



**Agenda**  
**Linn-Benton Loop Technical Advisory Committee**

Date: Tuesday, August 8, 2017

Time: 1:30 – 3:30 pm

Location: OCWCOG Upstairs Conference Room, 1400 Queen Ave, SE Albany OR

- 1. 1:30 Call to Order & Agenda Review** **Chair Lee Lazaro**
  
- 2. 1:35 Public Comment** **Chair**
  
- 3. 1:40 Approval of May 30, 2017 meeting minutes (Attachment A)** **Chair**  
*Action Requested: Approval of minutes.*
  
- 4. 1:45 Webpage and Communications Update** **Staff**  
*Action Requested: Information only*
  
- 5. 2:00 Review of Loop Budget (Attachment B)** **Barry Hoffman**  
*Action Requested: Information only*  
  
*A thorough review of the Loop budget will be presented to the TAC.*
  
- 6. 2:30 Needs and Opportunities** **Barry Hoffman**  
*Action Requested: Discussion only*
  
- 7. 2:45 Loop Service Analysis Scope** **Staff**  
*Action Requested: Update on Loop Scope of Work*
  
- 8. 3:00 May Board Meeting Items Review** **Staff/Group**  
*Action Requested: Discussion only*
  
- 9. 3:10 Legislative Update (Attachment C)** **Chair**  
*Action Requested: Information only*  
  
*A discussion of the new Transportation Bill and transit provisions*
  
- 10. 3:20 Future Meeting Dates and Agenda Items** **Chair**  
**- MOU for Loop Operations update**  
*Action Requested: Discussion only*
  
- 11. 3:30 Adjourn** **Chair**

**LINN-BENTON LOOP TAC  
MEETING MINUTES**

**Tuesday, May 30, 2017  
1:30 – 3:00 pm**

Oregon Cascades West Council of Governments  
Upstairs Conference Room / 1400 Queen Ave. SE, Albany

**Board Members and Ex-Officio:** Ali Bonakdar, Barry Hoffman, Bruce Clemetsen, Mark Volmert (phone), Sarah Bronstein, Tarah Campi, and Tim Bates

**Staff Members:** Phil Warnock, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order and Introductions		<b>Staff, Emma Chavez called the meeting to order at 1:35 pm.</b>
2. Agenda Review		<b>There were no changes to the agenda.</b>
3. Public Comment		<b>There were no public comments.</b>
4. Loop Technical Advisory Committee Bylaws & Membership	<p>Staff, Emma Chavez clarified that the Loop TAC bylaws have yet to be adopted by the Loop Board. The Board, at its previous meeting, reviewed the bylaws and recommended changes. Those changes have been incorporated and staff is presenting the updated bylaws.</p> <p>Chavez noted that Mark Volmert emailed requested changes to the bylaws. Members received an updated copy of the bylaws which included those recommended changes.</p> <p>Members fell into discussion of those changes, particularly the development of the agenda and whose responsibility it is to develop the agenda. Ali Bonakdar noted that the practice is for staff to develop the agenda with the Chair’s final approval. Volmert stated that, those are the intentions of his recommended changes. However, he wants it to be</p>	<p><b>Consensus from the Loop Technical Advisory Committee to update the bylaws with the mentioned recommended changes, and take to the Loop Board for consideration.</b></p> <p><b>Consensus from the Loop Technical Advisory Committee for Andrew Knoll to serve as an At-</b></p>

	<p>clear that the Chair must approve the agenda and that any member is able to submit agenda items to the Chair for consideration.</p> <p>Staff went on to review the Loop TAC membership, noting that a rider of the Linn-Benton Loop has requested to be a part of the advisory committee. The Loop TAC may consider Andrew Knoll to serve as one of the four AI-Large members of the Loop TAC.</p> <p>Members fell into discussion and agreed that it's good to have both riders and drivers serve as at-large members of the Loop TAC.</p>	<p><b>Large Member of the Loop Technical Advisory Committee.</b></p>
<p>5. Election of Officers</p>	<p>Chavez noted that per the TAC bylaws, a Chair and a Vice Chair shall be elected at the first regularly scheduled meeting of the calendar year and shall hold the office until their successors are selected. The Chair shall not serve for more than two consecutive years.</p> <p>Bonakdar nominated Bruce Clemetsen. It was noted that Clemetsen serves as a member of the Loop Board and it was questioned if this would be a conflict. Clemetsen stated that LBCC is going through some rearranging of staff and for the moment he needs to sit on both the Board and TAC until a new LBCC staff member is made available. Due to this, Barry nominated Lee Lazaro to be Chair and Clemetsen to serve as Vice Chair. Clemetsen agreed. Staff will follow up with Lazaro to confirm his willingness to serve as the Loop Tac Chair.</p>	<p><b>Consensus by the Technical Advisory Committee for Lee Lazaro to serve as the Chair of the Loop TAC, and Bruce Clemetsen to serve as Vice Chair.</b></p>
<p>6. Loop Service Analysis Scope</p>	<p>Barry Hoffman briefly reviewed the Loop Service Analysis, noting that he did not find any changes that needed to be made with the exception that he is uncertain if the funds will be sufficient.</p> <p>Mark Volmert stated that he is unsure of what the scope does and that the funds do not seem sufficient. Volmert believes that more thought needs to be put into the analysis. He noted that the analysis is an AAMPO funded project intended for the Loop with the AAMPO Board directing its expenditures.</p> <p>Phil Warnock questioned if the group had feedback on the draft analysis and if the analysis needed to be adjusted sequentially in order to make</p>	<p><b>Consensus from the Technical Advisory Committee for staff to update the Loop Service Analysis Scope based on the mentioned recommendations.</b></p>

	<p>more sense. Members fell into discussion and had the following recommendations:</p> <ul style="list-style-type: none"> <li>• Good to move forward with analysis but clarify how it will work with other plans</li> <li>• There is enough data and analysis already in place, a professional route analysis may be more adequate (would require additional funds)</li> <li>• Survey riders and non-riders (onboard/household surveys)</li> <li>• Review past surveys and find best examples</li> <li>• It is important for OSU/LBCC to know how the system serves the students, how growth would look in order to open up conversations for increased funds</li> <li>• Analysis should show what would come out of increased funds</li> <li>• Service assessment of current riders and find future needs</li> </ul> <p>Members recommended hiring a professional consultant to do the work and emphasized on the importance of finding good quality surveys to work from. It was noted that the Linn-Benton Loop and OSU created a great survey that can be used as an example. It was also noted that the analysis work will most likely need to be moved to next fiscal year which may work out best since the TDPs will be finalized by then. Additionally, members requested that the funds for the analysis be revisited.</p> <p>Staff was instructed to update the scope of work and bring back to the TAC for review at its next meeting.</p>	
<p>7. Webpage and Communications Update</p>	<p>Chavez noted that the current Loop webpage is located on the OCWCOG website at ocwcog.org. However, staff met with Barry at the City of Albany to discuss the long term location of the Loop website. The recommendation is to use the Albany webpage, and add Linn-Benton Loop Board and TAC subpages. The AAMPO and CAMPO websites can have a sidebar with a short description of their involvement with a link to the page. Staff has been put in contact with the Albany Tech to begin this work.</p>	

<p>8. Next Meeting and Future Agenda Items</p>	<p>Staff noted that Lee Lazaro emailed in some great suggestions for the TAC meeting dates. The staff recommendation is to send out a Doodle Poll for the dates and times the TAC may have in mind. Something to take into consideration is that the Board meets quarterly, on the last Tuesday of the month. For the remainder of 2017, they will meet in August and November. Also, per the TAC bylaws, the TAC is tasked with recommending to the Board an annual budget. It is possible that the TAC may want to meet more frequently in order for the Board to approve the budget by their November meeting.</p> <p>Members discussed and agreed for staff to send out a Doodle Poll for a meeting in early August.</p>	<p><b>Staff will email out a Doodle Poll for the next meeting to take place in early August, 2017.</b></p>
<p>9. Adjournments</p>	<p>Meeting adjourned at 2:55 pm.</p>	

revstat.rpt  
07/31/2017 3:13PM  
Periods: 0 through 15

## Revenue Status Report

Page: 1

City of Albany  
07/01/2016 through 6/30/2017

213 Public Transit  
50 Public Works  
1107 Linn-Benton Loop

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
42030 FTA Section 5310 Grant	25,000.00	22,320.00	22,320.00	2,680.00	89.28
42042 FTA Section 5309 Grant	348,600.00	0.00	0.00	348,600.00	0.00
42045 FTA Section 5307	307,800.00	183,596.00	183,596.00	124,204.00	59.65
42816 Special Transit Fund: Linn Co	12,700.00	12,240.00	12,240.00	460.00	96.38
42817 Special Transit Fund: Benton Co	22,000.00	16,500.00	16,500.00	5,500.00	75.00
42835 LBCC Partnership	111,700.00	111,700.00	111,700.00	0.00	100.00
42836 OSU Partnership	111,700.00	111,700.00	111,700.00	0.00	100.00
42838 Other Pass Programs	0.00	2,000.00	2,000.00	-2,000.00	0.00
43300 Advertising Revenue	3,000.00	213.50	213.50	2,786.50	7.12
43301 Bus Fares	22,000.00	24,984.42	24,984.42	-2,984.42	113.57
48010 Interest	0.00	1,184.39	1,184.39	-1,184.39	0.00
49041 From Capital Equipment Fund	71,400.00	0.00	0.00	71,400.00	0.00
49905 Beginning Balance	68,000.00	79,948.92	79,948.92	-11,948.92	117.57
<b>Total Public Transit</b>	<b>1,103,900.00</b>	<b>566,387.23</b>	<b>566,387.23</b>	<b>537,512.77</b>	<b>51.31</b>
<b>Grand Total</b>	<b>1,103,900.00</b>	<b>566,387.23</b>	<b>566,387.23</b>	<b>537,512.77</b>	<b>51.31</b>

