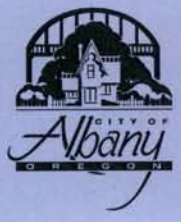




2010

2011

CITY OF ALBANY, OREGON



BUDGET

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**CITY OF ALBANY, OREGON
ADOPTED BUDGET**

2010 - 2011



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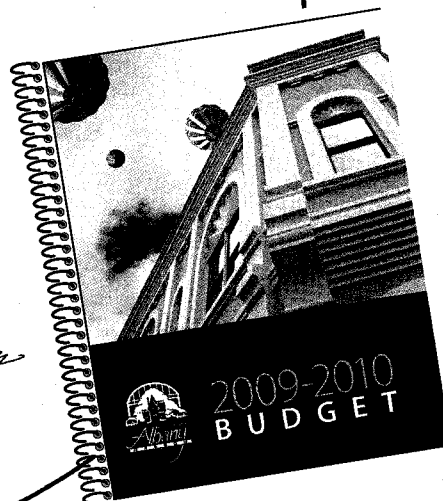
**City of Albany
Oregon**

For the Fiscal Year Beginning

July 1, 2009

President

Executive Director



The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Albany for its annual budget for the fiscal year beginning July 1, 2009.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operation guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our budget will continue to conform to program requirements, and we are submitting the adopted budget to GFOA to determine its eligibility for another award.

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BUDGET MESSAGE FY 2010-2011 INTRODUCTION

Cities across the United States are facing serious budget challenges as traditional revenue sources decline or disappear and expenses keep rising. The consequences of these trends are generally staff reductions and declining service levels. In the most extreme situations, cities like Harrisburg, Pennsylvania, and Vallejo, California, are actively considering bankruptcy. The City of Albany is not immune to the problems other communities are experiencing, but we were able to prepare a Fiscal Year 2011 budget with relatively small staff reductions and no danger of insolvency.

My first goal in preparing the budget was to align our expenses with our revenues, generally by cutting costs and, in two cases, by raising revenue. The City Council approved increases in our building inspection fees earlier this year and our sewer rates are programmed to rise to meet debt obligations associated with our new treatment plant. All departments were asked to prepare budgets approximately two percent smaller than last year, recognizing that the increased cost of health insurance and contractually obligated pay increases for represented employees will result in an effective decrease of more than five percent for most departments. Many of the reductions involve leaving positions unfilled, but three departments require layoffs or use of reserve funds to meet targeted reductions.

The City is not immune to the problems other communities are experiencing, but we were able to prepare a FY 2010-11 Budget with relatively small staff reductions and no danger of insolvency.

The largest number of affected employees will be in the Parks & Recreation Department, where eight employees will either lose hours or, in at least three instances, their jobs. This department receives most of its funding from a dedicated percentage of property taxes that have not kept pace with increasing personnel costs. The problem is compounded by losses in revenues from sponsorships and fees as businesses and individuals have also been cutting costs. We will see a lower level of service at the Senior Center and in some programs. These changes are particularly difficult to make, given that the people who will lose hours or their jobs are employees who have effectively done their jobs, in at least some cases, for many years.

Emergency services comprise the largest portion of the City's General Fund, and both Police and Fire proposed to reduce costs by leaving vacant positions unfilled. There will be three vacant positions in the Fire Department and three in the Police Department throughout the next year. Additionally, the Proposed Budget included one layoff in the Police Department and two in the Fire Department. I strongly supported, however, using resources from our Facilities Replacement Reserve Fund to prevent these layoffs. While I generally believe it is bad practice to use nonrecurring revenue to fund an ongoing expense, we will see savings from continued attrition through the next year that should help us balance expenses to revenues in next year's budget. Given that we are already cutting costs by keeping open positions vacant, laying off additional public safety employees would have, in my opinion, resulted in unacceptable service levels. The City's management team believed it was important that the proposed budget show that current revenues are not supporting existing staffing in police and fire, but the Budget Committee and the Albany City Council believed it was unnecessary and inappropriate to lay off public safety employees in the coming year.

BUDGET MESSAGE FY 2010-2011 INTRODUCTION

I also want to emphasize in this budget message that the City's unrepresented employees will receive no cost-of-living adjustment to their salaries for the second consecutive year, while represented employees have gotten or will receive increases ranging from 2½ to 4½ percent. Foregoing these increases for unrepresented employees represents a savings in excess of \$500,000 over the two-year period.

Finally, I do not think we can discuss the City's financial condition without acknowledging an \$18.5 million settlement currently placed in short-term investments. The Council wisely deferred decisions about the use of this money for 90 days and has indicated a preference not to use it for operating purposes. Capital projects, debt reduction, and economic development are some of the suggestions the Council will almost surely consider for use of this singular resource.

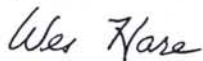
Just three years ago, I wrote the following paragraphs in my budget message:

"I believe the most critical financial issue the City faces is a virtually fixed rate of growth for expenditures that exceeds the likely future growth rate in revenue in several of our funds. My greatest concern is with the General Fund, where increasing personnel costs are pushing expenses up at a rate of something close to eight percent annually before new positions are even considered. This increase is difficult to control because the primary drivers are inflation and labor agreements subject to binding arbitration. I do not mean to imply that wages or benefits are too high relative to the market or what might reasonably be considered fair. We have outstanding employees, and I believe it is in the community's best interest to offer compensation that will attract and retain high quality workers. Our problem is that we have statewide constitutional limitations that make growth a necessity if we are to cover increasing costs without reducing service levels.

We are projecting revenue growth in the General Fund of ten percent or more in this budget; so the challenge we face is not immediate. The problem will become serious when local construction declines. The constitutional three percent limitation on assessed value growth for existing improvements, regardless of market conditions, means that we are likely to see a year in the future when our largest General Fund revenue source increases by three percent or less and expenses go up by more than eight percent."

The year I wrote about in 2007 arrived for us in 2009 and continues into the indefinite future. We are beginning to see some encouraging economic signs as some local employers add jobs and construction projects go forward. I do not anticipate, however, a sharp increase in revenues to the City. I believe we will need to continue reducing the size of our workforce and look for other opportunities to control costs. Our public safety levy will need to be renewed next year at a time when unemployment is likely to remain high and when many of our citizens will have had stagnant or reduced incomes for several years. I believe the Fiscal Year 2011 Budget demonstrates our commitment to control costs and provide the best possible services with the resources our citizens provide.

Respectfully submitted,



Wes Hare, City Manager

EXECUTIVE SUMMARY

Overview

The budget for Fiscal Year 2010-2011 reflects growth in revenues that continues to lag behind growth in expenditures. Sources of revenue continue to be impacted by the general slowing of the economy, and increases in expenditures are largely fixed by bargaining agreements and steadily increasing benefits costs. The result is a budget that for the second consecutive year draws down reserves, eliminates cost of living adjustments (COLAs) for non-represented employees, and reallocates resources to maintain targeted levels of service.

The approach to developing the budget was significantly different from prior years in that current revenues were identified first and then departments were allocated a target number within which to build their operating budgets. The target number for all departments was 2.23% less than the current year adopted budget and needed to include increases in costs for items such as step increases, COLAs and all other increases in costs. Two very favorable dynamics resulted from this approach. First, operating budgets are funded with current revenues and are therefore sustainable at current levels. Second, Department Directors had greater flexibility to evaluate needs and allocate scarce resources to priority activities and programs. The challenge in future budgets will again be based on expected increases in expenditures growing faster than expected increases in revenues.

Economic Conditions

The global economic downturn continues to be felt in Albany. A couple of key indicators are described below.

Unemployment. In February 2010, both Linn and Benton Counties saw decreases in their seasonally adjusted unemployment rate. Benton County's rate dropped to 6.8% in February, from its revised rate of 7.3% in January. Linn County's rate decreased to 12.4% in February from a revised rate of 12.9% in January. According to the Oregon Employment Department, the two counties combined had a seasonally adjusted unemployment rate of 11.2% in February, down from its revised rate of 11.5% in December. The two counties' combined unemployment rate was higher than the statewide rate of 10.5% in February.

Development. Albany's Building Inspection Division reports that permits for new construction remained relatively low the past year as indicated in the following table:

| February Fiscal YTD | 2008 | 2009 | 2010 |
|-------------------------|-------|-------|-------|
| New Residential Permits | 144 | 65 | 119 |
| New Commercial Permits | 25 | 19 | 5 |
| Total | 2,184 | 1,629 | 1,560 |

The reduced number of permits continues to impact the revenues for the Building Inspection Division and foreshadows a reduction in the growth of other revenues such as property taxes and franchise fees.

Population Growth

Many of the services provided by the City are more closely tied to population growth than to economic conditions. A slowdown in the economy does not reduce the need for police, fire, library, utility and many other municipal services. An increase in population, however, often means a corresponding increase in demands for services.

Budgeted FTEs per 1,000 Population. The number of full-time equivalent (FTE) City employees per thousand of population has remained fairly constant over the past ten years. An exception to the trend is in the budget, where a distinction is being made between authorized and budgeted positions. Authorized positions are those that have already been approved by the City Council but may or may not be funded in the budget. Budgeted positions are authorized positions that are actually funded. The expectation is that authorized positions that are not funded in the budget could be filled as revenues become available or other expenditures are reduced.

EXECUTIVE SUMMARY

The following table presents the population for the City of Albany as stated by Portland State University, and the number of budgeted FTEs in the corresponding budget year.

| Budgeted FTEs per 1,000 Population | | | | | | | | | | | |
|--|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| FY ending June 30 | 2002 | 2003 | 2004* | 2005 | 2006** | 2007 | 2008 | 2009 | 2010 | 2011*** | 10-Year % Change |
| Population | 41,650 | 42,280 | 43,600 | 44,030 | 45,360 | 46,610 | 47,470 | 48,770 | 49,165 | 49,607 | 19.1% |
| Budgeted FTEs | 345.475 | 345.725 | 366.400 | 371.250 | 385.988 | 406.073 | 416.850 | 428.826 | 421.768 | 399.068 | 15.6% |
| Budgeted FTEs per 1,000 | 8.295 | 8.177 | 8.404 | 8.432 | 8.509 | 8.712 | 8.781 | 8.793 | 8.579 | 8.045 | -3.01% |
| <p>*First year of Public Safety Levy – PS Levy (9 Police FTE, 8 Fire FTE) **First year of Albany Community Pool – ACP (3.575-4.575 FTE) ***Budgeted FTE and Portland State University projected population</p> | | | | | | | | | | | |

The population has increased over the ten years by 19.1% while the number of budgeted FTEs has grown by 15.6%. Overall, the City has maintained approximately 8.1 to 8.5 FTEs per thousand of population. The 8.045 FTEs per thousand in 2010-2011 demonstrates a deliberate reduction in staffing to stay within available revenues.

Cost Saving Strategies

Department budgets for 2010-2011 were compiled in the context of current economic conditions, increasing costs, and sustainability of programs and services in future years. A lot of effort and analysis has been done to keep expenditures within estimated available resources. The following outline presents several of the cost saving strategies that are incorporated into the adopted budget.

Voluntary Separation Incentive Program. A Voluntary Separation Incentive Program (VSIP) was offered to employees to create vacancies and reduce staffing. The primary objective of the program was to reduce staffing in a way that avoids the dislocation of employees and families typically associated with layoffs. Fifteen employees applied for the incentive program, resulting in several vacancies and significant savings in the budget.

| Authorized and Budgeted FTEs | | | | | | | | | | | | |
|------------------------------|--------------|--------|--------|----------|---------|--------------------|---------|---------|-------|---------|----------|----------|
| | General Fund | | | | | Parks & Recreation | | | | | | |
| | Court | Fire | Police | Planning | Library | C/Y/F | Adult R | P Maint | Admin | Seniors | Aquatics | Forestry |
| Authorized | 5.375 | 79.600 | 94.250 | 9.500 | 21.975 | 3.575 | 1.200 | 8.000 | 4.200 | 4.200 | 4.575 | 2.500 |
| Budgeted | 4.375 | 76.600 | 91.250 | 8.500 | 21.725 | 3.100 | 0.200 | 7.000 | 3.800 | 3.200 | 3.500 | 1.500 |
| Difference | 1.000 | 3.000 | 3.000 | 1.000 | 0.250 | 0.475 | 1.000 | 1.000 | 0.400 | 1.000 | 1.075 | 1.000 |

EXECUTIVE SUMMARY

| Authorized and Budgeted FTEs | | | | | | | | | |
|-------------------------------------|---------------|----------|--------------|--------|--------|--------|------------------|-------|---------------|
| | Community Dev | | Public Works | | | | Central Services | | |
| | Bld Insp | Elec Per | Streets | WW Pln | Engin | W Qual | Finance | GIS | Total |
| Authorized | 13.158 | 1.500 | 8.000 | 7.500 | 20.000 | 4.000 | 12.000 | 3.500 | 308.608 |
| Budgeted | 7.500 | 1.000 | 7.000 | 6.500 | 19.000 | 3.000 | 11.000 | 3.000 | 282.750 |
| Difference | 5.658 | 0.500 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 0.500 | 25.858 |

Hiring Chill. A hiring chill continues to be imposed for all departments. No vacancies will be filled without careful review of the timing and the need to fill the position by the relevant department director and the City Manager. Savings associated with the hiring chill depend on the vacancies that occur.

The VSIP and the hiring chill account for 25.858 FTEs that are authorized but not budgeted in the adopted budget. The number of budgeted FTEs in the FY 2010-2011 adopted budget is 29.758 FTEs fewer than was budgeted in FY 2008-2009.

Cost of Living Adjustments (COLAs). For the second consecutive year, there will be no COLAs for non-represented employees. Bargaining units were asked but chose not to forgo contracted COLAs.

Leave Buy-back. Non-represented employees will not have the option to buy back up to forty hours of administrative leave time. They will, however, be given an additional twenty hours of leave time and limits on accruals will be waived for one year.

Reserves and Replacement Funds. Reserve accounts are being drawn down and contributions to vehicle and equipment replacement funds have been reduced or eliminated.

Materials and Services. Expenditures for contracted services, minor equipment, office supplies and other materials and services have been significantly reduced.

Estimated savings associated with the above strategies are over \$2,000,000.

Closing Statement

The adopted budget includes several strategies to reduce staffing levels and maintain levels of service in an increasingly uncertain environment. The combination of the strategies stretches resources and in some cases reallocates resources to preserve priority levels of service. The approach also attempts to better position the City for Fiscal Year 2011-2012, but does not solve the problem of revenues continuing to be outpaced by the growth of expenditures. A combination of increased growth and additional reductions in expenditures will likely be needed to maintain existing levels of service in the next several years.



CITY OF
Albany

O R E G O N

Strategic Plan

Albany's strategic plan was first implemented in the 2005-2006 Adopted Budget. In that document, it was characterized as a way of taking traditional goal setting to the next level. The plan continues to evolve but has in a very meaningful way fulfilled that expectation by becoming the standard against which goals, objectives, strategies and activities are measured. Each succeeding budget has to a greater degree incorporated references to the themes and objectives of the strategic plan.

The City Council has maintained the policy direction and leadership role in the strategic planning process by reviewing the plan on a regular basis. The direction provided in the strategic plan is followed by the City Manager and Department Directors in developing the proposed budget that is presented to the Budget Committee. Through this process, the adopted budget effectively becomes the implementing document for the strategic plan.

Presented below are examples of how the themes of the strategic plan are implemented in the budget:

Theme: Great Neighborhoods

Goal: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Strategies/Actions: Develop and offer three family activities that focus on physical activity. (See page 161)

Theme: Safe City

Goal: Ensure a safe community by protecting people and property.

Strategies/Actions: Review and revise kindergarten through fifth grade public education programs to address community needs. (See page 135)

Theme: Healthy Economy

Goal: Achieve a healthy balance of housing and jobs.

Strategies/Actions: Evaluate requests for affordable housing projects. Award grants to non-profit agencies, such as Albany Area Habitat for Humanity, Albany Partnership for Housing, and Interfaith Volunteer Caregivers. (See page 143)

Theme: Effective Government

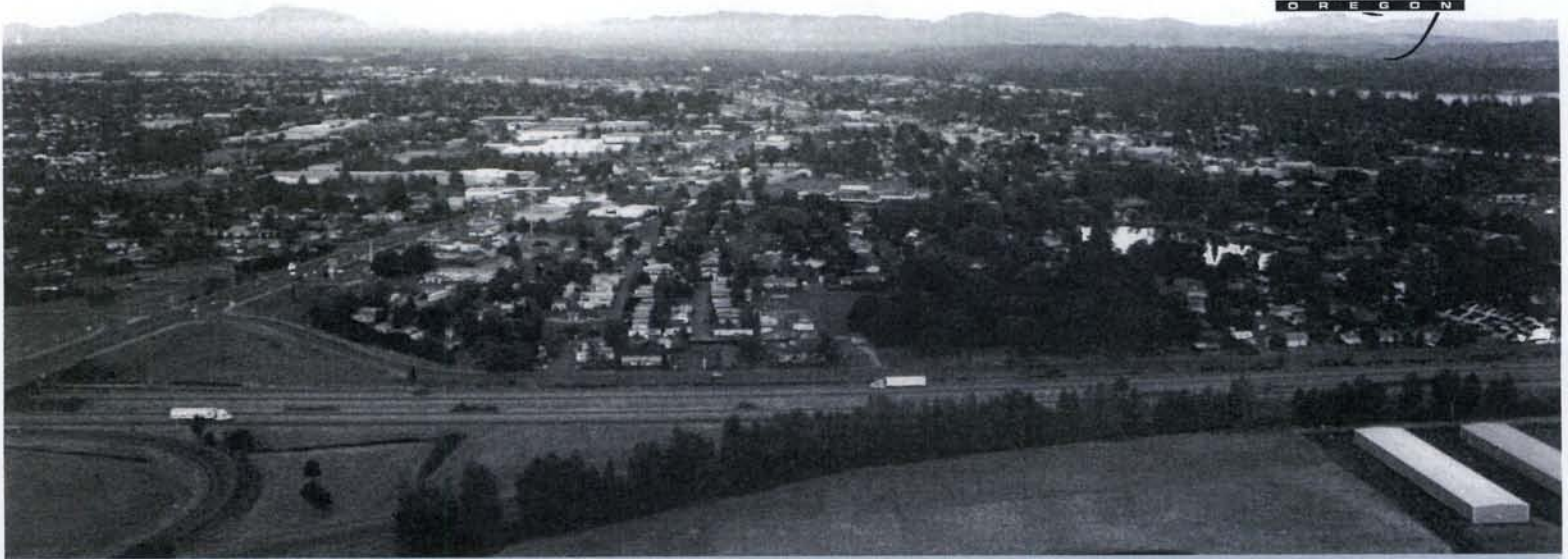
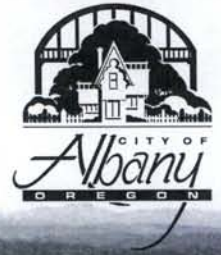
Goal: Effectively deliver the services that Albany's citizens need, want, and are willing to support.

Strategies/Actions: Complete a minimum of three Six Sigma process improvement projects. (See page 393)



CITY OF
Albany

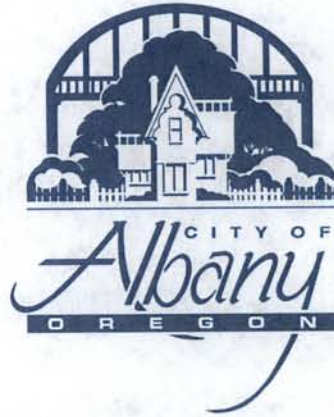
O R E G O N



CITY OF ALBANY STRATEGIC PLAN

FY 2010 THROUGH **FY 2014**

REVISION 8/11/2009



OUR MISSION

"Providing quality public services for a better Albany."

OUR VISION

"A vital and diversified community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services."

A NEW APPROACH FOR FY2010

The City of Albany began this strategic exercise back in 2005. Since that time, there have been changes in format and approach as we have sought to improve the quality and effectiveness of this document.

This plan presents several significant changes. We have worked to clarify the objectives and actions proposed to reach the goals assigned by the City Council. There has been a concerted effort to make sure that every objective and action has a measure attached so that anyone can clearly understand what constitutes completion of the proposed actions and when.

Here are some of the changes you will see:

The plan is now based on fiscal years to directly link with budgets and financial reports.

The plan is based on an assessment of likely financial and staff resources that will be actually available in a time of economic stress.

Each goal is now closely matched with specific Objectives, Actions, and Measures.

All objectives have clear and specific measures designed to establish either dates or numerical values to show progress and attainment.

Objectives that are proposed are based on actions and activities that the City of Albany has the ability to directly initiate, influence, and control.

A goal in the Healthy Economy section spoke to the composition of the city's economy:

"Enhance the value and diversity of Albany's economy through building on Albany's status as a regional center of manufacturing, research and development, retail services, finance, health care, tourism, and government."

Staff supports building a diversified economy. However, the language is imprecise in conveying Council's intent of the role and activities that City staff might bring to bear in this endeavor. Staff has not been able to develop objectives, actions, and measures that can reasonably support the goal as written; so the goal has been removed from this plan.

The objectives and actions presented are based on the highest priorities of departments and represent commitments that each department feels are feasible to reach the stated goals.

A new section called Supporting Strategies and Approaches contains the ongoing programs, policies, and processes of a general nature to support overall goals; or objectives which are likely to occur and/or reach conclusion outside of the timeline of this plan; or objectives that are dependent on commitments from governments, businesses, agencies, or other groups that are outside of the purview of direct City control.

The objectives and actions in this document represent a continuation of activities necessary to reach the Council's goals. In reality, the goals work to establish a process of continual improvement that the City must engage in to keep Albany prepared for the future.

Respectfully submitted,



Wes Hare
City Manager

OUR VALUES

The City of Albany's Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our Mission Statement is based on the principles of high quality and continuous improvement. Our Vision Statement presents a compelling future toward which our Strategic Plan is directed. Both our mission and our vision are founded on the following basic values that guide all of our actions and that reflect what we expect from our employees and our elected officials:

Transparent, Open, and Honest Government. This value reflects our first and most important responsibility. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Dedication to Service. Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that they bring to our attention.

Fiscal Responsibility. Proper use of public resources is a trust which we continually guard. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness.

Personal Honesty and Integrity. Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence. We continually pursue excellence by being creative, professional, taking risks, showing initiative, and being committed to our community and team. In this pursuit, we support continuing education and training for all team members.

Teamwork. We are a team that emphasizes high levels of trust and cooperation and a commitment to excellent communications within the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.

A Humane and Diverse Organization. We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive work environment. We make it possible for every employee to achieve his or her full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us. We protect those individuals whose basic rights are placed in jeopardy.

Why Do Strategic Planning?

If our Mission and Vision Statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and the community toward a desired future. This requires clearly defined goals, proactive objectives, committed leadership, and effective management. Above all, it requires managing the forces of change. Those forces include community demographics, state and federal mandates, fiscal constraints, economic conditions, emerging technologies, and many other influences on our service delivery efforts. High performing organizations are those that learn to anticipate and adapt to change by creating value for those we serve, and motivation and meaning for those who serve them. The best tool for accomplishing these objectives is strategic planning.

STRATEGIC PLAN THEMES

Our Strategic Plan has four primary themes that reflect our Mission and Vision Statements: Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government. Specific goals, objectives, and actions move the organization toward our vision of the future.

Each theme is followed by the City's primary goals in that subject area for the foreseeable future. The goals should remain constant over time and should only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives with benchmarks helps us track progress toward the goals. Objectives are generally identified to cover the five-year planning period from the date they are adopted or revised. Actions are the steps needed to meet the objective. Many more strategies and actions will be developed at the department and division level to align the entire organization with the goals and objectives.

This plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and actions will need periodic review and refinement. We will track progress through regular reporting on the measures; and they will be incorporated into department, organization, and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, identifying relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan, Water Master Plan, Sewer Master Plan, Parks Master Plan, Hazard Mitigation Plan, Urban Forestry Management Plan, and related planning documents also support this Strategic Plan.

I. GREAT NEIGHBORHOODS

Goals:

- Create and sustain a city of diverse neighborhoods where all residents can find and afford the values, lifestyles, and services they seek.
- Provide an efficient transportation system with safe streets and alternative modes of transportation.
- Provide effective stewardship of Albany's significant natural resources.
- Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Great Neighborhoods Objectives:

Goal 1: Create and sustain a city of diverse neighborhoods where residents can find and afford the values, lifestyles, and services they seek.

Objective 10.1: Maintain the value and attraction of Albany's historic assets. [Community Development]

Actions: Apply for State Historic Preservation Office grants. Make rehabilitation loans, and track completions.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|--|---------|---------|---------|---------|---------|---------|
| 10.1 | Applications for State Historic Preservation Office grants. | | 1 | | 1 | | 1 |
| 10.1 | Number of Albany grants made and houses improved funded by state grants. | 3 | 5 | 5 | 5 | 5 | 5 |

Goal 2: Provide an efficient transportation system with safe streets and alternative modes of transportation.

Objective 10.2: Ensure streets, sidewalks, and public transportation provide an accessible means of travel for the disabled and the community as a whole. [Community Development, Public Works]

Actions: Identify deficient areas of downtown sidewalks and curb ramps for priority inclusion in City's accessibility improvement plan.

Objective 10.3: Assess transportation system needs and issues; adjust plans and implement policies. [Community Development, Public Works]

Actions: Update Transportation System Plan and develop a viable financial plan to fund priority projects. Update Comprehensive Plan and Development Code.

I. GREAT NEIGHBORHOODS (CONTINUED)

Objective 10.4: Increase City streets in satisfactory or better condition to 61 percent in FY 2014. [Public Works]

Actions: Measure, monitor, and report street condition. Identify and prioritize street condition improvement projects. Implement the repair and preventative street maintenance projects to preserve and restore City streets with the annual Street Maintenance budget. Plan for street rehabilitation and reconstruction capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Street Capital budget.

Objective 10.5: By 2014, realize a 15 percent reduction in high priority sidewalk gaps on collector and arterial streets; a 15 percent reduction in high-priority multiuse trail gaps; and a 15 percent reduction in high-priority bicycle gaps as identified in the Transportation System Plan. [Community Development, Parks & Recreation, Public Works]

Actions: Develop a sidewalk and multiuse path inventory and condition rating system to be used in Capital Improvement Project development and selection. Develop a transition plan for ADA compliance in capital projects. Annually, identify and prioritize sidewalk infill, ramp, multiuse trail, and bicycle system improvement projects. Implement the repair program within the annual Street Maintenance program budget. Plan for capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Street Capital budget.

Objective 10.6: By the end of 2014, increase the number of transit system riders by five percent. [Public Works]

Actions: Measure and monitor the number of rides provided. Identify opportunities to increase operating revenue and to improve service efficiencies. Identify and implement route improvements to serve more citizens, as funding allows.



Objective 10.7: By the end of FY 2014, construct 10 of 26 high-priority safety projects identified in the Transportation System Plan. [Public Works]

Actions: Review crash data, identify, and prioritize safety improvement projects. Plan for safety improvement capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Street Capital budget.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|--|---------|----------------|---------|---------|---------|---------|
| 10.2 | Complete inventory of deficient sidewalks and curb ramps in downtown area. | | July 2009 | | | | |
| 10.3 | Update Transportation System Plan. | | September 2009 | | | | |
| 10.3 | Complete Transportation System Plan Financing. | | December 2009 | | | | |

I. GREAT NEIGHBORHOODS (CONTINUED)

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|-------------------|----------------|--------------|--------------|--------------|---------------|
| 10.3 | Update Comprehensive Plan and Development Code. | | September 2009 | | | | |
| 10.4 | Overall percentage of streets in satisfactory or better condition. | 56% | 57% | 58% | 59% | 60% | 61% |
| | Current data by classification: | | | | | | |
| | Arterial Collector Residential | 82% 70% 52% | | | | | |
| 10.5 | Develop sidewalk/path inventory and rating system. | | 20% Complete | 40% Complete | 60% Complete | 80% Complete | 100% Complete |
| 10.5 | Reduce miles of high-priority sidewalk gaps to: | 23.6 | 22.9 | 22.2 | 21.5 | 20.8 | 20.06 |
| 10.5 | Reduce miles of high-priority trail gaps to: | 10.6 | 10.3 | 9.9 | 9.6 | 9.3 | 9.01 |
| 10.5 | Reduce miles of high-priority bicycle gaps to: | 22.4 | 21.7 | 21 | 20.4 | 19.7 | 19.04 |
| 10.6 | Increase transit system ridership to: | | | | | | |
| | Albany Transit System | 72,000 | 72,270 | 73,440 | 74,160 | 74,880 | 75,600 |
| | Linn-Benton Loop | 100,000 | 101,000 | 102,000 | 103,000 | 104,000 | 105,000 |
| | Paratransit | 1,600 | 1,616 | 1,632 | 1,648 | 1,664 | 1,680 |
| 10.7 | Construct 10 of 26 identified high-priority transportation safety projects. | | 2 | 2 | 2 | 2 | 2 |
| 10.7 | Cumulative total of high-priority safety projects completed. | 0 | 2 | 4 | 6 | 8 | 10 |

I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 3: Provide effective stewardship of Albany's significant natural resources.

Objective 10.8: Establish effective measures to protect and restore key natural resources within and around the Albany Urban Growth Boundary. [Community Development]

Actions: Complete the Goal 5 review and receive Oregon State Department of Land Conservation and Development (DLCD) approval by the end of FY 2010. Identify significant upland, wetland, and riparian areas. Amend the Albany Development Code to establish protections.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|--|-----------|---------------|---------|---------|---------|---------|
| 10.8 | Complete Goal 5 review. | | December 2009 | | | | |
| 10.8 | DLCD approval of Goal 5 plan. | | January 2010 | | | | |
| 10.8 | Complete upland, wetland, and riparian areas inventory. | June 2009 | | | | | |
| 10.8 | Amend Albany Development Code to improve natural resource protections. | | April 2010 | | | | |



I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 4: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Objective 10.9 By the end of FY 2013, complete all 22 Priority One capital projects called for in the 2006 Parks and Recreation Master Plan. [Parks & Recreation]

Actions: As funding allows, complete annually 2-5 planned acquisition and/or construction projects listed in the current master plan per fiscal year from FY2007 through FY2013.

Objective 10.10: Maintain total City-managed park land inventory at an annual average of 15.0 acres per 1,000 residents. [Parks & Recreation]

Actions: Acquire by purchase, lease, or other means enough park land to achieve and keep pace with Albany's growth and to meet the City's adopted total park acreage standards.

Objective 10.11: Sustain total developed parks and recreation lands at an annual average of 9.0 acres per 1,000 residents. [Parks & Recreation]

Actions: Maintain enough park land to achieve and keep pace with Albany's growth and to meet the City's adopted developed park acreage standards.

Objective 10.12: By the end of 2014, increase library visits by 22 percent. [Library]

Actions: Add five new programs across all service areas. Increase the percentage of operating dollars spent on collections to 20 percent, beginning with a Lean Six Sigma project involving purchasing and processing.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|---------|---------|---------|---------|---------|---------|
| 10.9 | Parks Master Plan acquisitions and/or construction projects completed. | | 4 | 3 | 6 | 2 | |
| 10.9 | Cumulative acquisitions/projects completed. | 7 | 11 | 14 | 20 | 22 | |
| 10.10 | Average total acres of park land per 1,000 residents. | 15.8 | 15.8 | 15.0 | 15.0 | 15.0 | 15.0 |
| 10.11 | Average acres of developed parks and recreation land per 1,000 residents. | 8.9 | 8.9 | 9.0 | 9.0 | 10.0 | 10.0 |
| 10.12 | Annual number of library visits. | 349,000 | | | | | 425,780 |
| 10.12 | Number of discrete Library programs across all service areas. | 15 | 16 | 17 | 18 | 19 | 20 |
| 10.12 | Percentage of Library operating expenditures spent on collections. | 11% | 13% | 15% | 17% | 19% | 20% |

II. A SAFE CITY

Goals:

- Ensure a safe community by protecting people and property.
- Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Safe City Objectives:

Goal 1: Ensure a safe community by protecting people and property.

Objective 10.13: Complete seismic and remodeling upgrades to Fire Station 12 by September 2013. [Fire]

Actions: Secure funding; identify seismic and remodel needs; request Invitations to Bid; select contractor; initiate construction; and complete occupancy.

Objective 10.14: By the end of FY 2014, complete the process to build replacement public safety facilities for Police Department (new headquarters) and Fire Department (Station 11 replacement). [Fire, Police]

Actions: Achieve this objective by completing a needs assessment/architectural design; purchasing land; securing financing for construction; and final occupancy by 2014.

Objective 10.15: Achieve fire staff response time of four minutes or less to 90 percent of emergencies within the Albany city limits by FY 2013. [Fire]

Actions: Develop a response time tracking system, provide A/V connectivity to all fire stations, and identify other options to reduce response times.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|---------|---|---|-------------------------------|------------------------|------------------------------|
| 10.13 | Fire Station 12 seismic upgrades and renovations. | | Funding June 2010 | Design December 2010 Award February 2011 | | Completed July 2012 | |
| 10.14 | Replace Fire Station 11. | | Assessment & Design March 2010 | Site Acquisition June 2011 | Financing December 2011 | | Occupancy January 2014 |
| 10.14 | Replace Police Department building. | | Design/ Site Acquisition June 2010 | | Financing December 2011 | | Occupancy January 2014 |
| 10.15 | Develop fire response time tracking system. | | June 2010 | | | | |

II. A SAFE CITY (CONTINUED)

Objective 10.16: Maintain police patrol response times to top priority calls for service to four minutes, forty-five seconds or less. [Police]

Actions: Achieve this objective through maintaining no less than current staffing levels and incremental staffing increases related to population/demand for service increases.

Objective 10.17: Maintain overall number of traffic accidents resulting in injuries/fatalities at less than the state average of 5.5 per thousand residents. Consider using new technologies as they become available. [Police]

Actions: Achieve this objective through maintaining the traffic unit at current staffing levels and continued emphasis on aggressive enforcement efforts.

Objective 10.18: Maintain or reduce the number of fatal and injury accidents involving the use of alcohol to 0.20 accidents per thousand residents through 2014. [Police]

Actions: Maintain or increase proactive DUI enforcement efforts through the traffic and patrol teams to meet the standard.

Objective 10.19: Achieve a 70 percent clearance rate for violent crime and a 25 percent clearance rate for property crimes by 2014. [Police]

Actions: Achieve this objective through maintaining current staffing levels and incremental increases in the detective unit related to demand/case load.

Objective 10.20: Achieve a total 75 percent or better rating of excellent or good in citizen surveys related to citizen satisfaction of overall police services. [Police]

Actions: Complete citizen survey once each calendar year.

Objective 10.21: Construct regional public safety training center. [Fire, Police, Public Works, Other Jurisdictions]

Actions: Explore partnerships; secure funding; secure property; complete design; request Invitations to Bid; select contractor; initiate construction; and complete occupancy.

Objective 10.22: Provide for sustainability of vehicles and significant equipment purchases by adequately funding equipment replacements by 2014. [Fire]

Actions: Formalize equipment replacement schedule, replace vehicles and equipment as indicated, and secure adequate and sustainable funding.

II. A SAFE CITY (CONTINUED)

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|--|---------|---------------|---------------------------------------|---|------------------------------|---------------------|
| 10.16 | Patrol Unit: Maintain 4:45 response time or less. | 4:44 | 4:40 | 4:40 | 4:40 | 4:40 | 4:40 |
| 10.17 | Traffic Unit: Full-time equivalent positions to maintain 5.5/1,000 traffic fatality/injury rate. | 5.08 | 5.5 | 5.5 | 5.5 | 5.5 | 5.5 |
| 10.18 | Fatal/injury accidents related to alcohol per 1,000 residents. | .20 | .20 | .20 | .20 | .20 | .20 |
| 10.19 | Achieve 70% clearance rate for violent crimes. | 60% | 65% | 68% | 70% | 70% | 70% |
| 10.19 | Achieve 25% clearance rate for property crimes. | 17.4% | 19% | 22% | 25% | 25% | 25% |
| 10.20 | Citizen satisfaction service rating of good or excellent | N/A | 75% | 75% | 75% | 75% | 75% |
| 10.21 | Construct Regional Public Safety Training Center. | | | Secure Partners and Funding June 2011 | Secure Property December 2011 Design June 2012 | Contract Award December 2012 | Occupancy June 2014 |
| 10.21 | Provide audio/visual connectivity to Fire stations. | | January 2010 | | | | |
| 10.21 | Identify other options for reducing fire response time. | | | June 2011 | | | |
| 10.22 | Formalize fire equipment replacement schedule. | | December 2009 | | | | |
| 10.22 | Secure adequate and sustainable funding for Fire Department vehicle and equipment replacement. | | | | | June 2013 | |

II. A SAFE CITY (CONTINUED)

Objective 10.23: Reduce property code violations, substandard housing conditions, and inadequate infrastructure. [Central Albany Revitalization Area, City Manager, Community Development]

Actions: Identify pockets of substandard housing and respond with a coordinated program of enforcement, rehabilitation, and weatherization. Conduct and evaluate a pilot blight removal program within the Central Albany Revitalization Area (CARA) district.

Objective 10.24: Submit proposal to increase the number of downtown structures that are protected by fire sprinkler systems. [Central Albany Revitalization Area, City Manager, Community Development, Fire]

Actions: Require fire sprinklers in residential mixed-use and commercial occupancies receiving Central Albany Revitalization Area (CARA) funding for interior rehabilitation of buildings. Encourage fire sprinkler installation in all other renovations.

Objective 10.25: Maintain and continue to minimize the impact of fires to the benchmark achieved by comparable communities. [Community Development, Fire]

Actions: Incorporate Fire Department requirements in the development review and approval process. Consider a single-family residential fire sprinkler ordinance. Issue building permits and perform inspections for all new construction. Conduct Fire Code compliance inspections on existing buildings. Provide fire/life safety education on the value of building and fire inspections. Maintain residential fire/life safety equipment programs.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|--------------|--------------|-------------|-------------|-------------|-------------|
| 10.23 | Complete pilot blight removal program and evaluation. | | June 2010 | | | | |
| 10.24 | Consider sprinkler requirement CARA Board Adoption. | Not Required | January 2010 | | | | |
| 10.25 | Incorporate Fire Department requirements in the development review and approval process. | | May 2010 | | | | |
| 10.25 | Residential structure fires per 1,000 residents compared to communities of 100,000 or less. | 1.00 / 1.12 | .98 / 1.10 | .96 / 1.10 | .94 / 1.10 | .92 / 1.10 | .90 / 1.10 |
| 10.25 | Total fire incidents per 1,000 residents compared to communities of 100,000 or less. | 3.05 / 3.93 | 3.03 / 3.90 | 3.01 / 3.90 | 2.99 / 3.90 | 2.97 / 3.90 | 2.95 / 3.90 |
| 10.25 | Educate stakeholders to support residential and commercial structure fire sprinklers. | | | | | June 2013 | |
| 10.25 | Adopt fire sprinkler ordinances for new single-family residential construction. | | | | | | June 2014 |

II. A SAFE CITY (CONTINUED)

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|--|-----------|-----------|-----------|-----------|-----------|-----------|
| 10.25 | Percentage of households receiving life safety equipment. | 0.93% | 1.0% | 1.0% | 1.25% | 1.25% | 1.5% |
| 10.25 | Percentage of population receiving fire/life safety public education presentations. | 17.4% | 18.0% | 18.5% | 19.0% | 19.5% | 20% |
| 10.25 | Percentage of annual fire compliance inspections of commercial and industrial structures compared to communities of 100,000 or less. (Albany/National) | 11% / 52% | 25% / 52% | 33% / 52% | 40% / 52% | 45% / 52% | 50% / 52% |

Goal 2: Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Objective 10.26: By the end of 2010, meet all current regulatory requirements for Household Corrosion Compliance. Maintain existing 100 percent compliance for Water Distribution System. [Public Works]

Actions: Measure and monitor the water quality parameters for compliance. Investigate and implement additional corrosion control measures to protect the household plumbing and to gain compliance with the Lead rule by 2010.

Objective 10.27: Reduce steel pipe used in the water distribution system to nine miles by 2014. [Public Works]

Actions: Plan for leak reduction capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Water Capital budget; as funding allows.

Objective 10.28: By the end of 2014, meet all water quality requirements for Biochemical Oxygen Demand and Chlorine Residual. Maintain existing 100 percent compliance on all other water quality, pretreatment, and biosolids regulatory requirements. [Public Works]

Actions: Measure and monitor the water quality and biosolids parameters for compliance. Investigate and implement additional temperature control measures for compliance with the Willamette River TMDL. Implement programs through the annual budget for operating and capital needs.

Objective 10.29: By the end of 2010, meet state water quality standards for Sanitary Sewer Overflow control. [Public Works]

Actions: Develop an Infiltration and Inflow Reduction program to measure and monitor the infiltration and inflow in the wastewater system. Identify and prioritize infiltration and inflow reduction projects to reduce the groundwater and storm water being transported and treated. Implement a proactive condition assessment, cleaning, and spot repair maintenance program with the annual Wastewater Collection system budget. Plan for infiltration capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Street Capital budget as funding allows.

II. A SAFE CITY (CONTINUED)

Objective 10.30: By the end of 2014, develop and implement an updated storm water management plan and financial plan. [Public Works]

Actions: Conduct all activities necessary to prepare a storm water management plan and financial plan; as funding allows.

Objective 10.31: Meet state water quality standards for temperature control at the Albany-Millersburg Water Reclamation Facility. [Public Works]

Actions: Construct and start-up the wetlands treatment project "Talking Water Gardens at Simpson Park".



| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|---------|---|-----------|---------------------------------|------------------------------|---------|
| 10.26 | Achieve Household Corrosion Lead Standard compliance by 2010. | No | Yes | | | | |
| 10.27 | Reduce miles of steel water main remaining in the distribution system to: | 15.3 | 14.04 | 12.78 | 11.52 | 10.26 | 9 |
| 10.28 | Achieve Biochemical Oxygen Demand regulatory compliance. | 99.4% | 100% | 100% | 100% | 100% | 100% |
| 10.28 | Achieve Chlorine Residual regulatory compliance. | 99.75% | 100% | 100% | 100% | 100% | 100% |
| 10.29 | Develop infiltration and in-flow reduction program and priorities. | | | June 2011 | | | |
| 10.29 | Total number of sanitary sewer overflow events in <5-yr-design storm. | 11 | 0 | 0 | 0 | 0 | 0 |
| 10.29 | Total gallons of raw sewage discharged in <5 yr-design storm 90 (in millions of gallons). | 145.6 | 0 | 0 | 0 | 0 | 0 |
| 10.29 | Percent compliance with SSO regulatory standards. | 0% | 100% | 100% | 100% | 100% | 100% |
| 10.30 | Update Storm Water Management Plan. | | | June 2012 | | | |
| 10.31 | Construct wetlands treatment project | | Financing, acquisition and construction bid complete. December 2009 | | Construction complete July 2011 | Thermal compliance July 2012 | |

III. A HEALTHY ECONOMY

Goals:

- Build and maintain a healthy economy.
- Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.
- Achieve a healthy balance of housing and jobs.

Healthy Economy Objectives:

Goal 1: Build and maintain a healthy economy.

Objective 10.32: Provide the supply of commercial and industrial land identified in the Economic Opportunities Analysis. [Community Development, Public Works]

Actions: Increase the number of state-certified industrial properties. Assess the infrastructure needs of available employment lands. Reorder CIP priorities to assure a full range of urban services to key properties.

Objective 10.33: Promptly respond to information requests from the Albany-Millersburg Economic Development Corporation (AMEDC) in economic development activities. [All Departments]

Actions: Maintain key department contacts for immediate response to information requests. Provide accurate and timely assistance within the requested time frames.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|---------|---------|---------|---------|---------|---------|
| 10.32 | Achieve new state-certified industrial sites. | | | | 1 | | 1 |
| 10.33 | Respond to AMEDC information inquires within requested timelines. | | 100% | 100% | 100% | 100% | 100% |

Goal 2: Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Objective 10.34: Reduce commercial vacancies and increase residential opportunities.

Actions: Continue rehabilitation and improvement investments through the Central Albany Revitalization Area (CARA). Implement Oregon Main Street Program. [Central Albany Revitalization Area, City Manager, Community Development]

III. A HEALTHY ECONOMY (CONTINUED)

Goal 3: Achieve a healthy balance of housing and jobs.

Objective 10.35: Maintain the ability to provide incentives, such as Enterprise Zone tax abatements, to qualifying businesses which create jobs in Albany.

Actions: Maintain participation in the statewide Enterprise Zone program. Continue job related improvement investments through the Central Albany Revitalization Area (CARA). [Central Albany Revitalization Area, City Manager, Community Development]

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|----------------|--|--------------|--------------|--------------|--------------|--------------|--------------|
| 10.32 10.33 | Total annual value of CARA investments. | \$2,111,707 | \$2,000,000 | \$2,000,000 | \$500,000 | \$50,000 | \$500,000 |
| 10.34 | Total cumulative value of CARA investments. | \$10,005,347 | \$12,005,347 | \$14,005,347 | \$14,505,347 | \$15,005,347 | \$15,505,347 |
| 10.34 | Value of CARA improvements within Oregon Main Street area. | \$1,297,675 | \$1,200,000 | \$1,200,200 | \$250,000 | \$250,000 | \$250,000 |
| 10.34 | Cumulative value within Oregon Main Street area | \$3,909,249 | \$5,109,249 | \$6,309,249 | \$6,559,249 | \$6,809,249 | \$7,059,249 |
| 10.34 | Number of businesses in Oregon Main Street area. | 163 | 171 | 180 | 189 | 198 | 208 |
| 10.34 | Number of full-time/part-time jobs in Oregon Main Street area. | 458/318 | 481/334 | 505/351 | 530/368 | 557/387 | 585/406 |
| 10.34 | Average rental rate per sq. ft./month for commercial space in Oregon Main Street area. | \$1.00 | \$1.05 | \$1.10 | \$1.16 | \$1.22 | \$1.28 |
| 10.34 | Number of buildings with vacant first floor. | 12 | 10 | 9 | 8 | 7 | 6 |
| 10.34 | Square footage of vacant first floor space. | 28,000 | 22,400 | 17,920 | 14,336 | 11,469 | 9,175 |
| 10.34 | Number of upper floor housing units above commercial space. | 30 | 31 | 32 | 32 | 33 | 34 |
| 10.34 | Reduce upper level building vacancy to 23% by FY 2013. | 25% | 25% | 24% | 24% | 23% | 23% |
| 10.35 | Participation in statewide Enterprise Zone program. | Yes | Yes | Yes | Yes | Yes | Yes |

IV. AN EFFECTIVE GOVERNMENT

Goals:

- Effectively deliver the services that Albany's citizens need, want, and are willing to support.
- Establish City government as a model of sustainability in practice.

Effective Government Objectives:

Goal 1: Effectively deliver the services that Albany's citizens need, want, and are willing to support.

Objective 10.36: Reduce the percentage of total annual Parks & Recreation Fund expenditures subsidized with property tax revenues to 45 percent by 2014. [Parks & Recreation]

Actions: Achieve this objective through a combination of nontax revenue increases and expenditure reductions.

Objective 10.37: Increase revenues received from gifts, grants, and endowments to \$10 per capita by 2014. [Parks & Recreation]

Actions: Complete and implement a Revenue Enhancement Plan in 2009, including strategies and private sector solicitations. Improve marketing and promotion efforts to communicate parks and recreation program needs to a wider audience.

Objective 10.38: Maintain P&R Department staffing levels at or below 1.0 FTE per 1,000 residents. [Parks & Recreation]

Actions: Annually adjust staffing plans and service delivery strategies to achieve the objective.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|--|---------|---------|-------------|-------------|-------------|-------------|
| 10.36 | Property tax as a percent of Parks Fund revenues | 41% | 47% | 50% | 50% | 47% | 45% |
| 10.37 | Parks per-capita revenue received through grants, gifts, and endowments. | \$6.18 | \$5.00 | \$7.00 | \$8.00 | \$9.00 | \$10.00 |
| 10.38 | Parks & Recreation full-time equivalents per 1,000 residents. | 0.9 | 0.9 | 1.0 or less | 1.0 or less | 1.0 or less | 1.0 or less |

Objective 10.39: Provide responsive, efficient, customer-oriented service to fee payers. [Community Development]

Actions: Meet or exceed state requirements for timely issuance of reviews and permits. Complete building inspections as requested. Increase the number of building permits issued on-line by being selected as a beta-test and evaluation site for the new Oregon State Building codes Division electronic permitting system.

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)

Objective 10.40: By the end of FY 2014, reduce "Non-Revenue Water" (water loss) by five percent. [Public Works]

Actions: Implement a Non-Revenue Water (NRW) program to reduce non-revenue generating water use from leaks, meter or billing inaccuracies, and unauthorized uses. Identify and prioritize NRW projects to improve the water distribution system, leak monitoring, meter accuracy, and billing. Implement a proactive leak detection and repair program, large meter testing, and water meter maintenance program with the annual Water Distribution system budget. Plan for leak reduction capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Water Capital budget as funding allows.

Objective 10.41: By 2014, stabilize the ratio of average annual single-family residential water bills to one percent of median household income. Continue to better EPA drinking water affordability standard of two percent of median household income. [Public Works]

Actions: Balance water system operating and capital investment needs to meet community expectations. Implement programs through the annual budget for operating and capital needs.

Objective 10.42: By the end of FY 2014, stabilize average annual single family residential sewer bills to 1 percent of median house income. Continue to better EPA wastewater affordability standard of two percent of median household income. [Public Works]

Actions: Balance wastewater system operating and capital investment needs to meet community expectations. Implement programs through the annual budget for operating and capital needs.

Objective 10.43: Continue participation in national performance benchmarking for comparison with other jurisdictions. Implement process improvement projects to reduce processing time and costs, or increase revenues. [All Departments]

Actions: Prepare annual report to detail participation and compliance to appropriate national benchmarks. Institute tracking systems to gather management data where lacking. Perform process improvement studies.

Objective 10.44: By the end of FY 2014, reduce the cost/item circulated by 15 percent. [Library]

Actions: Issue RFP for purchase of all library collections.

Objective 10.45: Seek \$100,000 of outside funding for new library program support by 2014. [Library]

Actions: Create an annual fund-raising campaign by working with library support groups and the Albany Library Scharpf Endowment Fund.

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)

Objective 10.46: Continue recognition from the Government Finance Officers Association (GFOA) for excellence in budgeting and financial reporting. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance]

Actions: Receive the GFOA award for "Excellence in Financial Reporting." Receive the GFOA "Distinguished Budget Presentation" award. Achieve annual audit with no reportable findings of noncompliance.

Objective 10.47: Develop a standard format for outside agencies to report financial information to the City. [Finance]

Actions: Staff will work on templates or other approaches to provide appropriate information for Council review.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|--|-------------------|---------------|---------------|---------------|---------------|---------------|
| 10.39 | Residential plan reviews completed within 10 days. | | 98% | 99% | 99% | 99% | 99% |
| 10.39 | Land use decisions issued within 120 days. | | 99% | 100% | 100% | 100% | 100% |
| 10.39 | Complete inspections within same day of request (when called in by 7:00 a.m.) | | 85% | 90% | 95% | 99% | 99% |
| 10.39 | State on-line permitting test site selection (Estimated – timeline not yet set by the state) | Request Submitted | | January 2011 | | | |
| 10.40 | Reduce non-revenue water percentage of total production to 10%. | 24% | 23% | 22% | 21% | 20% | 19% |
| 10.41/42 | Median household income. | \$46,635 2007 | | | | | |
| 10.41 | Annual water bill (based on an average 8 units of water per month usage). | \$515 | | | | | |
| 10.41 | Percent of average annual water bill to median household income. | 1.1% | | | | | 1% |
| 10.42 | Annual sewer bill (based on an average 8 units of water per month usage). | \$413 | | | | | |
| 10.42 | Percent average annual sewer bill to median household income. | 0.89% | | | | | 1% |
| 10.43 | Annual report of performance benchmarking progress. | | November 2009 | November 2010 | November 2011 | November 2012 | November 2013 |
| 10.43 | Completed process improvement studies. | 0 | 6 | 6 | 10 | 10 | 15 |

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|---------|--------------|-----------|-----------|-----------|-----------|
| 10.43 | Cost savings or cost avoidance from completed studies. | 0 | \$250,000 | \$300,000 | \$400,000 | \$450,000 | \$750,000 |
| 10.43 | Average % reduction in process time in completed studies. | 0 | 50% | 50% | 50% | 50% | 50% |
| 10.44 | Cost per library item circulated. | \$3.25 | \$2.95 | \$2.90 | \$2.85 | \$2.80 | \$2.75 |
| 10.45 | Non-General Fund program support for the Library. | \$0 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 |
| 10.46 | Receive "Excellence in Financial Reporting" award. | Yes | Yes | Yes | Yes | Yes | Yes |
| 10.46 | Receive "Distinguished Budget Presentation" award. | Yes | Yes | Yes | Yes | Yes | Yes |
| 10.46 | Reportable audit findings of noncompliance. | None | None | None | None | None | None |
| 10.47 | Standardized financial reporting information. | None | January 2010 | | | | |

Goal 2: Establish City government as a model of sustainability in practice.

