



Agenda
Linn-Benton Loop Board Meeting
Remote Only

Date: Tuesday, November 30, 2021
Time: 3:00 – 5:00 pm
Location: Via Zoom: <https://us02web.zoom.us/j/88337056957>
Phone: 1-669-900-6833
Meeting ID: 833 3705 6957
Passcode: 2020
Contact: Nick Meltzer, Transportation Manager, 541-758-1911

1. **3:00 Call to Order and Agenda Review** **Chair,
Commissioner
Pat Malone**

2. **3:05 Public Comment** **Chair**

3. **3:10 Minutes of August 31, 2021 (Attachment A)** **Chair**

Action Requested: Approval of Meeting Minutes

4. **3:15 Update on Loop Expansion** **Barry Hoffman**
The Loop has partially expanded, full expansion expected late November/early December.

Action Requested: Information and discussion

5. **3:25 Return to Fares for Loop service** **Hoffman**
Information and discussion about the Loop's potential return to charging fares

ACTION: Information and discussion

6. **4:00 Budget and Ridership Reports (Attachments B, C, D, E, F)** **Hoffman**
 - FY21 budget year end report (B)
 - FY21 STIF budget year end report (C)
 - Quarterly budget, note: same as year to date budget at this time (D)
 - Quarterly STIF budget (E)
 - Ridership (F)
Action Requested: Information only

7. **4:20 Regional Transit Update** **Meltzer,
Hoffman,
Others**
 - Mobility Hubs
 - ATS Expansion
 - CTS Expansion
 - Bus Driver Challenges

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|----|------|---|--------------|
| 8. | 4:45 | Other Business | All |
| 9. | 5:00 | Adjournment <ul style="list-style-type: none">• Next meeting February 22, 2022 | Chair |

**LINN-BENTON LOOP
Board Meeting
Teleconference
Tuesday, August 31, 2021
3:00 – 5:00**

Board Members: Commissioner Pat Malone, Mark Bernard, Sheldon Flom, and Hal Brauner

TAC Members: Barry Hoffman, Catherine Rohan, Mark Volmert, and Stephen Dobrinich

Staff: Nick Meltzer, Jenny Glass, C. Clark, Jeff Babbitt, Chris Bailey, and Candy Bliss

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Introductions, & Agenda Review (3:02 pm)	<p>Commissioner Pat Malone Called a meeting to order at 3:02 pm.</p> <p>Mark Volmert stood in for Commissioner Nyquist.</p> <p>Agenda is approved as presented.</p> <p>Mark Volmert mentioned that in the past meeting, we hoped to have a meeting at the Albany bus barn to see the new Loop buses, and while we cannot do this right now, we should remain hopeful to be able to do it in the near future.</p>	The Commissioner continued with the meeting at 3:02 pm. There were no changes to the agenda.
2. Public Comment (3:04 pm)		There were no public comments.
3. Minutes of May 25, 2021 Meeting (Attachment A) (3:05 pm)	Commissioner Malone provided the Board a few minutes to review Attachment A. Hal Brauner said that they look fine. Commissioner Malone moved to approve the minutes and asked for any objections; hearing none, the minutes were approved.	Consensus was reached to approve the minutes as written in Attachment A.

<p>4. Albany Transit System Implementation Strategy (3:06 pm)</p>	<p><u>Albany Transit System Implementation Strategy</u> <i>Update on new ATS routes and schedules for enhanced service, service to be implanted this fall.</i></p> <p>Nick Meltzer provided a background of the project. He explained the existing system for Albany Transit System (ATS), and mentions that the bus come every hour, but often runs late. There was feedback from the public to have a longer running system with more frequent stops. The new system would be 4 routes instead of 3, and they will be bidirectional. There was notice that there was need for more service to the lower income areas of Albany, and to connect to the two high schools. Timber Ridge is a new area which will be connected. All the routes will go to the Heritage Plaza, so there will be good overlap with other transit services. There is complementary service with the Loop that connects the station to LBCC and so ATS can focus its efforts to other locations. They are currently focused on the details of the specific stop locations.</p> <p>Barry Hoffman added that the headway on the new routes are still an hour long, but each side of the road now has 30 minutes serviced area. The focus around the mall has been challenging because of the current infrastructure. They coordinated with the Linn Shuttle transit agency, and are focusing on the timing of the routes for connecting with both the Linn Shuttle and the Loop. There is a shortage of drivers and substitute drivers for both the Loop and ATS expansions, but he is prioritizing the Loop expansion for the students as ATS can wait for their expansion.</p> <p>Mark Volmert congratulated Albany for this expansion, as it is always a challenge. He said this shows the importance of the connections between transit agencies, and the GTS system for the buses can be useful and highlighted in this expansion. He</p>	<p>Informational discussion only.</p>
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	<p>observed that there is just one route that serves LBCC directly, although the Loop and Linn Shuttle makes those connections, which should emphasize the importance of making those connections. LBCC really serves as the transit hub, and there being only one route that serves it should cause caution around it. Barry and Mark have a discussion on the details on the expansion routes, how they connect with other transit agencies, and specifically prioritizing the students at LBCC.</p> <p>Sheldon Flom appreciated all the work ATS has put in to service the LBCC students. Nick Meltzer commented on how the transit hub shifted, that the challenge of Albany Station is that it is difficult to get in and out of with a bus, and so it costs extra time to get in and out of that location, and so the shift away from it naturally occurred. Commissioner Pat Malone agreed and said that makes sense since the mall is more central to the system, and thinks it is a big advantage to have this system in place for the students as they start school. He thought that cutting down the wait times will increase ridership in general too.</p> <p>September 27th is the goal of fully launching this new expansion, and Barry Hoffman said while he will let people know the moment if it is not possible, but he does believe it'll happen without incident. ATS will be able to provide maps and resources on September 16th.</p>	
<p>5. Loop Historical 5307 Funds Memo (Attachment B) (3:31 pm)</p>	<p>Report on historical 5307 funds drawdown per Board direction. Action Requested: Discussion</p> <p>Nick Meltzer provided a background on this topic. The Loop Board asked Staff to explore how there came to be a buildup of the 5307 funds. OCWCOG Staff provided a memo and sent it to the TAC, who provided a response and additional motions.</p>	<p>Informational discussion only.</p>