expstat.rpt  
07/31/2017 2:50PM  
Periods: 1 through 12

## Expenditure Status Report

Page: 1

City of Albany  
07/01/2016 through 6/30/2017

213 Public Transit  
50 Public Works  
1107 Linn-Benton Loop

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
51001 Wages & Salaries	220,500.00	191,724.35	191,724.35	0.00	28,775.65	86.95
52001 Temporary Employees	30,000.00	19,067.19	19,067.19	0.00	10,932.81	63.56
53001 Overtime	2,000.00	229.98	229.98	0.00	1,770.02	11.50
56001 Employer Paid Benefits	177,800.00	135,953.02	135,953.02	0.00	41,846.98	76.46
60101 Contractual Services	3,600.00	3,356.94	3,356.94	0.00	243.06	93.25
60211 Insurance & Bonds	6,400.00	5,287.88	5,287.88	0.00	1,112.12	82.62
60216 Software License Fees	700.00	636.00	636.00	0.00	64.00	90.86
61006 Advertising & Publications	500.00	250.76	250.76	0.00	249.24	50.15
61010 Duplication & Fax	1,500.00	1,302.60	1,302.60	0.00	197.40	86.84
61011 Education & Training	500.00	138.00	138.00	0.00	362.00	27.60
61024 Materials & Supplies	3,000.00	2,368.78	2,368.78	0.00	631.22	78.96
61026 Meetings & Conferences	300.00	313.51	313.51	0.00	-13.51	104.50
61027 Memberships & Dues	500.00	900.00	900.00	0.00	-400.00	180.00
61030 Personal Auto Reimbursement	100.00	0.00	0.00	0.00	100.00	0.00
61033 Printing & Binding	800.00	0.00	0.00	0.00	800.00	0.00
61040 Uniforms	600.00	559.21	559.21	0.00	40.79	93.20
61041 Vehicle Fuel Charges	54,000.00	27,582.57	27,582.57	0.00	26,417.43	51.08
63006 Power & Light	600.00	1,058.71	1,058.71	0.00	-458.71	176.45
63007 Heating & Fuel	200.00	207.21	207.21	0.00	-7.21	103.61
63009 Telephone	1,000.00	1,350.32	1,350.32	0.00	-350.32	135.03
63011 Water Service	800.00	557.53	557.53	0.00	242.47	69.69
65006 Maint: Building	4,100.00	5,287.16	5,287.16	0.00	-1,187.16	128.96
65008 Maint: Communications Equipment	500.00	0.00	0.00	0.00	500.00	0.00
65513 Vehicle Maintenance	54,000.00	91,473.25	91,473.25	-824.99	-36,648.26	167.87
66010 Central Service Charges	30,400.00	30,400.00	30,400.00	0.00	0.00	100.00
66011 Equipment Replacement	9,800.00	9,800.00	9,800.00	0.00	0.00	100.00
66014 Information Technology Services	6,400.00	6,400.00	6,400.00	0.00	0.00	100.00
66015 IT Equipment Replacement	500.00	500.00	500.00	0.00	0.00	100.00
66017 Public Works Administration Charges	42,300.00	33,737.95	33,737.95	0.00	8,562.05	79.76
66030 Building Maintenance Charges	5,100.00	5,100.00	5,100.00	0.00	0.00	100.00

Page: 1

**Expenditure Status Report**

City of Albany  
 07/01/2016 through 6/30/2017

213 Public Transit  
 50 Public Works  
 1107 Linn-Benton Loop

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
66505 Physical Exams & Medicals	300.00	285.00	285.00	0.00	15.00	95.00
66511 Flexible Spending Admin Fees	200.00	163.90	163.90	0.00	36.10	81.95
67010 Safety Recognition Program	100.00	0.00	0.00	0.00	100.00	0.00
69015 Reserve: Operating	24,800.00	0.00	0.00	0.00	24,800.00	0.00
70005 Capital Equipment	420,000.00	0.00	0.00	0.00	420,000.00	0.00
<b>Total Public Transit</b>	<b>1,103,900.00</b>	<b>575,991.82</b>	<b>575,991.82</b>	<b>-824.99</b>	<b>528,733.17</b>	<b>52.10</b>
<b>Grand Total</b>	<b>1,103,900.00</b>	<b>575,991.82</b>	<b>575,991.82</b>	<b>-824.99</b>	<b>528,733.17</b>	<b>52.10</b>



LINN-BENTON LOOP  
WEEKDAY RIDERSHIP  
REGULAR LOOP PLUS LOOP EXPRESS  
2016 -2017

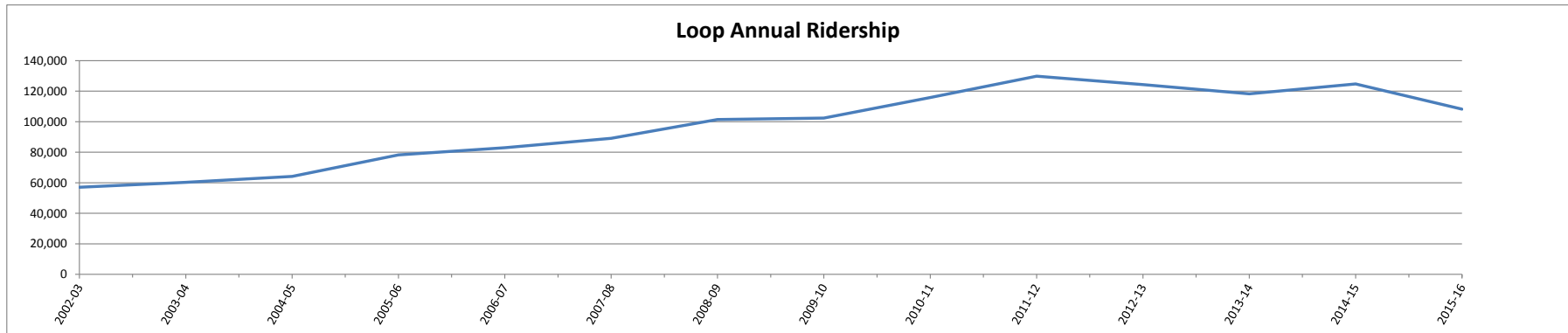
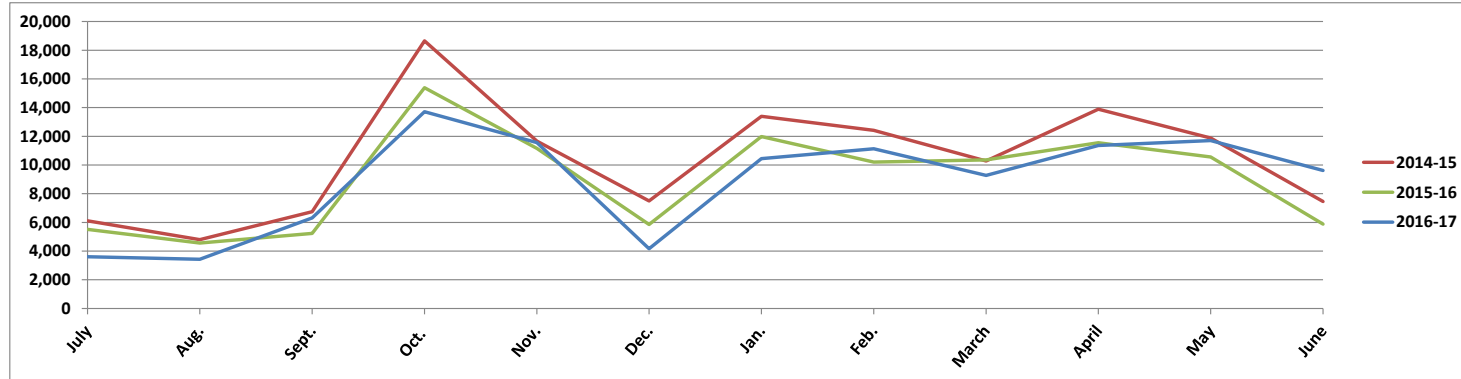
Attachment B

MONTH	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	+/-	Ratio
July	2,794	3,260	3,237	3,319	3,692	3,975	6,391	4,709	4,781	5,911	6,036	6,045	6,106	5,512	3,606	-1,906	-34.6%
Aug.	2,859	2,249	3,143	3,663	3,912	4,140	5,245	3,599	4,261	6,502	5,977	5,331	4,798	4,562	3,430	-1,132	-24.8%
Sept.	2,425	2,812	3,526	4,240	4,920	4,992	5,614	5,125	6,442	8,303	7,293	4,621	6,751	5,228	6,314	1,086	20.8%
Oct.	6,973	8,460	7,934	10,139	11,093	11,539	14,446	13,013	13,527	16,046	16,490	16,516	18,648	15,384	13,712	-1,672	-10.9%
Nov.	4,800	5,342	6,705	8,422	8,681	8,640	9,643	10,056	11,917	13,440	12,245	12,095	11,667	11,153	11,557	404	3.6%
Dec.	3,178	3,412	3,145	3,717	3,338	3,310	5,646	5,393	5,625	5,598	4,600	6,418	7,496	5,860	4,163	-1,697	-29.0%
Jan.	6,021	5,895	6,530	7,684	8,204	9,075	10,557	11,888	12,667	12,462	14,039	13,599	13,391	11,979	10,439	-1,540	-12.9%
Feb.	6,666	6,175	5,868	7,990	8,299	9,152	9,589	10,608	11,415	13,078	13,188	10,736	12,417	10,205	11,126	921	9.0%
March	4,736	5,714	5,907	6,801	7,096	7,232	7,830	9,314	10,529	10,733	9,846	9,521	10,281	10,350	9,270	-1,080	-10.4%
April	6,766	6,836	7,172	7,886	8,952	10,437	11,054	11,963	13,566	14,659	14,149	13,926	13,892	11,548	11,365	-183	-1.6%
May	5,902	6,206	6,764	8,885	9,237	9,753	9,219	10,487	13,261	14,507	13,320	12,161	11,885	10,555	11,700	1,145	10.8%
June	3,937	3,955	4,185	5,474	5,575	6,927	6,201	6,225	7,922	8,604	7,202	7,311	7,461	5,883	9,616	3,733	63.5%
Sub Total*	57,057	60,316	64,116	78,220	82,999	89,172	101,435	102,380	115,913	129,843	124,385	118,280	124,793	108,219	106,298	-1,921	-1.8%
Saturday	0	0	0	0	1,938	2,643	2,931	3,325	3,804	4,459	4,108	3,977	3,923	3,376	3,629		
Grand Total	57,057	60,316	64,116	78,220	84,937	91,815	104,366	105,705	119,717	134,302	128,493	122,257	128,716	111,595	109,927		