Objective 10.48: Advance current administrative efforts in enacting sustainability practices within city operations. [City Manager, Community Development, Parks & Recreation, Public Works]

Actions: Increase employee involvement in sustainable practices and increase awareness. Develop and implement a program of model practices for city staff.

| OBJECTIVE | MEASURE | Current | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 |
|-----------|---|---------|---------------|---------|---------|---------|---------|
| 10.48 | Implement model sustainability practices program. | | December 2009 | | | | |



V. SUMMARY: FY2009-2010

| Objective | Measure | FY 09-10 Target |
|----------------------------|---|----------------------------|
| Great Neighborhoods | | |
| 10.2 | Applications for State Historic Preservation Office grants. | 1 |
| 10.2 | Number of Albany grants made and houses improved funded by state grants. | 5 |
| 10.3 | Complete inventory of deficient sidewalks and curb ramps in downtown area. | July 2009 |
| 10.4 | Update Transportation System Plan. | September 2009 |
| 10.4 | Complete Transportation System Plan Financing. | December 2009 |
| 10.4 | Update Albany Comprehensive Plan and Development Code. | September 2009 |
| 10.5 | Overall percentage of streets in satisfactory or better condition. | 57% |
| 10.6 | Develop sidewalk/path inventory and rating system. | 20% Complete |
| 10.6 | Reduce miles of high-priority sidewalk gaps to: | 22.9 |
| 10.6 | Reduce miles of high-priority trail gaps to: | 10.3 |
| 10.6 | Reduce miles of high-priority bicycle gaps to: | 21.7 |
| 10.7 | Increase transit system ridership to: Albany Transit System Linn-Benton Loop Paratransit | 72,270 101,000 1,616 |
| 10.8 | Construct 10 of 26 identified high-priority transportation safety projects. | 2 |
| 10.8 | Cumulative total of high-priority safety projects completed. | 2 |
| 10.9 | Complete Goal 5 review. | December 2009 |
| 10.9 | Department of Land Conservation and Development approval of Goal 5 plan. | January 2010 |
| 10.9 | Amend Albany Development Code to improve natural resource protections. | April 2010 |
| 10.10 | Parks Master Plan acquisitions and/or construction projects completed. | 4 |
| 10.10 | Cumulative acquisitions/projects completed. | 11 |
| 10.11 | Average total acres of park land per 1,000 residents. | 15.8 |
| 10.12 | Average acres of developed parks and recreation land per 1,000 residents. | 8.9 |
| 10.13 | Number of discrete Library programs. | 16 |
| 10.13 | Percentage of Library operating expenditures spent on collections. | 13% |

V. SUMMARY: FY2009-2010 (CONTINUED)

| Objective | Measure | FY 09-10 Target |
|--------------------|--|---------------------------------------|
| A Safe City | | |
| 10.13 | Fire Station 12 seismic upgrades and renovations. | Funding June 2010 |
| 10.14 | Replace Fire Station 11. | Assessment & Design March 2010 |
| 10.14 | Replace Police Department building. | Design/ Site Acquisition June 2010 |
| 10.15 | Develop fire response time tracking system. | June 2010 |
| 10.16 | Patrol Unit: Maintain 4:45 response time, or less. | 4:40 |
| 10.17 | Traffic Unit: Full-time equivalent positions to maintain 5.5/1,000 traffic fatality/injury rate. | 5.5 |
| 10.18 | Fatal/injury accidents related to alcohol per 1,000 residents. | .20 |
| 10.19 | Achieve 70% clearance rate for violent crimes. | 65% |
| 10.19 | Achieve 25% clearance rate for property crimes. | 19% |
| 10.20 | Citizen satisfaction service rating of good or excellent | 75% |
| 10.21 | Audio/Visual connectivity | January 2010 |
| 10.22 | Formalize fire equipment replacement schedule. | December 2009 |
| 10.23 | Complete pilot blight removal program and evaluation. | June 2010 |
| 10.25 | Sprinkler requirement Central Albany Revitalization Area Board adoption. | January 2010 |
| 10.25 | Incorporate fire safety requirements in the development process | May 2010 |
| 10.25 | Residential structure fires per 1,000 residents compared to communities of 100,000 or less. | .98/1.10 |
| 10.25 | Total fire incidents per 1,000 residents compared to communities of 100,000 or less. | 3.03/3.90 |
| 10.25 | Percentage of households receiving life safety equipment. | 1.0% |
| 10.25 | Percentage of population receiving fire/life safety public education presentations. | 18.0% |
| 10.25 | Percentage of annual fire compliance inspections of commercial and industrial structures compared to communities of 100,000 or less. (Albany/National) | 11%/52% |
| 10.26 | Achieve Household Corrosion Lead Standard compliance by 2010. | Yes |
| 10.27 | Reduce miles of steel water main remaining in the distribution system to: | 14.04 |
| 10.28 | Achieve Biochemical Oxygen Demand regulatory compliance. | 100% |
| 10.28 | Achieve Chlorine Residual regulatory compliance. | 100% |

V. SUMMARY: FY2009-2010 (CONTINUED)

| Objective | Measure | FY 09-10 Target |
|--------------------------------|--|---|
| A Safe City (continued) | | |
| 10.29 | Total number of sanitary sewer overflow events in <5-yr-design storm. | 0 |
| 10.29 | Total gallons of raw sewage discharged in < 5 yr-design storm 90 (in millions of gallons). | 0 |
| 10.29 | Percent Compliance with SSO regulatory standards. | 100% |
| 10.31 | Construct wetlands treatment project | Financing, acquisition and construction bid complete. December 2009 |

| Objective | Measure | FY 09-10 Target |
|--------------------------|---|-----------------|
| A Healthy Economy | | |
| 10.33 | Respond to Albany-Millersburg Economic Development Corporation information inquires within requested timelines. | 100% |
| 10.34 | Total annual value of Central Albany Revitalization Area investments. | \$2,000,000 |
| 10.34 | Total cumulative value of Central Albany Revitalization Area investments. | \$12,005,347 |
| 10.34 | Value of Central Albany Revitalization Area improvements within Oregon Main Street area. | \$1,200,000 |
| 10.34 | Cumulative value within Oregon Main Street area | \$5,109,249 |
| 10.34 | Number of businesses in Oregon Main Street area. | 171 |
| 10.34 | Number of full-time/part-time jobs in Oregon Main Street area. | 481/334 |
| 10.34 | Average rental rate per sq. ft./month for commercial space in Oregon Main Street area. | \$1.05 |
| 10.34 | Number of buildings with vacant first floor. | 10 |
| 10.34 | Square footage of vacant first floor space. | 22,400 |
| 10.34 | Number of upper floor housing units above commercial space. | 31 |
| 10.34 | Reduce upper level building vacancy to 23% by FY 2013. | 25% |
| 10.35 | Participation in statewide Enterprise Zone program. | Yes |

V. SUMMARY: FY2009-2010 (CONTINUED)

| Objective | Measure | FY 09-10 Target |
|--------------------------------|--|-----------------|
| An Effective Government | | |
| 10.36 | Property tax as a percent of Parks Fund revenues. | 47% |
| 10.37 | Parks per-capita revenue received through grants, gifts, and endowments. | \$5.00 |
| 10.38 | Parks & Recreation full-time equivalents per 1,000 residents. | 0.9 |
| 10.39 | Residential plan reviews completed within 10 days. | 98% |
| 10.39 | Land use permits issued within 120 days. | 99% |
| 10.39 | Complete inspections within same day of request (when called in by 7 a.m.) | 85% |
| 10.40 | Reduce non-revenue water percentage of total production to 10%. | 23% |
| 10.43 | Annual report of performance benchmarking progress. | November 2009 |
| 10.43 | Completed process improvement studies. | 6 |
| 10.43 | Cost savings or cost avoidance from completed studies. | \$250,000 |
| 10.43 | Average % reduction in process time in completed studies. | 50% |
| 10.44 | Cost per library item circulated. | \$2.95 |
| 10.45 | Non-General Fund program support for the Library. | \$20,000 |
| 10.46 | Receive "Excellence in Financial Reporting" award. | Yes |
| 10.46 | Receive "Distinguished Budget Presentation" award. | Yes |
| 10.46 | Reportable audit findings of noncompliance. | None |
| 10.47 | Standardized financial reporting information. | January 2010 |
| 10.48 | Implement model sustainability practices program. | December 2009 |

VI. SUPPORTING STRATEGIES AND APPROACHES

The plan detailed above has documented the specific activities that are recommended to be completed within the period of this plan. However, there needs to also be recognition of the ongoing activities and issues that city staff continues to pursue to address issues that may range beyond the time period of this plan.

Great Neighborhoods

Decreasing reported property code violations by working to improve the safety and appearance of properties within the city.

Continuing to assess Albany's housing needs and issues. Work to adjust plans and policies and implement strategies to deal with changes as they occur through:

Updating codes to improve appearance of residential development along arterial and collector streets.

Improving neighborhood design standards.

Identifying pockets of substandard housing and infrastructure.

Implementing Comprehensive Plan policies.

Bringing more properties into compliance with the Development Code and Municipal Code.

Implement and refining plans for alternate modes of transportation from homes to places of employment, retail centers, recreation/entertainment venues, and other high-traffic locations.

Continually assessing library services to better serve the community through updating and refining the Library strategic plan.

Periodically assessing the community's needs for parks, recreation facilities, and services; adjust plans and strategies as necessary to achieve new objectives.

Expanding and sustaining the community partnerships that are necessary to meet the community's parks and recreation needs.

Securing and sustaining the financial resources required to meet the community's parks and recreation service objectives, including a greater reliance on nontax resources.

Assessing natural resources needs and issues; adjust plans and policies and implement strategies to address them:

Assess the effectiveness of wetland and riparian area protection measures; adjust plans to meet objectives.

Continue to inventory public trees, trees in City parks, significant large trees, and stands of trees on developable property.

Continue periodic review of tree regulations.

Assessing transportation system needs and issues; adjust plans and implement policies.

Increasing street maintenance to improve the condition of city streets.

Working with Oregon Department of Transportation to develop a short- and long-term strategy for improving Albany's Interstate 5 interchanges and ingress-egress in North Albany.

Developing a rail strategy to: Explore available options to develop intercity passenger rail service between Albany, Lebanon, Sweet Home, Corvallis, and Philomath.

VI. SUPPORTING STRATEGIES AND APPROACHES (CONTINUED)

Solve the Queen Avenue and Pacific Boulevard bottleneck.

Solve the North Albany Road, Spring Hill Drive, Water Avenue, and Willamette River crossing bottlenecks.

Maintaining the value and attraction of Albany's historic assets.

Increase the number of contributing historic assets.

Increase the percentage of downtown structures that meet current fire and life safety standards.

Work with railroad interests to create a long-term solution to resolve the rail line impediment to waterfront development.

A Safe City

Continually reassess public safety service and infrastructure needs and develop plans and strategies to meet those needs.

Continue to work for the replacement of the downtown fire station and Public Safety Training Center.

Complete identified seismic upgrades required for the 34th Avenue station.

Provide for peak load staffing of fire department resources as the community grows.

Assessing water system needs and issues; adjust policies and implement strategies.

Assess and adjust water operating and maintenance program service levels and priorities to meet benchmarks.

Reevaluate water bill subsidy program to include fixed-income seniors and other low-income households.

Meet the standard of a maximum ten percent water loss from the system.

Assessing wastewater system needs and issues; adjust policies and implement strategies by assessing and adjusting wastewater operating and maintenance program service levels and priorities to meet benchmarks.

Assessing storm drainage system needs and issues; adjust policies and implement strategies.

Assess current service levels and funding.

Assess service levels needed to be in compliance with environmental programs.

Develop an organization plan for effective delivery of storm drainage systems.

Maintaining an inventory of residential occupancies.

Develop and expand traffic safety strategies.

Enhance police crime/drug strategies.

Explore the formation/implementation of a "Street Crimes Unit" concept as the community grows.

Explore potential interagency partnerships related to prolific offender targeting programs.

A Healthy Economy

Support, improve, and implement an economic development plan to sustain a balanced economy that supports the expansion and retention of family wage jobs.

VI. SUPPORTING STRATEGIES AND APPROACHES (CONTINUED)

- Continue leveraging existing economic development resources, i.e., Albany-Millersburg Economic Development Corporation, Albany Visitors Association, Albany Downtown Association, Chamber of Commerce, Linn County, and state of Oregon, as well as expanded cooperation and collaboration with the Greater Albany Public Schools, Linn-Benton Community College, and Oregon State University.
- Assist AMEDC and Oregon Economic and Community Development Department in developing a marketing and recruitment plan that capitalizes on Albany's unique attributes.
- Support a targeted-industries approach to attract and retain business and industry for Albany.
- Partner with regional, state, and local investors to develop an investment strategy in existing and emerging business and industry.
- Ensure an adequate supply of zoned and serviced industrial and commercial property for growth and expansion.
- Increase the number of state-certified industrial sites for future community growth.
- Continue development of Central Albany Revitalization Area downtown and waterfront areas to increase the tax increment income of the district.

An Effective Government

- Use the City communications plan to encourage informed citizen participation in local government.
- Create and implement a comprehensive index of community satisfaction with municipal services through a variety of media.
- Create and maintain a legal framework that enables the City to respond more effectively to federal, state, and judicial requirements.
- Update and report on the City's Strategic Plan annually.
- Pursue appropriate alternative service delivery models through the use of regional collaborative partnerships, private contracting, volunteers, and other innovative methods.
- Submit organizational achievements for professional association recognition and publications.
- Continue to achieve recognition of organizational excellence by the Government Finance Officers Association and others.
- Achieve annual award for wastewater treatment performance from Association of Metropolitan Sewerage Agencies.
- Maintain a certified National Biosolids Environmental Management System program.
- Demonstrate effectiveness with partner governments.
- Schedule periodic meetings with partner governments.
- Identify joint venture opportunities that have the potential cost savings.
- Maintain regular communication with state and federal delegation on community needs.
- Improve the effectiveness of customer service delivery.
- Improve the cost efficiency of operations.
- Establish a citizen commission on sustainability.
- Implement results and recommendations from community survey.
- Support neighborhood organizations within the city.

VII. CAPITAL NECESSARY TO ACHIEVE STRATEGIC PLAN GOALS

Webster's dictionary defines capital as "...a store of useful assets or advantages." Our organization has a finite amount of capital with which to accomplish our Strategic Plan goals. The efficient and well-planned distribution of this capital is critical to our future success. It is important to understand what these capital elements are and how each is affected by the decisions we make.

The six areas of capital from which we draw are physical, economic, social, political, environmental, and human. Our goals for effective use of these forms of capital are:

1. To maintain and improve the City's physical capital through the active management and sustainability of public infrastructure.
2. To strengthen our economic capital by building on Albany's unique advantages, developing and promoting a strategic economic plan, and leveraging public and private resources to maintain and attract family-wage jobs.
3. To raise Albany's social capital by enabling civic leadership, community involvement, and developing great neighborhoods.
4. To build political capital to meet the broader long-range public service needs of Albany and the surrounding region.
5. To protect and enhance environmental capital through the strategic management of our natural resources.
6. To safeguard and enhance the human capital of our organization as an important building block necessary to achieve the other goals.

EXECUTIVE SUMMARY

PROPERTY TAXES

The total property taxes to be levied for operations and debt service are estimated to be \$25,385,000.

Assumptions:

- (1) The assessed valuation of the City is estimated to be \$3,172,669,097, an increase of 3.0 percent.
- (2) The City's permanent tax rate is \$6.3984 per \$1,000 of assessed value.
- (3) The Budget Committee will recommend and the City Council will adopt the full taxing authority.
- (4) The levy for the General Obligation Debt will be \$2,266,182, a tax rate of \$0.71 per \$1,000 of assessed value.
- (5) The Public Safety Local Option Levy is estimated to be \$2,806,581, a tax rate of \$0.95 per \$1,000 of assessed value.
- (6) The Public Safety Local Option levy will have an estimated \$200,000 reduction in tax revenues due to compression.
- (7) The Fiscal Year 2010-2011 tax collection rate is estimated to be 93.47 percent.

CAPITAL PROJECTS

The City prepares a separate five-year Capital Improvement Program (CIP). On June 10, 2010, the City Council adopted the 2011-2014 CIP as a planning document, following a public hearing.

For Fiscal Year 2010-2011 the CIP identified capital projects totaling \$12,862,000.

A complete list of Capital Projects is included in the Capital Outlay section of this budget document.

DEBT MANAGEMENT

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service, and a rating of "A+" from Standard and Poor's. The ratings reflect the City's growing tax base, stable financial position, and moderate debt burden. Full value per capita is a respectable \$84,095.

The City's direct debt burden is 0.21 percent of the true cash value, and the overall debt burden is 2.51 percent of the true cash value.

Debt Principal Outstanding as of July 1, 2010

| | |
|-----------------------------|-----------------|
| General Obligation | \$6,705,000 |
| Less: Sinking Fund Reserves | <u>(78,000)</u> |
| Net General Obligation Debt | \$6,627,000 |

| | |
|-------------------------|------------------|
| Other Bonds: | |
| Water Revenue | 32,855,000 |
| Limited Tax Assessments | 270,179 |
| Motel Revenue Tax | 210,000 |
| Revenue Obligations | 2,325,000 |
| Limited Tax Pension | <u>6,463,368</u> |
| Total Other Bonds | \$42,123,547 |

| | |
|-----------------------------------|-------------------|
| Other Debt: | |
| Certificates of Participation | 147,366 |
| State Revolving Fund (SRF) Loans, | |
| Sewer | <u>69,000,000</u> |
| Total Other Debt | \$69,147,366 |

Oregon Revised Statutes, Chapter 287, provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2009, that limit was \$125 million on \$4.252 billion TCV. The City's legal debt margin for General Obligation Debt is \$119 million. It is anticipated that the margin will increase to \$123 million for Fiscal Year 2010-2011.

EXECUTIVE SUMMARY

BASIS OF BUDGETING

The budgets of all fund types (General, Special Revenue, Debt Service, Capital Projects, Permanent, Enterprise, and Internal Service) are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures but revenues are recognized only when they are measurable and available.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

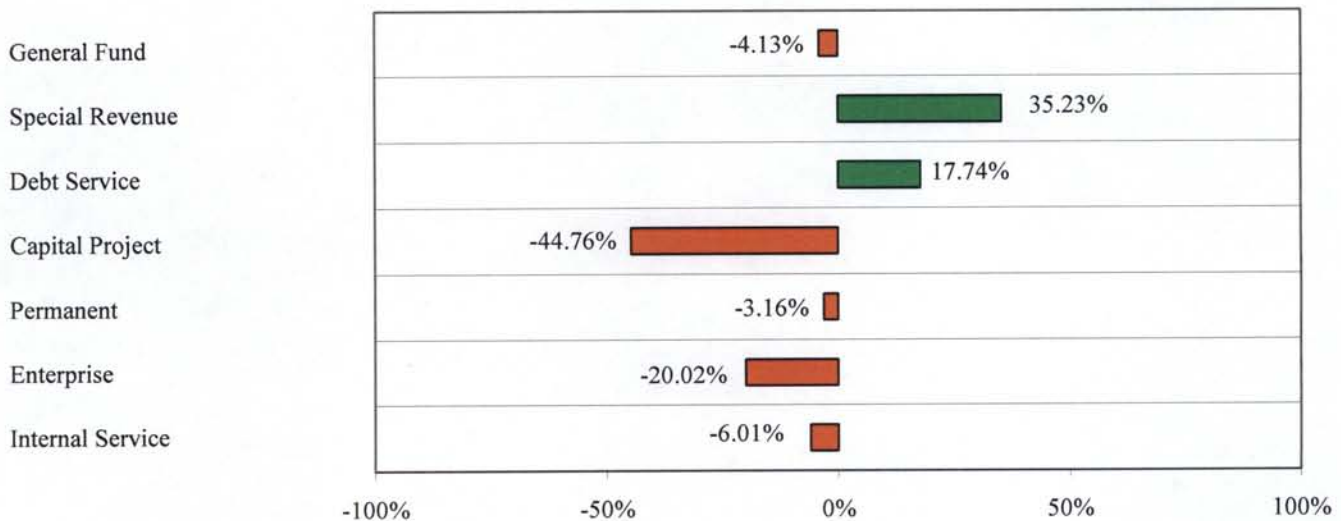
- 1) Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP), as opposed to being expended when paid (Budget).
- 2) Principal payments on long-term debt within the Enterprise Funds are applied to outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- 3) Capital outlay within the Enterprise and Internal Service Funds is recorded as assets on a GAAP basis and expended on a Budget basis.
- 4) Depreciation expense is recorded in the Enterprise and Internal Service Funds on a GAAP basis only.
- 5) Revenues are accrued on a GAAP basis in the Enterprise and Internal Service Funds as opposed to the modified accrual method for the Budget.
- 6) Principal receipts on City-financed assessments are applied to outstanding assets on a GAAP basis as opposed to being recorded as revenue on a Budget basis.

EXECUTIVE SUMMARY

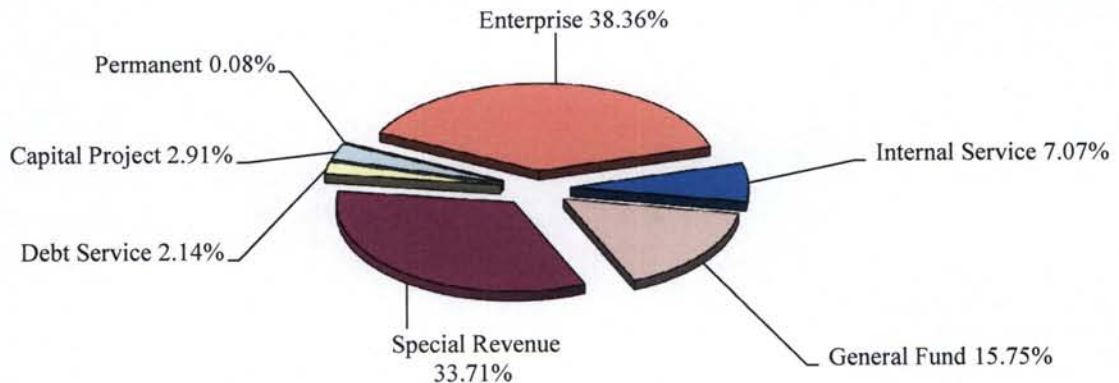
FUND TYPE SUMMARY AS PROPOSED BY THE CITY MANAGER
for the 2010-11 Fiscal Year

| Fund Type |2009-10..... | |2010-11..... | | | Over (under) 2009-10 Revised Budget | Percent of Total Budget |
|-------------------------------|-----------------------|-----------------------|-----------------------|--------------------|-------------------|---|-------------------------------|
| | Adopted Budget | Revised Budget | Proposed Budget | Approved Budget | Adopted Budget | | |
| General Fund | \$ 30,351,100 | \$ 30,364,100 | \$ 29,111,100 | \$ - | \$ - | -4.13% | 15.75% |
| Special Revenue | 45,169,400 | 46,117,600 | 62,367,100 | - | - | 35.23% | 33.71% |
| Debt Service | 3,360,100 | 3,360,100 | 3,956,100 | - | - | 17.74% | 2.14% |
| Capital Project | 9,751,000 | 9,751,000 | 5,386,600 | - | - | -44.76% | 2.91% |
| Permanent | 145,600 | 145,600 | 141,000 | - | - | -3.16% | 0.08% |
| Enterprise | 78,113,400 | 88,713,400 | 70,952,700 | - | - | -20.02% | 38.36% |
| Internal Service | 13,905,800 | 13,905,800 | 13,070,200 | - | - | -6.01% | 7.07% |
| Totals, All Fund Types | \$ 180,796,400 | \$ 192,357,600 | \$ 184,984,800 | \$ - | \$ - | -3.83% | 100.00% |

Percentage Change in the 2010-11 Proposed Budget from the 2009-10 Revised Budget



Proposed Budget by Fund Type, Percentage of Total Budget



EXECUTIVE SUMMARY

APPROVED BUDGET
for the 2010-11 Fiscal Year

ADJUSTMENTS AS APPROVED BY THE BUDGET COMMITTEE

The City Manager and the Budget Officer have the responsibility for preparing and presenting a proposed document to the City's Budget Committee that is balanced and consistent with the Council's policies. The Budget Committee met and reviewed the proposed budget, considered public input, and then recommended adjustments to the document. This became the approved budget. Adjustments made by the Budget Committee were as follows:

RESOURCES:

General Fund: increased transfers from City Facilities Replacement by \$290,000.

REQUIREMENTS:

General Fund: Police, increased Personnel Services by \$195,000 and Fire Suppression, increased Personnel Services by \$95,000.

Capital Replacement Fund: City Facilities Replacement, increased Transfers to General Fund \$290,000 and reduced Reserve: Building Replacement \$290,000.

**COMPARISON OF 2009-10 REVISED BUDGET TO 2010-11 APPROVED BUDGET
AND PERCENT OF TOTAL BUDGET BY FUND**

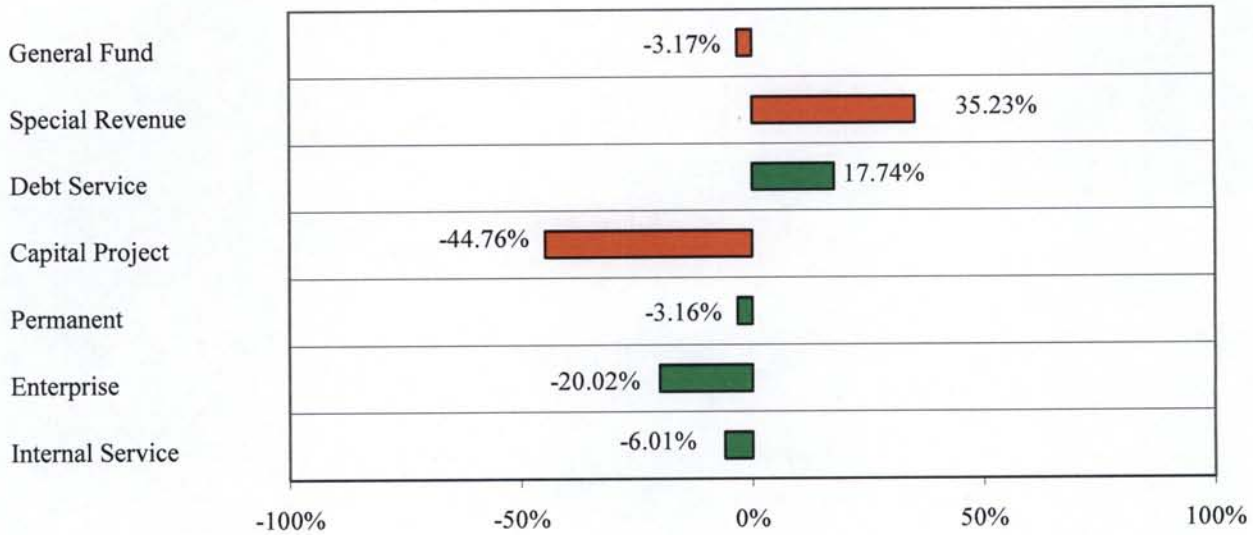
| Fund Type |2009-10..... | |2010-11..... | | | Over (under) 2009-10 Revised Budget | Percent of Total Budget |
|------------------|----------------------|----------------------|----------------------|----------------------|-------------------|---|-------------------------------|
| | Adopted Budget | Revised Budget | Proposed Budget | Approved Budget | Adopted Budget | | |
| General Fund | \$ 30,351,100 | \$ 30,364,100 | \$ 29,111,100 | \$ 29,401,100 | \$ - | -3.17% | 15.86% |
| Special Revenue | 45,169,400 | 46,117,600 | 62,367,100 | 62,367,100 | - | 35.23% | 33.66% |
| Debt Service | 3,360,100 | 3,360,100 | 3,956,100 | 3,956,100 | - | 17.74% | 2.14% |
| Capital Project | 9,751,000 | 9,751,000 | 5,386,600 | 5,386,600 | - | -44.76% | 2.91% |
| Permanent | 145,600 | 145,600 | 141,000 | 141,000 | - | -3.16% | 0.08% |
| Enterprise | 78,113,400 | 88,713,400 | 70,952,700 | 70,952,700 | - | -20.02% | 38.30% |
| Internal Service | 13,905,800 | 13,905,800 | 13,070,200 | 13,070,200 | - | -6.01% | 7.05% |
| Totals | \$180,796,400 | \$192,357,600 | \$184,984,800 | \$185,274,800 | \$ - | -3.68% | 100.00% |

continued

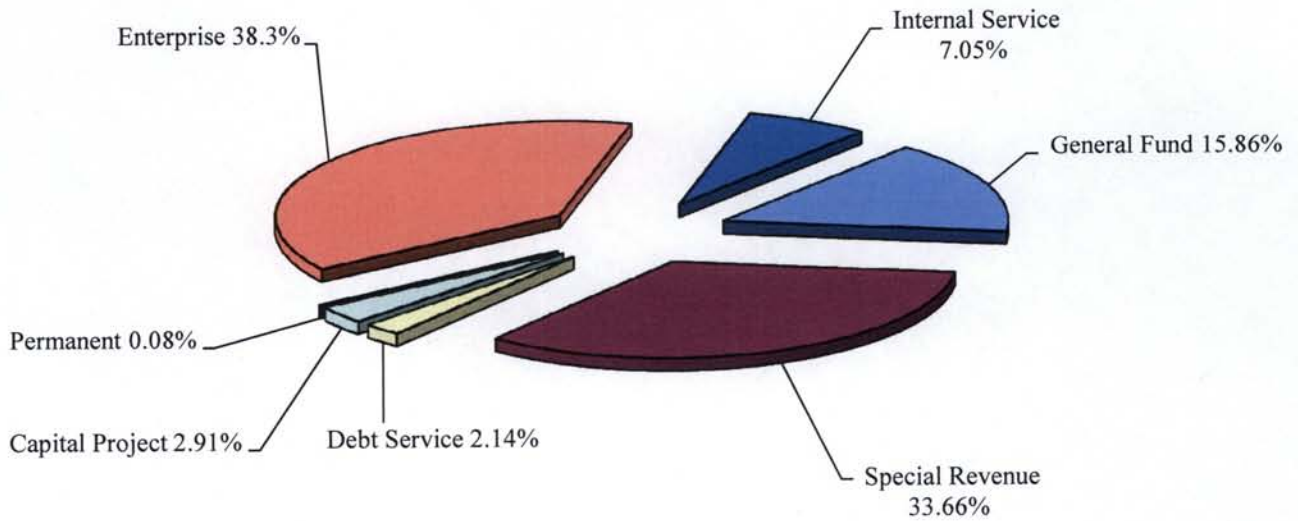
EXECUTIVE SUMMARY

APPROVED BUDGET, continued
for the 2010-11 Fiscal Year

**PERCENTAGE CHANGE IN THE 2010-11 APPROVED BUDGET
FROM THE 2009-10 REVISED BUDGET**



APPROVED BUDGET BY FUND TYPE, PERCENTAGE OF TOTAL BUDGET



EXECUTIVE SUMMARY

ADOPTED BUDGET for the 2010-11 Fiscal Year

ADJUSTMENTS AS ADOPTED BY THE CITY COUNCIL

RESOURCES:

Parks Fund: Increase Beginning Balance and Senior Services, Materials and Services \$52,000.

Grant Fund: Reduce CDBG Housing Rehabilitation Grant and Materials and Services for the program \$102,300.

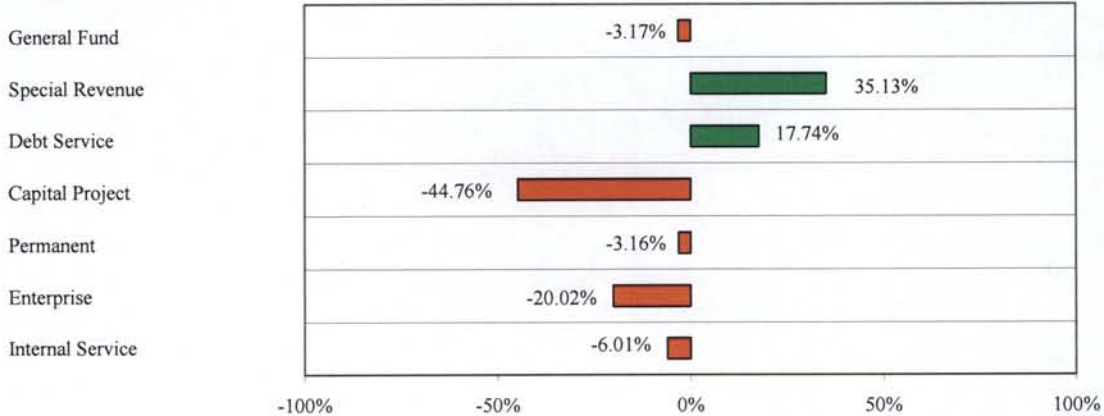
REQUIREMENTS:

General Fund: Non-Departmental, increased Spay and Neuter program \$9,500 and reduced Contingency \$9,500.

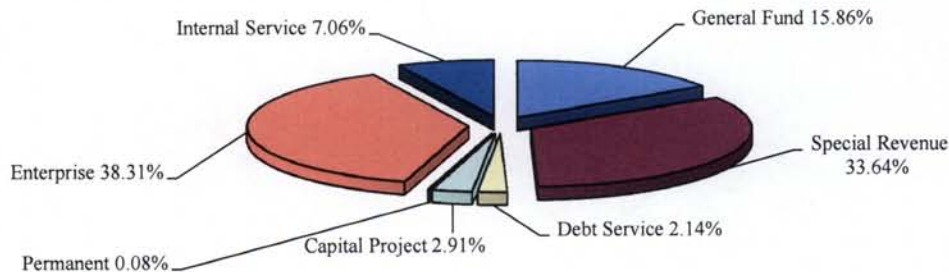
COMPARISON OF 2009-10 REVISED BUDGET TO 2010-11 ADOPTED BUDGET AND PERCENT OF TOTAL BUDGET BY FUND

| Fund Type |2009-10..... | |2010-11..... | | | Over (under) 2009-10 Revised Budget | Percent of Total Budget |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---|-------------------------------|
| | Adopted Budget | Revised Budget | Proposed Budget | Approved Budget | Adopted Budget | | |
| General Fund | \$ 30,351,100 | \$ 30,364,100 | \$ 29,111,100 | \$ 29,401,100 | \$ 29,401,100 | -3.17% | 15.86% |
| Special Revenue | 45,169,400 | 46,117,600 | 62,367,100 | 62,367,100 | 62,316,800 | 35.13% | 33.64% |
| Debt Service | 3,360,100 | 3,360,100 | 3,956,100 | 3,956,100 | 3,956,100 | 17.74% | 2.14% |
| Capital Project | 9,751,000 | 9,751,000 | 5,386,600 | 5,386,600 | 5,386,600 | -44.76% | 2.91% |
| Permanent | 145,600 | 145,600 | 141,000 | 141,000 | 141,000 | -3.16% | 0.08% |
| Enterprise | 78,113,400 | 88,713,400 | 70,952,700 | 70,952,700 | 70,952,700 | -20.02% | 38.31% |
| Internal Service | 13,905,800 | 13,905,800 | 13,070,200 | 13,070,200 | 13,070,200 | -6.01% | 7.06% |
| Totals, All Fund Types | \$ 180,796,400 | \$ 192,357,600 | \$ 184,984,800 | \$ 185,274,800 | \$ 185,224,500 | -3.71% | 100.00% |

Percentage Change in the 2010-11 Adopted Budget from the 2009-10 Revised Budget



Adopted Budget by Fund Type, Percentage of Total Budget





City of Albany

City Council Wards

Population Estimate 49,165
(JULY 2009, PSU POPULATION RESEARCH CENTER)

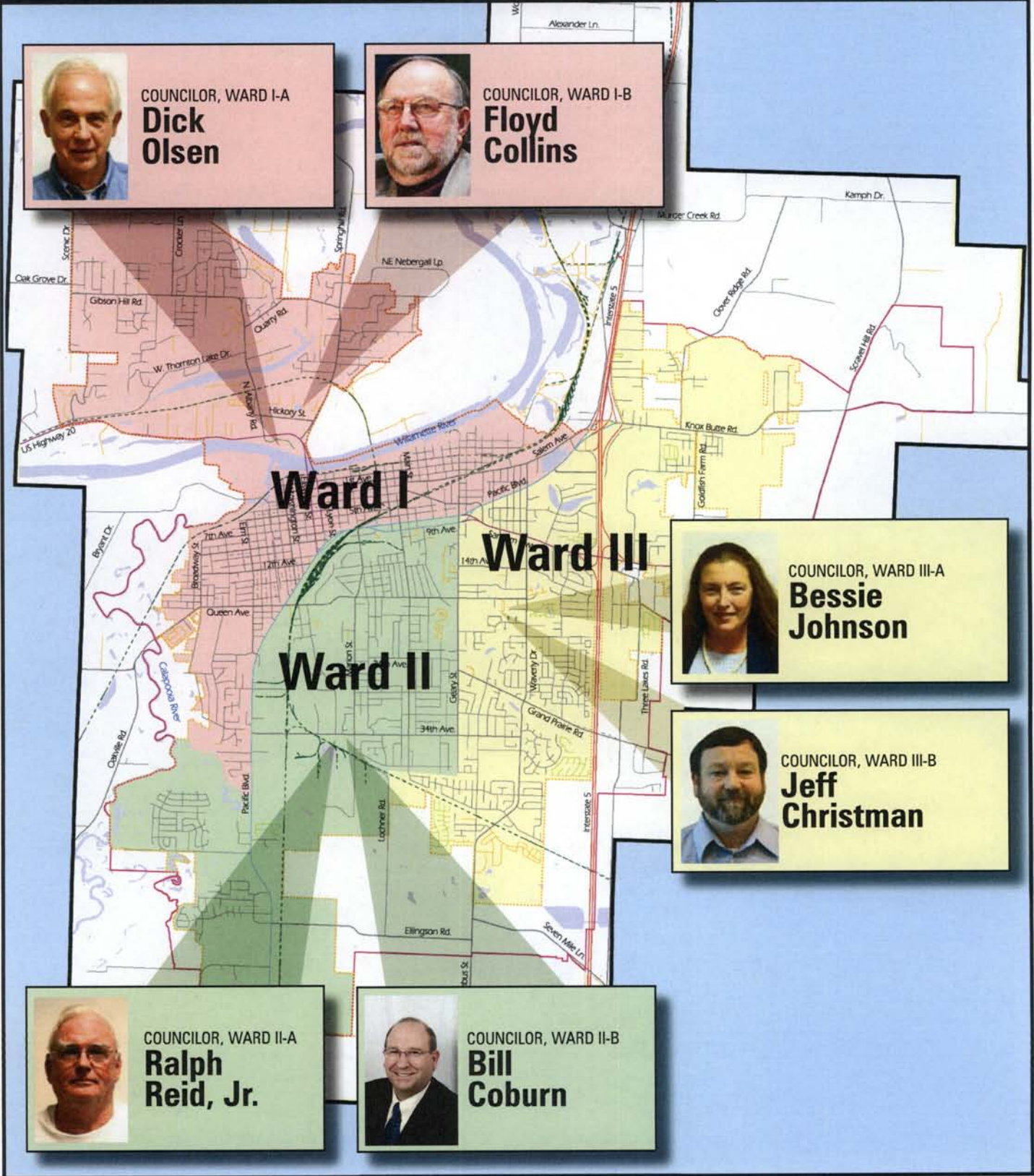
MAYOR
**Sharon
Konopa**



COUNCILOR, WARD I-A
**Dick
Olsen**



COUNCILOR, WARD I-B
**Floyd
Collins**



COUNCILOR, WARD III-A
**Bessie
Johnson**



COUNCILOR, WARD III-B
**Jeff
Christman**



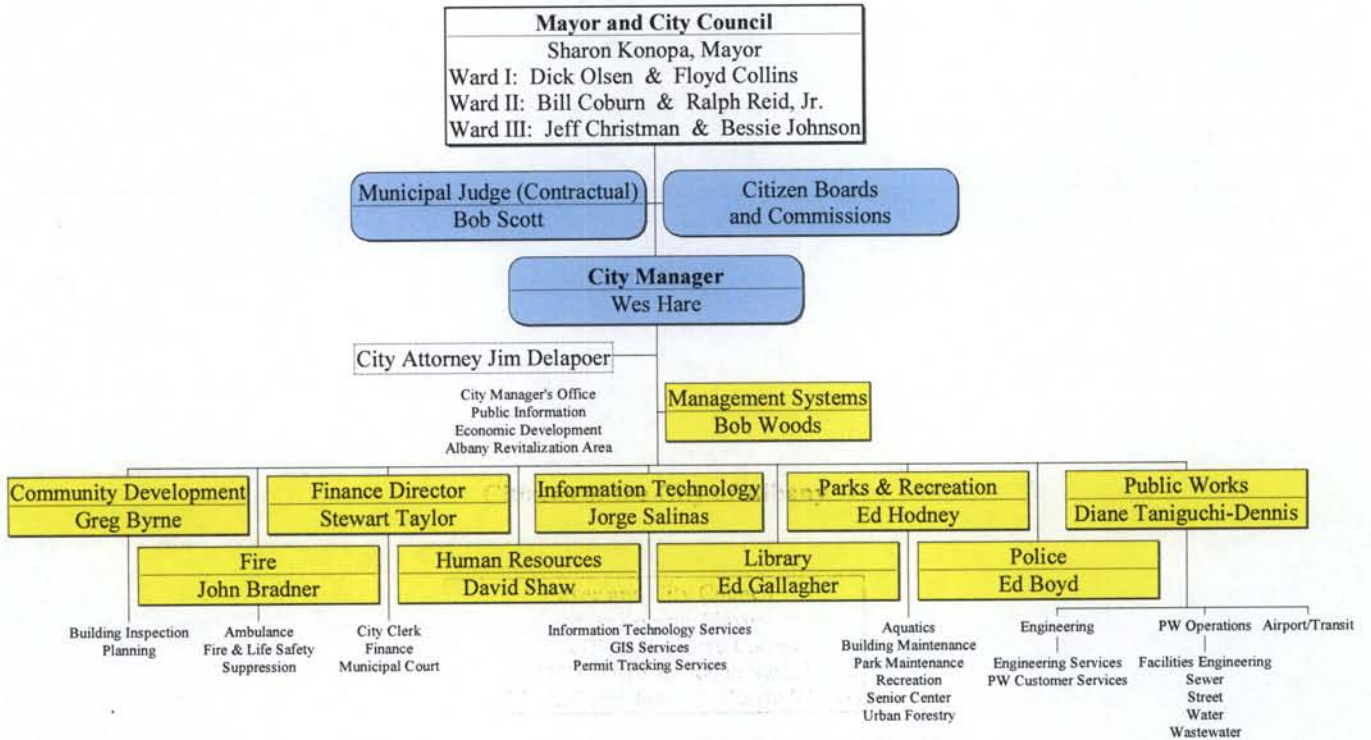
COUNCILOR, WARD II-A
**Ralph
Reid, Jr.**



COUNCILOR, WARD II-B
**Bill
Coburn**

EXECUTIVE SUMMARY

Citizens of the City of Albany



Elected

Appointed by Council

Recommended by City Manager and ratified by Council

Appointed by City Manager

EXECUTIVE SUMMARY

PERSONNEL CHANGE REPORT

The adopted budget for fiscal year 2009-2010 authorized 427.825 full-time equivalent (FTE) positions. During the year, the following personnel position adjustments were approved:

1. Revised the job title of all Treatment Facilities Relief Operator positions to Treatment Facilities Operator (601-50-2404, 615-50-2205, and 615-50-2207).
2. Reclassified the vacant 1.00 FTE Public Works Business Manager position to Senior Accountant (705-50-2802).
3. Revised the job title of all Police Sergeant positions to Police Lieutenant (100-30-1301).
4. Revised the job title of all Police Corporal positions to Police Sergeant (100-30-1301).
5. Converted four Firefighter/EMT (day) positions to three Firefighter/EMT (shift) positions (100-25-1201 and 212-25-1206).
6. Added a 0.60 FTE Clerk III position to the Fire Department (100-25-1201).
7. Reclassified a 1.00 FTE Information Systems Technician position to IT Help Desk Specialist (701-13-1030).

With the above adjustments, the current authorized FTE decreased by 0.40 FTE for a total of 427.425 FTE positions as of April 30, 2010.

The adopted budget for fiscal year 2010-2011 authorizes 424.925 FTE positions; this is a net decrease of 2.5 FTE positions from the fiscal year 2009-2010 authorized 427.425 FTE positions. The adopted changes are:

FINANCE DEPARTMENT

Finance Office

- Reclassify 1.00 FTE Assistant Finance Director position (VSIP) to Senior Accountant

FIRE DEPARTMENT

Fire & Life Safety

- Add 0.50 FTE Training Lieutenant position as a transfer from Ambulance

Ambulance

- Transfer 0.50 FTE Training Lieutenant position to Fire & Life Safety

PUBLIC WORKS DEPARTMENT

Street Maintenance

- Reclassify a 1.00 FTE Street Maintenance II position (VSIP) to Street Maintenance I

Wastewater Treatment Plant

- Add a 1.00 FTE Treatment Facilities Operator position as a reclassification of a Wastewater Maintenance II position (VSIP) and transfer from Wastewater Collection

Wastewater Collection

- Reclassify a 1.00 FTE Wastewater Maintenance II position (VSIP) to Treatment Facilities Operator and transfer to Wastewater Treatment Plant

Water Distribution

- Delete 1.00 FTE Water/Wastewater Field Services Supervisor position
- Reclassify a 1.00 FTE Water Maintenance II position to Lead Water Facilities Technician

Engineering Services

- Reclassify a 1.00 FTE Engineering Associate I position to Civil Engineer II
- Reclassify a 1.00 FTE Civil Engineer III position (VSIP) to Civil Engineer II
- Transfer 1.00 FTE Airport & Transit Manager position to Albany Municipal Airport (0.50 FTE), Albany Transit System (0.165 FTE), Linn-Benton Loop (0.165 FTE), and Paratransit System (0.17 FTE)

Operations Administration

- Reclassify 1.00 FTE Public Works Data Technician position (VSIP) to Inventory Clerk

Water Quality Control Services

- Reclassify 1.00 FTE Water Quality Control Supervisor position to WWTP Laboratory Technician

Facilities & Maintenance Engineering

- Reclassify a 1.00 FTE Facilities Automation Analyst position (VSIP) to Instrumentation Technician

EXECUTIVE SUMMARY

Albany Municipal Airport

- Add 0.50 FTE Airport & Transit Manager position as a transfer from Engineering Services

Albany Transit System

- Add 0.165 FTE Airport & Transit Manager position as a transfer from Engineering Services
- Transfer 0.17 FTE Transit Programs Supervisor position to Paratransit System
- Add 0.33 FTE Transit Planning Supervisor position as a transfer from Paratransit System

Linn-Benton Loop System

- Add 0.165 FTE Airport & Transit Manager position as a transfer from Engineering Services
- Transfer 0.17 FTE Transit Programs Supervisor position to Paratransit System
- Add 0.33 FTE Transit Planning Supervisor position as a transfer from Paratransit System
- Delete 1.5 FTE Transit Operator positions

Paratransit System

- Add 0.17 FTE Airport & Transit Manager position as a transfer from Engineering Services
- Add 0.34 FTE Transit Programs Supervisor position as a 0.17 FTE transfer from Albany Transit System and a 0.17 FTE transfer from Linn-Benton Loop
- Reclassify 1.00 FTE Paratransit Services Supervisor position to Transit Planning Supervisor and transfer 0.33 FTE to Albany Transit System and 0.33 FTE to Linn-Benton Loop System

VSIP = Voluntary Separation Incentive Program

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | |
|--|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|
| | | | | Minimum | Maximum |
| City Manager's Office | | | | | |
| Council & Nondepartmental – 701-11-1027 | | | | | |
| Mayor | 1.0 | 1.0 | 1.0 | \$165 | N/A |
| Councilor | 6.0 | 6.0 | 6.0 | \$110 | N/A |
| TOTAL | 7.0 | 7.0 | 7.0 | | |
| City Manager's Office – 701-11-1028 | | | | | |
| City Manager | 1.0 | 1.0 | 1.0 | \$10,663 | N/A |
| Management Systems Director | 1.0 | 1.0 | 1.0 | \$7,135 | \$8,917 |
| Executive Assistant to the City Manager | 1.0 | 1.0 | 1.0 | \$4,349 | \$5,350 |
| Management Assistant/Public Information Officer | 1.0 | 1.0 | 1.0 | \$4,222 | \$5,194 |
| Graphics and Web Specialist | 1.0 | 1.0 | 1.0 | \$3,931 | \$5,016 |
| Administrative Assistant I (confidential) | 1.0 | 1.0 | 1.0 | \$3,052 | \$3,753 |
| Office Clerk (confidential) | 0.6 | 0.6 | 0.6 | \$2,409 | \$2,963 |
| TOTAL | 6.6 | 6.6 | 6.6 | | |
| Economic Development Activities – 211-11-1101 | | | | | |
| Economic Development Director | 1.000 | 0.0 | 0.0 | N/A | N/A |
| Special Projects Coordinator | 0.585 | 0.0 | 0.0 | N/A | N/A |
| Urban Renewal Manager | 1.000 | 1.0 | 1.0 | \$5,511 | \$6,780 |
| TOTAL | 2.585 | 1.0 | 1.0 | | |
| Community Development Department | | | | | |
| Planning – 100-40-1601 | | | | | |
| Community Development Director | 1.0 | 1.0 | 1.0 | \$7,545 | \$9,431 |
| Planning Manager | 1.0 | 1.0 | 1.0 | \$5,676 | \$6,983 |
| Planner III | 1.0 | 1.0 | 1.0 | \$4,758 | \$6,070 |
| Planner II | 2.0 | 2.0 | 2.0 | \$4,323 | \$5,504 |
| Planner I | 1.0 | 1.0 | 1.0 | \$3,585 | \$4,578 |
| Infrastructure Analyst | 1.0 | 1.0 | 1.0 | \$4,323 | \$5,504 |
| Administrative Services Supervisor | 0.0 | 0.5 | 0.5 | \$3,980 | \$4,896 |
| Administrative Assistant I | 1.0 | 1.0 | 1.0 | \$3,109 | \$3,969 |
| Administrative Assistant | 1.0 | 1.0 | 1.0 | \$2,813 | \$3,587 |
| TOTAL | 9.0 | 9.5 | 9.5 | | |
| Building Inspection – 204-40-1602 | | | | | |
| Building Official Manager | 1.0 | 1.0 | 1.0000 | \$5,676 | \$6,983 |
| Assistant Building Official | 1.0 | 1.0 | 1.0000 | \$5,194 | \$6,389 |
| Administrative Services Supervisor | 1.0 | 0.5 | 0.5000 | \$3,980 | \$4,896 |
| Building Inspector | 5.0 | 5.0 | 5.0000 | \$3,835 | N/A |
| Code Compliance Inspector | 2.0 | 2.0 | 2.0000 | \$3,661 | N/A |
| Disability Access Coordinator | 0.1575 | 0.1575 | 0.1575 | \$3,585 | \$4,578 |
| Permit Technician | 2.0 | 2.0 | 2.0000 | \$3,109 | \$3,969 |
| Permit Clerk | 0.5 | 0.5 | 0.5000 | \$2,540 | \$3,294 |
| Administrative Assistant I | 1.0 | 1.0 | 1.0000 | \$3,109 | \$3,969 |
| Clerk III | 1.0 | 0.0 | 0.0000 | N/A | N/A |
| TOTAL | 14.6575 | 13.1575 | 13.1575 | | |
| Electrical Permit Program – 204-40-1603 | | | | | |
| Building Inspector | 1.0 | 1.0 | 1.0 | \$3,723 | N/A |
| Permit Clerk | 0.5 | 0.5 | 0.5 | \$2,540 | \$3,294 |
| TOTAL | 1.5 | 1.5 | 1.5 | | |
| ADA Code Enforcement – 204-40-1607 | | | | | |
| Disability Access Coordinator | 0.8425 | 0.8425 | 0.8425 | \$3,585 | \$4,578 |
| TOTAL | 0.8425 | 0.8425 | 0.8425 | | |

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|
| | | | | Minimum | Maximum |
| Finance Department | | | | | |
| Municipal Court – 100-10-1029 | | | | | |
| Municipal Court Judge | 0.25 | 0.25 | 0.250 | N/A | \$6,141 |
| Senior Court Clerk | 1.00 | 1.00 | 1.000 | \$3,068 | \$3,900 |
| Accounting Specialist | 1.00 | 1.00 | 1.000 | \$2,676 | \$3,407 |
| Court Clerk | 3.125 | 3.125 | 3.125 | \$2,422 | \$3,082 |
| TOTAL | 5.375 | 5.375 | 5.375 | | |
| Finance Office – 701-10-1035 | | | | | |
| Finance Director | 1.0 | 1.0 | 1.0 | \$7,923 | \$9,903 |
| Assistant Finance Director | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Senior Accountant | 1.0 | 1.0 | 2.0 | \$5,350 | \$6,581 |
| City Clerk | 1.0 | 1.0 | 1.0 | \$4,100 | \$5,042 |
| Deputy City Clerk | 1.0 | 1.0 | 1.0 | \$3,335 | \$4,100 |
| Payroll Supervisor | 1.0 | 1.0 | 1.0 | \$4,100 | \$5,042 |
| Purchasing Coordinator | 1.0 | 1.0 | 1.0 | \$3,898 | \$5,037 |
| Accounting Specialist | 4.0 | 4.0 | 4.0 | \$2,676 | \$3,407 |
| Clerk III | 0.0 | 1.0 | 1.0 | \$2,422 | \$3,082 |
| TOTAL | 11.0 | 12.0 | 12.0 | | |
| Fire Department | | | | | |
| Fire Suppression – 100-25-1201 | | | | | |
| Fire Chief | 1.0 | 1.0 | 1.0 | \$7,545 | \$9,431 |
| Assistant Fire Chief | 0.0 | 1.0 | 1.0 | \$6,780 | \$8,338 |
| Training Division Chief | 1.0 | 1.0 | 1.0 | \$6,203 | \$7,630 |
| Training Lieutenant | 0.0 | 0.5 | 0.5 | \$4,890 | \$6,204 |
| | | | | \$5,012 | \$6,359 |
| Battalion Chief | 3.0 | 3.0 | 3.0 | \$5,847 | \$7,192 |
| Lieutenant | 12.0 | 12.0 | 12.0 | \$4,890 | \$6,204 |
| | | | | \$5,012 | \$6,359 |
| Apparatus Operator | 12.0 | 12.0 | 12.0 | \$4,413 | \$5,562 |
| Firefighter/EMT | 15.0 | 16.0 | 16.0 | \$4,523 | \$5,701 |
| | | | | \$4,113 | \$5,199 |
| Firefighter/EMT (day) | 2.0 | 0.0 | 0.0 | N/A | N/A |
| | | | | \$4,216 | \$5,329 |
| Administrative Services Supervisor | 1.0 | 1.0 | 1.0 | \$3,980 | \$4,896 |
| Administrative Assistant I | 1.0 | 1.0 | 1.0 | \$3,109 | \$3,969 |
| Clerk III | 1.0 | 1.6 | 1.6 | \$2,422 | \$3,082 |
| TOTAL | 49.0 | 50.1 | 50.1 | | |
| Public Safety Levy - Fire – 100-25-1202 | | | | | |
| Firefighter/EMT | 6.0 | 6.0 | 6.0 | \$4,113 | \$5,199 |
| | | | | \$4,216 | \$5,329 |
| Deputy Fire Marshal I/II - Compliance or Public Education | 2.0 | 2.0 | 2.0 | -- | -- |
| Deputy Fire Marshal I - Compliance or Public Education | N/A | N/A | N/A | \$4,371 | \$5,493 |
| | | | | \$4,480 | \$5,630 |
| Deputy Fire Marshal II - Compliance or Public Education | N/A | N/A | N/A | \$4,698 | \$5,955 |
| | | | | \$4,815 | \$6,104 |
| TOTAL | 8.0 | 8.0 | 8.0 | | |