	<p>Nick Meltzer discussed the process of requesting, receiving, and reimbursing the 5307 funds, as described in Attachment B. Meltzer highlights that the 5307 funding goes up each year, as agreed upon the MPOs, and the Loop wasn't able to draw down all the 5307 funding, and it is allowed to be drawn down up to 5 years. The 5307 funding is a different pot of money from the Loop budget, and the local funding needs to be expended before the 5307 funding gets reimbursed. Table 3 highlights the adjustment of expectations of reimbursement. Any year end balance of 5307 is carried over and provides a note for any discrepancies, such as purchasing a bus is budgeted in one year, but isn't paid for until the next year, when the bus is ready. To prevent this from happening in the future, the future reporting of 5307 funds will be shown annually, and provide year to date expenditure reports.</p> <p>Barry Hoffman added clarification that the ineligible expenses were paid back in 2018, and not a finding of the review itself.</p>	
<p>6. Motions from 8/3/21 Loop TAC Meeting & Response (Attachment C1 & C2) (3:42 pm)</p>	<p>The TAC recommends that the Board consider two motions related to Loop finances and fiscal policy (Attachment C1). The City of Albany has provided a response to the second motion (Attachment C2). Action Requested: <i>Discussion and consideration of motions</i></p> <p>The first Motion was for ATS to provide a comprehensive report, and Staff has attempted to do this through Attachment B. Motion 2 is to ensure there's a clear direction for the 5307 funds and the financial status of the Loop.</p> <p>The City of Albany responded to Motion 2. Barry Hoffman explained that they tried to address the motion by crating the response memo, which explicitly says the city is currently being audited. The Loop, and all other transit, have the largest grants, which get special focus from the auditors as the grants are from the federal government. The finical management and capacity</p>	<p>Board approved for the actions proposed by Motion 1 & 2 in Attachment C1.</p>

	<p>grants requirements are clearly stated at the top of each review, and Attachment C2 is an example of what Albany provides and meets those requirements for the FTA. Hoffman said that Albany believes that there is a healthy amount for the 5307 funds to rest at, but requests the Board and TAC to finalize that amount in reserve, either today or in the future.</p> <p>Commissioner Pat Malone commented that it would be instructive to know which type of “hiccups” have happened in the past, to help decide what would be a reasonable fund balance. Barry Hoffman said there is enough 5307 funding to last a year or two, and so there is time to decide that amount as well. Commissioner Malone said he will leave this up to Staff to decide when to bring this up again, but is thankful there is time to make this decision.</p> <p>Commissioner Pat Malone asked what would be a reasonable Motion to move forward with. Hal Brauner said that he would support both Motions. Sheldon Flom said that there was quite a discussion on both Motions, and Motion 1 had a good history and thinks it is important to keep this tracking of information into the future, as it is important to see what the amount that has been used, which is what should be considered in what will be held in reserved 5307 funds. Barry Hoffman said that is split out differently now, to show what is planned to be drawn down based on past expenditures, and now also shows the actual drawn down as well.</p> <p>Jeff Babbitt said the only need for a supplemental budget is if Albany heavily overextended their budgeted expenditures, and since they have a reserves budget, and using that would be the next step if that happens, before they have to go to council to request a supplemental budget.</p>	
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Mark Volmert said that this discussion started 14 months ago and he appreciates the response from Albany and the work from OCWCOG. Volmert said that the information that was listed was wrong, and that if the fiscal policy requirements have been met each year but doesn't take into account the 5307 funds, it is not a robust budget. He said it should show the combination of both the FTA and the City budget, and to look at the procedures for the budget review to not have this happen again.

Commissioner Pat Malone said he appreciates this discussion, and asked about moving forward to discuss the Motions. **Hal Brauner moves to approve the two Motions, and Sheldon Flom seconded. There were no opposed.**

Barry Hoffman wanted to comment that the City of Albany has taken every step to change the way the information has been reported to ensure there are no new surprises for any funds or budgets. The written policies of the city are not under the purview of the Loop Board. He was not sure how to satisfy the Board with its request beyond continuing to do what they have already promised with the new reporting methods. Mark Volmert clarified that the City's policies cannot be updated from the Loop Board, but that the Loop reviews them. That there should be individual item within the transit department that clarify the FTA policies, to development them if they do not exist, and for them to be presented to the Loop. Sheldon Flom commented that he views these policies as operational policies, instead of fiscal policies, and these should be clear for the future Loop Board members.

