



CITY OF ALBANY, OREGON

Budget FY 2015-2016

CITYOFALBANY.NET/FINANCE



**CITY OF ALBANY, OREGON
ADOPTED BUDGET**

2015 - 2016



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**City of Albany
Oregon**

For the Fiscal Year Beginning

July 1, 2014

Executive Director

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CITY OF
Albany

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BUDGET MESSAGE

Fiscal Year 2015-2016



Albany's adopted Fiscal Year 2015-2016 budget is a plan to maintain existing service levels despite financial pressures created by population growth unaccompanied by corresponding increases in revenue. We have adopted a two percent increase in the franchise fee charged to our electric utility just to maintain current service levels. I expect to see increased revenue over the next five years as development activity continues to accelerate and property values rise, but I can't predict whether revenue growth will keep pace with service demands and expenditures. We have fallen behind in several important categories in recent years and this budget will do little to help us catch up.

Emergency Services

Reductions in contributions to our emergency services equipment replacement fund mean that we will not have sufficient resources to purchase needed equipment within the next two years. For that reason, we are using unrestricted transient lodging tax revenue to help recapitalize equipment replacement for both police and fire services. The available amount is not sufficient to meet the entire need, but it will help. I do not believe it makes sense to propose double-digit increases in budgets for our Main Street program when we are not setting aside enough money to pay for police cars and ambulances. The budget abides by current policy, but I will advocate for a policy change.

We are attempting to address dramatic increases in calls for emergency medical services by establishing two new positions in the Fire Department that will only provide basic medical service for non-emergency transports. These lower-cost positions will reduce the burden on our advanced life support services in much the same way that non-sworn community service officers handle calls that do not require a police officer.

The retirement of our long-time administrative services supervisor in the Police Department will mean that we hire a full-time replacement for someone whose experience allowed her to work fewer hours and still meet departmental needs. We have a number of retired employees throughout the City who have stayed on after retirement and saved us hundreds of thousands of dollars over the past few years. The loss of their experience coupled with increased demands for service is requiring us to add back some full-time positions.

Non-emergency General Fund Services

Our Library and Community Development Department are keeping pace with increased demand by making use of new technology and a generous donation from a private citizen. We have relied on an endowment administered through the Oregon Community Fund for the largest share of our book-buying budget for several years.

Central Services

Our Human Resources Department continues to operate with a 20 percent staff reduction that was made about five years ago. We are increasing their training budget to address some problems that have surfaced in recent years which might be partially resolved with more training. Finance and my office have also reduced staff in recent years to reduce charges to our line departments. Many of the cost saving measures we have implemented throughout the City would not have been possible without the leadership and skill of our Information and Technology Department. This budget shows a significant increase this year, but only because of a transfer of our webmaster position from my office to IT.

Parks and Recreation

Revenues in the Parks and Recreation budget are expected to increase by less than two percent over the current year's budgeted amount, but more importantly represent about a two percent increase over actual revenues in 2013. The Department continues to attract significant donations and funds much of its activities through fees for service. Despite outstanding efforts to reduce reliance on tax revenue, the increasing cost of entertainment is putting pressure



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on our ability to deliver quality and quantity to our concert programs. We have quietly reduced the number of concerts in both the River Rhythms and Mondays at Monteith (now Summer Sounds) programs over the past few years.

Public Works

The departure of Mark Shepard caused yet another new approach to our management structure in the Public Works Department. In the short term, there should be no additional cost because no replacements have been hired for the two people promoted to fill Mark's position. We may rely on contracting until we have a better sense of our needs under the new structure.

We are returning the in-lieu-of franchise fee payments that were directed to the General Fund in last year's budget to the Street Fund this year. Continued reliance on gas tax revenue that is either flat or declining means that street conditions will deteriorate at an unacceptable rate without the franchise fee revenue. Even with this money, street maintenance and improvement efforts are unlikely to meet citizen expectations.

Building

The financial condition of our Building Division is perhaps the only unqualified success story of the budget. We have built a year-ending balance that is likely to exceed \$1,000,000; thanks to an improving economy and the good work of our building official and his staff. Our actual balance in 2013 was less than \$124,000. We have relied more heavily on contractors to fill gaps and we are generally keeping pace with demand.

Conclusion

Unlike previous budgets over the past ten years, I believed there was a need to change the proposed budget, which was developed in conformance with an existing Council policy. I strongly recommended reallocating a portion of our transient lodging tax revenue to help rebuild the balance in our equipment replacement fund. In the future, the Committee may want to look at other discretionary funds for this purpose. I believe it would be a poor financial management practice to incur interest costs as we replace equipment, either through a bond measure or lease purchase arrangements.

Despite the ever-present concerns about meeting unlimited expectations with limited resources, I believe the adopted budget will maintain existing services without jeopardizing the City's financial position. We have been fortunate to have our bond rating upgraded over the past several years during challenging economic times and I believe it would be a serious mistake to do anything in the interest of short-term savings or goals that would jeopardize these long-term gains.

Respectfully submitted,



Wes Hare, City Manager



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EXECUTIVE SUMMARY

Overview

The budget for Fiscal Year 2015-2016 reflects continued slow growth. General property taxes are expected to increase by three percent and franchise fees and privilege taxes are expected to be flat. Water and sewer revenues reflect scheduled rate increases but are tempered by conservation. The ambulance, fire, and police operating levy was increased by the voters in 2012 but is expected to be further impacted by property tax compression. Expenditures are growing by cost-of-living adjustments and increasing benefits costs. The result is a budget that maintains minimum reserves and allocates available resources to maintain targeted levels of service.

This year's approach to developing the budget continues the practice of identifying available revenues and then giving departments a target number within which to build their operating budgets. Two very favorable dynamics continue to characterize this approach. First, operating budgets are funded within current revenues. Second, Department Directors have greater flexibility to evaluate needs and allocate scarce resources to priority programs and activities. The challenge in future budgets will continue to be increases in expenditures growing faster than increases in revenues.

Economic Conditions

The slow growth out of the global economic downturn is continuing in Albany. A couple of key indicators are described below.

Unemployment: In February 2015, Linn County's unemployment rate dropped to 6.9 percent. February's rate was the lowest since May 2008. The decline continues a trend since May 2009 when Linn County's rate peaked at 14.4 percent. Benton County's unemployment rate dropped to 4.7 percent in February, down from 5.1 percent in January. February's rate was the lowest since July 2008. Oregon's unemployment rate dropped to 5.8 percent in February from 6.3 percent in January. This was the second consecutive large drop in the rate, putting February's rate at the lowest since May 2008.

Development: Albany's Building Inspection Division reports that permits for new residential construction and total permits were as indicated in the following table:

February Fiscal YTD	2011	2012	2013	2014	2015
New Residential Permits	54	62	74	114	91
New Commercial Permits	12	5	6	4	4
Total Number of all Permits	1,512	1,486	1,407	1,558	1,496

The major difference in 2014 was the addition of 13 apartment buildings. The increase contributed to a growth in revenues for the Building Inspection Division and may suggest gradual growth in other revenues such as property taxes and franchise fees.

Population Growth

Many of the services provided by the City are more closely tied to population growth than to economic conditions. A slowdown in the economy does not reduce the need for police, fire, library, utility and many other municipal services. An increase in population, however, often means a corresponding increase in demands for services.

Budgeted FTEs per 1,000 Population. The number of budgeted full-time equivalent (FTE) City employees per thousand of population has decreased by over 12 percent during the past ten years. For the past three years, a distinction has been made between authorized positions and budgeted positions. Authorized positions were those that had previously been approved by the City Council but may or may not have been funded in the budget. Budgeted positions were authorized positions that were actually funded. The expectation was that authorized positions that were not funded in the budget could be filled as revenues became available or other expenditures were reduced. Continued budget constraints have eliminated the anticipated benefit of the

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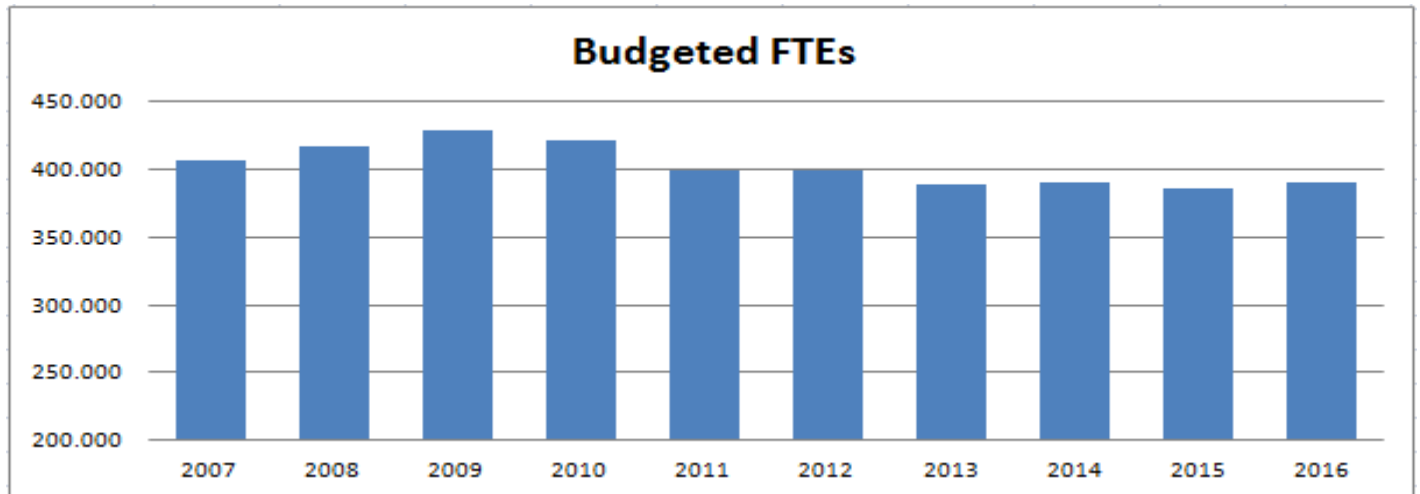
two designations. Therefore, the distinction between authorized and budgeted has been dropped except for the police and fire departments as requested by the City Council and Budget Committee.

The following table presents the population for the City of Albany as stated by Portland State University, the number of budgeted FTEs, and the budgeted FTEs per 1,000 of population in the corresponding budget year.

Budgeted FTEs per 1,000 Population											
FY ending June 30	2007	2008	2009	2010	2011	2012	2013	2014*	2015	2016	10-Year % Change
Population	46,610	47,470	48,770	49,165	49,530	50,325	50,520	50,710	50,720	51,270	10.00%
Budgeted FTEs	406.073	416.850	428.826	421.768	399.068	398.543	388.825	389.775	385.875	390.200	-3.91%
Budgeted FTEs per 1,000 pop	8.712	8.781	8.793	8.579	8.057	7.919	7.696	7.686	7.608	7.611	-12.64%

*Includes six firefighter positions funded through the SAFER Grant

Population has increased over the last ten years by 10.00 percent while the number of budgeted FTEs has declined by 3.91 percent. The number of FTEs per thousand declined by 12.64 percent over the same period of time. The lower number of FTEs per thousand over the past several years reflects deliberate reductions in staffing to stay within available resources.



Cost-Saving Strategies

Department budgets for 2015-2016 were compiled in the context of current economic conditions, increasing costs, and sustainability of programs and services in future years. A lot of effort and analysis has been done to keep expenditures within estimated available resources. The following outline presents several of the cost-saving strategies that are incorporated into the budget.

Voluntary Separation Incentive Program. Three different Voluntary Separation Incentive Programs were offered to employees over the past several years to create vacancies and reduce staffing. The primary objective of the programs was to reduce staffing in a way that avoids the dislocation of employees and

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families typically associated with layoffs. Fifty employees participated in the incentive programs, resulting in several vacancies and significant budget savings.

Hiring Chill. A hiring chill continues to be imposed for all departments. No vacancies will be filled without careful review of the timing and the need to fill the position by the relevant department director and the City Manager. Savings associated with the hiring chill depend on the vacancies that occur.

Cost of Living Adjustments (COLAs). Non-represented employees and all bargaining units were asked to forgo COLAs in previous budgets.

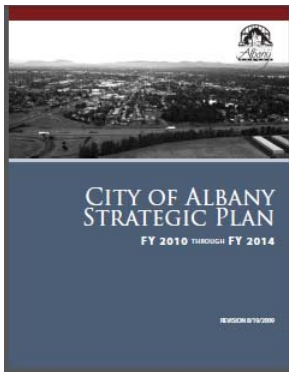
Leave Buy-back. Non-represented employees no longer have the option to buy back up to forty hours of administrative leave time.

Reserves and Replacement Funds. Reserve accounts are being drawn down and contributions to vehicle and equipment replacement funds are still below desired funding levels.

Materials and Services. Expenditures for contracted services, minor equipment, office supplies and other materials and services continue to be reviewed very closely.

Closing Statement

The budget includes strategies to reduce staffing levels and maintain levels of service in an uncertain economic environment. The combination of the strategies stretches resources and in some cases reallocates resources to preserve priority levels of service. The budget also attempts to be sustainable in Fiscal Year 2016-2017, but does not solve the problem of revenues continuing to be outpaced by the growth of expenditures. A combination of increased growth and additional reductions in expenditures may continue to be needed to maintain existing levels of service in future years.



Strategic Plan and Program Budgets

Albany's strategic plan was first implemented in the 2005-2006 Adopted Budget. In that document, the plan was characterized as a way of taking traditional goal-setting to the next level. The plan continues to evolve but has in a very meaningful way fulfilled that expectation by becoming the standard against which goals, objectives, strategies and activities are measured. Each succeeding budget has to a greater degree incorporated references to the themes and objectives of the strategic plan.

The City Council has maintained the policy direction and leadership role in the strategic planning process by reviewing the plan on a regular basis. The most recent revisions were adopted on March 26, 2014 and amended on April 7, 2014. The direction provided in the strategic plan is followed by the City Manager and Department Directors in developing the proposed budget that is presented to the Budget Committee. Through this process, the adopted budget effectively becomes the implementing document for the strategic plan.

Presented below are examples of objectives and actions in the strategic plan for various operating programs.

Community Development Department

Strategic Plan Theme – Great Neighborhoods

- Objective 1: Maintain the value and attraction of Albany's historic assets and seek federal funds and other sources.
- Actions: Apply for State Historic Preservation Office grants. Make rehabilitation loans and track completions.

Strategic Plan Theme – Great Neighborhoods

- Objective 3: Assure that the Albany Development Code remains updated and responsive to changing conditions.
- Actions: Provide reviews and updates at least annually.

Library Department

Strategic Plan Theme – Great Neighborhoods

- Objective 11: By the end of 2017, increase library visits by 10 percent.
- Actions: Add five new programs across all service areas. Increase the percentage of operating dollars spent on collections to Oregon state median (10 percent).

Police and Fire Departments

Strategic Plan Theme – A Safe City

- Objective 12: Acquire property for new downtown fire station.
- Actions: Explore options for property acquisition and be prepared to purchase when suitable property is identified.

Strategic Plan Theme – A Safe City

- Objective 13: Review the recommendations of the Public Safety Facilities Review Committee relating to the need for and associated financing of replacement of Fire Station 11 and/or the Albany Police Department building.

Police and Fire Departments (continued)

- Actions: Consider adoption of committee recommendations.

Strategic Plan Theme – A Safe City

- Objective 17: Maintain the number of fatal and injury accidents below 2.3 per thousand annually and reduce non-injury accidents by five percent annually.
- Actions: Achieve this objective through continued traffic enforcement with an emphasis at high collision areas.

Strategic Plan Theme – A Safe City

- Objective 19: Reduce part one crimes by five percent annually with the ultimate goal of reducing crime rate to the Oregon average per thousand.
- Actions: Continued emphasis on crime reduction through the COMPSTAT process.

Public Works Department

Strategic Plan Theme – A Safe City

- Objective 27: Optimize the use and management of the Vine Street and Albany-Millersburg Water Treatment Plants to meet regulatory and demand needs for the City's drinking water supply.
- Actions: Develop a written water production management plan that will maximize the efficient use of the two water treatment plants to meet supply and regulatory requirements.

Strategic Plan Theme – A Safe City

- Objective 31: Reduce the flooding potential and environmental impact of urban development on the storm water system.
- Actions: Review the Municipal and Development Codes to identify barriers; amend codes and engineering standards as appropriate. Adopt post-construction storm water standards.

Parks and Recreation

Strategic Plan Theme – An Effective Government

- Objective 41: Reduce the percentage of total annual Parks & Recreation Fund expenditures subsidized with property tax revenues to 50 percent by 2015.
- Actions: Achieve this objective through a combination of nontax revenue increases and expenditure reductions.

Finance Department

Strategic Plan Theme – An Effective Government

- Objective 52: Continue recognition from the Government Finance Officers Association for excellence in budgeting and financial reporting.
- Actions: Receive the GFOA "Excellence in Financial Reporting", "Distinguished Budget Presentation" and "Award for Outstanding Achievement in Popular Annual Financial Reporting" awards.

An aerial photograph of Albany, Oregon, showing a mix of residential and commercial buildings, green spaces, and a road network. The city is surrounded by rolling hills and mountains in the background.

CITY OF ALBANY STRATEGIC PLAN

FY2015 THROUGH FY2019

**Adopted
4/22/2015**



OUR MISSION

“Providing quality public services for a better Albany community.”

OUR VISION

“A vital and diverse community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services.”

OUR VALUES

The City of Albany's Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our Mission Statement is based on the principles of high quality and continuous improvement. Our Vision Statement presents a compelling future toward which our Strategic Plan is directed. Both our mission and our vision are founded on the following basic values that guide all of our actions and that reflect what we expect from our employees and our elected officials:

Transparent, Open, and Honest Government. This value reflects our first and most important responsibility. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Dedication to Service. Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that they bring to our attention.

Fiscal Responsibility. Proper use of public resources is a trust which we continually guard. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness to sustain affordable services.

Personal Honesty and Integrity. Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence. We continually pursue excellence by being creative, professional, taking risks, showing initiative, and being committed to our community and team. In this pursuit, we support continuing education and training for all team members.

Teamwork. We are a team that emphasizes high levels of trust and cooperation and a commitment to excellent communications within the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.

A Humane and Diverse Organization. We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive work environment. We make it possible for every employee to achieve his or her full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us. We protect those individuals whose basic rights are placed in jeopardy.

Why Do Strategic Planning?

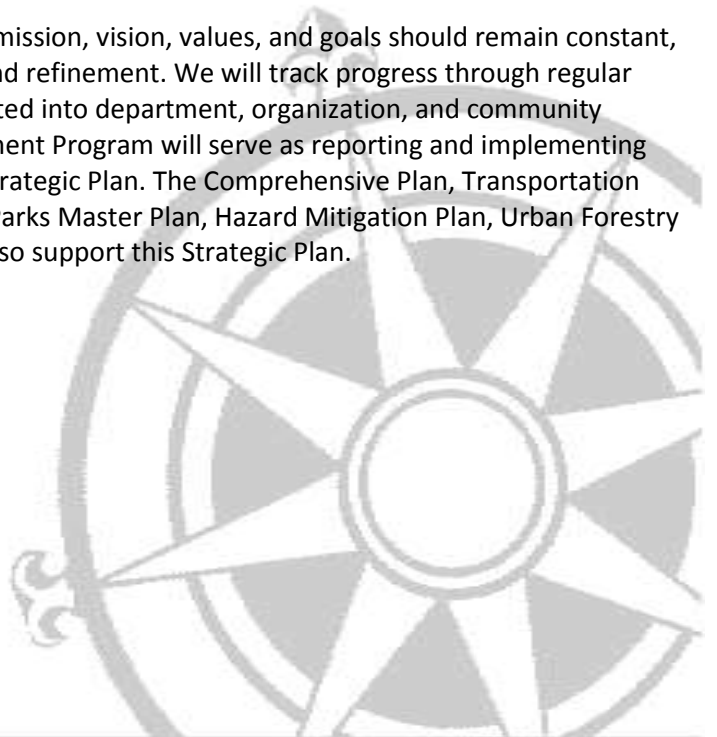
If our Mission and Vision Statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and the community toward a desired future. This requires clearly defined goals, proactive objectives, committed leadership, and effective management. Above all, it requires managing the forces of change. Those forces include community demographics, state and federal mandates, fiscal constraints, economic conditions, emerging technologies, and many other influences on our service delivery efforts. High performing organizations are those that learn to anticipate and adapt to change by creating value for those we serve, and motivation and meaning for those who serve them. The best tool for accomplishing these objectives is strategic planning.

STRATEGIC PLAN THEMES

Our Strategic Plan has four primary themes that reflect our Mission and Vision Statements: Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government. Specific goals, objectives, and actions move the organization toward our vision of the future.

Each theme is followed by the City's primary goals in that subject area for the foreseeable future. The goals should remain constant over time and should only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives with benchmarks helps us track progress toward the goals. Objectives are generally identified to cover the five-year planning period from the date they are adopted or revised. Actions are the steps needed to meet the objective. Many more strategies and actions will be developed at the department and division level to align the entire organization with the goals and objectives.

This plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and actions will need periodic review and refinement. We will track progress through regular reporting on the measures, and they will be incorporated into department, organization, and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, identifying relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan, Water Master Plan, Sewer Master Plan, Parks Master Plan, Hazard Mitigation Plan, Urban Forestry Management Plan, and related planning documents also support this Strategic Plan.



I. GREAT NEIGHBORHOODS

Goals:

- Goal 1: Create and sustain a city of diverse neighborhoods where residents feel good about where they live.
- Goal 2: Provide an efficient transportation system with safe streets and alternative modes of transportation.
- Goal 3: Provide effective stewardship of Albany’s significant natural, cultural, and historic resources.
- Goal 4: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Great Neighborhoods Objectives:

Goal 1: Create and sustain a city of diverse neighborhoods where residents feel good about where they live.

Objective 1: Enforce City ordinances when properties are neglected or abandoned to prevent erosion of property values and quality of life. [City Manager’s Office]

Actions: Reduce unresolved cases.

Objective 1a: Maintain the value and attraction of Albany’s historic assets and seek federal funds and other sources. [Community Development]

Actions: Apply for State Historic Preservation Office grants. Make rehabilitation loans and track completions.

Objective 2: Create a Community Development/Land Use Issues list identifying code issues that are identified as not optimum. This list will be evaluated annually to identify priority issues that might be addressed with code revisions. [Community Development]

Actions: Provide reviews and updates to the ADC.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
1	Reduce unresolved cases in Fiscal Year 2015.	≥10%	10.5%	10% reduction	10% reduction	10% reduction	10% reduction	10% reduction
1a	Continue to seek grant funding from State Historic Preservation Office.	1	1		1		1	
2	Development CD/Land Use Issues list.	Complete annually		Annually	Annually	Annually	Annually	Annually

I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 2: Provide an efficient transportation system with safe streets and alternative modes of transportation.

Objective 3: Ensure streets, sidewalks, and public transportation are accessible to all.

[Community Development, Public Works]

Actions: Develop a plan and prioritization system for making accessibility improvements when funding is identified and available (ADA Transition Plan).

Objective 4: Utilize available street funding to maintain collector and arterial streets in satisfactory or better condition and address local street needs as funding allows. [Public Works]

Actions: Measure and monitor street condition in order to identify and prioritize street condition improvement projects. Implement repair and preventative street maintenance projects to preserve and restore City streets with the annual Street Maintenance budget. Plan for street rehabilitation and reconstruction capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Street Capital budget.

Objective 5: Work as a cooperative partner of the Albany Metropolitan Planning Organization (MPO) for the funding of street and transit improvements. [Community Development, Public Works]

Actions: Work within the MPO structure to develop an interim funding plan for use of available STP funding for the preservation and improvement of City streets. Work with the MPO to stabilize funding and maximize the effective use of transit funding for the City and the region.

Objective 6: By the end of 2017, increase the number of transit system riders by ten percent over the FY2012-2013 ridership. [Public Works]

Actions: Measure and monitor the number of rides provided. Identify opportunities to modify and maximize routes, increase operating revenue, and improve transit level of service. Identify and implement route improvements to serve more citizens, as funding allows.



Curb installation for the Oak Street construction project.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
3	Accessibility Transition Plan completed.	Completed by FY 2016			June 2016			
4	Percentage of collector and arterial streets in satisfactory or better condition:	≥80%	80%	81%	78%	78%	80%	80%
5	Establish interim funding plan for STP funds with the MPO.	Completed by FY 2016			June 2016			
5	Complete RTP.	Completed by FY 2017			June 2016			
6	Increase transit system ridership to:							
	Albany Transit System	≥96,000	91,000	92,000	94,000	96,000	97,000	98,000
	Linn-Benton Loop	≥145,000	122,000	126,000	130,000	134,000	138,000	142,000
	Paratransit	≥21,000	17,000	19,400	20,100	20,800	21,000	21,200

I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 3: Provide effective stewardship of Albany’s significant natural, cultural, and historic resources.

Objective 7: Continue to coordinate with the Calapooia Watershed Council on watershed improvement programs and projects. [Community Development, Parks & Recreation, Public Works]

Actions: Implement Goal 5 protections. Work with community groups to protect and enhance resources.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
7	Planning meetings	Complete annually		Annually	Annually	Annually	Annually	Annually



I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 4: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Objective 8: Maintain total City-managed park land inventory at an annual average of 17.0 acres or greater per 1,000 residents. [Parks & Recreation]

Actions: Acquire by purchase, lease, or other means enough park land to achieve and keep pace with Albany’s growth and to meet the City’s adopted total park acreage standards.

***Objective 9:** Sustain total developed parks and recreation lands at 11.0 acres or greater per 1,000 residents. [Parks & Recreation]

Actions: Maintain enough developed park land to keep pace with Albany’s growth and to meet the City’s adopted developed park acreage standards.

Objective 10: By the end of 2019, increase library visits by ten percent. [Library]

Actions: Add five new programs across all service areas. Increase the percentage of operating dollars spent on collections to Oregon state median (ten percent).



Reading Girl at Main Library.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
8	Average total acres of park land per 1,000 residents.	≥17.0	17.3	17.3	17.1	17.0	17.0	17.0
9	Average acres of developed parks and recreation land per 1,000 residents.	≥11.0	10.9	10.9	10.8	11.0	11.0	11.0
10	Annual number of library visits.	≥371,000	345,000	353,000	360,000	367,000	370,000	381,000
10	Number of discrete Library programs across all service areas.	≥19	19	19	20	21	22	22
10	Percentage of Library operating expenditures spent on collections.	8%	6.5%	7%	8%	9%	10%	10%

**Includes gift of 94 acres to City in Oak Creek Greenbelt.*

II. A SAFE CITY

Goals:

- Goal 1: Ensure a safe community by protecting people and property.
- Goal 2: Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Safe City Objectives:

Goal 1: Ensure a safe community by protecting people and property.

Objective 11: Acquire property for new downtown fire station. [Fire]
Actions: Complete property purchases at designated site for new fire station.



Objective 12: Implement the recommendations of the Public Safety Facilities Review Committee relating to the need for and associated financing of replacement of Fire Station 11 and the Albany Police Department building. [Fire, Police]
Actions: Upon passage of a bond proposal, complete building project over next two years.

Objective 13: Participate in the FEMA National Flood Insurance Program and maintain the City’s Community Rating System (CRS) rating. [Community Development]
Actions: Form and maintain a cross-department team to continuously improve the City’s floodplain management. Participate in FEMA’s CRS Program.

Objective 14: Update the flood mapping in North Albany to match the actual conditions determined by recent evaluations and provide community education and outreach regarding the changes. [Community Development, Public Works]
Actions: Complete the process with FEMA to have FEMA accept and map the floodway and floodplain changes identified in the recently completed detailed flood study of North Albany.

Objective 15: Use Community Development Block Grant (CDBG) funds to provide funding to community programs that assist the vulnerable children and families in our City. [Community Development]

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
11	Acquire property for downtown fire station.	Complete by June 2016			June 2016			
12	Replace Fire Station 11.	Complete by June 2017				June 2017		
12	Replace Police Department building.	Complete by June 2017				June 2017		
13	Maintain CRS rating.	≤ 6	6	6	6	6	6	6
14	FEMA maps updated and public outreach.				Maps complete & public outreach			
15	Distribute CDBG funding to assist Albany’s vulnerable populations.	\$311,500/year	\$402,361	\$311,500	\$311,500	\$311,500	\$311,500	\$311,500

II. A SAFE CITY (CONTINUED)



Objective 16: Maintain police patrol response times to priority one calls for service from dispatch to arrival time to four minutes fifteen seconds, or less, annually. [Police]

Actions: Achieve this objective through maintaining no less than current staffing levels and incremental staffing increases related to population/demand for service increases.

Objective 17: Reduce the number of fatal and injury accidents by five percent. [Police]

Actions: Achieve this objective through continued traffic enforcement with an emphasis at high collision areas.

Objective 18: Achieve at least a 60 percent clearance rate for violent crimes and a 20 percent clearance rate for property crimes annually. [Police]

Actions: Achieve this objective through maintaining current staffing levels in patrol and detectives with an emphasis on solving crimes.

Objective 19: Reduce part one crimes by five percent annually with the ultimate goal of reducing the crime rate to the Oregon average per thousand. [Police]

Actions: Continued emphasis on crime reduction through the COMPSTAT process.



Objective 20: Facilitate continued development of property surrounding Fire Station 12 as an emergency responder training center.

[Fire, Police, Public Works, Other Jurisdictions]

Actions: Relocate City bus storage to expand current training facilities and build a training tower.

Objective 21: Update Standards of Coverage document for the Fire Department to identify the distribution, concentration, and reliability of department resources.

[Fire]

Actions: Research and compile applicable information; draft written document; review and adoption by City Council.

Objective 22: Fund Fire Department equipment replacement to adequately address emergency equipment and vehicle needs. [Fire]

Actions: Commit ambulance revenue received over budgeted amount to equipment replacement; pursue grants and other funding alternatives; consider a bond to fund department equipment replacement needs.

II. A SAFE CITY (CONTINUED)

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
16	Patrol Unit: Maintain response time to priority one calls annually.	≤4:15 annually	3:03 annually	4:15 annually	4:15 annually	4:15 annually	4:15 annually	4:15 annually
17	Reduce number of fatal and injury accidents annually.	≤ 5% annually		5% annually	5% annually	5% annually	5% annually	5% annually
18	Achieve clearance rate for violent crimes annually.	60% annually	59.5% annually	60% annually	60% annually	60% annually	60% annually	60% annually
18	Achieve clearance rate for property crimes annually.	20%	27.9% annually	20% annually	20% annually	20% annually	20% annually	20% annually
19	Achieve reduction in Part I crimes annually.	≥ 5% annually	17.4% annually	5% annually	5% annually	5% annually	5% annually	5% annually
20	Relocate City bus storage.	Complete by FY 2017				June 2017		
20	Provide improvements to training site by building training tower and training props.	Complete by FY 2017					June 2018	
21	Update standards of coverage.	Complete by June 2016			June 2016			
22	Provide funding to replace emergency vehicles and equipment.				\$805K	\$1.35 million	\$410K	\$520K

Objective 23: Reduce property code violations, substandard housing conditions, and inadequate infrastructure. [City Manager's Office, Community Development]

Actions: Community Development will continue to respond to complaints of substandard housing and work being performed without permits and to continue follow-up on permits where inspections have not been called for and the permits are about to expire. CARA partnership focused on code compliance and public safety within the CARA boundaries.

Objective 24: CARA will continue to fund projects that eliminate blight and increase public safety.

[Central Albany Revitalization Area, Police, Community Development]

Actions: Use CARA funding on projects that eliminate blight, increase public safety, and reduce police calls.



Objective 25: Maintain and continue to minimize the impact of fires. [Fire]

Actions: Continue to incorporate Fire Department requirements in the development review and approval process. Conduct Fire Code compliance inspections on existing buildings. Provide fire/life safety education. Maintain residential fire/life safety equipment programs. Promote fire sprinkler systems in CARA-funded projects and other construction projects of new construction and remodeling.



II. A SAFE CITY (CONTINUED)

Objective 26: Adequately staff to address increases in emergency responses, response times, and community growth. [Fire]

Actions: Continue to evaluate all funding options for public safety; hire personnel to address increases in responses and times; implement response time tracking system.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
23	Amount of CARA funding targeting code compliance/public safety.	\$50,000	N/A	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
24	Number of blighted structures remediated within the CARA boundary.	≥3	N/A	3	3	3	3	3
24	Change in average annual police calls to blighted structures redeveloped with CARA funding.	≤ -100	N/A	-100	-100	-100	-100	-100
25	Structure fires per 1,000 residents compared to similar-sized communities.	≤ 1	.98	.95	.95	.95	.90	.90
25	Percentage of population receiving fire/life safety public education presentations.	≥ 15%	13%	15.3%	15.0%	15.0%	15.0%	15.0%
25	Number of fire compliance inspections.	≥ 1,500	996	1,372	1,500	1,550	1,600	1,600
25	Percentage of fire code violations corrected.							
26	Hire personnel to address emergency call volume, increased response times, and community needs.	≥ 4		0	4	4	0	4

Goal 2: Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Objective 27: Optimize the use and management of the Vine Street and Albany-Millersburg Water Treatment Plants to meet regulatory and demand needs for the City's drinking water supply. [Public Works]

Actions: Develop a written water production management plan that will maximize the efficient use of the two water treatment plants to meet supply and regulatory requirements.

Objective 28: Maintain existing compliance with all water quality, pretreatment, and biosolids regulatory requirements. [Public Works]

Actions: Prepare for the requirements of a pending new discharge permit which will likely include new Total Maximum Daily Load (TMDL), toxics, and other water quality-based limitations. Remain engaged in agency groups such as ACWA and PNCWA in order to remain informed and offer input into regulatory direction.



Storm drain installation in association with the Oak Street construction project.

II. A SAFE CITY (CONTINUED)

Objective 29: Effectively manage biosolids wastes at the Albany-Millersburg Water Reclamation Facility.

[Public Works]

Actions: Maximize efficiencies and cost effective management and disposal of solids at the Albany-Millersburg Water Reclamation Facility. Identify a preferred alternative for a solids improvement project along with funding options.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
27	Develop written water production management plan.	Complete by FY 2015		June 2015				
28	Obtain a new discharge permit for the WRF.	Complete by FY 2018					June 2018	
29	Develop alternatives and funding options for new solid process at WRF.	Complete by FY 2016			June 2016			



III. A HEALTHY ECONOMY

Goals:

- Goal 1: Business — Enhance the value and diversity of Albany’s economy by attracting, retaining, diversifying, and expanding local businesses.
- Goal 2: Partnerships — Strengthen the area’s role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.
- Goal 3: Prosperity — Maintain and grow the income levels with a focus on living-wage jobs, training, and education opportunities of Albany residents consistent with Oregon and national trends. Work to increase the community’s assessed value while working to achieve a healthy balance of housing and jobs.
- Goal 4: Central Albany — Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Healthy Economy Objectives:

Goal 1: Business: Enhance the value and diversity of Albany’s economy by attracting, retaining, diversifying, and expanding local businesses.

Objective 30 - Support Local Business: Provide a supportive environment for the development and expansion of desired businesses, especially those who are locally owned or provide living-wage jobs.

[Economic Development/Urban Renewal]

Actions: Conduct regular visits to local businesses and industries as a business ambassador. Address the needs and opportunities for growth and work to eliminate barriers for future development.

Objective 31 - Land: Provide the supply of commercial and industrial land identified in the Economic Opportunities Analysis. Facilitate development consistent with community goals.

[Economic Development/Urban Renewal, Community Development, Public Works]

Actions: Complete research and documentation of available land, work to remove barriers for developable land, such as wetland permitting and mitigation.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
30	Conduct regular visits to local businesses and industries.	≥12	25	12	12	12	12	12
30	Projects assisted: financial assistance or removal of development barriers.	≥5	18	6	6	7	7	7
31	Complete research and documentation of significant available sites.	≥4	4	4	4	5	5	5

III. A HEALTHY ECONOMY (CONTINUED)

Goal 2: Partnerships: Strengthen the area’s role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.

Objective 32 - Partnerships: Collaborate with organizations focused on business retention, expansion, startup development, and entrepreneurship to establish new firms and strengthen existing businesses locally.

[Economic Development, All Departments]

Actions: Maintain key department contacts for immediate response to information requests. Strong intra-city collaboration between departments to further economic development priorities, eliminate barriers, and provide accurate and timely assistance within the requested time frames.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
32	Respond to information inquiries within the requested timelines.	100%	100%	100%	100%	100%	100%	100%

Goal 3: Prosperity: Maintain and grow the income levels with a focus on living-wage jobs, training, and education opportunities of Albany residents consistent with Oregon and national trends. Work to increase the community’s assessed value while working to achieve a healthy balance of housing and jobs.

Objective 33 - Living-wage Jobs: Focus on the creation and retention of living-wage jobs through policy, staff support, and funding of projects that support a healthy local economy and community. Continue to refine CARA programs to support job-creation projects. Support the area’s educational resources as vital to the social and economic well-being of the community. Encourage opportunities for increasing skill levels of local workers.

[Economic Development/Urban Renewal, Community Development]

Actions: Complete draft, review, and implementation of CARA economic development programs. Track results and job creation of the program. Work to increase the community’s assessed value. Facilitate connections between citizens/businesses and workforce training or education. Track unemployment rate and per capita income for the city of Albany.



A public-private partnership between CARA and Viper Northwest helped them expand yielding 43 family-wage jobs and a significant increase in assessed value.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
33	CARA-funded economic development projects.	≥3	1	3	4	4	5	5
33	Jobs (FTE) created through CARA-funded economic development projects.	≥5	3	7	10	13	17	17
33	Unemployment rate within the city of Albany.	≤7.5%	7.5%					
33	Per capita income within the city of Albany.		\$21,816					
33	Create new jobs for low- and moderate-income people using Community Development Block Grant activity funding in next five years.	≥5		5	5	5	5	5

III. A HEALTHY ECONOMY (CONTINUED)

Goal 4: Central Albany: Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Objective 34: Leverage urban renewal dollars to maximize the total investment and development effort in Central Albany. Create an increase in assessed value with the majority of public-private partnerships or spur private investment through strategic public investment. [Central Albany Revitalization Area]

Actions: Continue to focus CARA funding on public infrastructure projects that will drive or compliment private investment and private projects that create a return on investment through an increase in assessed value.

Objective 35: Recognize and support Albany’s unique historic character as a major cultural and tourist-oriented economic resource. Increase residential opportunities in the Central Albany Area.

[Central Albany Revitalization Area]

Actions: Continue funding of rehabilitation and restoration of historic buildings, creation of new residential units, and various projects in the Main Street Area and throughout the Central Albany Revitalization Area (CARA).



**Forthcoming *Woodwind Apartments*
Workforce Housing Project on
Second Avenue SE.**

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
34	Total annual value of CARA investments in public-private partnerships.	≥\$500,000	\$396K	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
34	Total annual value of private investment in CARA projects.	≥\$2.5M	\$1.9M	\$2.5M	\$2.5M	\$2.5M	\$2.5M	\$2.5M
34	Total cumulative value of CARA investments.	≥\$13.8M	\$11.6M	\$14.3M	\$14.8M	\$15.3M	\$15.8M	
34	Ratio of overall CARA contributions versus private money.	\$1:\$7	\$1:\$7.49	\$1:\$7	\$1:\$7	\$1:\$7	\$1:\$7	\$1:\$7
35	Value of CARA improvements within the Main Street Area.	\$250,000	\$351,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
35	Cumulative value of CARA improvements within the Main Street Area.	≥\$5.25M	\$4.9M	\$5.5M	\$5.75M	\$6M	\$6.25M	\$6.25M
35	Number of CARA-funded new residential units.	≥10	13	10	12	12	14	14
35	Cumulative number of CARA-funded new residential units.		287					

IV. AN EFFECTIVE GOVERNMENT

Goals:

- Goal 1: Effectively and efficiently deliver the services that Albany’s citizens need, want, and are willing to support.

Effective Government Objectives:

Goal 1: Effectively and efficiently deliver the services that Albany’s citizens need, want, and are willing to support.

Objective 36: Reduce the percentage of total annual Parks & Recreation Fund expenditures subsidized with property tax revenues to 55 percent or lower by 2020. [Parks & Recreation]
Actions: Achieve this objective through a combination of nontax revenue increases and expenditure reductions.

Objective 37: Sustain revenues received from gifts, grants, and endowments to equal or greater than \$10 per capita by 2014. [Parks & Recreation]
Actions: Complete and implement a Revenue Enhancement Plan in 2009, including strategies and private sector solicitations. Improve marketing and promotion efforts to communicate parks and recreation program needs to a wider audience.

Objective 38: Maintain Parks & Recreation Department staffing levels at or below 0.60 FTE per 1,000 residents. [Parks & Recreation]
Actions: Annually adjust staffing plans and service delivery strategies to achieve the objective.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
36	Property tax as a percent of Parks Fund revenue.	≤58%	60%	55%	55%	50%	50%	50%
37	Parks per-capita revenue through grants, gifts, and endowments.	≥\$10.26	\$8.76	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
38	Parks & Recreation full-time equivalents per 1,000 residents.	0.52	0.50	0.50	0.50	0.50	0.50	0.50

Objective 39: Provide responsive, efficient, customer-oriented service and meet mandated deadlines for project reviews. [Community Development]
Actions: Meet or exceed state requirements for timely issuance of reviews, permits, and inspections. Complete building inspections as requested.

Objective 40: Reduce “Non-Revenue Water” (water loss) by one percent per year. [Public Works]
Actions: Continue leak detection efforts to identify system leaks. Replace and upgrade older water meters to reduce under-reading water usage. Investigate and eliminate unmetered water use and enforce actions against illicit water theft. Evaluate water system replacement needs to best target limited capital funds to provide best return.

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)



Water line construction on Hill Street.

Objective 41: Provide the City Council with annual reports regarding the running five-year sewer and water revenue, expenditure, and rate funding requirements. [Public Works]

Actions: Annual updates to the current five-year rate projection at the time the City Council considers sewer and water rate adjustments.

Objective 42: Maintain accreditation with the American Public Works Association (APWA). [Public Works]

Actions: Maintain standards and policies to allow the department to obtain reaccreditation from APWA on a four-year cycle.

Objective 43: Develop a full storm drain system program and identify stable funding strategy for storm water utility functions. [Public Works]

Actions: Complete the storm water master plan. Implement code changes to bring the City in line with regulatory requirements. Identify the annual operations and maintenance and capital costs required to maintain the City's storm water system in order to meet service level expectations and regulatory requirements. Develop SDC funding mechanism and funding levels.

Objective 44: Complete update of the Wastewater Facility Plan and new SDC Methodology. [Public Works]

Actions: Develop updated Facility plan in phases. Upon completion of the collection system and treatment system updates complete a new SDC methodology and have the City Council adopt it.

Objective 45: Continue participation in national performance benchmarking for comparison with other jurisdictions. Implement process improvement projects to reduce processing time and costs or increase revenues. [City Manager's Office]

Actions: Prepare annual report to detail participation and compliance to appropriate national benchmarks. Institute tracking systems to gather management data where lacking. Perform process improvement studies.

Objective 46: By the end of FY2019, reduce the cost/item circulated by 15 percent. [Library]

Actions: Explore outsourcing processing.

Objective 47: Seek \$200,000 of outside funding for new library program support by 2019. [Library]

Actions: Create an annual fund-raising campaign by working with library support groups and the Albany Library Scharpf Endowment Fund.

Objective 48: Continue recognition from the Government Finance Officers Association (GFOA) for excellence in budgeting and financial reporting. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance]

Actions: Receive the GFOA award for "Excellence in Financial Reporting." Receive the GFOA "Distinguished Budget Presentation" award. Achieve annual audit with no reportable findings of noncompliance.

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)

Objective 49: Ensure compliance with all federal and state regulations relating to municipal services.

[All Departments]

Actions: Monitor federal and state regulations on a routine basis. Target resources to maintain compliance.

Objective 50: Maintain or improve City's investment ratings. [Finance]

Actions: Maintain sufficient reserves. Follow best practices for financial management.

Objective 51: Maintain appropriate levels of Information Technology (IT) system availability. [Information Technology]

Actions: Ensure sufficient IT resources are available to maintain City functions.

OBJECTIVE	MEASURE	TARGET	COMPLETED FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
39	Residential plan reviews completed within 10 days.	100%	99%	100%	100%	100%	100%	100%
39	Land use decisions issued within 120 days.	100%	100%	100%	100%	100%	100%	100%
39	Complete inspections within same day of request (when called in by 7:00 a.m.)	≥95%	99%	95%	95%	95%	95%	95%
40	Reduce non-revenue water percentage of total production.	≤10%	16%	14%	13%	12%	11%	10%
41	Annual rate reports to Council.	2	2	2	2	2	2	2
42	APWA accreditation.	Accreditation mid-term report by FY2017		Reaccreditation		mid-term report		
43	Complete Storm Water Master Plan.	Complete Master Plan by FY2017				June 2017		
44	Complete Wastewater Facility Plan update.	Complete Plan by FY2016		Collections June 2015	Treatment June 2016	Complete SDC Methodology		
44	Implement storm water funding plan.	Complete by FY2016		In progress	June 2016			
45	Annual report of performance benchmarking progress.	November 2013		November 2014				
46	Cost per library item circulated.	≤\$3.25	\$3.73	\$3.20	\$3.00	\$2.80	\$2.60	\$2.60
47	Non-General Fund program support for the Library.	\$40,000	\$26,700	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
48	Receive "Excellence in Financial Reporting" award.	Yes	Yes	Yes	Yes	Yes	Yes	Yes
48	Receive "Distinguished Budget Presentation" award.	Yes	Yes	Yes	Yes	Yes	Yes	Yes
48	Reportable audit findings of noncompliance.	None	None	None	None	None	None	None
49	Compliance with federal and state regulations.	Yes	Yes	Yes	Yes	Yes	Yes	Yes
50	Maintain investment ratings.	Yes	Yes	Yes	Yes	Yes	Yes	Yes
51	Percent of time IT system availability.	≥99%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%

STRATEGIC PLAN ACCOMPLISHMENTS

Under Strategic Plan FY2014 THROUGH FY2018

City Manager's Office

- Received ICMA Award of Excellence for Performance Management.

CARA and Economic Development

CARA

- Retooled CARA programs with a new focus on increasing assessed value, eliminating blight, and resorting Albany's historic resources and a heavy emphasis on job creation.
- Began work on next round of public infrastructure investment, including a public open house to understand priorities.

Economic Development

- Economic Development Director worked with 18 existing businesses to help remove barriers to job creation and participated in creation of the Workforce Development Training Partnership, which looks to come to fruition in 2015.
- Responded to information inquiries within requested timeframes 100 percent of the time.

Community Development

- Completed successful first year of Community Development Block Grant (CDBG) program in accordance with federal requirements.
- Completed implementation of new electronic permitting software system.
- Reduced department operating costs by combining administrative functions with Public Works.

Finance

- Received the Excellence in Financial Reporting Award.
- Received the Distinguished Budget Presentation Award.

STRATEGIC PLAN ACCOMPLISHMENTS

Under Strategic Plan FY2014 THROUGH FY2018

Fire

- Objective 12: Completed purchase on a portion of property needed for a new downtown fire station; have entered into a sales agreement for remaining property needed and awaiting final agreement with DEQ to complete purchase. Took numerous steps toward replacing existing Fire Station 11; project reviewed by the Public Safety Facilities Review Committee; selected a design team who has completed the initial building design; City Council approved submitting another General Obligation Bond to the voters for May 2015.
- Objective 20: Continued conversations regarding relocating the City bus storage. This will continue moving forward.
- Objective 20: Continued discussion regarding opportunities for regional training.
- Objective 22: Completed identification of funds needed to sustain equipment replacement for the next six years.

Library

- The Library partnered with Linn-Benton Community College and the Greater Albany Public School District on a grant that provides early childhood family outreach and literacy for Spanish speaking families with preschool-aged children.

Parks & Recreation

- Secured use of gyms for P&R programs at Timber Ridge School and at the Albany Boys & Girls Club.
- Secured addition by donation of 94 acres to Oak Creek Greenbelt.
- While reducing the number of FTEs in the department by 17 percent since 2009:
 - » increased donations of cash for department activities from \$7 to nearly \$10 per capita.
 - » reduced maintenance costs per developed park acre from \$3,000 to \$2,700.
 - » maintained the property tax subsidy for all P&R activities at 60 percent or lower.
 - » maintained consistent levels of total park acres and developed acres per 1,000 residents, despite population growth.
 - » shifted 0.6 FTE from local property tax support to grant-funded program.
 - » renovated and/or replaced playground equipment at seven parks.

STRATEGIC PLAN ACCOMPLISHMENTS (CONTINUED)

Under Strategic Plan FY2014 THROUGH FY2018

Police

- Through the use of COMPSTAT, proactive policing, and many new programs, Part 1 Crimes have been reduced by 17.4 percent in 2014 as compared to 2013.
- Worked with the Linn County Sheriff's Office on a Request for Proposal (RFP) for a new shared Computer-Aided Dispatch/Records Management System. The current shared system is 25+ years old. The RFP is posted and the contract should be awarded by May 2015.
- Worked with the City Council, the Public Safety Facilities Review Committee, and the Fire Department to get a recommendation and approval to replace the main fire station and the police station. Selected an architectural firm and are working toward a bond campaign in May 2015.
- Updated the dispatch center by expanding the room and replacing 20+ year-old work stations with four ergonomic work stations.
- Received a federal grant for \$29,970 for a new video/audio recording system for the interview rooms.

Public Works

- Adopted and implemented post-construction storm water quality standards.
- Obtained reaccreditation by the American Public Works Association after an intensive audit of policies and practices.
- Managed the water utility expenditures in order to cut the rate increase in half of projected amount.
- Implemented new electronic permitting software system.

EXECUTIVE SUMMARY

PROPERTY TAXES

The total property taxes to be levied for operations and debt service are estimated to be \$26,562,688.

Assumptions:

- (1) The assessed valuation of the City is estimated to be \$3,519,736,204, an increase of 3.0 percent.
- (2) The City's permanent tax rate is \$6.3984 per \$1,000 of assessed value.
- (3) The Budget Committee will recommend and the City Council will adopt the full taxing authority.
- (4) The levy for the General Obligation Debt will be \$1.032,310, a tax rate of \$0.30 per \$1,000 of assessed value.
- (5) The Public Safety Local Option Levy is estimated to be \$3,940,810, an effective tax rate of \$1.15 per \$1,000 of assessed value
- (6) The Public Safety Local Option levy will have an estimated \$1,470,237 reduction in tax revenues due to compression.
- (7) The Fiscal Year 2015-2016 tax collection rate is estimated to be 94.5 percent.

CAPITAL EQUIPMENT

The City prepares a separate five-year Capital Improvement Program (CIP). On June 10, 2015, the City Council adopted the 2015-2019 CIP as a planning document, following a public hearing.

For Fiscal Year 2015-2016 the CIP identified capital projects totaling \$1,427,400.

A complete list of Capital Projects is included in the Capital Budget section of this budget document.

DEBT MANAGEMENT

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service, and a rating of "A+" from Standard and Poor's. The ratings reflect the City's growing tax base, stable financial position, and moderate debt burden. Full true cash value of property assessed in the City, per capita, is a respectable \$68,277.

The City's direct debt burden is 0.04 percent of the true cash value, and the overall debt burden is 2.26 percent of the true cash value.

Debt Principal Outstanding as of July 1, 2015

Other Bonds:	
Water Revenue	\$27,400,000
Revenue Obligations	940,000
Limited Tax Pension	<u>5,314,001</u>
Total Other Bonds	\$33,654,001

Other Debt:	
Clean Water SRF Loan	2,689,566
2012 SRF ARRA Loan	1,750,000
SRF Loans, Sewer	<u>57,933,506</u>
Total Other Debt	\$62,373,072

The last payment on the 2007 General Obligation (GO) Refunding Bonds was made in June 2015.

GO bonds were approved by voters on May 19, 2015. The series 2015 bonds were sold in August 2015.

SRF = State Revolving Funds

Oregon Revised Statutes, Chapter 287, provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2015, that limit was \$114.9 million on \$3.830 billion TCV. The City's legal debt margin for General Obligation Debt is \$112.5 million. It is anticipated that the margin will remain the same for Fiscal Year 2015-2016.

EXECUTIVE SUMMARY

BASIS OF BUDGETING

The budgets of all fund types (General, Special Revenue, Debt Service, Capital Projects, Permanent, Enterprise, and Internal Service) are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures but revenues are recognized only when they are measurable and available.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

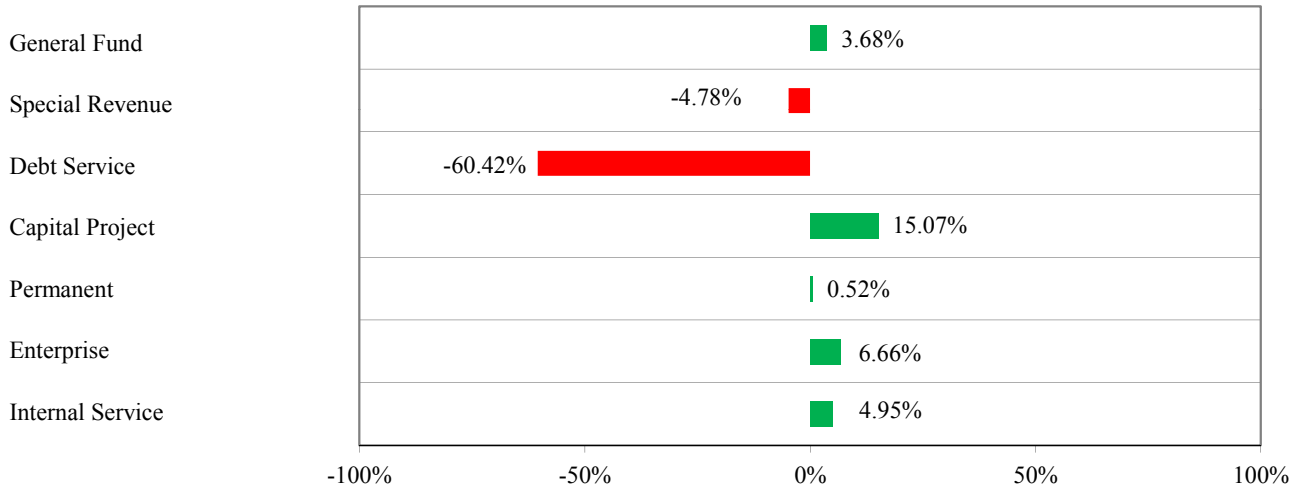
- 1) Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP), as opposed to being expended when paid (Budget).
- 2) Principal payments on long-term debt within the Enterprise Funds are applied to outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- 3) Capital outlay within the Enterprise and Internal Service Funds is recorded as assets on a GAAP basis and expended on a Budget basis.
- 4) Depreciation expense is recorded in the Enterprise and Internal Service Funds on a GAAP basis only.
- 5) Revenues are accrued on a GAAP basis in the Enterprise and Internal Service Funds as opposed to the modified accrual method for the Budget.
- 6) Principal receipts on City-financed assessments are applied to outstanding assets on a GAAP basis as opposed to being recorded as revenue on a Budget basis.

EXECUTIVE SUMMARY

FUND TYPE SUMMARY AS PROPOSED BY THE CITY MANAGER
for the 2015-16 Fiscal Year

Fund Type2014-15.....	2015-16.....			Over (under) 2014-15 Revised Budget	Percent of Total Budget
	Adopted Budget	Revised Budget	Proposed Budget	Approved Budget	Adopted Budget		
General Fund	\$ 32,619,300	\$ 32,652,300	\$ 33,854,600	\$ -	\$ -	3.68%	20.87%
Special Revenue	51,360,600	51,143,700	48,700,700	-	-	-4.78%	30.01%
Debt Service	2,314,900	2,314,900	916,300	-	-	-60.42%	0.56%
Capital Project	1,327,600	1,327,600	1,527,700	-	-	15.07%	0.94%
Permanent	135,400	135,400	136,100	-	-	0.52%	0.08%
Enterprise	58,990,500	59,001,000	62,932,000	-	-	6.66%	38.78%
Internal Service	13,480,300	13,534,900	14,205,000	-	-	4.95%	8.75%
Totals, All Fund Types	\$ 160,228,600	\$ 160,109,800	\$ 162,272,400	\$ -	\$ -	1.35%	100.00%

Percentage Change in the 2015-16 Proposed Budget from the 2014-15 Revised Budget



EXECUTIVE SUMMARY

APPROVED BUDGET
for the 2015-16 Fiscal Year

ADJUSTMENTS AS APPROVED BY THE BUDGET COMMITTEE

The City Manager and the Budget Officer have the responsibility for preparing and presenting a proposed document to the City's Budget Committee that is balanced and consistent with the Council's policies. The Budget Committee met, reviewed the proposed budget along with more current information, and considered public input.

RESOURCES:

Debt Service Fund: Increase Property Taxes \$964,900 and Interest Income \$500 to reflect payment on GO Bonds for the Public Safety Facilities bond measure passed by voters on May 19, 2015. **Capital Projects Fund:** Increase Transfers in from the Water (\$75,000) and Street (\$163,200) Funds for the Crocker Lane & Valley View Dr LID, Increase Bond Sale Proceeds \$18,000,000 and Transfers in from CARA (\$1,400,000) and the Risk Management Fund (\$5,000,000) to reflect the bond sale and Public Safety Facilities project.

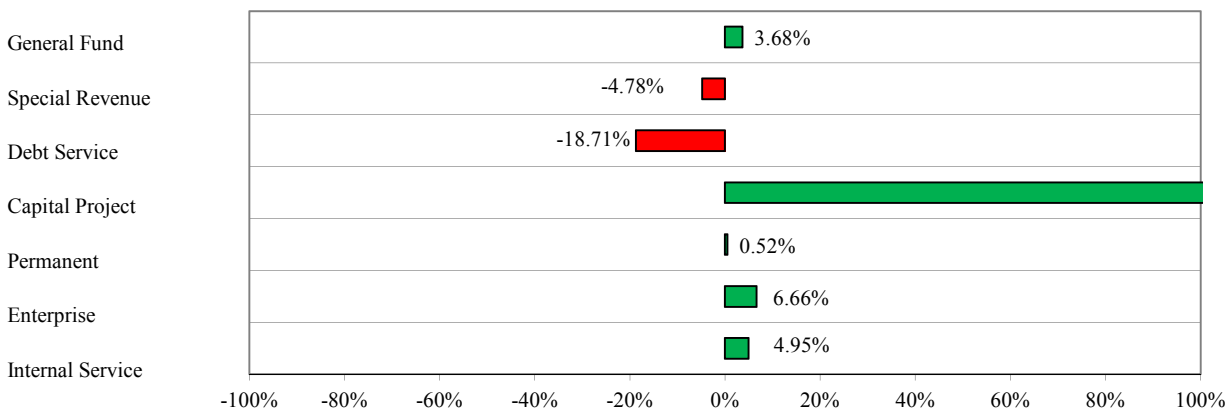
REQUIREMENTS:

Risk Management Fund: Increase Transfers Out \$5,000,000, reduce Capital \$1,630,000 and Reserves \$4,051,700 for the Public Safety Facilities project passed by voters on May 19, 2015. **Street Fund:** Increase Materials & Services \$25,000 and reduce Reserves \$25,000 for the Crocker-Gibson Hill Intersection Evaluation. Increase Transfers Out \$163,200, decrease Reserves \$163,200 for the Crocker Lane & Valley View Dr LID. **Capital Projects Fund:** Create the Public Facilities project and increase Materials & Services \$500 and Reserves \$24,190,200 for the Public Safety Facilities Bond measure. Increase Capital \$722,400 and decrease Reserves \$484,200 in the Crocker Lane & Valley View Dr project for the LID. **Water Fund:** Increase Transfers Out \$75,000 and decrease Reserves \$75,000 for the Crocker Lane & Valley View Dr LID.

**COMPARISON OF 2014-15 REVISED BUDGET TO 2015-16 APPROVED BUDGET
AND PERCENT OF TOTAL BUDGET BY FUND**

Fund Type2014-15.....	2015-16.....		Adopted Budget	Over (under) 2014-15 Revised Budget	Percent of Total Budget
	Adopted Budget	Revised Budget	Proposed Budget	Approved Budget			
General Fund	\$ 32,619,300	\$ 32,652,300	\$ 33,854,600	\$ 33,854,600	\$ -	3.68%	18.02%
Special Revenue	51,360,600	51,143,700	48,700,700	48,700,700	-	-4.78%	25.92%
Debt Service	2,314,900	2,314,900	916,300	1,881,700	-	-18.71%	1.00%
Capital Project	1,327,600	1,327,600	1,527,700	26,165,900	-	1870.92%	13.93%
Permanent	135,400	135,400	136,100	136,100	-	0.52%	0.07%
Enterprise	58,990,500	59,001,000	62,932,000	62,932,000	-	6.66%	33.50%
Internal Service	13,480,300	13,534,900	14,205,000	14,205,000	-	4.95%	7.56%
Totals	\$ 160,228,600	\$ 160,109,800	\$ 162,272,400	\$ 187,876,000	\$ -	17.34%	100.00%

**PERCENTAGE CHANGE IN THE 2015-16 APPROVED BUDGET
FROM THE 2014-15 REVISED BUDGET**



EXECUTIVE SUMMARY

ADOPTED BUDGET
for the 2015-16 Fiscal Year

ADJUSTMENTS AS ADOPTED BY THE CITY COUNCIL

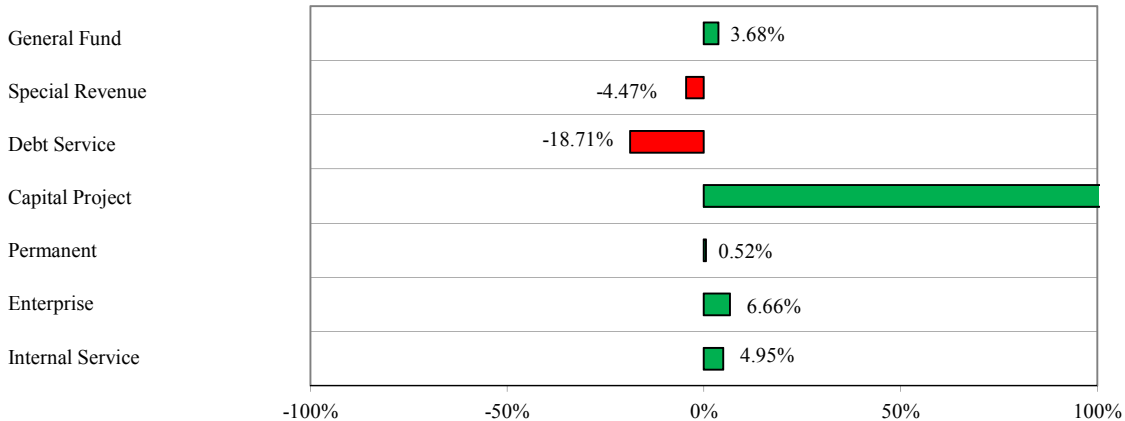
RESOURCES: Decrease Transient Lodging Tax (TLT) transfer in the following funds: **General Fund** (\$52,200), **Parks & Recreation** (\$20,800), **Equipment Replacement** (\$13,100), **Street Fund** (\$2,800). **General Fund:** Decrease Beginning Balance to offset decrease in TLT. **Equipment Replacement Fund:** Increase Transfers In \$193,700 for TLT to be applied to Police and Fire Equipment. **Capital Projects Fund:** Increase Transfers In \$55,000 for increase from CARA contribution to Public Safety Facilities project.

REQUIREMENTS: **Parks & Recreation:** Decrease Personnel Services \$10,000 and Materials & Services \$10,800 in Parks Administration to offset the decrease in Transient Lodging Tax (TLT). **Economic Development Fund:** Decrease Transfers Out to Collaborative Tourism, Albany Main Street Dev, Fire, Police, Monteith House, Trolley, and PW Streets \$193,700 and create transfer to Equipment Replacement \$193,700. **Equipment Replacement Fund:** Increase Reserve in Equipment Replacement program \$193,700 and decrease Reserve in General Fund Facilities Maintenance Program \$13,100 for TLT changes. **Street Fund:** Decrease Contingencies \$2,800 to offset decrease in TLT. **Capital Projects Fund:** Increase Public Safety Facilities Project \$55,000 for increase in transfer from CARA.

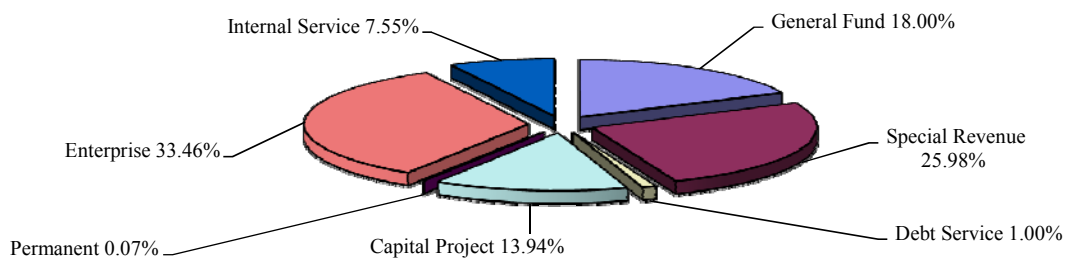
**COMPARISON OF 2014-15 REVISED BUDGET TO 2015-16 ADOPTED BUDGET
AND PERCENT OF TOTAL BUDGET BY FUND**

Fund Type2014-15.....	2015-16.....			Over (under) 2014-15 Revised Budget	Percent of Total Budget
	Adopted Budget	Revised Budget	Proposed Budget	Approved Budget	Adopted Budget		
General Fund	\$ 32,619,300	\$ 32,652,300	\$ 33,854,600	\$ 33,854,600	\$ 33,854,600	3.68%	18.00%
Special Revenue	51,360,600	51,143,700	48,700,700	48,700,700	48,857,700	-4.47%	25.98%
Debt Service	2,314,900	2,314,900	916,300	1,881,700	1,881,700	-18.71%	1.00%
Capital Project	1,327,600	1,327,600	1,527,700	26,165,900	26,220,900	1875.06%	13.94%
Permanent	135,400	135,400	136,100	136,100	136,100	0.52%	0.07%
Enterprise	58,990,500	59,001,000	62,932,000	62,932,000	62,932,000	6.66%	33.46%
Internal Service	13,480,300	13,534,900	14,205,000	14,205,000	14,205,000	4.95%	7.55%
Totals, All Fund Types	\$ 160,228,600	\$ 160,109,800	\$ 162,272,400	\$ 187,876,000	\$ 188,088,000	17.47%	100.00%

Percentage Change in the 2015-16 Adopted Budget from the 2014-15 Revised Budget

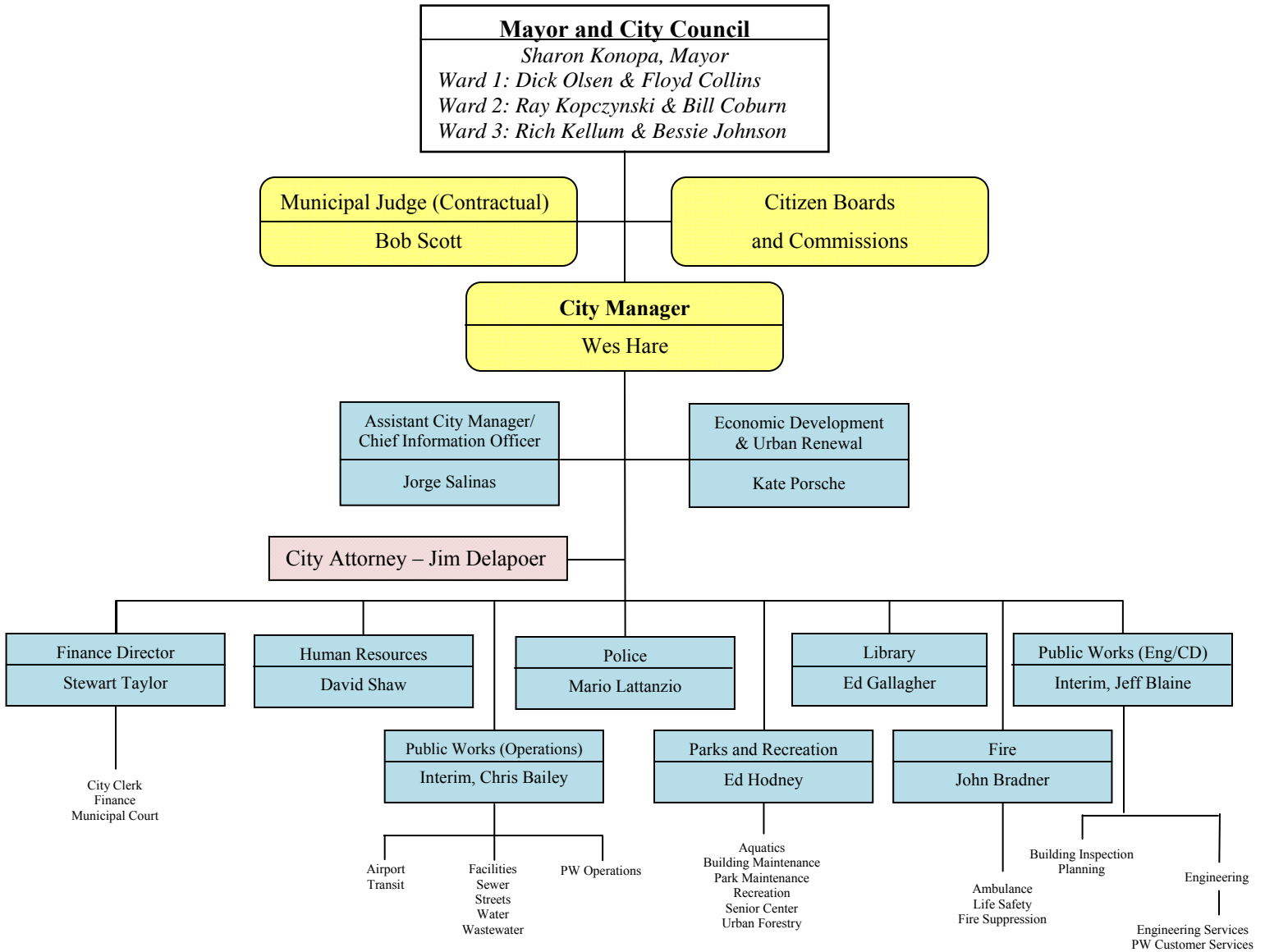


Adopted Budget by Fund Type, Percentage of Total Budget



EXECUTIVE SUMMARY

CITIZENS OF THE CITY OF ALBANY



Elected

Appointed by Council

Recommended by City Manager, ratified by Council

Appointed by City Manager



City Council



Left to Right

- Rich Kellum – Councilor, Ward 3
- Ray Kopczynski – Councilor, Ward 2
- Floyd Collins – Councilor, Ward 1
- Sharon Konopa – Mayor
- Dick Olsen – Councilor, Ward 1
- Bill Coburn – Councilor, Ward 2
- Bessie Johnson – Councilor, Ward 3

PERSONNEL CHANGE REPORT

The adopted budget for fiscal year 2014-2015 authorized 391.875 full-time equivalent (FTE) positions. During the year, the following personnel position adjustments were approved:

1. Revised the job title of Engineering Manager to Engineering Manager/Assistant City Engineer (705-50-2803).
2. Increased one 0.625 FTE Police Clerk position to 1.00 FTE and reduced the vacant 0.625 FTE Police Clerk position to 0.25 FTE (100-30-1301).
3. Deleted the vacant 6.00 FTE Firefighter/EMT positions from the 2011 SAFER grant (grant expired) (203-25-5098).
4. Reclassified the vacant 1.00 FTE Recreation Coordinator position to Recreation Programs Specialist and transferred 50 percent of funding from 203-35-5090 to 202-35-1413.
5. Reclassified the Information Technology Director position to Assistant City Manager/Chief Information Officer (701-13-1030).

With the above adjustments, the current authorized FTE decreased to 385.875 FTE positions as of May 1, 2015.

The proposed budget for fiscal year 2015-2016 authorizes 390.20 budgeted FTE positions, an increase of 4.325 FTE. The proposed FTE changes are:

City Manager’s Office	-1.000 FTE
Fire Department	+3.200 FTE
Parks & Recreation Department	+0.125 FTE
Police Department	+1.000 FTE
Public Works Department	<u>+1.000 FTE</u>
Total	+4.325 FTE

CITY MANAGER’S OFFICE

City Manager’s Office

➤ Transfer 1.00 FTE Graphics and Web Specialist position to Information Technology

Economic Development Activities

➤ Delete vacant 1.00 FTE Urban Renewal/Economic Development Officer position

COMMUNITY DEVELOPMENT DEPARTMENT

Planning

➤ Add 0.32 FTE Senior Code Compliance Inspector position as a transfer from Building Inspection

CDBG Administration Odd Year

➤ Add 0.60 FTE Planner III position as a transfer from CDBG Administration

CDBG Administration

➤ Transfer 0.60 FTE Planner III position to CDBG Administration Odd Year

Building Inspection

➤ Transfer 0.32 FTE Senior Code Compliance Inspector position to Planning

FIRE DEPARTMENT

Fire Department Emergency Services

➤ Reinstatement of 100 percent funding for the authorized, unfunded 1.00 FTE Administrative Assistant I position (BUD-4a position)

➤ Increase FTE for vacant Administrative Assistant I position from 0.80 to 1.00 FTE

➤ Add 2.00 FTE EMT-Basic positions

INFORMATION TECHNOLOGY

➤ Reclassify 1.00 FTE Network Engineer position to Security & Network Solutions Engineer

➤ Add 1.00 FTE Graphics and Web Specialist position as a transfer from the City Manager’s Office

PARKS & RECREATION DEPARTMENT

Resource Development/Marketing Services

➤ Add 0.25 FTE Recreation Coordinator position as a transfer from Adult Recreation Services

Park Maintenance Services

➤ Reclassify vacant 1.00 FTE Building Security/Custodian position to Recreation Programs Specialist and transfer to Adult Recreation Services

➤ Reclassify one Park Maintenance II position to Park Maintenance III

PARKS & RECREATION DEPARTMENT

continued

Parks and Recreation Administration

- Add 0.08 FTE Administrative Services Coordinator as a transfer from Foster Grandparent Program (grant)
- Increase FTE for Clerk II position from 0.625 to 0.75

Adult Recreation Services

- Transfer 0.25 FTE Recreation Coordinator position to Resource Development/Marketing Services
- Add vacant 1.00 FTE Building Security/Custodian position as a transfer from Park Maintenance Services and reclassify to Recreation Programs Specialist

Foster Grandparent Program (grant)

- Transfer 0.08 FTE Administrative Services Coordinator position to Parks and Recreation Administration

POLICE DEPARTMENT

- Reinstatement of 100 percent funding for the authorized, unfunded 1.00 FTE Administrative Services Supervisor position (BUD-4a position)

PUBLIC WORKS DEPARTMENT

Engineering Services

- Reclassify 1.00 FTE Engineering Technician III position to Engineering Technician IV
- Add 1.00 FTE Engineering Technician III position

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2013-2014 Adjusted Positions	2014-2015 Adjusted Positions	2015-2016 Adopted Positions	2015-2016 Salary Schedule	
				Minimum	Maximum
City Manager's Office					
Council & Nondepartmental – 701-11-1027					
Mayor	1.0	1.0	1.0	\$165	N/A
Councilor	6.0	6.0	6.0	\$110	N/A
TOTAL	7.0	7.0	7.0		
City Manager's Office – 701-11-1028					
City Manager	1.0	1.0	1.0	\$11,203	N/A
Management Assistant/Public Information Officer	1.0	1.0	1.0	\$5,234	\$6,439
Graphics and Web Specialist	1.0	1.0	0.0	N/A	N/A
Administrative Assistant I (confidential)	1.0	1.0	1.0	\$3,781	\$4,649
Administrative Assistant (confidential)	0.7	0.7	0.7	\$3,361	\$4,134
TOTAL	4.7	4.7	3.7		
Economic Development Activities – 211-11-1101					
Economic Development & Urban Renewal Director	1.0	1.0	1.0	\$7,857	\$9,821
Urban Renewal/Economic Development Officer	0.0	1.0	0.0	N/A	N/A
TOTAL	1.0	2.0	1.0		
Community Development Department					
Planning – 100-40-1601					
Planning Manager	1.0	1.0	1.00	\$6,252	\$7,691
Planner III	2.0	1.0	1.00	\$5,055	\$6,448
Planner II	1.0	1.0	1.00	\$4,592	\$5,846
Planner I	0.0	1.0	1.00	\$3,808	\$4,863
Infrastructure Analyst	1.0	1.0	1.00	\$4,592	\$5,846
Permit Technician	0.0	0.5	0.50	\$3,302	\$4,215
Senior Code Compliance Inspector	0.0	0.0	0.32	\$4,140	\$5,350
Administrative Services Supervisor	0.5	0.0	0.00	N/A	N/A
Administrative Assistant I	1.0	0.0	0.00	N/A	N/A
Administrative Assistant	1.0	0.0	0.00	N/A	N/A
TOTAL	7.5	5.5	5.82		
CDBG Administration Odd Year – 203-40-5113					
Planner III	0.00	0.00	0.60	\$5,055	\$6,448
TOTAL	0.00	0.00	0.60		
CDBG Administration – 203-40-5107					
Planner III	0.00	0.60	0.00	N/A	N/A
TOTAL	0.00	0.60	0.00		
Building Inspection – 204-40-1602					
Building Official Manager	1.00	1.00	1.00	\$6,252	\$7,691
Administrative Services Supervisor	0.50	0.00	0.00	N/A	N/A
Building Inspector	2.25	2.25	2.25	\$4,073	N/A
Senior Code Compliance Inspector	1.00	1.00	0.68	\$4,140	\$5,350
Permit Technician	1.00	1.50	1.50	\$3,302	\$4,215
TOTAL	5.75	5.75	5.43		
Electrical Permit Program – 204-40-1603					
Building Inspector	0.75	0.75	0.75	\$4,073	N/A
TOTAL	0.75	0.75	0.75		
ADA/Disability Access Enforcement – 204-40-1607					
Disability Access Coordinator	0.75	0.00	0.00	N/A	N/A
TOTAL	0.75	0.00	0.00		
Finance Department					
Municipal Court – 100-10-1029					
Municipal Court Judge	0.250	0.250	0.250	N/A	\$6,598
Senior Court Clerk	1.000	1.000	1.000	\$3,258	\$4,142
Accounting Specialist	1.000	1.000	1.000	\$2,979	\$3,797
Court Clerk	2.125	2.125	2.125	\$2,573	\$3,274
TOTAL	4.375	4.375	4.375		
Finance Office – 701-10-1035					
Finance Director	1.00	1.00	1.00	\$8,726	\$10,907
Senior Accountant	2.00	2.00	2.00	\$5,894	\$7,249
City Clerk	1.00	1.00	1.00	\$4,515	\$5,552
Payroll Supervisor	1.00	1.00	1.00	\$4,515	\$5,552
Purchasing Coordinator	1.00	1.00	1.00	\$4,140	\$5,350
Accounting Specialist	3.75	4.00	4.00	\$2,979	\$3,797
TOTAL	9.75	10.00	10.00		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2013-2014 Adjusted Positions	2014-2015 Adjusted Positions	2015-2016 Adopted Positions	2015-2016 Salary Schedule	
				Minimum	Maximum
Fire Department					
Public Safety Levy - Fire – 100-25-1202					
Firefighter/EMT	7.0	7.0	7.0	\$4,713	\$5,957
Deputy Fire Marshal I/II - Compliance or Public Education	1.0	1.0	1.0	--	--
Deputy Fire Marshal I - Compliance or Public Education	N/A	N/A	N/A	\$5,009	\$6,293
Deputy Fire Marshal II - Compliance or Public Education	N/A	N/A	N/A	\$5,383	\$6,824
TOTAL	8.0	8.0	8.0		
Fire & Life Safety – 100-25-1203					
Training Lieutenant	0.5	0.0	0.0	N/A	N/A
Fire Marshal	1.0	1.0	1.0	\$6,832	\$8,403
Deputy Fire Marshal I/II - Compliance or Public Education	3.0	2.0	2.0	--	--
Deputy Fire Marshal I - Compliance or Public Education	N/A	N/A	N/A	\$5,009	\$6,293
Deputy Fire Marshal II - Compliance or Public Education	N/A	N/A	N/A	\$5,383	\$6,824
TOTAL	4.5	3.0	3.0		
Fire Department Emergency Services – 100-25-1208					
Fire Chief	1.0	1.0	1.0	\$8,309	\$10,386
Assistant Fire Chief	1.0	1.0	1.0	\$7,467	\$9,183
EMS/Operations Division Chief	1.0	1.0	1.0	\$6,832	\$8,403
Training Lieutenant	0.5	1.0	1.0	\$5,386	\$6,833
Battalion Chief	3.0	3.0	3.0	\$6,439	\$7,921
Lieutenant	12.0	12.0	12.0	\$5,604	\$7,109
Apparatus Operator	12.0	12.0	12.0	\$5,055	\$6,374
Firefighter/EMT	26.0	26.0	26.0	\$4,713	\$5,957
EMT - Basic	0.0	0.0	2.0	NYD	NYD
Senior Administrative Supervisor	1.0	1.0	1.0	\$4,649	\$5,720
Administrative Assistant I	0.6	0.8	2.0	\$3,302	\$4,215
Administrative Assistant	1.0	1.0	1.0	\$2,988	\$3,810
Ambulance Billing Coordinator	1.0	1.0	1.0	\$3,258	\$4,142
Ambulance Billing Specialist III	0.0	0.0	0.0	N/A	N/A
Ambulance Billing Specialist II	0.0	0.0	0.0	N/A	N/A
Ambulance Billing Specialist	0.6	0.6	0.6	\$2,573	\$3,274
Clerk III	0.0	0.0	0.0	N/A	N/A
TOTAL	60.7	61.4	64.6		
2011 SAFER Grant - 203-25-5098					
Firefighter/EMT	6.0	0.0	0.0	N/A	N/A
TOTAL	6.0	0.0	0.0		
Human Resources Department					
Human Resources – 701-14-1032					
Human Resources Director	1.0	1.0	1.0	\$7,857	\$9,821
Senior Human Resources Programs Coordinator	1.0	1.0	1.0	\$4,933	\$6,069
Human Resources Programs Coordinator	1.0	1.0	1.0	\$4,134	\$5,081
HRIS Coordinator	1.0	1.0	1.0	\$3,896	\$4,790
TOTAL	4.0	4.0	4.0		
Information Technology Department					
Information Technology Services – 701-13-1030					
Assistant City Manager/Chief Information Officer	0.0	1.0	1.0	\$8,726	\$10,907
Information Technology Director	1.0	0.0	0.0	N/A	N/A
Information Technology Project Manager	1.0	1.0	1.0	\$6,069	\$7,467
Security & Network Solutions Engineer	0.0	0.0	1.0	\$5,055	\$6,448
Network Engineer	1.0	1.0	0.0	N/A	N/A
Business Intelligence and Virtual Infrastructure Manager	1.0	1.0	1.0	\$6,069	\$7,467
Database and Virtual Infrastructure Administrator	0.0	0.0	0.0	N/A	N/A
System Administrator	3.0	3.0	3.0	\$4,394	\$5,613
Graphics and Web Specialist	0.0	0.0	1.0	\$4,176	\$5,328
Senior Information Systems Technician	0.0	1.0	1.0	\$3,712	\$4,739
Information Systems Technician	2.0	1.0	1.0	\$3,450	\$4,412
Application Support Specialist	0.5	0.5	0.5	\$3,373	\$4,294
TOTAL	9.5	9.5	10.5		
Geographic Information Services – 701-13-2010					
Data Systems Manager	1.0	1.0	1.0	\$6,069	\$7,467
Geographic Information System Analyst	1.0	1.0	1.0	\$4,394	\$5,613
TOTAL	2.0	2.0	2.0		
Permit Tracking Services – 701-13-2011					
Application Support Specialist	0.5	0.5	0.5	\$3,373	\$4,294
TOTAL	0.5	0.5	0.5		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2013-2014 Adjusted Positions	2014-2015 Adjusted Positions	2015-2016 Adopted Positions	2015-2016 Salary Schedule	
				Minimum	Maximum
Library Department					
Library – 100-45-1701					
Library Director	1.0000	1.000	1.000	\$7,857	\$9,821
Supervising Librarian	1.0000	1.000	1.000	\$5,234	\$6,439
Library Resources Coordinator	0.7500	0.750	0.750	\$4,140	\$5,350
Librarian II	2.0000	2.000	2.000	\$3,754	\$4,782
Librarian I	5.0000	4.000	4.000	\$3,337	\$4,242
Senior Library Assistant	1.0000	1.000	1.000	\$3,229	\$4,113
Library Assistant	2.1625	2.000	2.000	\$2,910	\$3,714
System Administrator	1.0000	1.000	1.000	\$4,394	\$5,613
Administrative Assistant I	1.0000	1.000	1.000	\$3,302	\$4,215
Library Aide	6.0125	7.175	7.175	\$2,371	\$3,014
TOTAL	20.9250	20.925	20.925		
Parks & Recreation Department					
Sports Services – 202-35-1402					
Recreation Coordinator	1.0	1.0	1.0	\$3,940	\$5,021
TOTAL	1.0	1.0	1.0		
Children, Youth, & Family Recreation Services – 202-35-1403					
Recreation Programs Manager	0.200	0.200	0.200	\$5,720	\$7,037
Recreation Programs Supervisor	1.000	1.000	1.000	\$4,384	\$5,392
Recreation Coordinator	0.000	0.250	0.250	\$3,940	\$5,021
Recreation Programs Specialist	0.250	0.000	0.000	N/A	N/A
Maple Lawn Preschool Teaching Assistant II	0.650	0.650	0.650	\$2,037	\$2,590
Maple Lawn Preschool Teaching Assistant I	0.875	0.875	0.875	\$1,846	\$2,347
TOTAL	2.975	2.975	2.975		
Resource Development/Marketing Services – 202-35-1404					
Recreation Programs Manager	0.20	0.20	0.20	\$5,720	\$7,037
Resource Development Coordinator	1.00	1.00	1.00	\$4,140	\$5,350
Event and Program Coordinator	1.00	1.00	1.00	\$4,140	\$5,350
Recreation Coordinator	0.00	0.25	0.50	\$3,940	\$5,021
Recreation Programs Specialist	0.25	0.00	0.00	N/A	N/A
TOTAL	2.45	2.45	2.70		
Park Maintenance Services – 202-35-1407					
Parks Operations Supervisor	1.5	1.5	1.5	\$4,384	\$5,392
Natural Resources Specialist	1.0	1.0	1.0	\$3,808	\$4,863
Park Maintenance III	1.0	1.0	2.0	\$3,550	\$4,511
Park Maintenance II	2.0	2.0	1.0	\$3,337	\$4,242
Park Maintenance I	3.0	3.0	3.0	\$3,074	\$3,906
Building Security/Custodian	1.0	1.0	0.0	N/A	N/A
TOTAL	9.5	9.5	8.5		
Parks & Recreation Administration – 202-35-1408					
Parks & Recreation Director	1.00	1.000	1.00	\$7,857	\$9,821
Recreation Programs Manager	0.20	0.200	0.20	\$5,720	\$7,037
Administrative Services Coordinator	0.00	0.920	1.00	\$3,550	\$4,511
Administrative Assistant I	0.95	0.000	0.00	N/A	N/A
Clerk III	2.00	1.000	1.00	\$2,573	\$3,274
Clerk II	0.00	1.125	1.25	\$2,371	\$3,014
TOTAL	4.15	4.245	4.45		
Aquatic Services – 202-35-1410					
Recreation Programs Manager	1.0	1.0	1.0	\$5,720	\$7,037
Building Maintenance II	0.5	0.5	0.5	\$3,337	\$4,242
Aquatic Programs Leader	2.0	2.0	2.0	\$2,860	\$3,642
TOTAL	3.5	3.5	3.5		
Adult Recreation Services – 202-35-1413					
Recreation Programs Manager	0.35	0.40	0.40	\$5,720	\$7,037
Recreation Coordinator	0.50	0.50	0.25	\$3,940	\$5,021
Recreation Programs Specialist	0.50	0.50	2.00	\$3,464	\$4,423
Clerk III	1.00	1.00	1.00	\$2,573	\$3,274
TOTAL	2.35	2.40	3.65		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2013-2014 Adjusted Positions	2014-2015 Adjusted Positions	2015-2016 Adopted Positions	2015-2016 Salary Schedule	
				Minimum	Maximum
Foster Grandparent Program (grant) – 203-35-5090					
Recreation Programs Manager	0.05	0.00	0.00	N/A	N/A
Recreation Coordinator	0.50	0.00	0.00	N/A	N/A
Recreation Programs Specialist	0.00	0.50	0.00	N/A	N/A
Administrative Services Coordinator	0.00	0.08	0.00	N/A	N/A
Administrative Assistant I	0.05	0.00	0.00	N/A	N/A
TOTAL	0.60	0.58	0.00		
Facilities Maintenance – 701-35-1033					
Parks Operations Supervisor	0.5	0.5	0.5	\$4,277	\$5,260
Building Maintenance Lead Worker	1.0	1.0	1.0	\$3,900	\$4,975
Building Maintenance II	2.0	2.0	2.0	\$3,337	\$4,242
TOTAL	3.5	3.5	3.5		
Police Department					
Police – 100-30-1301					
Police Chief	1.000	1.000	1.000	\$8,309	\$10,386
Police Captain	2.000	2.000	2.000	\$6,832	\$8,403
Police Lieutenant (changed from Sergeant to Lieutenant)	7.000	7.000	7.000	\$5,894	\$7,249
Police Sergeant (changed from Corporal to Sergeant)	6.000	6.000	6.000	\$5,095	\$6,432
Police Officer	40.000	40.000	40.000	\$4,430	\$5,579
Police Records and Systems Supervisor	1.000	1.000	1.000	\$4,649	\$5,720
Police Communications Supervisor	1.000	1.000	1.000	\$4,790	\$5,894
Police Communications Specialist	9.000	9.000	9.000	\$3,605	\$4,578
Community Education Specialist	1.000	1.000	1.000	\$3,831	\$4,909
Community Service Officer	1.000	1.000	1.000	\$3,720	\$4,767
Property and Evidence Specialist	1.625	1.625	1.625	\$3,297	\$4,126
Administrative Services Supervisor	0.000	0.000	1.000	\$4,384	\$5,392
Administrative Assistant I (confidential)	1.000	1.000	1.000	\$3,781	\$4,649
Administrative Assistant I	1.000	1.000	1.000	\$3,415	\$4,359
Police Clerk	6.250	6.250	6.250	\$2,832	\$3,609
TOTAL	78.875	78.875	79.875		
Public Safety Levy - Police – 100-30-1302					
Police Officer	4.0	4.0	4.0	\$4,430	\$5,579
Crime Analyst	1.0	1.0	1.0	\$4,313	\$5,505
Community Service Officer	3.0	3.0	3.0	\$3,720	\$4,767
Police Communications Specialist	1.0	1.0	1.0	\$3,605	\$4,578
TOTAL	9.0	9.0	9.0		
Public Works Department					
Albany Municipal Airport – 211-50-1103					
Utility Superintendent - Transportation	0.1	0.1	0.1	\$5,894	\$7,249
TOTAL	0.1	0.1	0.1		
Albany Transit System – 213-50-1106					
Utility Superintendent - Transportation	0.15	0.15	0.15	\$5,894	\$7,249
Transit Programs Supervisor	0.50	0.50	0.50	\$4,649	\$5,720
Operations Maintenance I	0.25	0.25	0.25	\$3,074	\$3,906
Transit Operator	2.68	2.68	2.68	\$2,979	\$3,797
Clerk III	0.33	0.33	0.33	\$2,573	\$3,274
TOTAL	3.91	3.91	3.91		
Linn-Benton Transit Loop – 213-50-1107					
Utility Superintendent - Transportation	0.15	0.150	0.150	\$5,894	\$7,249
Transit Programs Supervisor	0.500	0.500	0.500	\$4,649	\$5,720
Operations Maintenance I	0.250	0.250	0.250	\$3,074	\$3,906
Transit Operator	2.070	2.745	2.745	\$2,979	\$3,797
Clerk III	0.330	0.330	0.330	\$2,573	\$3,274
TOTAL	3.3	3.975	3.975		
Paratransit System – 213-50-1108					
Utility Superintendent - Transportation	0.150	0.150	0.150	\$5,894	\$7,249
Paratransit Services Supervisor	1.000	1.000	1.000	\$4,384	\$5,392
Transportation Assistant	1.925	1.925	1.925	\$2,573	\$3,274
Clerk III	0.340	0.340	0.340	\$2,573	\$3,274
TOTAL	3.415	3.415	3.415		
Street Maintenance – 250-50-2602					
Street Maintenance Lead Worker	1.0	1.0	1.0	\$3,900	\$4,975
Street Maintenance II	6.0	6.0	6.0	\$3,337	\$4,242
TOTAL	7.0	7.0	7.0		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2013-2014 Adjusted Positions	2014-2015 Adjusted Positions	2015-2016 Adopted Positions	2015-2016 Salary Schedule	
				Minimum	Maximum
Street Administration - 250-50-2604					
Utility Superintendent - Transportation	0.45	0.45	0.45	\$5,894	\$7,249
TOTAL	0.45	0.45	0.45		
Wastewater Treatment Plant – 601-50-2404 (A-M Water Reclamation Facility)					
Treatment Plant Supervisor	1.0	1.0	1.0	\$5,392	\$6,632
Treatment Facilities Operator	6.0	5.0	5.0	\$3,405	\$4,340
Treatment Facilities Maintenance Technician	1.0	1.0	1.0	\$3,074	\$3,906
TOTAL	8.0	7.0	7.0		
Wastewater Collection – 601-50-2405					
Wastewater Collections Supervisor	0.0	1.0	1.0	\$5,392	\$6,632
Lead Wastewater Operator	1.0	1.0	1.0	\$3,900	\$4,975
Wastewater Maintenance II	8.0	8.0	8.0	\$3,337	\$4,242
Water Maintenance II	0.5	0.5	0.5	\$3,337	\$4,242
TOTAL	9.5	10.5	10.5		
Wastewater Administration – 601-50-2407					
Utility Superintendent - Wastewater	1.0	1.0	1.0	\$5,894	\$7,249
TOTAL	1.0	1.0	1.0		
Wetlands – 601-50-2411					
Natural Treatment Systems Specialist	1.0	1.0	1.0	\$3,940	\$5,021
TOTAL	1.0	1.0	1.0		
Industrial Pretreatment – 601-50-2413					
Environmental Programs Supervisor	1.0	1.0	1.0	\$5,392	\$6,632
Environmental Services Technician II	3.0	3.0	3.0	\$3,940	\$5,021
TOTAL	4.0	4.0	4.0		
Water Administration – 615-50-2202					
Utility Superintendent - Water	1.0	1.0	1.0	\$5,894	\$7,249
TOTAL	1.0	1.0	1.0		
Water Canal Maintenance – 615-50-2204					
Water Operations Supervisor	0.0	0.5	0.5	\$5,392	\$6,632
Lead Water Operator	1.0	1.0	1.0	\$3,900	\$4,975
Water Maintenance II	2.0	2.0	2.0	\$3,337	\$4,242
TOTAL	3.0	3.5	3.5		
Vine Street Water Treatment Plant – 615-50-2205					
Treatment Plant Supervisor	0.0	0.50	0.50	\$5,392	\$6,632
Lead Water Operator	0.50	0.00	0.00	N/A	N/A
Treatment Facilities Operator	2.25	2.75	2.75	\$3,405	\$4,340
TOTAL	2.75	3.25	3.25		
Water Distribution – 615-50-2206					
Water Operations Supervisor	0.0	0.5	0.5	\$5,392	\$6,632
Lead Water Operator	1.0	1.0	1.0	\$3,900	\$4,975
Water Maintenance II	8.5	7.5	7.5	\$3,337	\$4,242
TOTAL	9.5	9.0	9.0		
Albany-Millersburg Water Treatment Plant – 615-50-2207					
Treatment Plant Supervisor	0.0	0.50	0.50	\$5,392	\$6,632
Lead Water Operator	0.50	0.00	0.00	N/A	N/A
Water Treatment Plant Operator III	1.00	0.00	0.00	N/A	N/A
Treatment Facilities Operator	3.75	4.25	4.25	\$3,405	\$4,340
TOTAL	5.25	4.75	4.75		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2013-2014 Adjusted Positions	2014-2015 Adjusted Positions	2015-2016 Adopted Positions	2015-2016 Salary Schedule	
				Minimum	Maximum
Public Works Administration – 705-50-2802					
Assistant City Manager/Public Works & Community Development Director	1.0	1.0	1.0	\$9,721	\$12,151
Senior Accountant	1.0	1.0	1.0	\$5,894	\$7,249
Public Works Executive Assistant	1.0	1.0	1.0	\$4,384	\$5,392
Senior Administrative Supervisor	0.0	1.0	1.0	\$4,649	\$5,720
Administrative Services Supervisor	1.0	0.0	0.0	N/A	N/A
Administrative Project Coordinator	0.0	1.0	1.0	\$4,384	\$5,392
Public Works Project Coordinator	0.0	1.0	1.0	\$3,504	\$4,460
Administrative Assistant I	0.0	2.0	2.0	\$3,302	\$4,215
Clerk III	0.0	2.0	2.0	\$2,573	\$3,274
TOTAL	4.0	10.0	10.0		
Engineering Services – 705-50-2803					
Assistant Public Works Director/City Engineer	1.0	1.0	1.0	\$7,467	\$9,183
Utilities Services Manager	1.0	1.0	1.0	\$6,832	\$8,403
Engineering Manager/Assistant City Engineer	0.0	1.0	1.0	\$6,439	\$7,921
Engineering Manager	1.0	0.0	0.0	N/A	N/A
Transportation Systems Analyst	1.0	1.0	1.0	\$5,055	\$6,448
Civil Engineer III	4.0	4.0	4.0	\$5,654	\$7,215
Civil Engineer II	2.0	2.0	2.0	\$5,055	\$6,448
Lead Engineering Technician	1.0	1.0	1.0	\$4,592	\$5,846
Engineering Associate I	1.0	1.0	1.0	\$4,394	\$5,613
Engineering Technician IV	1.0	1.0	2.0	\$4,394	\$5,613
Engineering Technician III	1.0	1.0	1.0	\$3,997	\$5,092
Engineering Technician II	2.0	2.0	2.0	\$3,528	\$4,492
Public Works Project Accountant	1.0	1.0	1.0	\$3,450	\$4,412
Public Works Project Coordinator	1.0	0.0	0.0	N/A	N/A
Administrative Assistant I	1.0	0.0	0.0	N/A	N/A
TOTAL	19.0	17.0	18.0		
Operations Administration – 705-50-2805					
Assistant Public Works Director/Operations Manager	1.0	1.0	1.0	\$7,467	\$9,183
Inventory Specialist	1.0	1.0	1.0	\$2,860	\$3,642
Administrative Assistant	1.0	0.0	0.0	N/A	N/A
Clerk III	1.0	0.0	0.0	N/A	N/A
TOTAL	4.0	2.0	2.0		
Water Quality Control Services – 705-50-2806					
Environmental Services Technician II	2.0	2.0	2.0	\$3,940	\$5,021
WWTP Laboratory Technician	1.0	1.0	1.0	\$3,900	\$4,975
TOTAL	3.0	3.0	3.0		
Public Works Customer Services – 705-50-2807					
Public Works Customer Services Supervisor	1.0	1.0	1.0	\$5,234	\$6,439
Field Representative II	2.0	2.0	2.0	\$3,052	\$3,900
Billing/Collection Specialist II	4.0	4.0	4.0	\$2,698	\$3,499
Public Works Customer Service Representative	2.0	2.0	2.0	\$2,573	\$3,274
TOTAL	9.0	9.0	9.0		
Facilities & Maintenance Engineering – 705-50-2809					
Facilities Maintenance & Control Manager	1.0	1.0	1.0	\$5,552	\$6,832
Lead Computerized Maintenance Management Systems Analyst	1.0	1.0	1.0	\$4,394	\$5,613
Facilities Automation Analyst	2.0	3.0	3.0	\$4,690	\$5,982
Computerized Maintenance Management Systems Analyst	3.0	3.0	3.0	\$3,808	\$4,863
Facilities Maintenance Electrician	1.0	1.0	1.0	\$3,756	\$4,786
Facilities Automation Technician	1.0	1.0	1.0	\$3,450	\$4,412
Facilities Mechanic I	3.0	3.0	3.0	\$3,373	\$4,294
TOTAL	12.0	13.0	13.0		
ALL DEPARTMENTS TOTAL	389.775	385.875	390.200		



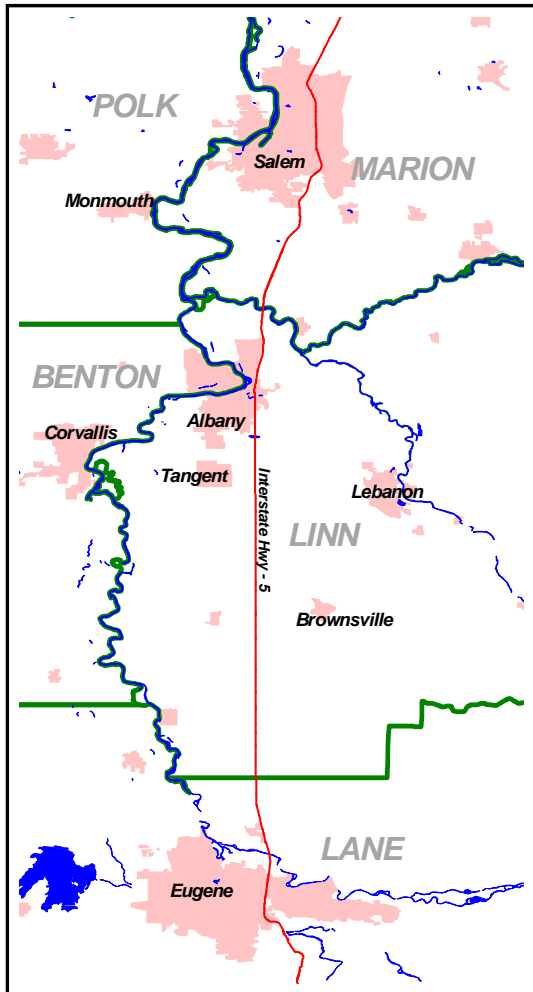
CITY OF
Albany

O R E G O N

A BRIEF TOUR OF ALBANY

Location

The City of Albany is located in both Linn and Benton counties. It is the county seat of Linn County and has been called the “Hub of the Willamette Valley” due to its location at the junction of US Highways 99 and 20, and Interstate 5. Albany is 24 miles south of Salem, the Oregon state capital, and 69 miles south of Portland. Benton County is adjacent to and west of Linn County and is part of the Willamette Valley. The Willamette River forms the border between Linn and Benton counties. The city of Corvallis is the county seat of Benton County and is the largest city in the county. The second largest city in Benton County is the City of Albany.



Population

Albany has a population of 51,270. Nearly 86 percent of the City’s population resides in Linn County, with the remainder in Benton County. The City came close to matching the record growth in population of the 1960s and 1970s (over 40 percent) in the 1990s, at around 39 percent. In the 2000s, the total increase was approximately 17 percent. The increases for the last six years are:

<u>As of</u>	<u>Population</u>	<u>% Change</u>
2010	49,530	0.7%
2011	50,325	1.6%
2012	50,520	0.4%
2013	50,710	0.4%
2014	50,720	0.0%*
2015	51,270	1.1%

Source: Center for Population Research and Census at Portland State University
*Change of 0.02%

Demographics

City Boundary Land Area

2012	17.70 sq. mi.
2013	17.70 sq. mi.
2014	17.70 sq. mi.

Urban Growth Boundary Land Area

2012	21.72 sq. mi.
2013	21.72 sq. mi.
2014	21.72 sq. mi.

Assessed Value (\$Millions)

2012-13	3,363
2013-14	3,380
2014-15	3,416

Source: Linn and Benton County Assessor’s Offices

School Enrollment

2012	9,162
2013	9,200
2014	9,108

Infrastructure (as of June 30, 2015)

Police Stations	1
Fire Stations	4
Libraries	2
Number of Parks	36/895.18 acres
Miles of Asphalt roads	184.09
Miles of Concrete roads	4.06
Miles of Gravel roads	0.08
Miles of Oil Mat	7.17
Miles of Water Lines	276
Miles of Sewer Lines	200
Miles of Storm Drains	128



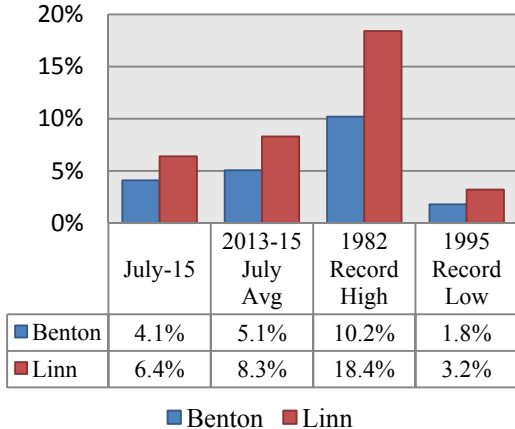
CITY OF
Albany

O R E G O N

Economics

Unemployment Rate, Linn County

2013	9.9%
2014	8.6%
2015	6.4%



Unemployment Rate, Benton County

2013	5.8%
2014	5.3%
2015	4.1%

Source: State of Oregon Employment Division – July 2015.

Top Ten Taxpayers to the City of Albany in 2014.

<u>Taxpayer</u>	<u>Tax Imposed</u>
Target Corporation	\$1,285,008
Oregon Metallurgical Corp	916,742
Oregon Freeze Dry Inc	602,574
Comcast Corporation	559,237
Pacific Cast Technologies Inc	464,524
Waverly Land Management	431,833
Metropolitan Life Insurance	329,233
Wal-Mart Real Estate Business Trust	320,886
Northwest Natural Gas Company	315,280
Pacificorp (P P & L)	307,586

Major Employers

Education, including Oregon State University (OSU), located in Corvallis; Linn Benton Community College (LBCC), located in Albany and Corvallis; and the Greater Albany Public School District 8J (GAPS), is the largest single source of employment in the Albany area. OSU is Oregon’s leading source of basic applied research in forestry, agriculture, fisheries, engineering, electronics, home economics, and the sciences for the development of human, land, atmospheric, and oceanic resources.

Rare metals provide the largest single source of employment within the city limits. The US Bureau of Mines, which opened a research facility in Albany in 1943, introduced rare metal technology. The primary private rare metal industrial plant in the area is Wah Chang, a subsidiary of Allegheny Technologies, along with their sister company Allvac Albany.

Dayton Hudson Corporation, dba Target Distribution Center, is also a major employer in the City. As a regional distribution center, it serves Target stores all over California, Oregon, Washington, Idaho, and Montana.

Government

The City of Albany was founded in 1848, incorporated in 1864, and adopted a home rule charter in 1891. It operates under the provisions of its own Charter and applicable state law. It has a City Manager/Council form of government. The City Council consists of seven members who are elected by the citizens of Albany. Councilors are elected to serve overlapping four-year terms. There are three wards in the City. Two Councilors represent each ward. The Mayor is elected “at-large” by the entire City and serves a two-year term. The Mayor presides over all Council meetings and may vote only in the case of a tie. All Council members are part-time elected officials who exercise the legislative powers of the City and determine matters of policy.

The City of Albany provides a full range of municipal services including fire and police protection; street construction, maintenance and lighting; parks and recreation; library services; planning and zoning; and general administrative services. It also operates water and wastewater treatment plants, and maintains water and sewer systems.

FUND STRUCTURE

The City budgets use seven Fund types: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Permanent Funds, Enterprise Funds, and Internal Services Funds.

General Fund

The General Fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

Major Revenues

- Property tax
- Franchise Fees
- Privilege tax
- Fees, licenses, and permits
- Fines and forfeitures
- Intergovernmental (federal, state)

Primary Services

- Police protection
- Fire protection
- Emergency medical services
- Planning
- Municipal Court
- Library services
- Code Enforcement

Special Revenue Funds

These funds account for revenues that are to be used for a specific purpose. Most of the time, the revenues are obtained through a legal agreement and must be restricted for such purposes. An example is a gas tax for street improvements.

Major Revenues

- Property tax
- State gas tax
- State and federal grants
- Building fees and permits
- Intergovernmental (federal, state)
- Charges for services

Primary Services

- Street Maintenance
- Parks & Recreation services
- Building Inspections
- ADA Code Enforcement
- Economic Development
- Public Transit

Debt Service Fund

This fund accounts for the payment of principal and interest on bond issues. The revenues used to retire debt can come from taxes or other revenue sources.

Major Revenues

- Property tax
- Department charges
- Special assessments

Primary Services

- Payment of principal and interest on outstanding bonds.

Capital Projects Fund

This fund is created to record all revenues and expenditures used to finance the building or acquisition of capital facilities.

Major Revenues

- Transfers from other funds
- Special assessments
- Federal and state grants

Primary Services

- Acquisition, construction, and improvement of City buildings, bridges, sewer and water, and road extensions.

Permanent Funds

These funds are created to account for assets that have been given to the City, and the City thereby acts as the trustee. The assets are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

Major Revenues

- Endowments
- Gifts and donations

Primary Services

- To account for and spend monies in the manner for which they were granted.

FUND STRUCTURE (cont.)

Enterprise Funds

These funds are created to finance and account for acquiring, operating, and maintaining facilities and services that are self-supporting.

Major Revenues

- Charges for service
- Intergovernmental revenues
- Licenses and fees
- Assessments
- Development fees

Primary Services

- Water treatment and distribution
- Wastewater collection and disposal
- Wastewater and water infrastructure maintenance and improvements

Internal Services Funds

These funds account for services furnished by one City department to other departments on a cost reimbursement basis.

Major Revenues

- Charges to other City departments

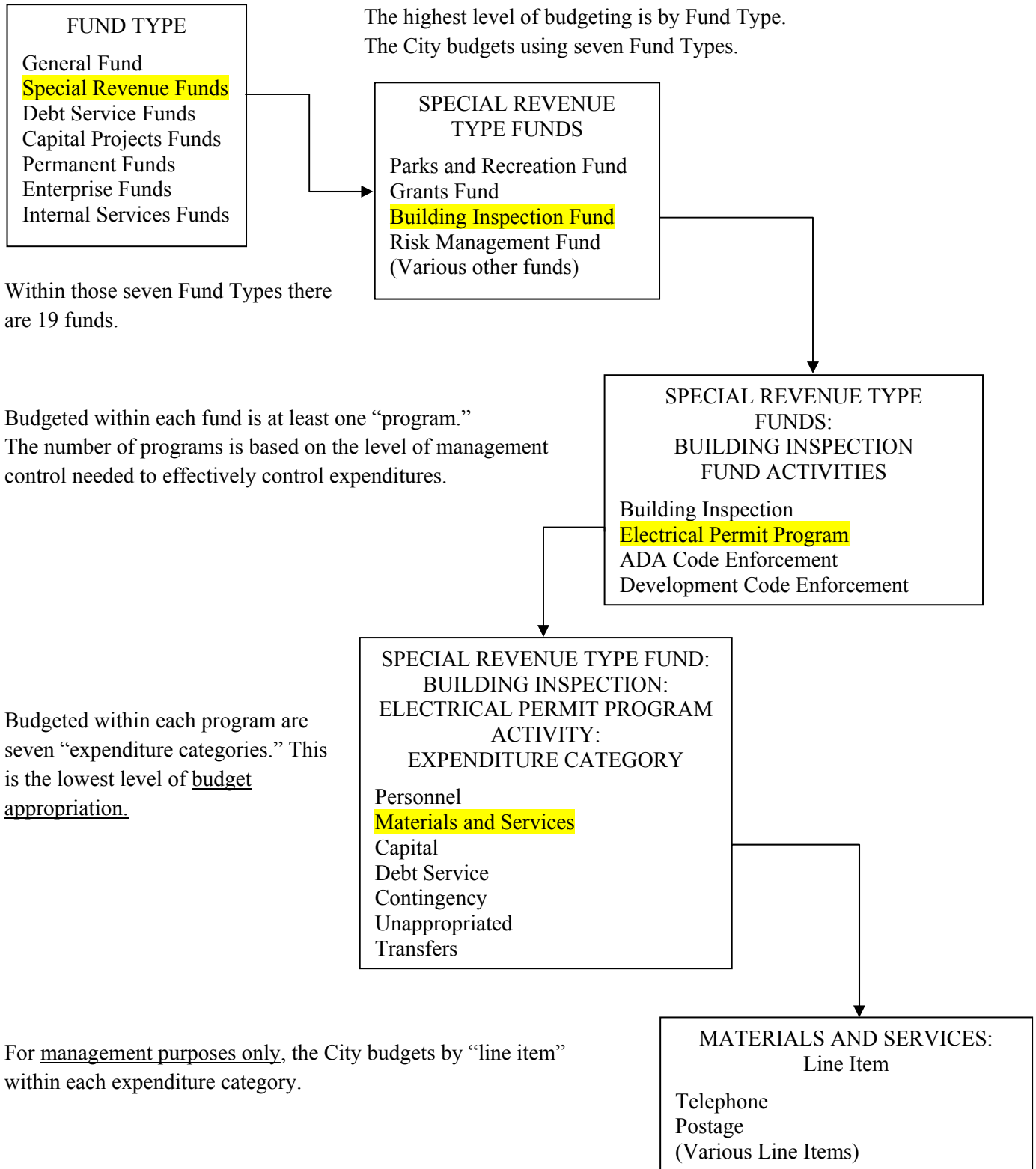
Primary Services

- General Administrative Services (e.g., City Manager, Finance, and Legal)
- Human Resources
- Information Technology Services
- Geographical Information Services
- Facilities Maintenance
- Permit Tracking Services
- Public Works Administration

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BUDGET DOCUMENT STRUCTURE

The City's budget document is organized into sections by Fund Type. Each Fund Type section contains summaries by fund and program. Each program is explained by its functions and responsibilities, strategies/actions, performance measures and workload indicators, staffing summary and three-year financial history.