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | | |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|----------------------|
| | | | | Minimum | Maximum | |
| Fire & Life Safety – 100-25-1203 | | | | | | |
| Training Lieutenant | 0.0 | 0.0 | 0.5 | \$4,890 | \$6,204 | 7-1-09 thru 12-31-09 |
| | | | | \$5,012 | \$6,359 | 1-1-10 thru 6-30-10 |
| Fire Marshal | 1.0 | 1.0 | 1.0 | \$6,203 | \$7,630 | |
| Deputy Fire Marshal III | 1.0 | 1.0 | 1.0 | \$5,188 | \$6,575 | 7-1-09 thru 12-31-09 |
| | | | | \$5,318 | \$6,739 | 1-1-10 thru 6-30-10 |
| Deputy Fire Marshal I/II - Compliance or Public Education | 2.0 | 2.0 | 2.0 | -- | -- | 7-1-09 thru 12-31-09 |
| Deputy Fire Marshal I - Compliance or Public Education | N/A | N/A | N/A | \$4,371 | \$5,493 | 7-1-09 thru 12-31-09 |
| | | | | \$4,480 | \$5,630 | 1-1-10 thru 6-30-10 |
| Deputy Fire Marshal II - Compliance or Public Education | N/A | N/A | N/A | \$4,698 | \$5,955 | 7-1-09 thru 12-31-09 |
| | | | | \$4,815 | \$6,104 | 1-1-10 thru 6-30-10 |
| TOTAL | 4.0 | 4.0 | 4.5 | | | |
| Ambulance – 212-25-1206 | | | | | | |
| Assistant Fire Chief | 1.0 | 0.0 | 0.0 | N/A | N/A | |
| EMS/Operations Division Chief | 1.0 | 1.0 | 1.0 | \$6,203 | \$7,630 | |
| Training Lieutenant | 1.0 | 0.5 | 0.0 | N/A | N/A | |
| | | | | N/A | N/A | |
| Firefighter/EMT | 12.0 | 14.0 | 14.0 | \$4,113 | \$5,199 | 7-1-09 thru 12-31-09 |
| | | | | \$4,216 | \$5,329 | 1-1-10 thru 6-30-10 |
| Firefighter/EMT (day) | 2.0 | 0.0 | 0.0 | N/A | N/A | |
| Ambulance Billing Specialist III | 1.0 | 1.0 | 1.0 | \$2,807 | \$3,584 | |
| Ambulance Billing Specialist II | 1.0 | 1.0 | 1.0 | \$2,540 | \$3,294 | |
| TOTAL | 19.0 | 17.5 | 17.0 | | | |
| Human Resources Department | | | | | | |
| Human Resources – 701-14-1032 | | | | | | |
| Human Resources Director | 1.0 | 1.0 | 1.0 | \$7,135 | \$8,917 | |
| Human Resources Generalist | 1.0 | 1.0 | 1.0 | \$4,100 | \$5,042 | |
| Benefits Coordinator | 1.0 | 1.0 | 1.0 | \$4,100 | \$5,042 | |
| Human Resources Recruitment Coordinator | 1.0 | 1.0 | 1.0 | \$3,538 | \$4,349 | |
| HRIS Coordinator | 1.0 | 1.0 | 1.0 | \$3,335 | \$4,100 | |
| TOTAL | 5.0 | 5.0 | 5.0 | | | |
| Information Technology Department | | | | | | |
| Information Technology Services – 701-13-1030 | | | | | | |
| Information Technology Director | 1.0 | 1.0 | 1.0 | \$7,135 | \$8,917 | |
| Information Technology Project Manager | 1.0 | 1.0 | 1.0 | \$5,511 | \$6,780 | |
| Network Engineer | 1.0 | 1.0 | 1.0 | \$4,137 | \$5,284 | |
| Database Administrator | 1.0 | 1.0 | 1.0 | \$4,137 | \$5,284 | |
| Network Administrator | 1.0 | 1.0 | 1.0 | \$4,137 | \$5,284 | |
| System Administrator | 1.0 | 1.0 | 1.0 | \$4,137 | \$5,284 | |
| Information Systems Technician | 3.0 | 2.0 | 2.0 | \$3,249 | \$4,153 | |
| IT Help Desk Specialist | 0.0 | 1.0 | 1.0 | \$3,018 | \$3,853 | |
| TOTAL | 9.0 | 9.0 | 9.0 | | | |
| Geographic Information Services – 701-50-2010 | | | | | | |
| Data Systems Manager | 1.0 | 1.0 | 1.0 | \$5,511 | \$6,780 | |
| Geographic Information System Analyst | 2.0 | 2.0 | 2.0 | \$4,137 | \$5,284 | |
| Data Systems Analyst | 0.5 | 0.5 | 0.5 | \$4,137 | \$5,284 | |
| TOTAL | 3.5 | 3.5 | 3.5 | | | |
| Permit Tracking Services – 701-50-2011 | | | | | | |
| Data Systems Analyst | 0.5 | 0.5 | 0.5 | \$4,137 | \$5,284 | |
| TOTAL | 0.5 | 0.5 | 0.5 | | | |

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | |
|--|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|
| | | | | Minimum | Maximum |
| <i>Library Department</i> | | | | | |
| Library – 100-45-1701 | | | | | |
| Library Director | 1.0000 | 1.0000 | 1.0000 | \$7,135 | \$8,917 |
| Supervising Librarian | 1.0000 | 1.0000 | 1.0000 | \$4,752 | \$5,847 |
| Library Resources Coordinator | 0.7500 | 0.7500 | 0.7500 | \$3,898 | \$5,037 |
| Librarian II | 2.0000 | 2.0000 | 2.0000 | \$3,534 | \$4,502 |
| Librarian I | 5.0000 | 5.0000 | 5.0000 | \$3,141 | \$3,993 |
| Senior Library Assistant | 1.0000 | 1.0000 | 1.0000 | \$3,040 | \$3,872 |
| Library Assistant | 2.6625 | 2.6625 | 2.6625 | \$2,740 | \$3,496 |
| System Administrator | 1.0000 | 1.0000 | 1.0000 | \$4,137 | \$5,284 |
| Administrative Assistant I | 1.0000 | 1.0000 | 1.0000 | \$3,109 | \$3,969 |
| Library Aide | 6.3125 | 6.3125 | 6.3125 | \$2,232 | \$2,837 |
| Library Page | 0.2500 | 0.2500 | 0.2500 | \$1,798 | \$2,290 |
| TOTAL | 21.9750 | 21.9750 | 21.9750 | | |
| <i>Parks & Recreation Department</i> | | | | | |
| Sports Services – 202-35-1402 | | | | | |
| Recreation Coordinator | 1.0 | 1.0 | 1.0 | \$3,710 | \$4,727 |
| TOTAL | 1.0 | 1.0 | 1.0 | | |
| Children, Youth, & Family Recreation Services – 202-35-1403 | | | | | |
| Recreation Programs Manager | 0.200 | 0.200 | 0.200 | \$5,194 | \$6,389 |
| Recreation Programs Supervisor | 1.000 | 1.000 | 1.000 | \$3,980 | \$4,896 |
| Maple Lawn Preschool Teaching Assistant II | 1.500 | 1.500 | 1.500 | \$1,917 | \$2,438 |
| Maple Lawn Preschool Teaching Assistant I | 0.875 | 0.875 | 0.875 | \$1,738 | \$2,210 |
| TOTAL | 3.575 | 3.575 | 3.575 | | |
| Resource Development/Marketing Services – 202-35-1404 | | | | | |
| Recreation Programs Manager | 0.20 | 0.20 | 0.20 | \$5,194 | \$6,389 |
| Resource Development Coordinator | 1.00 | 1.00 | 1.00 | \$3,898 | \$5,037 |
| Recreation Coordinator | 1.34 | 1.34 | 1.34 | \$3,710 | \$4,727 |
| TOTAL | 2.54 | 2.54 | 2.54 | | |
| Adult Recreation & Fitness Services – 202-35-1405 | | | | | |
| Recreation Programs Manager | 0.2 | 0.2 | 0.2 | \$5,194 | \$6,389 |
| Recreation Programs Supervisor | 1.0 | 1.0 | 1.0 | \$3,980 | \$4,896 |
| TOTAL | 1.2 | 1.2 | 1.2 | | |
| Park Maintenance Services – 202-35-1407 | | | | | |
| Parks and Facilities Maintenance Manager | 1.0 | 1.0 | 1.0 | \$5,194 | \$6,389 |
| Park Maintenance III | 2.0 | 2.0 | 2.0 | \$3,342 | \$4,247 |
| Park Maintenance II | 3.0 | 3.0 | 3.0 | \$3,141 | \$3,993 |
| Park Maintenance I | 2.0 | 2.0 | 2.0 | \$2,894 | \$3,677 |
| TOTAL | 8.0 | 8.0 | 8.0 | | |
| Parks & Recreation Administration – 202-35-1408 | | | | | |
| Parks & Recreation Director | 1.0 | 1.0 | 1.0 | \$7,135 | \$8,917 |
| Recreation Programs Manager | 0.2 | 0.2 | 0.2 | \$5,194 | \$6,389 |
| Administrative Assistant I | 1.0 | 1.0 | 1.0 | \$3,109 | \$3,969 |
| Clerk III | 2.0 | 2.0 | 2.0 | \$2,422 | \$3,082 |
| TOTAL | 4.2 | 4.2 | 4.2 | | |

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|
| | | | | Minimum | Maximum |
| Senior Services – 202-35-1409 | | | | | |
| Recreation Programs Manager | 0.2 | 0.2 | 0.2 | \$5,194 | \$6,389 |
| Recreation Programs Supervisor | 1.0 | 1.0 | 1.0 | \$3,980 | \$4,896 |
| Recreation Programs Specialist | 1.0 | 1.0 | 1.0 | \$3,261 | \$4,164 |
| Building Security/Custodian | 1.0 | 1.0 | 1.0 | \$2,505 | \$3,199 |
| Clerk III | 1.0 | 1.0 | 1.0 | \$2,422 | \$3,082 |
| TOTAL | 4.2 | 4.2 | 4.2 | | |
| Aquatic Services – 202-35-1410 | | | | | |
| Recreation Programs Manager | 1.000 | 1.000 | 1.000 | \$5,194 | \$6,389 |
| Building Maintenance II | 1.000 | 1.000 | 1.000 | \$3,141 | \$3,993 |
| Aquatic Programs Leader | 2.000 | 2.000 | 2.000 | \$2,692 | \$3,429 |
| Administrative Assistant | 0.575 | 0.575 | 0.575 | \$2,813 | \$3,587 |
| TOTAL | 4.575 | 4.575 | 4.575 | | |
| Northwest Art & Air Festival – 202-35-1411 | | | | | |
| Recreation Coordinator | 0.33 | 0.33 | 0.33 | \$3,710 | \$4,727 |
| TOTAL | 0.33 | 0.33 | 0.33 | | |
| Performance Series – 202-35-1412 | | | | | |
| Recreation Coordinator | 0.33 | 0.33 | 0.33 | \$3,710 | \$4,727 |
| TOTAL | 0.33 | 0.33 | 0.33 | | |
| Urban Forestry – 202-35-1419 | | | | | |
| Parks and Facilities Maintenance Manager | 0.5 | 0.5 | 0.5 | \$5,194 | \$6,389 |
| Park Maintenance III | 1.0 | 1.0 | 1.0 | \$3,342 | \$4,247 |
| Park Maintenance II | 1.0 | 1.0 | 1.0 | \$3,141 | \$3,993 |
| TOTAL | 2.5 | 2.5 | 2.5 | | |
| Facilities Maintenance – 701-35-1033 | | | | | |
| Parks and Facilities Maintenance Manager | 0.5 | 0.5 | 0.5 | \$5,194 | \$6,389 |
| Building Maintenance Lead Worker | 1.0 | 1.0 | 1.0 | \$3,536 | \$4,506 |
| Building Maintenance II | 2.0 | 2.0 | 2.0 | \$3,141 | \$3,993 |
| TOTAL | 3.5 | 3.5 | 3.5 | | |
| Police Department | | | | | |
| Police – 100-30-1301 | | | | | |
| Police Chief | 1.0 | 1.0 | 1.00 | \$7,545 | \$9,431 |
| Police Captain | 3.0 | 3.0 | 3.00 | \$6,203 | \$7,630 |
| Police Lieutenant (changed from Sergeant to Lieutenant) | 7.0 | 7.0 | 7.00 | \$5,350 | \$6,581 |
| Police Sergeant (changed from Corporal to Sergeant) | 5.0 | 5.0 | 5.00 | \$4,546 | \$5,739 |
| Police Officer | 43.0 | 43.0 | 43.00 | \$4,073 | \$5,129 |
| Police Records and Systems Supervisor | 1.0 | 1.0 | 1.00 | \$4,222 | \$5,194 |
| Police Communications Supervisor | 1.0 | 1.0 | 1.00 | \$4,349 | \$5,350 |
| Police Communications Specialist | 10.0 | 10.0 | 10.00 | \$3,314 | \$4,209 |
| Community Education Specialist | 2.0 | 2.0 | 2.00 | \$3,522 | \$4,514 |
| Community Service Officer | 1.0 | 1.0 | 1.00 | \$3,420 | \$4,383 |
| Property and Evidence Specialist | 2.0 | 2.0 | 2.00 | \$3,030 | \$3,793 |
| Administrative Services Supervisor | 1.0 | 1.0 | 1.00 | \$3,980 | \$4,896 |
| Administrative Assistant I (confidential) | 1.0 | 1.0 | 1.00 | \$3,052 | \$3,753 |
| Police Clerk | 7.25 | 7.25 | 7.25 | \$2,578 | \$3,285 |
| TOTAL | 85.25 | 85.25 | 85.25 | | |
| Public Safety Levy - Police – 100-30-1302 | | | | | |
| Police Officer | 4.0 | 4.0 | 4.0 | \$4,073 | \$5,129 |
| Crime Analyst | 1.0 | 1.0 | 1.0 | \$3,965 | \$5,061 |
| Community Service Officer | 3.0 | 3.0 | 3.0 | \$3,420 | \$4,383 |
| Police Communications Specialist | 1.0 | 1.0 | 1.0 | \$3,314 | \$4,209 |
| TOTAL | 9.0 | 9.0 | 9.0 | | |

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|
| | | | | Minimum | Maximum |
| Public Works Department | | | | | |
| Street Maintenance – 250-50-2602 | | | | | |
| Street Maintenance Supervisor | 1.0 | 1.0 | 1.0 | \$4,896 | \$6,022 |
| Street Field Services Supervisor | 1.0 | 1.0 | 1.0 | \$3,643 | \$4,479 |
| Street Maintenance II | 6.0 | 6.0 | 6.0 | \$3,141 | \$3,993 |
| TOTAL | 8.0 | 8.0 | 8.0 | | |
| Sewer Environmental Services – 601-50-2402 | | | | | |
| Environmental Services Manager | 1.0 | 1.0 | 1.0 | \$5,042 | \$6,203 |
| Environmental Services Technician II | 4.0 | 4.0 | 4.0 | \$3,710 | \$4,727 |
| TOTAL | 5.0 | 5.0 | 5.0 | | |
| Wastewater Treatment Plant – 601-50-2404 | | | | | |
| Treatment Plant Supervisor | 1.0 | 1.0 | 1.0 | \$4,896 | \$6,022 |
| Lead Wastewater Facilities Technician | 1.0 | 1.0 | 1.0 | \$3,672 | \$4,684 |
| Wastewater Facilities Technician III | 2.0 | 0.0 | 0.0 | N/A | N/A |
| Treatment Facilities Operator | 2.5 | 4.5 | 5.5 | \$3,205 | \$4,086 |
| TOTAL | 6.5 | 6.5 | 7.5 | | |
| Wastewater Collection – 601-50-2405 | | | | | |
| Wastewater Collection Manager | 1.0 | 1.0 | 1.0 | \$5,042 | \$6,203 |
| Water/Wastewater Field Services Supervisor | 1.0 | 1.0 | 1.0 | \$3,753 | \$4,614 |
| Wastewater Maintenance II | 8.0 | 8.0 | 7.0 | \$3,141 | \$3,993 |
| TOTAL | 10.0 | 10.0 | 9.0 | | |
| Water Administration – 615-50-2202 | | | | | |
| Water Superintendant | 1.0 | 1.0 | 1.0 | \$5,042 | \$6,203 |
| TOTAL | 1.0 | 1.0 | 1.0 | | |
| Water Canal Maintenance – 615-50-2204 | | | | | |
| Lead Canal Operator | 1.0 | 1.0 | 1.0 | \$3,672 | \$4,684 |
| Water Maintenance II | 1.0 | 1.0 | 1.0 | \$3,141 | \$3,993 |
| Water Maintenance I | 1.0 | 1.0 | 1.0 | \$2,894 | \$3,677 |
| TOTAL | 3.0 | 3.0 | 3.0 | | |
| Vine Street Water Treatment Plant – 615-50-2205 | | | | | |
| Treatment Plant Supervisor | 0.31 | 0.31 | 0.31 | \$4,896 | \$6,022 |
| Water Treatment Plant Operator III | 0.75 | 0.00 | 0.00 | N/A | N/A |
| Treatment Facilities Operator | 1.65 | 2.40 | 2.90 | \$3,205 | \$4,086 |
| TOTAL | 2.71 | 2.71 | 3.21 | | |
| Water Distribution – 615-50-2206 | | | | | |
| Water/Wastewater Field Services Supervisor | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Lead Water Facilities Technician | 0.0 | 0.0 | 1.0 | | |
| Water Maintenance II | 10.0 | 10.0 | 9.0 | \$3,141 | \$3,993 |
| TOTAL | 11.0 | 11.0 | 10.0 | | |
| Albany-Millersburg Water Treatment Plant – 615-50-2207 | | | | | |
| Treatment Plant Supervisor | 0.69 | 0.69 | 0.69 | \$4,896 | \$6,022 |
| Lead Water Treatment Plant Operator | 1.00 | 1.00 | 1.00 | \$3,672 | \$4,684 |
| Water Treatment Plant Operator III | 1.25 | 1.00 | 1.00 | \$3,494 | \$4,461 |
| Treatment Facilities Operator | 2.85 | 3.10 | 2.60 | \$3,205 | \$4,086 |
| TOTAL | 5.79 | 5.79 | 5.29 | | |
| Public Works Administration – 705-50-2802 | | | | | |
| Public Works Director | 1.0 | 1.0 | 1.0 | \$7,923 | \$9,903 |
| Public Works Business Manager | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Senior Accountant | 0.0 | 1.0 | 1.0 | \$5,350 | \$6,581 |
| Public Works Executive Assistant | 1.0 | 1.0 | 1.0 | \$3,980 | \$4,896 |
| TOTAL | 3.0 | 3.0 | 3.0 | | |

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|
| | | | | Minimum | Maximum |
| Engineering Services – 705-50-2803 | | | | | |
| Assistant Public Works Director/City Engineer | 1.0 | 1.0 | 1.0 | \$6,780 | \$8,338 |
| Assistant City Engineer | 1.0 | 1.0 | 1.0 | \$5,847 | \$7,192 |
| Utilities Services Manager | 1.0 | 1.0 | 1.0 | \$6,203 | \$7,630 |
| Airport & Transit Manager | 0.0 | 1.0 | 0.0 | N/A | N/A |
| Transportation Systems Analyst | 1.0 | 1.0 | 1.0 | \$4,758 | \$6,070 |
| Civil Engineer III | 6.0 | 6.0 | 5.0 | \$5,323 | \$6,792 |
| Civil Engineer II | 2.0 | 1.0 | 3.0 | \$4,758 | \$6,070 |
| Engineering Associate I | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Engineering Technician IV | 1.0 | 2.0 | 2.0 | \$4,137 | \$5,284 |
| Engineering Technician III | 1.0 | 1.0 | 1.0 | \$3,763 | \$4,794 |
| Engineering Technician II | 1.0 | 1.0 | 1.0 | \$3,321 | \$4,229 |
| Public Works Project Accountant | 1.0 | 1.0 | 1.0 | \$3,249 | \$4,153 |
| Public Works Project Coordinator | 1.0 | 1.0 | 1.0 | \$3,299 | \$4,199 |
| Administrative Assistant I | 1.0 | 1.0 | 1.0 | \$3,109 | \$3,969 |
| Clerk III | 1.0 | 1.0 | 1.0 | \$2,422 | \$3,082 |
| TOTAL | 20.0 | 21.0 | 20.0 | | |
| Operations Administration – 705-50-2805 | | | | | |
| Assistant Public Works Director/Operations Manager | 1.0 | 1.0 | 1.0 | \$6,780 | \$8,338 |
| Program Management Supervisor | 0.0 | 1.0 | 1.0 | \$3,980 | \$4,896 |
| Administrative Services Supervisor | 1.0 | 0.0 | 0.0 | N/A | N/A |
| Public Works Data Systems Analyst | 1.0 | 1.0 | 1.0 | \$4,137 | \$5,284 |
| Public Works Data Technician | 3.0 | 3.0 | 2.0 | \$3,585 | \$4,578 |
| Inventory Clerk | 0.0 | 0.0 | 1.0 | | |
| Administrative Assistant | 1.0 | 1.0 | 1.0 | \$2,813 | \$3,587 |
| Clerk III | 1.0 | 1.0 | 0.0 | N/A | N/A |
| Clerk II | 0.0 | 0.0 | 1.0 | \$2,232 | \$2,837 |
| TOTAL | 8.0 | 8.0 | 8.0 | | |
| Water Quality Control Services – 705-50-2806 | | | | | |
| Water Quality Control Supervisor | 1.0 | 1.0 | 0.0 | \$4,752 | \$5,847 |
| Environmental Services Technician II | 1.0 | 1.0 | 2.0 | \$3,710 | \$4,727 |
| WWTP Laboratory Technician | 1.0 | 1.0 | 2.0 | \$3,672 | \$4,684 |
| Environmental Services Technician II | 1.0 | 1.0 | 0.0 | N/A | N/A |
| TOTAL | 4.0 | 4.0 | 4.0 | | |
| Public Works Customer Services – 705-50-2807 | | | | | |
| Public Works Customer Services Supervisor | 1.0 | 1.0 | 1.0 | \$4,752 | \$5,847 |
| Field Representative II | 2.0 | 2.0 | 2.0 | \$2,874 | \$3,672 |
| Billing/Collection Specialist II | 3.0 | 3.0 | 3.0 | \$2,540 | \$3,294 |
| Billing/Collection Specialist I | 1.0 | 1.0 | 1.0 | \$2,422 | \$3,082 |
| Public Works Customer Service Representative | 2.0 | 2.0 | 2.0 | \$2,422 | \$3,082 |
| TOTAL | 9.0 | 9.0 | 9.0 | | |
| Facilities & Maintenance Engineering – 705-50-2809 | | | | | |
| Special Projects Coordinator | 1.0 | 1.0 | 1.0 | \$5,676 | \$6,983 |
| Facilities Engineering Manager | 1.0 | 1.0 | 1.0 | \$5,511 | \$6,780 |
| Facilities Field Services Supervisor | 1.0 | 1.0 | 1.0 | \$3,753 | \$4,614 |
| Facilities Automation Analyst | 2.0 | 2.0 | 1.0 | \$4,416 | \$5,632 |
| Instrumentation Technician | 0.0 | 0.0 | 1.0 | | |
| Facilities Project Coordinator | 1.0 | 1.0 | 1.0 | \$4,137 | \$5,284 |
| Wastewater Facilities Technician III-Flow Monitoring Specialist | 1.0 | 1.0 | 1.0 | \$3,494 | \$4,461 |
| Facilities Automation Technician | 1.0 | 1.0 | 1.0 | \$3,249 | \$4,153 |
| Facilities Maintenance Electrician | 1.0 | 1.0 | 1.0 | \$3,536 | \$4,506 |
| Facilities Mechanic I | 2.0 | 2.0 | 2.0 | \$3,176 | \$4,042 |
| TOTAL | 11.0 | 11.0 | 11.0 | | |

EXECUTIVE SUMMARY

Authorized Positions and Monthly Salary Schedule

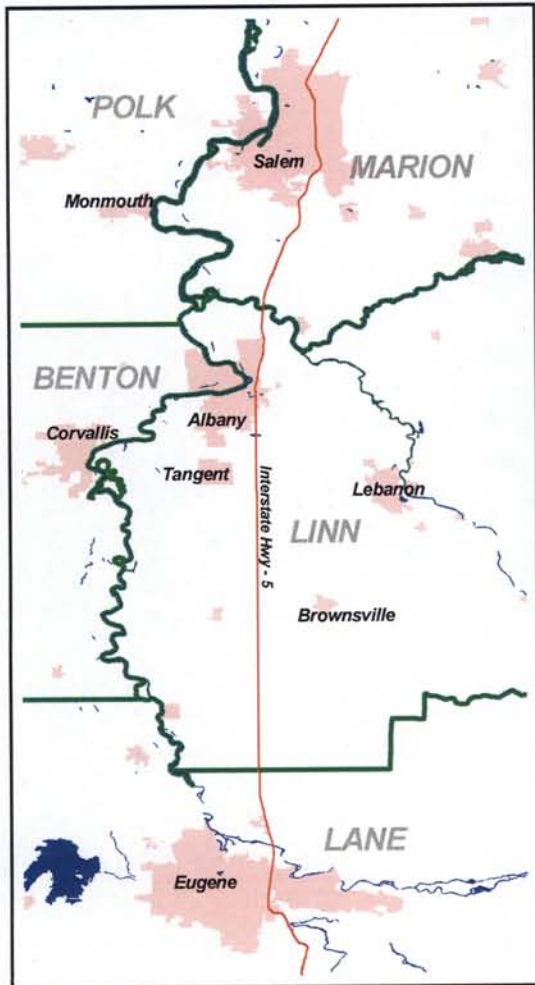
(Regular, Full-Time FTE and Regular, Part-Time FTE)

| Position | 2008-2009 Adopted Positions | 2009-2010 Adopted Positions | 2010-2011 Adopted Positions | 2010-2011 Salary Schedule | |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|---------|
| | | | | Minimum | Maximum |
| Title XIX Transportation Grant – 203-50-5014 | | | | | |
| Transportation Assistant | 0.375 | 0.375 | 0.375 | \$2,422 | \$3,082 |
| TOTAL | 0.375 | 0.375 | 0.375 | | |
| Albany Municipal Airport – 211-50-1103 | | | | | |
| Airport & Transit Manager | 0.0 | 0.0 | 0.5 | \$5,676 | \$6,983 |
| TOTAL | 0.0 | 0.0 | 0.5 | | |
| Albany Transit System – 213-50-1106 | | | | | |
| Airport & Transit Manager | 0.0 | 0.0 | 0.165 | \$5,676 | \$6,983 |
| Transit Programs Supervisor | 0.50 | 0.50 | 0.330 | \$4,222 | \$5,194 |
| Transit Planning Supervisor | 0.00 | 0.00 | 0.330 | | |
| Operations Maintenance I | 0.25 | 0.25 | 0.250 | \$2,894 | \$3,677 |
| Transit Operator | 2.68 | 2.68 | 2.680 | \$2,805 | \$3,575 |
| Clerk III | 0.33 | 0.33 | 0.330 | \$2,422 | \$3,082 |
| TOTAL | 3.76 | 3.76 | 4.085 | | |
| Linn-Benton Transit Loop – 213-50-1107 | | | | | |
| Airport & Transit Manager | 0.0 | 0.0 | 0.165 | \$5,676 | \$6,983 |
| Transit Programs Supervisor | 0.50 | 0.50 | 0.330 | \$4,222 | \$5,194 |
| Transit Planning Supervisor | 0.00 | 0.00 | 0.330 | | |
| Operations Maintenance I | 0.25 | 0.25 | 0.250 | \$2,894 | \$3,677 |
| Transit Operator | 3.57 | 3.57 | 2.070 | \$2,805 | \$3,575 |
| Clerk III | 0.33 | 0.33 | 0.330 | \$2,422 | \$3,082 |
| TOTAL | 4.65 | 4.65 | 3.475 | | |
| Paratransit System – 213-50-1108 | | | | | |
| Airport & Transit Manager | 0.0 | 0.0 | 0.17 | \$5,676 | \$6,983 |
| Transit Programs Supervisor | 0.0 | 0.0 | 0.34 | \$4,222 | \$5,194 |
| Transit Planning Supervisor | 0.0 | 0.0 | 0.34 | | |
| Paratransit Services Supervisor | 1.00 | 1.00 | 0.00 | N/A | N/A |
| Transportation Assistant | 1.55 | 1.55 | 1.55 | \$2,422 | \$3,082 |
| Clerk III | 0.34 | 0.34 | 0.34 | \$2,422 | \$3,082 |
| TOTAL | 2.89 | 2.89 | 2.74 | | |
| Albany Station REA – 402-50-1109 | | | | | |
| Special Projects Coordinator | 0.20 | 0.00 | 0.00 | N/A | N/A |
| TOTAL | 0.20 | 0.00 | 0.00 | | |
| Albany Station Pathway – 402-50-1110 | | | | | |
| Special Projects Coordinator | 0.085 | 0.000 | 0.000 | N/A | N/A |
| TOTAL | 0.085 | 0.000 | 0.000 | | |
| North Albany Park & Ride – 402-50-1111 | | | | | |
| Special Projects Coordinator | 0.13 | 0.00 | 0.00 | N/A | N/A |
| TOTAL | 0.13 | 0.00 | 0.00 | | |
| ALL DEPARTMENTS TOTAL | 428.825 | 427.425 | 424.925 | | |

A BRIEF TOUR OF ALBANY

Location

The City of Albany is located in both Linn and Benton Counties. It is the county seat of Linn County and has been called the “Hub of the Willamette Valley” due to its location at the junction of US Highways 99 and 20, and Interstate-5. Albany is 24 miles south of Salem, the Oregon state capital, and 69 miles south of Portland. Benton County is adjacent to and west of Linn County and is part of the Willamette Valley. The Willamette River forms the border between Linn and Benton counties. The city of Corvallis is the county seat of Benton County and is the largest city in the county. The second largest city in Benton County is the City of Albany.



Population

Albany has a population of 49,165. Nearly 86 percent of the City’s population resides in Linn County, with the remainder in Benton County. The City saw growth in population in the 1980s, at around 10%. In the 1990s, the increase was around 39%. From 2000 to 2010 the increase was around 20%. The increases for the last six years are:

| <u>As of</u> | <u>Population</u> | <u>% Change</u> |
|--------------|-------------------|-----------------|
| 2005 | 44,030 | 1.0% |
| 2006 | 45,360 | 3.0% |
| 2007 | 46,610 | 2.8% |
| 2008 | 47,470 | 1.8% |
| 2009 | 48,770 | 2.7% |
| 2010 | 49,165 | 0.80% |

Source: Center for Population Research and Census at Portland State University

Demographics

City Boundary Land Area

| | |
|-----------|---------------|
| 2006..... | 17.70 sq. mi. |
| 2007..... | 17.70 sq. mi. |
| 2008..... | 17.70 sq. mi. |

Urban Growth Boundary Land Area

| | |
|-----------|---------------|
| 2007..... | 21.72 sq. mi. |
| 2008..... | 21.72 sq. mi. |
| 2009..... | 21.72 sq. mi. |

Assessed Value (\$Millions)

| | |
|-----------------|-------|
| 2007 - 08 | 2,811 |
| 2008 - 09 | 2,530 |
| 2009 - 10 | 3,079 |

Source: Linn and Benton County Assessor’s Offices

School Enrollment

| | |
|-----------|-------|
| 2007..... | 8,891 |
| 2008..... | 9,197 |
| 2009..... | 9,213 |

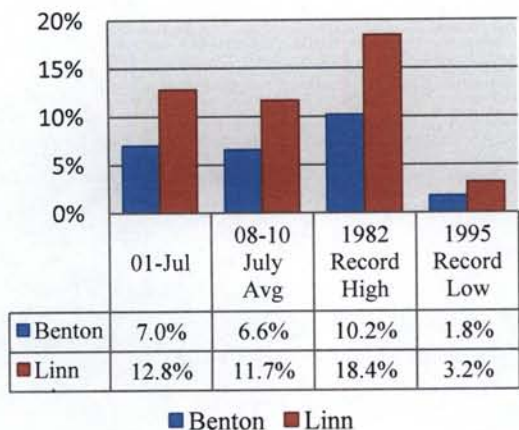
Infrastructure (as of June 30, 2010)

| | |
|------------------------------|-------|
| Police Stations..... | 1 |
| Fire Stations | 4 |
| Libraries | 2 |
| Number of Parks | 33 |
| Miles of Asphalt roads..... | 176.4 |
| Miles of Concrete roads..... | 4.06 |
| Miles of Gravel roads..... | 0.83 |
| Miles of Oil Mat..... | 7.17 |
| Miles of Water Lines | 279 |
| Miles of Sewer Lines | 222 |
| Miles of Storm Drains..... | 117 |

Economics

Unemployment Rate, Linn County

| | |
|-----------|-------|
| 2008..... | 7.0% |
| 2009..... | 15.2% |
| 2010..... | 12.8% |



Unemployment Rate, Benton County

| | |
|-----------|------|
| 2008..... | 4.4% |
| 2009..... | 8.3% |
| 2010..... | 7.0% |

Source: State of Oregon Employment Division – July 2010.

Top Ten Taxpayers to the City of Albany in 2009.

| <u>Taxpayer</u> | <u>Tax Imposed</u> |
|-------------------------------------|--------------------|
| Dayton Hudson Corporation | \$1,393,917 |
| Oregon Metallurgical Corporation | 785,736 |
| Oregon Freeze Dry Foods Inc. | 561,577 |
| Steadfast Heritage LLC | 425,446 |
| Waverly Land Management | 421,718 |
| Comcast Corporation | 397,951 |
| PacifiCorp (PP&L) | 385,229 |
| Northwest Natural Gas Company | 351,259 |
| Pacific Cast Technologies Inc. | 322,608 |
| Metropolitan Life Insurance Company | 301,131 |

Major Employers

Education, including Oregon State University (OSU), located in Corvallis; Linn Benton Community College (LBCC), located in Albany and Corvallis; and the Greater Albany Public School District 8J (GAPS), is the largest single source of employment in the Albany area. OSU is Oregon's leading source of basic applied research in forestry, agriculture, fisheries, engineering, electronics, home economics, and the sciences for the development of human, land, atmospheric, and oceanic resources.

Rare metals provide the largest source of employment within the city limits. The US Bureau of Mines, which opened a research facility in Albany in 1943, introduced rare metal technology. The primary private rare metal industrial plant in the area is Wah Chang, a subsidiary of Allegheny Technologies, along with their sister company Allvac Albany.

Dayton Hudson Corporation, dba Target Distribution Center, is a major employer in the City. As a regional distribution center, it serves Target stores all over California, Oregon, Washington, Idaho, and Montana.

Government

The City of Albany was founded in 1848, incorporated in 1864, and adopted a home rule charter in 1891. It operates under the provisions of its own Charter and applicable state law. It has a City Manager/Council form of government. The City Council consists of seven members who are elected by the citizens of Albany. Councilors are elected to serve overlapping four-year terms. There are three wards in the City. Two Councilors represent each ward. The Mayor is elected "at-large" by the entire City and serves a two-year term. The Mayor presides over all Council meetings and may vote only in the case of a tie. All Council members are part-time elected officials who exercise the legislative powers of the City and determine matters of policy.

The City of Albany provides a full range of municipal services including fire and police protection; street construction, maintenance and lighting; parks and recreation; library services; planning and zoning; and general administrative services. It also operates water and wastewater treatment plants, and maintains water and sewer systems.

FUND STRUCTURE

The City budgets using seven Fund types: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Permanent Funds, Enterprise Funds, and Internal Services Funds.

General Fund

The General Fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

Major Revenues

- Property tax
- Franchise Fees
- Privilege tax
- Fees, licenses, and permits
- Fines and forfeitures
- Intergovernmental (federal, state)

Primary Services

- Police protection
- Fire protection
- Emergency medical services
- Planning
- Municipal Court
- Library services

Special Revenue Funds

These funds account for revenues that are to be used for a specific purpose. Most of the time the revenues are obtained through a legal agreement and must be restricted for such purposes. An example is a gas tax for street improvements.

Major Revenues

- Property tax
- State gas tax
- State and federal grants
- Building fees and permits
- Charges for services

Primary Services

- Street Maintenance
- Parks & Recreation services
- Building Inspections
- Economic Development
- Public Transit
- Ambulance

Debt Service Fund

These funds are set up to account for the payment of principal and interest on bond issues. The revenues used to retire debt can come from taxes or other revenue sources.

Major Revenues

- Property tax
- Transient Room tax
- Special assessments

Primary Services

- Payment of principal and interest on outstanding bonds.

Capital Projects Fund

These funds are created to record all revenues and expenditures used to finance the building or acquisition of capital facilities.

Major Revenues

- Transfers from other funds
- Special assessments
- Federal and state grants

Primary Services

- Acquisition, construction, and improvement of City buildings, bridges, sewer and water, and road extensions.

Permanent Funds

These funds are created to account for assets that have been given to the City, and the City thereby acts as the trustee.

Major Revenues

- Endowments
- Gifts and donations

Primary Services

- To account for and spend monies in the manner for which they were granted.

FUND STRUCTURE (cont.)

Enterprise Funds

These funds are created to finance and account for acquiring, operating, and maintaining facilities and services that are self-supporting.

Major Revenues

- User charges
- Revenue bonds
- Property taxes
- Assessments
- Development fees

Primary Services

- Water treatment and distribution
- Sewage collection and disposal
- Sewer and water infrastructure maintenance and improvements

Internal Services Funds

These funds account for services furnished by one City department to other departments on a cost reimbursement basis.

Major Revenues

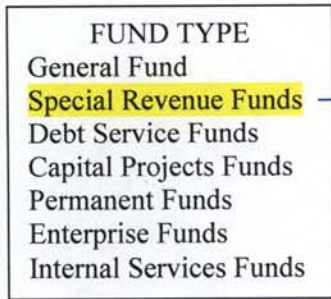
- Charges to other City departments

Primary Services

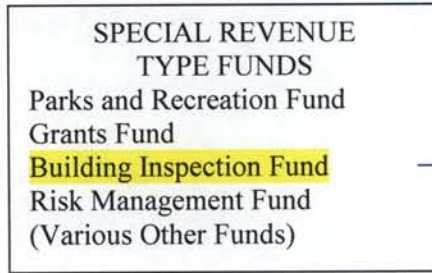
- General Administrative Services (e.g., City Manager, Finance, and Legal)
- Human Resources
- Information Technology Services
- Geographical Information Services
- Facilities Maintenance
- Permit Tracking Services
- Public Works Administration Services

BUDGET DOCUMENT STRUCTURE

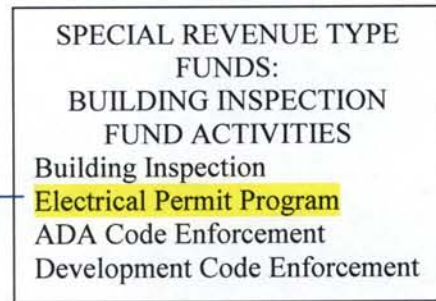
The City's budget document is organized into sections by Fund Type. Each Fund Type section contains summaries by fund and program. Each program is explained by its functions and responsibilities, strategies/actions, performance measures and workload indicators, staffing summary, and three-year financial history.



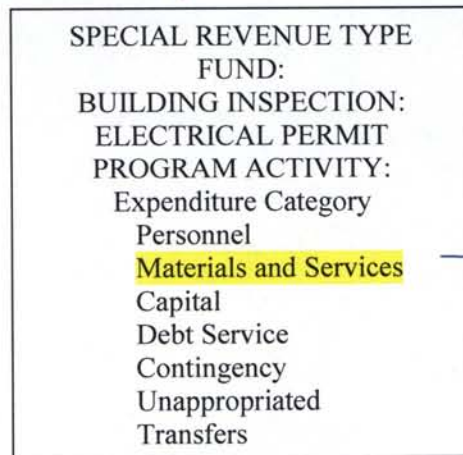
The highest level of budgeting is by Fund Type. The City budgets using seven Fund Types.



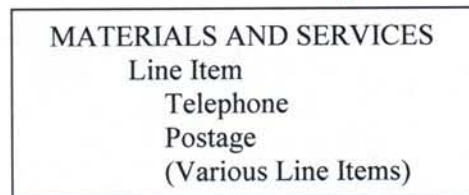
Within those seven Fund Types there are 19 funds.



Budgeted within each fund is at least one "program." The number of programs is based on the level of management control needed to effectively control expenditures.



Within each program are budgeted seven "expenditure categories." This is the lowest level of budget appropriation.



For management purposes only, the City budgets by "line item" within each expenditure category.

CITY OF ALBANY BUDGET PROCESS

The objective throughout the budgeting process is to strive to achieve the City's mission statement, which is "Providing quality public services for a better Albany." With this in mind, the City Council and management staff expand upon its mission and lay the groundwork for a detailed budget process. The City of Albany's budget process is driven primarily by four components: 1) revenue forecast, 2) Council's Strategic Plan themes, 3) departmental strategies/actions, and 4) Oregon Local Budget Law.

Revenue Forecast

Toward the end of the calendar year, a five-year revenue forecast is prepared. This forecast takes into consideration such things as the current and future economic outlook, construction, population growth, and business growth in the City. These factors, as well as operational directives, will result in future demands for City services.

Council's Strategic Plan Themes

Soon after the revenue forecast has been done, the City Council and Budget Committee meet during a work session in order to set policy and themes (goals) for the fiscal year beginning July 1. About this same time, the Council will be meeting with City staff to develop its five-year Capital Improvement Program, which will also aid in the development of department strategies.

Department Strategies/Actions

After Citywide policy and themes have been developed, management and staff will formulate their current and future departmental strategies or actions. While prioritizing these strategies, City staff has to consider many factors, such as current workload or service demands, its revenue forecast, project schedules, current workforce staffing needs, and fixed assets.

Oregon Local Budget Law

Chapter 294 of the Oregon Revised Statutes (ORS) governs budgeting in Oregon. The objectives are as follows:

- To provide standard procedures for preparing, presenting, and administering a district's budget.
- To encourage citizen participation in the preparation of and exposure to the budget before its adoption.

ORS 294 requires all taxing districts to file their budgets with the county no later than July 15 of the new fiscal year.

As an aid to taxing districts, the Oregon State Department of Revenue has broken down the budget process into nine steps. They are as follows:

1. *Appoint Budget Officer* - Every local government is required to have a budget officer, either appointed by the governing body or designated in its charter. The Albany City Council has chosen to designate the City's Finance Director as the Budget Officer.
2. *Prepare Proposed Budget* - With much of the groundwork laid by the City Council and various work sessions, City management and staff meet and prepare an estimate of revenues and expenditures for the upcoming fiscal year. The City Manager and Budget Officer meet with various departments in order to "balance" the budget as required by the Oregon Revised Statutes.
3. *Public Notice of Meeting* - Upon completion of the budget reviews, the proposed budget is prepared and a "Notice of Budget Committee Meeting" is advertised in the local newspaper. ORS 294 requires notice to be published at least twice, five to 30 days before the scheduled Budget Committee meeting date, separated by at least seven days.

USER'S GUIDE

4. *Budget Committee Meets* - At the first formal Budget Committee meeting, the City Manager presents the budget message and the proposed budget document to the Committee for review. The Budget Committee may then meet as often as necessary with the public, until all citizen concerns are heard.
 5. *Budget Committee Approves Budget* - When the Budget Committee is satisfied that the budget will meet the needs of the citizens of Albany, it will approve the document and forward it to the City Council for adoption. The Budget Committee shall also approve a rate of total ad valorem property taxes to be certified for collection.
 6. *Notice of Hearing and Financial Summary* - After approval of the budget, a budget hearing must be held. The City Council must publish, by one or more of the methods described in ORS 294.311, a summary of the recommended budget and a notice of budget hearing five to 25 days before the scheduled hearing date. If the notice is posted instead of published in the newspaper, then a second posted notice is required eight to 14 days prior to the budget hearing.
7. *Budget Hearing Held* - The budget hearing must be held on the date advertised in the newspaper and must allow for public testimony on any aspect of the approved budget.
 8. *Adopt Budget, Make Appropriations, Levy Taxes* - The City Council may make changes to the budget during the budget hearing; however, there are limitations to these changes:
 - a. Taxes may not be increased over the amount approved by the Budget Committee.
 - b. Estimated expenditures in any fund may not be increased by more than \$5,000 or 10 percent, whichever is greater.

The City Council may do either of these only after publishing a revised financial summary and holding another budget hearing.

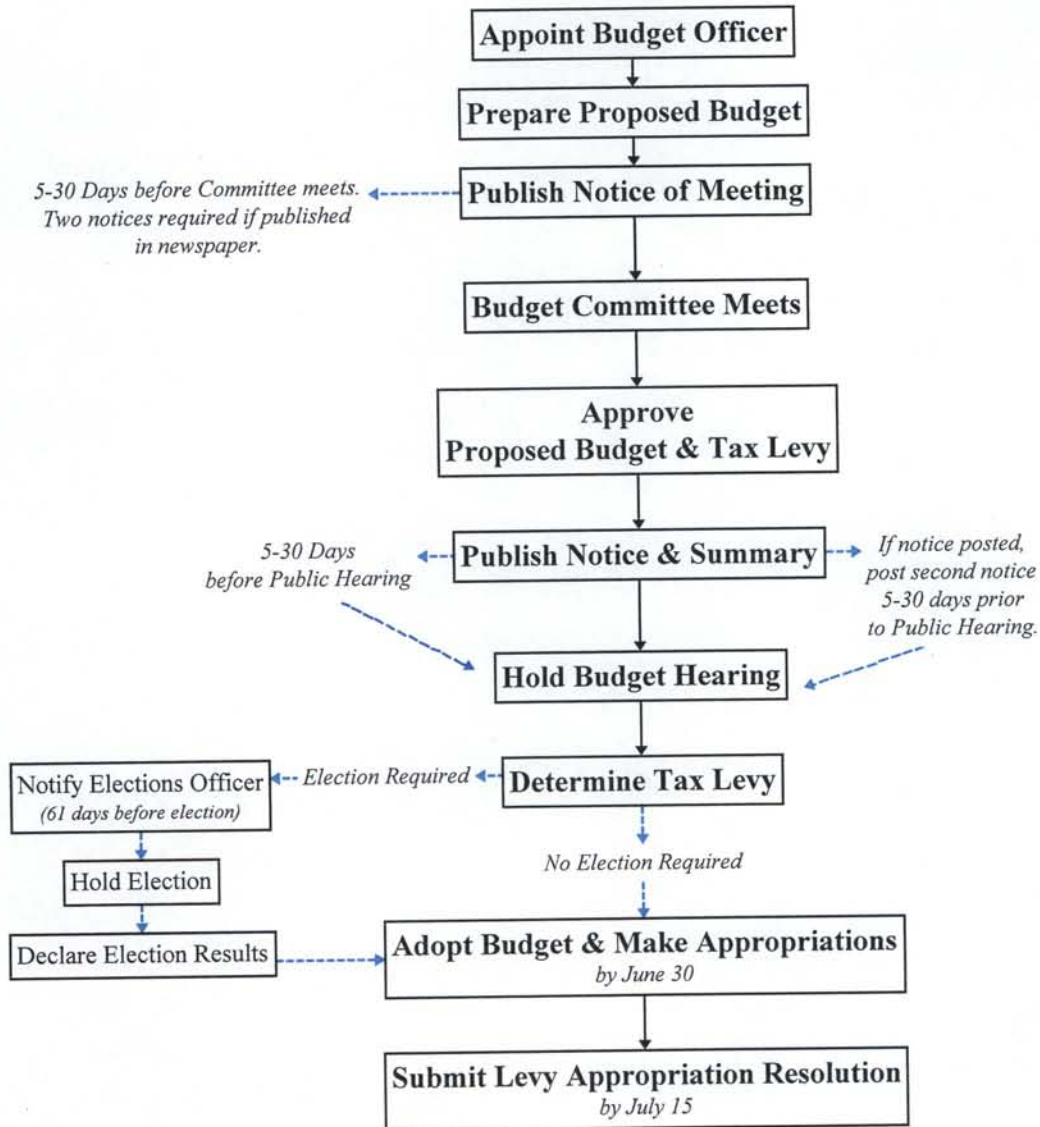
After considering any public testimony, the City Council will then adopt a resolution that appropriates expenditures, levies the ad valorem tax rate, and categorizes the levy. The resolution must be adopted by June 30 before the next fiscal year.

Included in the notice shall be a summary of the budget comparing the most recent preceding year's actual expenditures and budget resources, the current year budget summary with detail for each expenditure category (Personnel Services, Materials & Services, Capital Outlays, Debt Service, Transfers, and Operating Contingencies), the major resources for financing activities and significant changes from the current year, the estimated tax levy necessary to balance the budget and an analysis of tax levy and special levies for the ensuing years and current year, the time and place of the budget hearing, the basis of accounting used in the preceding and current years, and the place where the complete budget document can be inspected by the general public.

USER'S GUIDE

9. *Submit Budget to Assessor* - The final step in the budget process is to file the budget and certify any necessary property tax levy to the Linn and Benton County Assessors.

THE BUDGET PROCESS



Supplemental Budget

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the City may receive unanticipated resources. A supplemental budget must be adopted and appropriated before any additional money can be spent. Supplemental budgets are good only through June 30 of the fiscal year in which they are adopted. Preparing a supplemental budget does not authorize the governing body to levy additional ad valorem taxes.

When the estimated expenditures contained in a supplemental budget differ by less than 10 percent of any one of the individual funds contained in the regular budget for that fiscal year, then the process used to adopt the supplemental budget is as follows:

1. The supplemental budget may be adopted by the Council at a regularly scheduled Council meeting. The Budget Committee is not required to convene.
2. Notice of the regular meeting at which the supplemental budget will be adopted must be published not less than five days before the meeting. The notice must include the name of each fund being adjusted and the amount of change in each fund's revenues and expenditures.
3. At the Council meeting a resolution adopting the supplemental budget and making appropriations may be approved.

When the supplemental budget will adjust any one of the individual funds in the current budget by 10 percent or more, then a different process must be used to adopt the supplemental budget. This process is described below:

1. A public hearing must be held to discuss and adopt the supplemental budget. The City Council holds the hearing. The Budget Committee is not required.
2. A "Notice of Hearing" of the proposed supplemental budget and a summary of the proposed supplemental budget must be published and posted not less than 5 days and not more than 30 days prior to the hearing.
3. The City Council may resolve to adopt and appropriate the supplemental budget at the hearing.

USER'S GUIDE

2010-2011 BUDGET CALENDAR

Budget Task Force employee information meetings:

| | |
|-----------------------------------|------------|
| City Hall, Council Chambers | January 8 |
| Main Library | January 12 |
| Operations, Building "B" | January 13 |

Council/Budget Committee Work Session *Thursday, January 21*

Outside agency grant applications sent out February 15

Outside agency grant requests due March 08

Departmental budget reviews with City Manager and Finance Director March 12-26

Departments submit final Requested Budget, if changes occurred after review April 01

Council, Budget Committee, Planning Commission, and staff review of the Capital Improvement Program (CIP) and budget update. *April 12*

Publish Notice of Budget Committee Meeting April 17, April 24

Budget Committee (Proposed Budget, Budget Message, and review) *May 18, 19, 20*

Publish Approved Budget and Supplemental Budget Notice & Summary June 01

Publish Supplemental Budget Notice & Summary June 04

CIP Public Hearing and adoption by City Council *June 09*

Public Hearing on 2010-2011 Approved Budget *June 09*

Adoption of FY 2010-11 Budget by City Council June 09

Public Hearing on FY 2009-2010 Supplemental Budget *June 23*

Adoption of FY 2009-2010 Supplemental Budget by City Council June 23

File budget (LB-50) with Linn County and Benton County July 15

USER'S GUIDE

BUDGET ASSUMPTIONS

During the initial phase of the budget process, the Finance Department compiles the Budget Planning Resource Guide. This manual provides the budget calendar, guidelines for budget worksheets, assumptions to include when formulating a program budget, and samples of budget forms. The rates provided below assist in the formulation of economic and personnel expenditures and revenues.

Economic

- **Interest:** The average rate of return for City investments will be 2.0 percent.
- **Assessed Value Growth:** The assessed value of property within the City of Albany will increase by 3.25 percent.

Personnel

- **Salaries:** Salaries will be adjusted per union contracts (e.g., Fire, Police, and AFSCME bargaining units).
- **PERS:** The cost per employee for retirement benefits for the Public Employee Retirement System (PERS) will be calculated at 17 percent of the monthly salary.
- **PERS Pick-Up:** The City of Albany will continue the PERS pick-up of six percent.
- **Health Benefits:** An increase in health insurance premiums will be calculated at 13 percent.

REVENUE TRENDS AND ASSUMPTIONS

General Fund

- The Local Option Public Safety Levy for this budget will be at a similar level of compression as in 2009 - 2010. The City's permanent tax rate will be \$6.3984/\$1,000 valuation.

Special Revenue Funds

- New housing and commercial development will be at a reduced level.
- The City will continue to receive state revenue sharing funds at the same level as the prior year.

Capital Project Funds

- The budget will reflect the total estimated capital projects that will be initiated in the fiscal year.

Enterprise Funds

- A sewer rate increase of 7.0 percent is expected July 1, 2010.
- Water rates will increase in January 2010 by 0 percent. Scheduled increase waived by a motion of the City Council.



CITY OF
Albany

O R E G O N



I. POLICY STATEMENT

It is the policy of the City of Albany to actively manage financial, operational, and budgetary affairs within established guidelines in order to maintain financial stability both now and in the future.

II. GENERAL GUIDELINES

1. The City Manager and department directors are charged with achieving the themes, goals, and objectives adopted by the City Council in the City's Strategic Plan.
2. The implementing document for the Strategic Plan is the annually adopted budget. The adopted budget establishes types and levels of services through both operating and capital budgets. The relationships between the operating and capital budgets will be explicitly recognized and incorporated into the budget process. Resources will be identified to provide designated levels of service, and maintenance or enhancement of related capital and fixed assets.
3. The City will actively measure performance and pursue process improvements to enhance productivity and maximize resources.
4. Adequate reserves will be maintained for all known liabilities, including employee leave balances and explicit post employment benefits.
5. The City will actively seek partnerships with private interests and other government agencies to achieve common policy objectives, share the costs of providing local services, and support favorable legislation at the state and federal levels.
6. The City will seek out, apply for, and effectively administer federal, state, and foundation grants-in-aid that address the City's priorities and objectives.

III. REVENUES

1. The City will actively identify and administer funding sources that create a reliable, equitable and diversified revenue stream to shelter the City from short-term fluctuations in any single revenue source and to maintain desired levels of services.
2. Revenues will be conservatively estimated in the budget process.
3. Target fund balances for operating budgets will range between 5 and 15 percent of operations.
4. The City will consider full cost recovery and comparable rates charged by other municipalities of similar size in establishing rates, fees, and charges.
5. The City will follow an aggressive policy of collecting revenues.
6. Enterprise and internal service funds are intended to be self-supporting.

IV. EXPENDITURES

1. The City will identify priority services, establish appropriate service levels, and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

Financial Policies

2. The City will operate on a current funding basis. Expenditures will be monitored on an ongoing basis so as not to exceed current revenues and targeted fund balances.
3. The City Manager will take immediate corrective actions if at any time during a fiscal year revised revenue and expenditure estimates project a year-end deficit. Mitigating actions may include a hiring freeze, expenditure reductions, fee increases, or use of contingencies. Actions to be avoided include expenditure deferrals into the following fiscal year, short-term loans, and use of one-time revenues to support ongoing operations.
4. Target contingencies for operating budgets will range between 5 and 15 percent of operations.
5. Internal service charges and project accounting should be used when service recipients and parameters of a project can be easily identified. The charges should be based on methodologies that fairly allocate the full cost of services. The Finance Director shall review the methodologies on a periodic basis to verify that they are consistent with federal guidelines and Oregon Local Budget Law.
6. The City Manager will undertake ongoing staff and third-party reviews of City programs to measure efficiency and effectiveness. Privatization and contracting with other governmental agencies will be evaluated as alternatives to in-house service delivery. Programs that are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

V. CAPITAL IMPROVEMENT PROGRAM (CIP)

1. The City will monitor and periodically assess the City's capital equipment and infrastructure, setting priorities for its renovation and replacement based on needs and available resources.
2. The City will develop a multi-year program for capital improvements that will be reviewed annually in the budget process.
3. Projects in the CIP will be flagged as either funded or unfunded depending on whether or not the forecasted operating budget can support or fund the project. All funded projects are included in the operating budget for the corresponding budget year.
4. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget process will provide for review of maintenance and orderly replacement of capital assets from current revenues where possible.