Nick Meltzer asked about Motion 1, if the memo that has been prepared doesn't meet those requirements, and asked what additional details the Board looking for. Mark Volmert said that he wants more specifics on the drawn down and the annual budgets.

	<p>While Motion 2 is more important than Motion 1, it still needs more details. Hal Brauner agrees that Motion 2 is the main issue, and asked the Staff to continue working with the TAC to help fill the gaps to meet Motion 1. Sheldon Flom commented that splitting out the CAMPO purchase of the bus, and the bus purchases makes it more difficult to track the numbers for Albany's budget.</p>	
<p>7. Loop Expansion & Marketing (Attachment D) (4:11 pm)</p>	<p>Hal Brauner said he needed to leave early, that he read through the report and likes the expansion and marketing, and asked to be excused early.</p> <p>Catherine Rohan said the Loop is looking to expand service by September 27th and to remind everyone of the key tenants to the Loop service. She discusses the multiple digital advertising options, including social media posts. Physical communication is another aspect of marketing, such as yard signs, posters in libraries, and signs at already existing bus stops. There is a specific marketing push for students as well. There are in-person events planned, LBCC's student welcome day and OSU's beaver community fair. There are separate pushes to advertise to both students and the general public, while being conscientious of the concerns of COVID-19. Sheldon Flom said he is looking forward to seeing the new buses at LBCC on September 24th.</p> <p>Mark Volmert requested for additional marketing for the general public working with the other transit agencies, especially for the Linn Shuttle, so they to know they can make a connecting transfer to get to Corvallis.</p>	<p>Informational discussion only.</p>
<p>8. Quarterly Revenue/Expense Report, Year to Date Revenue/Expense</p>	<p>Barry Hoffman review the documents. Attachment E is the quarterly report. Attachment F is the Year to Date report, which was pulled in July. It shows more expenses than revenues, but that's from not receiving the 5307 reimbursement yet.</p>	<p>Informational discussion only.</p>

<p>Report, & Ridership Report (Attachment E, F, &G) (4:23 pm)</p>	<p>Mark Volmert asked about 5307 funds and CARES funds, and there is anticipation of using any of that money for COVID related expenses. Barry Hoffman said they do not anticipate using it and it is not part of the Loop budget, but they could use it if needed.</p> <p>Mark Volmert asked that while the bus capacity limits have been withdrawn, if they come back, does Barry Hoffman have any ideas how to pay for an additional bus to help manage ridership. Hoffman responded that with large, unanticipated expenditures that prevent running an effective transit system, he does not plan to go directly to other transit agencies to help with it without looking at other options first, such as using CARES funds.</p> <p>Barry Hoffman continued to discuss the ridership with Attachment G. He said that ridership directly shows how LBCC and OSU account for 80% of the Loop's ridership, and when the students aren't going to and from campuses, ridership will continue to look low. He reminded the Board that while the report says 0 for OSU/LBCC student riders, it is because passengers board through the back and so there is no way to count them.</p>	
<p>9. Other Business (4:40 pm)</p>	<p>Nick Meltzer mentioned that at the last Loop meeting we discussed sending a letter to the governor to drop the capacity limits, but that did not happen as she removed the capacity limits before Staff could move on it.</p> <p>Mark Volmert asked for an update on ridership mid-October, and how the expansion has been going after school has started.</p>	
<p>10. Adjournment</p>	<p>Commissioner Pat Malone adjourned the meeting at 4:43 pm.</p>	<p>Meeting adjourned at 4:43 pm.</p>