CITY OF ALBANY BUDGET PROCESS

The objective throughout the budgeting process is to strive to achieve the City's mission statement, which is "Providing quality public services for a better Albany." With this in mind, the City Council and management staff expand upon its mission and lay the groundwork for a detailed budget process. The City of Albany's budget process is driven primarily by four components: 1) revenue forecast, 2) Council's Strategic Plan themes, 3) departmental strategies/actions, and 4) Oregon Local Budget Law.

Revenue Forecast

Toward the end of the calendar year, a five-year revenue forecast is prepared. This forecast takes into consideration such things as the current and future economic outlook, construction, population growth, and business growth in the City. These factors, as well as operational directives, will result in future demands for City services.

Council's Strategic Plan Themes

Soon after the revenue forecast has been done, the City Council and Budget Committee meet during a work session in order to set policy and themes (goals) for the fiscal year beginning July 1. About this same time, the Council will be meeting with City staff to develop its five-year Capital Improvement Program, which will also aid in the development of department strategies.

Department Strategies/Actions

After Citywide policy and themes have been developed, management and staff will formulate their current and future departmental strategies or actions. While prioritizing these strategies, City staff has to consider many factors, such as current workload or service demands, its revenue forecast, project schedules, current workforce staffing needs, and fixed assets.

Oregon Local Budget Law

Chapter 294 of the Oregon Revised Statutes (ORS) governs budgeting in Oregon. The objectives are as follows:

- To provide standard procedures for preparing, presenting, and administering a district's budget.
- To encourage citizen participation in the preparation of and exposure to the budget before its adoption.

ORS 294 requires all taxing districts to file their budgets with the county no later than July 15 of the new fiscal year.

As an aid to taxing districts, the Oregon State Department of Revenue has broken down the budget process into nine steps. They are as follows:

1. *Appoint Budget Officer* - Every local government is required to have a budget officer, either appointed by the governing body or designated in its charter. The Albany City Council has chosen to designate the City's Finance Director as the Budget Officer.
2. *Prepare Proposed Budget* - With much of the groundwork laid by the City Council and various work sessions, City management and staff meet and prepare an estimate of revenues and expenditures for the upcoming fiscal year. The City Manager and Budget Officer meet with various departments in order to "balance" the budget as required by the Oregon Revised Statutes.
3. *Public Notice of Meeting* - Upon completion of the budget reviews, the proposed budget is prepared and a "Notice of Budget Committee Meeting" is advertised in the local newspaper. ORS 294 requires notice to be published at least twice, five to 30 days before the scheduled Budget Committee meeting date, separated by at least seven days.

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4. *Budget Committee Meets* - At the first formal Budget Committee meeting, the City Manager presents the budget message and the proposed budget document to the Committee for review. The Budget Committee may then meet as often as necessary with the public, until all citizen concerns are heard.
 5. *Budget Committee Approves Budget* - When the Budget Committee is satisfied that the budget will meet the needs of the citizens of Albany, it will approve the document and forward it to the City Council for adoption. The Budget Committee shall also approve a rate of total ad valorem property taxes to be certified for collection.
 6. *Notice of Hearing and Financial Summary* - After approval of the budget, a budget hearing must be held. The City Council must publish, by one or more of the methods described in ORS 294.311, a summary of the recommended budget and a notice of budget hearing five to 25 days before the scheduled hearing date. If the notice is posted instead of published in the newspaper, then a second posted notice is required eight to 14 days prior to the budget hearing.
7. *Budget Hearing Held* - The budget hearing must be held on the date advertised in the newspaper and must allow for public testimony on any aspect of the approved budget.
 8. *Adopt Budget, Make Appropriations, Levy Taxes* - The City Council may make changes to the budget during the budget hearing; however, there are limitations to these changes:
 - a. Taxes may not be increased over the amount approved by the Budget Committee.
 - b. Estimated expenditures in any fund may not be increased by more than \$5,000 or 10 percent, whichever is greater.

The City Council may do either of these only after publishing a revised financial summary and holding another budget hearing.

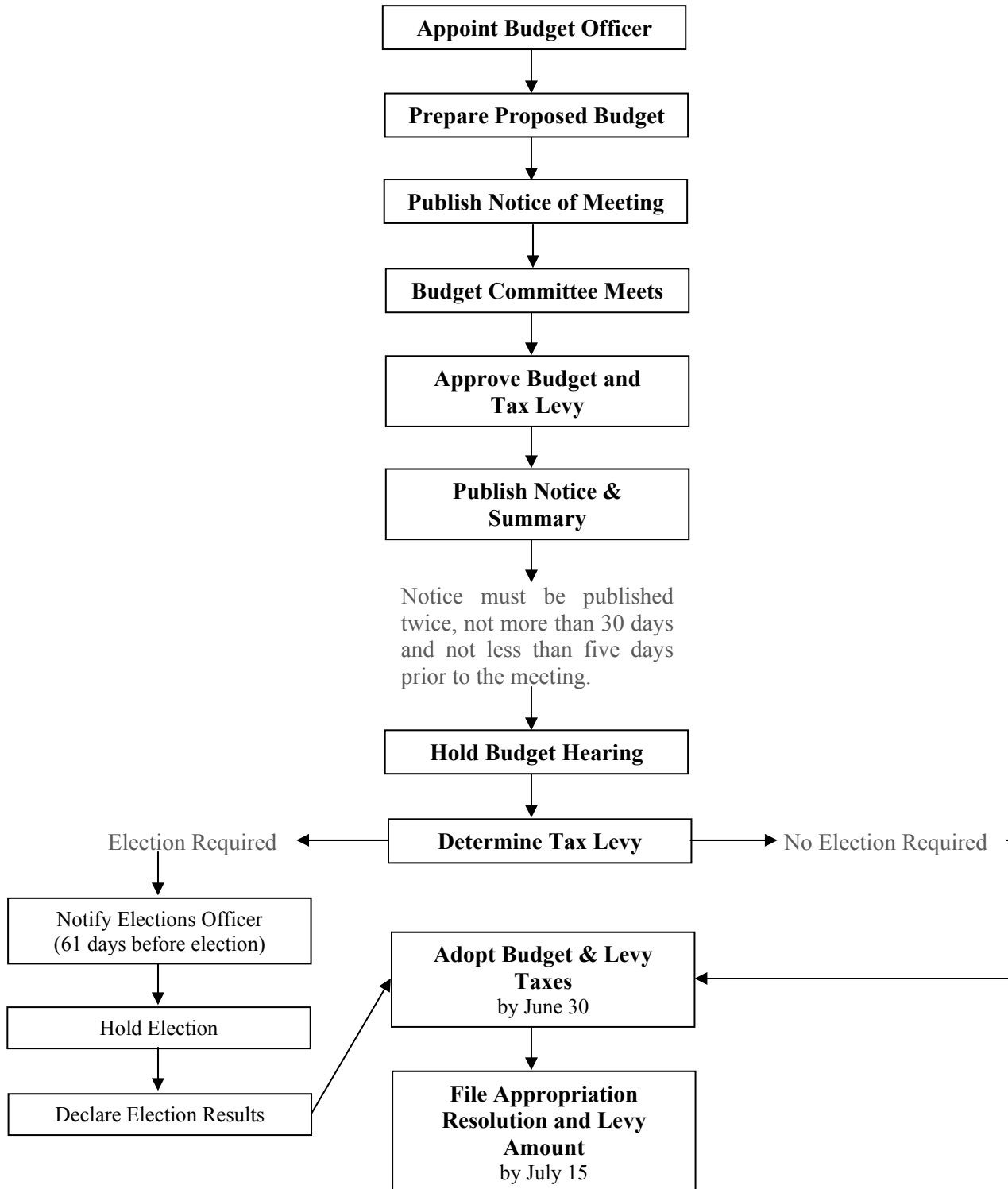
After considering any public testimony, the City Council will then adopt a resolution that appropriates expenditures, levies the ad valorem tax rate, and categorizes the levy. The resolution must be adopted by June 30 before the next fiscal year.

Included in the notice shall be a summary of the budget comparing the most recent preceding year's actual expenditures and budget resources, the current year budget summary with detail for each expenditure category (Personnel Services, Materials & Services, Capital Outlays, Debt Service, Transfers, and Operating Contingencies), the major resources for financing activities and significant changes from the current year, the estimated tax levy necessary to balance the budget and an analysis of tax levy and special levies for the ensuing years and current year, the time and place of the budget hearing, the basis of accounting used in the preceding and current years, and the place where the complete budget document can be inspected by the general public.

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9. *Submit Budget to Assessor* - The final step in the budget process is to file the budget and certify any necessary property tax levy to the Linn and Benton County Assessors.

THE BUDGET PROCESS



Supplemental Budget

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the City may receive unanticipated resources. A supplemental budget must be adopted and appropriated before any additional money can be spent. Supplemental budgets are good only through June 30 of the fiscal year in which they are adopted. Preparing a supplemental budget does not authorize the governing body to levy additional ad valorem taxes.

When the estimated expenditures contained in a supplemental budget differ by less than 10 percent of any one of the individual funds contained in the regular budget for that fiscal year, then the process used to adopt the supplemental budget is as follows:

1. The supplemental budget may be adopted by the Council at a regularly scheduled Council meeting. The Budget Committee is not required to convene.
2. Notice of the regular meeting at which the supplemental budget will be adopted must be published not less than five days before the meeting. The notice must include the name of each fund being adjusted and the amount of change in each fund's revenues and expenditures.
3. At the Council meeting a resolution adopting the supplemental budget and making appropriations may be approved.

When the supplemental budget will adjust any one of the individual funds in the current budget by 10 percent or more, then a different process must be used to adopt the supplemental budget. This process is described below:

1. A public hearing must be held to discuss and adopt the supplemental budget. The City Council holds the hearing. The Budget Committee is not required.
2. A "Notice of Hearing" of the proposed supplemental budget and a summary of the proposed supplemental budget must be published and posted not less than 5 days and not more than 30 days prior to the hearing.
3. The City Council may resolve to adopt and appropriate the supplemental budget at the hearing.

**FISCAL YEAR 2015-2016
BUDGET CALENDAR**

<i>Council/Budget Committee Work Session</i>	6:30 p.m. Thursday, January 29
Non-profit grant applications open date	February 9
Non-profit grant applications deadline	February 27
Departmental budget reviews with City Manager and Finance Director	March 12-20
Dept's submit final Requested Budget, if changes occurred after Director's review	April 1
<i>Council, Budget Committee, Planning Commission, and staff review of the Capital Improvement Program (CIP) and budget update</i>	April 2
<i>Budget Committee (Proposed Budget, Message, and review)</i>	6:30 p.m., May 7, 14, 21
Publish CIP Public Hearing Notice, and Approved Budget and Public Hearing Notice (paper & website).....	
.....	May 27
<i>CIP Public Hearing and adoption by CC</i>	June 10
<i>Public Hearing on 2015-2016 Approved Budget</i>	June 10
If necessary:	
<i>Public Hearing on 2014-2015 Supplemental Budget</i>	June 24
Adoption of FY 2014-2015 Supplemental Budget.....	June 24

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BUDGET ASSUMPTIONS

During the initial phase of the budget process, the Finance Department compiles the Budget Planning Resource Guide. This manual provides the budget calendar, guidelines for budget worksheets, assumptions to include when formulating a program budget, and samples of budget forms. The rates provided below assist in the formulation of economic and personnel expenditures and revenues.

Economic

- **Interest:** The average rate of return for City investments will be 1.0 percent.
- **Assessed Value Growth:** The assessed value of property within the City of Albany will increase by 3.0 percent.

Personnel

- **Salaries:** Salaries will be adjusted per union contracts (e.g., Fire, Police, and AFSCME bargaining units).
- **PERS:** The cost per employee for retirement benefits for the Public Employee Retirement System (PERS) will be calculated at 24 percent of the monthly salary.
- **PERS Pick-Up:** The City of Albany will continue the PERS pick-up of six percent.
- **Health Benefits:** An increase in health insurance premiums will be calculated at nine percent.

REVENUE TRENDS AND ASSUMPTIONS

General Fund

- The Local Option Public Safety Levy for this budget will continue to be impacted by compression. The City's permanent tax rate will be \$6.3984/\$1,000 valuation.

Special Revenue Funds

- New housing and commercial development will be at a reduced level.
- The City will continue to receive state revenue sharing funds at a slightly higher level than the prior year.

Capital Projects Funds

- The budget will reflect the total estimated capital projects that will be initiated in the fiscal year.

Enterprise Funds

- A sewer rate increase of 8.0 percent was included.
- A water rate increase of 4.0 percent was budgeted beginning in January of 2016.

	<p>City of Albany Finance Policy Policy #: F-07-08-006 Title: Financial Policies</p>	
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I. POLICY STATEMENT

It is the policy of the City of Albany to actively manage financial, operational, and budgetary affairs within established guidelines in order to maintain financial stability both now and in the future.

II. GENERAL GUIDELINES

1. The City Manager and department directors are charged with achieving the themes, goals, and objectives adopted by the City Council in the City’s Strategic Plan.
2. The implementing document for the Strategic Plan is the annually adopted budget. The adopted budget establishes types and levels of services through both operating and capital budgets. The relationships between the operating and capital budgets will be explicitly recognized and incorporated into the budget process. Resources will be identified to provide designated levels of service, and maintenance or enhancement of related capital and fixed assets.
3. The City will actively measure performance and pursue process improvements to enhance productivity and maximize resources.
4. Adequate reserves will be maintained for all known liabilities, including employee leave balances and explicit post employment benefits.
5. The City will actively seek partnerships with private interests and other government agencies to achieve common policy objectives, share the costs of providing local services, and support favorable legislation at the state and federal levels.
6. The City will seek out, apply for, and effectively administer federal, state, and foundation grants-in-aid that address the City’s priorities and objectives.

III. REVENUES

1. The City will actively identify and administer funding sources that create a reliable, equitable and diversified revenue stream to shelter the City from short-term fluctuations in any single revenue source and to maintain desired levels of services.
2. Revenues will be conservatively estimated in the budget process.
3. Target fund balances for operating budgets will range between 5 and 15 percent of operations.
4. The City will consider full cost recovery and comparable rates charged by other municipalities of similar size in establishing rates, fees, and charges.
5. The City will follow an aggressive policy of collecting revenues.
6. Enterprise and internal service funds are intended to be self-supporting.

IV. EXPENDITURES

1. The City will identify priority services, establish appropriate service levels, and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.
2. The City will operate on a current funding basis. Expenditures will be monitored on an ongoing basis so as not to exceed current revenues and targeted fund balances.
3. The City Manager will take immediate corrective actions if at any time during a fiscal year revised revenue and expenditure estimates project a year-end deficit. Mitigating actions may include a hiring freeze, expenditure reductions, fee increases, or use of contingencies. Actions to be avoided include expenditure deferrals into the following fiscal year, short-term loans, and use of one-time revenues to support ongoing operations.
4. Target contingencies for operating budgets will range between 5 and 15 percent of operations.
5. Internal service charges and project accounting should be used when service recipients and parameters of a project can be easily identified. The charges should be based on methodologies that fairly allocate the full cost of services. The Finance Director shall review the methodologies on a periodic basis to verify that they are consistent with federal guidelines and Oregon Local Budget Law.
6. The City Manager will undertake ongoing staff and third-party reviews of City programs to measure efficiency and effectiveness. Privatization and contracting with other governmental agencies will be evaluated as alternatives to in-house service delivery. Programs that are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

V. CAPITAL IMPROVEMENT PROGRAM (CIP)

1. The City will monitor and periodically assess the City's capital equipment and infrastructure, setting priorities for its renovation and replacement based on needs and available resources.
2. The City will develop a multi-year program for capital improvements that will be reviewed annually in the budget process.
3. Projects in the CIP will be flagged as either funded or unfunded depending on whether or not the forecasted operating budget can support or fund the project. All funded projects are included in the operating budget for the corresponding budget year.
4. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget process will provide for review of maintenance and orderly replacement of capital assets from current revenues where possible.

VI. CAPITAL ASSETS

1. Capital assets are non-consumable assets with a purchase price of \$5,000 or greater and a useful life of more than one year.
2. The Finance Department will oversee a physical count/inspection of all capital assets at least on a biennial basis. All additions, deletions, and depreciation of infrastructure will be reported consistent with the requirements of the Government Accounting Standards Board Statement Number 34.
3. Adequate insurance will be maintained on all capital assets.

VII. DEBT

1. The City will generally limit long-term borrowing to capital improvements.
2. The City will follow a policy of full disclosure on every financial report, official statement, and bond prospectus.
3. The City Manager will ensure that continuing disclosure policies and procedures are in place and include the following:
 - a. The City's bond counsel will advise the City in developing appropriate policies and procedures.
 - b. The Finance Director is primarily responsible for meeting all post-issuance and continuing disclosure requirements of all bonds issued by the City.
 - c. The Finance Director will participate in timely and appropriate training to be familiar with any changes in continuing disclosure requirements.
 - d. Records will be maintained to substantiate compliance for three years after securities have matured.
 - e. The City will take timely steps to correct any instances of noncompliance.
4. The City will strive to maintain its high bond ratings, currently A+ from Standard & Poor's and A2 from Moody's, and will receive credit ratings on all its bond issues.
5. General obligation debt will not be used for self-supporting enterprise activities unless the activity provides a community-wide benefit.
6. The City shall ensure that its general obligation debt margins are within the 3% true cash value limitation as set forth in ORS Section 287.004.
7. Funding strategies that are necessary to support debt obligations should be implemented prior to debt payments becoming due so that debt obligations can be met from current revenues.
8. The City will use voter-approved general obligation debt to fund general-purpose public improvements that cannot be financed from current revenues. Special purpose debt including certificates of participation, revenue bonds, and loans will be linked to specific funding sources.

VIII. Grants

1. Community organizations that desire financial support from the City must submit a Community Grant application no later than March 1 in order to be considered for funding in the next budget year. Applications will be reviewed by the department director assigned by the City Manager. Primary consideration will be given to requests that further the goals and objectives in the Strategic Plan. Applications that are approved by the department director and City Manager shall be included in the Proposed Budget to be considered by the Budget Committee and City Council.

Any recipient of a Community Grant shall submit an accounting of how the funds were expended and the benefits achieved as required by City Council Resolution No. 5089. Recipients of grants greater than \$100,000 must also submit an independent review of financial policies and procedures related to the grant proceeds no later than six months following the end of the fiscal year in which the funds were granted.

Notwithstanding the above, community organizations and events funded with transient lodging tax revenues will follow the guidelines set forth in Finance Policy F-12-11-001 as currently adopted or amended.

2. City departments are encouraged to seek grants and other financial support from private, nonprofit, and government agencies that would supplement City resources in meeting adopted goals and objectives. Grants that are available on an annual basis should be included in the proposed budget and do not require further City Council action once the budget is adopted, unless required by the granting agency. The City Manager is responsible to oversee other grant applications. All awarded grants must be accepted and appropriated by resolution of the City Council as required by Oregon Local Government Budget Law (ORS 294.326(3)).

IX. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The Finance Department is responsible to see that all accounting, auditing, and financial reporting comply with prevailing federal, state, and local statutes and regulations including generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).
2. The Finance Department will conduct periodic internal audits of financial procedures such as cash handling, purchasing, and accounts payable to test internal controls and to detect instances of fraud or abuse. The Finance Director shall establish locations and limits for petty cash, purchase cards, and other cash and purchasing procedures consistent with operational needs, GFOA best practices, and Oregon Administrative Rules and Revised Statutes.
3. The City will seek out and contract for the assistance of qualified financial advisors, consultants, and auditors in the management and administration of the City's financial functions.
4. The City Council will be provided monthly financial reports of revenues and expenditures.
5. A complete independent audit will be performed annually.
6. The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined in the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) publication.
7. The City will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

Supersedes: Res. No. 6277	Created/Amended by/date: 12/10/2014	Effective Date: 12-10-2014	Reviewed by Council: 12/08/2014
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I. INTRODUCTION

The City of Albany, (hereinafter referred to as "Albany" or "City") was founded in 1848. Albany is the eleventh largest city in the state of Oregon, and is the county seat of Linn County. Albany has a home rule charter and is a Council-Manager form of government where the full time appointed City Manager administers the day-to-day operations and is the chief administrative officer of the City.

The average monthly balance of funds invested in the City's general portfolio, excluding proceeds from bond issues, is approximately \$60,000,000.00. The highest balances occur when taxes are collected.

II. GOVERNING BODY

It is the policy of the City of Albany that the administration of its funds and the investment of those funds shall be handled with the highest public trust. Investments shall be made in a manner that will assure security of principal. Parameters will be set to limit maturities and increase diversification of the portfolio while meeting the daily cash flow needs of the City and conforming to all applicable state and City requirements governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City to be in complete compliance with local, state, and federal law. The earnings from investments will be used in a manner that best serves the public trust and interests of the City.

III. SCOPE

This policy applies to activities of the City of Albany with regard to investing the financial assets of all funds. Funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the state of Oregon.

The City commingles its daily cash into one pooled investment fund for investment purposes of efficiency and maximum investment opportunity. The following funds, and any new funds created by the City, unless specifically exempted by the City Council and this policy, are defined in the City's Comprehensive Annual Financial Report:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds
- Internal Service Funds
- Permanent Funds

These funds will be invested in compliance with the provisions of all applicable Oregon Revised Statutes (ORS). Investments of any tax-exempt borrowing proceeds and any related Debt Service funds will comply with the arbitrage restrictions in all applicable Internal Revenue Codes.

IV. OBJECTIVES AND STRATEGY

It is the policy of the City that all funds shall be managed and invested with three primary objectives, listed in the following order of priority:

1. Safety of Principal

- Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
- Diversification of the portfolio will include diversification by maturity and market sector and will include the use of multiple broker/dealers for diversification and market coverage.

2. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated.

3. Yield-Return

The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow of the portfolio. "Market rate of return" may be defined as the average yield of the current three-month U.S. Treasury bill or any other index that most closely matches the average maturity of the portfolio.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program that includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms, and the management of banking services.

V. STANDARDS OF CARE

1. Delegation of Investment Authority

- a. Investment Officer. The Finance Director, acting on behalf of the City Council, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Council is responsible for considering the quality and capability of investment advisers and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy, and in accord with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio.

- b. Investment Adviser. The City may enter into contracts with external investment management firms on a non-discretionary basis.

If an investment adviser is hired, the adviser will serve as a fiduciary for the City and comply with all requirements of this Investment Policy. Exceptions to the Investment Policy must be disclosed and agreed upon in writing by both parties. The Investment Officer remains the person ultimately responsible for the prudent management of the portfolio.

- c. Staff Designation. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

2. Prudence

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

3. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees, officers, and their families shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City. Officers and employees shall, at all times, comply with the state of Oregon Government Ethics as set forth in ORS 244.

VI. AUTHORIZED FINANCIAL INSTITUTIONS

1. Broker/Dealer Approval Process

The Investment Officer shall maintain a list of all authorized brokers/dealers and financial institutions that are approved for investment purposes or investment dealings. Any firm is eligible to make an application to the City of Albany and upon due consideration and approval will be added to the list. Additions and deletions to the list will be made at the discretion of the Investment Officer.

At the request of the City of Albany, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of Condition for review. Further, there should be in place, proof as to all the necessary credentials and licenses held by employees of the brokers/dealers who will have contact with the City of Albany as specified by, but not necessarily limited to the Financial Industry Regulatory Authority (FINRA), Securities and Exchange Commission (SEC), etc. The Investment Officer shall conduct an annual evaluation of each firm's credit worthiness to determine if it should remain on the list.

All dealers with whom the City transacts business will be provided a copy of this Investment Policy to ensure that they are familiar with the goals and objectives of the investment program.

If the City hires an investment adviser to provide investment management services, the adviser is authorized to transact with its direct dealer relationships on behalf of the City. A list of approved dealers must be submitted to the investment officer prior to transacting business. The investment officer can assign the responsibility of broker/dealer due diligence process to the Adviser, and all licensing information on the counterparties will be maintained by the Adviser and available upon request.

2. Investment Adviser

An Investment Adviser may be selected through a competitive RFP process and must meet the following criteria:

- a. The investment adviser firm must be registered with the Securities and Exchange Commission (SEC) or licensed by the state of Oregon if assets under management are less than \$100 million.
- b. All investment adviser firm representatives conducting investment transactions on behalf of the City must be registered representatives with FINRA.
- c. All investment adviser firm representatives conducting investment transactions on behalf of the City must be licensed by the state of Oregon. Factors to be considered when hiring an investment advisory firm may include, but are not limited to:
 - i. The firm's major business
 - ii. Ownership and organization of the firm
 - iii. The background and experience of key members of the firm, including the portfolio manager expected to be responsible for the City's account
 - iv. The size of the firm's asset base, and the portion of that base which would be made up by the City's portfolio if the firm were hired
 - v. Management fees
 - vi. Cost analysis of the adviser
 - vii. Performance of the investment advisory firm, net of all fees, versus the Local Government Investment Pool over a given period of time

3. Financial Bank Institutions

All financial banks that provide bank deposits, certificates of deposits or any other deposit of the bank to the City must either be fully covered by the FDIC or the bank must be a participant of the Public Funds Collateralization Program (PFCP). ORS Chapter 295 governs the collateralization of Oregon public funds and provides the statutory requirements for the PFCP. Bank depositories are required to pledge collateral against any public fund deposits in excess of deposit insurance amounts. The PFCP provides additional protection for public funds in the event of a bank loss.

4. Competitive Transactions

The Investment Officer will obtain telephone, faxed or emailed quotes before purchasing or selling an investment. The Investment Officer will select the quote which best satisfies the investment objectives of the investment portfolio within the parameters of this policy. The Investment Officer will maintain a written record of each bidding process including the name and prices offered by each participating financial institution.

The investment adviser must provide documentation of competitive pricing execution on each transaction. The adviser will retain documentation and provide upon request.

VII. Safekeeping and Custody, Controls

1. Safekeeping and Custody Securities

The laws of the state and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by the City, an independent third-party financial institution, or the City's designated depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The approved broker/dealer or investment adviser shall provide the City with a confirmation ticket listing the specific instrument, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information. The broker/dealer which executes the transaction on the City's behalf shall deliver all securities on a delivery versus payment method to the designated third party trustee at the direction of the Investment Officer.

2. Safekeeping of Funds at Bank Depositories

The City may hold bank deposits or certificates of deposits at banks qualified under ORS 295.

3. Accounting Methods

The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the Governmental Accounting Standards Board (GASB); the American Institute of Certified Public Accountants (AICPA); and the Financial Accounting Standards Board (FASB).

4. Pooling of Funds

Except for cash in certain restricted and special funds, the City will consolidate balances from all funds to maximize investment opportunities. Investment income will be allocated to the various funds based on their respective participation and in accordance with Generally Accepted Accounting Principles.

5. Internal Controls

The City will maintain a structure of internal controls sufficient to assure the safekeeping and security of all investments. All out of compliance situations under this policy will be corrected and brought into compliance as soon as prudently possible.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program that are consistent with this investment policy. Procedures will include reference to safekeeping, wire transfers, banking services contracts, and other investment-related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer and approved by the Council.

VIII. AUTHORIZED AND SUITABLE INVESTMENTS

1. Authorized Investments

All investments of the City shall be made in accordance with Oregon Revised Statutes: ORS 294.035 (Investment of surplus funds of political subdivisions; approved investments), ORS 294.040 (Restriction on investments under ORS 294.035), ORS 294.052 (Definitions; investment by municipality of proceeds of bonds), ORS 294.135 (Investment maturity dates), ORS 294.145 (Prohibited conduct for custodial officer), ORS 294.805 to 294.895 (Local Government Investment Pool). Any revisions or extensions of these sections of the ORS shall be assumed to be part of this Investment Policy immediately upon being enacted.

2. Suitable Investments

The City will diversify investments across maturities, security types and institutions to avoid incurring unreasonable risks. The City has further defined the eligible types of securities and transactions as follows:

TYPE	DEFINITION
U.S. Treasury Obligation	Direct obligations of the United States Treasury whose payment is guaranteed by the United States. [ORS Section 294.035(3)(a)]
GSE – Agency Obligations	US Government Agencies, Government Sponsored Enterprises (GSEs), Corporations or Instrumentalities of the US Government - Federal Instrumentality Securities include, but are not limited to Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage Corporation (FHLMC), Federal Home Loan Banks (FHLB), and the Federal Farm Credit Bureau (FFCB). [ORS 294.035(3)(a)]
Commercial Paper	Commercial Paper* that is rated A1/P1 and has long term bonds which have a minimum rating of AA- by Standard and Poor’s and Aa3 by Moody’s. In the case where both rating agencies provide ratings on the corporation, the lowest rating will be used.
Corporate Indebtedness	Corporate indebtedness must be rated on the settlement date Aa or better by Moody’s Investors Service or AA or better by S&P [ORS Section 294.035 (3) (B)]. In the case of a split rating, the lower rating will be used.
Local Government Investment Pool	State Treasurer’s local short-term investment fund up to the statutory limit per ORS Section 294.810.
Certificates of Deposit/Bank Deposit/Savings Accounts	Time deposit open accounts, certificates of deposit and savings accounts in insured institutions as defined in ORS Section 706.008, in credit unions as defined in ORS Section 723.006, or in federal credit unions, if the institution or credit union maintains a head office or a branch in this state [ORS Section 294.035(3)(d)].
State Obligations	Lawfully issued debt obligations of the agencies and

	<p>instrumentalities of the State of Oregon and its political subdivisions that have a long-term rating of A or an equivalent rating or better or are rated on the settlement date by S&P, or Moody's [ORS Section 294.035(3)(b)]. In the case where both rating agencies provide ratings on the municipal bond, the lowest rating will be used.</p> <p>Lawfully issued debt obligations of the State of California, Idaho and Washington and political subdivisions of those states, if the obligations have a long-term rating of AA or an equivalent rating or better or are rated on the settlement date by S&P or Moody's [ORS Section 294.035(3)(c)]. In the case where both rating agencies provide ratings on the municipal bond, the lowest rating will be used.</p>
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3. Collateralization

Time deposit open accounts, Certificates of Deposit and savings accounts shall be collateralized through the Public Funds Collateralization Program in accordance with ORS Section 295.018. All depositories must be on the State of Oregon's qualified list. Additional collateral requirements may be required if the Investment Officer deems increased collateral is beneficial to the protection of the monies under the City's management.

IX. INVESTMENT PARAMETERS

1. Diversification

The City will diversify the investment portfolio to avoid incurring unreasonable risks, both credit and interest rate risk, inherent in over investing in specific instruments, individual financial institutions or maturities.

DIVERSIFICATION CONSTRAINTS ON TOTAL HOLDINGS: LIQUIDITY AND CORE FUNDS*		
Issuer Type	Maximum % Holdings	Maximum Per Issuer Name
US Treasury Obligations	100%	
US Agency (GSE) Securities	100%	33%
Bankers Acceptances	10%	5%
Commercial Paper	10%	5%
Corporate Indebtedness	20%	5%
Certificates of Deposit/Bank Deposits/Savings	10%	
Obligations of States and Municipal Obligations	10%	5%
Local Government Investment Pool	ORS 294.810 Limit	

2. Investment Maturity

The City will not directly invest in securities maturing more than five (5) years from the date of purchase.

- a. The maximum weighted maturity of the total portfolio shall not exceed 1.5 years. This maximum is established to limit the portfolio to excessive price change exposure.
- b. Liquidity funds will be held in the State Pool or in money market instruments maturing six months and shorter. The liquidity portfolio shall, at a minimum, represent three months budgeted outflows.
- c. Core funds will be defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between 1 day and 5 years and will be only invested in high quality and liquid securities.

Total Portfolio Maturity Constraints:

Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5 years	100%
WAM (Weighted Average Maturity)	2 years

Reserve or Capital Improvement Project monies may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds

3. Prohibited Investments

The City shall not lend securities nor directly participate in a securities lending or reverse repurchase program. The purchase of derivatives and use of reverse repurchase agreements are specifically prohibited by this policy. The City shall not purchase mortgage-backed securities.

X. POLICY COMPLIANCE AND PERFORMANCE EVALUATION

1. Compliance Report

A compliance report shall be maintained quarterly to document the portfolio versus the investment policy.

2. Compliance Measurement and Adherence

- a. Compliance Measurement: Guideline measurements will use [par/market] value of investments.
- b. Compliance Procedures: If the portfolio falls outside of compliance with adopted investment policy guidelines or is being managed inconsistently with this policy, the Investment Officer shall bring the portfolio back into compliance in a prudent manner and as soon as prudently feasible.
- c. Violations of portfolio guidelines as a result of transactions; actions to bring the portfolio back into compliance and; reasoning for actions taken to bring the portfolio back into compliance shall be documented and reported to the City Council.
- d. Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time. Securities need not

be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.

- e. As determined on any date that the security is held within the portfolio. If the credit rating of a security is subsequently downgraded below the minimum rating level for a new investment of that security, the Investment Officer shall evaluate the downgrade on a case-by-case basis in order to determine if the security should be held or sold. The Investment Officer will apply the general objectives of Safety, Liquidity, Yield, and Legality to make the decision. If the City has hired the services of an Investment Adviser, the Investment Officer will act on the recommendation of the Adviser.

3. Performance Measurement

The performance of the City of Albany will be measured against the performance of the Local Government Investment Pool, using monthly net yield of both portfolios as the yardstick. Preservation of capital and maintenance of sufficient liquidity will be considered prior to attainment of market return performance. Given these considerations, the City's portfolio should provide a net yield that is equal or better to that attained by the Local Government Investment Pool over interest rate cycles.

Additionally, a market benchmark will be determined that is appropriate for longer term investments based on the City's risk and return profile. The investment adviser will provide return comparisons of the portfolio to the benchmark on a monthly basis. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio shall be included in the computation of the portfolio's rate of return. This would include any in-house management of the funds, as well as outside management.

XI. REPORTING REQUIREMENTS

The Investment Officer shall submit quarterly and annual reports to the local governing board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program. More frequent reports may be provided when market conditions merit or if requested by the governing board.

Minimum quarterly reporting requirements for total portfolio:

- Earnings Yield
- Holdings Report (including mark to market)
- Transactions Report
- Weighted Average Maturity or Duration
- Compliance Report

XII. INVESTMENT POLICY ADOPTION BY GOVERNING BOARD

This investment policy will be formally adopted by the Albany City Council. The policy shall be reviewed on an annual basis by the Investment Officer and the Albany City Council. Material revisions to this policy will require a review by the Oregon Short Term Fund Board, pursuant to ORS.

Supersedes: Res No. 6278	Created/Amended by/date: 12-10-2014	Effective Date: 12-10-2014	Reviewed by Council: 12-8-2014
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	<p>City of Albany Finance Policy Policy #: F-08-08-003 Title: Risk Management</p>	
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I. POLICY STATEMENT

It is the policy of the City of Albany to proactively identify and manage the inherent risks of providing municipal services. Potential losses will be mitigated through employee safety committees, loss prevention programs, property and liability insurances, workers’ compensation, and employee health, life, and disability benefits.

II. GENERAL RESPONSIBILITIES

Each employee of the City is responsible to contribute to a safe environment for all employees and the public. Employees should help identify and correct unsafe conditions and should follow all established safety laws, policies, and practices.

The City Manager and department directors are responsible to protect the City of Albany’s assets by identifying and managing risks. Primary objectives include containing costs, minimizing accidents and injuries to employees and the public, reducing the frequency and severity of property loss, and promoting a healthy employee workforce and working environment.

Department directors are responsible for managing the risks of operations in their respective departments. They ensure that effective safety and loss prevention programs are implemented and oversee the investigation of claims and losses.

Department directors coordinate their efforts with the Senior Accountant who acts as the City’s Risk Manager. The Risk Manager is responsible for facilitating claims processing and working closely with third party property and liability insurers.

The City Manager may choose to retain professional advisors, consultants, insurers, brokers, and agents of record to assist the City in placing appropriate insurances and developing effective safety and loss prevention programs.

III. SPECIFIC RESPONSIBILITIES

1. **Human Resources Director.**
 - a. Coordinate and promote city-wide safety awareness and employee wellness programs.
 - b. Manage the City’s worker’s compensation and health insurance programs to contain costs and promote safety and wellness for employees and their families.
2. **Finance Director.**
 - a. Recommend appropriate levels of property and general liability insurance to the City Manager and City Council.
 - b. Coordinate periodic inventories of all property, buildings, equipment, vehicles, and other capital assets and verify that appropriate insurance is in place.
 - c. Maintain policies, bonds, and other legal documentation of insurance.

- d. Provide an annual report to the City Council showing claims experience and the costs of insurance programs.
3. **Fire Chief.**
- a. Conduct fire and life safety inspections of City facilities on a periodic basis according to the level of risk in each facility.
 - b. Verify that all facilities are in compliance with recognized fire code standards for fire and life safety.
4. **City Attorney.**
- a. Develop templates of contracts and leases which include language to identify and mitigate liability and other potential losses.
 - b. Notify the City Manager of changes in state statutes and common law that affect municipal liability.
 - c. Assist insurers in the investigation and settlement of claims against the City.
 - d. Review insurance and bond contracts.

IV. RETAINING AND TRANSFERING RISK

1. **Reserve Account.**

A Risk Management Fund will be maintained with a working balance of up to \$2,000,000 for unforeseen catastrophic events and major deductibles. Each department will be responsible for claims and deductibles up to \$10,000 per incident resulting from losses in their respective operations.

2. **Insurance Coverages.**

The following minimum policy limits and deductibles will be maintained:

Property/Boiler & Machinery		
Limit:	Determined each year by the filed value of insured property.	
Deductibles:	Buildings/Contents	\$10,000
	Boiler & Machinery	\$10,000
	Mobile Equipment	\$10,000
	Earthquake	3% of value
		\$100,000 min
	Limit	\$25,000,000
	Flood	\$100,000
	Limit	\$10,000,000
Tort Liability		
Limit:	\$5,000,000	
Auto Liability		
Limit:	\$5,000,000	
Auto Physical Damage		
Deductibles:	Comprehensive	\$100
	Collision	\$500
Senior Center Trips		
Limit:	\$5,250	

3. Self Insurance.

The City shall self-insure to the extent it is more cost effective than commercial insurance and does not present unacceptable financial or other risks to the City.

V. ALLOCATION OF INSURANCE COSTS

Departments and programs that have dedicated revenue sources or are independent legal entities will be charged insurance costs specific to the risk exposures of the operations of those departments and programs.

Premiums and related costs for liability insurance, workers' compensation, and property insurance will be allocated to each department based on claims experience and risk exposure. Property insurance costs are allocated according to the specific properties used and operated by each department or program.

VI. CONFIDENTIALITY OF RECORDS

All personally identifiable and confidential information will be maintained in compliance with the Identity Theft Protection Policy, Finance Policy Number F-04-08. All employee medical records and long-term disability claims held by the City will be maintained in separate locked files and access will be controlled through the City Manager and Human Resources Departments.

All police reports will be kept confidential unless the Albany Police Department and/or the City Attorney approve release.

VII. REPORTING PROPERTY/CASUALTY ACCIDENTS AND LOSSES

1. Accidents and losses must be reported promptly and in accordance with prescribed procedures. The benefits of timely reporting include enhanced citizen confidence, better protection of the City's interests, reduced time lost for employees and equipment, and savings realized through prompt settlements.

Reports of general liability claims and automobile accidents should be immediately reported to the Risk Manager. The following information should be included in every report:

- a. Date, time, and location of accident or event
- b. Description of vehicle, equipment, or property involved
- c. Name(s) of person(s) involved
- d. Name(s) of person(s) injured
- e. Description of any medical attention received
- f. Nature of damage/loss and estimated cost
- g. Description of circumstances; diagram of events if possible
- h. Insurance Policy Numbers, Agents, and/or Agencies
- i. Name(s) and addresses of witnesses
- j. Appropriate signatures
- k. Copy of DMV report, if filed
- l. Copy of police report, if filed

In addition, procedures described in Human Resources Policy HR-SF-02-001 (Property Loss/Damage) must be followed.

2. The Risk Manager will process all accident/loss notices, except workers' compensation, and will notify the appropriate insurance company.
3. The Human Resources Department will file workers' compensation accident reports with the appropriate insurance company. Workers' compensation incidents will be processed in accordance with Human Resources Policy HR-SF-03-001 (Reporting On-the-Job Injuries).
4. Accidents of a serious nature and those occurring on weekends or holidays should be called in to the appropriate supervisor and followed up with the proper accident forms and information. The Risk Manager should be notified of the accident on the first day back to work.
5. As required by law, on-the-job injuries to employees that result in overnight hospitalization for treatment (not just observation), must be reported to OR-OSHA within twenty-four (24) hours of the injury. An on-the-job accident that results in the hospitalization of three or more employees, or in a fatality, must be reported to OR-OSHA within eight (8) hours of the accident. In either of these situations, the Human Resources Generalist or Human Resources Director should be notified immediately so they may make notification to OR-OSHA.

VIII. REPORTS TO BE FILED

1. All Property/Casualty claims reports will be filed with the Risk Manager.
2. Minutes of City Council meetings, safety meetings, and all other City committee meetings in which Risk Management policy or procedure decisions are made will be filed as appropriate.
3. Inspection reports when the building inspector or Fire Department inspects City premises will be filed with the Risk Manager or the Fire Department.
4. Long-term disability and life insurance claims and workers' compensation claims and reports will be filed with the Human Resources Department.

IX. RISK MANAGER RECORDS

The Risk Manager shall keep the following records:

1. An inventory of current locations, descriptions, and insurable values of all property/vehicles owned or leased by the City.
2. An insurance register, outlining all coverages in force and including premiums, policy numbers, servicing agents, terms of coverage, and expiration dates.
3. Premium payment and allocation records.
4. Claims filed and pending.

5. Loss records subdivided into property, liability, and other liability claims paid by the insurer under existing insurance policies.
6. Claim recoveries received from third parties who have damaged City property or who are reimbursing for City wages paid.

Supersedes: Res No. 6279	Created/Amended by/date: 12/10/2014	Effective Date: 12/10/2014	Reviewed by Council: 12/10/2014
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CITY OF
Albany

O R E G O N

Table 1
SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND TYPE AND CATEGORY
 Adopted for Fiscal Year 2015-16

Fund/Program	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Totals
RESOURCES								
Property taxes	\$17,386,400	\$ 6,771,200	\$ 964,900	\$ -	\$ -	\$ -	\$ -	\$ 25,122,500
Transient room taxes	-	942,000	-	-	-	-	-	942,000
Franchise fees/privilege taxes	5,145,500	-	-	-	-	-	-	5,145,500
Licenses & fees	257,600	1,954,900	-	-	-	821,600	-	3,034,100
Intergovernmental resources	3,049,400	6,626,200	-	-	-	493,500	-	10,169,100
Charges for service	2,540,300	2,176,000	615,300	-	-	28,466,600	14,050,600	47,848,800
Fines & forfeitures	632,700	-	-	-	-	-	-	632,700
Assessment payments	-	-	-	157,200	-	17,500	-	174,700
Other resources	105,200	484,000	-	18,000,000	100	295,400	40,000	18,924,700
Investment earnings	20,100	70,500	2,100	3,400	500	107,800	1,000	205,400
Total Current Resources	29,137,200	19,024,800	1,582,300	18,160,600	600	30,202,400	14,091,600	112,199,500
Transfers in	2,555,200	2,948,500	180,400	7,245,800	-	1,129,400	-	14,059,300
Beginning balance	2,162,200	26,528,500	-	814,500	56,000	29,972,600	113,400	59,647,200
Reserved beginning balance	-	355,900	119,000	-	-	1,627,600	-	2,102,500
Beginning balance held in trust	-	-	-	-	79,500	-	-	79,500
TOTAL RESOURCES	\$33,854,600	\$ 48,857,700	\$1,881,700	\$26,220,900	\$136,100	\$62,932,000	\$14,205,000	\$188,088,000

REQUIREMENTS								
Personnel	\$25,622,500	\$ 5,975,900	\$ -	\$ -	\$ -	\$ 4,939,900	\$10,727,000	\$ 47,265,300
Materials & Services	6,107,400	14,595,200	1,900	209,800	5,100	13,430,700	3,478,000	37,828,100
Capital	-	18,600,400	-	25,871,400	-	27,682,300	-	72,154,100
Transfers Out	770,300	9,189,600	-	139,700	-	2,338,700	-	12,438,300
Debt Service	-	38,800	1,879,800	-	-	12,561,200	-	14,479,800
Contingency	1,354,400	457,800	-	-	-	1,979,200	-	3,791,400
Unappropriated	-	-	-	-	131,000	-	-	131,000
TOTAL REQUIREMENTS	\$33,854,600	\$ 48,857,700	\$1,881,700	\$26,220,900	\$136,100	\$62,932,000	\$14,205,000	\$188,088,000

SELECTED FINANCIAL RATIOS

Fund/Ratio Description	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Totals
Property taxes as a percentage of the total fund type budget.	51.36%	13.86%	51.28%	-	-	-	-	13.36%
Current resources as a percentage of Personnel and Materials & Services.	91.83%	92.48%	-	-	11.76%	164.41%	99.20%	131.85%
Personnel as a percentage of the total fund type budget.	75.68%	12.23%	-	-	-	7.85%	75.52%	25.13%
Personnel and Materials & Services as a percentage of the total fund type budget.	93.72%	42.10%	0.10%	0.80%	3.75%	29.19%	100.00%	45.24%
Capital as a percentage of the total fund budget.	-	38.07%	-	98.67%	-	43.99%	-	38.36%

Table 2
SUMMARY OF MAJOR RESOURCES BY FUND TYPE
 Adopted Budget for Fiscal Year 2015-16

Fund type/Fund name	2012-13 Actual	2013-14 Actual2014-15.....		Adopted 2015-16 Budget	% Change from 2014-15	Percent of Fund Type Budget
			Adopted Budget	Revised Budget			
GENERAL FUND							
Property taxes	\$ 16,174,909	\$ 16,376,958	\$ 17,025,200	\$ 17,025,200	\$ 17,386,400	2.12%	51.35%
Franchise fees/privilege taxes	3,884,788	4,162,001	4,168,400	4,168,400	5,145,500	23.44%	15.20%
Licenses & fees	194,829	227,572	206,300	206,300	257,600	24.87%	0.76%
Intergovernmental resources	2,714,702	2,881,039	2,798,600	2,831,600	3,049,400	7.69%	9.01%
Charges for service	2,378,214	2,570,898	2,434,100	2,434,100	2,540,300	4.36%	7.50%
Fines & forfeitures	522,756	596,434	582,900	582,900	632,700	8.54%	1.87%
Other resources	132,595	228,044	108,200	108,200	105,200	(2.77%)	0.31%
Investment earnings	135,383	44,574	20,100	20,100	20,100	-	0.06%
Total Current Resources	26,138,176	27,087,520	27,343,800	27,376,800	29,137,200	6.43%	86.06%
Transfers in	2,431,105	2,571,811	2,970,400	2,970,400	2,555,200	(13.98%)	7.55%
Beginning balance	2,684,657	2,170,549	2,305,100	2,305,100	2,162,200	(6.20%)	6.39%
Reserved beginning balance	137,319	176,067	-	-	-	-	-
Total General Fund	31,391,257	32,005,947	32,619,300	32,652,300	33,854,600	3.68%	100.00%
SPECIAL REVENUE FUNDS							
Property taxes	6,181,686	6,579,543	6,624,200	6,646,800	6,771,200	1.87%	13.87%
Transient room taxes	754,585	803,805	816,400	816,400	942,000	15.38%	1.93%
Licenses & fees	1,984,556	2,555,166	1,699,000	1,699,000	1,954,900	15.06%	4.00%
Intergovernmental resources	5,843,086	7,559,367	8,655,300	8,683,500	6,626,200	(23.69%)	13.56%
Charges for service	2,240,708	2,343,335	2,230,400	1,963,200	2,176,000	10.84%	4.45%
Other resources	918,032	514,348	440,000	454,000	484,000	6.61%	0.99%
Investment earnings	205,214	194,234	109,800	109,800	70,500	(35.79%)	0.14%
Total Current Resources	18,127,867	20,549,798	20,575,100	20,372,700	19,024,800	(6.62%)	38.94%
Transfers in	2,774,743	3,643,786	3,605,600	3,605,600	2,948,500	(18.22%)	6.03%
Beginning balance	26,244,625	26,385,370	26,994,300	26,979,800	26,528,500	(1.67%)	54.30%
Reserved beginning balance	-	-	185,600	185,600	355,900	91.76%	0.73%
Total Special Revenue Funds	47,147,235	50,578,954	51,360,600	51,143,700	48,857,700	(4.47%)	100.00%
DEBT SERVICE FUND							
Property taxes	1,326,120	1,315,152	1,222,600	1,222,600	964,900	(21.08%)	51.28%
Charges for service	594,769	624,786	454,000	454,000	615,300	35.53%	32.70%
Assessment payments	189	180	-	-	-	-	-
Investment earnings	16,312	10,210	4,300	4,300	2,100	(51.16%)	0.11%
Total Current Resources	1,937,390	1,950,328	1,680,900	1,680,900	1,582,300	(5.87%)	84.09%
Transfers in	389,102	452,750	180,100	180,100	180,400	0.17%	9.59%
Beginning balance	319,702	371,506	-	-	-	-	-
Reserved beginning balance	-	-	453,900	453,900	119,000	(73.78%)	6.32%
Total Debt Service Fund	2,646,194	2,774,584	2,314,900	2,314,900	1,881,700	(18.71%)	100.00%
CAPITAL PROJECT FUND							
Intergovernmental resources	439,533	14,481	-	-	-	-	-
Assessment payments	41,684	21,381	654,500	654,500	157,200	(75.98%)	0.60%
Other resources	-	-	-	-	18,000,000	-	68.65%
Investment earnings	9,922	6,437	5,000	5,000	3,400	(32.00%)	0.01%
Total Current Resources	491,139	42,299	659,500	659,500	18,160,600	2,653.69%	69.26%
Transfers in	-	66,748	-	-	7,245,800	-	27.63%
Beginning balance	3,160,181	689,360	668,100	668,100	814,500	21.91%	3.11%
Total Capital Project Fund	3,651,320	798,407	1,327,600	1,327,600	26,220,900	1,875.06%	100.00%

continued

Table 2
SUMMARY OF MAJOR RESOURCES BY FUND TYPE, continued
 Adopted Budget for Fiscal Year 2015-16

Fund type/Fund name		2014-15.....		Adopted 2015-16 Budget	% Change from 2014-15	Percent of Fund Type Budget
	2012-13 Actual	2013-14 Actual	Adopted Budget	Revised Budget			
PERMANENT FUNDS							
Other resources	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.07%
Investment earnings	836	950	700	700	500	(28.57%)	0.37%
Total Current Resources	836	950	800	800	600	(25.00%)	0.44%
Beginning balance	51,958	50,900	55,100	55,100	56,000	1.63%	41.15%
Beginning balance held in trust	82,504	83,970	79,500	79,500	79,500	-	58.41%
Total Permanent Funds	135,298	135,820	135,400	135,400	136,100	0.52%	100.00%
ENTERPRISE FUNDS							
Property taxes	10,988	2,298	-	-	-	-	-
Licenses & fees	1,332,320	1,357,672	677,200	677,200	821,600	21.32%	1.31%
Intergovernmental resources	999,527	487,201	463,600	463,600	493,500	6.45%	0.78%
Charges for service	24,442,644	25,982,401	26,720,700	26,720,700	28,466,600	6.53%	45.23%
Assessment payments	21,858	8,686	17,500	17,500	17,500	-	0.03%
Other resources	35,866,034	409,434	298,200	298,200	295,400	(0.94%)	0.47%
Investment earnings	217,515	235,168	141,500	141,500	107,800	(23.82%)	0.17%
Total Current Resources	62,890,886	28,482,860	28,318,700	28,318,700	30,202,400	6.65%	47.99%
Transfers in	456,153	432,200	384,900	384,900	1,129,400	193.43%	1.79%
Beginning balance	30,709,820	33,457,851	28,697,400	28,707,900	29,972,600	4.41%	47.63%
Reserved beginning balance	1,192,506	1,680,215	1,589,500	1,589,500	1,627,600	2.40%	2.59%
Total Enterprise Funds	95,249,365	64,053,126	58,990,500	59,001,000	62,932,000	6.66%	100.00%
INTERNAL SERVICE FUNDS							
Charges for service	11,734,855	12,609,702	13,323,700	13,371,500	14,050,600	5.08%	98.91%
Other resources	55,574	42,808	40,000	40,000	40,000	-	0.28%
Investment earnings	4,871	4,365	4,000	4,000	1,000	(75.00%)	0.01%
Total Current Resources	11,795,300	12,656,875	13,367,700	13,415,500	14,091,600	5.04%	99.20%
Transfers in	-	98,300	-	-	-	-	-
Beginning balance	502,213	410,775	112,600	119,400	113,400	(5.03%)	0.80%
Total Internal Service Funds	12,297,513	13,165,950	13,480,300	13,534,900	14,205,000	4.95%	100.00%
ALL FUNDS							
Property taxes	23,693,703	24,273,951	24,872,000	24,894,600	25,122,500	0.92%	13.36%
Transient room taxes	754,585	803,805	816,400	816,400	942,000	15.38%	0.50%
Franchise fees/privilege taxes	3,884,788	4,162,001	4,168,400	4,168,400	5,145,500	23.44%	2.74%
Licenses & fees	3,511,705	4,140,410	2,582,500	2,582,500	3,034,100	17.49%	1.61%
Intergovernmental resources	9,996,848	10,944,675	11,917,500	11,978,700	10,169,100	(15.11%)	5.41%
Charges for service	41,391,190	44,131,122	45,162,900	44,943,500	47,848,800	6.46%	25.44%
Fines & forfeitures	522,756	596,434	582,900	582,900	632,700	8.54%	0.34%
Assessment payments	63,731	30,247	672,000	672,000	174,700	(74.00%)	0.09%
Other resources	36,972,235	1,194,634	886,500	900,500	18,924,700	2,001.58%	10.06%
Investment earnings	590,053	495,938	285,400	285,400	205,400	(28.03%)	0.11%
Total Current Resources	121,381,594	90,773,217	91,946,500	91,824,900	112,199,500	22.19%	59.66%
Transfers in	6,051,103	7,265,595	7,141,000	7,141,000	14,059,300	96.88%	7.47%
Beginning balance	63,673,156	63,536,311	58,832,600	58,835,400	59,647,200	1.38%	31.71%
Reserved beginning balance	1,329,825	1,856,282	2,229,000	2,229,000	2,102,500	(5.68%)	1.12%
Beginning balance held in trust	82,504	83,970	79,500	79,500	79,500	-	0.04%
TOTALS, ALL FUNDS	\$192,518,182	\$163,515,375	\$160,228,600	\$160,109,800	\$188,088,000	17.47%	100.00%

Table 2 summarizes by fund the major resource categories indicating category percentages of total fund resources and percentage change from the prior fiscal year.

Table 3
ADOPTED BUDGET BY FUND TYPE AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2015-16

Fund type/Requirement type	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Type Budget
			Adopted Budget	Revised Budget			
GENERAL FUND							
Personnel	\$ 20,719,132	\$ 21,037,325	\$ 24,603,800	\$ 24,603,800	\$ 25,622,500	4.14%	75.68%
Materials & Services	5,424,511	5,626,151	6,025,000	6,078,700	6,107,400	0.47%	18.04%
Capital	-	-	27,000	27,000	-	(100.00%)	-
Transfers Out	913,259	1,211,551	701,400	701,400	770,300	9.82%	2.28%
Contingency	-	-	1,262,100	1,241,400	1,354,400	9.10%	4.00%
Total General Fund	27,056,902	27,875,027	32,619,300	32,652,300	33,854,600	3.68%	100.00%
SPECIAL REVENUE FUNDS							
Personnel	7,231,798	7,600,391	6,285,800	6,287,700	5,975,900	(4.96%)	12.23%
Materials & Services	8,729,033	8,980,110	11,709,500	11,757,900	14,595,200	24.13%	29.87%
Capital	3,343,117	3,872,786	28,564,400	28,297,200	18,600,400	(34.27%)	38.07%
Transfers Out	3,640,445	3,906,705	4,218,300	4,218,300	9,189,600	117.85%	18.81%
Debt Service	37,783	36,346	40,100	40,100	38,800	(3.24%)	0.08%
Contingency	-	-	542,500	542,500	457,800	(15.61%)	0.94%
Total Special Revenue Funds	22,982,176	24,396,338	51,360,600	51,143,700	48,857,700	(4.47%)	100.00%
DEBT SERVICE FUND							
Materials & Services	850	500	1,600	1,600	1,900	18.75%	0.10%
Transfers Out	-	2,840	-	-	-	-	-
Debt Service	2,273,839	2,331,414	2,313,300	2,313,300	1,879,800	(18.74%)	99.90%
Total Debt Service Fund	2,274,689	2,334,754	2,314,900	2,314,900	1,881,700	(18.71%)	100.00%
CAPITAL PROJECT FUND							
Materials & Services	-	-	-	-	209,800	-	0.80%
Capital	2,892,267	32,944	695,600	695,600	25,871,400	3,619.29%	98.67%
Transfers Out	69,695	-	632,000	632,000	139,700	(77.90%)	0.53%
Total Capital Project Fund	2,961,962	32,944	1,327,600	1,327,600	26,220,900	1,875.06%	100.00%
PERMANENT FUNDS							
Materials & Services	428	524	4,700	4,700	5,100	8.51%	3.75%
Unappropriated	-	-	130,700	130,700	131,000	0.23%	96.25%
Total Permanent Funds	428	524	135,400	135,400	136,100	0.52%	100.00%
ENTERPRISE FUNDS							
Personnel	3,883,610	4,147,604	4,877,500	4,877,500	4,939,900	1.28%	7.85%
Materials & Services	11,482,859	11,618,106	12,886,300	12,896,800	13,430,700	4.14%	21.34%
Capital	4,585,673	7,546,422	24,925,600	24,925,600	27,682,300	11.06%	43.99%
Transfers Out	1,481,804	2,195,899	1,441,800	1,441,800	2,338,700	62.21%	3.72%
Debt Service	38,677,357	7,469,459	13,044,200	13,044,200	12,561,200	(3.70%)	19.96%
Contingency	-	-	1,815,100	1,815,100	1,979,200	9.04%	3.14%
Total Enterprise Funds	60,111,303	32,977,490	58,990,500	59,001,000	62,932,000	6.66%	100.00%

continued

Table 3
ADOPTED BUDGET BY FUND TYPE AND REQUIREMENT TYPE, continued
 Adopted Budget for Fiscal Year 2015-16

Fund type/Requirement type	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Type Budget
			Adopted Budget	Revised Budget			
INTERNAL SERVICE FUNDS							
Personnel	\$ 8,796,392	\$ 9,063,662	\$ 10,247,800	\$ 10,267,500	\$ 10,727,000	4.48%	75.52%
Materials & Services	3,090,355	3,182,689	3,232,500	3,267,400	3,478,000	6.45%	24.48%
Total Internal Service Funds	11,886,747	12,246,351	13,480,300	13,534,900	14,205,000	4.95%	100.00%
Total All Fund Types	\$ 127,274,207	\$ 99,863,428	\$ 160,228,600	\$ 160,109,800	\$ 188,088,000	17.47%	
ALL FUND TYPES							
Personnel	\$ 40,630,932	\$ 41,848,982	\$ 46,014,900	\$ 46,036,500	\$ 47,265,300	2.67%	25.13%
Materials & Services	28,728,036	29,408,080	33,859,600	34,007,100	37,828,100	11.24%	20.11%
Capital	10,821,057	11,452,152	54,212,600	53,945,400	72,154,100	33.75%	38.36%
Transfers Out	6,105,203	7,316,995	6,993,500	6,993,500	12,438,300	77.86%	6.61%
Debt Service	40,988,979	9,837,219	15,397,600	15,397,600	14,479,800	(5.96%)	7.70%
Contingency	-	-	3,619,700	3,599,000	3,791,400	5.35%	2.02%
Unappropriated	-	-	130,700	130,700	131,000	0.23%	0.07%
Total All Fund Types	\$ 127,274,207	\$ 99,863,428	\$ 160,228,600	\$ 160,109,800	\$ 188,088,000	17.47%	100.00%

2015-16 Adopted Budget by Requirement Type

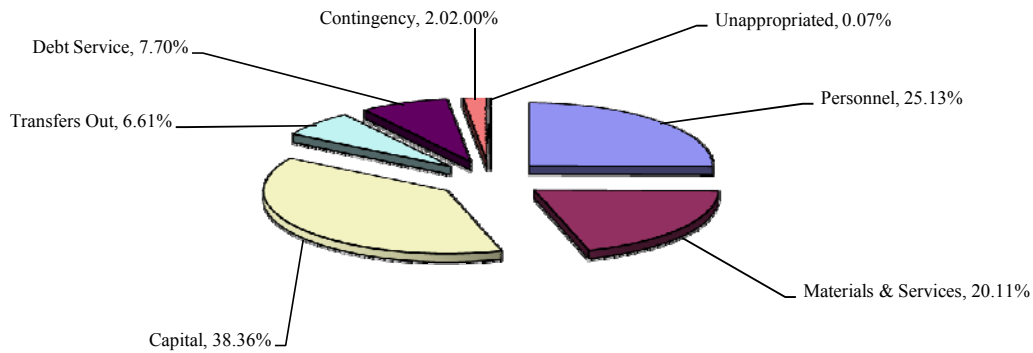


Table 4
BUDGET BY FUND AND REQUIREMENT TYPE

Adopted Budget for Fiscal Year 2015-16

RESOURCES.....		
	Beginning Fund Balance	Resources	Total Resources
GENERAL FUND	\$ 2,162,200	\$ 31,692,400	\$ 33,854,600
SPECIAL REVENUE FUNDS			
Parks & Recreation	1,989,500	6,347,800	8,337,300
Grants	578,800	1,503,700	2,082,500
Building Inspection	997,800	1,230,800	2,228,600
Risk Management	8,999,500	165,200	9,164,700
Economic Development	736,200	1,311,700	2,047,900
Public Transit	101,500	1,908,700	2,010,200
Public Safety Levy	40,900	2,465,100	2,506,000
Capital Replacement	6,252,300	1,388,500	7,640,800
Street	7,187,900	5,651,800	12,839,700
Total Special Revenue Funds	26,884,400	21,973,300	48,857,700
DEBT SERVICE FUND			
Debt Service	119,000	1,762,700	1,881,700
Total Debt Service Fund	119,000	1,762,700	1,881,700
CAPITAL PROJECT FUND			
Capital Projects	814,500	25,406,400	26,220,900
Total Capital Project Fund	814,500	25,406,400	26,220,900
PERMANENT FUNDS			
Senior Center Endowment	51,500	200	51,700
Library Trust	84,000	400	84,400
Total Permanent Funds	135,500	600	136,100
ENTERPRISE FUNDS			
Sewer	19,268,500	17,856,500	37,125,000
Water	12,331,700	13,475,300	25,807,000
Total Enterprise Funds	31,600,200	31,331,800	62,932,000
INTERNAL SERVICE FUNDS			
Central Services	35,800	5,982,600	6,018,400
Public Works Services	77,600	8,109,000	8,186,600
Total Internal Service Funds	113,400	14,091,600	14,205,000
ADOPTED BUDGET FOR 2015-16	\$ 61,829,200	\$ 126,258,800	\$ 188,088,000
Percent change from 2014-15	1.12%	27.58%	17.47%
Percent of 2015-16 budget	32.87%	67.13%	100.00%
REVISED BUDGET FOR 2014-15	\$ 61,143,900	\$ 98,965,900	\$ 160,109,800
Percent of 2014-15 budget	38.19%	61.81%	100.00%

Table 4 summarizes resources and requirements by fund. The revised budget amounts for 2014-15 are presented for comparison purposes. Also included are the percentage of total budget and percentage change from the previous fiscal year.

.....REQUIREMENTS.....

Personnel	Materials & Services	Capital Projects	Transfers Out	Debt Service	Contin- gency	Unappro- priated	Total Requirements
\$ 25,622,500	\$ 6,107,400	\$ -	\$ 770,300	\$ -	\$ 1,354,400	\$ -	\$ 33,854,600
2,872,400	3,587,600	1,376,900	300,400	-	200,000	-	8,337,300
100,600	1,301,500	680,400	-	-	-	-	2,082,500
746,400	1,482,200	-	-	-	-	-	2,228,600
-	3,483,000	681,700	5,000,000	-	-	-	9,164,700
243,600	861,400	384,700	519,400	38,800	-	-	2,047,900
1,113,000	842,200	50,000	5,000	-	-	-	2,010,200
-	-	-	2,506,000	-	-	-	2,506,000
-	589,000	7,051,800	-	-	-	-	7,640,800
899,900	2,448,300	8,374,900	858,800	-	257,800	-	12,839,700
5,975,900	14,595,200	18,600,400	9,189,600	38,800	457,800	-	48,857,700
-	1,900	-	-	1,879,800	-	-	1,881,700
-	1,900	-	-	1,879,800	-	-	1,881,700
-	209,800	25,871,400	139,700	-	-	-	26,220,900
-	209,800	25,871,400	139,700	-	-	-	26,220,900
-	200	-	-	-	-	51,500	51,700
-	4,900	-	-	-	-	79,500	84,400
-	5,100	-	-	-	-	131,000	136,100
2,503,300	7,425,200	15,842,300	1,328,800	9,029,600	995,800	-	37,125,000
2,436,600	6,005,500	11,840,000	1,009,900	3,531,600	983,400	-	25,807,000
4,939,900	13,430,700	27,682,300	2,338,700	12,561,200	1,979,200	-	62,932,000
4,317,500	1,700,900	-	-	-	-	-	6,018,400
6,409,500	1,777,100	-	-	-	-	-	8,186,600
10,727,000	3,478,000	-	-	-	-	-	14,205,000
\$ 47,265,300	\$ 37,828,100	\$ 72,154,100	\$ 12,438,300	\$ 14,479,800	\$ 3,791,400	\$ 131,000	\$ 188,088,000
2.67%	11.24%	33.75%	77.86%	-5.96%	5.35%	0.23%	17.47%
25.13%	20.11%	38.36%	6.61%	7.70%	2.02%	0.07%	100.00%
\$ 46,036,500	\$ 34,007,100	\$ 53,945,400	\$ 6,993,500	\$ 15,397,600	\$ 3,599,000	\$ 130,700	\$ 160,109,800
28.75%	21.24%	33.69%	4.37%	9.62%	2.25%	0.08%	100.00%

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2015-16

Fund/Program	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Conti- gency	Unappro- priated	Totals
GENERAL FUND								
Nondepartmental	-	284,000	-	770,300	-	1,354,400	-	\$ 2,408,700
Municipal Court	437,900	286,400	-	-	-	-	-	724,300
Code Enforcement	-	17,300	-	-	-	-	-	17,300
Public Safety Levy: Fire	1,054,100	52,200	-	-	-	-	-	1,106,300
Fire & Life Safety	528,500	184,400	-	-	-	-	-	712,900
Fire Emergency Services	9,436,100	1,950,900	-	-	-	-	-	11,387,000
Police	10,650,200	2,203,100	-	-	-	-	-	12,853,300
Public Safety Levy: Police	1,044,400	81,100	-	-	-	-	-	1,125,500
Planning	680,200	270,100	-	-	-	-	-	950,300
Library	1,791,100	777,900	-	-	-	-	-	2,569,000
Total General Fund	25,622,500	6,107,400	-	770,300	-	1,354,400	-	33,854,600
PARKS & RECREATION FUND								
Sports Services	145,900	115,500	-	-	-	-	-	261,400
Children/Youth/Family Rec Services	247,800	70,300	-	-	-	-	-	318,100
Resource Development/Marketing Services	313,700	76,900	-	-	-	-	-	390,600
Park Maintenance Services	831,100	1,114,300	-	-	-	-	-	1,945,400
Parks & Recreation Administration	445,900	780,400	-	250,400	-	200,000	-	1,676,700
Aquatic Services	526,200	271,300	10,000	-	-	-	-	807,500
Adult Recreation Services	351,800	224,900	-	-	-	-	-	576,700
Performance and Cultural Arts	10,000	654,800	-	-	-	-	-	664,800
Park SDC Projects	-	255,400	1,246,900	50,000	-	-	-	1,552,300
Senior Center Foundation	-	23,800	-	-	-	-	-	23,800
Parks Capital Improvement Program	-	-	120,000	-	-	-	-	120,000
Total Parks & Recreation Fund	2,872,400	3,587,600	1,376,900	300,400	-	200,000	-	8,337,300
GRANTS FUND								
911 Emergency Dispatch	-	260,000	-	-	-	-	-	260,000
State HMEP	-	21,000	-	-	-	-	-	21,000
Brownsfields Redevel (Lottery)	-	26,400	-	-	-	-	-	26,400
DOJ Bulletproof Vest	-	3,500	-	-	-	-	-	3,500
DOJ Equitable Sharing	-	60,200	-	-	-	-	-	60,200
Community Policing Donations	-	14,000	-	-	-	-	-	14,000
CDBG	-	1,000	-	-	-	-	-	1,000
CDBG Activities	-	106,000	50,700	-	-	-	-	156,700
14-15 SHPO Historic Preservation	-	15,000	-	-	-	-	-	15,000
Housing	-	280,800	-	-	-	-	-	280,800
CDBG Administration	5,000	900	-	-	-	-	-	5,900
CDBG Activities	-	160,400	53,300	-	-	-	-	213,700
CDBG Admin Odd Year	74,000	1,800	-	-	-	-	-	75,800
CDBG Activites Odd Year	-	177,800	125,300	-	-	-	-	303,100
Library Foundation	-	-	35,100	-	-	-	-	35,100
Oregon Community Foundation	-	137,200	-	-	-	-	-	137,200
State Library Grant	-	10,500	-	-	-	-	-	10,500
FAA Annual Capital Grant	-	-	165,000	-	-	-	-	165,000
Title XIX Grant	21,600	-	-	-	-	-	-	21,600
ODOT Flexible Funds	-	-	251,000	-	-	-	-	251,000
TWG Grants	-	25,000	-	-	-	-	-	25,000
Total Grants Fund	100,600	1,301,500	680,400	-	-	-	-	2,082,500
BUILDING INSPECTION FUND								
Building Inspection	641,700	1,321,500	-	-	-	-	-	1,963,200
Electrical Permit Program	104,700	153,100	-	-	-	-	-	257,800
ADA Code Enforcement	-	7,600	-	-	-	-	-	7,600
Total Building Inspection Fund	746,400	1,482,200	-	-	-	-	-	2,228,600
RISK MANAGEMENT FUND								
Risk Management	-	1,281,700	-	-	-	-	-	1,281,700
PepsiCo Settlement Projects	-	2,201,300	681,700	5,000,000	-	-	-	7,883,000
Total Risk Management Fund	-	3,483,000	681,700	5,000,000	-	-	-	9,164,700

continued

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued

Adopted Budget for Fiscal Year 2015-16

Fund/Program	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Conti- gency	Unappro- priated	Totals
ECONOMIC DEVELOPMENT FUND								
Target Utilities	-	-	-	-	38,800	-	-	38,800
Economic Development Activities	227,600	725,100	-	504,400	-	-	-	1,457,100
Albany Municipal Airport	16,000	70,700	215,600	-	-	-	-	302,300
Municipal Airport Capital Projects	-	65,600	169,100	15,000	-	-	-	249,700
Total Economic Development Fund	243,600	861,400	384,700	519,400	38,800	-	-	2,047,900
PUBLIC TRANSIT FUND								
Albany Transit System	406,600	332,800	-	5,000	-	-	-	744,400
Linn-Benton Loop	395,800	277,500	-	-	-	-	-	673,300
Paratransit System	310,600	231,900	50,000	-	-	-	-	592,500
Total Public Transit Fund	1,113,000	842,200	50,000	5,000	-	-	-	2,010,200
PUBLIC SAFETY LEVY FUND								
Public Safety Levy	-	-	-	2,506,000	-	-	-	2,506,000
Total Public Safety Levy Fund	-	-	-	2,506,000	-	-	-	2,506,000
CAPITAL REPLACEMENT FUND								
Equipment Replacement	-	325,000	4,192,900	-	-	-	-	4,517,900
City Facilities Replacement	-	24,000	123,400	-	-	-	-	147,400
GF Facilities Maintenance Projects	-	40,000	118,200	-	-	-	-	158,200
IT Equipment Replacement	-	200,000	1,419,000	-	-	-	-	1,619,000
Facilities Replacement	-	-	1,198,300	-	-	-	-	1,198,300
Total Capital Replacement Fund	-	589,000	7,051,800	-	-	-	-	7,640,800
STREET FUND								
Street Maintenance	753,100	1,096,200	-	-	-	-	-	1,849,300
Street Administration	71,800	908,400	-	80,000	-	257,800	-	1,318,000
Stormwater Operations	75,000	135,200	-	-	-	-	-	210,200
Street Capital & Restoration	-	305,000	4,290,500	105,000	-	-	-	4,700,500
N. Albany Frontage Fee Projects	-	-	330,000	72,000	-	-	-	402,000
Transportation SDC Imp Fee	-	3,200	3,466,600	382,500	-	-	-	3,852,300
Transportation SDC Reimb Fee	-	300	225,400	219,300	-	-	-	445,000
ADA Capital Projects	-	-	62,400	-	-	-	-	62,400
Total Street Fund	899,900	2,448,300	8,374,900	858,800	-	257,800	-	12,839,700
DEBT SERVICE FUND								
2002 LTD Tax Pension Bonds	-	600	-	-	735,300	-	-	735,900
2004 Revenue Obligations	-	800	-	-	179,600	-	-	180,400
2015 Public Safety Facilities Bonds	-	500	-	-	964,900	-	-	965,400
Total Debt Service Fund	-	1,900	-	-	1,879,800	-	-	1,881,700
CAPITAL PROJECTS FUND								
LID Construction Projects	-	-	1,513,900	139,700	-	-	-	1,653,600
Public Safety Facilities	-	209,800	24,245,200	-	-	-	-	24,455,000
Albany Station Pathway	-	-	112,300	-	-	-	-	112,300
Total Capital Projects Fund	-	209,800	25,871,400	139,700	-	-	-	26,220,900
SENIOR CENTER ENDOWMENT FUND								
Senior Center Endowment	-	200	-	-	-	-	51,500	51,700
Total Senior Center Endowment Fund	-	200	-	-	-	-	51,500	51,700
LIBRARY TRUST FUND								
V. O. Torney Trust	-	3,100	-	-	-	-	10,000	13,100
Manela Trust	-	1,800	-	-	-	-	69,500	71,300
Total Library Trust Fund	-	4,900	-	-	-	-	79,500	84,400

continued

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued

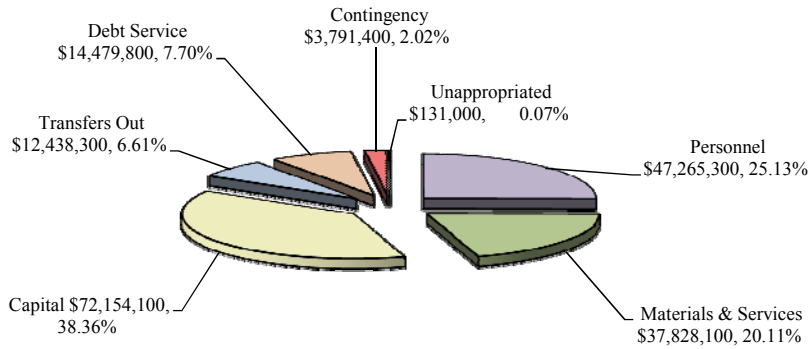
Adopted Budget for Fiscal Year 2015-16

Fund/Program	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Conti- gency	Unappro- priated	Totals
SEWER FUND								
Wastewater Treatment Plant	733,600	2,032,100	100,000	-	-	-	-	2,865,700
Wastewater Collection	959,600	1,320,300	-	-	-	-	-	2,279,900
Wastewater Administration	139,200	2,559,200	100,000	601,500	-	995,800	-	4,395,700
Water Reuse and Biosolids	-	23,000	-	-	-	-	-	23,000
TWG Wetlands	96,200	185,000	25,000	-	-	-	-	306,200
Stormwater Operations	115,000	275,400	-	-	-	-	-	390,400
Industrial Pretreatment	459,700	160,200	-	-	-	-	-	619,900
Sewer System Capital Projects	-	820,000	10,121,500	-	-	-	-	10,941,500
Sewer Equipment Replacement	-	-	992,700	-	-	-	-	992,700
Sewer SDC Improvement Fee Projects	-	-	3,173,500	727,300	-	-	-	3,900,800
Sewer SDC Reimbursement Fee Projects	-	-	487,900	-	-	-	-	487,900
Sewer Debt Service	-	-	-	-	9,029,600	-	-	9,029,600
Sewer Economic Development	-	50,000	500,000	-	-	-	-	550,000
Wetlands Treatment Project	-	-	217,000	-	-	-	-	217,000
Stormwater Capital	-	-	124,700	-	-	-	-	124,700
Total Sewer Fund	2,503,300	7,425,200	15,842,300	1,328,800	9,029,600	995,800	-	37,125,000
WATER FUND								
Water Administration	152,700	2,555,400	-	532,800	-	983,400	-	4,224,300
Water Canal Maintenance	439,500	433,100	-	-	-	-	-	872,600
Vine Street Water Treatment Plant	345,200	623,000	-	-	-	-	-	968,200
Water Distribution	964,500	1,126,000	33,000	-	-	-	-	2,123,500
Albany-Millersburg WTP	534,700	1,061,500	22,500	-	-	-	-	1,618,700
Water SDC Improvement Fee Projects	-	-	50,300	402,100	-	-	-	452,400
Water SDC Reimbursement Fee Projects	-	-	987,300	-	-	-	-	987,300
Water Debt Service	-	-	-	-	3,531,600	-	-	3,531,600
Water System Capital Projects	-	206,500	8,343,200	75,000	-	-	-	8,624,700
Water Economic Development	-	-	575,800	-	-	-	-	575,800
North Albany Water Capital Projects	-	-	558,600	-	-	-	-	558,600
Water Equipment Replacement	-	-	1,269,300	-	-	-	-	1,269,300
Total Water Fund	2,436,600	6,005,500	11,840,000	1,009,900	3,531,600	983,400	-	25,807,000
CENTRAL SERVICES FUND								
Finance	1,176,600	262,800	-	-	-	-	-	1,439,400
Council & Nondepartmental	15,600	205,300	-	-	-	-	-	220,900
City Manager's Office	537,300	332,400	-	-	-	-	-	869,700
Information Technology Services	1,307,400	245,100	-	-	-	-	-	1,552,500
GIS Services	321,500	103,900	-	-	-	-	-	425,400
Permit Tracking	51,000	65,600	-	-	-	-	-	116,600
Human Resources	541,000	129,800	-	-	-	-	-	670,800
Facilities Maintenance	367,100	356,000	-	-	-	-	-	723,100
Total Central Services Fund	4,317,500	1,700,900	-	-	-	-	-	6,018,400
PUBLIC WORKS SERVICES FUND								
PW Administration	1,110,300	208,700	-	-	-	-	-	1,319,000
Engineering Services	2,404,900	360,700	-	-	-	-	-	2,765,600
Operations Administration	256,600	340,100	-	-	-	-	-	596,700
Water Quality Control Services	319,800	63,800	-	-	-	-	-	383,600
PW Customer Services	796,000	502,100	-	-	-	-	-	1,298,100
Facilities & Maintenance Engineering	1,521,900	301,700	-	-	-	-	-	1,823,600
Total Engineering/Water Quality Fund	6,409,500	1,777,100	-	-	-	-	-	8,186,600
Grand Totals	\$ 47,265,300	\$37,828,100	\$72,154,100	\$ 12,438,300	\$14,479,800	\$3,791,400	\$ 131,000	\$188,088,000

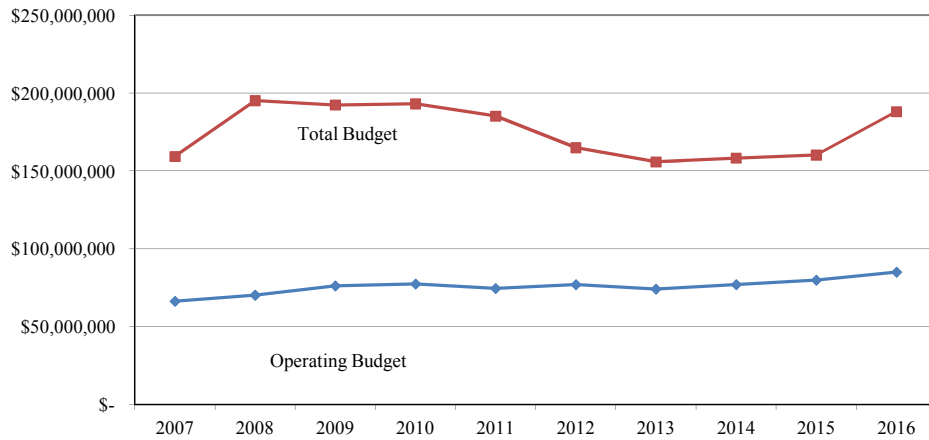
Table 5 summarizes the 2015-16 budget by fund, program, and requirement type.

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued
 Adopted Budget for Fiscal Year 2015-16

2015-16 Budget by Requirement Type



**Operating Budget and Total Budget for Fiscal Years
 Ended/Ending June 30, 2007, through 2016**



Fiscal Year June 30,	Personnel	Materials & Supplies	Total Operating Budget	Total Budget	Operating Budget as % of Total Budget
2007	\$ 35,058,800	\$31,266,900	\$66,325,700	\$159,328,600	41.63%
2008	37,605,700	32,696,800	70,302,500	195,171,400	36.02%
2009	40,624,700	35,604,900	76,229,600	192,372,900	39.63%
2010	41,588,200	35,839,800	77,428,000	193,109,200	40.10%
2011	42,325,800	32,220,300	74,546,100	185,224,500	40.25%
2012	43,782,600	33,176,500	76,959,100	164,966,200	46.65%
2013	42,547,700	31,666,800	74,214,500	155,830,600	47.63%
2014	44,754,400	32,270,000	77,024,400	158,291,600	48.66%
2015	46,014,900	33,859,600	79,874,500	160,228,600	49.85%
2016	47,265,300	37,828,100	85,093,400	188,088,000	45.24%

Table 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES

Adopted Budget for Fiscal Year 2015-16

An "unrestricted reserve" is an appropriation which may be used for any legal purpose within the general instructions of the type of fund in which it is budgeted. For example, "unrestricted reserve" in the Street Fund, a Special Revenue fund, can be used for any street-related purpose. A "restricted reserve" can only be used for the specific purpose for which the reserve was established. Resources in the North Albany street reserve can be used only to maintain and replace streets in the North Albany area of the City.

Fund/Account#/Description	Reserved Amount	Description/Percent of Fund Budget
GENERAL FUND		
100-10-1003-99005 Contingencies	\$ 1,354,400	U Designated for General Fund activities
Total General Fund	1,354,400	4% of General Fund budget
PARKS & RECREATION FUND		
202-35-1407-69026 Reserve: Lumber to Legacy	10,000	U Designated for Parks activities
202-35-1408-69027 Reserve: Public Art	2,000	U Designated for Parks activities
202-35-1408-99005 Contingencies	200,000	U Designated for Parks activities
202-35-1500-90012 Reserve: Capital Projects	1,246,900	R Restricted to Parks SDC projects
202-35-1507-90014 Reserve: Parks Capital Projects	70,000	U Designated for Parks capital projects
Total Parks & Recreation Fund	1,528,900	18.34% of Parks & Recreation Fund budget
GRANTS FUND		
203-30-5096-69023 Reserve: DOJ Equitable Sharing	60,200	R Restricted to Police
Total Grants Fund	60,200	2.89% of Grants Fund budget
BUILDING INSPECTION FUND		
204-40-1602-69015 Reserve: Operating	787,600	U Designated for Building Inspection activities
204-40-1603-69015 Reserve: Operating	96,000	U Designated for Building Inspection activities
Total Building Inspection Fund	883,600	39.65% of Building Inspection Fund budget
RISK MANAGEMENT FUND		
208-10-1005-69016 Reserve: Risk Management	1,281,700	U Designated for potential risk management liabilities
208-10-1037-90015 Reserve: PepsiCo Settlement	681,700	U Designated for City Council-approved projects
Total Risk Management Fund	1,963,400	21.42% of Risk Management Fund budget
ECONOMIC DEVELOPMENT FUND		
211-11-1101-69020 Reserve: Economic Development	100,000	U Designated for economic development activities
211-50-1103-90017 Reserve: Facilities Maintenance	215,600	U Designated for airport facilities maintenance
211-50-1115-90012 Reserve: Capital Projects	169,100	U Designated for airport capital projects
Total Economic Development Fund	484,700	23.67% of Economic Development Fund budget
PUBLIC TRANSIT FUND		
213-50-1106-69015 Reserve: Operating	96,400	U Designated for Albany Transit operations
213-50-1107-69015 Reserve: Operating	54,000	U Designated for Loop operations
213-50-1108-69015 Reserve: Operating	50,000	U Designated for Paratransit operations
213-50-1108-69019 Reserve: Grant Match	26,000	U Designated for Paratransit grant matching
Total Public Transit Fund	226,400	11.26% of Public Transit Fund budget
CAPITAL REPLACEMENT FUND		
217-10-1010-90004 Reserve: Replacement	3,665,900	U Designated for equipment replacement
217-10-1034-90008 Reserve: Building Replacement	103,400	U Designated for building replacement
217-10-1034-90035 Reserve: Energy Trust	20,000	U Designated for building replacement
217-10-2002-90010 Reserve: Building Maintenance	68,200	U Designated for building maintenance projects
217-10-2002-90020 Reserve: Monteith House	28,300	U Designated for Monteith House projects
217-10-2002-90036 Reserve: Property Mgmt	21,700	U Designated for Fire Property Management Expenses
217-13-1031-90004 Reserve: Replacement	1,419,000	U Designated for Information Technology equipment
217-50-2018-90019 Reserve: Facilities Replacement	198,300	U Designated for Public Works facilities replacement
Total Capital Replacement Fund	5,524,800	72.31% of Capital Replacement Fund budget
STREET FUND		
250-50-2604-99005 Contingencies	257,800	U Designated for street capital projects
250-50-2700-90009 Reserve: Street Connection Fees	99,700	U Designated for street capital projects
250-50-2700-90012 Reserve: Capital Projects	643,500	U Designated for street capital projects
250-50-2700-90021 Reserve: Waverly RH Land Mod Dep - WM	203,300	U Designated for street capital projects
250-50-2700-90032 Reserve: ODOT Safety Grant Match	40,000	U Designated for street capital projects
250-50-2701-90012 Reserve: Capital Projects	74,000	U Designated for capital projects
250-50-2703-90012 Reserve: Capital Projects	416,000	U Designated for capital projects
250-50-2703-90033 Reserve: Lochner Road Imp	400,000	U Designated for capital projects
250-50-2703-90034 Reserve: ODOT I-5 EA	200,000	U Designated for capital projects
250-50-2704-90012 Reserve: Capital Projects	166,600	U Designated for capital projects
250-50-2705-90012 Reserve: Capital Projects	400	U Designated for capital projects
250-50-2705-90023 Reserve: Albany Transit	15,000	U Designated for capital projects
250-50-2705-90025 Reserve: Street Capital	47,000	U Designated for capital projects
Total Street Fund	2,563,300	19.96% of Street Fund budget
DEBT SERVICE FUND		
301-10-1021-95000 Reserve: Debt Service	120,000	R Restricted to debt service
Total Debt Service Fund	120,000	6.38% of Debt Service Fund budget

continued

Table 6
SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES, continued
 Adopted Budget for Fiscal Year 2015-16

Fund/Account#/Description	Reserved Amount	Description/Percent of Fund Budget
CAPITAL PROJECTS FUND		
402-10-1012-90012 Reserve: Capital Projects	238,900	U Designated for capital projects
402-10-1052-90012 Reserve: Capital Projects	24,245,200	U Designated for capital projects
Total Capital Projects Fund	24,484,100	93.38% of Capital Projects Fund budget
SENIOR CENTER ENDOWMENT FUND		
501-35-1418-99505 Unappropriated Surplus	51,500	R Restricted endowment donations
Total Senior Center Endowment Fund	51,500	99.61% of Senior Center Endowment Fund budget
LIBRARY TRUST FUND		
502-45-1703-99505 Unappropriated Surplus	10,000	R Restricted endowment donations
502-45-1704-99505 Unappropriated Surplus	69,500	R Restricted endowment donations
Total Library Trust Fund	79,500	94.19% of Library Trust Fund budget
SEWER FUND		
601-50-2407-99005 Contingencies	995,800	U Designated for sewer operations
601-50-2500-90003 Reserve: Connection Fees	662,300	U Designated for sewer system capital projects
601-50-2500-90012 Reserve: Capital Projects	2,043,200	U Designated for sewer system capital projects
601-50-2500-90022 Reserve: Siemens Settlement	3,753,000	U Designated for sewer system capital projects
601-50-2501-90007 Reserve: Equipment Replacement	578,300	U Designated for sewer equipment replacement
601-50-2502-90001 Reserve: Pipe Over-sizing	10,000	R Restricted SDC - capacity increasing projects
601-50-2502-90012 Reserve: Capital Projects	3,163,500	R Restricted SDC - capacity increasing projects
601-50-2503-90012 Reserve: Capital Projects	487,900	R Restricted SDC - general capital improvements
601-50-2504-95002 Reserve: Rates	946,500	U Designated for debt service
601-50-2504-95009 Reserve: SRF Requirements (WWTP)	2,403,000	U Designated for debt service
601-50-2504-95010 Reserve: SRF Requirements (Wetlands)	50,000	U Designated for debt service
601-50-2506-90012 Reserve: Capital Projects	500,000	U Designated for sewer capital projects
601-50-2509-90011 Reserve: Storm Drain Collection Fees	104,700	U Designated for sewer capital projects
601-50-2509-90029 Reserve: Stormwater Capital	10,000	U Designated for sewer capital projects
601-50-2509-90030 Reserve: Stormwater Deferred Planting	5,000	U Designated for sewer capital projects
601-50-2509-90031 Reserve: Stormwater In-Lieu of Planting	5,000	U Designated for sewer capital projects
Total Sewer Fund	15,718,200	42.34% of Sewer Fund budget
WATER FUND		
615-50-2202-99005 Contingencies	983,400	U Designated for water operations
615-50-2300-90001 Reserve: Pipe Over-sizing	10,000	U Designated for water system pipe over-sizing
615-50-2300-90012 Reserve: Capital Projects	40,300	R Restricted to SDC - improvement fee projects
615-50-2301-90012 Reserve: Capital Projects	987,300	R Restricted to SDC - reimbursement fee projects
615-50-2305-95002 Reserve: Rates	500,000	U Designated for debt service
615-50-2305-95007 Bond Payment Stabilization Reserve	1,100,000	U Designated for water canal maintenance
615-50-2308-90003 Reserve: Connection Fees	154,600	U Designated for water capital projects
615-50-2308-90012 Reserve: Capital Projects	1,340,800	U Designated for water capital projects
615-50-2309-90012 Reserve: Capital Projects	575,800	U Designated for water economic development projects
615-50-2310-90012 Reserve: Capital Projects	558,600	R Restricted to North Albany water projects
615-50-2311-90007 Reserve: Equipment Replacement	1,094,300	U Designated for water equipment replacement
Total Water Fund	7,345,100	28.46% of Water Fund budget
CENTRAL SERVICES FUND		
701-13-2010-69005 Reserve: GIS Aerial Mapping	-	U Designated for Aerial Mapping Projects
Total Central Services Fund	-	0% of Central Services Fund budget
PUBLIC WORKS SERVICES FUND		
705-50-2802-69015 Reserve: Operating	10,000	U Designated for Public Works Operations
705-50-2803-69015 Reserve: Operating	20,000	U Designated for Public Works Operations
705-50-2805-69015 Reserve: Operating	10,000	U Designated for Public Works Operations
705-50-2806-69015 Reserve: Operating	5,000	U Designated for Public Works Operations
705-50-2807-69015 Reserve: Operating	8,500	U Designated for Public Works Operations
705-50-2809-69015 Reserve: Operating	20,000	U Designated for Public Works Operations
Total Public Works Services Fund	73,500	0.9% of Public Works Services Fund budget
TOTAL RESTRICTED RESERVES	6,805,700	
TOTAL DESIGNATED RESERVES	55,655,900	
TOTAL RESERVES	\$62,461,600	

Table 7
HISTORICAL FINANCIAL INFORMATION BY FUND AND FUND TYPE
 Adopted Budget for Fiscal Year 2015-16

Fund type/Fund name	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15
			Adopted Budget	Revised Budget		
GENERAL FUND	\$ 29,265,567	\$ 30,103,201	\$ 32,619,300	\$ 32,652,300	\$ 33,854,600	3.68%
SPECIAL REVENUE FUNDS						
Parks & Recreation	6,873,942	5,892,301	7,660,700	7,663,900	8,337,300	8.79%
Grants	1,013,562	1,688,564	2,821,400	2,863,600	2,082,500	(27.28%)
Building Inspection	1,098,215	1,151,411	1,640,900	1,641,400	2,228,600	35.77%
Risk Management	293,980	259,185	11,043,800	11,043,800	9,164,700	(17.01%)
Economic Development	1,144,582	1,357,735	1,894,600	1,895,100	2,047,900	8.06%
Public Transit	1,566,843	1,561,094	2,678,800	2,679,900	2,010,200	(24.99%)
Public Safety Levy	2,049,900	2,552,841	2,422,600	2,422,600	2,506,000	3.44%
Capital Replacement	1,508,860	2,220,312	7,209,300	6,942,100	7,640,800	10.06%
Street	5,223,627	5,484,721	13,988,500	13,991,300	12,839,700	(8.23%)
Total Special Revenue Funds	20,773,511	22,168,164	51,360,600	51,143,700	48,857,700	(4.47%)
DEBT SERVICE FUNDS						
Debt Service	2,274,689	2,334,754	2,314,900	2,314,900	1,881,700	(18.71%)
Total Debt Service Funds	2,274,689	2,334,754	2,314,900	2,314,900	1,881,700	(18.71%)
CAPITAL PROJECT FUND						
Capital Projects	2,961,962	32,944	1,327,600	1,327,600	26,220,900	1,875.06%
Total Capital Project Fund	2,961,962	32,944	1,327,600	1,327,600	26,220,900	1,875.06%
PERMANENT FUNDS						
Senior Center Endowment	-	-	51,300	51,300	51,700	0.78%
Library Trust	428	524	84,100	84,100	84,400	0.36%
Total Permanent Funds	428	524	135,400	135,400	136,100	0.52%
ENTERPRISE FUNDS						
Sewer	14,503,973	18,908,928	34,392,300	34,397,800	37,125,000	7.93%
Water	45,607,330	14,068,562	24,598,200	24,603,200	25,807,000	4.89%
Total Enterprise Funds	60,111,303	32,977,490	58,990,500	59,001,000	62,932,000	6.66%
INTERNAL SERVICE FUNDS						
Central Services	5,360,360	5,523,241	5,779,800	5,829,200	6,018,400	3.25%
Public Works Services	6,526,387	6,723,110	7,700,500	7,705,700	8,186,600	6.24%
Total Internal Service Funds	11,886,747	12,246,351	13,480,300	13,534,900	14,205,000	4.95%
Totals for All Fund Types	\$127,274,207	\$ 99,863,428	\$160,228,600	\$160,109,800	\$188,088,000	17.47%

Table 7 summarizes the 2015-16 Budget by fund and fund type. Also included are the actual expenditures for the 2012-13 and the 2013-14 fiscal years as well as the 2014-15 adopted and revised budgets.

Table 8
PROJECTED FUND BALANCES
 Adopted Budget for Fiscal Year 2015-16

Fund Type/Fund Name	July 1, 2015 Fund BalanceResources.....		Operating: Personnel, Materials & Services (1)	Capital (2)	Transfers Out	Debt Service (3)	Projected June 30, 2016, Fund Balance
		Current	Transfers In					
GENERAL FUND	2,162,200	29,137,200	2,555,200	31,729,900	-	770,300	-	\$ 1,354,400
SPECIAL REVENUE FUNDS								
Parks & Recreation	1,989,500	5,788,800	559,000	6,448,000	60,000	300,400	-	1,528,900
Grants	578,800	1,445,700	58,000	1,341,900	680,400	-	-	60,200
Building Inspection	997,800	1,223,200	7,600	1,345,000	-	-	-	883,600
Risk Management	8,999,500	16,500	148,700	2,201,300	-	5,000,000	-	1,963,400
Economic Development	736,200	1,071,100	240,600	1,005,000	-	519,400	38,800	484,700
Public Transit	101,500	1,336,800	571,900	1,754,800	24,000	5,000	-	226,400
Public Safety Levy	40,900	2,465,100	-	-	-	2,506,000	-	-
Capital Replacement	6,252,300	1,182,400	206,100	589,000	1,527,000	-	-	5,524,800
Street	7,187,900	4,495,200	1,156,600	3,348,200	6,069,400	858,800	-	2,563,300
Total Special Revenue Funds	26,884,400	19,024,800	2,948,500	18,033,200	8,360,800	9,189,600	38,800	13,235,300
DEBT SERVICE FUND								
Debt Service	119,000	1,582,300	180,400	1,900	(120,000)	-	1,879,800	120,000
Total Debt Service Fund	119,000	1,582,300	180,400	1,900	(120,000)	-	1,879,800	120,000
CAPITAL PROJECT FUND								
Capital Projects	814,500	18,160,600	7,245,800	209,800	1,387,300	139,700	-	24,484,100
Total Capital Project Fund	814,500	18,160,600	7,245,800	209,800	1,387,300	139,700	-	24,484,100
PERMANENT FUNDS								
Senior Center Endowment	51,500	200	-	200	-	-	-	51,500
Library Trust	84,000	400	-	4,900	-	-	-	79,500
Total Permanent Funds	135,500	600	-	5,100	-	-	-	131,000
Total Governmental Fund Types	30,115,600	67,905,500	12,929,900	49,979,900	9,628,100	10,099,600	1,918,600	39,324,800
ENTERPRISE FUNDS								
Sewer	19,268,500	17,129,200	727,300	9,928,500	1,119,900	1,328,800	9,029,600	15,718,200
Water	12,331,700	13,073,200	402,100	8,442,100	5,478,300	1,009,900	3,531,600	7,345,100
Total Enterprise Funds	31,600,200	30,202,400	1,129,400	18,370,600	6,598,200	2,338,700	12,561,200	23,063,300
INTERNAL SERVICE FUNDS								
Central Services	35,800	5,982,600	-	6,018,400	-	-	-	-
Public Works Services	77,600	8,109,000	-	8,113,100	-	-	-	73,500
Total Internal Service Funds	113,400	14,091,600	-	14,131,500	-	-	-	73,500
Total Proprietary Fund Types	31,713,600	44,294,000	1,129,400	32,502,100	6,598,200	2,338,700	12,561,200	23,136,800
Total All Fund Types	\$61,829,200	\$112,199,500	\$14,059,300	\$82,482,000	\$16,226,300	\$12,438,300	\$14,479,800	\$ 62,461,600

The projected June 30, 2016, fund balance is determined by subtracting the total requirements from the sum of the total resources and the Beginning Balance for July 1, 2015. Amounts held in reserve for future operating requirements, debt service, and capital projects total \$2,611,400, \$55,927,800, and \$5,119,500, respectively. The reserved amounts are included in the projected June 30, 2016, fund balance.

- (1) Operating expenditures less operating reserves.
- (2) Capital projects less capital reserves.
- (3) Debt service less debt reserves.



CITY OF
Albany

O R E G O N

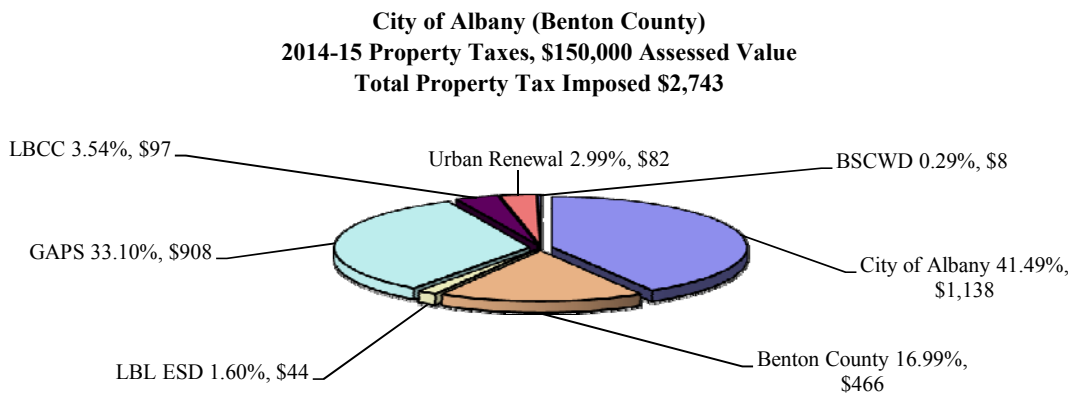
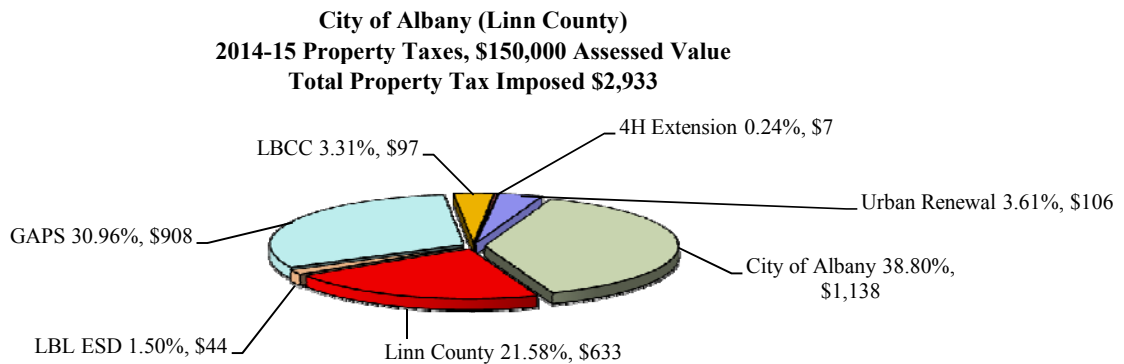


Table 9

PROPERTY TAX RATES - ALL OVERLAPPING DISTRICTS

Per \$1,000 of Assessed Value

Fiscal Year Ended/ Ending June 30,	County	City of Albany	Linn & Benton Counties	Linn/ Benton/ Lincoln Counties ESD	Greater Albany Public School District	Linn- Benton Community College	4H Extension	Albany Urban Renewal	Benton County Soil & Water District (BCSWD)	Total Effective Rate ¹
2006	Linn	7.9573	3.3122	0.2999	4.8447	0.6746	-	0.2961	-	17.3848
	Benton	7.9573	2.4934	0.2999	4.8447	0.6746	-	0.2050	0.0500	16.5249
2007	Linn	7.8663	3.3123	0.2992	4.7964	0.6678	-	0.3373	-	17.28
	Benton	7.8663	2.4641	0.2992	4.7964	0.6678	-	0.2295	0.0500	16.37
2008	Linn	7.8618	3.5969	0.2984	6.0328	0.6589	-	0.4229	-	18.87
	Benton	7.8618	2.4652	0.2984	6.0328	0.6589	-	0.2608	0.0500	17.63
2009	Linn	7.7737	3.5129	0.2964	6.0349	0.6577	-	0.5233	-	18.80
	Benton	7.7994	3.1052	0.2977	6.0552	0.6606	-	0.5475	0.0500	18.52
2010	Linn	7.7811	3.4893	0.2962	6.0520	0.6628	0.0503	0.5619	-	18.8936
	Benton	7.7811	2.7952	0.2962	6.0520	0.6628	-	0.5475	0.0500	18.1848
2011	Linn	7.8092	3.6136	0.3049	6.2160	0.6736	0.0520	0.6059	-	19.2752
	Benton	8.0572	2.8452	0.3049	6.2160	0.6736	-	0.5475	0.0500	18.6944
2012	Linn	7.1465	4.0436	0.3049	6.1893	0.6814	0.0520	0.6059	-	19.0236
	Benton	7.5155	2.8852	0.3049	6.1823	0.6814	-	0.5475	0.0500	18.1668
2013	Linn	7.4970	4.0436	0.3049	6.2006	0.6736	0.0520	0.7309	-	19.5026
	Benton	7.5132	2.9665	0.3049	6.2006	0.6754	-	0.5475	0.0500	18.2581
2014	Linn	7.6592	3.8492	0.2930	6.0682	0.6644	0.0495	0.7967	-	19.3802
	Benton	7.6592	3.1052	0.2930	6.0682	0.6644	-	0.5475	0.0500	18.3875
2015	Linn	7.5890	4.2189	0.2923	6.0551	0.6491	0.0494	0.7085	-	19.5623
	Benton	7.5890	3.1052	0.2923	6.0551	0.6491	-	0.5475	0.0500	18.2882



(1) Source-Summary of Assessment and Tax Roll, Linn and Benton Counties.

Table 10

PROPERTY TAX INFORMATION - 2015-16 ADOPTED BUDGET**2015-16 Estimated General Fund and Parks & Recreation Fund Taxes to be Levied for Linn and Benton Counties**

General Fund and Parks Fund Property Tax Data	Linn	Benton	Total
2014-15 Actual tax to be collected (amount levied)	\$ 17,756,879	\$ 4,099,182	\$ 21,856,061
Estimated increase in the amount to be levied in 2015-16	2.47%	5.37%	3.02%
Estimated 2015-16 tax levy	\$ 18,196,359	\$ 4,319,431	\$ 22,515,790
Estimated collection rate	93.47%	93.47%	93.47%
Total Estimated Tax Collections (General & Parks Funds)	\$ 17,008,137	\$ 4,037,372	\$ 21,045,509
Allocation of Estimated Tax to be collected			
General Fund (80%)			\$ 16,836,407
Parks Fund (20%)			\$ 4,209,102
Estimated Rate per \$1,000 of assessed value (AV)			\$ 6.40

Estimated Public Safety Taxes to be Levied for Linn and Benton Counties

Public Safety Levy Property Tax Data	Linn	Benton	Total
2014-15 Actual tax to be collected (levied before compression)	\$ 3,191,554	\$ 736,771	\$ 3,928,325
Estimated % increase in the amount to be levied in 2015-16	2.47%	5.37%	3.02%
Estimated 2015-16 tax levy*	\$ 3,270,541	\$ 776,357	\$ 4,046,898
Estimated 2015-16 compression loss	(1,297,073)	(186,241)	(1,483,314)
Estimated 2015-16 tax levy after compression	\$ 1,973,468	\$ 590,116	\$ 2,563,584
Estimated collection rate	93.47%	93.47%	93.47%
Total estimated tax collections for the Public Safety Levy	\$ 1,844,601	\$ 551,581	\$ 2,396,182
Estimated Rate per \$1,000 of assessed value (AV)			\$ 1.15

* In November of 2012, voters approved a new five-year \$1.15 per \$1,000 Levy. This is the third year of that levy.

General Obligation Debt Service Property Tax Requirements for Fiscal Year 2015-16

General Obligation Debt Service Requirements	Levy Amount*	Budget
Debt Service Fund: 2015 GO Public Safety Facilities Bonds	\$ 1,032,310	\$ 964,900
Total General Obligation Debt Service Requirements	\$ 1,032,310	\$ 964,900

* Levy Amount = Budget/collection rate (93.47%)

Estimated Rate per \$1,000 of Assessed Value for General Obligation Debt

2015 GO Bonds	\$ 0.29329
Total estimated rate per \$1,000 of assessed value	\$ 0.29329

Estimated Total Taxes to be Levied for Fiscal Year 2015-16

General Fund	\$ 18,012,632
Parks & Recreation Fund	4,503,158
Public Safety Levy	4,046,898
General Obligation Debt Service	1,032,310
Estimated total taxes to be levied	\$ 27,594,998
Estimated collection rate	93.47%
Estimated Current Tax Collections	\$ 25,793,045

Table 10

PROPERTY TAX INFORMATION - 2015-16 ADOPTED BUDGET, continued**Estimated 2015-16 City Assessed Value for Linn and Benton Counties**

Assessed Value	Linn	Benton	Total
2014-15 actual assessed value	\$ 2,747,431,038	\$ 668,393,866	\$3,415,824,904
Estimated increase in assessed value	2.47%	5.37%	3.04%
Estimated 2015-16 assessed value	\$ 2,815,429,544	\$ 704,306,660	\$3,519,736,204

Percentage of the Total City Assessed Value (AV) in Linn and Benton Counties

2014-15 Actual Assessed Value

County	City AV	Percent of Total
Linn	\$ 2,747,431,038	80.43%
Benton	668,393,866	19.57%
Totals	\$ 3,415,824,904	100.00%

Total City Assessed Value (AV) versus Total County Assessed Value

2014-15 Actual Assessed Value

County	Total City AV	Total County AV	City % of Total County AV
Linn	\$2,747,431,038	\$ 8,013,475,493	34.29%
Benton	668,393,866	7,050,629,486	9.48%
Totals	\$3,415,824,904	\$15,064,104,979	22.68%

Budgeted Current and Delinquent Property Tax Collections for 2015-16

Fund Name (Percent of Total Collections)	Current	Delinquent	Total
General Fund (69.21%)	\$ 16,836,400	\$ 550,000	\$ 17,386,400
Parks & Recreation Fund (17.14%)	4,209,100	98,000	4,307,100
Public Safety Levy Fund (9.81%)	2,396,100	68,000	2,464,100
Total budgeted property tax collections	\$ 24,406,500	\$ 716,000	\$ 25,122,500

Use of Property Tax Resources for 2015-16

Description	Total Taxes	Percent of Total
General Fund, Parks & Recreation Fund	21,693,500	86.35%
Public Safety Local Option Levy	2,464,100	9.81%
Totals	\$ 25,122,500	100.00%

Table 11
Current and Delinquent Property Tax Collections
Last Ten Fiscal Years ¹

Fiscal Year June 30,	Total Property Taxes Received ²	General Fund	Parks & Recreation	Public Safety Levy	General Obligation Debt Service	General Obligation Debt-Water
2007	\$ 20,591,504	\$ 13,193,675	\$ 3,300,794	\$ 2,349,289	\$ 988,952	\$ 758,794
2008	21,829,001	13,989,405	3,498,175	2,462,996	1,055,622	822,803
2009	22,525,645	14,577,623	3,643,784	2,547,957	955,531	800,750
2010	23,609,154	15,223,744	3,806,006	2,628,400	1,294,417	656,587
2011	24,504,571	15,811,249	3,952,833	2,571,987	2,141,144	27,358
2012	23,936,714	16,204,832	4,051,531	2,321,263	1,333,190	25,898
2013	23,693,703	16,174,909	4,043,730	2,137,956	1,326,120	10,988
2014	24,273,951	16,376,958	4,150,416	2,429,127	1,315,152	2,298
2015	24,894,600	17,025,200	4,232,100	2,414,700	1,222,600	-
2016	25,122,500	17,386,400	4,307,100	2,464,100	964,900	-

(1) Actual tax receipts for fiscal years ended June 30, 2007, through 2014. Budgeted receipts for fiscal years ending June 30, 2015 and 2016.

(2) Current plus delinquent taxes.

Percent of Total Current and Delinquent Taxes Received by Fund
Last Ten Fiscal Years

Fiscal Year June 30,	Total Property Taxes Received	General Fund	Parks & Recreation	Public Safety Levy	General Obligation Debt Service	General Obligation Debt-Water
2007	100.00%	64.08%	16.03%	11.41%	4.80%	3.68%
2008	100.00%	64.08%	16.03%	11.28%	4.84%	3.77%
2009	100.00%	64.72%	16.18%	11.31%	4.24%	3.55%
2010	100.00%	64.49%	16.12%	11.13%	5.48%	2.78%
2011	100.00%	64.52%	16.13%	10.50%	8.74%	0.11%
2012	100.00%	67.69%	16.93%	9.70%	5.57%	0.11%
2013	100.00%	68.26%	17.07%	9.02%	5.60%	0.05%
2014	100.00%	67.46%	17.10%	10.01%	5.42%	0.01%
2015	100.00%	68.39%	17.00%	9.70%	4.91%	0.00%
2016	100.00%	69.21%	17.14%	9.81%	3.84%	0.00%

**Percent of Estimated Total Current and Delinquent Taxes
to be Received by Fund for Fiscal Year 2015-16**

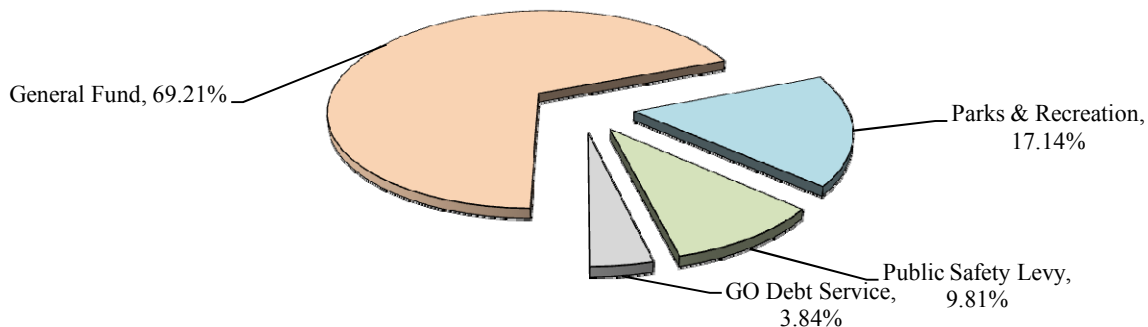


Table 12
Net Assessed Value Used to Compute Property Tax
Last Ten Fiscal Years ¹

Fiscal Year June 30,Linn County.....		Value Used to Compute the Tax	Benton County Value Used to Compute the Tax	Total Value Used to Compute the Tax	Linn & Benton Counties Combined Annual Percentage Change
	Total Assessed Value	Adjustments				
2007	\$ 2,253,632,887	\$ (50,945,385)	\$ 2,202,687,502	\$ 454,804,642	\$ 2,657,492,144	na
2008	2,386,005,384	(62,008,472)	2,323,996,912	487,155,971	2,811,152,883	5.78%
2009	2,512,935,769	(83,900,206)	2,429,035,563	526,917,483	2,955,953,046	5.15%
2010	2,619,857,693	(90,157,811)	2,529,699,882	550,561,377	3,080,261,259	4.21%
2011	2,720,366,416	(101,564,871)	2,618,801,545	578,241,790	3,197,043,335	3.79%
2012	2,760,000,798	(111,196,690)	2,648,804,108	603,925,284	3,252,729,392	1.74%
2013	2,762,432,910	(123,803,553)	2,638,629,357	617,297,378	3,255,926,735	0.10%
2014	2,826,866,390	(135,999,495)	2,690,866,895	636,151,862	3,327,018,757	2.18%
2015	2,895,358,204	(147,927,166)	2,747,431,038	668,393,866	3,415,824,904	2.67%
2016	2,967,017,885	(151,588,341)	2,815,429,544	704,306,660	3,519,736,204	3.04%

(1) Actual assessed values for Fiscal Years 2007 through 2015. Estimated value for Fiscal Year 2016.