VI. CAPITAL ASSETS

1. Capital assets are non-consumable assets with a purchase price of \$5,000 or greater and a useful life of more than one year.
2. The Finance Department will oversee a physical count/inspection of all capital assets at least on a biennial basis. All additions, deletions, and depreciation of infrastructure will be reported consistent with the requirements of the Government Accounting Standards Board Statement Number 34.
3. Adequate insurance will be maintained on all capital assets.

VII. DEBT

1. The City will generally limit long-term borrowing to capital improvements.
2. The City will follow a policy of full disclosure on every financial report, official

Financial Policies

- statement, and bond prospectus.
3. The City will strive to maintain its high bond ratings, currently A2 from Standard and Poors and A from Moodys, and will receive credit ratings on all its bond issues.
 4. General obligation debt will not be used for self-supporting enterprise activities.
 5. The City shall ensure that its debt margins are within the 3% true cash value limitation as set forth in ORS 287.004.
 6. Funding strategies that are necessary to support debt obligations should be implemented prior to debt payments becoming due so that debt obligations can be met from current revenues.
 7. The City will use voter-approved general obligation debt to fund general-purpose public improvements that cannot be financed from current revenues. Special purpose debt including certificates of participation, revenue bonds, and loans will be linked to specific funding sources.

VIII. Grants

1. Community organizations that desire financial support from the City must submit a Community Grant application no later than March 1 in order to be considered for funding in the next budget year. Applications will be reviewed by the department director assigned by the City Manager. Primary consideration will be given to requests that further the goals and objectives in the Strategic Plan. Applications that are approved by the department director and City Manager shall be included in the Proposed Budget to be considered by the Budget Committee and City Council. Any recipient of a Community Grant shall submit an accounting of how the funds were expended and the benefits achieved as required by City Council Resolution No. 5089. Recipients of grants greater than \$100,000 must also submit an independent review of financial policies and procedures related to the grant proceeds no later than six months following the end of the fiscal year in which the funds were granted.
2. City departments are encouraged to seek grants and other financial support from private, nonprofit, and government agencies that would supplement City resources in meeting adopted goals and objectives. Grants that are available on an annual basis should be included in the proposed budget and do not require further City Council action once the budget is adopted, unless required by the granting agency. The City Manager is responsible to oversee other grant applications. All awarded grants must be accepted and appropriated by resolution of the City Council as required by Oregon Local Government Budget Law (ORS 294.326(3)).

IX. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The Finance Department is responsible to see that all accounting, auditing, and financial reporting comply with prevailing federal, state, and local statutes and regulations including generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).
2. The Finance Department will conduct periodic internal audits of financial procedures such as cash handling, purchasing, and accounts payable to test internal controls and to detect instances of fraud or abuse. The Finance Director shall establish locations and limits for petty cash, purchase cards, and other cash and purchasing procedures consistent with operational needs, GFOA best practices, and Oregon Administrative Rules and Revised Statures.

Financial Policies

3. The City will seek out and contract for the assistance of qualified financial advisors, consultants, and auditors in the management and administration of the City's financial functions.
4. The City Council will be provided monthly financial reports of revenues and expenditures.
5. A complete independent audit will be performed annually.
6. The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined in the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) publication.
7. The City will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.



I. POLICY STATEMENT

It is the policy of the City of Albany ("City") that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner that will provide the maximum security of principal invested, employing limitations on maturities and diversification of the portfolio while meeting the daily cash flow needs of the City and conforming to all applicable state and City statutes governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City to be in complete compliance with local, state, and federal law. The earnings from investment will be used in a manner that best serves the public trust and interests of the local government.

II. SCOPE

This policy applies to activities of the City of Albany with regard to investing the financial assets of all funds. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the state of Oregon. Other than bond proceeds or other unusual situations, the total of all funds ranges from \$50 million to \$100 million.

The City commingles its daily cash into one pooled investment fund for investment purposes of efficiency and maximum investment opportunity. The following funds, and any new funds created by the City, unless specifically exempted by the City Council and this policy, are defined in the City's Comprehensive Annual Financial Report:

- General Fund
- Special Revenue Funds
- Debt Service Fund
- Capital Projects Fund
- Enterprise Funds
- Internal Service Funds
- Permanent Funds

These funds will be invested in compliance with the provisions of all applicable Oregon Revised Statutes. Investments of any tax-exempt borrowing proceeds and any related Debt Service funds will comply with the arbitrage restrictions in all applicable Internal Revenue Codes.

III. OBJECTIVES AND STRATEGY

It is the policy of the City that all funds shall be managed and invested with five primary objectives, listed in the following order of priority:

Investment Policy

1. **Legality.** This Investment Policy will be in conformance with federal laws, state statutes, local ordinances, and internal policies and procedures.
2. **Safety of Principal.** Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
3. **Liquidity.** The City's investment portfolio will remain sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated.
4. **Diversification.** Diversification of the portfolio will include diversification by maturity and market sector and will include the use of multiple broker/dealers for diversification and market coverage.
5. **Yield.** The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow of the portfolio. "Market rate of return" may be defined as the average yield of the current three-month U.S. Treasury bill or any other index that most closely matches the average maturity of the portfolio.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program that includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms, and the management of banking services.

IV. STANDARDS OF CARE

1. **Delegation of Investment Authority.** The Finance Director, acting on behalf of the City Council, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Council is responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

2. **Prudence.** The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

3. **Limitation of Personal Liability.** The Investment Officer and those delegated investment authority under this policy, when acting in accordance with the written

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procedures and this policy, and in accord with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio.

4. **Ethics and Conflict of Interest.** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees, officers, and their families shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City. Officers and employees shall, at all times, comply with the state of Oregon, Government Standards and Practices Commission, code of ethics set forth in ORS 244.

Specific investment parameters for the investment of public funds in Oregon are found in the Oregon Revised Statutes (ORS 294.035) with the exception of ORS 294.035 (10) which the City does not consider a legal investment.

V. AUTHORIZED AND SUITABLE INVESTMENTS

1. **Authorized Investments.** All investments of the City shall be made in accordance with Oregon Revised Statutes: ORS 294.035 (Investment of surplus funds of political subdivisions; approved investments), ORS 294.040 (Restriction on investments under ORS 294.035), ORS 294.135 (Investment maturity dates), ORS 294.145 (Prohibited conduct for Investment Officer including not committing to invest funds or sell securities more than 14 business days prior to the anticipated date of settlement), ORS 294.805 to 294.895 (Local Government Investment Pool). Any revisions or extensions of these sections of the ORS shall be assumed to be part of this Investment Policy immediately upon being enacted.

2. **Suitable Investments.**

Specific Types

- a. U.S. Treasury Obligations **ORS 294.035 (1)**
- b. Government Sponsored Enterprises (GSEs) **ORS 294.035 (1)*** - Federal Instrumentality Securities which include, but is not limited to the Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage Corporation (FHLMC), Federal Home Loan Banks (FHLB) and the Federal Farm Credit Bureau (FFCB). Federal Land Bank (FLB), Tennessee Valley Authority (TVA)
- c. Senior unsecured debt obligations guaranteed by the Federal Deposit Insurance Corporation under the Temporary Liquidity Guarantee Program (TLGP)
- d. Commercial Paper **ORS 294.035 (9) (b)** that is rated A1/P1 and has long term bonds which have a minimum rating of AA- by Standard and Poor's and Aa3 by Moody's.
- e. Bankers Acceptances (Oregon Issued) (1) **ORS 294.035 (8) (a)**
- f. Corporate Indebtedness* **ORS 294.035 (9) (c)** that has a minimum long term debt rating of AA- by Standard and Poor's and a Aa3 rating by Moody's.
- g. Local Government Investment Pool **ORS 294.810 (1)**

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- h. Certificate of Deposits/ Bank Deposits and savings accounts, shall be held in qualified Oregon Depositories in accordance with ORS Chapter 295. Collateralization shall be met through Oregon Depository standards.
- i. Obligations of the States of Oregon, California, Idaho, and Washington with a minimum rating of AA- by Standard and Poor's and Aa3 by Moody's. **ORS 294.035 (2) ORS 294.035 (3)**

*As determined on any date that the security is held within the portfolio. If the credit rating of a security is subsequently downgraded below the minimum rating level for a new investment of that security, the Finance Director shall evaluate the downgrade on a case-by-case basis in order to determine if the security should be held or sold. The Finance Director will apply the general objectives of safety, liquidity, yield and legality to make the decision.

- 3. **Collateralization.** Time deposit open accounts, Certificates of Deposit and savings accounts shall be collateralized through the state collateral pool for any excess over the amount insured by an agency of the United States government in accordance with ORS 295.018, as revised on 7/1/08. All depositories must be on the State of Oregon's qualified list. Additional collateral requirements may be required if the Finance Officer deems increased collateral is beneficial to the protection of the monies under the City's management.
- 4. **Restricted Securities.** The purchase of derivatives and use of reverse repurchase agreements are specifically prohibited by this policy.

VI. INVESTMENT PARAMETERS

- 1. **Diversification.** The City will diversify the investment portfolio to avoid incurring unreasonable risks, both credit and interest rate risk, inherent in over investing in specific instruments, individual financial institutions or maturities.

Diversification Constraints on Total Holdings:

| <u>ISSUER TYPE</u> | <u>% of TOTAL PORTFOLIO</u> |
|---|-----------------------------|
| US Treasury Obligations | 100% |
| GSE-Agency Securities | 100% |
| Per Issuer | 33% |
| FDIC – Temporary Liquidity Guarantee Securities | 30% |
| Commercial Paper* | 10% |
| Bankers Acceptance* | 10% |
| Corporate Indebtedness * | 10% |
| Local Government Investment Pool | ORS Limit 294:810 |
| Certificates of Deposit/Bank Deposits/Savings * | 10% |

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Obligations of the States (municipal securities) * 10%

* Shall be limited to 5% per issuer.

2. **Investment Maturity.** The City will not directly invest in securities maturing more than five (5) years from the date of purchase.
 - a. The maximum weighted maturity of the total portfolio shall not exceed 1.5 years. This maximum is established to limit the portfolio to excessive price change exposure.
 - b. Liquidity funds will be held in the State Pool or in money market instruments maturing six months and shorter. The liquidity portfolio shall, at a minimum, represent three months budgeted outflows.
 - c. Core funds will be defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between 1 day and 5 years and will be only invested in high quality and liquid securities.

Total Portfolio Maturity Constraints:

| | |
|---------------|--|
| Under 30 days | 10% minimum |
| Under 1 year | 25% minimum |
| Five years | Maximum |
| 1.5 Years | Maximum Weighted Average Maturity on total portfolio |

Exception to 5 year maturity maximum: Reserve or Capital Improvement Project monies may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time subsequent to the purchase of a particular issuer or investment type may be exceeded. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future reinvestments occur.

3. **Prohibited Investments.** The City shall not lend securities nor directly participate in a securities lending or reverse repurchase program.

VII. SAFEKEEPING, CUSTODY AND AUTHORIZED DEALERS

1. **Safekeeping and Custody of Securities.** The laws of the state and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by the City, an independent third-party financial institution, or the City's designated depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The third-party custodian shall be required to issue original safekeeping receipts to the City listing each specific

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security, rate, description, maturity, and cusip number. Each safekeeping receipt will clearly state that the security is held for the City or pledged to the City.

All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third-party bank. The safekeeping bank may not be within the same holding company as the bank from which the securities are pledged.

- 2. Authorized Financial Dealers.** The Investment Officer shall maintain a list of all authorized brokers/dealers and financial institutions that are approved for investment purposes or investment dealings. Any firm is eligible to make an application to the City of Albany and upon due consideration and approval will be added to the list. Additions and deletions to the list will be made at the discretion of the Finance Director. At the request of the City of Albany, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of Condition for review. Further, there should be in place, proof as to all the necessary credentials and licenses held by employees of the brokers/dealers who will have contact with the City of Albany as specified by, but not necessarily limited to the National Association of Securities Dealers (NASD), Securities and Exchange Commission (SEC), etc. The Investment Officer shall conduct an annual evaluation of each firm's credit worthiness to determine if it should remain on the list.

All dealers with whom the City transacts business will be provided a copy of this Investment Policy to ensure that they are familiar with the goals and objectives of the investment program.

If the City hires an investment advisor to provide investment management services, the advisor is authorized to transact with its direct dealer relationships on behalf of the City. A list of approved dealers must be submitted to the Finance Director prior to transacting business.

- 3. Competitive Transactions.** The Investment Officer will obtain telephone, faxed or emailed quotes before purchasing or selling an investment. The Investment Officer will select the quote which best satisfies the investment objectives of the investment portfolio within the parameters of this policy. The Investment Officer will maintain a written record of each bidding process including the name and prices offered by each participating financial institution.

The investment advisor must provide documentation of competitive pricing execution on each transaction. The advisor will retain documentation and provide upon request.

VIII. CONTROLS

- 1. Accounting Method.** The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the Governmental Accounting Standards Board (GASB); the American Institute of Certified Public Accountants (AICPA); and the Financial Accounting Standards Board (FASB).

Pooling of Funds: Except for cash in certain restricted and special funds, the City will consolidate balances from all funds to maximize investment earnings.

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Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

2. **Internal Controls.** The City will maintain a structure of internal controls sufficient to assure the safekeeping and security of all investments. All out of compliance situations under this policy will be corrected and brought into compliance as soon as prudently possible.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program that are consistent with this investment policy. Procedures will include reference to safekeeping, wire transfers, banking services contracts, and other investment-related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff.

No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer and approved by the Council.

3. **External Controls.** The City of Albany may enter into contracts with external investment management firms on a non-discretionary basis. These services will apply to the investment of the City's short-term operating funds and capital funds including bond proceeds and bond reserve funds.

If an investment advisor is hired, the advisor will serve as a fiduciary for the City and comply with all requirements of this Investment Policy. Exceptions to the Investment Policy must be disclosed and agreed upon in writing by both parties. The Investment Officer remains the person ultimately responsible for the prudent management of the portfolio.

Factors to be considered when hiring an investment advisory firm may include, but are not limited to:

- a. The firm's major business
- b. Ownership and organization of the firm
- c. The background and experience of key members of the firm, including the portfolio manager expected to be responsible for the City's account
- d. The size of the firm's assets base, and the portion of that base which would be made up by the City's portfolio if the firm were hired
- e. Management Fees
- f. Cost Analysis of advisor
- g. Performance of the investment advisory firm, net of all fees, versus the Local Government Investment Pool over a given period of time.

IX. PERFORMANCE EVALUATION AND REPORTING

The performance of the City of Albany will be measured against the performance of the Local Government Investment Pool, using monthly net yield of both portfolios as the yardstick. Preservation of capital and maintenance of sufficient liquidity will be considered prior to

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attainment of market return performance. Given these considerations, the City's portfolio should provide a net yield that is equal or better to that attained by the Local Government Investment Pool over interest rate cycles. Additionally, a market benchmark will be determined that is appropriate for longer term investments based on the City's risk and return profile. The investment advisor will provide return comparisons of the portfolio to the benchmark on a monthly basis. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio shall be included in the computation of the portfolio's rate of return. This would include any in-house management of the funds, as well as outside management.

The Investment Officer shall submit quarterly and annual reports to the local governing board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program. More frequent reports may be provided when market conditions merit or if requested by the governing board.

At minimum, this report shall contain:

- Beginning and ending market value of the portfolio by market sector and total portfolio
- Beginning and ending book value of the portfolio by market sector and total portfolio
- Detailed reporting on each asset (book, market, and maturity dates at a minimum)
- Overall current yield to maturity of the portfolio
- Overall weighted average maturity of the portfolio
- Maximum maturities in the portfolio
- Compliance of the portfolio relative to the policy

X. INVESTMENT POLICY ADOPTION BY GOVERNING BOARD

This investment policy will be formally adopted by the Albany City Council. The policy shall be reviewed on an annual basis by the Investment Officer and the Albany City Council. Material revisions to this policy will require a review by the Oregon Short Term Fund Board, pursuant to ORS.

The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the American Institute of Certified Public Accountants (AICPA); the Financial Accounting Standards Board (FASB); and the Governmental Accounting Standards Board (GASB).



I. POLICY STATEMENT

It is the policy of the City of Albany to proactively identify and manage the inherent risks of providing municipal services. Potential losses will be mitigated through employee safety committees, loss prevention programs, property and liability insurances, Workers' Compensation, and employee health, life, and disability benefits.

II. GENERAL RESPONSIBILITIES

Each employee of the City is responsible to contribute to a safe environment for all employees and the public. Employees should help identify and correct unsafe conditions and should follow all established safety laws, policies, and practices.

The City Manager and department directors are responsible to protect the City of Albany's assets by identifying and managing risks. Primary objectives include containing costs, minimizing accidents and injuries to employees and the public, reducing the frequency and severity of property loss, and promoting a healthy employee workforce and working environment.

Department directors are responsible for managing the risks of operations in their respective departments. They ensure that effective safety and loss prevention programs are implemented and oversee the investigation of claims and losses.

Department directors coordinate their efforts with the Senior Accountant who acts as the City's Risk Manager. The Risk Manager is responsible for facilitating claims processing and working closely with third party property and liability insurers.

The City Manager may choose to retain professional advisors, consultants, insurers, brokers, and agents of record to assist the City in placing appropriate insurances and developing effective safety and loss prevention programs.

III. SPECIFIC RESPONSIBILITIES

1. Human Resources Director.

- a. Coordinate and promote city-wide safety awareness and employee wellness programs.
- b. Manage the City's Worker's Compensation and health insurance programs to contain costs and promote safety and wellness for employees and their families.

2. Finance Director.

- a. Recommend appropriate levels of property and general liability insurance to the City Manager and City Council.
- b. Coordinate periodic inventories of all property, buildings, equipment, vehicles, and other capital assets and verify that appropriate insurance is in place.
- c. Maintain policies, bonds, and other legal documentation of insurance.
- d. Provide an annual report to the City Council showing claims experience and the costs of insurance programs.

3. Fire Chief.

- a. Conduct fire and life safety inspections of City facilities on a periodic basis according to the level of risk in each facility.

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- b. Verify that all facilities are in compliance with recognized fire code standards for fire and life safety.
4. **City Attorney.**
 - a. Develop templates of contracts and leases which include language to identify and mitigate liability and other potential losses.
 - b. Notify the City Manager of changes in state statutes and common law that affect municipal liability.
 - c. Assist insurers in the investigation and settlement of claims against the City.
 - d. Review insurance and bond contracts.

IV. RETAINING AND TRANSFERING RISK

1. Reserve Account.

A Risk Management Fund will be maintained with a working balance of \$2,000,000 for unforeseen catastrophic events and major deductibles. Each department will be responsible for claims and deductibles up to \$5,000 per incident resulting from losses in their respective operations.

2. Insurance Coverages.

The following policy limits and deductibles will be maintained:

Property/Boiler & Machinery

Limit: Determined each year by the filed value of insured property.

| | | |
|--------------|--------------------|---|
| Deductibles: | Buildings/Contents | \$10,000 |
| | Boiler & Machinery | \$10,000 |
| | Mobile Equipment | \$10,000 |
| | Earthquake | 2% deductible per occurrence \$10,000 min/\$50,000 max |
| | Flood | Same as earthquake |

Tort Liability

Limit: \$5,000,000

Auto Liability

Limit: \$5,000,000

Auto Physical Damage

| | | |
|--------------|---------------|-------|
| Deductibles: | Comprehensive | \$100 |
| | Collision | \$500 |

Senior Center Trips

Limit: \$5,250

3. Self Insurance.

The City shall self-insure to the extent it is more cost effective than commercial insurance and does not present unacceptable financial or other risks to the City.

V. ALLOCATION OF INSURANCE COSTS

Departments and programs that have dedicated revenue sources or are independent legal entities will be charged insurance costs specific to the risk exposures of the operations of those departments and programs.

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Premiums and related costs for liability insurance, Workers' Compensation, and property insurance will be allocated to each department based on claims experience and risk exposure. Property insurance costs are allocated according to the specific properties used and operated by each department or program.

VI. CONFIDENTIALITY OF RECORDS

All personally identifiable and confidential information will be maintained in compliance with the Identity Theft Protection Policy, Finance Policy Number F-04-08. All employee medical records and long-term disability claims held by the City will be maintained in separate locked files and access will be controlled through the City Manager and Human Resources Departments.

All police reports will be kept confidential unless the Albany Police Department and/or the City Attorney approve release.

VII. REPORTING PROPERTY/CASUALTY ACCIDENTS AND LOSSES

1. Accidents and losses must be reported promptly and in accordance with prescribed procedures. The benefits of timely reporting include enhanced citizen confidence, better protection of the City's interests, reduced time lost for employees and equipment, and savings realized through prompt settlements.

Reports of general liability claims and automobile accidents should be immediately reported to the Risk Manager. The following information should be included in every report:

- a. Date, time, and location of accident or event
- b. Description of vehicle, equipment, or property involved
- c. Name(s) of person(s) involved
- d. Name(s) of person(s) injured
- e. Description of any medical attention received
- f. Nature of damage/loss and estimated cost
- g. Description of circumstances; diagram of events if possible
- h. Insurance Policy Numbers, Agents, and/or Agencies
- i. Name(s) and addresses of witnesses
- j. Appropriate signatures
- k. Copy of DMV report, if filed
- l. Copy of police report, if filed

In addition, procedures described in Human Resources Policy HR-SF-02-001 (Property Loss/Damage) must be followed.

2. The Risk Manager will process all accident/loss notices, except Workers' Compensation, and will notify the appropriate insurance company.
3. The Human Resources Department will file Workers' Compensation accident reports with the appropriate insurance company. Workers' Compensation incidents will be processed in accordance with Human Resources Policy HR-SF-03-001 (Reporting On-the-Job Injuries).
4. Accidents of a serious nature and those occurring on weekends or holidays should be called in to the appropriate supervisor and followed up with the proper accident forms and information. The Risk Manager should be notified of the accident on the first day back to work.

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5. As required by law, on-the-job injuries to employees that result in overnight hospitalization for treatment (not just observation), must be reported to OR-OSHA within twenty-four (24) hours of the injury. An on-the-job accident that results in the hospitalization of three or more employees, or in a fatality, must be reported to OR-OSHA within eight (8) hours of the accident. In either of these situations, the Human Resources Generalist or Human Resources Director should be notified immediately so they may make notification to OR-OSHA.

VIII. REPORTS TO BE FILED

1. All Property/Casualty claims reports will be filed with the Risk Manager.
2. Minutes of City Council meetings, safety meetings, and all other City Committee meetings in which Risk Management policy or procedure decisions are made will be filed as appropriate.
3. Inspection reports when the building inspector or Fire Department inspects City premises will be filed with the Risk Manager or the Fire Department.
4. Long-term Disability and Life Insurance claims and Workers' Compensation claims and reports will be filed with the Human Resources Department.

IX. RISK MANAGER RECORDS

The Risk Manager shall keep the following records:

1. An inventory of current locations, descriptions, and insurable values of all property/vehicles owned or leased by the City.
2. An insurance register, outlining all coverages in force and including premiums, policy numbers, servicing agents, terms of coverage, and expiration dates.
3. Premium payment and allocation records.
4. Claims filed and pending.
5. Loss records subdivided into property, liability, and other liability claims paid by the insurer under existing insurance policies.
6. Claim recoveries received from third parties who have damaged City property or who are reimbursing for City wages paid.

Table 1
SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND TYPE AND CATEGORY
 Adopted for Fiscal Year 2010-11

| Fund/Program | General | Special Revenue | Debt Service | Capital Projects | Permanent | Enterprise | Internal Service | Totals |
|---------------------------------|---------------------|---------------------|--------------------|--------------------|------------------|---------------------|---------------------|----------------------|
| RESOURCES | | | | | | | | |
| Property taxes | \$15,648,700 | \$ 6,599,500 | \$2,136,700 | \$ - | \$ - | \$ - | \$ - | \$ 24,384,900 |
| Transient room taxes | - | 507,800 | - | - | - | - | - | 507,800 |
| Franchise fees/privilege taxes | 3,934,000 | 908,700 | - | - | - | - | - | 4,842,700 |
| Licenses & fees | 169,200 | 1,790,800 | - | - | - | 802,700 | - | 2,762,700 |
| Intergovernmental resources | 2,677,500 | 7,676,200 | - | 2,600,000 | - | 8,917,000 | - | 21,870,700 |
| Charges for service | 423,400 | 3,813,500 | 531,100 | - | - | 24,336,100 | 12,693,400 | 41,797,500 |
| Fines & forfeitures | 869,900 | - | - | - | - | - | - | 869,900 |
| Assessment payments | - | - | 3,500 | 1,600,000 | - | 30,000 | - | 1,633,500 |
| Other resources | 149,400 | 439,800 | - | - | 500 | 20,000 | 45,000 | 654,700 |
| Investment earnings | 75,000 | 485,600 | 18,500 | 26,000 | 2,800 | 509,400 | 6,000 | 1,123,300 |
| Total Current Resources | 23,947,100 | 22,221,900 | 2,689,800 | 4,226,000 | 3,300 | 34,615,200 | 12,744,400 | 100,447,700 |
| Transfers in | 3,121,600 | 3,056,800 | 414,300 | - | - | 1,038,000 | - | 7,630,700 |
| Beginning balance | 2,072,100 | 37,038,100 | 469,300 | 1,160,600 | 58,200 | 33,656,300 | 325,800 | 74,780,400 |
| Reserved beginning balance | 260,300 | - | 382,700 | - | - | 1,643,200 | - | 2,286,200 |
| Beginning balance held in trust | - | - | - | - | 79,500 | - | - | 79,500 |
| TOTAL RESOURCES | \$29,401,100 | \$62,316,800 | \$3,956,100 | \$5,386,600 | \$141,000 | \$70,952,700 | \$13,070,200 | \$185,224,500 |
| REQUIREMENTS | | | | | | | | |
| Personnel | \$21,247,300 | \$ 7,284,400 | \$ - | \$ - | \$ - | \$ 4,132,200 | \$ 9,661,900 | \$ 42,325,800 |
| Materials & Services | 5,663,100 | 9,470,300 | 1,100 | 57,000 | 10,100 | 13,600,900 | 3,408,300 | 32,210,800 |
| Capital | - | 40,040,500 | - | 5,329,600 | - | 31,365,500 | - | 76,735,600 |
| Transfers Out | 1,130,900 | 5,232,900 | - | - | - | 1,163,000 | - | 7,526,800 |
| Debt Service | - | 44,600 | 3,955,000 | - | - | 19,154,400 | - | 23,154,000 |
| Contingency | 1,359,800 | 244,100 | - | - | - | 1,536,700 | - | 3,140,600 |
| Unappropriated | - | - | - | - | 130,900 | - | - | 130,900 |
| TOTAL REQUIREMENTS | \$29,401,100 | \$62,316,800 | \$3,956,100 | \$5,386,600 | \$141,000 | \$70,952,700 | \$13,070,200 | \$185,224,500 |

SELECTED FINANCIAL RATIOS

| Fund/Ratio Description | General | Special Revenue | Debt Service | Capital Projects | Permanent | Enterprise | Internal Service | Totals |
|---|---------|-----------------|--------------|------------------|-----------|------------|------------------|---------|
| Property taxes as a percentage of the total fund type budget. | 53.22% | 10.59% | 54.01% | - | - | - | - | 13.17% |
| Current resources as a percentage of Personnel and Materials & Services. | 88.99% | 132.63% | - | - | 32.67% | 195.20% | 97.51% | 134.76% |
| Personnel as a percentage of the total fund type budget. | 72.27% | 11.69% | - | - | - | 5.82% | 73.92% | 22.85% |
| Personnel and Materials & Services as a percentage of the total fund type budget. | 91.53% | 26.89% | 0.03% | 1.06% | 7.16% | 24.99% | 100.00% | 40.24% |
| Capital as a percentage of the total fund budget. | - | 64.25% | - | 98.94% | - | 44.21% | - | 41.43% |

Table 2
SUMMARY OF MAJOR RESOURCES BY FUND TYPE
 Adopted Budget for Fiscal Year 2010-11

| Fund type/Fund name | 2007-08 Actual | 2008-09 Actual |2009-10..... | | Adopted 2010-11 Budget | % Change from 2009-10 | Percent of Fund Type Budget |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|-----------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| GENERAL FUND | | | | | | | |
| Property taxes | \$ 13,989,405 | \$ 14,577,623 | \$ 15,144,500 | \$ 15,144,500 | \$ 15,648,700 | 3.33% | 53.21% |
| Franchise fees/privilege taxes | 3,817,090 | 3,957,164 | 3,883,000 | 3,883,000 | 3,934,000 | 1.31% | 13.38% |
| Licenses & fees | 284,850 | 176,602 | 208,000 | 208,000 | 169,200 | (18.65%) | 0.58% |
| Intergovernmental resources | 2,817,424 | 2,764,821 | 2,773,100 | 2,783,400 | 2,677,500 | (3.80%) | 9.11% |
| Charges for service | 468,004 | 428,000 | 432,600 | 432,600 | 423,400 | (2.13%) | 1.44% |
| Fines & forfeitures | 988,983 | 927,897 | 1,040,000 | 1,040,000 | 869,900 | (16.36%) | 2.96% |
| Other resources | 206,123 | 121,620 | 125,600 | 128,300 | 149,400 | 16.45% | 0.50% |
| Investment earnings | 282,898 | 149,202 | 125,000 | 125,000 | 75,000 | (40.00%) | 0.26% |
| Total Current Resources | 22,854,777 | 23,102,929 | 23,731,800 | 23,744,800 | 23,947,100 | 0.85% | 81.44% |
| Transfers in | 2,684,403 | 2,661,481 | 2,539,300 | 2,539,300 | 3,121,600 | 22.93% | 10.62% |
| Beginning balance | 4,199,345 | 4,661,362 | 3,805,000 | 3,805,000 | 2,072,100 | (45.54%) | 7.05% |
| Reserved beginning balance | 482,598 | 309,776 | 275,000 | 275,000 | 260,300 | (5.35%) | 0.89% |
| Total General Fund | 30,221,123 | 30,735,548 | 30,351,100 | 30,364,100 | 29,401,100 | (3.17%) | 100.00% |
| SPECIAL REVENUE FUNDS | | | | | | | |
| Property taxes | 5,961,171 | 6,191,741 | 6,439,000 | 6,439,000 | 6,599,500 | 2.49% | 10.59% |
| Transient room taxes | 510,037 | 478,150 | 447,600 | 447,600 | 507,800 | 13.45% | 0.81% |
| Franchise fees/privilege taxes | 878,893 | 942,711 | 1,025,500 | 1,025,500 | 908,700 | (11.39%) | 1.46% |
| Licenses & fees | 2,771,965 | 1,576,777 | 1,128,500 | 1,128,500 | 1,790,800 | 58.69% | 2.87% |
| Intergovernmental resources | 3,150,723 | 4,084,889 | 6,254,500 | 7,149,800 | 7,676,200 | 7.36% | 12.32% |
| Charges for service | 4,529,329 | 4,675,100 | 4,390,200 | 4,390,200 | 3,813,500 | (13.14%) | 6.12% |
| Other resources | 1,331,486 | 1,029,842 | 477,100 | 480,000 | 439,800 | (8.38%) | 0.70% |
| Investment earnings | 1,118,322 | 634,760 | 465,100 | 465,100 | 485,600 | 4.41% | 0.78% |
| Total Current Resources | 20,251,926 | 19,613,970 | 20,627,500 | 21,525,700 | 22,221,900 | 3.23% | 35.65% |
| Transfers in | 1,614,053 | 3,334,634 | 3,529,300 | 3,529,300 | 3,056,800 | (13.39%) | 4.91% |
| Beginning balance | 23,827,193 | 23,174,547 | 21,012,600 | 21,062,600 | 37,038,100 | 75.85% | 59.44% |
| Total Special Revenue Funds | 45,693,172 | 46,123,151 | 45,169,400 | 46,117,600 | 62,316,800 | 35.13% | 100.00% |
| DEBT SERVICE FUND | | | | | | | |
| Property taxes | 1,055,622 | 995,531 | 1,292,000 | 1,292,000 | 2,136,700 | 65.38% | 54.02% |
| Transient room taxes | 231,083 | 196,593 | 213,100 | 213,100 | - | (100.00%) | - |
| Charges for service | 481,006 | 518,114 | 511,200 | 511,200 | 531,100 | 3.89% | 13.42% |
| Assessment payments | 3,761 | 9,393 | 9,100 | 9,100 | 3,500 | (61.54%) | 0.09% |
| Investment earnings | 73,384 | 39,416 | 24,800 | 24,800 | 18,500 | (25.40%) | 0.47% |
| Total Current Resources | 1,844,856 | 1,759,047 | 2,050,200 | 2,050,200 | 2,689,800 | 31.20% | 68.00% |
| Transfers in | 421,651 | 423,277 | 419,800 | 419,800 | 414,300 | (1.31%) | 10.47% |
| Beginning balance | 464,352 | 404,548 | 328,500 | 328,500 | 469,300 | 42.86% | 11.86% |
| Reserved beginning balance | 732,740 | 752,031 | 561,600 | 561,600 | 382,700 | (31.86%) | 9.67% |
| Total Debt Service Fund | 3,463,599 | 3,338,903 | 3,360,100 | 3,360,100 | 3,956,100 | 17.74% | 100.00% |
| CAPITAL PROJECT FUND | | | | | | | |
| Intergovernmental resources | 1,500,914 | - | 2,600,000 | 2,600,000 | 2,600,000 | - | 48.27% |
| Assessment payments | 88,560 | 73,260 | 3,555,000 | 3,555,000 | 1,600,000 | (54.99%) | 29.70% |
| Other resources | 2,008,025 | 1,593,588 | - | - | - | - | - |
| Investment earnings | 93,154 | 51,540 | 61,200 | 61,200 | 26,000 | (57.52%) | 0.48% |
| Total Current Resources | 3,690,653 | 1,718,388 | 6,216,200 | 6,216,200 | 4,226,000 | (32.02%) | 78.45% |
| Transfers in | 348,128 | 896,690 | 391,600 | 391,600 | - | (100.00%) | - |
| Beginning balance | 1,151,113 | 2,557,413 | 3,143,200 | 3,143,200 | 1,160,600 | (63.08%) | 21.55% |
| Total Capital Project Fund | 5,189,894 | 5,172,491 | 9,751,000 | 9,751,000 | 5,386,600 | (44.76%) | 100.00% |

continued

Table 2
SUMMARY OF MAJOR RESOURCES BY FUND TYPE, continued
 Adopted Budget for Fiscal Year 2010-11

| Fund type/Fund name | 2007-08 Actual | 2008-09 Actual |2009-10..... | | Adopted 2010-11 Budget | % Change from 2009-10 | Percent of Fund Type Budget |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------------|-----------------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| PERMANENT FUNDS | | | | | | | |
| Other resources | 296 | 133 | 500 | 500 | 500 | - | 0.35% |
| Investment earnings | 6,523 | 4,128 | 5,000 | 5,000 | 2,800 | (44.00%) | 1.99% |
| Total Current Resources | 6,819 | 4,261 | 5,500 | 5,500 | 3,300 | (40.00%) | 2.34% |
| Beginning balance | 59,881 | 61,637 | 60,600 | 60,600 | 58,200 | (3.96%) | 41.28% |
| Beginning balance held in trust | 79,427 | 79,427 | 79,500 | 79,500 | 79,500 | - | 56.38% |
| Total Permanent Funds | 146,127 | 145,325 | 145,600 | 145,600 | 141,000 | (3.16%) | 100.00% |
| ENTERPRISE FUNDS | | | | | | | |
| Property taxes | 822,803 | 800,750 | 653,000 | 653,000 | - | (100.00%) | - |
| Licenses & fees | 2,341,978 | 921,873 | 370,000 | 370,000 | 802,700 | 116.95% | 1.13% |
| Intergovernmental resources | 1,870,189 | 687,354 | 3,237,000 | 13,737,000 | 8,917,000 | (35.09%) | 12.57% |
| Charges for service | 21,984,667 | 22,463,596 | 23,801,200 | 23,801,200 | 24,336,100 | 2.25% | 34.30% |
| Assessment payments | 42,206 | 38,042 | 39,200 | 39,200 | 30,000 | (23.47%) | 0.04% |
| Other resources | 19,163,455 | 7,667,305 | 12,620,000 | 12,620,000 | 20,000 | (99.84%) | 0.03% |
| Investment earnings | 1,423,484 | 842,604 | 613,800 | 613,800 | 509,400 | (17.01%) | 0.72% |
| Total Current Resources | 47,648,782 | 33,421,524 | 41,334,200 | 51,834,200 | 34,615,200 | (33.22%) | 48.79% |
| Transfers in | 3,964,600 | 4,058,500 | 11,256,000 | 11,256,000 | 1,038,000 | (90.78%) | 1.46% |
| Beginning balance | 28,742,679 | 29,059,545 | 22,750,200 | 22,850,200 | 33,656,300 | 47.29% | 47.43% |
| Reserved beginning balance | 639,939 | 1,248,998 | 2,773,000 | 2,773,000 | 1,643,200 | (40.74%) | 2.32% |
| Total Enterprise Funds | 80,996,000 | 67,788,567 | 78,113,400 | 88,713,400 | 70,952,700 | (20.02%) | 100.00% |
| INTERNAL SERVICE FUNDS | | | | | | | |
| Charges for service | 12,497,808 | 12,185,527 | 13,344,200 | 13,344,200 | 12,693,400 | (4.88%) | 97.12% |
| Other resources | 69,327 | 56,877 | 82,700 | 82,700 | 45,000 | (45.59%) | 0.34% |
| Investment earnings | 26,451 | 28,837 | 8,500 | 8,500 | 6,000 | (29.41%) | 0.05% |
| Total Current Resources | 12,593,586 | 12,271,241 | 13,435,400 | 13,435,400 | 12,744,400 | (5.14%) | 97.51% |
| Beginning balance | 284,654 | 842,617 | 470,400 | 470,400 | 325,800 | (30.74%) | 2.49% |
| Total Internal Service Funds | 12,878,240 | 13,113,858 | 13,905,800 | 13,905,800 | 13,070,200 | (6.01%) | 100.00% |
| ALL FUNDS | | | | | | | |
| Property taxes | \$ 21,829,001 | \$ 22,565,645 | \$ 23,528,500 | \$ 23,528,500 | \$ 24,384,900 | 3.64% | 13.18% |
| Transient room taxes | 741,120 | 674,743 | 660,700 | 660,700 | 507,800 | (23.14%) | 0.27% |
| Franchise fees/privilege taxes | 4,695,983 | 4,899,875 | 4,908,500 | 4,908,500 | 4,842,700 | (1.34%) | 2.61% |
| Licenses & fees | 5,398,793 | 2,675,252 | 1,706,500 | 1,706,500 | 2,762,700 | 61.89% | 1.49% |
| Intergovernmental resources | 9,339,250 | 7,537,064 | 14,864,600 | 26,270,200 | 21,870,700 | (16.75%) | 11.81% |
| Charges for service | 39,960,814 | 40,270,337 | 42,479,400 | 42,479,400 | 41,797,500 | (1.61%) | 22.57% |
| Fines & forfeitures | 988,983 | 927,897 | 1,040,000 | 1,040,000 | 869,900 | (16.36%) | 0.47% |
| Assessment payments | 134,527 | 120,695 | 3,603,300 | 3,603,300 | 1,633,500 | (54.67%) | 0.88% |
| Other resources | 22,778,712 | 10,469,365 | 13,305,900 | 13,311,500 | 654,700 | (95.08%) | 0.35% |
| Investment earnings | 3,024,216 | 1,750,487 | 1,303,400 | 1,303,400 | 1,123,300 | (13.82%) | 0.61% |
| Total Current Resources | 108,891,399 | 91,891,360 | 107,400,800 | 118,812,000 | 100,447,700 | (15.46%) | 54.24% |
| Transfers in | 9,032,835 | 11,374,582 | 18,136,000 | 18,136,000 | 7,630,700 | (57.93%) | 4.12% |
| Beginning balance | 58,729,217 | 60,761,669 | 51,570,500 | 51,720,500 | 74,780,400 | 44.59% | 40.37% |
| Reserved beginning balance | 1,855,277 | 2,310,805 | 3,609,600 | 3,609,600 | 2,286,200 | (36.66%) | 1.23% |
| Beginning balance held in trust | 79,427 | 79,427 | 79,500 | 79,500 | 79,500 | - | 0.04% |
| TOTALS, ALL FUNDS | \$178,588,155 | \$166,417,843 | \$180,796,400 | \$192,357,600 | \$185,224,500 | (3.71%) | 100.00% |

Table 2 summarizes by fund the major resource categories indicating category percentages of total fund resources and percentage change from the prior fiscal year.

Table 3
ADOPTED BUDGET BY FUND TYPE AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2010-11

| Fund Type/Requirement Type | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Type Budget |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| GENERAL FUND | | | | | | | |
| Personnel | \$ 17,355,496 | \$ 18,840,096 | \$ 20,714,300 | \$ 20,719,300 | \$ 21,247,300 | 2.55% | 72.27% |
| Materials & Services | 6,477,532 | 6,376,208 | 6,460,800 | 6,468,800 | 5,663,100 | (12.46%) | 19.26% |
| Capital | 292,694 | 330,670 | 31,000 | 31,000 | - | (100.00%) | - |
| Transfers Out | 1,124,262 | 1,165,523 | 1,499,400 | 1,499,400 | 1,130,900 | (24.58%) | 3.85% |
| Contingency | - | - | 1,645,600 | 1,645,600 | 1,359,800 | (17.37%) | 4.62% |
| Total General Fund | 25,249,984 | 26,712,497 | 30,351,100 | 30,364,100 | 29,401,100 | (3.17%) | 100.00% |
| SPECIAL REVENUE FUNDS | | | | | | | |
| Personnel | 6,731,043 | 7,176,533 | 7,227,400 | 7,227,400 | 7,284,400 | 0.79% | 11.69% |
| Materials & Services | 8,581,821 | 8,859,759 | 11,701,800 | 12,709,400 | 9,470,300 | (25.49%) | 15.20% |
| Capital | 3,405,393 | 5,039,658 | 21,368,800 | 21,309,400 | 40,040,500 | 87.90% | 64.25% |
| Transfers Out | 3,761,073 | 5,563,144 | 4,737,900 | 4,737,900 | 5,232,900 | 10.45% | 8.40% |
| Debt Service | 38,671 | 37,591 | 50,700 | 50,700 | 44,600 | (12.03%) | 0.07% |
| Contingency | - | - | 82,800 | 82,800 | 244,100 | 194.81% | 0.39% |
| Total Special Revenue Funds | 22,518,001 | 26,676,685 | 45,169,400 | 46,117,600 | 62,316,800 | 35.13% | 100.00% |
| DEBT SERVICE FUND | | | | | | | |
| Materials & Services | 7,052 | 2,404 | 1,200 | 1,200 | 1,100 | (8.33%) | 0.03% |
| Debt Service | 2,299,969 | 2,421,107 | 3,358,900 | 3,358,900 | 3,955,000 | 17.75% | 99.97% |
| Total Debt Service Fund | 2,307,021 | 2,423,511 | 3,360,100 | 3,360,100 | 3,956,100 | 17.74% | 100.00% |
| CAPITAL PROJECT FUND | | | | | | | |
| Materials & Services | 146,723 | 248,392 | 262,000 | 262,000 | 57,000 | (78.24%) | 1.06% |
| Capital | 2,485,760 | 4,143,525 | 9,489,000 | 9,489,000 | 5,329,600 | (43.83%) | 98.94% |
| Transfers Out | - | 184,474 | - | - | - | - | - |
| Total Capital Project Fund | 2,632,483 | 4,576,391 | 9,751,000 | 9,751,000 | 5,386,600 | (44.76%) | 100.00% |
| PERMANENT FUNDS | | | | | | | |
| Materials & Services | 5,063 | 5,280 | 15,700 | 15,700 | 10,100 | (35.67%) | 7.16% |
| Unappropriated | - | - | 129,900 | 129,900 | 130,900 | 0.77% | 92.84% |
| Total Permanent Funds | 5,063 | 5,280 | 145,600 | 145,600 | 141,000 | (3.16%) | 100.00% |
| ENTERPRISE FUNDS | | | | | | | |
| Personnel | 3,336,468 | 3,570,788 | 3,858,300 | 3,858,300 | 4,132,200 | 7.10% | 5.81% |
| Materials & Services | 11,517,700 | 10,970,625 | 12,360,100 | 12,360,100 | 13,600,900 | 10.04% | 19.17% |
| Capital | 27,242,213 | 18,880,184 | 27,278,800 | 37,878,800 | 31,365,500 | (17.20%) | 44.21% |
| Transfers Out | 4,014,600 | 4,262,248 | 11,746,700 | 11,746,700 | 1,163,000 | (90.10%) | 1.64% |
| Debt Service | 4,576,488 | 4,545,034 | 21,275,500 | 21,275,500 | 19,154,400 | (9.97%) | 27.00% |
| Contingency | - | - | 1,594,000 | 1,594,000 | 1,536,700 | (3.59%) | 2.17% |
| Total Enterprise Funds | 50,687,469 | 42,228,879 | 78,113,400 | 88,713,400 | 70,952,700 | (20.02%) | 100.00% |

continued

Table 3
ADOPTED BUDGET BY FUND TYPE AND REQUIREMENT TYPE, continued
 Adopted Budget for Fiscal Year 2010-11

| Fund Type/Requirement Type | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Type Budget |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| INTERNAL SERVICE FUNDS | | | | | | | |
| Personnel | 7,960,497 | 8,805,698 | 9,783,200 | 9,783,200 | 9,661,900 | (1.24%) | 73.92% |
| Materials & Services | 4,035,397 | 3,851,688 | 4,022,600 | 4,022,600 | 3,408,300 | (15.27%) | 26.08% |
| Capital | 22,234 | 23,379 | - | - | - | - | - |
| Transfers Out | 17,500 | - | - | - | - | - | - |
| Contingency | - | - | 100,000 | 100,000 | - | (100.00%) | - |
| Total Internal Service Funds | 12,035,628 | 12,680,765 | 13,905,800 | 13,905,800 | 13,070,200 | (6.01%) | 100.00% |
| Total All Fund Types | \$115,435,649 | \$115,304,008 | \$180,796,400 | \$192,357,600 | \$185,224,500 | (3.71%) | |
| ALL FUND TYPES | | | | | | | |
| Personnel | \$ 35,383,504 | \$ 38,393,115 | \$ 41,583,200 | \$ 41,588,200 | \$ 42,325,800 | 1.77% | 22.85% |
| Materials & Services | 30,771,288 | 30,314,356 | 34,824,200 | 35,839,800 | 32,210,800 | (10.13%) | 17.39% |
| Capital | 33,448,294 | 28,417,416 | 58,167,600 | 68,708,200 | 76,735,600 | 11.68% | 41.43% |
| Transfers Out | 8,917,435 | 11,175,389 | 17,984,000 | 17,984,000 | 7,526,800 | (58.15%) | 4.06% |
| Debt Service | 6,915,128 | 7,003,732 | 24,685,100 | 24,685,100 | 23,154,000 | (6.20%) | 12.50% |
| Contingency | - | - | 3,422,400 | 3,422,400 | 3,140,600 | (8.23%) | 1.70% |
| Unappropriated | - | - | 129,900 | 129,900 | 130,900 | 0.77% | 0.07% |
| Total All Fund Types | \$115,435,649 | \$115,304,008 | \$180,796,400 | \$192,357,600 | \$185,224,500 | (3.71%) | 100.00% |

2010-11 Adopted Budget by Requirement Type

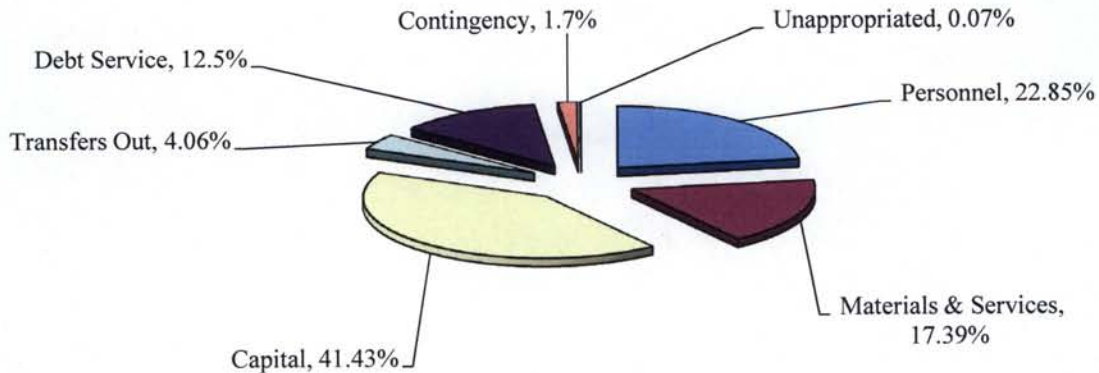


Table 4
BUDGET BY FUND AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2010-11

| |RESOURCES..... | | |
|-----------------------------------|---------------------------|---------------|--------------------|
| | Beginning Fund Balance | Resources | Total Resources |
| GENERAL FUND | \$ 2,332,400 | \$ 27,068,700 | \$ 29,401,100 |
| SPECIAL REVENUE FUNDS | | | |
| Parks & Recreation | 2,256,200 | 7,072,700 | 9,328,900 |
| Grants | 401,000 | 4,759,800 | 5,160,800 |
| Building Inspection | 150,000 | 1,263,000 | 1,413,000 |
| Risk Management | 19,122,000 | 151,000 | 19,273,000 |
| Economic Development | 354,400 | 850,200 | 1,204,600 |
| Ambulance | 67,000 | 2,150,000 | 2,217,000 |
| Public Transit | 43,200 | 1,230,100 | 1,273,300 |
| Public Safety Levy | 274,200 | 2,703,300 | 2,977,500 |
| Capital Replacement | 6,040,400 | 970,400 | 7,010,800 |
| Street | 8,329,700 | 4,128,200 | 12,457,900 |
| Total Special Revenue Funds | 37,038,100 | 25,278,700 | 62,316,800 |
| SPECIAL REVENUE FUND | | | |
| Debt Service | 852,000 | 3,104,100 | 3,956,100 |
| Total Special Revenue Fund | 852,000 | 3,104,100 | 3,956,100 |
| CAPITAL PROJECT FUND | | | |
| Capital Projects | 1,160,600 | 4,226,000 | 5,386,600 |
| Total Capital Project Fund | 1,160,600 | 4,226,000 | 5,386,600 |
| PERMANENT FUNDS | | | |
| Senior Center Endowment | 51,400 | 2,000 | 53,400 |
| Library Trust | 86,300 | 1,300 | 87,600 |
| Total Permanent Funds | 137,700 | 3,300 | 141,000 |
| ENTERPRISE FUNDS | | | |
| Sewer | 19,823,300 | 22,848,100 | 42,671,400 |
| Water | 15,476,200 | 12,805,100 | 28,281,300 |
| Total Enterprise Funds | 35,299,500 | 35,653,200 | 70,952,700 |
| INTERNAL SERVICE FUNDS | | | |
| Central Services | 325,800 | 5,474,600 | 5,800,400 |
| Public Works Services | - | 7,269,800 | 7,269,800 |
| Total Internal Service Funds | 325,800 | 12,744,400 | 13,070,200 |
| ADOPTED BUDGET FOR 2010-11 | \$77,146,100 | \$108,078,400 | \$185,224,500 |
| Percent change from 2009-10 | 39.23% | -21.08% | -3.71% |
| Percent of 2010-11 budget | 41.65% | 58.35% | 100.00% |
| REVISED BUDGET FOR 2009-10 | \$55,409,600 | \$136,948,000 | \$192,357,600 |
| Percent of 2009-10 budget | 28.81% | 71.19% | 100.00% |

Table 4 summarizes resources and requirements by fund. The revised budget amounts for 2009-10 are presented for comparison purposes. Also included are the percentage of total budget and percentage change from the previous fiscal year.