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09:43:47

City of Albany, OR
FLEXIBLE PERIOD REPORT
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FROM 2021 01 TO 2021 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
213 PUBLIC TRANSIT	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
<hr/>							
21340105 213 LINN-BENTON LOOP							
21340105 420035 FTA SECTION 5310 GRANT	-27,500	0	-27,500	-28,320.00		820.00	103.0%
21340105 420045 FTA SECTION 5307	-342,200	0	-342,200	-350,512.00		8,312.00	102.4%
21340105 428020 SPECIAL TRANSIT FUND: LINN	-24,000	0	-24,000	-23,040.00		-960.00	96.0%
21340105 428025 SPECIAL TRANSIT FUND: BENT	-23,000	0	-23,000	-29,375.00		6,375.00	127.7%
21340105 428120 STIF - LINN COUNTY	-270,000	0	-270,000	.00		-270,000.00	.0%
21340105 428125 STIF - BENTON COUNTY	-270,000	0	-270,000	.00		-270,000.00	.0%
21340105 428130 STIF - DISCRETIONARY	-440,000	0	-440,000	.00		-440,000.00	.0%
21340105 428200 LBCC PARTNERSHIP	-124,400	0	-124,400	-124,400.00		.00	100.0%
21340105 428205 OSU PARTNERSHIP	-124,400	0	-124,400	-124,400.00		.00	100.0%
21340105 435000 BUS FARES	-27,000	0	-27,000	-25.50		-26,974.50	.1%
21340105 435006 CHARGES FOR SERVICE: LOOP	0	0	0	-23,800.00		23,800.00	.0%
21340105 469015 MISCELLANEOUS REVENUE	0	0	0	-75.43		75.43	.0%
21340105 480100 INTEREST	-300	0	-300	-481.72		181.72	160.6%
21340105 490900 INTRAFUND TRANSFER IN	0	0	0	-61,062.42		61,062.42	.0%
21340105 499000 BEGINNING BAL: PRIOR PER A	0	0	0	-.44		.44	.0%
21340105 499050 BEGINNING BALANCE	-8,300	0	-8,300	-6,781.25		-1,518.75	81.7%
21340105 510010 WAGES & SALARIES	252,200	64,582	316,782	150,250.98		166,530.56	47.4%
21340105 520010 TEMPORARY EMPLOYEES	46,200	8,821	55,021	4,970.05		50,051.06	9.0%
21340105 530010 OVERTIME	3,300	-1,200	2,100	304.82		1,795.30	14.5%
21340105 540050 UNEMPLOYMENT CLAIMS	800	129	929	8,337.51		-7,408.78	897.7%
21340105 560001 EMPLOYER MEDICAL	0	-28,315	-28,315	56,249.26		-84,563.82	198.7%
21340105 560005 EMPLOYER DENTAL	0	-2,180	-2,180	2,357.43		-4,537.17	108.2%
21340105 560008 EMPLOYER VISION	0	-893	-893	1,633.61		-2,526.78	182.9%
21340105 560010 EMPLOYER PAID BENEFITS	277,500	155,117	432,617	16,817.24		415,800.06	3.9%
21340105 560012 EMPLOYER PAID DEFERRED COM	0	0	0	490.09		-490.09	.0%
21340105 560014 EMPLOYER PAID LTD/LIFE/AD&	0	0	0	642.18		-642.18	.0%
21340105 560016 EMPLOYER PAID WORKER'S COM	0	0	0	2,972.91		-2,972.91	.0%
21340105 560018 EMPLOYER PAID OREGON WBF	0	0	0	28.15		-28.15	.0%
21340105 560020 PERS	0	-27,465	-27,465	51,384.29		-78,849.69	187.1%
21340105 560030 HRA VEBA	0	-8,910	-8,910	13,474.70		-22,384.71	151.2%
21340105 600115 INSURANCE & BONDS	9,200	-471	8,729	8,547.62		181.81	97.9%
21340105 600400 CONTRACTUAL SERVICES	500	-791	-291	3,072.67		-3,363.42	%
21340105 610100 DUPLICATION & FAX	1,300	113	1,413	814.63		598.68	57.6%
21340105 610405 MATERIALS & SUPPLIES	3,000	1,022	4,022	6,907.29		-2,885.28	171.7%
21340105 610425 MEMBERSHIPS & DUES	0	0	0	600.00		-600.00	.0%
21340105 610545 PRINTING & BINDING	800	800	1,600	.00		1,600.00	.0%
21340105 610750 UNIFORMS	500	351	851	.00		850.80	.0%
21340105 610800 VEHICLE FUEL CHARGES	50,000	10,848	60,848	28,233.72		32,614.17	46.4%



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
21340105 630005 NATURAL GAS	0	0	0	186.62		-186.62	.0%
21340105 630010 TELEPHONE	0	0	0	332.87		-332.87	.0%
21340105 630400 WATER SERVICE	0	0	0	578.83		-578.83	.0%
21340105 630405 SEWER SERVICE CHARGES	0	0	0	115.29		-115.29	.0%
21340105 630410 STORMWATER SERVICE CHARGES	0	0	0	141.12		-141.12	.0%
21340105 650015 MAINT: COMMUNICATION EQUIP	0	0	0	1,618.06		-1,618.06	.0%
21340105 652800 SAFETY IMPROVEMENTS	0	0	0	173.97		-173.97	.0%
21340105 653600 MAINT: VEHICLE	48,000	-43,791	4,209	109,946.20		-105,736.79	%
21340105 660200 CS: CENTRAL SERVICE	41,600	0	41,600	35,517.28		6,082.72	85.4%
21340105 660400 CS: EQUIPMENT REPLACEMENT	3,000	0	3,000	3,000.00		.00	100.0%
21340105 660500 CS: FLEXIBLE SPENDING ADMN	200	32	232	128.42		104.04	55.2%
21340105 662500 PW: ADMINISTRATION	35,100	3,353	38,453	29,720.45		8,732.30	77.3%
21340105 665400 PHYSICAL EXAMS & MEDICALS	300	-74	226	385.00		-159.00	170.4%
21340105 690000 RESERVE: OPERATING	27,600	0	27,600	.00		27,600.00	.0%
21340105 700000 CAPITAL EQUIPMENT	880,000	0	880,000	171,513.42		708,486.58	19.5%
TOTAL 213 LINN-BENTON LOOP	0	131,079	131,079	-60,827.08		191,906.31	%
TOTAL PUBLIC TRANSIT	0	131,079	131,079	-60,827.08		191,906.31	%
TOTAL REVENUES	-1,681,100	0	-1,681,100	-772,273.76		-908,826.24	
TOTAL EXPENSES	1,681,100	131,079	1,812,179	711,446.68		1,100,732.55	



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	131,079	131,079	-60,827.08		191,906.31	%