Net Assessed Value Used to Compute Property Tax
Linn and Benton Counties Combined Annual Percentage Change

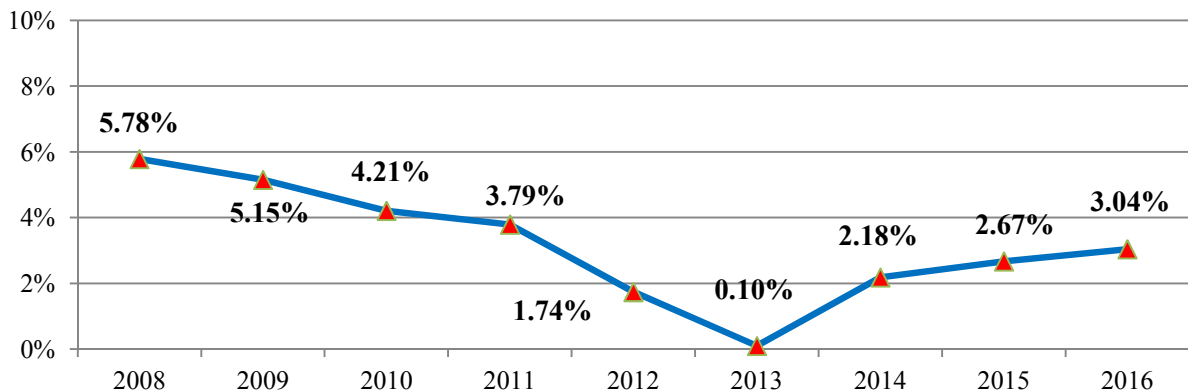
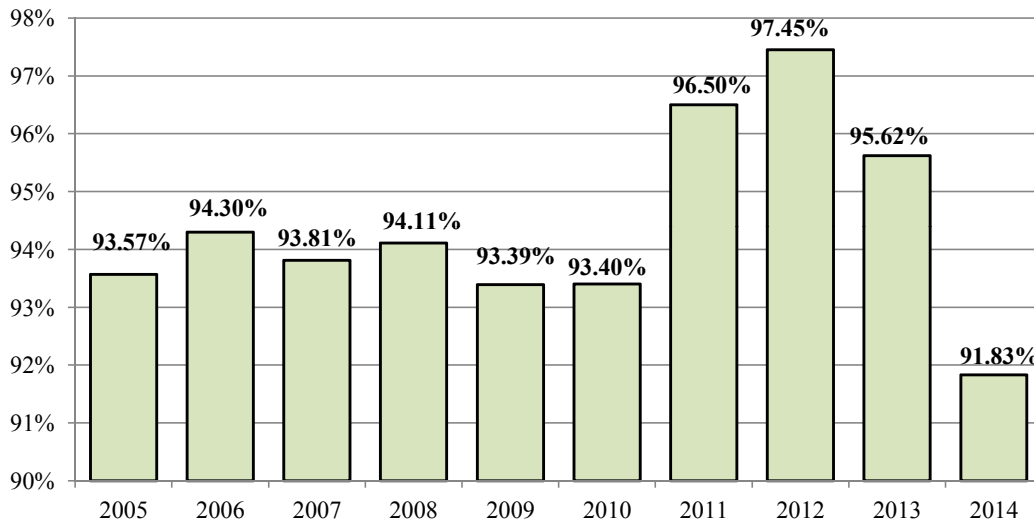


Table 13
Property Taxes Levied, Collected, and Collection Percentage
Ten Fiscal Years from 2005-2014

Fiscal Year Ended June 30,	Property Taxes Levied	Property Taxes Collected in the Year Levied	Annual Collection Percentage	Running Collection Percentage Average
2005	\$18,721,771	\$17,517,415	93.57%	93.20%
2006	20,026,898	18,885,255	94.30%	93.63%
2007	21,270,329	19,954,676	93.81%	93.69%
2008	22,492,032	21,166,331	94.11%	93.79%
2009	23,516,147	21,961,902	93.39%	93.71%
2010	24,350,079	22,743,124	93.40%	93.65%
2011	25,400,423	24,511,822	96.50%	94.09%
2012	24,567,501	23,941,988	97.45%	94.52%
2013	24,283,889	23,220,370	95.62%	94.64%
2014	25,235,167	23,174,341	91.83%	94.35%

Annual Property Tax Collection Percentage
Ten Fiscal Years from 2005-2014



Running Collection Percentage Average

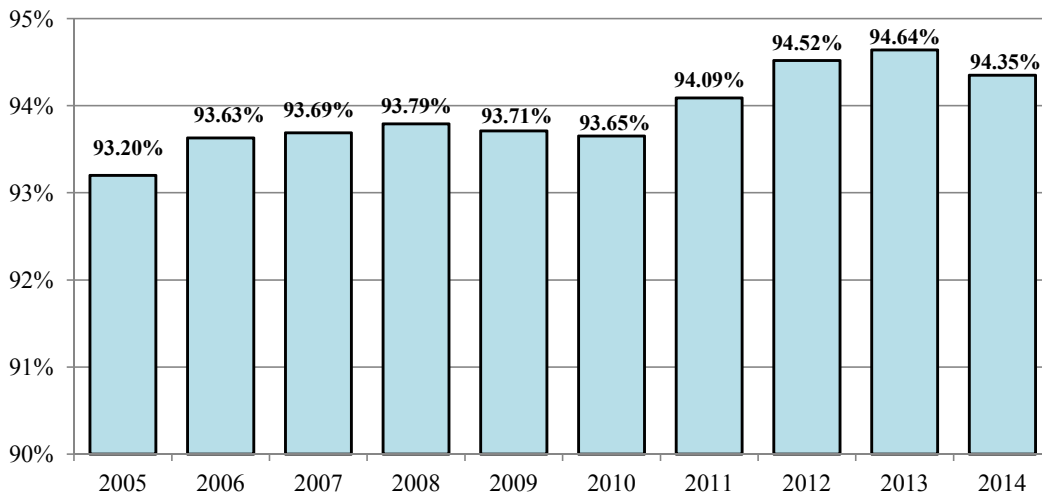


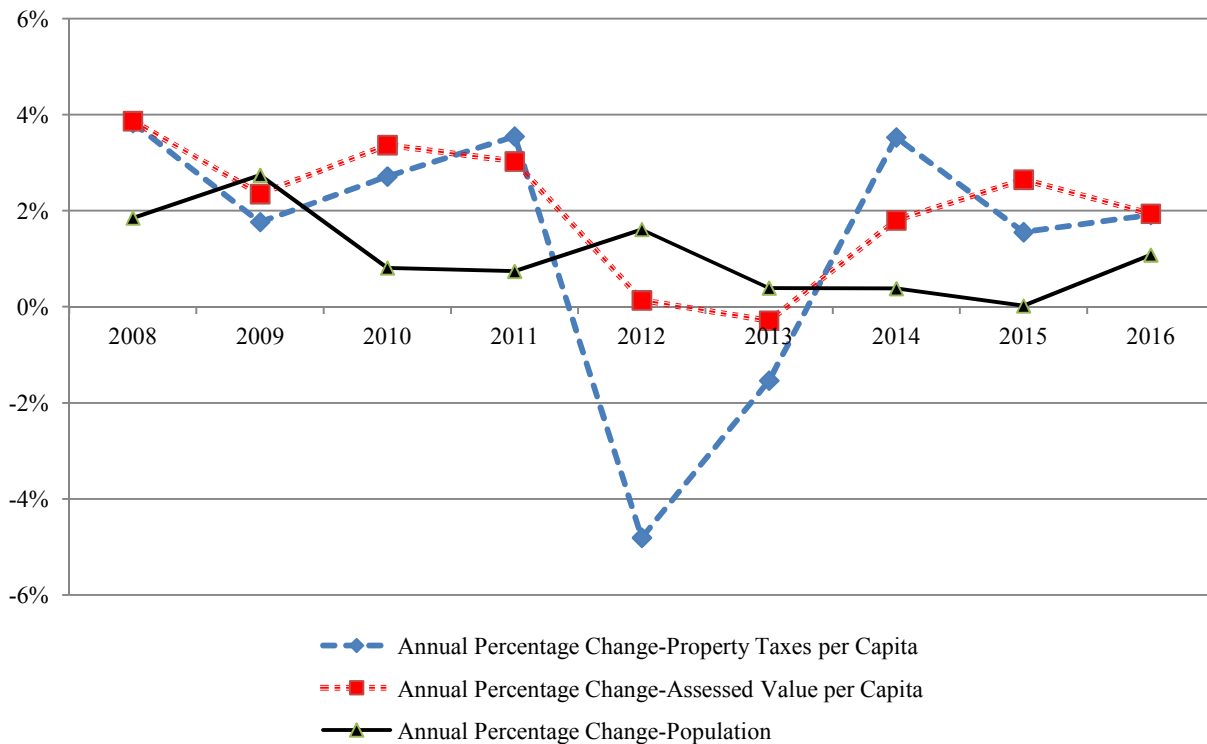
Table 14

**Total Property Taxes Levied per Capita and Assessed Value per Capita
Ten Fiscal Years from 2007-2016 (1)**

Fiscal Year Ended June 30,	POPULATION		PROPERTY TAXES			ASSESSED VALUE		
	Amount	Annual Percentage Change	Amount Levied	per Capita	Annual Percentage Change	Value Used to Compute the Tax	per Capita	Annual Percentage Change
2007	46,610		\$ 21,270,329	\$ 456.35	n/a	\$ 2,657,492,144	\$ 57,015.49	n/a
2008	47,470	1.85%	22,492,032	473.82	3.83%	2,811,152,883	59,219.57	3.87%
2009	48,770	2.74%	23,516,147	482.18	1.76%	2,955,953,046	60,610.07	2.35%
2010	49,165	0.81%	24,350,079	495.27	2.71%	3,080,261,259	62,651.51	3.37%
2011	49,530	0.74%	25,400,423	512.83	3.55%	3,197,043,335	64,547.61	3.03%
2012	50,325	1.61%	24,567,501	488.18	-4.81%	3,252,729,392	64,634.46	0.13%
2013	50,520	0.39%	24,283,889	480.68	-1.54%	3,255,926,735	64,448.27	-0.29%
2014	50,710	0.38%	25,235,167	497.64	3.53%	3,327,018,757	65,608.73	1.80%
2015	50,720	0.02%	25,632,561	505.37	1.55%	3,415,824,904	67,346.71	2.65%
2016	51,270	1.08%	26,406,664	515.05	1.92%	3,519,736,204	68,650.99	1.94%

(1) Actual amounts for fiscal years ended June 30, 2007, through 2014. Budgeted amounts for fiscal years ending June 30, 2015 and 2016.

**Annual Percentage Change
Population, Property Taxes per Capita, and Assessed Value per Capita**



DEBT MANAGEMENT

The City is subject to City Charter and State Constitutional limitations for issuing debt. Oregon Revised Statutes, Chapter 287, provides a debt limit of three percent (3%) of the True Cash Value of all taxable properties within city boundaries. Debt Service Schedule Tables 16-18 summarize the total principal and interest due on all debt of the City. Debt Service Table 19 presents Enterprise Fund revenue bond coverage information for the last 10 fiscal years.

Debt Summary

Outstanding debt as of July 1, 2015:

Short-term	None
Long-term:	
Pledged from the general revenues of the City	
2002 Limited Tax Pension Obligations	\$ 5,208,982
Payable from unobligated, non-property tax revenues of the City	
2004 Revenue Obligations	800,000
2010 Wetlands Loan	2,297,149
2012 SRF ARRA Loan	1,650,000
Gross Debt (General obligation and general revenue and pledge)	<u>\$ 9,956,131</u>
Net direct debt (all debt paid in whole or in part by taxes)	\$ -
Net overlapping debt as of June 30, 2014	57,999,505
Total net direct debt and overlapping debt	<u>\$ 57,999,505</u>

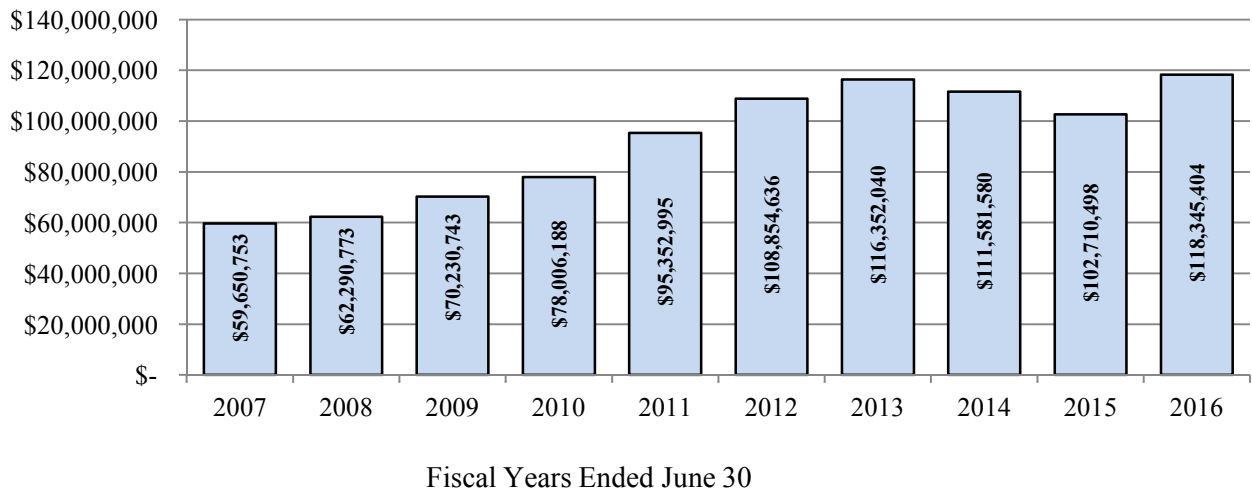
Debt Ratios

		<u>Per Capita</u>	<u>Percent of True Cash Value</u>
2016 Population	51,270		
True Cash Value as of June 30, 2015	\$ 3,944,846,797	\$ 76,942.59	
Gross Debt including General Fund Obligations	9,956,131	194.19	0.25%
Overlapping Debt	57,999,505	1,131.26	1.47%
Net Direct (General Obligation) and Overlapping Debt	57,999,505	1,131.26	1.47%
Gross Debt and Overlapping Debt	67,955,636	1,325.45	1.72%

Debt Service Schedule - Table 15
COMPUTATION OF LEGAL DEBT MARGIN

True Cash Value for the City of Albany (1)	\$ 3,944,846,797
3% Limitation	<u>3%</u>
General Obligation Debt Limit - 3% of True Cash Value	118,345,404
Net debt subject to 3% limitation	<u>-</u>
Legal Debt Margin for General Obligation Debt	<u><u>\$ 118,345,404</u></u>

Historical Trend of Legal Debt Margin



(1) Source: Tax Rolls - Linn and Benton County Tax Assessors as of June 30, 2014.

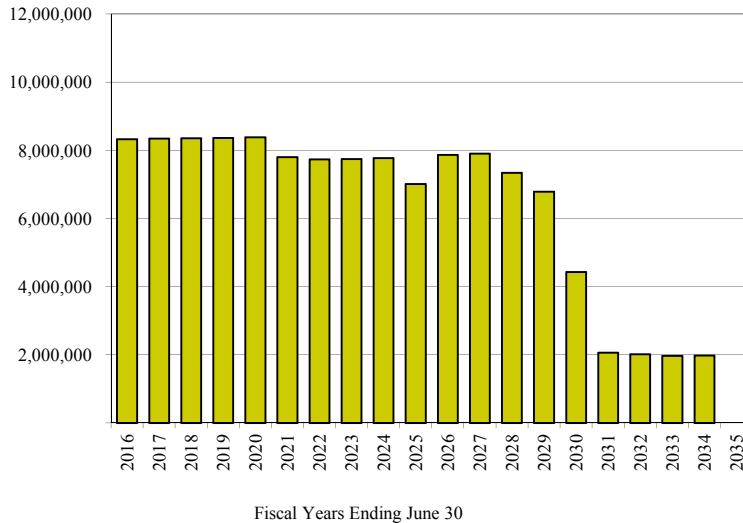
Oregon Revised Statutes Chapter 287 provides a debt limit of three percent (3%) of the true cash value of all taxable properties within City boundaries. Excluded from this limit are improvement bonds and sinking fund reserves. An increasing debt margin is a favorable trend which suggests that the true cash value of the City is rising as compared to outstanding general obligation debt.

Debt Service Schedule - Table 16

**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST - ALL FUNDS**
as of June 30, 2015

Years of MaturityTotal Requirements.....			2002 Limited Tax Pension Obligations		2004 General Revenue Obligations	
	Total	Principal	Interest	Principal	Interest	Principal	Interest
2015-2016	8,318,487	4,766,668	3,551,819	107,498	507,740	145,000	34,554
2016-2017	8,337,182	4,928,476	3,408,706	109,483	535,754	155,000	27,304
2017-2018	8,353,209	5,093,460	3,259,749	111,140	564,098	160,000	19,553
2018-2019	8,363,645	5,255,522	3,108,123	111,257	593,980	165,000	13,394
2019-2020	8,381,751	5,474,548	2,907,203	159,604	580,634	175,000	7,000
2020-2021	7,797,123	5,354,615	2,442,508	460,000	315,785		
2021-2022	7,729,735	5,501,596	2,228,139	530,000	284,275		
2022-2023	7,740,847	5,728,561	2,012,286	600,000	247,970		
2023-2024	7,764,705	5,978,943	1,785,762	685,000	206,870		
2024-2025	7,008,335	5,467,843	1,540,492		159,947		
2025-2026	7,858,598	6,530,371	1,328,227	865,000	159,947		
2026-2027	7,897,619	6,841,636	1,055,983	970,000	100,695		
2027-2028	7,338,115	6,561,754	776,361	500,000	34,250		
2028-2029	6,782,657	6,260,842	521,815				
2029-2030	4,426,857	4,124,477	302,380				
2030-2031	2,063,244	1,860,000	203,244				
2031-2032	2,012,984	1,865,000	147,984				
2032-2033	1,965,077	1,875,000	90,077				
2033-2034	1,975,390	1,945,000	30,390				
2034-2035							
Totals	\$ 122,115,560	\$ 91,414,312	\$ 30,701,248	\$ 5,208,982	\$ 4,291,945	\$ 800,000	\$ 101,805

Annual Principal and Interest Requirements - All Funds



continued

Debt Service Schedule - Table 16, continued

**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST - ALL FUNDS**

as of June 30, 2015

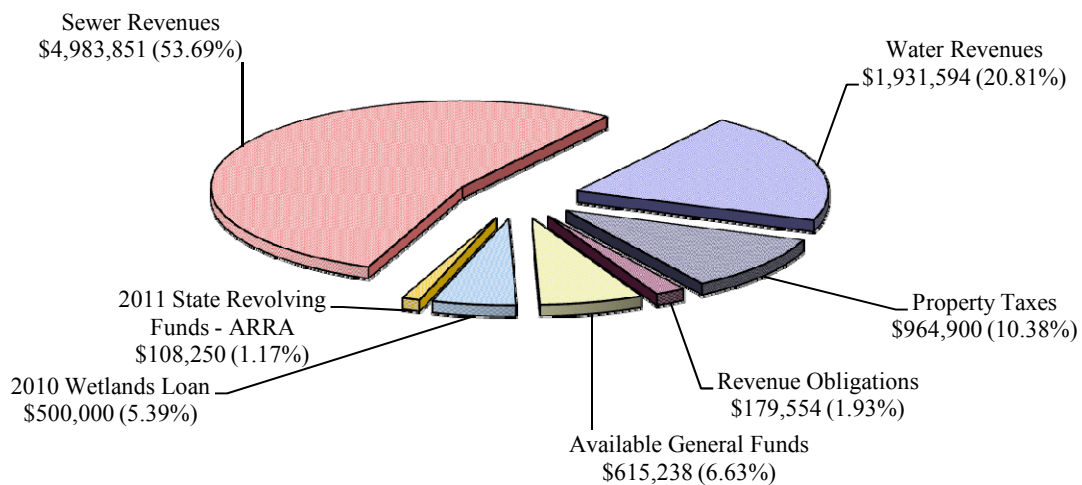
Years of Maturity	2013 Water Revenue Bonds		2007 State Revolving Fund Loans - Sewer		2010 Wetlands Loan		2012 SRF ARRA Loan	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Fee
2015-2016	935,000	996,594	3,071,056	1,912,795	408,114	91,886	100,000	8,250
2016-2017	975,000	958,394	3,164,554	1,803,943	424,439	75,561	100,000	7,750
2017-2018	1,020,000	918,494	3,260,904	1,691,770	441,416	58,584	100,000	7,250
2018-2019	1,060,000	876,894	3,360,192	1,576,178	459,073	40,927	100,000	6,750
2019-2020	1,100,000	833,694	3,462,508	1,457,061	477,436	22,564	100,000	6,250
2020-2021	1,140,000	783,194	3,567,944	1,334,312	86,671	3,467	100,000	5,750
2021-2022	1,195,000	730,794	3,676,596	1,207,820			100,000	5,250
2022-2023	1,240,000	682,094	3,788,561	1,077,472			100,000	4,750
2023-2024	1,290,000	631,494	3,903,943	943,148			100,000	4,250
2024-2025	1,345,000	572,068	4,022,843	804,727			100,000	3,750
2025-2026	1,420,000	502,944	4,145,371	662,086			100,000	3,250
2026-2027	1,500,000	437,444	4,271,636	515,094			100,000	2,750
2027-2028	1,560,000	376,244	4,401,754	363,617			100,000	2,250
2028-2029	1,625,000	312,544	4,535,842	207,521			100,000	1,750
2029-2030	1,705,000	254,468	2,319,477	46,662			100,000	1,250
2030-2031	1,760,000	202,494					100,000	750
2031-2032	1,815,000	147,734					50,000	250
2032-2033	1,875,000	90,077						
2033-2034	1,945,000	30,390						
2034-2035								
Totals	\$26,505,000	\$10,338,053	\$54,953,181	\$15,604,206	\$ 2,297,149	\$ 292,989	\$1,650,000	\$ 72,250

Debt Service Schedule - Table 17
SUMMARY OF DEBT SERVICE BY TYPE AND FUND
 2015-2016 Fiscal Year Requirements

Fund/Source/Debt Description	Principal	Interest	Total for 2015-2016
DEBT SERVICE FUND:			
General Obligation Bonds			
2015 Public Safety Facilities*	\$ 385,000	\$ 579,900	\$ 964,900
Revenue Obligation Bonds			
2004 General Revenue Obligations	145,000	34,554	179,554
Limited Tax Pension Obligations			
2002 Limited Tax Pension Obligations	107,498	507,740	615,238
Total Debt Service Fund	637,498	1,122,194	1,759,692
SEWER FUND:			
State Revolving Fund Loans			
2007 State Revolving Fund Loans - Sewer Treatment Plant	3,071,056	1,912,795	4,983,851
2010 Wetlands Loan	408,114	91,886	500,000
2011 State Revolving Fund Loans - ARRA	100,000	8,250	108,250
Total Sewer Fund:	3,579,170	2,012,931	5,592,101
WATER FUND:			
Water Revenue Bonds			
2013 Full Faith and Credit Refunding Bonds	935,000	996,594	1,931,594
Total Water Fund:	935,000	996,594	1,931,594
Total Requirements for Fiscal Year 2015-2016	\$ 5,151,668	\$ 4,131,719	\$ 9,283,387

*The 2015 Public Safety Facilities Bonds were sold August 5, 2015 and do not appear on the June 30 balances.

Debt Service Requirements, Summary by Funding Source



LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**General Obligation Bonds**

General obligation bonds are direct obligations and pledge the full faith and credit of the City. The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities.

In May 2015, the voters approved \$18,000,000 of general obligation bonds to construct new police and fire facilities. The Series 2015 bonds were sold in August 2015. The bonds are payable from property taxes levied specifically for repayment. The interest rate ranges from 3 to 5 percent for the 20-year bonds. Final maturity is June 2035.

Years Ending June 30	Principal	Interest	Totals
2016	395,000	537,631	932,631
2017	370,000	638,075	1,008,075
2018	415,000	623,275	1,038,275
2019	465,000	606,675	1,071,675
2020-2024	3,150,000	2,710,775	5,860,775
2025-2029	4,840,000	1,867,525	6,707,525
2030-2034	6,750,000	936,194	7,686,194
2035	1,615,000	52,488	1,667,488
Totals	\$ 18,000,000	\$ 7,972,637	\$ 25,972,637

Limited Tax Pension Obligations

In March 2002, the City issued \$6,851,826 of Limited Tax Pension Obligations. Net proceeds in the amount of \$6,700,000 were used to finance a portion of the City's estimated unfunded liability in the Oregon Public Employees Retirement System. Debt service requirements are payable from available general funds, including taxes and other funds. Interest rates range from 2 percent to 7.36 percent for the 26-year bonds. Final maturity is June 2028.

Years Ending June 30	Principal	Interest	Totals
2016	107,498	507,740	615,238
2017	109,483	535,754	645,237
2018	111,140	564,098	675,238
2019	111,257	593,980	705,237
2020-2024	2,434,604	1,635,534	4,070,138
2025-2109	2,335,000	454,839	2,789,839
Totals	\$ 5,208,982	\$ 4,291,945	\$ 9,500,927

General Revenue Obligations

In December 2004, the City issued \$3,720,000 of general revenue obligations, secured and payable from any unobligated, non-property tax revenues legally available to the City, to finance the construction of a public swimming pool and repayment and/or defeasance of the City's Certificates of Participation, Series 1994. Interest rates range from 2 percent to 5 percent for the 15-year bonds. Final maturity is January 2020.

Years Ending June 30	Principal	Interest	Totals
2016	145,000	34,554	179,554
2017	155,000	27,304	182,304
2018	160,000	19,553	179,553
2019	165,000	13,394	178,394
2020	175,000	7,000	182,000
Totals	\$ 800,000	\$ 101,805	\$ 901,805

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**Water Revenue Bonds**

In March 2013, the City issued \$28,405,000 Full Faith and Credit Refunding Bonds, Series 2013, to refinance certain outstanding Water Revenue and Refunding Bonds, Series 2003, that financed and re-financed capital projects for the City's Water System and to pay the costs of issuance of the Bonds. The interest rate is 3.125 percent for the 20-year bonds. Final maturity is August 2033.

Years Ending June 30	Principal	Interest	Totals
2016	935,000	996,594	1,931,594
2017	975,000	958,394	1,933,394
2018	1,020,000	918,494	1,938,494
2019	1,060,000	876,894	1,936,894
2020-2024	5,965,000	3,661,270	9,626,270
2025-2029	7,450,000	2,201,244	9,651,244
2030-2034	9,100,000	725,163	9,825,163
Totals	\$ 26,505,000	\$ 10,338,053	\$ 36,843,053

State Revolving Fund (SRF) Loans, Sewer Fund

The City received two loans totaling \$69,000,000 from the Clean Water State Revolving Fund to assist in the payment of costs of a new wastewater treatment plant. Loan repayment requirements are payable from the net revenues of the City's sewer system. Accrued interest was paid on April 1, 2010. At that time the debt service payment schedule was prepared. Interest rates range from 2.9 percent to 3.14 percent for the 20-year loan. In addition, there is an annual 0.5% loan fee due at the time of debt service payments. In the table below, the loan fee has been included in the interest requirements.

Years Ending June 30	Principal	Interest	Totals
2016	3,071,056	1,912,795	4,983,851
2017	3,164,554	1,803,943	4,968,497
2018	3,260,904	1,691,770	4,952,674
2019	3,360,192	1,576,178	4,936,370
2020-2024	18,399,552	6,019,813	24,419,365
2025-2029	21,377,446	2,553,045	23,930,491
2030	2,319,477	46,662	2,366,139
Totals	\$ 54,953,181	\$ 15,604,206	\$ 70,557,387

State Revolving Fund (SRF) ARRA Loans, Sewer Fund

In 2010, the City received a \$4,000,000 loan from the Special Public Works Revolving Fund (SPWRF), which was funded by the American Recovery and Reinvestment Act (ARRA) to finance a portion of the costs of the Talking Water Garden Project. 50% of the loan is forgivable. Debt service requirements are payable solely from the net revenues of the City's sewer system. There is an annual fee of 5 percent on the outstanding loan balance, which is due at the time of debt service payments on the 20-year loan. In the table below, the loan fee has been included in the interest requirements. Final maturity is 2032.

Years Ending June 30	Principal	Interest	Totals
2016	100,000	8,250	108,250
2017	100,000	7,750	107,750
2018	100,000	7,250	107,250
2019	100,000	6,750	106,750
2020-2024	500,000	26,250	526,250
2025-2029	500,000	13,750	513,750
2030	250,000	2,250	252,250
Totals	\$ 1,650,000	\$ 72,250	\$ 1,722,250

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**Wetlands Loan**

The City received a loan in the amount of \$4,114,000 from the former property owner to assist in the payment of costs of Talking Water Garden. Loan repayment requirements are payable from the net revenues of the City's sewer system. The interest rate is 4 percent for the ten-year loan. Final maturity is December 2021.

Years Ending June 30	Principal	Interest	Totals
2016	408,114	91,886	500,000
2017	424,439	75,561	500,000
2018	441,416	58,584	500,000
2019	459,073	40,927	500,000
2020-2024	564,107	26,031	590,138
Totals	\$ 2,297,149	\$ 292,989	\$ 2,590,138

TOTAL OUTSTANDING BONDS, CERTIFICATES OF PARTICIPATION, AND SRF LOANS

Years Ending June 30	Principal	Interest	Totals
2016	5,161,668	4,089,450	9,251,118
2017	5,298,476	4,046,781	9,345,257
2018	5,508,460	3,883,024	9,391,484
2019	5,720,522	3,714,798	9,435,320
2020-2024	31,188,263	14,086,673	45,274,936
2025-2029	36,502,446	7,090,403	43,592,849
2030-2034	18,419,477	1,710,269	20,129,746
2035	1,615,000	52,488	1,667,488
Totals	\$ 109,414,312	\$ 38,673,885	\$ 148,088,197

Note:**FINAL PAYMENTS ON THE FOLLOWING DEBT WERE MADE IN FISCAL YEAR 2014-2015.**

2007 GO Refunding Bonds	\$ 1,388,400
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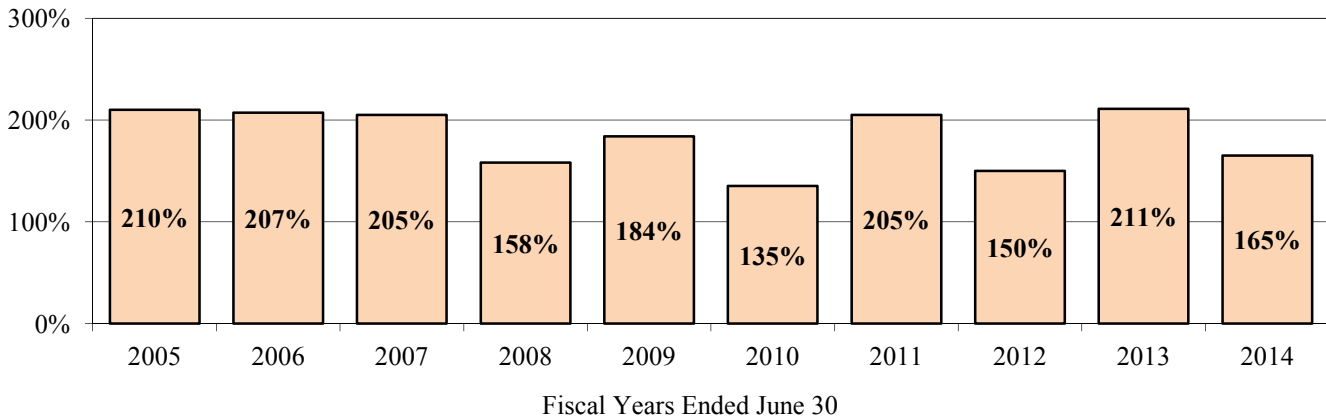
Debt Service Schedule - Table 19
REVENUE BOND COVERAGE: ENTERPRISE FUNDS
last 10 fiscal years

Fiscal Year Ended June 30	Operating Revenue	Operating Expense ¹	Net		Total Debt		Coverage
			Operating Revenue	Debt Requirements ² Principal	Interest	Requirements	
2005	18,298,774	10,796,509	7,502,265	1,711,770	1,860,778	3,572,548	210.00%
2006	19,826,801	12,468,959	7,357,842	1,734,657	1,826,383	3,561,040	206.62%
2007	21,830,693	13,935,942	7,894,751	1,772,704	2,072,517	3,845,221	205.31%
2008	22,970,160	14,999,807	7,970,353	1,976,955	3,072,934	5,049,889	157.83%
2009	23,806,995	14,591,520	9,215,475	2,030,396	2,977,014	5,007,410	184.04%
2010	26,188,307	15,032,412	11,155,895	2,401,143	5,881,196	8,282,339	134.69%
2011	30,059,038	14,284,897	15,774,141	3,770,148	3,938,971	7,709,119	204.62%
2012	26,697,590	15,330,041	11,367,549	3,759,599	3,808,017	7,567,616	150.21%
2013	30,855,527	15,444,084	15,411,443	3,636,835	3,675,970	7,312,805	210.75%
2014	27,175,162	15,923,044	11,252,118	3,897,278	2,930,937	6,828,215	164.79%

¹ Operating expenses less depreciation.

² Includes principal and interest amounts paid from water and sewer revenues only.

Enterprise Funds Bond Coverage



GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

PROGRAM FUNCTIONS

The General Fund is used to account for all financial resources except those accounted for in another fund. The City has one General Fund. General Fund programs include:

Nondepartmental

Expenditures which cannot be attributed to other General Fund programs are accounted for in this program. City Hall building maintenance charges are expected to be \$203,900. Major interfund transfers include: \$419,100 of State Revenue Sharing proceeds to the Albany Transit System; \$152,800 of State Revenue Sharing proceeds to the Paratransit System; and \$187,200 to the Parks & Recreation Fund. \$85,400 is for Urban Forestry Management and \$101,800 to outside agencies.

Municipal Court

Municipal Court processes citations issued by the Albany Police Department, the City's Code Enforcement Division, and private citizens of the City. This program is responsible for scheduling and conducting pretrial conferences and court trials including notification of attorneys, police officers, and witnesses.

Code Enforcement

This program provides coordination of property-related municipal code enforcement activities.

Fire Emergency Services

Fire Emergency Services responds to emergencies including fires, rescues, hazardous materials incidents, vehicle accidents, health difficulties, and natural or other disasters. This program is responsible for the production and maintenance of the Emergency Operations Plan. It also provides emergency and non-emergency ambulance transportation for Albany and portions of Linn, Benton, and Marion Counties. Included are ambulance billing, customer service, collection for charges related to ambulance transports, and administrative support of the FireMed program. The primary source of revenue is ambulance service charges. Service charge revenue is expected to be \$2,031,700. Fire Med revenues are limited by federal reimbursement rates and have been budgeted at \$170,000.

Public Safety Levy-Fire

This program accounts for the Fire personnel and materials funded by the five-year Public Safety Levy passed by the voters in the May 2012 Primary Election. Fiscal Year 2015-16 is the third year of the levy.

Fire & Life Safety

Personnel in this program conduct fire and life safety inspections of occupancies within the City that are covered by municipal and state fire codes. Also provided are fire and life safety information and education, review of construction plans for compliance with the Uniform Fire Code and other appropriate laws and codes, fire investigation, and administration of the Juvenile Firesetters Program.

Police

The Police Department provides detective and prosecutorial services, community service assistance, City regulatory services, traffic enforcement, and accident investigation. In addition, the Department provides animal control, community policing, crime prevention programs, and maintains records in accordance with state statutes and departmental policies.

Public Safety Levy-Police

This program accounts for the Police personnel and materials funded by the five-year Public Safety Levy passed by the voters in the May 2012 Primary Election. Fiscal Year 2015-16 is the third year of the levy.

Planning

Staff in this program administer the Development Code, oversee the City's state-mandated "periodic review" process, and participate on the City's economic development team. Comprehensive planning activities include involvement in housing issues, historic preservation issues, and transportation planning.

Library

The Library program provides for educational, informational, cultural, and recreational needs of the residences and businesses of Albany.

GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

REVENUE TRENDS AND ASSUMPTIONS

Property Taxes

The estimated 2015-16 collection of current property taxes for the General Fund will be \$16,836,400. Provisions of Ballot Measure 50 and subsequent legislation have combined to set the permanent tax rate for the City of Albany at \$6.3984 per \$1,000 of assessed value. Ballot Measure 50 limits the annual increase in assessed value of each property to three percent. The increase is not automatic and can only increase as much as the real market value up to the three percent limit. The value of new construction is added to the assessed value which may result in property tax revenues increasing more than three percent. For 2015-16, tax collections are estimated to rise by 3.0 percent. The collection rate is estimated to be 93.47 percent of the taxes levied.

At the General Election of November 2012, Albany voters passed a new local option levy to support public safety. The levy is for five years at \$1.15 per \$1,000 of assessed value starting in 2013-14. For 2015-16, the third year of the levy, current tax collections are estimated to be \$2,396,100. The tax revenues will be received into the Public Safety Fund (215) and distributed to the General (100) Fund throughout the year.

Franchise Fees and Privilege Taxes

Franchise fees and privilege taxes account for 15.2 percent of the General Fund budget. It is projected that the 2015-16 level of actual receipts will be more than that of 2014-15.

Licenses and Fees

Planning fees are forecast to increase by 2 percent (\$14,900).

Intergovernmental Revenues

Intergovernmental revenues are projected to increase by 7.69 percent for Fiscal Year 2015-16. Rural fire district payments will increase by \$62,800 (4.3 percent). Liquor taxes, cigarette taxes, and state revenue sharing are forecast to increase by \$201,000 (16.79 percent).

Charges for Services

The major item in this section is City Hall rental charges for office space. The rental charges are used to pay for building maintenance and utilities. Primarily due to increased energy costs and maintenance projects as the building ages, rental charges for 2015-16 will increase \$8,500.

Fines and Forfeitures

Court fines are estimated to increase by 7.96 percent from the 2014-15 estimate.

Other Revenues

There are no major changes in this category, as the 2015-16 adopted budget reflects historical levels of activity.

Investment Earnings

For 2015-16, interest earnings are expected to be \$20,100, remaining flat from the 2014-15 estimate.

GENERAL FUND

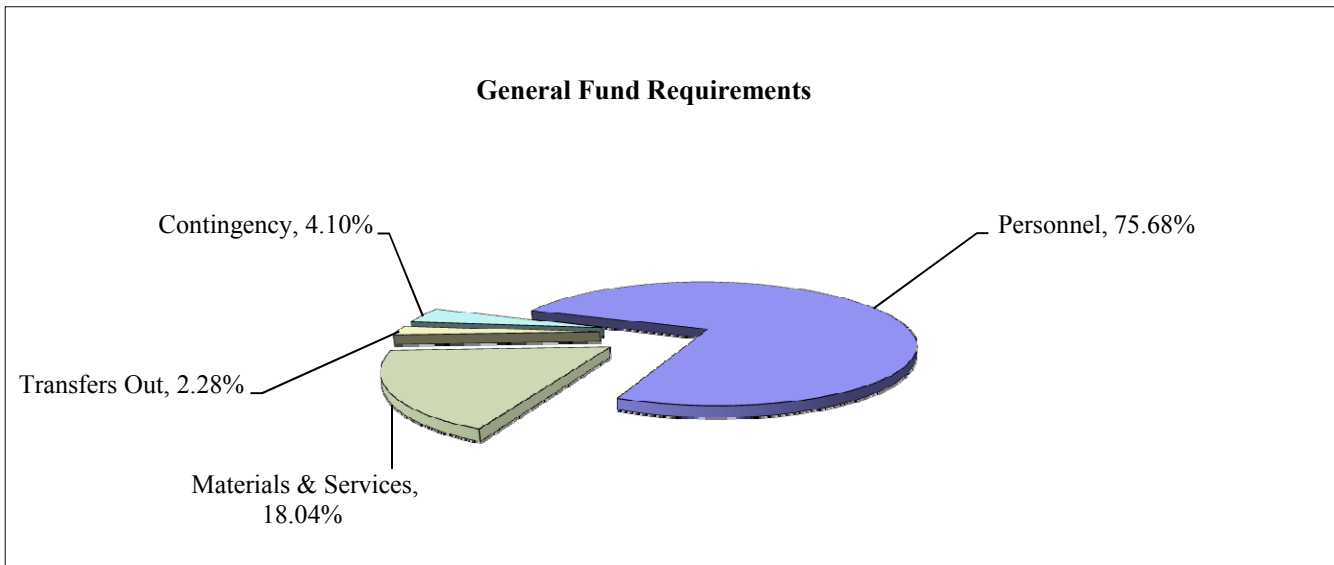
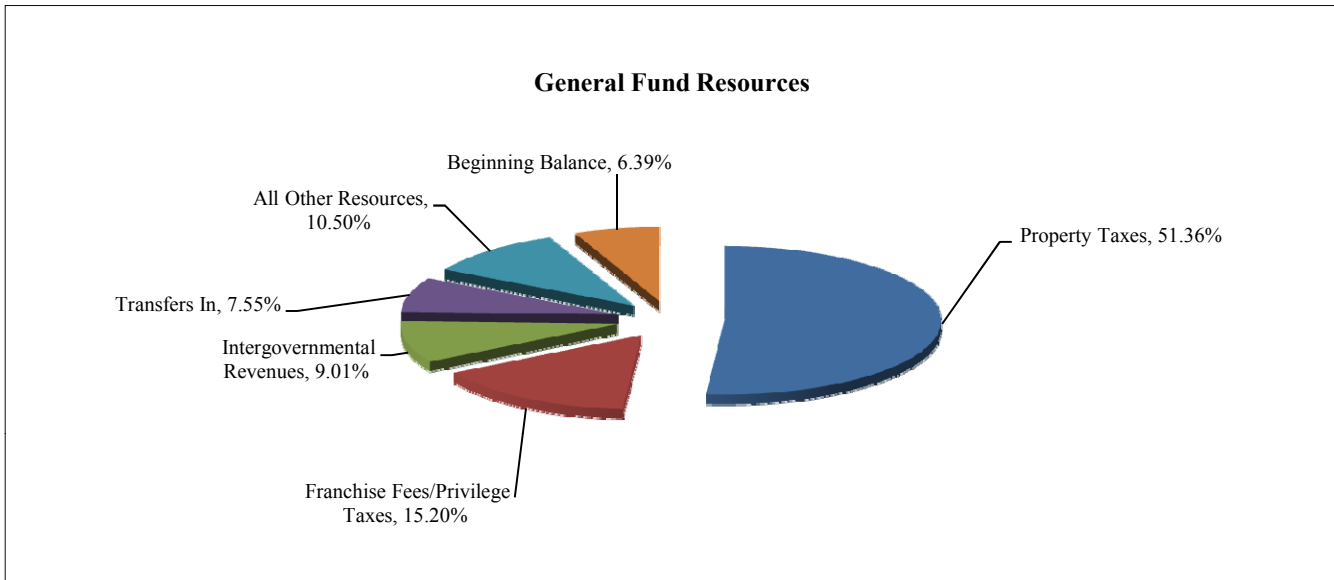
Adopted for the Fiscal Year 2015-16

RESOURCES

Property Taxes	\$ 17,386,400
Franchise Fees/Privilege Taxes	5,145,500
Licenses & Fees	257,600
Intergovernmental Revenues	3,049,400
Charges for Service	2,540,300
Fines & Forfeitures	632,700
Other Revenues	105,200
Investment Earnings	20,100
Transfers In	2,555,200
Beginning Balance	2,162,200
Total Resources	\$ 33,854,600

REQUIREMENTS

Personnel	\$ 25,622,500
Materials & Services	6,107,400
Transfers Out	770,300
Contingencies	1,354,400
Total Requirements	\$ 33,854,600



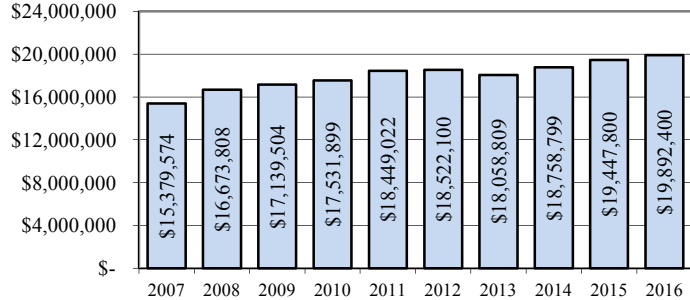
GENERAL FUND

(Amounts for 2007 through 2014 are actual. Budgeted amounts have been used for 2015 and 2016.)

Property Tax Collections

Year Ended/ Ending June 30,	Property Tax Collections	Percentage Increase
2007	\$ 15,379,574	-
2008	16,673,808	8.42%
2009	17,139,504	2.79%
2010	17,531,899	2.29%
2011	18,449,022	5.23%
2012	18,522,100	0.40%
2013	18,058,809	(2.50%)
2014	18,758,799	3.88%
2015	19,447,800	3.67%
2016	19,892,400	2.29%

Property Tax Collections (Ten Years)



Property tax collections include amounts collected in the Public Safety Levy Fund that were reported in the General Fund as transfers in.

Property taxes collected in the Public Safety Levy Fund and transferred to the General Fund:

2007	\$ 2,185,898
2008	2,684,403
2009	2,561,881
2010	2,308,154
2011	2,637,773
2012	2,317,268
2013	1,883,900
2014	2,381,841
2015 ¹	2,422,600
2016	2,506,000

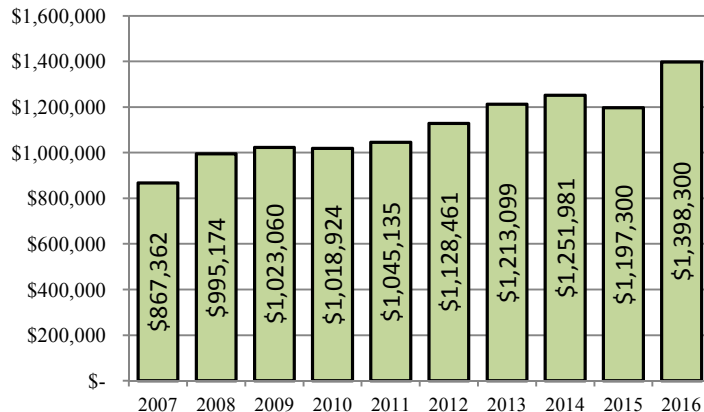
¹ As of FY 2014-2015, the Ambulance Fund was combined with Fire Emergency Services in the General Fund.

All property taxes collected in the Public Safety Levy Fund are transferred to the General Fund.

State Shared Resources: Cigarette Taxes, Liquor Taxes, and State Revenue Sharing

Year Ended/ Ending June 30,	State Shared Revenues	Percentage Increase (Decrease)
2007	\$ 867,362	-
2008	995,174	14.74%
2009	1,023,060	2.80%
2010	1,018,924	(0.40%)
2011	1,045,135	2.57%
2012	1,128,461	7.97%
2013	1,213,099	7.50%
2014	1,251,981	3.21%
2015	1,197,300	(4.37%)
2016	1,398,300	16.79%

State Shared Revenues (Ten Years)

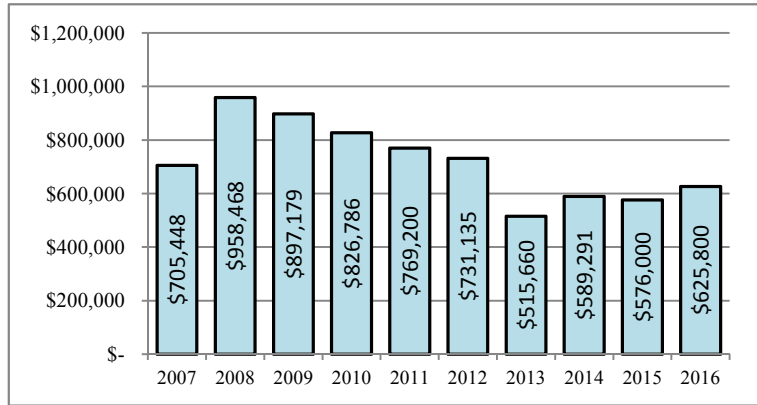


GENERAL FUND

Municipal Court Fines

Year Ended/ Ending June 30,	Fines	Percentage Increase (Decrease)
2007	\$ 705,448	-
2008	958,468	35.87%
2009	897,179	(6.39%)
2010	826,786	(7.85%)
2011	769,200	(6.97%)
2012	731,135	(4.95%)
2013	515,660	(29.47%)
2014	589,291	14.28%
2015	576,000	(2.26%)
2016	625,800	8.65%

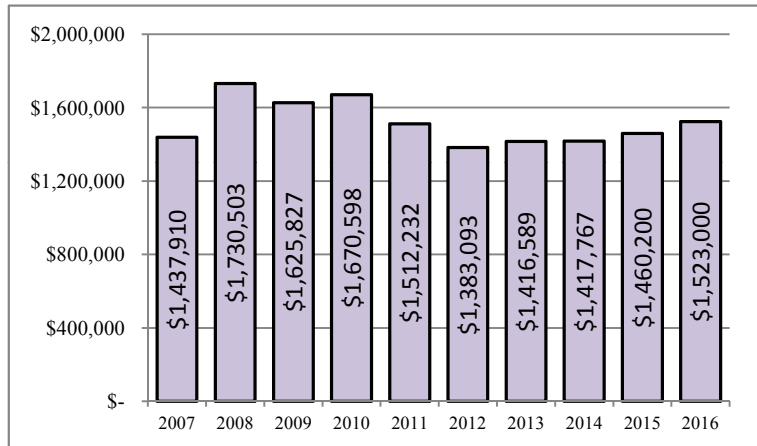
Municipal Court Fines (Ten Years)



Rural Fire District Revenues (Albany RFD, North Albany RFD, Palestine RFD)

Year Ended/ Ending June 30,	Rural Fire Districts	Percentage Increase (Decrease)
2007	\$ 1,437,910	-
2008	1,730,503	20.35%
2009	1,625,827	(6.05%)
2010	1,670,598	2.75%
2011	1,512,232	(9.48%)
2012	1,383,093	(8.54%)
2013	1,416,589	2.42%
2014	1,417,767	0.08%
2015	1,460,200	2.99%
2016	1,523,000	4.30%

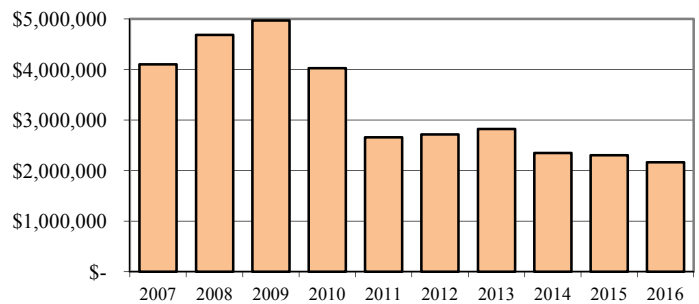
Rural Fire District Revenues (Ten Years)



Beginning Fund Balance

Year Ended/ Ending June 30,	Beginning Fund Balance	Percentage Increase (Decrease)
2007	\$ 4,103,125	-
2008	4,681,943	14.11%
2009	4,971,138	6.18%
2010	4,023,051	(19.07%)
2011	2,654,786	(34.01%)
2012	2,715,154	2.27%
2013	2,821,976	3.93%
2014	2,346,616	(16.84%)
2015	2,305,100	(1.77%)
2016	2,162,200	(6.20%)

Beginning Fund Balance (Ten Years)



GENERAL FUND

Other Statistics

Year Ended/ Ending June 30,	General Resources(1)	Transfers In	Beginning Fund Balance	Total Resources(2)	Beg. Balance as a % of Total Resources	Property Taxes as a % of Total Resources	Property Taxes as a % of General Resources
2007	\$ 20,587,425	\$ 99,600	\$ 4,103,125	\$ 24,790,150	16.55%	62.04%	74.70%
2008	25,539,180	-	4,681,943	30,221,123	15.49%	55.17%	65.29%
2009	25,714,610	49,800	4,971,138	30,735,548	16.17%	55.76%	66.65%
2010	25,676,988	100,000	4,023,051	29,800,039	13.50%	58.83%	68.28%
2011	26,415,987	390,000	2,654,786	29,460,773	9.01%	62.62%	69.84%
2012	26,747,307	131,200	2,715,154	29,593,661	9.17%	62.59%	69.25%
2013	28,022,076	547,205	2,821,976	31,391,257	8.99%	57.53%	64.44%
2014	29,469,361	189,970	2,346,616	32,005,947	7.33%	58.61%	63.66%
2015	29,799,400	547,800	2,305,100	32,652,300	7.06%	59.56%	65.26%
2016	31,643,200	49,200	2,162,200	33,854,600	6.39%	58.76%	62.86%

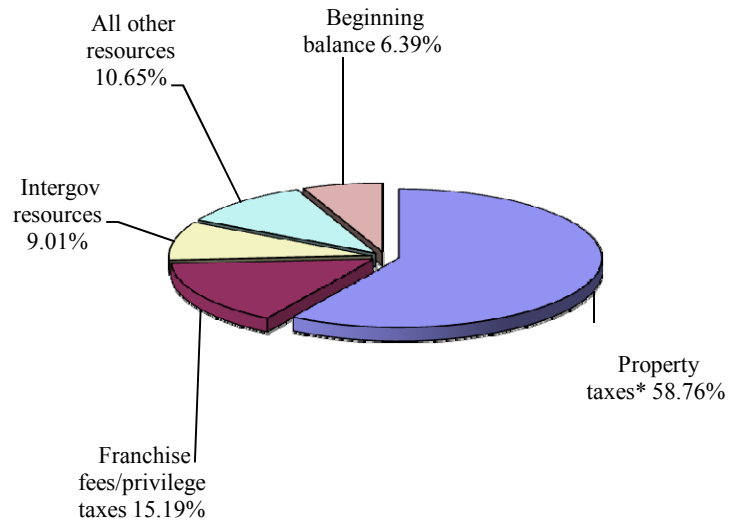
(1) General resources include transfers from the Public Safety Levy Fund. All other transfers in and beginning fund balances are excluded.

(2) Total Resources include general resources, transfers in, and beginning fund balance.

2015-16 General Fund Resources

Property taxes*	19,892,400
Franchise fees/privilege taxes	5,145,500
Intergovernmental resources	3,049,400
All other resources	3,605,100
Beginning balance	2,162,200
Total Resources	\$ 33,854,600

* Property taxes include amounts collected in the Public Safety Levy Fund that are budgeted as General Fund transfers in (\$2,506,000).



GENERAL FUND

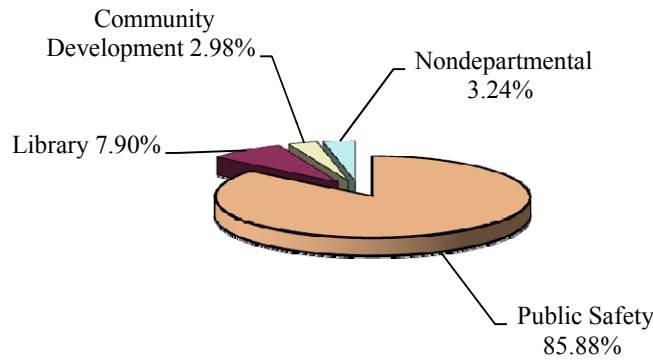
Expenditures/Requirements by Year

Year Ended/ Ending June 30,	Public Safety:		Community Development:		Total	Percent Change from Previous Year
	Police, Fire, M. Court (2)	Library	Planning, Code Enf.	Nondepart- mental (1)		
2007	\$ 18,649,551	\$ 1,898,145	\$ 988,195	\$ 1,432,817	\$ 22,968,708	-
2008	20,527,044	2,124,672	1,174,755	1,423,513	25,249,984	9.93%
2009	21,655,993	2,354,223	1,183,428	1,518,853	26,712,497	5.79%
2010	21,688,792	2,529,453	1,177,670	1,749,338	27,145,252	1.62%
2011	21,873,810	2,317,694	1,151,701	1,402,415	26,745,620	(1.47%)
2012	22,294,567	2,298,354	1,090,750	1,088,015	26,771,686	0.10%
2013	22,627,759	2,332,276	916,706	1,180,161	27,056,902	1.07%
2014	23,156,912	2,399,480	845,850	1,472,785	27,875,027	3.02%
2015	26,997,700	2,520,500	915,200	977,500	31,410,900	12.68%
2016	27,909,300	2,569,000	967,600	1,054,300	32,500,200	3.47%

(1) For Nondepartmental, in Fiscal Years ending June 30, 2015 and 2016, the budgeted contingency amount has not been included.

(2) In 2015 the Ambulance Fund was combined into the General Fund.

2015-2016 General Fund Requirements Percentage of Total Budget



Percent of Total Annual General Fund Requirements for Ten Fiscal Years

Year Ended/ Ending June 30,	Public Safety: Police, Fire, M. Court	Library	Planning, Housing, Code Enf.	Nondepart- mental	Total
2007	81.20%	8.26%	4.30%	6.24%	100.00%
2008	81.30%	8.41%	4.65%	5.64%	100.00%
2009	81.07%	8.81%	4.43%	5.69%	100.00%
2010	79.90%	9.32%	4.34%	6.44%	100.00%
2011	81.78%	8.67%	4.31%	5.24%	100.00%
2012	83.28%	8.59%	4.07%	4.06%	100.00%
2013	83.63%	8.62%	3.39%	4.36%	100.00%
2014	83.08%	8.61%	3.03%	5.28%	100.00%
2015	85.96%	8.02%	2.91%	3.11%	100.00%
2016	85.88%	7.90%	2.98%	3.24%	100.00%

GENERAL FUND
Franchise Fee/Privilege Tax Collections
for Fiscal Years 2007 thru 2016*

Fiscal Year June 30,Franchise Fees.....		Privilege Taxes....		Total	Annual % Change
	Telephone	Garbage Collection	Cable/ROW Television	Electricity	Natural Gas		
2007	\$ 262,395	\$ 386,699	\$ 397,307	\$ 1,585,536	\$ 894,554	\$ 3,526,491	n/a
2008	228,462	390,224	436,050	1,832,595	884,817	3,772,148	6.97%
2009	237,929	398,630	463,754	1,838,115	921,177	3,859,605	2.32%
2010	142,683	408,980	489,169	1,857,441	713,161	3,611,434	(6.43%)
2011	148,548	397,377	553,248	2,000,119	680,758	3,780,050	4.67%
2012	130,185	434,762	521,337	2,215,746	685,743	3,987,773	5.50%
2013	114,812	452,810	555,748	2,215,530	545,888	3,884,788	(2.58%)
2014	141,175	468,937	584,940	2,326,164	640,785	4,162,001	7.14%
2015	140,600	479,000	571,300	2,320,000	657,500	4,168,400	0.15%
2016	98,500	517,400	616,600	3,260,200	652,800	5,145,500	23.44%

* Actual receipts for years 2007 through 2014, amount budgeted for 2015 and 2016.

Annual Percentage Change for Each Fee and Tax

Fiscal Year June 30,Franchise Fees.....		Privilege Taxes....		Total Annual % Change
	Telephone	Garbage Collection	Cable/ROW Television	Electricity	Natural Gas	
2008	(12.93%)	0.91%	9.75%	15.58%	(1.09%)	6.97%
2009	4.14%	2.15%	6.35%	0.30%	4.11%	2.32%
2010	(40.03%)	2.60%	5.48%	1.05%	(22.58%)	(6.43%)
2011	4.11%	(2.84%)	13.10%	7.68%	(4.54%)	4.67%
2012	(12.36%)	9.41%	(5.77%)	10.78%	0.73%	5.50%
2013	(11.81%)	4.15%	6.60%	(0.01%)	(20.39%)	(2.58%)
2014	22.96%	3.56%	5.25%	4.99%	17.38%	7.14%
2015	(0.41%)	2.15%	(2.33%)	(0.26%)	2.61%	0.15%
2016	(29.94%)	8.02%	7.93%	40.53%	(0.71%)	23.44%

Average Annual Percentage Change for Each Fee and Tax

from Fiscal Year 2007 to Fiscal Year 2016

.....Franchise Fees.....		Privilege Taxes....		Total Average Annual % Change
Telephone	Garbage Collection	Cable/ROW Television	Electricity	Natural Gas	
(6.25%)	3.38%	5.52%	10.56%	(2.70%)	4.59%

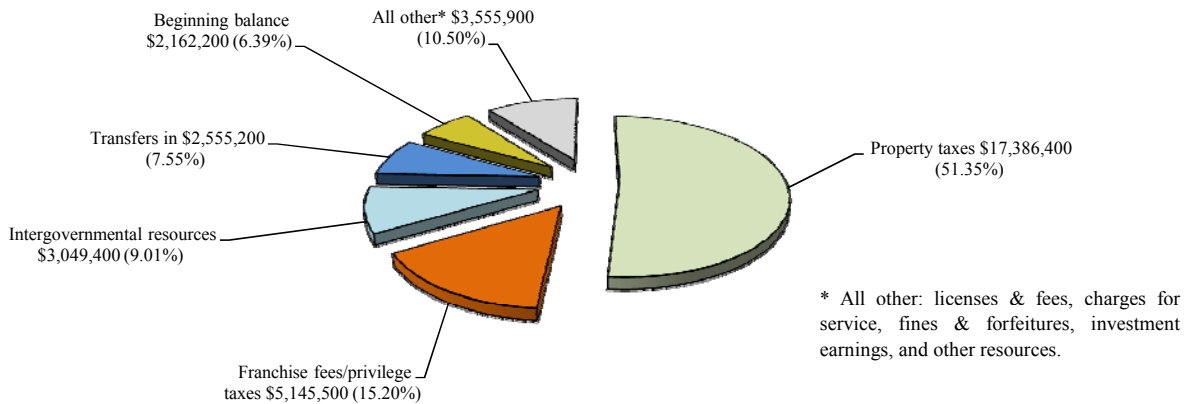
**GENERAL FUND
RESOURCE DETAIL**

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Property Taxes - Current	15,567,878	15,788,098	16,576,300	16,576,300	16,836,400	1.57%	49.73%
Property Taxes - Delinquent	607,031	588,860	448,900	448,900	550,000	22.52%	1.62%
Privilege Tax: Electric	2,215,530	2,326,164	2,320,000	2,320,000	3,260,200	40.53%	9.63%
Franchise Fees: R-O-W Carriers	20,152	24,607	19,300	19,300	30,600	58.55%	0.09%
Franchise Fees: Telephone	114,812	141,175	140,600	140,600	98,500	(29.94%)	0.29%
Franchise Fees: Garbage Collection	452,810	468,937	479,000	479,000	517,400	8.02%	1.53%
Privilege Tax: Natural Gas	545,888	640,785	657,500	657,500	652,800	(0.71%)	1.93%
Franchise Fees: Cable TV	535,596	560,333	552,000	552,000	586,000	6.16%	1.73%
Permit Fees	225	300	1,000	1,000	1,000	-	-
Number of Dogs Permit Fee	850	850	900	900	900	-	-
Licenses	11,245	10,596	7,000	7,000	7,000	-	0.02%
Library Fees	76,739	75,006	66,800	66,800	75,000	12.28%	0.22%
Planning Fees	94,795	128,941	118,000	118,000	158,100	33.98%	0.47%
Alarm Fees	10,975	11,879	12,600	12,600	15,600	23.81%	0.05%
DUII/Safety Belt Enf. Grants	14,600	4,400	5,800	5,800	8,500	46.55%	0.03%
Federal Grants & Assistance	-	-	-	30,000	-	(100.00%)	-
State Liquor Taxes	679,302	707,813	659,300	659,300	767,100	16.35%	2.26%
State Cigarette Taxes	71,916	69,039	71,200	71,200	59,300	(16.71%)	0.18%
State Revenue Sharing	461,881	475,129	466,800	466,800	571,900	22.51%	1.69%
Conflagration Response Reimb.	-	151,464	75,700	75,700	60,000	(20.74%)	0.18%
WComp Wage Subsidy Reimb	11,811	6,187	6,100	6,100	6,100	-	0.02%
Linn County	14,604	9,240	13,500	13,500	13,500	-	0.04%
Albany Rural Fire District	973,205	983,655	972,700	972,700	1,012,200	4.06%	2.99%
North Albany Rural Fire District	294,936	316,423	325,900	325,900	343,300	5.34%	1.01%
Palestine Rural Fire District	148,448	117,689	161,600	161,600	167,500	3.65%	0.49%
GAPS Police Grant	40,000	40,000	40,000	40,000	40,000	-	0.12%
Linn County Victim Impact Panel Grant	3,999	-	-	3,000	-	(100.00%)	-
Charges for Services	-	42,261	84,000	84,000	-	(100.00%)	-
OSFM/USAR Teams Response Reimb.	31,895	34,818	32,900	32,900	32,900	-	0.10%
Ambulance Service Fees	1,763,274	1,892,576	1,850,000	1,850,000	2,031,700	9.82%	6.00%
FireMed Fees	169,845	165,043	170,000	170,000	170,000	-	0.50%
Space Rental	413,200	436,200	297,200	297,200	305,700	2.86%	0.90%
Municipal Court Fines	515,660	589,291	576,000	576,000	625,800	8.65%	1.85%
Parking Violations	3,101	3,123	3,400	3,400	3,400	-	0.01%
Nuisance Vehicle Admin Fee	1,350	1,350	1,500	1,500	1,500	-	-
Dog Control Assessment	2,645	2,670	2,000	2,000	2,000	-	0.01%
Gifts & Donations	13,320	9,458	10,400	10,400	10,400	-	0.03%
DARE Donations	-	1,388	-	-	-	-	-
Grass Abatement Fee Principal	910	-	300	300	300	-	-
Grass Abatement Fee Interest	323	-	-	-	-	-	-
Miscellaneous Revenue	71,262	78,705	65,000	65,000	60,000	(7.69%)	0.18%
Over & short	(245)	7	-	-	-	-	-
AEID Principal	33,118	30,917	31,800	31,800	31,800	-	0.09%
AEID Interest	506	1,055	700	700	700	-	-
Loan Repayment-Principal	-	94,251	-	-	-	-	-
Loan Repayment-Interest	13,401	12,263	-	-	-	-	-
Club Sales	-	-	-	-	2,000	-	0.01%
Interest	135,383	44,574	20,100	20,100	20,100	-	0.06%
Total Current Resources	26,138,176	27,087,520	27,343,800	27,376,800	29,137,200	6.43%	86.06%
From Water Fund	50,000	50,000	-	-	-	-	-
From Public Safety Levy Fund	3,400	558,535	193,500	193,500	210,000	8.53%	0.62%
From General Fund	46,000	-	-	-	-	-	-
From Public Safety Levy-Police	920,700	881,114	995,500	995,500	1,025,400	3.00%	3.03%
From Public Safety Levy-Fire	959,800	942,192	1,061,300	1,061,300	1,093,100	3.00%	3.23%
From Equipment Replacement	300,000	-	-	-	-	-	-
From Street Fund	-	-	500,000	500,000	-	(100.00%)	-
From Sewer Fund	50,000	50,000	-	-	-	-	-
From Capital Projects Fund	58,805	-	-	-	-	-	-
Transfer In: Transient Room Tax	42,400	41,600	47,800	47,800	49,200	2.93%	0.15%
From Public Safety Levy-Ambulance	-	-	172,300	172,300	177,500	3.02%	0.52%
From: Ambulance Fund	-	48,370	-	-	-	-	-
Total Transfers In	2,431,105	2,571,811	2,970,400	2,970,400	2,555,200	(13.98%)	7.55%
Beginning Balance	2,684,657	2,170,549	2,305,100	2,305,100	2,162,200	(6.20%)	6.39%
Total General Fund Resources	\$31,253,938	\$31,829,880	\$32,619,300	\$32,652,300	\$33,854,600	3.68%	100.00%

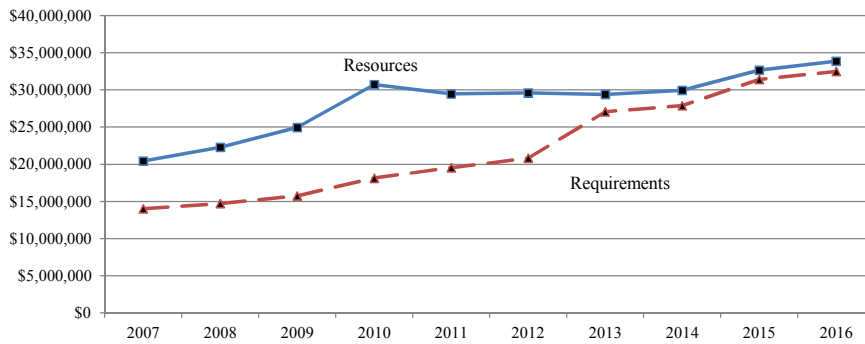
**GENERAL FUND
REVENUE/RESOURCE SUMMARY**

Resource type	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Property taxes	16,174,909	16,376,958	17,025,200	17,025,200	17,386,400	2.12%	51.35%
Franchise fees/privilege taxes	3,884,788	4,162,001	4,168,400	4,168,400	5,145,500	23.44%	15.20%
Licenses & fees	194,829	227,572	206,300	206,300	257,600	24.87%	0.76%
Intergovernmental resources	2,714,702	2,881,039	2,798,600	2,831,600	3,049,400	7.69%	9.01%
Charges for service	2,378,214	2,570,898	2,434,100	2,434,100	2,540,300	4.36%	7.50%
Fines & forfeitures	522,756	596,434	582,900	582,900	632,700	8.54%	1.87%
Other resources	132,595	228,044	108,200	108,200	105,200	(2.77%)	0.31%
Investment earnings	135,383	44,574	20,100	20,100	20,100	-	0.06%
Total Current Resources	26,138,176	27,087,520	27,343,800	27,376,800	29,137,200	6.43%	86.06%
Transfers in	2,431,105	2,571,811	2,970,400	2,970,400	2,555,200	(13.98%)	7.55%
Beginning balance	2,684,657	2,170,549	2,305,100	2,305,100	2,162,200	(6.20%)	6.39%
TOTAL RESOURCES	\$31,253,938	\$31,829,880	\$32,619,300	\$32,652,300	\$ 33,854,600	3.68%	100.00%

ADOPTED GENERAL FUND RESOURCES BY SOURCE
Category Totals and Percent of Budget



GENERAL FUND RESOURCES AND REQUIREMENTS
Ten Fiscal Years



**GENERAL FUND
REQUIREMENT AND STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Nondepartmental							
Materials & Services	\$ 266,902	\$ 261,234	\$ 276,100	\$ 276,100	\$ 284,000	\$ 284,000	\$ 284,000
Transfers Out	913,259	1,211,551	701,400	701,400	770,300	770,300	770,300
Contingency	-	-	1,262,100	1,241,400	1,354,400	1,354,400	1,354,400
Municipal Court	662,457	659,126	673,800	674,300	724,300	724,300	724,300
Code Enforcement	9,239	7,680	17,000	17,000	17,300	17,300	17,300
Public Safety Levy: Fire	1,000,638	999,861	1,061,300	1,062,100	1,106,300	1,106,300	1,106,300
Fire & Life Safety	654,797	711,467	698,200	698,800	712,900	712,900	712,900
Fire Emergency Services	8,097,595	8,381,810	11,063,100	11,070,000	11,387,000	11,387,000	11,387,000
Police	11,354,837	11,477,386	12,454,800	12,496,200	12,853,300	12,853,300	12,853,300
Public Safety Levy: Police	857,435	927,262	995,500	996,300	1,125,500	1,125,500	1,125,500
Planning	907,467	838,170	897,400	898,200	950,300	950,300	950,300
Library	2,332,276	2,399,480	2,518,600	2,520,500	2,569,000	2,569,000	2,569,000
Total Requirements	\$27,056,902	\$27,875,027	\$32,619,300	\$32,652,300	\$ 33,854,600	\$ 33,854,600	\$ 33,854,600

Requirements by Type

Personnel	\$20,719,132	\$21,037,325	\$24,603,800	\$24,603,800	\$ 25,622,500	\$ 25,622,500	\$ 25,622,500
Materials & Services	5,424,511	5,626,151	6,025,000	6,078,700	6,107,400	6,107,400	6,107,400
Capital	-	-	27,000	27,000	-	-	-
Transfers Out	913,259	1,211,551	701,400	701,400	770,300	770,300	770,300
Contingency	-	-	1,262,100	1,241,400	1,354,400	1,354,400	1,354,400
Total Requirements	\$27,056,902	\$27,875,027	\$32,619,300	\$32,652,300	\$ 33,854,600	\$ 33,854,600	\$ 33,854,600

**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Capital	Transfers Out	Contin- gency	Adopted Budget	% of Fund Budget
Nondepartmental	\$ -	\$ 284,000	\$ -	\$ 770,300	\$ 1,354,400	\$ 2,408,700	7.10%
Municipal Court	437,900	286,400	-	-	-	724,300	2.14%
Code Enforcement	-	17,300	-	-	-	17,300	0.05%
Public Safety Levy: Fire	1,054,100	52,200	-	-	-	1,106,300	3.27%
Fire & Life Safety	528,500	184,400	-	-	-	712,900	2.11%
Fire Emergency Services	9,436,100	1,950,900	-	-	-	11,387,000	33.64%
Police	10,650,200	2,203,100	-	-	-	12,853,300	37.97%
Public Safety Levy: Police	1,044,400	81,100	-	-	-	1,125,500	3.32%
Planning	680,200	270,100	-	-	-	950,300	2.81%
Library	1,791,100	777,900	-	-	-	2,569,000	7.59%
Total Requirements	\$25,622,500	\$ 6,107,400	\$ -	\$ 770,300	\$ 1,354,400	\$ 33,854,600	100.00%
Percent of Fund Budget	75.68%	18.04%	-	2.28%	4.00%	100.00%	

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Municipal Court	4.375	4.375	4.375	4.375	4.375	4.375	4.375
Public Safety Levy: Fire	8.000	8.000	8.000	8.000	8.000	8.000	8.000
Fire & Life Safety	4.500	4.500	3.000	3.000	3.000	3.000	3.000
Fire Emergency Services	61.100	60.700	61.400	61.400	64.600	64.600	64.600
Police	78.750	78.875	78.875	78.875	79.875	79.875	79.875
Public Safety Levy: Police	9.000	9.000	9.000	9.000	9.000	9.000	9.000
Planning	7.500	7.500	5.500	5.500	5.820	5.820	5.820
Library	20.900	20.925	20.925	20.925	20.925	20.925	20.925
Total FTE	194.125	193.875	191.075	191.075	195.595	195.595	195.595

PROGRAM NARRATIVE

GENERAL FUND: NONDEPARTMENTAL (100-10-1003)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- A transfer to the Parks and Recreation Fund provides continued funding for the Boys and Girls Club, YMCA, and the Community After-School Program.
 - State Revenue Sharing proceeds, which are recorded as revenue in the General Fund, are transferred to the Public Transit Fund in support of the Albany Transit System and the Paratransit System.
 - Payments to the Albany Downtown Association from the Albany Economic Improvement District assessments are made from this program.
 - An outside agency grant to the Senior Meals Program is included in this budget.
 - Money previously appropriated for the spay/neuter program is redirected to Safe Haven for the same purpose.
 - Transfers from Planning and Fire to Economic Development settlement proceeds for the purchase of the E-plans system are made from this program.
-

100: General Fund

CITY OF ALBANY, OREGON

10: Finance

PROG 1003: Nondepartmental

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Materials & Services	266,902	261,234	276,100	276,100	284,000	2.86 %
Transfers Out	913,259	1,211,551	701,400	701,400	770,300	9.82 %
Contingencies	-	-	1,262,100	1,241,400	1,354,400	9.10 %
TOTAL EXPENDITURES	1,180,161	1,472,785	2,239,600	2,218,900	2,408,700	8.55 %

PROGRAM NARRATIVE

GENERAL FUND: MUNICIPAL COURT (100-10-1029)
Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- The Municipal Court processes citations issued by the Albany Police Department, the Code Enforcement Division, and private citizens. The court schedules and coordinates pretrial conferences and trials with attorneys, police officers, and witnesses.
- Court procedures are administered by the Municipal Court Judge, who is an attorney licensed to practice in Oregon and is appointed by the City Council under a one-year contract as a .25 FTE.
- The City of Albany Municipal Court provides full-service court in addition to a traffic court.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	04/15	On Schedule	<ul style="list-style-type: none"> • Develop a transition plan to prepare for turnover in the Senior Court Clerk position. • Partner with Albany police and the county jail in an RFP for new software to replace the Jaylan software that is no longer being supported.
	03/15	Ongoing	
Budget Year 2015-2016			
Effective Government	08/15		<ul style="list-style-type: none"> • Develop and implement a sustainable work plan to maintain a high level of service following turnover in the Senior Court Clerk position.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012*</u>	<u>2013*</u>	<u>2014*</u>	<u>2015**</u>
Number of warrants issued.	1,701	2,171	2,865	2,750
Case numbers issued.	3,762	4,365	6,053	5,300
Crimes filed.	1,298	1,542	1,760	1,500
Violations filed.	2,278	2,626	4,101	3,400
Other filings.	186	197	192	190
Municipal Court Fines.***	731,134	515,659	590,000	590,000

*Calendar Years

**Estimated

***Fiscal Year Ending

STAFFING SUMMARY

Budgeted FTEs	4.38	4.38	4.38	4.38
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100: General Fund

CITY OF ALBANY, OREGON

10: Finance

PROG 1029: Municipal Court

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	375,104	382,668	403,300	403,300	437,900	8.58 %
Materials & Services	287,353	276,458	270,500	271,000	286,400	5.68 %
TOTAL EXPENDITURES	662,457	659,126	673,800	674,300	724,300	7.42 %

PROGRAM NARRATIVE

GENERAL FUND: CODE ENFORCEMENT (100-11-1026)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide centralized coordination of property-related municipal code enforcement activities.
- Make semiannual reports to City Council on enforcement activities.
- Reevaluate program and need for procedural changes and code revisions.
- Perform cleanup of private properties throughout the city in response to complaints.
- Review the Albany Municipal Code and propose revisions as needed.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Great Neighborhoods	06/15	In Progress	<ul style="list-style-type: none"> • Conduct community cleanup in partnership with Republic Services and neighborhood volunteers.
Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Monitor vacant, foreclosed residential properties for compliance with HB2662.
	06/15	In Progress	<ul style="list-style-type: none"> • Close out 50% of complaints per year.
Budget Year 2015-2016			
Great Neighborhoods	06/16		<ul style="list-style-type: none"> • Conduct community cleanup in partnership with Republic Services and neighborhood volunteers.
Effective Government	06/16		<ul style="list-style-type: none"> • Monitor vacant, foreclosed residential properties for compliance with HB2662.
	06/16		<ul style="list-style-type: none"> • Close out 50% of complaints per year.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015*</u>	<u>2015-2016</u>
Number of cases reported.	248	184	85	175
Number of cases cleared.	180	168	109	150

* Numbers are through the second quarter of FY 2014-2015.

100: General Fund

CITY OF ALBANY, OREGON

11: City Manager's Office

PROG 1026: Code Enforcement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Materials & Services	9,239	7,680	17,000	17,000	17,300	1.76 %
TOTAL EXPENDITURES	9,239	7,680	17,000	17,000	17,300	1.76 %

PROGRAM NARRATIVE

GENERAL FUND: PUBLIC SAFETY LEVY (100-25-1202)

Responsible Manager/Title: John R. Bradner, Fire Chief

FUNCTIONS AND RESPONSIBILITIES

- Provide wages and benefits for seven Firefighter/EMT positions.
 - Provide wages and benefits for one Deputy Fire Marshal (DFM) - Compliance position.
 - Provide for the equipment, supply, and other support costs associated with the positions in this program. (Unfunded)
 - Provide funding for Fire Department equipment replacement. (Unfunded)
-

STAFFING SUMMARY

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Authorized FTEs	8.00	8.00	8.00	8.00
Budgeted FTEs	8.00	8.00	8.00	8.00

100: General Fund

25: Fire

CITY OF ALBANY, OREGON
PROG 1202: Public Safety Levy: Fire

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	989,153	945,352	1,009,800	1,009,800	1,054,100	4.39 %
Materials & Services	11,485	54,509	51,500	52,300	52,200	(0.19)%
TOTAL EXPENDITURES	1,000,638	999,861	1,061,300	1,062,100	1,106,300	4.16 %

PROGRAM NARRATIVE

GENERAL FUND: FIRE & LIFE SAFETY (100-25-1203)

Responsible Manager/Title: Michael Trabue, Fire Marshal

FUNCTIONS AND RESPONSIBILITIES

- Investigate fires to determine point of origin and cause, and assist law enforcement with arson investigation and prosecution.
- Review construction plans and conduct inspections for compliance with applicable codes.
- Conduct fire and life safety inspections of priority occupancies and work with high-hazard occupancies to reduce risks to the community.
- Provide records and statistics on Fire Code-regulated occupancies.
- Provide public education and training for all-hazard risk reduction in the community.
- Provide public information on regular Department operations and on emergency incidents.
- Services are provided by contract to three rural fire districts.
- Maintain and implement City of Albany Emergency Operations and Hazard Mitigation Plans.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City/Effective Government	06/15	In progress	• Develop updated program justifications and metrics for all Fire & Life Safety programs.
	06/15	Completed	• Revise process for providing comments on development and construction plans review.
	06/15	Ongoing	• Revise/update fire inspection program policies, procedures, and fire code standards.
	06/15	Deferred	• Develop a proposal for the City Council to consider a residential fire sprinkler ordinance.
Budget Year 2015-2016			
Safe City/Effective Government	06/16		• Complete development of fire investigation group policies, procedures, and note-taking guide.
	06/16		• Revise/update fire inspection program policies, procedures, and fire code standards.
	06/16		• Support all members of the fire investigation group to complete minimum training requirements.
	06/16		• Develop updated program justifications and metrics for all Fire & Life Safety programs.
	06/16		• Develop a proposal for the City Council to consider a residential fire sprinkler ordinance.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of inspections and re-inspections of Fire Code-regulated occupancies.	1,255	2,195	2,250	1,200
Fire Code violations noted vs. violations corrected.	750/670	999/938	1,020/660	700/300
Number of people involved in life safety education programs.	7,917	4,572	5,000	5,000
Number of life safety education presentations.	362	172	300	300

STAFFING SUMMARY

Authorized FTEs	5.50	5.50	5.00	5.00
Budgeted FTEs	4.50	4.50	3.00	3.00

100: General Fund

CITY OF ALBANY, OREGON

25: Fire

PROG 1203: Fire & Life Safety

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	515,913	558,427	524,600	524,600	528,500	0.74 %
Materials & Services	138,884	153,040	173,600	174,200	184,400	5.86 %
TOTAL EXPENDITURES	654,797	711,467	698,200	698,800	712,900	2.02 %

PROGRAM NARRATIVE

GENERAL FUND: FIRE DEPARTMENT EMERGENCY SERVICES (100-25-1208)

Responsible Manager/Title: John R. Bradner, Fire Chief

FUNCTIONS AND RESPONSIBILITIES

- Prepare for, respond to, and mitigate medical, fire, hazardous materials, technical rescue, and water rescue emergencies; and natural or manmade disasters.
- Provide fire services by contract to three rural fire districts.
- Maintain vehicles and equipment in a state of preparedness.
- Conduct fire and emergency medical service training, skills proficiency, and re-certification for certified personnel.
- Provide emergency and non-emergency ambulance transport for city of Albany and Linn County Ambulance Service Area No. 1.
- Support billing and collection services for the Ambulance and FireMed programs.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City/Effective Government	09/14	Completed	<ul style="list-style-type: none"> • Adopt regional EMS protocols, provide training to personnel, and implement new protocols.
	06/15	Completed	<ul style="list-style-type: none"> • Complete property acquisition and evaluate design phase for Station 11 replacement.
	06/15	Completed	<ul style="list-style-type: none"> • Complete update of Department operating policies.
	06/15	Completed	<ul style="list-style-type: none"> • Complete State EMT recertification process.
	06/15	Completed	<ul style="list-style-type: none"> • Develop regional strategy to ensure sustainability of bariatric ambulance service.
	06/15	Completed	<ul style="list-style-type: none"> • Waterproof exterior of Station 13.
	06/15	Deferred	<ul style="list-style-type: none"> • Complete Station 14 water reclamation plan.
Budget Year 2015-2016			
Safe City/Effective Government	12/15		<ul style="list-style-type: none"> • Investigate programs and products to improve personnel health and safety, and reduce on-the-job injuries.
	12/15		<ul style="list-style-type: none"> • Complete change to quarterly training program.
	12/15		<ul style="list-style-type: none"> • Develop plan for replacement of medical 12-Lead EKG monitors.
	06/16		<ul style="list-style-type: none"> • Begin construction of the new downtown station (Station 11).
	06/16		<ul style="list-style-type: none"> • Complete Record Management System and Computer Aided Dispatch software update in conjunction with Linn County Sheriff's Office and Albany Police Department.
	06/16		<ul style="list-style-type: none"> • Complete Station 14 water reclamation plan.
	06/16		<ul style="list-style-type: none"> • Develop plan to address capital equipment replacement needs.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Total emergency responses.	6,451	6,923	7,500	7,700
Civilian death/injuries.	0/6	1/1	2/1	0/0
Structure fires.	52	51	50	50
Special rescue responses (hazmat, technical, water).	74	74	98	80
Value of prop. responded to vs. value loss (millions of \$).	\$44.8/\$2.6	\$29.9/\$3.1	\$20/\$2.8	\$30/\$2.8
Fire response time (alarm to arrival % < 6 min).	72%	77%	75%	75%
Fire response mutual aid provided vs. mutual aid received.	25/10	38/16	44/13	44/13
Field Transports to Out-of-Community Medical Facilities.	390	473	480	480
Inter-Facility Transfers.	397	485	490	490
Billing Percent Received (Includes Medicare Write-offs).	43.5%	43.0%	42.0%	41.0%
EMS Responses per 1,000 Population Served (Mean for cities under 100k = 77.77).	94.4	100.7	101.0	102.0

STAFFING SUMMARY

Authorized FTEs	66.10	64.10	63.80	69.00
Budgeted FTEs	61.10	62.10	*61.40	64.60

* Two authorized Firefighter/EMT positions were funded through the SAFER grant (203-25-5098) through January 3, 2015, and transferred to Emergency Services (100-25-1208) for the remainder of the fiscal year.



CITY OF
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100: General Fund

CITY OF ALBANY, OREGON

25: Fire

PROG 1208: Fire Emergency Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	8,438,984	8,624,080	9,037,600	9,037,600	9,436,100	4.41 %
Materials & Services	1,863,427	1,932,394	1,998,500	2,005,400	1,950,900	(2.72)%
Capital	-	-	27,000	27,000	-	(100.00)%
Transfers Out	-	48,370	-	-	-	- %
TOTAL EXPENDITURES	10,302,411	10,604,844	11,063,100	11,070,000	11,387,000	2.86 %

PROGRAM NARRATIVE

GENERAL FUND: POLICE DEPARTMENT (100-30-1301)

Responsible Manager/Title: Mario Lattanzio, Chief of Police

FUNCTIONS AND RESPONSIBILITIES

- Provide community policing and crime prevention programs.
- Provide effective emergency and prioritized non-emergency police response to calls for service.
- Investigate all major crimes.
- Conduct Citizen Academy.
- Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations.
- Maintain and disseminate records in accordance with state statutes and department requirements.
- Provide timely response and investigation of code violations, abandoned vehicle complaints, and animal-related issues.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City	6/15	Met	<ul style="list-style-type: none"> • Maintain patrol response to priority one calls of 4:15 minutes or less.
	6/15	Unmet	<ul style="list-style-type: none"> • Maintain fatal and injury accidents below 2.3 per thousand annually.
	6/15	Met	<ul style="list-style-type: none"> • Reduce non-injury accidents 5% annually.
	6/15	Met	<ul style="list-style-type: none"> • Achieve 60% clearance rate for violent crimes.
	6/15	Met	<ul style="list-style-type: none"> • Achieve 20% clearance rate for property crimes.
	6/15	Met	<ul style="list-style-type: none"> • Achieve 5% reduction in Part I crimes annually.
Budget Year 2015-2016			
Safe City	6/16		<ul style="list-style-type: none"> • Maintain patrol response to priority one calls of 4:15 minutes or less.
	6/16		<ul style="list-style-type: none"> • Reduce the number of fatal and injury accidents by 5%.
	6/16		<ul style="list-style-type: none"> • Achieve 60% clearance rate for violent crimes.
	6/16		<ul style="list-style-type: none"> • Achieve 20% clearance rate for property crimes.
	6/16		<ul style="list-style-type: none"> • Achieve 5% reduction in Part I crimes annually.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	2013	2014	2015	2016
Number of calls for service.	57,326	60,887	62,000	62,000
Part 1 Crimes (UCR) (1).	2,151	1,770	1,850	1,850
Part 2 Crimes (UCR) (2).	5,497	5,600	5,600	5,600
Total number of arrests.	4,073	5,103	5,000	5,000
Number of uniform traffic citations.	3,454	5,162	4,500	4,500
Animal and abandoned vehicle calls.	2,269	2,404	2,400	2,400

(1) Part 1 crimes include: homicide, rape, aggravated assault, burglary, larceny, motor vehicle theft, arson.

(2) Part 2 crimes include: simple assault, forgery/fraud, weapons laws, drugs, liquor, sex, family, disorderly conduct.

UCR = Uniform Crime Reporting.

STAFFING SUMMARY

Authorized FTEs	85.25	85.25	85.25	85.25
Budgeted FTEs	78.75	78.87	78.87	79.87

100: General Fund

CITY OF ALBANY, OREGON

30: Police

PROG 1301: Police

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	9,259,818	9,318,038	10,289,000	10,289,000	10,650,200	3.51 %
Materials & Services	2,095,019	2,159,348	2,165,800	2,207,200	2,203,100	(0.19)%
TOTAL EXPENDITURES	11,354,837	11,477,386	12,454,800	12,496,200	12,853,300	2.86 %

PROGRAM NARRATIVE

GENERAL FUND: POLICE – PUBLIC SAFETY LEVY (100-30-1302)

Responsible Manager/Title: Mario Lattanzio, Chief of Police

FUNCTIONS AND RESPONSIBILITIES

- Provide community policing and crime prevention programs.
 - Provide effective emergency and prioritized non-emergency police response to calls for service.
 - Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations.
 - Provide analysis and research on crime patterns and trends that assist in directing police response to crime and identified programs.
-

STAFFING SUMMARY

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Authorized FTEs	9.00	9.00	9.00	9.00
Budgeted FTEs	9.00	9.00	9.00	9.00

100: General Fund

CITY OF ALBANY, OREGON

30: Police

PROG 1302: Public Safety Levy: Police

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	763,704	823,798	920,900	920,900	1,044,400	13.41 %
Materials & Services	93,731	103,464	74,600	75,400	81,100	7.56 %
TOTAL EXPENDITURES	857,435	927,262	995,500	996,300	1,125,500	12.97 %

PROGRAM NARRATIVE

GENERAL FUND: COMMUNITY DEVELOPMENT, PLANNING (100-40-1601)

Responsible Manager/Title: Bob Richardson, Planning Manager

FUNCTIONS AND RESPONSIBILITIES

- Plan for the future of the City. The general plan for the City is the Albany Comprehensive Plan and Map. Planning topics addressed in the Comprehensive Plan include transportation, housing, natural resources, economic development, social amenities, and urbanization. Planning staff keeps the Comprehensive Plan and Map up-to-date by making revisions when necessary to reflect changing conditions.
- Process development proposals and annexation applications in accordance with the Albany Development Code (ADC). This includes providing accurate and consistent application and enforcement of the ADC.
- Administer and revise the ADC. The ADC includes the regulations that describe how development in Albany should look and function. Planning staff keeps the ADC up-to-date by making revisions when necessary.
- Provide information to citizens and developers about City regulations related to development.
- Encourage preservation and rehabilitation of buildings in the City's four National Register Historic Districts by administering the City's Historic Preservation Program.
- Provide staff support to City Council, Planning Commission, Landmarks Advisory Commission, Community Development Commission, City departments, and ad hoc committees.
- Prepare long-range plans for the City. These plans typically propose new zoning designations or new public facility locations.
- Administer the floodplain management program consistent with the Federal Emergency Management Agency's (FEMA) National Floodplain Insurance Program (NFIP), and participate in FEMA's Community Rating System (CRS).

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	Re-prioritized	<ul style="list-style-type: none"> • Develop a sustainable program and funding model for dealing with land use code violations.
	06/15	In Progress	<ul style="list-style-type: none"> • Complete the adoption of floodplain development regulations.
Budget Year 2015-2016			
Safe City	06/16		<ul style="list-style-type: none"> • Adopt new FEMA Flood Insurance Rate maps for North Albany and update references in ADC; and prepare for FEMA's CRS five-year review.
	06/16		<ul style="list-style-type: none"> • Develop Americans with Disabilities Act (ADA) Transition Plan.
Effective Government	06/16		<ul style="list-style-type: none"> • Update Buildable Lands Inventory.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of Planning applications.	139	140	150	150
Number of pre-application meetings.	n/a	n/a	70	70
Percent of applications reviewed within state mandated time limit.	100%	100%	100%	100%
Maintain or improve current FEMA CRS rating of 6.	6	6	6	6

STAFFING SUMMARY

Budgeted FTEs	135	7.50	7.50	5.50	5.82
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100: General Fund

CITY OF ALBANY, OREGON

40: Community Development

PROG 1601: Planning

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	691,571	570,456	625,200	625,200	680,200	8.80 %
Materials & Services	215,896	267,714	272,200	273,000	270,100	(1.06)%
TOTAL EXPENDITURES	907,467	838,170	897,400	898,200	950,300	5.80 %

PROGRAM NARRATIVE

GENERAL FUND: LIBRARY (100-45-1701)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- The Library provides resources to enrich the education, cultural, and recreational opportunities of the community.
- Educating Albany’s children is a significant Library priority, with a special emphasis on early childhood literacy.
- The Library strives to build a diverse and dynamic collection of materials that encourages users to think and learn for themselves.
- The Library provides timely, accurate, and relevant information in multiple formats for all community residents and businesses. Borrowing Library materials provides significant economic savings for the community.
- The Main Library is open Monday through Wednesday, 10:00 a.m. to 8:00 p.m.; Thursday and Friday, 10:00 a.m. to 6:00 p.m.; Saturday and Sunday, 1:00 p.m. to 5:00 p.m. Operating hours for the Carnegie Library are Monday through Friday, 10:00 a.m. to 6:00 p.m.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	Ongoing	<ul style="list-style-type: none"> • Partner with Linn County libraries to improve access to library services.
	06/15	Completed	<ul style="list-style-type: none"> • Apply for Federal E-rate discounts.
Great Neighborhoods	06/15	Completed	<ul style="list-style-type: none"> • Collaborate with Greater Albany Public Schools (GAPS) to improve access to neighborhood school libraries.
Budget Year 2015-2016			
Great Neighborhoods	06/16		<ul style="list-style-type: none"> • Collaborate with GAPS to improve access to library services.
Effective Government	06/16		<ul style="list-style-type: none"> • Apply for Federal E-rate discounts.
	06/16		<ul style="list-style-type: none"> • Partner with Linn County libraries to improve access to library resources.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
ICMA Circulation rate/Registered Borrower.	24	25	26	26
Library visitors.	363,696	346,000	350,000	360,000
Youth program attendance.	14,693	13,000	15,000	17,000
Circulation.	709,000	686,000	690,000	700,000

STAFFING SUMMARY

Budgeted FTEs	21.40	20.90	20.93	20.93
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100: General Fund

CITY OF ALBANY, OREGON

45: Library

PROG 1701: Library

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	1,553,843	1,696,680	1,793,400	1,793,400	1,791,100	(0.13)%
Materials & Services	778,433	702,800	725,200	727,100	777,900	6.99 %
TOTAL EXPENDITURES	2,332,276	2,399,480	2,518,600	2,520,500	2,569,000	1.92 %



CITY OF
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SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Special Revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The City has ten Special Revenue funds.

PARKS & RECREATION FUND

Responsibilities of the Parks & Recreation Fund include: coordination of sports and recreation programs; promotion and marketing of the two annual summer concert series; maintenance of all City Parks, provision of social, cultural, educational, transportation, and health service needs of senior citizens; management of park facility capital projects; and maintenance and enhancement of the City's urban forest. Property taxes are a major source of revenue. Under the existing property tax limitation, the Parks & Recreation Fund no longer receives property taxes based upon voter approved levies. Instead, the fund receives a percentage of the total property taxes received by the City, excluding local option tax levies and property taxes levied to retire debt. For 2015-16, the Parks & Recreation Fund is forecast to receive current property taxes totalling \$4,307,100.

GRANTS FUND

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City. In fiscal year 2014-15, the Housing Program was moved to the Grants Fund. This program accounts for CDBG loans and uses proceeds from those loan payments for new housing loans and grants. Two loans were made to Helping Hands of Albany, which were repaid in fiscal year 2013-14.

BUILDING INSPECTION FUND

The Building Inspection Fund issues building and electrical permits, conducts inspections, administers state building codes and the City's Municipal Code, and assists the public with information relating to building and development codes. ADA Code Enforcement provides enforcement and investigation of complaints relating to the Americans with Disabilities Act and state disability access requirements. Development Code Enforcement provides enforcement and investigation of complaints and code violations relating to the City's Development Code. Building officials are expecting an increase in building activity for budget year 2015-16

RISK MANAGEMENT FUND

Funds are accumulated in this program to mitigate risk factors and provide financial protection for deductible payments and liability exposure. Litigation settlement proceeds and associated projects are also accounted for in this fund.

ECONOMIC DEVELOPMENT FUND

It is the responsibility of this fund to establish, retain, and expand businesses in Albany; to provide administrative oversight for economic development activities; to market Albany to convention and event planners; and to support the economic viability and to provide oversight of the day-to-day operation of the Albany Municipal Airport.

AMBULANCE FUND

In fiscal year 2013-14, the Ambulance Fund was closed and the operations of the fund were combined with the Fire Suppression Program in the General Fund in the 2014-15 budget.

PUBLIC TRANSIT FUND

Included in the Public Transit Fund are the Albany Transit System, the Transit Loop System, and the Paratransit System. The Albany Transit System provides bus service within the City. The Transit Loop System provides transportation between the cities of Albany and Corvallis and Linn Benton Community College. The Paratransit System provides transportation to essential services for the elderly or individuals who have disabilities that prevent them from using other public transit. Proceeds from State Revenue Sharing, through transfers from the General Fund, provide 23.11 percent of the total fund resources. Grants from the Federal Transit Administration and local governmental agencies provide 53.04 percent.

SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

PUBLIC SAFETY LEVY FUND

The Public Safety Levy Fund provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City in the May, 2012, Primary Election. The rate is \$1.15 per \$1,000 of assessed value for a period of five years beginning with the 2013-14 fiscal year. Fiscal Year 2014-15 is the second year of the levy.

CAPITAL REPLACEMENT FUND

The Capital Replacement Fund accounts for monies accumulated for the replacement of vehicles, computer equipment, and City facilities. Monies are also accumulated for major maintenance projects for General Fund fire, police, library, and administrative buildings.

STREET FUND

Street Fund responsibilities include: street cleaning, pavement management, traffic control, storm drain maintenance, bridge maintenance, airport inspection, right-of-way maintenance, and capital improvements of the transportation system. The major source of revenue is the state gasoline tax. The State of Oregon Highway Trust Fund distributes 15.57 percent of all gas taxes to Oregon cities. The City has estimated that it will receive \$2,850,000 in Fiscal Year 2015-16, increasing \$379,000 from 2014-15.

The five-percent sewer and water in-lieu-of franchise fee will generate \$598,800 and \$530,100 from the Sewer and Water Funds respectively. Revenues from the franchise fees are expected to rise three to five percent annually as water and sewer rates rise over the next ten years.