.....REQUIREMENTS.....

| Personnel | Materials & Services | Capital Projects | Transfers Out | Debt Service | Contin- gency | Unappro- priated | Total Requirements |
|--------------|-------------------------|---------------------|------------------|-----------------|------------------|---------------------|-----------------------|
| \$21,247,300 | \$ 5,663,100 | \$ - | \$ 1,130,900 | \$ - | \$1,359,800 | \$ - | \$ 29,401,100 |
| 2,612,200 | 2,458,200 | 2,230,600 | 1,783,800 | - | 244,100 | - | 9,328,900 |
| 84,000 | 1,076,500 | 4,000,300 | - | - | - | - | 5,160,800 |
| 988,000 | 413,400 | - | 11,600 | - | - | - | 1,413,000 |
| - | 613,000 | 18,660,000 | - | - | - | - | 19,273,000 |
| 173,600 | 655,500 | 240,900 | 90,000 | 44,600 | - | - | 1,204,600 |
| 1,892,800 | 324,200 | - | - | - | - | - | 2,217,000 |
| 801,300 | 472,000 | - | - | - | - | - | 1,273,300 |
| - | - | - | 2,977,500 | - | - | - | 2,977,500 |
| - | 580,000 | 6,140,800 | 290,000 | - | - | - | 7,010,800 |
| 732,500 | 2,877,500 | 8,767,900 | 80,000 | - | - | - | 12,457,900 |
| 7,284,400 | 9,470,300 | 40,040,500 | 5,232,900 | 44,600 | 244,100 | - | 62,316,800 |
| - | 1,100 | - | - | 3,955,000 | - | - | 3,956,100 |
| - | 1,100 | - | - | 3,955,000 | - | - | 3,956,100 |
| - | 57,000 | 5,329,600 | - | - | - | - | 5,386,600 |
| - | 57,000 | 5,329,600 | - | - | - | - | 5,386,600 |
| - | 2,000 | - | - | - | - | 51,400 | 53,400 |
| - | 8,100 | - | - | - | - | 79,500 | 87,600 |
| - | 10,100 | - | - | - | - | 130,900 | 141,000 |
| 1,987,900 | 6,477,400 | 17,495,200 | 762,500 | 15,233,000 | 715,400 | - | 42,671,400 |
| 2,144,300 | 7,123,500 | 13,870,300 | 400,500 | 3,921,400 | 821,300 | - | 28,281,300 |
| 4,132,200 | 13,600,900 | 31,365,500 | 1,163,000 | 19,154,400 | 1,536,700 | - | 70,952,700 |
| 4,116,400 | 1,684,000 | - | - | - | - | - | 5,800,400 |
| 5,545,500 | 1,724,300 | - | - | - | - | - | 7,269,800 |
| 9,661,900 | 3,408,300 | - | - | - | - | - | 13,070,200 |
| \$42,325,800 | \$32,210,800 | \$ 76,735,600 | \$ 7,526,800 | \$23,154,000 | \$3,140,600 | \$ 130,900 | \$185,224,500 |
| 1.77% | -10.13% | 11.68% | -58.15% | -6.20% | -8.23% | 0.77% | -3.71% |
| 22.85% | 17.39% | 41.43% | 4.06% | 12.50% | 1.70% | 0.07% | 100.00% |
| \$41,588,200 | \$35,839,800 | \$ 68,708,200 | \$17,984,000 | \$24,685,100 | \$3,422,400 | \$ 129,900 | \$192,357,600 |
| 21.62% | 18.63% | 35.72% | 9.35% | 12.83% | 1.78% | 0.07% | 100.00% |

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2010-11

| Fund/Program | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contingency | Unappropriated | Totals |
|--|-------------------|-------------------------|-------------------|------------------|-----------------|------------------|----------------|-------------------|
| GENERAL FUND | | | | | | | | |
| Nondepartmental | \$ - | \$ 277,300 | \$ - | \$ 1,130,900 | \$ - | \$ 1,350,300 | \$ - | \$ 2,758,500 |
| Municipal Court | 369,100 | 259,200 | - | - | - | - | - | 628,300 |
| Code Enforcement | 3,400 | 17,500 | - | - | - | - | - | 20,900 |
| Fire Suppression | 6,491,200 | 1,506,800 | - | - | - | - | - | 7,998,000 |
| Public Safety Levy: Fire | 832,300 | 116,900 | - | - | - | - | - | 949,200 |
| Fire & Life Safety | 510,700 | 159,400 | - | - | - | - | - | 670,100 |
| Police | 9,578,300 | 2,019,700 | - | - | - | - | - | 11,598,000 |
| Public Safety Levy: Police | 896,200 | 120,200 | - | - | - | - | - | 1,016,400 |
| Planning | 899,100 | 235,300 | - | - | - | - | - | 1,134,400 |
| Housing | 34,800 | 225,500 | - | - | - | - | - | 260,300 |
| Library | 1,632,200 | 734,800 | - | - | - | - | - | 2,367,000 |
| Total General Fund | 21,247,300 | 5,672,600 | - | 1,130,900 | - | 1,350,300 | - | 29,401,100 |
| PARKS & RECREATION FUND | | | | | | | | |
| Sports Services | 128,000 | 72,300 | - | - | - | - | - | 200,300 |
| Children/Youth/Family Rec Services | 200,000 | 46,900 | - | - | - | - | - | 246,900 |
| Resource Development/Marketing Services | 237,300 | 45,500 | - | - | - | - | - | 282,800 |
| Adult Recreation & Fitness Services | 55,200 | 32,100 | - | - | - | - | - | 87,300 |
| Park Maintenance Services | 600,900 | 699,000 | - | - | - | - | - | 1,299,900 |
| Parks & Recreation Administration | 380,800 | 688,500 | - | 283,800 | - | 244,100 | - | 1,597,200 |
| Senior Services | 308,200 | 140,200 | - | - | - | - | - | 448,400 |
| Aquatic Services | 460,100 | 217,100 | 60,000 | - | - | - | - | 737,200 |
| NW Art & Air Festival | 43,100 | 141,200 | - | - | - | - | - | 184,300 |
| Performance Series | 41,300 | 120,900 | - | - | - | - | - | 162,200 |
| Urban Forestry | 149,900 | 90,400 | - | - | - | - | - | 240,300 |
| Park SDC Projects | 7,400 | 44,500 | 264,600 | 1,500,000 | - | - | - | 1,816,500 |
| Senior Center Foundation | - | 19,600 | - | - | - | - | - | 19,600 |
| Parks Capital Improvement Program | - | 100,000 | 1,906,000 | - | - | - | - | 2,006,000 |
| Total Parks & Recreation Fund | 2,612,200 | 2,458,200 | 2,230,600 | 1,783,800 | - | 244,100 | - | 9,328,900 |
| GRANTS FUND | | | | | | | | |
| 911 Emergency Dispatch | - | 300,000 | - | - | - | - | - | 300,000 |
| DHS Damage Assessment Grant | 68,000 | 15,800 | - | - | - | - | - | 83,800 |
| Fire Station #12 Seismic Rehab Grant | - | - | 280,100 | - | - | - | - | 280,100 |
| Oak Street Park Grant | - | - | 30,000 | - | - | - | - | 30,000 |
| Teloh Calapooia Park Grant | - | - | 90,000 | - | - | - | - | 90,000 |
| Periwinkle Path and Bridge | - | - | 113,800 | - | - | - | - | 113,800 |
| ARRA-Energy Efficiency & Conservation | - | - | 156,000 | - | - | - | - | 156,000 |
| Oregon CDBG Housing Rehabilitation | - | 150,000 | - | - | - | - | - | 150,000 |
| 10-11 SHPO Historic Preservation Grant | - | 17,000 | - | - | - | - | - | 17,000 |
| 10-11 Oregon CDBG Housing Rehab Grant | - | 297,700 | - | - | - | - | - | 297,700 |
| Library Foundation | - | 51,000 | - | - | - | - | - | 51,000 |
| Oregon Community Foundation | - | 184,000 | - | - | - | - | - | 184,000 |
| State Library Grant | - | 8,000 | - | - | - | - | - | 8,000 |
| FAA Annual Capital Grant | - | - | 2,368,400 | - | - | - | - | 2,368,400 |
| Title XIX Grant | 16,000 | - | - | - | - | - | - | 16,000 |
| ARRA Grant - Albany Transit System | - | 43,000 | 467,000 | - | - | - | - | 510,000 |
| ARRA Grant - Transit Loop System | - | 10,000 | 305,000 | - | - | - | - | 315,000 |
| ARRA Grant - Albany Station Park & Ride | - | - | 190,000 | - | - | - | - | 190,000 |
| Total Grants Fund | 84,000 | 1,076,500 | 4,000,300 | - | - | - | - | 5,160,800 |
| BUILDING INSPECTION FUND | | | | | | | | |
| Building Inspection | 812,800 | 372,200 | - | 11,600 | - | - | - | 1,196,600 |
| Electrical Permit Program | 118,700 | 31,100 | - | - | - | - | - | 149,800 |
| ADA Code Enforcement | 56,500 | 10,100 | - | - | - | - | - | 66,600 |
| Total Building Inspection Fund | 988,000 | 413,400 | - | 11,600 | - | - | - | 1,413,000 |
| RISK MANAGEMENT FUND | | | | | | | | |
| Risk Management | - | 613,000 | - | - | - | - | - | 613,000 |
| PepsiCo Settlement Projects | - | - | 18,660,000 | - | - | - | - | 18,660,000 |
| Total Risk Management Fund | - | 613,000 | 18,660,000 | - | - | - | - | 19,273,000 |

continued

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued

Adopted Budget for Fiscal Year 2010-11

| Fund/Program | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contingency | Unappropriated | Totals |
|-------------------------------------|-----------|-------------------------|-----------|------------------|-----------------|-------------|----------------|------------|
| ECONOMIC DEVELOPMENT FUND | | | | | | | | |
| Target Utilities | - | - | - | - | 44,600 | - | - | 44,600 |
| Economic Development Activities | 116,800 | 447,400 | - | - | - | - | - | 564,200 |
| Albany Municipal Airport | 56,800 | 208,100 | 240,900 | 90,000 | - | - | - | 595,800 |
| Total Economic Development Fund | 173,600 | 655,500 | 240,900 | 90,000 | 44,600 | - | - | 1,204,600 |
| AMBULANCE FUND | | | | | | | | |
| Ambulance | 1,892,800 | 324,200 | - | - | - | - | - | 2,217,000 |
| Total Ambulance Fund | 1,892,800 | 324,200 | - | - | - | - | - | 2,217,000 |
| PUBLIC TRANSIT FUND | | | | | | | | |
| Albany Transit System | 330,400 | 199,600 | - | - | - | - | - | 530,000 |
| Linn-Benton Loop | 280,300 | 179,400 | - | - | - | - | - | 459,700 |
| Paratransit System | 190,600 | 93,000 | - | - | - | - | - | 283,600 |
| Total Public Transit Fund | 801,300 | 472,000 | - | - | - | - | - | 1,273,300 |
| PUBLIC SAFETY LEVY FUND | | | | | | | | |
| Public Safety Levy | - | - | - | 2,977,500 | - | - | - | 2,977,500 |
| Total Public Safety Levy Fund | - | - | - | 2,977,500 | - | - | - | 2,977,500 |
| CAPITAL REPLACEMENT FUND | | | | | | | | |
| Equipment Replacement | - | 400,000 | 3,449,600 | - | - | - | - | 3,849,600 |
| City Facilities Replacement | - | - | 625,300 | 290,000 | - | - | - | 915,300 |
| GF Facilities Maintenance Projects | - | - | 387,500 | - | - | - | - | 387,500 |
| IT Equipment Replacement | - | 180,000 | 1,678,400 | - | - | - | - | 1,858,400 |
| Total Capital Replacement Fund | - | 580,000 | 6,140,800 | 290,000 | - | - | - | 7,010,800 |
| STREET FUND | | | | | | | | |
| Street Maintenance | 732,500 | 1,570,100 | - | - | - | - | - | 2,302,600 |
| Street Administration | - | 906,400 | - | 80,000 | - | - | - | 986,400 |
| Street Capital & Restoration | - | 395,000 | 896,400 | - | - | - | - | 1,291,400 |
| N. Albany Frontage Fee Projects | - | - | 738,200 | - | - | - | - | 738,200 |
| Transportation SDC Projects | - | 6,000 | 7,133,300 | - | - | - | - | 7,139,300 |
| Total Street Fund | 732,500 | 2,877,500 | 8,767,900 | 80,000 | - | - | - | 12,457,900 |
| DEBT SERVICE FUND | | | | | | | | |
| Bancroft Debt Service | - | - | - | - | 261,700 | - | - | 261,700 |
| 1995 Fairgrounds Revenue Bonds | - | 500 | - | - | 216,100 | - | - | 216,600 |
| 2002 LTD Tax Pension Bonds | - | - | - | - | 854,800 | - | - | 854,800 |
| 2004 Revenue Obligations | - | 600 | - | - | 413,700 | - | - | 414,300 |
| 2007 GO Refunding Bonds | - | - | - | - | 2,208,700 | - | - | 2,208,700 |
| Total Debt Service Fund | - | 1,100 | - | - | 3,955,000 | - | - | 3,956,100 |
| CAPITAL PROJECTS FUND | | | | | | | | |
| Albany Data Integration Project | - | 57,000 | 96,000 | - | - | - | - | 153,000 |
| LID Construction Projects | - | - | 1,850,000 | - | - | - | - | 1,850,000 |
| Albany Station REA Building | - | - | 1,280,000 | - | - | - | - | 1,280,000 |
| Albany Station Pathway | - | - | 678,000 | - | - | - | - | 678,000 |
| North Albany Park & Ride | - | - | 832,000 | - | - | - | - | 832,000 |
| ST-07-03 53rd Ave Bridge/Roadway | - | - | 593,600 | - | - | - | - | 593,600 |
| Total Capital Projects Fund | - | 57,000 | 5,329,600 | - | - | - | - | 5,386,600 |
| SENIOR CENTER ENDOWMENT FUND | | | | | | | | |
| Senior Center Endowment | - | 2,000 | - | - | - | - | 51,400 | 53,400 |
| Total Senior Center Endowment Fund | - | 2,000 | - | - | - | - | 51,400 | 53,400 |
| LIBRARY TRUST FUND | | | | | | | | |
| V. O. Torney Trust | - | 3,100 | - | - | - | - | 10,000 | 13,100 |
| Manela Trust | - | 5,000 | - | - | - | - | 69,500 | 74,500 |
| Total Library Trust Fund | - | 8,100 | - | - | - | - | 79,500 | 87,600 |

continued

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued

Adopted Budget for Fiscal Year 2010-11

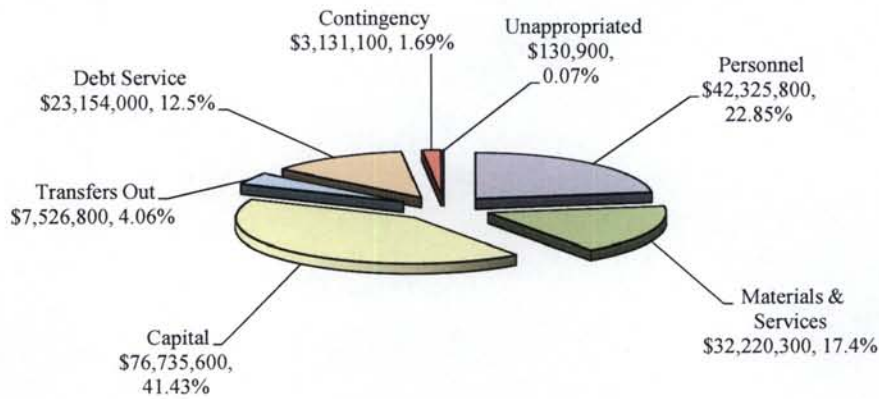
| Fund/Program | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contingency | Unappropriated | Totals |
|---|----------------------|-------------------------|---------------------|---------------------|---------------------|--------------------|------------------|----------------------|
| SEWER FUND | | | | | | | | |
| Sewer Environmental Services | 500,600 | 248,300 | - | - | - | - | - | 748,900 |
| Wastewater Treatment Plant | 630,400 | 1,554,900 | - | - | - | - | - | 2,185,300 |
| Wastewater Collection | 856,900 | 992,000 | - | - | - | - | - | 1,848,900 |
| Wastewater Administration | - | 2,692,200 | - | - | - | 715,400 | - | 3,407,600 |
| Sewer System Capital Projects | - | 645,000 | 6,097,700 | - | - | - | - | 6,742,700 |
| Sewer Equipment Replacement | - | - | 1,149,000 | - | - | - | - | 1,149,000 |
| Sewer SDC Improvement Fee Projects | - | - | 1,047,800 | 700,000 | - | - | - | 1,747,800 |
| Sewer SDC Reimbursement Fee Projects | - | - | 231,200 | - | - | - | - | 231,200 |
| Sewer Debt Service | - | 345,000 | - | - | 15,233,000 | - | - | 15,578,000 |
| Sewer Debt Service: North Albany | - | - | - | - | - | - | - | - |
| Sewer Economic Development | - | - | 369,500 | 62,500 | - | - | - | 432,000 |
| Wastewater Facilities Improvement | - | - | 400,000 | - | - | - | - | 400,000 |
| Wetlands Treatment Project | - | - | 8,200,000 | - | - | - | - | 8,200,000 |
| Total Sewer Fund | 1,987,900 | 6,477,400 | 17,495,200 | 762,500 | 15,233,000 | 715,400 | - | 42,671,400 |
| WATER FUND | | | | | | | | |
| Water Administration | 91,900 | 2,894,000 | - | - | - | 821,300 | - | 3,807,200 |
| Water Canal Maintenance | 290,400 | 490,400 | - | - | - | - | - | 780,800 |
| Vine Street Water Treatment Plant | 271,000 | 611,700 | - | - | - | - | - | 882,700 |
| Water Distribution | 866,500 | 964,800 | 70,000 | - | - | - | - | 1,901,300 |
| Albany-Millersburg WTP | 624,500 | 890,500 | - | - | - | - | - | 1,515,000 |
| Water SDC Improvement Fee Projects | - | - | 1,403,300 | 338,000 | - | - | - | 1,741,300 |
| Water SDC Reimbursement Fee Projects | - | - | 1,104,800 | - | - | - | - | 1,104,800 |
| 2003 Water Bond Projects | - | 175,000 | 3,545,000 | - | - | - | - | 3,720,000 |
| Water Debt Service | - | 600 | - | - | 3,921,400 | - | - | 3,922,000 |
| Water GO Debt Service | - | - | - | - | - | - | - | - |
| Water Capital: Canal | - | - | 64,600 | - | - | - | - | 64,600 |
| Water System Capital Projects | - | 1,096,500 | 5,917,800 | - | - | - | - | 7,014,300 |
| Water Economic Development | - | - | 635,500 | 62,500 | - | - | - | 698,000 |
| North Albany Water Capital Projects | - | - | 482,700 | - | - | - | - | 482,700 |
| Water Equipment Replacement | - | - | 646,600 | - | - | - | - | 646,600 |
| Total Water Fund | 2,144,300 | 7,123,500 | 13,870,300 | 400,500 | 3,921,400 | 821,300 | - | 28,281,300 |
| CENTRAL SERVICES FUND | | | | | | | | |
| Finance | 1,126,800 | 246,400 | - | - | - | - | - | 1,373,200 |
| Council & Nondepartmental | 15,500 | 246,000 | - | - | - | - | - | 261,500 |
| City Manager's Office | 765,900 | 346,500 | - | - | - | - | - | 1,112,400 |
| Information Technology Services | 965,400 | 234,100 | - | - | - | - | - | 1,199,500 |
| GIS Services | 319,900 | 121,400 | - | - | - | - | - | 441,300 |
| Permit Tracking | 54,400 | 40,400 | - | - | - | - | - | 94,800 |
| Human Resources | 549,400 | 132,100 | - | - | - | - | - | 681,500 |
| Facilities Maintenance | 319,100 | 317,100 | - | - | - | - | - | 636,200 |
| Total Central Services Fund | 4,116,400 | 1,684,000 | - | - | - | - | - | 5,800,400 |
| PUBLIC WORKS SERVICES FUND | | | | | | | | |
| PW Administration | 391,500 | 208,800 | - | - | - | - | - | 600,300 |
| Engineering Services | 2,342,000 | 359,800 | - | - | - | - | - | 2,701,800 |
| Operations Administration | 750,200 | 467,200 | - | - | - | - | - | 1,217,400 |
| Water Quality Control Services | 265,700 | 102,200 | - | - | - | - | - | 367,900 |
| PW Customer Services | 649,700 | 440,100 | - | - | - | - | - | 1,089,800 |
| Facilities & Maintenance Engineering | 1,146,400 | 146,200 | - | - | - | - | - | 1,292,600 |
| Total Engineering/Water Quality Fund | 5,545,500 | 1,724,300 | - | - | - | - | - | 7,269,800 |
| Grand Totals | \$ 42,325,800 | \$32,220,300 | \$76,735,600 | \$ 7,526,800 | \$23,154,000 | \$3,131,100 | \$130,900 | \$185,224,500 |

Table 5 summarizes the 2010-11 budget by fund, program, and requirement type.

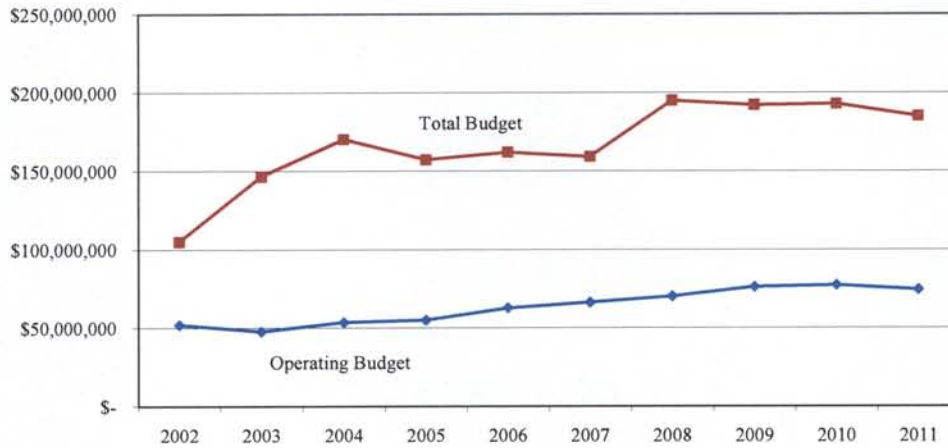
continued

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued
 Adopted Budget for Fiscal Year 2010-11

2010-11 Budget by Requirement Type



**Operating Budget and Total Budget for Fiscal Years
 Ended/Ending June 30, 2002, through 2011**



| Fiscal Year June 30, | Personnel | Materials & Supplies | Total Operating Budget | Total Budget | Operating Budget as % of Total Budget |
|-------------------------|---------------|-------------------------|------------------------------|-----------------|---|
| 2002 | \$ 22,856,800 | \$29,087,800 | \$51,944,600 | \$105,016,900 | 49.46% |
| 2003 | 24,192,300 | 23,497,200 | 47,689,500 | 146,612,800 | 32.53% |
| 2004 | 27,298,800 | 26,244,660 | 53,543,460 | 170,380,760 | 31.43% |
| 2005 | 29,026,900 | 26,024,200 | 55,051,100 | 157,374,800 | 34.98% |
| 2006 | 32,478,700 | 30,358,200 | 62,836,900 | 162,127,100 | 38.76% |
| 2007 | 35,058,800 | 31,266,900 | 66,325,700 | 159,328,600 | 41.63% |
| 2008 | 37,605,700 | 32,696,800 | 70,302,500 | 195,171,400 | 36.02% |
| 2009 | 40,624,700 | 35,604,900 | 76,229,600 | 192,372,900 | 39.63% |
| 2010 | 41,588,200 | 35,839,800 | 77,428,000 | 193,109,200 | 40.10% |
| 2011 | 42,325,800 | 32,220,300 | 74,546,100 | 185,224,500 | 40.25% |

Table 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES

Adopted Budget for Fiscal Year 2010-11

An "unrestricted reserve" is an appropriation which may be used for any legal purpose within the general instructions of the type of fund in which it is budgeted. For example, "unrestricted reserve" in the Street Fund, a Special Revenue fund, can be used for any street related purpose. A "restricted reserve" can only be used for the specific purpose for which the reserve was established. Resources in the North Albany street reserve can be used only to maintain and replace streets in the North Albany area of the City.

| Fund/Account#/Description | Reserved Amount | Description/Percent of Fund Budget |
|---|-----------------|--|
| GENERAL FUND | | |
| 100-10-1003-99005 Contingencies | \$ 1,350,300 | U Designated for General Fund activities |
| Total General Fund | 1,350,300 | 4.59% of General Fund budget |
| PARKS & RECREATION FUND | | |
| 202-35-1408-99005 Contingencies | 244,100 | U Designated for Parks activities |
| 202-35-1500-90012 Reserve: Capital Projects | 264,600 | R Restricted to Parks SDC projects |
| 202-35-1507-90014 Reserve: Parks Capital Projects | 436,000 | U Designated for Parks capital projects |
| Total Parks & Recreation Fund | 944,700 | 10.13% of Parks & Recreation Fund budget |
| RISK MANAGEMENT FUND | | |
| 208-10-1005-69016 Reserve: Risk Management | 613,000 | U Designated for potential risk management liabilities |
| 208-10-1037-90015 Reserve: PepsiCo Settlement | 18,660,000 | U Designated for City Council approved projects |
| Total Risk Management Fund | 19,273,000 | 100% of Risk Management Fund budget |
| ECONOMIC DEVELOPMENT FUND | | |
| 211-10-1007-95000 Reserve: Debt Service | 9,100 | R Restricted to debt service |
| 211-50-1103-90012 Reserve: Capital Projects | 43,800 | U Designated for airport improvements |
| 211-50-1103-90017 Reserve: Facilities Maintenance | 197,100 | U Designated for airport facilities maintenance |
| Total Economic Development Fund | 250,000 | 20.75% of Economic Development Fund budget |
| PUBLIC TRANSIT FUND | | |
| 213-50-1106-69019 Reserve: Grant Match | 22,400 | U Designated for matching grant |
| 213-50-1107-69015 Reserve: Operating | 4,300 | U Designated for operations |
| 213-50-1108-69019 Reserve: Grant Match | 10,600 | U Designated for matching grant |
| Total Public Transit Fund | 37,300 | 2.93% of Public Transit Fund budget |
| CAPITAL REPLACEMENT FUND | | |
| 217-10-1010-90004 Reserve: Replacement | 3,427,100 | U Designated for equipment replacement |
| 217-10-1034-90008 Reserve: Building Replacement | 525,300 | U Designated for building replacement |
| 217-10-2002-90010 Reserve: Building Maintenance | 387,500 | U Designated for building maintenance projects |
| 217-13-1031-90004 Reserve: Replacement | 1,678,400 | U Designated for Information Technology equipment |
| Total Capital Replacement Fund | 6,018,300 | 85.84% of Capital Replacement Fund budget |
| STREET FUND | | |
| 250-50-2700-90009 Reserve: Street Connection Fees | 110,000 | U Designated for street capital projects |
| 250-50-2700-90012 Reserve: Capital Projects | 72,400 | U Designated for street capital projects |
| 250-50-2701-90012 Reserve: Capital Projects | 738,200 | U Designated for North Albany street projects |
| 250-50-2702-90012 Reserve: Capital Projects | 7,133,300 | R Restricted to Transportation SDC projects |
| Total Street Fund | 8,053,900 | 64.65% of Street Fund budget |
| DEBT SERVICE FUND | | |
| 301-10-1016-95000 Reserve: Debt Service | 176,400 | R Restricted to debt service |
| 301-10-1021-95000 Reserve: Debt Service | 323,700 | R Restricted to debt service |
| 301-10-1050-95000 Reserve: Debt Service | 90,500 | R Restricted to debt service |
| Total Debt Service Fund | 590,600 | 14.93% of Debt Service Fund budget |
| CAPITAL PROJECTS FUND | | |
| 402-10-1011-90012 Reserve: Capital Projects | 96,000 | U Designated for LID construction projects |
| 402-50-2013-90012 Reserve: Capital Projects | 493,600 | U Designated for the 53rd Ave Bridge Roadway project |
| Total Capital Projects Fund | 589,600 | 10.95% of Capital Projects Fund budget |

Table 6
SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES, continued
 Adopted Budget for Fiscal Year 2010-11

| Fund/Account#/Description | Reserved Amount | Description/Percent of Fund Budget |
|--|---------------------|--|
| SENIOR CENTER ENDOWMENT FUND | | |
| 501-35-1418-99505 Unappropriated Surplus | 51,400 | R Restricted endowment donations |
| Total Senior Center Endowment Fund | 51,400 | 96.25% of Senior Center Endowment Fund budget |
| LIBRARY TRUST FUND | | |
| 502-45-1703-99505 Unappropriated Surplus | 10,000 | R Restricted endowment donations |
| 502-45-1704-99505 Unappropriated Surplus | 69,500 | R Restricted endowment donations |
| Total Library Trust Fund | 79,500 | 90.75% of Library Trust Fund budget |
| continued | | |
| SEWER FUND | | |
| 601-50-2407-99005 Contingencies | 715,400 | U Designated for sewer operations |
| 601-50-2500-90003 Reserve: Connection Fees | 584,300 | U Designated for sewer system capital projects |
| 601-50-2500-90011 Reserve: Storm Drain Collection Fees | 40,600 | U Designated for sewer system capital projects |
| 601-50-2500-90012 Reserve: Capital Projects | 4,841,100 | U Designated for sewer system capital projects |
| 601-50-2500-90016 Reserve: Land | 175,000 | U Designated for sewer system capital projects |
| 601-50-2501-90007 Reserve: Equipment Replacement | 1,149,000 | U Designated for sewer equipment replacement |
| 601-50-2502-90001 Reserve: Pipe Over-sizing | 15,000 | R Restricted SDC - capacity increasing projects |
| 601-50-2502-90012 Reserve: Capital Projects | 725,300 | R Restricted SDC - capacity increasing projects |
| 601-50-2503-90012 Reserve: Capital Projects | 231,200 | R Restricted SDC - general capital improvements |
| 601-50-2504-95001 Reserve: SDC-I | 4,841,300 | U Designated for debt service |
| 601-50-2504-95002 Reserve: Rates | 3,279,600 | U Designated for debt service |
| 601-50-2504-95009 Reserve: SRF Requirements (WWTP) | 2,403,000 | U Designated for debt service |
| 601-50-2506-90012 Reserve: Capital Projects | 369,500 | U Designated for sewer capital projects |
| 601-50-2508-90012 Reserve: Capital Projects | 150,000 | U Designated for sewer capital projects |
| Total Sewer Fund | 19,520,300 | 45.75% of Sewer Fund budget |
| WATER FUND | | |
| 615-50-2202-99005 Contingencies | 821,300 | U Designated for water operations |
| 615-50-2300-90001 Reserve: Pipe Over-sizing | 10,000 | U Designated for water system pipe over-sizing |
| 615-50-2300-90012 Reserve: Capital Projects | 1,185,900 | R Restricted to SDC - improvement fee projects |
| 615-50-2301-90012 Reserve: Capital Projects | 867,700 | R Restricted to SDC - reimbursement fee projects |
| 615-50-2302-90012 Reserve: Capital Projects | 60,000 | R Restricted to 2003 water bond projects |
| 615-50-2305-95006 COP Pymt Stabilization Reserve | 121,000 | U Designated for debt service |
| 615-50-2305-95007 Bond Payment Stabilization Reserve | 1,145,200 | U Designated for debt service |
| 615-50-2307-90002 Reserve: Canal Capital | 64,600 | U Designated for water canal maintenance |
| 615-50-2308-90003 Reserve: Connection Fees | 596,200 | U Designated for water capital projects |
| 615-50-2308-90012 Reserve: Capital Projects | 3,770,900 | U Designated for water capital projects |
| 615-50-2309-90012 Reserve: Capital Projects | 500,000 | U Designated for water economic development projects |
| 615-50-2310-90012 Reserve: Capital Projects | 114,700 | R Restricted to North Albany water projects |
| 615-50-2311-90007 Reserve: Equipment Replacement | 619,100 | U Designated for water equipment replacement |
| Total Water Fund | 9,876,600 | 34.92% of Water Fund budget |
| TOTAL RESTRICTED RESERVES | 11,328,300 | |
| TOTAL DESIGNATED RESERVES | 55,307,200 | |
| TOTAL RESERVES | \$66,635,500 | |

Table 7
HISTORICAL FINANCIAL INFORMATION BY FUND AND FUND TYPE
 Adopted Budget for Fiscal Year 2010-11

| Fund type/Fund name | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| | | | Adopted Budget | Revised Budget | | |
| GENERAL FUND | \$ 25,249,984 | \$ 26,712,497 | \$ 30,351,100 | \$ 30,364,100 | \$ 29,401,100 | (3.17%) |
| SPECIAL REVENUE FUNDS | | | | | | |
| Parks & Recreation | 5,692,621 | 8,050,062 | 8,838,700 | 8,841,600 | 9,328,900 | 5.51% |
| Grants | 752,162 | 1,955,018 | 4,043,100 | 4,829,100 | 5,160,800 | 6.87% |
| Building Inspection | 1,688,035 | 1,552,246 | 1,382,500 | 1,382,500 | 1,413,000 | 2.21% |
| Risk Management | 97,000 | 757,499 | 1,545,000 | 1,545,000 | 19,273,000 | 1,147.44% |
| Economic Development | 1,341,799 | 1,022,762 | 1,204,700 | 1,204,700 | 1,204,600 | (0.01%) |
| Ambulance | 2,035,395 | 2,200,640 | 2,216,700 | 2,216,700 | 2,217,000 | 0.01% |
| Public Transit | 894,535 | 1,019,282 | 1,338,500 | 1,447,800 | 1,273,300 | (12.05%) |
| Public Safety Levy | 2,852,403 | 2,586,766 | 2,678,000 | 2,678,000 | 2,977,500 | 11.18% |
| Capital Replacement | 1,886,084 | 1,968,880 | 9,563,800 | 9,563,800 | 7,010,800 | (26.69%) |
| Street | 5,277,967 | 5,563,530 | 12,358,400 | 12,408,400 | 12,457,900 | 0.40% |
| Total Special Revenue Funds | 22,518,001 | 26,676,685 | 45,169,400 | 46,117,600 | 62,316,800 | 35.13% |
| DEBT SERVICE FUNDS | | | | | | |
| Debt Service | 2,307,021 | 2,423,511 | 3,360,100 | 3,360,100 | 3,956,100 | 17.74% |
| Total Debt Service Funds | 2,307,021 | 2,423,511 | 3,360,100 | 3,360,100 | 3,956,100 | 17.74% |
| CAPITAL PROJECT FUND | | | | | | |
| Capital Projects | 2,632,483 | 4,576,391 | 9,751,000 | 9,751,000 | 5,386,600 | (44.76%) |
| Total Capital Project Fund | 2,632,483 | 4,576,391 | 9,751,000 | 9,751,000 | 5,386,600 | (44.76%) |
| PERMANENT FUNDS | | | | | | |
| Senior Center Endowment | 1,729 | 2,400 | 52,400 | 52,400 | 53,400 | 1.91% |
| Library Trust | 3,334 | 2,880 | 93,200 | 93,200 | 87,600 | (6.01%) |
| Total Permanent Funds | 5,063 | 5,280 | 145,600 | 145,600 | 141,000 | (3.16%) |
| ENTERPRISE FUNDS | | | | | | |
| Sewer | 33,999,626 | 25,395,487 | 47,856,300 | 58,406,300 | 42,671,400 | (26.94%) |
| Water | 16,687,843 | 16,833,392 | 30,257,100 | 30,307,100 | 28,281,300 | (6.68%) |
| Total Enterprise Funds | 50,687,469 | 42,228,879 | 78,113,400 | 88,713,400 | 70,952,700 | (20.02%) |
| INTERNAL SERVICE FUNDS | | | | | | |
| Central Services | 5,432,921 | 5,874,021 | 6,497,200 | 6,497,200 | 5,800,400 | (10.72%) |
| Public Works Services | 6,602,707 | 6,806,744 | 7,408,600 | 7,408,600 | 7,269,800 | (1.87%) |
| Total Internal Service Funds | 12,035,628 | 12,680,765 | 13,905,800 | 13,905,800 | 13,070,200 | (6.01%) |
| Totals for All Fund Types | \$115,435,649 | \$115,304,008 | \$180,796,400 | \$192,357,600 | \$185,224,500 | (3.71%) |

Table 7 summarizes the 2010-11 Budget by fund and fund type. Also included are the actual expenditures for the 2007-08 and the 2008-09 fiscal years as well as the 2009-10 adopted and revised budgets.

Table 8
PROJECTED FUND BALANCES
 Adopted Budget for Fiscal Year 2010-11

| Fund Type/Fund Name | July 1, 2010 Fund Balance |Resources..... | | Operating: | Capital (2) | Transfers Out | Debt Service (3) | Projected June 30, 2011, Fund Balance(4) |
|-------------------------------|------------------------------|---------------------|--------------|---|--------------|------------------|---------------------|--|
| | | Current | Transfers In | Personnel, Materials & Services (1) | | | | |
| GENERAL FUND | \$ 2,332,400 | \$ 23,947,100 | \$ 3,121,600 | \$26,919,900 | \$ - | \$ 1,130,900 | \$ - | \$ 1,350,300 |
| SPECIAL REVENUE FUNDS | | | | | | | | |
| Parks & Recreation | 2,256,200 | 5,235,500 | 1,837,200 | 5,070,400 | 1,530,000 | 1,783,800 | - | 944,700 |
| Grants | 401,000 | 4,633,800 | 126,000 | 1,160,500 | 4,000,300 | - | - | - |
| Building Inspection | 150,000 | 1,196,400 | 66,600 | 1,401,400 | - | 11,600 | - | - |
| Risk Management | 19,122,000 | 151,000 | - | - | - | - | - | 19,273,000 |
| Economic Development | 354,400 | 746,300 | 103,900 | 829,100 | - | 90,000 | 35,500 | 250,000 |
| Ambulance | 67,000 | 1,904,100 | 245,900 | 2,217,000 | - | - | - | - |
| Public Transit | 43,200 | 812,900 | 417,200 | 1,236,000 | - | - | - | 37,300 |
| Public Safety Levy | 274,200 | 2,703,300 | - | - | - | 2,977,500 | - | - |
| Capital Replacement | 6,040,400 | 970,400 | - | 580,000 | 122,500 | 290,000 | - | 6,018,300 |
| Street | 8,329,700 | 3,868,200 | 260,000 | 3,610,000 | 714,000 | 80,000 | - | 8,053,900 |
| Total Special Revenue Funds | 37,038,100 | 22,221,900 | 3,056,800 | 16,104,400 | 6,366,800 | 5,232,900 | 35,500 | 34,577,200 |
| DEBT SERVICE FUND | | | | | | | | |
| Debt Service | 852,000 | 2,689,800 | 414,300 | 1,100 | - | - | 3,364,400 | 590,600 |
| Total Debt Service Fund | 852,000 | 2,689,800 | 414,300 | 1,100 | - | - | 3,364,400 | 590,600 |
| CAPITAL PROJECT FUND | | | | | | | | |
| Capital Projects | 1,160,600 | 4,226,000 | - | 57,000 | 4,740,000 | - | - | 589,600 |
| Total Capital Project Fund | 1,160,600 | 4,226,000 | - | 57,000 | 4,740,000 | - | - | 589,600 |
| PERMANENT FUNDS | | | | | | | | |
| Senior Center Endowment | 51,400 | 2,000 | - | 2,000 | - | - | - | 51,400 |
| Library Trust | 86,300 | 1,300 | - | 8,100 | - | - | - | 79,500 |
| Total Permanent Funds | 137,700 | 3,300 | - | 10,100 | - | - | - | 130,900 |
| Total Governmental Fund Types | 41,520,800 | 53,088,100 | 6,592,700 | 43,092,500 | 11,106,800 | 6,363,800 | 3,399,900 | 37,238,600 |
| ENTERPRISE FUNDS | | | | | | | | |
| Sewer | 19,823,300 | 22,148,100 | 700,000 | 8,465,300 | 9,214,200 | 762,500 | 4,709,100 | 19,520,300 |
| Water | 15,476,200 | 12,467,100 | 338,000 | 9,267,800 | 6,081,200 | 400,500 | 2,655,200 | 9,876,600 |
| Total Enterprise Funds | 35,299,500 | 34,615,200 | 1,038,000 | 17,733,100 | 15,295,400 | 1,163,000 | 7,364,300 | 29,396,900 |
| INTERNAL SERVICE FUNDS | | | | | | | | |
| Central Services | 325,800 | 5,474,600 | - | 5,800,400 | - | - | - | - |
| Public Works Services | - | 7,269,800 | - | 7,269,800 | - | - | - | - |
| Total Internal Service Funds | 325,800 | 12,744,400 | - | 13,070,200 | - | - | - | - |
| Total Proprietary Fund Types | 35,625,300 | 47,359,600 | 1,038,000 | 30,803,300 | 15,295,400 | 1,163,000 | 7,364,300 | 29,396,900 |
| Total All Fund Types | \$77,146,100 | \$100,447,700 | \$ 7,630,700 | \$73,895,800 | \$26,402,200 | \$ 7,526,800 | \$10,764,200 | \$ 66,635,500 |

The projected June 30, 2011, fund balance is determined by subtracting the total requirements from the sum of the total resources and the Beginning Balance for July 1, 2010. Amounts held in reserve for future operating requirements, debt service, and capital projects total \$650,300, \$50,333,400, and \$12,389,800, respectively. The reserved amounts are included in the projected June 30, 2011, fund balance.

(1) Operating expenditures less operating reserves.

(2) Capital projects less capital reserves.

(3) Debt service less debt reserves.

(4) In general, the decrease in fund balance is due to current expenditures exceeding current revenues (General Fund and Parks & Recreation Fund) reducing reserves. In the Water Fund, an interest only payment of \$4.5 million in the previous Fiscal Year was the primary cause of the decrease in fund balance.

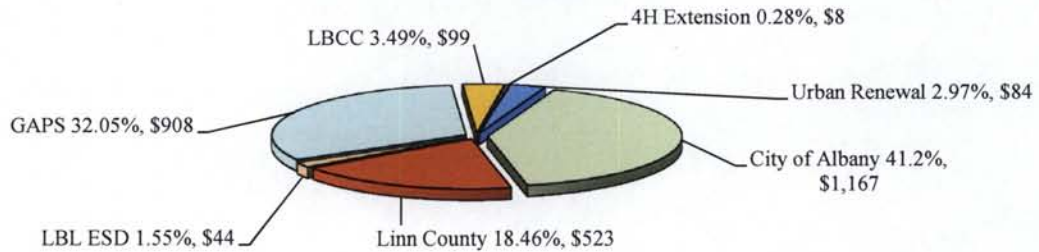
Table 9

PROPERTY TAX RATES - ALL OVERLAPPING DISTRICTS

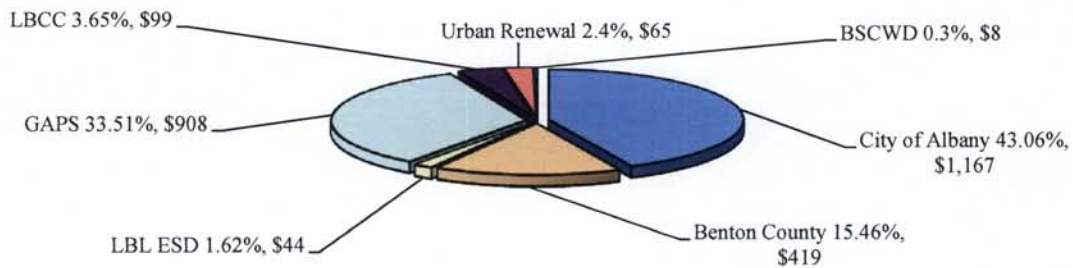
Per \$1,000 of Assessed Value

| Fiscal Year Ended/ Ending June 30, | County | City of Albany | Linn & Benton Counties | Linn/ Benton/ Lincoln Counties ESD | Greater Albany Public School District | Linn-Benton Community College | 4H Extension | Albany Urban Renewal | Benton County Soil & Water District (BCSWD) | Total Effective Rate (1) |
|------------------------------------|--------|----------------|------------------------|------------------------------------|---------------------------------------|-------------------------------|--------------|----------------------|---|--------------------------|
| 2001 | Linn | 7.36 | 3.20 | 0.30 | 5.50 | 0.71 | - | - | - | 17.07 |
| | Benton | 7.36 | 2.55 | 0.30 | 5.50 | 0.71 | - | - | - | 16.42 |
| 2002 | Linn | 7.30 | 3.05 | 0.30 | 5.07 | 0.72 | - | - | - | 16.44 |
| | Benton | 7.30 | 2.85 | 0.30 | 5.07 | 0.70 | - | - | - | 16.22 |
| 2003 | Linn | 7.23 | 3.04 | 0.30 | 4.93 | 0.69 | - | 0.18 | - | 16.37 |
| | Benton | 7.23 | 2.85 | 0.30 | 4.93 | 0.70 | - | 0.18 | - | 16.19 |
| 2004 | Linn | 8.12 | 3.34 | 0.30 | 4.93 | 0.67 | - | 0.20 | - | 17.56 |
| | Benton | 8.12 | 2.86 | 0.28 | 4.64 | 0.64 | - | 0.15 | - | 16.69 |
| 2005 | Linn | 8.0355 | 3.3680 | 0.3005 | 4.8902 | 0.6706 | - | 0.2650 | - | 17.5298 |
| | Benton | 8.0355 | 2.4929 | 0.3005 | 4.8902 | 0.6706 | - | 0.2050 | - | 16.5947 |
| 2006 | Linn | 7.9573 | 3.3122 | 0.2999 | 4.8447 | 0.6746 | - | 0.2961 | - | 17.3848 |
| | Benton | 7.9573 | 2.4934 | 0.2999 | 4.8447 | 0.6746 | - | 0.2295 | 0.0500 | 16.5494 |
| 2007 | Linn | 7.8663 | 3.3123 | 0.2992 | 4.7964 | 0.6678 | - | 0.3373 | - | 17.2793 |
| | Benton | 7.8663 | 2.4641 | 0.2992 | 4.7964 | 0.6678 | - | 0.2608 | 0.0500 | 16.4046 |
| 2008 | Linn | 7.8618 | 3.5969 | 0.2984 | 6.0328 | 0.6589 | - | 0.4229 | - | 18.8717 |
| | Benton | 7.8618 | 2.4652 | 0.2984 | 6.0328 | 0.6589 | - | 0.3271 | 0.0500 | 17.6942 |
| 2009 | Linn | 7.7737 | 3.5129 | 0.2964 | 6.0349 | 0.6577 | - | 0.5233 | - | 18.7989 |
| | Benton | 7.7994 | 3.1052 | 0.2977 | 6.0552 | 0.6606 | - | 0.3628 | 0.0500 | 18.3309 |
| 2010 | Linn | 7.7811 | 3.4893 | 0.2962 | 6.0520 | 0.6628 | 0.0503 | 0.5619 | - | 18.8936 |
| | Benton | 7.7811 | 2.7952 | 0.2962 | 6.0520 | 0.6628 | - | 0.4359 | 0.0500 | 18.0732 |

**City of Albany (Linn County)
2009-10 Property Taxes, \$150,000 Assessed Value
Total Property Tax Imposed \$2,833**



**City of Albany (Benton County)
2009-10 Property Taxes, \$150,000 Assessed Value
Total Property Tax Imposed \$2,710**



(1) Source-Summary of Assessment and Tax Roll, Linn and Benton Counties.

Table 10

PROPERTY TAX INFORMATION - 2010-11 ADOPTED BUDGET**2010-11 Estimated General Fund and Parks & Recreation Fund Taxes to be Levied for Linn and Benton Counties**

| General Fund and Parks Fund Property Tax Data | Linn | Benton | Total |
|--|---------------|--------------|---------------|
| 2009-10 Actual tax to be collected (amount levied) | \$ 16,291,039 | \$ 3,429,580 | \$ 19,720,619 |
| Estimated increase in the amount to be levied in 2010-11 | 3.00% | 3.00% | 3.00% |
| Estimated 2010-11 tax levy | \$ 16,779,770 | \$ 3,532,467 | \$ 20,312,237 |
| Estimated Collection Rate | 93.47% | 93.47% | 93.47% |
| Total Estimated Tax Collections (General & Parks Funds) | \$ 15,684,051 | \$ 3,301,797 | \$ 18,985,848 |
| Allocation of Estimated Tax to be Collected | | | |
| General Fund (80%) | | | \$ 15,188,678 |
| Parks Fund (20%) | | | \$ 3,797,170 |
| Estimated Rate Per \$1,000 of Assessed Value (AV) | | | \$ 6.40 |

Estimated Public Safety Taxes to be Levied for Linn and Benton Counties

| Public Safety Levy Property Tax Data | Linn | Benton | Total |
|--|--------------|------------|--------------|
| 2009-10 Actual tax to be collected (amount levied) | \$ 2,220,279 | \$ 504,557 | \$ 2,724,836 |
| Estimated % increase in the amount to be levied in 2010-11 | 3.00% | 3.00% | 3.00% |
| Estimated 2010-11 tax levy | \$ 2,286,887 | \$ 519,694 | \$ 2,806,581 |
| Estimated Collection Rate | 93.47% | 93.47% | 93.47% |
| Total Estimated tax collections for the Public Safety Levy | \$ 2,137,553 | \$ 485,758 | \$ 2,623,311 |
| Estimated Rate \$1,000 of Assessed Value | | | \$ 0.88461 |

General Obligation Debt Service Property Tax Requirements for Fiscal Year 2010-11

| General Obligation Debt Service Requirements | Levy Amount* | Budget |
|--|--------------|--------------|
| Debt Service Fund: 2007 GO Refunding Bonds | \$ 2,266,182 | \$ 2,118,200 |
| Total General Obligation Debt Service Requirements | \$ 2,266,182 | \$ 2,118,200 |

* Levy Amount = Budget/collection rate (93.47%)

Estimated Rate per \$1,000 of Assessed Value for General Obligation Debt

| | |
|--|------------|
| 2007 GO Refunding Bonds | \$ 0.71428 |
| Total Estimated Rate per \$1,000 of assessed value | \$ 0.71428 |

Estimated Total Taxes to be Levied for Fiscal Year 2010-11

| | |
|------------------------------------|---------------|
| General Fund | \$ 16,249,790 |
| Parks & Recreation Fund | 4,062,447 |
| Public Safety Levy | 2,806,581 |
| General Obligation Debt Service | 2,266,182 |
| Estimated Total Taxes to be levied | \$ 25,385,000 |
| Estimated Collection Rate | 93.47% |
| Estimated Current Tax Collections | \$ 23,727,359 |

Table 10

PROPERTY TAX INFORMATION - 2010-11 ADOPTED BUDGET, continued**Estimated 2010-11 City Assessed Value for Linn and Benton Counties**

| Assessed Value | Linn | Benton | Total |
|--------------------------------------|------------------|----------------|-----------------|
| 2009-10 actual assessed value | \$ 2,529,699,882 | \$ 550,561,377 | \$3,080,261,259 |
| Estimated increase in assessed value | 3.00% | 3.00% | 3.00% |
| Estimated 2010-11 assessed value | \$ 2,605,590,878 | \$ 567,078,218 | \$3,172,669,096 |

Percentage of the Total City Assessed Value (AV) in Linn and Benton Counties

2009-10 Actual Assessed Value

| County | City AV | Percent of Total |
|--------|------------------|------------------|
| Linn | \$ 2,529,699,882 | 82.13% |
| Benton | 550,561,377 | 17.87% |
| Totals | \$ 3,080,261,259 | 100.00% |

Total City Assessed Value (AV) versus Total County Assessed Value

2009-10 Actual Assessed Value

| County | Total City AV | Total County AV | City % of Total County AV |
|--------|-----------------|------------------|---------------------------|
| Linn | \$2,529,699,882 | \$ 7,786,116,833 | 32.49% |
| Benton | 550,561,377 | 6,355,074,797 | 8.66% |
| Totals | \$3,080,261,259 | \$14,141,191,630 | 21.78% |

Budgeted Current and Delinquent Property Tax Collections for 2010-11

| Fund Name (Percent of Total Collections) | Current | Delinquent | Total |
|--|---------------|------------|---------------|
| General Fund (64.17%) | \$ 15,188,700 | \$ 460,000 | \$ 15,648,700 |
| Parks & Recreation Fund (16%) | 3,797,200 | 104,000 | 3,901,200 |
| Public Safety Levy Fund (11.07%) | 2,623,300 | 75,000 | 2,698,300 |
| Debt Service Fund (8.76%) | 2,118,200 | 18,500 | 2,136,700 |
| Total budgeted property tax collections | \$ 23,727,400 | \$ 657,500 | \$ 24,384,900 |

Use of Property Tax Resources for 2010-11

| Description | Total Taxes | Percent of Total |
|---------------------------------------|---------------|------------------|
| General obligation debt service | \$ 2,136,700 | 8.76% |
| General Fund, Parks & Recreation Fund | 19,549,900 | 80.17% |
| Public Safety Local Option Levy | 2,698,300 | 11.07% |
| Totals | \$ 24,384,900 | 100.00% |

Table 11
Current and Delinquent Property Tax Collections
Last Ten Fiscal Years (1)

| Fiscal Year June 30, | Total Property Taxes Received (2) | General Fund | Parks & Recreation | Public Safety Levy | General Obligation Debt Service | General Obligation Debt-Water |
|-------------------------|--|-----------------|-----------------------|-----------------------|---------------------------------------|-------------------------------------|
| 2002 | 14,330,506 | \$ 9,790,439 | \$ 2,766,050 | \$ - | \$ 1,013,960 | \$ 760,057 |
| 2003 | 14,898,722 | 10,182,095 | 2,873,152 | - | 1,069,307 | 774,168 |
| 2004 | 17,493,832 | 10,782,290 | 3,041,580 | 1,797,480 | 1,077,292 | 795,190 |
| 2005 | 18,130,825 | 11,440,187 | 2,872,603 | 1,973,168 | 1,063,905 | 780,962 |
| 2006 | 19,693,856 | 12,505,234 | 3,133,826 | 2,171,708 | 1,113,145 | 769,943 |
| 2007 | 20,591,504 | 13,193,675 | 3,300,794 | 2,349,289 | 988,952 | 758,794 |
| 2008 | 21,829,001 | 13,989,405 | 3,498,175 | 2,462,996 | 1,055,622 | 822,803 |
| 2009 | 22,565,645 | 14,577,623 | 3,643,784 | 2,547,957 | 995,531 | 800,750 |
| 2010 | 23,528,500 | 15,144,500 | 3,781,000 | 2,658,000 | 1,292,000 | 653,000 |
| 2011 | 24,384,900 | 15,648,700 | 3,901,200 | 2,698,300 | 2,136,700 | - |

(1) Actual tax receipts for fiscal years ended June 30, 2002, through 2009. Budgeted receipts for fiscal years ending June 30, 2010, and 2011.

(2) Current plus delinquent taxes.

Percent of Total Current and Delinquent Taxes Received by Fund
Last Ten Fiscal Years (1)

| Fiscal Year June 30, | Total Property Taxes Received | General Fund | Parks & Recreation | Public Safety Levy | General Obligation Debt Service | General Obligation Debt-Water |
|-------------------------|--|-----------------|-----------------------|-----------------------|---------------------------------------|-------------------------------------|
| 2002 | 100.00% | 68.32% | 19.30% | na | 7.08% | 5.30% |
| 2003 | 100.00% | 68.34% | 19.28% | na | 7.18% | 5.20% |
| 2004 | 100.00% | 61.63% | 17.39% | 10.27% | 6.16% | 4.55% |
| 2005 | 100.00% | 63.10% | 15.84% | 10.88% | 5.87% | 4.31% |
| 2006 | 100.00% | 63.50% | 15.91% | 11.03% | 5.65% | 3.91% |
| 2007 | 100.00% | 64.08% | 16.03% | 11.41% | 4.80% | 3.68% |
| 2008 | 100.00% | 64.08% | 16.03% | 11.28% | 4.84% | 3.77% |
| 2009 | 100.00% | 64.60% | 16.15% | 11.29% | 4.41% | 3.55% |
| 2010 | 100.00% | 64.36% | 16.07% | 11.30% | 5.49% | 2.78% |
| 2011 | 100.00% | 64.17% | 16.00% | 11.07% | 8.76% | 0.00% |

Percent of Estimated Total Current and Delinquent Taxes
to be Received by Fund for Fiscal Year 2010-11

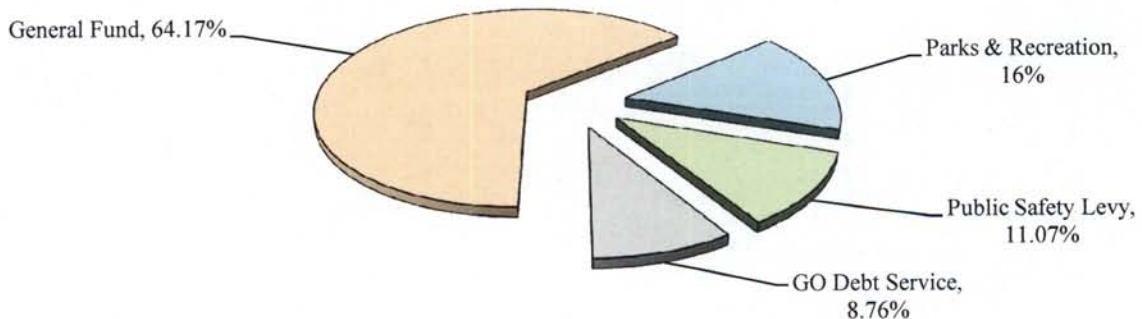
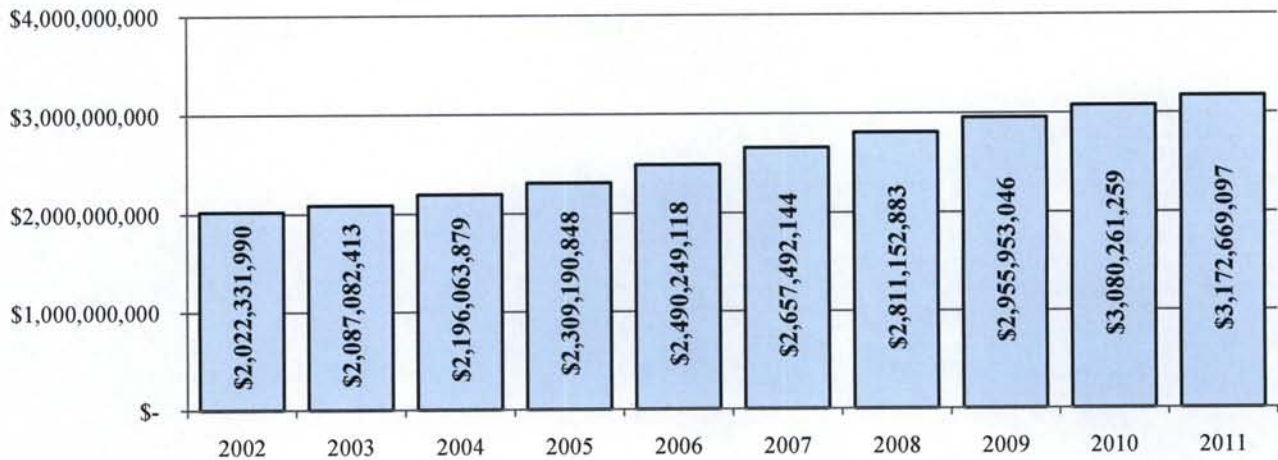


Table 12
**Net Assessed Value Used to Compute Property Tax
 Last Ten Fiscal Years (1)**

| Fiscal Year June 30, |Linn County..... | | Value Used to Compute the Tax | Benton County Value Used to Compute the Tax | Total Value Used to Compute the Tax | Linn & Benton Counties Combined Annual Percentage Change |
|-------------------------|----------------------------|-------------|-------------------------------------|---|--|---|
| | Total Assessed Value | Adjustments | | | | |
| 2002 | \$ 1,708,549,715 | \$ - | \$ 1,708,549,715 | \$ 313,782,275 | \$ 2,022,331,990 | na |
| 2003 | 1,775,479,227 | 22,646,610 | 1,752,832,617 | 334,249,796 | 2,087,082,413 | 3.20% |
| 2004 | 1,861,193,606 | 24,077,227 | 1,837,116,379 | 358,947,500 | 2,196,063,879 | 5.22% |
| 2005 | 1,947,576,161 | 34,121,937 | 1,913,454,224 | 395,736,624 | 2,309,190,848 | 5.15% |
| 2006 | 2,103,172,514 | 41,571,478 | 2,061,601,036 | 428,648,082 | 2,490,249,118 | 7.84% |
| 2007 | 2,253,632,887 | 50,945,385 | 2,202,687,502 | 454,804,642 | 2,657,492,144 | 6.72% |
| 2008 | 2,386,005,384 | 62,008,472 | 2,323,996,912 | 487,155,971 | 2,811,152,883 | 5.78% |
| 2009 | 2,512,935,769 | 83,900,206 | 2,429,035,563 | 526,917,483 | 2,955,953,046 | 5.15% |
| 2010 | 2,619,857,693 | 90,157,811 | 2,529,699,882 | 550,561,377 | 3,080,261,259 | 4.21% |
| 2011 | 2,698,453,424 | 92,862,545 | 2,605,590,879 | 567,078,218 | 3,172,669,097 | 3.00% |

(1) Actual assessed values for Fiscal Years 2002 through 2010. Estimated value for Fiscal Year 2011.