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REPORT OPTIONS

Sequence	Field #	Total	Page Break	
Sequence 1	1	Y	Y	From Yr/Per: 2021/ 1
Sequence 2	9	Y	N	To Yr/Per: 2021/13
Sequence 3	0	N	N	Budget Year: 2021
Sequence 4	0	N	N	Print totals only: N

Report title:

FLEXIBLE PERIOD REPORT
PP 06

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2021/ 1

To Yr/Per: 2021/13

Include budget entries: N

Incl encumb/liq entries: N

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: D



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
<hr/>							
21340106 213 LINN-BENTON LOOP STIF							
21340106 428120 STIF - LINN COUNTY	0	0	0	-264,000.00		264,000.00	.0%
21340106 428125 STIF - BENTON COUNTY	0	0	0	-142,100.00		142,100.00	.0%
21340106 428130 STIF - DISCRETIONARY	0	0	0	-352,000.00		352,000.00	.0%
21340106 480100 INTEREST	0	0	0	-4,656.22		4,656.22	.0%
21340106 499000 BEGINNING BAL: PRIOR PER A	0	0	0	-9.35		9.35	.0%
21340106 499050 BEGINNING BALANCE	0	0	0	-144,218.95		144,218.95	.0%
21340106 630506 CHARGES FOR SERVICE: LOOP	0	0	0	23,800.00		-23,800.00	.0%
21340106 700000 CAPITAL EQUIPMENT	0	0	0	880,000.00		-880,000.00	.0%
TOTAL 213 LINN-BENTON LOOP STIF	0	0	0	-3,184.52		3,184.52	.0%
TOTAL PUBLIC TRANSIT	0	0	0	-3,184.52		3,184.52	.0%
TOTAL REVENUES	0	0	0	-906,984.52		906,984.52	
TOTAL EXPENSES	0	0	0	903,800.00		-903,800.00	



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FROM 2021 01 TO 2021 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-3,184.52		3,184.52	.0%



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REPORT OPTIONS

Sequence	Field #	Total	Page Break	
Sequence 1	1	Y	Y	From Yr/Per: 2021/ 1
Sequence 2	9	Y	N	To Yr/Per: 2021/13
Sequence 3	0	N	N	Budget Year: 2021
Sequence 4	0	N	N	Print totals only: N

Report title:

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PP 06

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: Y

Format type: 1

Double space: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2021/ 1

To Yr/Per: 2021/13

Include budget entries: N

Incl encumb/liq entries: N

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: D

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FROM 2022 01 TO 2022 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
213 PUBLIC TRANSIT	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<hr/>							
21340105 213 LINN-BENTON LOOP							
21340105 420045 FTA SECTION 5307	-225,000	0	-225,000	-41,414.00		-183,586.00	18.4%
21340105 428200 LBCC PARTNERSHIP	-128,100	0	-128,100	-128,100.00		.00	100.0%
21340105 428205 OSU PARTNERSHIP	-128,100	0	-128,100	-128,100.00		.00	100.0%
21340105 435000 BUS FARES	-13,000	0	-13,000	.00		-13,000.00	.0%
21340105 435006 CHARGES FOR SERVICE: LOOP	-566,500	0	-566,500	.00		-566,500.00	.0%
21340105 480100 INTEREST	0	0	0	-42.02		42.02	.0%
21340105 499000 BEGINNING BAL: PRIOR PER A	0	0	0	-4.00		4.00	.0%
21340105 499050 BEGINNING BALANCE	-5,500	0	-5,500	-60,827.08		55,327.08	%
21340105 510010 WAGES & SALARIES	302,000	0	302,000	57,337.95		244,662.05	19.0%
21340105 520010 TEMPORARY EMPLOYEES	45,000	0	45,000	843.11		44,156.89	1.9%
21340105 530010 OVERTIME	20,000	0	20,000	981.75		19,018.25	4.9%
21340105 540050 UNEMPLOYMENT CLAIMS	0	0	0	6,992.00		-6,992.00	.0%
21340105 560001 EMPLOYER MEDICAL	156,200	0	156,200	26,307.17		129,892.83	16.8%
21340105 560005 EMPLOYER DENTAL	12,700	0	12,700	1,786.64		10,913.36	14.1%
21340105 560008 EMPLOYER VISION	4,800	0	4,800	728.81		4,071.19	15.2%
21340105 560010 EMPLOYER PAID BENEFITS	28,100	0	28,100	4,381.76		23,718.24	15.6%
21340105 560012 EMPLOYER PAID DEFERRED COM	2,000	0	2,000	333.42		1,666.58	16.7%
21340105 560014 EMPLOYER PAID LTD/LIFE/AD&	3,200	0	3,200	551.24		2,648.76	17.2%
21340105 560016 EMPLOYER PAID WORKER'S COM	21,500	0	21,500	2,698.59		18,801.41	12.6%
21340105 560018 EMPLOYER PAID OREGON WBF	2,100	0	2,100	22.04		2,077.96	1.0%
21340105 560020 PERS	106,300	0	106,300	15,307.54		90,992.46	14.4%
21340105 560030 HRA VEBA	12,400	0	12,400	11,996.46		403.54	96.7%
21340105 600115 INSURANCE & BONDS	5,600	0	5,600	5,409.06		190.94	96.6%
21340105 600400 CONTRACTUAL SERVICES	4,200	0	4,200	699.34		2,924.67	30.4%
21340105 602300 SOFTWARE LICENSE FEES	700	0	700	.00		700.00	.0%
21340105 610005 ADVERTISING & PUBLICATIONS	1,100	0	1,100	.00		1,071.12	2.6%
21340105 610075 CREDIT CARD FEES	500	0	500	.00		500.00	.0%
21340105 610100 DUPLICATION & FAX	1,500	0	1,500	101.33		1,398.67	6.8%
21340105 610130 EDUCATION & TRAINING	800	0	800	.00		800.00	.0%
21340105 610405 MATERIALS & SUPPLIES	3,000	0	3,000	569.68		-1,414.68	147.2%
21340105 610420 MEETINGS & CONFERENCES	600	0	600	.00		600.00	.0%
21340105 610425 MEMBERSHIPS & DUES	1,100	0	1,100	.00		1,100.00	.0%
21340105 610545 PRINTING & BINDING	1,600	0	1,600	.00		1,600.00	.0%
21340105 610750 UNIFORMS	1,000	0	1,000	1,271.47		-271.47	127.1%
21340105 610800 VEHICLE FUEL CHARGES	92,500	0	92,500	.00		88,569.42	4.2%
21340105 630000 ELECTRICITY	1,500	0	1,500	.00		1,500.00	.0%
21340105 630005 NATURAL GAS	200	0	200	10.86		152.73	23.6%
21340105 630010 TELEPHONE	3,000	0	3,000	121.57		2,878.43	4.1%