SPECIAL REVENUE FUNDS

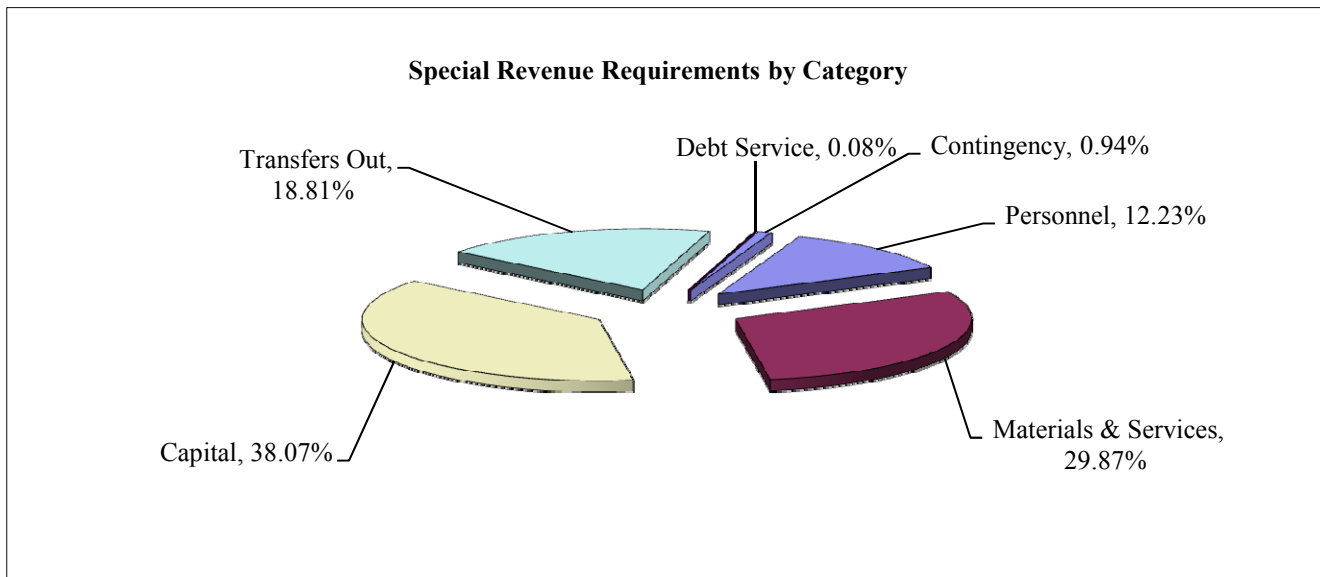
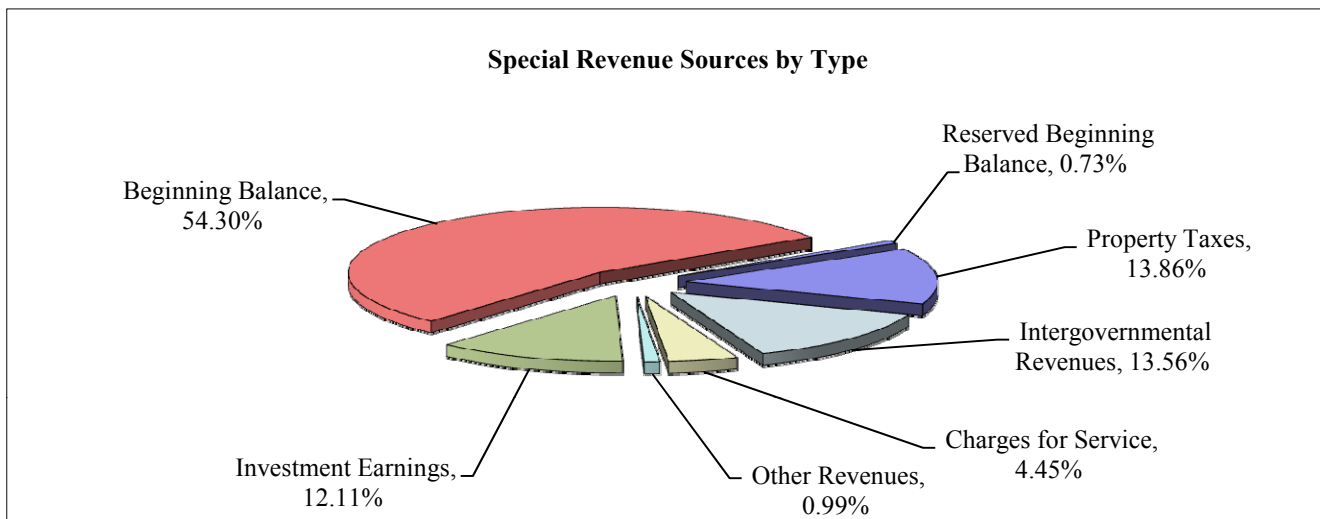
Adopted for the Fiscal Year 2015-16

RESOURCES

Property Taxes	6,771,200
Transient Room Taxes	942,000
Licenses & Fees	1,954,900
Intergovernmental Revenues	6,626,200
Charges for Service	2,176,000
Other Revenues	484,000
Investment Earnings	70,500
Transfers In	2,948,500
Beginning Balance	26,528,500
Reserved Beginning Balance	355,900
Total Resources	\$48,857,700

REQUIREMENTS

Personnel	5,975,900
Materials & Services	14,595,200
Capital	18,600,400
Transfers Out	9,189,600
Debt Service	38,800
Contingency	457,800
Total Requirements	\$48,857,700



PARKS & RECREATION FUND

RESOURCE DETAIL

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Property Taxes - Current	\$ 3,891,973	\$ 4,003,261	\$4,121,500	\$ 4,144,100	\$4,209,100	1.57%	50.49%
Property Taxes - Delinquent	151,757	147,155	88,000	88,000	98,000	11.36%	1.18%
Parks SDC: Principal	11,360	17,273	500	500	5,000	900.00%	0.06%
Parks SDC: Interest	355	1,490	500	500	1,000	100.00%	0.01%
Parks Systems Development Charges	220,553	423,219	250,000	250,000	250,000	-	3.00%
Street Tree Development Fees	222	6,250	-	-	-	-	-
State Marine Board	7,600	7,600	7,600	7,600	7,600	-	0.09%
WComp Wage Subsidy Reimb	-	2,716	2,500	2,500	-	(100.00%)	-
Charges for Services	-	15,000	15,000	15,000	15,000	-	0.18%
Agriculture Lease Payments	5,299	3,203	2,100	2,100	2,100	-	0.03%
CYF Recreation Fees	47,028	35,874	55,000	55,000	55,000	-	0.66%
CYF Sponsorships	9,044	4,742	6,000	6,000	8,000	33.33%	0.10%
Adult Recreation Fees	18,525	28,836	37,000	37,000	42,000	13.51%	0.50%
Swimming Pool Receipts	73,172	63,590	70,000	70,000	77,000	10.00%	0.92%
Senior Center Rental Fees	21,651	17,597	16,000	16,000	16,000	-	0.19%
Maple Lawn Preschool Fees	69,171	69,177	79,000	79,000	84,400	6.84%	1.01%
Sports Program Fees	101,190	119,108	112,500	112,500	141,000	25.33%	1.69%
Waverly Boat Revenues	6,800	5,375	6,000	6,000	6,500	8.33%	0.08%
Park Permits	19,098	21,157	7,000	7,000	7,000	-	0.08%
Fitness Program Fees	27,458	15,194	-	-	-	-	-
Preschool Material/Service Fees	4,105	3,247	4,400	4,400	4,400	-	0.05%
Senior Program Fees	10,692	8,311	8,000	8,000	8,000	-	0.10%
NWAAF Fees	10,829	10,640	9,000	9,000	9,500	5.56%	0.11%
Hot Air Balloon Rides	3,875	8,000	7,400	7,400	8,400	13.51%	0.10%
Senior Newsletter	3,091	8,380	1,500	1,500	6,500	333.33%	0.08%
Gift Shop Revenue	9,283	9,828	8,000	8,000	9,000	12.50%	0.11%
Trip Revenue	77,874	66,180	47,000	47,000	49,000	4.26%	0.59%
Merchandise Sales - Aquatics	2,707	2,281	3,000	3,000	2,000	(33.33%)	0.02%
Cool! Facility Rental Fees	10,700	10,273	7,600	7,600	8,500	11.84%	0.10%
Concession Sales - Aquatic	16,978	14,452	12,000	12,000	12,500	4.17%	0.15%
Concession Sales - Sports	2,020	2,356	3,000	3,000	3,000	-	0.04%
Public Arts	4,148	5,469	4,000	4,000	4,000	-	0.05%
Swanson Room Rental Fees	2,440	2,490	3,200	3,200	-	(100.00%)	-
Track Club Revenue	4,161	4,897	2,500	2,500	4,500	80.00%	0.05%
Facility Enhancement Fee	5,525	6,145	5,500	5,500	6,000	9.09%	0.07%
ACP Swimming Pool Receipts	161,451	168,082	164,000	164,000	160,000	(2.44%)	1.92%
ACP Facility Rental Fees	30,098	26,392	23,000	23,000	20,000	(13.04%)	0.24%
Sport Camp Fees	284	237	-	-	-	-	-
Tournament Rental Fees	9,157	7,262	5,500	5,500	6,500	18.18%	0.08%
Event Donations	3,000	200	-	-	-	-	-
Youth Program User Fees	2,900	2,535	3,500	3,500	2,500	(28.57%)	0.03%
Community Garden Revenues	1,100	250	-	-	400	-	-
Pool Room Revenue	996	844	900	900	900	-	0.01%
River Rhythms Food Faire	16,388	11,076	6,300	6,300	10,000	58.73%	0.12%
NWAAF Food Vendors	21,084	17,540	11,000	11,000	11,000	-	0.13%
Mondays at Monteith Food Vendors	3,141	3,146	2,500	2,500	-	(100.00%)	-
River Rhythms Souvenir Sales	1,493	1,604	2,000	2,000	1,500	(25.00%)	0.02%
NWAAF Souvenir Sales	1,745	7,595	7,000	7,000	6,300	(10.00%)	0.08%
Summer Sounds - Food Vendors	-	-	-	-	2,500	-	0.03%
SDC Administrative Charges	-	-	-	-	31,300	-	0.38%
Trolley Rental Charges	1,325	900	2,000	2,000	200	(90.00%)	-
River Rhythms Donations	17,558	13,885	15,000	15,000	14,000	(6.67%)	0.16%
NWAAF Donations	18,940	25,467	21,000	21,000	19,700	(6.19%)	0.24%
Mondays at Monteith Donations	1,566	2,021	2,000	2,000	-	(100.00%)	-

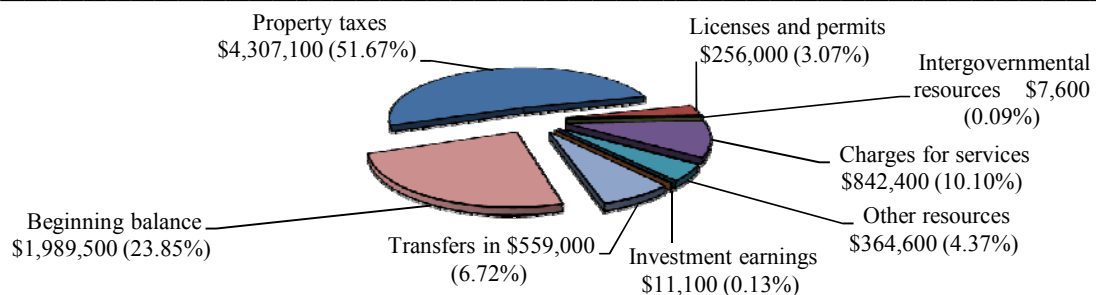
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PARKS & RECREATION FUND
RESOURCE DETAIL, continued

Resources, continued	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
July 4th Sponsorships	6,500	6,500	17,000	17,000	20,000	17.65%	0.24%
Lumber to Legacy Program Revenues	-	-	-	-	10,000	-	0.12%
Summer Sounds - Donations	-	-	-	-	2,500	-	0.03%
Summer Sounds - Sponsorships	-	-	-	-	17,000	-	0.20%
Gifts & Donations	11,078	11,843	11,200	11,200	8,500	(24.11%)	0.10%
Mondays at Monteith Sponsorships	10,065	7,855	15,000	15,000	-	(100.00%)	-
Senior Center Sponsorships	3,928	5,250	8,000	8,000	8,000	-	0.10%
CPAS Sponsorships	6,852	9,500	10,000	10,000	10,000	-	0.12%
River Rhythms Sponsorships	49,259	55,917	60,000	60,000	65,000	8.33%	0.78%
NWAAF Sponsorships	84,050	92,981	90,000	90,000	105,000	16.67%	1.26%
Aquatic Sponsorship	7,000	3,500	3,500	3,500	3,500	-	0.04%
Adult Rec & Fitness Sponsorship	1,270	288	1,000	1,000	-	(100.00%)	-
Sports Sponsorship	2,100	2,200	1,500	1,500	1,500	-	0.02%
Misc Event Sponsorship/Donation	1,325	-	-	-	-	-	-
Aquatic donations	58,600	59,400	61,500	61,500	62,000	0.81%	0.74%
E Thornton Lake Donations	5,511	450	500	500	500	-	0.01%
Foster Grandparent Sponsorships	780	1,927	5,000	5,000	-	(100.00%)	-
Albany GEMS	-	-	-	-	10,000	-	0.12%
Miscellaneous Revenue	3,614	63,167	5,000	5,000	5,000	-	0.06%
Over & short	5	(35)	-	-	-	-	-
Brochure Advertising Revenue	2,010	2,451	1,500	1,500	2,300	53.33%	0.03%
General Fundraising	295	125	300	300	100	(66.67%)	-
Interest	40,659	20,457	11,100	11,100	11,100	-	0.13%
Total Current Resources	5,437,811	5,803,578	5,570,100	5,592,700	5,788,800	3.51%	69.43%
From Parks Fund	-	50,000	118,000	118,000	70,000	(40.68%)	0.84%
From General Fund	187,200	187,200	187,200	187,200	187,200	-	2.25%
From Street Fund	80,000	80,000	80,000	80,000	80,000	-	0.96%
From Parks SDC Program	800,000	90,000	50,000	50,000	50,000	-	0.60%
Transfer In: Transient Room Tax	80,500	79,100	90,800	90,800	171,800	89.21%	2.06%
Total Transfers In	1,147,700	486,300	526,000	526,000	559,000	6.27%	6.72%
Beginning Balance	1,971,667	1,683,245	1,564,600	1,545,200	1,989,500	28.75%	23.85%
Total Resources	\$ 8,557,178	\$ 7,973,123	\$7,660,700	\$ 7,663,900	\$8,337,300	8.79%	100.00%

SUMMARY BY SOURCE

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Property taxes	\$ 4,043,730	\$ 4,150,416	\$4,209,500	\$ 4,232,100	\$4,307,100	1.77%	51.67%
Licenses and permits	232,490	448,232	251,000	251,000	256,000	1.99%	3.07%
Intergovernmental resources	7,600	10,316	10,100	10,100	7,600	(24.75%)	0.09%
Charges for services	821,026	809,465	759,400	759,400	842,400	10.93%	10.10%
Other resources	292,306	364,692	329,000	329,000	364,600	10.82%	4.37%
Investment earnings	40,659	20,457	11,100	11,100	11,100	-	0.13%
Total Current Resources	5,437,811	5,803,578	5,570,100	5,592,700	5,788,800	3.51%	69.43%
Transfers in	1,147,700	486,300	526,000	526,000	559,000	6.27%	6.72%
Beginning balance	1,971,667	1,683,245	1,564,600	1,545,200	1,989,500	28.75%	23.85%
Total Resources	\$ 8,557,178	\$ 7,973,123	\$7,660,700	\$ 7,663,900	\$8,337,300	8.79%	100.00%



**PARKS & RECREATION FUND
REQUIREMENT SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sports Services	\$ 231,732	\$ 252,316	\$ 267,500	\$ 267,500	\$ 261,400	\$ 261,400	\$ 261,400
Children/Youth/Family							
Recreation Services	227,256	242,035	278,100	278,100	318,100	318,100	318,100
Resource Development/							
Marketing Services	305,206	299,588	355,600	355,600	390,600	390,600	390,600
Park Maintenance Services	1,706,473	1,811,001	1,915,700	1,915,700	1,945,400	1,945,400	1,945,400
Parks & Recreation Administration	1,326,730	1,447,345	1,832,500	1,835,600	1,697,500	1,697,500	1,676,700
Aquatic Services	728,334	745,495	796,400	796,400	807,500	807,500	807,500
Adult Recreation Services	374,251	473,193	502,300	502,300	576,700	576,700	576,700
Performance and Cultural Arts	330,768	402,915	548,500	548,500	664,800	664,800	664,800
Park SDC Projects	833,518	142,585	980,500	980,600	1,552,300	1,552,300	1,552,300
Senior Center Foundation	9,674	11,136	15,600	15,600	23,800	23,800	23,800
Parks Capital Improvement Program	800,000	64,692	168,000	168,000	120,000	120,000	120,000
Total Requirements	\$6,873,942	\$5,892,301	\$7,660,700	\$ 7,663,900	\$ 8,358,100	\$8,358,100	\$8,337,300

Requirements by Type

Personnel	\$2,499,326	\$2,496,700	\$2,835,300	\$ 2,835,300	\$2,882,400	\$2,882,400	\$2,872,400
Materials & Services	2,575,478	2,884,253	3,274,400	3,277,600	3,598,400	3,598,400	3,587,600
Capital	820,394	176,848	877,900	877,900	1,376,900	1,376,900	1,376,900
Transfers Out	978,744	334,500	348,100	348,100	300,400	300,400	300,400
Contingency	-	-	325,000	325,000	200,000	200,000	200,000
Total Requirements	\$6,873,942	\$5,892,301	\$7,660,700	\$ 7,663,900	\$ 8,358,100	\$8,358,100	\$8,337,300

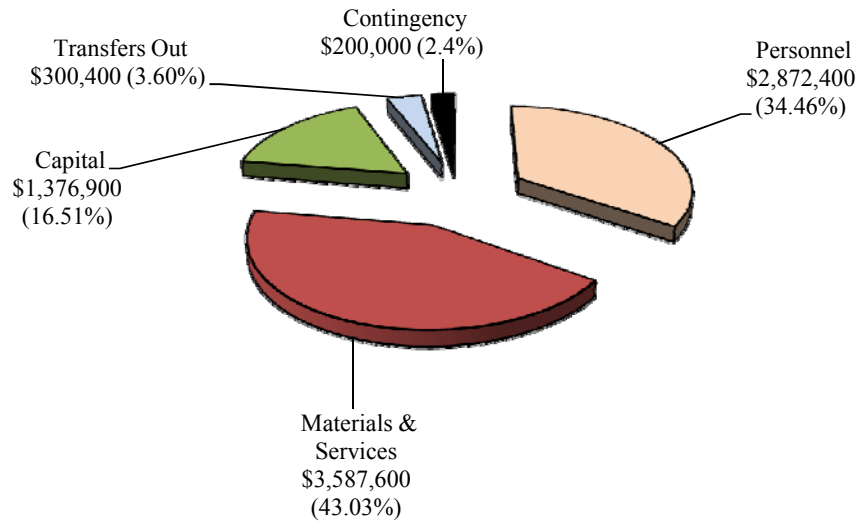
**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Capital	Transfers Out	Contin- gency	Adopted Budget	% of Fund Budget
Sports Services	145,900	115,500	-	-	-	\$ 261,400	3.14%
Children/Youth/Family						318,100	3.82%
Recreation Services	247,800	70,300	-	-	-		
Resource Development/						390,600	4.68%
Marketing Services	313,700	76,900	-	-	-		
Park Maintenance Services	831,100	1,114,300	-	-	-	1,945,400	23.33%
Parks & Recreation Administration	445,900	780,400	-	250,400	200,000	1,676,700	20.11%
Aquatic Services	526,200	271,300	10,000	-	-	807,500	9.69%
Adult Recreation Services	351,800	224,900	-	-	-	576,700	6.92%
Performance and Cultural Arts	10,000	654,800	-	-	-	664,800	7.97%
Park SDC Projects	-	255,400	1,246,900	50,000	-	1,552,300	18.62%
Senior Center Foundation	-	23,800	-	-	-	23,800	0.28%
Parks Capital Improvement Program	-	-	120,000	-	-	120,000	1.44%
Total Requirements	\$2,872,400	\$3,587,600	\$1,376,900	\$ 300,400	\$ 200,000	\$8,337,300	100.00%
Percent of Fund Budget	34.46%	43.03%	16.51%	3.60%	2.40%	100.00%	

**PARKS & RECREATION FUND
STAFFING SUMMARY AND REQUIREMENTS BY TYPE**

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sports Services	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Children/Youth/Family Recreation Services	3.100	2.975	2.975	2.975	2.975	2.975	2.975
Resource Development/ Marketing Services	2.725	2.450	2.450	2.450	2.700	2.700	2.700
Park Maintenance Services	9.500	9.500	9.500	9.500	8.500	8.500	8.500
Parks & Recreation Administration	4.150	4.150	4.245	4.245	4.450	4.450	4.450
Aquatic Services	3.500	3.500	3.500	3.500	3.500	3.500	3.500
Adult Recreation Services	1.850	2.350	2.400	2.400	3.650	3.650	3.650
Total FTE	25.825	25.925	26.070	26.070	26.775	26.775	26.775

REQUIREMENTS BY TYPE
Category Total and Percent of Budget



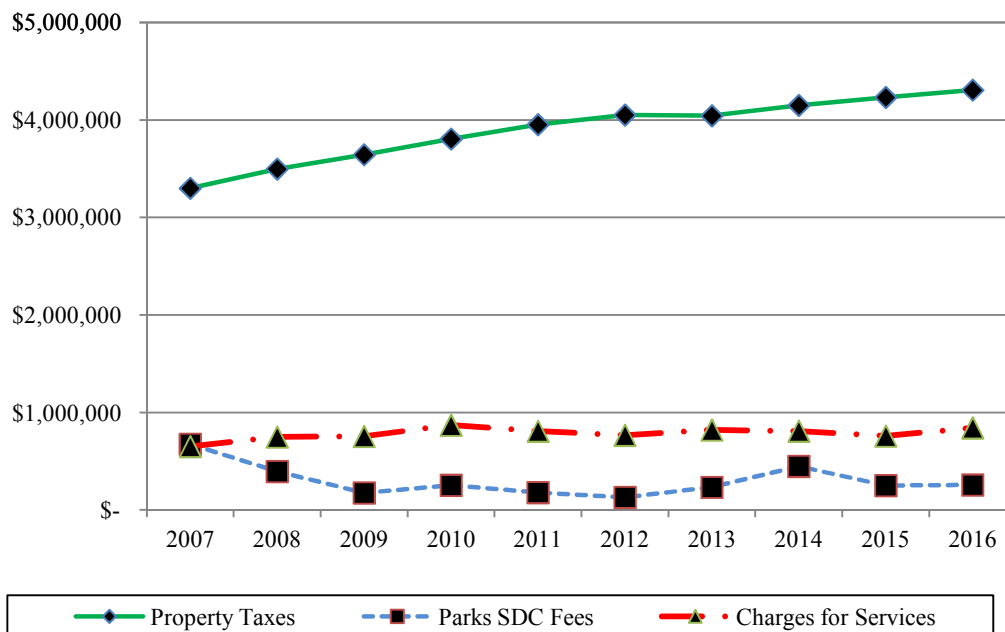
PARKS & RECREATION FUND
RESOURCES BY TYPE, TEN FISCAL YEARS

Actual Revenues for 2007 through 2014, Budgeted Resources for 2015 and 2016

Fiscal Years	Property Taxes	Parks SDC	Intergovernmental Resources	Charges for Services	Other Resources	Transfers In	Beginning Balance	Total Resources
2007	\$ 3,300,794	\$ 675,305	\$ 47,914	\$ 651,684	\$ 486,889	\$ 316,000	\$ 3,506,420	\$ 8,985,006
2008	3,498,175	394,751	9,428	749,017	525,931	328,300	3,907,092	9,412,694
2009	3,643,784	174,297	9,000	755,639	376,886	1,631,923	3,719,450	10,310,979
2010	3,806,006	252,341	9,416	870,682	347,348	586,629	2,260,922	8,133,344
2011	3,952,833	178,991	11,310	809,323	261,372	1,387,117	2,498,537	9,099,484
2012	4,051,531	129,673	11,896	767,106	347,278	796,317	2,636,562	8,740,363
2013	4,043,730	232,490	7,600	821,026	332,965	1,147,700	1,971,667	8,557,178
2014	4,150,416	448,232	10,316	809,465	385,149	486,300	1,683,245	7,973,123
2015	4,232,100	251,000	10,100	759,400	340,100	526,000	1,545,200	7,663,900
2016	4,307,100	256,000	7,600	842,400	375,700	559,000	1,989,500	8,337,300

SDC - System Development Charges

PROPERTY TAXES, PARKS SDC FEES, AND CHARGES FOR SERVICES
 Ten Fiscal Years



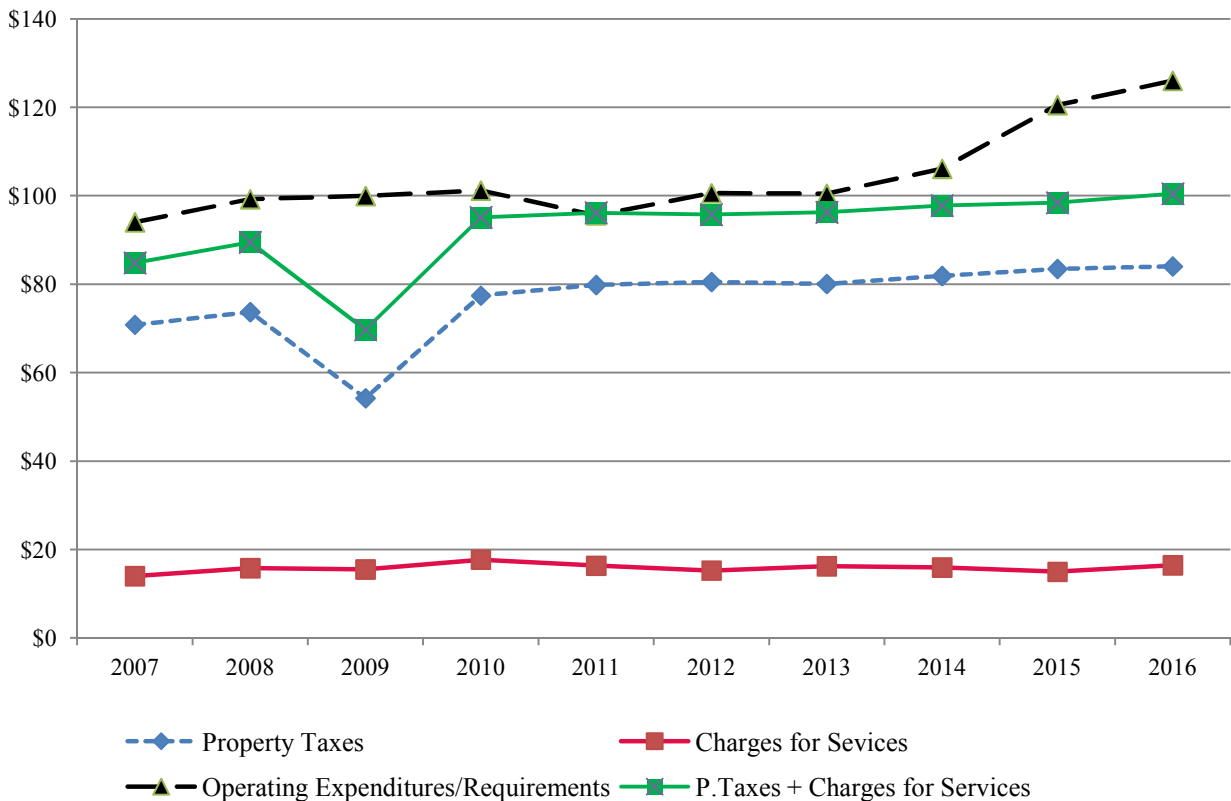
PARKS & RECREATION FUND

Total Property Taxes Collected per Capita and Charges for Services per Capita Ten Fiscal Years from 2007-2016 (1)

Fiscal Year Ended June 30,	OPERATING EXPENDITURES/ REQUIREMENTS		PROPERTY TAXES (2)		CHARGES FOR SERVICES	
	Amount		Amount		Amount	
	Expended	per Capita	Collected	per Capita	Received	per Capita
2007	\$ 4,381,151	\$ 94.00	\$ 3,300,794	\$ 70.82	\$ 651,684	\$ 13.98
2008	4,710,249	99.23	3,498,175	73.69	749,017	15.78
2009	4,874,550	99.95	2,643,784	54.21	755,639	15.49
2010	4,973,685	101.16	3,806,006	77.41	870,682	17.71
2011	4,733,468	95.57	3,952,833	79.81	809,323	16.34
2012	5,061,393	100.57	4,051,531	80.51	767,106	15.24
2013	5,074,804	100.45	4,043,730	80.04	821,026	16.25
2014	5,380,953	106.11	4,150,416	81.85	809,465	15.96
2015	6,112,900	120.52	4,232,100	83.44	759,400	14.97
2016	6,460,000	126.00	4,307,100	84.01	842,400	16.43

- (1) Actual figures used for 2007 through 2014. Budgeted amounts used for 2015 and 2016.
 (2) General property taxes are allocated 80% to the General Fund and 20% to Parks & Recreation.

Per Capita Information Operating Expenditures/Requirements, Property Tax Receipts, and Charges for Services



PARKS & RECREATION FUND
PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER RESOURCES

Detailed below are the property taxes and other user fees supporting the following Parks & Recreation programs: Sports Services, Children/Youth/Family Recreation Services, Resource Development/Marketing Services, Adult Recreation & Fitness Services, Park Maintenance Services, Parks & Recreation Administration, Senior Services, Aquatic Services, Northwest Art & Air Festival (NWAAF), Performance Series, and Urban Forestry. These programs represent 80 percent of the Parks & Recreation budget. The resource items listed below are included in the Parks & Recreation Fund - Resource Detail presented on previous pages.

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Property Taxes - Current	3,891,973	4,003,261	4,121,500	4,144,100	4,209,100	1.57%	63.38%
Property Taxes - Delinquent	151,757	147,155	88,000	88,000	98,000	11.36%	1.48%
Street Tree Development Fees	222	6,250	-	-	-	-	-
State Marine Board	7,600	7,600	7,600	7,600	7,600	-	0.11%
WComp Wage Subsidy Reimb	-	2,716	2,500	2,500	-	(100.00%)	-
Charges for Services	-	15,000	15,000	15,000	15,000	-	0.23%
Agriculture Lease Payments	5,299	3,203	2,100	2,100	2,100	-	0.03%
CYF Recreation Fees	47,028	35,874	55,000	55,000	55,000	-	0.82%
CYF Sponsorships	9,044	4,742	6,000	6,000	8,000	33.33%	0.12%
Adult Recreation Fees	18,525	28,836	37,000	37,000	42,000	13.51%	0.63%
Swimming Pool Receipts	73,172	63,590	70,000	70,000	77,000	10.00%	1.16%
Senior Center Rental Fees	21,651	17,597	16,000	16,000	16,000	-	0.24%
Maple Lawn Preschool Fees	69,171	69,177	79,000	79,000	84,400	6.84%	1.26%
Sports Program Fees	101,190	119,108	112,500	112,500	141,000	25.33%	2.12%
Waverly Boat Revenues	6,800	5,375	6,000	6,000	6,500	8.33%	0.09%
Park Permits	19,098	21,157	7,000	7,000	7,000	-	0.11%
Fitness Program Fees	27,458	15,194	-	-	-	-	-
Preschool Material/Service Fees	4,105	3,247	4,400	4,400	4,400	-	0.06%
Senior Program Fees	10,692	8,311	8,000	8,000	8,000	-	0.12%
NWAAF Fees	10,829	10,640	9,000	9,000	9,500	5.56%	0.14%
Hot Air Balloon Rides	3,875	8,000	7,400	7,400	8,400	13.51%	0.13%
Senior Newsletter	3,091	8,380	1,500	1,500	6,500	333.33%	0.09%
Trip Revenue	77,874	66,180	47,000	47,000	49,000	4.26%	0.74%
Merchandise Sales - Aquatics	2,707	2,281	3,000	3,000	2,000	(33.33%)	0.03%
Cool! Facility Rental Fees	10,700	10,273	7,600	7,600	8,500	11.84%	0.13%
Concession Sales - Aquatic	16,978	14,452	12,000	12,000	12,500	4.17%	0.19%
Concession Sales - Sports	2,020	2,356	3,000	3,000	3,000	-	0.04%
Public Arts	4,148	5,469	4,000	4,000	4,000	-	0.06%
Swanson Room Rental Fees	2,440	2,490	3,200	3,200	-	(100.00%)	-
Track Club Revenue	4,161	4,897	2,500	2,500	4,500	80.00%	0.07%
Facility Enhancement Fee	5,525	6,145	5,500	5,500	6,000	9.09%	0.09%
ACP Swimming Pool Receipts	161,451	168,082	164,000	164,000	160,000	(2.44%)	2.41%
ACP Facility Rental Fees	30,098	26,392	23,000	23,000	20,000	(13.04%)	0.30%
Sport Camp Fees	284	237	-	-	-	-	-
Tournament Rental Fees	9,157	7,262	5,500	5,500	6,500	18.18%	0.09%
Event Donations	3,000	200	-	-	-	-	-
Youth Program User Fees	2,900	2,535	3,500	3,500	2,500	(28.57%)	0.04%
Community Garden Revenues	1,100	250	-	-	400	-	0.01%
River Rhythms Food Faire	16,388	11,076	6,300	6,300	10,000	58.73%	0.15%
NWAAF Food Vendors	21,084	17,540	11,000	11,000	11,000	-	0.17%

continued

PARKS & RECREATION FUND

PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER RESOURCES, continued

Resources, continued	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Mondays at Monteith Food Vendors	3,141	3,146	2,500	2,500	-	(100.00%)	-
River Rhythms Souvenir Sales	1,493	1,604	2,000	2,000	1,500	(25.00%)	0.02%
NWAAF Souvenir Sales	1,745	7,595	7,000	7,000	6,300	(10.00%)	0.09%
Summer Sounds - Food Vendors	-	-	-	-	2,500	-	0.04%
SDC Administrative Charges	-	-	-	-	31,300	-	0.47%
Trolley Rental Charges	1,325	900	2,000	2,000	200	(90.00%)	-
River Rhythms Donations	17,558	13,885	15,000	15,000	14,000	(6.67%)	0.21%
NWAAF Donations	18,940	25,467	21,000	21,000	19,700	(6.19%)	0.30%
Mondays at Monteith Donations	1,566	2,021	2,000	2,000	-	(100.00%)	-
July 4th Sponsorships	6,500	6,500	17,000	17,000	20,000	17.65%	0.30%
Lumber to Legacy Program Revenues	-	-	-	-	10,000	-	0.15%
Summer Sounds - Donations	-	-	-	-	2,500	-	0.04%
Summer Sounds - Sponsorships	-	-	-	-	17,000	-	0.26%
Gifts & Donations	9,278	9,389	9,200	9,200	7,500	(18.48%)	0.11%
Mondays at Monteith Sponsorships	10,065	7,855	15,000	15,000	-	(100.00%)	-
Senior Center Sponsorships	3,928	5,250	8,000	8,000	8,000	-	0.12%
CPAS Sponsorships	6,852	9,500	10,000	10,000	10,000	-	0.15%
River Rhythms Sponsorships	49,259	55,917	60,000	60,000	65,000	8.33%	0.98%
NWAAF Sponsorships	84,050	92,981	90,000	90,000	105,000	16.67%	1.58%
Aquatic Sponsorship	7,000	3,500	3,500	3,500	3,500	-	0.05%
Adult Rec & Fitness Sponsorship	1,270	288	1,000	1,000	-	(100.00%)	-
Sports Sponsorship	2,100	2,200	1,500	1,500	1,500	-	0.02%
Misc Event Sponsorship/Donation	1,325	-	-	-	-	-	-
Aquatic donations	58,600	59,400	61,500	61,500	62,000	0.81%	0.93%
E Thornton Lake Donations	5,511	450	500	500	500	-	0.01%
Foster Grandparent Sponsorships	780	1,927	5,000	5,000	-	(100.00%)	-
Albany GEMS	-	-	-	-	10,000	-	0.15%
Miscellaneous Revenue	3,614	5,775	5,000	5,000	5,000	-	0.08%
Over & short	5	(35)	-	-	-	-	-
Brochure Advertising Revenue	2,010	2,451	1,500	1,500	2,300	53.33%	0.03%
Interest	37,412	8,636	5,000	5,000	5,000	-	0.08%
Total Current Resources	5,189,922	5,279,132	5,301,800	5,324,400	5,515,700	3.59%	83.01%
From General Fund	187,200	187,200	187,200	187,200	187,200	-	2.82%
From Street Fund	80,000	80,000	80,000	80,000	80,000	-	1.20%
Transfer In: Transient Room Tax	80,500	79,100	90,800	90,800	171,800	89.21%	2.59%
Total Transfers In	347,700	346,300	358,000	358,000	439,000	22.63%	6.61%
Beginning Balance	901,156	1,208,036	836,800	817,300	686,500	(16.00%)	10.34%
Total Resources	\$6,438,778	\$6,833,468	\$6,496,600	\$6,499,700	\$6,641,200	2.18%	100.00%
Adopted Requirements by Program and Type							
	Personnel	Materials & Services	Capital	Transfers Out	Contingency	Adopted Budget	% of Fund Budget
Sports Services	\$ 145,900	\$ 115,500	\$ -	\$ -	\$ -	\$ 261,400	3.94%
Children/Youth/Family Rec Services	247,800	70,300	-	-	-	318,100	4.79%
Resource Development/Marketing	313,700	76,900	-	-	-	390,600	5.88%
Park Maintenance Services	831,100	1,114,300	-	-	-	1,945,400	29.29%
Parks & Recreation Administration	445,900	780,400	-	250,400	200,000	1,676,700	25.27%
Aquatic Services	526,200	271,300	10,000	-	-	807,500	12.16%
Adult Recreation Services	351,800	224,900	-	-	-	576,700	8.68%
Performance and Cultural Arts	10,000	654,800	-	-	-	664,800	10.01%
Total Requirements	\$2,872,400	\$3,308,400	\$ 10,000	\$ 250,400	\$ 200,000	\$6,641,200	100.00%
Percent of Budget	43.24%	49.82%	0.15%	3.77%	3.01%	100.00%	



CITY OF
Albany

O R E G O N

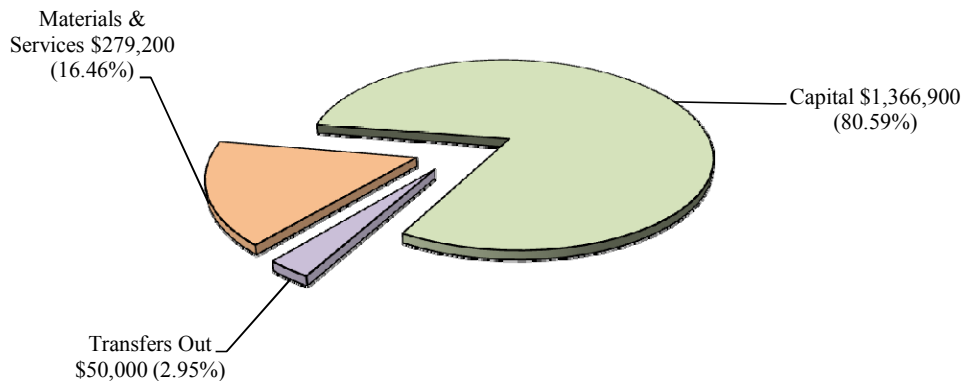
**PARKS & RECREATION FUND
SELF-SUPPORTED SPECIAL PROGRAMS**

Detailed below are the user fees and other resources used to support the following Parks & Recreation Fund programs: Park SDC Projects, Senior Center Foundation, and Parks Capital Improvement Program. These programs represent 20 percent of the total Parks & Recreation Fund budget. The resource items listed below are included in the Parks & Recreation Fund - Resource Detail presented on previous pages.

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Parks SDC: Principal	\$ 11,360	\$ 17,273	\$ 500	\$ 500	\$ 5,000	900.00%	0.29%
Parks SDC: Interest	355	1,490	500	500	1,000	100.00%	0.06%
Parks Systems Development Charges	220,553	423,219	250,000	250,000	250,000	-	14.74%
Gift Shop Revenue	9,283	9,828	8,000	8,000	9,000	12.50%	0.53%
Pool Room Revenue	996	844	900	900	900	-	0.05%
Gifts & Donations	1,800	2,454	2,000	2,000	1,000	(50.00%)	0.06%
Miscellaneous Revenue	-	57,392	-	-	-	-	-
General Fundraising	295	125	300	300	100	(66.67%)	0.01%
Interest	3,247	11,821	6,100	6,100	6,100	-	0.36%
Total Current Resources	247,889	524,446	268,300	268,300	273,100	1.79%	16.10%
From Parks Fund	-	50,000	118,000	118,000	70,000	(40.68%)	4.13%
From Parks SDC Program	800,000	90,000	50,000	50,000	50,000	-	2.95%
Total Transfers In	800,000	140,000	168,000	168,000	120,000	(28.57%)	7.08%
Beginning Balance	1,070,511	475,209	727,800	727,900	1,303,000	79.01%	76.82%
Total Resources	\$2,118,400	\$1,139,655	\$1,164,100	\$1,164,200	\$1,696,100	45.69%	100.00%

Adopted Requirements by Program and Type	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Park SDC Projects	255,400	1,246,900	50,000	\$ 1,552,300	91.52%
Senior Center Foundation	23,800	-	-	23,800	1.40%
Parks Capital Improvement Program	-	120,000	-	120,000	7.08%
Total Requirements	\$ 279,200	\$1,366,900	\$ 50,000	\$ 1,696,100	100.00%
Percent of Budget	16.46%	80.59%	2.95%	100.00%	

REQUIREMENTS BY TYPE
Category Totals and Percent of Budget



PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Sports Services (202-35-1402) Responsible Manager/Title: Ed Hodney, Parks & Recreation Director

FUNCTIONS AND RESPONSIBILITIES

- Provide long-term vision and direction to ensure the program's viability while keeping abreast of new opportunities for involving residents in an active lifestyle.
- Accurately plan, prepare, monitor, and control the Sports Services budget.
- Provide opportunities for positive participation in recreational athletics programs to Albany residents.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	03/15	Completed	<ul style="list-style-type: none"> • Create a cost recovery plan that ensures a 60% recovery of expenditures with non-tax revenues.
Great Neighborhoods	09/14	In Progress	<ul style="list-style-type: none"> • Install recycle centers at both softball complexes in an effort to create a greener program for the City.
Great Neighborhoods/Effective Government	10/14	Completed	<ul style="list-style-type: none"> • Develop new program offerings to utilize newly acquired gymnasium facilities.
Budget Year 2015-2016			
Great Neighborhoods/Effective Government	10/15		<ul style="list-style-type: none"> • Install recycle centers at both softball complexes in an effort to create a greener program for the City.
Effective Government	01/16		<ul style="list-style-type: none"> • Develop a comprehensive Sports Master Plan to coincide with Parks Master Plan.
	06/16		<ul style="list-style-type: none"> • Sustain a minimum cost recovery program of 60% recovery of expenditures with non-tax revenues.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of participants in a City sports program during the year.	6,833	6,855	6,950	7,100
Number of participant hours in a City sports program activity during the year.	115,600	116,535	118,150	120,700
Percentage of total sports expenditures recovered with non-tax revenues.	54%	52%	50%	61%

STAFFING SUMMARY

Budgeted FTEs	1.00	1.00	1.00	1.00
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202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1402: Sports Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	121,149	127,552	160,300	160,300	145,900	(8.98)%
Materials & Services	110,583	124,764	107,200	107,200	115,500	7.74 %
TOTAL EXPENDITURES	231,732	252,316	267,500	267,500	261,400	(2.28)%

PROGRAM NARRATIVE

**Parks and Recreation Fund: Parks & Recreation Department,
Children/Youth/Family Recreation Services (202-35-1403)
Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager**

FUNCTIONS AND RESPONSIBILITIES

- Offer diverse opportunities for quality recreation and cultural programs for children, youth, and families (CYF) in order to build skills and provide a positive lifestyle and leisure options.
- Develop and maintain partnerships with community agencies, businesses, and service organizations to achieve objectives, promote cooperation, avoid duplications of service, and provide activities designed to meet community needs.
- Coordinate recreation and summer learning programs for children in a community setting that develops problem-solving skills, builds self-esteem, enhances learning skills, and encourages personal responsibility.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Great Neighborhoods	06/15	In Progress	<ul style="list-style-type: none"> • Participate in a Department-wide marketing campaign that effectively increases participation and community interaction.
	06/15	In Progress	<ul style="list-style-type: none"> • Develop a comprehensive program strategy to increase relevance to community and effectively meet recreation needs of Children, Youth & Family programs.
	06/15	Completed	<ul style="list-style-type: none"> • Expand partnerships to include Fun in the Park, summer camps, and other youth initiatives.
Budget Year 2015-2016			
Great Neighborhoods	06/16		<ul style="list-style-type: none"> • Develop a strategy for connecting children and families with nature through classes, events, and programs.
	06/16		<ul style="list-style-type: none"> • Work with the community partners to expand program offerings to target diverse populations.
	06/16		<ul style="list-style-type: none"> • Provide key internships to build community outreach and programming while mentoring and developing skills in young professionals.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percentage of class and program participants who are satisfied with services.	92%	90%	90%	90%
Percentage of total program cost recovered with non-tax revenues.	47%	50%	51%	49%

STAFFING SUMMARY

Budgeted FTEs	3.10	2.98	2.98	2.98
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202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1403: Children/Youth/Family Rec Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	181,074	188,878	226,400	226,400	247,800	9.45 %
Materials & Services	46,182	53,157	51,700	51,700	70,300	35.98 %
TOTAL EXPENDITURES	227,256	242,035	278,100	278,100	318,100	14.38 %

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Resource Development & Marketing Services (202-35-1404) Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Develop revenue sources that will support the recreation experiences, services, and facilities the community wants and needs.
- Coordinate sponsorships and partnership programs, including proposals, recognition, and identification of appropriate sponsorship opportunities.
- Manage comprehensive marketing efforts for Parks & Recreation Department in order to solidify community niche and position Department in appropriate community roles.
- Coordinate all branding and publicity efforts for Parks & Recreation Department.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	07/14	In progress	<ul style="list-style-type: none"> • Develop a comprehensive marketing campaign to increase awareness and brand recognition of Parks & Recreation programs within the Albany community.
	10/14	In progress	<ul style="list-style-type: none"> • Update and reinvigorate web and online content including Parks & Recreation pages of the City website, Facebook, and other social media outlets.
	07/14	Cancelled	<ul style="list-style-type: none"> • Create and distribute e-newsletter to Parks & Recreation stakeholders on a bi-monthly basis.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Develop social media strategy to engage community and identify needs.
	06/16		<ul style="list-style-type: none"> • Utilize mobile app to solicit express feedback and recognize sponsors, partners, volunteers, and staff.
	06/16		<ul style="list-style-type: none"> • Develop multi-platform marketing campaign to cross-promote and publicize programs and services.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Per capita revenue from endowments, grants, foundations, solicitations, and donations	\$11.75	\$10.26	\$10.42	\$8.06

STAFFING SUMMARY

Budgeted FTEs	2.68	2.45	2.45	2.70
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202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1404: Resource Dev. Marketing Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	262,811	255,756	284,500	284,500	313,700	10.26 %
Materials & Services	42,395	43,832	71,100	71,100	76,900	8.16 %
TOTAL EXPENDITURES	305,206	299,588	355,600	355,600	390,600	9.84 %

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Park Maintenance Service (202-35-1407)
Responsible Manager/Title: Gary Carlson, Park Operations Supervisor**

FUNCTIONS AND RESPONSIBILITIES

- Maintains and operates all City parks and facilities in a safe, clean, attractive, and affordable manner by using responsive and efficient procedures.
- Responsible for the Urban Forestry Program including street tree maintenance.
- Coordinates volunteer program for work in parks, trails, and natural areas.
- Supports Recreation Division programs through coordination and implementation of event logistics.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Continue implementation of Asset Management System.
Great Neighborhoods	12/14	In Progress	<ul style="list-style-type: none"> • Redevelop Sunrise Park.
Great Neighborhoods	06/15	Delayed	<ul style="list-style-type: none"> • Begin development of East Thornton Lake site.
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Implement a volunteer in the parks program.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Complete all maintenance management plans.
Great Neighborhoods	06/16		<ul style="list-style-type: none"> • Complete Sunrise Park renovation.
Effective Government	12/15		<ul style="list-style-type: none"> • Integrate sports field maintenance.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Developed acres of parkland per 1,000 population (*Based on 895 total park acres. Number changes as population grows).	11.10	11.00*	10.87*	10.75*
Avg. cost of maintenance per developed acre.	\$2,755	\$2,762	\$2,780	2,780
Percentage of time lost to work-related injuries.	0%	0%	0%	0%
FTE per 1,000 residents.	.19	.19	.19	.19
Est. number of trees responsible for maintaining.	13,000	13,000	13,000	13,000
Est. number of trees receiving maintenance.	3,591	3,491	3,200	3,200
Total tree maintenance expenditures.	\$65,000	\$65,000	\$65,000	\$65,000

STAFFING SUMMARY

Budgeted FTEs	9.50	9.50	9.50	8.50
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202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1407: Park Maintenance Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	828,430	759,185	885,500	885,500	831,100	(6.14)%
Materials & Services	878,043	946,715	1,023,200	1,023,200	1,114,300	8.90 %
Capital	-	105,101	7,000	7,000	-	(100.00)%
TOTAL EXPENDITURES	1,706,473	1,811,001	1,915,700	1,915,700	1,945,400	1.55 %

PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Park Administration (202-35-1408) Responsible Manager/Title: Ed Hodney, Parks and Recreation Director

FUNCTIONS AND RESPONSIBILITIES

- Organize and administer department personnel, resources, facilities, programs, and activities to achieve City and department goals.
- Provide customer service to citizens who visit or contact the Parks & Recreation Department and other City Hall offices.
- Working with the Albany Arts Commission, promote and provide oversight for the installation or display of public art at City facilities and other public spaces.
- Plan and implement scheduled Parks capital improvement projects.
- Provide administrative support to the Parks & Recreation Commission, City Tree Commission, Albany Arts Commission, and Senior Center Endowment Committee.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Complete Parks Plan update with revised SDC methodology.
	06/15	In Progress	<ul style="list-style-type: none"> • Complete Parks capital projects as scheduled.
	06/15	In Progress	<ul style="list-style-type: none"> • Through Arts Commission and private donors, install a public sculpture which commemorates the contributions of the metals industry in Albany.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Complete Parks Plan Update.
	06/16		<ul style="list-style-type: none"> • Through Arts Commission and private donors, install a public sculpture which commemorates the contributions of the metals industry in Albany.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percentage of total Fund 202 operating expenditures subsidized with property tax revenues.*	63%	61%	55%	65%
Per capita revenue from endowments, grants, foundations, solicitations, and donations.	\$11.75	\$10.26	\$10.75	\$10.00

STAFFING SUMMARY

Budgeted FTEs	4.00	4.15	4.25	4.45
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*Fund 202 operating expenditures only includes programs 1402, 1403, 1404, 1407, 1408, 1410, 1413, and 1414.

202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1408: Parks & Recreation Admin

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	400,387	424,361	458,900	458,900	445,900	(2.83)%
Materials & Services	727,205	778,484	750,500	753,600	780,400	3.56 %
Capital	20,394	-	-	-	-	- %
Transfers Out	178,744	244,500	298,100	298,100	250,400	(16.00)%
Contingencies	-	-	325,000	325,000	200,000	(38.46)%
TOTAL EXPENDITURES	1,326,730	1,447,345	1,832,500	1,835,600	1,676,700	(8.66)%

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Aquatic Services (202-35-1410) Responsible Manager/Title: Rob Romancier, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Meet the needs of our community by offering a wide variety of aquatic programs and activities that encourage participation at all levels and result in increased health, wellness, and recreation for participants.
- Promote water safety and prevent accidental drowning through water awareness with a focus on youth.
- Provide a safe and positive environment and activities for all ages.
- Provide indoor year-round facility for educational community use and team sports. Provide outdoor recreation and fitness facility in the summer. Operate wading pool.

OBJECTIVES AND STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City	10/14	Completed	<ul style="list-style-type: none"> • Increase the number of staff trainings for emergency situations.
Effective Government	07/14	Completed	<ul style="list-style-type: none"> • Develop and implement a more practical tool for measuring customer satisfaction.
	07/14	Completed	<ul style="list-style-type: none"> • Develop and implement marketing plan for COOL! Pool.
Budget Year 2015-2016			
Effective Government	10/15		<ul style="list-style-type: none"> • Increase participation in aquatic activities and achieve budget objectives.
	02/16		<ul style="list-style-type: none"> • Assess capital/replacement needs for both ACP and COOL Pool.
	05/16		<ul style="list-style-type: none"> • Develop and implement marketing campaign for both ACP and COOL Pool.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percentage of users who are satisfied or very satisfied with their aquatic experience.	96%	94%	95%	96%
Percentage of program costs recovered with non-tax revenues.	46%	46%	44%	44%

STAFFING SUMMARY

Budgeted FTEs	3.50	3.50	3.50	3.50
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202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1410: Aquatic Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	472,592	479,263	515,700	515,700	526,200	2.04 %
Materials & Services	255,742	259,177	270,700	270,700	271,300	0.22 %
Capital	-	7,055	10,000	10,000	10,000	- %
TOTAL EXPENDITURES	728,334	745,495	796,400	796,400	807,500	1.39 %

PROGRAM NARRATIVE

**Parks and Recreation Fund: Parks & Recreation Department,
Adult Recreation Services (202-35-1413)
Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager**

FUNCTIONS AND RESPONSIBILITIES

- Offer diverse, quality recreational services for adults and seniors in order to promote wellness, provide positive leisure choices, build skills, and contribute to a strong healthy community.
- Provide facilities and infrastructure needed to meet community's recreational needs.
- Develop partnerships with community agencies and businesses to provide recreation experiences for adults and seniors.
- Recruit, train, and recognize qualified volunteers, providing opportunities for them to make meaningful contributions to the community.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	12/14	In Progress	<ul style="list-style-type: none"> • Develop marketing program that expands reach into community.
Great Neighborhoods	06/15	Completed	<ul style="list-style-type: none"> • Recruit, train, and place 30 Foster Grandparent volunteers.
Effective Government	09/14	Completed	<ul style="list-style-type: none"> • Complete focus group sessions on recreation programs and develop comprehensive plan for implementation of findings.
Budget Year 2015-2016			
Effective Government	09/15		<ul style="list-style-type: none"> • Finalize FGP grant and transition volunteers as appropriate.
	09/15		<ul style="list-style-type: none"> • Solidify staffing at Senior Center and develop programming goals and strategies.
	09/15		<ul style="list-style-type: none"> • Identify grant opportunities and develop strategies for application and implementation.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percentage of participants who are satisfied with level of service received.	96%	96%	95%	98%
Percentage of facility renters who are satisfied with services rendered.	80%	98%	95%	98%
Percentage of total program costs recovered with non-tax revenues.	43%	48%	37%	31%

STAFFING SUMMARY

Budgeted FTEs	1.80	2.40	2.40	3.65
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202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1413: Adult Recreation Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	219,664	252,768	277,000	277,000	351,800	27.00 %
Materials & Services	154,587	220,425	225,300	225,300	224,900	(0.18)%
TOTAL EXPENDITURES	374,251	473,193	502,300	502,300	576,700	14.81 %

PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Performance and Cultural Arts (202-35-1414) Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide events that enhance Albany’s livability for residents and draw visitors from throughout the Northwest, helping to support the local economy.
- Utilize community sponsorships to provide funding for diverse events.
- Promote free music and art activities providing opportunities for cultural enrichment and development of great neighborhoods.
- Utilize events to showcase business and industry in order to create a positive economic impact on the community.

OBJECTIVES AND STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Objectives and Strategies/Actions
Budget year 2014-2015			
Great Neighborhoods	08/14	Completed	<ul style="list-style-type: none"> • Revitalize and manage hot air balloon section of NWAAF.
Effective Government	08/14	Completed	<ul style="list-style-type: none"> • Restructure staffing to accommodate AVA’s departure from the event.
Great Neighborhoods	08/14	Cancelled	<ul style="list-style-type: none"> • Secure Sunday performer who will draw 50,000+ crowd.
Budget year 2015-2016			
Great Neighborhoods	09/15		<ul style="list-style-type: none"> • Revitalize Monday performance series to generate additional sponsors and attendees.
Effective Government	06/16		<ul style="list-style-type: none"> • Increase both cash and in-kind sponsorships in order to sustain festivals and events.
Great Neighborhoods	09/15		<ul style="list-style-type: none"> • Secure festival specialty features to draw attendees and improve attendee experience.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Average number of individuals attending River Rhythms concerts.	7,802	6,500	8,800	12,300
Percent of participants who are satisfied or very satisfied with the quality of the event.	95%	97%	95%	97%
Number of individuals attending NWAAF.	50,200	53,000	50,000	61,000
Percent of sponsors satisfied or very satisfied with events.	99%	98%	95%	97%
Percent of program costs recovered with non-tax revenues.	85%	72%	63%	67%
Expenditures avoided through donations of in-kind services and materials.	\$196,873	\$200,000	\$177,000	\$180,000

STAFFING SUMMARY

Budgeted FTEs	0.00	0.00	0.00	0.00
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202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1414: Performance and Cultural Arts

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	13,219	8,589	11,000	11,000	10,000	(9.09)%
Materials & Services	317,549	394,326	537,500	537,500	654,800	21.82 %
TOTAL EXPENDITURES	330,768	402,915	548,500	548,500	664,800	21.20 %

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Parks SDC Projects (202-35-1500)**
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director

FUNCTIONS AND RESPONSIBILITIES

- Implement growth-related projects included in the 2006-2015 Parks & Recreation Master Plan through planning, acquisition, design, and construction of new parks and facilities.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	In Progress	• Complete SDC-funded projects as programmed.
Budget Year 2015-2016	06/16		• Complete SDC-funded projects as programmed.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of acres of park land.	801	895	895	895
Number of acres of park land per 1,000 pop. (*changes as population grows).	15.86	17.45*	17.25*	17.06*

202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1500: Park SDC Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	232,268	441,982	251,000	251,000	256,000	1.99%
Miscellaneous Revenue	-	57,392	-	-	-	0.00%
Investment Income	5,832	15,578	6,000	6,000	6,000	0.00%
Beginning Balance	1,361,082	765,665	723,500	723,600	1,290,300	78.32%
TOTAL REVENUES	1,599,182	1,280,617	980,500	980,600	1,552,300	58.30 %
EXPENDITURES						
Personnel Services	-	348	16,000	16,000	-	(100.00)%
Materials & Services	33,518	52,237	221,600	221,700	255,400	15.20 %
Capital	-	-	692,900	692,900	1,246,900	79.95 %
Transfers Out	800,000	90,000	50,000	50,000	50,000	- %
TOTAL EXPENDITURES	833,518	142,585	980,500	980,600	1,552,300	58.30 %
Prog 1500: Park SDC Projects						
Revenues less Expenditures	765,664	1,138,032	-	-	-	

PROGRAM NARRATIVE

**Parks and Recreation Fund: Parks & Recreation Department,
Senior Center Foundation (202-35-1506)**
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

FUNCTIONS AND RESPONSIBILITIES

- Assist with coordination of activities and services offered by the senior groups using the Albany Senior Center.
 - Provide support and assistance to Recreation staff in order to meet the needs of older adults in Albany.
 - Provide funding that supports Senior Center programming.
 - Assist with planning and implementation of programs and special events.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Great Neighborhoods	09/14	Completed	<ul style="list-style-type: none">• Assist with all volunteer celebration and recognition programs.
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Assist with monthly newsletter.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none">• Identify strategies to expand user base and provide outreach to community.
Great Neighborhoods	09/16		<ul style="list-style-type: none">• Assist with volunteer celebration and recognition.

PROG 1506: Senior Center Foundation

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	10,279	10,672	8,900	8,900	9,900	11.24 %
Miscellaneous Revenue	2,095	2,579	2,300	2,300	1,100	(52.17)%
Investment Income	93	272	100	100	100	- %
Beginning Balance	12,713	15,505	4,300	4,300	12,700	195.35 %
TOTAL REVENUES	25,180	29,028	15,600	15,600	23,800	52.56 %
EXPENDITURES						
Materials & Services	9,674	11,136	15,600	15,600	23,800	52.56 %
TOTAL EXPENDITURES	9,674	11,136	15,600	15,600	23,800	52.56 %
Prog 1506: Senior Center Foundation						
Revenues less Expenditures	15,506	17,892	-	-	-	

PROGRAM NARRATIVE

**Parks and Recreation Fund: Parks & Recreation Department,
Parks Capital Improvement Projects (202-35-1507)
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director**

FUNCTIONS AND RESPONSIBILITIES

- Implement Capital Improvement Projects (CIP) that are funded with revenue other than grants.
-
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15		• Complete projects as scheduled in the FY 2014-2016 CIP.
Great Neighborhoods			
Budget Year 2015-2016			
Effective Government	06/16		• Complete projects as scheduled in the FY 2015-2016 CIP.
Great Neighborhoods			

202: Parks & Recreation

CITY OF ALBANY, OREGON

35: Parks

PROG 1507: Parks Capital Improvement Program

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	(2,678)	(4,029)	-	-	-	- %
Transfers In	800,000	140,000	168,000	168,000	120,000	(28.57)%
Beginning Balance	(303,284)	(305,961)	-	-	-	- %
TOTAL REVENUES	494,038	(169,990)	168,000	168,000	120,000	(28.57)%
EXPENDITURES						
Capital	800,000	64,692	168,000	168,000	120,000	(28.57)%
TOTAL EXPENDITURES	800,000	64,692	168,000	168,000	120,000	(28.57)%
Prog 1506: Senior Center Foundation						
Revenues less Expenditures	(305,962)	(234,682)	-	-	-	

Grants Fund

Grant Descriptions

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City.

The following grants have been budgeted for the 2015-2016 Budget Year:

911 Emergency Dispatch Grant (203-10-5000): The City receives a three percent telephone tax from the state of Oregon for emergency dispatch services, which is used to contract with Linn County to provide 911 emergency dispatch services.

State Hazardous Materials Emergency Preparedness (HMEP) Grant (203-25-5089): \$21,000 on behalf of the Mid-Valley Local Emergency Planning Committee to provide hazardous materials education, training, and evacuation planning.

Brownfields Redevelopment Fund Grant (203-25-5103): \$26,400 funding toward environmental site assessments. Department of Environmental Quality oversight, and legal fees associated with the assessment process for properties purchased for the replacement of the downtown fire station.

Department of Justice Bulletproof Vest Grant (203-30-5008): Grant proceeds provide 50 percent matching funds to law enforcement agencies to purchase replacement bulletproof vests.

Department of Justice Equitable Sharing (203-30-5096): Grant proceeds are from asset forfeitures. Equitable Sharing may only be used for law enforcement purposes such as investigations, training, facilities, equipment, transportation, memorials, drug/gang education, matching, pro-rata funding, community-based programs, and language assistance. Funds are not to be used to replace or supplant appropriated resources of the recipient.

Community Policing Donations-APAK and BULB (203-30-5110): Funded by community sponsors to inspire kids to be positive, see their potential, and work towards their goals. Donations are received intermittently and are intended to span multiple fiscal years. The Albany Police Department will partner with local businesses and community members to connect honored children with a community sponsor, while also ensuring that the child continues their positive academic work.

Entitlement Community Development Block Grant (CDBG): The City became a Housing and Urban Development (HUD) CDBG Entitlement city in 2012 after Albany's population passed 50,000 people. The funds will be used for activities and programs that will primarily benefit Albany's low- and moderate-income residents, homeless residents, seniors, and special needs populations. The funds will also be used for eligible community development activities that may include removing architectural barriers to handicap accessibility in Albany's public buildings and curb ramps in low-income Census tracts. Staff will support the Community Development Commission's work to provide the City Council with recommendations for use of the funding. Staff will provide the required annual Action Plan and Consolidated Annual Performance Evaluation Report (CAPER) to HUD. The grant will fund 0.6 FTE staff support for the program.

CDBG (203-40-5100/5102): \$402,361 This program accounts for the activities of the 2013-14 CDBG grant. There is no grant match requirement.

CDBG (203-40-5102/5108): \$389,457 This program accounts for the activities of the 2014-15 CDBG grant. There is no grant match requirement.

CDBG (203-40-5113/5114): \$378,904 This program accounts for the activities of the 2015-16 CDBG grant. There is no grant match requirement.

Grants Fund

Grant Descriptions

2014-15 State Historic Preservation (SHPO) Grant (203-40-5105): \$15,000 The City has applied for a residential rehabilitation grant for National Register properties, public education, and outreach through newsletters, workshops, and preservation activities associated with the City's preservation program, staff and Landmarks Commission training and conferences. The local match is \$15,000 and will consist of staff time and rehabilitation grant matching funds.

Housing Program (203-40-5106): The Housing Program is administered in ways that primarily benefit low and moderate-income families, prevent homelessness, and support special needs populations and community development activities in low-income neighborhoods. The source of the funds is repayment of loans that were made with CDBG funds by the City to private property owners in the 1970's along with several rental rehabilitation loans. The State must approve use of these funds for programs other than housing rehabilitation. This program was moved from the General Fund in this budget cycle.

Library Foundation Grant (203-45-5032): Foundation grants are used to provide ongoing support to the Albany Public Library, with special focus on maintaining services at the facility at the Carnegie Library branch. Remaining projects include basement flooring and renovation of both storage and meeting rooms. For the past few years the foundation has been providing funds for the purchase of children's books for the library system.

Oregon Community Foundation (OCF) (203-45-5033): This is a \$2,000,000 donor advised fund established in 2004 by Mrs. Doris Scharpf. Investment earnings from this fund may be annually disbursed to enhance the objectives and services of Albany Public Library. Disbursement is subject to OCF/donor policies.

Oregon State Library Grant (203-45-5034): Otherwise known as the Ready to Read Grant, this grant is used solely for the support of early childhood literacy endeavors within the Children's Department. The amount is determined by Census data regarding the number of children in the Library's service area.

FAA Annual Capital Grant (203-50-5003): \$165,000 A Federal FAA grant was received for the design of taxiway connectors in 2015-16.

Title XIX Grant (203-50-5014): Title XIX is a federal Medicaid grant program which pays for nonmedical rides for eligible clients. This grant has been ongoing for Paratransit since 1997 and the contract is set to expire September 30, 2016. The City could bill up to \$75,000 per year; however, only \$21,600 in eligible rides is estimated to be provided in 2015-16. This grant does require a City match (40 percent), and by Medicaid rules that match amount cannot appear in the Title XIX grant budget. The City match is paid for from the Paratransit budget (213-50-1108-62210).

ODOT Flexible Funds (203-50-5097): The City was awarded a federal grant through ODOT's Flex Fund Program in the amount of \$1,180,000 to construct sidewalk along the north and south side of Gibson Hill Road from North Albany Road to Scenic Drive. The City will match the grant with \$341,000 being funded from Transportation System Development Charge (TSDC) improvement fee revenues and North Albany Frontage Fee revenues.

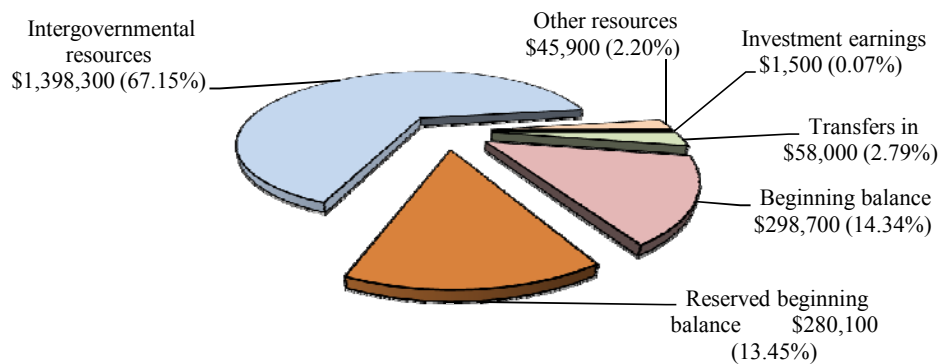
TWG Grants Program (203-50-5112): \$25,000 The City will apply for a Noxious Weed Control Grant from the Oregon State Weed Board. The grant is expected to be awarded February 2016. The grant will be used to help eradicate an aquatic invasive plant that is on the Oregon Department of Agriculture's noxious weeds list. The grant cycle is 12 months and will continue into 2016-17. The local match is \$6,250, or 25 percent of the grant amount received. The grant match will consist of staff time.

**GRANTS FUND
RESOURCE DETAIL**

Resources	2012-13 Actual	2013-14 Actual	2014-15 Adopted Budget	Revised Budget	2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
FAA Entitlement Proceeds	\$ 88,519	\$ 255,894	\$ -	\$ -	\$ 150,000	-	7.20%
Non-Medical Medicaid Grant	16,297	6,774	14,400	14,400	21,600	50.00%	1.04%
Bureau of Justice	6,285	2,925	4,900	4,900	3,100	(36.73%)	0.15%
Oregon Emergency Management Department of Energy	236,771	657,146	372,400	395,600	21,000	(94.69%)	1.01%
US Dept of Homeland Security	492	(16)	-	-	-	-	-
Federal Grants & Assistance	30,430	6,742	-	-	-	-	-
Foster Grandparent Grant	112,781	116,021	147,600	147,600	-	(100.00%)	-
FEMA Disaster Reimbursement	60,113	(20,064)	390,000	390,000	-	(100.00%)	0.01%
CDBG Grant	-	48,458	721,300	721,300	756,200	4.84%	36.31%
State of Oregon	200,905	266,685	261,400	261,400	283,000	8.26%	13.59%
DOJ Equitable Sharing	-	9,911	30,000	30,000	30,000	-	1.44%
Brownsfield Redevelopment Grant	-	21,306	46,300	46,300	26,400	(42.98%)	1.27%
Oregon State Weed Board	-	-	-	-	25,000	-	1.20%
Oregon Community Foundation	167,037	-	82,000	82,000	82,000	-	3.94%
Community & Policing Grants	-	2,500	-	-	-	-	-
Albany Library Foundation	28,954	30,000	30,000	30,000	25,000	(16.67%)	1.20%
Gifts & Donations	-	(749)	-	-	-	-	-
APAK (Albany Police & Kids)	-	-	-	12,000	10,600	(11.67%)	0.51%
BULB (Bringing Up Learning & Behavi	-	-	-	2,000	300	(85.00%)	0.01%
Miscellaneous Revenue	231	7,573	15,000	15,000	10,000	(33.33%)	0.48%
Loan Repayment-Interest	-	-	13,400	13,400	-	(100.00%)	-
Interest	1,379	2,489	500	500	1,500	200.00%	0.07%
Total Current Resources	950,194	1,413,595	2,129,200	2,166,400	1,445,700	(33.27%)	69.43%
From Parks Fund	11,500	-	-	-	-	-	-
From General Fund	-	279,918	-	-	-	-	-
From Street Capital	21,000	126,755	-	-	-	-	-
From Albany Municipal Airport	2,000	39,220	20,000	20,000	15,000	(25.00%)	0.72%
From Transportation SDCi	-	47,000	-	-	-	-	-
From N. Albany Frontage Fee	-	251,000	-	-	43,000	-	2.06%
Total Transfers In	34,500	743,893	20,000	20,000	58,000	190.00%	2.78%
Beginning Balance	112,049	83,184	486,600	486,600	298,700	(38.61%)	14.34%
Designated Beg. Balance-Housing	-	-	185,600	185,600	280,100	50.92%	13.45%
Total Beginning Balance	112,049	83,184	672,200	672,200	578,800	(13.89%)	27.79%
Total Resources	\$1,096,743	\$2,240,672	\$2,821,400	\$2,858,600	\$2,082,500	(27.15%)	100.00%

GRANTS FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**GRANTS FUND
REQUIREMENTS AND STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
911 Emergency Dispatch	\$ 184,929	\$ 240,974	\$ 241,900	\$ 241,900	\$ 260,000	\$ 260,000	\$ 260,000
State HMEP	4,515	(127)	-	23,200	21,000	21,000	21,000
Brownsfields Redev (Lottery)	-	21,306	46,300	46,300	26,400	26,400	26,400
DOJ Bulletproof Vest	1,476	8,297	7,700	7,700	3,500	3,500	3,500
DOJ Equitable Sharing	34,741	5,774	65,300	65,300	60,200	60,200	60,200
Community Policing Donations	-	-	-	14,000	14,000	14,000	14,000
CDBG	-	42,698	6,600	6,600	1,000	1,000	1,000
CDBG Activities	-	5,750	325,300	325,300	156,700	156,700	156,700
14-15 SHPO Historic Preservation	-	-	12,000	12,000	15,000	15,000	15,000
Housing	3,849	5,140	199,000	199,000	280,800	280,800	280,800
CDBG Administration	-	-	77,900	77,900	5,900	5,900	5,900
CDBG Activities	-	-	311,500	311,500	213,700	213,700	213,700
CDBG Admin Odd Year	-	-	-	-	75,800	75,800	75,800
CDBG Activites Odd Year	-	-	-	-	303,100	303,100	303,100
Library Foundation	1,191	12,109	48,300	48,300	35,100	35,100	35,100
Oregon Community Foundation	70,706	137,799	137,200	137,200	137,200	137,200	137,200
State Library Grant	5,772	6,693	10,000	10,000	10,500	10,500	10,500
FAA Annual Capital Grant	90,240	321,963	20,000	20,000	165,000	165,000	165,000
TWG Grants	-	-	-	-	25,000	25,000	25,000
Title XIX Grant	13,572	9,189	14,400	14,400	21,600	21,600	21,600
ODOT Flexible Funds	4,522	37,904	268,000	268,000	251,000	251,000	251,000
Closed Grants	601,898	838,235	1,030,000	1,035,000	-	-	-
Total Requirements	\$ 1,017,411	\$ 1,693,704	\$ 2,821,400	\$ 2,863,600	\$ 2,082,500	\$ 2,082,500	\$ 2,082,500

Requirements by Type

Personnel	\$ 404,879	\$ 627,944	\$ 472,800	\$ 474,700	\$ 100,600	\$ 100,600	\$ 100,600
Materials & Services	530,239	718,496	1,298,000	1,338,300	1,301,500	1,301,500	1,301,500
Capital	82,293	347,264	1,050,600	1,050,600	680,400	680,400	680,400
Total Requirements	\$ 1,017,411	\$ 1,693,704	\$ 2,821,400	\$ 2,863,600	\$ 2,082,500	\$ 2,082,500	\$ 2,082,500

**Adopted Requirements
by Program and Type**

	Materials			Adopted Budget	% of Fund Budget
	Personnel	& Services	Capital		
911 Emergency Dispatch	\$ -	\$ 260,000	\$ -	\$ 260,000	12.49%
State HMEP	-	21,000	-	21,000	1.01%
Brownsfields Redev (Lottery)	-	26,400	-	26,400	1.27%
DOJ Bulletproof Vest	-	3,500	-	3,500	0.17%
DOJ Equitable Sharing	-	60,200	-	60,200	2.89%
Community Policing Donations	-	14,000	-	14,000	0.67%
CDBG	-	1,000	-	1,000	0.05%
CDBG Activities	-	106,000	50,700	156,700	7.52%
14-15 SHPO Historic Preservation	-	15,000	-	15,000	0.72%
Housing	-	280,800	-	280,800	13.48%
CDBG Administration	5,000	900	-	5,900	0.28%
CDBG Activities	-	160,400	53,300	213,700	10.26%
CDBG Admin Odd Year	74,000	1,800	-	75,800	3.64%
CDBG Activites Odd Year	-	177,800	125,300	303,100	14.56%
Library Foundation	-	-	35,100	35,100	1.69%
Oregon Community Foundation	-	137,200	-	137,200	6.59%
State Library Grant	-	10,500	-	10,500	0.50%
FAA Annual Capital Grant	-	-	165,000	165,000	7.92%
TWG Grants	-	25,000	-	25,000	1.20%
Title XIX Grant	21,600	-	-	21,600	1.04%
ODOT Flexible Funds	-	-	251,000	251,000	12.05%
Total Requirements	\$ 100,600	\$ 1,301,500	\$ 680,400	\$ 2,082,500	100.00%
Percent of Fund Budget	4.83%	62.50%	32.67%	100.00%	

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
SAFER	6.000	6.000	6.000	-	-	-	-
Foster Grandparents (91.011)	0.600	0.600	0.580	0.580	-	-	-
CDBG Administration	-	-	0.600	0.600	-	-	-
CDBG Admin Odd Year	-	-	-	-	0.600	0.600	0.600

CITY OF ALBANY, OREGON
PROG 5000: 911 Emergency Dispatch

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	184,929	240,974	241,900	241,900	260,000	7.48 %
TOTAL REVENUES	184,929	240,974	241,900	241,900	260,000	7.48 %
EXPENDITURES						
Materials & Services	184,929	240,974	241,900	241,900	260,000	7.48 %
TOTAL EXPENDITURES	184,929	240,974	241,900	241,900	260,000	7.48 %
Prog 5000: 911 Emergency Dispatch						
Revenues less Expenditures	-	-	-	-	-	

203: Grants Fund

25: Fire

CITY OF ALBANY, OREGON
PROG 5099: State HMEP Grant (Odd Yr)

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	1,853	2,534	-	23,200	21,000	(9.48)%
Beginning Balance	-	(2,662)	-	-	-	- %
TOTAL REVENUES	1,853	(128)	-	23,200	21,000	(9.48)%
EXPENDITURES						
Materials & Services	4,515	(127)	-	23,200	21,000	(9.48)%
TOTAL EXPENDITURES	4,515	(127)	-	23,200	21,000	(9.48)%
Prog 5099: State HMEP Grant (Odd Yr)						
Revenues less Expenditures	(2,662)	(1)	-	-	-	

CITY OF ALBANY, OREGON

PROG 5008: DOJ Bulletproof Vest

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	6,285	2,925	4,900	4,900	3,100	(36.73)%
Investment Earnings	-	1	-	-	-	- %
Beginning Balance	(3,217)	1,591	2,800	2,800	400	(85.71)%
TOTAL REVENUES	3,068	4,517	7,700	7,700	3,500	(54.55)%
EXPENDITURES						
Materials & Services	1,476	8,297	7,700	7,700	3,500	(54.55)%
TOTAL EXPENDITURES	1,476	8,297	7,700	7,700	3,500	(54.55)%
Prog 5008: DOJ Bulletproof Vest						
Revenues less Expenditures	1,592	(3,780)	-	-	-	

203: Grants Fund

25: Fire

CITY OF ALBANY, OREGON
PROG 5103: Brownsfields Redev (Lottery)

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	21,306	46,300	46,300	26,400	(42.98)%
Investment Earnings	-	3	-	-	-	- %
TOTAL REVENUES	-	21,309	46,300	46,300	26,400	(42.98)%
EXPENDITURES						
Materials & Services	-	21,306	46,300	46,300	26,400	(42.98)%
TOTAL EXPENDITURES	-	21,306	46,300	46,300	26,400	(42.98)%
Prog 5103: Brownsfields Redev (Lottery)						
Revenues less Expenditures	-	3	-	-	-	

CITY OF ALBANY, OREGON

PROG 5096: DOJ Equitable Sharing

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	9,911	30,000	30,000	30,000	- %
Investment Income	341	141	-	-	-	- %
Beginning Balance	59,821	25,422	35,300	35,300	30,200	(14.45)%
TOTAL REVENUES	60,162	35,474	65,300	65,300	60,200	(7.81)%
EXPENDITURES						
Materials & Services	34,741	5,774	65,300	65,300	60,200	(7.81)%
TOTAL EXPENDITURES	34,741	5,774	65,300	65,300	60,200	(7.81)%
Prog 5096: DOJ Equitable Sharing						
Revenues less Expenditures	25,421	29,700	-	-	-	

PROG 5110: Community Policing Donations

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Miscellaneous Revenue	-	-	-	14,000	10,900	(22.14)%
Beginning Balance	-	-	-	-	3,100	- %
TOTAL REVENUES	-	-	-	14,000	14,000	- %
EXPENDITURES						
Materials & Services	-	-	-	14,000	14,000	- %
TOTAL EXPENDITURES	-	-	-	14,000	14,000	- %
Prog 5110: Community Policing Donations						
Revenues less Expenditures	-	-	-	-	-	

203: Grants Fund

40: Community Development

CITY OF ALBANY, OREGON

PROG 5100: CDBG

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	42,708	6,600	6,600	1,000	(84.85)%
Investment Income	-	24	-	-	-	- %
TOTAL REVENUES	-	42,732	6,600	6,600	1,000	(84.85)%
EXPENDITURES						
Personnel Services	-	-	5,200	5,200	-	(100.00)%
Materials & Services	-	42,698	1,400	1,400	1,000	(28.57)%
TOTAL EXPENDITURES	-	42,698	6,600	6,600	1,000	(84.85)%

Prog 5100: CDBG						
Revenues less Expenditures	-	34	-	-	-	

203: Grants Fund

CITY OF ALBANY, OREGON

40: Community Development

PROG 5102: CDBG Activities

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	5,750	325,300	325,300	156,700	(51.83)%
Investment Income	-	19	-	-	-	- %
TOTAL REVENUES	-	5,769	325,300	325,300	156,700	(51.83)%
EXPENDITURES						
Materials & Services	-	5,750	213,300	213,300	106,000	(50.30)%
Capital	-	-	112,000	112,000	50,700	(54.73)%
TOTAL EXPENDITURES	-	5,750	325,300	325,300	156,700	(51.83)%

Prog 5102: CDBG Activities						
Revenues less Expenditures	-	19	-	-	-	

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	12,000	17,000	15,000	(11.76)%
TOTAL REVENUES	-	-	12,000	17,000	15,000	(11.76)%
EXPENDITURES						
Personnel Services	-	-	-	1,900	-	(100.00)%
Materials & Services	-	-	12,000	15,100	15,000	(0.66)%
TOTAL EXPENDITURES	-	-	12,000	17,000	15,000	(11.76)%
Prog 5105: 14-15 SHPO Historic Preservation						
Revenues less Expenditures	-	-	-	-	-	

203: Grants Fund

CITY OF ALBANY, OREGON

40: Community Development

PROG 5106: Housing

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Miscellaneous Revenue	-	-	13,400	13,400	-	(100.00)%
Investment Income	-	-	-	-	700	- %
Transfers In	-	279,918	-	-	-	- %
Dedicated Beginning Balance	-	-	185,600	185,600	280,100	50.92 %
TOTAL REVENUES	-	279,918	199,000	199,000	280,800	41.11 %
EXPENDITURES						
Materials & Services	3,849	5,140	199,000	199,000	280,800	41.11 %
TOTAL EXPENDITURES	3,849	5,140	199,000	199,000	280,800	41.11 %
Prog 5106: Housing						
Revenues less Expenditures	(3,849)	274,778	-	-	-	

203: Grants Fund

40: Community Development

CITY OF ALBANY, OREGON

PROG 5107: CDBG Administration

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	77,900	77,900	5,900	(92.43)%
TOTAL REVENUES	-	-	77,900	77,900	5,900	(92.43)%
EXPENDITURES						
Personnel Services	-	-	76,900	76,900	5,000	(93.50)%
Materials & Services	-	-	1,000	1,000	900	(10.00)%
TOTAL EXPENDITURES	-	-	77,900	77,900	5,900	(92.43)%
Prog 5107: CDBG Administration						
Revenues less Expenditures	-	-	-	-	-	

CITY OF ALBANY, OREGON

PROG 5108: CDBG Activities

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	311,500	311,500	213,700	(31.40)%
TOTAL REVENUES	-	-	311,500	311,500	213,700	(31.40)%
EXPENDITURES						
Materials & Services	-	-	219,200	219,200	160,400	(26.82)%
Capital	-	-	92,300	92,300	53,300	(42.25)%
TOTAL EXPENDITURES	-	-	311,500	311,500	213,700	(31.40)%
Prog 5108: CDBG Activities						
Revenues less Expenditures	-	-	-	-	-	

203: Grants Fund

40: Community Development

CITY OF ALBANY, OREGON

PROG 5113: CDBG Admin Odd Yr

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Miscellaneous Revenue	-	-	-	-	75,800	- %
TOTAL REVENUES	-	-	-	-	75,800	- %
EXPENDITURES						
Personnel Services	-	-	-	-	74,000	- %
Materials & Services	-	-	-	-	1,800	- %
TOTAL EXPENDITURES	-	-	-	-	75,800	- %
Prog 5113: CDBG Admin Odd Yr						
Revenues less Expenditures	-	-	-	-	-	

CITY OF ALBANY, OREGON
PROG 5114: CDBG Activities Odd Yr

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	-	-	303,100	- %
TOTAL REVENUES	-	-	-	-	303,100	- %
EXPENDITURES						
Materials & Services	-	-	-	-	177,800	- %
Capital	-	-	-	-	125,300	- %
TOTAL EXPENDITURES	-	-	-	-	303,100	- %
Prog 5114: CDBG Activities Odd Yr						
Revenues less Expenditures	-	-	-	-	-	

203: Grants Fund

45: Library

CITY OF ALBANY, OREGON

PROG 5032: Library Foundation

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	320	233	300	300	100	(66.67)%
Beginning Balance	47,699	46,828	48,000	48,000	35,000	(27.08)%
TOTAL REVENUES	48,019	47,061	48,300	48,300	35,100	(27.33)%
EXPENDITURES						
Materials & Services	1,191	-	-	-	-	- %
Capital	-	12,109	48,300	48,300	35,100	(27.33)%
TOTAL EXPENDITURES	1,191	12,109	48,300	48,300	35,100	(27.33)%
Prog 5032: Library Foundation						
Revenues less Expenditures	46,828	34,952	-	-	-	

203: Grants Fund

45: Library

CITY OF ALBANY, OREGON

PROG 5033: Oregon Community Foundation

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	167,037	-	82,000	82,000	82,000	- %
Miscellaneous Revenue	29,185	37,573	45,000	45,000	35,000	(22.22)%
Investment Income	673	71	200	200	200	- %
Beginning Balance	(1,428)	124,762	10,000	10,000	20,000	100.00 %
TOTAL REVENUES	195,467	162,406	137,200	137,200	137,200	- %
EXPENDITURES						
Materials & Services	70,706	137,799	137,200	137,200	137,200	- %
TOTAL EXPENDITURES	70,706	137,799	137,200	137,200	137,200	- %
Prog 5033: Oregon Community Foundation						
Revenues less Expenditures	124,761	24,607	-	-	-	

203: Grants Fund

45: Library

CITY OF ALBANY, OREGON

PROG 5034: State Library Grant

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	6,658	7,512	7,500	7,500	8,000	6.67 %
Investment Income	31	42	-	-	-	- %
Beginning Balance	3,942	4,859	2,500	2,500	2,500	- %
TOTAL REVENUES	10,631	12,413	10,000	10,000	10,500	5.00 %
EXPENDITURES						
Materials & Services	5,772	6,693	10,000	10,000	10,500	5.00 %
TOTAL EXPENDITURES	5,772	6,693	10,000	10,000	10,500	5.00 %
Prog 5034: State Library Grant						
Revenues less Expenditures	4,859	5,720	-	-	-	

CITY OF ALBANY, OREGON
PROG 5003: FAA Annual Capital Grant

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	88,519	255,894	-	-	150,000	- %
Investment Income	-	83	-	-	-	- %
Transfers In	2,000	39,220	20,000	20,000	15,000	(25.00)%
Beginning Balance	-	279	-	-	-	- %
TOTAL REVENUES	90,519	295,476	20,000	20,000	165,000	725.00 %
EXPENDITURES						
Materials & Services	90,240	70,167	-	-	-	- %
Capital	-	251,796	20,000	20,000	165,000	725.00 %
TOTAL EXPENDITURES	90,240	321,963	20,000	20,000	165,000	725.00 %
Prog 5003: FAA Annual Capital Grant						
Revenues less Expenditures	279	(26,487)	-	-	-	

203: Grants Fund

50: Public Works

CITY OF ALBANY, OREGON

PROG 5014: Title XIX Grant

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	16,297	6,774	14,400	14,400	21,600	50.00 %
Investment Income	-	1	-	-	-	- %
Beginning Balance	975	3,700	-	-	-	- %
TOTAL REVENUES	17,272	10,475	14,400	14,400	21,600	50.00 %
EXPENDITURES						
Personnel Services	13,572	9,189	14,400	14,400	21,600	50.00 %
TOTAL EXPENDITURES	13,572	9,189	14,400	14,400	21,600	50.00 %
Prog 5014: Title XIX Grant						
Revenues less Expenditures	3,700	1,286	-	-	-	

203: Grants Fund

50: Public Works

CITY OF ALBANY, OREGON
PROG 5097: ODOT Flexible Funds Program

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	(1)	1,360	-	-	500	- %
Transfers In	-	298,000	-	-	43,000	- %
Beginning Balance	-	(4,523)	268,000	268,000	207,500	(22.57)%
TOTAL REVENUES	(1)	294,837	268,000	268,000	251,000	(6.34)%
EXPENDITURES						
Capital	4,522	37,904	268,000	268,000	251,000	(6.34)%
TOTAL EXPENDITURES	4,522	37,904	268,000	268,000	251,000	(6.34)%
Prog 5097: ODOT Flexible Funds Program						
Revenues less Expenditures	(4,523)	256,933	-	-	-	

203: Grants Fund

50: Public Works

CITY OF ALBANY, OREGON

PROG 5112: TWG Grants

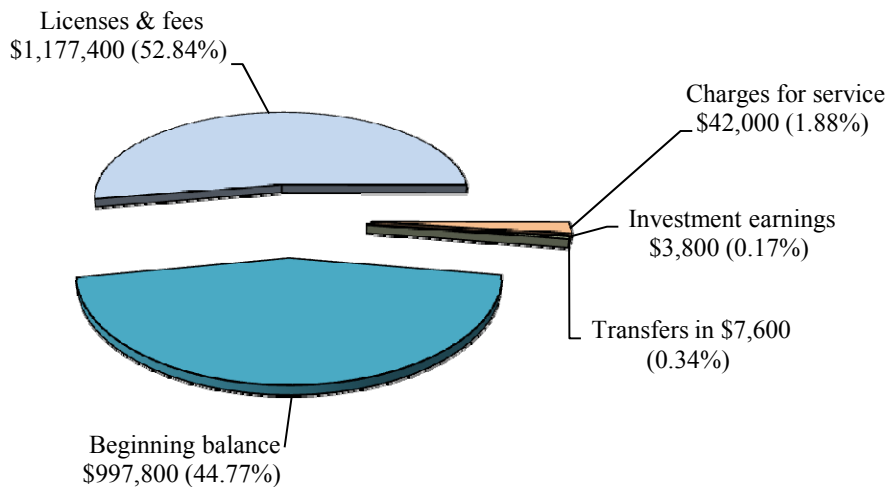
Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	-	-	25,000	- %
TOTAL REVENUES	-	-	-	-	25,000	- %
EXPENDITURES						
Materials & Services	-	-	-	-	25,000	- %
TOTAL EXPENDITURES	-	-	-	-	25,000	- %
Prog 5112: TWG Grants						
Revenues less Expenditures	-	-	-	-	-	

**BUILDING INSPECTION FUND
RESOURCE DETAIL**

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Building Permit Surcharge	85,025	104,999	85,000	85,000	86,400	1.65%	3.88%
Master Electrical Permit	1,238	1,775	1,000	1,000	1,000	-	0.04%
Electrical Minor Labels	4,725	6,000	3,300	3,300	6,600	100.00%	0.30%
Residential Permits	427,735	493,027	350,000	350,000	385,700	10.20%	17.31%
Commercial Permits	482,657	596,584	451,000	451,000	500,800	11.04%	22.48%
Land Use Plan Review Fee	5,775	6,440	5,500	5,500	5,500	-	0.25%
Manufactured Home Set-up Fees	1,135	3,335	1,100	1,100	1,200	9.09%	0.05%
Fire Sprinkler Permits	13,688	31,841	20,000	20,000	16,000	(20.00%)	0.72%
Parking Lot Permits	18,110	9,630	10,000	10,000	10,000	-	0.45%
Electrical Permits	113,608	167,090	115,000	115,000	127,000	10.43%	5.70%
Fire Alarm Permits	5,549	8,890	5,500	5,500	6,000	9.09%	0.27%
Sign Permits	3,256	4,526	2,600	2,600	5,200	100.00%	0.23%
Document Imaging Fees	22,356	24,712	17,000	17,000	25,000	47.06%	1.12%
Electrical Document Imaging	1,773	1,561	2,000	2,000	1,000	(50.00%)	0.04%
Charges for Services	67,104	101,513	67,000	67,000	42,000	(37.31%)	1.88%
Miscellaneous Revenue	2,736	4,154	500	500	-	(100.00%)	-
Over & short	-	(1)	-	-	-	-	-
Interest	2,039	3,697	500	500	3,800	660.00%	0.17%
Total Current Resources	1,258,509	1,569,773	1,137,000	1,137,000	1,223,200	7.58%	54.89%
From General Fund	22,101	42,583	43,900	43,900	7,600	(82.69%)	0.34%
From Water Economic Development	1,875	632	-	-	-	-	-
From Sewer Economic Development	1,875	632	-	-	-	-	-
From Building Inspection	9,401	6,950	-	-	-	-	-
Total Transfers In	35,252	50,797	43,900	43,900	7,600	(82.69%)	0.34%
Beginning Balance	145,957	341,507	460,000	460,500	997,800	116.68%	44.77%
Total Resources	\$1,439,718	\$1,962,077	\$1,640,900	\$1,641,400	\$2,228,600	35.77%	100.00%

BUILDING INSPECTION FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**BUILDING INSPECTION FUND
REQUIREMENTS AND STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		Adopted
	Actual	Actual	Adopted	Revised	Proposed	Approved	
Building Inspection	\$ 928,516	\$ 995,794	\$1,435,700	\$1,436,000	\$1,963,200	\$1,963,200	\$1,963,200
Electrical Permit Program	122,578	139,437	196,300	196,400	257,800	257,800	257,800
ADA Code Enforcement	47,121	16,180	8,900	9,000	7,600	7,600	7,600
Total Requirements	\$1,098,215	\$1,151,411	\$1,640,900	\$1,641,400	\$2,228,600	\$2,228,600	\$2,228,600

Requirements by Type

Personnel	\$ 757,364	\$ 726,759	\$ 783,300	\$ 783,300	\$ 746,400	\$ 746,400	\$ 746,400
Materials & Services	331,450	408,702	848,600	849,100	1,482,200	1,482,200	1,482,200
Transfers Out	9,401	15,950	9,000	9,000	-	-	-
Total Requirements	\$1,098,215	\$1,151,411	\$1,640,900	\$1,641,400	\$2,228,600	\$2,228,600	\$2,228,600

**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Transfers Out	Adopted Budget	% of Fund Budget
Building Inspection	\$ 641,700	\$1,321,500	\$ -	\$1,963,200	88.09%
Electrical Permit Program	104,700	153,100	-	257,800	11.57%
ADA Code Enforcement	-	7,600	-	7,600	0.34%
Total Requirements	\$ 746,400	\$1,482,200	\$ -	\$2,228,600	100.00%
Percent of Fund Budget	33.49%	66.51%	-	100.00%	

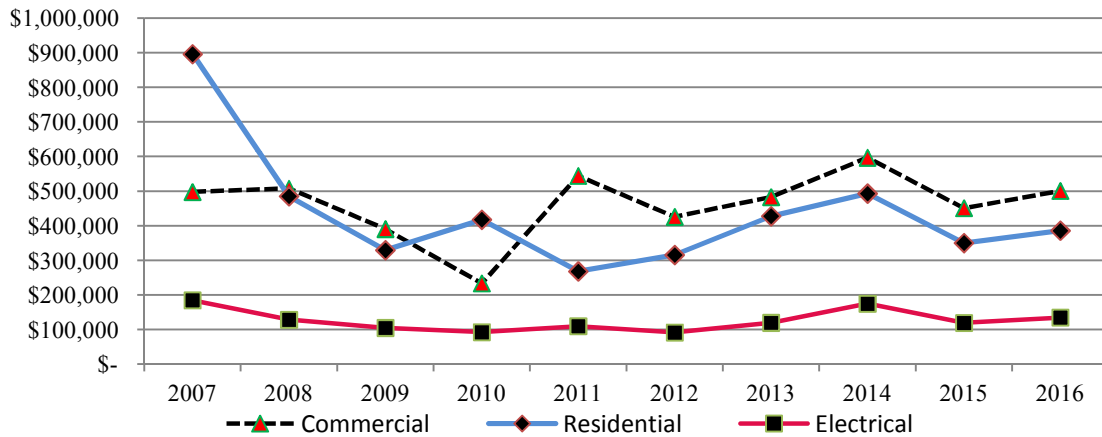
Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		Adopted
	Actual	Actual	Adopted	Revised	Proposed	Approved	
Building Inspection	6.750	5.750	5.750	5.750	5.430	5.430	5.430
Electrical Permit Program	0.750	0.750	0.750	0.750	0.750	0.750	0.750
ADA Code Enforcement	0.750	0.750	-	-	-	-	-
Total FTE	8.250	7.250	6.500	6.500	6.180	6.180	6.180

BUILDING INSPECTION FUND
Building Permit Resources by Source
for Fiscal Years 2007 through 2016*

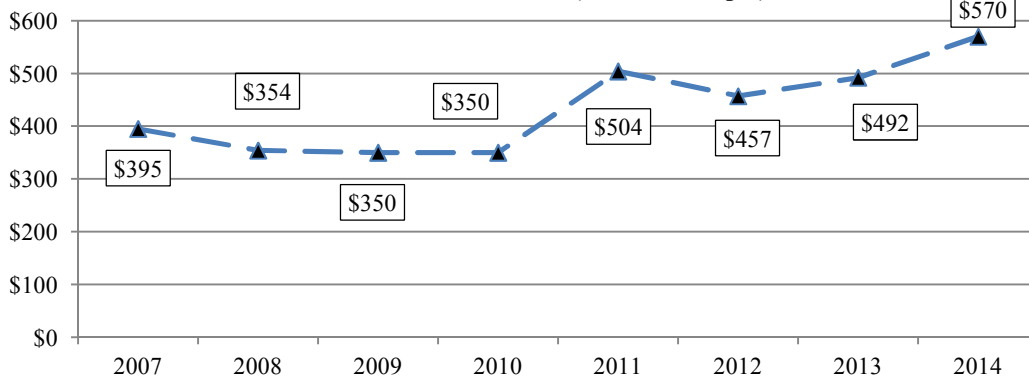
Fiscal Year June 30,	Commercial	Residential	Electrical	Other Permits	All Permits	Annual % Change	Total # of Permits
2007	\$ 497,554	\$ 895,712	\$ 184,476	\$ 81,296	\$ 1,659,038	n/a	4,200
2008	507,461	485,208	128,518	42,555	1,163,742	(29.85%)	3,285
2009	390,408	329,377	104,878	62,760	887,423	(23.74%)	2,535
2010	233,673	417,567	92,627	42,502	786,369	(11.39%)	2,245
2011	544,262	268,109	109,771	78,211	1,000,353	27.21%	1,984
2012	425,573	315,614	91,742	52,337	885,266	(11.50%)	1,939
2013	482,657	427,735	119,571	47,513	1,077,476	21.71%	2,189
2014	596,584	493,027	174,865	64,662	1,329,138	23.36%	2,332
2015	451,000	350,000	119,300	44,700	965,000	(27.40%)	2,300
2016	500,800	385,700	134,600	43,900	1,065,000	10.36%	2,300

* Actual receipts for years 2007 through 2014; budgeted resources for 2015 and 2016.

Residential, Commercial, and Electrical Permit Revenues/Resources by Source
Ten Fiscal Years



Average Revenue per Permit
Fiscal Years 2007-2014 (Actual Receipts)



PROGRAM NARRATIVE

BUILDING INSPECTION: BUILDING INSPECTION PROGRAM (204-40-1602)

Responsible Manager/Title: Gary Stutzman, Building Official

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of Albany Municipal Code Title 18, the state building codes, and the Albany Development Code, which enhances the community's quality of life.
- Implement new building code requirements resulting from new legislative action. Provide information to the public regarding code cycle updates in construction codes and standards.
- Assist the public with information relevant to the City's building and development codes.
- Respond to complaints regarding safety and habitability concerns for both commercial and residential buildings.
- Participate in the development review process, conduct plans review, issue building permits, and perform inspections for all new construction, checking compliance with applicable municipal and development codes, state building codes, and adopted standards.
- Administer the Building Inspection Program per the state-approved Operational Plan.
- Monitor vacant foreclosed structures and require lenders to provide proper security and upkeep to avoid nuisances.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	07/14	Completed	<ul style="list-style-type: none"> • Implement Accela, a new permit processing system. • 2014-2015 is a Code change year for a majority of Codes. Provide training to staff to update their knowledge.
	06/15	Completed	
Budget Year 2015-2016			
Effective Government	06/15		<ul style="list-style-type: none"> • Provide educational outreach to homeowners, landlords, property managers, and tenants so they understand their rights and responsibilities as they pertain to maintenance and safety of their structures.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Total permits issued.	2,189	2,332	2,300	2,300
Commercial construction permits issued.	179	141	93	120
New single-family residence permits issued.	111	156	125	127
Construction value (in millions of dollars). *Including new and alterations	\$61	\$76	\$81	\$85
Percent of inspections performed according to policy framework.	100%	100%	100%	100%
Number of inspections performed.	9,107	10,313	9,200	9,100

STAFFING SUMMARY

Budgeted FTEs	6.75	6.75	5.75	5.43
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204: Building

CITY OF ALBANY, OREGON

40: Community Development

PROG 1602: Building Inspection

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	1,051,681	1,264,449	932,700	932,700	1,025,400	9.94 %
Charges for Services	67,104	101,513	67,000	67,000	42,000	(37.31)%
Miscellaneous Revenue	2,736	4,153	500	500	-	(100.00)%
Investment Income	1,863	3,290	500	500	3,800	660.00 %
Transfers In	-	35,000	35,000	35,000	-	(100.00)%
Beginning Balance	123,992	318,862	400,000	400,300	892,000	122.83 %
TOTAL REVENUES	1,247,376	1,727,267	1,435,700	1,436,000	1,963,200	36.71 %
EXPENDITURES						
Personnel Services	619,765	632,894	683,300	683,300	641,700	(6.09)%
Materials & Services	299,350	346,950	743,400	743,700	1,321,500	77.69 %
Transfers Out	9,401	15,950	9,000	9,000	-	(100.00)%
TOTAL EXPENDITURES	928,516	995,794	1,435,700	1,436,000	1,963,200	36.71 %
Prog 1602: Building Inspection						
Revenues less Expenditures	318,860	731,473	-	-	-	

PROGRAM NARRATIVE

BUILDING INSPECTION: ELECTRICAL PERMIT PROGRAM (204-40-1603)

Responsible Manager/Title: Gary Stutzman, Building Official

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of the state building codes, which enhance the community’s quality of life.
- Administer Albany's Electrical Inspection Program using the operational plan approved by the State of Oregon as the standard.
- Assist the public with information relevant to the Oregon Electrical Specialty Code requirements.
- Administer Albany's Electrical Master Permit Program for large commercial businesses.
- Perform inspections for the State of Oregon for the State's Minor Label Program for electrical inspections.
- Perform electrical plan review as required by Oregon Administrative Rule.
- Conduct and perform electrical inspections upon request, checking compliance with applicable municipal codes and state building codes.
- Ensure that homeowners install safe and code-compliant electrical systems.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • 2014-2015 is a Code change year for a majority of Codes. Provide training to staff to update their knowledge.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Arrange for staff to attend educational training to maintain certifications.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of electrical permits issued (new, additional, and alterations).	816	905	880	900
Percent of inspections performed according to policy framework.	100%	100%	100%	100%

STAFFING SUMMARY

Budgeted FTEs	0.75	0.75	0.75	0.75
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Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	134,949	195,961	136,300	136,300	152,000	11.52 %
Investment Income	128	409	-	-	-	- %
Beginning Balance	9,759	22,258	60,000	60,100	105,800	76.04 %
TOTAL REVENUES	144,836	218,628	196,300	196,400	257,800	31.26 %
EXPENDITURES						
Personnel Services	91,277	93,865	100,000	100,000	104,700	4.70 %
Materials & Services	31,301	45,572	96,300	96,400	153,100	58.82 %
TOTAL EXPENDITURES	122,578	139,437	196,300	196,400	257,800	31.26 %
Prog 1603: Electrical Permit Program						
Revenues less Expenditures	22,258	79,191	-	-	-	

PROGRAM NARRATIVE

BUILDING INSPECTION: DISABILITY ACCESS PROGRAM (ADA) (204-40-1607)

Responsible Manager/Title: Gary Stutzman, Building Official

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of the state building codes, which enhance the community's quality of life.
- Investigate complaints and abate code violations relating to the Americans with Disabilities Act (ADA) and state disability access requirements.
- Conduct field inspections upon request, checking compliance with applicable state building codes and the ADA guidelines.
- Assist the public and City departments with information relevant to the ADA and state disability access requirements.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City	06/15	In Progress	<ul style="list-style-type: none"> • Complete the development of the City's ADA Transition Plan.
Budget Year 2015-2016			
Safe City	09/16		<ul style="list-style-type: none"> • Complete/update the City's ADA Transition Plan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of disability access compliance complaints fielded.	n/a	n/a	12	12
Number of City facilities reviewed for compliance with ADA.	12	12	12	Reviewed only as part of a Building Permit.
Percent of inspections performed according to policy framework.	100%	100%	100%	100%

STAFFING SUMMARY

Budgeted FTEs	0.75	0.75	0.00	0.00
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204: Building

40: Community Development

CITY OF ALBANY, OREGON
PROG 1607: ADA Code Enforcement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	48	(2)	-	-	-	- %
Transfers In	35,252	15,797	8,900	8,900	7,600	(14.61)%
Beginning Balance	12,206	387	-	100	-	(100.00)%
TOTAL REVENUES	47,506	16,182	8,900	9,000	7,600	(15.56)%
EXPENDITURES						
Personnel Services	46,322	-	-	-	-	- %
Materials & Services	799	16,180	8,900	9,000	7,600	(15.56)%
TOTAL EXPENDITURES	47,121	16,180	8,900	9,000	7,600	(15.56)%
Prog 1607: ADA Code Enforcement						
Revenues less Expenditures	385	2	-	-	-	



CITY OF
Albany

O R E G O N

RISK MANAGEMENT FUND

RESOURCE DETAIL

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Miscellaneous Revenue	\$ 284,367	\$ 17,105	\$ -	\$ -	\$ -	\$ -	\$ -
Litigation Proceeds	35,000	-	-	-	-	-	-
Interest	64,820	72,907	46,200	46,200	16,500	(64.29%)	0.18%
Total Current Resources	384,187	90,012	46,200	46,200	16,500	(64.29%)	0.18%
From Risk Management Fund	-	8,669	-	-	-	-	-
From Capital Projects Fund	-	-	632,000	632,000	139,700	(77.90%)	1.52%
From EPlans Building	-	9,000	9,000	9,000	-	(100.00%)	-
From EPlans Planning	-	2,700	2,700	2,700	2,700	-	0.03%
From EPlans Water	-	2,700	2,700	2,700	2,700	-	0.03%
From EPlans Sewer	-	2,700	2,700	2,700	2,700	-	0.03%
From EPlans Fire	-	900	900	900	900	-	0.01%
Total Transfers In	-	26,669	650,000	650,000	148,700	(177.90%)	1.62%
Beginning Balance	10,264,083	10,354,289	10,347,600	10,347,600	8,999,500	(13.03%)	98.20%
Total Resources	\$ 10,648,270	\$ 10,470,970	\$ 11,043,800	\$ 11,043,800	\$ 9,164,700	(17.01%)	100.00%

REQUIREMENT SUMMARIES

Program Requirements	2012-13 Actual	2013-14 Actual2014-15.....		Proposed2015-16.....	
			Adopted	Revised		Approved	Adopted
Risk Management	\$ 117,951	\$ 175,216	\$ 1,455,900	\$ 1,455,900	\$ 1,281,700	\$ 1,281,700	\$ 1,281,700
PepsiCo Settlement Projects	164,400	75,300	9,587,900	9,587,900	7,883,000	7,883,000	7,883,000
HARP	11,629	8,669	-	-	-	-	-
Total Requirements	\$ 293,980	\$ 259,185	\$ 11,043,800	\$ 11,043,800	\$ 9,164,700	\$ 9,164,700	\$ 9,164,700

Percent of Fund Total	2012-13 Actual	2013-14 Actual2014-15.....		Proposed2015-16.....	
			Adopted	Revised		Approved	Adopted
Risk Management	40.12%	67.60%	13.18%	13.18%	13.99%	13.99%	13.99%
PepsiCo Settlement Projects	55.92%	29.05%	86.82%	86.82%	86.01%	-	-
HARP	3.96%	3.34%	-	-	-	-	-
Totals	100.00%	99.99%	100.00%	100.00%	100.00%	13.99%	13.99%

PROGRAM NARRATIVE

RISK MANAGEMENT FUND: RISK MANAGEMENT (208-10-1005)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- The City's Risk Management policy states that a fund will be maintained with a working balance of up to \$2,000,000 for unforeseen catastrophic events and major deductibles.
 - Each department is responsible for claims and deductibles up to \$10,000 per incident resulting from losses in their respective operations.
-
-

PROG 1005: Risk Management Reserve

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Miscellaneous Revenue	319,067	-	-	-	-	- %
Investment Income	12,140	13,359	13,400	13,400	4,000	(70.15)%
Beginning Balance	1,254,404	1,467,659	1,442,500	1,442,500	1,277,700	(11.42)%
TOTAL REVENUES	1,585,611	1,481,018	1,455,900	1,455,900	1,281,700	(11.97)%
EXPENDITURES						
Materials & Services	110,897	175,216	1,455,900	1,455,900	1,281,700	(11.97)%
Capital	7,054	-	-	-	-	- %
TOTAL EXPENDITURES	117,951	175,216	1,455,900	1,455,900	1,281,700	(11.97)%
Prog 1005: Risk Management Reserve						
Revenues less Expenditures	1,467,660	1,305,802	-	-	-	

PROGRAM NARRATIVE

RISK MANAGEMENT FUND: PEPSICO SETTLEMENT PROCEEDS (208-10-1037)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This program accounts for the funds received in March 2010, from the SVC Manufacturing Inc. (PepsiCo) settlement agreement.
 - Proceeds that have not yet been expended are appropriated for economic development and future public safety facilities.
 - \$1,280,988 was loaned for the construction of the Oak Street LID. The principal and interest assessment payments will be transferred from the LID Capital Projects Program in repayment of the loan.
 - \$3,348,794 was loaned for the construction of the Timber Ridge LIDs. The principal and interest assessment payments will be transferred from the LID Capital Projects Program in repayment of the loan.
 - \$174,100 was loaned for the purchase of the Project.dox E-plan software. Payments are being made by the user departments.
 - A capital loan of \$500,000 was made to the Capital Replacement Fund to assist in the purchase of assets needed to update aging equipment.
-

PROG 1037: PepsiCo Settlement Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Miscellaneous Revenue	-	17,105	-	-	-	- %
Investment Income	50,873	59,531	32,800	32,800	12,500	(61.89)%
Transfers In	-	26,669	650,000	650,000	148,700	(77.12)%
Beginning Balance	8,991,505	8,877,978	8,905,100	8,905,100	7,721,800	(13.29)%
TOTAL REVENUES	9,042,378	8,981,283	9,587,900	9,587,900	7,883,000	(17.78)%
EXPENDITURES						
Materials & Services	164,400	41,044	-	-	2,201,300	- %
Capital	-	34,256	9,087,900	9,087,900	681,700	(92.50)%
Transfers Out	-	-	500,000	500,000	5,000,000	900.00 %
TOTAL EXPENDITURES	164,400	75,300	9,587,900	9,587,900	7,883,000	(17.78)%
Prog 1037: PepsiCo Settlement Projects						
Revenues less Expenditures	8,877,978	8,905,983	-	-	-	

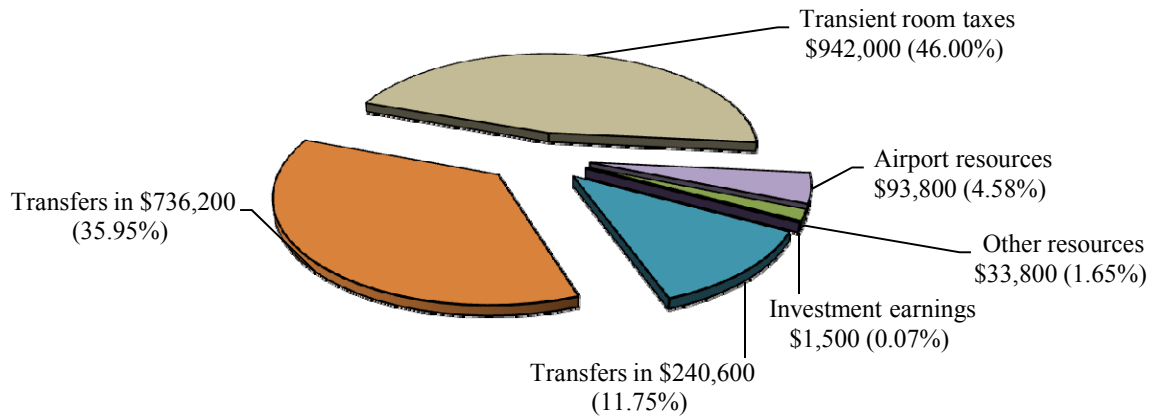
**ECONOMIC DEVELOPMENT FUND
RESOURCE DETAIL**

Resources	2012-13	2014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Transient Room Tax	\$ 754,585	\$ 803,805	\$ 816,400	\$ 816,400	\$ 942,000	15.38%	46.00%
Airport: Fuel	160,542	197,868	192,000	192,000	2,100	(98.91%)	0.10%
Airport: Tie Down Fees	75	300	600	600	600	-	0.03%
Airport: Lease	42,216	44,946	49,500	49,500	44,900	(9.29%)	2.19%
Fixed Base Operator Revenues	4,300	10,200	-	-	18,000	-	0.88%
Space Rental	27,600	28,200	28,200	28,200	28,200	-	1.38%
Dayton Hudson Corp (Target)	33,403	32,132	35,300	35,300	33,800	(4.25%)	1.65%
Interest	3,297	3,922	2,100	2,100	1,500	(28.57%)	0.07%
Total Current Resources	1,026,018	1,121,373	1,124,100	1,124,100	1,071,100	(4.71%)	52.30%
From CARA Program	111,900	119,600	147,500	147,500	166,000	12.54%	8.11%
Transfer In: Transient Room Tax	63,700	65,600	67,600	67,600	69,600	2.96%	3.40%
From Economic Development	-	4,200	4,800	4,800	5,000	4.17%	0.24%
Total Transfers In	175,600	189,400	219,900	219,900	240,600	9.41%	11.75%
Beginning Balance	539,159	596,197	550,600	551,100	736,200	33.59%	35.95%
Total Resources	\$1,740,777	\$1,906,970	\$1,894,600	\$1,895,100	\$2,047,900	8.06%	100.00%

CARA-Central Albany Revitalization Area

ECONOMIC DEVELOPMENT FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**ECONOMIC DEVELOPMENT FUND
REQUIREMENT AND STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Target Utilities	\$ 37,783	\$ 36,346	\$ 40,100	\$ 40,100	\$ 38,800	\$ 38,800	\$ 38,800
Economic Development Activities ¹	851,216	993,568	1,189,000	1,189,400	1,457,100	1,457,100	1,457,100
Albany Municipal Airport ²	253,583	288,601	455,600	455,700	302,300	302,300	302,300
Municipal Airport Capital Projects	2,000	39,220	209,900	209,900	249,700	249,700	249,700
Total Requirements	\$1,144,582	\$1,357,735	\$1,894,600	\$1,895,100	\$2,047,900	\$2,047,900	\$2,047,900

¹ City Manager

² Public Works

Requirements by Type

Personnel	\$ 138,285	\$ 159,313	\$ 279,000	\$ 279,000	\$ 243,600	\$ 243,600	\$ 243,600
Materials & Services	767,114	812,470	978,800	979,300	966,200	966,200	861,400
Capital	-	8,986	351,100	351,100	384,700	384,700	384,700
Transfers Out	201,400	340,620	245,600	245,600	414,600	414,600	519,400
Debt Service	37,783	36,346	40,100	40,100	38,800	38,800	38,800
Total Requirements	\$1,144,582	\$1,357,735	\$1,894,600	\$1,895,100	\$2,047,900	\$2,047,900	\$2,047,900

Adopted Requirements

by Program and Type	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Adopted Budget	% of Fund Budget
Target Utilities	-	-	-	-	38,800	\$ 38,800	1.90%
Economic Development Activities	227,600	725,100	-	504,400	-	1,457,100	71.15%
Albany Municipal Airport	16,000	70,700	215,600	-	-	302,300	14.76%
Municipal Airport Capital Projects	-	65,600	169,100	15,000	-	249,700	12.19%
Total Requirements	\$ 243,600	\$ 861,400	\$ 384,700	\$ 519,400	\$ 38,800	\$2,047,900	100.00%
Percent of Fund Budget	11.90%	42.06%	18.79%	25.36%	1.89%	100.00%	

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Economic Development Activities	1.000	1.000	2.000	2.000	1.000	1.000	1.000
Albany Municipal Airport	0.100	0.100	0.100	0.100	0.100	0.100	0.100
Total FTE	1.100	1.100	2.100	2.100	1.100	1.100	1.100

ECONOMIC DEVELOPMENT FUND

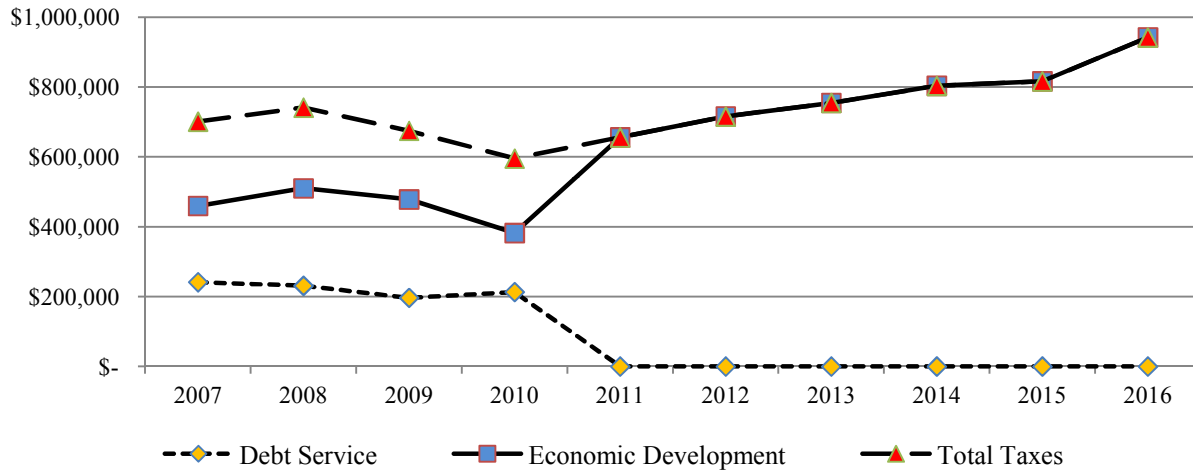
TRANSIENT LODGING TAX COLLECTIONS* Ten Fiscal Years

Fiscal Year	Debt Service**	Economic Development	Totals	Annual Increase (Decrease)
2007	\$ 241,343	\$ 459,569	\$ 700,912	na
2008	231,083	510,037	741,120	5.74%
2009	196,593	478,150	674,743	(8.96%)
2010	213,175	382,054	595,229	(11.78%)
2011	-	655,879	655,879	10.19%
2012	-	715,865	715,865	9.15%
2013	-	754,585	754,585	5.41%
2014	-	803,805	803,805	6.52%
2015	-	816,400	816,400	1.57%
2016	-	942,000	942,000	15.38%

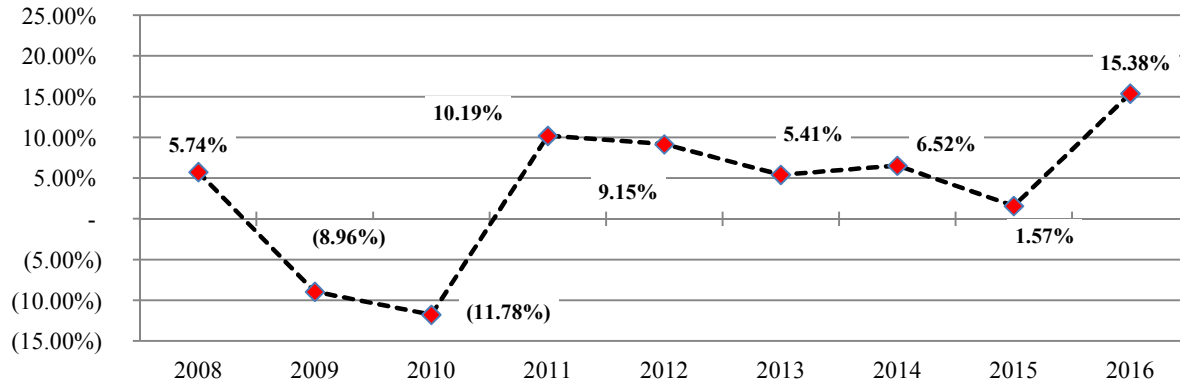
* Actual collections for years 2007 through 2014. Budgeted collections for 2015 and 2016.

** Final payment of Fairgrounds bonds paid in 2011 with reserves.

TOTAL TRANSIENT LODGING TAXES USED FOR ECONOMIC DEVELOPMENT AND DEBT SERVICE FUNDS Ten Fiscal Years



ANNUAL PERCENTAGE INCREASE (DECREASE) Nine Fiscal Years



**ECONOMIC DEVELOPMENT FUND
USE OF TRANSIENT LODGING TAX REVENUES
Ten Fiscal Years**

Fiscal YearNon-Profit Agencies.....			Amount Available for Other Activities	Total Economic Development Fund	Debt Service ²	Total Transient Lodging Tax Revenues
	Albany Visitors Association	AMEDC ¹	Albany Downtown Association				
2007	\$ 234,800	\$ 40,000	\$ 25,000	\$ 159,769	\$ 459,569	\$ 241,343	\$ 700,912
2008	347,000	45,000	25,000	93,037	510,037	231,083	741,120
2009	347,000	45,000	30,000	56,150	478,150	196,593	674,743
2010	337,300	45,000	35,589	(35,835)	382,054	213,175	595,229
2011	320,300	42,700	33,623	259,256	655,879	-	655,879
2012	329,000	44,000	39,600	303,265	715,865	-	715,865
2013	338,900	45,400	40,800	329,485	754,585	-	754,585
2014	349,100	46,900	42,000	365,805	803,805	-	803,805
2015	359,600	48,300	43,300	365,200	816,400	-	816,400
2016	370,400	49,700	44,600	477,300	942,000	-	942,000

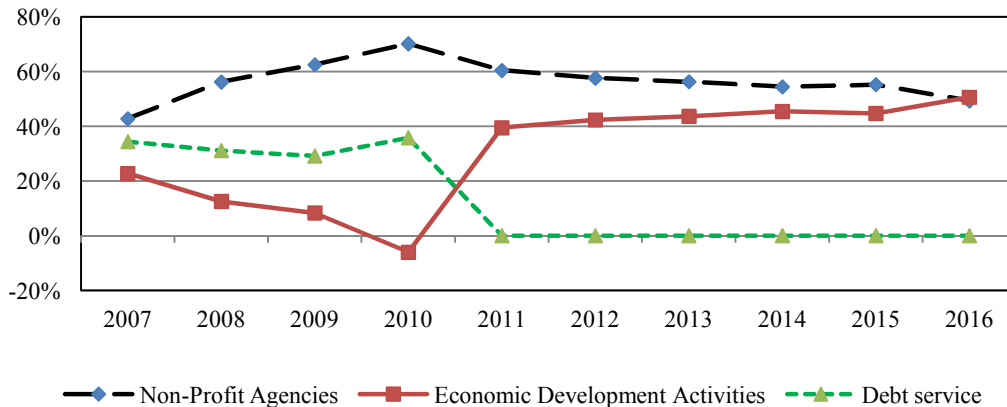
¹ Albany-Millersburg Economic Development Corporation

² After Fiscal Year 2011, no tax revenues are required for debt service.

