



COMMUNITY DEVELOPMENT

333 Broadalbin Street SW, PO Box 490, Albany, Oregon 97321-0144 | 541-917-7553 | cd.customerservice@cityofalbany.net

ADDRESS REQUEST-SUBDIVISIONS AND NEW LOTS

Date _____

APPLICANT INFORMATION

Name _____ Phone _____

Email _____

PROPERTY INFORMATION

Land Use Record Number _____

Date Final Plat was recorded with the County _____

Parent Parcel Map Number _____ Tax Lot _____

Submittal Documents:

- Copy of the Recorded Final Plat
- Aerial map with photo of subject properties highlighted
- Tax Lot Map showing the newly created lots
- For commercial developments, proposed site plan of the location of the future structure(s)

Email this form and the submittal documents to: cd.customerservice@cityofalbany.net

Please allow 10-business days for processing once the recorded lots are received from the County GIS system

For office use only:

CD-	ES-	PW-
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cd.cityofalbany.net