**Net Assessed Value Used to Compute the Property Tax
 Linn and Benton Counties Combined Annual Percentage Change**

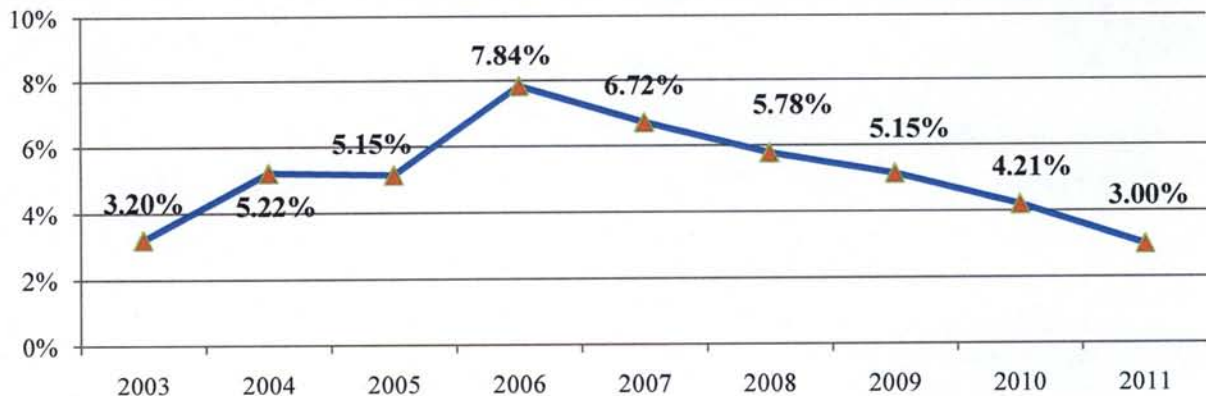
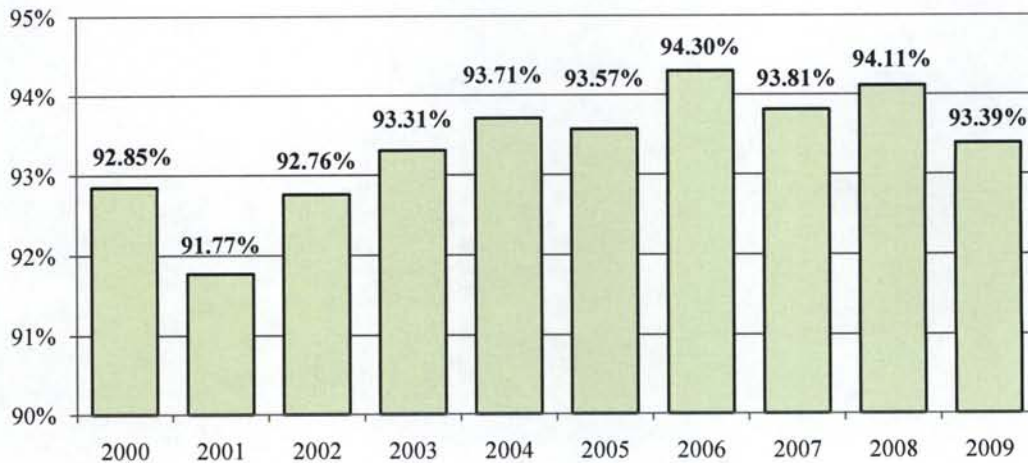


Table 13
Property Taxes Levied, Collected, and Collection Percentage
Ten Fiscal Years from 2000-2009

| Fiscal Year Ended June 30, | Property Taxes Levied | Property Taxes Collected in the Year Levied | Annual Collection Percentage | Running Collection Percentage Average |
|----------------------------|-----------------------|---|------------------------------|---------------------------------------|
| 2000 | \$12,772,054 | \$11,858,395 | 92.85% | 92.75% |
| 2001 | 14,085,001 | 12,926,133 | 91.77% | 92.40% |
| 2002 | 14,776,533 | 13,706,523 | 92.76% | 92.50% |
| 2003 | 15,245,690 | 14,226,091 | 93.31% | 92.68% |
| 2004 | 17,926,099 | 16,798,310 | 93.71% | 92.89% |
| 2005 | 18,721,771 | 17,517,415 | 93.57% | 93.01% |
| 2006 | 20,026,898 | 18,885,255 | 94.30% | 93.21% |
| 2007 | 21,270,329 | 19,954,676 | 93.81% | 93.30% |
| 2008 | 22,492,032 | 21,166,331 | 94.11% | 93.41% |
| 2009 | 23,516,147 | 21,961,902 | 93.39% | 93.41% |

Annual Property Tax Collection Percentage
Ten Fiscal Years from 2000-2009



Running Collection Percentage Average

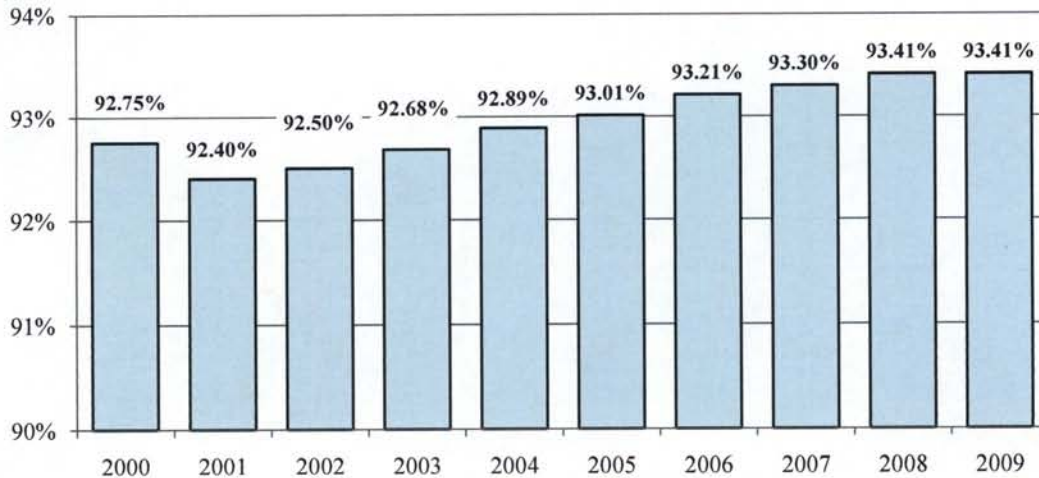


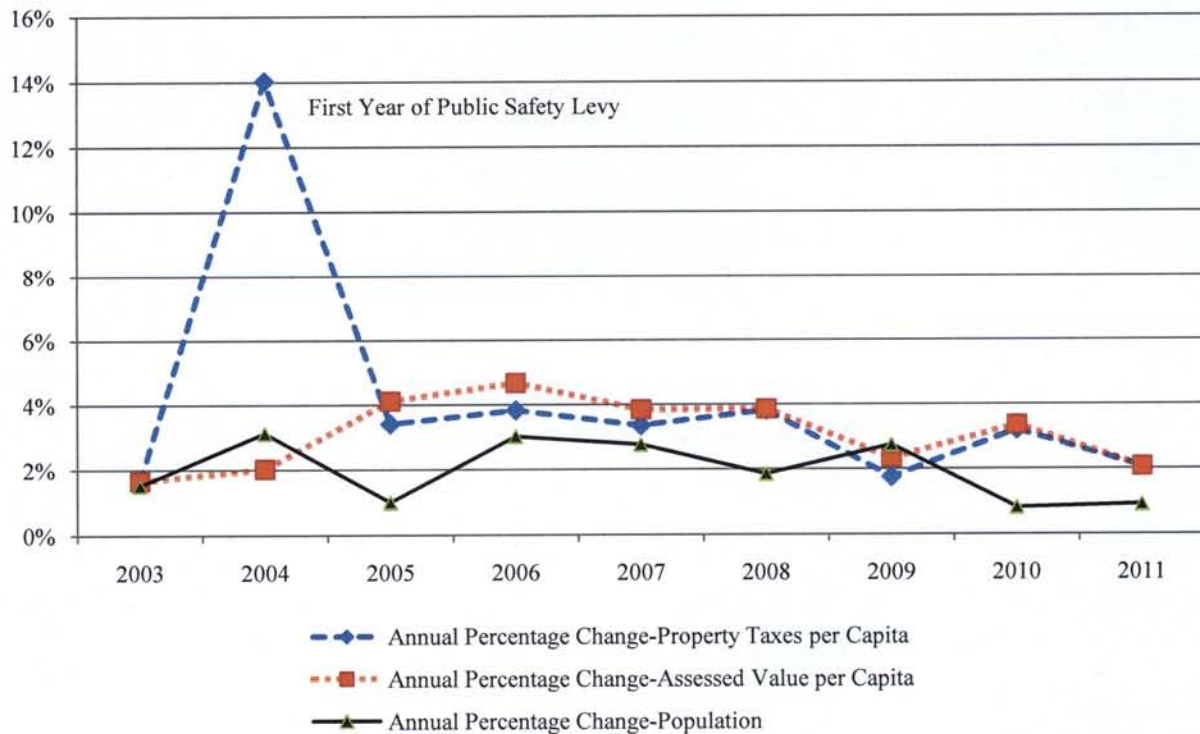
Table 14
Total Property Taxes Levied per Capita and Assessed Value per Capita
Ten Fiscal Years from 2002-2011 (1)

| Fiscal Year Ended June 30, | POPULATION(2) | | PROPERTY TAXES | | | ASSESSED VALUE | | |
|----------------------------|---------------|--------------------------|----------------|------------|------------------------------|-------------------------------|--------------|--------------------------|
| | Amount | Annual Percentage Change | Amount Levied | per Capita | Annual Percentage Change (2) | Value Used to Compute the Tax | per Capita | Annual Percentage Change |
| 2002 | 41,650 | | \$ 14,776,533 | \$ 354.78 | n/a | \$ 2,022,331,990 | \$ 48,555.39 | n/a |
| 2003 | 42,280 | 1.51% | 15,245,690 | 360.59 | 1.64% | 2,087,082,413 | 49,363.35 | 1.66% |
| 2004 | 43,600 | 3.12% | 17,926,099 | 411.15 | 14.02% | 2,196,063,879 | 50,368.44 | 2.04% |
| 2005 | 44,030 | 0.99% | 18,721,771 | 425.20 | 3.42% | 2,309,190,848 | 52,445.85 | 4.12% |
| 2006 | 45,360 | 3.02% | 20,026,898 | 441.51 | 3.84% | 2,490,249,118 | 54,899.67 | 4.68% |
| 2007 | 46,610 | 2.76% | 21,270,329 | 456.35 | 3.36% | 2,657,492,144 | 57,015.49 | 3.85% |
| 2008 | 47,470 | 1.85% | 22,492,032 | 473.82 | 3.83% | 2,811,152,883 | 59,219.57 | 3.87% |
| 2009 | 48,770 | 2.74% | 23,516,147 | 482.18 | 1.76% | 2,955,953,046 | 60,610.07 | 2.35% |
| 2010 | 49,165 | 0.81% | 24,468,386 | 497.68 | 3.21% | 3,080,261,259 | 62,651.51 | 3.37% |
| 2011 | 49,607 | 0.90% | 25,202,438 | 508.04 | 2.08% | 3,172,669,097 | 63,956.08 | 2.08% |

(1) Actual amounts for fiscal years ended June 30, 2002, through 2009. Budgeted amounts for fiscal years ending June 30, 2010, and 2011.

(2) 2004 was the first year of the Public Safety Levy (\$0.95 per \$1,000 of assessed value.)

Annual Percentage Change
Population, Property Taxes per Capita, and Assessed Value per Capita



DEBT MANAGEMENT

The City is subject to City Charter and State Constitutional limitations for issuing debt. Oregon Revised Statutes, Chapter 287, provides a debt limit of three percent (3%) of the True Cash Value of all taxable properties within city boundaries. Debt Service Schedule Tables 16-18 summarize the total principal and interest due on all debt of the City. Debt Service Table 19 presents Enterprise Fund revenue bond coverage information for the last 10 fiscal years.

Debt Summary

Outstanding debt as of July 1, 2010:

| | |
|--|----------------------|
| Short-term | None |
| Long-term: | |
| Gross bonded debt (all debt with a General Obligation pledge) | |
| 2007 General Obligation Refunding Bonds | \$ 6,705,000 |
| Hotel/Motel Tax Revenue/General Fund Pledge Obligations | |
| 1995 Hotel/Motel Tax Revenue Bonds | 210,000 |
| Pledged from the general revenues of the City | |
| 2002 Limited Tax Pension Obligations | 6,463,368 |
| Payable from unobligated, non-property tax, revenues of the City | |
| 2004 Revenue Obligations | <u>2,325,000</u> |
| Gross Debt (General obligation and general revenue and pledge) | <u>\$ 15,703,368</u> |
| | |
| Net direct debt (all debt paid in whole or in part by taxes) | \$ 6,705,000 |
| Net overlapping debt as of June 30, 2009 | <u>78,872,102</u> |
| Total net direct debt and overlapping debt | <u>\$ 85,577,102</u> |

Debt Ratios

| | | <u>Per Capita</u> | <u>Percent of True Cash Value</u> |
|--|------------------|-------------------|---|
| 2011 Population | 49,607 | | |
| True Cash Value as of June 30, 2010 | \$ 4,171,696,167 | \$ 84,094.91 | |
| Gross Bonded Debt | 6,705,000 | 135.16 | 0.16% |
| Gross Debt including General Fund Obligations | 15,703,368 | 316.56 | 0.38% |
| Net Direct Debt (General Obligation only) | 6,705,000 | 135.16 | 0.16% |
| Overlapping Debt | 78,872,102 | 1,589.94 | 1.89% |
| Net Direct (General Obligation) and Overlapping Debt | 85,577,102 | 1,725.10 | 2.05% |
| Gross Debt and Overlapping Debt | 94,575,470 | 1,906.49 | 2.27% |

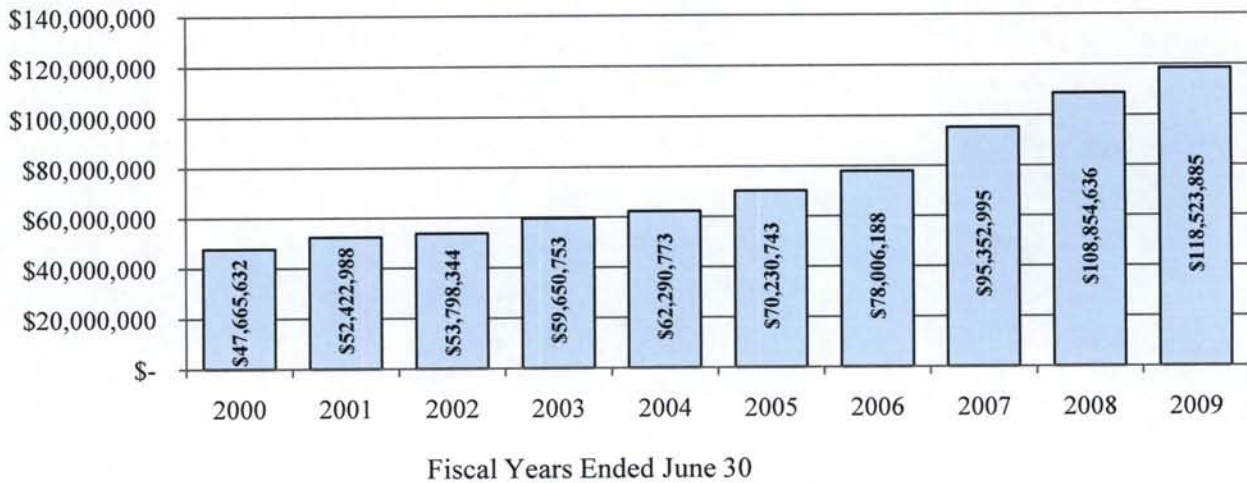
Future Bond Plans:

The City does not plan to issue any bonds in Fiscal Year 2010-2011.

Debt Service Schedule - Table 15
COMPUTATION OF LEGAL DEBT MARGIN
as of June 30, 2009

| | |
|---|------------------|
| True Cash Value for the City of Albany (1) | \$ 4,171,696,167 |
| 3% Limitation | 3% |
| General Obligation Debt Limit - 3% of True Cash Value | 125,150,885 |
| Gross bonded debt principal: | |
| 2007 General Obligation Refunding Bonds | \$ 6,705,000 |
| Less: | |
| Sinking Fund Reserve (2) | 78,000 |
| Net debt subject to 3% limitation | 6,627,000 |
| Legal Debt Margin for General Obligation Debt | \$ 118,523,885 |

Historical Trend of Legal Debt Margin



(1) Source: Tax Rolls - Linn and Benton County Tax Assessors as of June 30, 2009.

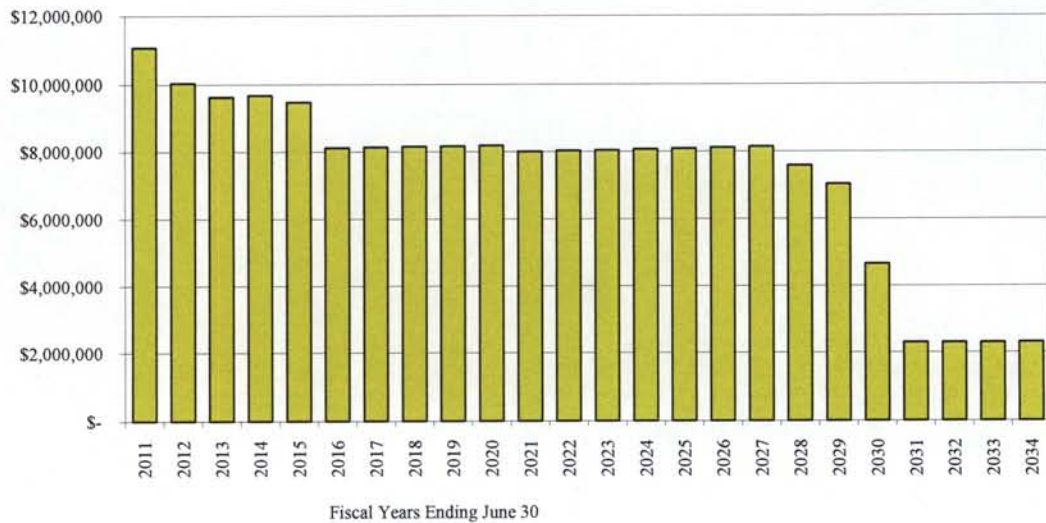
(2) Sinking Fund Reserve equals \$78,000 in the Debt Service Fund.

Oregon Revised Statutes Chapter 287 provides a debt limit of three percent (3%) of the true cash value of all taxable properties within City boundaries. Excluded from this limit are improvement bonds and sinking fund reserves. An increasing debt margin is a favorable trend which suggests that the true cash value of the City is rising as compared to outstanding general obligation debt.

Debt Service Schedule - Table 16
SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST - ALL FUNDS
as of June 30, 2010

| Years of Maturity | Total Requirements | | | 2007 GO Refunding Bonds | | 2002 Special Assessment Bancroft Bonds | | 1995 Hotel/Motel Tax Revenue Bonds | |
|-------------------|-----------------------|-----------------------|----------------------|-------------------------|-------------------|--|------------------|------------------------------------|-----------------|
| | Total | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest |
| 2010-2011 | \$ 11,073,262 | \$ 6,314,452 | \$ 4,758,810 | \$ 1,850,000 | \$ 268,200 | \$ 72,444 | \$ 12,741 | \$ 210,000 | \$ 6,038 |
| 2011-2012 | 10,038,559 | 5,485,286 | 4,553,273 | 1,095,000 | 194,200 | 197,735 | 9,036 | | |
| 2012-2013 | 9,637,467 | 5,259,703 | 4,377,764 | 1,170,000 | 150,400 | | | | |
| 2013-2014 | 9,682,795 | 5,478,965 | 4,203,830 | 1,255,000 | 103,600 | | | | |
| 2014-2015 | 9,490,058 | 5,460,344 | 4,029,714 | 1,335,000 | 53,400 | | | | |
| 2015-2016 | 8,120,057 | 4,263,554 | 3,856,503 | | | | | | |
| 2016-2017 | 8,138,440 | 4,409,037 | 3,729,403 | | | | | | |
| 2017-2018 | 8,152,873 | 4,557,044 | 3,595,829 | | | | | | |
| 2018-2019 | 8,161,877 | 4,706,449 | 3,455,428 | | | | | | |
| 2019-2020 | 8,178,933 | 4,917,112 | 3,261,821 | | | | | | |
| 2020-2021 | 8,007,917 | 5,197,944 | 2,809,973 | | | | | | |
| 2021-2022 | 8,028,567 | 5,436,596 | 2,591,971 | | | | | | |
| 2022-2023 | 8,040,879 | 5,678,561 | 2,362,318 | | | | | | |
| 2023-2024 | 8,066,406 | 5,943,943 | 2,122,463 | | | | | | |
| 2024-2025 | 8,084,056 | 6,212,843 | 1,871,213 | | | | | | |
| 2025-2026 | 8,113,892 | 6,505,371 | 1,608,521 | | | | | | |
| 2026-2027 | 8,143,046 | 6,816,636 | 1,326,410 | | | | | | |
| 2027-2028 | 7,585,577 | 6,556,754 | 1,028,823 | | | | | | |
| 2028-2029 | 7,033,688 | 6,275,842 | 757,846 | | | | | | |
| 2029-2030 | 4,664,264 | 4,154,477 | 509,787 | | | | | | |
| 2030-2031 | 2,299,000 | 1,930,000 | 369,000 | | | | | | |
| 2031-2032 | 2,300,000 | 2,030,000 | 270,000 | | | | | | |
| 2032-2033 | 2,300,875 | 2,135,000 | 165,875 | | | | | | |
| 2033-2034 | 2,306,250 | 2,250,000 | 56,250 | | | | | | |
| Totals | \$ 175,648,738 | \$ 117,975,913 | \$ 57,672,825 | \$ 6,705,000 | \$ 769,800 | \$ 270,179 | \$ 21,777 | \$ 210,000 | \$ 6,038 |

Annual Principal and Interest Requirements - All Funds



continued

Debt Service Schedule - Table 16, continued

**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST - ALL FUNDS**

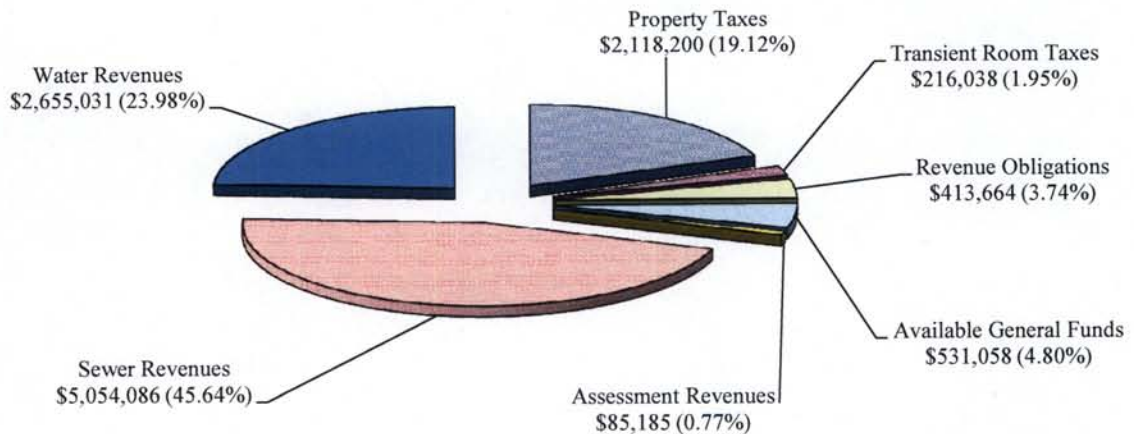
as of June 30, 2010

| Years of Maturity | 2002 Limited Tax Pension Obligations | | 2004 General Revenue Obligations | | 2003 Water Revenue & Refunding Bonds | | 2007 State Revolving Fund Loans - Sewer | | 2002 Water Certificates of Participation | |
|----------------------|---|--------------------|-------------------------------------|-------------------|--|---------------------|---|---------------------|--|------------------|
| | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest |
| 2010-2011 | \$ 86,861 | \$ 444,197 | \$ 325,000 | \$ 88,664 | \$ 1,055,000 | \$ 1,521,203 | \$ 2,643,460 | \$ 2,410,626 | \$ 71,687 | \$ 7,141 |
| 2011-2012 | 92,951 | 463,106 | 340,000 | 78,914 | 960,000 | 1,487,919 | 2,723,921 | 2,316,948 | 75,679 | 3,150 |
| 2012-2013 | 97,868 | 483,189 | 355,000 | 68,204 | 830,000 | 1,455,557 | 2,806,835 | 2,220,414 | | |
| 2013-2014 | 101,687 | 504,371 | 365,000 | 52,228 | 865,000 | 1,422,694 | 2,892,278 | 2,120,937 | | |
| 2014-2015 | 105,019 | 531,038 | 140,000 | 39,454 | 900,000 | 1,387,394 | 2,980,325 | 2,018,428 | | |
| 2015-2016 | 107,498 | 558,560 | 145,000 | 34,554 | 940,000 | 1,350,594 | 3,071,056 | 1,912,795 | | |
| 2016-2017 | 109,483 | 586,575 | 155,000 | 27,304 | 980,000 | 1,311,581 | 3,164,554 | 1,803,943 | | |
| 2017-2018 | 111,140 | 614,918 | 160,000 | 19,554 | 1,025,000 | 1,269,587 | 3,260,904 | 1,691,770 | | |
| 2018-2019 | 111,257 | 644,800 | 165,000 | 13,394 | 1,070,000 | 1,221,056 | 3,360,192 | 1,576,178 | | |
| 2019-2020 | 159,604 | 631,454 | 175,000 | 7,000 | 1,120,000 | 1,166,306 | 3,462,508 | 1,457,061 | | |
| 2020-2021 | 460,000 | 366,605 | | | 1,170,000 | 1,109,056 | 3,567,944 | 1,334,312 | | |
| 2021-2022 | 530,000 | 335,095 | | | 1,230,000 | 1,049,056 | 3,676,596 | 1,207,820 | | |
| 2022-2023 | 600,000 | 298,790 | | | 1,290,000 | 986,056 | 3,788,561 | 1,077,472 | | |
| 2023-2024 | 685,000 | 257,690 | | | 1,355,000 | 921,625 | 3,903,943 | 943,148 | | |
| 2024-2025 | 770,000 | 210,767 | | | 1,420,000 | 855,719 | 4,022,843 | 804,727 | | |
| 2025-2026 | 865,000 | 159,947 | | | 1,495,000 | 786,488 | 4,145,371 | 662,086 | | |
| 2026-2027 | 970,000 | 100,694 | | | 1,575,000 | 710,622 | 4,271,636 | 515,094 | | |
| 2027-2028 | 500,000 | 34,250 | | | 1,655,000 | 630,956 | 4,401,754 | 363,617 | | |
| 2028-2029 | | | | | 1,740,000 | 550,325 | 4,535,842 | 207,521 | | |
| 2029-2030 | | | | | 1,835,000 | 463,125 | 2,319,477 | 46,662 | | |
| 2030-2031 | | | | | 1,930,000 | 369,000 | | | | |
| 2031-2032 | | | | | 2,030,000 | 270,000 | | | | |
| 2032-2033 | | | | | 2,135,000 | 165,875 | | | | |
| 2033-2034 | | | | | 2,250,000 | 56,250 | | | | |
| Totals | \$6,463,368 | \$7,226,046 | \$2,325,000 | \$ 429,270 | \$32,855,000 | \$22,518,044 | \$69,000,000 | \$26,691,559 | \$ 147,366 | \$ 10,291 |

Debt Service Schedule - Table 17
SUMMARY OF DEBT SERVICE BY TYPE AND FUND
 2010-2011 Fiscal Year Requirements

| Fund/Source/Debt Description | Principal | Interest | Total for 2011-2012 |
|--|---------------------|---------------------|------------------------|
| DEBT SERVICE FUND: | | | |
| General Obligation Bonds | | | |
| 2007 General Obligation Refunding Bonds | \$ 1,850,000 | \$ 268,200 | \$ 2,118,200 |
| Transient Room Tax Revenue Bonds | | | |
| 1995 Hotel/Motel Tax Revenue Bonds | 210,000 | 6,038 | 216,038 |
| Revenue Obligation Bonds | | | |
| 2004 General Revenue Obligations | 325,000 | 88,664 | 413,664 |
| Limited Tax Pension Obligations (payable from available general funds) | | | |
| 2002 Limited Tax Pension Obligations | 86,861 | 444,197 | 531,058 |
| Limited Tax Bancroft Improvement Bonds | | | |
| 2002 Special Assessment Bancroft Bonds | 72,444 | 12,741 | 85,185 |
| Total Debt Service Fund | 2,544,305 | 819,840 | 3,364,145 |
| SEWER FUND: | | | |
| State Revolving Fund Loans | | | |
| 2007 State Revolving Fund Loans - Sewer Treatment Plant | 2,643,460 | 2,410,626 | 5,054,086 |
| Total Sewer Fund: | 2,643,460 | 2,410,626 | 5,054,086 |
| WATER FUND: | | | |
| Water Revenue Bonds | | | |
| 2003 Water and Refunding Bonds | 1,126,687 | 1,528,344 | 2,655,031 |
| Total Water Fund: | 1,126,687 | 1,528,344 | 2,655,031 |
| Total Requirements for Fiscal Year 2010-2011 | \$ 6,314,452 | \$ 4,758,810 | \$ 11,073,262 |

Debt Service Requirements, Summary by Funding Source



LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**General Obligation Bonds**

General obligation bonds are direct obligations and pledge the full faith and credit of the City. The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities.

In March 2007, the City issued \$8,335,000 of general obligation bonds to refinance all of the City's outstanding General Obligation Bonds, Series 1996, and a portion of the City's General Obligation Bonds, Series 1999. The Series 1996 bonds were used to finance the construction of two fire substations. The Series 1999 bonds were used to finance reconstruction of portions of Santiam Highway, 34th Avenue, Elm Street, and Salem Avenue. The interest rate is 4 percent for the nine-year bonds. Final maturity is June 2015.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|---------------------|-------------------|---------------------|
| 2011 | \$ 1,850,000 | \$ 268,200 | \$ 2,118,200 |
| 2012 | 1,095,000 | 194,200 | 1,289,200 |
| 2013 | 1,170,000 | 150,400 | 1,320,400 |
| 2014 | 1,255,000 | 103,600 | 1,358,600 |
| 2015 | 1,335,000 | 53,400 | 1,388,400 |
| Totals | \$ 6,705,000 | \$ 769,800 | \$ 7,474,800 |

Special Assessment Bancroft Bonds with Government Commitment

The City has established several Local Improvement Districts (LIDs) to finance capital improvements in specific areas through the sale of special assessment bonds. Project costs are assessed to each property benefiting from the improvement, with payments used to pay debt service on the bonds. In the event a deficiency exists because of unpaid or delinquent special assessments at the time debt service is due, the City must provide resources to cover the deficiency.

In June 2002, the City issued \$736,255 of limited tax assessment bonds to finance the following local improvement districts: Alandale, Hickory Street, Marion Street, Riverside Drive, Timber Street, 12th Avenue, and Lehigh/Ryderwood. The interest rate is 5.5 percent for the ten-year bonds. Final maturity is June 2012.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|-------------------|------------------|-------------------|
| 2011 | \$ 72,444 | \$ 12,741 | \$ 85,185 |
| 2012 | 197,735 | 9,036 | 206,771 |
| Totals | \$ 270,179 | \$ 21,777 | \$ 291,956 |

Hotel/Motel Revenue Bonds

In August 1995, the City issued \$2,300,000 of hotel/motel tax revenue bonds to finance a portion of the capital construction of a new Linn County Fairgrounds and Exposition Center. Debt service requirements will be met through the collection of hotel/motel taxes. The interest rate is 3.9 percent for the 15-year bonds. Final maturity is August 2010.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|-------------------|-----------------|-------------------|
| 2011 | \$ 210,000 | \$ 6,038 | \$ 216,038 |
| Totals | \$ 210,000 | \$ 6,038 | \$ 216,038 |

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**Limited Tax Pension Obligations**

In March 2002, the City issued \$6,851,826 of Limited Tax Pension Obligations. Net proceeds in the amount of \$6,700,000 were used to finance a portion of the City's estimated unfunded liability in the Oregon Public Employees Retirement System. Debt service requirements are payable from available general funds, including taxes and other funds. Interest rates range from 2 percent to 7.36 percent for the 26-year bonds. Final maturity is June 2028.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|---------------------|---------------------|----------------------|
| 2011 | \$ 86,861 | \$ 444,197 | \$ 531,058 |
| 2012 | 92,951 | 463,106 | 556,057 |
| 2013 | 97,868 | 483,189 | 581,057 |
| 2014 | 101,687 | 504,371 | 606,058 |
| 2015 | 105,019 | 531,038 | 636,057 |
| 2016-2020 | 598,982 | 3,036,307 | 3,635,289 |
| 2021-2025 | 3,045,000 | 1,468,947 | 4,513,947 |
| 2026-2028 | 2,335,000 | 294,891 | 2,629,891 |
| Totals | \$ 6,463,368 | \$ 7,226,046 | \$ 13,689,414 |

General Revenue Obligations

In December 2004, the City issued \$3,720,000 of general revenue obligations secured and payable from any unobligated, non-property tax revenues legally available to the City, to finance the construction of a public swimming pool and repayment and/or defeasance of the City's Certificates of Participation, Series 1994. Interest rates range from 2 percent to 5 percent for the 15-year bonds. Final maturity is January 2020.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|---------------------|-------------------|---------------------|
| 2011 | \$ 325,000 | \$ 88,664 | \$ 413,664 |
| 2012 | 340,000 | 78,914 | 418,914 |
| 2013 | 355,000 | 68,204 | 423,204 |
| 2014 | 365,000 | 52,228 | 417,228 |
| 2015 | 140,000 | 39,454 | 179,454 |
| 2016-2020 | 800,000 | 101,806 | 901,806 |
| Totals | \$ 2,325,000 | \$ 429,270 | \$ 2,754,270 |

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**Water Revenue Bonds**

In November 2003, the City issued \$40,485,000 of Water Revenue and Refunding Bonds, Series 2003, to refund the Second Lien Water Revenue Advance Refunding Bonds, Series 1993B, and to finance the costs of acquiring real and personal property, and additions, replacements, expansions, or improvements to the City's water system and all necessary equipment and appurtenances. Debt service requirements are payable from water system revenues. Interest rates range from 2 percent to 5.125 percent for the 30-year bonds. Final maturity is August 2033.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|----------------------|----------------------|----------------------|
| 2011 | \$ 1,055,000 | \$ 1,521,203 | \$ 2,576,203 |
| 2012 | 960,000 | 1,487,919 | 2,447,919 |
| 2013 | 830,000 | 1,455,557 | 2,285,557 |
| 2014 | 865,000 | 1,422,694 | 2,287,694 |
| 2015 | 900,000 | 1,387,394 | 2,287,394 |
| 2016-2020 | 5,135,000 | 6,319,124 | 11,454,124 |
| 2021-2025 | 6,465,000 | 4,921,512 | 11,386,512 |
| 2026-2030 | 8,300,000 | 3,141,516 | 11,441,516 |
| 2031-2034 | 8,345,000 | 861,125 | 9,206,125 |
| Totals | \$ 32,855,000 | \$ 22,518,044 | \$ 55,373,044 |

State Revolving Fund (SRF) Loans, Sewer Fund

The City received two loans totaling \$69,000,000 from the Clean Water State Revolving Fund to assist in the payment of costs of a new wastewater treatment plant. Loan repayment requirements are payable from the net revenues of the City's sewer system. Accrued interest was paid on April 1, 2010. At that time the debt service payment schedule was prepared. Interest rates range from 2.9 percent to 3.14 percent for the 20-year loan. In addition, there is an annual 0.5% loan fee due at the time of debt service payments. In the table below, the loan fee has been included in the interest requirements.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|----------------------|----------------------|----------------------|
| 2011 | \$ 2,643,460 | \$ 2,410,626 | \$ 5,054,086 |
| 2012 | 2,723,921 | 2,316,948 | 5,040,869 |
| 2013 | 2,806,835 | 2,220,414 | 5,027,249 |
| 2014 | 2,892,278 | 2,120,937 | 5,013,215 |
| 2015 | 2,980,325 | 2,018,428 | 4,998,753 |
| 2016-2020 | 16,319,214 | 8,441,747 | 24,760,961 |
| 2021-2025 | 18,959,887 | 5,367,479 | 24,327,366 |
| 2026-2030 | 19,674,080 | 1,794,980 | 21,469,060 |
| Totals | \$ 69,000,000 | \$ 26,691,559 | \$ 95,691,559 |

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**Water Certificates of Participation**

In March 2002, the City issued certificates of participation in the amount of \$600,000 to finance the cost of acquisition of real and personal property to be used as a water intake, pumping station, and raw water transmission facility. Debt service requirements are payable solely from the net revenues of the City's water system. The interest rate is 5.5 percent for the ten-year certificates. Final maturity is March 2012.

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|-------------------|------------------|-------------------|
| 2011 | \$ 71,687 | \$ 7,141 | \$ 78,828 |
| 2012 | 75,679 | 3,150 | 78,829 |
| Totals | \$ 147,366 | \$ 10,291 | \$ 157,657 |

TOTAL OUTSTANDING BONDS, CERTIFICATES OF PARTICIPATION, AND SRF LOANS

| Years Ending June 30 | Principal | Interest | Totals |
|-------------------------|-----------------------|----------------------|-----------------------|
| 2011 | \$ 6,314,452 | \$ 4,758,810 | \$ 11,073,262 |
| 2012 | 5,485,286 | 4,553,273 | 10,038,559 |
| 2013 | 5,259,703 | 4,377,764 | 9,637,467 |
| 2014 | 5,478,965 | 4,203,830 | 9,682,795 |
| 2015 | 5,460,344 | 4,029,714 | 9,490,058 |
| 2016-2020 | 22,853,196 | 17,898,984 | 40,752,180 |
| 2021-2025 | 28,469,887 | 11,757,938 | 40,227,825 |
| 2026-2030 | 30,309,080 | 5,231,387 | 35,540,467 |
| 2031-2034 | 8,345,000 | 861,125 | 9,206,125 |
| Totals | \$ 117,975,913 | \$ 57,672,825 | \$ 175,648,738 |

FINAL PAYMENTS ON THE FOLLOWING DEBT WERE MADE IN FISCAL YEAR 2009-2010.

| | | |
|---|----|---------|
| 1998 Water General Obligation Refunding Bonds | \$ | 853,788 |
| 2004 Sewer Current Refunding Bonds | | 511,691 |
| 1996 State Revolving Fund Loan - Sewer | | 512,237 |

Debt Service Schedule - Table 19

REVENUE BOND COVERAGE: ENTERPRISE FUNDS

last 10 fiscal years

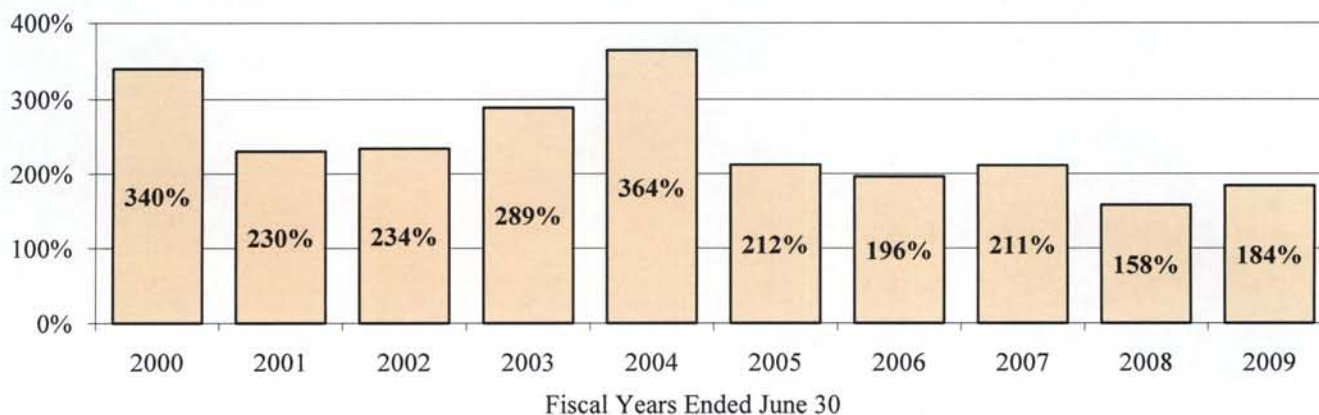
| Fiscal Year Ended June 30 | Operating Revenue | Operating Expense(1) | Net Operating Revenue | Debt Requirements(2) | | Total Debt Requirements | Coverage |
|---------------------------|-------------------|----------------------|-----------------------|----------------------|-----------|-------------------------|----------|
| | | | | Principal | Interest | | |
| 2000 | 12,942,813 | 8,237,264 | 4,705,549 | 710,000 | 675,529 | 1,385,529 | 339.62% |
| 2001 | 13,195,007 | 9,599,974 | 3,595,033 | 930,000 | 632,375 | 1,562,375 | 230.10% |
| 2002 | 13,740,259 | 10,058,642 | 3,681,617 | 990,000 | 584,371 | 1,574,371 | 233.85% |
| 2003 | 15,079,613 | 10,501,818 | 4,577,795 | 1,045,000 | 536,874 | 1,581,874 | 289.39% |
| 2004 | 18,804,174 | 11,418,450 | 7,385,724 | 1,090,000 | 940,396 | 2,030,396 | 363.76% |
| 2005 | 18,803,046 | 10,796,509 | 8,006,537 | 1,872,850 | 1,899,438 | 3,772,288 | 212.25% |
| 2006 | 19,826,801 | 12,468,959 | 7,357,842 | 1,895,738 | 1,860,210 | 3,755,948 | 195.90% |
| 2007 | 21,844,312 | 13,935,942 | 7,908,370 | 1,933,784 | 1,815,416 | 3,749,200 | 210.93% |
| 2008 | 22,970,160 | 14,999,807 | 7,970,353 | 1,976,955 | 3,072,934 | 5,049,889 | 157.83% |
| 2009 | 23,806,995 | 14,591,520 | 9,215,475 | 2,030,396 | 2,977,014 | 5,007,410 | 184.04% |

In October, 2003, the City sold water revenue/refunding bonds totaling \$40,485,000. As a result, water rates were increased by 28 percent to cover the \$2.9 million annual debt service.

(1) Operating expenses less depreciation.

(2) Includes principal and interest amounts paid from water and sewer revenues only.

Enterprise Funds Bond Coverage



GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

PROGRAM FUNCTIONS

The General Fund is used to account for all of the financial resources except those accounted for in another fund. The City has one General Fund. General Fund programs include:

Nondepartmental

Expenditures which cannot be attributed to other General Fund programs are accounted for in this program. City Hall building maintenance charges are expected to be \$194,800. Major interfund transfers include: \$260,000 to the Street Fund for street lighting; \$236,500 to the Debt Service Fund to service debt on the 2004 Revenue Obligations; \$198,200 of State Revenue Sharing proceeds to the Albany Transit System; \$0 to the Building Inspection Fund; \$196,000 of State Revenue Sharing proceeds to the Paratransit System; and \$147,200 to the Parks & Recreation Fund. Included in this program is the General Fund Contingency of \$1,350,300.

Municipal Court

Municipal Court processes citations issued by the Albany Police Department, the City's Code Enforcement Division, and private citizens of the City. This program is responsible for scheduling and conducting pretrial conferences and court trials including notification of attorneys, police officers, and witnesses.

Code Enforcement

This program provides coordination of property-related municipal code enforcement activities.

Fire Suppression

Fire Suppression responds to emergencies including fires, rescues, hazardous materials incidents, vehicle accidents, health difficulties, and natural or other disasters. This program is responsible for the production and maintenance of the Emergency Operations Plan.

Public Safety Levy-Fire

This program accounts for the Fire personnel and materials funded by the five-year Public Safety Levy passed by the voters in the November, 2006, General Election. Fiscal Year 2010-11 is the third year of the levy.

Fire & Life Safety

Personnel in this program conduct fire and life safety inspections of occupancies within the City that are covered by municipal and state fire codes. Also provided are fire and life safety information and education, review of construction plans for compliance with the Uniform Fire Code and other appropriate laws and codes, fire investigation, and administration of the Juvenile Firesetters Program.

Police

The Police Department provides detective and prosecutorial services, community service assistance, City regulatory services, traffic enforcement, and accident investigation. In addition, the Department provides animal control, community policing, crime prevention programs, and maintains records in accordance with state statutes and departmental policies.

Public Safety Levy-Police

This program accounts for the Police personnel and materials funded by the five-year Public Safety Levy passed by the voters in the November, 2006, General Election. Fiscal Year 2010-11 is the third year of the levy.

Planning

Staff in this program administer the Development Code, oversee the City's state-mandated "periodic review" process, and participate on the City's economic development team. Comprehensive planning activities include involvement in housing issues, historic preservation issues, and transportation planning.

Housing

Housing assists with the development or maintenance of affordable housing. Assistance may be provided to affordable housing agencies in the Albany area.

Library

The Library program provides for educational, informational, cultural, and recreational needs of the residences and businesses of Albany.

GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

REVENUE TRENDS AND ASSUMPTIONS

Property Taxes

The estimated 2010-11 collection of current property taxes for the General Fund will be \$14,704,500. Provisions of Ballot Measure 50 and subsequent legislation have combined to set the permanent tax rate for the City of Albany at \$6.3984 per \$1,000 of assessed value. Ballot Measure 50 limits the annual increase in assessed value of each property to three percent. The increase is not automatic and can only increase as much as the real market value up to the three percent limit. The value of new construction is added to the assessed value which may result in property tax revenues increasing more than three percent. For 2010-11, tax collections are estimated to rise by 3.76 percent. The collection rate is estimated to be 93.47 percent of the taxes levied.

At the General Election of November 2006, Albany voters passed a new local option levy to support public safety. The levy is for five years at \$0.95 per \$1,000 of assessed value starting in 2008-09. For 2010-11, the third year of the levy, current tax collections are estimated to be \$2,583,000. The tax revenues will be received into the Public Safety Fund (215) and distributed to the General (100) and Ambulance (212) Funds throughout the year.

Franchise Fees and Privilege Taxes

Franchise fees and privilege taxes account for 12.79 percent of the General Fund budget. This program accounts for the Fire personnel and materials funded by the five-year Public Safety Levy passed by the voters in the November, 2006, General Election. It is projected that the 2010-11 level of actual receipts will be similar to that of 2009-10.

Licenses and Fees

With the downturn in the housing market, planning fees are forecast to decrease by 20 percent (\$25,000).

Intergovernmental Revenues

Intergovernmental revenues are projected to increase by 0.37 percent for Fiscal Year 2010-11. Rural fire district payments will decrease by \$35,200 (2.1 percent). State shared revenues, liquor taxes, cigarette taxes, and state revenue sharing, are forecast to increase by \$40,000 (4.08 percent).

Charges for Services

The only item in this section is the rental charge for City Hall office space. The rental charges are used to pay for building maintenance and for principal and interest payments on the City Hall construction debt. Primarily due to increased energy costs and maintenance projects as the building ages, rental charges for 2010-11 will increase by 3.71 percent.

Fines and Forfeitures

Court fines are estimated to increase by 21 percent from the 2009-10 estimate. The Photo Red Light enforcement program was implemented at one intersection in 2008-09.

Other Revenues

There are no major changes in this category, as the 2010-11 adopted budget reflects historical levels of activity.

Investment Earnings

For 2010-11, interest earnings are expected to be \$125,000, a decrease of 37.5 percent from the 2009-10 estimate.

GENERAL FUND

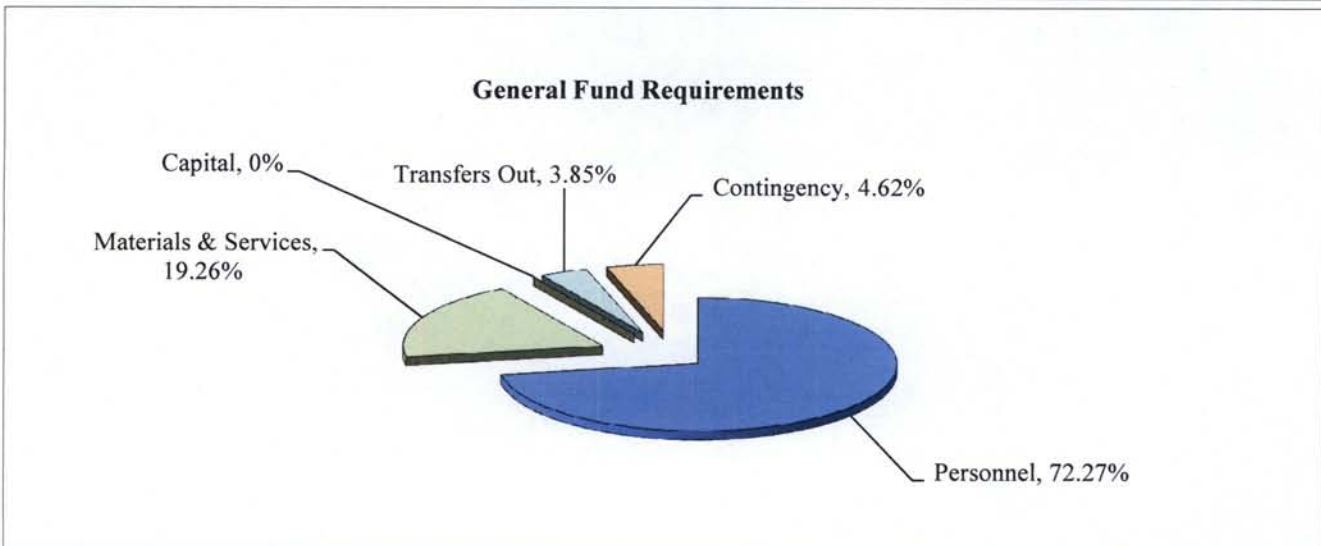
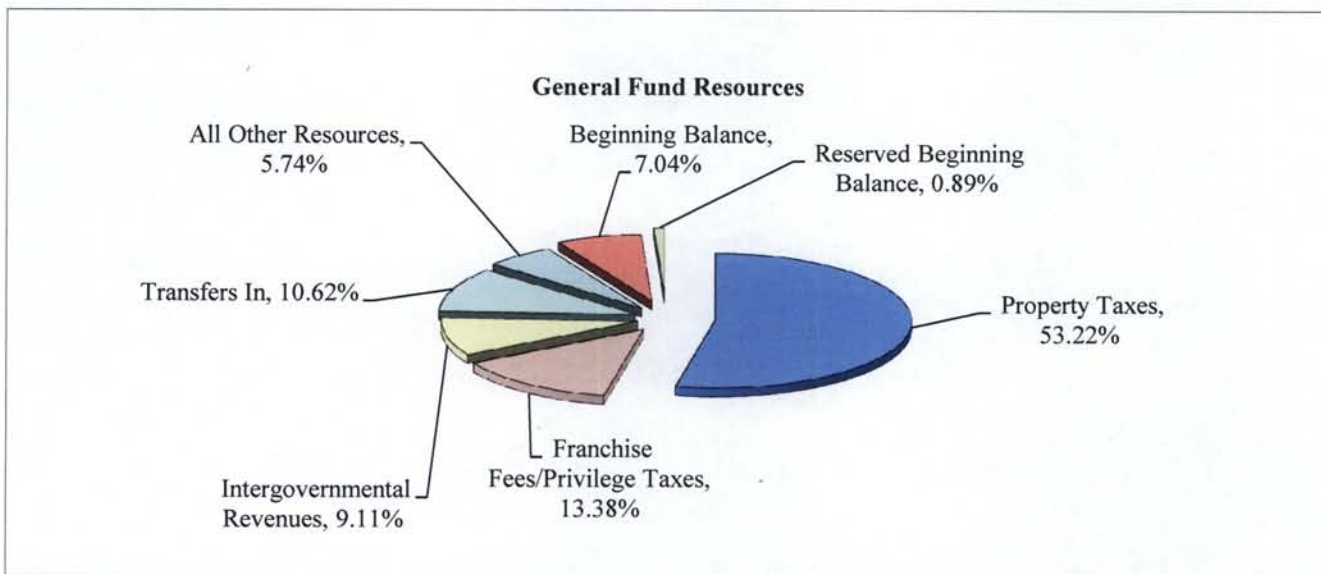
Adopted for the Fiscal Year 2010-11

RESOURCES

| | |
|--------------------------------|----------------------|
| Property Taxes | \$ 15,648,700 |
| Franchise Fees/Privilege Taxes | 3,934,000 |
| Licenses & Fees | 169,200 |
| Intergovernmental Revenues | 2,677,500 |
| Charges for Service | 423,400 |
| Fines & Forfeitures | 869,900 |
| Other Revenues | 149,400 |
| Investment Earnings | 75,000 |
| Transfers In | 3,121,600 |
| Beginning Balance | 2,072,100 |
| Reserved Beginning Balance | 260,300 |
| Total Resources | \$ 29,401,100 |

REQUIREMENTS

| | |
|---------------------------|----------------------|
| Personnel | \$ 21,247,300 |
| Materials & Services | 5,663,100 |
| Capital | - |
| Transfers Out | 1,130,900 |
| Contingency | 1,359,800 |
| Total Requirements | \$ 29,401,100 |



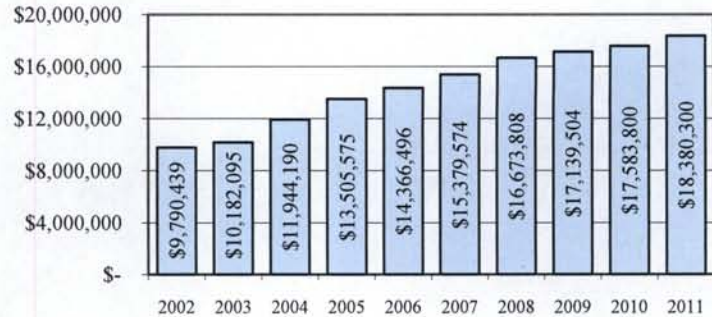
GENERAL FUND

(Amounts for 2002 through 2009 are actual. Budgeted amounts have been used for 2010 and 2011.)

