



**City of Albany**  
 PO Box 490  
 333 Broadalbin Street SW  
 Albany, OR 97321  
 541-917-7676

DATE OF APPLICATION: \_\_\_\_\_  
 PROJECT NAME: \_\_\_\_\_  
 PROJECT NO.: SI- \_\_\_\_\_  
 CITY REPRESENTATIVE: \_\_\_\_\_

**APPLICATION FOR PUBLIC IMPROVEMENT DRAWING AND SPECIFICATION REVIEW**

Applicant (Developer): \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Private Engineer: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Name of Engineering Firm: \_\_\_\_\_  
 Location of Work: \_\_\_\_\_  
 Description of Work: \_\_\_\_\_

**DRAWING REVIEW FEE**

Estimated Cost of Street:.....	\$	_____
Estimated Cost of Storm Drain: .....	\$	_____
Estimated Cost of Water: .....	\$	_____
Estimated Cost of Sanitary Sewer:.....	\$	_____
Estimated Cost of Stormwater Quality:.....	\$	_____
Estimated Total Cost of Construction:.....	\$	_____
(Attach Copy of Itemized Estimate)		
\$100 Fixed Fee: .....	\$	_____
<b>Plus</b> 0.6% of Estimated Total Cost of Construction:.....	\$	_____
<b>TOTAL FEE:</b> .....	\$	_____

**Note: A Separate Permit Application for Private Construction of Public Improvements is Required Prior to Construction**

**APPROVAL CHECKLIST**

- 1. Plans and Specification submitted
- 2. Payment of Fees
- 3. Itemized Estimate Approved
- 4. Design Calculations Submitted
- 5. Other: \_\_\_\_\_

The undersigned Applicant hereby agrees to comply with all City Ordinances.

APPLICANT: \_\_\_\_\_

Drawings and Specifications Approved By: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_

**Drawings and specification approval expire after one year from the effective date unless renewed.**

**EMAIL COMPLETED APPLICATION TO PW-CUSTOMERSERVICE@CITYOFALBANY.NET**