**PERCENTAGE OF TOTAL LODGING TAX REVENUES BY USAGE
Ten Fiscal Years**

Fiscal YearNon-Profit Agencies.....			Amount Available for Other Activities	Total Economic Development Fund	Debt Service	Total Transient Lodging Tax Revenues
	Albany Visitors Association	AMEDC	Albany Downtown Association				
2007	33.50%	5.71%	3.57%	22.79%	65.57%	34.43%	100.00%
2008	46.82%	6.07%	3.37%	12.55%	68.82%	31.18%	100.00%
2009	51.43%	6.67%	4.45%	8.32%	70.86%	29.14%	100.00%
2010	56.67%	7.56%	5.98%	(6.02%)	64.19%	35.81%	100.00%
2011	48.84%	6.51%	5.13%	39.53%	100.00%	-	100.00%
2012	45.96%	6.15%	5.53%	42.36%	100.00%	-	100.00%
2013	44.91%	6.02%	5.41%	43.66%	100.00%	-	100.00%
2014	43.43%	5.83%	5.23%	45.51%	100.00%	-	100.00%
2015	44.05%	5.92%	5.30%	44.73%	100.00%	-	100.00%
2016	39.32%	5.28%	4.73%	50.67%	100.00%	-	100.00%

**PERCENTAGE OF TOTAL LODGING TAX REVENUES BY USAGE
Ten Fiscal Years**



PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT FUND: TARGET UTILITIES (211-10-1007)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program received funds from loans and grants in order to design and construct the water lines, sanitary sewer, roads, storm drainage, and a traffic signal light needed to accommodate the Target Distribution Center.
 - The grants were received as an economic incentive for Target to build their distribution center in Albany and are not required to be repaid if Target satisfies the employment requirements of the grant.
 - Loans received from the Oregon Economic Development Department by the Dayton Hudson Corporation (Target) and the City of Albany will be repaid by December 1, 2015.
-

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Dayton Hudson Corp. Payment</u>	<u>City of Albany Payment</u>
2015-2016	\$ 36,107	\$ 2,077	\$ 38,184	\$ 33,757	\$ 4,427
Totals	\$ 36,107	\$ 2,077	\$ 38,184	\$ 33,757	\$ 4,427

PROG 1007: Target Utilities

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Miscellaneous Revenue	33,403	32,132	35,300	35,300	33,800	(4.25)%
Investment Income	(43)	-	-	-	-	- %
Transfers In	-	4,200	4,800	4,800	5,000	4.17 %
Beginning Balance	3,783	(639)	-	-	-	- %
TOTAL REVENUES	37,143	35,693	40,100	40,100	38,800	(3.24)%
EXPENDITURES						
Debt Service	37,783	36,346	40,100	40,100	38,800	(3.24)%
TOTAL EXPENDITURES	37,783	36,346	40,100	40,100	38,800	(3.24)%
Prog 1007: Target Utilities						
Revenues less Expenditures	(640)	(653)	-	-	-	

PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT: ECONOMIC DEVELOPMENT ACTIVITIES (211-11-1101)

Responsible Manager/Title: Kate Porsche, Economic Development & Urban Renewal Director

FUNCTIONS AND RESPONSIBILITIES

- Provide management oversight for economic development and urban renewal activities and the Strategic Plan initiatives.
- Provide management oversight and support to the CARA district and its activities.
- Manage outside agency grants to market Albany to convention, event, and tournament planners via the Transient Lodging Tax (TLT) policy adopted by City Council for use of Transient Room Tax (TRT).
- Meet regularly with local businesses and industries to determine needs, eliminate barriers, and connect businesses to available resources.
- Contract (through outside agency grant), support, and coordinate with the Albany-Millersburg Economic Development Corporation (AMEDC) to establish, retain, and expand business in Albany.
- Continue active collaboration and participation with partner organizations including AMEDC, Chamber, and Main Street Committees, as well as neighboring communities and jurisdictions. Maintain board membership on statewide boards to strengthen Albany's presence and opportunities. Complete draft, review, and implement economic development metrics for Albany.
- Administer the TRT according to ORS Sections 320.345-320.350; Albany Municipal Code Chapter 3.14; and the TLT policy adopted by the City Council. The room tax rate has been nine percent since July 1, 1999. Operators retain five percent of the gross tax as compensation for record-keeping services.
- The Reserve in this fund is used for tourism promotion activities.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	07/14	Canceled	<ul style="list-style-type: none"> • Reestablish the Urban Renewal Coordinator position (Urban Renewal/Economic Development Officer).
Budget Year 2015-2016			
Healthy Economy	06/16		<ul style="list-style-type: none"> • Collaborate with regional partners to create jobs by increasing the number and information available for suitable industrial sites and removing barriers to development.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015*</u>	<u>2015-2016</u>
Contact major company CEOs or Plant Managers within Albany.	6	25	11	12
Assist projects with financial assistance or removal of development barriers.	n/a	n/a	8	6

* Numbers are through February 28, 2015

STAFFING SUMMARY

Budgeted FTEs	1.00	1.00	2.00	1.00
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PROG 1101: Economic Development Activities

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Transient Lodging Tax	754,585	803,805	816,400	816,400	942,000	15.38 %
Investment Income	1,895	1,581	1,600	1,600	700	(56.25)%
Transfers In	111,900	119,600	147,500	147,500	166,000	12.54 %
Beginning Balance	275,913	293,077	223,500	223,900	348,400	55.61 %
TOTAL REVENUES	1,144,293	1,218,063	1,189,000	1,189,400	1,457,100	22.51 %
EXPENDITURES						
Personnel Services	124,738	144,956	263,800	263,800	227,600	(13.72)%
Materials & Services	527,078	547,212	699,600	700,000	725,100	3.59 %
Transfers Out	199,400	301,400	225,600	225,600	504,400	123.58 %
TOTAL EXPENDITURES	851,216	993,568	1,189,000	1,189,400	1,457,100	22.51 %
Prog 1101: Economic Development Activities						
Revenues less Expenditures	293,077	224,495	-	-	-	

PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT: ALBANY MUNICIPAL AIRPORT (211-50-1103)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

FUNCTIONS AND RESPONSIBILITIES

- Support the economic viability of the Albany Municipal Airport through an active partnership with economic development, local business and industry, and the aviation community.
- Provides management of the Albany Municipal Airport including hangar leases, property management, and compliance with FAA regulations.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none">• Improve the safety of the above-ground fuel tank.
Budget Year 2015-2016			
Effective Government	09/15		<ul style="list-style-type: none">• Replace T-Hangar roof.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percent of City hangar occupancy.	100%	100%	100%	100%
Number of aircraft based on the field.	80	88	88	90
Average aircraft operations per day.	70	70	70	70
Number of Airport Advisory Commission mtgs.	9	11	11	12
Gallons of Avgas sold.	30,812	35,000	35,000	38,000

STAFFING SUMMARY

Budgeted FTEs	0.10	0.10	0.10	0.10
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PROG 1103: Albany Municipal Airport

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	234,733	281,514	270,300	270,300	93,800	(65.30)%
Investment Income	942	1,494	300	300	400	33.33 %
Beginning Balance	197,598	179,691	185,000	185,100	208,100	12.43 %
TOTAL REVENUES	433,273	462,699	455,600	455,700	302,300	(33.66)%
EXPENDITURES						
Personnel Services	13,547	14,357	15,200	15,200	16,000	5.26 %
Materials & Services	240,036	265,258	254,200	254,300	70,700	(72.20)%
Capital	-	8,986	186,200	186,200	215,600	15.79 %
TOTAL EXPENDITURES	253,583	288,601	455,600	455,700	302,300	(33.66)%
Prog 1103: Albany Municipal Airport						
Revenues less Expenditures	179,690	174,098	-	-	-	

PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT FUND: MUNICIPAL AIRPORT CAPITAL PROJECTS (211-50-1115)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenues from the Transient Lodging Tax distributions, which is a vital piece of economic development.
 - Builds reserves for future Airport Capital Projects.
 - Funds capital projects for the Albany Municipal Airport.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none">• Provide funding for work to improve the safety of the airport fuel tank.
Budget Year 2015-2016			
Effective Government	09/15		<ul style="list-style-type: none">• Provide funding for work to replace the T-Hangar roof.

PROG 1115: Municipal Airport Capital Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	503	847	200	200	400	100.00 %
Transfers In	63,700	65,600	67,600	67,600	69,600	2.96 %
Beginning Balance	61,865	124,068	142,100	142,100	179,700	26.46 %
TOTAL REVENUES	126,068	190,515	209,900	209,900	249,700	18.96 %
EXPENDITURES						
Materials & Services	-	-	25,000	25,000	65,600	162.40 %
Capital	-	-	164,900	164,900	169,100	2.55 %
Transfers Out	2,000	39,220	20,000	20,000	15,000	(25.00)%
TOTAL EXPENDITURES	2,000	39,220	209,900	209,900	249,700	18.96 %
Prog 1115: Municipal Airport Capital Projects						
Revenues less Expenditures	124,068	151,295	-	-	-	

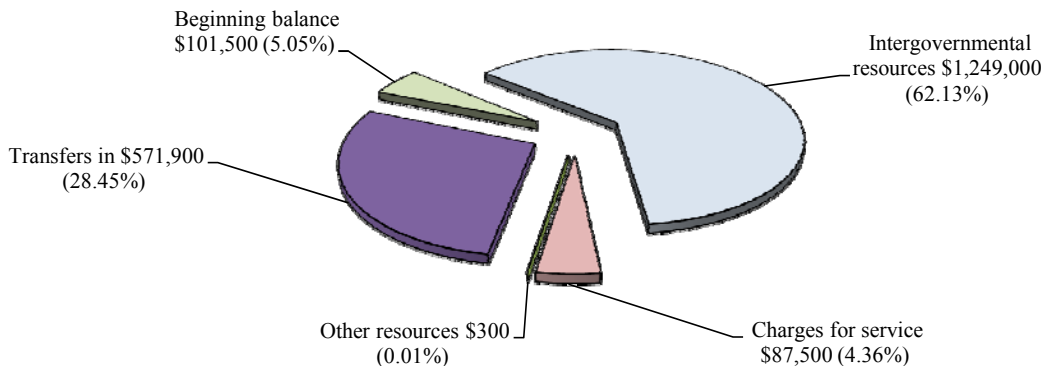
**PUBLIC TRANSIT FUND
RESOURCE DETAIL**

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
State Operating Match Grant	32,014	8,002	9,600	9,600	-	(100.00%)	-
FTA Section 5311 Grant	424,220	-	-	-	-	-	-
FTA Section 5310 Grant	66,481	327,032	248,100	248,100	130,400	(47.44%)	6.49%
FTA Section 5309 Grant	-	-	304,000	304,000	-	(100.00%)	-
FTA Section 5307	-	543,473	1,017,700	1,017,700	767,000	(24.63%)	38.15%
WComp Wage Subsidy Reimb	6,465	2,888	-	-	-	-	-
City of Millersburg	3,556	560	500	500	1,000	100.00%	0.05%
Local Funds: Operational	-	12,000	-	-	-	-	-
Special Transit Fund: Linn Co	41,601	-	-	-	59,600	-	2.96%
Special Transit Fund: Benton Co	14,000	8,000	8,000	8,000	54,000	575.00%	2.69%
Linn County STO	19,925	-	-	-	-	-	-
Benton County Gen Fund	10,000	-	-	-	-	-	-
City of Corvallis Partnership	18,000	-	-	-	-	-	-
LBCC Partnership	36,300	101,800	105,500	105,500	108,500	2.84%	5.40%
OSU Partnership	36,300	102,000	105,500	105,500	108,500	2.84%	5.40%
OSU Pass Program	46,700	1,100	1,100	1,100	1,100	-	0.05%
Other Pass Programs	14,086	-	-	-	-	-	-
LBCC Pass Program	18,900	18,900	18,900	18,900	18,900	-	0.94%
Advertising Revenue	5,338	4,911	4,000	4,000	5,000	25.00%	0.25%
Bus Fares	53,178	62,658	49,000	49,000	52,000	6.12%	2.59%
LBCC Fare Match Program	65,500	-	-	-	-	-	-
Call-A-Ride Revenue	24,764	26,874	30,000	30,000	30,500	1.67%	1.52%
Gifts & Donations	370	300	300	300	300	-	0.01%
Miscellaneous Revenue	(3)	864	-	-	-	-	-
Over & short	1	3	-	-	-	-	-
Interest	1,070	(755)	-	-	-	-	-
Total Current Resources	938,766	1,220,610	1,902,200	1,902,200	1,336,800	(29.72%)	66.50%
From General Fund	436,100	440,000	466,700	466,700	571,900	22.54%	28.45%
From Capital Equipment Fund	-	76,000	88,000	88,000	-	(100.00%)	-
Total Transfers In	436,100	516,000	554,700	554,700	571,900	3.10%	28.45%
Beginning Balance	282,920	90,945	221,900	223,000	101,500	(54.48%)	5.05%
Total Resources	\$1,657,786	\$1,827,555	\$2,678,800	\$2,679,900	\$2,010,200	(24.99%)	100.00%

LBCC-Linn Benton Community College
 FTA-Federal Transit Administration
 ODOT-Oregon Department of Transportation

PUBLIC TRANSIT RESOURCES BY SOURCE

Category Totals and Percent of Budget



PUBLIC TRANSIT FUND

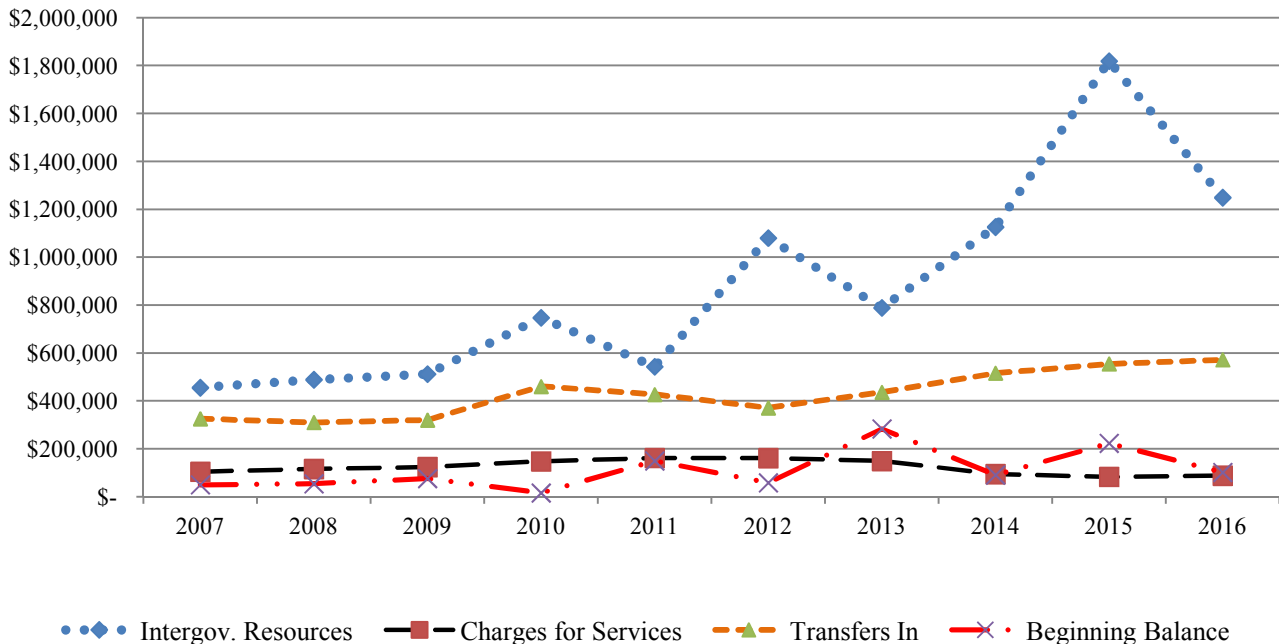
RESOURCES BY TYPE - TEN FISCAL YEARS

Fiscal Year	Intergovernmental Resources	Charges for Services	Other Resources	Interest Earnings	Transfers In	Beginning Balance	Total Resources
2007	\$ 455,318	\$ 104,272	\$ 748	\$ (1,977)	\$ 325,400	\$ 49,616	\$ 933,377
2008	488,511	115,812	659	1,003	310,000	54,302	970,287
2009	512,225	123,937	2,623	418	320,000	75,749	1,034,952
2010	747,408	147,438	725	(177)	459,900	15,671	1,370,965
2011	542,730	161,798	5,468	226	426,500	149,353	1,286,075
2012	1,080,017	161,026	1,334	1,211	370,800	58,180	1,672,568
2013	788,548	148,780	368	1,070	436,100	282,920	1,657,786
2014	1,125,755	94,443	1,167	(755)	516,000	90,945	1,827,555
2015	1,818,900	83,000	300	-	554,700	223,000	2,679,900
2016	1,249,000	87,500	300	-	571,900	101,500	2,010,200

RESOURCES BY TYPE - PERCENTAGE OF TOTAL RESOURCES - TEN FISCAL YEARS

2007	48.78%	11.17%	0.08%	(0.21%)	34.86%	5.32%	100.00%
2008	50.35%	11.94%	0.07%	0.10%	31.95%	5.59%	100.00%
2009	49.49%	11.98%	0.25%	0.04%	30.92%	7.32%	100.00%
2010	54.52%	10.75%	0.05%	(0.01%)	33.55%	1.14%	100.00%
2011	42.20%	12.58%	0.43%	0.02%	33.16%	11.61%	100.00%
2012	64.57%	9.63%	0.08%	0.07%	22.17%	3.48%	100.00%
2013	47.57%	8.97%	0.02%	0.06%	26.31%	17.07%	100.00%
2014	61.60%	5.17%	0.06%	(0.04%)	28.23%	4.98%	100.00%
2015	67.87%	3.10%	0.01%	-	20.70%	8.32%	100.00%
2016	62.13%	4.35%	0.01%	-	28.45%	5.06%	100.00%

MAJOR RESOURCES BY TYPE - TEN FISCAL YEARS





CITY OF
Albany

O R E G O N

**PUBLIC TRANSIT FUND
REQUIREMENT AND STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Albany Transit System	\$ 596,275	\$ 575,044	\$1,155,700	\$1,156,100	\$ 744,400	\$ 744,400	\$ 744,400
Linn-Benton Loop	634,420	494,913	1,038,600	1,039,000	673,300	673,300	673,300
Paratransit System	336,148	491,137	484,500	484,800	592,500	592,500	592,500
Total Requirements	\$ 1,566,843	\$ 1,561,094	\$2,678,800	\$2,679,900	\$2,010,200	\$2,010,200	\$2,010,200

Requirements by Type

Personnel	\$ 841,087	\$ 948,768	\$1,047,800	\$1,047,800	\$1,113,000	\$1,113,000	\$1,113,000
Materials & Services	725,756	527,208	795,200	796,300	842,200	842,200	842,200
Capital	-	80,118	830,800	830,800	50,000	50,000	50,000
Transfers Out	-	5,000	5,000	5,000	5,000	5,000	5,000
Total Requirements	\$ 1,566,843	\$ 1,561,094	\$2,678,800	\$2,679,900	\$2,010,200	\$2,010,200	\$2,010,200

**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Albany Transit System	406,600	332,800	-	5,000	\$ 744,400	37.03%
Linn-Benton Loop	395,800	277,500	-	-	673,300	33.49%
Paratransit System	310,600	231,900	50,000	-	592,500	29.48%
Total Requirements	\$ 1,113,000	\$ 842,200	\$ 50,000	\$ 5,000	\$2,010,200	100.00%
Percent of Fund Budget	55.36%	41.90%	2.49%	0.25%	100.00%	

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Albany Transit System	3.910	3.910	3.910	3.910	3.910	3.910	3.910
Linn-Benton Loop	3.300	3.300	3.975	3.975	3.975	3.975	3.975
Paratransit System	3.415	3.415	3.415	3.415	3.415	3.415	3.415
Total FTE	10.625	10.625	11.300	11.300	11.300	11.300	11.300

PROGRAM NARRATIVE

PUBLIC TRANSIT: ALBANY TRANSIT SYSTEM (213-50-1106)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

Developed by: Barry Hoffman, Transit Programs Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Provide a safe and reliable public transit system along fixed routes to link residential areas with retail, employment, medical, and educational centers.
- Maintain records of ridership, maintenance, and operation of the system and apply for state and federal grants in order to obtain system funding.
- Administer the Ride-Home-Free Program with local merchants.
- Identify and pursue additional grant and revenue resources.
- Provide management and supervision of the transit system in compliance with federal and state regulations.
- Conduct a ridership satisfaction survey every two years.
- Provide rides to LBCC and OSU students through the combined Pass Programs.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	09/14	In Progress	<ul style="list-style-type: none"> • Work with MPO staff on transit planning.
	11/14	In Progress	<ul style="list-style-type: none"> • Work with MPO partners to define short- and long-term transit needs.
	06/15	In Progress	<ul style="list-style-type: none"> • Work with the FTA and ODOT to develop alternatives for a future bus facility.
Great Neighborhoods	06/15	Completed	<ul style="list-style-type: none"> • Conduct rider satisfaction survey.
Budget Year 2015-2016			
Effective Government	08/15		<ul style="list-style-type: none"> • Implement technology to allow real-time bus information.
	12/15		<ul style="list-style-type: none"> • Measure time performance and implement improvements.
	03/16		<ul style="list-style-type: none"> • Develop and solicit a new vehicle maintenance contract.
	06/16		<ul style="list-style-type: none"> • Develop and solicit bus stop and shelter cleaning contracts.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Total number of rides.	88,983	91,169	90,000	91,000
Number of senior/disabled passengers.	21,355	21,880	22,000	24,000
Annual mileage.	84,735	89,165	89,000	89,000
Operating cost per ride.	\$5.62	\$5.68	\$5.80	\$6.26

STAFFING SUMMARY

Budgeted FTEs	3.91	3.91	3.91	3.91
---------------	------	------	------	------

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	322,007	248,183	608,400	608,400	246,800	(59.43)%
Charges for Services	28,822	35,430	23,000	23,000	27,000	17.39 %
Miscellaneous Revenue	(331)	435	-	-	-	- %
Investment Income	96	(3,046)	-	-	-	- %
Transfers In	180,900	353,500	477,200	477,200	419,100	(12.18)%
Beginning Balance	107,104	42,324	47,100	47,500	51,500	8.42 %
TOTAL REVENUES	638,598	676,826	1,155,700	1,156,100	744,400	(35.61)%
EXPENDITURES						
Personnel Services	344,149	362,982	389,500	389,500	406,600	4.39 %
Materials & Services	252,126	207,062	310,400	310,800	332,800	7.08 %
Capital	-	-	450,800	450,800	-	(100.00)%
Transfers Out	-	5,000	5,000	5,000	5,000	- %
TOTAL EXPENDITURES	596,275	575,044	1,155,700	1,156,100	744,400	(35.61)%
Prog 1106: Albany Transit System						
Revenues less Expenditures	42,323	101,782	-	-	-	

PROGRAM NARRATIVE

PUBLIC TRANSIT: LINN-BENTON LOOP (213-50-1107)

Manager Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

Developed by: Barry Hoffman, Transit Program Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Manage the Linn-Benton Loop to provide a safe and reliable public transit system along fixed routes between the cities of Albany and Corvallis in accordance with federal and state regulations.
- Maintain records of ridership, maintenance, and operation of the system and apply for state and federal grants in order to obtain system funding.
- Provide rides to LBCC and OSU students through the combined Pass Program.
- Provide management and supervision for the system, including personnel, operating, and maintenance of equipment.
- Manage local operating funds from partners: Benton County Special Transportation Fund (STF); Linn County; LBCC; Corvallis; Albany; and OSU.
- Participate in the Albany Area MPO technical and policy meetings, and in developing a funding and governance plan for the Loop.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	08/14	In Progress	<ul style="list-style-type: none"> • Work with MPO staff on short- and long-term transit planning.
	10/14	In Progress	<ul style="list-style-type: none"> • Work with MPO staff on new governance and long-term financing options.
	03/15	In Progress	<ul style="list-style-type: none"> • Complete action list from ODOT compliance audit conducted in January 2013.
	06/15	In Progress	<ul style="list-style-type: none"> • Evaluate express service for enhanced connections with the Linn Shuttle.
Budget Year 2015-2016			
Effective Government	08/15		<ul style="list-style-type: none"> • Implement technology to allow real-time bus information.
	12/15		<ul style="list-style-type: none"> • Measure time performance and find improvements.
	03/16		<ul style="list-style-type: none"> • Develop and solicit a new vehicle maintenance contract.
	06/16		<ul style="list-style-type: none"> • Develop and solicit bus stop and shelter cleaning contract.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Total number of rides.	128,493	122,257	129,500	130,000
Number of senior/disabled passengers.	23,128	17,115	23,310	23,500
Annual mileage.	98,339	99,782	115,000	115,000
Operating cost per ride.	\$3.38	\$3.42	\$3.45	\$4.38

STAFFING SUMMARY

Budgeted FTEs	3.30	3.30	3.98	3.98
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PROG 1107: Linn-Benton Loop

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	392,666	498,365	869,100	869,100	593,300	(31.73)%
Charges for Services	95,194	32,139	30,000	30,000	30,000	- %
Miscellaneous Revenue	329	432	-	-	-	- %
Investment Income	1,004	(3,362)	-	-	-	- %
Transfers In	36,300	76,000	-	-	-	- %
Beginning Balance	154,739	45,812	139,500	139,900	50,000	(64.26)%
TOTAL REVENUES	680,232	649,386	1,038,600	1,039,000	673,300	(35.20)%
EXPENDITURES						
Personnel Services	252,149	292,339	377,200	377,200	395,800	4.93 %
Materials & Services	382,271	202,574	281,400	281,800	277,500	(1.53)%
Capital	-	-	380,000	380,000	-	(100.00)%
TOTAL EXPENDITURES	634,420	494,913	1,038,600	1,039,000	673,300	(35.20)%
Prog 1107: Linn-Benton Loop						
Revenues less Expenditures	45,812	154,473	-	-	-	

PROGRAM NARRATIVE

PUBLIC TRANSIT: PARATRANSIT SYSTEM (213-50-1108)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

Developed by: Ted Frazier, Paratransit Services Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Provide transportation to essential services through the Call-A-Ride program for the elderly and individuals who have disabilities that prevent them from using the fixed route transit system.
- Manage and operate the Paratransit service as required by the Americans with Disabilities Act (ADA) and federal and state public transit regulations.
- Identify and pursue additional grant and revenue resources.
- Certify eligibility of ADA participants and provide Paratransit service in compliance with federal law.
- Provide Medicaid nonmedical transportation for eligible senior citizens and individuals with disabilities (Title XIX rides).
- Maintain ridership and operation records for state-funding purposes.
- Ensure that all transit services are in Federal Transit Administration (FTA) compliance.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	02/15	Completed	<ul style="list-style-type: none"> • Continue to evaluate the Medical/Shopper Shuttle, a current pilot project. Determine if viable project for FY 2015-16.
	01/15	Completed	<ul style="list-style-type: none"> • Evaluate Paratransit fleet to determine future vehicle needs.
Great Neighborhoods Effective Government	07/14	Ongoing	<ul style="list-style-type: none"> • Meet with Urbanized Area (UZA) partners to determine transportation needs.
	06/15	Ongoing	<ul style="list-style-type: none"> • Identify and develop alternative funding sources and partnerships.
	03/15	Completed	<ul style="list-style-type: none"> • Complete rider survey to identify needs and service provided.
Budget Year 2015-2016			
Effective Government	09/15		<ul style="list-style-type: none"> • Work with Metropolitan Planning Organization (MPO) staff to develop Call-A-Ride trips to Jefferson.
	12/15		<ul style="list-style-type: none"> • Update driver evaluation and testing process.
	03/16		<ul style="list-style-type: none"> • Work with MPO partners to define short- and long-term Paratransit needs.
	06/16		<ul style="list-style-type: none"> • Continue to evaluate the Senior Medical-Shopper Shuttle for potential productivity and quality improvements; implement as resources permit.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percent of those using the Paratransit/Call-A-Ride program satisfied or very satisfied with the service received.	90%	90%	95%	95%
Number of rides provided per month.	1,384	1,515	1,629	1,800
Number of miles driven per month.	7,600	8,200	8,800	8,800
Number of volunteer hours.	5,000	5,000	5,000	5,000
Operating cost per ride.	\$17.78	\$21.48	\$23.24	\$18.14

STAFFING SUMMARY

Budgeted FTEs	3.42	3.42	3.42	3.42
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PROG 1108: Paratransit System

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	73,875	379,207	341,400	341,400	408,900	19.77 %
Charges for Services	24,764	26,874	30,000	30,000	30,500	1.67 %
Miscellaneous Revenue	370	300	300	300	300	- %
Investment Income	(30)	5,653	-	-	-	- %
Transfers In	218,900	86,500	77,500	77,500	152,800	97.16 %
Beginning Balance	21,077	2,809	35,300	35,600	-	(100.00)%
TOTAL REVENUES	338,956	501,343	484,500	484,800	592,500	22.22 %
EXPENDITURES						
Personnel Services	244,789	293,447	281,100	281,100	310,600	10.49 %
Materials & Services	91,359	117,572	203,400	203,700	231,900	13.84 %
Capital	-	80,118	-	-	50,000	- %
TOTAL EXPENDITURES	336,148	491,137	484,500	484,800	592,500	22.22 %
Prog 1108: Paratransit System Revenues less Expenditures	2,808	10,206	-	-	-	

PUBLIC SAFETY LEVY FUND

RESOURCE DETAIL

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Property Taxes - Current	2,044,984	2,346,501	2,334,700	2,334,700	2,396,100	2.63%	95.62%
Property Taxes - Delinquent	92,972	82,626	80,000	80,000	68,000	(15.00%)	2.71%
Interest	16,778	4,971	200	200	1,000	400.00%	0.04%
Total Current Resources	2,154,734	2,434,098	2,414,900	2,414,900	2,465,100	2.08%	98.37%
Beginning Balance	51,615	156,449	7,700	7,700	40,900	431.17%	1.63%
Total Resources	\$2,206,349	\$2,590,547	\$2,422,600	\$2,422,600	\$2,506,000	3.44%	100.00%

REQUIREMENT SUMMARY

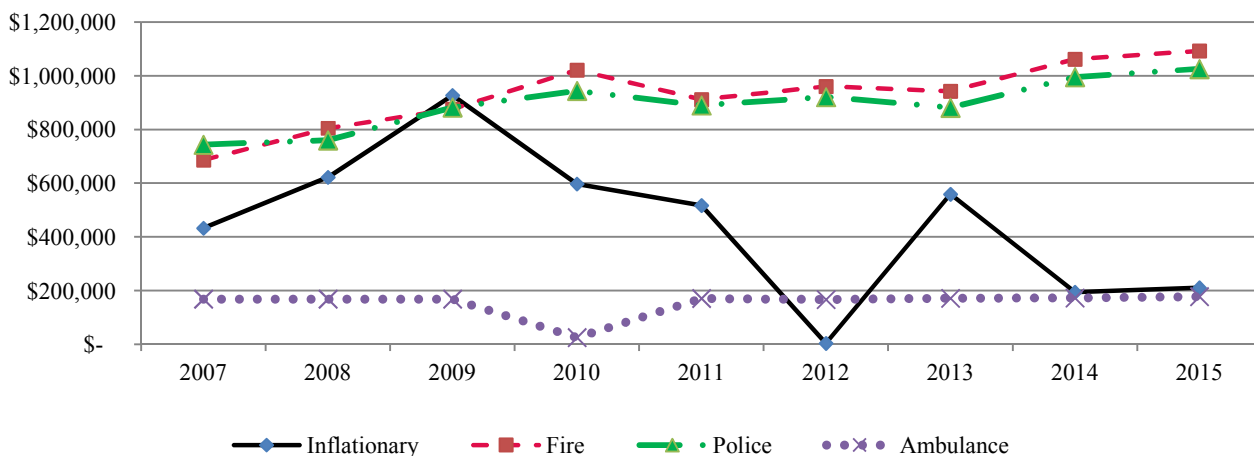
Requirements by Type	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Transfers Out	\$2,049,900	\$2,552,841	\$2,422,600	\$2,422,600	\$2,506,000	\$ 2,506,000	\$ 2,506,000

TRANSFERS OUT AND TOTAL TAXES DETAIL BY FISCAL YEAR

Fiscal YearGeneral Fund.....			Ambulance Fund	Total Transfers Out*	Total Taxes
	Inflationary	Fire	Police			
2007-08	\$ 432,000	\$ 685,943	\$ 743,319	\$ 168,000	\$ 2,029,262	\$ 1,973,168
2008-09	621,600	804,769	759,529	168,000	2,353,898	2,171,708
2009-10	927,000	875,183	882,220	168,000	2,852,403	2,349,289
2010-11	597,100	1,020,803	943,978	24,885	2,586,766	2,462,996
2011-12	516,683	910,923	889,662	170,453	2,487,721	2,547,957
2012-13	3,400	959,800	920,700	166,000	2,049,900	2,137,956
2013-14	558,535	942,192	881,114	171,000	2,552,841	2,429,127
2014-15	193,500	1,061,300	995,500	172,300	2,422,600	2,414,700
2015-16	210,000	1,093,100	1,025,400	177,500	2,506,000	2,464,100
Totals	\$4,059,818	\$8,354,013	\$8,041,422	\$1,386,138	\$21,841,391	\$20,951,001

*Resources available for transfers out include total taxes, interest earnings, and the beginning balance.

PUBLIC SAFETY LEVY TRANSFERS OUT BY PROGRAM

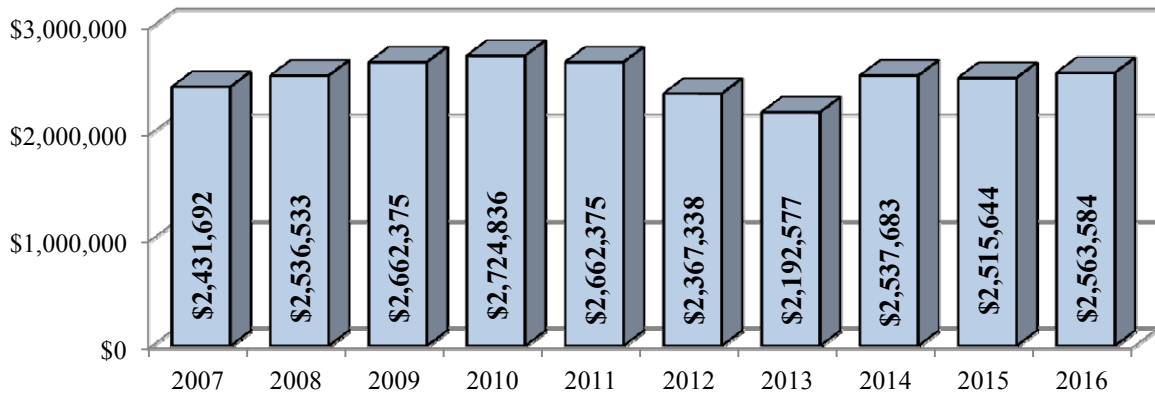


**Public Safety Levy Property Taxes Levied
Last Ten Fiscal Years ¹**

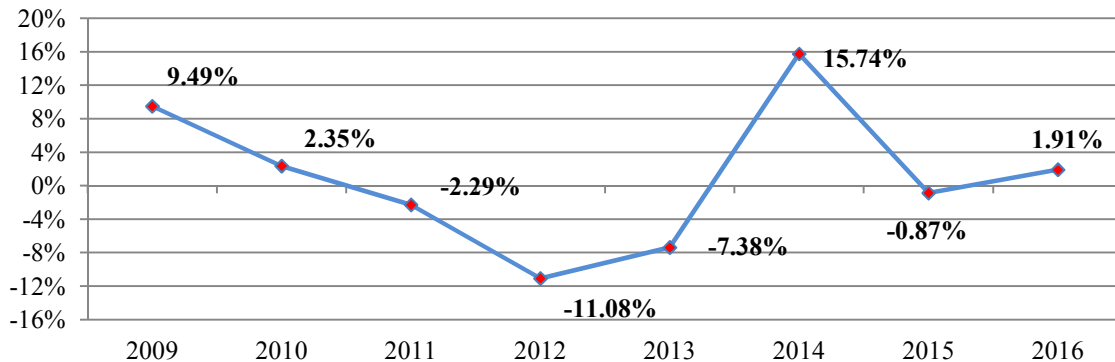
Fiscal Year June 30,LINN COUNTY.....		BENTON COUNTY.....			Linn Co. & Benton Co. Total to be Received	Annual Per- centage Change
	Taxes Imposed before Compression	Com- pression Amount	Total to be Received	Taxes Imposed before Compression	Com- pression Amount	Total to be Received		
2007	\$ 2,105,321	\$ 97,510	\$ 2,007,811	\$ 423,968	\$ 87	\$ 423,881	\$ 2,431,692	n/a
2008	2,221,177	137,010	2,084,167	452,811	445	452,366	2,536,533	4.31%
2009	2,333,529	153,763	2,179,766	488,611	6,002	482,609	2,662,375	4.96%
2010	2,417,606	197,327	2,220,279	509,107	4,550	504,557	2,724,836	2.35%
2011	2,504,913	368,500	2,136,413	532,445	9,036	523,409	2,662,375	-2.29%
2012	2,535,336	686,075	1,849,261	554,766	36,689	518,077	2,367,338	-11.08%
2013	2,528,454	825,673	1,702,781	565,012	75,216	489,796	2,192,577	-7.38%
2014	3,123,405	1,121,228	2,002,177	702,884	167,378	535,506	2,537,683	15.74%
2015	3,191,554	1,235,309	1,956,245	736,771	177,372	559,399	2,515,644	-0.87%
2016	n/avail.	n/avail.	1,973,468	n/avail.	n/avail.	590,116	2,563,584	1.91%

¹ Actual "Total to be Received" for 2007-2015. Estimated "Total to be Received" for 2016.
Fiscal Year 2009 was the first year of the second five-year \$0.95 per \$1,000 Public Safety Levy.
Voters passed a third five-year \$1.15 per \$1,000 levy beginning in Fiscal Year 2014.

**Total Public Safety Levy Taxes to be Received
Last Ten Fiscal Years ¹**



**Public Safety Levy - Total to be Received
Annual Percentage Change**



PROGRAM NARRATIVE

PUBLIC SAFETY LEVY FUND: PUBLIC SAFETY LEVY (215-10-1008)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City of Albany in the May 2012 special election. Proceeds from the tax levy are transferred to the General Fund in direct support of police, fire, and ambulance services.
 - The levy is \$1.15 per \$1,000 of assessed value for a period of five years.
 - Fiscal Year 2015-2016 is the third year of the third five-year Public Safety Local Option Levy.
-
-

215: Public Safety Levy

CITY OF ALBANY, OREGON

10: Finance

PROG 1008: Public Safety Levy

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Property Taxes	2,137,956	2,429,127	2,414,700	2,414,700	2,464,100	2.05 %
Investment Income	16,778	4,971	200	200	1,000	400.00 %
Beginning Balance	51,615	156,449	7,700	7,700	40,900	431.17 %
TOTAL REVENUES	2,206,349	2,590,547	2,422,600	2,422,600	2,506,000	3.44 %
EXPENDITURES						
Transfers Out	2,049,900	2,552,841	2,422,600	2,422,600	2,506,000	3.44 %
TOTAL EXPENDITURES	2,049,900	2,552,841	2,422,600	2,422,600	2,506,000	3.44 %

Prog 1008: Public Safety Levy						
Revenues less Expenditures	156,449	37,706	-	-	-	



CITY OF
Albany

O R E G O N

CAPITAL REPLACEMENT FUND

RESOURCE DETAIL

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Energy Trust of Oregon	\$ -	\$ -	\$ -	\$ -	\$ 20,000	-	0.26%
Albany Rural Fire District	475,000	-	-	-	-	-	-
Oregon Community Foundation	2,466	-	-	-	2,500	-	0.03%
Departmental Charges	75,000	375,000	150,000	150,000	150,000	-	1.96%
Equipment Replacement Charges	816,204	606,400	825,700	558,500	885,300	58.51%	11.59%
Phone System Charges	77,861	75,000	75,000	75,000	75,000	-	0.98%
Property Management	-	-	-	-	23,400	-	0.31%
Miscellaneous Revenue	56,283	46,562	15,000	15,000	15,000	-	0.20%
Other Financing Sources: Cap. Leases	166,876	-	-	-	-	-	-
Interest	35,548	36,438	9,600	9,600	11,200	16.67%	0.15%
Total Current Resources	1,705,238	1,139,400	1,075,300	808,100	1,182,400	46.32%	15.48%
From Litigation Proceeds	-	-	500,000	500,000	-	(100.00%)	-
Transfer In: Transient Room Tax	10,600	10,400	12,000	12,000	206,100	1,617.50%	2.70%
Total Transfers In	10,600	10,400	512,000	512,000	206,100	(59.75%)	2.70%
Beginning Balance	6,020,522	6,227,497	5,622,000	5,622,000	6,176,500	9.86%	80.83%
Beginning Balance: Energy Trust	-	-	-	-	24,000	-	0.31%
Beginning Balance Property Mgmt	-	-	-	-	8,400	-	0.11%
Beginning Balance Monteith House	-	-	-	-	43,400	-	0.57%
Total Resources	\$7,736,360	\$7,377,297	\$7,209,300	\$6,942,100	\$7,640,800	10.06%	100.00%

REQUIREMENT SUMMARIES

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Equipment Replacement	\$1,058,352	\$1,469,311	\$3,891,200	\$3,624,000	\$4,324,200	\$4,324,200	\$4,517,900
City Facilities Replacement	20,191	115,752	201,000	201,000	147,400	147,400	147,400
GF Facilities Maintenance Projects	168,142	15,395	174,100	174,100	171,300	171,300	158,200
IT Equipment Replacement	262,175	596,584	1,774,300	1,774,300	1,619,000	1,619,000	1,619,000
Facilities Replacement	-	23,270	1,168,700	1,168,700	1,198,300	1,198,300	1,198,300
Total Requirements	\$1,508,860	\$2,220,312	\$7,209,300	\$6,942,100	\$7,460,200	\$7,460,200	\$7,640,800

Requirements by Type

Materials & Services	\$ 564,610	\$ 836,118	\$ 615,000	\$ 615,000	\$ 589,000	\$ 589,000	\$ 589,000
Capital	644,250	1,308,194	6,506,300	6,239,100	6,871,200	6,871,200	7,051,800
Transfers Out	300,000	76,000	88,000	88,000	0	0	0
Total Requirements	\$1,508,860	\$2,220,312	\$7,209,300	\$6,942,100	\$7,460,200	\$7,460,200	\$7,640,800

Adopted Requirements by Program and Type

	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Equipment Replacement	\$ 325,000	\$4,192,900	\$ -	\$ 4,517,900	59.13%
City Facilities Replacement	24,000	123,400	-	147,400	1.93%
GF Facilities Maintenance Projects	40,000	118,200	-	158,200	2.07%
IT Equipment Replacement	200,000	1,419,000	-	1,619,000	21.19%
Facilities Replacement	-	1,198,300	-	1,198,300	15.68%
Total Requirements	\$ 589,000	\$7,051,800	\$ -	\$ 7,640,800	100.00%
Percent of Fund Budget	7.71%	92.29%	-	100.00%	

GF- General Fund

IT - Information Technology

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: EQUIPMENT REPLACEMENT (217-10-1010)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- The Equipment Replacement program provides a reserve to replace equipment, excluding Water and Sewer Fund equipment, when the end of its useful life has been reached.
 - Equipment is replaced when it is determined by its age, condition, operation and maintenance costs, obsolescence, and depreciation that it is no longer economical to keep. This is referred to as the life expectancy or economic life of the equipment.
 - In Fiscal Year 2012-13, Equipment Replacement transferred \$300,000 to the General Fund. This is being repaid by a loan from Litigation Proceeds.
 - Ideally, monies are transferred annually from the various departments to the Equipment Replacement program based on the economic life, replacement cost, and estimated rate of return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.
-
-

217: Capital Replacement

10: Finance

CITY OF ALBANY, OREGON
PROG 1010: Equipment Replacement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	475,000	-	-	-	-	-%
Charges for Services	697,165	521,600	712,800	445,600	662,700	48.72 %
Miscellaneous Revenue	223,159	34,562	15,000	15,000	15,000	-%
Investment Income	21,256	20,021	3,000	3,000	7,000	133.33 %
Transfers In	-	-	500,000	500,000	193,700	(61.26)%
Beginning Balance	3,189,788	3,548,014	2,660,400	2,660,400	3,639,500	36.80 %
TOTAL REVENUES	4,606,368	4,124,197	3,891,200	3,624,000	4,517,900	24.67 %
EXPENDITURES						
Materials & Services	308,021	320,571	400,000	400,000	325,000	(18.75)%
Capital	450,331	1,072,740	3,403,200	3,136,000	4,192,900	33.70 %
Transfers Out	300,000	76,000	88,000	88,000	-	(100.00)%
TOTAL EXPENDITURES	1,058,352	1,469,311	3,891,200	3,624,000	4,517,900	24.67 %
Prog 1010: Equipment Replacement						
Revenues less Expenditures	3,548,016	2,654,886	-	-	-	

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: CITY FACILITIES REPLACEMENT (217-10-1034)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- The City Facilities Replacement program reserves funds for major City facilities replacement projects.
 - Currently there is not a funding source available to replenish what is being expended to maintain City facilities.
-

217: Capital Replacement

10: Finance

CITY OF ALBANY, OREGON
PROG 1034: City Facilities Replacement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	-	-	20,000	- %
Investment Income	1,626	1,548	1,000	1,000	500	(50.00)%
Dedicated Beginning Balance	-	-	-	-	24,000	- %
Beginning Balance	255,180	236,614	200,000	200,000	102,900	(48.55)%
TOTAL REVENUES	256,806	238,162	201,000	201,000	147,400	(26.67)%
EXPENDITURES						
Materials & Services	-	-	-	-	24,000	- %
Capital	20,191	115,752	201,000	201,000	123,400	(38.61)%
TOTAL EXPENDITURES	20,191	115,752	201,000	201,000	147,400	(26.67)%
Prog 1034: City Facilities Replacement						
Revenues less Expenditures	236,615	122,410	-	-	-	

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: GENERAL FUND FACILITIES MAINTENANCE PROJECTS (217-10-2002)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- Funds are reserved in this program for building maintenance expenditures on City-owned General Fund buildings.
 - Transient Lodging Tax is transferred in for restoration and repairs of the Monteith House.
-
-

217: Capital Replacement

10: Finance

CITY OF ALBANY, OREGON
PROG 2002: GF Facilities Maintenance Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	2,466	-	-	-	2,500	- %
Miscellaneous Revenue	-	-	-	-	23,400	- %
Investment Income	4,053	1,129	-	-	400	- %
Transfers In	10,600	10,400	12,000	12,000	12,400	3.33 %
Dedicated Beginning Balance	-	-	-	-	51,800	- %
Beginning Balance	311,590	160,567	162,100	162,100	67,700	(58.24)%
TOTAL REVENUES	328,709	172,096	174,100	174,100	158,200	(9.13)%
EXPENDITURES						
Materials & Services	18,349	9,095	15,000	15,000	40,000	166.67 %
Capital	149,793	6,300	159,100	159,100	118,200	(25.71)%
TOTAL EXPENDITURES	168,142	15,395	174,100	174,100	158,200	(9.13)%
Prog 2002: GF Facilities Maintenance Projects						
Revenues less Expenditures	160,567	156,701	-	-	-	

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: IT EQUIPMENT REPLACEMENT (217-13-1031)

Responsible Manager/Title: Jorge Salinas, Assistant City Manager/CIO

FUNCTIONS AND RESPONSIBILITIES

- The Information Technology Equipment Replacement activity provides a means to replace computer equipment at the end of its useful life.
 - Annually monies are transferred from the various departments to the Information Technology Equipment Replacement activity based on the economic life, replacement cost, and estimated return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.
-

217: Capital Replacement
 13: Information Technology

CITY OF ALBANY, OREGON
PROG 1031: IT Equipment Replacement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	196,900	159,800	187,900	187,900	297,600	58.38 %
Miscellaneous Revenue	-	12,000	-	-	-	- %
Investment Income	5,338	10,008	4,000	4,000	3,000	(25.00)%
Beginning Balance	1,702,179	1,642,242	1,582,400	1,582,400	1,318,400	(16.68)%
TOTAL REVENUES	1,904,417	1,824,050	1,774,300	1,774,300	1,619,000	(8.75)%
EXPENDITURES						
Materials & Services	238,240	506,452	200,000	200,000	200,000	- %
Capital	23,935	90,132	1,574,300	1,574,300	1,419,000	(9.86)%
TOTAL EXPENDITURES	262,175	596,584	1,774,300	1,774,300	1,619,000	(8.75)%
Prog 1031: IT Equipment Replacement						
Revenues less Expenditures	1,642,242	1,227,466	-	-	-	

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: PUBLIC WORKS, FACILITIES REPLACEMENT (217-50-2018)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds future facilities replacement of Public Works.
- Receive revenues from other Public Works fund budgets to fund future facilities replacement.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Receives revenues from water, sewer, and street fund budgets to fund future facilities replacement and new facilities construction.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct Operations Building addition.
Budget Year 2015-2016			
Effective Government	12/15		<ul style="list-style-type: none"> • Complete construction of Operations building addition.
	06/16		<ul style="list-style-type: none"> • Receive revenues from water, sewer, and street fund budgets to fund future department facility replacement or new construction.

217: Capital Replacement

50: Public Works

CITY OF ALBANY, OREGON

PROG 2018: Facilities Replacement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	75,000	375,000	150,000	150,000	150,000	- %
Investment Income	3,275	3,732	1,600	1,600	300	(81.25)%
Beginning Balance	561,785	640,060	1,017,100	1,017,100	1,048,000	3.04 %
TOTAL REVENUES	640,060	1,018,792	1,168,700	1,168,700	1,198,300	2.53 %
EXPENDITURES						
Capital	-	23,270	1,168,700	1,168,700	1,198,300	2.53 %
TOTAL EXPENDITURES	-	23,270	1,168,700	1,168,700	1,198,300	2.53 %

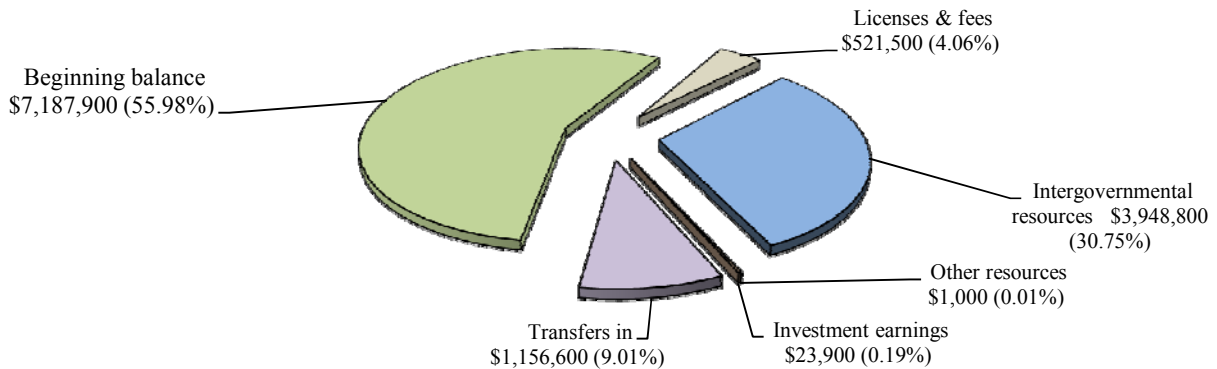
Prog 2018: Facilities Replacement						
Revenues less Expenditures	640,060	995,522	-	-	-	

**STREET FUND
RESOURCE DETAIL**

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Transportation SDC: Principal	\$ 18,660	\$ 27,080	\$ 7,300	\$ 7,300	\$ 7,300	-	0.05%
Transportation SDC: Interest	2,271	3,773	2,700	2,700	2,700	-	0.02%
Street IAF: Principal	12,766	1,540	1,600	1,600	1,600	-	0.01%
Street IAF: Interest	1,148	337	400	400	400	-	-
Street Connection Fees	-	66,582	15,000	15,000	15,000	-	0.12%
Transportation SDC: Revenues	455,338	457,273	282,000	282,000	437,500	55.14%	3.41%
Public Facility Construction Permit	20,638	36,399	20,000	20,000	15,000	(25.00%)	0.12%
EPSC Permit Fees	54,615	53,540	50,000	50,000	42,000	(16.00%)	0.33%
State Gasoline Tax	2,764,402	2,913,483	2,800,000	2,800,000	2,850,000	1.79%	22.20%
Surface Transportation Program	885,440	2,135,531	1,956,000	1,956,000	1,098,800	(43.82%)	8.55%
Miscellaneous Revenue	17,808	11,713	1,500	1,500	1,000	(33.33%)	0.01%
Interest	41,431	50,125	39,600	39,600	23,900	(39.65%)	0.19%
Total Current Resources	4,274,517	5,757,376	5,176,100	5,176,100	4,495,200	(13.15%)	35.01%
From Water Capital	-	589,600	-	-	-	-	-
From Debt Service Fund	-	2,840	-	-	-	-	-
Transfer In: Transient Room Tax	2,200	2,200	2,600	2,600	2,700	3.85%	0.02%
From Sewer - ILFF Transfer	471,545	502,882	544,100	544,100	598,800	10.05%	4.66%
From Water - ILFF Transfer	461,246	497,805	507,400	507,400	530,100	4.47%	4.13%
From: Albany Transit	-	5,000	5,000	5,000	5,000	-	0.04%
From: Street Capital	-	20,000	20,000	20,000	20,000	-	0.16%
Total Transfers In	934,991	1,620,327	1,079,100	1,079,100	1,156,600	7.18%	9.01%
Beginning Balance	6,874,827	6,860,709	7,733,300	7,736,100	7,187,900	(7.09%)	55.98%
Total Resources	\$12,084,335	\$14,238,412	\$13,988,500	\$13,991,300	\$12,839,700	(8.23%)	100.00%

STREET FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



Budget Notes

The following is a list of several acronyms used with respect to the Street Fund:

- | | |
|--|---|
| IAF - Improvement Assurance Fee | SDC - Systems Development Charge |
| WComp - Workers' Comp | EPSC - Erosion Prevention Sediment Control |

**STREET FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Street Maintenance	\$ 2,254,577	\$ 1,616,389	\$ 1,821,900	\$ 1,823,000	\$ 1,849,300	\$ 1,849,300	\$ 1,849,300
Street Administration	953,801	1,200,977	1,274,100	1,275,700	1,320,800	1,320,800	1,318,000
Stormwater Operations	-	261,263	224,200	224,300	210,200	210,200	210,200
Street Capital & Restoration	1,491,292	1,005,935	4,964,700	4,964,700	4,700,500	4,700,500	4,700,500
N. Albany Frontage Fee Projects	17,914	286,630	451,900	451,900	402,000	402,000	402,000
Transportation SDC Imp Fee	502,286	1,090,555	4,938,400	4,938,400	3,852,300	3,852,300	3,852,300
ADA Capital Projects	-	12,792	37,100	37,100	62,400	62,400	62,400
Transportation SDC Reimb Fee	3,757	10,180	276,200	276,200	445,000	445,000	445,000
Total Requirements	\$ 5,223,627	\$ 5,484,721	\$13,988,500	\$13,991,300	\$12,842,500	\$12,842,500	\$12,839,700

Requirements by Type

Personnel	\$ 721,899	\$ 758,733	\$ 867,600	\$ 867,600	\$ 899,900	\$ 899,900	\$ 899,900
Materials & Services	2,611,602	2,284,113	2,443,600	2,446,400	2,423,300	2,448,300	2,448,300
Capital	1,789,126	1,917,120	9,859,800	9,859,800	8,563,100	8,374,900	8,374,900
Transfers Out	101,000	524,755	600,000	600,000	695,600	858,800	858,800
Contingency	-	-	217,500	217,500	260,600	260,600	257,800
Total Requirements	\$ 5,223,627	\$ 5,484,721	\$13,988,500	\$13,991,300	\$12,842,500	\$12,842,500	\$12,839,700

**Adopted Requirements
by Program and Type**

	Materials		Transfers		Adopted Budget	% of Fund Budget
	Personnel	& Services	Capital	Out		
Street Maintenance	\$ 753,100	\$ 1,096,200	\$ -	\$ -	\$ 1,849,300	14.40%
Street Administration	71,800	908,400	-	80,000	1,318,000	10.27%
Stormwater Operations	75,000	135,200	-	-	210,200	1.63%
Street Capital & Restoration	-	305,000	4,290,500	105,000	4,700,500	36.61%
N. Albany Frontage Fee Projects	-	-	330,000	72,000	402,000	3.13%
Transportation SDC Imp Fee	-	3,200	3,466,600	382,500	3,852,300	30.00%
Transportation SDC Reimb Fee	-	300	225,400	219,300	445,000	3.47%
ADA Capital Projects	-	-	62,400	-	62,400	0.49%
Total Requirements	\$ 899,900	\$ 2,448,300	\$ 8,374,900	\$ 858,800	\$ 12,839,700	100.00%
Percent of Fund Budget	7.00%	19.07%	65.23%	6.69%	2.01%	100.00%

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Street Maintenance	7.450	7.000	7.000	7.000	7.000	7.000	7.000
Street Administration	-	0.450	0.450	0.450	0.450	0.450	0.450
Total FTE	7.450	7.450	7.450	7.450	7.450	7.450	7.450



CITY OF
Albany

O R E G O N

**STREET FUND
OPERATION AND MAINTENANCE COMBINED BUDGET**

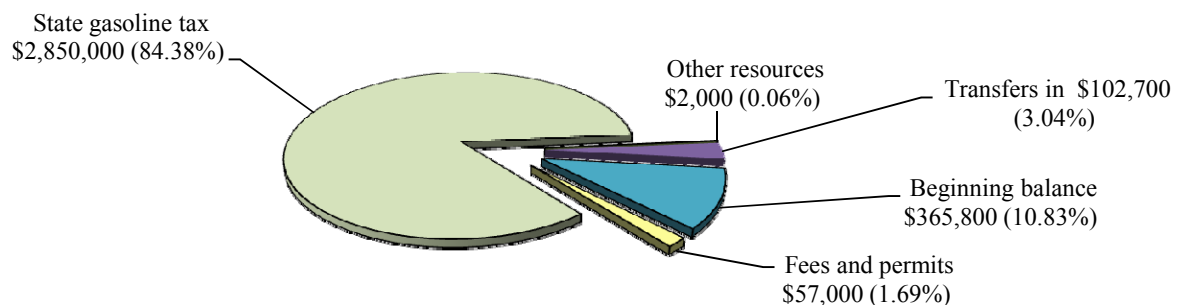
Detailed below are the gasoline taxes, transfers in, and other resources used to support the following Street Fund operation and maintenance programs: Street Maintenance and Street Administration. The resource items listed below are included in the Street Fund - Resource Detail presented on a previous page.

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Public Facility Construction Permit	\$ 20,638	\$ 36,399	\$ 20,000	\$ 20,000	\$ 15,000	(25.00%)	0.44%
EPSC Permit Fees	54,615	53,540	50,000	50,000	42,000	(16.00%)	1.24%
State Gasoline Tax	2,764,402	2,491,483	2,471,000	2,471,000	2,850,000	15.34%	84.38%
Miscellaneous Revenue	3,848	1,105	1,500	1,500	1,000	(33.33%)	0.03%
Interest	3,590	2,623	2,000	2,000	1,000	(50.00%)	0.03%
Total Current Resources	2,847,093	2,585,150	2,544,500	2,544,500	2,909,000	14.33%	86.12%
From Debt Service Fund	-	2,840	-	-	-	-	-
Transfer In: Transient Room Tax	2,200	2,200	2,600	2,600	2,700	3.85%	0.08%
From Sewer - ILFF Transfer	94,725	277,200	294,100	294,100	50,000	(83.00%)	1.48%
From Water - ILFF Transfer	95,850	277,200	257,400	257,400	50,000	(80.57%)	1.48%
Total Transfers In	192,775	559,440	554,100	554,100	102,700	(81.47%)	3.04%
Beginning Balance	348,708	180,200	221,600	224,400	365,800	63.01%	10.84%
Total Resources	\$3,388,576	\$3,324,790	\$3,320,200	\$3,323,000	\$3,377,500	1.64%	100.00%

Adopted Requirements by Program and Type	Materials & Services		Transfers Out		Adopted Budget	% of Fund Budget
	Personnel			Contingency		
Street Maintenance	753,100	1,096,200	-	-	\$1,849,300	54.76%
Street Administration	71,800	908,400	80,000	257,800	1,318,000	39.02%
Stormwater Operations	75,000	135,200	-	-	210,200	6.22%
Total Requirements	\$ 899,900	\$2,139,800	\$ 80,000	\$ 257,800	\$3,377,500	100.00%
Percent of Budget	26.65%	63.35%	2.37%	7.63%	100.00%	

RESOURCES USED FOR STREET FUND OPERATION AND MAINTENANCE PROGRAMS

Category Totals and Percent of Budget



STREET FUND
CAPITAL PROJECTS COMBINED BUDGET

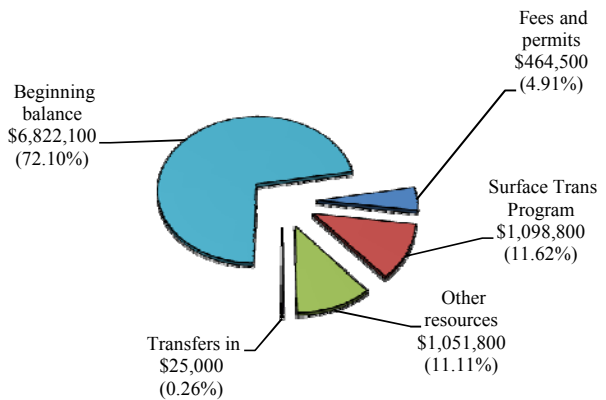
Detailed below are the in-lieu-of franchise fees, development fees, state support, and other resources used to fund the following Street Fund capital programs: Street Capital & Restoration, North Albany Frontage Fee Projects, and Transportation SDC Projects.

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Transportation SDC: Principal	\$ 18,660	\$ 27,080	\$ 7,300	\$ 7,300	\$ 7,300	-	0.08%
Transportation SDC: Interest	2,271	3,773	2,700	2,700	2,700	-	0.03%
Street IAF: Principal	12,766	1,540	1,600	1,600	1,600	-	0.02%
Street IAF: Interest	1,148	337	400	400	400	-	-
Street Connection Fees	-	66,582	15,000	15,000	15,000	-	0.16%
Transportation SDC: Revenues	455,338	457,273	282,000	282,000	437,500	55.14%	4.62%
State Gasoline Tax	-	422,000	329,000	329,000	-	(100.00%)	-
Surface Transportation Program	885,440	2,135,531	1,956,000	1,956,000	1,098,800	(43.82%)	11.62%
Miscellaneous Revenue	13,960	10,608	-	-	-	-	-
Interest	37,841	47,502	37,600	37,600	22,900	(39.10%)	0.24%
From Sewer - ILFF Transfer	376,820	225,682	250,000	250,000	548,800	119.52%	5.80%
From Water - ILFF Transfer	365,396	220,605	250,000	250,000	480,100	92.04%	5.07%
Total Current Resources	2,169,640	3,618,513	3,131,600	3,131,600	2,615,100	(16.49%)	27.64%
From Water Capital	-	589,600	-	-	-	-	-
From: Albany Transit	-	5,000	5,000	5,000	5,000	-	0.05%
From: Street Capital	-	20,000	20,000	20,000	20,000	-	0.21%
Total Transfers In	-	614,600	25,000	25,000	25,000	-	0.26%
Beginning Balance	6,526,119	6,680,509	7,511,700	7,511,700	6,822,100	(9.18%)	72.10%
Total Resources	\$ 8,695,759	\$10,913,622	\$10,668,300	\$10,668,300	\$ 9,462,200	(11.31%)	100.00%

Adopted Requirements by Program and Type	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Street Capital & Restoration	\$ 305,000	\$ 4,290,500	\$ 105,000	\$ 4,700,500	49.68%
N. Albany Frontage Fee Projects	-	330,000	72,000	402,000	4.25%
Transportation SDC Imp Fee	3,200	3,466,600	382,500	3,852,300	40.71%
Transportation SDC Reimb Fee	300	225,400	219,300	445,000	4.70%
ADA Capital Projects	-	62,400	-	62,400	0.66%
Total Requirements	\$ 308,500	\$ 8,374,900	\$ 778,800	\$ 9,462,200	100.00%
Percent of Budget	3.26%	88.51%	8.23%	100.00%	

STREET CAPITAL PROJECT RESOURCES

Fees and permits	\$ 464,500	4.91%
Surface Trans Program	1,098,800	11.62%
Other resources	1,051,800	11.11%
Transfers in	25,000	0.26%
Beginning balance	6,822,100	72.10%
Total Resources	\$ 9,462,200	100.00%



STREET FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2015-2016

Project Description	Totals	Street Capital & Restoration	North Albany Frontage Fee Projects	North Albany Frontage Fee Projects	Trans- portation SDC Imp Fee	Trans- portation SDC Reimb Fee
Sidewalk Infill Program	15,000	15,000	-	-	-	-
ST-13-03 N Albany Rd-Quarry to RR Tracks	4,774,400	3,160,700	256,000	1,298,900	58,800	-
ST13-04 Main Street Rehab	40,000	6,800	-	33,200	-	-
ST-14-03 Ped Crossing Imp	60,000	60,000	-	-	-	-
ST-13-05 Corvallis Albany Path	255,000	-	-	255,000	-	-
ST-15-01 34th Ave Signals: Marion & Hill	720,000	-	-	720,000	-	-
ST-16-01 Transit Stop Ped Imp (Ph 2)	205,000	61,500	-	143,500	-	-
Project Totals	6,069,400	3,304,000	256,000	2,450,600	58,800	-
Reserve: Street Connection Fees	99,700	99,700	-	-	-	-
Reserve: Capital Projects	1,300,500	643,500	74,000	416,000	166,600	400
Reserve: Waverly RH Land Mod Dep - WM	203,300	203,300	-	-	-	-
Reserve: Albany Transit	15,000	-	-	-	-	15,000
Reserve: Street Capital	47,000	-	-	-	-	47,000
Reserve: ODOT Safety Grant Match	40,000	40,000	-	-	-	-
Reserve: Lochner Road Imp	400,000	-	-	400,000	-	-
Reserve: ODOT I-5 EA	200,000	-	-	200,000	-	-
Total Reserves	2,305,500	986,500	74,000	1,016,000	166,600	62,400
Grand Totals	\$ 8,374,900	\$ 4,290,500	\$ 330,000	\$ 3,466,600	\$ 225,400	\$ 62,400

**STREET FUND
STREET FUND RESOURCES - TEN FISCAL YEARS***

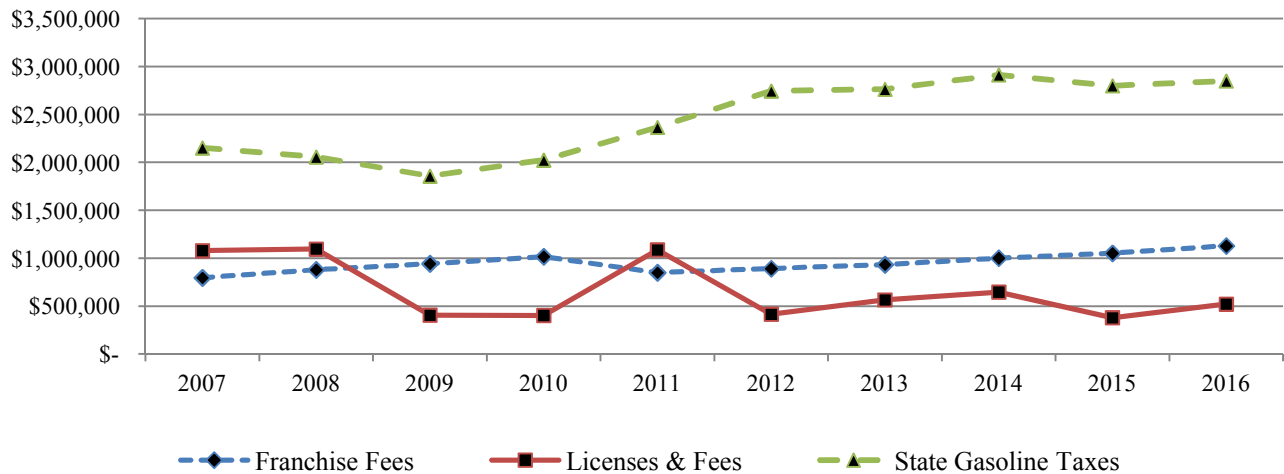
June 30,	Franchise Fees	Licenses & Fees	Inter-governmental Resources	State Gasoline Taxes	Other Resources	Transfers In	Beginning Balance	Total Resources
2007	\$ 795,959	\$ 1,079,182	\$ 449,955	\$ 2,151,490	\$ 471,302	\$ 408,111	\$ 9,134,197	\$14,490,196
2008	878,893	1,096,168	110,274	2,056,995	455,989	260,000	9,472,507	14,330,826
2009	942,711	405,953	878,258	1,857,308	270,478	519,474	9,052,861	13,927,043
2010	1,016,466	403,227	4,836	2,024,426	155,678	381,300	8,363,513	12,349,446
2011	848,969	1,086,992	-	2,365,624	75,157	1,753,285	8,327,379	14,457,406
2012	891,255	415,283	70,693	2,745,670	272,210	892,855	9,969,701	15,257,667
2013	932,791	565,436	885,440	2,764,402	59,239	2,200	6,874,827	12,084,335
2014	1,000,687	646,524	2,135,531	2,913,483	61,838	619,640	6,860,709	14,238,412
2015	1,051,500	379,000	1,956,000	2,800,000	41,100	27,600	7,736,100	13,991,300
2016	1,128,900	521,500	1,098,800	2,850,000	24,900	27,700	7,187,900	12,839,700

* Actual revenues for Fiscal Years 2007 through 2014. Budgeted resources for Fiscal Years 2015 and 2016.

STREET FUND RESOURCES - PERCENT OF TOTAL RESOURCES

June 30,	Franchise Fees	Licenses & Fees	Inter-governmental Resources	State Gasoline Taxes	Other Resources	Transfers In	Beginning Balance	Total Resources
2007	5.48%	7.45%	3.11%	14.85%	3.25%	2.82%	63.04%	100.00%
2008	6.14%	7.65%	0.77%	14.35%	3.18%	1.81%	66.10%	100.00%
2009	6.77%	2.91%	6.31%	13.34%	1.94%	3.73%	65.00%	100.00%
2010	8.23%	3.27%	0.04%	16.39%	1.26%	3.09%	67.72%	100.00%
2011	5.87%	7.52%	-	16.36%	0.52%	12.13%	57.60%	100.00%
2012	5.85%	2.72%	0.46%	18.00%	1.78%	5.85%	65.34%	100.00%
2013	7.72%	4.68%	7.33%	22.88%	0.49%	0.02%	56.89%	100.01%
2014	7.04%	4.54%	15.00%	20.46%	0.43%	4.35%	48.18%	100.00%
2015	7.52%	2.71%	13.98%	20.01%	0.29%	0.20%	55.29%	100.00%
2016	8.78%	4.06%	8.56%	22.20%	0.19%	0.22%	55.98%	99.99%

**STATE GAS TAXES, LICENSES & FEES, AND FRANCHISE FEES
TEN FISCAL YEARS**



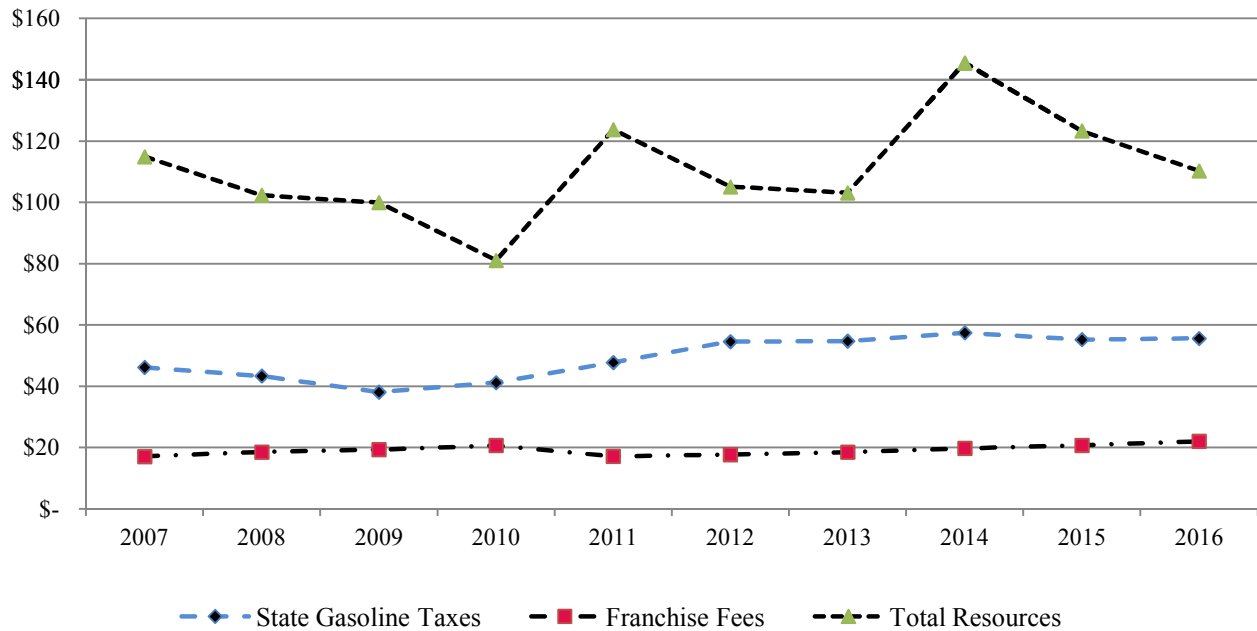
STREET FUND
STREET FUND RESOURCES - TEN FISCAL YEARS ¹

June 30,	Population	State Gasoline Tax		Franchise Fees		Current Resources ²	
		Annual Amount	Per Capita	Annual Amount	Per Capita	Annual Amount	Per Capita
2007	46,610	\$ 2,151,490	\$ 46.16	\$ 795,959	\$ 17.08	\$ 5,355,999	\$ 114.91
2008	47,470	2,056,995	43.33	878,893	18.51	4,858,319	102.35
2009	48,770	1,857,308	38.08	942,711	19.33	4,874,182	99.94
2010	49,165	2,024,426	41.18	1,016,466	20.67	3,985,934	81.07
2011	49,530	2,365,624	47.76	848,969	17.14	6,130,027	123.76
2012	50,325	2,745,670	54.56	891,255	17.71	5,287,965	105.08
2013	50,520	2,764,402	54.72	932,791	18.46	5,209,508	103.12
2014	50,710	2,913,483	57.45	1,000,687	19.73	7,377,703	145.49
2015	50,720	2,800,000	55.21	1,051,500	20.73	6,255,200	123.33
2016	51,270	2,850,000	55.59	1,128,900	22.02	5,651,800	110.24

(1) Actual revenues for Fiscal Years 2007 through 2014. Budgeted resources for Fiscal Years 2015 and 2016.

(2) Current Resources equals Total Resources less Beginning Balance.

**PER CAPITA STATE GASOLINE TAX, FRANCHISE FEES,
AND CURRENT RESOURCES
TEN FISCAL YEARS**



PROGRAM NARRATIVE

STREET FUND: STREET MAINTENANCE (250-50-2602)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

FUNCTIONS AND RESPONSIBILITIES

- The primary function of this activity is to maintain the transportation system facilities.
- Pavement management and street restoration responsibilities include sweeping (to meet stormwater regulations), sanding, base repair, crack sealing, pothole patching, chip-seal streets, overlay projects, and bridge maintenance.
- Repair tree-damaged sidewalks and gutters on an as-needed basis.
- Right-of-way maintenance responsibilities include barricades, property clean-up, and vegetation maintenance.
- Transportation management responsibilities include pavement markings, traffic sign maintenance, quarterly streetlight inspections, and quarterly traffic signal inspections and maintenance.
- Perform yearly street condition rating for one-quarter of the City streets and annually update traffic sign inventory program.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Great Neighborhoods	06/15	In Progress	<ul style="list-style-type: none"> • Update Pavement Management Program. • Update sidewalk inventory. • Develop sweeper debris recycling program.
	06/15	In Progress	
	06/15	In Progress	
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Implement perpetual life replacement program for rolling stock.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of miles of improved streets.	191.46	191.46	194.5	194.5
Number of customer service work orders.	550	453	500	500
Number of City traffic signals.	19	19	19	19
Percentage of traffic signals inspected quarterly.	100%	100%	100%	100%
Miles of painted pavement marking.	60.24	61	61	61
Percentage of pavement marking annually painted.	100%	100%	100%	100%
Number of signs repaired annually.	281	571	329	300

STAFFING SUMMARY

Budgeted FTEs	7.45	7.00	7.00	7.00
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250: Streets

50: Public Works

CITY OF ALBANY, OREGON

PROG 2602: Street Maintenance

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	721,899	626,952	724,400	724,400	753,100	3.96 %
Materials & Services	1,532,678	980,453	1,097,500	1,098,600	1,096,200	(0.22)%
Capital	-	8,984	-	-	-	- %
TOTAL EXPENDITURES	2,254,577	1,616,389	1,821,900	1,823,000	1,849,300	1.44 %

PROGRAM NARRATIVE

STREETS FUND: PUBLIC WORKS, STREETS ADMINISTRATION (250-50-2604)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for a portion of the Transportation Superintendent position, PW Internal Services Fund, which includes charges for Public Works Administration, Operations Administration, and PW Engineering Services.
- Transfers funds to other City programs such as Urban Forestry.
- Maintains the contingency for the Streets Fund.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Ongoing	<ul style="list-style-type: none"> • Participate in the development of the Albany Area Metropolitan Planning Organization (AAMPO) funding plan for Surface Transportation Program (STP) funds.
	06/15	Ongoing	<ul style="list-style-type: none"> • Continue to track stormwater management costs.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Participate in finalizing the Albany Area Metropolitan Planning Organization (AAMPO) funding plan for Surface Transportation Program (STP) funds.
	06/17		<ul style="list-style-type: none"> • Participate in the multi-year regional transportation and transit planning efforts required by the AAMPO.
	06/16		<ul style="list-style-type: none"> • Continue to track stormwater management costs.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percentage of collector and arterial streets in satisfactory or better condition.	81%	80%	81%	78%

STAFFING SUMMARY

Budgeted FTEs	0.00	0.45	0.45	0.45
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250: Streets

50: Public Works

CITY OF ALBANY, OREGON

PROG 2604: Street Administration

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	-	62,160	68,200	68,200	71,800	5.28 %
Materials & Services	873,801	1,058,817	908,400	910,000	908,400	(0.18)%
Transfers Out	80,000	80,000	80,000	80,000	80,000	- %
Contingencies	-	-	217,500	217,500	257,800	18.53 %
TOTAL EXPENDITURES	953,801	1,200,977	1,274,100	1,275,700	1,318,000	3.32 %

PROGRAM NARRATIVE

STREETS FUND: STORMWATER OPERATIONS (250-50-2607)

Responsible Manager/Title: Chris Bailey, Interim Public Works Operations Director

FUNCTIONS AND RESPONSIBILITIES

- Manage stormwater runoff to minimize impacts to private property and public infrastructure.
- Provide street sweeping services for the improved roads under the jurisdiction of the City.
- No personnel are assigned to this program. All work is performed by Street Maintenance staff.
- Respond to storm events to control street flooding, place high water signs, and close streets as necessary.
- Maintain open channel capacity to convey stormwater runoff through routine maintenance.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015 Safe City	12/15	Completed	<ul style="list-style-type: none"> • Install permanent signs warning of high water at Lochner Road.
Budget Year 2015-2016 Safe City	06/16		<ul style="list-style-type: none"> • Develop sweeper debris recycling program.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Miles of streets swept annually.	n/a	4,720	4,720	4,720
Pounds of debris removed by street sweeping (millions).	n/a	1.37	1.20	1.40

250: Streets

50: Public Works

CITY OF ALBANY, OREGON

PROG 2607: Stormwater Operations

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	-	69,621	75,000	75,000	75,000	- %
Materials & Services	-	191,642	149,200	149,300	135,200	(9.44)%
TOTAL EXPENDITURES	-	261,263	224,200	224,300	210,200	(6.29)%

PROGRAM NARRATIVE

STREET FUND: STREET CAPITAL & RESTORATION (250-50-2700)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
 Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This activity receives funds from franchise fees, STP funds, grants, gas tax, and interest income.
- Provide local funding match for bicycle and pedestrian improvement grants that become available.
- This program provides funding for transportation-related capital construction projects including pavement restoration, bridge repair, bicycle and pedestrian improvements, and grant match.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Great Neighborhoods	07/14	Completed	<ul style="list-style-type: none"> • Construct ST-14-01, Transit Stop Pedestrian Improvements (Phase 1).
	09/14	In Progress	<ul style="list-style-type: none"> • Construct ST-13-04, Main Street Rehabilitation.
	09/14	Completed	<ul style="list-style-type: none"> • Construct ST-14-02, Center Street & 16th Avenue Rehabilitation.
	09/14	Completed	<ul style="list-style-type: none"> • Construct ST-14-04, Water Avenue – Main to Geary.
	09/14	In Progress	<ul style="list-style-type: none"> • Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct ST-14-03, Pedestrian Crossing Improvements.
Budget Year 2015-2016			
Great Neighborhoods	10/15		<ul style="list-style-type: none"> • Complete landscaping for ST-13-04, Main Street Rehabilitation.
	10/15		<ul style="list-style-type: none"> • Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
	06/16		<ul style="list-style-type: none"> • Construct ST-14-03, Pedestrian Crossing Improvements.
	06/16		<ul style="list-style-type: none"> • Construct ST-16-01, Transit Stop Pedestrian Improvements (Phase 2).

250: Streets

50: Public Works

CITY OF ALBANY, OREGON

PROG 2700: Street Capital & Restoration

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	-	66,582	15,000	15,000	15,000	- %
Intergovernmental Revenue	885,440	2,557,531	2,285,000	2,285,000	1,098,800	(51.91)%
Miscellaneous Revenue	13,960	10,608	-	-	-	- %
Investment Income	4,461	13,105	10,800	10,800	10,000	(7.41)%
Transfers In	742,216	953,187	500,000	500,000	1,028,900	105.78 %
Beginning Balance	984,767	1,139,551	2,153,900	2,153,900	2,547,800	18.29 %
TOTAL REVENUES	2,630,844	4,740,564	4,964,700	4,964,700	4,700,500	(5.32)%
EXPENDITURES						
Materials & Services	201,341	48,383	285,000	285,000	305,000	7.02 %
Capital	1,268,951	810,797	4,159,700	4,159,700	4,290,500	3.14 %
Transfers Out	21,000	146,755	520,000	520,000	105,000	(79.81)%
TOTAL EXPENDITURES	1,491,292	1,005,935	4,964,700	4,964,700	4,700,500	(5.32)%
Prog 2700: Street Capital & Restoration						
Revenues less Expenditures	1,139,552	3,734,629	-	-	-	

PROGRAM NARRATIVE

STREET FUND: NORTH ALBANY FRONTAGE FEE PROJECTS (250-50-2701)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenue from North Albany Street Improvement Assurance fees. New developments in North Albany that are adjacent to arterial and collector streets pay these fees as an improvement assurance when required frontage improvements aren't constructed at the time of development.
 - Reserves are built to help fund larger arterial and collector street projects in North Albany.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Great Neighborhoods	06/15	In Progress	<ul style="list-style-type: none">• Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Build reserves for future improvement projects.
Budget Year 2015-2016			
Great Neighborhoods	10/15		<ul style="list-style-type: none">• Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/16		<ul style="list-style-type: none">• Build reserves for future improvement projects.

250: Streets

CITY OF ALBANY, OREGON

50: Public Works

PROG 2701: N. Albany Frontage Fee Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	13,914	1,877	2,000	2,000	2,000	- %
Investment Income	4,404	3,631	2,200	2,200	1,500	(31.82)%
Beginning Balance	768,403	768,808	447,700	447,700	398,500	(10.99)%
TOTAL REVENUES	786,721	774,316	451,900	451,900	402,000	(11.04)%
EXPENDITURES						
Capital	17,914	35,630	451,900	451,900	330,000	(26.97)%
Transfers Out	-	251,000	-	-	72,000	- %
TOTAL EXPENDITURES	17,914	286,630	451,900	451,900	402,000	(11.04)%
Prog 2701: N. Albany Frontage Fee Projects						
Revenues less Expenditures	768,807	487,686	-	-	-	

PROGRAM NARRATIVE

STREET FUND: TRANSPORTATION SDC IMPROVEMENT FEE PROJECTS (250-50-2703)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from Transportation Systems Development Charges (SDC).
 - The current Transportation Systems Development Charge (effective July 2014) is \$3,148 for a single-family residence. This program receives \$2,632 of the residential fee.
 - In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created in order to comply with that legislation.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Great Neighborhoods	07/14	Completed	<ul style="list-style-type: none">• Construct ST-14-01, Transit Stop Pedestrian Improvements (Phase 1).
	09/14	In Progress	<ul style="list-style-type: none">• Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
	09/14	In Progress	<ul style="list-style-type: none">• Construct ST-13-04, Main Street Rehabilitation.
Budget Year 2015-2016			
Great Neighborhoods	10/15		<ul style="list-style-type: none">• Complete landscaping for ST-13-04, Main Street Rehabilitation.
	10/15		<ul style="list-style-type: none">• Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
	06/16		<ul style="list-style-type: none">• Construct ST-16-01, Transit Stop Pedestrian Improvements (Phase 2).

250: Streets

CITY OF ALBANY, OREGON

50: Public Works

PROG 2703: Transportation SDC Imp Fee

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	375,912	401,907	240,700	240,700	375,300	55.92 %
Investment Income	27,969	29,360	23,400	23,400	10,000	(57.26)%
Transfers In	-	82,700	-	-	-	- %
Beginning Balance	4,707,558	4,609,151	4,674,300	4,674,300	3,467,000	(25.83)%
TOTAL REVENUES	5,111,439	5,123,118	4,938,400	4,938,400	3,852,300	(21.99)%
EXPENDITURES						
Materials & Services	3,782	4,818	3,200	3,200	3,200	- %
Capital	498,504	1,038,737	4,935,200	4,935,200	3,466,600	(29.76)%
Transfers Out	-	47,000	-	-	382,500	- %
TOTAL EXPENDITURES	502,286	1,090,555	4,938,400	4,938,400	3,852,300	(21.99)%
Prog 2703: Transportation SDC Imp Fee						
Revenues less Expenditures	4,609,153	4,032,563	-	-	-	

PROGRAM NARRATIVE

STREET FUND: TRANSPORTATION SDC REIMBURSEMENT FEE PROJECTS (250-50-2704)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from System Development Charges (SDCs). These revenues reimburse the City for past investments in capacity-increasing projects identified in the City's adopted transportation SDC methodology.
 - Funding provided through this program is used to complete capital projects within the transportation system.
 - The current Transportation Systems Development Charge (effective July 2014) is \$3,148 for a single-family residence. This program receives \$516 of the fee.
 - In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created in order to comply with that legislation.
 - Build reserves for future projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Great Neighborhoods	09/14	In Progress	<ul style="list-style-type: none">• Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Build reserves for future projects.
Budget Year 2015-2016			
Great Neighborhoods	10/15		<ul style="list-style-type: none">• Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/16		<ul style="list-style-type: none">• Build reserves for future projects.

250: Streets

50: Public Works

CITY OF ALBANY, OREGON
PROG 2704: Transportation SDC Reimb Fee

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	100,357	86,219	51,300	51,300	72,200	40.74 %
Investment Income	1,007	1,406	1,100	1,100	1,200	9.09 %
Beginning Balance	65,391	162,999	223,800	223,800	371,600	66.04 %
TOTAL REVENUES	166,755	250,624	276,200	276,200	445,000	61.12 %
EXPENDITURES						
Materials & Services	-	-	300	300	300	- %
Capital	3,757	10,180	275,900	275,900	225,400	(18.30)%
TOTAL EXPENDITURES	3,757	10,180	276,200	276,200	445,000	61.12 %
Prog 2704: Transportation SDC Reimb Fee						
Revenues less Expenditures	162,998	240,444	-	-	-	

PROGRAM NARRATIVE

STREETS: ADA CAPITAL PROJECTS (250-50-2705)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenues from a variety of sources including the Albany Transit System and Street Capital programs.
 - Build and maintain adequate reserves to fund future Americans with Disabilities Act (ADA) required capital projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015 Safe City	06/15	Completed	<ul style="list-style-type: none">• Build reserves to fund future ADA capital projects.
Budget Year 2015-2016 Safe City	06/16		<ul style="list-style-type: none">• Build reserves to fund future ADA capital projects.

250: Streets

50: Public Works

CITY OF ALBANY, OREGON

PROG 2705: ADA Capital projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	-	-	100	100	200	100.00 %
Transfers In	-	25,000	25,000	25,000	25,000	- %
Beginning Balance	-	-	12,000	12,000	37,200	210.00 %
TOTAL REVENUES	-	25,000	37,100	37,100	62,400	68.19 %
EXPENDITURES						
Capital	-	12,792	37,100	37,100	62,400	68.19 %
TOTAL EXPENDITURES	-	12,792	37,100	37,100	62,400	68.19 %
Prog 2705: ADA Capital projects						
Revenues less Expenditures	-	12,208	-	-	-	



CITY OF
Albany

O R E G O N

DEBT SERVICE FUND

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Debt Service funds accumulate resources and account for the payment of general long-term debt principal and interest. The City has one Debt Service fund.

DEBT SERVICE FUND

Separate programs are maintained in this fund to account for each of the City's general long-term debt issuances.

2002 Limited Tax Pension Bonds

These limited tax bonds were used to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (PERS). Each City program with personnel costs is assessed a fee proportionate to its PERS-eligible payroll to pay for the annual debt service requirements. The bonds will be retired in 2027-28. The debt service requirement for 2015-16 is \$615,300.

2004 Revenue Obligations

Issued in December 2004, these bonds provide funding for the Aquatic Center project and the defeasance of the 1994 City Hall Certificates of Participation. The General Fund share of the debt retired in Fiscal Year 2013-14. The Parks & Recreation requirement for 2015-16 is \$179,600 with the final payment in Fiscal Year 2019-20.

2007 General Obligation Refunding Bonds

Issued in March 2007, these bonds were used to refund the 1996 Fire Substation GO Bonds and advance refund the 1999 GO Street Improvement Bonds. The debt was retired in Fiscal Year 2014-15.

2015 Public Safety Facilities GO Bonds

In May of 2015, voters approved an \$18 million General Obligation Bond issue to finance the building of new police and fire stations. The bonds were sold on August 5th, 2015. The debt service requirement for 2015-16 is \$964,900.

RESOURCES

Property Taxes	\$ 964,900
Charges for Service	615,300
Investment Earnings	2,100
Transfers In	180,400
Beginning Balance	119,000
Total Resources	\$ 1,881,700

REQUIREMENTS

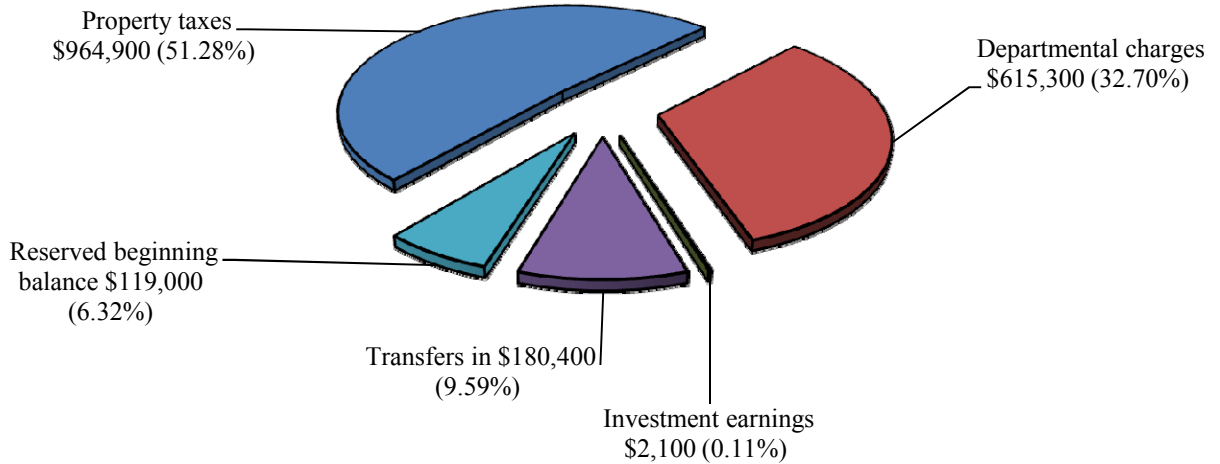
Materials & Services	\$ 1,900
Debt Service	1,879,800
Total Requirements	\$ 1,881,700

**DEBT SERVICE FUND
RESOURCE DETAIL**

RESOURCES	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Property Taxes - Current	\$ 1,276,535	\$1,260,448	\$ 1,191,700	\$ 1,191,700	\$ 964,900	(19.03%)	51.28%
Property Taxes - Delinquent	49,585	54,704	30,900	30,900	-	(100.00%)	-
Departmental Charges	594,769	624,786	454,000	454,000	615,300	35.53%	32.70%
Bonded Asmnts: Principal	163	140	-	-	-	-	-
Bonded Asmnts: Interest	26	40	-	-	-	-	-
Interest	16,312	10,210	4,300	4,300	2,100	(51.16%)	0.11%
Total Current Resources	1,937,390	1,950,328	1,680,900	1,680,900	1,582,300	(5.87%)	84.09%
From Parks Fund	167,244	194,500	180,100	180,100	180,400	0.17%	9.59%
From General Fund	221,858	258,250	-	-	-	-	-
Total Transfers In	389,102	452,750	180,100	180,100	180,400	0.17%	9.59%
Beginning Balance	319,702	371,506	-	-	-	-	-
Reserved Beginning Balance	-	-	453,900	453,900	119,000	(73.78%)	6.32%
Total Resources	\$ 2,646,194	\$2,774,584	\$2,314,900	\$2,314,900	\$1,881,700	(18.71%)	100.00%

DEBT SERVICE FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**DEBT SERVICE FUND
REQUIREMENT SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Bancroft Debt Service	\$ -	\$ 2,840	\$ -	\$ -	\$ -	\$ -	\$ -
2002 LTD Tax Pension Bonds	530,235	555,235	746,000	746,000	735,900	735,900	735,900
2004 Revenue Obligations	423,704	417,729	180,100	180,100	180,400	180,400	180,400
2007 GO Refunding Bonds	1,320,750	1,358,950	1,388,800	1,388,800	-	-	-
2015 Public Safety Facilities Bonds	-	-	-	-	-	965,400	965,400
Total Requirements	\$ 2,274,689	\$ 2,334,754	\$ 2,314,900	\$ 2,314,900	\$ 916,300	\$ 1,881,700	\$ 1,881,700

Requirements by Type	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	\$ 850	\$ 500	\$ 1,600	\$ 1,600	\$ 1,400	\$ 1,900	\$ 1,900
Transfers Out	-	2,840	-	-	-	-	-
Debt Service	2,273,839	2,331,414	2,313,300	2,313,300	914,900	1,879,800	1,879,800
Total Requirements	\$ 2,274,689	\$ 2,334,754	\$ 2,314,900	\$ 2,314,900	\$ 916,300	\$ 1,881,700	\$ 1,881,700

Adopted Requirements by Program and Type	Materials & Services		Debt Service		Adopted Budget	% of Fund Budget
	2002 LTD Tax Pension Bonds	\$ 600	\$ 735,300	\$ 735,900		
2004 Revenue Obligations	800	179,600	180,400			9.59%
2015 Public Safety Facilities Bonds	500	964,900	965,400			51.30%
Total Requirements	\$ 1,900	\$ 1,879,800	\$ 1,881,700			100.00%
Percent of Fund Budget			0.10%	99.90%		100.00%

Adopted Budget Detail of Debt Service	Final Maturity	Principal	Interest	Debt Reserve	Adopted Budget
	2002 LTD Tax Pension Bonds	06/01/2028	\$ 107,500	\$ 507,800	\$ 120,000
2004 Revenue Obligations	01/01/2020	145,000	34,600	-	179,600
2015 Public Safety Facilities Bonds	06/15/2035	385,000	579,900	-	964,900
Total Requirements		\$ 637,500	\$ 1,122,300	\$ 120,000	\$ 1,879,800

PROGRAM NARRATIVE

DEBT SERVICE FUND: 2002 LIMITED TAX PENSION BONDS (301-10-1021)

Responsible Manager/Title: Jeanna Yeager, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for payment of the \$6,851,826 Limited Tax Pension Obligations, Series 2002.
- The bonds, dated March 15, 2002, were issued as the Limited Tax Pension Deferred Interest Obligations, Series 2002A, and the Limited Tax Pension Obligations, Series 2002B. Interest rates range from 2.00% to 7.41% with a true interest cost (TIC) of 7.061361%. Interest paid is subject to federal income tax.
- Interest on the 2002A Obligations will be paid only at maturity, and will be compounded semiannually as of June 1 and December 1. Interest on the 2002B Obligations, issued as current interest obligations, is payable on June 1, 2002, and semiannually thereafter until June 1, 2028.
- The 2002A Obligations are not subject to prepayment prior to their stated maturities. The 2002B Obligations maturing on June 1, 2025, are subject to prepayment prior to their stated maturities.
- The bonds are insured by AMBAC Corporation and are rated “Aaa” by Moody’s Investors Service.
- The Bond Registrar and Paying Agent is Wells Fargo Bank Northwest, National Association, Portland, Oregon. The Bond Counsel is Preston Gates & Ellis LLP, Portland, Oregon. The Financial Advisor is Piper Jaffray, Portland, Oregon.
- On December 1, 2010, a prepayment of callable bonds in the amount of \$770,000 was made from litigation settlement proceeds.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Interest Rate</u>
2015-2016	\$ 107,498	\$ 507,740	\$ 615,238	7.25%
2016-2017	109,483	535,755	645,238	7.30%
2017-2018	111,140	564,098	675,238	7.31%
2018-2019	111,257	593,980	705,237	7.36%
2019-2020	159,604	580,634	740,238	7.41%
2020-2021	460,000	315,785	775,785	6.85%
2021-2022	530,000	284,275	814,275	6.85%
2022-2023	600,000	247,970	847,970	6.85%
2023-2028	3,020,000	661,710	3,681,710	6.85%
Totals	\$ 5,208,982	\$ 4,291,947	\$ 9,500,929	

301: Debt Service

10: Finance

CITY OF ALBANY, OREGON
PROG 1021: 2002 LTD Tax Pension Bonds

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	594,769	624,786	454,000	454,000	615,300	35.53 %
Investment Income	2,827	3,701	2,000	2,000	1,600	(20.00)%
Dedicated Beginning Balance	-	-	290,000	290,000	119,000	(58.97)%
TOTAL REVENUES	769,380	867,632	746,000	746,000	735,900	(1.35)%
EXPENDITURES						
Materials & Services	-	-	600	600	600	- %
Debt Service	530,235	555,235	745,400	745,400	735,300	(1.35)%
TOTAL EXPENDITURES	530,235	555,235	746,000	746,000	735,900	(1.35)%
Prog 1021: 2002 LTD Tax Pension Bonds						
Revenues less Expenditures	239,145	312,397	-	-	-	

PROGRAM NARRATIVE

DEBT SERVICE FUND: 2004 REVENUE OBLIGATIONS (301-10-1022)

Responsible Manager/Title: Jeanna Yeager, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the principal and interest on the 2004 Revenue Obligations used for the Aquatic Center project and the defeasance of the City's Certificates of Participation, Series 1994.
- The bonds were dated December 30, 2004, and accrue interest from that date until maturity or earlier redemption, payable semiannually on July 1 and January 1 of each fiscal year.
- The bond payments are made from the Parks and Recreation fund. The General Fund obligation matured in January 2014.
- The original amount of the bond issue was \$3,720,000.
- The bonds are rated by Moody's Investors Service as "Aaa."
- The Bond Registrar and Paying Agent is Bank of New York Trust Co., N.A; Los Angeles, California. The Bond Counsel is Orrick, Herrington & Sutcliffe, LLP, Portland, Oregon. The Underwriter is Piper Jaffray.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015-2016	\$145,000	\$34,554	\$179,554
2016-2017	155,000	27,303	182,303
2017-2018	160,000	19,553	179,553
2018-2019	165,000	13,394	178,394
2019-2020	175,000	7,000	182,000
Totals	\$800,000	\$101,804	\$901,804

301: Debt Service

CITY OF ALBANY, OREGON

10: Finance

PROG 1022: 2004 Revenue Obligations

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	(21)	(227)	-	-	-	- %
Transfers In	389,102	452,750	180,100	180,100	180,400	0.17 %
Beginning Balance	-	(34,623)	-	-	-	- %
TOTAL REVENUES	389,081	417,900	180,100	180,100	180,400	0.17 %
EXPENDITURES						
Materials & Services	500	500	600	600	800	33.33 %
Debt Service	423,204	417,229	179,500	179,500	179,600	0.06 %
TOTAL EXPENDITURES	423,704	417,729	180,100	180,100	180,400	0.17 %
Prog 1022: 2004 Revenue Obligations						
Revenues less Expenditures	(34,623)	171	-	-	-	

PROGRAM NARRATIVE

DEBT SERVICE FUND: 2015 Public Safety Facilities Bonds (301-10-1051)

Responsible Manager/Title: Jeanna Yeager, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the principal and interest on the GO series 2015 Public Safety Facilities Bonds used for the construction of new police and fire stations. The bonds were approved by voters in the May 2015 election.
- The bonds were dated August 19, 2015, and accrue interest from that date until maturity or earlier redemption, payable semiannually on December 15 and June 15 of each fiscal year.
- The original amount of the bond issue was \$18,000,000.
- The bonds are rated AA- by Standard and Poor's.
- The Bond Paying Agent is US Bank National Association, Portland, Oregon. The Bond Counsel is Hawkins, Delafield & Wood LLP, Portland, Oregon. The Financial Advisor is Piper Jaffray.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015-2016	\$395,000	\$537,631	\$932,631
2016-2017	370,000	638,075	1,008,075
2017-2018	415,000	623,275	1,038,275
2018-2019	465,000	606,675	1,071,675
2019-2020	520,000	588,075	1,108,075
2020-2025	3,445,000	2,577,325	6,022,325
2025-2030	5,215,000	1,678,525	6,893,525
2030-2035	7,175,000	723,058	7,898,058
Totals	\$18,000,000	\$7,972,639	\$25,972,639

301: Debt Service

10: Finance

CITY OF ALBANY, OREGON
PROG 1051: 2015 Public Safety Facilities Bonds

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Property Taxes	-	-	-	-	964,900	- %
Investment Income	-	-	-	-	500	- %
TOTAL REVENUES	-	-	-	-	965,400	- %
EXPENDITURES						
Materials & Services	-	-	-	-	500	- %
Debt Service	-	-	-	-	964,900	- %
TOTAL EXPENDITURES	-	-	-	-	965,400	- %
Prog 1051: 2015 Public Safety Facilities Bonds						
Revenues less Expenditures	-	-	-	-	-	



CITY OF
Albany

O R E G O N

CAPITAL PROJECT FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Capital Project funds are created to account for the financial resources used for the acquisition or construction of major capital facilities. The City has one Capital Project fund.

CAPITAL PROJECTS FUND

Local Improvement District Construction Projects: This program will be used to account for the construction and financing of local improvement district (LID) projects benefiting properties within the City. The primary sources of revenue for this program are assessment payoffs and Bancroft bond proceeds.

Albany Station Pathway: Funds from Parks Systems Development Charges and the Federal TEA program will be used to construct a pathway improving pedestrian access along the railroad tracks from the rail depot building to Swanson Park.

Public Safety Facilities: This project will account for the construction of the new police and fire facilities. The primary sources of revenue for this program are Property Taxes (\$18 million), Settlement Proceeds (\$5 million), and Albany Revitalization Agency (\$1.55 Million).

RESOURCES

Assessment Revenues	\$ 157,200
Other Resources	18,000,000
Investment Earnings	3,400
Transfers In	7,245,800
Beginning Balance	814,500
Total Resources	\$ 26,220,900

REQUIREMENTS

Materials & Services	209,800
Capital	25,871,400
Transfers Out	139,700
Total Requirements	\$ 26,220,900

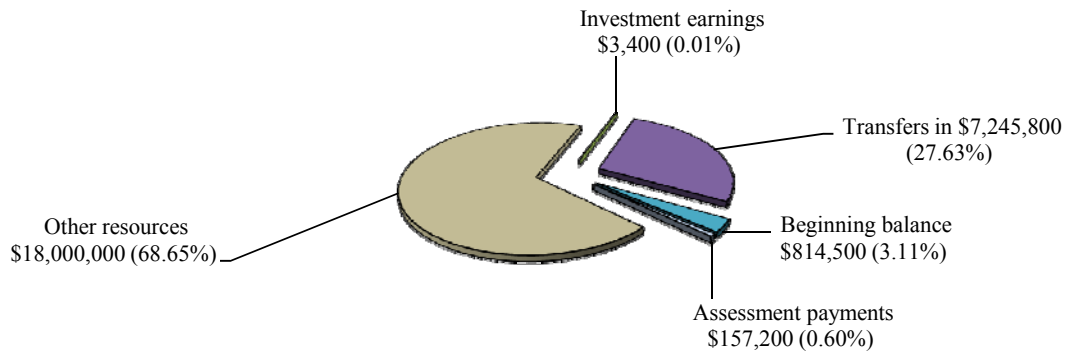
**CAPITAL PROJECTS FUND
RESOURCE DETAIL**

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Federal TEA Grant	\$ 439,533	\$ 14,481	\$ -	\$ -	\$ -	-	-
Financed Asmnts: Principal	28,700	17,725	18,500	18,500	15,000	(18.92%)	0.06%
Financed Asmnts: Interest	12,984	3,656	4,000	4,000	2,500	(37.50%)	0.01%
Unbonded Asmnts: Principal	-	-	632,000	632,000	139,700	(77.90%)	0.53%
2015 Public Safety Facilities Bond Proceeds	-	-	-	-	18,000,000	-	68.65%
Interest	9,922	6,437	5,000	5,000	3,400	(32.00%)	0.01%
Total Current Resources	491,139	42,299	659,500	659,500	18,160,600	2,653.69%	69.26%
From Water Capital	-	66,748	-	-	75,000	-	0.29%
From CARA Program	-	-	-	-	1,455,000	-	5.55%
From Street Fund	-	-	-	-	715,800	-	2.73%
From Litigation Proceeds	-	-	-	-	5,000,000	-	19.07%
Total Transfers In	-	66,748	-	-	7,245,800	-	27.64%
Beginning Balance	3,160,181	689,360	668,100	668,100	814,500	21.91%	3.10%
Total Resources	\$3,651,320	\$ 798,407	\$ 1,327,600	\$ 1,327,600	\$ 26,220,900	1,875.06%	100.00%

TEA - Transportation Equity Act

CAPITAL PROJECTS FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**CAPITAL PROJECTS FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
LID Construction Projects	\$2,349,232	\$ 13,085	\$ 1,212,600	\$ 1,212,600	\$ 1,415,400	\$ 1,653,600	\$ 1,653,600
Public Safety Facilities	-	-	-	-	-	24,400,000	24,455,000
Albany Station REA Building	69,695	-	-	-	-	-	-
Albany Station Pathway	9,350	6,069	115,000	115,000	112,300	112,300	112,300
North Albany Park & Ride	533,685	13,790	-	-	-	-	-
Total Requirements	\$2,961,962	\$ 32,944	\$ 1,327,600	\$ 1,327,600	\$ 1,527,700	\$26,165,900	\$26,220,900

Requirements by Type	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Capital	\$2,892,267	\$ 32,944	\$ 695,600	\$ 695,600	\$ 1,388,000	\$25,816,400	\$25,871,400
Transfers Out	69,695	-	632,000	632,000	139,700	139,700	139,700
Total Requirements	\$2,961,962	\$ 32,944	\$ 1,327,600	\$ 1,327,600	\$ 1,527,700	\$26,165,900	\$26,220,900

Adopted Requirements by Program and Type	Materials & Services		Capital	Transfers Out	Adopted Budget	% of Fund Budget
	LID Construction Projects	\$ -	\$ 1,513,900	\$ 139,700	\$ 1,653,600	6.31%
Public Safety Facilities	209,800	24,245,200	-	24,455,000	93.26%	
Albany Station Pathway	-	112,300	-	112,300	0.43%	
Total Requirements	\$ 209,800	\$ 25,871,400	\$ 139,700	\$26,220,900	100.00%	
Percent of Fund Budget	0.80%	98.67%	0.53%	100.00%		

PROGRAM NARRATIVE

CAPITAL PROJECTS FUND: LID CONSTRUCTION PROJECTS (402-10-1012)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program accounts for the construction and financing of special assessment Local Improvement District (LID) projects and the payment of assessments from benefited property owners.
 - Assessment payments for the Timber Ridge and Oak Street LID assessments will be transferred to settlement proceeds to repay the loans for those projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015 Effective Government		Ongoing	<ul style="list-style-type: none">• Collect and disburse assessments due from completed LID projects.
Budget Year 2015-2016 Effective Government			<ul style="list-style-type: none">• Collect and disburse assessments due from completed LID projects.

402: Capital Projects

10: Finance

CITY OF ALBANY, OREGON
PROG 1012: LID Construction Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	41,684	21,381	654,500	654,500	157,200	(75.98)%
Investment Income	9,279	3,531	5,000	5,000	3,000	(40.00)%
Transfers In	-	66,748	-	-	790,800	- %
Beginning Balance	2,837,121	538,852	553,100	553,100	702,600	27.03 %
TOTAL REVENUES	2,888,084	630,512	1,212,600	1,212,600	1,653,600	36.37 %
EXPENDITURES						
Capital	2,349,232	13,085	580,600	580,600	1,513,900	160.75 %
Transfers Out	-	-	632,000	632,000	139,700	(77.90)%
TOTAL EXPENDITURES	2,349,232	13,085	1,212,600	1,212,600	1,653,600	36.37 %
Prog 1012: LID Construction Projects						
Revenues less Expenditures	538,852	617,427	-	-	-	

PROGRAM NARRATIVE

PUBLIC SAFETY FACILITIES (402-10-1052)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program accounts for the construction of the new police and fire facilities.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2015-2016 Effective Government	06/17		<ul style="list-style-type: none">• Complete construction of new facilities for the Police Department and Fire Department.

402: Capital Projects

10: Finance

CITY OF ALBANY, OREGON

PROG 1052: Public Safety Facilities

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Miscellaneous Revenue	-	-	-	-	18,000,000	- %
Transfers In	-	-	-	-	6,455,000	- %
TOTAL REVENUES	-	-	-	-	24,455,000	- %
EXPENDITURES						
Materials & Services	-	-	-	-	209,800	- %
Capital	-	-	-	-	24,245,200	- %
TOTAL EXPENDITURES	-	-	-	-	24,455,000	- %
Prog 1052: Public Safety Facilities						
Revenues less Expenditures	-	-	-	-	-	

PROGRAM NARRATIVE

CAPITAL PROJECTS: ALBANY STATION PATHWAY (402-50-1110)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This project (CIP Project #1796, Phase 3) will construct a pathway along the railroad tracks from the rail depot building east to Swanson Park and will improve pedestrian access to Albany Station and the aquatic center through an area that is currently fenced and to which access is restricted by the railroad.
- This budget receives \$520,000 funding from the Federal Highway Trust Fund and \$306,470 from ODOT Transportation Enhancement Program (TE) funds.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Great Neighborhoods	06/15	In Progress	• Complete construction.
Budget Year 2015-2016			
Great Neighborhoods	06/16		• Complete construction.

402: Capital Projects

50: Public Works

CITY OF ALBANY, OREGON

PROG 1110: Albany Station Pathway

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	1,058	1,357	-	-	400	- %
Beginning Balance	127,029	118,737	115,000	115,000	111,900	(2.70)%
TOTAL REVENUES	128,087	120,094	115,000	115,000	112,300	(2.35)%
EXPENDITURES						
Capital	9,350	6,069	115,000	115,000	112,300	(2.35)%
TOTAL EXPENDITURES	9,350	6,069	115,000	115,000	112,300	(2.35)%
Prog 1110: Albany Station Pathway						
Revenues less Expenditures	118,737	114,025	-	-	-	



CITY OF
Albany

O R E G O N



PERMANENT FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry. The City has two Permanent funds.

SENIOR CENTER ENDOWMENT FUND

This fund receives private gifts and donations dedicated to Senior Center operations. Donations have ranged from \$3,500 to \$5,000 annually. Expenditures may be made from interest earned from investment of the donations.

LIBRARY TRUST FUND

Veda O. Torney Trust: Interest earnings on the \$10,000 trust balance are used for the purchase of children's picture books.

Manela Trust: Interest earnings on the \$69,500 trust balance are used to purchase scientific, educational, and technical books.

RESOURCES

Other Revenue	\$	100
Investment Earnings		500
Beginning Balance		56,000
Beginning Balance Held in Trust		79,500
Total Resources	\$	136,100

REQUIREMENTS

Materials & Services	\$	5,100
Unappropriated		131,000
Total Requirements	\$	136,100



CITY OF
Albany

O R E G O N

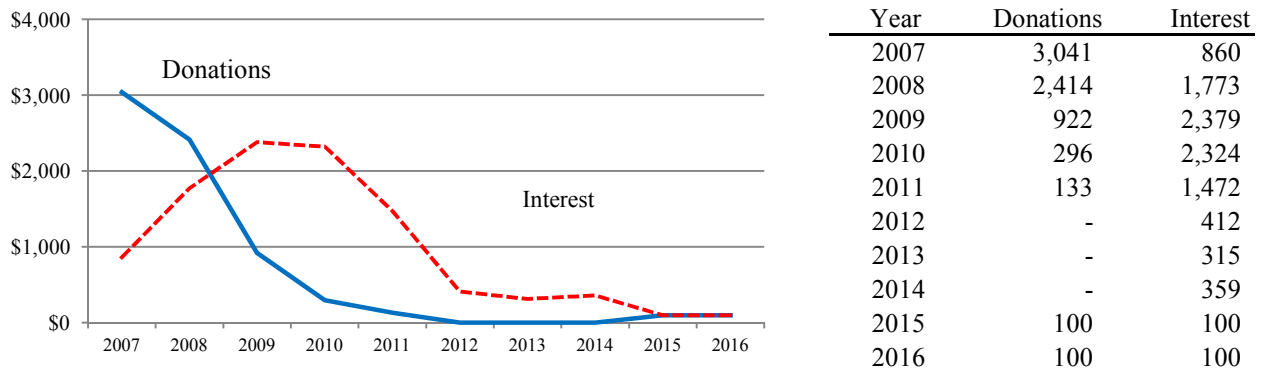


SENIOR CENTER ENDOWMENT FUND

RESOURCE DETAIL

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Donations	\$ -	\$ -	\$ 100	\$ 100	\$ 100	-	0.19%
Interest	315	359	100	100	100	-	0.19%
Total Current Resources	315	359	200	200	200	-	0.38%
Beginning Balance	50,585	50,900	51,100	51,100	51,500	0.78%	99.62%
Total Resources	\$ 50,900	\$ 51,259	\$ 51,300	\$ 51,300	\$ 51,700	0.78%	100.00%

DONATIONS AND INTEREST EARNINGS FOR TEN FISCAL YEARS



REQUIREMENT SUMMARIES

Program Expenditures/ Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	\$ -	\$ -	\$ 100	\$ 100	\$ 200	\$ 200	\$ 200
Unappropriated	-	-	51,200	51,200	51,500	51,500	51,500
Total Requirements	\$ -	\$ -	\$ 51,300	\$ 51,300	\$ 51,700	\$ 51,700	\$ 51,700

Percent of Fund Total	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	-	-	0.19%	0.19%	0.39%	0.39%	0.39%
Unappropriated	-	-	99.81%	99.81%	99.61%	99.61%	99.61%
Totals	-	-	100.00%	100.00%	100.00%	100.00%	100.00%

PROGRAM NARRATIVE

Senior Center Endowment Fund: Senior Center Endowment (501-35-1418)

Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

FUNCTIONS AND RESPONSIBILITIES

- Promote collection of endowment funds to be used for operation of the Albany Senior Center.
 - Receive funds, recognize donors, and ensure capital is reinvested.
 - Oversee fund expenditures and ensure monies are used solely for operation of the Albany Senior Center.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	09/14	In Progress	<ul style="list-style-type: none">• Identify options for future of fund.
	09/14	Completed	<ul style="list-style-type: none">• Identify how interest on account will be used.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none">• Identify, evaluate, and implement strategy for future of fund.