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FROM 2022 01 TO 2022 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
213 PUBLIC TRANSIT	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
21340105 630400 WATER SERVICE	800	0	800	205.90		594.10	25.7%
21340105 630405 SEWER SERVICE CHARGES	0	0	0	33.37		-33.37	.0%
21340105 630410 STORMWATER SERVICE CHARGES	200	0	200	26.40		173.60	13.2%
21340105 650015 MAINT: COMMUNICATION EQUIP	600	0	600	394.37		-1,298.87	316.5%
21340105 653600 MAINT: VEHICLE	89,300	0	89,300	6,377.40		80,635.55	9.7%
21340105 655100 MAINT: BUILDING	4,000	0	4,000	900.00		3,100.00	22.5%
21340105 660100 CS: BUILDING MAINTENANCE	3,800	0	3,800	950.01		2,849.99	25.0%
21340105 660200 CS: CENTRAL SERVICE	3,300	0	3,300	825.00		2,475.00	25.0%
21340105 660210 CS: FINANCE	19,900	0	19,900	4,974.99		14,925.01	25.0%
21340105 660211 CS: CITY MANAGER'S OFFICE	11,500	0	11,500	2,874.99		8,625.01	25.0%
21340105 660212 CS: MAYOR & COUNCIL	1,300	0	1,300	324.99		975.01	25.0%
21340105 660214 CS: HUMAN RESOURCES	8,800	0	8,800	2,199.99		6,600.01	25.0%
21340105 660215 CS: LABOR RELATIONS	500	0	500	125.01		374.99	25.0%
21340105 660225 CS: EMERGENCY MGMT/SAFETY	1,400	0	1,400	350.01		1,049.99	25.0%
21340105 660400 CS: EQUIPMENT REPLACEMENT	27,000	0	27,000	6,750.00		20,250.00	25.0%
21340105 660500 CS: FLEXIBLE SPENDING ADMI	200	0	200	19.69		180.31	9.8%
21340105 660700 CS: INFORMATION TECHNOLOGY	7,900	0	7,900	1,974.99		5,925.01	25.0%
21340105 660701 CS: PHONE SYSTEM REPLACE	100	0	100	24.99		75.01	25.0%
21340105 660800 CS: IT EQUIPMENT REPLACEME	500	0	500	125.01		374.99	25.0%
21340105 662500 PW: ADMINISTRATION	49,200	0	49,200	12,300.00		36,900.00	25.0%
21340105 665400 PHYSICAL EXAMS & MEDICALS	600	0	600	.00		600.00	.0%
21340105 670600 SAFETY RECOGNITION PROGRAM	100	0	100	.00		100.00	.0%
21340105 700170 FTA 5307 - SAFETY 1%	0	0	0	374.17		-374.17	.0%
TOTAL 213 LINN-BENTON LOOP	0	0	0	-177,904.03		165,695.62	.0%
TOTAL PUBLIC TRANSIT	0	0	0	-177,904.03		165,695.62	.0%
TOTAL REVENUES	-1,066,200	0	-1,066,200	-358,487.10		-707,712.90	
TOTAL EXPENSES	1,066,200	0	1,066,200	180,583.07		873,408.52	



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FROM 2022 01 TO 2022 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-177,904.03		165,695.62	.0%



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REPORT OPTIONS

Sequence	Field #	Total	Page Break	
Sequence 1	1	Y	Y	From Yr/Per: 2022/ 1
Sequence 2	9	Y	N	To Yr/Per: 2022/ 3
Sequence 3	0	N	N	Budget Year: 2022
Sequence 4	0	N	N	Print totals only: N

Report title:

FLEXIBLE PERIOD REPORT
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Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2021/ 1