Loop plus loop express

\*Reg Loop and Express Loop

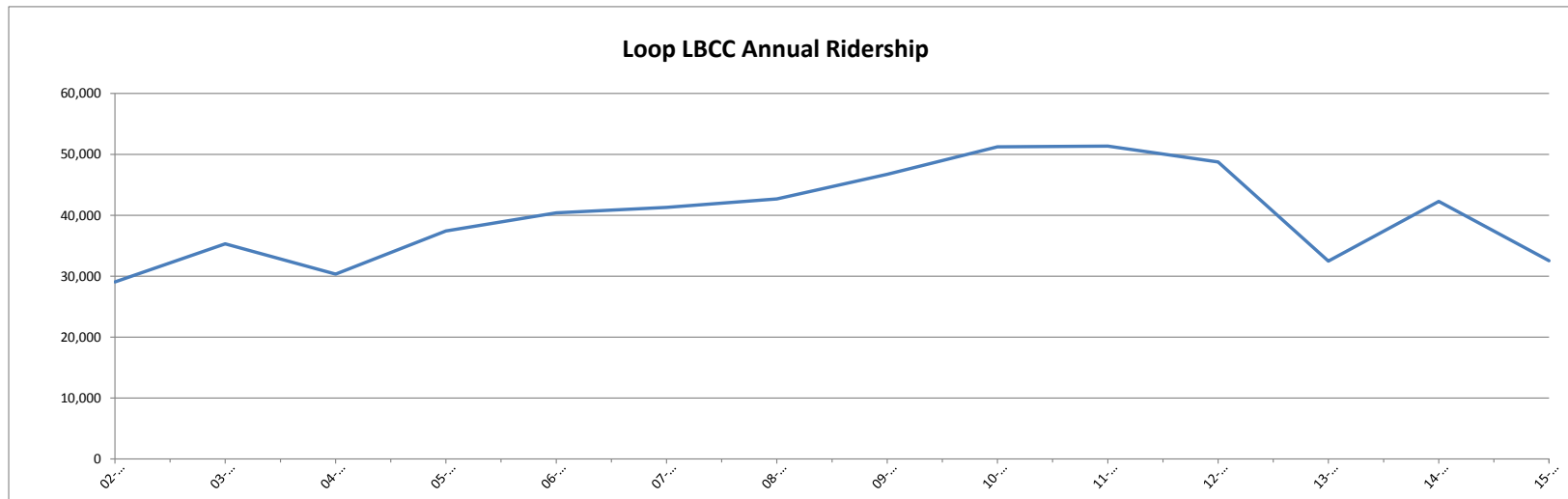
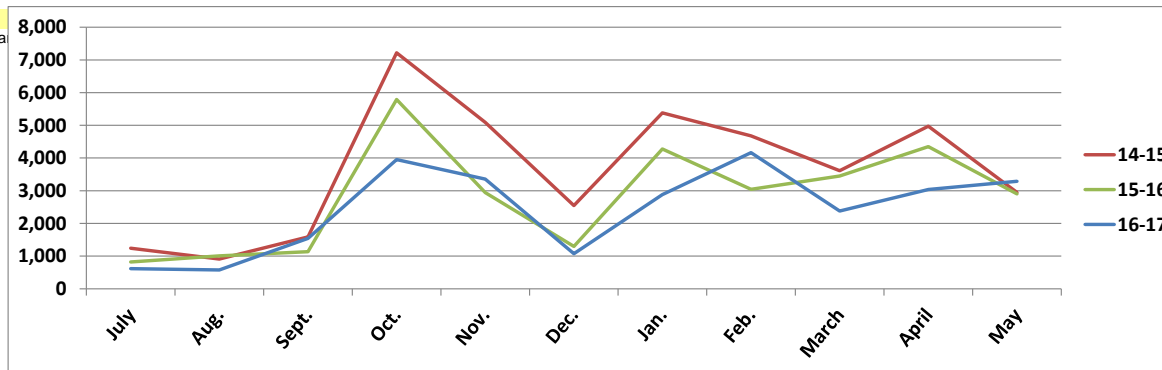
\*\*Try Transit Week Occurs in October



LINN-BENTON LOOP  
LBCC PASS PROGRAM  
2016 - 2017

MONTH	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	+/-	Ratio
July	792	1,124	1,056	856	818	1,166	1,587	1,134	1,384	1,419	1,309	1,262	1,244	821	619	-202	-24.6%
Aug.	737	422	706	731	732	981	1,146	573	791	1,322	1,158	940	911	1,008	577	-431	-42.8%
Sept.	454	777	960	1,774	1,741	1,668	1,259	1,489	2,087	2,279	2,169	737	1,588	1,133	1,542	409	36.1%
Oct.	4,155	6,251	4,411	5,373	6,314	6,374	7,050	6,695	6,574	7,500	7,074	4,947	7,217	5,789	3,950	-1,839	-31.8%
Nov.	2,921	3,396	3,564	4,598	4,892	4,544	4,692	5,376	5,655	6,169	5,599	3,719	5,092	2,945	3,356	411	14.0%
Dec.	1,326	1,706	1,071	1,175	1,151	773	2,135	1,873	1,746	1,521	1,114	1,489	2,547	1,297	1,076	-221	-17.0%
Jan.	3,500	4,046	3,538	3,810	4,365	4,500	4,949	5,795	6,187	5,098	5,913	3,936	5,381	4,276	2,883	-1,393	-32.6%
Feb.	3,290	4,190	3,366	4,342	4,719	4,582	4,467	5,150	5,143	5,746	5,836	2,983	4,678	3,043	4,164	1,121	36.8%
March	2,407	3,320	2,877	3,456	3,569	3,253	3,441	4,250	4,675	4,426	4,036	2,489	3,613	3,448	2,379	-1,069	-31.0%
April	4,205	4,419	3,826	4,248	4,772	5,350	5,121	5,855	7,049	6,234	6,063	3,788	4,973	4,348	3,037	-1,311	-30.2%
May	3,689	3,954	3,658	4,998	4,857	4,962	4,188	5,443	6,512	6,174	5,574	3,549	2,946	2,902	3,290	388	13.4%
June	1,582	1,707	1,310	2,055	2,249	2,798	2,124	2,422	2,632	2,703	2,265	2,046	1,547	1,104	1,586	482	43.7%
<b>TOTAL</b>	<b>29,058</b>	<b>35,312</b>	<b>30,343</b>	<b>37,416</b>	<b>40,179</b>	<b>40,951</b>	<b>42,159</b>	<b>46,055</b>	<b>50,435</b>	<b>50,591</b>	<b>48,110</b>	<b>31,885</b>	<b>41,737</b>	<b>32,114</b>	<b>28,459</b>	<b>9,852</b>	<b>30.7%</b>
Sat	0	0	0	0%	232	356	535	683	791	760	627	594	525	425	554		
<b>Grand Total</b>	<b>29,058</b>	<b>35,312</b>	<b>30,343</b>	<b>37,416</b>	<b>40,411</b>	<b>41,307</b>	<b>42,694</b>	<b>46,738</b>	<b>51,226</b>	<b>51,351</b>	<b>48,737</b>	<b>32,479</b>	<b>42,262</b>	<b>32,539</b>	<b>29,013</b>		

5 days averaged; passes not counted during Try Transit Week.  
 Sept 2002: College classes began approximately 2 weeks later than  
 July 2003: Cut 4 runs.  
 Jan. 2004: 2 snow days + MLK day.

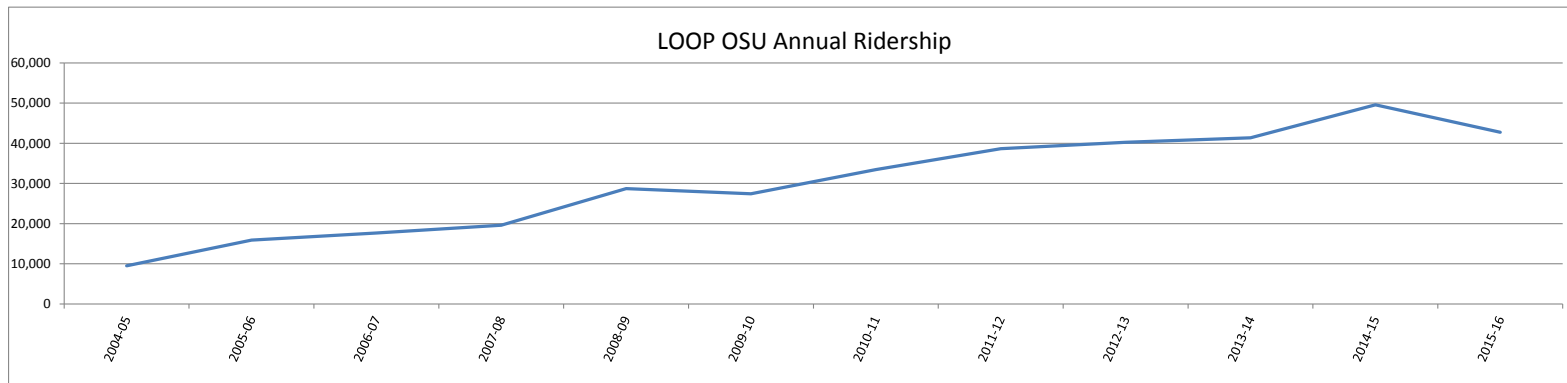
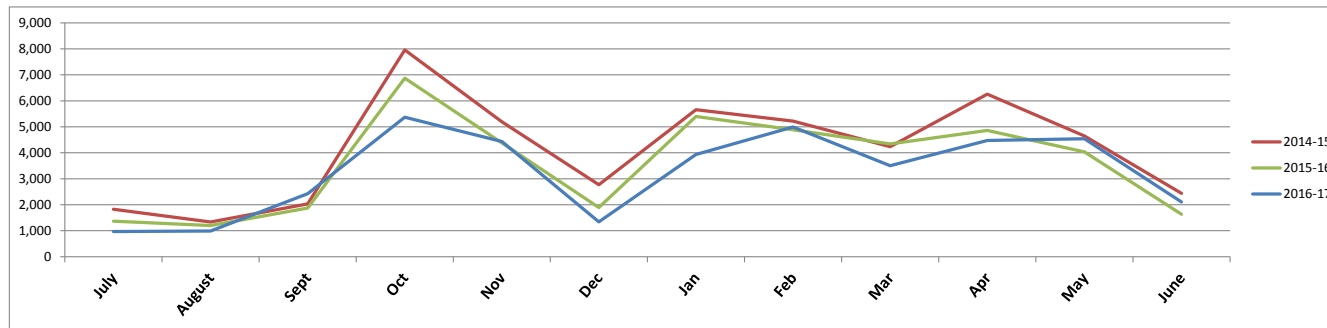


LINN-BENTON LOOP  
 OSU PASS PROGRAM  
 2016-2017

Attachment B

MONTH	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	+/-	Ratio
July	153	467	1,126	849	1,786	1,001	837	1,301	1,652	1,783	1,826	1,366	970	-396	-29.0%
August	564	590	854	869	1,262	662	849	1,390	1,582	1,439	1,337	1,202	988	-214	-17.8%
Sept	532	1,007	1,171	1,089	1,217	1,191	1,685	2,250	2,140	1,242	2,033	1,875	2,428	553	29.5%
Oct	1,068	1,866	2,278	2,308	3,962	3,841	4,295	5,071	5,717	6,213	7,959	6,872	5,370	-1,502	-21.9%
Nov	1,073	1,648	1,870	1,863	2,629	2,720	3,971	4,237	4,020	4,448	5,190	4,381	4,435	54	1.2%
Dec	488	730	705	719	1,379	1,259	1,587	1,297	1,239	2,035	2,770	1,893	1,343	-550	-29.1%
Jan	1,068	2,254	1,607	2,175	3,345	3,418	4,099	3,749	4,711	5,084	5,658	5,399	3,934	-1,465	-27.1%
Feb	975	1,615	1,623	2,092	3,108	3,046	3,499	4,123	4,619	3,949	5,223	4,890	4,991	101	2.1%
Mar	832	1,230	1,320	1,546	2,185	2,553	2,986	3,080	3,111	3,206	4,235	4,345	3,505	-840	-19.3%
Apr	1,064	1,577	1,885	2,227	3,355	3,476	4,191	4,943	4,992	5,005	6,259	4,864	4,476	-388	-8.0%
May	1,029	1,822	2,045	2,238	2,842	2,942	3,529	4,763	4,443	4,362	4,647	4,038	4,540	502	12.4%
June	661	1,102	1,168	1,621	1,654	1,335	1,931	2,440	2,036	2,588	2,442	1,636	2,107	471	28.8%
<b>Sub Total</b>	<b>9,507</b>	<b>15,908</b>	<b>17,652</b>	<b>19,596</b>	<b>28,724</b>	<b>27,444</b>	<b>33,459</b>	<b>38,644</b>	<b>40,262</b>	<b>41,354</b>	<b>49,579</b>	<b>42,761</b>	<b>39,087</b>	<b>3,674</b>	<b>-15.9%</b>
Saturday	0	0%	502	400	592	600	639	834	814	743	771	771	581		
<b>Grand Total</b>	<b>9,507</b>	<b>15,908</b>	<b>18,154</b>	<b>19,996</b>	<b>29,316</b>	<b>28,044</b>	<b>34,098</b>	<b>39,478</b>	<b>41,076</b>	<b>42,097</b>	<b>50,350</b>	<b>43,532</b>	<b>39,668</b>		