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	315	359	100	100	100	- %
Beginning Balance	50,585	50,900	51,100	51,100	51,500	0.78 %
TOTAL REVENUES	50,900	51,259	51,300	51,300	51,700	0.78 %
EXPENDITURES						
Materials & Services	-	-	100	100	200	100.00 %
Unappropriated	-	-	51,200	51,200	51,500	0.59 %
TOTAL EXPENDITURES	-	-	51,300	51,300	51,700	0.78 %

Prog 1418: Senior Center Endowment						
Revenues less Expenditures	50,900	51,259	-	-	-	



CITY OF
Albany

O R E G O N

**LIBRARY TRUST FUND
RESOURCE DETAIL**

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Interest	\$ 521	\$ 591	\$ 600	\$ 600	\$ 400	(33.33%)	0.47%
Total Current Resources	521	591	600	600	400	(33.33%)	0.47%
Beginning Balance	1,373	-	4,000	4,000	4,500	12.50%	5.34%
Beginning Balance Held in Trust	82,504	83,970	79,500	79,500	79,500	-	94.19%
Total Resources	\$ 84,398	\$ 84,561	\$ 84,100	\$ 84,100	\$ 84,400	0.36%	100.00%

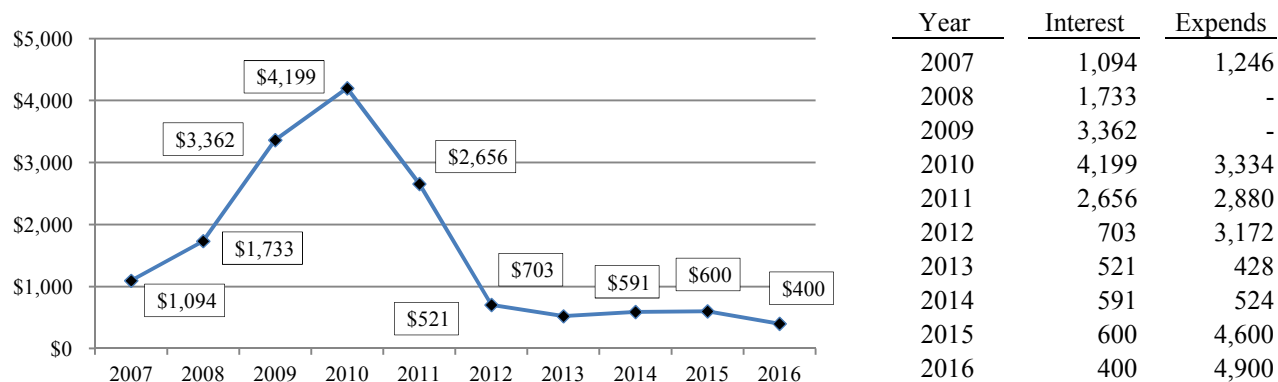
REQUIREMENT SUMMARIES

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
V. O. Torney Trust	\$ -	\$ -	\$ 13,100	\$ 13,100	\$ 13,100	\$ 13,100	\$ 13,100
Manela Trust	428	524	71,000	71,000	71,300	71,300	71,300
Total Requirements	\$ 428	\$ 524	\$ 84,100	\$ 84,100	\$ 84,400	\$ 84,400	\$ 84,400

Requirements by Type	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	\$ 428	\$ 524	\$ 4,600	\$ 4,600	\$ 4,900	\$ 4,900	\$ 4,900
Unappropriated	-	-	79,500	79,500	79,500	79,500	79,500
Total Requirements	\$ 428	\$ 524	\$ 84,100	\$ 84,100	\$ 84,400	\$ 84,400	\$ 84,400

Adopted Requirements by Program and Type	Materials & Services	Unappropriated	Adopted Budget	% of Fund Budget
V. O. Torney Trust	\$ 3,100	\$ 10,000	\$ 13,100	15.52%
Manela Trust	1,800	69,500	71,300	84.48%
Total Requirements	\$ 4,900	\$ 79,500	\$ 84,400	100.00%
Percent of Fund Budget	5.81%	94.19%	100.00%	

INTEREST EARNINGS LAST TEN FISCAL YEARS



PROGRAM NARRATIVE

LIBRARY TRUST FUND: V.O. TORNEY TRUST (502-45-1703)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- Upon her death, Veda Torney left \$10,000 to the Library solely for the purchase of children's picture books. The principal is invested and only the interest is used each year for the intended purpose.
 - Established March 31, 1977.
-
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Great Neighborhoods	06/15	Postponed	<ul style="list-style-type: none">• Purchase 125 picture books.
Budget Year 2015-2016			
Great Neighborhoods	06/16		<ul style="list-style-type: none">• Purchase 125 children's picture books.

502: Library Trust

CITY OF ALBANY, OREGON

45: Library

PROG 1703: V. O. Torney Trust

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	97	106	100	100	100	- %
Dedicated Beginning Balance	13,003	13,100	10,000	10,000	10,000	- %
Beginning Balance	-	-	3,000	3,000	3,000	- %
TOTAL REVENUES	13,100	13,206	13,100	13,100	13,100	- %
EXPENDITURES						
Materials & Services	-	-	3,100	3,100	3,100	- %
Unappropriated	-	-	10,000	10,000	10,000	- %
TOTAL EXPENDITURES	-	-	13,100	13,100	13,100	- %
Prog 1703: V. O. Torney Trust						
Revenues less Expenditures	13,100	13,206	-	-	-	

PROGRAM NARRATIVE

LIBRARY TRUST FUND: MANELA TRUST (502-45-1704)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- Upon the death of Olive Manela, a trust fund was established in the amount of \$69,500 for the Albany Public Library, with the principal to be invested and only the interest to be spent on religious, educational, scientific, or technical books.
 - Established June 11, 1975.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015 Great Neighborhoods	06/15	Completed	<ul style="list-style-type: none">• Purchase 150 books in the designated subject areas.
Budget Year 2015-2016 Great Neighborhoods	06/16		<ul style="list-style-type: none">• Purchase 75 books in the designated subject areas.

502: Library Trust

CITY OF ALBANY, OREGON

45: Library

PROG 1704: Manela Trust

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Investment Income	424	485	500	500	300	(40.00)%
Dedicated Beginning Balance	69,501	70,870	69,500	69,500	69,500	- %
Beginning Balance	1,373	-	1,000	1,000	1,500	50.00 %
TOTAL REVENUES	71,298	71,355	71,000	71,000	71,300	0.42 %
EXPENDITURES						
Materials & Services	428	524	1,500	1,500	1,800	20.00 %
Unappropriated	-	-	69,500	69,500	69,500	- %
TOTAL EXPENDITURES	428	524	71,000	71,000	71,300	0.42 %

Prog 1704: Manela Trust						
Revenues less Expenditures	70,870	70,831	-	-	-	



CITY OF
Albany

O R E G O N

ENTERPRISE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Enterprise funds are established for operations that are financed and managed in a manner similar to private enterprises. The intent of Enterprise funds is that the cost of providing utility services to the general public on a continuing basis will be financed or recovered primarily through user charges. The City has two Enterprise funds.

SEWER FUND

The Sewer Fund accounts for all programs associated with the collection and treatment of wastewater in the City. Activities include collection, treatment, billing, equipment replacement, plant expansion, system improvements, economic development, and the repayment of debt incurred to make improvements to the sewer system.

The primary source of revenue for the Sewer Fund is sewer service charges. The City Council authorizes increases to sewer service charges on an annual basis to cover debt service for major construction projects and the cost of inflation.

In Fiscal Year 2004-05, the City began a major renovation and improvement of its wastewater treatment plant and facilities. Funding has been provided through a State Revolving Fund loan, the city of Millersburg, and resources of the Sewer Fund.

Development fees, including systems development charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to increase \$61,200 in 2015-16.

WATER FUND

The Water Fund accounts for all activities associated with the provision of water to the citizenry of Albany. Activities include treatment, distribution, source (canal) maintenance, billing, plant expansion, system improvements, equipment replacement, economic development, and repayment of debt incurred to purchase and improve the water system.

The primary source of revenue for the Water Fund is water service charges. The City Council authorizes increases to the water rates on an annual basis to cover debt service for major capital projects and the costs of inflation.

In 2003, the City sold \$40.485 million of water revenue bonds to finance several large capital projects, including a new water treatment plant in a joint venture with the city of Millersburg, and to make fish screen, diversion dam, and hydroelectric improvements to the existing water system. The new treatment plant was put online in the fall of 2005.

Development fees, including systems development charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to increase \$76,700 in 2015-16.

RESOURCES

Licenses & fees	\$ 821,600
Intergovernmental resources	493,500
Charges for service	28,466,600
Assessment payments	17,500
Other resources	295,400
Investment earnings	107,800
Transfers in	1,129,400
Beginning balance	29,972,600
Reserved beginning balance	1,627,600
Total Resources	\$ 62,932,000

REQUIREMENTS

Personnel	\$ 4,939,900
Materials & Services	13,430,700
Capital	27,682,300
Transfers Out	2,338,700
Debt Service	12,561,200
Contingency	1,979,200
Total Requirements	\$ 62,932,000

**SEWER FUND
RESOURCE DETAIL**

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Storm Drain Plan Review/ Inspection Fees	\$ 3,271	\$ 15,628	\$ 5,000	\$ 5,000	\$ 5,000	-	0.01%
Stormwater Quality Permits	-	-	5,000	5,000	5,000	-	0.01%
Sewer SDC: Principal	24,089	31,949	17,500	17,500	17,500	-	0.05%
Sewer SDC: Interest	2,664	5,535	3,000	3,000	3,000	-	0.01%
Connection Fees: Principal	51,682	99,434	3,900	3,900	3,900	-	0.01%
Connection Fees: Interest	26,584	10,414	2,900	2,900	2,900	-	0.01%
General SCF	100,276	5,406	15,000	15,000	15,000	-	0.04%
Storm Drain Connection Fees	-	36,168	2,500	2,500	5,000	100.00%	0.01%
Connection Fees	42,057	7,192	-	-	-	-	-
Public Facility Construction Permit	10,156	16,297	5,000	5,000	5,000	-	0.01%
Sewer Systems Development Charges	632,104	511,151	302,200	302,200	363,400	20.25%	0.98%
Stormwater Deferred Planting	-	-	5,000	5,000	5,000	-	0.01%
Stormwater In-Lieu of Planting	-	-	5,000	5,000	5,000	-	0.01%
Teledyne Industries (TDY)	500,000	-	-	-	-	-	-
Millersburg Debt Service Payment	420,135	406,254	405,600	405,600	416,500	2.69%	1.12%
Albany Sewer Service Charges	12,633,421	13,787,142	14,451,000	14,451,000	15,768,000	9.11%	42.47%
Certified Sewer Charges	38,834	38,356	30,000	30,000	40,000	33.33%	0.11%
Millersburg O&M Charges	188,070	158,608	125,000	125,000	110,000	(12.00%)	0.30%
Wah Chang O&M Charges	91,681	102,759	100,000	100,000	115,000	15.00%	0.31%
Collection Agency Payments	3,297	11,110	2,000	2,000	5,000	150.00%	0.01%
Equipment Replacement Charges	86,100	83,600	93,200	93,200	118,000	26.61%	0.32%
Financed Asmnts: Principal	20,526	8,196	14,000	14,000	14,000	-	0.04%
Financed Asmnts: Interest	1,332	490	3,500	3,500	3,500	-	0.01%
Miscellaneous Revenue	77,380	21,951	25,000	25,000	25,000	-	0.08%
Siemens Settlement Proceeds	4,409,982	-	-	-	-	-	-
Interest	134,656	149,621	88,700	88,700	78,500	(11.50%)	0.21%
Total Current Resources	19,498,297	15,507,261	15,710,000	15,710,000	17,129,200	9.03%	46.14%
From Capital Projects Fund	10,890	-	-	-	-	-	-
From 2502: SDC-I for WWTP SRF debt	-	-	-	-	727,300	-	1.96%
Total Transfers In	10,890	-	-	-	727,300	-	1.96%
Beginning Balance	17,488,624	22,493,841	18,682,300	18,687,800	19,268,500	3.11%	51.90%
Total Resources	\$36,997,811	\$38,001,102	\$34,392,300	\$34,397,800	\$37,125,000	7.93%	100.00%

SDC - Systems Development Charges

SRF - State Revolving Fund

SCF - Sewer Connection Fee

SDC-I - Systems Development Charges - Improvement fee

**SEWER FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sewer Environmental Services	\$ 486,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater Treatment Plant	2,582,889	2,701,680	2,723,400	2,724,900	2,865,700	2,865,700	2,865,700
Wastewater Collection	1,986,372	1,911,762	2,271,900	2,273,200	2,279,900	2,279,900	2,279,900
Wastewater Administration	2,434,059	2,863,488	4,058,300	4,060,400	4,395,700	4,395,700	4,395,700
Water Reuse and Biosolids	59,579	13,501	7,900	7,900	23,000	23,000	23,000
TWG Wetlands	195,945	210,324	295,800	295,900	306,200	306,200	306,200
Stormwater Operations	-	303,458	420,800	420,900	390,400	390,400	390,400
Industrial Pretreatment	-	466,618	590,900	591,300	619,900	619,900	619,900
Sewer System Capital Projects	825,347	4,093,891	9,747,200	9,747,200	10,941,500	10,941,500	10,941,500
Sewer Equipment Replacement	161,575	311,796	1,054,000	1,054,000	992,700	992,700	992,700
Sewer SDC Imp. Fee Projects	6,630	343,715	2,575,100	2,575,100	3,900,800	3,900,800	3,900,800
Sewer SDC Reimb. Fee Projects	-	-	332,600	332,600	487,900	487,900	487,900
Sewer Debt Service	5,675,412	5,502,395	9,516,000	9,516,000	9,029,600	9,029,600	9,029,600
Sewer Economic Development	51,875	50,632	503,400	503,400	550,000	550,000	550,000
Wastewater Facilities Improvement	-	-	-	-	-	-	-
Wetlands Treatment Project	38,278	135,668	280,000	280,000	217,000	217,000	217,000
Stormwater Capital	-	-	15,000	15,000	124,700	124,700	124,700
Total Requirements	\$ 14,503,973	\$ 18,908,928	\$ 34,392,300	\$ 34,397,800	\$ 37,125,000	\$ 37,125,000	\$ 37,125,000

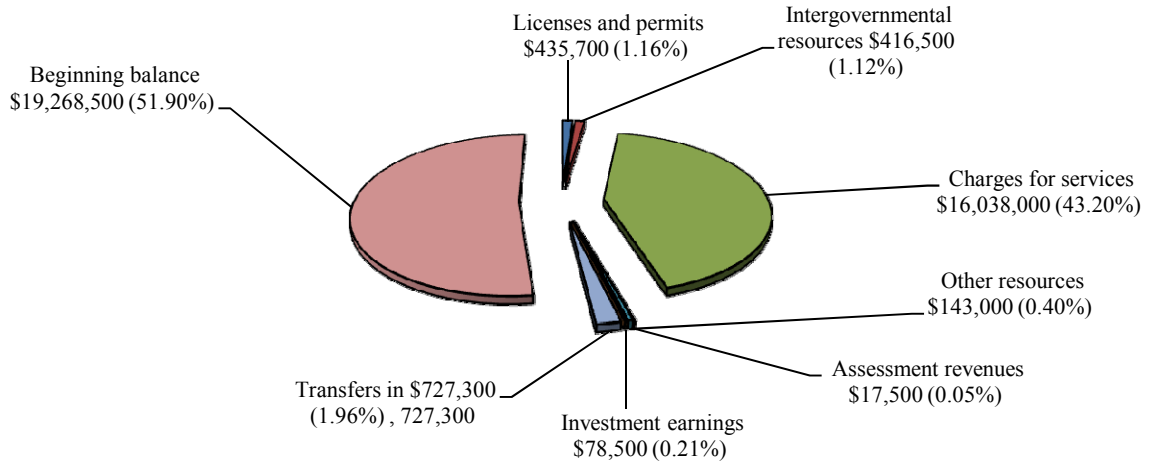
Requirements by Type	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Personnel	\$ 1,923,056	\$ 2,129,872	\$ 2,485,100	\$ 2,485,100	\$ 2,503,300	\$ 2,503,300	\$ 2,503,300
Materials & Services	5,601,106	6,271,405	6,949,500	6,955,000	7,425,200	7,425,200	7,425,200
Capital	780,979	4,449,042	13,952,300	13,952,300	15,842,300	15,842,300	15,842,300
Transfers Out	523,420	556,214	546,800	546,800	1,328,800	1,328,800	1,328,800
Debt Service	5,675,412	5,502,395	9,516,000	9,516,000	9,029,600	9,029,600	9,029,600
Contingency	-	-	942,600	942,600	995,800	995,800	995,800
Total Requirements	\$ 14,503,973	\$ 18,908,928	\$ 34,392,300	\$ 34,397,800	\$ 37,125,000	\$ 37,125,000	\$ 37,125,000

Adopted Requirements by Program and Type	Materials		Transfers Out	Debt Service	Contin- gency	Adopted Budget	% of Fund Budget
	Personnel	& Services					
Wastewater Treatment Plant	\$ 733,600	\$ 2,032,100	\$ 100,000	\$ -	\$ -	2,865,700	7.72%
Wastewater Collection	959,600	1,320,300	-	-	-	2,279,900	6.14%
Wastewater Administration	139,200	2,559,200	100,000	601,500	-	4,395,700	11.84%
Water Reuse and Biosolids	-	23,000	-	-	-	23,000	0.06%
TWG Wetlands	96,200	185,000	25,000	-	-	306,200	0.82%
Stormwater Operations	115,000	275,400	-	-	-	390,400	1.05%
Industrial Pretreatment	459,700	160,200	-	-	-	619,900	1.67%
Sewer System Capital Projects	-	820,000	10,121,500	-	-	10,941,500	29.48%
Sewer Equipment Replacement	-	-	992,700	-	-	992,700	2.67%
Sewer SDC Imp. Fee Projects	-	-	3,173,500	727,300	-	3,900,800	10.51%
Sewer SDC Reimb. Fee Projects	-	-	487,900	-	-	487,900	1.31%
Sewer Debt Service	-	-	-	-	9,029,600	9,029,600	24.33%
Sewer Economic Development	-	50,000	500,000	-	-	550,000	1.48%
Wetlands Treatment Project	-	-	217,000	-	-	217,000	0.58%
Stormwater Capital	-	-	124,700	-	-	124,700	0.34%
Total Requirements	\$ 2,503,300	\$ 7,425,200	\$ 15,842,300	\$ 1,328,800	\$ 9,029,600	\$ 37,125,000	100.00%
Percent of Fund Budget	6.75%	20.00%	42.67%	3.58%	24.32%	100.00%	

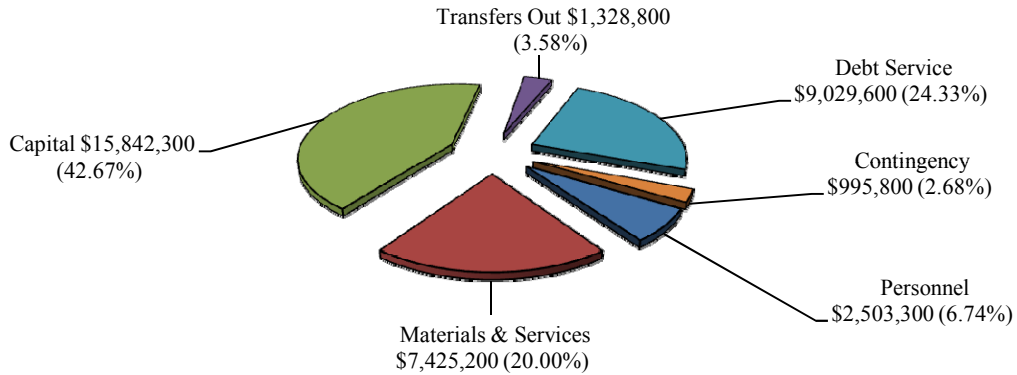
Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sewer Environmental Services	4.000	-	-	-	-	-	-
Wastewater Treatment Plant	7.000	8.000	7.000	7.000	7.000	7.000	7.000
Wastewater Collection	10.000	9.500	10.500	10.500	10.500	10.500	10.500
Wastewater Administration	1.000	1.200	1.000	1.000	1.000	1.000	1.000
Water Reuse and Biosolids	0.200	-	-	-	-	-	-
TWG Wetlands	0.800	0.800	1.000	1.000	1.000	1.000	1.000
Industrial Pretreatment	-	4.000	4.000	4.000	4.000	4.000	4.000
Total FTE	23.000	23.500	23.500	23.500	23.500	23.500	23.500

SEWER FUND RESOURCES AND REQUIREMENTS

TOTAL SEWER FUND RESOURCES BY SOURCE



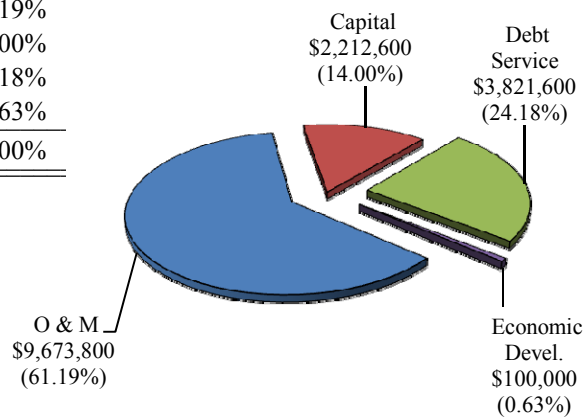
TOTAL SEWER FUND REQUIREMENTS BY TYPE



USE OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2015-16

O & M	\$ 9,673,800	61.19%
Capital	2,212,600	14.00%
Debt Service	3,821,600	24.18%
Economic Development	100,000	0.63%
Total Sewer Service Charges	\$15,808,000	100.00%

O & M - Operation & Maintenance



**SEWER FUND
RESOURCES
Ten Fiscal Years**

Fiscal Year	Charges for Services	Licenses & Permits	Other Revenues	Transfers In	Debt Proceeds	Beginning Balance	Totals
2007	\$ 9,070,353	\$ 1,951,017	\$ 920,190	\$ -	\$ 29,258,343	\$ 9,756,587	\$ 50,956,490
2008	10,210,899	1,491,538	2,561,709	-	18,020,404	10,797,107	43,081,657
2009	10,883,554	458,541	495,910	-	7,637,289	12,719,639	32,194,933
2010	11,483,847	497,701	3,843,436	-	14,083,964	8,930,945	38,839,893
2011	12,091,105	529,652	10,366,748	-	426,336	13,051,865	36,465,706
2012	12,044,223	446,073	427,557	-	417,316	18,427,707	31,762,876
2013	12,955,303	892,883	5,229,976	10,890	420,135	17,488,624	36,997,811
2014	14,097,975	739,174	263,858	-	406,254	22,493,841	38,001,102
2015	14,708,000	372,000	224,400	-	405,600	18,687,800	34,397,800
2016	16,038,000	435,700	239,000	-	416,500	19,268,500	36,397,700

NOTES:

Actual revenues for Fiscal Years 2007 through 2014. Budgeted resources for 2015 and 2016.

Other Revenues: In Fiscal Year 2008, the Sewer Fund received \$1,000,000 from the City of Millersburg and \$710,000 from Settlement Proceeds.

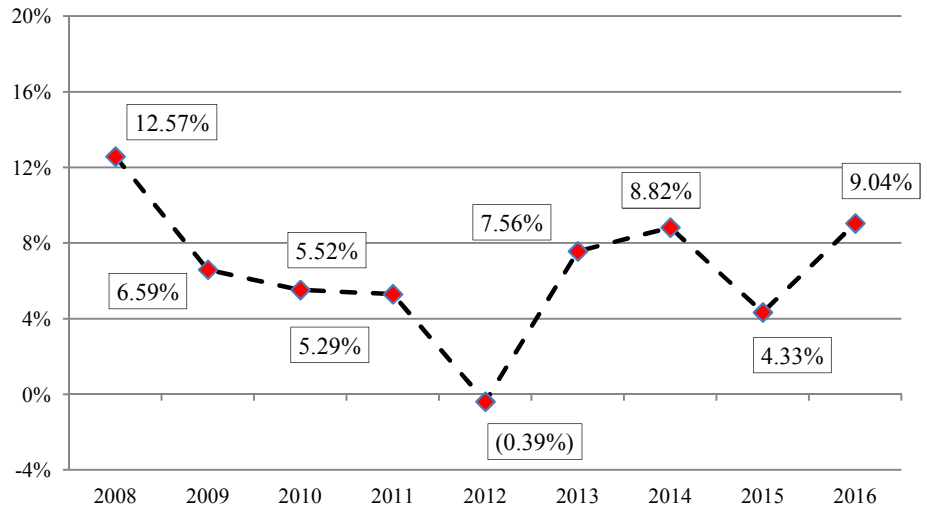
In Fiscal Year 2010, the City received resources of \$2,000,000 from the City of Millersburg.

Transfers In: Intrafund transfers have been eliminated from all years in the table above.

Debt Proceeds: The City received SRF loan proceeds for the new Wastewater Treatment Plant from Fiscal Year 2007 through Fiscal Year 2010.

**SEWER SERVICE CHARGE REVENUES
Annual Percentage Change**

Fiscal Year	Annual % Change
2008	12.57%
2009	6.59%
2010	5.52%
2011	5.29%
2012	(0.39%)
2013	7.56%
2014	8.82%
2015	4.33%
2016	9.04%



SEWER FUND REQUIREMENTS

Ten Fiscal Years

Fiscal Year	Operating Expenditures	Capital	Transfers Out	Debt Service	Totals
2007	\$ 6,712,760	\$ 32,621,499	\$ 124,800	\$ 700,323	\$ 40,159,382
2008	7,197,809	22,446,181	25,000	693,036	30,362,026
2009	7,151,115	15,315,647	1,991,874	695,351	25,153,987
2010	7,851,432	10,287,148	12,412,515	5,300,646	35,851,741
2011	7,997,179	6,576,349	-	5,054,086	19,627,614
2012	8,260,807	837,402	743,211	5,608,369	15,449,789
2013	7,524,162	780,979	523,420	5,675,412	14,503,973
2014	8,401,277	4,449,042	556,214	5,502,395	18,908,928
2015	9,440,100	7,169,400	-	9,516,000	26,125,500
2016	9,928,500	4,519,400	601,500	9,029,600	24,079,000

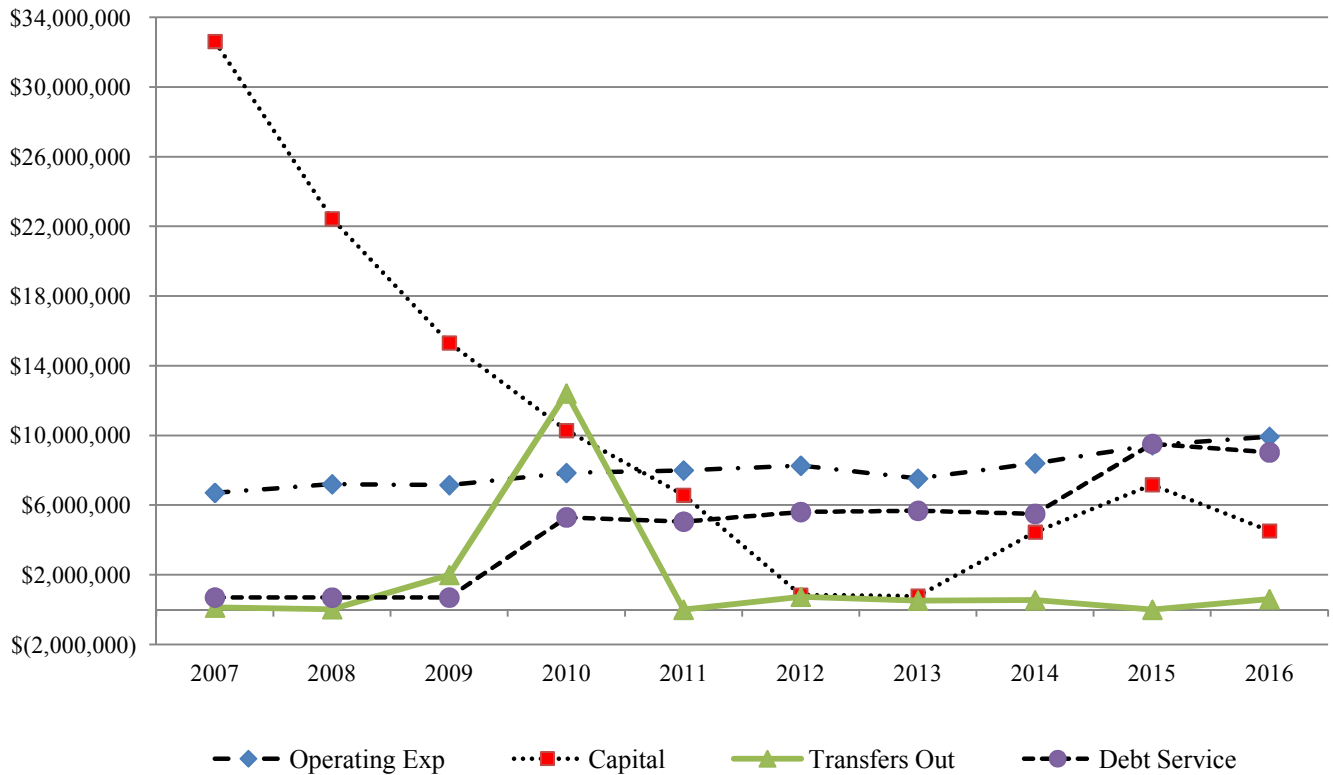
NOTES:

Actual revenues for Fiscal Years 2007 through 2014. Budgeted resources for 2015 and 2016.

Operating Expenditures equal Personnel plus Materials and Services.

Debt Service includes Debt Reserves. In April 2010, a \$4.3 million payment on the SRF loan to finance the new sewage treatment plant.

REQUIREMENTS, TEN FISCAL YEARS



**SEWER FUND
DEBT SERVICE COMBINED BUDGET**

Detailed below are the resources dedicated to fund sewer system debt service. The Sewer Fund currently has one debt service program: Sewer Debt Service. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Teledyne Industries (TDY)	\$ 500,000	\$ -	\$ -	\$ -	\$ -	-	-
Millersburg Debt Service Payment	420,135	406,254	405,600	405,600	416,500	2.69%	4.61%
Albany Sewer Service Charges	3,241,100	3,767,800	3,735,300	3,735,300	3,821,600	2.31%	42.32%
Interest	39,504	50,884	15,000	15,000	10,000	(33.33%)	0.11%
Total Current Resources	4,200,739	4,224,938	4,155,900	4,155,900	4,248,100	2.22%	47.04%
From 2502: SDC-I for WWTP SRF debt	-	-	-	-	727,300	-	8.05%
Total Transfers In	-	-	-	-	727,300	-	8.05%
Beginning Balance	8,145,325	6,670,652	5,360,100	5,360,100	4,054,200	(24.36%)	44.91%
Total Resources	\$12,346,064	\$ 10,895,590	\$ 9,516,000	\$ 9,516,000	\$ 9,029,600	(5.11%)	100.00%

Adopted Requirements by Program and Type	Debt Service	Adopted Budget	% of Fund Budget
Sewer Debt Service	\$ 9,029,600	\$ 9,029,600	100.00%
Total Requirements	\$ 9,029,600	\$ 9,029,600	100.00%
Percent of Budget	100.00%	100.00%	

Adopted Budget Detail of Debt Service	Final Maturity	Principal	Interest	Debt Reserve	Adopted Budget
WWTP SRF Loan	10/01/2029	\$ 3,617,100	\$ 2,013,000	\$ 3,399,500	\$ 9,029,600
Totals		\$ 3,617,100	\$ 2,013,000	\$ 3,399,500	\$ 9,029,600

WWTP - Wastewater Treatment Plant
SRF - State Revolving Fund

SDC - Systems Development Charge

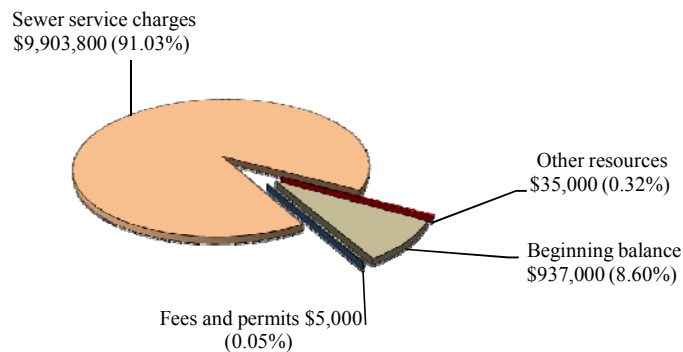
**SEWER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET**

Detailed below are the resources which provide funding for operation and maintenance of the sewer system. Programs funded are Sewer Environmental Services, Wastewater Treatment Plant, Wastewater Collection, and Wastewater Administration. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Storm Drain Plan Review/ Inspection Fees	\$ 3,271	\$ 15,628	\$ 5,000	\$ 5,000	\$ -	(100.00%)	-
Public Facility Construction Permit	10,156	16,297	5,000	5,000	5,000	-	0.05%
Albany Sewer Service Charges	8,266,421	8,078,942	8,628,800	8,628,800	9,633,800	11.65%	88.54%
Certified Sewer Charges	38,834	38,356	30,000	30,000	40,000	33.33%	0.37%
Millersburg O&M Charges	188,070	158,608	125,000	125,000	110,000	(12.00%)	1.01%
Wah Chang O&M Charges	91,681	102,759	100,000	100,000	115,000	15.00%	1.06%
Collection Agency Payments	3,297	11,110	2,000	2,000	5,000	150.00%	0.05%
Miscellaneous Revenue	46,097	21,535	25,000	25,000	25,000	-	0.23%
Interest	15,544	23,814	20,000	20,000	10,000	(50.00%)	0.09%
Total Current Resources	8,663,371	8,467,049	8,940,800	8,940,800	9,943,800	11.22%	91.40%
Beginning Balance	472,254	1,390,772	1,428,200	1,433,700	937,000	(34.64%)	8.60%
Total Resources	\$ 9,135,625	\$ 9,857,821	\$ 10,369,000	\$ 10,374,500	\$ 10,880,800	4.88%	100.00%

Adopted Requirements by Program and Type	Materials & Services			Transfers	Contingency	Adopted Budget	% of Fund Budget
	Personnel	Capital	Out				
Wastewater Treatment Plant	\$ 733,600	\$ 2,032,100	\$ 100,000	\$ -	\$ -	2,865,700	26.34%
Wastewater Collection	959,600	1,320,300	-	-	-	2,279,900	20.95%
Wastewater Administration	139,200	2,559,200	100,000	601,500	995,800	4,395,700	40.40%
Water Reuse and Biosolids	-	23,000	-	-	-	23,000	0.21%
TWG Wetlands	96,200	185,000	25,000	-	-	306,200	2.81%
Stormwater Operations	115,000	275,400	-	-	-	390,400	3.59%
Industrial Pretreatment	459,700	160,200	-	-	-	619,900	5.70%
Total Requirements	\$ 2,503,300	\$ 6,555,200	\$ 225,000	\$ 601,500	\$ 995,800	\$ 10,880,800	100.00%
Percent of Budget	23.00%	60.25%	2.07%	5.53%	9.15%	100.00%	

SEWER OPERATION & MAINTENANCE RESOURCES BY TYPE
Category Totals and Percent of Budget



SEWER FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2015-16

Project Description	Totals	Wastewater Collection	Wastewater Administration	TWG Wetlands	Sewer System Capital Projects	Sewer Equipment Replace- ment
Capital Equipment	\$ 514,400	\$ 100,000	\$ -	\$ -	\$ -	\$ 414,400
Wetlands Fencing	25,000	-	-	25,000	-	-
FP-15-01 RFI Alternatives Analysis	10,000	-	-	-	10,000	-
IP Property Investigation	100,000	-	100,000	-	-	-
SS-13-04 Wetlands Int w/AMWRF Outfalls	167,000	-	-	-	-	-
SS-14-05 Wetlands Invest & Imp	50,000	-	-	-	-	-
SS-15-01 2015 Cured In Place Pipe Proj	523,000	-	-	-	523,000	-
SS-15-02 2015 Pipe Bursting Projects	660,000	-	-	-	660,000	-
SS-15-04 2015 Manhole Repairs & Replace	70,000	-	-	-	70,000	-
SS-16-01 2016 Pipe Replace Proj	1,000,000	-	-	-	1,000,000	-
SS-16-02 Umatilla LS & FM Imp	575,000	-	-	-	575,000	-
SS-16-03 Maple St LS Expansion	175,000	-	-	-	175,000	-
SS-16-04 Collection Sys Access Imp	130,000	-	-	-	130,000	-
WWTP-13-01 WRF Solids Handling Imp Proj	500,000	-	-	-	500,000	-
WWTP-15-01 Solids Handling Pilot Test	20,000	-	-	-	20,000	-
Project Totals	4,519,400	100,000	100,000	25,000	3,663,000	414,400
Reserve: Pipe Over-sizing	10,000	-	-	-	-	-
Reserve: Connection Fees	662,300	-	-	-	662,300	-
Reserve: Equipment Replacement	578,300	-	-	-	-	578,300
Reserve: Storm Drain Collection Fees	104,700	-	-	-	-	-
Reserve: Capital Projects	6,194,600	-	-	-	2,043,200	-
Reserve: Siemens Settlement	3,753,000	-	-	-	3,753,000	-
Reserve: Stormwater Capital	10,000	-	-	-	-	-
Reserve: Stormwater Deferred Planting	5,000	-	-	-	-	-
Reserve: Stormwater In-Lieu of Planting	5,000	-	-	-	-	-
Total Reserves	11,322,900	-	-	-	6,458,500	578,300
Grand Totals	\$15,842,300	\$ 100,000	\$ 100,000	\$ 25,000	\$ 10,121,500	\$ 992,700

SDC Improve- ment Fee Projects	SDC Reimburse- ment Fee Projects	Sewer Economic Develop- ment	Wetlands Treatment Project	Stormwater Capital	Project Description
\$ -	\$ -	\$ -	\$ -	\$ -	- Capital Equipment
-	-	-	-	-	- Wetlands Fencing
-	-	-	-	-	- FP-15-01 RFI Alternatives Analysis
-	-	-	-	-	- IP Property Investigation
-	-	-	167,000	-	- SS-13-04 Wetlands Int w/AMWRF Outfalls
-	-	-	50,000	-	- SS-14-05 Wetlands Invest & Imp
-	-	-	-	-	- SS-15-01 2015 Cured In Place Pipe Proj
-	-	-	-	-	- SS-15-02 2015 Pipe Bursting Projects
-	-	-	-	-	- SS-15-04 2015 Manhole Repairs & Replace
-	-	-	-	-	- SS-16-01 2016 Pipe Replace Proj
-	-	-	-	-	- SS-16-02 Umatilla LS & FM Imp
-	-	-	-	-	- SS-16-03 Maple St LS Expansion
-	-	-	-	-	- SS-16-04 Collection Sys Access Imp
-	-	-	-	-	- WWTP-13-01 WRF Solids Handling Imp Proj
-	-	-	-	-	- WWTP-15-01 Solids Handling Pilot Test
-	-	-	217,000	-	- Project Totals
10,000	-	-	-	-	- Reserve: Pipe Over-sizing
-	-	-	-	-	- Reserve: Connection Fees
-	-	-	-	-	- Reserve: Equipment Replacement
-	-	-	-	104,700	Reserve: Storm Drain Collection Fees
3,163,500	487,900	500,000	-	-	- Reserve: Capital Projects
-	-	-	-	-	- Reserve: Siemens Settlement
-	-	-	-	10,000	Reserve: Stormwater Capital
-	-	-	-	5,000	Reserve: Stormwater Deferred Planting
-	-	-	-	5,000	Reserve: Stormwater In-Lieu of Planting
3,173,500	487,900	500,000	-	124,700	Total Reserves
\$ 3,173,500	\$ 487,900	\$ 500,000	\$ 217,000	\$ 124,700	Grand Totals

PROGRAM NARRATIVE

SEWER FUND: WASTEWATER TREATMENT PLANT (601-50-2404)
Responsible Manager/Title: Kristin Preston – Utility Superintendent - Wastewater
Developed By: Richard Johnson, Wastewater Treatment Plant Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the operation of the Albany-Millersburg Water Reclamation Facility (AM WRF).
- The AM WRF processes domestic and industrial wastewater from the City of Albany and domestic wastewater from the City of Millersburg.
- Maintains management and operational practices commensurate with the City’s Biosolids Management Program.
- Maintains the Peak Performance Award from the National Association of Clean Water Agencies for treatment performance.
- Reinitiates a sustainable biosolids reuse program through the design, construction, start-up, and successful operation of a solids stabilization and biosolids land application program.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Great Neighborhoods	06/14	Completed	<ul style="list-style-type: none"> • Develop an effective short-term sludge management system which will minimize operator involvement, control odors, and reduce costs for hauling and disposal.
Safe City	01/15	99.5%	<ul style="list-style-type: none"> • Achieve 100% compliance record with the Oregon Department of Environmental Quality for both effluent quality and biosolids management.
Healthy Economy	12/14	In Progress	<ul style="list-style-type: none"> • Participate in the City’s effort to plan, design, and construct a safe, cost-effective, and sustainable solids stabilization system which will produce a Class B or Class A biosolids material and resume the City’s award winning biosolids reuse program.
Effective Government	12/14	Silver Award	<ul style="list-style-type: none"> • Obtain a fourth consecutive Gold Award for operational excellence from the National Association of Clean Water Agencies.
Budget Year 2015-2016			
Great Neighborhoods	06/16		<ul style="list-style-type: none"> • Maintain an effective short-term sludge management system which will minimize operator involvement, control odors, and reduce costs for hauling and disposal.
Safe City	06/16		<ul style="list-style-type: none"> • Achieve 100% compliance record with the Oregon Department of Environmental Quality for both effluent quality and biosolids management.
Healthy Economy	06/16		<ul style="list-style-type: none"> • Reduce energy usage by 5% per year for three years.
Effective Government	12/15		<ul style="list-style-type: none"> • Obtain a Gold Award for operational excellence from the National Association of Clean Water Agencies in calendar year 2015.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Wastewater treated annually (million gallons).	2,842	2,885	3,200	3,300
Percentage of days facility is in regulatory compliance.	100%	99.7%	99.5%	100%
Cost/wet ton sludge hauling.	\$47.92	\$48.86	\$49.42	\$48.50
Odor notifications.	11	14	10	0

STAFFING SUMMARY

Budgeted FTEs	7.00	8.00	7.00	7.00
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601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
PROG 2404: Wastewater Treatment Plant

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	668,112	663,004	731,100	731,100	733,600	0.34 %
Materials & Services	1,914,777	2,038,676	1,992,300	1,993,800	2,032,100	1.92 %
Capital	-	-	-	-	100,000	- %
TOTAL EXPENDITURES	2,582,889	2,701,680	2,723,400	2,724,900	2,865,700	5.17 %

PROGRAM NARRATIVE

SEWER FUND: WASTEWATER COLLECTION (601-50-2405)

Responsible Manager/Title: Kristin Preston, Utility Superintendent – Wastewater

Developed By: Jeff Gill, Wastewater Collections Supervisor

FUNCTIONS AND REPSONSIBILITIES

- To ensure compliance with City of Albany *Standard Construction Specifications*, this work group inspects all service replacement connections, including warranty video inspection of all mainline construction projects.
- The televising program is on a five-year cycle and provides updated information on needed sanitary mainline repairs and replacements. Funding restraints limit televising and repairs of the storm system to an as-needed basis.
- The wastewater pipelines are on a four-year cleaning cycle to prevent blockages that could cause overflows. Large diameter mains are cleaned and assessed on a five-year cycle. Root cutting is a two-year process. The stormwater pipelines are cleaned on an as-needed basis.
- Responsible for flow monitoring within the wastewater collection and stormwater systems to monitor flows during routine operations and storm events.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City	06/15	In Progress	<ul style="list-style-type: none"> • Complete initial assessment of sewer manholes in system.
	06/15	Completed	<ul style="list-style-type: none"> • Initiate large pipe cleaning and assessment.
Budget Year 2015-2016			
Safe City	06/16		<ul style="list-style-type: none"> • Complete initial assessment of sewer manholes in system.
Effective Government	12/15		<ul style="list-style-type: none"> • Complete transition to new assessment software and procedures.
	01/16		<ul style="list-style-type: none"> • Develop a Wastewater Collection System Maintenance Manual.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of sanitary sewer overflows.	4	7	5	0
Volume of sanitary sewer overflows (millions of gallons).	0.96	0.86	0.35	0
Miles of sanitary sewer gravity mainline.	220	220	220	220
Percentage of the sewer system cleaned annually.	42%	47%	43%	30%
Percentage of sewer system televised annually.	31%	21%	31%	20%

STAFFING SUMMARY

Budgeted FTEs	9.50	9.50	10.50	10.50
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601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
PROG 2405: Wastewater Collection

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	780,971	810,260	977,500	977,500	959,600	(1.83)%
Materials & Services	1,205,401	1,101,502	1,294,400	1,295,700	1,320,300	1.90 %
TOTAL EXPENDITURES	1,986,372	1,911,762	2,271,900	2,273,200	2,279,900	0.29 %

PROGRAM NARRATIVE

SEWER FUND: PUBLIC WORKS, WASTEWATER ADMINISTRATION (601-50-2407)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding for the Wastewater Superintendent and the PW Internal Services fund, which includes Administration charges and charges for Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Maintains the contingency for the Sewer fund.
- Pays in-lieu-of-franchise fees for the sewer utility.
- Maintains a sustainable funding plan for the utility.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Safe City	06/15	Completed	<ul style="list-style-type: none"> • Evaluate and implement cost saving measures for processing the solids waste at the Albany-Millersburg Water Reclamation Facility.
	06/15	In Progress	<ul style="list-style-type: none"> • Evaluate options for solids processing improvements.
	06/15	Completed	<ul style="list-style-type: none"> • Continue to refine needs and priorities in the collection system.
Budget Year 2015-2016			
Safe City	12/15		<ul style="list-style-type: none"> • Adoption of an updated wastewater collection facility plan.
	03/16		<ul style="list-style-type: none"> • Update the wastewater treatment facility plan.
	06/16		<ul style="list-style-type: none"> • Adopt updated wastewater System Development Charge methodology incorporating the collection and treatment facility plan updates.

STAFFING SUMMARY

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Budgeted FTEs	1.00	1.20	1.00	1.00

601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
PROG 2407: Wastewater Administration

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	12,340	141,536	132,600	132,600	139,200	4.98 %
Materials & Services	1,950,174	2,216,370	2,436,300	2,438,400	2,559,200	4.95 %
Capital	-	-	-	-	100,000	- %
Transfers Out	471,545	505,582	546,800	546,800	601,500	10.00 %
Contingencies	-	-	942,600	942,600	995,800	5.64 %
TOTAL EXPENDITURES	2,434,059	2,863,488	4,058,300	4,060,400	4,395,700	8.26 %

PROGRAM NARRATIVE

SEWER FUND: WATER REUSE & BIOSOLIDS (601-50-2410)

Responsible Manager/Title: Kristin Preston, Utility Superintendent - Wastewater

Developed By: Richard Johnson, Wastewater Treatment Plant Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Ensure that biosolids generated at the Albany-Millersburg Water Reclamation Facility (AM WRF) are beneficially reused in conformance with state and federal regulations.
- This program is responsible for biosolids storage and agriculture application.
- This program is currently in a transitional phase pending resolution of the solids stabilization system limitations resulting from the failed Cannibal solids reduction system.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015 Safe City Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Coordinate with AM WRF, consultants, and other City personnel to determine a viable Class A or B biosolids option and equipment needs.
Budget Year 2015-2016 Safe City Effective Government	06/16		<ul style="list-style-type: none"> • Continue to coordinate with AM WRF, consultants, and other City personnel to determine a viable Class A or B biosolids option and equipment needs.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Dry tons of biosolids applied per year/percentage of biosolids applied for beneficial agriculture use.	0/0%	25/100%*	0/0%	0/0%

STAFFING SUMMARY

Budgeted FTEs	1.00	0.20	0.00	0.00
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*Biosolids amounts this year were generated in 2010 and stored until they could be land applied.

601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
PROG 2410: Water Reuse and Biosolids

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	20,078	-	-	-	-	- %
Materials & Services	39,501	13,501	7,900	7,900	23,000	191.14 %
TOTAL EXPENDITURES	59,579	13,501	7,900	7,900	23,000	191.14 %

PROGRAM NARRATIVE

SEWER FUND: TWG WETLANDS (601-50-2411)

Responsible Manager/Title: Kristin Preston, Utility Superintendent – Wastewater

Prepared By: Richard Johnson, Wastewater Treatment Plant Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the operation and maintenance of Talking Water Gardens (TWG) in coordination with the City of Millersburg and ATI Wah Chang.
- Monitor vegetation and add native plants as necessary to increase diversity. Use wetland as nursery for other plantings. Control invasive species.
- Ensures that TWG is operated and managed to provide maximum protection to the Willamette River, and to provide compliance with temperature allocations under the Willamette Total Maximum Daily Load (TMDL).

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City Great Neighborhoods	06/15	Completed	<ul style="list-style-type: none"> • Install benches and informative signs to enhance the visitor experience.
Safe City Great Neighborhoods Effective Government	06/15	Ongoing	<ul style="list-style-type: none"> • Continue vegetative monitoring; add plants as necessary, and increase diversity. Use wetland as nursery for other plantings.
Budget Year 2015-2016			
Safe City Great Neighborhoods Effective Government	06/16		<ul style="list-style-type: none"> • Increase public involvement through community group and educational tours and outreach programs.
Safe City Great Neighborhoods	06/16		<ul style="list-style-type: none"> • Install a visitor information kiosk and bike rack to enhance the visitor experience.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Shade plant coverage of the wetland ponds.	24%	32%	45%	55%
Number of TWG tours or events/participants.	49/1,627	43/1,372	30/1,500	30/1,500

STAFFING SUMMARY

Budgeted FTEs	0.80	0.80	1.00	1.00
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601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
PROG 2411: TWG Wetlands

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	81,613	59,936	100,300	100,300	96,200	(4.09)%
Materials & Services	114,332	150,388	170,500	170,600	185,000	8.44 %
Capital	-	-	25,000	25,000	25,000	- %
TOTAL EXPENDITURES	195,945	210,324	295,800	295,900	306,200	3.48 %

PROGRAM NARRATIVE

SEWER FUND: STORMWATER OPERATIONS (601-50-2412)

Responsible Manager/Title: Chris Bailey, Interim Public Works Operations Director

FUNCTIONS AND RESPONSIBILITIES

- Manage stormwater runoff to minimize impacts to private property and public infrastructure.
- Inspect, maintain, and repair piped stormwater infrastructure and catch basins on an as-needed basis.
- Contract for flow monitoring of the stormwater system as necessary.
- Respond to storm events to control street flooding.
- Inspect, maintain, and repair post-construction stormwater quality facilities.
- No personnel are assigned to this program. All work is performed by Wastewater Collections and Water Quality Control staff.
- Respond to spills which may impact the stormwater system, including those affecting area streams and rivers.
- Ensure that National Pollutant Discharge Elimination System (NPDES) 1200-Z stormwater permit and Willamette Total Maximum Daily Load (TMDL) actions are implemented as required.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Evaluate asset management data for stormwater infrastructure; develop schedule to fully describe stormwater infrastructure in Cartegraph.
Safe City	12/14	Completed	<ul style="list-style-type: none"> • Develop water quality facility inspection program guidelines.
Effective Government	12/14	Completed	<ul style="list-style-type: none"> • Clean stormwater detention pipes.
Budget Year 2015-2016			
Effective Government	12/15		<ul style="list-style-type: none"> • Deliver a series of informative stormwater program presentations to City Council.
Great Neighborhoods			
Safe City			
Effective Government	06/16		<ul style="list-style-type: none"> • Implement a more efficient catch basin cleaning protocol based on sediment loading.
Safe City			
Effective Government	12/15		<ul style="list-style-type: none"> • Develop an electronic work order system to track stormwater quality facility inspections and maintenance.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Miles of storm drain mainlines.	125	125	125	125
Percentage of storm drain mainlines cleaned.	2%	3%	2%	2%
Percentage of storm catch basins inspected/cleaned.	47%	60%	40%	50%
Number of after-hours stormwater callouts.	8	64	12	15

601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
PROG 2412: Stormwater Operations

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	-	88,255	115,000	115,000	115,000	- %
Materials & Services	-	215,203	305,800	305,900	275,400	(9.97)%
TOTAL EXPENDITURES	-	303,458	420,800	420,900	390,400	(7.25)%

PROGRAM NARRATIVE

SEWER FUND: INDUSTRIAL PRETREATMENT (601-50-2413)

Responsible Manager/Title: Kristin Preston, Utility Superintendent – Wastewater

Developed by: Mark Humphrey, Industrial Pretreatment Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the Industrial Pretreatment Program, a regulatory program required by the National Pollutant Discharge Elimination System (NPDES) wastewater permit.
- Permits, inspects, and monitors industrial sewer users under federal and state regulations. Commercial and minor industrial sewer users in Albany and Millersburg are inspected regularly under the industrial survey.
- Staff evaluates and revises major program documents as needed, including Albany Municipal Code Chapter 10.06 (Wastewater Collection and Treatment System-Regulation of Industrial Wastes).
- This program also samples and reports on wet-weather sewer overflows as required by the Oregon Department of Environmental Quality (ODEQ) and responds to spills to the wastewater collection or stormwater systems.
- Performs plan reviews and code enforcement as related to Environmental Programs concerns.
- Responds to illicit discharges and overflows, performs corrective actions/enforcement, and distributes outreach materials.
- Responds to problem discharges including expansion of the fats, oil, and grease (FOG) program.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City	12/14	Completed	• Complete industrial user survey, including follow up, to update discharger data.
Safe City	06/15	In Progress	• Perform Local Limits evaluation.
Effective Government			
Budget Year 2015-2016			
Safe City	06/16		• Work with Building and Community Development Departments to create inventory of grease-retention devices.
Effective Government	06/16		• Develop strategy for dental amalgam program for pending Environmental Protection Agency (EPA) regulations.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of responses to sewer and stormwater complaints or spills.	52	64	76	76
Number of Significant Industrial User (SIU) permits.	16	15	14	14
Number of Non-Discharging Categorical Industrial User (NDCIU) permits.	4	4	5	5
Number of non-SIU (general) permits.	4	4	6	6
Number of non-permitted businesses in the Pretreatment Program.	292	300	436	450
Number of inspections by Pretreatment staff.	66	68	57	57

STAFFING SUMMARY

Budgeted FTEs	4.00	4.00	4.00	4.00
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601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2413: Industrial Pretreatment

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	-	366,881	428,600	428,600	459,700	7.26 %
Materials & Services	-	99,737	162,300	162,700	160,200	(1.54)%
TOTAL EXPENDITURES	-	466,618	590,900	591,300	619,900	4.84 %

PROGRAM NARRATIVE

SEWER FUND: SEWER SYSTEM CAPITAL PROJECTS (601-50-2500)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides very limited funding to repair, replace, or upgrade treatment facilities, pumping stations, and collection systems.
- Funding provided through this budget is used to repair or replace sewer system facilities, equipment, and structures that are not accumulating a depreciation reserve from a specific replacement schedule.
- Identify and complete capacity-increasing improvements necessary to support economic development and future growth.
- Eliminate basement flooding by replacing inadequate piping in the collection system and managing the Storm Drain Disconnection and Sewer Lateral Replacement Programs.
- Prevent sanitary sewer overflows by completing projects to reduce infiltration and inflow into the sanitary sewer system.
- Continue perpetual life replacement program of failing (cracked, collapsing) sewer pipes as funds become available.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015 Safe City	08/14	Completed	<ul style="list-style-type: none"> • Construct SS-14-01, 2014 Cured-In-Place Pipe Projects.
	08/14	Completed	<ul style="list-style-type: none"> • Construct SS-14-02, 2014 Pipe Bursting Projects.
	08/14	Completed	<ul style="list-style-type: none"> • Construct SS-14-03, 2014 Sewer Main Replacement.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct SS-15-01, 2015 Cured-In-Place Pipe Projects.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct SS-15-02, 2015 Pipe Bursting Projects.
	06/15	Completed	<ul style="list-style-type: none"> • Construct SS-15-03, Century Drive LS Improvements.
Budget Year 2015-2016 Safe City	10/15		<ul style="list-style-type: none"> • Construct SS-15-01, 2015 Cured-In-Place Pipe Projects.
	10/15		<ul style="list-style-type: none"> • Construct SS-15-02, 2015 Pipe Bursting Projects.
	06/16		<ul style="list-style-type: none"> • Construct SS-16-01, 2016 Pipe Replacement Projects.
	06/16		<ul style="list-style-type: none"> • Construct SS-16-02, Umatilla LS & FM Improvements.
	06/16		<ul style="list-style-type: none"> • Construct SS-16-03, Maple Street LS Expansion.
	06/16		<ul style="list-style-type: none"> • Construct SS-16-04, Collection System Access Improvement.

601: Sewer

CITY OF ALBANY, OREGON

50: Public Works

PROG 2500: Sewer System Capital Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	100,540	52,818	23,100	23,100	20,600	(10.82)%
Charges for Services	1,025,900	1,709,100	1,886,900	1,886,900	2,094,900	11.02 %
Miscellaneous Revenue	4,409,982	416	-	-	-	- %
Investment Income	57,648	42,584	36,000	36,000	40,000	11.11 %
Transfers In	10,890	-	-	-	-	- %
Beginning Balance	5,601,207	10,380,819	7,801,200	7,801,200	8,786,000	12.62 %
TOTAL REVENUES	11,206,167	12,185,737	9,747,200	9,747,200	10,941,500	12.25 %
EXPENDITURES						
Materials & Services	250,851	436,028	580,000	580,000	820,000	41.38 %
Capital	574,496	3,657,863	9,167,200	9,167,200	10,121,500	10.41 %
TOTAL EXPENDITURES	825,347	4,093,891	9,747,200	9,747,200	10,941,500	12.25 %
Prog 2500: Sewer System Capital Projects						
Revenues less Expenditures	10,380,820	8,091,846	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: PUBLIC WORKS, SEWER EQUIPMENT REPLACEMENT (601-50-2501)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds replacement of sewer system equipment in accordance with an established depreciation and replacement schedule.
- Receive revenues from other sewer fund budgets to fund future equipment replacement.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Receive revenues from other sewer fund budgets to fund future equipment replacement.
	06/15	Completed	<ul style="list-style-type: none"> • Replace Vehicle 612-01.
	06/15	Completed	<ul style="list-style-type: none"> • Replace Vehicle 614-02.
	06/15	Completed	<ul style="list-style-type: none"> • Replace Vehicle 707-05.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Receive revenues from other sewer fund budgets to fund future equipment replacement.
	06/16		<ul style="list-style-type: none"> • Replace Vehicle 315-90.
	06/16		<ul style="list-style-type: none"> • Replace Vehicle 615-02.
	06/16		<ul style="list-style-type: none"> • Replace Vehicle 757-03.

601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2501: Sewer Equipment Replacement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	86,100	83,600	93,200	93,200	118,000	26.61 %
Miscellaneous Revenue	31,283	-	-	-	-	- %
Investment Income	6,663	7,626	2,500	2,500	2,000	(20.00)%
Beginning Balance	1,209,502	1,171,973	958,300	958,300	872,700	(8.93)%
TOTAL REVENUES	1,333,548	1,263,199	1,054,000	1,054,000	992,700	(5.82)%
EXPENDITURES						
Capital	161,575	311,796	1,054,000	1,054,000	992,700	(5.82)%
TOTAL EXPENDITURES	161,575	311,796	1,054,000	1,054,000	992,700	(5.82)%
Prog 2501: Sewer Equipment Replacement						
Revenues less Expenditures	1,171,973	951,403	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: SEWER SDC IMPROVEMENT FEE PROJECTS (601-50-2502)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from System Development Charges (SDC).
- In 1989, legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created in order to comply with that legislation.
- Maintain a reserve for future participation in funding of eligible over-sizing of capital projects. Maximum reserve of \$50,000.
- Provide funding for pipe over-sizing as needed.
- In January 2000, the City Council accepted the Mayor’s Wastewater Task Force-recommended sewer SDC fees designed to recognize wastewater strength and to fund growth-related improvements identified in the Wastewater Facility Plan through the SDC improvement fee. The current wastewater SDC fee for a single-family residence is \$2,884 (effective July 2014). This program receives \$2,761 of the fee.
- This budget receives in-lieu-of assessment receipts from the former North Albany Sewer Health Project area to repay this program for a Fiscal Year 1995-1996 transfer used to retire the North Albany construction bonds.
- Identify and complete capacity-increasing improvements necessary to support economic development and future growth.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Build reserves for future planned projects and for debt service payments due for the Water Reclamation Facility and Talking Water Gardens State Revolving Fund loan.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Build reserves for future planned projects and for debt service payments due for the Water Reclamation Facility and Talking Water Gardens State Revolving Fund loan.

601: Sewer

CITY OF ALBANY, OREGON

50: Public Works

PROG 2502: Sewer SDC Improvement Fee Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	739,860	626,730	307,000	307,000	365,900	19.19 %
Assessment Revenue	21,858	8,686	17,500	17,500	17,500	- %
Investment Income	10,722	18,689	11,100	11,100	11,500	3.60 %
Beginning Balance	1,290,352	2,056,162	2,239,500	2,239,500	3,505,900	56.55 %
TOTAL REVENUES	2,062,792	2,710,267	2,575,100	2,575,100	3,900,800	51.48 %
EXPENDITURES						
Capital	6,630	343,715	2,575,100	2,575,100	3,173,500	23.24 %
Transfers Out	-	-	-	-	727,300	- %
TOTAL EXPENDITURES	6,630	343,715	2,575,100	2,575,100	3,900,800	51.48 %

Prog 2502: Sewer SDC Improvement Fee Projects						
Revenues less Expenditures	2,056,162	2,366,552	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: SDC REIMBURSEMENT FEE PROJECTS (601-50-2503)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from System Development Charges (SDCs). These revenues reimburse the City for past investments in capacity-increasing projects identified in the City's adopted sewer SDC methodology.
 - Funding provided through this program is used to complete capital projects within the sewer system.
 - In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs. This program complies with that legislation.
 - In January 2000, the City Council accepted the Mayor's Wastewater Task Force-recommended sewer SDC fees designed to recover the value of available system capacity through the SDC reimbursement fee. The current wastewater SDC fee for a single-family residence is \$2,884 (effective July 2013). This program receives \$123 of the fee.
 - Build reserves for future projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Build reserves for future projects.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none">• Build reserves for future projects.

601: Sewer

CITY OF ALBANY, OREGON

50: Public Works

PROG 2503: Sewer SDC Reimbursement Fee Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	39,056	27,701	16,900	16,900	19,200	13.61 %
Investment Income	1,613	2,232	1,600	1,600	2,300	43.75 %
Beginning Balance	252,779	293,448	314,100	314,100	466,400	48.49 %
TOTAL REVENUES	293,448	323,381	332,600	332,600	487,900	46.69 %
EXPENDITURES						
Capital	-	-	332,600	332,600	487,900	46.69 %
TOTAL EXPENDITURES	-	-	332,600	332,600	487,900	46.69 %

Prog 2503: Sewer SDC Reimbursement Fee Projects						
Revenues less Expenditures	293,448	323,381	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: SEWER DEBT SERVICE: WWTP (601-50-2504)

Responsible Manager/Title: Jeff Babbitt, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for the principal, interest, and .5% annual fee payments on the State Revolving Fund (SRF) loan associated with the 2009 Wastewater Treatment Plant.
 - A reserve is required in the amount of \$2,402,925.
 - This program provides for the principal and interest payments on the Wetlands land acquisition loan.
- This program provides for the principal and .5% annual fee payments on the SRF loan associated with the Wetlands Treatment Project.
 - A reserve is required in the amount of \$50,000.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Annual Fee</u>	<u>Total</u>
SRF - Albany-Millersburg Water Reclamation Facility				
2015-2016	3,071,056	1,638,030	274,765	4,983,851
2016-2026	36,353,416	10,737,444	1,821,073	48,911,933
2026-2030	15,528,709	953,091	179,803	16,661,603
Totals (SRF - A-M WRF)	\$ 54,953,181	\$ 13,328,565	\$ 2,275,641	\$ 70,557,387
SRF - Wetlands Treatment Project				
2015-2016	100,000	-	8,250	108,250
2016-2026	1,000,000	-	55,000	1,055,000
2026-2032	550,000	-	9,000	559,000
Totals (SRF - Wetlands)	\$ 1,650,000	\$ -	\$ 72,250	\$ 1,722,250
Wetlands Land Acquisition				
2015-2016	408,114	91,886	-	500,000
2016-2021	1,889,035	201,103	-	2,090,138
Totals (Wetlands Land Acquisition)	\$ 2,297,149	\$ 292,989	\$ -	\$ 2,590,138

DEBT SUMMARY

<u>Issue</u>	<u>Original Amount</u>	<u>Principal Balance</u>	<u>Required Reserve</u>
SRF Loan (A-M WRF)	69,000,000	54,953,181	2,402,925
SRF Loan (Wetlands)	4,000,000	1,650,000	50,000
Wetlands Land Acquisition	4,114,000	2,297,149	-
Totals	\$ 77,249,000	\$ 58,900,330	\$ 2,452,925

601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON

PROG 2504: Sewer Debt Service

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Intergovernmental Revenue	920,135	406,254	405,600	405,600	416,500	2.69 %
Charges for Services	3,241,100	3,767,800	3,735,300	3,735,300	3,821,600	2.31 %
Investment Income	39,504	50,884	15,000	15,000	10,000	(33.33)%
Beginning Balance	8,145,325	6,670,652	5,360,100	5,360,100	4,054,200	(24.36)%
TOTAL REVENUES	12,346,064	10,895,590	9,516,000	9,516,000	9,029,600	(5.11)%
EXPENDITURES						
Debt Service	5,675,412	5,502,395	9,516,000	9,516,000	9,029,600	(5.11)%
TOTAL EXPENDITURES	5,675,412	5,502,395	9,516,000	9,516,000	9,029,600	(5.11)%
Prog 2504: Sewer Debt Service						
Revenues less Expenditures	6,670,652	5,393,195	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: SEWER ECONOMIC DEVELOPMENT (601-50-2506)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program annually receives up to \$100,000 from service charges to help fund economic development-related capital projects as approved by the City Council.
- Fund balance for this program will be capped at \$500,000.
- Council authorization to annually fund this program began in Fiscal Year 2003-2004.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015 Effective Government	06/15	Completed	<ul style="list-style-type: none">• No new projects planned – build reserves.
Budget Year 2015-2016 Effective Government	06/16		<ul style="list-style-type: none">• Complete Elevation Certificates for North Albany property owners facing potential negative financial impacts as a result of the Federal Emergency Management Agency's (FEMA) new floodplain maps.

601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2506: Sewer Economic Development

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	100,000	89,100	-	-	91,000	- %
Investment Income	2,545	3,441	2,500	2,500	2,500	- %
Beginning Balance	411,346	462,017	500,900	500,900	456,500	(8.86)%
TOTAL REVENUES	513,891	554,558	503,400	503,400	550,000	9.26 %
EXPENDITURES						
Materials & Services	-	-	-	-	50,000	- %
Capital	-	-	503,400	503,400	500,000	(0.68)%
Transfers Out	51,875	50,632	-	-	-	- %
TOTAL EXPENDITURES	51,875	50,632	503,400	503,400	550,000	9.26 %
Prog 2506: Sewer Economic Development						
Revenues less Expenditures	462,016	503,926	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: WETLANDS TREATMENT PROJECT (601-50-2508)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding from sewer service charges to complete capital improvements to the wetlands.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Safe City	06/15	Completed	<ul style="list-style-type: none">• Complete needed capital improvements to address hydraulic issues with the wetlands that have led to unpermitted overflows and could threaten the wetlands during high flow and flood events.
	06/15	Ongoing	<ul style="list-style-type: none">• Evaluate issues with poor plant establishment and develop a plan for improving establishment in order to meet design requirements and establish fully functioning Talking Water Gardens (TWG).
Budget Year 2015-2016			
Safe City	06/16		<ul style="list-style-type: none">• Identify needed improvements to facilitate proper operations of TWG.
	10/15		<ul style="list-style-type: none">• Improve TWG plant coverage by 25%.

601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2508: Wetlands Treatment Project

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	-	142,200	200,000	200,000	126,700	(36.65)%
Investment Income	417	351	-	-	200	- %
Beginning Balance	105,859	67,998	80,000	80,000	90,100	12.63 %
TOTAL REVENUES	106,276	210,549	280,000	280,000	217,000	(22.50)%
EXPENDITURES						
Capital	38,278	135,668	280,000	280,000	217,000	(22.50)%
TOTAL EXPENDITURES	38,278	135,668	280,000	280,000	217,000	(22.50)%

Prog 2508: Wetlands Treatment Project						
Revenues less Expenditures	67,998	74,881	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: STORMWATER CAPITAL (601-50-2509)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from post-construction stormwater quality permit fees and other post-construction stormwater quality program activities.
 - Funding provided through this program is used for design review and construction inspection of developer initiated post-construction stormwater quality facilities.
 - Complete landscaping requirements on facilities where the developer has funded City installation of plant materials.
 - Construct post-construction stormwater quality retrofit projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Build reserves for future projects.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none">• Build reserves for future projects.

601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2509: Stormwater Capital

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	-	-	15,000	15,000	25,000	66.67 %
Beginning Balance	-	-	-	-	99,700	- %
TOTAL REVENUES	-	-	15,000	15,000	124,700	731.33 %
EXPENDITURES						
Capital	-	-	15,000	15,000	124,700	731.33 %
TOTAL EXPENDITURES	-	-	15,000	15,000	124,700	731.33 %
Prog 2509: Stormwater Capital						
Revenues less Expenditures	-	-	-	-	-	

**WATER FUND
RESOURCE DETAIL**

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Property Taxes - Delinquent	\$ 10,988	\$ 2,298	\$ -	\$ -	\$ -	-	-
Water SDC: Principal	13,062	15,965	700	700	700	-	-
Water SDC: Interest	537	1,404	500	500	500	-	-
Water Connection Fees	10,613	78,189	15,000	15,000	15,000	-	0.06%
Water SDC	269,812	381,380	223,000	223,000	299,700	34.39%	1.16%
Public Facility Construction						66.67%	0.04%
Permit	11,586	18,651	6,000	6,000	10,000		
Water Service Installation						-	0.23%
Charge	133,827	122,909	60,000	60,000	60,000		
WComp Wage Subsidy Reimb	2,392	3,947	-	-	-	-	-
City of Lebanon	77,000	77,000	58,000	58,000	77,000	32.76%	0.30%
Hydropower Revenue	82,809	120,343	70,000	70,000	70,000	-	0.27%
Millersburg Service Charges	230,889	278,681	200,000	200,000	200,000	-	0.77%
Dumbeck Water District	55,842	57,820	46,200	46,200	48,100	4.11%	0.19%
Albany Water Service Charges	11,015,088	11,315,745	11,584,700	11,584,700	11,991,600	3.51%	46.47%
Capital Charges	99,700	101,700	109,300	109,300	111,400	1.92%	0.43%
Collection Agency Payments	3,013	10,137	2,500	2,500	7,500	200.00%	0.03%
Equipment Replacement Charges	132,300	176,900	174,000	174,000	146,400	(15.86%)	0.57%
2003 Albany Water Bond Proceeds	31,135,387	-	-	-	-	-	-
Miscellaneous Revenue	24,861	126,959	6,000	6,000	6,000	-	0.02%
Over & short	24	24	-	-	-	-	-
Interest	82,859	85,547	52,800	52,800	29,300	(44.51%)	0.11%
Total Current Resources	43,392,589	12,975,599	12,608,700	12,608,700	13,073,200	3.68%	50.65%
From Water Capital: Canal	88,263	-	-	-	-	-	-
From Water SDC-I	357,000	-	384,900	384,900	402,100	4.47%	1.56%
From: Water SDC-R	-	432,200	-	-	-	-	-
Total Transfers In	445,263	432,200	384,900	384,900	402,100	4.47%	1.56%
Beginning Balance	13,221,196	10,964,010	10,015,100	10,020,100	10,704,100	6.83%	41.48%
Reserved Beginning Balance	1,192,506	1,680,215	1,589,500	1,589,500	1,627,600	2.40%	6.31%
Total Resources	\$58,251,554	\$26,052,024	\$24,598,200	\$24,603,200	\$25,807,000	4.89%	100.00%

SDC - System Development Charges

SDC-I - System Development Charge Improvement Fee

FEMA - Federal Emergency Management Administration

**WATER FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Water Administration	\$ 2,569,424	\$ 2,875,555	\$ 3,928,100	\$ 3,930,200	\$ 4,224,300	\$ 4,224,300	\$ 4,224,300
Water Canal Maintenance	706,458	774,166	1,054,800	1,055,200	872,600	872,600	872,600
Vine Street WTP	740,213	813,229	957,100	957,500	968,200	968,200	968,200
Water Distribution	1,838,763	1,871,233	2,085,300	2,086,500	2,123,500	2,123,500	2,123,500
Albany-Millersburg WTP	1,446,529	1,414,481	1,572,500	1,573,400	1,618,700	1,618,700	1,618,700
SDC Improvement Fee Projects	441,472	704,941	504,000	504,000	452,400	452,400	452,400
SDC Reimbursement Fee Projects	50,010	432,200	838,300	838,300	987,300	987,300	987,300
2003 Water Bond Projects	2,060,911	-	-	-	-	-	-
Water Debt Service	33,420,407	1,967,064	3,528,200	3,528,200	3,531,600	3,531,600	3,531,600
Water GO Debt Service	-	-	-	-	-	-	-
Water Capital: Canal	88,263	-	-	-	-	-	-
Water System Capital Projects	2,193,004	3,132,333	8,095,200	8,095,200	8,624,700	8,624,700	8,624,700
Water Economic Development	51,875	50,632	569,500	569,500	575,800	575,800	575,800
N. Albany Water Capital Projects	-	32,728	426,200	426,200	558,600	558,600	558,600
Water Equipment Replacement	1	-	1,039,000	1,039,000	1,269,300	1,269,300	1,269,300
Total Requirements	\$45,607,330	\$14,068,562	\$24,598,200	\$24,603,200	\$25,807,000	\$25,807,000	\$25,807,000

Requirements by Type

Personnel	\$ 1,960,554	\$ 2,017,732	\$ 2,392,400	\$ 2,392,400	\$ 2,436,600	\$ 2,436,600	\$ 2,436,600
Materials & Services	5,881,753	5,346,701	5,936,800	5,941,800	6,005,500	6,005,500	6,005,500
Capital	3,804,694	3,097,380	10,973,300	10,973,300	11,915,000	11,840,000	11,840,000
Transfers Out	958,384	1,639,685	895,000	895,000	934,900	1,009,900	1,009,900
Debt Service	33,001,945	1,967,064	3,528,200	3,528,200	3,531,600	3,531,600	3,531,600
Contingency	-	-	872,500	872,500	983,400	983,400	983,400
Total Requirements	\$45,607,330	\$14,068,562	\$24,598,200	\$24,603,200	\$25,807,000	\$25,807,000	\$25,807,000

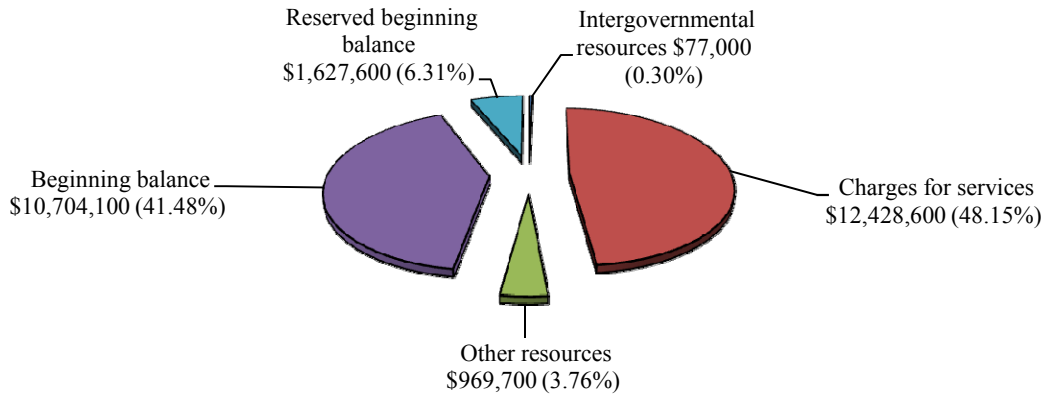
**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Contingency	Adopted Budget	% of Fund Budget
Water Administration	\$ 152,700	\$ 2,555,400	\$ -	\$ 532,800	\$ -	\$ 983,400	\$ 4,224,300	16.37%
Water Canal Maintenance	439,500	433,100	-	-	-	-	872,600	3.38%
Vine Street WTP	345,200	623,000	-	-	-	-	968,200	3.75%
Water Distribution	964,500	1,126,000	33,000	-	-	-	2,123,500	8.23%
Albany-Millersburg WTP	534,700	1,061,500	22,500	-	-	-	1,618,700	6.27%
SDC Improvement Fee Projects	-	-	50,300	402,100	-	-	452,400	1.75%
SDC Reimbursement Fee Projects	-	-	987,300	-	-	-	987,300	3.83%
2003 Water Bond Projects	-	-	-	-	-	-	-	-
Water Debt Service	-	-	-	-	3,531,600	-	3,531,600	13.68%
Water Capital: Canal	-	-	-	-	-	-	-	-
Water System Capital Projects	-	206,500	8,343,200	75,000	-	-	8,624,700	33.42%
Water Economic Development	-	-	575,800	-	-	-	575,800	2.23%
N. Albany Water Capital Projects	-	-	558,600	-	-	-	558,600	2.16%
Water Equipment Replacement	-	-	1,269,300	-	-	-	1,269,300	4.93%
Total Requirements	\$ 2,436,600	\$ 6,005,500	\$11,840,000	\$ 1,009,900	\$ 3,531,600	\$ 983,400	\$25,807,000	100.00%
Percent of Fund Budget	9.45%	23.27%	45.88%	3.91%	13.68%	3.81%	100.00%	

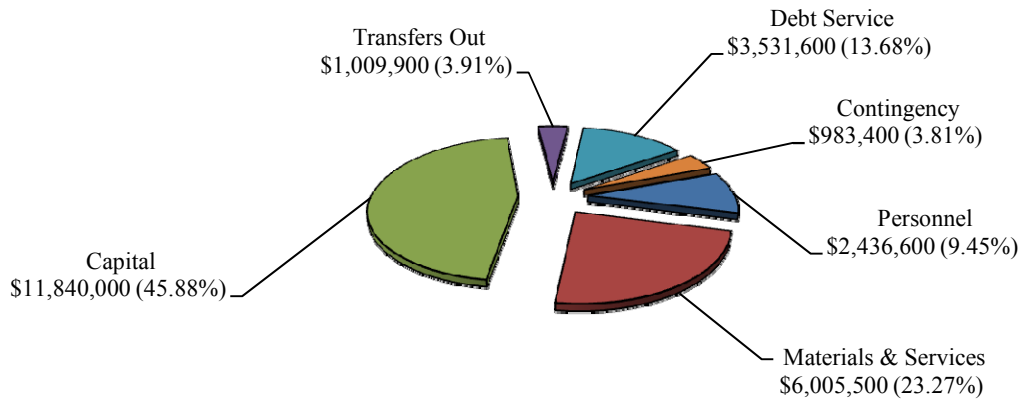
Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Water Administration	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Water Canal Maintenance	3.000	3.000	3.500	3.500	3.500	3.500	3.500
Vine Street WTP	2.750	2.750	3.250	3.250	3.250	3.250	3.250
Water Distribution	10.000	9.500	9.000	9.000	9.000	9.000	9.000
Albany-Millersburg WTP	5.250	5.250	4.750	4.750	4.750	4.750	4.750
Total FTE	22.000	21.500	21.500	21.500	21.500	21.500	21.500

WATER FUND RESOURCES AND REQUIREMENTS

TOTAL WATER FUND RESOURCES BY SOURCE



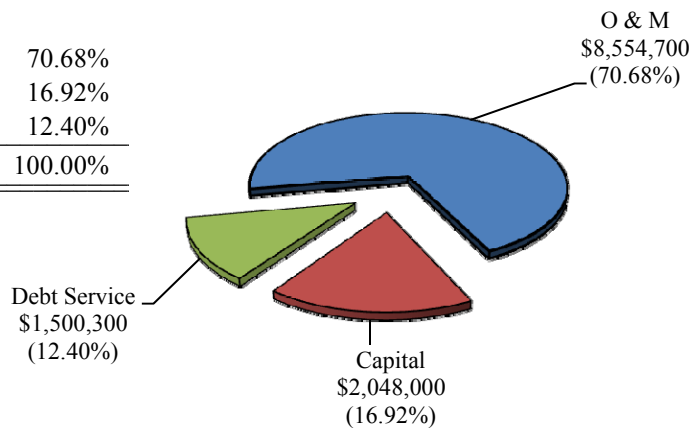
TOTAL WATER FUND REQUIREMENTS BY TYPE



USE OF WATER SERVICE CHARGES FOR FISCAL YEAR 2015-16

O & M	\$ 8,554,700	70.68%
Capital	2,048,000	16.92%
Debt Service	1,500,300	12.40%
Total Water Service Charges	\$12,103,000	100.00%

O & M - Operation & Maintenance



**WATER FUND
RESOURCES**

Ten Fiscal Years

Fiscal Year	Charges for Services	Property Taxes	Licenses & Permits	Other Revenues	Transfers In	Debt Proceeds	Beginning Balance	Totals
2007	\$ 10,929,544	\$ 758,794	\$ 968,521	\$ 1,973,526	\$ -	\$ -	\$ 21,273,031	\$ 35,903,416
2008	11,569,268	822,803	850,440	2,121,721	-	-	18,585,511	33,949,743
2009	11,439,042	800,750	463,332	1,243,106	-	-	17,588,904	31,535,134
2010	11,533,472	656,587	446,300	1,195,995	-	-	16,628,741	30,461,095
2011	10,894,536	27,358	354,748	433,165	-	-	13,824,152	25,533,959
2012	11,083,208	25,898	346,576	712,705	-	-	14,838,378	27,006,765
2013	11,487,341	10,988	439,437	31,454,823	-	-	14,413,702	57,806,291
2014	11,884,426	2,298	618,498	470,377	-	-	12,644,225	25,619,824
2015	12,012,700	-	305,200	290,800	-	-	11,609,600	24,218,300
2016	12,428,600	-	385,900	258,700	-	-	12,331,700	25,404,900

NOTES:

Actual revenues for Fiscal Years 2007 through 2014. Budgeted resources for 2015 and 2016.

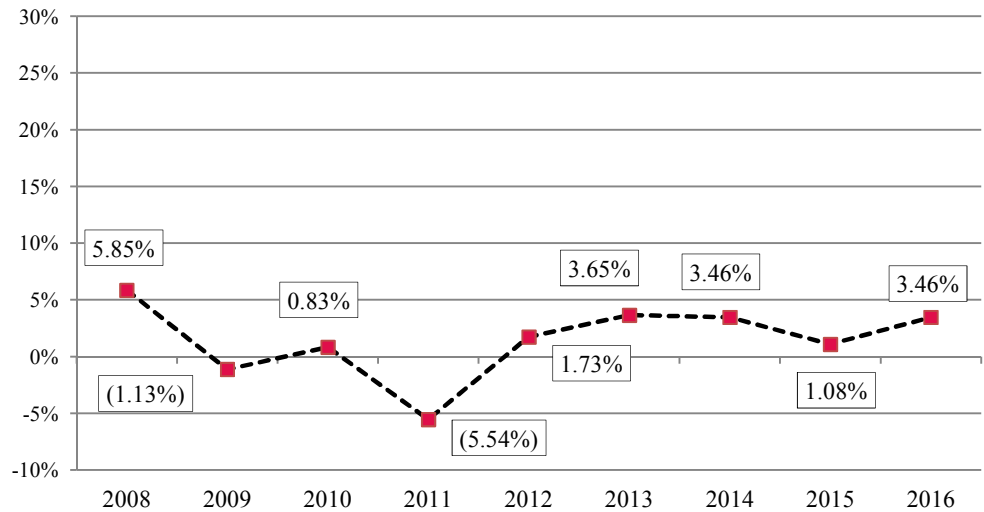
Debt Service: In FY 2012-13, the City issued bonds in the amount of \$27,400,000 to refund the 2003 Water Revenue Bonds.

Transfers In: Intrafund transfers have been eliminated from all years in the table above.

WATER SERVICE CHARGE REVENUES, ANNUAL PERCENTAGE CHANGE

Nine Fiscal Years

Fiscal Year	Annual % Change
2008	5.85%
2009	(1.13%)
2010	0.83%
2011	(5.54%)
2012	1.73%
2013	3.65%
2014	3.46%
2015	1.08%
2016	3.46%



WATER FUND REQUIREMENTS

Ten Fiscal Years

Fiscal Year	Operating Expenditures	Capital	Transfers Out	Debt Service	Totals
2007	\$ 7,647,601	\$ 5,654,215	\$ 121,200	\$ 3,894,888	\$ 17,317,904
2008	7,656,359	4,796,032	352,000	3,883,452	16,687,843
2009	7,390,298	3,564,537	428,874	3,849,683	15,233,392
2010	7,499,726	3,171,286	1,025,228	3,835,479	15,531,719
2011	7,120,915	2,310,797	460,477	2,655,032	12,547,221
2012	6,886,842	2,427,261	752,213	2,526,748	12,593,064
2013	7,842,307	3,804,694	958,384	33,001,945	45,607,330
2014	7,364,433	3,097,380	1,639,685	1,967,064	14,068,562
2015	8,334,200	10,973,300	895,000	3,528,200	23,730,700
2016	8,442,100	11,840,000	1,009,900	3,531,600	24,823,600

NOTES:

Actual revenues for Fiscal Years 2007 through 2014. Budgeted resources for 2015 and 2016.

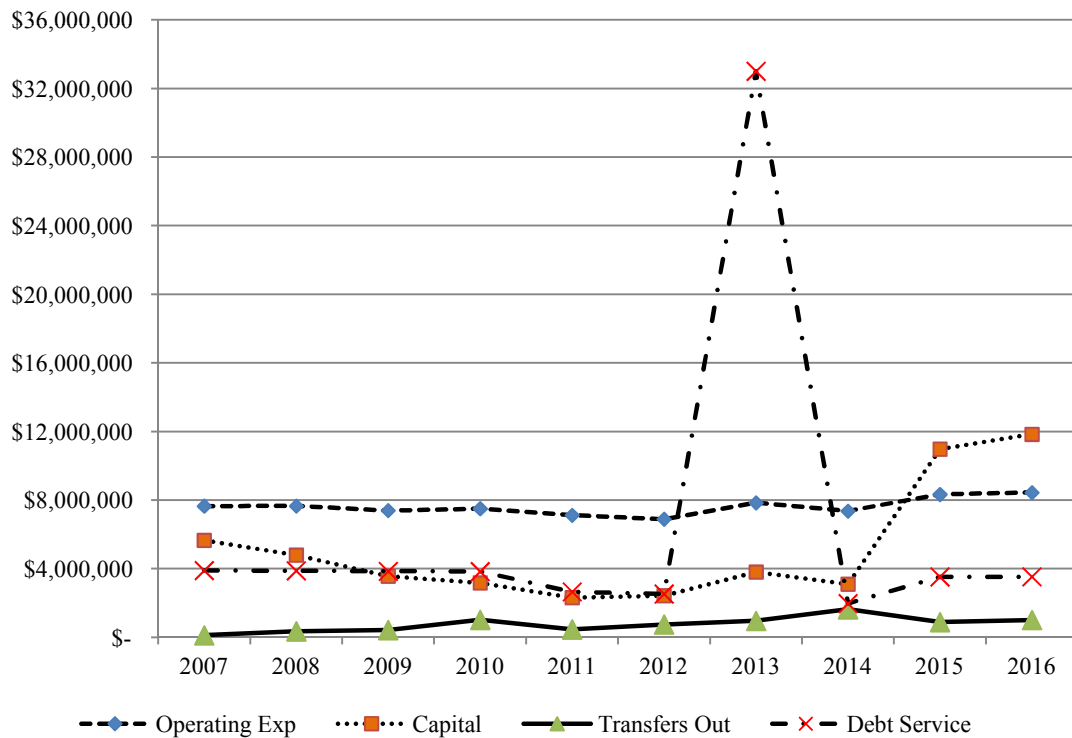
Operating Expenditures equal Personnel plus Materials & Services.

Debt Service: In FY 2012-13, the City issued bonds in the amount of \$27,400,000 to refund the 2003 Water Revenue Bonds.

Transfers Out: Intrafund transfers have been eliminated from all years in the table above.

EXPENDITURES/REQUIREMENTS

Ten Fiscal Years



WATER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET

Detailed below are the resources used to fund operation and maintenance of the water system. Programs funded are Water Administration, Water Canal Maintenance, Vine Street Water Treatment Plant (WTP), Water Distribution, and Albany-Millersburg Water Treatment Plant (WTP). The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Public Facility Construction Permit	\$ 11,586	\$ 18,651	\$ 6,000	\$ 6,000	\$ 10,000	66.67%	0.10%
Water Service Installation Charge	133,827	122,909	60,000	60,000	60,000	-	0.61%
WComp Wage Subsidy Reimb	2,392	3,947	-	-	-	-	-
City of Lebanon	69,000	77,000	50,000	50,000	69,000	38.00%	0.70%
Hydropower Revenue	82,809	120,343	70,000	70,000	70,000	-	0.71%
Millersburg Service Charges	230,889	278,681	200,000	200,000	200,000	-	2.04%
Dumbeck Water District	43,828	45,806	34,200	34,200	36,100	5.56%	0.37%
Albany Water Service Charges	6,331,788	7,236,245	8,374,100	8,374,100	8,554,700	2.16%	87.23%
Collection Agency Payments	3,013	10,137	2,500	2,500	7,500	200.00%	0.08%
Miscellaneous Revenue	14,662	48,289	6,000	6,000	6,000	-	0.06%
Over & short	24	24	-	-	-	-	-
Interest	8,970	(947)	5,000	5,000	4,000	(20.00%)	0.04%
Total Current Resources	6,932,788	7,961,085	8,807,800	8,807,800	9,017,300	2.38%	91.94%
Beginning Balance	1,161,414	792,815	790,000	795,000	790,000	(0.63%)	8.06%
Total Resources	\$8,094,202	\$8,753,900	\$9,597,800	\$9,602,800	\$9,807,300	2.13%	100.00%

Adopted Requirements by Program and Type	Materials			Transfers Out	Contin- gency	Adopted Budget	% of Fund Budget
	Personnel	& Services	Capital				
Water Administration	\$ 152,700	\$2,555,400	\$ -	\$ 532,800	\$ 983,400	\$4,224,300	43.07%
Water Canal Maintenance	439,500	433,100	-	-	-	872,600	8.90%
Vine Street WTP	345,200	623,000	-	-	-	968,200	9.87%
Water Distribution	964,500	1,126,000	33,000	-	-	2,123,500	21.65%
Albany-Millersburg WTP	534,700	1,061,500	22,500	-	-	1,618,700	16.51%
Total Requirements	\$2,436,600	\$5,799,000	\$ 55,500	\$ 532,800	\$ 983,400	\$9,807,300	100.00%
Percent of Budget	24.84%	59.13%	0.57%	5.43%	10.03%	100.00%	

WATER FUND
DEBT SERVICE COMBINED BUDGET

Detailed below are the resources used to fund water system debt service. The Water Fund currently has one debt service program: Water Debt Service. The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

Resources	2012-13	2013-142014-15.....		2015-16	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2014-15	Fund Budget
Property Taxes - Delinquent	\$ 10,988	\$ 2,298	\$ -	\$ -	\$ -	-	-
Albany Water Service Charges	2,390,000	1,452,800	1,545,900	1,545,900	1,500,300	(2.95%)	42.47%
2003 Albany Water Bond Proceeds	31,135,387	-	-	-	-	-	-
Interest	14,741	21,456	7,900	7,900	1,600	(79.75%)	0.05%
Total Current Resources	33,551,116	1,476,554	1,553,800	1,553,800	1,501,900	(3.34%)	42.52%
From Water SDC-I	357,000	-	384,900	384,900	402,100	4.47%	11.39%
From: Water SDC-R	-	432,200	-	-	-	-	-
Total Transfers In	357,000	432,200	384,900	384,900	402,100	4.47%	11.39%
Reserved Beginning Balance	1,192,506	1,680,215	1,589,500	1,589,500	1,627,600	2.40%	46.09%
Total Resources	\$ 35,100,622	\$ 3,588,969	\$ 3,528,200	\$ 3,528,200	\$ 3,531,600	0.10%	100.00%

Adopted Requirements by Program and Type	Debt Service	Adopted Budget	% of Fund Budget
Water Debt Service	\$3,531,600	\$ 3,531,600	100.00%
Total Requirements	\$3,531,600	\$ 3,531,600	100.00%
Percent of Budget	100.00%	100.00%	

Adopted Budget Detail of Debt Service	Final Maturity	Principal	Interest	Debt Reserve	Adopted Budget
2004 Water Revenue Bonds	08/01/2033	935,000	996,600	1,600,000	3,531,600
Totals		\$ 935,000	\$ 996,600	\$ 1,600,000	\$ 3,531,600

WATER FUND
CAPITAL AND ECONOMIC DEVELOPMENT COMBINED BUDGET

Detailed below are the resources used to fund water system capital projects and economic development. Programs funded are Water SDC Improvement Fee Projects, Water SDC Reimbursement Fee Projects, 2003 Water Bond Projects, Water Capital: Canal, Water System Capital Projects, Water Economic Development, North Albany Water Capital Projects, and Water Equipment Replacement. The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

Resources		2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
	2012-13 Actual	2013-14 Actual	Adopted Budget	Revised Budget			
Water SDC: Principal	\$ 13,062	\$ 15,965	\$ 700	\$ 700	\$ 700	-	0.01%
Water SDC: Interest	537	1,404	500	500	500	-	-
Water Connection Fees	10,613	78,189	15,000	15,000	15,000	-	0.12%
Water SDC	269,812	381,380	223,000	223,000	299,700	34.39%	2.40%
City of Lebanon	8,000	-	8,000	8,000	8,000	-	0.06%
Dumbeck Water District	12,014	12,014	12,000	12,000	12,000	-	0.10%
Albany Water Service Charges	2,293,300	2,626,700	1,664,700	1,664,700	1,936,600	16.33%	15.53%
Capital Charges	99,700	101,700	109,300	109,300	111,400	1.92%	0.89%
Equipment Replacement Charges	132,300	176,900	174,000	174,000	146,400	(15.86%)	1.17%
Miscellaneous Revenue	10,199	78,670	-	-	-	-	-
Interest	59,148	65,038	39,900	39,900	23,700	(40.60%)	0.19%
Total Current Resources	2,908,685	3,537,960	2,247,100	2,247,100	2,554,000	13.66%	20.48%
From Water Capital: Canal	88,263	-	-	-	-	-	-
Total Transfers In	88,263	-	-	-	-	-	-
Beginning Balance	12,059,782	10,171,195	9,225,100	9,225,100	9,914,100	7.47%	79.52%
Total Resources	\$15,056,730	\$13,709,155	\$11,472,200	\$11,472,200	\$12,468,100	8.68%	100.00%

Adopted Requirements by Program and Type	Materials & Services		Capital	Transfers Out	Adopted Budget	% of Fund Budget
Water SDC Improvement Fee Projects	\$ -	\$ 50,300	\$ 402,100	\$ 452,400	3.63%	
Water SDC Reimbursement Fee Projects	-	987,300	-	987,300	7.92%	
2003 Water Bond Projects	-	-	-	-	-	
Water Capital: Canal	-	-	-	-	-	
Water System Capital Projects	206,500	8,343,200	75,000	8,624,700	69.17%	
Water Economic Development	-	575,800	-	575,800	4.62%	
North Albany Water Capital Projects	-	558,600	-	558,600	4.48%	
Water Equipment Replacement	-	1,269,300	-	1,269,300	10.18%	
Total Requirements	\$ 206,500	\$11,784,500	\$ 477,100	\$12,468,100	100.00%	
Percent of Budget	1.66%	94.51%	3.83%	100.00%		

WATER FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2015-16

Project Description	Totals	Water Distribution	Albany- Millersburg WTP	Water SDC Improv Fee Projects	Water SDC Reimburse Fee Projects
Capital Equipment	\$ 230,500	\$ 33,000	\$ 22,500	\$ -	\$ -
FP-15-02 Water Model Update	10,000	-	-	-	-
WL-12-02 Broadway Trans Main Ph II	1,437,000	-	-	-	-
WC-13-01 Canal Diversion Structures	220,000	-	-	-	-
WL-14-04 Zone 1 Dist Proj(Phase 2)	145,000	-	-	-	-
WL-15-01 Davidson St:8th - Santiam WL	512,000	-	-	-	-
WL-15-02 Cleveland St:7th - Pacific WL	99,200	-	-	-	-
WL-15-03 Country Village Loop WL	170,000	-	-	-	-
WL-15-04 College Pk Dr:Pacif - E End WL	580,000	-	-	-	-
WL-15-05 Denver & Cleveland WL	192,600	-	-	-	-
WC-15-02 2421 40th Ave Bank Repair	100,000	-	-	-	-
WL-16-01 Crocker LID Waterline	582,000	-	-	-	-
WC-16-01 CZ Gates Improvements	500,000	-	-	-	-
WTP-14-01 LT2 Improvements	110,000	-	-	-	-
WTP-15-01 Maple St Pump Stn Electric	450,000	-	-	-	-
WTP-15-02 AM WTP Chemical Tank Rehab	125,000	-	-	-	-
WTP-16-01 Vine St WTP Elec Clearwell	1,120,000	-	-	-	-
W-12-02 AM WTP Sand Removal	495,000	-	-	-	-
Project Totals	7,078,300	33,000	22,500	-	-
Reserve: Pipe Over-sizing	10,000	-	-	10,000	-
Reserve: Connection Fees	154,600	-	-	-	-
Reserve: Equipment Replacement	1,094,300	-	-	-	-
Reserve: Capital Projects	3,502,800	-	-	40,300	987,300
Total Reserves	4,761,700	-	-	50,300	987,300
Grand Totals	\$11,840,000	\$ 33,000	\$ 22,500	\$ 50,300	\$ 987,300

Water System Capital Projects	Water Economic Development	N Albany Water Capital Projects	Water Equipment Replacement	Project Description
\$ -	\$ -	\$ -	\$ 175,000	Capital Equipment
10,000	-	-	-	FP-15-02 Water Model Update
1,437,000	-	-	-	WL-12-02 Broadway Trans Main Ph II
220,000	-	-	-	WC-13-01 Canal Diversion Structures
145,000	-	-	-	WL-14-04 Zone 1 Dist Proj(Phase 2)
512,000	-	-	-	WL-15-01 Davidson St:8th - Santiam WL
99,200	-	-	-	WL-15-02 Cleveland St:7th - Pacific WL
170,000	-	-	-	WL-15-03 Country Village Loop WL
580,000	-	-	-	WL-15-04 College Pk Dr:Pacif - E End WL
192,600	-	-	-	WL-15-05 Denver & Cleveland WL
100,000	-	-	-	WC-15-02 2421 40th Ave Bank Repair
582,000	-	-	-	WL-16-01 Crocker LID Waterline
500,000	-	-	-	WC-16-01 CZ Gates Improvements
110,000	-	-	-	WTP-14-01 LT2 Improvements
450,000	-	-	-	WTP-15-01 Maple St Pump Stn Electric
125,000	-	-	-	WTP-15-02 AM WTP Chemical Tank Rehab
1,120,000	-	-	-	WTP-16-01 Vine St WTP Elec Clearwell
495,000	-	-	-	W-12-02 AM WTP Sand Removal
6,847,800	-	-	175,000	Project Totals
-	-	-	-	Reserve: Pipe Over-sizing
154,600	-	-	-	Reserve: Connection Fees
-	-	-	1,094,300	Reserve: Equipment Replacement
1,340,800	575,800	558,600	-	Reserve: Capital Projects
1,495,400	575,800	558,600	1,094,300	Total Reserves
\$ 8,343,200	\$ 575,800	\$ 558,600	\$ 1,269,300	Grand Totals

PROGRAM NARRATIVE

WATER FUND: PUBLIC WORKS, WATER ADMINISTRATION (615-50-2202)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
 Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for the Water Superintendent and the Public Works (PW) Internal Services fund, which includes charges for PW Administration, Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Maintains a sustainable funding plan for the utility.
- Pays in-lieu-of-franchise fees for the water utility.
- Maintains the contingency for the Water Fund.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015 Effective Government	06/15	Ongoing	<ul style="list-style-type: none"> • Identify and manage upcoming regulatory requirements for water rights, water quality, and the canal.
Budget Year 2015-2016 Effective Government	06/16		<ul style="list-style-type: none"> • Complete development of a new Intergovernmental Agreement (IGA) with Lebanon for uses and costs on the canal. • Complete perfection of additional water rights.

STAFFING SUMMARY

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Budgeted FTEs	1.00	1.00	1.00	1.00

615: Water
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2202: Water Administration

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	99,870	107,195	133,000	133,000	152,700	14.81 %
Materials & Services	2,008,308	2,267,855	2,412,500	2,414,600	2,555,400	5.83 %
Transfers Out	461,246	500,505	510,100	510,100	532,800	4.45 %
Contingencies	-	-	872,500	872,500	983,400	12.71 %
TOTAL EXPENDITURES	2,569,424	2,875,555	3,928,100	3,930,200	4,224,300	7.48 %

PROGRAM NARRATIVE

WATER FUND: CANAL MAINTENANCE (615-50-2204)
Responsible Manager/Title: Karen Kelley, Utility Superintendent - Water
Developed By: Jeff Kinney, Water Operations Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Performs routine operation and maintenance of the Albany-Santiam Canal. Water is diverted from the South Santiam River into the Canal southeast of Lebanon. The Canal runs approximately 18 miles from the diversion dam to the Vine Street Water Treatment Plant and into the Calapooia River.
- Removes debris, performs vegetation and pest management, and routinely inspects and repairs bank condition to preserve bank stability.
- Operates hydro-electric generator to maximize revenue and comply with all relevant articles in the Federal Energy Regulatory Commission license.
- Controls and monitors flow and water levels to ensure adequate raw water supplies for Albany and Lebanon water treatment plants, hydro-electric facility, flow augmentation, and to control against flooding.
- Performs semi-annual raw water sampling to monitor for potential contaminants in the Canal.
- Monitors and collects data from Canal gauging stations.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Safe City	06/15	Ongoing	• Complete full inspection of Canal banks.
Budget Year 2015-2016			
Effective Government	06/16		• Fully utilize the 190 cubic feet per second water right for hydro-power.
Safe City	06/16		• Complete recommended actions, scheduled during budget year, as identified in Canal Emergency Action Plan, Dam Safety Inspections, and the Part 12D study.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percent of time water levels/flow are managed to ensure an adequate supply of water to the Vine Street Water Treatment Plant.	100%	100%	100%	100%
Number of excursions to the Article 404 flow compliance plan for the year. Goal = 0.	11	0	0	0
Number of excursions to the Article 416 slough flow compliance plan. Goal = 0.	12	0	2	0
Number of miles of brush cleared to stabilize banks and provide sight distance.	2	2	2	2
During hydropower production, average monthly kWh produced. Goal = 100,000.	225,000	181,000	150,000	245,000
Number of days per year the hydro-electric generator is in operation. Goal = 250.	202	225	148	250

STAFFING SUMMARY

Budgeted FTEs	3.00	3.00	3.50	3.50
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615: Water
50: Public Works

CITY OF ALBANY, OREGON
PROG 2204: Water Canal Maintenance

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	306,511	339,414	424,300	424,300	439,500	3.58 %
Materials & Services	369,947	434,752	510,500	510,900	433,100	(15.23)%
Capital	30,000	-	120,000	120,000	-	(100.00)%
TOTAL EXPENDITURES	706,458	774,166	1,054,800	1,055,200	872,600	(17.30)%

PROGRAM NARRATIVE

WATER FUND: VINE STREET WATER TREATMENT PLANT (615-50-2205)

Responsible Manager/Title: Karen Kelley, Utility Superintendent - Water

Developed by: John Adams, Treatment Plant Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This program funds the operation and maintenance of the Vine Street Water Treatment Plant.
- The Vine Street Water Treatment Plant provides water to residential, commercial, and industrial customers in Albany and Millersburg in conjunction with the Albany-Millersburg Water Treatment Plant (AM WTP).
- The plant has a current operating capacity of 14.5 million gallons per day, and is operated approximately 8 hours per day, 365 days per year to meet peak demand requirements including pressure, flow, and storage, as well as maintain filter readiness.
- Plant operators are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the Safe Drinking Water Act and Oregon Drinking Water Quality Act while managing efficient use of facility infrastructure and resources.
- Plant operators are responsible for responding to emergency situations in ways that protect public health and safety as well as facility infrastructure.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	Ongoing	<ul style="list-style-type: none"> • Meet all regulatory and internal goals for LT2 compliance.
Safe City	01/15	Completed	<ul style="list-style-type: none"> • Prepare for Water System Survey performed by Oregon Health Authority.
Budget Year 2015-2016			
Effective Government	10/15		<ul style="list-style-type: none"> • Develop and implement state-approved sampling plan for Round 2 of LT2 Cryptosporidium sampling.
Safe City			
Effective Government	12/15		<ul style="list-style-type: none"> • Develop and implement an Energy Consumption Reduction Plan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Water treated annually (millions of gallons).	284	325	329	325
Peak demand in million gallons per day.	3.7	5.8	3.0	5.5
Percent of time plant met regulatory requirements for safe drinking water.	100%	100%	100%	100%
Percent of time plant met peak daily flow.	100%	100%	100%	100%
Percent energy consumption reduced after plan implementation.	n/a	n/a	n/a	2%

STAFFING SUMMARY

Budgeted FTEs	2.75	2.75	3.25	3.25
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615: Water
50: Public Works

CITY OF ALBANY, OREGON
PROG 2205: Vine Street Water Treatment Plant

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	240,510	259,926	340,500	340,500	345,200	1.38 %
Materials & Services	499,703	553,303	616,600	617,000	623,000	0.97 %
TOTAL EXPENDITURES	740,213	813,229	957,100	957,500	968,200	1.12 %

PROGRAM NARRATIVE

WATER FUND: WATER DISTRIBUTION (615-50-2206)

Responsible Manager/Title: Karen Kelley, Utility Superintendent - Water

Developed By: Jeff Kinney, Water Operations Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Operate and maintain the water distribution systems for the Cities of Albany and Millersburg and the Dumbeck Lane Water District to assure adequate water pressure, flow, and quality. This includes a network of 289 miles of water mains, 7,713 valves, 1,943 fire hydrants, 17,909 meters, 86 large meters (3-inch or greater), 9 reservoirs, 6 pump stations, and 50 water quality sample stations.
- Perform perpetual meter maintenance of all small meters; changing out all meters more than 20 years old.
- Ensure compliance with all Federal Safe Drinking Water Act and Oregon Drinking Water Quality Act Rules and Regulations.
- Maintain water system flushing, fire hydrant maintenance, valve survey and exercising, water service installation, repair, and replacement, and cross-connection programs.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Develop an AC pipe replacement program.
Effective Government/ Safe City	01/15	Completed	<ul style="list-style-type: none"> • Prepare for Water System Survey performed by the Oregon Health Authority.
Budget Year 2015-2016			
Effective Government	12/15		<ul style="list-style-type: none"> • Develop and implement an Energy Consumption Reduction Plan.
Effective Government/ Safe City	06/16		<ul style="list-style-type: none"> • Develop a unidirectional flushing pilot project to evaluate effects on disinfection by-product formation.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of miles of pipe maintained.	282.5	282.5	278	278
Number of leaks reported.	91	86	72	70
Percent of leaks repaired within 1 week of reporting.	n/a	n/a	97%	100%
Percent of out-of-service fire hydrants returned to service within 36 hours.	n/a	n/a	100%	100%
Percent of new meters installed within 48 hours of receipt of permit.	n/a	100%	100%	100%
Percent energy consumption reduced after plan implementation.	n/a	n/a	n/a	2%

STAFFING SUMMARY

Budgeted FTEs	10.50	9.50	9.00	9.00
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615: Water
50: Public Works

CITY OF ALBANY, OREGON
PROG 2206: Water Distribution

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	807,871	801,450	951,800	951,800	964,500	1.33 %
Materials & Services	1,030,892	1,060,799	1,133,500	1,134,700	1,126,000	(0.77)%
Capital	-	8,984	-	-	33,000	- %
TOTAL EXPENDITURES	1,838,763	1,871,233	2,085,300	2,086,500	2,123,500	1.77 %

PROGRAM NARRATIVE

WATER FUND: ALBANY-MILLERSBURG WATER TREATMENT PLANT (615-50-2207)

Responsible Manager/Title: Karen Kelley, Utility Superintendent - Water

Developed by: John Adams, Treatment Plant Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This program funds the operation and maintenance of the Albany-Millersburg Water Treatment Plant.
- The Albany-Millersburg Water Treatment Plant provides water to residential, commercial, and industrial customers in Albany and Millersburg in conjunction with the Vine Street Water Treatment Plant.
- The plant has a current operating capacity of 12 million gallons per day, and is operated 24 hours per day, 365 days per year to meet peak demand requirements including pressure, flow, and storage.
- Plant operators are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the Safe Drinking Water Act and Oregon Drinking Water Quality Act while managing efficient use of facility infrastructure and resources.
- Plant operators are responsible for responding to emergency situations in ways that protect public health and safety as well as facility infrastructure.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government Safe City	12/15	In Progress	<ul style="list-style-type: none"> • Complete entry of plant equipment into Computerized Maintenance Management System (CMMS) and process work orders through CMMS.
	01/15	Completed	<ul style="list-style-type: none"> • Prepare for Water System Survey performed by the Oregon Health Authority.
Budget Year 2015-2016			
Effective Government Safe City	07/15		<ul style="list-style-type: none"> • Develop and implement a membrane replacement program.
	10/15		<ul style="list-style-type: none"> • Implement state-approved sampling plan for Round 2 of Long Term 2 Enhanced Surface Water Treatment Rule (LT2 rule) for Cryptosporidium sampling.
Effective Government	12/15		<ul style="list-style-type: none"> • Develop and implement an Energy Consumption Reduction Plan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Water treated annually (millions of gallons).	2,487	2,355	2,727	2,500
Peak demand in million gallons per day.	12.9	12.5	11.1	15.0
Percent of time the plant met regulatory requirements for safe drinking water.	100%	100%	100%	100%
Percent of time the plant met peak daily flow.	100%	100%	100%	100%
Percent energy consumption reduced after plan implementation.	n/a	n/a	n/a	2%
Percent of preventative maintenance tasks tracked through CMMS after plan implementation.	n/a	n/a	n/a	100%

STAFFING SUMMARY

Budgeted FTEs	5.25	4.75	4.75	4.75
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615: Water
50: Public Works

CITY OF ALBANY, OREGON
PROG 2207: Albany-Millersburg WTP

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	505,792	509,747	542,800	542,800	534,700	(1.49)%
Materials & Services	940,737	904,734	1,029,700	1,030,600	1,061,500	3.00 %
Capital	-	-	-	-	22,500	- %
TOTAL EXPENDITURES	1,446,529	1,414,481	1,572,500	1,573,400	1,618,700	2.88 %

PROGRAM NARRATIVE

WATER FUND: WATER SDC IMPROVEMENT FEE PROJECTS (615-50-2300)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from Water System Development Charges (SDCs).
- Provide over-sizing component funding for City projects constructed by development projects.
- Identify and complete capacity-increasing improvements necessary to support economic development and future growth.
- The current SDC for the water system is \$2,378 for a single-family residence with a 3/4-inch meter (effective July 2013). This program receives \$2,037 of the fee.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs. This budget complies with that legislation.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Build reserves for future projects.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none">• Provide funding for SDC component of debt service.

615: Water
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2300: Water SDC Improvement Fee Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	234,441	331,217	191,300	191,300	257,000	34.34 %
Investment Income	3,918	3,888	1,500	1,500	1,500	- %
Beginning Balance	914,869	711,757	311,200	311,200	193,900	(37.69)%
TOTAL REVENUES	1,153,228	1,046,862	504,000	504,000	452,400	(10.24)%
EXPENDITURES						
Capital	84,472	704,941	119,100	119,100	50,300	(57.77)%
Transfers Out	357,000	-	384,900	384,900	402,100	4.47 %
TOTAL EXPENDITURES	441,472	704,941	504,000	504,000	452,400	(10.24)%
Prog 2300: Water SDC Improvement Fee Projects						
Revenues less Expenditures	711,756	341,921	-	-	-	

PROGRAM NARRATIVE

WATER FUND: WATER SDC REIMBURSEMENT FEE PROJECTS (615-50-2301)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from System Development Charges (SDCs). These revenues reimburse the City for past investments in capacity-increasing projects identified in the City's adopted water SDC methodology.
- The current SDC for the water system is \$2,378 for a single-family residence with a 3/4-inch meter (effective July 2013). This program receives \$341 of the fee.
- Funding provided through this program is used to complete capital projects within the water system.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created to comply with that legislation.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Provide funding for SDC component of debt service.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none">• Build reserves for future capital projects.