To Yr/Per: 2021/13

Include budget entries: N

Incl encumb/liq entries: N

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: D



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FROM 2022 01 TO 2022 03

ACCOUNTS FOR: 213 PUBLIC TRANSIT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
21340106 213 LINN-BENTON LOOP STIF							
21340106 428120 STIF - LINN COUNTY	-324,000	0	-324,000	.00		-324,000.00	.0%
21340106 428125 STIF - BENTON COUNTY	-324,000	0	-324,000	.00		-324,000.00	.0%
21340106 499000 BEGINNING BAL: PRIOR PER A	0	0	0	-.21		.21	.0%
21340106 499050 BEGINNING BALANCE	0	0	0	-3,184.52		3,184.52	.0%
21340106 630506 CHARGES FOR SERVICE: LOOP	566,500	0	566,500	.00		566,500.00	.0%
21340106 670000 MISCELLANEOUS EXPENDITURES	0	0	0	3,184.52		-3,184.52	.0%
21340106 690000 RESERVE: OPERATING	81,500	0	81,500	.00		81,500.00	.0%
TOTAL 213 LINN-BENTON LOOP STIF	0	0	0	-.21		.21	.0%
TOTAL PUBLIC TRANSIT	0	0	0	-.21		.21	.0%
TOTAL REVENUES	-648,000	0	-648,000	-3,184.73		-644,815.27	
TOTAL EXPENSES	648,000	0	648,000	3,184.52		644,815.48	



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FROM 2022 01 TO 2022 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-.21		.21	.0%



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REPORT OPTIONS

Sequence	Field #	Total	Page Break	
Sequence 1	1	Y	Y	From Yr/Per: 2022/ 1
Sequence 2	9	Y	N	To Yr/Per: 2022/ 3
Sequence 3	0	N	N	Budget Year: 2022
Sequence 4	0	N	N	Print totals only: N

Report title:

FLEXIBLE PERIOD REPORT
PP 06

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: Y

Format type: 1

Double space: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2021/ 1

To Yr/Per: 2021/13

Include budget entries: N

Incl encumb/liq entries: N

Sort by JE # or PO #: J

Detail format option: 1

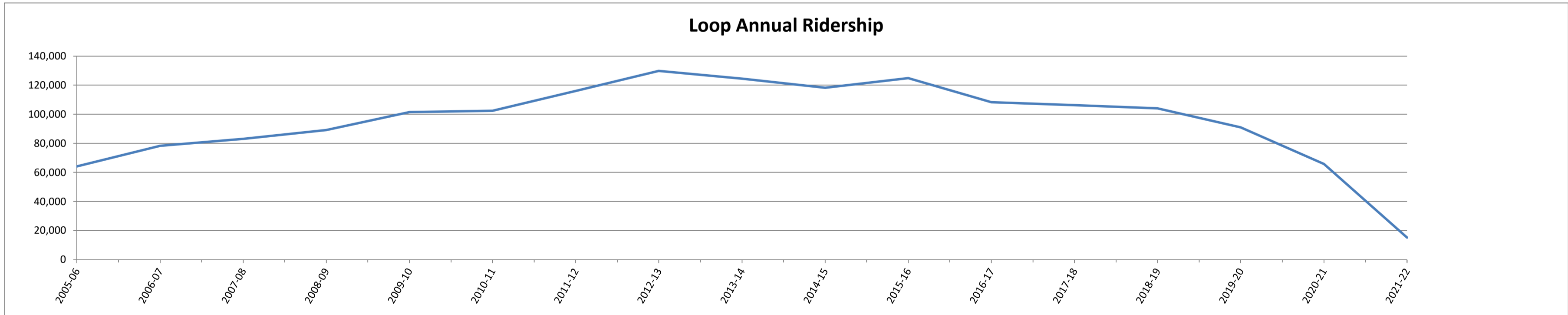
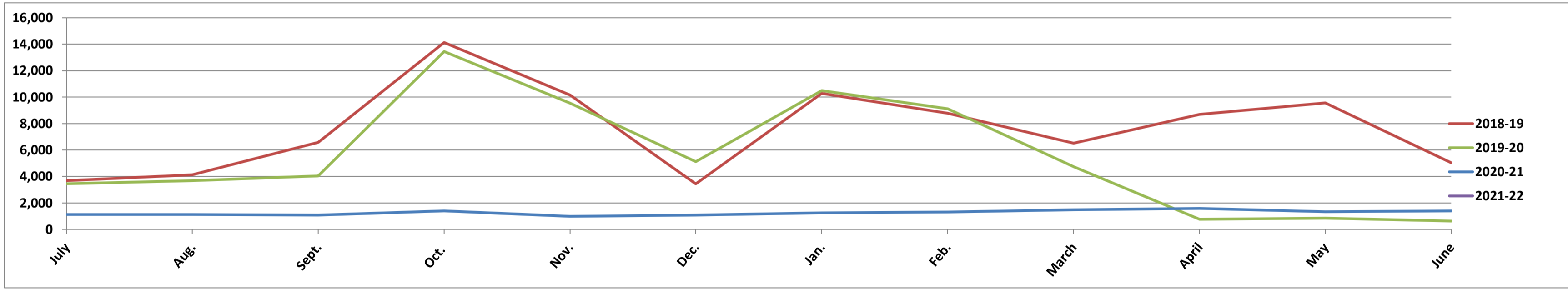
Multiyear view: D