July 2004: Begin pass program  
 Try Transit

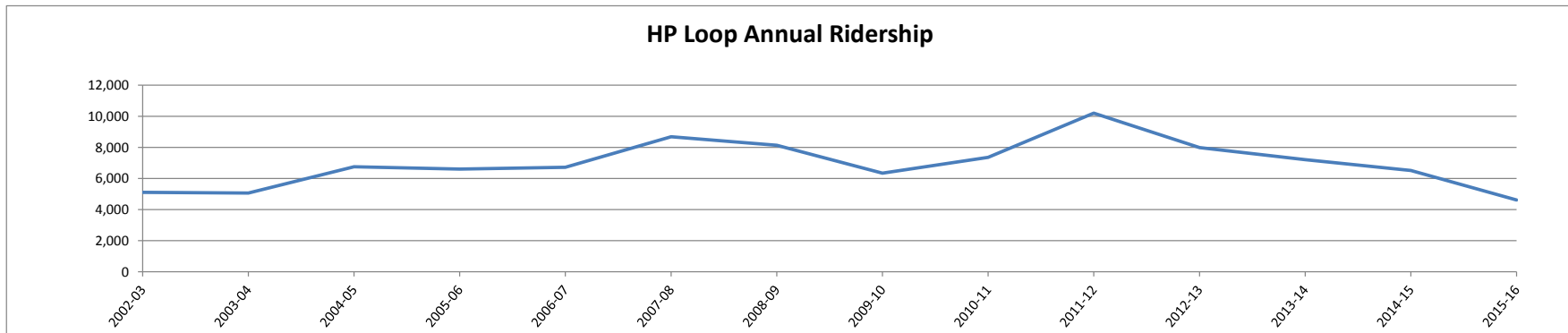
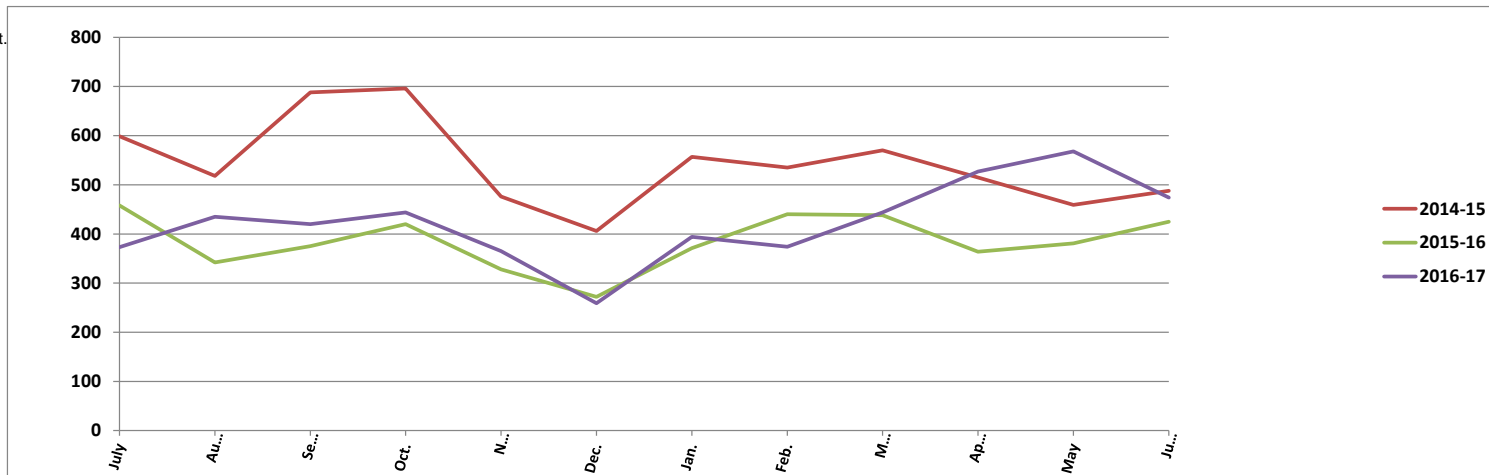


LINN-BENTON LOOP  
HEWLETT PACKARD  
PASS PROGRAM  
2016-2017

Attachment B

MONTH	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	+/-	Ratio
July	336	501	540	551	580	627	1,091	496	532	766	819	592	599	458	373	-85	-18.6%
Aug.	423	370	525	591	655	728	954	512	554	921	699	733	518	342	435	93	27.2%
Sept.	405	385	463	712	460	656	949	536	598	802	607	699	688	375	420	45	12.0%
Oct.	467	412	551	708	524	666	847	619	544	950	755	700	696	420	444	24	5.7%
Nov.	313	262	550	528	520	709	648	547	520	732	587	553	476	328	365	37	11.3%
Dec.	307	262	377	359	385	453	473	313	401	520	398	378	406	272	259	-13	-4.8%
Jan.	476	363	529	570	526	700	563	631	570	842	693	733	557	371	394	23	6.2%
Feb.	500	388	480	463	499	638	443	514	583	812	723	531	535	440	374	-66	-15.0%
March	572	432	695	465	595	819	448	617	800	858	684	635	570	438	444	6	1.4%
April	494	477	707	437	577	852	550	528	685	933	664	602	515	364	527	163	44.8%
May	407	547	714	605	744	775	527	533	724	1,046	688	535	459	381	568	187	49.1%
June	409	666	625	612	656	1,063	645	490	848	1,017	666	516	488	425	474	49	11.5%
<b>Sub Total</b>	<b>5,109</b>	<b>5,065</b>	<b>6,756</b>	<b>6,601</b>	<b>6,721</b>	<b>8,686</b>	<b>8,138</b>	<b>6,336</b>	<b>7,359</b>	<b>10,199</b>	<b>7,983</b>	<b>7,207</b>	<b>6,507</b>	<b>4,614</b>	<b>5,077</b>	<b>463</b>	<b>9.1%</b>
Saturday	0	0	0	0	5	25	6	11	6	29	18	4	5	5	11		
<b>Grand Total</b>	<b>5,109</b>	<b>5,065</b>	<b>6,756</b>	<b>6,601</b>	<b>6,726</b>	<b>8,711</b>	<b>8,144</b>	<b>6,347</b>	<b>7,365</b>	<b>10,228</b>	<b>8,001</b>	<b>7,211</b>	<b>6,512</b>	<b>4,619</b>	<b>5,088</b>		

July 2003: Cut 4 runs. Sept. 2003: Runs restored.

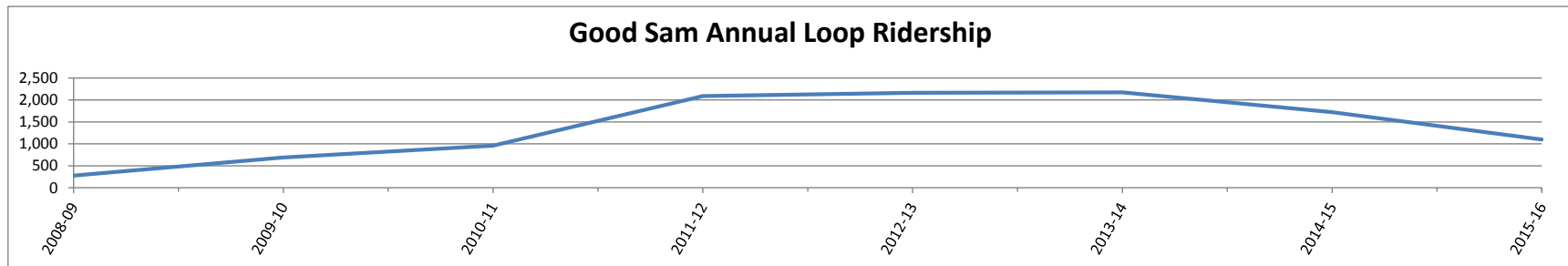
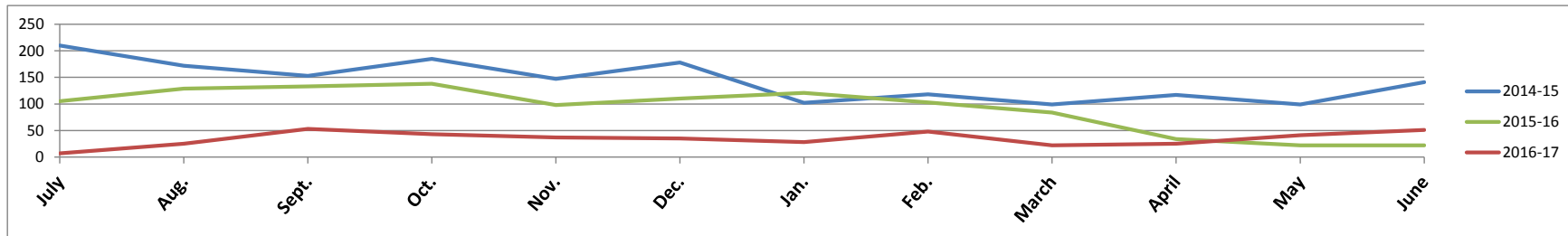


**LINN-BENTON LOOP  
SAMARITAN PASS PROGRAM  
2016-2017**

**Attachment B**

MONTH	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	+/-	Ratio
July		95	91	105	196	245	210	105	7	-98	-93.3%
Aug.		42	102	123	191	222	172	129	25	-104	-80.6%
Sept.		54	95	127	225	159	153	133	53	-80	-60.2%
Oct.		26	57	160	249	207	185	138	43	-95	-68.8%
Nov.	14	45	48	178	162	147	147	98	37	-61	-62.2%
Dec.	17	58	54	134	124	129	178	110	35	-75	-68.2%
Jan.	8	45	66	169	188	206	102	121	28	-93	-76.9%
Feb.	18	53	33	202	160	161	118	103	48	-55	-53.4%
March	15	57	59	220	160	189	99	84	22	-62	-73.8%
April	82	58	116	194	204	162	117	34	25	-9	-26.5%
May	57	72	125	235	172	165	99	22	41	19	86.4%
June	65	82	112	239	130	180	141	22	51	29	131.8%
<b>Sub Total</b>	<b>276</b>	<b>687</b>	<b>958</b>	<b>2,086</b>	<b>2,161</b>	<b>2,172</b>	<b>1,721</b>	<b>1,099</b>	<b>415</b>	<b>-684</b>	<b>-62.2%</b>
Saturday	3	2	5	16	34	14	11	11	13	-1,270	#####
<b>Grand Total</b>	<b>279</b>	<b>689</b>	<b>963</b>	<b>2,102</b>	<b>2,195</b>	<b>2,186</b>	<b>1,732</b>	<b>1,110</b>	<b>428</b>	<b>-1,954</b>	<b>-116</b>