Property Tax Collections

| Year Ended/ Ending June 30, | Property Tax Collections | Percentage Increase |
|-----------------------------------|--------------------------------|------------------------|
| 2002 | \$ 9,790,439 | - |
| 2003 | 10,182,095 | 4.00% |
| 2004 | 11,944,190 | 17.31% |
| 2005 | 13,505,575 | 13.07% |
| 2006 | 14,366,496 | 6.37% |
| 2007 | 15,379,574 | 7.05% |
| 2008 | 16,673,808 | 8.42% |
| 2009 | 17,139,504 | 2.79% |
| 2010 | 17,583,800 | 2.59% |
| 2011 | 18,380,300 | 4.53% |

Property Tax Collections (Ten Years)



Beginning with fiscal year ended June 30, 2004, property tax collections include amounts collected in the Public Safety Levy Fund that were reported in the General Fund as transfers in.

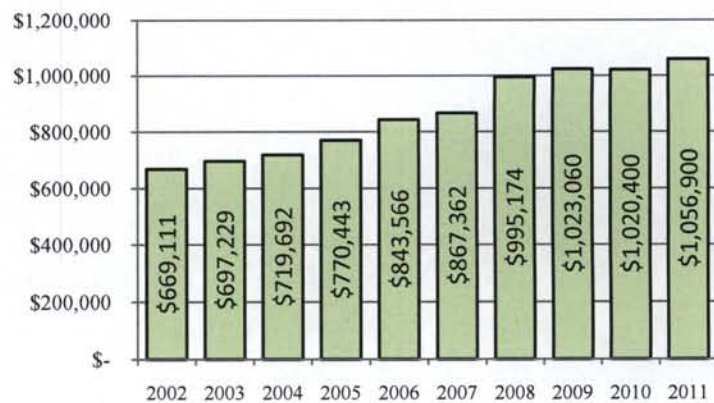
Property taxes collected in the Public Safety Levy Fund and transferred to the General Fund:

| | | |
|------|--------------|----------|
| 2004 | \$ 1,161,900 | Actual |
| 2005 | 2,065,388 | " |
| 2006 | 1,861,262 | " |
| 2007 | 2,185,898 | " |
| 2008 | 2,684,403 | " |
| 2009 | 2,561,881 | " |
| 2010 | 2,439,300 | Budgeted |
| 2011 | 2,731,600 | " |

State Shared Resources: Cigarette Taxes, Liquor Taxes, and State Revenue Sharing

| Year Ended/ Ending June 30, | State Shared Revenues | Percentage Increase (Decrease) |
|-----------------------------------|-----------------------------|--------------------------------------|
| 2002 | \$ 669,111 | - |
| 2003 | 697,229 | 4.20% |
| 2004 | 719,692 | 3.22% |
| 2005 | 770,443 | 7.05% |
| 2006 | 843,566 | 9.49% |
| 2007 | 867,362 | 2.82% |
| 2008 | 995,174 | 14.74% |
| 2009 | 1,023,060 | 2.80% |
| 2010 | 1,020,400 | (0.26%) |
| 2011 | 1,056,900 | 3.58% |

State Shared Revenues (Ten Years)

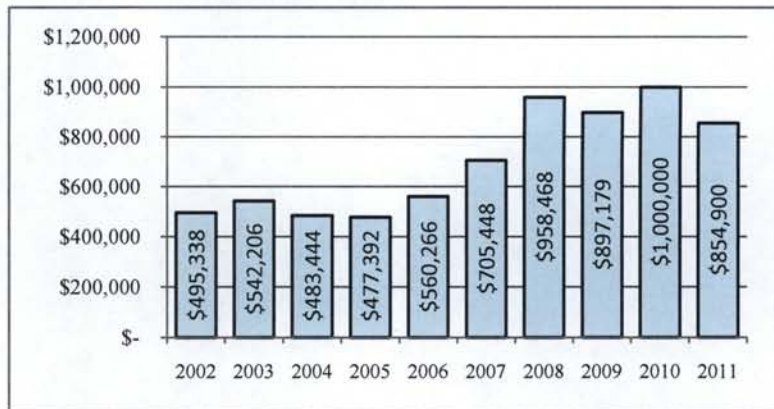


GENERAL FUND

Municipal Court Fines

| Year Ended/ Ending June 30, | Fines | Percentage Increase (Decrease) |
|-----------------------------------|------------|--------------------------------------|
| 2002 | \$ 495,338 | - |
| 2003 | 542,206 | 9.46% |
| 2004 | 483,444 | (10.84%) |
| 2005 | 477,392 | (1.25%) |
| 2006 | 560,266 | 17.36% |
| 2007 | 705,448 | 25.91% |
| 2008 | 958,468 | 35.87% |
| 2009 | 897,179 | (6.39%) |
| 2010 | 1,000,000 | 11.46% |
| 2011 | 854,900 | (14.51%) |

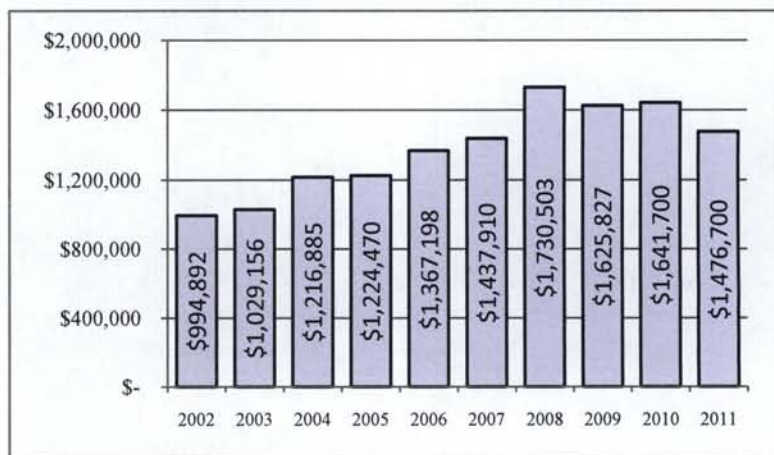
Municipal Court Fines (Ten Years)



Rural Fire District Revenues (Albany RFD, North Albany RFD, Palestine RFD)

| Year Ended/ Ending June 30, | Rural Fire Districts | Percentage Increase (Decrease) |
|-----------------------------------|----------------------------|--------------------------------------|
| 2002 | \$ 994,892 | - |
| 2003 | 1,029,156 | 3.44% |
| 2004 | 1,216,885 | 18.24% |
| 2005 | 1,224,470 | 0.62% |
| 2006 | 1,367,198 | 11.66% |
| 2007 | 1,437,910 | 5.17% |
| 2008 | 1,730,503 | 20.35% |
| 2009 | 1,625,827 | (6.05%) |
| 2010 | 1,641,700 | 0.98% |
| 2011 | 1,476,700 | (10.05%) |

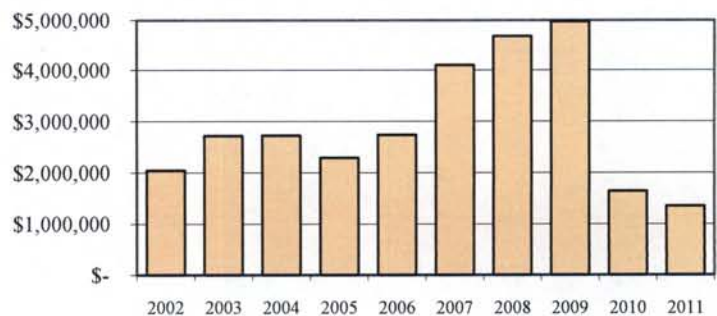
Rural Fire District Revenues (Ten Years)



Beginning Fund Balance

| Year Ended/ Ending June 30, | Beginning Fund Balance | Percentage Increase (Decrease) |
|-----------------------------------|------------------------------|--------------------------------------|
| 2002 | \$ 2,043,130 | - |
| 2003 | 2,718,024 | 33.03% |
| 2004 | 2,725,434 | 0.27% |
| 2005 | 2,292,352 | (15.89%) |
| 2006 | 2,733,586 | 19.25% |
| 2007 | 4,103,125 | 50.10% |
| 2008 | 4,681,943 | 14.11% |
| 2009 | 4,971,138 | 6.18% |
| 2010 | 1,645,600 | (66.90%) |
| 2011 | 1,350,300 | (17.94%) |

Beginning Fund Balance (Ten Years)



GENERAL FUND

Other Statistics

| Year Ended/ Ending June 30, | General Resources(1) | Transfers In | Beginning Fund Balance | Total Resources(2) | Beg. Balance as a % of Total Resources | Property Taxes as a % of Total Resources | Property Taxes as a % of General Resources |
|-----------------------------------|-------------------------|-----------------|------------------------------|-----------------------|---|---|---|
| 2002 | \$ 15,423,183 | \$ - | \$ 2,043,130 | \$ 17,466,313 | 11.70% | 56.05% | 63.48% |
| 2003 | 14,728,289 | - | 2,718,024 | 17,446,313 | 15.58% | 58.36% | 69.13% |
| 2004 | 15,726,743 | 24,999 | 2,725,434 | 18,477,176 | 14.75% | 64.64% | 75.95% |
| 2005 | 17,825,643 | 307,546 | 2,292,352 | 20,425,541 | 11.22% | 66.12% | 75.76% |
| 2006 | 18,460,745 | 926,188 | 2,733,586 | 22,120,519 | 12.36% | 64.95% | 77.82% |
| 2007 | 20,587,425 | 99,600 | 4,103,125 | 24,790,150 | 16.55% | 62.04% | 74.70% |
| 2008 | 25,539,180 | - | 4,681,943 | 30,221,123 | 15.49% | 55.17% | 65.29% |
| 2009 | 25,714,610 | 49,800 | 4,971,138 | 30,735,548 | 16.17% | 55.76% | 66.65% |
| 2010 | 28,668,500 | 50,000 | 1,645,600 | 30,364,100 | 5.42% | 57.91% | 61.33% |
| 2011 | 27,701,300 | 340,000 | 1,359,800 | 29,401,100 | 4.62% | 62.52% | 66.35% |

At the end of Fiscal Year 2006, the City closed six funds by transferring each fund's balance to the General Fund, resulting in one-time transfers in totaling \$834,188.

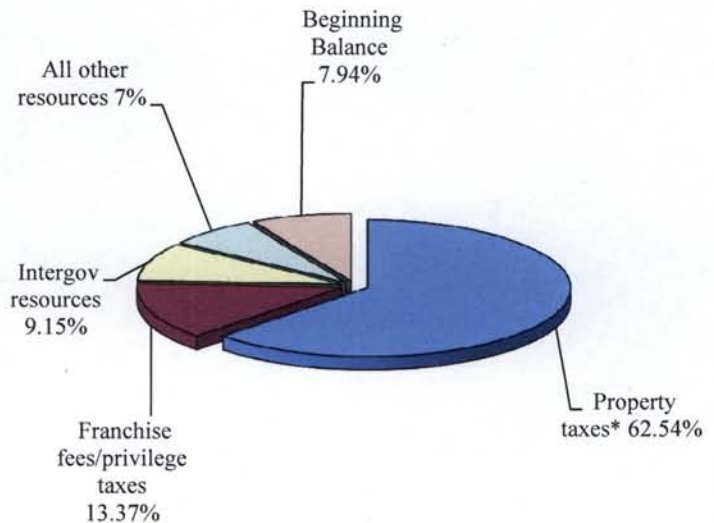
(1) General resources include transfers from the Public Safety Levy Fund. All other transfers in and beginning fund balances are excluded.

(2) Total Resources include general resources, transfers in, and beginning fund balance.

2010-11 General Fund Resources

| | |
|--------------------------------|----------------------|
| Property taxes* | \$ 18,380,300 |
| Franchise fees/privilege taxes | 3,934,000 |
| Intergovernmental resources | 2,692,700 |
| All other resources | 2,061,700 |
| Beginning Balance | 2,332,400 |
| Total Resources | \$ 29,401,100 |

* Property taxes include amounts collected in the Public Safety Levy Fund that are budgeted as General Fund transfers in (\$2,731,600).



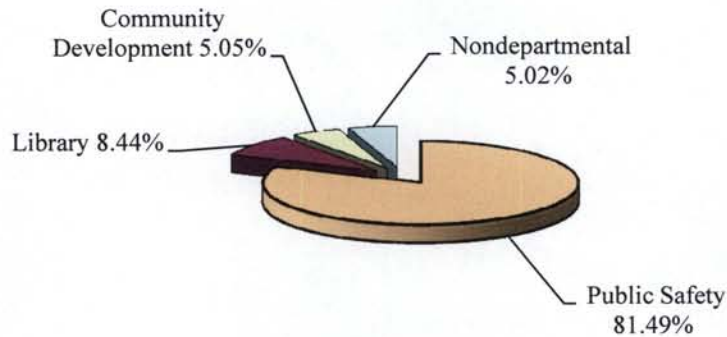
GENERAL FUND

Expenditures/Requirements by Year

| Year Ended/ Ending June 30, | Public Safety: Police, Fire, M. Court | Library | Community Development: | | | Building Maint. | Total | Percent Change from Previous Year |
|-----------------------------------|--|--------------|------------------------------------|--------------------------|------------|--------------------|---------|--|
| | | | Planning, Housing, Code Enf. | Nondepart- mental (1) | | | | |
| 2002 | \$ 10,889,203 | \$ 1,245,105 | \$ 600,388 | \$ 1,654,127 | \$ 339,467 | \$ 14,728,290 | - | |
| 2003 | 11,597,279 | 1,324,333 | 617,036 | 1,859,204 | 353,891 | 15,751,743 | 6.95% | |
| 2004 | 13,524,709 | 1,433,470 | 654,991 | 2,133,265 | 386,755 | 18,133,190 | 15.12% | |
| 2005 | 14,680,825 | 1,488,833 | 735,802 | 2,285,273 | 358,259 | 19,548,992 | 7.81% | |
| 2006 | 15,533,561 | 1,569,892 | 757,944 | 2,424,614 | 401,014 | 20,687,025 | 5.82% | |
| 2007 | 18,649,551 | 1,898,145 | 988,195 | 1,432,817 | - | 22,968,708 | 11.03% | |
| 2008 | 20,527,044 | 2,124,672 | 1,174,755 | 1,423,513 | - | 25,249,984 | 9.93% | |
| 2009 | 21,655,993 | 2,354,223 | 1,183,428 | 1,518,853 | - | 26,712,497 | 5.79% | |
| 2010 | 22,875,200 | 2,564,100 | 1,508,700 | 1,770,500 | - | 28,718,500 | 7.51% | |
| 2011 | 22,860,000 | 2,367,000 | 1,415,600 | 1,408,200 | - | 28,050,800 | (2.32%) | |

(1) For Nondepartmental, in Fiscal Years ending June 30, 2010 and 2011, the budgeted contingency amount has not been included.

**2010-11 General Fund Requirements
Percentage of Total Budget**



**Percent of Total Annual General Fund Requirements
for Ten Fiscal Years**

| Year Ended June 30, | Public Safety: Police, Fire, M. Court | Library | Community Development: | | | Building Maint. | Total |
|------------------------|---|---------|------------------------------------|----------------------|-------|--------------------|-------|
| | | | Planning, Housing, Code Enf. | Nondepart- mental | | | |
| 2002 | 73.94% | 8.45% | 4.08% | 11.23% | 2.30% | 100.00% | |
| 2003 | 73.62% | 8.41% | 3.92% | 11.80% | 2.25% | 100.00% | |
| 2004 | 74.59% | 7.91% | 3.61% | 11.76% | 2.13% | 100.00% | |
| 2005 | 75.10% | 7.62% | 3.76% | 11.69% | 1.83% | 100.00% | |
| 2006 | 75.09% | 7.59% | 3.66% | 11.72% | 1.94% | 100.00% | |
| 2007 | 81.20% | 8.26% | 4.30% | 6.24% | - | 100.00% | |
| 2008 | 81.30% | 8.41% | 4.65% | 5.64% | - | 100.00% | |
| 2009 | 81.07% | 8.81% | 4.43% | 5.69% | - | 100.00% | |
| 2010 | 79.65% | 8.93% | 5.25% | 6.17% | - | 100.00% | |
| 2011 | 81.49% | 8.44% | 5.05% | 5.02% | - | 100.00% | |

GENERAL FUND
Franchise Fee/Privilege Tax Collections
for Fiscal Years 2002 thru 2011*

| Fiscal Year June 30, |Franchise Fees..... | | |Privilege Taxes.... | | | Annual % Change |
|----------------------------|--------------------------|-----------------------|---------------------|-------------------------|----------------|--------------|-----------------------|
| | Telephone | Garbage Collection | Cable Television | Electricity | Natural Gas | Total | |
| 2002 | \$ 298,786 | \$ 264,770 | \$ 314,244 | \$ 1,337,102 | \$ 591,204 | \$ 2,806,106 | n/a |
| 2003 | 308,889 | 281,723 | 329,659 | 1,393,107 | 503,289 | 2,816,667 | 0.38% |
| 2004 | 262,447 | 290,202 | 317,940 | 1,411,916 | 576,035 | 2,858,540 | 1.49% |
| 2005 | 240,058 | 310,944 | 332,307 | 1,413,840 | 685,449 | 2,982,598 | 4.34% |
| 2006 | 249,343 | 356,122 | 345,621 | 1,442,287 | 825,745 | 3,219,118 | 7.93% |
| 2007 | 262,395 | 386,699 | 397,307 | 1,585,536 | 894,554 | 3,526,491 | 9.55% |
| 2008 | 228,462 | 390,224 | 436,050 | 1,832,595 | 884,817 | 3,772,148 | 6.97% |
| 2009 | 237,929 | 398,630 | 463,754 | 1,838,115 | 921,177 | 3,859,605 | 2.32% |
| 2010 | 192,000 | 406,000 | 470,000 | 1,880,000 | 885,000 | 3,833,000 | (0.69%) |
| 2011 | 165,300 | 432,600 | 494,100 | 1,905,300 | 886,700 | 3,884,000 | 1.33% |

* Actual receipts for years 2002 thru 2009, amount budgeted for 2010 and 2011.

Annual Percentage Change for Each Fee and Tax

| Fiscal Year June 30, |Franchise Fees..... | | |Privilege Taxes.... | | | Total Annual % Change |
|----------------------------|--------------------------|-----------------------|---------------------|-------------------------|----------------|---------|-----------------------------|
| | Telephone | Garbage Collection | Cable Television | Electricity | Natural Gas | | |
| 2003 | 3.38% | 6.40% | 4.91% | 4.19% | (14.87%) | 0.38% | |
| 2004 | (15.04%) | 3.01% | (3.55%) | 1.35% | 14.45% | 1.49% | |
| 2005 | (8.53%) | 7.15% | 4.52% | 0.14% | 18.99% | 4.34% | |
| 2006 | 3.87% | 14.53% | 4.01% | 2.01% | 20.47% | 7.93% | |
| 2007 | 5.23% | 8.59% | 14.95% | 9.93% | 8.33% | 9.55% | |
| 2008 | (12.93%) | 0.91% | 9.75% | 15.58% | (1.09%) | 6.97% | |
| 2009 | 4.14% | 2.15% | 6.35% | 0.30% | 4.11% | 2.32% | |
| 2010 | (19.30%) | 1.85% | 1.35% | 2.28% | (3.93%) | (0.69%) | |
| 2011 | (13.91%) | 6.55% | 5.13% | 1.35% | 0.19% | 1.33% | |

Average Annual Percentage Change for Each Fee and Tax

from Fiscal Year 2002 to Fiscal Year 2011

|Franchise Fees..... | | |Privilege Taxes.... | | | Total Average Annual % Change |
|--------------------------|-----------------------|---------------------|-------------------------|----------------|-------|--|
| Telephone | Garbage Collection | Cable Television | Electricity | Natural Gas | | |
| (4.47%) | 6.34% | 5.72% | 4.25% | 5.00% | 3.84% | |

**GENERAL FUND
RESOURCE DETAIL**

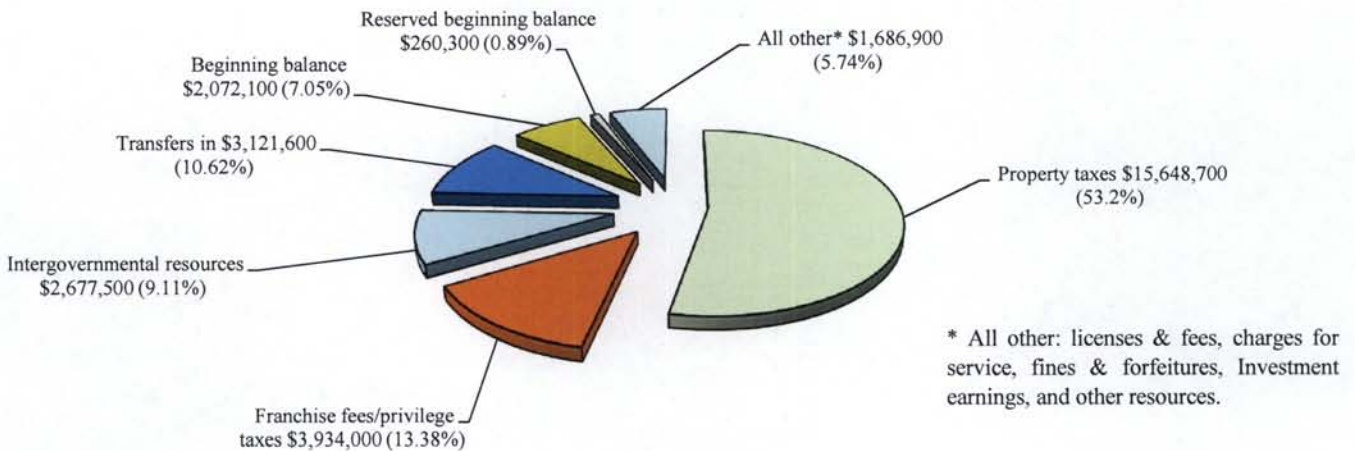
| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|---|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property Taxes - Current | \$13,566,905 | \$14,190,046 | \$14,704,500 | \$14,704,500 | \$15,188,700 | 3.29% | 51.66% |
| Property Taxes - Delinquent | 422,500 | 387,577 | 440,000 | 440,000 | 460,000 | 4.55% | 1.56% |
| Privilege Tax: Electric | 1,832,595 | 1,838,115 | 1,880,000 | 1,880,000 | 1,905,300 | 1.35% | 6.48% |
| Franchise Fees: R-O-W Carriers | 44,942 | 97,559 | 50,000 | 50,000 | 50,000 | - | 0.17% |
| Franchise Fees: Telephone | 228,462 | 237,929 | 192,000 | 192,000 | 165,300 | (13.91%) | 0.56% |
| Franchise Fees: Garbage Collection | 390,224 | 398,630 | 406,000 | 406,000 | 432,600 | 6.55% | 1.47% |
| Privilege Tax: Natural Gas | 884,817 | 921,177 | 885,000 | 885,000 | 886,700 | 0.19% | 3.02% |
| Franchise Fees: Cable TV | 436,050 | 463,754 | 470,000 | 470,000 | 494,100 | 5.13% | 1.68% |
| Permit Fees | 3,500 | 4,050 | 2,000 | 2,000 | 1,800 | (10.00%) | 0.01% |
| Number of Dogs Permit Fee | - | - | - | - | 1,500 | - | 0.01% |
| Licenses | 9,783 | 10,590 | 6,000 | 6,000 | 6,000 | - | 0.02% |
| Library Fees | 65,382 | 72,599 | 80,000 | 80,000 | 75,200 | (6.00%) | 0.26% |
| Planning Fees | 185,593 | 75,622 | 100,000 | 100,000 | 69,500 | (30.50%) | 0.24% |
| Alarm Fees | 20,592 | 13,741 | 20,000 | 20,000 | 15,200 | (24.00%) | 0.05% |
| DUII/Safety Belt Enf. Grants | 11,037 | 17,010 | 16,000 | 16,000 | 16,000 | - | 0.05% |
| Federal Grants & Assistance | - | - | - | 5,300 | 5,300 | - | 0.02% |
| State Liquor Taxes | 551,714 | 578,057 | 571,100 | 571,100 | 571,100 | - | 1.94% |
| State Cigarette Taxes | 78,850 | 68,476 | 69,300 | 69,300 | 68,600 | (1.01%) | 0.23% |
| State Revenue Sharing | 364,610 | 376,527 | 380,000 | 380,000 | 417,200 | 9.79% | 1.42% |
| Conflagration Response Reimb. | 14,312 | 24,352 | 15,000 | 15,000 | 30,000 | 100.00% | 0.10% |
| WComp Wage Subsidy Reimb | 9,108 | 6,404 | - | - | 5,600 | - | 0.02% |
| Linn County | 17,290 | 23,168 | 35,000 | 40,000 | 40,000 | - | 0.14% |
| Albany Rural Fire District | 1,307,089 | 1,191,449 | 1,227,200 | 1,227,200 | 1,054,800 | (14.05%) | 3.59% |
| North Albany Rural Fire District | 298,838 | 299,990 | 276,000 | 276,000 | 281,400 | 1.96% | 0.96% |
| Palestine Rural Fire District | 124,576 | 134,388 | 138,500 | 138,500 | 140,500 | 1.44% | 0.48% |
| GAPS Police Grant | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | - | 0.14% |
| Linn County Victim Impact Panel Grant | - | 5,000 | 5,000 | 5,000 | 7,000 | 40.00% | 0.02% |
| OSFM/USAR Teams Response Reimb. | 11,604 | 20,500 | 10,000 | 10,000 | 12,000 | 20.00% | 0.04% |
| Space Rental | 456,400 | 407,500 | 422,600 | 422,600 | 411,400 | (2.65%) | 1.40% |
| Municipal Court Fines | 958,468 | 897,179 | 1,000,000 | 1,000,000 | 854,900 | (14.51%) | 2.91% |
| Parking Violations | 6,905 | 8,918 | 10,000 | 10,000 | 4,600 | (54.00%) | 0.02% |
| Nuisance Vehicle Admin Fee | 23,610 | 21,800 | 30,000 | 30,000 | 9,100 | (69.67%) | 0.03% |
| Dog Control Assessment | - | - | - | - | 1,300 | - | - |
| Gifts & Donations | 20,890 | 19,552 | - | 1,000 | 6,000 | 500.00% | 0.02% |
| DARE Donations | 3,350 | 1,275 | 1,000 | 1,000 | 2,000 | 100.00% | 0.01% |
| Grass Abatement Fee Principal | - | 390 | - | - | 300 | - | - |
| Grass Abatement Fee Interest | - | 9 | - | - | - | - | - |
| CDBG Rehab Loan Repayments | 6,926 | - | - | - | - | - | - |
| Miscellaneous Revenue | 68,585 | 61,883 | 80,000 | 81,700 | 88,700 | 8.57% | 0.30% |
| Over & short | 11 | 225 | - | - | - | - | - |
| AEID Principal | 31,685 | 30,918 | 44,000 | 44,000 | 44,000 | - | 0.15% |
| AEID Interest | 314 | 242 | 600 | 600 | 600 | - | - |
| Loan Repayment-Interest | - | 7,126 | - | - | 7,800 | - | 0.03% |
| Other Financing Sources: Cap. Leases | 74,362 | - | - | - | - | - | - |
| Interest | 282,898 | 149,202 | 125,000 | 125,000 | 75,000 | (40.00%) | 0.26% |
| Total Current Resources | 22,854,777 | 23,102,929 | 23,731,800 | 23,744,800 | 23,947,100 | 0.85% | 81.47% |
| From Water Fund | - | 49,800 | 50,000 | 50,000 | 50,000 | - | 0.17% |
| From Public Safety Levy Fund | 927,000 | 597,100 | 530,800 | 530,800 | 766,000 | 44.31% | 2.61% |
| From Public Safety Levy-Police | 882,220 | 943,978 | 986,900 | 986,900 | 1,016,400 | 2.99% | 3.46% |
| From Public Safety Levy-Fire | 875,183 | 1,020,803 | 921,600 | 921,600 | 949,200 | 2.99% | 3.23% |
| From Sewer Fund | - | 49,800 | 50,000 | 50,000 | 50,000 | - | 0.17% |
| From City Facilities Replacement (1034) | - | - | - | - | 290,000 | - | 0.99% |
| Total Transfers In | 2,684,403 | 2,661,481 | 2,539,300 | 2,539,300 | 3,121,600 | 22.93% | 10.63% |
| Beginning Balance | 4,199,345 | 4,661,362 | 3,805,000 | 3,805,000 | 2,072,100 | (45.54%) | 7.01% |
| Designated Beg. Balance-Housing | 482,598 | 309,776 | 275,000 | 275,000 | 260,300 | (5.35%) | 0.89% |
| Total General Fund Resources | \$30,221,123 | \$30,735,548 | \$30,351,100 | \$30,364,100 | \$29,401,100 | (3.17%) | 100.00% |

**GENERAL FUND
REVENUE/RESOURCE SUMMARY**

| Resource type | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property taxes | \$13,989,405 | \$14,577,623 | \$15,144,500 | \$15,144,500 | \$15,648,700 | 3.33% | 53.20% |
| Franchise fees/privilege taxes | 3,817,090 | 3,957,164 | 3,883,000 | 3,883,000 | 3,934,000 | 1.31% | 13.38% |
| Licenses & fees | 284,850 | 176,602 | 208,000 | 208,000 | 169,200 | (18.65%) | 0.58% |
| Intergovernmental resources | 2,817,424 | 2,764,821 | 2,773,100 | 2,783,400 | 2,677,500 | (3.80%) | 9.11% |
| Charges for service | 468,004 | 428,000 | 432,600 | 432,600 | 423,400 | (2.13%) | 1.44% |
| Fines & forfeitures | 988,983 | 927,897 | 1,040,000 | 1,040,000 | 869,900 | (16.36%) | 2.96% |
| Other resources | 206,123 | 121,620 | 125,600 | 128,300 | 149,400 | 16.45% | 0.51% |
| Investment earnings | 282,898 | 149,202 | 125,000 | 125,000 | 75,000 | (40.00%) | 0.26% |
| Total Current Resources | 22,854,777 | 23,102,929 | 23,731,800 | 23,744,800 | 23,947,100 | 0.85% | 81.44% |
| Transfers in | 2,684,403 | 2,661,481 | 2,539,300 | 2,539,300 | 3,121,600 | 22.93% | 10.62% |
| Beginning balance | 4,199,345 | 4,661,362 | 3,805,000 | 3,805,000 | 2,072,100 | (45.54%) | 7.05% |
| Reserved beginning balance | 482,598 | 309,776 | 275,000 | 275,000 | 260,300 | (5.35%) | 0.89% |
| TOTAL RESOURCES | \$30,221,123 | \$30,735,548 | \$30,351,100 | \$30,364,100 | \$29,401,100 | (3.17%) | 100.00% |

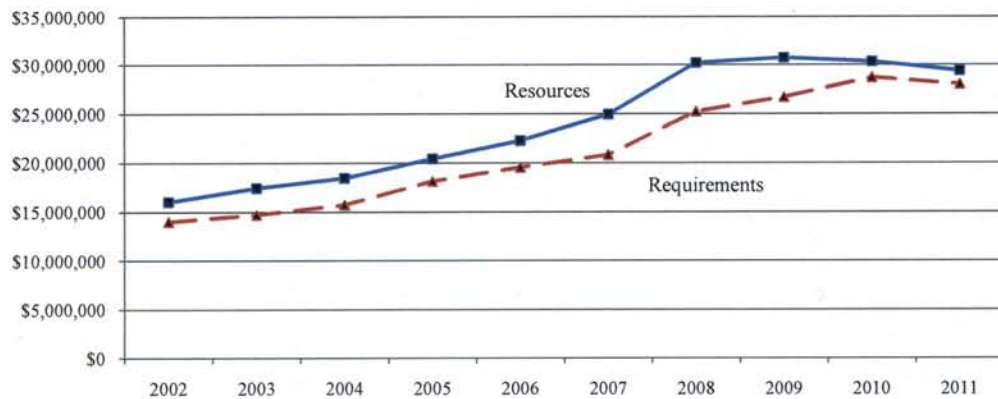
ADOPTED GENERAL FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



GENERAL FUND RESOURCES AND REQUIREMENTS

Ten Fiscal Years



**GENERAL FUND
REQUIREMENT AND STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Nondepartmental | | | | | | | |
| Materials & Services | \$ 314,653 | \$ 382,405 | \$ 305,900 | \$ 305,900 | \$ 267,800 | \$ 267,800 | \$ 277,300 |
| Transfers Out | 1,108,860 | 1,136,448 | 1,464,600 | 1,464,600 | 1,130,900 | 1,130,900 | 1,130,900 |
| Contingency | - | - | 1,645,600 | 1,645,600 | 1,359,800 | 1,359,800 | 1,350,300 |
| Municipal Court | 646,064 | 632,679 | 689,700 | 689,700 | 628,300 | 628,300 | 628,300 |
| Code Enforcement | 17,709 | 24,819 | 22,100 | 22,100 | 20,900 | 20,900 | 20,900 |
| Fire Suppression | 7,309,776 | 7,755,176 | 7,893,500 | 7,893,500 | 7,803,000 | 7,998,000 | 7,998,000 |
| Public Safety Levy: Fire | 875,253 | 1,020,804 | 921,600 | 921,600 | 949,200 | 949,200 | 949,200 |
| Fire & Life Safety | 491,521 | 603,133 | 701,300 | 701,300 | 670,100 | 670,100 | 670,100 |
| Police | 10,322,156 | 10,700,224 | 11,669,200 | 11,682,200 | 11,503,000 | 11,598,000 | 11,598,000 |
| Public Safety Levy: Police | 882,274 | 943,977 | 986,900 | 986,900 | 1,016,400 | 1,016,400 | 1,016,400 |
| Planning | 959,419 | 1,093,545 | 1,211,600 | 1,211,600 | 1,134,400 | 1,134,400 | 1,134,400 |
| Housing | 197,627 | 65,064 | 275,000 | 275,000 | 260,300 | 260,300 | 260,300 |
| Library | 2,124,672 | 2,354,223 | 2,564,100 | 2,564,100 | 2,367,000 | 2,367,000 | 2,367,000 |
| Total Requirements | \$25,249,984 | \$26,712,497 | \$30,351,100 | \$30,364,100 | \$29,111,100 | \$29,401,100 | \$29,401,100 |

| Requirements by Type | | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel | \$17,355,496 | \$18,840,096 | \$20,714,300 | \$20,719,300 | \$20,957,300 | \$21,247,300 | \$21,247,300 |
| Materials & Services | 6,477,532 | 6,376,208 | 6,460,800 | 6,468,800 | 5,663,100 | 5,663,100 | 5,663,100 |
| Capital | 292,694 | 330,670 | 31,000 | 31,000 | - | - | - |
| Transfers Out | 1,124,262 | 1,165,523 | 1,499,400 | 1,499,400 | 1,130,900 | 1,130,900 | 1,130,900 |
| Contingency | - | - | 1,645,600 | 1,645,600 | 1,359,800 | 1,359,800 | 1,359,800 |
| Total Requirements | \$25,249,984 | \$26,712,497 | \$30,351,100 | \$30,364,100 | \$29,111,100 | \$29,401,100 | \$29,401,100 |

| Adopted Requirements by Program and Type | Materials & Services | | Capital | Transfers Out | Contin- gency | Adopted Budget | % of Fund Budget |
|---|----------------------|---------------------|-------------|---------------------|---------------------|---------------------|---------------------|
| | Personnel | | | | | | |
| Nondepartmental | \$ - | \$ 277,300 | \$ - | \$ 1,130,900 | \$ 1,350,300 | \$ 2,758,500 | 9.37% |
| Municipal Court | 369,100 | 259,200 | - | - | - | 628,300 | 2.14% |
| Code Enforcement | 3,400 | 17,500 | - | - | - | 20,900 | 0.07% |
| Fire Suppression | 6,491,200 | 1,506,800 | - | - | - | 7,998,000 | 27.20% |
| Public Safety Levy: Fire | 832,300 | 116,900 | - | - | - | 949,200 | 3.23% |
| Fire & Life Safety | 510,700 | 159,400 | - | - | - | 670,100 | 2.28% |
| Police | 9,578,300 | 2,019,700 | - | - | - | 11,598,000 | 39.45% |
| Public Safety Levy: Police | 896,200 | 120,200 | - | - | - | 1,016,400 | 3.46% |
| Planning | 899,100 | 235,300 | - | - | - | 1,134,400 | 3.86% |
| Housing | 34,800 | 225,500 | - | - | - | 260,300 | 0.89% |
| Library | 1,632,200 | 734,800 | - | - | - | 2,367,000 | 8.05% |
| Total Requirements | \$21,247,300 | \$ 5,672,600 | \$ - | \$ 1,130,900 | \$ 1,350,300 | \$29,401,100 | 100.00% |
| Percent of Fund Budget | 72.27% | 19.29% | - | 3.85% | 4.59% | 100.00% | |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------------|----------------|----------------|-------------------|----------------|-------------------|----------------|----------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Municipal Court | 5.125 | 5.375 | 5.375 | 5.375 | 4.375 | 4.375 | 4.375 |
| Fire Suppression | 47.000 | 49.000 | 50.500 | 50.500 | 46.100 | 48.100 | 48.100 |
| Public Safety Levy: Fire | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 |
| Fire & Life Safety | 4.000 | 4.000 | 4.000 | 4.000 | 3.500 | 3.500 | 3.500 |
| Police | 84.250 | 85.250 | 85.250 | 85.250 | 81.250 | 82.250 | 82.250 |
| Public Safety Levy: Police | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 |
| Planning | 9.000 | 9.000 | 9.500 | 9.500 | 8.500 | 8.500 | 8.500 |
| Library | 20.225 | 21.975 | 21.975 | 21.975 | 21.725 | 21.725 | 21.725 |
| Total FTE | 186.600 | 191.600 | 193.600 | 193.600 | 182.450 | 185.450 | 185.450 |

PROGRAM NARRATIVE

GENERAL FUND: NONDEPARTMENTAL (100-10-1003)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- The General Fund subsidizes the electricity cost for street lights with a transfer of \$260,000 to the Street Fund.
- A \$40,000 transfer to the Parks & Recreation Fund subsidizes the Urban Forestry Management program.
- State Revenue Sharing proceeds, which are recorded as revenue in the General Fund, are transferred to the Public Transit Fund in support of the Albany Transit System, the Linn-Benton Loop System, and the Paratransit System.
- Payments to the Albany Downtown Association from the collection of the Albany Economic Improvement District assessments are made from this program.
- Outside agency grants to the Veterans' Association (\$3,000) and the Senior Meals Program (\$6,500) are included in this budget.
- To make the annual payments on the debt related to the construction of City Hall, \$236,500 will be transferred to the Debt Service Fund.

100: General Fund
10: Finance

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1003: Nondepartmental

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| EXPENDITURES | | | | | | |
| Materials & Services | 314,653.09 | 382,404.67 | 305,900 | 305,900 | 277,300 | -9.35% |
| Transfers Out | 1,108,859.32 | 1,136,447.27 | 1,464,600 | 1,464,600 | 1,130,900 | -22.78% |
| Contingencies | - | - | 1,645,600 | 1,645,600 | 1,350,300 | -17.94% |
| TOTAL EXPENDITURES | 1,423,512.41 | 1,518,851.94 | 3,416,100 | 3,416,100 | 2,758,500 | -19.25% |

PROGRAM NARRATIVE

GENERAL FUND: MUNICIPAL COURT (100-10-1029)
Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Municipal Court employees are responsible for processing the citations issued by the Albany Police Department, the Code Enforcement Division, and by private citizens of the City of Albany. Court is also responsible for scheduling and conducting pretrial conferences and trials, which includes notifying attorneys, police officers, and witnesses.
- Court procedures are administered by the Municipal Court Judge, who is an attorney licensed to practice in Oregon and is appointed by the City Council under a one-year contract and is a .25 FTE.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-----------|---|
| Budget Year 2009-2010 Effective Government | 08/09 | Completed | <ul style="list-style-type: none"> • Implement e-ticketing for violations. • Implement document imaging. • Implement Report Beam software. • Separate Accounts Receivable from collections. |
| | 09/09 | Completed | |
| | 10/09 | Completed | |
| | 06/10 | Pending | |
| Budget Year 2010-2011 Effective Government | 12/10 | | <ul style="list-style-type: none"> • Implement e-ticketing for misdemeanors. • Implement e-transfer of reports. • Process Parkwise parking citations deemed uncollectable by Parkwise. |
| | 12/10 | | |
| | 06/11 | | |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Number of warrants issued. | 1,487 | 1,584 | 1,347 | 1,400 |
| Case numbers issued. | 8,174 | 8,834 | 6,202 | 6,500 |
| Percent of pretrials set within 90 days. | 98% | 98% | 98% | 98% |
| Percent of jury trials set within 90 days. | 75% | 65% | 70% | 65% |
| Percent of bench trials set within 90 days. | 80% | 65% | 70% | 65% |
| Percent of charges docketed within one working day. | 90% | 80% | 80% | 70% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 5.125 | 5.375 | 5.375 | 5.375 |
| Budgeted FTEs | 5.125 | 5.375 | 5.375 | 4.375 |

100: General Fund
10: Finance

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1029: Municipal Court

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 264,339.60 | 321,063.19 | 398,200 | 398,200 | 369,100 | -7.31% |
| Materials & Services | 381,724.38 | 311,614.44 | 291,500 | 291,500 | 259,200 | -11.08% |
| TOTAL EXPENDITURES | 646,063.98 | 632,677.63 | 689,700 | 689,700 | 628,300 | -8.90% |

PROGRAM NARRATIVE

GENERAL FUND: CODE ENFORCEMENT (100-11-1026)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide centralized coordination of property-related municipal code enforcement activities.
- Make quarterly reports to City Council on enforcement activities.
- Reevaluate program and need for procedural changes and code revisions.
- Perform cleanup of private properties throughout the City in response to complaints.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 07/09 | Completed | <ul style="list-style-type: none"> • Work with the Building Division and Central Albany Revitalization Area (CARA) staff to initiate blight removal in Salem/Harrison Neighborhood. |
| | 05/10 | In Progress | <ul style="list-style-type: none"> • Conduct community cleanup in partnership with Allied Waste and neighborhood volunteers. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Close out 50 % of complaints per year. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 05/11 | | <ul style="list-style-type: none"> • Conduct community cleanup in partnership with Allied Waste and neighborhood volunteers. |
| | 06/11 | | <ul style="list-style-type: none"> • Close out 50 % of complaints per year. |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Initiate time tracking across all departments to quantify code enforcement efforts. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--------------------------------|------------------|------------------|------------------|------------------|
| Number of complaints reported. | 79 | 37 | 54* | 60 |
| Number of complaints cleared. | 55 | 21 | 38* | 40 |

* Numbers are through the second quarter of FY 2009-2010.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1026: Code Enforcement

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 3,545.40 | 2,991.82 | 3,900 | 3,900 | 3,400 | -12.82% |
| Materials & Services | 14,164.22 | 21,827.51 | 18,200 | 18,200 | 17,500 | -3.85% |
| TOTAL EXPENDITURES | 17,709.62 | 24,819.33 | 22,100 | 22,100 | 20,900 | -5.43% |

PROGRAM NARRATIVE

GENERAL FUND: FIRE SUPPRESSION (100-25-1201)

Responsible Manager/Title: Shane Wooton, Assistant Fire Chief

FUNCTIONS AND RESPONSIBILITIES

- Train for, respond to, and mitigate natural and manmade disasters and medical, fire, hazardous materials, technical rescue, and water rescue emergencies.
- Emergency services personnel are cross-trained in multiple disciplines to meet changing community conditions.
- Services are provided by contract to three rural fire districts.
- Maintain vehicles and equipment in a state of preparedness and condition for proper use during emergencies.
- Assist in determining cause and origin of fires.
- Participate in Department public education programs.
- Maintain and implement City of Albany Emergency Operations and Hazard Mitigation Plans.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|--------------------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Safe City/Effective Government | 12/09 | Completed | • Implement emergency pre-incident planning process. |
| | 03/10 | Completed | • Complete replacement of personal protective equipment turnouts for all emergency responders. |
| | 03/10 | Completed | • Purchase and equip one new fire engine. |
| | 06/10 | In Progress | • Secure location for replacement of Station 11 (Sixth & Lyon). |
| | 06/10 | Completed | • Secure funding for remodel and seismic upgrades to Station 12 (34th Avenue). |
| Budget Year 2010-2011 | | | |
| Safe City/Effective Government | 09/10 | | • Develop a storm water reclamation plan for all four stations and begin implementation. |
| | 06/11 | | • Identify data organization and records management needs, and evaluate software solutions. |
| | 06/11 | | • Secure location for replacement of Station 11 (110 Sixth Avenue SE). |
| | 06/11 | | • Complete seismic upgrades to Station 12 (120 34th Avenue SE). |
| | 06/11 | | • Identify partners and funding for a training center. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Total Emergency Responses | 6,408 | 6,410 | 6,200 | 6,200 |
| Total Overlapping Fire & EMS Responses | 2,048 | 1,901 | 1,850 | 1,850 |
| Structure Fires per 1,000 Population vs. ICMA Comparables | 3.68/2.92 | 1.00/1.12 | 1.88/1.04 | 1.88/1.04 |
| Structure Fires with Loss | 58 | 75 | 70 | 70 |
| Value of Property Responded to vs. Value Loss (millions of \$) | \$89/\$1.50 | \$38/\$2.24 | \$72/\$3.00 | \$72/\$3.00 |
| Response Time of First Engine on Scene (4 min/90 % standard) | 45% | 41.8% | 41.2% | 41% |
| Fire Response Mutual Aid Provided vs. Mutual Aid Received | 42/3 | 47/17 | 42/14 | 50/14 |

STAFFING SUMMARY

| | | | | |
|-----------------|----|----|------|------|
| Authorized FTEs | 47 | 49 | 50.5 | 50.1 |
| Budgeted FTEs | 47 | 49 | 50.5 | 48.1 |

100: General Fund
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1201: Fire Suppression

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 5,511,143.68 | 5,831,114.48 | 6,257,100 | 6,257,100 | 6,491,200 | 3.74% |
| Materials & Services | 1,674,836.08 | 1,649,896.44 | 1,636,400 | 1,636,400 | 1,506,800 | -7.92% |
| Capital | 123,795.36 | 274,164.31 | - | - | - | - % |
| TOTAL EXPENDITURES | 7,309,775.12 | 7,755,175.23 | 7,893,500 | 7,893,500 | 7,998,000 | 1.32% |

PROGRAM NARRATIVE

GENERAL FUND: PUBLIC SAFETY LEVY (100-25-1202)

Responsible Manager/Title: John R. Bradner, Fire Chief

FUNCTIONS AND RESPONSIBILITIES

- Provide six Firefighter/EMT positions for emergency operations.
 - Provide funding for Fire and Ambulance equipment replacement.
 - Provide two Deputy Fire Marshal positions to the Fire & Life Safety Division.
 - Provides funding for programs associated with these positions.
-

STAFFING SUMMARY

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|-----------------|----------------|----------------|----------------|----------------|
| Authorized FTEs | 8 | 8 | 8 | 8 |
| Budgeted FTEs | 8 | 8 | 8 | 8 |

100: General Fund
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1202: Public Safety Levy: Fire

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 514,732.46 | 657,020.42 | 770,300 | 770,300 | 832,300 | 8.05% |
| Materials & Services | 360,518.93 | 363,782.63 | 151,300 | 151,300 | 116,900 | -22.74% |
| TOTAL EXPENDITURES | 875,251.39 | 1,020,803.05 | 921,600 | 921,600 | 949,200 | 2.99% |

PROGRAM NARRATIVE

GENERAL FUND: FIRE & LIFE SAFETY (100-25-1203)

Responsible Manager/Title: Michael Trabue, Fire Marshal

FUNCTIONS AND RESPONSIBILITIES

- Investigate fires to determine point of origin and cause, and assist law enforcement with arson investigation and prosecution.
 - Review construction plans and conduct inspections for compliance with applicable codes.
 - Conduct fire and life safety inspections of priority occupancies in the City and contract fire districts.
 - Provide records and statistics on Fire Code regulated occupancies.
- Provide public education, training, and safety equipment for all-hazard risk reduction in the community.
 - Provide public information on regular Department operations and on emergency incidents.
 - Work with high-hazard occupancies to reduce risks to the community.
 - Services are provided by contract to three rural fire districts.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|--------------------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Safe City/Effective Government | 01/10 | Ongoing | <ul style="list-style-type: none"> • Revise and implement public education programs to address community needs. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Succession planning for Fire Investigation Team through recruitment and increased training. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Catalog and inventory existing Fire Code regulated occupancies and implement regular inspections. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Evaluate and revise inspection priorities using inspection program data collection system. |
| Budget Year 2010-2011 | | | |
| Safe City/Effective Government | 01/11 | | <ul style="list-style-type: none"> • Develop and implement Fire Investigation Team protocols and procedures. |
| | 06/11 | | <ul style="list-style-type: none"> • Implement revised sixth grade through senior adult public education and assistance programs. |
| | 06/11 | | <ul style="list-style-type: none"> • Review and revise kindergarten through fifth grade public education programs to address community needs. |
| | 06/11 | | <ul style="list-style-type: none"> • Coordinate compliance inspection program activities with the Operations Preplan Group to identify and preplan target hazard locations. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of Inspections and Re-Inspections of Fire Code Regulated Occupancies. | 1,175 | 1,577 | 791 | 1,190 |
| Fire Code Violations Noted vs. Violations Corrected. | 1,251/923 | 683/345 | 684/368 | 1,000/700 |
| Number of People Involved in Life Safety Education Programs. | 8,498 | 7,560 | 8,400 | 9,400 |
| Number of Life Safety Education Presentations. | 409 | 403 | 310 | 470 |

STAFFING SUMMARY

| | | | | |
|-----------------|---|---|---|-----|
| Authorized FTEs | 4 | 4 | 4 | 4.5 |
| Budgeted FTEs | 4 | 4 | 4 | 3.5 |

100: General Fund
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1203: Fire & Life Safety

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 342,357.34 | 446,761.32 | 516,300 | 516,300 | 510,700 | -1.08% |
| Materials & Services | 149,164.38 | 156,371.26 | 176,000 | 176,000 | 159,400 | -9.43% |
| Capital | - | - | 9,000 | 9,000 | - | -100.00% |
| TOTAL EXPENDITURES | 491,521.72 | 603,132.58 | 701,300 | 701,300 | 670,100 | -4.45% |

PROGRAM NARRATIVE

GENERAL FUND: POLICE DEPARTMENT (100-30-1301)

Responsible Manager/Title: Edward Boyd, Chief of Police

FUNCTIONS AND RESPONSIBILITIES

- Provide community policing and crime prevention programs.
- Provide effective emergency and prioritized non-emergency police response to calls for service.
- Investigate all major crimes.
- Conduct Citizen Academy.
- Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations.
- Maintain and disseminate records in accordance with state statutes and department requirements.
- Provide timely response and investigation of code violations, abandoned vehicle complaints, and animal related issues.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Maintain response to priority calls at five minutes or less. |
| Effective Government | 01/10 | Completed | <ul style="list-style-type: none"> • Complete/implement new department policy manual. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Identify/purchase new site for public safety facility. |
| | 02/10 | Delayed | <ul style="list-style-type: none"> • Publish department annual report. |
| | 03/10 | Delayed | <ul style="list-style-type: none"> • Receive 85% excellent/good citizen survey ratings. |
| Safe City | 06/10 | Ongoing | <ul style="list-style-type: none"> • Complete two Lean Six Sigma projects. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Conduct five active citizen patrols. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Traffic accidents resulting in injury/fatality are less than state average of 5.5 per thousand population. |
| Budget Year 2010-2011 | | | |
| Safe City | 07/10 | | <ul style="list-style-type: none"> • Conduct citywide Citizen Patrol event. |
| Effective Government | 01/11 | | <ul style="list-style-type: none"> • Complete reorganization to reflect unfilled Captain position. |
| | 02/11 | | <ul style="list-style-type: none"> • Acquire new police patrol vehicle model. |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Maintain patrol response to priority calls of 4:45 minutes or less. |
| | 06/11 | | <ul style="list-style-type: none"> • Achieve 19% clearance rate for property crimes. |
| | 06/11 | | <ul style="list-style-type: none"> • Achieve 65% clearance rate for violent crimes. |
| | 06/11 | | <ul style="list-style-type: none"> • Maintain rate of 7 DUI arrests per 1,000 population. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-------------------------------------|-----------|-----------|-----------|-----------|
| Number of calls for service | 73,299 | 66,421 | 60,972 | 65,000 |
| Part 1 Crimes (UCR) (1) | 2,142 | 2,059 | 1,896 | 1,150 |
| Part 2 Crimes (UCR) (2) | 6,284 | 6,243 | 6,555 | 6,300 |
| Part 3 Crimes (UCR) (3) | 328 | 286 | 256 | 270 |
| Total number of arrests | 4,402 | 4,166 | 4,300 | 4,500 |
| Number of uniform traffic citations | 11,303 | 8,074 | 6,600 | 7,000 |
| Animal and abandoned vehicle calls | 3,024 | 2,669 | 2,520 | 2,600 |

- (1) Part 1 crimes include: homicide, rape, aggravated assault, burglary, larceny, motor vehicle theft, arson.
 (2) Part 2 crimes include: simple assault, forgery/fraud, weapons laws, drugs, liquor, sex, family, disorderly conduct.
 (3) Part 3 crimes include: hit & run, reckless driving, eluding, recovered stolen property.
 (4) UCR = Uniform Crime Reporting.