615: Water

CITY OF ALBANY, OREGON

50: Public Works

PROG 2301: Water SDC Reimbursement Fee Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	48,970	67,532	32,900	32,900	43,900	33.43 %
Charges for Services	12,014	12,014	12,000	12,000	12,000	- %
Investment Income	6,811	5,221	4,000	4,000	4,600	15.00 %
Beginning Balance	1,145,723	1,163,508	789,400	789,400	926,800	17.41 %
TOTAL REVENUES	1,213,518	1,248,275	838,300	838,300	987,300	17.77 %
EXPENDITURES						
Capital	50,010	-	838,300	838,300	987,300	17.77 %
Transfers Out	-	432,200	-	-	-	- %
TOTAL EXPENDITURES	50,010	432,200	838,300	838,300	987,300	17.77 %
Prog 2301: Water SDC Reimbursement Fee Projects						
Revenues less Expenditures	1,163,508	816,075	-	-	-	

PROGRAM NARRATIVE

WATER FUND: WATER DEBT SERVICE (615-50-2305)

Responsible Manager/Title: Jeff Babbitt, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for the principal and interest payments on City of Albany Water Revenue Bonds.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015-2016	935,000	996,594	1,931,594
2016-2017	975,000	958,394	1,933,394
2017-2018	1,020,000	918,494	1,938,494
2018-2019	1,060,000	876,894	1,936,894
2019-2020	1,100,000	833,694	1,933,694
2020-2021	1,140,000	783,194	1,923,194
2021-2022	1,195,000	730,794	1,925,794
2022-2023	1,240,000	682,094	1,922,094
2023-2024	1,290,000	631,494	1,921,494
2024-2025	1,345,000	572,069	1,917,069
2025-2026	1,420,000	502,944	1,922,944
2026-2027	1,500,000	437,444	1,937,444
2027-2028	1,560,000	376,244	1,936,244
2028-2029	1,625,000	312,544	1,937,544
2029-2030	1,705,000	254,469	1,959,469
2030-2031	1,760,000	202,494	1,962,494
2031-2032	1,815,000	147,734	1,962,734
2032-2033	1,875,000	90,078	1,965,078
2033-2034	1,945,000	30,391	1,975,391
Totals	\$ 26,505,000	\$ 10,338,053	\$ 36,843,053

DEBT SUMMARY

<u>Issue</u>	<u>Original Amount</u>	<u>Principal Balance</u>	<u>Required Reserve</u>
2013	\$ 28,405,000	\$ 26,505,000	\$ 1,100,000
Totals	\$ 28,405,000	\$ 26,505,000	\$ 1,100,000

615: Water
 50: Public Works

CITY OF ALBANY, OREGON

PROG 2305: Water Debt Service

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Property Taxes	10,988	2,298	-	-	-	- %
Charges for Services	2,390,000	1,452,800	1,545,900	1,545,900	1,500,300	(2.95)%
Miscellaneous Revenue	31,135,387	-	-	-	-	- %
Investment Income	14,741	21,456	7,900	7,900	1,600	(79.75)%
Transfers In	357,000	432,200	384,900	384,900	402,100	4.47 %
Dedicated Beginning Balance	1,192,506	1,680,215	1,589,500	1,589,500	1,627,600	2.40 %
TOTAL REVENUES	35,100,622	3,588,969	3,528,200	3,528,200	3,531,600	0.10 %
EXPENDITURES						
Materials & Services	418,462	-	-	-	-	- %
Debt Service	33,001,945	1,967,064	3,528,200	3,528,200	3,531,600	0.10 %
TOTAL EXPENDITURES	33,420,407	1,967,064	3,528,200	3,528,200	3,531,600	0.10 %
Prog 2305: Water Debt Service						
Revenues less Expenditures	1,680,215	1,621,905	-	-	-	

PROGRAM NARRATIVE
WATER FUND: WATER SYSTEM CAPITAL PROJECTS (615-50-2308)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides only limited funding to repair, replace, or upgrade facilities, equipment, and accessories to maintain the design capacity of the existing Water Treatment Plants (WTP), reservoirs, and distribution system.
- Identify and complete capacity increasing improvements necessary to support economic development and future growth.
- Funding provided through this program is used to repair or replace water system facilities, equipment, and structures that are not accumulating a depreciation reserve from a specific replacement schedule.
- Maintain adequate reserve for funding emergency repairs or replacement of equipment or systems.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City	09/14	In Progress	<ul style="list-style-type: none"> • Construct WL-12-02, Broadway Transmission Main Phase II.
	09/14	In Progress	<ul style="list-style-type: none"> • Construct WC-14-01, WL-14-02, WL-14-03, & WL-14-04.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct WC-13-01, Canal Diversion Structures.
	06/15	Completed	<ul style="list-style-type: none"> • Complete design for W-12-02, AM WTP Sand Removal.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct WTP-14-01, Vine Street WTP LT2 Improvements.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct WL-15-01, Davidson Street: 8th to Santiam Waterline Replacement.
	06/15	Completed	<ul style="list-style-type: none"> • Construct WL-15-02, Cleveland Street 7th to Pacific Waterline Replacement.
	06/15	Completed	<ul style="list-style-type: none"> • Construct WL-15-03, Country Village Loop Waterline Replacement.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct WL-15-04, College Park Drive, Pacific Blvd. to East End Waterline Replacement.
	06/15	Completed	<ul style="list-style-type: none"> • Construct WL-15-05, Denver and Cleveland Streets North of Santiam Road WL Replacement.
	06/15	In Progress	<ul style="list-style-type: none"> • Construct WTP-15-01, Maple Street Pump Station Electrical Improvements.
Budget Year 2015-2016			
Safe City	10/15		<ul style="list-style-type: none"> • Construct WL-12-02, Broadway Transmission Main Phase II.
	10/15		<ul style="list-style-type: none"> • Construct WL-14-04, Zone 1 Dist. Projects (Phase 1).
	06/16		<ul style="list-style-type: none"> • Construct WC-13-01, Canal Diversion Structures.

PROGRAM NARRATIVE (continued)
WATER FUND: WATER SYSTEM CAPITAL PROJECTS (615-50-2308)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2015-2016			
Safe City	06/16		<ul style="list-style-type: none"> • Construct WTP-14-01, Vine Street WTP LT2 Improvements.
	06/16		<ul style="list-style-type: none"> • Construct WL-15-01, Davidson Street: 8th to Santiam Waterline Replacement.
	06/16		<ul style="list-style-type: none"> • Construct WL-15-04, College Park Drive, Pacific Blvd. to East End Waterline Replacement.
	06/16		<ul style="list-style-type: none"> • Construct WTP-15-01, Maple Street Pump Station Electrical Improvements.
	06/16		<ul style="list-style-type: none"> • Construct WC-16-01, CZ Gates Improvements.
	06/16		<ul style="list-style-type: none"> • Construct WTP-16-01, Vine St. WTP electrical and clearwell repairs.



CITY OF
Albany

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615: Water

CITY OF ALBANY, OREGON

50: Public Works

PROG 2308: Water System Capital Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Licenses and Fees	10,613	78,189	15,000	15,000	15,000	- %
Intergovernmental Revenue	8,000	-	8,000	8,000	8,000	- %
Charges for Services	2,249,700	2,626,700	1,664,700	1,664,700	1,936,600	16.33 %
Miscellaneous Revenue	-	300	-	-	-	- %
Investment Income	35,919	43,844	28,500	28,500	10,000	(64.91)%
Transfers In	88,263	-	-	-	-	- %
Beginning Balance	6,370,085	6,481,313	6,379,000	6,379,000	6,655,100	4.33 %
TOTAL REVENUES	8,762,580	9,230,346	8,095,200	8,095,200	8,624,700	6.54 %
EXPENDITURES						
Materials & Services	613,703	125,258	234,000	234,000	206,500	(11.75)%
Capital	1,579,301	2,350,727	7,861,200	7,861,200	8,343,200	6.13 %
Transfers Out	-	656,348	-	-	75,000	- %
TOTAL EXPENDITURES	2,193,004	3,132,333	8,095,200	8,095,200	8,624,700	6.54 %
Prog 2308: Water System Capital Projects						
Revenues less Expenditures	6,569,576	6,098,013	-	-	-	

PROGRAM NARRATIVE

WATER FUND: WATER ECONOMIC DEVELOPMENT (615-50-2309)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program annually receives up to \$100,000 from service charges to help fund economic development related capital projects as approved by the City Council.
- Fund balance for this program will be capped at \$500,000.
- Council authorization to annually fund this program began in Fiscal Year 2003-2004.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none">• Build reserves for future projects.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none">• Build reserves for future projects.

615: Water
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2309: Water Economic Development

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	43,600	-	-	-	-	-
Investment Income	3,658	3,997	2,800	2,800	2,900	3.57 %
Beginning Balance	621,271	616,654	566,700	566,700	572,900	1.09 %
TOTAL REVENUES	668,529	620,651	569,500	569,500	575,800	1.11 %
EXPENDITURES						
Capital	-	-	569,500	569,500	575,800	1.11 %
Transfers Out	51,875	50,632	-	-	-	-
TOTAL EXPENDITURES	51,875	50,632	569,500	569,500	575,800	1.11 %
Prog 2309: Water Economic Development						
Revenues less Expenditures	616,654	570,019	-	-	-	

PROGRAM NARRATIVE

WATER FUND: NORTH ALBANY WATER CAPITAL PROJECTS (615-50-2310)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenue (\$23.10 per month per customer) from water customers outside the city limits in North Albany. Currently there are 402 meters in this location.
- Revenues received in this program are dedicated to funding capital projects and fixed assets that benefit the North Albany water system outside the city limits.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Safe City	09/14	Completed	<ul style="list-style-type: none">• Construct WL-14-06, Powers Avenue, Oak Grove Drive East.
	06/15	Completed	<ul style="list-style-type: none">• Complete design for WL-14-07, Scenic Drive Back Lot Replacement Design.
Budget Year 2015-2016			
Safe City	06/16		<ul style="list-style-type: none">• Build reserves for future capital projects.

615: Water
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2310: N. Albany Water Capital Projects

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	99,700	101,700	109,300	109,300	111,400	1.92 %
Investment Income	2,407	3,200	1,100	1,100	2,200	100.00 %
Beginning Balance	361,751	463,858	315,800	315,800	445,000	40.91 %
TOTAL REVENUES	463,858	568,758	426,200	426,200	558,600	31.07 %
EXPENDITURES						
Capital	-	32,728	426,200	426,200	558,600	31.07 %
TOTAL EXPENDITURES	-	32,728	426,200	426,200	558,600	31.07 %

Prog 2310: N. Albany Water Capital Projects						
Revenues less Expenditures	463,858	536,030	-	-	-	

PROGRAM NARRATIVE

WATER FUND: PUBLIC WORKS, WATER EQUIPMENT REPLACEMENT (615-50-2311)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds replacement of water system vehicles and major equipment in accordance with an established depreciation and replacement schedule.
- Receive revenues from other water fund budgets to fund future equipment replacement.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Receives revenues from other water fund budgets to fund future equipment replacement.
	06/15	Completed	<ul style="list-style-type: none"> • Replace Vehicle 980-02.
	06/15	Completed	<ul style="list-style-type: none"> • Replace Vehicle 707-05.
	06/15	Completed	<ul style="list-style-type: none"> • Replace Vehicle 901-00.
	06/15	Deferred	<ul style="list-style-type: none"> • Replace Vehicle 947-03.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Receives revenues from other water fund budgets to fund future equipment replacement.
	06/16		<ul style="list-style-type: none"> • Purchase replacement filter membranes for the Albany-Millersburg Water Treatment Plant.

615: Water
 50: Public Works

CITY OF ALBANY, OREGON
PROG 2311: Water Equipment Replacement

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	132,300	176,900	174,000	174,000	146,400	(15.86)%
Miscellaneous Revenue	-	78,370	-	-	-	- %
Investment Income	3,890	4,888	2,000	2,000	2,500	25.00 %
Beginning Balance	597,916	734,105	863,000	863,000	1,120,400	29.83 %
TOTAL REVENUES	734,106	994,263	1,039,000	1,039,000	1,269,300	22.17 %
EXPENDITURES						
Materials & Services	1	-	-	-	-	- %
Capital	-	-	1,039,000	1,039,000	1,269,300	22.17 %
TOTAL EXPENDITURES	1	-	1,039,000	1,039,000	1,269,300	22.17 %
Prog 2311: Water Equipment Replacement						
Revenues less Expenditures	734,105	994,263	-	-	-	



CITY OF
Albany

O R E G O N



INTERNAL SERVICE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Internal Service funds are used to account for the financing of goods and/or services provided to various City departments on a cost-reimbursement basis. The City has two Internal Service funds.

CENTRAL SERVICES FUND

The Central Services Fund provides services to all City departments. Those services are provided by the following programs: City Council & Nondepartmental, City Manager's Office, Finance, Human Resources, Information Technology Services, Geographic Information Systems Services, Permit Tracking Services, and Building Maintenance.

On a Citywide basis, each operating program is charged fees for the services provided by the Central Services Fund. The fees are based on a range of factors including number of personnel, current operating budget, pieces of information technology equipment, usage of the GIS and Permit Tracking systems, square footage, and age of City buildings.

PUBLIC WORKS SERVICES FUND

The Public Works Services Fund is divided into six programs: Administration, Engineering Services, Operations Administration, Water Quality Control Services, Public Works Customer Services, and Facilities and Maintenance Engineering, which primarily provide services to the Water, Sewer, and Street Funds. Responsibilities include management of public improvements, traffic engineering and design, fee and rate development guidance, laboratory testing of water and wastewater samples, water and sanitary sewer flow monitoring, oversight of the bridge maintenance program, and oversight and development of the automated process control and monitoring system for water and sewer treatment.

RESOURCES

Charges for Services	14,050,600
Other Revenues	40,000
Investment Earnings	1,000
Beginning Balance	113,400
Total Resources	\$ 14,205,000

REQUIREMENTS

Personnel	10,727,000
Materials & Services	3,478,000
Total Requirements	\$ 14,205,000



CITY OF
Albany

O R E G O N

COST ALLOCATION METHODOLOGY FOR CENTRAL SERVICES FUND PROGRAMS

ADMINISTRATIVE SERVICES

There are four programs included in Administrative Services: City Council and Nondepartmental, City Manager's Office, Finance, and Human Resources. To calculate the amount of administrative charges to be allocated Citywide, the estimated budgets of the four programs are added together to determine the gross budget. Interest, miscellaneous revenues, and estimated beginning balance are subtracted from the gross budget to determine the net budget to allocate.

The net budgets for the four programs are divided into three cost centers: personnel, special assessments, and everything else. The total budget of the "personnel" cost center is allocated Citywide based on employee full-time equivalents (FTE). The total budget of the "special assessment" cost center is allocated to the funds which generate property assessments: Water, Sewer, Street, and Parks Funds. The "everything else" cost center is allocated Citywide based on a fund's current year operating budget. The City does not allocate Central Services charges to the Grants, Risk Management, Public Safety Levy, Capital Replacement, Debt Service, Capital Projects, and Permanent Funds.

For Fiscal Year 2015-16, the net budget to allocate is \$3,129,000, and the operating budget allocation basis is \$79,313,400, making the administrative central service charge average \$0.0395 per \$1 of operating budget.

INFORMATION TECHNOLOGY (IT)

Information Technology Services is responsible for maintenance and support of the City's network infrastructure, business applications, telephone system, server room operations, database systems, systems security, backup and restore services, and hardware maintenance and replacement.

The first step in calculating IT Service charges is to prepare the estimated budget for the IT Services program and to prepare a list of all of the IT equipment, personal computers, laptop computers, and mobile data terminals it is responsible for servicing. The IT Services estimated budget is allocated as a Citywide service charge based on the number of pieces of equipment on the list. For Fiscal Year 2015-16, the net budget to allocate is \$1,438,900 and the total number of pieces of equipment in the allocation basis is 417, making the information technology charge \$3,451 per piece of equipment.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

GIS Services coordinates the planning, implementation, and maintenance of the Citywide Geographic Information System. The GIS Services program provides mapping services, analysis, application development, GIS software, and GIS training to participating departments. The GIS Services estimated budget is reduced by GIS sales, interest earnings, and beginning balance to determine the amount to allocate. The net budget is distributed to using programs based on their estimated use of services. For Fiscal Year 2015-16, the GIS charges to using programs will be \$425,400.

PERMIT TRACKING

Permit Tracking is responsible for the day-to-day operation of the City's permit tracking software, including development, maintenance, and implementation of source code and documents required for generating permits and collecting fees. The Permit Tracking budget is reduced by estimated interest earnings and beginning balance to determine the net amount to allocate. The net budget is charged to using programs based on their estimated use of services. For Fiscal Year 2015-16, the Permit Tracking charges to using programs will be \$116,600.

BUILDING MAINTENANCE

Building Maintenance is responsible for providing in-house and contractual services for building maintenance, repair, and renovation of sixteen City facilities including City Hall, both libraries, four fire stations, the Police Station, and Parks, Airport, and Transit facilities. The estimated Building Maintenance budget is allocated based on a formula which considers a number of factors including square footage and age of the facility. For Fiscal Year 2015-16, the Building Maintenance charges to using programs will be \$723,100.

FISCAL YEAR SURPLUS/DEFICIT

At fiscal year end, any surplus, total revenues less total expenditures, will be refunded Citywide using the same allocation proportion as when initially charged. An allowance for the estimated beginning balance of the new fiscal year will be considered when determining the amount of the refund. In a deficit situation, significant additional charges would be approved and program expenditures appropriated by City Council action.

**CENTRAL SERVICES FUND
RESOURCE DETAIL**

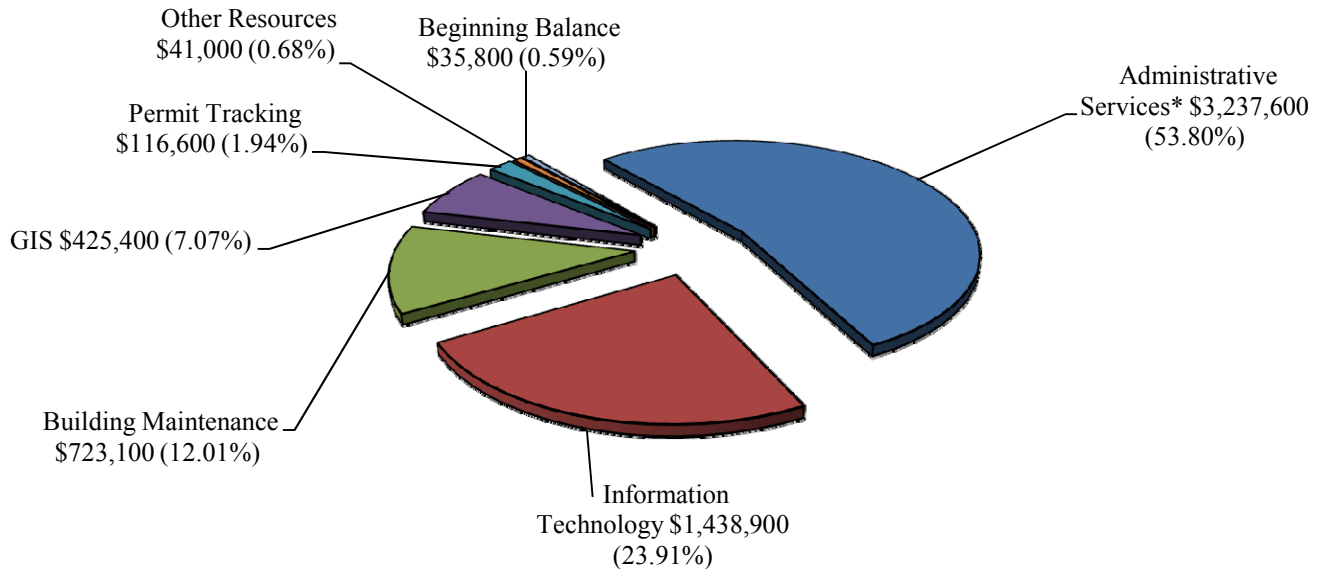
Resources		2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
	2012-13 Actual	2013-14 Actual	Adopted Budget	Revised Budget			
WComp Wage Subsidy Reimb	\$ -	\$ 2,587	\$ -	\$ -	\$ -	-	-
GIS Information Sales Revenue	199	95	300	300	-	(100.00%)	-
Building Maintenance Charges	623,200	709,000	709,000	709,000	723,100	1.99%	12.01%
Administrative Services Charges	2,894,200	3,075,100	3,035,100	3,082,900	3,237,600	5.02%	53.80%
IT Services Charge	1,213,600	1,222,166	1,366,200	1,366,200	1,438,900	5.32%	23.91%
GIS Services Charge	355,900	364,300	395,700	395,700	425,400	7.51%	7.07%
Permit Tracking Services Charge	86,300	86,300	116,900	116,900	116,600	(0.26%)	1.94%
Miscellaneous Revenue	54,704	41,516	40,000	40,000	40,000	-	0.66%
Over & short	(1)	-	-	-	-	-	-
Interest	2,087	2,242	4,000	4,000	1,000	(75.00%)	0.02%
Total Current Resources	5,230,189	5,503,306	5,667,200	5,715,000	5,982,600	4.68%	99.41%
From Economic Development	-	98,300	-	-	-	-	-
Total Transfers In	-	98,300	-	-	-	-	-
Beginning Balance	356,071	225,905	112,600	114,200	35,800	(68.65%)	0.59%
Total Resources	\$5,586,260	\$5,827,511	\$5,779,800	\$5,829,200	\$6,018,400	3.25%	100.00%

IT - Information Technology

GIS - Geographic Information Systems

CENTRAL SERVICES FUND RESOURCES

Category Totals and Percent of Budget



* Council & Nondepartmental, City Manager's Office, Finance, and Human Resources

**CENTRAL SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Finance	\$1,268,574	\$1,360,975	\$1,376,400	\$1,424,200	\$1,439,400	\$1,439,400	\$1,439,400
Council & Nondepartmental	236,401	246,550	213,300	213,300	220,900	220,900	220,900
City Manager's Office	1,028,250	1,028,720	931,500	931,500	869,700	869,700	869,700
IT Services	1,204,907	1,253,290	1,366,200	1,367,100	1,552,500	1,552,500	1,552,500
Human Resources	596,806	563,917	644,500	644,500	670,800	670,800	670,800
Facilities Maintenance	590,055	627,016	709,000	709,400	723,100	723,100	723,100
GIS Services	351,832	355,363	422,000	422,200	425,400	425,400	425,400
Permit Tracking	83,535	87,410	116,900	117,000	116,600	116,600	116,600
Total Requirements	\$5,360,360	\$5,523,241	\$5,779,800	\$5,829,200	\$6,018,400	\$6,018,400	\$6,018,400

Requirements by Type	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Personnel	\$3,827,548	\$3,897,763	\$4,151,000	4,170,700	\$4,317,500	\$4,317,500	\$4,317,500
Materials & Services	1,532,812	1,625,478	1,628,800	1,628,800	1,700,900	1,700,900	1,700,900
Total Requirements	\$5,360,360	\$5,523,241	\$5,779,800	\$5,799,500	\$6,018,400	\$6,018,400	\$6,018,400

Adopted Requirements by Program and Type			Materials		Adopted Budget	% of Fund Budget
	Personnel		& Services			
Finance		\$1,176,600	\$	262,800	\$1,439,400	23.91%
Council & Nondepartmental		15,600		205,300	220,900	3.67%
City Manager's Office		537,300		332,400	869,700	14.45%
IT Services		1,307,400		245,100	1,552,500	25.80%
Human Resources		541,000		129,800	670,800	11.15%
Facilities Maintenance		367,100		356,000	723,100	12.01%
GIS Services		321,500		103,900	425,400	7.07%
Permit Tracking		51,000		65,600	116,600	1.94%
Total Requirements		\$4,317,500		\$1,700,900	\$6,018,400	100.00%
Percent of Fund Budget		71.74%		28.26%	100.00%	

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Council & Nondepartmental	7.000	7.000	7.000	7.000	7.000	7.000	7.000
City Manager's Office	5.600	5.700	4.700	4.700	3.700	3.700	3.700
IT Services	8.500	8.500	9.500	9.500	10.500	10.500	10.500
Human Resources	4.000	4.000	4.000	4.000	4.000	4.000	4.000
Facilities Maintenance	3.500	3.500	2.500	2.500	3.500	-	-
Finance	9.750	9.750	10.000	10.000	10.000	10.000	10.000
GIS Services	2.000	2.000	2.000	2.000	2.000	2.000	2.000
Permit Tracking	0.500	0.500	0.500	0.500	0.500	0.500	0.500
Total FTE	40.850	40.950	40.200	40.200	41.200	37.700	37.700

PROGRAM NARRATIVE

CENTRAL SERVICES: FINANCE DEPARTMENT (701-10-1035)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Provide administration and management of the City’s financial services including general ledger, budget preparation, payroll, purchasing, assessments, accounts payable and receivable, and treasury.
 - Maintain official records and legal documents of the City and provide for the recording of necessary records with Linn County, Benton County, and the state.
- Prepare a Comprehensive Annual Financial Report (CAFR), Popular Annual Financial Report (PAFR), and annual budget document. Submit each to the Government Finance Officers Association (GFOA) to be considered for annual awards of excellence.
 - Administer risk management and franchise functions for the City.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	01/15	Completed	<ul style="list-style-type: none"> • Modify the annual financial forecast to include more meaningful charts and information.
	01/15	Deferred	<ul style="list-style-type: none"> • Explore and report on the merits of adopting a biennial budget.
	04/15	Completed	<ul style="list-style-type: none"> • Receive GFOA awards of excellence for the 2014 CAFR, PAFR, and budget.
Budget Year 2015-2016			
Effective Government	09/15		<ul style="list-style-type: none"> • Maximize efficiencies in the payroll process and time management through the use of NovaTime time and attendance software.
	12/15		<ul style="list-style-type: none"> • Implement GASB 68, Accounting and Financial Reporting for Pensions.
	06/15		<ul style="list-style-type: none"> • Receive GFOA awards of excellence for the CAFR, PAFR, and budget.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015*</u>	<u>2015-2016</u>
Number of consecutive years - GFOA Distinguished Budget Presentation Award.	22	23	24	25
Number of consecutive years - GFOA Excellence in Financial Reporting Award.	29	30	31	32
Number of Accounts Payable checks issued.	8,332	5,459	8,329	8,329
Average number of active assessments.	270	200	175	150
Average number of monthly paychecks issued.	454	450	444	445
Number of RFPs, ITBs, and other formal purchasing processes.	17	38	32	30
Average number of documents recorded and filed each month.	86	82	78	85

*YTD through February

STAFFING SUMMARY

Budgeted FTEs	9.75	9.75	10.00	10.00
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701: Central Services

10: Finance

CITY OF ALBANY, OREGON

PROG 1035: Finance Department

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	1,012,943	1,053,333	1,145,600	1,165,300	1,176,600	0.97 %
Materials & Services	255,631	307,642	230,800	258,900	262,800	1.51 %
TOTAL EXPENDITURES	1,268,574	1,360,975	1,376,400	1,424,200	1,439,400	1.07 %

PROGRAM NARRATIVE

CENTRAL SERVICES: COUNCIL & NONDEPARTMENTAL (701-11-1027)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- The seven-member City Council is responsible for establishing general policies that govern the functions and operations of the City, accomplished primarily through the adoption of ordinances and resolutions.
- The Council meets in regular meetings on 24 occasions during the year. In addition, many special meetings and Council work sessions are held to study upcoming issues and develop an understanding of their impact upon the community.
- Develop a balanced budget that reflects changing costs, revenues, and constitutional limitations.
- The Council members represent the City in many areas of community activity; e.g., AMEDC, Linn-Benton Transit Committee, Cascades West Council of Governments, and Albany Visitors Association.
- Publish *City Bridges* on-line monthly.
- Implement multiyear Strategic Plan.
- Use economic development resources to improve prosperity throughout the community.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Healthy Economy	06/15	Completed	<ul style="list-style-type: none"> • Work with LBCC to assist with workforce training and development. • Maintain commitment to enterprise zone program. • Work with existing employers to create at least 100 jobs within three years.
	06/15	Completed	
	06/17	In Progress	
Budget Year 2015-2016			
Healthy Economy	06/20		<ul style="list-style-type: none"> • Implement contract with local manufacturers to create 250 jobs within five years.
Safe City	06/16		<ul style="list-style-type: none"> • Construct new police and fire stations.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Implement Mayor's Business-Ready Task Force recommendations.	n/a	Yes	Yes	n/a
Update the City's Strategic Plan annually.	Yes	Yes	Yes	Yes

STAFFING SUMMARY

Budgeted FTEs	7.00	7.00	7.00	7.00
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701: Central Services
11: City Manager's Office

CITY OF ALBANY, OREGON
PROG 1027: Council & Nondepartmental

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	15,790	15,445	15,600	15,600	15,600	- %
Materials & Services	220,611	231,105	197,700	197,700	205,300	3.84 %
TOTAL EXPENDITURES	236,401	246,550	213,300	213,300	220,900	3.56 %

PROGRAM NARRATIVE

CENTRAL SERVICES: CITY MANAGER'S OFFICE (701-11-1028)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide leadership, coordination, and management for the affairs of the City.
- Provide oversight for the City Attorney contract, budget development, legislative activities, and public information.
- Conduct annual review of City's Strategic Plan.
- Monitor legislative sessions.
- Work with local businesses to assist with job creation.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015 Effective Government	06/15	Completed	<ul style="list-style-type: none">• Improve ICMA reporting.
Budget Year 2015-2016 Effective Government	06/16		<ul style="list-style-type: none">• Complete police and fire stations.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percent of departments that rate legal services as satisfactory or better.	100%	100%	100%	100%

STAFFING SUMMARY

Budgeted FTEs	5.60	5.70	4.70	3.70
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701: Central Services
11: City Manager's Office

CITY OF ALBANY, OREGON
PROG 1028: City Manager's Office

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	756,047	744,234	622,700	622,700	537,300	(13.71)%
Materials & Services	272,203	284,486	308,800	308,800	332,400	7.64 %
TOTAL EXPENDITURES	1,028,250	1,028,720	931,500	931,500	869,700	(6.63)%

PROGRAM NARRATIVE

CENTRAL SERVICES: INFORMATION TECHNOLOGY (701-13-1030)

Responsible Manager/Title: Jorge Salinas, Assistant City Manager/CIO

FUNCTIONS AND RESPONSIBILITIES

- Responsible for maintenance and support of network and virtual infrastructure, business applications, telephone system, server room operations, database systems, information system security, desktops, laptops, and mobile data terminals.
 - Provide system analyst and IT project management services, including gathering requirements and mapping business processes.
- Provide Web and Graphic services to all City Departments.
 - Manage software licensing program, assist departments in improving service through the effective use of technology, and provide limited software training to City employees.
 - Provide IT Help Desk services to all City departments, including installation and configuration of software and hardware-related equipment.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015 Effective Government	07/14	Complete	<ul style="list-style-type: none"> • Deploy IT Help Desk System.
	07/14	In Progress	<ul style="list-style-type: none"> • Phase 1 – CAD/RMS System Upgrade (APD and AFD).
	08/14	Complete	<ul style="list-style-type: none"> • ArcGIS upgrade 10.2.
	08/14	Complete	<ul style="list-style-type: none"> • CarteGraph upgrade 8.4.
Budget Year 2015-2016 Effective Government	07/15		<ul style="list-style-type: none"> • Core Network Switch upgrade.
	12/15		<ul style="list-style-type: none"> • Deploy Accela Mobile Office.
	12/15		<ul style="list-style-type: none"> • Deploy Accela Citizen Access.
	04/16		<ul style="list-style-type: none"> • Deploy Web filter solution.
	06/16		<ul style="list-style-type: none"> • Phase 2 – CAD/RMS System Upgrade.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of IT service requests per year.	5,176	4,859	5,459	6,165
Monthly average closed calls.	431	404	454	513
IT Help Desk calls closed within 8 hours.	75.1%	73.6%	75%	75%
System availability.	99.99%	99.99%	99.99%	99.99%
Number of servers and workstations supported.	533	620	620	619
National Benchmark Performance submissions.	14	13	14	14

STAFFING SUMMARY

Budgeted FTEs	8.50	8.50	9.50	10.50
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Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	1,213,600	1,222,166	1,366,200	1,366,200	1,547,500	13.27 %
Miscellaneous Revenue	-	10	-	-	-	- %
Investment Income	-	219	-	-	-	- %
Beginning Balance	52,318	61,014	-	900	5,000	455.56 %
TOTAL REVENUES	1,265,918	1,283,409	1,366,200	1,367,100	1,552,500	13.56 %
EXPENDITURES						
Personnel Services	987,369	1,046,510	1,150,800	1,150,800	1,307,400	13.61 %
Materials & Services	217,538	206,780	215,400	216,300	245,100	13.31 %
TOTAL EXPENDITURES	1,204,907	1,253,290	1,366,200	1,367,100	1,552,500	13.56 %
Prog 1030: Information Technology Services						
Revenues less Expenditures	61,011	30,119	-	-	-	

PROGRAM NARRATIVE

CENTRAL SERVICES: GEOGRAPHIC INFORMATION SERVICES (701-13-2010)

Responsible Manager/Title: Richard Montague, Data Systems Manager

FUNCTIONS AND RESPONSIBILITIES

- Coordinate the planning, implementation, and maintenance of a computerized Geographic Information System (GIS) accessible to all departments. Evaluate and implement significant software upgrades.
- Provide timely maintenance and enhancements for data sets including parcels, zoning, addressing, transportation, environmental, political, etc.
- Provide data and record-keeping services.
- Coordinate with other governmental agencies conducting mutually beneficial GIS projects, including Linn and Benton Counties and the cities of Corvallis and Lebanon.
- Provide mapping services, analysis, application development, GIS software, and GIS training to participating City departments.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Effective Government	07/14	In Progress	<ul style="list-style-type: none"> • Implement Accela GIS in conjunction with Accela automation implementation.
	08/14	Completed	<ul style="list-style-type: none"> • Complete upgrade to ArcGIS 10.2.
	08/14	In Progress	<ul style="list-style-type: none"> • Implement ArcGIS Online for additional citizen access.
Budget Year 2015-2016			
Effective Government	9/15		<ul style="list-style-type: none"> • Complete Aerial Mapping Update Project.
	10/15		<ul style="list-style-type: none"> • Update InfoHub and PermitHub to use Accela Data.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Complete or schedule GIS user requests within three working days.	90%	90%	90%	90%

As requests to create routine mapping and analysis products are received, GIS staff will review the project requirements with the submitting department. For smaller projects, GIS staff will complete the work within three working days of finalizing the project requirements. For larger projects, GIS staff will provide a schedule for completion of the project within three working days of finalizing the project requirements.

STAFFING SUMMARY

Budgeted FTEs	2.50	2.50	2.00	2.00
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PROG 2010: GIS Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	356,099	364,395	396,000	396,000	425,400	7.42 %
Investment Income	343	681	1,000	1,000	-	(100.00)%
Beginning Balance	51,592	56,202	25,000	25,200	-	(100.00)%
TOTAL REVENUES	408,034	421,278	422,000	422,200	425,400	0.76 %
EXPENDITURES						
Personnel Services	269,055	252,455	289,500	289,500	321,500	11.05 %
Materials & Services	82,777	102,908	132,500	132,700	103,900	(21.70)%
TOTAL EXPENDITURES	351,832	355,363	422,000	422,200	425,400	0.76 %
Prog 2010: GIS Services						
Revenues less Expenditures	56,202	65,915	-	-	-	

PROGRAM NARRATIVE

CENTRAL SERVICES: PERMIT TRACKING (701-13-2011)

Responsible Manager/Title: Jorge Salinas, Assistant City Manager/CIO

FUNCTIONS AND RESPONSIBILITIES

- Provide daily user support and guidance to using departments; develop documentation for system procedures.
 - Update Accela system to meet user expectations.
 - Design program reports for system users.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015 Effective Government	03/15	Complete	<ul style="list-style-type: none">• Assist with implementation of software to support on-line processing and payment for simple electrical, plumbing, or mechanical permits.
Budget Year 2015-2016 Effective Government	12/15		<ul style="list-style-type: none">• Assist with implementation of Accela Mobile Office and Accela Citizen Access.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Complete or schedule permit user requests within established customer expectations.	95%	95%	95%	95%

As requests for new enhancements and additions are received, the program analyst will review the requirements with the submitting department. For smaller projects, the analyst will complete the work within two working days of finalizing the project requirements. For larger projects, the analyst will provide a schedule for project completion within two working days of finalizing the project requirements.

STAFFING SUMMARY

Budgeted FTEs	0.50	0.50	0.50	0.50
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PROG 2011: Permit Tracking

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	86,300	86,300	116,900	116,900	116,600	(0.26)%
Investment Income	115	1,078	-	-	-	- %
Beginning Balance	7,965	10,845	-	100	-	(100.00)%
TOTAL REVENUES	94,380	98,223	116,900	117,000	116,600	(0.34)%
EXPENDITURES						
Personnel Services	47,708	49,534	52,800	52,800	51,000	(3.41)%
Materials & Services	35,827	37,876	64,100	64,200	65,600	2.18 %
TOTAL EXPENDITURES	83,535	87,410	116,900	117,000	116,600	(0.34)%
Prog 2011: Permit Tracking						
Revenues less Expenditures	10,845	10,813	-	-	-	

PROGRAM NARRATIVE

CENTRAL SERVICES: HUMAN RESOURCES (701-14-1032)
Responsible Manager/Title: David Shaw, Human Resources Director

FUNCTIONS AND RESPONSIBILITIES

- Provide leadership and expertise in attracting, retaining, and sustaining an effective and high-quality workforce committed to providing quality public service for a better Albany.
- Increase diversity of the City's applicant pools and workforce for underrepresented populations.
- Continue and enhance the Wellness Program and Benefits Committee.
- Provide recruitment, training and development, safety compliance, employee relations, benefit and compensation administration, and collective bargaining services to the City of Albany.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	08/14	Completed	<ul style="list-style-type: none"> • Complete negotiations with Albany Police Association resulting in a fiscally responsible collective bargaining agreement.
	01/15	In Progress	<ul style="list-style-type: none"> • Review benefit offerings to ensure affordability and value for the City and its employees.
	07/15	Pending	<ul style="list-style-type: none"> • Negotiate a fiscally responsible collective bargaining agreement with the AFSCME Union (two contracts).
Budget Year 2015-2016			
Effective Government	08/15		<ul style="list-style-type: none"> • Complete negotiations with the AFSCME Union (two contracts) resulting in a fiscally responsible collective bargaining agreement.
	03/16		<ul style="list-style-type: none"> • Implement requirements of Affordable Care Act.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015*</u>	<u>2015-2016</u>
Personnel Action forms processed	388	671	563	650
Percent processed by monthly deadline	100%	100%	99%	100%
Recruitments	56	20	30	30
Applications processed	2,070	1,337	1,314	1,400
FMLA cases	86	38	36	40
Worker's Comp claims filed	32	28	38	38

* Numbers are through March 3, 2015.

STAFFING SUMMARY

Budgeted FTEs	4.00	4.00	4.00	4.00
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701: Central Services

14: Human Resources

CITY OF ALBANY, OREGON

PROG 1032: Human Resources

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
EXPENDITURES						
Personnel Services	464,624	487,041	524,200	524,200	541,000	3.20 %
Materials & Services	132,182	76,876	120,300	120,300	129,800	7.90 %
TOTAL EXPENDITURES	596,806	563,917	644,500	644,500	670,800	4.08 %

PROGRAM NARRATIVE

**General Fund: Parks & Recreation Department,
Facilities Maintenance (701-35-1033)
Responsible Manager/Title: Rick Barnett, Park Operations Supervisor**

FUNCTIONS AND RESPONSIBILITIES

- Provide both in-house and contractual services for building maintenance, repair, and renovation at seventeen City facilities including City Hall, Libraries, Fire Stations, Police Station, Park buildings, Airport, Train Depot, Operations, and Transit.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Take action on Energy Trust of Oregon recommendations for utility savings.
	06/15	In Progress	<ul style="list-style-type: none"> • Work with Finance Department to plan for replacement of mechanical systems reaching the end of their intended lifespan.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Complete energy savings lighting project at remainder of city buildings.
	06/16		<ul style="list-style-type: none"> • Examine facility maintenance functions for opportunities to better align functional needs with available resources.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of work requests completed.	2,311	2,522	2,700	2,630
FTE per 50,000 sq. ft. of facilities.	.50	.75	.75	.75
Avg. cost per unit of service, contracted.	\$70/hr	\$71.40/hr	\$73/hr	\$73/hr
Avg. cost per unit of service, in-house.	\$2.23 sq. ft.	\$2.27 sq. ft.	\$2.30 sq. ft.	\$2.32 sq. ft.

STAFFING SUMMARY

Budgeted FTEs	2.50	3.50	3.50	3.50
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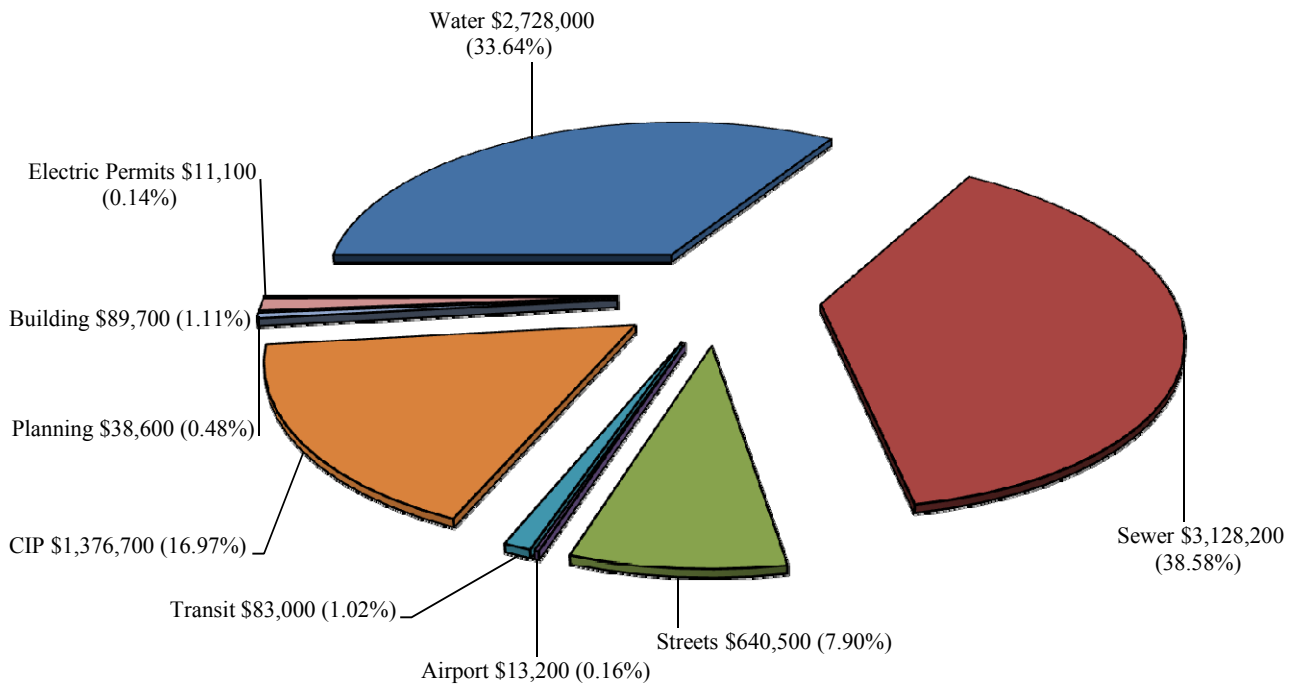
Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	623,200	709,000	709,000	709,000	723,100	1.99 %
Beginning Balance	14,502	47,648	-	400	-	(100.00)%
TOTAL REVENUES	637,702	756,648	709,000	709,400	723,100	1.93 %
EXPENDITURES						
Personnel Services	274,012	249,211	349,800	349,800	367,100	4.95 %
Materials & Services	316,043	377,805	359,200	359,600	356,000	(1.00)%
TOTAL EXPENDITURES	590,055	627,016	709,000	709,400	723,100	1.93 %

Prog 1033: Facilities Maintenance						
Revenues less Expenditures	47,647	129,632	-	-	-	

**PUBLIC WORKS SERVICES FUND
RESOURCE DETAIL**

Resources	2012-13 Actual	2013-14 Actual2014-15.....		2015-16 Adopted Budget	% Change from 2014-15	% of Fund Budget
			Adopted Budget	Revised Budget			
Dept Charges - Water	\$ 2,152,294	\$2,401,550	\$2,592,300	\$2,592,300	\$2,728,000	5.23%	33.32%
Dept Charges - Sewer	2,629,718	2,834,750	3,128,100	3,128,100	3,128,200	-	38.21%
Dept Charges - Streets	666,657	689,991	634,000	634,000	640,500	1.03%	7.82%
Dept Charges - Airport	12,047	11,860	18,600	18,600	13,200	(29.03%)	0.16%
Dept Charges - Transit	58,476	55,369	109,600	109,600	83,000	(24.27%)	1.01%
Dept Charges - CIP	1,042,264	1,097,741	1,115,700	1,115,700	1,376,700	23.39%	16.82%
Dept Charges - Planning	-	28,521	36,700	36,700	38,600	5.18%	0.47%
Dept Charges - Bldg Inspection	-	27,575	59,100	59,100	89,700	51.78%	1.10%
Dept Charges - Elec Permit	-	3,638	6,400	6,400	11,100	73.44%	0.14%
Dept Charges - ADA Code Enf	-	1,746	-	-	-	-	-
Miscellaneous Revenue	871	1,292	-	-	-	-	-
Interest	2,784	2,123	-	-	-	-	-
Total Current Resources	6,565,111	7,156,156	7,700,500	7,700,500	8,109,000	5.30%	99.05%
Beginning Balance	146,142	184,870	-	5,200	77,600	1,392.31%	0.95%
Total Resources	\$ 6,711,253	\$7,341,026	\$7,700,500	\$7,705,700	\$8,186,600	6.24%	100.00%

SOURCE OF REVENUE - DEPARTMENTAL CHARGES FOR SERVICES



**PUBLIC WORKS SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
PW Administration	\$ 679,540	\$ 737,769	\$1,249,600	\$1,250,100	\$1,319,000	\$1,319,000	\$1,319,000
Engineering Services	2,364,040	2,411,339	2,561,700	2,563,600	2,765,600	2,765,600	2,765,600
Operations Administration	744,540	735,783	575,000	575,500	596,700	596,700	596,700
Water Quality Control Services	328,775	356,583	360,800	361,100	383,600	383,600	383,600
PW Customer Services	1,062,842	1,096,542	1,236,800	1,237,700	1,298,100	1,298,100	1,298,100
Facilities & Maintenance Engineering	1,346,650	1,385,094	1,716,600	1,717,700	1,823,600	1,823,600	1,823,600
Total Requirements	\$6,526,387	\$6,723,110	\$7,700,500	\$7,705,700	\$8,186,600	\$8,186,600	\$8,186,600

PW-Public Works

Requirements by Type	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Personnel	\$4,968,844	\$5,165,899	\$6,096,800	\$6,096,800	\$6,409,500	\$6,409,500	\$6,409,500
Materials & Services	1,557,543	1,557,211	1,603,700	1,608,900	1,777,100	1,777,100	1,777,100
Total Requirements	\$6,526,387	\$6,723,110	\$7,700,500	\$7,705,700	\$8,186,600	\$8,186,600	\$8,186,600

Adopted Requirements by Program and Type			Materials & Services	Adopted Budget	% of Fund Budget
	Personnel				
PW Administration	\$1,110,300	\$	208,700	\$1,319,000	16.10%
Engineering Services	2,404,900		360,700	2,765,600	33.78%
Operations Administration	256,600		340,100	596,700	7.29%
Water Quality Control Services	319,800		63,800	383,600	4.69%
PW Customer Services	796,000		502,100	1,298,100	15.86%
Facilities & Maintenance Engineering	1,521,900		301,700	1,823,600	22.28%
Total Requirements	6,409,500		1,777,100	\$8,186,600	100.00%
Percent of Fund Budget	78.29%		21.71%	100.00%	

Staffing Summary (FTE)	2012-13	2013-142014-15.....	2015-16.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
PW Administration	4.000	4.000	10.000	10.000	10.000	10.000	10.000
Engineering Services	18.000	19.000	17.000	17.000	18.000	18.000	18.000
Operations Administration	5.000	4.000	2.000	2.000	2.000	2.000	2.000
Water Quality Control Services	3.000	3.000	3.000	3.000	3.000	3.000	3.000
PW Customer Services	9.000	9.000	9.000	9.000	9.000	9.000	9.000
Facilities & Maintenance Engineering	11.000	12.000	13.000	13.000	13.000	13.000	13.000
Total FTE	50.000	51.000	54.000	54.000	55.000	55.000	55.000

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS, PW ADMINISTRATION (705-50-2802)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for the Public Works Administration Charges, which is an overhead to the Public Works and Community Development (CD) Departments' programs in the Airport, Transit, Water, Sewer, Street, Planning and Building Funds.
- Provides leadership and administrative support for all operations and functions of the Public Works (PW) and Community Development Departments.
- Provides process improvements in the administration of operation functions for the Department programs.
- Maintains American Public Works Association Accreditation for Best Management Practices.
- Provide priorities and direction for funding and budget expenditures.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Complete Community Development Department reorganization.
	06/15	Completed	<ul style="list-style-type: none"> • Successfully complete re-accreditation from the American Public Works Association.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Develop an Intergovernmental Agreement (IGA) with the City of Lebanon for the Canal.
	06/16		<ul style="list-style-type: none"> • Evaluate customer service improvements for CD and PW.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of years accredited by the American Public Works Association.	2	3	4	5

STAFFING SUMMARY

Budgeted FTEs	3.00	3.00	10.00	10.00
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Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	642,626	695,709	1,249,600	1,249,600	1,309,000	4.75 %
Transfers In	-	-	-	500	10,000	1,900.00 %
TOTAL REVENUES	642,626	695,709	1,249,600	1,250,100	1,319,000	5.51 %
EXPENDITURES						
Personnel Services	495,006	534,351	1,076,600	1,076,600	1,110,300	3.13 %
Materials & Services	184,534	203,418	173,000	173,500	208,700	20.29 %
TOTAL EXPENDITURES	679,540	737,769	1,249,600	1,250,100	1,319,000	5.51 %
Prog 2802: PW Administration						
Revenues less Expenditures	(36,914)	(42,060)	-	-	-	

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS ENGINEERING SERVICES (705-50-2803)

Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Manage the design and construction of capital improvement projects.
- Management of public improvements constructed through the Local Improvement District (LID) process. Includes efforts to form the district, prepare the Engineer's Report, conduct engineering designs, manage construction, and develop final assessments.
- Coordination with developers through the Site Improvement (SI) Project process to evaluate the adequacy of existing infrastructure and to issue permits for privately constructed public improvements.
- Transportation Management responsibilities include traffic engineering and design, transportation planning, and development review.
- Provide financial planning, System Development Charges (SDC) fee and rate-setting guidance, and policy development for the water, wastewater, stormwater, and transportation utilities.
- Provide long-range facility planning services for the City's water, wastewater, stormwater, and transportation facilities.
- Manage permit development, such as the City's National Pollution Discharge Elimination System (NPDES) permit for the Albany-Millersburg Water Reclamation Facility (AM WRF), monitor regulatory activities that affect utility operations, and participate in the development of state and federal rules and regulations.
- Manage administration of sewer lateral replacement program, basement protection program, roof drain separation program, and the inflow reduction program.
- Support Community Development in developing conditions of approval for land use applications.
- Manage the City's Erosion Prevention Sediment Control (EPSC) program for compliance with state of Oregon regulations and guidelines.
- Manage the City Post-Construction Stormwater Quality program for compliance with local, state, and federal regulations and guidelines.
- Oversight and development of the Bridge Maintenance Program. Provide interaction with the state highway department and subcontractor for National Bridge Inventory (NBI) bridge inspections.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Great Neighborhoods Safe City	12/14	Completed	<ul style="list-style-type: none"> • Develop post-construction stormwater quality facility design standards for Council consideration.
	06/15	In Progress	<ul style="list-style-type: none"> • Secure new NPDES discharge permit for AM WRF, if DEQ initiates permit renewal for Albany.
	06/15	In Progress	<ul style="list-style-type: none"> • Secure NPDES Phase II stormwater permit, if required by DEQ.
Budget Year 2015-2016			
Great Neighborhoods Safe City	06/16		<ul style="list-style-type: none"> • Secure new NPDES discharge permit for AM WRF, if DEQ initiates permit renewal for Albany.
	06/16		<ul style="list-style-type: none"> • Secure NPDES Phase II stormwater permit, if required by DEQ.
	06/16		<ul style="list-style-type: none"> • Develop draft wastewater facility plan and update SDC documents.

PROGRAM NARRATIVE (continued)
PUBLIC WORKS SERVICES FUND: PUBLIC WORKS ENGINEERING SERVICES (705-50-2803)
Responsible Manager/Title: Jeff Blaine, P.E., Interim Public Works Engineering and
Community Development Director

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of new site improvement (SI) projects.	7	7	10	12
Number of capital projects in design or construction phase.	30	30	30	30
Number of local improvement district (LID) projects.	1	0	0	1
Number of sewer lateral replacement projects completed.	35	35	50	55
Number of development reviews performed annually.	70	70	70	65
Number of permits issued annually.	750	750	550	575
Update master plan every 10 to 15 years. Age of the current plan:				
Water master plan	8 yr	9 yr	10 yr	11 yr
Wastewater master plan	14 yr	15 yr	16 yr	17 yr
Transportation master plan	3 yr	4 yr	5 yr	6 yr
Storm drain master plan	24 yr	25 yr	26 yr	27 yr

STAFFING SUMMARY

Budgeted FTEs	19.00	18.00	17.00	18.00
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CITY OF
Albany

O R E G O N

PROG 2803: Engineering Services

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	2,373,352	2,468,729	2,561,700	2,561,700	2,745,600	7.18 %
Beginning Balance	-	-	-	1,900	20,000	952.63 %
TOTAL REVENUES	2,373,352	2,468,729	2,561,700	2,563,600	2,765,600	7.88 %
EXPENDITURES						
Personnel Services	2,079,312	2,130,597	2,228,800	2,228,800	2,404,900	7.90 %
Materials & Services	284,728	280,742	332,900	334,800	360,700	7.74 %
TOTAL EXPENDITURES	2,364,040	2,411,339	2,561,700	2,563,600	2,765,600	7.88 %
Prog 2803: Engineering Services						
Revenues less Expenditures	9,312	57,390	-	-	-	

PROGRAM NARRATIVE

PUBLIC WORKS SERVICE FUND: OPERATIONS ADMINISTRATION SERVICES (705-50-2805)

Responsible Manager/Title: Chris Bailey, Interim Public Works Operations Director

FUNCTIONS AND RESPONSIBILITIES

- Provides management for the Operations work groups including Water Distribution, Wastewater Collection, Water and Wastewater Treatment Plants, Street Maintenance, Facilities Engineering, Transit, and Utility Facilities Maintenance.
- Provides emergency on-call service for Public Works.
- Provides inventory support and control for the Operations work unit.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Complete implementation of Asset Management program for Public Works assets.
Safe City	06/15	Completed	<ul style="list-style-type: none"> • Complete initial sections of Public Works Emergency Operations Plan.
Budget Year 2015-2016			
Effective Government	12/15		<ul style="list-style-type: none"> • Complete construction of new Operations Crew Building.
	06/16		<ul style="list-style-type: none"> • Complete implementation of Asset Management program for Public Works assets.
Safe City	06/16		<ul style="list-style-type: none"> • Complete first draft of Public Works Emergency Operations Plan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Percent completion of Asset Management Program.	50%	82%	85%	100%
Percent completion of PW Emergency Operations Plan.	n/a	n/a	25%	90%

STAFFING SUMMARY

	2012-2013	2013-2014	2014-2015	2015-2016
Budgeted FTEs	5.00	4.00	2.00	2.00

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	740,599	831,955	575,000	575,000	586,700	2.03 %
Beginning Balance	-	-	-	500	10,000	1,900.00 %
TOTAL REVENUES	740,599	831,955	575,000	575,500	596,700	3.68 %
EXPENDITURES						
Personnel Services	371,160	355,380	233,300	233,300	256,600	9.99 %
Materials & Services	373,380	380,403	341,700	342,200	340,100	(0.61)%
TOTAL EXPENDITURES	744,540	735,783	575,000	575,500	596,700	3.68 %
Prog 2805: Operations Admin						
Revenues less Expenditures	(3,941)	96,172	-	-	-	

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: WATER QUALITY CONTROL SERVICES (705-50-2806)

Responsible Manager/Title: Kristin Preston, Utility Superintendent - Wastewater

FUNCTIONS AND RESPONSIBILITIES

- Provides outreach for citizens of Albany on water conservation, stormwater runoff, and other issues of concern to the City. Provides educational outreach to schools in Albany on water and related environmental issues.
- Perform laboratory tests on wastewater samples, stormwater samples, biosolids, and other tests as required. Coordinate contract lab sample collection and testing.
- Provides water audits for Albany residents, identifies water conservation opportunities.
- Assists in developing City response to regulatory requirements relating to water quality, including federal and state stormwater, Total Maximum Daily Load (TMDL), and pretreatment requirements.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Expand school outreach through a partnership with Calapooia Watershed Council.
Safe City/ Effective Government	06/15	Completed	<ul style="list-style-type: none"> • Coordinate drinking water system sample collection for federal and state water quality requirements.
	12/14	Completed	<ul style="list-style-type: none"> • Develop strategy to mitigate zinc contamination in airport stormwater runoff.
Budget Year 2015-2016			
Safe City/ Effective Government	06/16		<ul style="list-style-type: none"> • Update website content regarding water quality information and events.
	06/16		<ul style="list-style-type: none"> • Work with the Calapooia Watershed Council to develop a volunteer base for events and student projects.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of residential water conservation audits performed.	10	6	10	10
Tons of trash removed from local streams.	4	16	5	5
Number of laboratory tests performed in-house.	2,050	1,850	2,935	2,050
Number of area students receiving outreach programs.	1,100	1,179	1,200	1,200
Number of outreach events attended or supported.	8	12	12	8
Number of public storm system inlets marked.	100	43	100	100

STAFFING SUMMARY

Budgeted FTEs	3.00	3.00	3.00	3.00
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PROG 2806: Water Quality Control Service

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	364,159	366,222	360,800	360,800	368,100	2.02 %
Beginning Balance	-	-	-	300	15,500	5,066.67 %
TOTAL REVENUES	364,159	366,222	360,800	361,100	383,600	6.23 %
EXPENDITURES						
Personnel Services	280,898	292,190	312,900	312,900	319,800	2.21 %
Materials & Services	47,877	64,393	47,900	48,200	63,800	32.37 %
TOTAL EXPENDITURES	328,775	356,583	360,800	361,100	383,600	6.23 %
Prog 2806: Water Quality Control Service						
Revenues less Expenditures	35,384	9,639	-	-	-	

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PW CUSTOMER SERVICE (705-50-2807)

Responsible Manager/Title: Mark A. Yeager, P.E., Utility Services Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide all services related to the billing and collection of revenues for the water and wastewater utilities.
- Provide all office and field customer service activities for water and sewer accounts served by the City of Albany.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Effective Government	02/15	N/A	<ul style="list-style-type: none"> • Develop and present an incentive-based program to encourage more customers to utilize electronic utility billing services.
	12/14	In Progress	<ul style="list-style-type: none"> • Work with Operations to replace the oldest large-diameter water meters to improve accuracy and increase revenue generation.
	03/15	In Progress	<ul style="list-style-type: none"> • Update utility billing web pages to improve communications with customers.
	06/14	In Progress	<ul style="list-style-type: none"> • Utilize billing inserts for communication with customers for timely topics.
Budget Year 2015-2016			
Effective Government	06/16		<ul style="list-style-type: none"> • Work with Operations to replace the oldest large-diameter water meters to improve accuracy and increase revenue generation. This is done according to age and test results of the meter.
	06/16		<ul style="list-style-type: none"> • Update utility billing web pages to improve communications with customers.
	03/16		<ul style="list-style-type: none"> • Utilize billing inserts for communication with customers for Low Income Assistance Program; Fats, Oils, and Grease (FOG program); etc.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Maintain the dollar amount of Utility Billing write-offs of uncollectible accounts at less than 0.5% of annual billings.	0.36%	0.25%	0.30%	0.30%
Online utility bill payments became active August 2010 – Number of transactions per year.	22,661	26,837	31,000	35,000
Online utility bill payments became active August 2010 – Dollar volume per year (in millions).	\$2.43M	\$3.0M	\$3.7M	\$4.5M

STAFFING SUMMARY

Budgeted FTEs	9.00	9.00	9.00	9.00
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Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	1,118,898	1,103,698	1,236,800	1,236,800	1,289,600	4.27 %
Beginning Balance	-	-	-	900	8,500	844.44 %
TOTAL REVENUES	1,118,898	1,103,698	1,236,800	1,237,700	1,298,100	4.88 %
EXPENDITURES						
Personnel Services	663,553	669,941	774,100	774,100	796,000	2.83 %
Materials & Services	399,289	426,601	462,700	463,600	502,100	8.30 %
TOTAL EXPENDITURES	1,062,842	1,096,542	1,236,800	1,237,700	1,298,100	4.88 %

Prog 2807: PW Customer Services						
Revenues less Expenditures	56,056	7,156	-	-	-	

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: FACILITIES & MAINTENANCE ENGINEERING (705-50-2809)

Responsible Manager/Title: Chris Bailey, Interim Public Works Operations Director

Developed by: Mike Bryan, Facilities Maintenance and Control Manager

FUNCTIONS AND RESPONSIBILITIES

- Management of Public Works infrastructure asset data through the CarteGraph Maintenance Management Software (CMMS) system.
- Assist in the review of existing infrastructure condition reports, and assist in developing plans for future rehabilitation/replacement work.
- Management of preventive, predictive, and corrective maintenance management tasks including repairs and replacement of the various pieces of equipment at the Water Treatment Plants (WTPs) and Albany-Millersburg Water Reclamation Facility (AM WRF) as well as all remote sites.
- Oversight and development of Supervisory Control and Data Acquisition (SCADA) automated process control and monitoring systems for the WTPs and AM WRF and associated systems outside of the plants.
- Perform weekly, bi-weekly, monthly, six-month, and annual inspections of eight reservoirs, five water pump stations, and 16 sewer lift stations as well as performing large scale PMs and repairs at the treatment facilities. Perform most of the fabrication work for all of the sections in Public Works.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2014-2015			
Safe City	06/15	In Progress	<ul style="list-style-type: none"> • Review the security evaluation report and implement necessary processes, policies, and equipment for a secure SCADA infrastructure.
Safe City/ Effective Government	06/15	In Progress	<ul style="list-style-type: none"> • Implement a new naming convention structure for continuity and improved data in the Cartegraph Maintenance Management Software system.
Budget Year 2015-2016			
Safe City/ Effective Government	06/16		<ul style="list-style-type: none"> • Improve quality and quantity of asset data in the CMMS System.
	06/16		<ul style="list-style-type: none"> • Contract with an independent security firm to test SCADA security updates.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
CMMS:				
Percent of total assets in the CMMS system per division.				
Water	n/a	88%	92%	95%
Wastewater	n/a	91%	92%	95%
Streets	n/a	85%	86%	90%
Stormwater	n/a	75%	80%	85%
Maintenance:				
Number of after hour call-outs.	n/a	40	38	50
SCADA:				
Total Number of data points monitored and managed.	n/a	n/a	31,363	31,600
Total number of SCADA related computers supported.	n/a	n/a	87	88

STAFFING SUMMARY

Budgeted FTEs	11.00	12.00	13.00	13.00
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PROG 2809: Facilities & Maintenance Engineering

Description	2012-2013 Actual	2013-2014 Actual	2014-2015 Adopted	2014-2015 Revised	2015-2016 Adopted	% Change
REVENUES						
Charges for Services	1,321,822	1,686,428	1,716,600	1,716,600	1,810,000	5.44 %
Beginning Balance	-	-	-	1,100	13,600	#####
TOTAL REVENUES	1,321,822	1,686,428	1,716,600	1,717,700	1,823,600	6.17 %
EXPENDITURES						
Personnel Services	1,078,915	1,183,440	1,471,100	1,471,100	1,521,900	3.45 %
Materials & Services	267,735	201,654	245,500	246,600	301,700	22.34 %
TOTAL EXPENDITURES	1,346,650	1,385,094	1,716,600	1,717,700	1,823,600	6.17 %

Prog 2809: Facilities & Maintenance Engineering						
Revenues less Expenditures	(24,828)	301,334	-	-	-	



CITY OF
Albany

O R E G O N



City Manager's Message

To the City Council and Citizens of Albany:

The 1916 report of the Wisconsin State Tax Commission wisely observed, "While nobody wants high taxes, practically everybody wants the things that make taxes high." Capital improvements are among the many costly items local governments are expected to provide for public benefit without imposing high taxes. We attempt to manage those costs and prioritize our expenditures through our Capital Improvement Plan or CIP.

Our CIP process begins with staff proposals that are then reviewed by the City Council and citizen advisors on the Planning Commission and Budget Committee. The process is open to the public, but the annual review typically attracts very little interest. Projects rarely involve immediate assessments or payments that generate controversy and attendance at meetings. Proposed improvements to Crocker Lane, for example, have appeared in the City's CIP for at least the past 15 years, but residents only took notice when they received letters explaining their potential assessments. Consequently, a CIP process that involved meetings and publication on the City's website over a period of many years attracted essentially no one, while a single meeting to discuss potential charges to residents filled City Council Chambers.

Despite the apparent lack of interest, development of the CIP is important work that helps ensure improvements will be made to accommodate the needs of residents and businesses. Failure to adequately address transportation, water, sewer, stormwater, and facility needs can stifle prosperity and make the community a much less desirable place to live. Many people may not realize that Albany has been growing steadily, even during a time of high unemployment and relatively stagnant income. Recent improvements in the economy are evident in Albany where more than 600 new dwelling units (houses and apartments) have been built in the last 18 months. While residential growth increases the overall assessed value of the community, it does not cover the increased costs it generates. The list of unfunded but needed projects in the CIP is at least partially explained by the demands created by population growth.

Confronting the costs of infrastructure in the face of the many demands on our limited resources is a difficult but necessary exercise. While the CIP is a useful tool for helping to address the issue, it really only documents the problem without solving it. Most of us understand that a better home or car requires more money. The same principle applies to better streets and other infrastructure. The 2016 CIP echoes the 100-year-old observation of the Wisconsin State Tax Commission.

Respectfully submitted,



Wes Hare, City Manager

Introduction

Decisions, Decisions, Decisions!

Strategic planning will focus our community strategies and actions

The City of Albany Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our mission statement is based on the principles of high quality and continuous improvement. Our vision statement presents a compelling future toward which our strategic plan is directed. Both our mission and our vision are founded on basic values that guide all our actions and reflect what we expect from our employees and elected officials.

Our Mission: Providing quality public services for a better Albany community.

Our Vision: A vital and diverse community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services.

If our mission and vision statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and community toward a desired future. This requires clearly defined goals, proactive objectives, committed leadership, and effective management under significant forces of change. These forces include changing community demographics, new state and federal mandates, fiscal constraints, changing economic conditions, emerging technologies, and many other influences on our service delivery efforts. The best tool for accomplishing our community objectives is strategic planning. Therefore, the Albany City Council has developed a strategic plan.

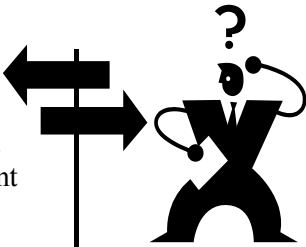
The four primary themes of the strategic plan are Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government.

Financial Planning

The Capital Improvement Program (CIP) is a planning document that identifies capital projects in the next five-year horizon for elected officials, citizens, and staff. The first year of the CIP will be the basis for developing the capital portion of the forthcoming City Budget for 2015-2016. This CIP shows the total cost of a project in the year it is funded. Once a project appears in the first year of the CIP and makes it into the budget, it does not appear again in the CIP because the project has moved beyond the planning phase.

How to Use This Report

Each section of the report deals with a major infrastructure service the City provides. You will find separate sections for accessibility, finance, parks, public facilities, revitalization, stormwater, transportation, wastewater, and water. There is also a community needs section showing the most important projects without secured funding sources.



Each project scheduled over the next five years is individually identified. Each project shows the total cost and the sources of money used to pay for it. In certain cases, special emphasis by way of a signpost is shown for projects financed through General Obligation bonds or revenue bonds, along with those projects qualifying for System Development Charge funding for some or all of their costs.

Example:

REVENUE BOND

SDC

Each project has a unique CIP identification number attached to it. Related projects occurring in different areas, or over several years, are linked by use of a phase identifier. As a result, on any given project sheet, you will also see all the related projects regardless of the CIP section in which they appear.

Throughout the CIP document there are many commonly used acronyms. The following list provides the most frequently used:

- AC – Asbestos Cement
- CARA – Central Albany Revitalization Area
- HDPE – High Density Polyethylene
- SDC – System Development Charges
- STP – Surface Transportation Program
- TMDL – Total Maximum Daily Load

The CIP Process

Actually it is fairly simple. This report is distributed to the City Council, Planning Commission, and Budget Committee and copies are made available to the public at the Libraries, City Hall, and on the City's website. A joint work session of the City Council, Planning Commission, and Budget Committee is held to go over the proposed project list and give opportunity to ask questions to clarify issues and information.

Following the joint work session, a public hearing is held where everyone is invited to express feelings about these plans for the future. Following the public hearing process, the City Council revises the CIP as necessary and then adopts the final Program. This final version becomes the basis for projects found in the City Budget.

Cross Check: Accomplishments and On-Going Projects

The following list shows projects funded in prior CIPs and budgets that are currently in process or that have been revised or completed. Because these and earlier continuing projects have been authorized and funded, they no longer appear in the detail pages of the CIP.

ACCESSIBILITY

COMPLETED #2004, Phase 1, Improved Pedestrian Crossings at Transit Stops (Phase 1)

DEFERRED #2004, Phase 2, Improved Pedestrian Crossings at Transit Stops (Phase 2)

This project was not budgeted due to a funding shortage for street capital projects. This project will be reprogrammed back into the CIP for fiscal year 2015-2016.

PARKS

COMPLETED #2167 Dog Park

IN PROCESS #1892 Sunrise Park Playground Replacement

The project is expected to be completed in summer 2015.

DEFERRED #2008 East Thornton Lake Natural Area Development

This development project has been delayed indefinitely due to capital and operating budget constraints. Planning and site design work will continue.

PUBLIC FACILITIES

COMPLETED #1964 Replacement Downtown Fire Station Property

COMPLETED #2178 Fire Station 13 Water Reclamation Project

COMPLETED #2287 Fire Station 14 Roof Replacement

IN PROCESS #2179 Fire Station 14 Water Reclamation Project

Construction is scheduled for fiscal year 2016.

REVITALIZATION

IN PROCESS #1339 CARA Central Albany Building Revitalization Program

This Central Albany Revitalization Area (CARA)-funded program offers technical assistance, loans, and grants for the private redevelopment of commercial structures, as well as funding for specific public infrastructure projects in the 919-acre Urban Renewal District.

STORMWATER

IN PROCESS #1958 Stormwater Master Plan

Computer modeling of the current stormwater system is underway.

TRANSPORTATION

COMPLETED #1971 Belmont Avenue Culvert Replacement

COMPLETED #1994 Main Street Rehabilitation

COMPLETED #2224 Center Street and 16th Avenue Rehabilitation

COMPLETED #2284 Water Avenue: Main Street to Geary Street Rehabilitation

IN PROCESS #1949 Gibson Hill Road Sidewalk Improvements – Phase A
Construction is currently scheduled for summer 2015.

IN PROCESS #1989 North Albany Road: Quarry Road to Railroad Tracks
Construction is currently scheduled for summer 2015.

IN PROCESS #2041 34th Avenue/Marion Street Intersection Control Change
This project is currently underway and scheduled for completion in fall 2015.

IN PROCESS #2045 34th Avenue/Hill Street Intersection Control Change
This project is currently underway and scheduled for completion in fall 2015.

IN PROCESS #2165 Update Airport Master Plan and Airport Layout Plan
This project is currently underway and scheduled for completion in spring 2015.

IN PROCESS #2283 Pedestrian Crossing Improvements
Crossings in City rights-of-way are complete. Construction of crossings in ODOT rights-of-way is currently scheduled for summer 2015.

DEFERRED #1972 Bridge Scour Repairs
This project has been on hold while the City works with ODOT to redefine the project scope.

WASTEWATER

COMPLETED #2209 2014 Cured-in-Place Pipe Projects

COMPLETED #2210 2014 Pipe Bursting Projects

COMPLETED #2211 2014 Sewer Main Replacements

IN PROCESS #2197 Wetlands Integration with AMWRF Outfalls
Construction is currently scheduled for summer 2015.

IN PROCESS #2296 Century Drive Lift Station Improvements
Construction is currently scheduled for spring 2015.

IN PROCESS #2297 2015 Manhole Repairs and Replacement
Construction is currently scheduled for summer 2015.

IN PROCESS #2298 2015 Cured-in-Place Pipe Projects
Construction is currently scheduled for summer 2015.

IN PROCESS #2299 2015 Pipe Bursting Projects
Construction is currently scheduled for summer 2015.

WATER

COMPLETED #1567 Powers Avenue, Oak Grove Drive East

COMPLETED #1638, Phase 1 Zone 1 Distribution Projects

COMPLETED #1969 Picardy Lane Water Line

COMPLETED #2002 Center Street and 16th Avenue Water Line

COMPLETED #2217 Canal Bank Repairs

COMPLETED #2285 Vine Street LT2 Improvements

IN PROCESS #1589 Davidson Street, 8th to Santiam

Construction is currently scheduled for summer 2015.

IN PROCESS #1593 Cleveland Street, 7th Avenue to Pacific Boulevard

Construction is currently scheduled for summer 2015.

IN PROCESS #1638, Phase 2 Zone 1 Distribution Projects

Construction is currently scheduled for summer 2015.

IN PROCESS #1965 Broadway Reservoir Transmission Main (Phase 2)

This project is being coordinated with the street improvements for North Albany Road. Construction is currently scheduled for summer 2015.

IN PROCESS #1999 Albany-Millersburg Water Treatment Plant Sand Removal

Design is underway and construction is currently scheduled for summer 2016.

IN PROCESS #2189 Country Village Loop Waterline Replacement

Construction is currently scheduled for spring 2015.

IN PROCESS #2219 College Park Drive, Pacific Boulevard to East End

Construction is currently scheduled for summer 2015.

IN PROCESS #2223 Denver and Cleveland Street, North of Santiam Road

Construction is currently scheduled for summer 2015.

IN PROCESS #2286 Maple Street Pump Station Electrical Improvements

Construction is currently scheduled for spring 2015.

DEFERRED #2187 Canal Diversion Structures

This project is currently on hold while staff works with the resource agencies to define operating parameters for these structures.

Got a Question?

Some of the information and issues in this report can be rather complex. If you are having trouble understanding something or have a question, your City staff stands ready and willing to provide the information you need.

For information please contact:

City Manager's Office

Marilyn Smith, 541-917-7507

Management Assistant/Public Information Officer

marilyn.smith@cityofalbany.net



Paying for Capital Projects

A preliminary look at financing, pending further decisions

Let us make it clear right at the top: there is not enough money available for all the projects the City needs to do. In most cases the source of money determines which projects get included. For instance, Water Fund revenue can only be spent on water projects. The money each of these funds receives must be spent for the purposes for which the fund was created.

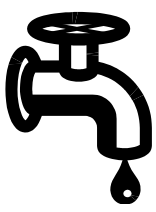
Sources of Funding

The table on the next page shows the relative breakdown of funding sources for all the projects contained in the 2016-2020 CIP.

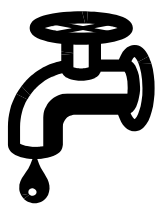
This chart shows a projection of funds needed for projects in any given year. As you can see, the relative amounts of money can vary significantly and can change from year to year based on the projects being constructed.

Grants are a one-time source of money. To rely on grants as a major source of improving our infrastructure is a precarious approach. The money may or may not be there and is available only through decisions made outside our community. While the City actively looks to get grants where available, we still have to provide our own source of money for a portion of the cost, even on grant projects.

Any given project can have funding from more than one source. For instance, a major sewer upgrade project may be funded by a combination of Sewer Rate revenue and Sewer Improvement System Development Charges (SDC) revenue. Each project in this CIP will have all funding sources clearly identified.



What is a Fund?
A fund is an accounting term that denotes a stand-alone operation that has its own set of accounting books. Even though it is part of the City, for financial purposes it operates as a separate service.



Projected Cost Totals by Funding Source

FUNDING SOURCE	2016	2017	2018	2019	2020	TOTAL
ADA Capital Reserves	\$0	\$0	\$0	\$92,000	\$0	\$92,000
GF Facilities Maintenance Projects	\$0	\$0	\$30,000	\$0	\$0	\$30,000
LID Other	\$484,200	\$0	\$0	\$0	\$0	\$484,200
North Albany Street Improvement	\$29,000	\$0	\$0	\$0	\$0	\$29,000
SDC Improvement – Transportation	\$526,000	\$0	\$412,000	\$56,000	\$0	\$994,000
SDC Reimbursement – Transportation	\$219,300	\$0	\$0	\$0	\$0	\$219,300
Sewer Rates/Operating Revenues	\$2,250,000	\$1,600,000	\$1,900,000	\$1,900,000	\$1,900,000	\$9,550,000
State of Oregon	\$0	\$0	\$605,000	\$0	\$0	\$605,000
Street Capital Reserves	\$186,500	\$702,000	\$1,001,000	\$890,000	\$423,000	\$3,202,500
Water Rates/Operating Revenues	\$2,275,400	\$1,263,000	\$1,388,000	\$1,732,000	\$967,000	\$7,625,400
<u>TOTAL:</u>	\$5,970,400	\$3,565,000	\$5,336,000	\$4,670,000	\$3,290,000	\$22,831,400

Financing Projects with Bonds or Loans

The City finances capital projects primarily through taxes and fees for service. In order to stretch the buying power of the available resources and to pay for big-ticket projects, the City may issue General Obligation bonds or revenue bonds. Bonds are sold in the worldwide financial marketplace in order to get the lowest interest rate possible. The federal tax code provides for municipal bonds that can be tax-exempt for the people or institutions that buy them. Because of this tax break, the interest rate is usually much lower than would be paid for a prime-rate loan from a bank. This saves the taxpayers money.

There are two types of bonds:

General Obligation (GO) bonds must be approved by a vote of the people before they can be issued. This is because GO bonds result in an additional property tax above and beyond the property tax otherwise paid. The bonds are secured by the revenue from the tax and the tax lasts only for the life of the bonds, usually 15 to 20 years.

Revenue bonds are not backed by property taxes and, in Albany, also require a vote of the people. Revenue bonds are repaid out of specific revenues, such as water rates for a water revenue bond.

In addition to bonds, the City can secure a loan from a bank or other source. In 2003 the City was able to secure a loan from the State of Oregon Clean Water Revolving Loan Fund for the planned wastewater projects at interest rates that were far better than what was available under bond programs.

It is important to remember bonds and loans are not a source of revenue; they are financing tools. The sources of revenue to pay for the projects are the taxes or rates that secure the bonds or loan.

The Five-Year Plan in a Snapshot

The following table shows the total cost of projects authorized in each of the next five years for each major category of capital projects. Some projects will be paid for in a single year, while other projects will take three years or more to complete.

Occasionally new issues, changing cost and revenue realities, or shifts in City priorities will cause a project, or a number of projects, to be either bumped forward or back in the five-year schedule. Any changes of this nature would be reflected in future CIP documents.

Projected Cost Totals by Category

CATEGORY	2016	2017	2018	2019	2020	TOTAL
Accessibility	\$205,000	\$0	\$0	\$92,000	\$0	\$297,000
Parks	\$0	\$0	\$0	\$0	\$0	\$0
Public Facilities	\$0	\$0	\$30,000	\$0	\$0	\$30,000
Revitalization	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater	\$0	\$0	\$0	\$0	\$0	\$0
Transportation	\$1,315,000	\$702,000	\$2,018,000	\$946,000	\$423,000	\$5,404,000
Wastewater	\$2,250,000	\$1,600,000	\$1,900,000	\$1,900,000	\$1,900,000	\$9,550,000
Water	\$2,200,400	\$1,263,000	\$1,388,000	\$1,732,000	\$967,000	\$7,550,400
GRAND TOTALS:	\$5,970,400	\$3,565,000	\$5,336,000	\$4,670,000	\$3,290,000	\$22,831,400

Major Needs that Remain Unfunded

Projects to strengthen our community...if funding is made available

This section of the CIP highlights projects that are considered important but are not proposed for funding within this five-year CIP time frame.

Residential Utility Services

Several pockets of residential areas within city limits remain without City utilities. Most were annexed after development under county jurisdiction, and most are characterized by moderate income households and modest homes.

Albany Train/Multimodal Station

The Albany train/multimodal station has been a great success. The station is seeing high volumes of use and often the existing parking is near or at capacity. To allow continued growth of the multiple transportation services using the station to service the region, additional space for parking will need to be developed.

Central Albany Revitalization

Central Albany remains a focus for public and private redevelopment and economic development activity. While CARA funding has stimulated significant private investment, completion of the vision for central Albany will require spending beyond the scope of the renewal agency. The following are among the projects that do not have fully identified funding:

- Public Spaces – The CALUTS Plan and the Town Center Plan call for a suite of public spaces designed to enhance the central Albany area, provide spatial organizing elements, offer alternate transportation options, and stimulate private investment.
- Water Avenue – The Water Avenue Streetscape Design Guide (2008) calls for reconstruction of Water Avenue from Washington Street to Main Street. This will be a key investment to support redevelopment of parcels along the river, including the riverfront housing in the Town Center Plan concept. The scope and timing of this project is currently being reviewed by CARA.

Park Equipment Replacement/Renovation Needs

Currently, there is a backlog of park equipment replacement projects. Examples of these projects include the replacement of unsafe, 30-year-old playgrounds; ball field lighting systems; irrigation systems; and park buildings/structures. The 2006 Parks Master Plan proposes several projects that would address many of these needs through a funding mix including Parks SDCs, annual operating dollars, private donations, and grants. However, most of these funds have not yet been secured.

Fire and Police Departments

- The downtown fire station and police station need to be replaced and a major project is underway to complete these projects by fiscal year 2017.

-
- Both Fire and Police emergency responders lack adequate local training facilities to develop new skills and maintain proficiency and current capabilities. Emergency responders' skills must be maintained to safely and adequately handle the numerous high-risk and hazardous events they encounter.
 - The existing training tower at Fire Station 11 needs to be replaced. The design for a new downtown main fire station does not include replacing the existing tower at its current location. A functional tower is an important training aid for firefighters, and the lack of a tower can have an impact on the fire department's Insurance Services Office rating and ultimately the fire insurance rates paid by our community. At this time, the best solution is to build a new training tower at Fire Station 12 where there is adequate space for this structure.

Street Construction

In the 1990s, a Task Force commissioned by the Mayor evaluated the needs for maintaining Albany's streets. The backlog in street maintenance needs was large. In 1998, the Citizens of Albany passed a \$10 million bond measure to fund the reconstruction of five streets. The City was able to complete the five street improvements as well as fund work on an additional four streets with the \$10 million. A second \$10 million street bond measure in 2000 was not approved by Albany voters.

The needs for street repair and improvement remain. Aging streets that cannot be properly maintained and invested in will fall into disrepair and ultimately will require full reconstruction rather than repair. Reconstruction of streets is multiple times more expensive than ongoing repair and investment.

The revenue picture for streets is bleak. Gas tax revenues are not anticipated to continue to grow to support past funding levels. Surface Transportation Program (STP) funding is subject to federal approval and appropriation. Recently the federal Highway Trust Fund stability has been in question. Congress acted to provide temporary funding (through May 2015). Without further action by Congress, the City may lose STP funding in the future which is one source of the limited funds that we use for capital improvement to our streets.

Stormwater Utility

The City does not currently have a dedicated funding source for addressing stormwater quantity and quality, facility maintenance, or capital project needs. When problems arise within the existing system, they are addressed by either the street maintenance or sewer maintenance crews, depending on the type of facility. The City is undergoing a significant stormwater planning effort. The new stormwater plan will identify short- and long-term maintenance and capital improvement needs. When the needs have been identified, different funding strategies to address those needs will be considered.

South Albany Area Plan

This plan provides a land use/transportation/natural resource/utility plan that will guide decades of development. There are significant public and private capital investments required in future years. These will include, at the least:

- Lochner Road/Marion Street improvements
- 53rd Avenue roadway improvement project
- Water reservoir to serve the area
- Relocation of Ellingson Road east of Columbus Street
- Development of the community park site, and two or three neighborhood parks
- Trails and paths connecting neighborhoods and accessing Oak Creek

-
- A new elementary school
 - A new residential street network for north-south and east-west movements, including the proposed Oak Creek Parkway
 - Potential land acquisition of property along the Oak Creek corridor

SCHEDULE OF CAPITAL EQUIPMENT
Fiscal Year 2015-2016

Department:				
Program Name	(Program Number)	Capital Description	Budget Amount	Fund Total
Fire:				
Equipment Replacement	(217-10-1010)	Remount Medic Unit	\$ 160,000	
		Life Safety Staff Vehicle	25,000	\$ 185,000
Total Fire Department				\$185,000
Parks & Recreation Department:				
Aquatics Program	(202-35-1410)	Diving Board & Stand	\$ 10,000	\$ 10,000
Equipment Replacement	(217-10-1010)	28-Passenger Buss	\$ 132,000	
		½ Ton 4WD	28,000	
		Stump Grinder	15,000	
		Brush Chipper	30,000	\$205,000
Total Parks & Recreation Department				\$215,000
Public Works Department:				
Albany Transit	(213-50-1108)	Replace Veh 827	\$ 50,000	\$ 50,000
Equipment Replacement	(217-10-1010)	Retrorelctrometer	\$ 10,000	
		Replace Veh 524-99	20,000	
		Chevy Silverado Crew Cab	27,000	
		Replace Veh 553-02	40,000	
		Replace Veh 528-94	75,000	
		Replace Veh 530-07	150,000	\$322,000
Wastewater Treatment Plant	(601-50-2404)	Biosolids Building PLC	\$100,000	\$100,000
Sewer Equipment Replacement	(601-50-2501)	Replace Veh 615-02	\$ 29,400	
		Replace Veh 315-90	35,000	
		Replace Veh 757-03	350,000	\$414,400
Water Distribution	(615-50-2204)	Flow Meters	\$ 33,000	\$ 33,000
Albany-Millersburg WTP	(615-50-2207)	RWPS HVAC Unit	\$ 22,500	\$ 22,500
Water Equipment Replacement	(615-50-2311)	Membrane Modules AMWTP	\$175,000	\$175,000
Total Public Works Department				\$1,116,900
TOTAL CAPITAL EQUIPMENT				<u>\$1,516,900</u>

SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2015-16

The City evaluates its service delivery systems according to established efficiency and effectiveness criteria to determine whether a service should be provided with staff or by contract. It is the policy of the City to make every effort to construct public improvements at the least cost to the citizens of Albany. The following summary lists projects included in the 2015-16 budget. The projects may also be included in the City's five-year Capital Improvements Program (CIP) for 2016-2021.

Project Description	Total	Parks & Recreation	Grants	Risk Management	Economic Development	Public Transit
CAPITAL PROJECTS						
Capital Equipment	\$ 1,516,900	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,000
Building Improvements	35,100	-	35,100	-	-	-
Project Construction	112,300	-	-	-	-	-
Taxiway Connectors Design	165,000	-	165,000	-	-	-
Comm Dev - Accessibility	104,500	-	104,500	-	-	-
Comm Dev - Public Improvements	124,800	-	124,800	-	-	-
Sunrise Park Play Replace	50,000	50,000	-	-	-	-
Wetlands Fencing	25,000	-	-	-	-	-
Ops Building Addition	1,000,000	-	-	-	-	-
Sidewalk Infill Program	15,000	-	-	-	-	-
FP-15-01 RFI Alternatives Analysis	10,000	-	-	-	-	-
FP-15-02 Water Model Update	10,000	-	-	-	-	-
IP Property Investigation	100,000	-	-	-	-	-
SS-13-04 Wetlands Int w/AMWRF Outfalls	167,000	-	-	-	-	-
SS-14-05 Wetlands Invest & Imp	50,000	-	-	-	-	-
SS-15-01 2015 Cured In Place Pipe Proj	523,000	-	-	-	-	-
SS-15-02 2015 Pipe Bursting Projects	660,000	-	-	-	-	-
SS-15-04 2015 Manhole Repairs & Replace	70,000	-	-	-	-	-
SS-16-01 2016 Pipe Replace Proj	1,000,000	-	-	-	-	-
SS-16-02 Umatilla LS & FM Imp	575,000	-	-	-	-	-
SS-16-03 Maple St LS Expansion	175,000	-	-	-	-	-
SS-16-04 Collection Sys Access Imp	130,000	-	-	-	-	-
ST-12-02 Gibson Hill Rd Sidewalks PH A	251,000	-	251,000	-	-	-
ST-13-03 N Albany Rd-Quarry to RR Tracks	4,774,400	-	-	-	-	-
ST13-04 Main Street Rehab	40,000	-	-	-	-	-
ST-14-03 Ped Crossing Imp	60,000	-	-	-	-	-
ST-13-05 Corvallis Albany Path	255,000	-	-	-	-	-
ST-15-01 34th Ave Signals: Marion & Hill	720,000	-	-	-	-	-
ST-16-01 Transit Stop Ped Imp (Ph 2)	205,000	-	-	-	-	-
ST-16-02 Crocker Lane & Valley View Dr	1,275,000	-	-	-	-	-
WL-12-02 Broadway Trans Main Ph II	1,437,000	-	-	-	-	-
WC-13-01 Canal Diversion Structures	220,000	-	-	-	-	-
WL-14-04 Zone 1 Dist Proj(Phase 2)	145,000	-	-	-	-	-
WL-15-01 Davidson St:8th - Santiam WL	512,000	-	-	-	-	-
WL-15-02 Cleveland St:7th - Pacific WL	99,200	-	-	-	-	-
WL-15-03 Country Village Loop WL	170,000	-	-	-	-	-
WL-15-04 College Pk Dr:Pacif - E End WL	580,000	-	-	-	-	-
WL-15-05 Denver & Cleveland WL	192,600	-	-	-	-	-
WC-15-02 2421 40th Ave Bank Repair	100,000	-	-	-	-	-
WL-16-01 Crocker LID Waterline	582,000	-	-	-	-	-
WC-16-01 CZ Gates Improvements	500,000	-	-	-	-	-
WTP-14-01 LT2 Improvements	110,000	-	-	-	-	-
WTP-15-01 Maple St Pump Stn Electric	450,000	-	-	-	-	-
WTP-15-02 AM WTP Chemical Tank Rehab	125,000	-	-	-	-	-
WTP-16-01 Vine St WTP Elec Clearwell	1,120,000	-	-	-	-	-
WWTP-13-01 WRF Solids Handling Imp Proj	500,000	-	-	-	-	-
WWTP-15-01 Solids Handling Pilot Test	20,000	-	-	-	-	-
W-12-02 AM WTP Sand Removal	495,000	-	-	-	-	-
Capital Project Totals	21,556,800	60,000	680,400	-	-	50,000

Capital Replacement	Street	Capital Projects	Sewer	Water	Project Description
\$ 712,000	\$ -	\$ -	\$ 514,400	\$ 230,500	CAPITAL PROJECTS
-	-	-	-	-	Capital Equipment
-	-	112,300	-	-	- Building Improvements
-	-	-	-	-	- Project Construction
-	-	-	-	-	- Taxiway Connectors Design
-	-	-	-	-	- Comm Dev - Accessibility
-	-	-	-	-	- Comm Dev - Public Improvements
-	-	-	-	-	- Sunrise Park Play Replace
-	-	-	25,000	-	- Wetlands Fencing
1,000,000	-	-	-	-	- Ops Building Addition
-	15,000	-	-	-	- Sidewalk Infill Program
-	-	-	10,000	-	- FP-15-01 RFI Alternatives Analysis
-	-	-	-	10,000	- FP-15-02 Water Model Update
-	-	-	100,000	-	- IP Property Investigation
-	-	-	167,000	-	- SS-13-04 Wetlands Int w/AMWRF Outfalls
-	-	-	50,000	-	- SS-14-05 Wetlands Invest & Imp
-	-	-	523,000	-	- SS-15-01 2015 Cured In Place Pipe Proj
-	-	-	660,000	-	- SS-15-02 2015 Pipe Bursting Projects
-	-	-	70,000	-	- SS-15-04 2015 Manhole Repairs & Replace
-	-	-	1,000,000	-	- SS-16-01 2016 Pipe Replace Proj
-	-	-	575,000	-	- SS-16-02 Umatilla LS & FM Imp
-	-	-	175,000	-	- SS-16-03 Maple St LS Expansion
-	-	-	130,000	-	- SS-16-04 Collection Sys Access Imp
-	-	-	-	-	- ST-12-02 Gibson Hill Rd Sidewalks PH A
-	4,774,400	-	-	-	- ST-13-03 N Albany Rd-Quarry to RR Tracks
-	40,000	-	-	-	- ST13-04 Main Street Rehab
-	60,000	-	-	-	- ST-14-03 Ped Crossing Imp
-	255,000	-	-	-	- ST-13-05 Corvallis Albany Path
-	720,000	-	-	-	- ST-15-01 34th Ave Signals: Marion & Hill
-	205,000	-	-	-	- ST-16-01 Transit Stop Ped Imp (Ph 2)
-	-	1,275,000	-	-	- ST-16-02 Crocker Lane & Valley View Dr
-	-	-	-	1,437,000	WL-12-02 Broadway Trans Main Ph II
-	-	-	-	220,000	WC-13-01 Canal Diversion Structures
-	-	-	-	145,000	WL-14-04 Zone 1 Dist Proj(Phase 2)
-	-	-	-	512,000	WL-15-01 Davidson St:8th - Santiam WL
-	-	-	-	99,200	WL-15-02 Cleveland St:7th - Pacific WL
-	-	-	-	170,000	WL-15-03 Country Village Loop WL
-	-	-	-	580,000	WL-15-04 College Pk Dr:Pacif - E End WL
-	-	-	-	192,600	WL-15-05 Denver & Cleveland WL
-	-	-	-	100,000	WC-15-02 2421 40th Ave Bank Repair
-	-	-	-	582,000	WL-16-01 Crocker LID Waterline
-	-	-	-	500,000	WC-16-01 CZ Gates Improvements
-	-	-	-	110,000	WTP-14-01 LT2 Improvements
-	-	-	-	450,000	WTP-15-01 Maple St Pump Stn Electric
-	-	-	-	125,000	WTP-15-02 AM WTP Chemical Tank Rehab
-	-	-	-	1,120,000	WTP-16-01 Vine St WTP Elec Clearwell
-	-	-	500,000	-	WWTP-13-01 WRF Solids Handling Imp Proj
-	-	-	20,000	-	WWTP-15-01 Solids Handling Pilot Test
-	-	-	-	495,000	W-12-02 AM WTP Sand Removal
1,712,000	6,069,400	1,387,300	4,519,400	7,078,300	Capital Project Totals

continued

SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2015-16, continued

Project Description	Total	Parks & Recreation	Grants	Risk Management	Economic Development	Public Transit
CAPITAL RESERVES						
Reserve: Pipe Over-sizing	20,000	-	-	-	-	-
Reserve: Connection Fees	816,900	-	-	-	-	-
Reserve: Replacement	4,899,900	-	-	-	-	-
Reserve: Equipment Replacement	1,672,600	-	-	-	-	-
Reserve: Building Replacement	103,400	-	-	-	-	-
Reserve: Street Connection Fees	99,700	-	-	-	-	-
Reserve: Building Maintenance	68,200	-	-	-	-	-
Reserve: Storm Drain Collection Fees	104,700	-	-	-	-	-
Reserve: Capital Projects	36,898,000	1,246,900	-	-	169,100	-
Reserve: Parks Capital Projects	70,000	70,000	-	-	-	-
Reserve: PepsiCo Settlement	681,700	-	-	681,700	-	-
Reserve: Facilities Maintenance	215,600	-	-	-	215,600	-
Reserve: Facilities Replacement	198,300	-	-	-	-	-
Reserve: Monteith House	28,300	-	-	-	-	-
Reserve: Waverly RH Land Mod Dep - WM	203,300	-	-	-	-	-
Reserve: Siemens Settlement	3,753,000	-	-	-	-	-
Reserve: Albany Transit	15,000	-	-	-	-	-
Reserve: Street Capital	47,000	-	-	-	-	-
Reserve: Stormwater Capital	10,000	-	-	-	-	-
Reserve: Stormwater Deferred Planting	5,000	-	-	-	-	-
Reserve: Stormwater In-Lieu of Planting	5,000	-	-	-	-	-
Reserve: ODOT Safety Grant Match	40,000	-	-	-	-	-
Reserve: Lochner Road Imp	400,000	-	-	-	-	-
Reserve: ODOT I-5 EA	200,000	-	-	-	-	-
Reserve: Energy Trust	20,000	-	-	-	-	-
Reserve: Property Management	21,700	-	-	-	-	-
Total Capital Reserves	50,597,300	1,316,900	-	681,700	384,700	-
Grand Totals	\$ 72,154,100	\$ 1,376,900	\$ 680,400	\$ 681,700	\$ 384,700	\$ 50,000

Capital Replacement	Street	Capital Projects	Sewer	Water	Project Description
CAPITAL RESERVES					
-	-	-	10,000	10,000	Reserve: Pipe Over-sizing
-	-	-	662,300	154,600	Reserve: Connection Fees
4,899,900	-	-	-	-	Reserve: Replacement
-	-	-	578,300	1,094,300	Reserve: Equipment Replacement
103,400	-	-	-	-	Reserve: Building Replacement
-	99,700	-	-	-	Reserve: Street Connection Fees
68,200	-	-	-	-	Reserve: Building Maintenance
-	-	-	104,700	-	Reserve: Storm Drain Collection Fees
-	1,300,500	24,484,100	6,194,600	3,502,800	Reserve: Capital Projects
-	-	-	-	-	Reserve: Parks Capital Projects
-	-	-	-	-	Reserve: PepsiCo Settlement
-	-	-	-	-	Reserve: Facilities Maintenance
198,300	-	-	-	-	Reserve: Facilities Replacement
28,300	-	-	-	-	Reserve: Monteith House
-	203,300	-	-	-	Reserve: Waverly RH Land Mod Dep - WM
-	-	-	3,753,000	-	Reserve: Siemens Settlement
-	15,000	-	-	-	Reserve: Albany Transit
-	47,000	-	-	-	Reserve: Street Capital
-	-	-	10,000	-	Reserve: Stormwater Capital
-	-	-	5,000	-	Reserve: Stormwater Deferred Planting
-	-	-	5,000	-	Reserve: Stormwater In-Lieu of Planting
-	40,000	-	-	-	Reserve: ODOT Safety Grant Match
-	400,000	-	-	-	Reserve: Lochner Road Imp
-	200,000	-	-	-	Reserve: ODOT I-5 EA
20,000	-	-	-	-	Reserve: Energy Trust
21,700	-	-	-	-	Reserve: Property Management
5,339,800	2,305,500	24,484,100	11,322,900	4,761,700	Total Capital Reserves
\$ 7,051,800	\$ 8,374,900	\$ 25,871,400	\$ 15,842,300	\$ 11,840,000	Grand Totals

Addressing Physical Barriers

The City recognizes that one of the characteristics of a truly great city is a commitment to ensuring all members of the community have equal access to public and private facilities and amenities. We strive to have an inclusive public infrastructure that adequately meets the needs of all citizens. Through progressive efforts, Albany's public facilities will become increasingly accessible to people of all abilities.

Acknowledging We Cannot Remedy All Issues Now

From steep slopes to stairs, there are many barriers to accessibility around the City. This is common in established cities, as much of the infrastructure, including sidewalks, was constructed before accessibility standards were enacted or even considered. The prevalence of these barriers may make complete accessibility seem daunting. Limited funding means we cannot address every problem area immediately. Through careful planning and proactive efforts, however, continued measurable progress will bring considerable benefits to Albany's citizens. In addition, because all new projects are required to be accessible, the number of deficiencies throughout the city will decline as the City continues to invest in replacing infrastructure that has exceeded its design and functional life.



In compliance with the Americans with Disabilities Act (ADA), fixing accessibility deficiencies is incorporated into the City's transportation infrastructure upgrade plans. This includes incorporation into transit improvement plans and the installation of new curb ramps where none exist. Staff will continue to design and implement plans for disability access. Such plans for new projects will meet either the *ADA Standards for Accessible Design* or the Access Board's *Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way*.

Transitioning toward Accessible Facilities

A chief project outlined in the CIP will greatly improve pedestrian access to the City transit system. For fiscal year 2015-2016, improvements will be made on or around bus stops on the City Transit routes. Improvements will include better access to the bus shelters and to the street so patrons can more easily board and leave the transit system.

An additional project identified in this CIP window is the improvements to the Dave Clark Path. Other projects have been identified as areas in need of improvements, and will be scheduled when funding has been identified. They include curb ramp placement and sidewalk repair.

In addition to these outlined projects, the City continues to make substantial investments in improving accessibility throughout Albany. These efforts are typically paired with other required maintenance or capital project activities. For instance, when a street overlay is planned, City staff evaluates the need for curb ramp placement or replacement and incorporates this work as needed in conjunction with the overlay project. Many new ADA-compliant curb ramps are added each year through this process.

Funding limitations have made continued efforts on the City’s ADA Transition Plan a challenge. However, progress is slowly being made. The next phases will include prioritization and assessment of target areas. A plan to address the highest priority areas will be developed. As required by the Americans with Disabilities Act, complaint areas are a first priority. This plan for transition will guide all the work being done, progressing toward bringing the City’s infrastructure into compliance with the ADA. A small amount of funding is set aside each year to allow the City to address a limited number of compliant areas as they arise.

Lastly, under the Accessibility Program, private development proposals are evaluated for accessibility compliance, inspections are performed to ensure all new public and private construction meets accessibility requirements, and complaints about inaccessible public and private elements and facilities are received and investigated. Such complaints have included inaccessible walkways, deficient curb ramps, and inadequate accessible parking, among other things. Enforcement action on private properties is taken when staff is not able to obtain voluntary compliance. Our goal is to address access-related citizen concerns in a timely and productive manner while continuing to transition City facilities toward improved accessibility.

Funding Summary

The following table shows the total amount of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected construction costs in the year the project is proposed. Each year we take the estimated cost of the projects and bring them up to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. The future year costs then have an annual three percent inflation factor added in to estimate the cost in the year proposed.

Projected Cost Totals

FUNDING SOURCE	2016	2017	2018	2019	2020	TOTAL
ADA Capital Reserves	\$0	\$0	\$0	\$92,000	\$0	\$92,000
SDC – Improvement – Transportation	\$143,500	\$0	\$0	\$0	\$0	\$143,500
Street Capital Reserves	\$61,500	\$0	\$0	\$0	\$0	\$61,500
GRAND TOTALS:	\$205,000	\$0	\$0	\$92,000	\$0	\$297,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2015 - 2016		
2004	2 IMPROVED PEDESTRIAN CROSSINGS AT TRANSIT STOPS (PHASE 2)	\$205,000
Total for FY 2015 - 2016		\$205,000
Plan Year: 2018 - 2019		
2216	DAVE CLARK PATH ADA IMPROVEMENTS	\$92,000
Total for FY 2018 - 2019		\$92,000
Grand Total for Accessibility:		\$297,000

Plan FY: 2015-2016 IMPROVED PEDESTRIAN CROSSINGS AT TRANSIT STOPS (PHASE 2)

CIP Project #: 2004 Phase: 2

Master Plan: Transportation Master Plan **Plan Element:** T1
Category: Accessibility **Classification:**
Department: Public Works Department

SDC

Total Cost: \$205,000

This project will construct the remaining half of the required pedestrian safety and ADA accessibility improvements identified in the Transportation System Plan. Improvements will be made at 10 locations: Salem Ave at Waverly Drive; Gibson Hill Road at Fire Station 14; Waverly Drive at Moraga Avenue; Pacific Blvd at 35th Avenue, Ellingson Road, College Park Drive and 19th Avenue; Maple Leaf Avenue near WalMart; Marion Street south of 28th Avenue; Knox Butte Road east of Aviation Way.

Operating Budget Impact: This project will not significantly impact operation and maintenance costs over the long term.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-50-2700 STREET CAPITAL RESERVES	\$61,500
250-50-2703 SDC - IMPROVEMENT - TRANSPORTATION	\$143,500
Total:	\$205,000

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

CIP #	Phase	Year	Title	Projected Total
2172		0	WASHINGTON STREET ADA IMPROVEMENTS – WATER AVENUE TO 9TH AVENUE	\$64,000
Total for Unfunded :				\$64,000

Grand Total for Unfunded Accessibility: \$64,000

Limited Resources Continue to Delay Parks Projects

In 2006, the Albany City Council adopted the 2006-2010 Parks & Recreation Master Plan. This plan guides the City's investment in park acquisition, renovation, and new facility improvements. Parks projects are funded by a mix of funds from outside grants, private donations, Parks System Development Charges, and the Parks and Recreation Department's annual operating fund. The slow-down in the local economy has reduced estimated revenues in each of our funding sources for park projects, requiring adjustments to the schedules for several projects in this CIP.

A high priority of the Parks Master Plan is the replacement of grossly outdated and inadequate playgrounds in existing parks. Since the adoption of the master plan, new playgrounds have been installed in Eads, Tadena, Swanson, Riverview Heights, Teloh Calapooia, and Burkhart parks. These projects were accomplished through a mix of Parks Fund operating revenues, grants, donations, and Parks SDCs. The playground at Sunrise Park has recently received an allocation from the City's Community Development Block Grant funding. This project is scheduled to be completed in the summer 2015.

The remaining playground replacement projects must be suspended indefinitely due to a lack of reliable funding. Projects at Henderson, Draper, Deerfield, Grand Prairie, Pineway, and Lehigh parks have been deferred to future years.

No new Parks projects are included at this time for the FY 2016-2020 CIP. The previously mentioned and approved Sunrise Park project is scheduled for completion in 2015. Due to continuing constraints and a tightening operating budget, the proposed development of the East Thornton Lake Natural Area (#2008) has been delayed indefinitely. Work on the development plans and the restoration of the site will continue.

All other previously scheduled Parks projects have been either delayed or suspended indefinitely due to a lack of predictable funding over the next few years. The Parks Master Plan will be updated in FY 2015-2016, resetting the list of proposed projects, implementation schedule, and project financing.

Unfunded Projects

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Miscellaneous - Parks

CIP #	Phase	Year	Title	Projected Total
1937		0	NEW HIKE/BIKE TRAIL DEVELOPMENT	\$500,000
Total for Unfunded Miscellaneous - Parks:				\$500,000

Park Development

CIP #	Phase	Year	Title	Projected Total
1321		0	TIMBER RIDGE PARK ACQUISITION	\$300,000
1886		0	TIMBER LINN PARK IMPROVEMENTS - PHASE 1B	\$400,000
1887		0	TIMBER LINN PARK IMPROVEMENTS - PHASE 1C	\$600,000
1895		0	COMMUNITY PARK DEVELOPMENT - PHASE 1	\$1,500,000
1903		0	NEIGHBORHOOD PARK DEVELOPMENT - TIMBER RIDGE SITE	\$300,000
1904		0	NEIGHBORHOOD PARK DEVELOPMENT - TIMBER RIDGE SITE PHASE 2	\$200,000
1936		0	COMMUNITY PARK DEVELOPMENT - PHASE 2	\$1,000,000
Total for Unfunded Park Development:				\$4,300,000

Park Renovations

CIP #	Phase	Year	Title	Projected Total
1893		0	DEERFIELD PARK RENOVATION	\$400,000
Total for Unfunded Park Renovations:				\$400,000

Replacement Projects

CIP #	Phase	Year	Title	Projected Total
1889		0	GRAND PRAIRIE PARK PLAYGROUND REPLACEMENT	\$150,000
1896		0	DRAPER PARK PLAYGROUND REPLACEMENT	\$150,000
1898		0	PINEWAY PARK PLAYGROUND REPLACEMENT	\$100,000
1899		0	HENDERSON PARK PLAYGROUND REPLACEMENT	\$70,000
2321		0	LEHIGH PARK PLAYGROUND REPLACEMENT	\$200,000
Total for Unfunded Replacement Projects:				\$670,000

Grand Total for Unfunded Parks: \$5,870,000

Issues Before the Community

The Albany City Council and other community leaders have been discussing the City's public facility needs for several years. Much of the discussion has been about the City's emergency facilities. A citizens' Public Safety Facilities Review Committee (PSFRC) was established in 2014 to review and determine community needs related to the downtown fire station (Station 11) and the Police Department building. The PSFRC completed its review and recommended to replace both Fire Station 11 and the Police Station using litigation settlement proceeds, CARA funding, and a General Obligation bond.

Emergency Facilities

It is imperative to our community's safety that critical emergency facilities are able to continue emergency operations in the event of a major disaster. Fire Station 11 is over 65 years old and was not built to current seismic standards. This fire station would not withstand a substantial earthquake or similar natural disaster. Property surrounding Station 11 has been and is being purchased with the intent of building a new fire station at the current location. Previous architectural and engineering reports have concluded that it is cost-prohibitive to rehabilitate Station 11 to meet seismic standards since the station has a number of costly deficiencies that need to be addressed. These deficiencies include:

- It is seismically unstable.
- Substandard and outdated wiring would require complete structural rewiring if renovated.
- Due to substandard wiring, the emergency generator is inadequate to maintain operations during a power failure.
- It does not meet Americans with Disabilities Act (ADA) requirements.
- Although it was code compliant at the time it was constructed, the fire sprinkler system is now inadequate for a facility that continuously houses individuals.
- Mixed-gender accommodations are inadequate.
- It is surrounded by developed properties with little room for staff or visitor parking.
- Building size and configuration does not provide adequate space for apparatus, equipment, and staffing.

The Police Department was built in 1988 and has numerous structural and service issues that need to be addressed in order to provide a reliable emergency services facility to our community.

- The front counter does not provide the public with safe reporting due to suspects, sex offenders, victims, and children occupying the same small space.
- The current building does not have holding cells to detain suspects for court or interviewing.
- The heating and air conditioning system is overtaxed and incapable of providing efficient and adequate heating and cooling to the building. Interior walls have been modified numerous times and the system was never designed for the current number of employees. The original system design has been seriously compromised.
- The building size and configuration does not provide adequate space for the public, staff, supplies, and equipment. A modular building was added to the site in 2004 as a temporary

solution to overcrowding. That building is also taxed to capacity with staff, equipment, technology, and operational needs.

- The current building has no public space and only one small meeting space. This lack of adequate meeting space does not allow for public interactions within the building or useful training.
- The emergency generator supplies only limited power to the building during a power failure or natural disaster. The generator and wiring are not adequate to supply the current staffing, operational, and power needs during a disaster.
- The department is surrounded by developed properties, leaving inadequate space for citizen, department, or staff parking.

Additionally, both Fire and Police emergency responders lack adequate local training facilities to develop new skills and maintain proficiency and current capabilities. Emergency responders’ skills must be maintained to safely and adequately handle the numerous high-risk and hazardous events they encounter.

Other City Buildings

Many City buildings need major maintenance work – roof repairs, carpet, paint, and heating and cooling system replacements. Much of the work has been deferred year after year in favor of other pressing needs.

Funding Summary

The City, counties, and schools get money for capital projects from the same source – local taxpayers. In the fall of 2005, the Albany City Council established a reserve account to be used for one or more of the City’s building needs. Staff continues to look for additional sources of money to supplement available funds. The City asked the voters to approve a bond to build a new downtown fire station and a new police station in 2013. This vote failed and the PSFRC was created to thoroughly review the facilities and needs. The committee confirmed the need for both new Fire and Police facilities. A request for proposals was put out and ultimately three design firms produced preliminary designs and cost estimates for each facility. One of the design firms was selected to design both buildings. The Council accepted the funding strategy to construct both facilities and has placed a public facilities General Obligation bond on the May 19, 2015 ballot.

The following table shows the total amount of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected construction costs in the year the project is proposed. Each year we take the estimated cost of the projects and bring them up to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. The future year costs then have an annual three percent inflation factor added in to estimate the cost in the year proposed.

Projected Cost Totals

FUNDING SOURCE	2016	2017	2018	2019	2020	TOTAL
GF Facilities Maintenance Projects	\$0	\$0	\$30,000	\$0	\$0	\$30,000
GRAND TOTALS:	\$0	\$0	\$30,000	\$0	\$0	\$30,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2017 - 2018		
2177	FIRE STATION 11 WATER RECLAMATION PROJECT	\$30,000
Total for FY 2017 - 2018		\$30,000
Grand Total for Public Facilities:		\$30,000

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Fire Facilities

CIP #	Phase	Year	Title	Projected Total
1334		0	DOWNTOWN FIRE STATION	\$8,700,000
1943		0	EMERGENCY SERVICE TRAINING CENTER	\$4,500,000
2180		0	UPDATE CURRENT RADIO SYSTEM TO 700/800 MHZ	\$1,500,000
Total for Unfunded Fire Facilities:				\$14,700,000

Police Facilities

CIP #	Phase	Year	Title	Projected Total
1335		0	POLICE STATION REPLACEMENT	\$15,400,000
Total for Unfunded Police Facilities:				\$15,400,000

Grand Total for Unfunded Public Facilities: \$30,100,000

Revitalization Underway!

CARA works to turn vision into reality

The Central Albany Revitalization Area's (CARA's) goal is to implement the community-based Town Center Plan vision for revitalizing Central Albany.

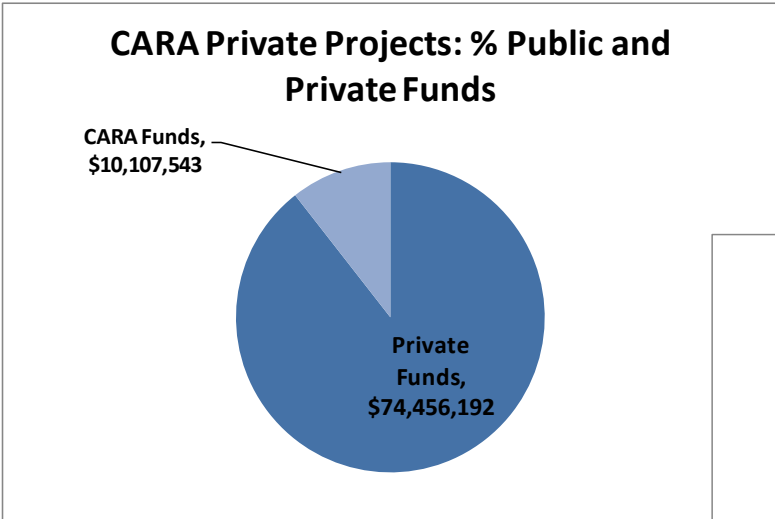
As an urban renewal district, CARA's funding comes from property tax dollars collected from increases in property values (the tax increment above 2001 values), not by imposing new taxes. CARA is able to fund activities within its 919-acre boundary from the Willamette River to the Queen Avenue/Ninth Avenue/Pacific Boulevard area roughly between Geary Street and the Elm Street medical area.