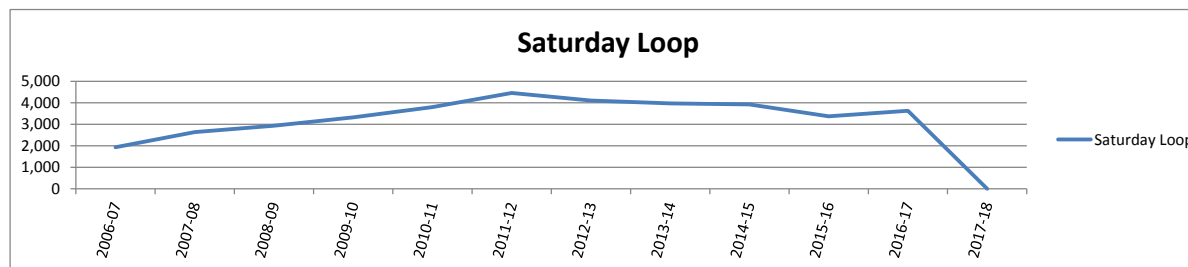
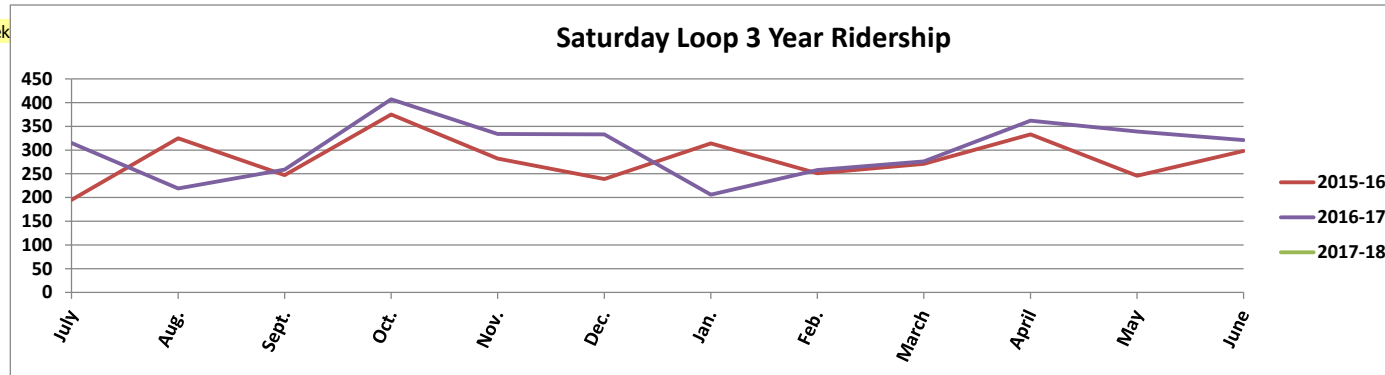
\*This does not include the Saturday Loop.



**LINN-BENTON LOOP  
SATURDAY SERVICE  
2016-2017**

MONTH	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	+/-	Ratio
<b>July</b>		93	147	160	250	356	252	262	274	195	315		120	61.5%
<b>Aug.</b>	90	245	241	227	235	339	267	400	353	325	219		-106	-32.6%
<b>Sept.</b>	185	229	227	209	294	323	494	324	317	247	259		12	4.9%
<b>Oct.</b>	212	171	239	303	349	497	321	307	436	375	407		32	8.5%
<b>Nov.</b>	165	217	334	388	350	366	318	444	346	282	334		52	18.4%
<b>Dec.</b>	199	226	184	161	180	353	407	232	244	239	333		94	39.3%
<b>Jan.</b>	160	175	358	356	331	354	265	309	344	314	206		-108	-34.4%
<b>Feb.</b>	177	235	235	264	345	369	377	227	298	251	258		7	2.8%
<b>March</b>	206	257	232	334	349	399	385	421	342	271	276		5	1.8%
<b>April</b>	176	253	242	320	472	337	294	323	295	333	362		29	8.7%
<b>May</b>	147	275	251	357	340	367	319	400	403	246	339		93	37.8%
<b>June</b>	221	267	241	246	309	399	409	328	271	298	321		23	7.7%
<b>Totals</b>	<b>1,938</b>	<b>2,643</b>	<b>2,931</b>	<b>3,325</b>	<b>3,804</b>	<b>4,459</b>	<b>4,108</b>	<b>3,977</b>	<b>3,923</b>	<b>3,376</b>	<b>3,629</b>	<b>0</b>	<b>-57</b>	

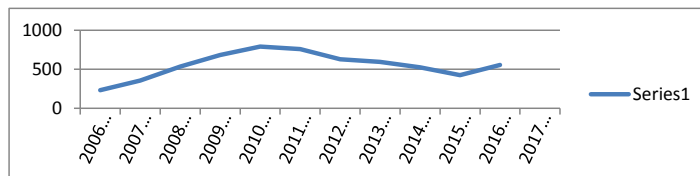
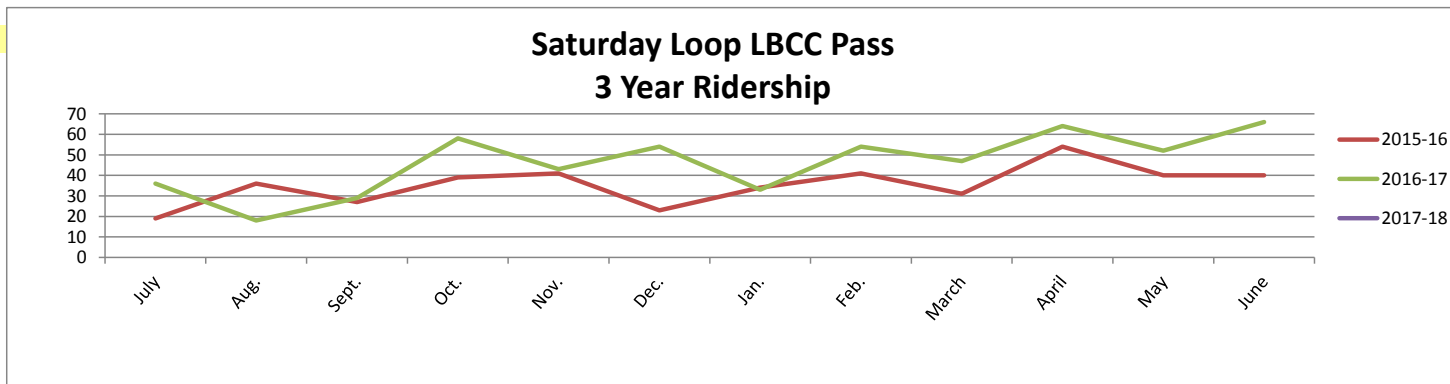
Oct. Try Transit Week



# LINN-BENTON LOOP LBCC PASS PROGRAM SATURDAY SERVICE 2016-2017

MONTH	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	+/-	Ratio
July		8	16	18	37	44	56	51	35	19	36		17	89.5%
Aug.	12	2	30	31	33	48	28	48	42	36	18		-18	-50.0%
Sept.	17	18	31	22	35	44	56	43	35	27	29		2	7.4%
Oct.	22	12	23	46	72	66	38	48	56	39	58		19	48.7%
Nov.	28	16	50	74	69	75	55	70	57	41	43		2	4.9%
Dec.	33	37	50	41	40	84	57	32	37	23	54		31	134.8%
Jan.	19	24	74	66	92	69	61	61	43	34	33		-1	-2.9%
Feb.	19	43	48	70	82	68	53	31	45	41	54		13	31.7%
March	23	54	50	95	84	72	68	52	40	31	47		16	51.6%
April	19	58	53	85	86	63	39	63	52	54	64		10	18.5%
May	13	42	58	83	92	45	50	59	48	40	52		12	30.0%
June	27	42	52	52	69	82	66	36	35	40	66		26	65.0%
<b>Totals</b>	<b>232</b>	<b>356</b>	<b>535</b>	<b>683</b>	<b>791</b>	<b>760</b>	<b>627</b>	<b>594</b>	<b>525</b>	<b>425</b>	<b>554</b>		<b>-100</b>	<b>-84.2%</b>

Oct. Try Transit Week



**LINN BENTON LOOP  
HP PASS PROGRAM  
SATURDAY SERVICE 2016-2017**

<b>MONTH</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>+/-</b>	<b>Ratio</b>
<b>July</b>		0	0	0	0	0	1	3	2	2	2		0	0.00%
<b>Aug.</b>	0	0	0	1	0	0	7	0	3	0	2		2	#DIV/0!
<b>Sept.</b>	1	0	0	3	0	0	2	0	0	2	3		1	50.00%
<b>Oct.</b>	2	0	0	2	0	1	3	1	0	0	0		0	#DIV/0!
<b>Nov.</b>	0	1	1	2	0	0	3	0	0	0	0		0	#DIV/0!
<b>Dec.</b>	2	3	0	1	0	0	0	0	0	0	2		2	#DIV/0!
<b>Jan.</b>	0	5	4	0	0	1	1	0	0	0	2		2	#DIV/0!
<b>Feb.</b>	0	4	0	0	1	3	0	0	0	0	0		0	#DIV/0!
<b>March</b>	0	6	0	0	0	6	0	0	0	0	0		0	#DIV/0!
<b>April</b>	0	3	0	2	3	4	0	0	0	0	0		0	#DIV/0!
<b>May</b>	0	2	1	0	2	9	0	0	0	0	0		0	#DIV/0!
<b>June</b>	0	1	0	0	0	5	1	0	0	0	0		0	#DIV/0!
<b>Totals</b>	<b>5</b>	<b>25</b>	<b>6</b>	<b>11</b>	<b>6</b>	<b>29</b>	<b>18</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>11</b>		-1	-0.25