**LINN-BENTON LOOP
WEEKDAY RIDERSHIP
REGULAR LOOP PLUS LOOP EXPRESS
2019 -2020**

MONTH	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	+/-	Ratio	
July	2,794	3,260	3,237	3,319	3,692	3,975	6,391	4,709	4,781	5,911	6,036	6,045	6,106	5,512	3,606	4,223	3,690	3,450	1,121	1,522	401	26.3%	
Aug.	2,859	2,249	3,143	3,663	3,912	4,140	5,245	3,599	4,261	6,502	5,977	5,331	4,798	4,562	3,430	4,174	4,122	3,680	1,121	1,405	284	20.2%	
Sept.	2,425	2,812	3,526	4,240	4,920	4,992	5,614	5,125	6,442	8,303	7,293	4,621	6,751	5,228	6,314	6,418	6,570	4,034	1,085	1,130	45	4.0%	
Oct.	6,973	8,460	7,934	10,139	11,093	11,539	14,446	13,013	13,527	16,046	16,490	16,516	18,648	15,384	13,712	13,861	14,128	13,447	1,398		-12,049	89.6%	
Nov.	4,800	5,342	6,705	8,422	8,681	8,640	9,643	10,056	11,917	13,440	12,245	12,095	11,667	11,153	11,557	10,843	10,156	9,539	986		-8,553	89.7%	
Dec.	3,178	3,412	3,145	3,717	3,338	3,310	5,646	5,393	5,625	5,598	4,600	6,418	7,496	5,860	4,163	3,946	3,442	5,129	1,082		-4,047	78.9%	
Jan.	6,021	5,895	6,530	7,684	8,204	9,075	10,557	11,888	12,667	12,462	14,039	13,599	13,391	11,979	10,439	11,241	10,276	10,500	1,245		-9,255	88.1%	
Feb.	6,666	6,175	5,868	7,990	8,299	9,152	9,589	10,608	11,415	13,078	13,188	10,736	12,417	10,205	11,126	11,122	8,787	9,113	1,313		-7,800	85.6%	
March	4,736	5,714	5,907	6,801	7,096	7,232	7,830	9,314	10,529	10,733	9,846	9,521	10,281	10,350	9,270	9,072	6,510	4,743	1,482		-3,261	68.8%	
April	6,766	6,836	7,172	7,886	8,952	10,437	11,054	11,963	13,566	14,659	14,149	13,926	13,892	11,548	11,365	12,197	8,687	762	1,586		824	-108.1%	
May	5,902	6,206	6,764	8,885	9,237	9,753	9,219	10,487	13,261	14,507	13,320	12,161	11,885	10,555	11,700	11,001	9,570	845	1,335		490	-58.0%	
June	3,937	3,955	4,185	5,474	5,575	6,927	6,201	6,225	7,922	8,604	7,202	7,311	7,461	5,883	9,616	5,961	5,039	632	1,392		760	-120.3%	
Sub Total*	57,057	60,316	64,116	78,220	82,999	89,172	101,435	102,380	115,913	129,843	124,385	118,280	124,793	108,219	106,298	104,059	90,977	65,874	15,146	4,057	-25,103	77.0%	
Saturday	0	0	0	0	1,938	2,643	2,931	3,325	3,804	4,459	4,108	3,977	3,923	3,376	3,629	3,871	3,894	3,078	1,920	1,920		-816	37.6%
Grand Total	57,057	60,316	64,116	78,220	84,937	91,815	104,366	105,705	119,717	134,302	128,493	122,257	128,716	111,595	109,927	107,930	94,871	68,952	17,066	5,977	-25,919	75.2%	

Morning/eve commuter

regular extended service began, Sept 20



**LINN-BENTON LOOP
SATURDAY SERVICE
2021-2022**

MONTH	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	+/-	Ratio
July		93	147	160	250	356	252	262	274	195	315	291	405	296	121	182	61	33.5%
Aug.	90	245	241	227	235	339	267	400	353	325	219	262	309	349	208	178	-30	-16.9%
Sept.	185	229	227	209	294	323	494	324	317	247	259	388	259	333	179	191	12	6.3%
Oct.	212	171	239	303	349	497	321	307	436	375	407	310	332	363	200		-163	-81.5%
Nov.	165	217	334	388	350	366	318	444	346	282	334	308	320	466	168		-298	-177.4%
Dec.	199	226	184	161	180	353	407	232	244	239	333	328	239	273	147		-126	-85.7%
Jan.	160	175	358	356	331	354	265	309	344	314	206	289	308	269	173		-96	-55.5%
Feb.	177	235	235	264	345	369	377	227	298	251	258	343	310	298	131		-167	-127.5%
March	206	257	232	334	349	399	385	421	342	271	276	406	424	175	162		-13	-8.0%
April	176	253	242	320	472	337	294	323	295	333	362	296	335	55	120		65	54.2%
May	147	275	251	357	340	367	319	400	403	246	339	332	325	85	175		90	51.4%
June	221	267	241	246	309	399	409	328	271	298	321	405	328	116	102		-14	-13.7%
Totals	1,938	2,643	2,931	3,325	3,804	4,459	4,108	3,977	3,923	3,376	3,629	3,958	3,894	3,078	1,886		-816	-1.6%

Oct. Try Transit Week