The Results

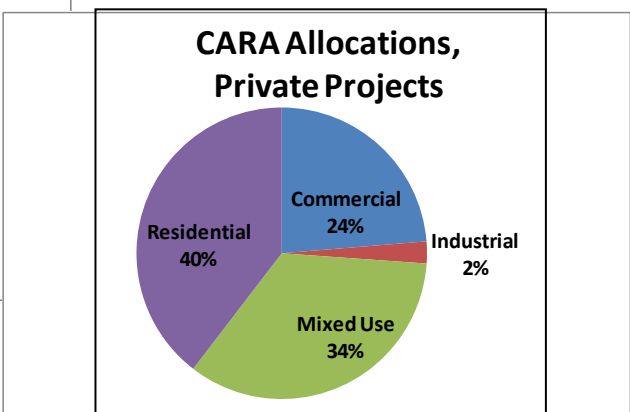
To date, CARA has committed about \$14 million on projects that assist the revitalization of Central Albany. Note: the unfunded projects in the CIP are based on 2001 dollars.



The majority of the projects have taken the form of taxable public-private partnerships. These partnerships have seen a CARA investment of roughly \$10.1 million, which has leveraged \$85.8 million in private investments, equating to a ratio of \$1 of public money leveraging \$8.50 of private funds (see graph CARA Private Projects: % Public and Private Funds, below).



A breakdown of private project types can be seen in graph: CARA Allocations, Private Projects (below). Funding from the urban renewal district takes the form of loans, grants, and forgivable loans.



Goals of the CARA Plan

CARA has worked to meet the specific goals of the urban renewal plan in the following ways:

Retain and Enhance the Value of Existing Private Investment and Public Investment in the Area:

Projects include the funding of five economic development projects, which created 130 new jobs in our community, and through the strategic investment of \$510,000 leveraged \$2.1 million of private investment.

Increase residential density in the area:

CARA has partnered on projects to create 287 housing units, including 94 low-income units for elderly and the redevelopment of the blighted Woodland Square mobile home park into 54 workforce housing units, as well as 193 market-rate units.

Preserve the Historic Districts, Historic Resources, and Existing Housing in the Area:



**Woodwind Apartments
Housing Project**



Over 87 historic preservation projects in the area have been funded, including saving entire structures, store-front rehabilitation, exterior work, significant interior renovation, and reclamation of unused upper floor spaces.

Provide an Enriching Environment and Livable Neighborhoods:

CARA has been working with the East Salem Avenue neighborhood to eliminate blight and create a strong sense of community. This work has taken the form of a \$20,000 investment in a neighborhood community garden, as well as a partnership to see the use of the old mobile home park on East Salem Avenue converted to 54 units of workforce housing with construction which began in 2014.

Create a Readily Identifiable Core that is Unique and Vibrant with a Mixture of Entertainment, Housing, Specialty Shops, Offices, and Other Commercial Uses:

- Financial assistance in the form of small grants totaling \$262,000 for 60 small business owners in the downtown core.
- Projects that create vitality and attract people including the Brass Ring Carousel, the Pix Theater, and ADA accessible event space in downtown.

-
- Financial assistance towards the Ironworks project. This development, now completed, includes a 15,000 square-foot office building, seven LEED-certified town homes, and an apartment building. In 2010, this project was the recipient of the Oregon Brownfield Award.

Provide a Safe and Convenient Transportation Network that Encourages Pedestrian and Bicycle Access to and within the Town Center:

Public Infrastructure Projects include:

- Installation of streetscape improvements along First Avenue in the downtown core.
- Pilot block of the Broadalbin sidewalk expansion and public utilities upgrade between First and Second Avenues.
- Noncapital projects include installation of a fiber-optic line, the Riverfront and Retail Refinement Plans, and others.

Ancillary benefits including a significant reduction in police calls to blighted properties which have since been rehabilitated with CARA funding, as well as increased visitors and visitor spending in our community.

Looking Forward

Thirteen years of the approximately 25-year Tax Increment Financing (TIF) funding have been completed. The maximum indebtedness of the Area is \$56,000,000, of which there is \$39,890,689 remaining at the end of FY 2013-2014. Efforts to further the goals of the Urban Renewal Plan and attract private investment that supports revitalization of the urban center will be part of the future activities. Minor plan amendments were done in September 2014 to provide funding for the police station and downtown fire station. Creation of an east anchor, implementation of the 2011 retail refinement plan, and downtown street projects are a consideration. Other key issues for CARA include waterfront development, highest and best use of downtown City-owned properties, and continued improvement and restoration of downtown properties.

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Development Partnerships

CIP #	Phase	Year	Title	Projected Total
1338		0	PROPERTY ACQUISITION & ASSEMBLY	\$250,000
1341		0	PROPERTY REDEVELOPMENT ASSISTANCE	\$1,000,000
1342		0	PAINT PROGRAM	\$100,000
1343		0	ALBANY SQUARE DEVELOPMENT	\$150,000
1344		0	WATER AVENUE IMPROVEMENTS	\$2,000,000
1345		0	RIVERFRONT HOUSING INFRASTRUCTURE	\$2,625,000
1346		0	TRANSITION AREAS REDEVELOPMENT	\$1,250,000
1347		0	HOUSING DEMONSTRATION	\$250,000
1348		0	HOUSING DEVELOPMENT	\$825,000
1349		0	HOUSING REHABILITATION	\$700,000
Total for Unfunded Development Partnerships:				\$9,150,000

General Facilities

CIP #	Phase	Year	Title	Projected Total
1331		0	CANAL ESPLANADE	\$3,543,000
1333		0	COMMUNITY GATEWAYS	\$600,000
Total for Unfunded General Facilities:				\$4,143,000

Infrastructure

CIP #	Phase	Year	Title	Projected Total
1366		0	COMMUNICATIONS INFRASTRUCTURE	\$500,000
1367		0	UNDERGROUND OVERHEAD UTILITIES	\$1,000,000
1368		0	ROADS, WATER, SEWER, STORM SEWER, RAIL CROSSING	\$3,000,000
1369		0	STREET REDEVELOPMENT	\$2,000,000
1370		0	ALLEY REDEVELOPMENT	\$750,000
1371		0	DOWNTOWN GRID SYSTEM	\$100,000
1372		0	TRAFFIC CALMING	\$250,000
1373		0	QUEEN AVENUE RAIL CROSSING	\$300,000
1374		0	1ST AVENUE UNDERCROSSING	\$500,000
Total for Unfunded Infrastructure:				\$8,400,000

Pedestrian/Bicycle Connectivity

CIP #	Phase	Year	Title	Projected Total
1375		0	WILLAMETTE RIVERFRONT PATH - CALAPOOIA CROSSING	\$1,000,000
1376		0	WILLAMETTE RIVERWALK - BOWMAN/HARRISON CONNECTION	\$250,000

CIP #	Phase	Year	Title	Projected Total
1377		0	CALAPOOIA RIVERWALK	\$500,000
1379		0	8TH AVENUE CANAL ESPLANADE	\$500,000
1380		0	THURSTON CANAL ESPLANADE	\$600,000

Total for Unfunded Pedestrian/Bicycle Connectivity: \$2,850,000

Public Spaces & Facilities

CIP #	Phase	Year	Title	Projected Total
1352		0	BROADALBIN PROMENADE	\$500,000
1353		0	ALBANY SQUARE	\$200,000
1354		0	ALBANY LANDING	\$350,000
1356		0	DOWNTOWN BEAUTIFICATION	\$300,000
1357		0	AWNING PROGRAM	\$125,000
1358		0	RIVERFRONT HOUSING AREA STREETSCAPE	\$120,000
1359		0	MAIN STREET AREA STREETSCAPE	\$75,000
1360		0	SIDEWALK PROGRAM	\$250,000
1361		0	STREET TREE PLANTING	\$250,000
1362		0	HISTORIC DISTRICTS SIGNAGE	\$200,000
1363		0	DOWNTOWN PARKING AREAS	\$350,000
1364		0	GOVERNMENT CENTER PARKING STRUCTURE	\$2,000,000
1365		0	WATER AVENUE AREA PARKING STRUCTURE	\$1,500,000
1384		0	PUBLIC FACILITIES	\$550,000
1990		0	DOWNTOWN STREETSCAPE	\$560,000

Total for Unfunded Public Spaces & Facilities: \$7,330,000

Watershed Health & Education

CIP #	Phase	Year	Title	Projected Total
1381		0	WATERSHED HEALTH	\$265,000
1382		0	RIPARIAN RESTORATION	\$50,000
1383		0	ALBANY GROVE	\$75,000

Total for Unfunded Watershed Health & Education: \$390,000

Grand Total for Unfunded Revitalization: \$32,263,000



CITY OF
Albany

O R E G O N

Protecting our Resources

Making Progress

Albany receives an average annual rainfall of approximately 42 inches. During rain events, it is important to have infrastructure in place to manage the stormwater runoff. Infrastructure for stormwater includes pipes and ditches and facilities to hold, infiltrate, and clean up stormwater in a safe and efficient manner that protects against flooding while also minimizing impacts to the environment. Albany has 128 miles of stormwater pipes, 67 miles of ditches, 2,200 manholes, and 4,180 catch basins along with a growing number of stormwater quality facilities.

In order to properly operate and maintain the stormwater system, it is important the City understand how the existing stormwater system performs, plan for future infrastructure needs, adapt to new regulatory requirements, and understand new methods and technologies for protecting Albany's valuable water resources.

Assessing Our System and Planning for the Future

Albany's Strategic Plan identifies an objective to develop and implement an updated stormwater management plan and financial plan to meet State and Federal laws and regulations. Consistent with this objective, the City is completing efforts to evaluate our existing system and plan for future growth. The last master plan, completed in 1988, did not evaluate North Albany and does not reflect current stormwater management practices, the current level of development within the community, or current regulatory requirements. When the management plan is completed, a comprehensive project list will be added to this section of the CIP. However, without a dedicated funding source, it is likely the majority of the projects will be unfunded.

One of the stormwater challenges the City is faced with is how to respond to new and upcoming regulatory requirements mandated by the Environmental Protection Agency (EPA) and the Oregon Department of Environmental Quality (DEQ). In June 2013, the City received approval of our second five-year plan for complying with the Willamette River Total Maximum Daily Load (TMDL). DEQ has also informed the City that we should anticipate being required to obtain a National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Phase II permit. To comply with the approved TMDL plan and future NPDES MS4 Phase II permit, the City will need to make significant changes to our stormwater management practices within the five-year window of this CIP.

The Funding Challenge

Unlike the street, wastewater, and water utilities, the City of Albany does not currently have dedicated funding sources for stormwater management and maintenance activities. As a result, in order to undertake improvements, evaluations, or maintenance activities, funds aimed at other utilities must be redirected to address stormwater needs. As the City moves forward with improving our stormwater management practices and more stormwater regulatory requirements are developed, a long-term funding strategy will need to be identified. The creation of a stormwater utility fee has been discussed in the past but has not been implemented yet due to a concern of overburdening citizens with utility fees.

Following completion of the master planning effort discussed above, Council can consider implementing a stormwater System Development Charge (SDC). This SDC could be used as a component of a stormwater funding methodology.

No new stormwater projects are proposed for funding at this time.

Partnering with our neighbors

The City's transportation system consists of city, state, and Linn and Benton county roads. The City maintains 195 miles of improved streets, 19 traffic signals, 7,140 signs, and 61 miles of painted pavement striping. The transportation network is the City's single largest capital asset.

The 2010 census recorded Albany's population at 50,158. Federal regulations require that communities with populations greater than 50,000 and adjacent communities within the "urbanized area" of the larger community form Metropolitan Planning Organizations (MPOs). As a result, in 2013 the Albany Area Metropolitan Planning Organization (AAMPO) was formed with the cities of Albany, Millersburg, Tangent, and Jefferson and Linn and Benton counties. AAMPO provides a platform for Albany and our neighboring communities to work together on regional planning efforts.

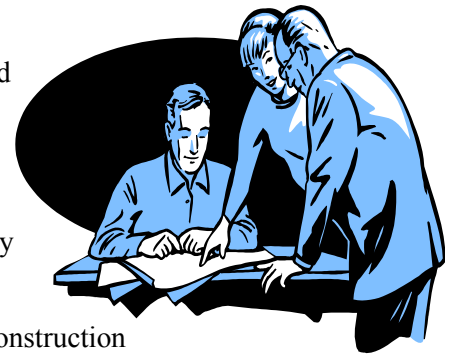
In past years, Albany's street capital projects have primarily been funded from Surface Transportation Program (STP) funding from the state, Sewer and Water in-lieu-of Franchise Fees that are transferred into the Street Fund each year, state gas tax revenues, and Street SDCs. Historically, STP revenues have been used to fund Albany's largest street reconstruction projects. It has not been uncommon for multiple years' worth of STP funding to be consolidated in order to fund a single project.

With the formation of AAMPO, Albany no longer directly receives STP funds from the state. The state provides STP funds to AAMPO based on the entire urbanized area. It is then up to the AAMPO policy board, made up of representatives of each agency, to decide how best to distribute the funds within the AAMPO boundaries. The policy board and its technical advisory committee are currently evaluating funding distribution models. In the interim, the policy board has agreed to distribute funds similar to pre-AAMPO distribution methods. Consequently, this year's CIP is based on STP funding levels similar to pre-AAMPO levels. Future CIPs will be adapted to reflect the funding distribution model ultimately adopted by the policy board.

Future levels of gas tax and STP funding the City will receive are uncertain. Gas tax revenues are not anticipated to grow at a pace that will allow historic funding levels. The STP funding is dependent on the U.S. Congress's funding of the Highway Trust Fund.

Financial Challenges Remain

Albany's Strategic Plan identified an objective to maintain collector and arterial streets in satisfactory or better condition and address local street needs as funding allows. Due to a lack of financial resources, Albany's streets are not being maintained at a level that will allow all streets to remain in "satisfactory" condition. The number of miles of streets has grown, the cost to maintain streets is increasing, and the amount of money available to fund street maintenance activities is not sufficient.



Without additional funding, the backlog of streets needing repair or reconstruction will continue to grow significantly. Albany is not alone in this problem. The entire state system is declining. The creation of a transportation utility fee has been discussed in the past to help close the

annual funding gap in street maintenance but has not been implemented due to a concern of overburdening citizens with utility fees.

Funding Summary

The following table shows the total value of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected total costs in the year the project is proposed.

Each year the estimated cost of the projects are brought up to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. The future year costs then have an annual three percent inflation factor added in to estimate the cost in the year proposed.

Projected Cost Totals

FUNDING SOURCE	2016	2017	2018	2019	2020	TOTAL
LID Other	\$484,200	\$0	\$0	\$0	\$0	\$484,200
North Albany Street Improvement	\$29,000	\$0	\$0	\$0	\$0	\$29,000
SDC – Improvement – Transportation	\$382,500	\$0	\$412,000	\$56,000	\$0	\$850,500
SDC – Reimbursement – Transportation	\$219,300	\$0	\$0	\$0	\$0	\$219,300
State of Oregon	\$0	\$0	\$605,000	\$0	\$0	\$605,000
Street Capital Reserves	\$125,000	\$702,000	\$1,001,000	\$890,000	\$423,000	\$3,141,000
Water Rates/Operating Revenues	\$75,000	\$0	\$0	\$0	\$0	\$75,000
GRAND TOTALS:	\$1,315,000	\$702,000	\$2,018,000	\$946,000	\$423,000	\$5,404,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2015 - 2016		
1995	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
2305	CROCKER LANE STREET IMPROVEMENTS	\$1,275,000
Total for FY 2015 - 2016		\$1,315,000
Plan Year: 2016 - 2017		
2181	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
2225	OAK STREET REHABILITATION – 34TH TO 38TH AVENUE	\$463,000
2228	DAVIDSON STREET REHABILITATION – 14TH AVENUE TO 16TH AVENUE	\$199,000
Total for FY 2016 - 2017		\$702,000
Plan Year: 2017 - 2018		
1002	6 HILL STREET: QUEEN AVENUE TO 24TH AVENUE	\$1,820,000
2182	BROADWAY STREET OVERLAY: 9TH AVENUE TO QUEEN AVENUE	\$158,000
2231	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
Total for FY 2017 - 2018		\$2,018,000
Plan Year: 2018 - 2019		
2226	24TH AVENUE REHABILITATION – JACKSON STREET TO GEARY STREET	\$906,000
2288	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
Total for FY 2018 - 2019		\$946,000
Plan Year: 2019 - 2020		
2230	THURSTON STREET REHABILITATION – QUEEN AVENUE TO SOUTH OF 19TH AVENUE	\$383,000
2306	BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
Total for FY 2019 - 2020		\$423,000
Grand Total for Transportation:		\$5,404,000

Plan FY: 2015-2016 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH

CIP Project #: 1995

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Pedestrian & Bikeway

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available annually by the Oregon Department of Transportation. For fiscal year 2015-16 a grant application was submitted that would fund multiple projects. The proposed projects include: changing out doghouse protected/permitted left turn signal heads at four intersections with high left turn crash rates: Queen/Geary, Queen/Elm, Waverly/Grand Prairie, and Waverly/21st; installing RRFB flashing lights at 3 existing school crossing locations along 34th Avenue: Oak Street, Columbus Street, and Ermine Street; installing RRFB flashing lights at 2 existing median island-crosswalk locations next to Grand Prairie Park: Grand Prairie Road and Davidson Street (Periwinkle Path crossing) and on Waverly Drive opposite Page Court (south end of the park); and installation of pedestrian countdown heads on the signal at Waverly/Grand Prairie.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
250-50-2700 STREET CAPITAL RESERVES	\$40,000
Total:	\$40,000

Plan FY: 2015-2016 CROCKER LANE STREET IMPROVEMENTS

CIP Project #: 2305

Master Plan:

Category: Transportation

Department: Public Works Department

Plan Element:

Classification: Street Reconstruction/Improvements

SDC

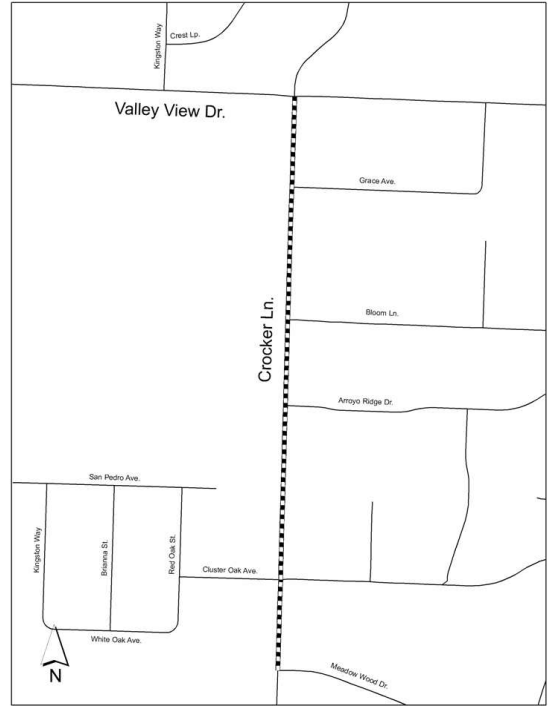
Total Cost: \$1,275,000

This project will provide for full street improvements on Crocker Lane between Valley View Drive south approximately 2,140 feet to its intersection with Meadow Wood Drive. The project is funded through contributions from the City, County and developing properties. The improvements will help facilitate the dedication of the wooded area along Valley View Drive and Crocker Lane as Benton County Parks property. Water line improvements as shown in CIP 2315 will also be coordinated with this project.

Operating Budget Impact: This project will increase operating costs by adding additional street width to the road network (assuming the City takes over jurisdiction of Crocker Lane).

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308 WATER RATES/OPERATING REVENUES	\$75,000
250-50-2704 SDC - REIMBURSEMENT - TRANSPORTATION	\$219,300
LID OTHER	\$484,200
250-50-2703 SDC - IMPROVEMENT - TRANSPORTATION	\$382,500
250-50-2700 STREET CAPITAL RESERVES	\$85,000
250-50-2701 NORTH ALBANY STREET IMPROVEMENT	\$29,000
Total:	\$1,275,000



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Airport

CIP #	Phase	Year	Title	Projected Total
1697	1	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$213,000
1697	2	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$239,000
1697	3	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$286,000
1700	0	0	ACQUIRE PROPERTY - RUNWAY 16 RPZ	\$36,000
1879	0	0	LANDSCAPE FBO FRONTAGE	\$264,000
1880	0	0	SEWER EXTENSION TO NORTH HANGARS	\$720,000
1881	0	0	RUNWAY 34 SAFETY OVERRUN PROTECTION	\$384,000
1926	0	0	ALBANY AIRPORT SEWER EXTENSION	\$200,000
1953	0	0	AIRPORT MASTER PLAN UPDATE & ENVIRONMENTAL ASSESSMENT	\$350,000
1954	0	0	RUNWAY 16-34 EXTENSION	\$1,587,000
2162	0	0	AIRPORT EQUIPMENT & FENCING	\$160,000
2163	0	0	WEATHER REPORTING EQUIPMENT & INSTALLATION	\$200,000
2164	0	0	CONSTRUCT TAXIWAY	\$162,500
2166	0	0	APRON REHABILITATION	\$682,500
Total for Unfunded Airport:				\$5,484,000

Bicycle Projects

CIP #	Phase	Year	Title	Projected Total
2010		0	14TH AVENUE SHARROWS (B1)	\$2,000
2011		0	WAVERLY DRIVE BIKE SHARROWS (B2)	\$5,000
2012		0	HILL STREET BIKE LANES (B3)	\$743,000
2013		0	24TH AVENUE BIKE SHARROWS (B4)	\$5,000
2014		0	JACKSON STREET BIKE LANES (B5)	\$674,000
2015		0	CENTER STREET BIKE SHARROWS (B6)	\$6,000
2016		0	US 20, NORTH ALBANY SHOULDER TO BIKE LANES (B7)	\$31,000
2017		0	1ST AVENUE BIKE BOULEVARD (B8)	\$43,000
2018		0	2ND AVENUE BIKE BOULEVARD (B9)	\$43,000
2019		0	MADISON STREET - 7TH AVENUE BIKE BOULEVARD (B10)	\$40,000
2020		0	7TH AVENUE BIKE BOULEVARD (B11)	\$95,000
2021		0	TAKENA BIKE BOULEVARD (B12)	\$53,000
2022		0	LIBERTY - LAKEWOOD BIKE BOULEVARD (B13)	\$76,000
2023		0	12TH AVENUE (WEST) BIKE BOULEVARD (B14)	\$32,000
2024		0	BAIN STREET BIKE BOULEVARD (B15)	\$49,000
2025		0	SOUTH SHORE DRIVE BIKE BOULEVARD (B16)	\$33,000
2026		0	SHORTRIDGE STREET BIKE BOULEVARD (B17)	\$27,000
2027		0	24TH AVENUE BIKE BOULEVARD (B18)	\$44,000
2028		0	38TH AND 39TH AVENUE BIKE BOULEVARDS (B19)	\$106,000
2029		0	LYON STREET SHARROWS (B20)	\$2,000

CIP #	Phase	Year	Title	Projected Total
2030		0	ELLSWORTH STREET SHARROWS (B21)	\$4,000
Total for Unfunded Bicycle Projects:				\$2,113,000

Bridges

CIP #	Phase	Year	Title	Projected Total
1063		0	7TH AVENUE AT ALBANY CANAL	\$73,000
1064		0	9TH AVENUE AT ALBANY CANAL	\$67,000
1065		0	10TH AVENUE AT ALBANY CANAL	\$47,000
1066		0	11TH AVENUE AT ALBANY CANAL	\$40,000
1069		0	SALEM AVENUE AT PERIWINKLE CREEK	\$53,000
Total for Unfunded Bridges:				\$280,000

Intersection Projects

CIP #	Phase	Year	Title	Projected Total
2036		0	WAVERLY AVENUE/QUEEN AVENUE INTERSECTION ADD LANE(S) (I6)	\$72,000
2037		0	WAVERLY AVENUE/GRAND PRAIRIE INTERSECTION ADD LANE(S) (I7)	\$175,000
2038		0	US 20/NORTH ALBANY ROAD INTERSECTION ADD LANE(S) (I8)	\$40,000
2039		0	US 20/SPRINGHILL DRIVE INTERSECTION ADD LANE(S) (I9)	\$14,000
2040		0	KNOX BUTTE/CENTURY DRIVE INTERSECTION CONTROL CHANGE (I10)	\$345,000
2042		0	US 20 (LYON STREET)/2ND AVENUE INTERSECTION ADD LANE(S) (I12)	\$23,000
2043		0	US 20/CLAY STREET SAFETY (I13)	\$185,000
2044		0	OR 99E/34TH AVENUE INTERSECTION ADD LANE(S) (I14)	\$192,000
2046		0	ELLINGSON ROAD/COLUMBUS STREET INTERSECTION CONTROL CHANGE (I16)	\$345,000
2047		0	WAVERLY AVENUE/14TH AVENUE INTERSECTION ADD LANE(S) (I17)	\$77,000
2048		0	QUEEN AVENUE/GEARY STREET INTERSECTION ADD LANE(S) (I18)	\$1,901,000
2049		0	WAVERLY AVENUE/34TH AVENUE INTERSECTION ADD LANE(S) (I19)	\$42,000
2050		0	US 20 (ELLSWORTH STREET) INTERSECTION ADD LANE(S) (I20)	\$18,000
2051		0	US 20 (LYON STREET)/1ST AVENUE INTERSECTION ADD LANE(S) (I21)	\$11,000
2053		0	US 20 (ELLSWORTH STREET) INTERSECTION ADD LANE(S) (I23)	\$17,000
2054		0	OR 99E/WAVERLY AVENUE INTERSECTION ADD LANE(S) (I24)	\$959,000
2055		0	US 20/WAVERLY DRIVE INTERSECTION ADD LANE(S) (I25)	\$853,000
2056		0	US 20/WAVERLY DRIVE INTERSECTION ADD LANE(S) (I26)	\$240,000
2057		0	OR 99E/QUEEN AVENUE INTERSECTION ADD LANE(S) (I27)	\$894,000
2058		0	OR 99E/34TH AVENUE INTERSECTION ADD LANE(S) (I28)	\$456,000
2059		0	OR 99E/KILLDEER AVENUE INTERSECTION ADD LANE(S) (I29)	\$3,207,000
2060		0	US 20/TIMBER STREET INTERSECTION ADD LANE(S) (I30)	\$571,000
2061		0	US 20/TIMBER STREET INTERSECTION ADD LANE(S) (I31)	\$619,000
2063		0	SPRINGHILL DRIVE/HICKORY STREET INTERSECTION CONTROL CHANGE (I34)	\$345,000
2064		0	GIBSON HILL ROAD/CROCKER LANE INTERSECTION CONTROL CHANGE (I35)	\$345,000
2065		0	TIMBER STREET EXTENSION/18TH AVENUE INTERSECTION CONTROL CHANGE (I36)	\$1,513,000
2066		0	OR 99E/29TH AVENUE INTERSECTION ADD LANE(S) (I37)	\$106,000
2067		0	SALEM AVENUE/GEARY STREET INTERSECTION CONTROL CHANGE (I38)	\$845,000
2068		0	OR 99E/LYON STREET INTERSECTION ADD LANE(S) (I39)	\$205,000

CIP #	Phase	Year	Title	Projected Total
2069		0	OR 99E/53RD AVENUE INTERSECTION ADD LANE(S) (I40)	\$550,000
Total for Unfunded Intersection Projects:				\$15,165,000

Link Projects

CIP #	Phase	Year	Title	Projected Total
2070		0	53RD AVENUE EXTENSION (L1)	\$17,986,000
2071		0	WAVERLY DRIVE ADD LANE(S) (L2)	\$1,394,000
2072		0	WASHINGTON/CALAPOOIA/1ST/2ND AVENUE SAFETY (L3)	\$100,000
2073		0	TIMBER STREET EXTENSION (L4)	\$3,674,000
2074		0	MAIN STREET/7TH AVENUE/HILL STREET URBAN UPGRADE (L5)	\$1,292,000
2076		0	LOCHNER - COLUMBUS CONNECTOR (L8)	\$2,742,000
2078		0	NEW NORTH ALBANY CONNECTOR (L10)	\$5,818,000
2079		0	SPICER DRIVE EXTENSION (WEST OF TIMBER STREET) (L11)	\$982,000
2080		0	SPICER DRIVE EXTENSION (EAST OF TIMBER STREET) (L12)	\$1,666,000
2081		0	GOLDFISH FARM ROAD EXTENSION (L13)	\$1,013,000
2082		0	DOGWOOD AVENUE EXTENSION (L14)	\$3,294,000
2083		0	NEW NORTH/SOUTH COLLECTOR (L15)	\$7,497,000
2084		0	NEW EAST/WEST COLLECTOR (L16)	\$3,723,000
2085		0	EXPO PARKWAY EXTENSION (SOUTH OF DUNLAP) (L17)	\$996,000
2086		0	TIMBER STREET EXTENSION TO SOMERSET AVENUE (L18)	\$1,720,000
2087		0	SOMERSET AVENUE EXTENSION (L19)	\$1,653,000
2088		0	SANTA MARIA AVENUE EXTENSION (L20)	\$1,872,000
2089		0	KNOX BUTTE ROAD WIDENING (L21)	\$4,647,000
2090		0	KNOX BUTTE ROAD WIDENING (L22)	\$856,000
2091		0	KNOX BUTTE ROAD WIDENING (L23)	\$1,256,000
2092		0	KNOX BUTTE ROAD WIDENING (L24)	\$7,688,000
2093		0	DUNLAP AVENUE EXTENSION (L25)	\$1,045,000
2094		0	SPRINGHILL DRIVE WIDENING (L26)	\$3,406,000
2095		0	US 20 WIDENING (L27)	\$8,351,000
2096		0	ELLINGSON ROAD EXTENSION (L28)	\$4,430,000
2097		0	OAK STREET (L30)	\$1,830,000
2098		0	FESCUE STREET TO THREE LAKES ROAD CONNECTOR (L31)	\$886,000
2099		0	FESCUE STREET EXTENSION (L32)	\$3,054,000
2100		0	THREE LAKES ROAD REALIGNMENT (L33)	\$2,617,000
2101		0	LOONEY LANE EXTENSION (L34)	\$914,000
2102		0	ALBANY AVENUE WIDENING (L35)	\$1,177,000
2103		0	WEST THORNTON LAKE DRIVE, NORTH ALBANY ROAD & NORTH ALBANY MIDDLE SCHOOL (L36)	\$565,000
2104		0	SPRINGHILL DRIVE URBAN UPGRADE (L37)	\$4,158,000
2105		0	SCENIC DRIVE URBAN UPGRADE (L38)	\$6,842,000
2106		0	CENTURY DRIVE URBAN UPGRADE (L39)	\$3,199,000
2107		0	GIBSON HILL ROAD URBAN UPGRADE (L40)	\$3,816,000
2108		0	SKYLINE DRIVE URBAN UPGRADE (L41)	\$1,523,000
2109		0	CROCKER LANE URBAN UPGRADE (L42)	\$4,529,000
2110		0	VALLEY VIEW DRIVE URBAN UPGRADE (L43)	\$3,695,000
2111		0	WEST THORNTON LAKE DRIVE URBAN UPGRADE (L44)	\$6,097,000
2112		0	ALLEN LANE URBAN UPGRADE (L45)	\$2,689,000
2113		0	COLUMBUS STREET URBAN UPGRADE (L46)	\$2,727,000

CIP #	Phase	Year	Title	Projected Total
2114		0	GRAND PRAIRIE ROAD URBAN UPGRADE (L47)	\$2,260,000
2115		0	SPICER DRIVE URBAN UPGRADE (L48)	\$868,000
2116		0	SCRAVEL HILL ROAD URBAN UPGRADE (L49)	\$9,699,000
2117		0	QUARRY ROAD URBAN UPGRADE (L50)	\$3,493,000
2118		0	SPICER ROAD URBAN UPGRADE (L51)	\$676,000
2119		0	GOLDFISH FARM ROAD URBAN UPGRADE (L52)	\$4,444,000
2120		0	ELLINGSON ROAD URBAN UPGRADE (L53)	\$5,847,000
2121		0	LOCHNER ROAD URBAN UPGRADE (L54)	\$5,756,000
2122		0	THREE LAKES ROAD URBAN UPGRADE (L55)	\$4,856,000
2123		0	US 20 - EAST OF I-5 URBAN UPGRADE (L56)	\$2,068,000
2124		0	SANTA MARIA AVENUE URBAN UPGRADE (L57)	\$694,000
2125		0	OAK STREET URBAN UPGRADE (L58)	\$2,445,000
2126		0	WATER AVENUE URBAN UPGRADE (L59)	\$4,070,000
2127		0	US 20 SUPERELEVATION AND WIDENING (L60)	\$3,122,000
2128		0	THREE LAKES ROAD URBAN UPGRADE (L61)	\$1,879,000
Total for Unfunded Link Projects:				\$191,596,000

Multi-Use Path Projects

CIP #	Phase	Year	Title	Projected Total
2129		0	QUEEN/GEARY PERIWINKLE PATH CROSSING IMPROVEMENT (M1)	\$46,000
2130		0	OAK CREEK TRAIL (M2)	\$2,645,000
2131		0	WEST TIMBER-LINN TRAIL (M3)	\$161,000
2132		0	SOUTH WATERFRONT TRAIL (M4)	\$76,000
2133		0	ALBANY-CORVALLIS MULTIUSE PATH (M5)	\$435,000
2134		0	ALBANY-CORVALLIS MULTIUSE PATH (M6)	\$761,000
2135		0	EAST TIMBER-LINN TRAIL (M7)	\$277,000
2136		0	BAIN STREET/WAVERLY LAKE TRAIL (M8)	\$153,000
2137		0	LEBANON TRAIL (M9)	\$581,000
2138		0	PERIWINKLE TRAIL EXTENSION (M10)	\$1,528,000
2139		0	EAST ALBANY WILLAMETTE RIVER BRIDGE (M11)	\$7,657,000
2140		0	99E/OAK CREEK CROSSING IMPROVEMENT (M12)	\$129,000
2141		0	US 20/99E UNDERCROSSING (M13)	\$1,500,000
Total for Unfunded Multi-Use Path Projects:				\$15,949,000

Pavement Preservation

CIP #	Phase	Year	Title	Projected Total
2233		0	5TH AVENUE OVERLAY – LYON STREET TO MAIN STREET	\$257,000
Total for Unfunded Pavement Preservation:				\$257,000

Pedestrian & Bikeway

CIP #	Phase	Year	Title	Projected Total
1993		0	TAKENA STREET BIKE BOULEVARD	\$62,000
Total for Unfunded Pedestrian & Bikeway:				\$62,000

CIP #	Phase	Year	Title	Projected Total
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Pedestrian Projects

CIP #	Phase	Year	Title	Projected Total
2142		0	SPRINGHILL DRIVE SIDEWALK (P1)	\$542,000
2143		0	99E/24TH AVENUE CROSSING IMPROVEMENT (P2)	\$129,000
2144		0	OR 99E: BURKHART TO WAVERLY CROSSING IMPROVEMENT (P3)	\$129,000
2145		0	FERRY STREET SIDEWALK (P4)	\$725,000
2146		0	COLUMBUS STREET SIDEWALK (P5)	\$277,000
2147		0	GEARY STREET SIDEWALK (P6)	\$791,000
2148		0	AIRPORT ROAD SIDEWALK (P7)	\$485,000
2149		0	KILLDEER AVENUE SIDEWALK (P8)	\$174,000
2150		0	WAVERLY DRIVE SIDEWALK (P9)	\$88,000
2151		0	ALBANY-SANTIAM CANAL PEDESTRIAN ESPLANADE (P10)	\$1,232,000
2152		0	THURSTON STREET CANAL PEDESTRIAN ESPLANADE (P11)	\$1,863,000
2153		0	GIBSON HILL ROAD SIDEWALK (P12)	\$220,000
2208		0	KNOX BUTTE ROAD PEDESTRIAN IMPROVEMENT	\$70,000

Total for Unfunded Pedestrian Projects: \$6,725,000

Street Reconstruction/Improvements

CIP #	Phase	Year	Title	Projected Total
2183		0	FERRY STREET REPAIR AND OVERLAY: QUEEN AVENUE TO 34TH AVENUE	\$499,000
2184		0	WAVERLY DRIVE OVERLAY: SANTIAM HIGHWAY TO QUEEN AVENUE	\$290,000
2227		0	24TH AVENUE REHABILITATION – LIBERTY STREET TO PACIFIC BOULEVARD	\$448,000
2232		0	38TH AVENUE REHABILITATION – 35TH AVENUE TO THURSTON STREET	\$314,000
2234		0	2ND AVENUE OVERLAY: ELLSWORTH STREET TO MAIN STREET	\$263,000
2235		0	QUEEN AVENUE OVERLAY: BROADWAY STREET TO PACIFIC BOULEVARD	\$252,000
2236		0	34TH AVENUE OVERLAY: PACIFIC BOULEVARD TO LYON STREET	\$336,000
2237		0	HICKORY STREET OVERLAY: NORTH ALBANY ROAD TO SPRINGHILL DRIVE	\$168,000
2238		0	TIMBER STREET OVERLAY: KNOX BUTTE ROAD TO DOGWOOD AVENUE	\$151,000
2239		0	DOGWOOD AVENUE OVERLAY: PRICE ROAD TO GOLDFISH FARM ROAD	\$157,000
2240		0	GEARY STREET OVERLAY: 24TH AVENUE TO 34TH AVENUE	\$269,000
2241		0	1ST AVENUE OVERLAY: LYON STREET TO MAIN STREET	\$263,000
2242		0	QUEEN AVENUE OVERLAY: SHERMAN STREET TO WAVERLY DRIVE	\$392,000
2243		0	GEARY STREET OVERLAY: 17TH AVENUE TO 24TH AVENUE	\$280,000
2244		0	PRICE ROAD OVERLAY: DOGWOOD AVENUE TO BLUE OX RV PARK	\$196,000
2245		0	LOCHNER ROAD OVERLAY: OREGON YOUTH AUTHORITY FRONTAGE	\$123,000
2246		0	GRAND PRAIRIE ROAD OVERLAY: GEARY STREET TO WAVERLY DRIVE	\$280,000
2247		0	QUEEN AVENUE OVERLAY: MARION STREET TO SHERMAN STREET	\$280,000
2248		0	SALEM AVENUE OVERLAY: UNION PACIFIC RAILROAD TO CITY LIMITS	\$487,000
2249		0	21ST AVENUE OVERLAY: WAVERLY DRIVE TO LEXINGTON STREET	\$112,000
2250		0	LEXINGTON STREET OVERLAY: 21ST AVENUE TO GRAND PRAIRIE ROAD	\$224,000

CIP #	Phase	Year	Title	Projected Total
2251		0	53RD AVENUE OVERLAY: CHINOOK DRIVE TO ELK RUN DRIVE	\$112,000
2252		0	CHINOOK DRIVE OVERLAY: COUGAR DRIVE TO 53RD AVENUE	\$123,000
2253		0	14TH AVENUE OVERLAY: SHORTRIDGE STREET TO END OF CONCRETE	\$34,000
2254		0	ELM STREET OVERLAY: 5TH AVENUE TO 24TH AVENUE	\$448,000
2255		0	SANTIAM ROAD OVERLAY: MAIN STREET TO CLEVELAND STREET	\$146,000
2256		0	MARION STREET OVERLAY: 24TH AVENUE TO 34TH AVENUE	\$185,000
2257		0	34TH AVENUE OVERLAY: LYON STREET TO WAVERLY DRIVE	\$588,000
2258		0	NORTH ALBANY ROAD OVERLAY: PORTLAND & WESTERN RAILROAD TO U.S. HIGHWAY 20	\$168,000
2259		0	KILLDEER AVENUE OVERLAY: PACIFIC BOULEVARD TO AIRPORT ROAD	\$151,000
2260		0	5TH AVENUE OVERLAY: ELM STREET TO WASHINGTON STREET	\$123,000
2261		0	GEARY/14TH/CLAY OVERLAYS	\$616,000
2262		0	CLOVER RIDGE ROAD OVERLAY: KNOX BUTTE ROAD TO TRUAX CREEK BRIDGE	\$229,000
2263		0	53RD AVENUE OVERLAY: PACIFIC BOULEVARD TO ELK RUN DRIVE	\$151,000
2264		0	NORTH ALBANY ROAD OVERLAY: GIBSON HILL ROAD TO WEST OF GALE STREET	\$269,000
2265		0	HILL STREET OVERLAY: 9TH AVENUE TO QUEEN AVENUE	\$263,000
2266		0	GOLDFISH FARM ROAD OVERLAY: U.S. HIGHWAY 20 TO CREEL AVE	\$168,000
2267		0	NORTH ALBANY ROAD OVERLAY: PORTLAND & WESTERN RAILROAD TO U.S. HIGHWAY 20	\$168,000
2268		0	SOMERSET DRIVE OVERLAY: TIMBER RIDGE STREET TO KNOX BUTTE ROAD	\$151,000
2269		0	MARION STREET OVERLAY: 34TH AVENUE TO ALBANY & EASTERN RAILROAD TRACKS	\$84,000
2270		0	GOLDFISH FARM ROAD OVERLAY: KNOX BUTTE ROAD TO DOGWOOD AVENUE	\$146,000
2271		0	WAVERLY DRIVE OVERLAY: GRAND PRAIRIE ROAD TO 36TH AVENUE	\$252,000
2272		0	GRAND PRAIRIE ROAD OVERLAY: WAVERLY DRIVE TO EAST OF LEXINGTON STREET	\$190,000
2273		0	SALEM AVENUE OVERLAY: SHERMAN STREET TO UNION PACIFIC RAILROAD	\$179,000
2274		0	GEARY STREET OVERLAY: FRONT AVENUE TO 6TH AVENUE	\$140,000
2275		0	LIBERTY STREET OVERLAY: QUEEN AVENUE 24TH AVENUE	\$179,000
2276		0	WAVERLY DRIVE OVERLAY: PACIFIC BOULEVARD TO SANTIAM HIGHWAY	\$168,000
2277		0	WAVERLY DRIVE OVERLAY: QUEEN AVENUE TO GRAND PRAIRIE ROAD	\$257,000
2278		0	DEL RIO AVENUE OVERLAY: COLUMBUS STREET TO WAVERLY DRIVE	\$84,000
2279		0	TIMBER RIDGE STREET OVERLAY: SOMERSET DRIVE TO KNOX BUTTE ROAD	\$224,000
2207		2021	HILL STREET: 24TH AVENUE TO 34TH AVENUE	\$2,534,000
Total for Unfunded Street Reconstruction/Improvements:				\$14,314,000

Study Projects

CIP #	Phase	Year	Title	Projected Total
2154		0	ADA ACCESSIBILITY AUDIT (S1)	\$25,000
2155		0	HIGHWAY 20 CORRIDOR AND DOWNTOWN REFINEMENT PLAN (S2)	\$250,000
2156		0	SAFETY AUDIT (S3)	\$30,000
2157		0	ALBANY TSP MPO UPDATE (S6)	\$350,000
2158		0	WAYFINDING (S8)	\$25,000

CIP #	Phase	Year	Title	Projected Total
2159		0	INTERSTATE 5/OR 99E/KNOX BUTTE REFINEMENT PLAN (S9)	\$100,000
2160		0	INTERSTATE 5/US 20 (SANTIAM) REFINEMENT PLAN (S10)	\$100,000
Total for Unfunded Study Projects:				\$880,000

Transit Projects

CIP #	Phase	Year	Title	Projected Total
2174		0	PURCHASE OF BUS MAINTENANCE FACILITY PROPERTY	\$750,000
2175		0	DESIGN AND CONSTRUCTION OF BUS MAINTENANCE FACILITY	\$500,000
2303		0	LAND ACQUISITION, ALBANY TRAIN/MULTIMODAL STATION ADDITIONAL PARKING LOT	\$1,500,000
2304		0	DESIGN AND CONSTRUCTION OF ALBANY TRAIN/MULTIMODAL STATION ADDITIONAL PARKING LOT	\$1,500,000
Total for Unfunded Transit Projects:				\$4,250,000

Grand Total for Unfunded Transportation: \$257,075,000

Catching Up on Deferred Maintenance

Replacement Needs Prominent

Recent large capital investments in Albany's treatment system, required by the Oregon Department of Environmental Quality (DEQ), resulted in deferral of perpetual life replacement projects within Albany's wastewater collection system.

The City's wastewater system consists of a collection system that is made up of 211 miles of gravity flow pipes, 11 miles of pressure pipes, 4,530 manholes, 11 sewer lift stations, the Water Reclamation facility, and Talking Water Gardens wetlands.

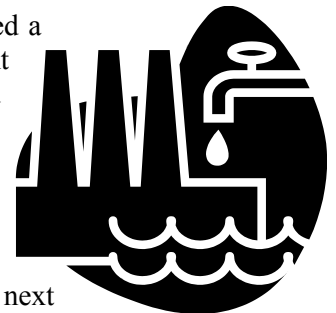
City staff has been conducting extensive condition assessments of the City's wastewater system in an effort to reinstate investments in collection system infrastructure in a prioritized and efficient manner. To date, 99 percent of Albany's 211 miles of gravity pipes have been evaluated. Of that, approximately 26 miles of sewer pipes are anticipated to require replacement or major repair within the next 10 years, or risk complete failures with interruption of service and potential overflows into basements.

The Albany City Council has set five-year planning goals for funding perpetual life replacement to avoid wastewater main failures and disruption of sewer service to Albany citizens. This strategy requires a commitment to seeking additional revenues in the coming years. The City Council will be evaluating revenues, expenditures, system needs, and the state of the local economy annually to determine what future revenue resource increases are appropriate. If wastewater rates are not raised according to the five-year plan, it will not be possible to complete many of the projects listed in the five-year life of the wastewater portion of the CIP and future CIPs will reflect these changes.

The wastewater projects identified in this year's five-year window are consistent with Council's direction and represent the minimum necessary to begin restoring the condition of the collection system with the goal of continued provision of uninterrupted service to the Albany community. Restoration of the collection system helps reduce infiltration of groundwater and inflow of stormwater into the collection system which can impact capacity requirements within the system and require additional capital improvements for transportation and treatment of sewer flows.

Evaluating System Capacity Requirements

In addition to the condition assessments discussed above, City staff has completed a capacity evaluation of Albany's collection system. Capacity analyses are important to allow the City to support economic development, prevent unpermitted overflows from the City's collection system as required by DEQ and reduce sewer backups that can impact homes and businesses. Significant improvements are required to meet capacity needs, and thus economic development and regulatory requirements. Prior to including these capacity driven projects in the CIP, staff is investigating cost-saving construction alternatives and will work with Council to evaluate funding alternatives. These evaluations should be complete within the next year for inclusion in next year's CIP document.



Funding Summary

The following table shows the total value of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected total project costs in the year the project is proposed.

Each year the estimated cost of the projects is adjusted to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. An annual three percent inflation factor is added to estimate future year costs.

Projected Cost Totals

FUNDING SOURCE	2016	2017	2018	2019	2020	TOTAL
Sewer Rates/Operating Revenues	\$2,250,000	\$1,600,000	\$1,900,000	\$1,900,000	\$1,900,000	\$9,550,000
GRAND TOTALS:	\$2,250,000	\$1,600,000	\$1,900,000	\$1,900,000	\$1,900,000	\$9,550,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2015 - 2016		
1254	UMATILLA LIFT STATION, FORCE MAIN, AND WET WELL PROJECTS	\$575,000
1996	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
1997	INFLOW REDUCTION PROGRAM	\$150,000
1998	RAIN DRAIN SEPARATION PROJECTS	\$0
2200	2016 SEWER PIPE REHABILITATION PROJECTS	\$1,000,000
2307	MAPLE STREET LIFT STATION PUMP REPLACEMENT PROJECT	\$175,000
2308	COLLECTION SYSTEM ACCESS IMPROVEMENTS	\$130,000
Total for FY 2015 - 2016		\$2,250,000
Plan Year: 2016 - 2017		
2201	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
2202	INFLOW REDUCTION PROGRAM	\$150,000
2203	RAIN DRAIN SEPARATION PROJECTS	\$0
2204	2017 COLLECTION SYSTEM REHABILITATION PROJECTS	\$1,230,000
Total for FY 2016 - 2017		\$1,600,000
Plan Year: 2017 - 2018		
2212	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
2213	INFLOW REDUCTION PROGRAM	\$150,000
2214	RAIN DRAIN SEPARATION PROJECTS	\$150,000
2215	2018 COLLECTION SYSTEM REHABILITATION PROJECTS	\$1,380,000
Total for FY 2017 - 2018		\$1,900,000
Plan Year: 2018 - 2019		
2292	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
2293	INFLOW REDUCTION PROGRAM	\$150,000
2294	RAIN DRAIN SEPARATION PROJECTS	\$150,000
2295	2019 COLLECTION SYSTEM REHABILITATION PROJECTS	\$1,380,000
Total for FY 2018 - 2019		\$1,900,000
Plan Year: 2019 - 2020		
2309	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
2310	INFLOW REDUCTION PROGRAM	\$150,000
2311	RAIN DRAIN SEPARATION PROJECTS	\$150,000
2312	2020 COLLECTION SYSTEM REHABILITATION PROJECTS	\$1,380,000
Total for FY 2019 - 2020		\$1,900,000
Grand Total for Wastewater:		\$9,550,000

Plan FY: 2015-2016 UMATILLA LIFT STATION, FORCE MAIN, AND WET WELL PROJECTS

CIP Project #: 1254

Master Plan:

Category: Wastewater

Department: Public Works Department

Plan Element:

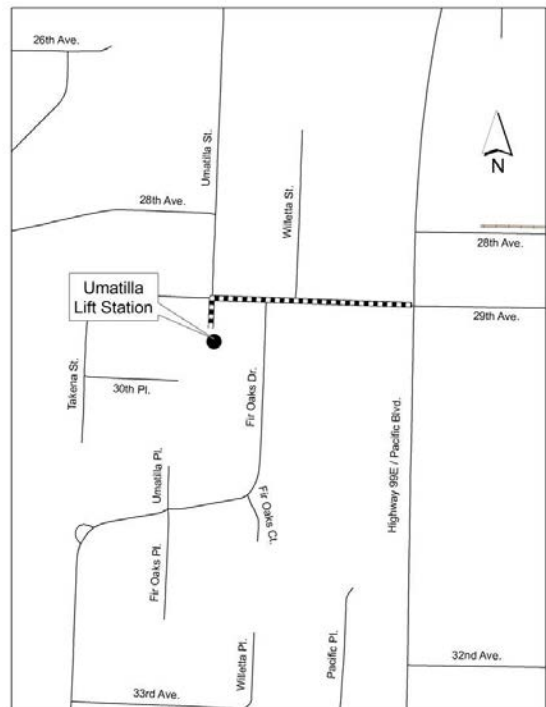
Classification: Lift Stations

SDC

Total Cost: \$575,000

The Umatilla sewer projects will provide capacity to handle peak buildout flows during a 5-year design storm event and reduce existing overflows. The goal of this project is to eliminate unpermitted overflows from the sewer system. With the additional lift station capacity and re-routing of the lift station force main, surcharging in upstream and downstream gravity sewer lines will be significantly reduced. The new force main will discharge into the Industrial Interceptor Sewer on the east side of Highway 99. The project consists of approximately 830 feet of 8-inch sewer force main and expansion of the Umatilla Lift Station.

Operating Budget Impact: This project will reduce maintenance costs through a reduction in emergency responses over the long term because of more efficient pumps and motors. Unpermitted overflows will be eliminated with the additional lift station capacity and rerouting of the lift station force main.



Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$575,000
Total:		\$575,000

Plan FY: 2015-2016 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 1996

Master Plan: Sanitary Sewer Master Plan

Plan Element:

Category: Wastewater

Classification: Miscellaneous - Wastewater

Department: Public Works Department

Total Cost: \$220,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of qualifying sanitary sewer service laterals on private property. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$220,000
	Total:	<u>\$220,000</u>

Plan FY: 2015-2016 INFLOW REDUCTION PROGRAM

CIP Project #: 1997

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Miscellaneous - Wastewater
Department: Public Works Department

Total Cost: \$150,000

This ongoing series of projects provides funding for reducing infiltration and inflow (I & I) into the sanitary sewer system by disconnecting parking lot catch basins and other surface drainage systems that drain into the sewer. While current codes prohibit such connections, many older facilities may still be connected. Other improvements within the public system that reduce I & I may also be completed under this program.

Operating Budget Impact: This project will reduce maintenance costs over the long term because the removal of extraneous flow reduces the overall flow through the collection system and treatment plant. It also preserves capacity in the long run.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500SEWER RATES/OPERATING REVENUES	\$150,000
Total:	\$150,000

Plan FY: 2015-2016 RAIN DRAIN SEPARATION PROJECTS

CIP Project #: 1998

Master Plan: Sanitary Sewer Master Plan

Plan Element:

Category: Wastewater

Classification: Miscellaneous - Wastewater

Department: Public Works Department

Total Cost: \$0

Funding for the Rain Drain Disconnection Program is suspended this fiscal year in order to allow limited funding to be directed to capital projects that will address failing sewer mains identified through the City's sewer collection system condition assessment. Replacement or repair of these main lines will significantly reduce the amount of water infiltrating the collection system and will thus accomplish the same underlying goals of the Rain Drain Disconnection Program.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$0
	Total:	\$0

Plan FY: 2015-2016 2016 SEWER PIPE REHABILITATION PROJECTS

CIP Project #: 2200

Master Plan:

Category: Wastewater

Department: Public Works Department

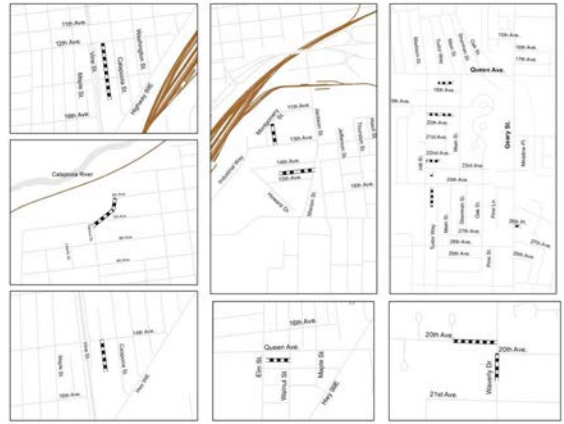
Plan Element:

Classification: Sewer Mains

Total Cost: \$1,000,000

Cured-in-place Pipe (CIPP) and pipe bursting are effective and cost-efficient ways to rehabilitate existing sewer mains that are at the end of their service. Both are forms of "trenchless technology," which means costly excavations and surface restorations are minimized. For this fiscal year approximately 5,630 feet of sewer mains are proposed for rehabilitation with CIPP or Pipe Bursting. These pipes have been prioritized based on the City's system-wide condition assessment. (ID's for the subject lines are 6008, 6443, 4815, 4814, 7073, 6239, 6826, 6436, 5035, 6959, 6957, 4812, 4813, 5024, 7270, 7121, 7122, 7269, 7283, 6850, 6197).

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.



Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$1,000,000
	Total:	\$1,000,000

Plan FY: 2015-2016 MAPLE STREET LIFT STATION PUMP REPLACEMENT PROJECT

CIP Project #: 2307

Master Plan:

Category: Wastewater

Department: Public Works Department

Plan Element:

Classification: Lift Stations

SDC

Total Cost: \$175,000

The Maple Street Lift Station project will provide the capacity necessary to meet peak existing and buildout flows during a 5-year design storm event. While the existing facility can meet existing peak flows, the station does not have sufficient capacity to meet peak flows with the largest pump out of service (firm capacity). The goal of this project is to increase reliability and to meet firm capacity requirements both for existing and buildout conditions. This station has four existing pumps, two of which will be replaced with this project.

Operating Budget Impact: This project will increase reliability, reduce overflows, and meet firm capacity requirements over the long term.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$175,000
Total:		\$175,000



Plan FY: 2015-2016 COLLECTION SYSTEM ACCESS IMPROVEMENTS

CIP Project #: 2308

Master Plan:

Category: Wastewater

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Wastewater

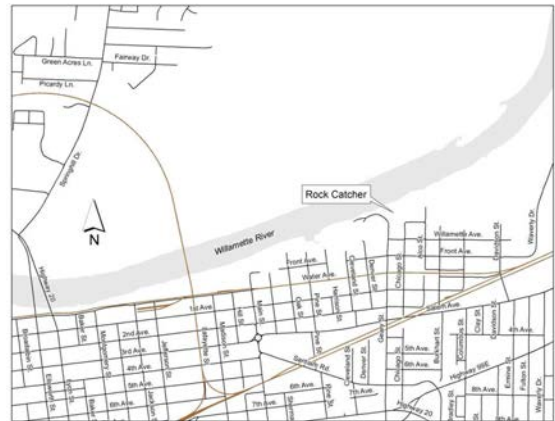
Total Cost: \$130,000

This project includes modifications to the rock catcher located on the riverfront interceptor near Bowman Park. The new access will provide a safe, more efficient way to access the structure in order to remove debris from the riverfront interceptor.

Operating Budget Impact: This project will reduce maintenance costs and help prevent overflows by providing a way to remove debris from the riverfront interceptor that can cause blockages and reduce capacity.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500SEWER RATES/OPERATING REVENUES	\$130,000
Total:	\$130,000



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Interceptors/Collectors

CIP #	Phase	Year	Title	Projected Total
1251		0	KNOX BUTTE ROAD COLLECTOR: UPSIZE LINE FROM CENTURY DRIVE LIFT STATION UPSTREAM TO ONYX STREET	\$2,651,000
1253		0	47TH AVENUE COLLECTOR: UPSIZE LINE FROM COLUMBUS STREET UPSTREAM TO END OF GRAVITY LINE	\$1,002,000
1724		0	FERRY STREET AND 28TH AVENUE PROJECTS	\$4,477,000
1770		0	COX CREEK INTERCEPTOR PROJECTS	\$11,535,000
1771		0	RIVERFRONT INTERCEPTOR PROJECTS	\$16,994,000
Total for Unfunded Interceptors/Collectors:				\$36,659,000

Lift Stations

CIP #	Phase	Year	Title	Projected Total
1255		0	NEW LIFT STATIONS: THORNTON LAKE, AND SPRING HILL DRIVE	\$835,000
1753		0	CHARLOTTE STREET LIFT STATION REMOVAL	\$167,000
Total for Unfunded Lift Stations:				\$1,002,000

Sewer Mains

CIP #	Phase	Year	Title	Projected Total
1247		0	14TH AVENUE & HOWARD DRIVE REPLACEMENT	\$1,701,000
1248		0	1ST AVENUE - COLUMBUS ST TO SALEM AVENUE RAILROAD CROSSING	\$340,000
1626		0	JEFFERSON STREET, SE 21ST AVENUE TO 18TH AVENUE	\$708,000
1716		0	UMATILLA/VINE - 12TH AVENUE/QUEEN AVENUE AREA SEWER REHABILITATION	\$536,000
1717		0	LAFAYETTE SCHOOL AND TUDOR STREET/32ND AVENUE SEWER REHABILITATION	\$368,000
1718		0	27TH AVENUE AND OAK STREET SEWER REHABILITATION	\$265,000
1719		0	GEARY STREET AND COUPLET AREA SEWER REHABILITATION	\$583,000
1720		0	GEARY ST. - WATER AVENUE TO SALEM AVENUE AREA SEWER REHABILITATION	\$626,000
1721		0	OAK AND PINE STREET AREA SEWER REHABILITATION	\$435,000
1722		0	COLUMBUS AND PACIFIC BLVD SEWER REHABILITATION	\$99,000
1740		0	BASIN 1 REPLACEMENT, SOUTH OF 14TH AVENUE	\$1,335,000
1741		0	BASIN 1 REPLACEMENT, NORTH OF 14TH AVENUE	\$1,023,000
1772		0	WATER AND FRONT AVENUE BACK LOT SEWERS	\$243,000
1909		0	HIGHWAY 99E AT PINE STREET SEWER	\$180,000
1910		0	MAIN STREET, 19TH TO 23RD AVENUE SEWER	\$300,000
1911		0	ELLSWORTH TO BROADWAY SEWER REPLACEMENT, BETWEEN 7TH AND 8TH AVENUE	\$90,000
1912		0	QUEEN AVENUE, MARION ST., JACKSON ST., AND 13TH AVENUE AREA SEWER REPLACEMENT	\$324,000

CIP #	Phase	Year	Title	Projected Total
1928		0	SOUTH SHORE AREA SEWER REPLACEMENT	\$482,000
1946		0	HAZELWOOD AREA SEWER REPLACEMENT	\$353,000
Total for Unfunded Sewer Mains:				\$9,991,000

Talking Water Gardens

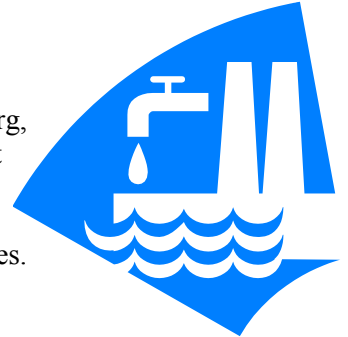
CIP #	Phase	Year	Title	Projected Total
2190		0	TALKING WATER GARDENS: COMPLETE ENTRANCE/PARKING LOT LANDSCAPING	\$130,000
2191		0	TALKING WATER GARDENS: COMPLETE BRIDGE IMPROVEMENTS AND LANDSCAPING	\$125,000
2192		0	TALKING WATER GARDENS: REROUTE OVERHEAD POWER LINES	\$400,000
2193		0	TALKING WATER GARDENS: ENTRANCE ROAD IMPROVEMENTS	\$700,000
Total for Unfunded Talking Water Gardens:				\$1,355,000

Grand Total for Unfunded Wastewater: \$49,007,000

Water Sustains All

Looking to the Future

As a result of the City's partnership with the City of Millersburg, investments in transmission main capacity, and targeting replacement of leaky steel water lines, Albany water customers enjoy the security of two safe, reliable, sources of drinking water, a distribution system with capacity ready to serve growth, and stable operation and maintenance expenses. These benefits are not shared by all other Oregon communities.



The City's water system consists of a robust network of pipes, reservoirs, and pump stations. In all, the water system is made up of 263 miles of pipes, seven pump stations, seven reservoirs, 20,400 service lines, 1,800 hydrants, 8,300 valves, an 18-mile canal, and two water treatment plants.

In reviewing this year's CIP document, it is evident that water system investments in the coming years are primarily driven by perpetual life replacement needs. These projects are critical for realizing the full benefits of past investments in our water system, meeting regulatory requirements, and providing safe and reliable water service to our customers. The Albany City Council recognizes the importance of maintaining our system and has provided direction regarding five-year planning goals for perpetual life replacement. Meeting those goals requires a commitment to seeking additional revenues. The City Council evaluates revenues, expenditures, system needs, and the state of the local economy annually to determine what revenue increases are appropriate. If water rates are not raised according to the five-year plan, it will not be possible to complete many of the projects listed in the five-year life of the water portion of the CIP and future CIPs will reflect these changes.

The water system projects identified in this year's five-year CIP are consistent with Council's direction and represent the minimum necessary for continued consistent quality water services and to support economic development in the City.

Funding Summaries

The following table shows the total value of projects scheduled in each of the five years of this CIP, broken down by the source of the funding. The costs shown are the projected total project costs in the year the project is proposed.

Each year the estimated cost of the projects is adjusted to current year costs by applying the change in the Engineering News-Record (ENR) construction cost index for Seattle. An annual three percent inflation factor is added to estimate future year costs.

Projected Cost Totals

FUNDING SOURCE	2016	2017	2018	2019	2020	TOTAL
Water Rates/Operating Revenues	\$2,200,400	\$1,263,000	\$1,388,000	\$1,732,000	\$967,000	\$7,550,400
<u>GRAND TOTALS:</u>	\$2,200,400	\$1,263,000	\$1,388,000	\$1,732,000	\$967,000	\$7,550,400

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2015 - 2016		
2314	CROWN ZELLERBACH GATE EVALUATION & IMPROVEMENTS	\$500,000
2315	CROCKER LID WATER LINE	\$582,000
2316	VINE STREET WATER TREATMENT PLANT ELECTRICAL & CLEARWELL IMPROVEMENTS	\$1,118,400
Total for FY 2015 - 2016		\$2,200,400
Plan Year: 2016 - 2017		
2300	OAK STREET WATER LINE - 34TH AVENUE TO 38TH AVENUE	\$231,000
2301	DAVIDSON WATER LINE - 14TH AVENUE TO 16TH AVENUE	\$145,000
2317	CARA WATER LINE IMPROVEMENTS	\$546,000
2318	INDUSTRIAL WAY WATER LINE	\$341,000
Total for FY 2016 - 2017		\$1,263,000
Plan Year: 2017 - 2018		
1587	6TH AVENUE, ELM TO MAPLE AND WALNUT STREET, 6TH TO 7TH	\$153,000
2290	PINE MEADOWS WATERLINE REPLACEMENT	\$818,000
2319	VINE STREET WTP ACCELATOR IMPROVEMENTS	\$417,000
Total for FY 2017 - 2018		\$1,388,000
Plan Year: 2018 - 2019		
1570	CALAPOOIA STREET BETWEEN 5TH AND 6TH	\$59,000
2003	24TH AVENUE WATER LINE, HILL TO GEARY STREET	\$571,000
2188	JEFFERSON STREET WATERLINE REPLACEMENT	\$178,000
2220	18TH AVENUE: WAVERLY DRIVE TO WEST END	\$123,000
2221	BELMONT AVENUE AREA WATER LINE REPLACEMENTS	\$801,000
Total for FY 2018 - 2019		\$1,732,000
Plan Year: 2019 - 2020		
1594	WASHINGTON AND FERRY STREETS AREA; 9TH TO 14TH	\$823,000
2218	THURSTON STREET: QUEEN AVENUE TO 20TH AVENUE	\$144,000
Total for FY 2019 - 2020		\$967,000
Grand Total for Water:		\$7,550,400

Plan FY: 2015-2016 CROWN ZELLERBACH GATE EVALUATION & IMPROVEMENTS

CIP Project #: 2314

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Water

Total Cost: \$500,000

The Crown Zellerbach Gates are flow control facilities located on the Santiam-Albany Canal within the City of Lebanon. Constructed in the 1940s, the CZ Gates and their ancillary equipment have deteriorated significantly over the years. The City of Lebanon operated the gates starting in the mid 1990s, abandoning them in 2012, resulting in the City of Albany becoming responsible for operating and maintaining the gates. There are five bays making up the gate structure, however only three of them have control gates, and only two of the gates are operable. Lebanon abandoned the gates in a state of disrepair. The concrete structure has significant spalling and deterioration and currently the ability to control flows through the gates is limited, since the gates are not fully operable. Recently, a Potential Failure Modes Analysis (PFMA) was conducted to evaluate dam safety requirements of the FERC-issued license for the City of Albany's hydropower project. As a result, rehabilitation and/or replacement is required.

Operating Budget Impact: This project will reduce maintenance costs over the long term, improve canal flow control capability and reliability, and reduce the risk of uncontrolled release of flows out of the canal.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308	WATER RATES/OPERATING REVENUES	\$500,000
	Total:	\$500,000

Plan FY: 2015-2016 CROCKER LID WATER LINE

CIP Project #: 2315

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

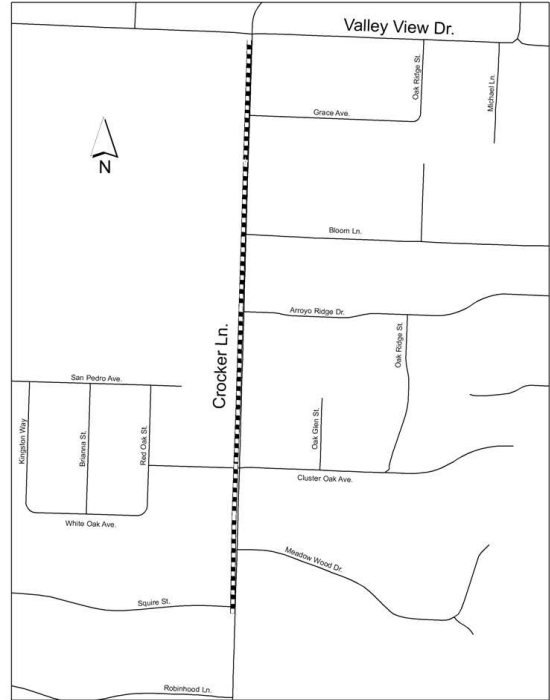
Total Cost: \$582,000

This project will replace approximately 2,400 feet of 10-inch asbestos cement water line with new 12-inch ductile iron water line. The existing water lines are near the end of their life and will be replaced in advance of street improvements to avoid cutting the improved street in the future. Street Improvements as shown in CIP 2305 in the Transportation section of the CIP will also be coordinated with this project.

Operating Budget Impact: This project will reduce maintenance costs over the long term by avoiding the costs associated with large scale pipe failures common to AC water mains.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308 WATER RATES/OPERATING REVENUES	\$582,000
Total:	\$582,000



Plan FY: 2015-2016 VINE STREET WATER TREATMENT PLANT ELECTRICAL & CLEARWELL IMPROVEMENTS

CIP Project #: 2316

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Water

Total Cost: \$1,118,400

A recent evaluation of the Vine Street Water Treatment Plant identified concerns with the existing electrical systems at the Raw Water Pump Station and the Transfer Pump Station. The electrical systems are 1950's vintage technology which is obsolete and the systems are well beyond their normal expected service lives. The electrical systems need to be replaced to maintain operational reliability and to provide adequate safety provisions. In addition to the electrical improvements, the evaluation identified structural repairs were required inside the plant's clearwell.

Operating Budget Impact: This project will reduce maintenance costs over the long term and improve plant redundancy and reliability.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308	WATER RATES/OPERATING REVENUES	\$1,118,400
Total:		\$1,118,400



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Miscellaneous - Water

CIP #	Phase	Year	Title	Projected Total
2320		0	SANTIAM-ALBANY CANAL BANK REPAIR: 4TH AVENUE TO 12TH AVENUE	\$2,334,000
1790	1	2017	WATER FACILITY PLAN UPDATE	\$426,000
1790	2	2027	WATER FACILITY PLAN UPDATE	\$573,000
Total for Unfunded Miscellaneous - Water:				\$3,333,000

New Construction - Water

CIP #	Phase	Year	Title	Projected Total
1311		0	MARION STREET & 41ST AVENUE TO COLLEGE PARK DRIVE	\$292,000
1640		0	CENTRAL ALBANY TRANSMISSION PROJECT	\$5,894,000
1641		0	DEVELOPMENT DRIVEN TRANSMISSION/DISTRIBUTION PROJECTS	\$5,477,000
1862		0	SOUTH NEBERGALL LOOP WATER LINE	\$286,000
1866		0	THREE LAKES ROAD WATERLINE EXTENSION (21ST AVE TO 2,500 FEET SOUTH)	\$683,000
Total for Unfunded New Construction - Water:				\$12,632,000

Water Mains

CIP #	Phase	Year	Title	Projected Total
1002	4	0	HILL STREET: 34TH TO 38TH AVENUE	\$368,000
1314		0	STEEL LINE REPLACEMENT PROGRAM	\$9,610,000
1558		0	SPRINGHILL DRIVE OFF COUNTRYMAN CIRCLE	\$131,000
1559		0	RIDGEVIEW LANE NW	\$118,000
1560		0	KOUNS DRIVE AREA TO SCENIC DRIVE	\$913,000
1561		0	RONDO STREET AREA, HIGHWAY 20 TO KOUNS DRIVE	\$1,215,000
1562		0	COUNTRYMAN CIRCLE, WEST SIDE	\$727,000
1564		0	SCENIC DRIVE NW, VALLEY VIEW DRIVE TO DEAD END NORTH OF PALESTINE AVENUE	\$1,071,000
1565		0	KNOLLWOOD DRIVE, SOUTH OF POWERS AVENUE NW	\$101,000
1566		0	SOX LANE NW, SOUTH OF POWERS AVENUE	\$111,000
1568		0	OAK GROVE DRIVE, NORTH OF POWERS AND ALONG PALESTINE DRIVE	\$709,000
1569		0	VINE STREET, 6TH TO 7TH	\$55,000
1571		0	THORNTON LAKE DRIVE NW, REPLACE SERVICE CONNECTION	\$20,000
1573		0	PARK TERRACE NW, OFF GIBSON HILL ROAD	\$186,000
1575		0	LYON STREET; 1ST TO 9TH	\$742,000
1578		0	FRANKLIN AVENUE WATER LINE REPLACEMENT	\$122,000
1580		0	FRONT AVENUE, MAIN TO SHERMAN	\$36,000
1581		0	MONTGOMERY STREET, WATER AVENUE TO 1ST AVENUE	\$32,000

CIP #	Phase	Year	Title	Projected Total
1583		0	PACIFIC BOULEVARD, WAVERLY DRIVE TO ALBANY AVENUE	\$489,000
1585		0	SKYLINE DRIVE, GIBSON HILL ROAD TO ORCHARD HEIGHTS DRIVE	\$188,000
1592		0	JEFFERSON, MONTGOMERY, JACKSON AND 6TH AVENUE AREA	\$630,000
1596		0	LINCOLN STREET, 12TH AVENUE TO 15TH AVENUE	\$291,000
1597		0	WILLAMETTE AVENUE AND BURKHART; GEARY TO DAVIDSON STREET AREA	\$268,000
1606		0	LAFAYETTE, CLOVERDALE, PEACH TREE, CHERRY AND FAIRWAY AREA	\$976,000
1608		0	BROADALBIN STREET: 1ST TO 2ND AVENUE AND 3RD TO 4TH AVENUE	\$112,000
1746		0	UNDERSIZED PIPELINES WITH HYDRANTS REPLACEMENT PROGRAM	\$4,654,000
1747		0	PERPETUAL LIFE REPLACEMENT PROGRAM	\$98,555,000
1782		0	CENTURY DRIVE WATER SYSTEM	\$1,345,000
1783		0	DRAPERVILLE WATER SYSTEM	\$923,000
1974		0	CEDAR CIRCLE WATER LINE	\$37,000
1975		0	PRAIRIE PLACE WATER LINE	\$56,000
1976		0	15TH AVENUE WATER LINE	\$77,000
1977		0	PARK TERRACE WATER LINE	\$117,000
1978		0	LAUREL COURT WATER LINE	\$51,000
2222		0	WILLAMETTE AVENUE: GEARY STREET TO DAVIDSON STREET	\$241,000
2291		0	MEADOW WOOD DRIVE WATERLINE REPLACEMENT	\$419,000
2302		0	ERMINE AREA WATER LINE - 22ND TO 27TH AVENUES & CLAY COURT TO WAVERLY DRIVE	\$1,544,000
1002	2	2021	HILL STREET: 24TH TO 28TH AVENUE	\$589,000
1002	3	2021	HILL STREET: 28TH TO 34TH AVENUE	\$725,000

Total for Unfunded Water Mains: \$128,554,000

Water Supply & Storage

CIP #	Phase	Year	Title	Projected Total
1300	1	0	KNOX BUTTE RESERVOIR PROJECT, PHASE 1	\$8,071,000
1300	2	0	KNOX BUTTE RESERVOIR PROJECT, PHASE 2	\$4,693,000
1634		0	INCREASE LEVEL 2 PUMP STATION CAPACITY	\$13,000
1636	1	0	VINE STREET WTP IMPROVEMENTS, PHASE 1	\$1,318,000
1636	2	0	VINE STREET WTP PROJECTS, PHASE 2	\$6,054,000
1639	1	0	ELLINGSON ROAD RESERVOIR PROJECT	\$5,782,000
1639	2	0	ELLINGSON ROAD RESERVOIR PROJECT	\$4,538,000
1644		0	JOINT WATER PROJECT, PHASE 2	\$5,229,000
1675	11	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$250,000
1675	12	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$250,000
1675	13	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$291,000
1749	2	0	MAPLE STREET RESERVOIR IMPROVEMENTS	\$272,000
1751	3	0	NORTH ALBANY DISTRIBUTION PROJECTS	\$27,000
1788		0	VINE STREET WTP SOLIDS HANDLING IMPROVEMENTS	\$295,000

Total for Unfunded Water Supply & Storage: \$37,083,000

Grand Total for Unfunded Water: \$181,602,000

RESOLUTION NO. 6241

BE IT RESOLVED that the Albany City Council hereby adopts the approved 2015-16 budget in the total sum of \$188,088,000 now on file at the Albany City Hall.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2015 , and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Nondepartmental	
Materials & Services	\$ 284,000
Municipal Court	724,300
Code Enforcement	17,300
Public Safety Levy: Fire	1,106,300
Fire & Life Safety	712,900
Fire Emergency Services	11,387,000
Police	12,853,300
Public Safety Levy: Police	1,125,500
Planning	950,300
Library	2,569,000
Transfers Out	770,300
Contingency	1,354,400
Total GENERAL FUND	\$ 33,854,600

SPECIAL REVENUE FUNDS

PARKS & RECREATION

Sports Services	\$ 261,400
Children/Youth/Family Rec Services	318,100
Resource Development/Marketing Services	390,600
Park Maintenance Services	1,945,400
Parks & Recreation Administration	1,226,300
Aquatic Services	807,500
Adult Recreation Services	576,700
Performance and Cultural Arts	664,800
Park SDC Projects	1,502,300
Senior Center Foundation	23,800
Parks Capital Improvement Program	120,000
Transfers Out	300,400
Contingency	200,000
Total PARKS & RECREATION	\$ 8,337,300

SPECIAL REVENUE FUNDS, continued

GRANTS

Personnel	\$ 100,600
Materials & Services	1,301,500
Capital	680,400
Total GRANTS	\$ 2,082,500

BUILDING INSPECTION

Building Inspection	\$ 1,963,200
Electrical Permit Program	257,800
ADA Code Enforcement	7,600
Total BUILDING INSPECTION	\$ 2,228,600

RISK MANAGEMENT

Risk Management	\$ 1,281,700
PepsiCo Settlement Projects	2,883,000
Transfers Out	5,000,000
Total RISK MANAGEMENT	\$ 9,164,700

ECONOMIC DEVELOPMENT

Target Utilities	\$ 38,800
Economic Development Activities	952,700
Albany Municipal Airport	302,300
Municipal Airport Capital Projects	249,700
Transfers Out	504,400
Total ECONOMIC DEVELOPMENT	\$ 2,047,900

PUBLIC TRANSIT

Albany Transit System	\$ 739,400
Linn-Benton Loop	673,300
Paratransit System	592,500
#N/A	5,000
Total PUBLIC TRANSIT	\$ 2,010,200

PUBLIC SAFETY LEVY

Transfers Out	\$ 2,506,000
Total PUBLIC SAFETY LEVY	\$ 2,506,000

CAPITAL REPLACEMENT

Equipment Replacement	\$ 4,517,900
City Facilities Replacement	147,400
GF Facilities Maintenance Projects	158,200
IT Equipment Replacement	1,619,000
Facilities Replacement	1,198,300
Total CAPITAL REPLACEMENT	\$ 7,640,800

SPECIAL REVENUE FUNDS, continued

STREET

Personnel	\$ 899,900
Materials & Services	2,448,300
Capital	8,374,900
Transfers Out	858,800
Contingency	257,800
Total STREET	\$ 12,839,700

DEBT SERVICE FUND

DEBT SERVICE

2002 LTD Tax Pension Bonds	\$ 735,900
2004 Revenue Obligations	180,400
2015 Public Safety Facilities Bonds	965,400
Total DEBT SERVICE	\$ 1,881,700

CAPITAL PROJECT FUND

CAPITAL PROJECTS

LID Construction Projects	\$ 1,513,900
Public Safety Facilities	24,455,000
Albany Station Pathway	112,300
Transfers Out	139,700
Total CAPITAL PROJECTS	\$ 26,220,900

PERMANENT FUNDS

SENIOR CENTER ENDOWMENT

Materials & Services	\$ 200
Unappropriated	51,500
Total SENIOR CENTER ENDOWMENT	\$ 51,700

LIBRARY TRUST

V. O. Torney Trust	\$ 13,100
Manela Trust	71,300
Total LIBRARY TRUST	\$ 84,400

ENTERPRISE FUNDS

SEWER

Personnel	\$ 2,503,300
Materials & Services	7,425,200
Capital	15,842,300
Transfers Out	1,328,800
Debt Service	9,029,600
Contingency	995,800
Total SEWER	\$ 37,125,000

WATER

Personnel	\$ 2,436,600
Materials & Services	6,005,500
Capital	11,840,000
Transfers Out	1,009,900
Debt Service	3,531,600
Contingency	983,400
Total WATER	\$ 25,807,000

INTERNAL SERVICE FUNDS

CENTRAL SERVICES

Finance	\$ 1,439,400
Council & Nondepartmental	220,900
City Manager's Office	869,700
Information Technology Services	1,552,500
GIS Services	425,400
Permit Tracking	116,600
Human Resources	670,800
Facilities Maintenance	723,100
Total CENTRAL SERVICES	\$ 6,018,400

PUBLIC WORKS SERVICES

PW Administration	\$ 1,319,000
Engineering Services	2,765,600
Operations Administration	596,700
Water Quality Control Services	383,600
PW Customer Services	1,298,100
Facilities & Maintenance Engineering	1,823,600
Total PUBLIC WORKS SERVICES	\$ 8,186,600

BE IT FURTHER RESOLVED that the Albany City Council hereby imposes the taxes provided for in the adopted budget at a permanent rate of \$6.3984 per one thousand of assessed value, a local option rate of \$1.15 per one thousand of assessed value, bonded debt service in the amount of \$1,032,310, plus an adjustment for annexations, and that these taxes are hereby levied upon all taxable property within said districts as of 1 a.m., July 1, 2015.

The following allocations and categorizations, subject to the limits of SECTION IIIB, Article XI, of the Oregon Constitution, make the aggregate levy."

	Subject to the General Government Limitation	Excluded from the Limitation
Gross tax levy	\$6.3984 per \$1,000 of Assessed Value	
Public Safety Levy	\$1.15 per \$1,000 of Assessed Value	
Debt Service		\$ 1,032,310
Linn/Benton Sewer Certification		\$ 104,400

Passed by the Council: June 10, 2015

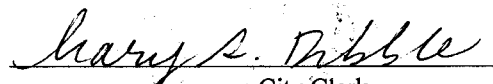
Approved by the Mayor: June 10, 2015

Effective Date: June 10, 2015



 Mayor

ATTEST:



 City Clerk

Mid-Valley
Newspapers
 ALBANY Democrat-Herald CORVALLIS Gazette-Times LEBANON EXPRESS

**CITY OF ALBANY
 NOTICE OF BUDGET HEARING**

The City Council of the City of Albany will hold a PUBLIC HEARING on Wednesday, June 10, 2015, at 7:15 p.m. in the City Hall Council Chambers, 333 Broadalbin Street SW, Albany, for the purpose of discussing the budget for the Fiscal Year beginning July 1, 2015, as approved by the City of Albany Budget Committee on May 21, 2015. The public is invited to present any written or oral testimony at this time. Written testimony may be addressed to the Finance Director's Office, 333 Broadalbin SW, Albany, OR 97321.

A copy of the budget document may be inspected between the hours of 8:00 a.m. and 5:00 p.m. at City Hall, 333 Broadalbin Street SW, Albany.

A summary of the budget is presented below. The budget includes \$571,900 from State Revenue Sharing. The budget was prepared on a basis of accounting consistent with the basis of accounting used the preceding year. Major changes, if any and their affect on the budget are explained below.

FINANCIAL SUMMARY - RESOURCES

	2013-14 Actual	2014-15 Adopted	2015-16 Approved
Property taxes	\$ 24,273,951	\$ 24,872,000	\$ 25,132,500
Other taxes	4,965,806	4,984,800	6,087,500
Licenses & fees	4,140,410	2,582,500	3,034,100
Intergovernmental resources	10,944,675	11,917,500	10,169,100
Charges for services	44,391,622	45,430,100	48,113,200
Fines & forfeitures	596,434	582,900	632,700
Assessment payments	30,247	672,000	174,700
Other resources	934,135	619,300	18,660,300
Investment earnings	495,955	285,400	205,400
Total Current Resources	\$ 90,773,235	\$ 91,946,500	\$ 112,199,500
Transfers in	7,436,395	7,141,000	13,899,500
Beginning balance	63,538,743	58,832,600	59,670,800
Reserved beginning balance	1,856,282	2,229,000	2,026,700
Beginning balance held in trust	83,970	79,500	79,500
Total Resources	\$ 163,686,825	\$ 160,228,600	\$ 187,876,000

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

	2013-14 Actual	2014-15 Adopted	2015-16 Approved
Personnel Services	\$ 41,848,982	\$ 46,014,900	\$ 47,275,300
Materials and Services	29,408,090	33,259,600	37,943,700
Capital Projects	11,452,132	54,212,600	71,918,500
Transfers Out	7,316,995	6,993,500	12,333,500
Debt Service	9,837,219	15,397,600	14,479,800
Contingencies	-	3,619,700	3,794,200
Unappropriated	-	130,700	131,000
Total Requirements	\$ 99,863,428	\$ 160,228,600	\$ 187,876,000

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT

	2013-14 Actual	2014-15 Adopted	2015-16 Approved
10 - Finance	\$ 10,530,529	\$ 25,832,000	\$ 49,120,100
FTE	14,125	14,375	14,375
11 - City Manager's Office	2,276,518	2,350,800	2,565,000
FTE	13,700	13,700	11,700
13 - Information Technology	2,292,647	3,679,400	3,713,500
FTE	11,000	12,000	13,000
14 - Human Resources	563,917	644,500	670,800
FTE	4,000	4,000	4,000
25 - Fire	12,978,918	13,241,300	13,253,000
FTE	79,200	78,400	75,600
30 - Police	12,421,219	13,523,300	14,056,500
FTE	87,875	87,875	88,875
35 - Parks & Recreation	6,650,586	8,568,600	9,132,900
FTE	30,025	30,150	30,275
40 - Community Development	2,053,871	3,470,900	4,230,900
FTE	14,750	12,600	12,600
45 - Library	2,556,605	2,798,200	2,836,200
FTE	20,925	20,925	20,925
50 - Public Works	47,538,618	86,119,900	88,296,500
FTE	114,175	117,850	118,850
Total Requirements	\$ 99,863,428	\$ 160,228,600	\$ 187,876,000
Total FTE	389,775	391,875	390,200

Prominent Changes

Property tax estimates are based on continued slow growth of assessed values and the effects of compression on the Public Safety Levy.

On May 19, 2015, voters approved up to \$18 million in general obligation bonds for the construction of a new fire station and police station. The sale of the bonds and the bonded debt service levy are included in the budget.

Electric Franchise Fees were increased from 5% to 7%.

Statement of Indebtedness (Debt Service)

The City has a General Obligation Bond issue of \$18,000,000.

AFFIDAVIT OF PUBLICATION

State of Oregon

ss)

County of Linn

I, Pam Burrigh, being first duly sworn depose and say, that I am the Legal Clerk of the Democrat-Herald, a newspaper of general circulation, as defined by section 193.010 O.R.S., published at 600 Lyon St SW, Albany, OR in the aforesaid county and state; that the advertisement number 34799 for the account number 60000049, described as NOTICE OF BUDGET HEARING, a copy is hereto annexed, was published in the entire issue of said newspaper.

Start Date: 2015-05-29

Stop Date: 2015-05-29

Insertions: 1

Pam Burrigh
 Pam Burrigh
 Legal Clerk

Cyndi Rae Sprinkel-Hart
 Subscribed and sworn to before me on June 22, 2015
 Cyndi Rae Sprinkel-Hart, Notary



Cyndi Rae Sprinkel-Hart
 Subscribed and sworn to before me on June 22, 2015
 Cyndi Rae Sprinkel-Hart, Notary



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FTE	11,000	12,000	13,000
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FTE	4,000	4,000	4,000
25 - Fire	12,978,918	13,241,300	13,253,600
FTE	79,200	78,400	75,600
30 - Police	12,421,219	13,523,300	14,056,500
FTE	87,875	87,875	88,875
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Prominent Changes

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Electric Franchise Fees were increased from 5% to 7%.

Statement of Indebtedness (Debt Service)

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service and a rating of "AA-" from Standard & Pools. The ratings reflect the City's growing tax base, stable financial position, and modest debt burden. Assessed value per capita is a respectable \$67,347.

As of July 1, 2015, the City will have a number of debt issues outstanding:

Total Debt Outstanding

Water Revenue	26,505,000
Limited Tax Pension Obligation	5,208,982
Revenue Obligations	<u>800,000</u>
TOTAL	\$ 32,513,982

Other Debt:

State Revolving Fund (SRF) Loan	\$54,953,181
2010 Wetlands	2,297,149
2011 SRF ARRA Loan	<u>1,650,000</u>
	\$58,900,330

Oregon Revised Statutes Chapter 287 provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2015, the City's net General Obligation Bonded debt will be well below the estimated limit of \$118 million.

Summary of Property Tax Levies

The Budget Committee approved a total gross tax levy of \$6.3984/\$1,000 of the assessed valuation.

The estimated assessed valuation for Fiscal Year 2015-2016 is \$3,415,824,904.

Gross tax levy:

Subject to the General Government Limitation	\$6.3984/\$1,000 of Assessed Value
Public Safety Levy	\$1.15/\$1,000 of Assessed Value

	2014-2015 Current Year	2015-2016 Budget Year
Debt Service:		
Excluded from the Limitation	\$1,261,058	\$1,032,310

Stewart Taylor
 Finance Director

DATED THIS 26th DAY OF MAY 2015.



CITY OF
Albany

O R E G O N



GLOSSARY

City of Albany

FY 2015-2016

Account - A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Accounting standards - The Generally Accepted Accounting Principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB), which guides the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purpose of funds, and the content and organization of the annual financial report.

Accrual basis of accounting - A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when obligations are incurred.

Activity - A departmental effort that contributes to the accomplishment of a specific identified program strategy or action.

Ad Valorem Taxes - Commonly referred to as property taxes; a property tax as a percentage of the value of taxable property; a tax based on the assessed value of the taxable property; a tax levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget - The final budget appropriations approved by the City Council, which become the budget of the City.

AFSCME - American Federation of State, County, and Municipal Employees. One of the union organizations representing bargaining employees of the City of Albany.

AMEDC - Albany/Millersburg Economic Development Corporation. A non-profit organization that the City contracts with to provide economic development coordination.

Annexation - The incorporation of land into an existing city with a resulting change in the boundaries of that city.

Appropriation - Legal authorization granted by the governing body to make expenditures and to incur obligations for specific purposes.

Approved Budget - The budget recommended by the Budget Committee for adoption by the City Council. The Council has limited authority to modify the budget. In no case may the City Council increase the tax levy approved by the Budget Committee, nor may the appropriation of any fund be increased more than 10 percent above that approved by the Budget Committee.

Assessed Value - The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.

Assessment - An amount levied against a property for improvements specifically benefiting that property.

Balanced Budget - A balanced budget means the total resources, including transfers in, less total expenditures, including transfers out, net to zero.

Ballot Measure 5 - A 1.5 percent property tax measure passed by Oregon voters on November 6, 1990, limiting the consolidated tax rate for non-educational local governments to \$10 per \$1,000 of the assessed value. Effective date was July 1, 1991.

Ballot Measure 47 - A statewide property tax limitation measure approved by voters in November 1996. The measure rolled back taxes to individual properties by either the amount paid in 1995 less 10 percent or the amount paid in 1994, whichever was less. It limited future tax increases to not more than 3 percent per year. It placed limits on the kinds of purchases that can be made with general obligation bonds. It imposed a double majority, 50 percent turnout and 50 percent approval, requirement to approve new bonds or property tax levies (this portion of the measure was removed through voter approval in May 2010).

Ballot Measure 50 - A statewide property tax limitation measure proposed by the Oregon Legislature and approved by voters on May 20, 1997. The measure was prompted by confusion over the meaning and language contained in Measure 47. It keeps most of the tax reduction intent of Measure 47, but attempts to make the system simpler and avoid legal challenges of the meaning of Measure 47.

GLOSSARY

City of Albany

FY 2015-2016

Bancroft - (also referred to as Bancroft Bonding Act). Oregon law (ORS 223.205) which allows property owners to make installment payments on specific property benefited from a City improvement. Property owners make scheduled payments to the City until assessment has been paid in full.

Basis of accounting – The method employed in the recording and reporting of transactions. Three bases are commonly recognized: the cash basis, the modified accrual basis, and the accrual basis.

Beginning Fund Balance - The unexpended amount in a fund at fiscal year end, which is carried over into the next fiscal year.

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity dates(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Bond Refinancing - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Budget - A plan of financial operation embodying an estimate of expenditures for a given purpose and/or period (typically a fiscal year) and the proposed means of financing the estimated expenditures and revenues. The budget is the financial plan for the City's allocation of resources to provide services and accomplish the City's objectives.

Budget Calendar - The schedule of key dates, or events, which a government follows in the preparation and adoption of the budget.

Budget Committee - A committee required by Oregon Local Budget Law (ORS 294.305) which must recommend a budget and approve the maximum tax levy.

Budget Manual - A set of documents published in preparation for the budget year outlining the City's budget policies, procedures, forms, and calendar.

Budget Message - Written explanation of the budget and the City's financial plan and priorities presented to the Budget Committee by the City Manager, which is a requirement of Local Budget Law, ORS 294.

Budget Officer - The person designated by the Governing Body to be responsible for the preparation of the budget and meeting legal deadlines. The designation is required by Oregon Local Budget Law (ORS 294.305). The Finance Director is the designated Budget Officer for the City of Albany.

Budget Phases - The following are the major phases of the budget process:

Requested The requested appropriation of an activity as submitted to the City Manager

Proposed The City Manager's recommended budget to the Budget Committee and City Council.

Approved The budget as approved by the Budget Committee and subsequently reviewed and certified by the City Council.

Adopted The budget as passed by ordinance by the City Council.

CAFR (Comprehensive Annual Financial Report) - Prepared at the close of each fiscal year to show the actual audited condition of the City's funds and serve as the official public record of the City's financial status and activities.

Capital Assets - Non-consumable assets of significant value (\$5,000 or more) and having a useful life of more than one year. Capital assets are also called **fixed assets**.

Capital Equipment - Operating equipment with unit costs of more than \$5,000 and a useful life of more than one year.

Capital Improvements - Expenditures related to acquisition, construction, expansion, or rehabilitation for improving an element of the government's physical plant and/or infrastructure.

GLOSSARY

City of Albany

FY 2015-2016

Capital Improvement Program (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending dates for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays - Expenditures for the acquisition of capital assets.

Capital Projects - Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Reserve - An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

CARA - Central Albany Revitalization Area. An urban renewal district in downtown Albany.

Cash basis of accounting - The system of accounting under which revenues are accounted for only when received, and expenditures are accounted for only when paid.

Charter - Oregon law allows Municipal Corporations, upon a vote of the people, to establish a charter government. Commonly referred to as Home Rule, it allows a local government more flexibility in organization and legal authority. The City of Albany's original Charter was adopted in 1864.

City Council - The governing body, consisting of the Mayor and six other elected persons, which sets policies and procedures for the functioning of the municipal government of the City of Albany.

City Match - The expenditure of City resources as the necessary condition for the award of a grant.

Compression (Tax Limitation) - The Oregon Constitution sets limits on the amount of property taxes that can be collected from each property tax account. These limits are often called the "Measure 5 limits." To figure these limits, taxes are divided into categories described in the constitution. The categories are: education and

general government. If taxes in either category exceed the limit for that property, the taxes are reduced or "compressed" until the limit is reached. Local option taxes are compressed first. If the local option tax is compressed to zero, and the limit still hasn't been reached, the other taxes in the category are proportionally reduced.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Formal Council action is required for transfers from Contingency to an expenditure appropriation.

Contract - An agreement where the City and an individual, legal, or political entity agree to provide certain things. If the City is to provide a service(s) for reimbursement, the department providing the service must indicate the appropriation necessary and identify the source and amount of funds to be received in its budget request.

COP (Certificate of Participation) - Provides long-term financing through a lease, installment sale agreement, or loan agreement.

Depreciation - The decrease in the value of an asset due to use or becoming out of date. The depreciation of general fixed assets is calculated using the straight-line method, which calculates annual expense by dividing the historical cost by the number of years of useful life.

Debt Service - Annual principal and interest payments that the local government owes on money it has borrowed.

Debt Service Fund - One or more funds established to account for expenditures used to repay the principal and interest on debt.

Defeasement - Relieving the City of a particular liability (such as a specific bond series) by refunding the liability through an escrow account. Legally defeased liabilities do not need to be appropriated each year as the escrow account is removed from the control of the City.

Development-related Fees - Those fees and charges generated by building, development, and growth in a community. Included are building and street permit fees, development review fees, zoning, platting, and subdivision fees.

GLOSSARY

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Disbursement - Payment for goods or services that have been delivered and invoiced.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association of America and Canada to encourage governments to prepare effective and exceptional budget documents. To receive this award is the highest form of recognition in governmental budgeting. Budgets are evaluated for effectiveness as a policy document, a financial plan, an operations guide, and a communication device.

Encumbrances - Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid.

Enterprise Fund - A separate fund used to account for services supported primarily by service charges; examples are water and sewer funds.

Entitlement Program - A program in which funding is allocated according to eligibility criteria; all persons or governments that meet the criteria specified in law receive the benefit.

Equipment Replacement Reserves - Reserves designated for the purchase of new vehicles or operating equipment as existing equipment becomes obsolete or unusable.

Equipment Replacement Schedule - A schedule of annual purchases to replace major equipment and vehicles that have met or exceeded their useful life to the City.

Expenditure - For accounts that are kept on the *accrual basis*, the total charge incurred, whether paid or unpaid, including provision for retirement of unreported debt as a liability of a fund from which retained, and capital outlay. The modified accrual basis shows decreases in net financial resources and may include encumbrances.

For accounts kept on the *cash basis*, the term covers only actual disbursement, the drawing of the check or warrant for these purposes and not encumbrances, except that deferred employee compensation shall be included as a personal

service expenditure where an approved deferred employee compensation plan is in effect for a municipal corporation.

Fiduciary Funds –

Agency Funds - Account for resources where the governmental unit acts solely as an agent in collecting and dispersing monies such as federal payroll monies. No fund balance is maintained and no appropriations are necessitated. These funds are accounted for on a modified accrual basis.

Internal Service Funds - Account for goods and/or services provided to other funds or departments within the organization. Internal charges, set to cover costs of the goods or services, provide the revenue for these funds.

Trust Funds - Account for resources where the governmental unit acts as a trustee either formally or informally for restricted fund users. Trust funds may be expendable (and thus subscribe to a modified accrual basis of accounting) for a specific project or service. Non-expendable trusts focus on the ongoing retention of earnings and subscribe to an accrual basis of accounting.

Fiscal Year (FY) - ORS 294.311(17) “Fiscal year” means for municipal corporations with the power to impose ad valorem property taxes, the fiscal year commencing on July 1 and closing on June 30, and for all other municipal corporations, an accounting period of 12 months ending on the last day of any month. This fiscal year is referred to using both calendar years. For example, a fiscal year beginning July 1, 2008, and ending June 30, 2009, would be called Fiscal Year 2008-09, or FY 08-09.

Fixed Assets (also see Capital Assets) - Non-consumable assets of a tangible nature (such as buildings, furniture, and other equipment) that have a useful life greater than one year and cost more than \$5,000.

Franchise Fees - Fees charged to utilities for the use of public right-of-way.

FTE - Full-Time Equivalent position. A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

GLOSSARY

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Fund - A budgetary and fiscal accounting mechanism for designating a sum of money or other resources set aside for providing services and achieving objectives in accordance with state and local laws, regulation, or other limitations. Each fund constitutes an independent budgetary, fiscal, and accounting entity.

Fund Balance - The excess of the assets of a fund over its liabilities.

Fund Transfer - A movement of resources as an expense in one fund to revenue in another fund. Transfers result in artificial inflation of the total budget, but provide a clearer picture of the true origins of revenue and expense.

Interfund transfers are appropriations that are transferred from one fund to another. Transfers must be made through formal adoption of a resolution by the City Council. Oregon Budget Law has several restrictions dealing with transfers, e.g., an appropriation may not be transferred from a Special Revenue Fund to the General Fund.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The City's major operating fund that includes all services authorized by the Council and the Charter not specifically provided for in other funds. The major source of revenue for this fund is usually property taxes. There are no restrictions as to the purposes for which the revenues in this fund can be used.

General Obligation Bond (G. O. Bond) - A government pledge of full faith and credit to the repayment of the bonds issued by the government. The term is also used to refer to bonds that are to be repaid from taxes and other general revenues.

Goal - A statement of direction, purpose, or intent based on the needs of the community, generally to be completed within a specified time period.

Governmental Funds - These funds subscribe to the modified accrual basis of accounting and include the following types of funds:

General Fund - see previous definition.

Special Revenue Funds - Resources received are limited to a specifically defined use; e.g., the Street Fund.

Debt Service Funds - Funds used for paying principal and interest of debt on non-enterprise funds.

Capital Project Funds - Resources are used for purchase or construction of long-term fixed assets.

Permanent Funds - Resources reported are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

Special Assessment Funds - Resources are received from specific beneficiaries of a particular service or projects expended from these funds. Note: City of Albany does not have a Special Assessment Fund.

Internal Services Funds - Funds used to account for the financing of goods and/or services provided to various City Departments on a cost-reimbursement basis.

Agency Fund - Fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds.

Grant - A donation or contribution of assets (usually cash) by an organization or governmental unit to another organization or governmental unit. Grants are generally made for specific purposes.

Infrastructure - The physical assets of a government (e.g., streets, water facilities, sewer facilities, public buildings, and parks).

Interfund Transfers - The movement of monies between funds of the same government entity.

Intergovernmental Revenue - Funds received from federal, state, and local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - Charges to user departments for services provided internally by the City (e.g., data processing).

GLOSSARY

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ISTEA - Intermodal Surface Transportation Efficiency Act grant to encourage various types of transportation.

Levy - The amount of ad valorem tax certified to the County Assessor by a local government for the support of governmental activities. The tax amount is spread (or levied) over the assessed value of property in that district.

Liabilities - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. Also included are items that involve probable future sacrifices of economic benefits, arising from present obligations of a municipal corporation to transfer assets or provide services to other entities in the future as a result of past transactions or events. The term does not include encumbrances.

LID - Local Improvement District - The property that is to be assessed for the cost or part of the cost of a local improvement and the property on which the local improvement is located.

Line Item - Five-digit numerical classification of revenues and expenditures.

Local Budget Law - Oregon Revised Statutes, Chapter 294, prescribes budgeting practices for municipalities within Oregon.

Millage - Taxation stated as one tenth of a cent per dollar of valuation; as \$.001 used in calculations. A **mill** is the property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund types under which revenues and other financial sources (bond proceeds) are recognized when they become susceptible to accrual; that is, when they become both measurable and available to finance expenditures of the current period.

Municipal Code - A system of rules compiled and arranged by a municipal corporation, adopted, and used to regulate the conduct of its inhabitants and government.

Municipal Corporation - Any county, city, port, school district, union high school district,

community college district, and all other public or quasi-public corporations operated by a separate board or commission.

Net Budget - The legally adopted budget less all interfund transfers and interdepartmental charges.

OAR - Oregon Administrative Rules, rules of various state agencies and program operations.

Operating Expenses - Costs for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that government receives as income to pay for ongoing operations including taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, an ordinance has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or City Charter will specify or imply legislative actions which must be made by ordinance and which may be made by resolution.

ORS - Oregon Revised Statutes, laws of the State of Oregon.

Part-time Position - A position that has no full-time position authority. A part-time position will fit into one of the following categories:

Part-time, Regular - A position budgeted for less than 40 hours per week. The position is eligible for pro-rated City-paid benefits of the normal amount paid to full-time City employees, if the employee works more than 20 hours per week.

Part-time, Temporary - A position budgeted for up to 1,040 hours per year. The position is not eligible for benefits.

Intermittent - A position budgeted for up to 520 hours per year. The position is not eligible for benefits.

GLOSSARY

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Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Effectiveness Measure - A qualitative and/or quantitative extent to which the performance of a series of related tasks achieves a desired result or objective; the ratio of actual to planned accomplishment of a specific objective.

Efficiency Measure - The extent to which the process utilized by an organization to produce goods and/or services minimizes the use of resources. The ratio of a unit of goods and/or services produced to the amount of resources required to produce it.

Input Measure - Measures the volume of resources, both monetary and non-monetary, used in delivering a program or service.

Output Measure - Measures the quantity or volume of products and services provided.

PERS - Public Employees Retirement System - A State of Oregon-defined benefit pension plan to which both employees and employer contribute.

Plat - The map drawing or chart on which the subdivider's plan of subdivision or partition is presented and which he/she submits for approval and intends in final form to record.

Pooled Investments (Sweep Investments) - Liquid assets of various funds and sub-funds pooled together and invested to get the maximum investment earnings potential. Earnings go to each of the funds contributing to the pool on an approved basis.

Property Tax Levy - The tax levy combining the general operating levy and the debt service levy imposed by the City.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

Proposed Budget - A draft of the budget document to be submitted to and reviewed by the Budget Committee and City Council. This begins the formal phase of budget deliberations by the Budget Committee.

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are encumbrances.

Reserve Fund - A fund established to accumulate revenues to use for a specific purpose in the future.

Resolution - An action of the governing body which requires less legal formality and has a lower legal status than an ordinance. Ordinarily, the statutes or City Charter will specify or imply those legislative actions that must be made by ordinance and those which may be made by resolution.

Resources and Requirements - In budgeting, resources turn into revenues when the money is received. Requirements turn into expenditures when the money is spent. Requirements define what is needed to perform the functions of the City (fire, police, library, sewer, water, etc.)

Revenues - The gross receipts and receivables that a governmental unit receives, such as: tax payments, licenses, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income. Excluded from revenues are appropriations, allotments, and return of principal from investment of surplus funds.

Revenue Bonds - Bonds issued pledging future revenues, usually water, sewer, or storm drainage charges, to make debt service payments.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical manner by identifying loss exposure, evaluating the risk, and treating the loss through risk control and financing.

SDCs - System Development Charges - A charge levied on new construction to help pay for additional expenses created by growth or to compensate for already existing capacity in key facilities and systems which support the new development.

Sinking Fund Reserves - A collection of restricted assets that will be used to meet future debt service requirements.

GLOSSARY

City of Albany

FY 2015-2016

Special Assessment - A compulsory levy made by a local government against certain properties to defray part or all of the costs of a specific improvement or service which is presumed to be of general benefit to the public and of special benefit to such properties.

Special Revenue Fund - A fund properly authorized and used to finance particular activities from the receipts of specific taxes or other revenues.

Supplemental Budget - A budget process used to increase appropriation authority made in the Adopted Budget.

Tax Levy - Total amount of dollars raised in property taxes imposed by the City.

Tax Rate - The amount of property tax to be paid for each \$1,000 of a property's assessed value. The tax rate is determined by dividing the assessed value of a district by the total tax levy approved for the district. The result is an amount, in dollars and cents, to be levied against each \$1,000 of taxable property value. (See Ballot Measures 5, 49, and 50).

Transfer - Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transient Occupancy/Room Tax - A tax placed on lodging facilities for the occupancy of a room.

Trust Fund - A fund used to account for fiscal activities of assets held in trust by a local government.

Unappropriated Fund Balance - An amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget.

User Charges - The payment of a fee for direct receipt of a public service by the one that benefits from the service.

ACRONYMS

City of Albany

FY 2014-2015

AAMPO – Albany Area Metropolitan Planning Organization

ACP – Albany Community Pool

ACWA – Association of Clean Water Agencies

ADA – Albany Downtown Association

ADA – Americans with Disabilities Act

ADC – Albany Development Code

AFSCME – American Federation of State, County, and Municipal Employees

AMBAC – American Municipal Bonds Assurance Corporation

AMC – Albany Municipal Code

AMEDC – Albany Millersburg Economic Development Corporation

AM WRF – Albany-Millersburg Water Reclamation Facility

APAK – Albany Police & Kids

APWA – American Public Works Association

APD – Albany Police Department

ARA – Albany Revitalization Agency

ARRA – American Recovery and Reinvestment Act

ATS – Albany Transit System

AV – Assessed Value

AVA – Albany Visitor’s Association

BCSWD – Benton County Soil and Water District

BEST – Building Exceptional Service Together

BLM – Bureau of Land Management

BULB – Bringing Up Learning & Behavior

CAFR - Comprehensive Annual Financial Report

CAPER – Consolidated Annual Performance Evaluation Report

CARA – Central Albany Revitalization Area

CD – Community Development

CDBG - Community Development Block Grant

CIP - Capital Improvement Program

CLG – Certified Local Government

CMOM – Capacity Management Operation Maintenance

COG – Oregon Cascades West Council of Governments

COLA – Cost of Living Adjustment

COPS – Community Oriented Policing Services

CPAS – Children’s Performing Arts Series

CRS – Community Rating System

CMMS – Computerized Maintenance Management System

CYF – Children, Youth, and Families

CZ – Crown Zellerbach

DARE – Drug Abuse Resistance Education

DEQ – Department of Environmental Quality

DFM – Deputy Fire Marshal

DLCD – Department of Land Conservation and Development

DMV – Department of Motor Vehicles

DOJ – Department of Justice

DUII – Driving Under the Influence of Intoxicants

ELA – Engineering, Legal, & Administrative Fees

EMMA – Electronic Municipal Market Access

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

EPA – Environmental Protection Agency

ACRONYMS

City of Albany

FY 2014-2015

EPSC – Erosion Prevention Sediment Control

ESD – Educational Service District

FAA – Federal Aviation Administration

FEMA – Federal Emergency Management Agency

FGP – Foster Grandparent

FM – Force Main

FMLA – Family Medical Leave Act

FOG – Fats, Oils, and Grease Program

FTA – Federal Transit Administration

FTE - Full-Time Equivalent position

FY – Fiscal Year

GAAP - Generally Accepted Accounting Principles

GAPS – Greater Albany Public Schools

GASB – Governmental Accounting Standards Board

GF – General Fund

GFOA – Government Finance Officers Association

GIS – Geographic Information System

GO – General Obligation

HBRR – Highway Bridge Replacement & Rehabilitation

HPF – Historic Preservation Fund

HUD – Housing and Urban Development

HMEP – Hazardous Materials Emergency Preparedness

IAC – Information Access Corporation

IAF – Improvement Assurance Fee

IAFF – International Association of Fire Fighters

ICMA – International City Managers Association

IGA – Intergovernmental Agreement

ILFF – In Lieu of Franchise Fees

ILS – Integrated Library System

IOF – Immediate Opportunity Fund

IP – International Paper

IT – Information Technology

ITB – Invitation to Bid

JWP – Joint Water Project

LBCC – Linn-Benton Community College

LCDC – Land Conservation & Development Commission

LEML – Law Enforcement Medical Liability Assessment

LID - Local Improvement District

LS – Lift Station

LT2 Rule– Long Term 2 Enhanced Surface Water Treatment Rule

LTD – Limited

MPO – Metropolitan Planning Organization

NBI – National Bridge Inventory

NDCIU – Number of Non-Discharging Categorical Industrial User

NPDES – National Pollution Discharge Elimination System

NWAAF – Northwest Art & Air Festival

OAR – Oregon Administrative Rules

OCF – Oregon Community Foundation

ODOT – Oregon Department of Transportation

OECD – Oregon Economic & Community Development

ACRONYMS

City of Albany

FY 2014-2015

OEDD – Oregon Economic Development Department

OEM – Oregon Emergency Management

OHSU – Oregon Health Sciences University

OLCC – Oregon Liquor Control Commission

O&M – Operation & Maintenance

ORS – Oregon Revised Statutes

OS – Operating System

OSFM – Oregon State Fire Marshal

OSU – Oregon State University

OTIA – Oregon Transportation Investment Act

OWEB – Oregon Water Enhancement Board

P&R – Parks and Recreation

PERS – Public Employees Retirement System

PAFR – Popular Annual Financial Report

PE – Professional Engineer

PNCWA – Pacific Northwest Clean Water Association

PW – Public Works

REA – Railway Express Agency

RFD – Rural Fire District

RFI – Riverfront Interceptor

RFP – Request for Proposal

RMTC – Regional Multimodal Transportation Center

RMV – Real Market Value

ROW – Right of Way

RRP – Rental Rehabilitation Program

RSVP – Retired Senior Volunteer Program

SAFER – Staffing for Adequate Fire and Emergency Response

SCADA – Supervisory Control & Data Acquisition

SCBA – Self-Contained Breathing Apparatus

SCF – Sewer Connection Fees

SDCi – System Development Charge-Improvement

SCDr – System Development Charge-Reimbursement

SDCs – System Development Charges

SHPO – State Historic Preservation Office

SI – Site Improvement

SIU – Significant Industrial User

SRF – State Revolving Fund

STF – Special Transportation Fund

STP – Surface Transportation Program

TCV – True Cash Value

TDY – Teledyne Industries

TE – Transportation Enhancement

TEA – Transportation Equity Act

TGM – Transportation and Growth Management

TIC – True Interest Costs

TLT – Transient Lodging Tax

TMDL – Total Maximum Daily Load

TRT – Transient Room Tax

TSDC – Transportation System Development Charge

TWG – Talking Water Gardens

UCR – Uniform Crime Reporting

UGM – Urban Growth Management

ACRONYMS

City of Albany

FY 2014-2015

USAR – Urban Search and Rescue

UZA – Urbanized Area

WL – Wetlands

WRF – Water Reclamation Facility

WTP – Water Treatment Plant

WWTP – Wastewater Treatment Plant

YMCA – Young Men’s Christian
Association