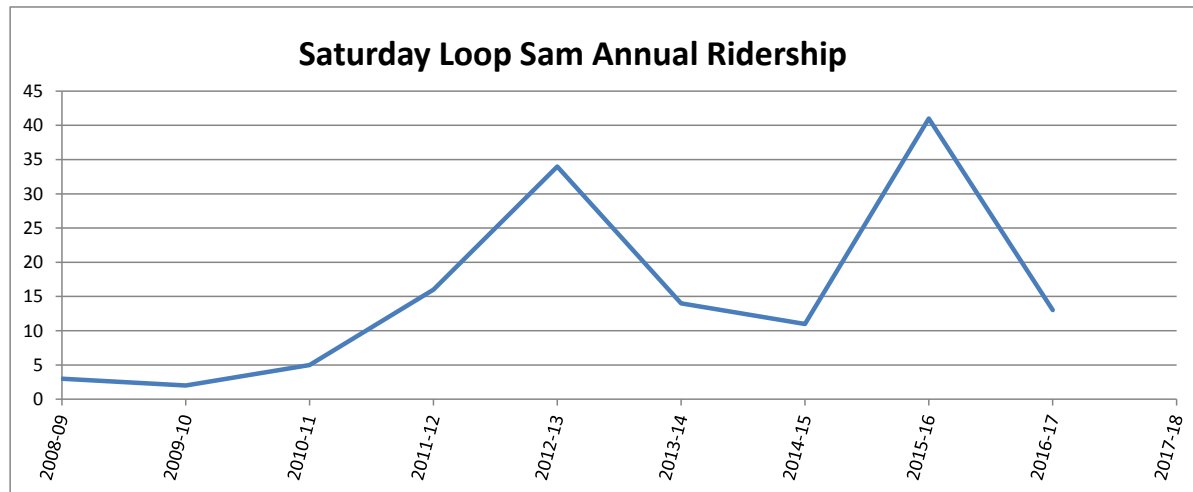
**Oct. Try Transit Week**



# LINN-BENTON LOOP SAMARITAN PASS PROGRAM SATURDAY SERVICE 2016-2017

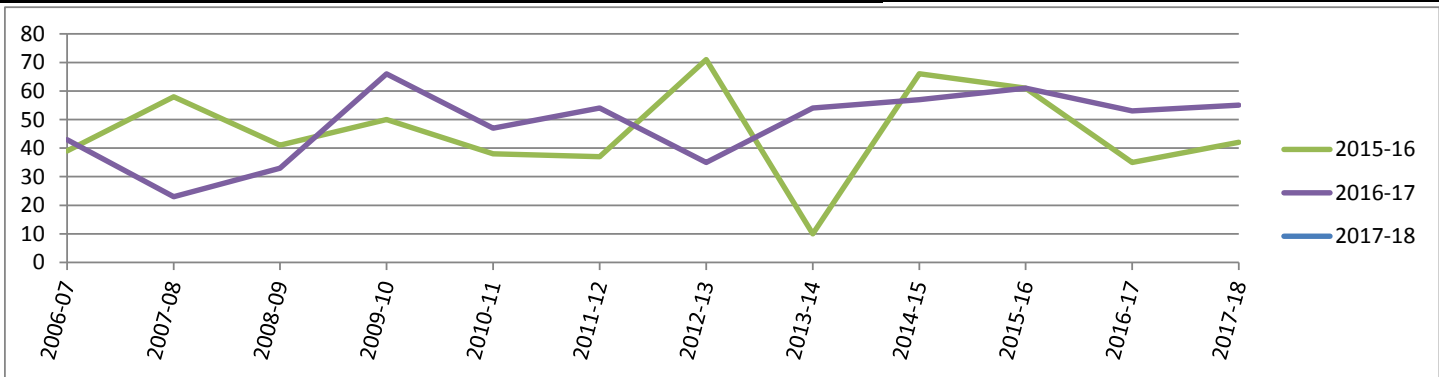
MONTH	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	+/-	Ratio
July	0	0	2	0	0	3	2	2	2		0	0.00%
Aug.	0	0	0	0	4	4	1	6	1		-5	-83.33%
Sept.	0	0	0	0	3	0	1	6	0		-6	-100.00%
Oct.	0	0	2	0	3	2	2	3	0		-3	-100.00%
Nov.	1	0	0	2	3	3	0	10	4		-6	-60.00%
Dec.	0	0	0	3	3	1	0	1	4		3	300.00%
Jan.	1	0	1	5	3	0	0	1	0		-1	-100.00%
Feb.	0	0	0	0	0	0	0	1	0		-1	-100.00%
March	1	0	0	4	5	0	0	3	0		-3	-100.00%
April	0	0	0	0	4	1	2	4	0		-4	-100.00%
May	0	0	0	1	5	0	2	3	2		-1	-33.33%
June	0	2	0	1	1	0	1	1	0		-1	-100.00%
<b>Totals</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>16</b>	<b>34</b>	<b>14</b>	<b>11</b>	<b>41</b>	<b>13</b>			

Oct. Try Transit Week

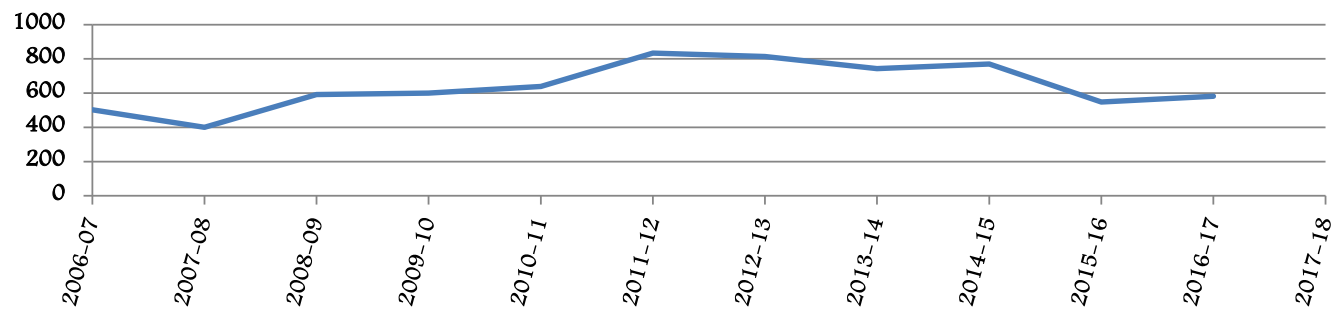


MONTH	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	+/-	Ratio
July		19	35	27	21	37	38	40	34	39	43		4	10.3%
Aug.	15	37	46	28	47	37	45	75	42	58	23		-35	-60.3%
Sept.	50	23	30	32	69	62	123	72	64	41	33		-8	-19.5%
Oct.	48	24	44	59	65	125	89	51	80	50	66		16	32.0%
Nov.	52	24	50	53	78	65	54	98	92	38	47		9	23.7%
Dec.	45	30	27	32	18	47	74	43	52	37	54		17	45.9%
Jan.	69	28	89	92	59	68	50	71	61	71	35		-36	-50.7%
Feb.	64	36	48	51	62	69	70	37	55	10	54		44	440.0%
March	45	40	43	62	48	81	98	78	80	66	57		-9	-13.6%
April	43	28	52	57	81	60	61	72	72	61	61		0	0.0%
May	25	53	73	83	60	91	52	48	88	35	53		18	51.4%
June	46	58	55	24	31	92	60	58	51	42	55		13	31.0%
<b>Totals</b>	<b>502</b>	<b>400</b>	<b>592</b>	<b>600</b>	<b>639</b>	<b>834</b>	<b>814</b>	<b>743</b>	<b>771</b>	<b>548</b>	<b>581</b>		<b>-223</b>	<b>-40.7%</b>

Oct. Try Transit Week

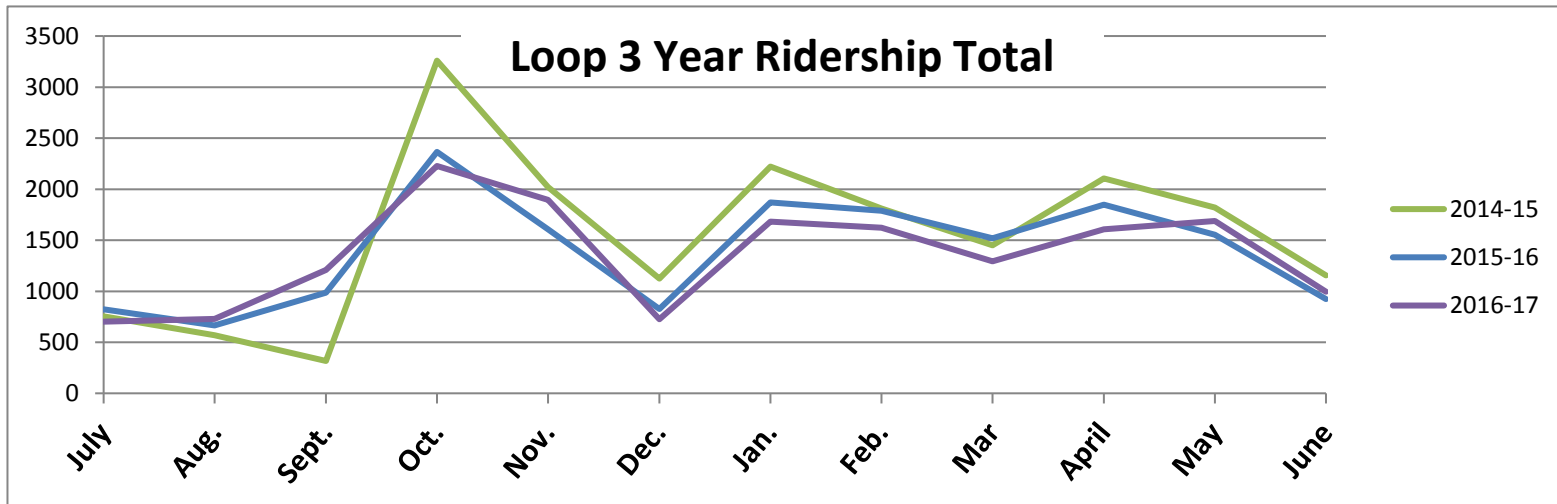


Saturday Loop OSU Annual Ridership



# LINN-BENTON LOOP LOOP EXPRESS 2016-2017

MONTH	2013-14	2014-15	2015-16	2016-17
July		754	822	702
Aug.		569	665	730
Sept.		317	987	1207
Oct.	2,180	3,259	2365	2227
Nov.	1,892	2,019	1606	1895
Dec.	745	1,125	827	727
Jan.	2,180	2,221	1869	1682
Feb.	1,584	1,811	1790	1621
Mar	1,334	1,450	1519	1292
April	2,167	2,106	1847	1608
May	1,779	1,819	1554	1687
June	941	1,156	923	994
<b>TOTAL</b>	<b>14,802</b>	<b>18,606</b>	<b>16,774</b>	<b>16,372</b>

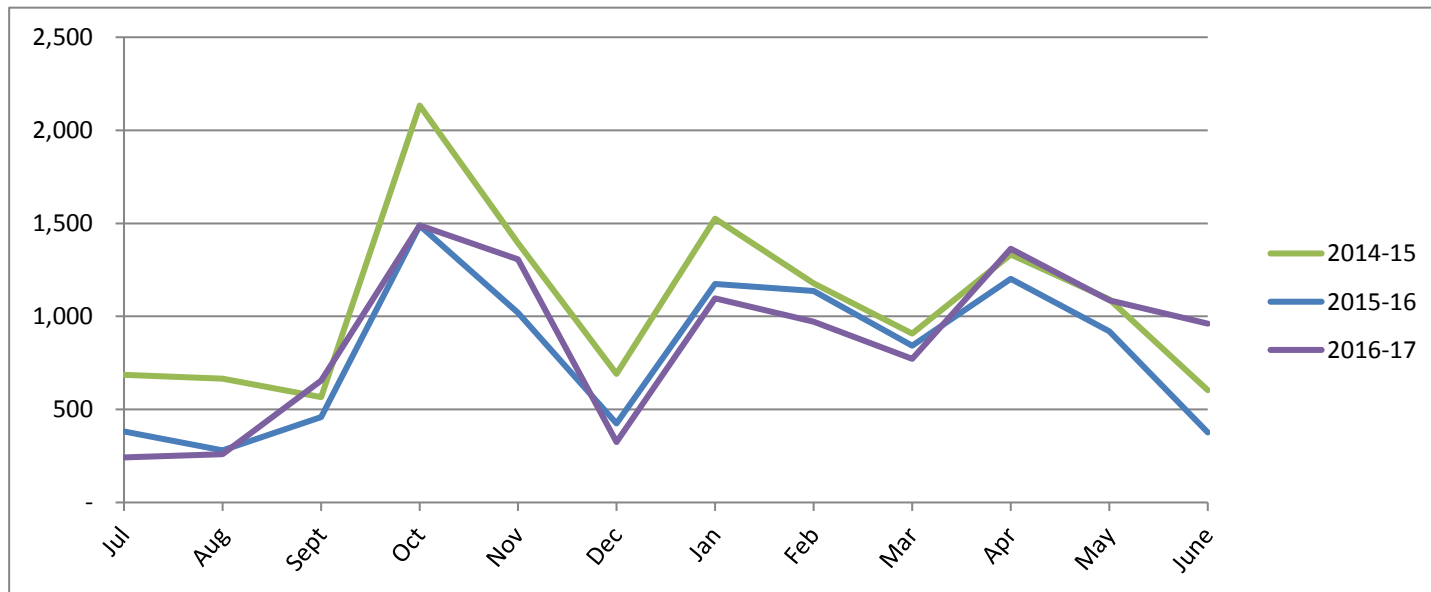


# LOOP EXPRESS

## LBCC PROGRAM

2016-2017

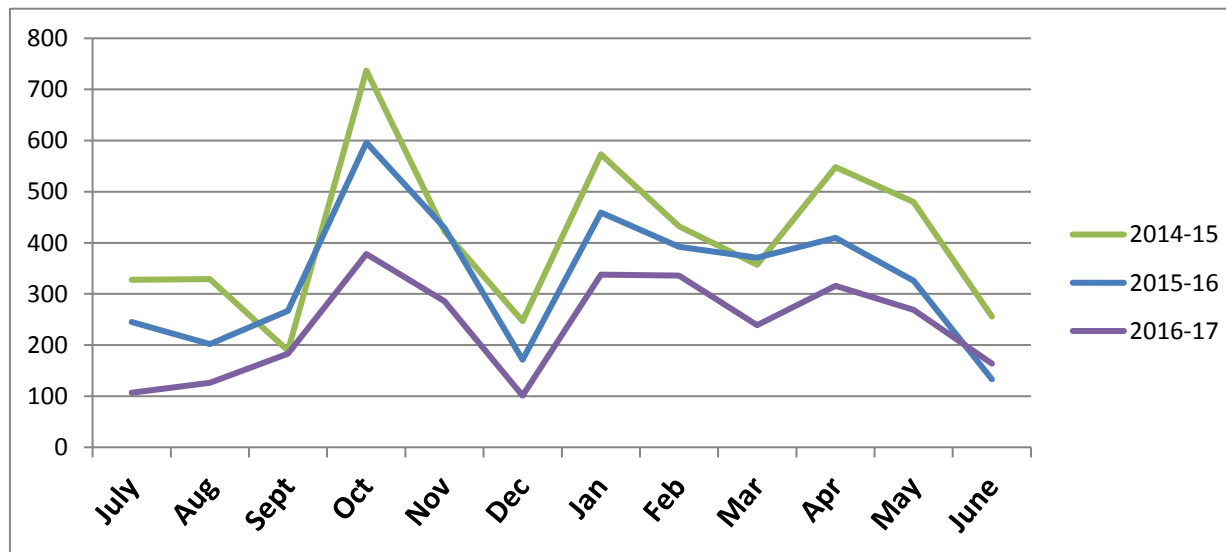
MONTH	2013-14	2014-15	2015-16	2016-17
Jul		685	382	242
Aug		665	280	260
Sept		566	458	655
Oct	1,475	2,133	1488	1489
Nov	1,315	1,395	1019	1307
Dec	433	691	425	325
Jan	1,342	1,525	1174	1097
Feb	964	1,178	1137	971
Mar	791	908	843	772
Apr	1,261	1,333	1201	1364
May	1,116	1,092	919	1086
June	509	604	376	961
<b>TOTAL</b>	<b>9,206</b>	<b>12,775</b>	<b>9,702</b>	<b>10,529</b>



# LOOP EXPRESS OSU PROGRAM

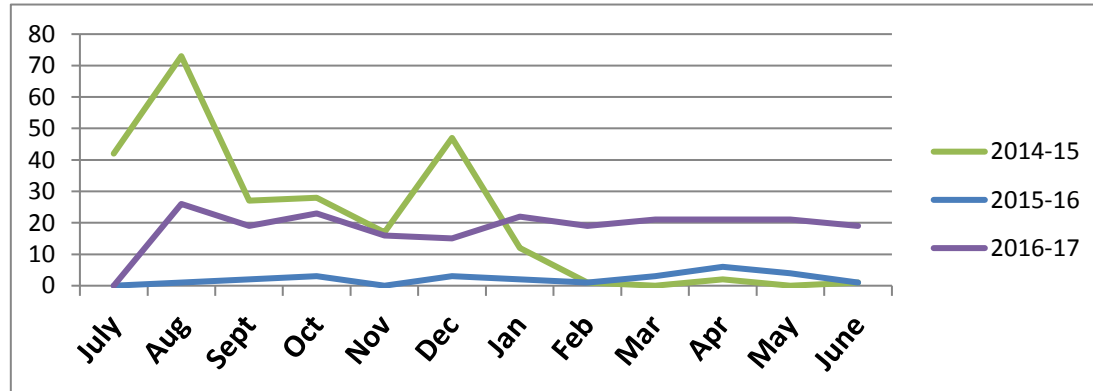
## 2016-2017

MONTH	-Benton I	2014-15	2015-16	2016-17
July		328	245	107
Aug		329	202	126
Sept		189	267	183
Oct	524	737	596	378
Nov	420	423	429	286
Dec	180	247	171	101
Jan	590	573	459	338
Feb	447	432	392	336
Mar	356	357	371	239
Apr	620	548	410	316
May	481	480	326	269
June	242	256	133	164
<b>TOTAL</b>	<b>3,860</b>	<b>4,899</b>	<b>4001</b>	<b>2843</b>



# LOOP EXPRESS SAMARITAN PROGRAM 2016-2017

MONTH	2013-14	2014-15	2015-16	2016-17
July		42	0	0
Aug		73	1	26
Sept		27	2	19
Oct		28	3	23
Nov		17	0	16
Dec		47	3	15
Jan		12	2	22
Feb	25	1	1	19
Mar	30	0	3	21
Apr	27	2	6	21
May	30	0	4	21
June	25	1	1	19
<b>TOTAL</b>	<b>137</b>	<b>250</b>	<b>26</b>	<b>222</b>



Attachment D

ENROLLED HOUSE BILL 2017 (Oregon Transportation Bill)

Summary of taxes in the proposed bill

GAS TAX: Up 4 cents per gallon in January 2018 and then up 2 cents per gallon every two years until 2024 for a total increase of 10 cents per gallon

BIKE TAX: \$15 tax on bicycle purchases of \$200 or more

CAR REGISTRATION FEES: Raises the basic fee to \$56 and adds sums based on miles per gallon beginning in 2020:

- For vehicles that have a rating of 0-19 MPG, \$18
- For vehicles that have a rating of 20-39 MPG, \$23.
- For vehicles that have a rating of 40 MPG or greater, \$33
- For electric vehicles, \$110.

The fees will bump up by a couple of bucks in 2022.

TRANSIT PAYROLL TAX: 0.1 percent on all employees

NEW CAR SALES: 0.5 percent

ELECTRIC/HYBRID PURCHASE REBATE: \$2,500 electric purchase, \$1,500 hybrid purchase

TRANSIT SUMMARY:

HB2017 creates a Statewide Transit Improvement Fund (STIF) that will improve transportation services to better meet the needs of communities, including more frequent service and new routes in urban areas, new or expanded service in rural areas, along with improved intercity connections and enhanced services to meet the needs of Oregonians throughout the state.

Dedicated, stable funding from an employee payroll tax will generate approximately \$107 million per year. Imposes a statewide tax of 0.1 percent (one-tenth of 1%) on employee wages, to be withheld by employers, remitted to Department of Revenue, and deposited into the STIF. The tax will start being collected in July 2018, and distribution is expected to begin in 2019.

Directs OTC to distribute moneys from STIF to mass transit districts, transportation districts, counties that do not include a mass transit district or transportation district, and federally recognized Indian tribes. Outlines eligibility requirements for formula distribution and grant eligibility and criteria for evaluation of requests. Requires OTC to report to JCT on implementations and outcomes of program.

According to the distribution formula:

- 90% of employee payroll tax funds will be distributed back to the county, transit district or tribe (current STF governing agencies) by a formula allocation of some kind, for service improvements (operations, capital, planning, technology and more);

## Attachment C

- 5% of funds will be distributed through a competitive grant process for service enhancement to address needs and opportunities beyond a provider's typical operation plan (this funding replaces ConnectOregon);
- 4% of funds will be set aside for new or expanded intercity connections between two or more communities; it excludes the ODOT Intercity Point system and will address gaps and needs between communities.
- 1% percent to ODOT to establish a statewide public transportation technical resource center.

The funds will require no match, but come with a high expectation of accountability. During the next year the process to work on collection, distribution and ongoing procedures will continue with Legislative Counsel, the Oregon Transportation Commission, OTA, ODOT and others.

An estimated county-by-county allocation table and sections of HB 2017 dealing with the Statewide Transportation Improvement Plan are included in the following pages.



Projected Revenue Distribution to Transit Agencies from HB 2017 (Legislative Revenue Office)

Agency	Fiscal Biennium					Total
	2017-19	2019-21	2021-23	2023-25	2025-27	
Baker County	\$197,356	\$448,287	\$494,707	\$545,995	\$605,011	\$2,291,355
Basin Transit Service District (Klamath Falls)	\$911,596	\$2,070,658	\$2,285,075	\$2,521,976	\$2,794,576	\$10,583,880
Benton County	\$1,935,967	\$4,397,479	\$4,852,839	\$5,355,948	\$5,934,872	\$22,477,106
Burns Paiute Tribe	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Columbia County	\$422,905	\$960,614	\$1,060,086	\$1,169,989	\$1,296,453	\$4,910,047
Confederated Tribes of Coos, Lower Umpqua and	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Confederated Tribes of Grand Ronde Community of	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Confederated Tribes of Siletz Indians	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Confederated Tribes of the Umatilla Indian	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Confederated Tribes of Warm Springs	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Coos County	\$902,198	\$2,049,311	\$2,261,517	\$2,495,976	\$2,765,766	\$10,474,768
Coquille Indian Tribe	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Cow Creek Band of Umpqua Tribe of Indians	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Curry County	\$291,335	\$664,757	\$730,282	\$805,992	\$893,112	\$3,382,477
Grook County	\$234,947	\$533,675	\$588,937	\$649,994	\$720,251	\$2,727,804
Deschutes County	\$3,138,898	\$7,129,894	\$7,868,186	\$8,683,916	\$9,622,559	\$36,443,464
Douglas County	\$1,541,256	\$3,500,906	\$3,863,426	\$4,263,959	\$4,724,850	\$17,894,395
Gilliam County	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Grant County Transportation District	\$103,377	\$234,817	\$259,132	\$285,997	\$316,911	\$1,200,234
Harney County	\$100,000	\$200,000	\$235,575	\$259,997	\$288,101	\$1,097,143
Hood River County Transportation District	\$507,487	\$1,152,737	\$1,272,104	\$1,403,986	\$1,555,743	\$5,892,057
Jefferson County	\$263,141	\$597,716	\$659,609	\$727,993	\$806,682	\$3,055,141
Josephine County	\$939,790	\$2,134,699	\$2,355,747	\$2,599,975	\$2,881,006	\$10,911,217
Klamath Tribes	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Lake County	\$103,377	\$234,817	\$259,132	\$285,997	\$316,911	\$1,200,234
Lane Transit District	\$6,663,111	\$15,135,014	\$16,702,248	\$18,433,822	\$20,426,331	\$77,360,526
Lincoln County	\$695,445	\$1,579,677	\$1,743,253	\$1,923,981	\$2,131,944	\$8,074,300
Linn County	\$1,917,172	\$4,354,785	\$4,805,725	\$5,303,949	\$5,877,252	\$22,258,882
Malheur County	\$479,293	\$1,088,696	\$1,201,431	\$1,325,987	\$1,469,313	\$5,564,720
Morrow County	\$272,539	\$619,063	\$683,167	\$753,993	\$835,492	\$3,164,253
Rogue Valley Transportation District	\$3,608,793	\$8,197,243	\$9,046,070	\$9,983,903	\$11,063,062	\$41,899,072
Salem Area Mass Transit District	\$7,386,749	\$16,778,732	\$18,516,174	\$20,435,802	\$22,644,706	\$85,762,163
Sherman County	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Sunset Empire Transportation District (Clatsop County)	\$695,445	\$1,579,677	\$1,743,253	\$1,923,981	\$2,131,944	\$8,074,300
Tillamook County Transportation District	\$357,120	\$811,186	\$895,184	\$987,990	\$1,094,782	\$4,146,262
Tri County Metropolitan Transportation District	\$56,500,172	\$128,338,088	\$141,627,529	\$156,310,487	\$173,206,069	\$655,982,344
Umatilla County	\$1,278,114	\$2,903,190	\$3,203,816	\$3,535,966	\$3,918,168	\$14,839,255
Union County	\$404,110	\$917,920	\$1,012,971	\$1,117,989	\$1,238,832	\$4,661,823
Wallowa County	\$100,000	\$200,000	\$212,017	\$233,998	\$259,291	\$1,005,306
Wasco County	\$479,293	\$1,088,696	\$1,201,431	\$1,325,987	\$1,469,313	\$5,564,720
Wheeler County	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
Yamhill County	\$1,494,266	\$3,394,171	\$3,745,638	\$4,133,960	\$4,580,799	\$17,348,834
<b>Total</b>	<b>\$95,125,253</b>	<b>\$215,706,974</b>	<b>\$237,786,272</b>	<b>\$262,189,485</b>	<b>\$290,270,100</b>	<b>\$1,101,078,083</b>

Sources and notes:  
 \* "Qualified entities" are mass transit districts, transportation districts, counties where no district is present and federally-recognized tribal governments. In counties  
 \* Payroll data is from Oregon Employment Dept OCEW 2015 Annual by County report.  
 \* Tribal population data is from 2012 ODOT phone survey of tribes for use in 5310 formula development.  
 \* For situations where one "qualified entity" manages multiple counties, all employment data in their area of responsibility are aggregated for the purposes of the calculations.  
 \* Distributions going forward will be adjusted to reflect then current data from Oregon Employment Department.

**HB 2017 Provisions Regarding the Statewide Transportation Improvement Fund**

---

**SECTION 122L.** (1) The Statewide Transportation Improvement Fund is established in the State Treasury, separate and distinct from the General Fund. Interest earned by the Statewide Transportation Improvement Fund shall be credited to the fund. Moneys in the fund are continuously appropriated to the Department of Transportation to finance investments and improvements in public transportation services, except that the moneys may not be used for light rail.

(2) The Statewide Transportation Improvement Fund consists of:

- (a) All moneys received from the tax imposed under section 122a of this 2017 Act;
- (b) Moneys appropriated or otherwise transferred to the fund by the Legislative Assembly; and
- (c) Other moneys deposited in the fund from any source.

**SECTION 122m.** As used in sections 122m to 122p of this 2017 Act:

(1) "Public transportation service provider" includes a qualified entity and a city, county, special district, intergovernmental entity or any other political subdivision or municipal or public corporation that provides public transportation services and is not otherwise described in subsection (2) of this section.

(2) "Qualified entity" means the following:

- (a) Counties in which no part of a mass transit district or transportation district exists;
- (b) Mass transit districts organized under ORS 267.010 to 267.390;
- (c) Transportation districts organized under ORS 267.510 to 267.650; and
- (d) Federally recognized Indian tribes.

**SECTION 122n.** (1) The Oregon Transportation Commission shall distribute the moneys in the Statewide Transportation Improvement Fund established under section 122L of this 2017 Act as follows:

- (a) Conditioned upon the commission's approval of a public transportation improvement plan, 90 percent to qualified entities;
  - (b) Five percent to public transportation service providers based on a competitive grant program adopted by the commission by rule;
  - (c) Four percent to public transportation service providers to provide funding assistance to cover the costs of improving public transportation services between two or more communities; and
  - (d) One percent to the Department of Transportation to establish a statewide public transportation technical resource center, the purpose of which is to assist public transportation service providers in rural areas with training, transportation planning and information technology.
- (2) For purposes of the percentage distributions under subsection (1)(a) of this section:
- (a) Each distribution must be in such shares that the amount of tax paid, as required under section 122a of this 2017 Act, in the area of each qualified entity bears to the total amount of the tax paid statewide, provided that each qualified entity receives an annual amount of at least \$100,000.
  - (b) Each public transportation service provider that receives funding under this section shall receive at least a share that the amount of the tax paid, as required under section 122a of this 2017 Act, in the area served by the provider bears to the amount of tax paid in the area of the respective qualified entity in which the public transportation service provider provides services.
  - (c) If more than one mass transit district or transportation district is located within a single county, the commission shall distribute the moneys to the larger district.

- (3) The commission shall adopt by rule:
  - (a) A competitive grant program, by which a public transportation service provider may apply for a percentage distribution under subsection (1)(b) of this section, and the terms and conditions of grants.
  - (b) A competitive grant program, by which a public transportation service provider may apply for a percentage distribution under subsection (1)(c) of this section, and the terms and conditions of grants.
  - (c) A process to review and approve a public transportation improvement plan submitted under subsection (4) of this section.
  - (d) Procedures for appealing a rejection of a public transportation improvement plan submitted under subsection (4) of this section.
  - (e) Any other provisions or procedures that are necessary for the commission to carry out the provisions of sections 122n to 122p of this 2017 Act.
- (4) To be eligible to receive a percentage distribution under subsection (1)(a) of this section, a qualified entity shall prepare and submit a public transportation improvement plan to the commission. The commission must approve the plan submitted by the qualified entity before the commission may make a percentage distribution to the qualified entity.
- (5) At a minimum, a public transportation improvement plan submitted under this section must include:
  - (a) For each proposed project, the amount of moneys from the percentage distribution that would be allocated to the project to fund the following:
    - (A) Increased frequency of bus service schedules in communities with a high percentage of low-income households;
    - (B) Procurement of buses that are powered by natural gas or electricity for use in areas with a population of 200,000 or more;
    - (C) Implementation of programs to reduce fares for public transportation in communities with a high percentage of low-income households;
    - (D) Expansion of bus routes and bus services to reach communities with a high percentage of low-income households;
    - (E) Improvement in the frequency and reliability of service connections between communities inside and outside of the qualified entity's service area; and
    - (F) Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services;
  - (b) For the current fiscal year, a summary of any plans and project proposals approved by an advisory committee under section 122o of this 2017 Act; and
  - (c) If a qualified entity was a recipient of a percentage distribution in the preceding fiscal year, the amount of moneys received from the distribution that were allocated to a project for the purposes described under paragraph (a) of this subsection.
- (6) After the commission makes a distribution under subsection (1) of this section, qualified entities may enter into intergovernmental agreements under ORS chapter 190 to combine the moneys received for public transportation improvements.
- (7) If the commission rejects a public transportation improvement plan or a grant application submitted under this section, the commission shall notify the entity or provider in writing and state the reasons for the rejection.
- (8) The Department of Transportation shall make all grant applications submitted under this section available to the public.

**SECTION 122o.** (1) The governing body of each qualified entity shall appoint an advisory committee to advise and assist the governing body in prioritizing plans or projects to be funded from the moneys

received from a percentage distribution under section 122n of this 2017 Act to public transportation service providers that provide services within the jurisdiction of the qualified entity.

- (2) Before receiving funding for a project under section 122n of this 2017 Act, a public transportation service provider that provides services within the jurisdiction of a qualified entity shall submit a plan or project proposal to the governing body of the qualified entity and receive the advisory committee's approval of the plan or project proposal. The plans or project proposals submitted under this subsection must describe how the funds would be used.
- (3) An advisory committee appointed under this section shall review every plan or project proposal required under subsection (2) of this section and may propose any changes to the policies or practices of the governing body that the advisory committee considers necessary to ensure that:
  - (a) A public transportation service provider that has received funding under section 122n of this 2017 Act has applied the moneys received in accordance with and for the purposes described in the provider's plan or project proposal; and
  - (b) A plan or project proposal submitted by a public transportation service provider does not fragment the provision of public transportation services.
- (4) The Oregon Transportation Commission shall adopt by rule:
  - (a) Requirements for the composition of an advisory committee appointed under this section;
  - (b) Criteria that must be included in a plan or project proposal required under subsection (2) of this section; and
  - (c) A process by which an advisory committee shall review and approve a plan or project proposal.

**SECTION 122p.** Every qualified entity shall submit the following to the Department of Transportation no later than 30 days prior to the end of the fiscal year in which the qualified entity receives a percentage distribution under section 122n of this 2017 Act:

- (1) A report on any actions taken by a public transportation service provider located within the area of a qualified entity to mitigate the impact of the tax imposed under section 122a of this 2017 Act on passengers who reside in low-income communities;
- (2) The adopted annual budget for the upcoming fiscal year; and
- (3) The results of any audits of the qualified entity or of a public transportation service provider located within the area of the qualified entity as required by a local, state or federal oversight agency for purposes of statewide reporting including, but not limited to:
  - (a) The state financial report required under ORS 291.040;
  - (b) The results of any comprehensive review completed by the Federal Transit Administration; and
  - (c) Any information submitted by the qualified entity as a part of the requirements of a statewide audit in accordance with the federal Single Audit Act of 1984 (31 U.S.C. 7501 to 7507), as amended by the Single Audit Act Amendments of 1996 (P.L. 104-156).

**SECTION 122q.** On or before February 1, 2020, the Oregon Transportation Commission shall submit a report in the manner provided by ORS 192.245 to the Joint Committee on Transportation established under section 26 of this 2017 Act on the implementation and outcomes of sections 122m to 122p of this 2017 Act.

**SECTION 122r.** (1) Sections 122m to 122q of this 2017 Act become operative on January 1, 2019.  
(2) The Oregon Transportation Commission and the Department of Transportation may take any action before the operative date specified in subsection (1) of this section that is necessary for the commission or the department to exercise all of the duties, functions and powers conferred on the commission and the department by sections 122m to 122q of this 2017 Act.