STAFFING SUMMARY

| | | | | |
|-----------------|-------|-------|-------|-------|
| Authorized FTEs | 84.25 | 85.25 | 85.25 | 85.25 |
| Budgeted FTEs | 84.25 | 85.25 | 85.25 | 82.25 |

100: General Fund
 30: Police

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1301: Police

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 7,973,684.63 | 8,561,414.67 | 9,426,000 | 9,431,000 | 9,578,300 | 1.56% |
| Materials & Services | 2,206,510.91 | 2,088,610.52 | 2,232,200 | 2,240,200 | 2,019,700 | -9.84% |
| Capital | 141,961.09 | 50,199.51 | 11,000 | 11,000 | - | -100.00% |
| TOTAL EXPENDITURES | 10,322,156.63 | 10,700,224.70 | 11,669,200 | 11,682,200 | 11,598,000 | -0.72% |

PROGRAM NARRATIVE

GENERAL FUND: POLICE – PUBLIC SAFETY LEVY (100-30-1302)

Responsible Manager/Title: Edward Boyd, Chief of Police

FUNCTIONS AND RESPONSIBILITIES

- Provide community policing and crime prevention programs.
 - Provide effective emergency and prioritized non-emergency police response to calls for service.
 - Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations.
 - Provide analysis and research on crime patterns and trends that assist in directing police response to crime and identified programs.
-

STAFFING SUMMARY

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|-----------------|----------------|----------------|----------------|----------------|
| Authorized FTEs | 9 | 9 | 9 | 9 |
| Budgeted FTEs | 9 | 9 | 9 | 9 |

100: General Fund
 30: Police

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1302: Public Safety Levy: Police

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 701,251.97 | 743,677.78 | 830,000 | 830,000 | 896,200 | 7.98% |
| Materials & Services | 154,083.82 | 193,994.36 | 145,900 | 145,900 | 120,200 | -17.61% |
| Capital | 26,938.00 | 6,305.76 | 11,000 | 11,000 | - | -100.00% |
| TOTAL EXPENDITURES | 882,273.79 | 943,977.90 | 986,900 | 986,900 | 1,016,400 | 2.99% |

PROGRAM NARRATIVE

GENERAL FUND: COMMUNITY DEVELOPMENT, PLANNING (100-40-1601)

Responsible Manager/Title: Greg Byrne, Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Plan for the future of the City. The general plan for the City is the Albany Comprehensive Plan and Map. Planning topics addressed in the Comprehensive Plan include transportation, housing, natural resources, and many others. Planning staff keeps the Comprehensive Plan and Map up to date by making revisions when necessary to reflect changing conditions.
- Revise and administer the Albany Development Code. The Development Code includes the regulations that describe how development in Albany should look and function. Planning staff keeps the Development Code up to date by making revisions when necessary.
- Review applications for annexations and new development in Albany.
- Provide information to citizens and developers about City regulations related to development.
- Encourage preservation and rehabilitation of buildings in the City's four National Register historic districts by administering the City's historic preservation program.
- Provide staff support to City Council, Planning Commission, Landmarks Advisory Commission, and City departments.
- Prepare general area plans for the City. These plans typically propose new land use designations for property and the location of new public facilities.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 5/10 | In Progress | • Goal 5 Implementation (Comprehensive Plan and Development Code Revisions). |
| | 9/09 | Completed | • Transportation System Plan Implementation (Comprehensive Plan Revisions). |
| Budget Year 2010-2011 | | | |
| Safe City | 09/10 | | • Floodplain Management: Adopt revised FEMA maps and revise Comprehensive Plan and Development Code to implement new FEMA requirements for federal flood insurance program. |
| Healthy Economy | 9/11 | | • Address recommendations from 2007 Economic Opportunities Analysis to provide more commercial and industrial land. |
| Great Neighborhoods | 11/10 | | • Development Code revisions to address emerging technologies – antennas, wind turbines, and solar panels. |
| | 9/11 | | • South Albany Area Plan (Comprehensive Plan and Development Code Revisions) |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of Planning applications. | 167 | 110 | 110 | 120 |
| Percent of applications reviewed within state-mandated time limit. | 100% | 100% | 100% | 100% |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 9.0 | 9.0 | 9.5 | 9.5 |
| Budgeted FTEs | 9.0 | 9.0 | 9.5 | 8.5 |

100: General Fund
40: Community Development

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1601: Planning

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 749,426.72 | 863,067.89 | 958,600 | 958,600 | 899,100 | -6.21% |
| Materials & Services | 209,993.70 | 230,479.93 | 253,000 | 253,000 | 235,300 | -7.00% |
| TOTAL EXPENDITURES | 959,420.42 | 1,093,547.82 | 1,211,600 | 1,211,600 | 1,134,400 | -6.37% |

PROGRAM NARRATIVE

GENERAL FUND: COMMUNITY DEVELOPMENT, HOUSING (100-40-1606)

Responsible Manager/Title: Greg Byrne, Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Administer the housing program in ways that primarily benefit low- and moderate-income families. The source of the money in the housing fund is repayment of loans that were made with Community Development Block Grant (CDBG) funds by the City to private property owners in the 1970s, and several Rental Rehabilitation loans.
- Provide financial assistance to citizens, groups, and/or agencies that preserve and develop affordable housing.
- A transfer from the Housing Program Fund to the Building Division each year helps fund the program that works to address code violations related to housing.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 7/09 | Completed | <ul style="list-style-type: none"> • Evaluate requests for affordable housing projects. Award grants to non-profit agencies, such as Albany Area Habitat for Humanity, Albany Partnership for Housing, and Interfaith Volunteer Caregivers. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 7/10 | | <ul style="list-style-type: none"> • Evaluate requests for affordable housing projects. Award grants to non-profit agencies, such as Albany Area Habitat for Humanity, Albany Partnership for Housing, and Interfaith Volunteer Caregivers. |

100: General Fund
 40: Community Development

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1606: Housing

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 1,248.41 | - | - | - | 34,800 | - % |
| Materials & Services | 180,976.93 | 35,989.07 | 240,200 | 240,200 | 225,500 | -6.12% |
| Transfers Out | 15,402.21 | 29,075.32 | 34,800 | 34,800 | - | -100.00% |
| TOTAL EXPENDITURES | 197,627.55 | 65,064.39 | 275,000 | 275,000 | 260,300 | -5.35% |

PROGRAM NARRATIVE

GENERAL FUND: LIBRARY (100-45-1701)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- The Library provides resources to enrich the education, cultural, and recreational opportunities of the community.
- Educating Albany's children is a significant Library priority, with a special emphasis on early childhood literacy.
- The Library strives to build a diverse and dynamic collection of materials that encourages users to think and learn for themselves.
- The Library provides timely, accurate, and relevant information in multiple formats for all community residents and businesses. Borrowing Library materials provides significant economic savings for the community.
- The Main Library is open Monday through Wednesday, 10:00 a.m. to 8:00 p.m.; Thursday and Friday, 10:00 a.m. to 6:00 p.m.; Saturday, 10:00 a.m. to 5:00 p.m.; and Sunday, 1:00 p.m. to 5:00 p.m. Operating hours for the Carnegie Library are Monday through Friday, 10:00 a.m. to 6:00 p.m.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 11/09 | Completed | <ul style="list-style-type: none"> • Pursue regional collaborative partnership by exploring library district for May 2010 ballot. |
| Great Neighborhoods | 06/10 | Completed | <ul style="list-style-type: none"> • Reduce cost/item circulated by 10%. • Continue fundraising campaign. • Increase Library visitors 10%. • Complete Library Strategic Plan. |
| | 06/10 | In Progress | |
| | 06/10 | Completed | |
| | 06/10 | In Progress | |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 06/11 | | <ul style="list-style-type: none"> • Finish Library Strategic Plan. • Reduce cost/item circulated. • Increase donations to endowments. |
| | 06/11 | | |
| | 06/11 | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Utilize outside agencies to support Library materials and programs. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| ICMA Circulation rate/Registered Borrower. | 24.3 | 25 | 26 | 26 |
| Library visitors. | 341,792 | 351,851 | 390,000 | 410,000 |
| ICMA cost/item circulated (Mean= \$3.51). | \$3.12 | \$3.25 | \$2.95 | \$2.80 |
| Children's program attendance. | 20,800 | 18,980 | 17,000 | 17,500 |
| Circulation. | 609,273 | 696,327 | 725,000 | 740,000 |

STAFFING SUMMARY

| | | | | |
|-----------------|---------|--------|--------|--------|
| Authorized FTEs | 20.2250 | 21.975 | 21.975 | 21.975 |
| Budgeted FTEs | 20.2250 | 21.975 | 21.975 | 21.725 |

100: General Fund
45: Library

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1701: Library

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 1,293,767.13 | 1,412,985.28 | 1,553,900 | 1,553,900 | 1,632,200 | 5.04% |
| Materials & Services | 830,904.11 | 941,236.61 | 1,010,200 | 1,010,200 | 734,800 | -27.26% |
| TOTAL EXPENDITURES | 2,124,671.24 | 2,354,221.89 | 2,564,100 | 2,564,100 | 2,367,000 | -7.69% |



CITY OF
Albany

O R E G O N

SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Special Revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The City has ten Special Revenue funds.

PARKS & RECREATION FUND

Responsibilities of the Parks & Recreation Fund include: coordination of sports and recreation programs; promotion and marketing of the two annual summer concert series; maintenance of all City Parks, provision of social, cultural, educational, transportation, and health service needs of senior citizens; management of park facility capital projects; and maintenance and enhancement of the City's urban forest. Property taxes are a major source of revenue. Under the existing property tax limitation, the Parks & Recreation Fund no longer receives property taxes based upon voter approved levies. Instead, the fund receives a percentage of the total property taxes received by the City, excluding local option tax levies and property taxes levied to retire debt. For 2010-11, the Parks & Recreation Fund is forecast to receive current property taxes totalling \$3,797,200. Overall, current resources are expected to decrease 0 percent from the prior fiscal year estimate.

GRANTS FUND

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City.

BUILDING INSPECTION FUND

The Building Inspection Fund issues building and electrical permits, conducts inspections, administers state building codes and the City's Municipal Code, and assists the public with information relating to building and development codes. ADA Code Enforcement provides enforcement and investigation of complaints relating to the Americans with Disabilities Act and state disability access requirements. Development Code Enforcement provides enforcement and investigation of complaints and code violations relating to the City's Development Code. Building officials are expecting a continuation of the downturn in building activity. In light of reduced revenues, significant budget cuts have been made in the 2010-11 budget.

RISK MANAGEMENT FUND

Funds are accumulated in this program to mitigate risk factors and provide financial protection for deductible payments and liability exposure. Funds may also be used to offset costs in future years of increases in the City obligation to the Public Employees Retirement System.

ECONOMIC DEVELOPMENT FUND

It is the responsibility of this fund to establish, retain, and expand businesses in Albany; to provide administrative oversight for economic development activities; to market Albany to convention and event planners; and to support the economic viability and to provide oversight of the day-to-day operation of the Albany Municipal Airport.

AMBULANCE FUND

The Ambulance Fund provides emergency and non-emergency ambulance transportation for Albany and portions of Linn, Benton, and Marion Counties. Included are ambulance billing, customer service, collection for charges related to ambulance transports, and administrative support of the FireMed program. The primary source of revenue is ambulance service charges. Service charge revenue is expected to decrease by 0.29 percent to \$1,800,000. Ambulance revenues are limited by federal reimbursement rates.

PUBLIC TRANSIT FUND

Included in the Public Transit Fund are the Albany Transit System, the Transit Loop System, and the Paratransit System. The Albany Transit System provides bus service within the City. The Transit Loop System provides transportation between the cities of Albany and Corvallis and Linn Benton Community College. The Paratransit System provides transportation to essential services for the elderly who have disabilities that prevent them from using other public transit. Proceeds from State Revenue Sharing, through transfers from the General Fund, provide 34.4 percent of the total fund resources. Grants from the Federal Transit Administration and local governmental agencies provide 48.3 percent.

SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

PUBLIC SAFETY LEVY FUND

The Public Safety Levy Fund provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City in the November, 2006, General Election. The rate is \$0.95 per \$1,000 of assessed value for a period of five years beginning with the 2008-09 fiscal year. Fiscal Year 2009-10 is the second year of the new levy.

CAPITAL REPLACEMENT FUND

The Capital Replacement Fund accounts for monies accumulated for the replacement of vehicles, computer equipment, and City facilities. Monies are also accumulated for major maintenance projects for General Fund fire, police, library, and administrative buildings.

STREET FUND

Street Fund responsibilities include: street cleaning, pavement management, traffic control, storm drain maintenance, bridge maintenance, airport inspection, right-of-way maintenance, and capital improvements of the transportation system. The major source of revenue is the state gasoline tax. The State of Oregon Highway Trust Fund distributes 15.57 percent of all gas taxes to Oregon cities. The City has estimated that it will receive \$176,500 in Fiscal Year 2010-11, a decrease of -77.92 percent from the amount projected for 2009-10.

The five-percent sewer and water in-lieu-of franchise fee will generate \$448,700 and \$460,000 from the Sewer and Water Funds respectively. Revenues from the franchise fees are expected to rise three to five percent annually as water and sewer rates rise over the next ten years.

SPECIAL REVENUE FUNDS

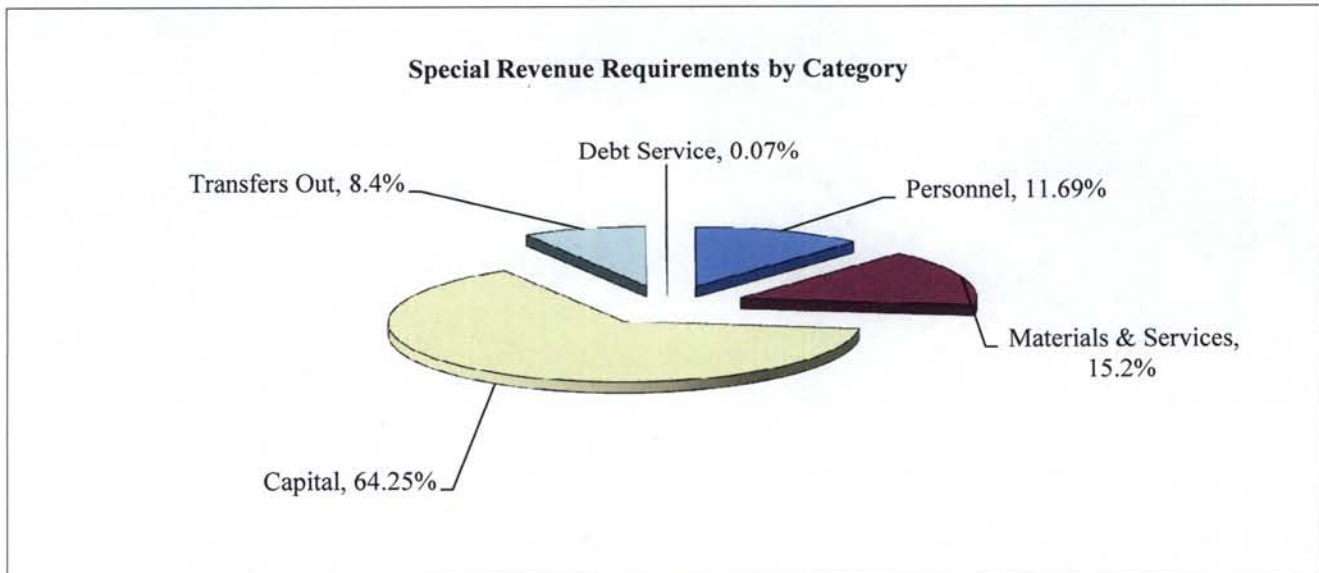
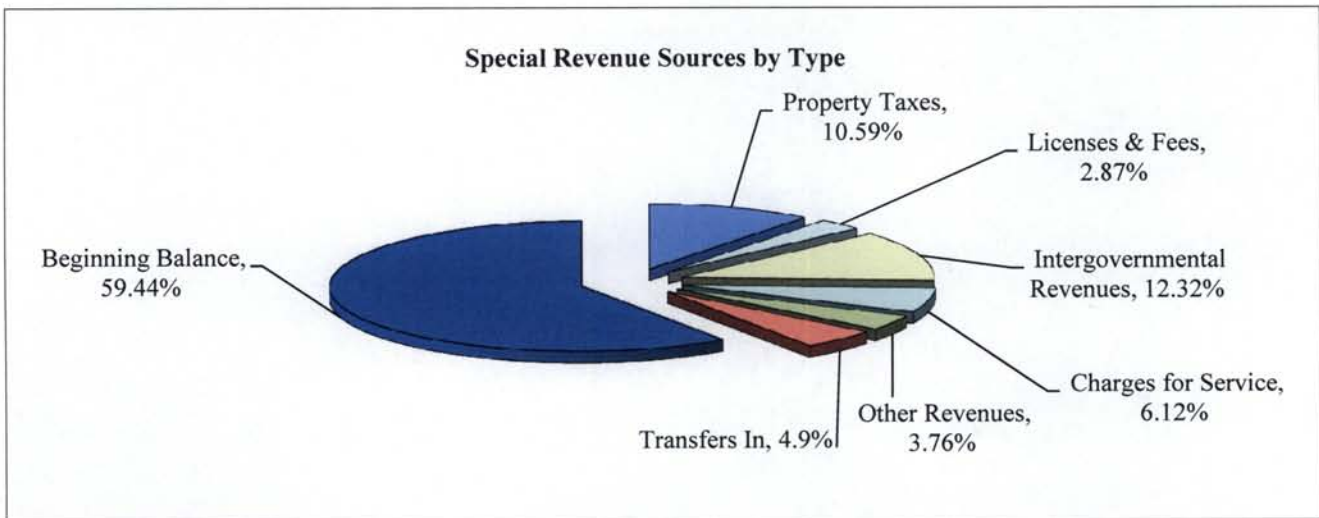
Adopted for the Fiscal Year 2010-11

RESOURCES

| | |
|--------------------------------|----------------------|
| Property Taxes | \$ 6,599,500 |
| Transient Room Taxes | 507,800 |
| Franchise Fees/Privilege Taxes | 908,700 |
| Licenses & Fees | 1,790,800 |
| Intergovernmental Revenues | 7,676,200 |
| Charges for Service | 3,813,500 |
| Other Revenues | 439,800 |
| Investment Earnings | 485,600 |
| Transfers In | 3,056,800 |
| Beginning Balance | 37,038,100 |
| Total Resources | \$ 62,316,800 |

REQUIREMENTS

| | |
|---------------------------|----------------------|
| Personnel | \$ 7,284,400 |
| Materials & Services | 9,470,300 |
| Capital | 40,040,500 |
| Transfers Out | 5,232,900 |
| Debt Service | 44,600 |
| Contingency | 244,100 |
| Total Requirements | \$ 62,316,800 |



PARKS & RECREATION FUND
RESOURCE DETAIL

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property Taxes - Current | \$3,391,726 | \$ 3,547,125 | \$3,676,000 | \$ 3,676,000 | \$3,797,200 | 3.30% | 40.70% |
| Property Taxes - Delinquent | 106,449 | 96,659 | 105,000 | 105,000 | 104,000 | (0.95%) | 1.11% |
| Parks SDC: Principal | 53,349 | 4,359 | 10,000 | 10,000 | 6,000 | (40.00%) | 0.06% |
| Parks SDC: Interest | 2,702 | 1,807 | 500 | 500 | 2,500 | 400.00% | 0.03% |
| Parks Systems Development Charges | 328,200 | 163,416 | 220,000 | 220,000 | 200,000 | (9.09%) | 2.14% |
| Street Tree Development Fees | 10,500 | 4,715 | 5,000 | 5,000 | - | (100.00%) | - |
| State Marine Board | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | - | 0.10% |
| WComp Wage Subsidy Reimb | 428 | - | - | - | - | - | - |
| CYF Recreation Fees | 54,878 | 41,328 | 50,000 | 50,000 | 37,000 | (26.00%) | 0.40% |
| CYF Sponsorships | 3,330 | 2,198 | 10,000 | 10,000 | 6,500 | (35.00%) | 0.07% |
| Marketing Fees | 18,032 | 14,603 | 16,500 | 16,500 | 13,000 | (21.21%) | 0.14% |
| Adult Recreation Fees | 29,370 | 23,567 | 31,000 | 31,000 | 26,000 | (16.13%) | 0.28% |
| Swimming Pool Receipts | 81,257 | 79,637 | 81,500 | 81,500 | 82,000 | 0.61% | 0.88% |
| Senior Center Rental Fees | 29,594 | 29,016 | 42,500 | 42,500 | 30,000 | (29.41%) | 0.32% |
| Maple Lawn Preschool Fees | 58,035 | 60,201 | 60,000 | 60,000 | 60,000 | - | 0.64% |
| Sports Program Fees | 92,805 | 90,683 | 103,000 | 103,000 | 82,000 | (20.39%) | 0.88% |
| Waverly Boat Revenues | 5,628 | 5,886 | 6,500 | 6,500 | 4,500 | (30.77%) | 0.05% |
| Park Permits | 18,027 | 21,625 | 27,000 | 27,000 | 21,900 | (18.89%) | 0.23% |
| Fitness Program Fees | 35,057 | 41,884 | 40,000 | 40,000 | 44,900 | 12.25% | 0.48% |
| Preschool Material/Service Fees | 2,550 | 2,367 | 3,200 | 3,200 | 3,000 | (6.25%) | 0.03% |
| Senior Program Fees | 12,751 | 15,194 | 24,000 | 24,000 | 16,000 | (33.33%) | 0.17% |
| Extreme Sports Entry Fees | 100 | 138 | - | - | - | - | - |
| Event Souvenir Sales | 8,631 | 3,319 | 3,300 | 3,300 | 3,000 | (9.09%) | 0.03% |
| Event Food Faire Revenues | 26,015 | 36,171 | 33,000 | 33,000 | 30,000 | (9.09%) | 0.32% |
| Preschool Fundraising Proceeds | 3,265 | 4,166 | 5,200 | 5,200 | 5,200 | - | 0.06% |
| NWAAF Fees | 9,421 | 10,608 | 11,000 | 11,000 | 11,100 | 0.91% | 0.12% |
| Hot Air Balloon Rides | 19,377 | 9,400 | 12,000 | 12,000 | 11,900 | (0.83%) | 0.13% |
| Senior Newsletter | 1,924 | 2,601 | 3,000 | 3,000 | 3,000 | - | 0.03% |
| Gift Shop Revenue | 4,819 | 6,735 | 6,500 | 6,500 | 6,500 | - | 0.07% |
| Trip Revenue | 43,444 | 42,807 | 55,000 | 55,000 | 42,000 | (23.64%) | 0.45% |
| Merchandise Sales - Aquatics | 4,079 | 6,814 | 7,000 | 7,000 | 4,500 | (35.71%) | 0.05% |
| Cool! Facility Rental Fees | 13,882 | 8,444 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.05% |
| Concession Sales - Aquatic | 14,052 | 14,454 | 15,500 | 15,500 | 16,000 | 3.23% | 0.17% |
| Concession Sales - Sports | 1,204 | 2,236 | 2,500 | 2,500 | 2,500 | - | 0.03% |
| Public Arts | 430 | 196 | 100 | 100 | 100 | - | - |
| Concessions Sales - Fitness | 205 | 159 | 500 | 500 | 500 | - | 0.01% |
| Swanson Room Rental Fees | 2,008 | 2,607 | 2,500 | 2,500 | 2,700 | 8.00% | 0.03% |
| Track Club Revenue | 4,941 | 5,553 | 4,900 | 4,900 | 2,500 | (48.98%) | 0.03% |
| Facility Enhancement Fee | 4,641 | 4,238 | 6,000 | 6,000 | 5,000 | (16.67%) | 0.05% |
| ACP Swimming Pool Receipts | 124,674 | 143,213 | 143,400 | 143,400 | 148,700 | 3.70% | 1.59% |
| ACP Facility Rental Fees | 18,091 | 20,538 | 18,500 | 18,500 | 20,000 | 8.11% | 0.21% |
| Sport Camp Fees | - | - | 3,200 | 3,200 | - | (100.00%) | - |
| Tournament Rental Fees | - | 1,060 | 2,200 | 2,200 | 2,500 | 13.64% | 0.03% |
| Event Donations | - | - | 45,000 | 45,000 | 30,000 | (33.33%) | 0.32% |
| Youth Program User Fees | - | 400 | 3,800 | 3,800 | 3,500 | (7.89%) | 0.04% |
| Community Garden Revenues | - | - | - | - | 1,000 | - | 0.01% |
| Trolley Rental Charges | 2,500 | 1,593 | 3,000 | 3,000 | 3,000 | - | 0.03% |
| Gifts & Donations | 58,265 | 7,930 | 13,000 | 13,000 | 10,300 | (20.77%) | 0.11% |
| Mondays at Monteith Sponsorships | 18,179 | 11,718 | 13,000 | 13,000 | 15,000 | 15.38% | 0.16% |
| Pass-The-Hat Donations | 17,181 | 26,186 | - | - | - | - | - |
| Park Fixture Donations | 355 | 770 | - | - | - | - | - |
| Senior Center Sponsorships | 2,400 | 9,592 | 9,000 | 9,000 | 7,000 | (22.22%) | 0.08% |
| CPAS Sponsorships | 10,650 | 11,650 | 15,000 | 15,000 | 8,300 | (44.67%) | 0.09% |
| River Rhythms Sponsorships | 85,102 | 56,795 | 65,000 | 65,000 | 55,000 | (15.38%) | 0.59% |
| NWAAF Sponsorships | 45,860 | 106,467 | 70,000 | 70,000 | 70,000 | - | 0.75% |

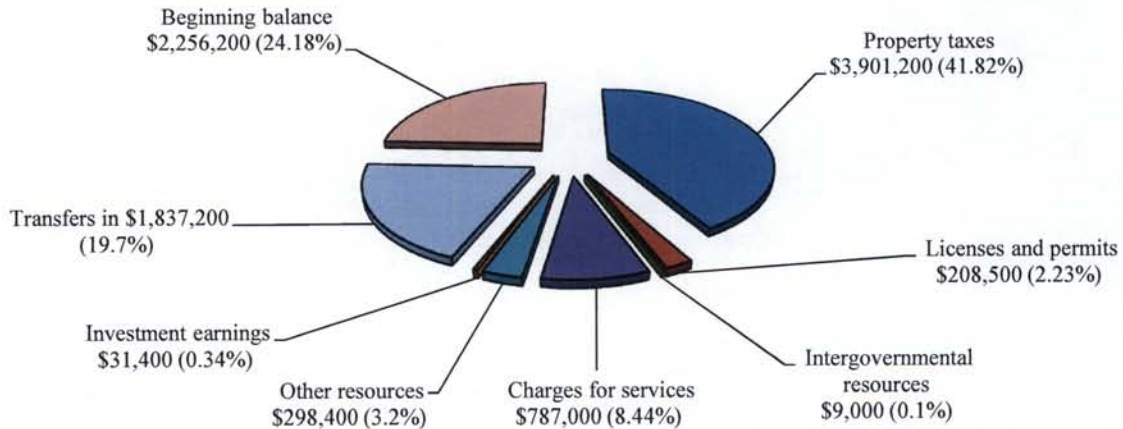
continued

PARKS & RECREATION FUND
RESOURCE DETAIL, continued

| Resources, continued | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|---------------------------------|--------------------|---------------------|--------------------|---------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Aquatic Sponsorship | - | 53,500 | 61,000 | 61,000 | 3,500 | (94.26%) | 0.06% |
| Adult Rec & Fitness Sponsorship | - | 100 | 1,000 | 1,000 | 1,000 | - | 0.01% |
| Sports Sponsorship | - | 2,345 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.05% |
| Aquatic donations | - | - | - | - | 118,000 | - | 1.26% |
| Miscellaneous Revenue | 15,406 | 2,936 | 2,500 | 5,400 | 2,000 | (62.96%) | 0.02% |
| Over & short | (122) | (8) | - | - | - | - | - |
| Brochure Advertising Revenue | 4,245 | 4,267 | 5,000 | 5,000 | 2,500 | (50.00%) | 0.03% |
| General Fundraising | 536 | 800 | 800 | 800 | 800 | - | 0.01% |
| Land Sales | 75,000 | - | - | - | - | - | - |
| Interest | 192,874 | 81,838 | 92,600 | 92,600 | 31,400 | (66.09%) | 0.34% |
| Total Current Resources | 5,177,302 | 4,959,606 | 5,275,700 | 5,278,600 | 5,235,500 | (0.82%) | 56.13% |
| Total Current Resources | 160,800 | 187,200 | 187,200 | 187,200 | 187,200 | - | 2.01% |
| From Equipment Replacement | - | - | 82,700 | 82,700 | - | (100.00%) | - |
| From Street Fund | 150,000 | 130,000 | 80,000 | 80,000 | 80,000 | - | 0.86% |
| From Parks SDC Program | - | 1,247,723 | 1,200,000 | 1,200,000 | 1,500,000 | 25.00% | 16.08% |
| From Public Works Services Fund | 17,500 | - | - | - | - | - | - |
| From Parks Operating Revenues | - | 67,000 | 138,000 | 138,000 | 70,000 | (49.28%) | 0.75% |
| Total Transfers In | 328,300 | 1,631,923 | 1,687,900 | 1,687,900 | 1,837,200 | 8.85% | 19.70% |
| Beginning Balance | 3,907,092 | 3,719,450 | 1,875,100 | 1,875,100 | 2,256,200 | 20.32% | 24.17% |
| Total Resources | \$9,412,694 | \$10,310,979 | \$8,838,700 | \$ 8,841,600 | \$9,328,900 | 5.51% | 100.00% |

SUMMARY BY SOURCE

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|--------------------------------|--------------------|---------------------|--------------------|---------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property taxes | \$3,498,175 | \$ 3,643,784 | \$3,781,000 | \$ 3,781,000 | \$3,901,200 | 3.18% | 41.82% |
| Licenses and permits | 394,751 | 174,297 | 235,500 | 235,500 | 208,500 | (11.46%) | 2.23% |
| Intergovernmental resources | 9,428 | 9,000 | 9,000 | 9,000 | 9,000 | - | 0.10% |
| Charges for services | 749,017 | 755,639 | 892,300 | 892,300 | 787,000 | (11.80%) | 8.44% |
| Other resources | 333,057 | 295,048 | 265,300 | 268,200 | 298,400 | 11.26% | 3.20% |
| Investment earnings | 192,874 | 81,838 | 92,600 | 92,600 | 31,400 | (66.09%) | 0.34% |
| Total Current Resources | 5,177,302 | 4,959,606 | 5,275,700 | 5,278,600 | 5,235,500 | (0.82%) | 56.13% |
| Transfers in | 328,300 | 1,631,923 | 1,687,900 | 1,687,900 | 1,837,200 | 8.85% | 19.69% |
| Beginning balance | 3,907,092 | 3,719,450 | 1,875,100 | 1,875,100 | 2,256,200 | 20.32% | 24.18% |
| Total Resources | \$9,412,694 | \$10,310,979 | \$8,838,700 | \$ 8,841,600 | \$9,328,900 | 5.51% | 100.00% |



**PARKS & RECREATION FUND
REQUIREMENT SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Sports Services | \$ 201,022 | \$ 204,389 | \$ 250,900 | \$ 250,900 | \$ 200,300 | \$ 200,300 | \$ 200,300 |
| Children/Youth/Family Recreation Services | 196,468 | 217,806 | 254,900 | 254,900 | 246,900 | 246,900 | 246,900 |
| Resource Development/ Marketing Services | 217,136 | 235,418 | 268,100 | 268,100 | 282,800 | 282,800 | 282,800 |
| Adult Recreation & Fitness Services | 187,120 | 181,812 | 188,100 | 188,100 | 87,300 | 87,300 | 87,300 |
| Park Maintenance Services | 1,263,420 | 1,279,875 | 1,436,200 | 1,436,200 | 1,299,900 | 1,299,900 | 1,299,900 |
| Parks & Recreation Administration | 1,302,232 | 1,254,595 | 1,544,200 | 1,547,100 | 1,597,200 | 1,597,200 | 1,597,200 |
| Senior Services | 439,377 | 445,154 | 473,200 | 473,200 | 396,400 | 396,400 | 448,400 |
| Aquatic Services | 598,252 | 656,655 | 718,200 | 718,200 | 737,200 | 737,200 | 737,200 |
| NW Art & Air Festival | 139,688 | 134,076 | 180,200 | 180,200 | 184,300 | 184,300 | 184,300 |
| Performance Series | 164,646 | 164,318 | 158,700 | 158,700 | 162,200 | 162,200 | 162,200 |
| Urban Forestry | 291,645 | 293,544 | 255,600 | 255,600 | 240,300 | 240,300 | 240,300 |
| Park SDC Projects | 683,370 | 1,599,366 | 1,757,700 | 1,757,700 | 1,816,500 | 1,816,500 | 1,816,500 |
| Senior Center Foundation | 8,245 | 14,345 | 14,700 | 14,700 | 19,600 | 19,600 | 19,600 |
| Parks Capital Improvement Program | - | 1,368,709 | 1,338,000 | 1,338,000 | 2,006,000 | 2,006,000 | 2,006,000 |
| Total Requirements | \$5,692,621 | \$8,050,062 | \$8,838,700 | \$8,841,600 | \$9,276,900 | \$9,276,900 | \$9,328,900 |

Requirements by Type

| | | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Personnel | \$2,370,384 | \$2,632,177 | \$2,800,100 | \$2,800,100 | \$2,612,200 | \$2,612,200 | \$2,612,200 |
| Materials & Services | 2,339,865 | 2,242,373 | 2,632,100 | 2,635,000 | 2,406,200 | 2,406,200 | 2,458,200 |
| Capital | 625,595 | 1,373,228 | 1,693,900 | 1,693,900 | 2,230,600 | 2,230,600 | 2,230,600 |
| Transfers Out | 356,777 | 1,802,284 | 1,629,800 | 1,629,800 | 1,783,800 | 1,783,800 | 1,783,800 |
| Contingency | - | - | 82,800 | 82,800 | 244,100 | 244,100 | 244,100 |
| Total Requirements | \$5,692,621 | \$8,050,062 | \$8,838,700 | \$8,841,600 | \$9,276,900 | \$9,276,900 | \$9,328,900 |

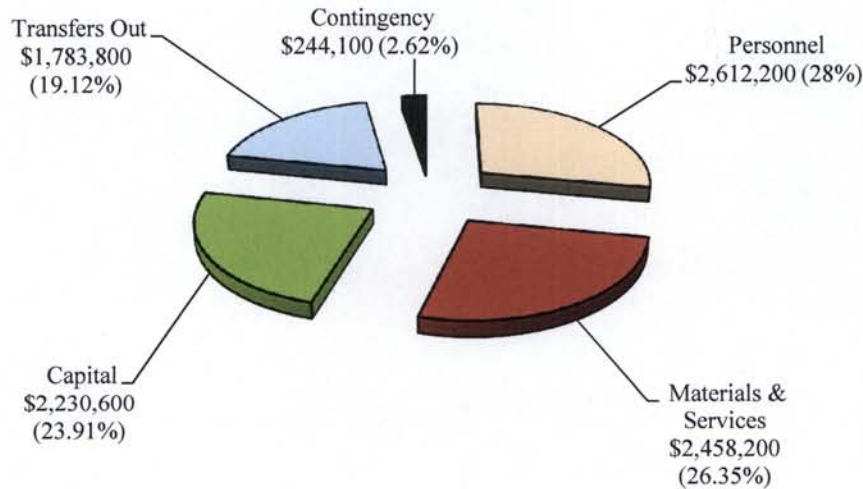
**Adopted Requirements
by Program and Type**

| | Personnel | Materials & Services | Capital | Transfers Out | Contingency | Adopted Budget | % of Fund Budget |
|--|--------------------|-------------------------|--------------------|--------------------|-------------------|--------------------|---------------------|
| Sports Services | \$ 128,000 | \$ 72,300 | \$ - | \$ - | \$ - | \$ 200,300 | 2.15% |
| Children/Youth/Family Recreation Services | 200,000 | 46,900 | - | - | - | 246,900 | 2.65% |
| Resource Development/ Marketing Services | 237,300 | 45,500 | - | - | - | 282,800 | 3.03% |
| Adult Recreation & Fitness Services | 55,200 | 32,100 | - | - | - | 87,300 | 0.94% |
| Park Maintenance Services | 600,900 | 699,000 | - | - | - | 1,299,900 | 13.93% |
| Parks & Recreation Administration | 380,800 | 688,500 | - | 283,800 | 244,100 | 1,597,200 | 17.12% |
| Senior Services | 308,200 | 140,200 | - | - | - | 448,400 | 4.81% |
| Aquatic Services | 460,100 | 217,100 | 60,000 | - | - | 737,200 | 7.90% |
| NW Art & Air Festival | 43,100 | 141,200 | - | - | - | 184,300 | 1.98% |
| Performance Series | 41,300 | 120,900 | - | - | - | 162,200 | 1.74% |
| Urban Forestry | 149,900 | 90,400 | - | - | - | 240,300 | 2.58% |
| Park SDC Projects | 7,400 | 44,500 | 264,600 | 1,500,000 | - | 1,816,500 | 19.47% |
| Senior Center Foundation | - | 19,600 | - | - | - | 19,600 | 0.21% |
| Parks Capital Improvement Program | - | 100,000 | 1,906,000 | - | - | 2,006,000 | 21.50% |
| Total Requirements | \$2,612,200 | \$2,458,200 | \$2,230,600 | \$1,783,800 | \$ 244,100 | \$9,328,900 | 100.01% |
| Percent of Fund Budget | 28.00% | 26.35% | 23.91% | 19.12% | 2.62% | 100.00% | |

PARKS & RECREATION FUND
STAFFING SUMMARY AND REQUIREMENTS BY TYPE

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|--|---------------|---------------|-------------------|---------------|-------------------|---------------|---------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Sports Services | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Children/Youth/Family Recreation Services | 3.100 | 3.575 | 3.575 | 3.575 | 3.100 | 3.100 | 3.100 |
| Resource Development/ Marketing Services | 2.540 | 2.540 | 2.540 | 2.540 | 2.540 | 2.540 | 2.540 |
| Adult Recreation & Fitness Services | 1.200 | 1.200 | 1.200 | 1.200 | 0.200 | 0.200 | 0.200 |
| Park Maintenance Services | 8.000 | 8.000 | 8.000 | 8.000 | 7.000 | 7.000 | 7.000 |
| Parks & Recreation Administration | 4.200 | 4.200 | 4.200 | 3.800 | 3.800 | 3.800 | 3.800 |
| Senior Services | 4.200 | 4.200 | 4.200 | 4.200 | 3.200 | 3.200 | 3.200 |
| Aquatic Services | 4.575 | 4.575 | 4.575 | 4.575 | 3.500 | 3.500 | 3.500 |
| NW Art & Air Festival | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 |
| Performance Series | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 | 0.330 |
| Urban Forestry | 2.500 | 2.500 | 2.500 | 2.500 | 1.500 | 1.500 | 1.500 |
| Total FTE | 31.975 | 32.450 | 32.450 | 32.050 | 26.500 | 26.500 | 26.500 |

REQUIREMENTS BY TYPE
 Category Total and Percent of Budget



PARKS & RECREATION FUND
RESOURCES BY TYPE, TEN FISCAL YEARS

Actual Revenues for 2002 through 2009, Budgeted Resources for 2010 and 2011

| Fiscal Years | Property Taxes | Parks SDC | Intergovernmental Resources | Charges for Services | Other Resources | Transfers In | Beginning Balance | Total Resources |
|--------------|----------------|------------|-----------------------------|----------------------|-----------------|--------------|-------------------|-----------------|
| 2002 | \$ 2,766,050 | \$ 513,596 | \$ 346,179 | \$ 440,365 | \$ 387,167 | \$ 42,957 | \$ 338,924 | \$ 4,835,238 |
| 2003 | 2,873,152 | 753,523 | 73,400 | 375,748 | 286,234 | 165,542 | 1,302,886 | 5,830,485 |
| 2004 | 3,041,579 | 848,574 | 77,300 | 403,711 | 216,257 | 72,220 | 2,037,725 | 6,697,366 |
| 2005 | 2,872,603 | 1,023,545 | 33,200 | 660,981 | 3,061,274 | 416,518 | 2,613,298 | 10,681,419 |
| 2006 | 3,133,826 | 710,666 | 37,760 | 741,707 | 448,615 | 203,550 | 3,423,345 | 8,699,469 |
| 2007 | 3,300,794 | 675,305 | 47,914 | 651,684 | 486,889 | 316,000 | 3,506,420 | 8,985,006 |
| 2008 | 3,498,175 | 394,751 | 9,428 | 749,017 | 525,931 | 328,300 | 3,907,092 | 9,412,694 |
| 2009 | 3,643,784 | 174,297 | 9,000 | 755,639 | 376,886 | 1,631,923 | 3,719,450 | 10,310,979 |
| 2010 | 3,781,000 | 235,500 | 9,000 | 892,300 | 360,800 | 1,687,900 | 1,875,100 | 8,841,600 |
| 2011 | 3,901,200 | 208,500 | 9,000 | 787,000 | 329,800 | 1,837,200 | 2,256,200 | 9,328,900 |

SDC - System Development Charges

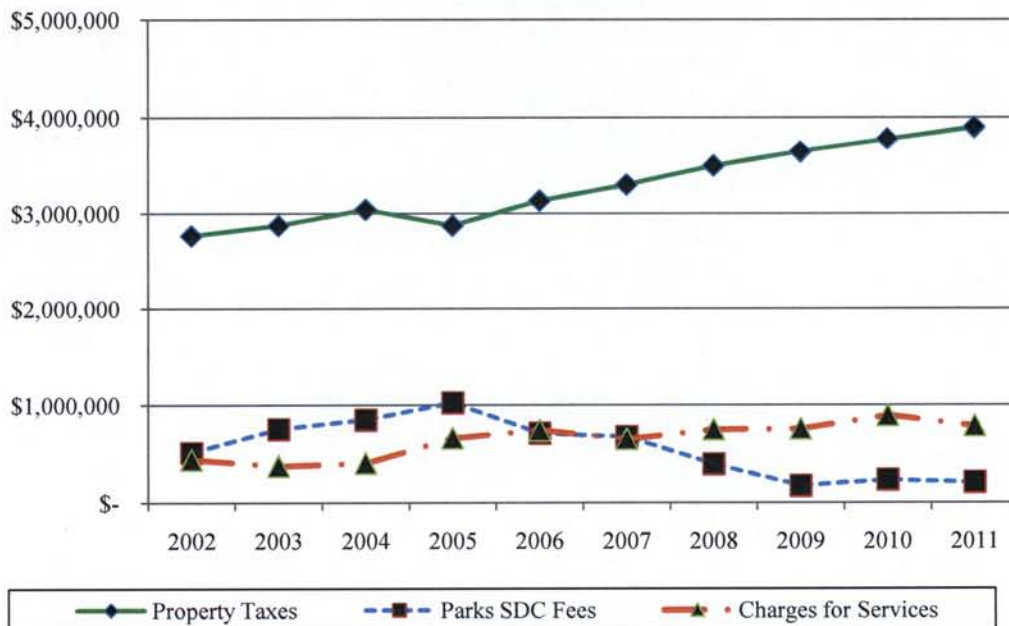
Notes: Fiscal Year 2005: included in Other Resources are long-term debt proceeds of \$2,287,147. The proceeds and other resources were used to construct a new public swimming pool at Swanson Park.

Fiscal Year 2009: included in Transfers In is an intrafund transfer of \$2,400,000 from the Parks SDC Projects program to the Parks Capital Improvement Program.

Fiscal Year 2010: included in Transfers In is an intrafund transfer of \$1,200,000 from the Parks SDC Projects program to the Parks Capital Improvement Program.

Fiscal Year 2011: included in Transfers In is an intrafund transfer of \$1,500,000 from the Parks SDC Projects program to the Parks Capital Improvement Program.

PROPERTY TAXES, PARKS SDC FEES, AND CHARGES FOR SERVICES
 Ten Fiscal Years



PARKS & RECREATION FUND

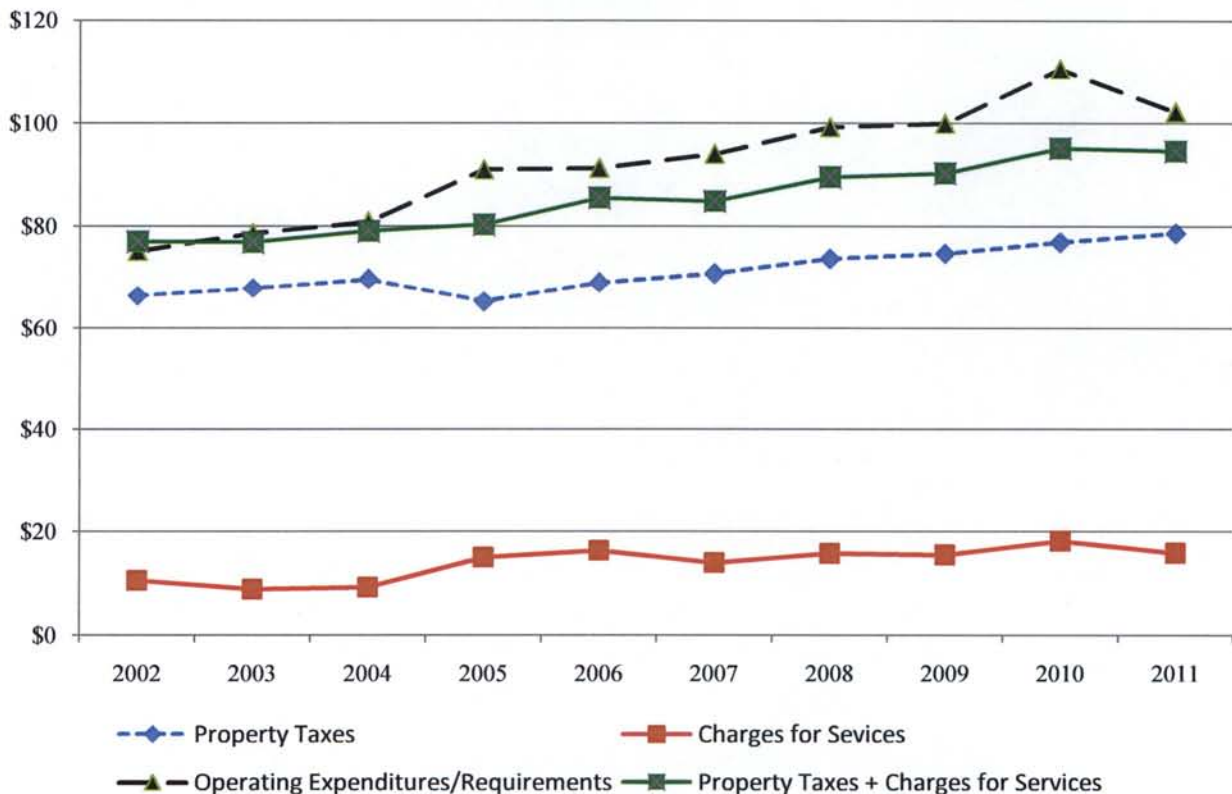
Total Property Taxes Collected per Capita and Charges for Services per Capita Ten Fiscal Years from 2002-2011 (1)

| Fiscal Year Ended June 30, | OPERATING EXPENDITURES/ REQUIREMENTS | | PROPERTY TAXES (2) | | CHARGES FOR SERVICES | |
|-------------------------------------|--|------------|-----------------------|------------|-------------------------|------------|
| | Amount | | Amount | | Amount | |
| | Expended | per Capita | Collected | per Capita | Received | per Capita |
| 2002 | \$ 3,131,846 | \$ 75.19 | \$ 2,766,050 | \$ 66.41 | \$ 440,365 | \$ 10.57 |
| 2003 | 3,324,768 | 78.64 | 2,873,152 | 67.96 | 375,748 | 8.89 |
| 2004 | 3,525,362 | 80.86 | 3,041,579 | 69.76 | 403,711 | 9.26 |
| 2005 | 4,005,953 | 90.98 | 2,872,603 | 65.24 | 660,981 | 15.01 |
| 2006 | 4,138,484 | 91.24 | 3,133,826 | 69.09 | 741,707 | 16.35 |
| 2007 | 4,381,151 | 94.00 | 3,300,794 | 70.82 | 651,684 | 13.98 |
| 2008 | 4,710,249 | 99.23 | 3,498,175 | 73.69 | 749,017 | 15.78 |
| 2009 | 4,874,550 | 99.95 | 3,643,784 | 74.71 | 755,639 | 15.49 |
| 2010 | 5,435,100 | 110.55 | 3,781,000 | 76.90 | 892,300 | 18.15 |
| 2011 | 5,070,400 | 102.21 | 3,901,200 | 78.64 | 787,000 | 15.86 |

(1) Actual figures used for 2002 through 2009. Budgeted amounts used for 2010 and 2011.

(2) For 2002 through 2004, general property taxes were divided: 78% General Fund and 22% Parks & Recreation Fund. Beginning in 2005, the distribution was changed to 80% General Fund and 20% Parks & Recreation Fund.

Per Capita Information Operating Expenditures/Requirements, Property Tax Receipts, and Charges for Services



PARKS & RECREATION FUND

PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER RESOURCES

Detailed below are the property taxes and other user fees supporting the following Parks & Recreation programs: Sports Services, Children/Youth/Family Recreation Services, Resource Development/Marketing Services, Adult Recreation & Fitness Services, Park Maintenance Services, Parks & Recreation Administration, Senior Services, Aquatic Services, Northwest Art & Air Festival (NWAAF), Performance Series, and Urban Forestry. These programs represent 59 percent of the Parks & Recreation budget. The resource items listed below are included in the Parks & Recreation Fund - Resource Detail presented on previous pages.

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Property Taxes - Current | \$3,391,726 | \$3,547,125 | \$3,676,000 | \$3,676,000 | \$3,797,200 | 3.30% | 69.21% |
| Property Taxes - Delinquent | 106,449 | 96,659 | 105,000 | 105,000 | 104,000 | (0.95%) | 1.90% |
| Street Tree Development Fees | 10,500 | 4,715 | 5,000 | 5,000 | - | (100.00%) | - |
| State Marine Board | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | - | 0.16% |
| WComp Wage Subsidy Reimb | 428 | - | - | - | - | - | - |
| CYF Recreation Fees | 54,878 | 41,328 | 50,000 | 50,000 | 37,000 | (26.00%) | 0.67% |
| CYF Sponsorships | 3,330 | 2,198 | 10,000 | 10,000 | 6,500 | (35.00%) | 0.12% |
| Marketing Fees | 18,032 | 14,603 | 16,500 | 16,500 | 13,000 | (21.21%) | 0.24% |
| Adult Recreation Fees | 29,370 | 23,567 | 31,000 | 31,000 | 26,000 | (16.13%) | 0.47% |
| Swimming Pool Receipts | 81,257 | 79,637 | 81,500 | 81,500 | 82,000 | 0.61% | 1.49% |
| Senior Center Rental Fees | 29,594 | 29,016 | 42,500 | 42,500 | 30,000 | (29.41%) | 0.55% |
| Maple Lawn Preschool Fees | 58,035 | 60,201 | 60,000 | 60,000 | 60,000 | - | 1.09% |
| Sports Program Fees | 92,805 | 90,683 | 103,000 | 103,000 | 82,000 | (20.39%) | 1.49% |
| Waverly Boat Revenues | 5,628 | 5,886 | 6,500 | 6,500 | 4,500 | (30.77%) | 0.08% |
| Park Permits | 18,027 | 21,625 | 27,000 | 27,000 | 21,900 | (18.89%) | 0.40% |
| Fitness Program Fees | 35,057 | 41,884 | 40,000 | 40,000 | 44,900 | 12.25% | 0.82% |
| Preschool Material/Service Fees | 2,550 | 2,367 | 3,200 | 3,200 | 3,000 | (6.25%) | 0.05% |
| Senior Program Fees | 12,751 | 15,194 | 24,000 | 24,000 | 16,000 | (33.33%) | 0.29% |
| Extreme Sports Entry Fees | 100 | 138 | - | - | - | - | - |
| Event Souvenir Sales | 8,631 | 3,319 | 3,300 | 3,300 | 3,000 | (9.09%) | 0.05% |
| Event Food Faire Revenues | 26,015 | 36,171 | 33,000 | 33,000 | 30,000 | (9.09%) | 0.55% |
| Preschool Fundraising Proceeds | 3,265 | 4,166 | 5,200 | 5,200 | 5,200 | - | 0.09% |
| NWAAF Fees | 9,421 | 10,608 | 11,000 | 11,000 | 11,100 | 0.91% | 0.20% |
| Hot Air Balloon Rides | 19,377 | 9,400 | 12,000 | 12,000 | 11,900 | (0.83%) | 0.22% |
| Senior Newsletter | 1,924 | 2,601 | 3,000 | 3,000 | 3,000 | - | 0.05% |
| Trip Revenue | 43,444 | 42,807 | 55,000 | 55,000 | 42,000 | (23.64%) | 0.77% |
| Merchandise Sales - Aquatics | 4,079 | 6,814 | 7,000 | 7,000 | 4,500 | (35.71%) | 0.08% |
| Cool! Facility Rental Fees | 13,882 | 8,444 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.09% |
| Concession Sales - Aquatic | 14,052 | 14,454 | 15,500 | 15,500 | 16,000 | 3.23% | 0.29% |
| Concession Sales - Sports | 1,204 | 2,236 | 2,500 | 2,500 | 2,500 | - | 0.05% |
| Public Arts | 430 | 196 | 100 | 100 | 100 | - | - |
| Concessions Sales - Fitness | 205 | 159 | 500 | 500 | 500 | - | 0.01% |
| Swanson Room Rental Fees | 2,008 | 2,607 | 2,500 | 2,500 | 2,700 | 8.00% | 0.05% |
| Track Club Revenue | 4,941 | 5,553 | 4,900 | 4,900 | 2,500 | (48.98%) | 0.05% |
| Facility Enhancement Fee | 4,641 | 4,238 | 6,000 | 6,000 | 5,000 | (16.67%) | 0.09% |
| ACP Swimming Pool Receipts | 124,674 | 143,213 | 143,400 | 143,400 | 148,700 | 3.70% | 2.71% |
| ACP Facility Rental Fees | 18,091 | 20,538 | 18,500 | 18,500 | 20,000 | 8.11% | 0.36% |
| Sport Camp Fees | - | - | 3,200 | 3,200 | - | (100.00%) | - |
| Tournament Rental Fees | - | 1,060 | 2,200 | 2,200 | 2,500 | 13.64% | 0.05% |
| Event Donations | - | - | 45,000 | 45,000 | 30,000 | (33.33%) | 0.55% |
| Youth Program User Fees | - | 400 | 3,800 | 3,800 | 3,500 | (7.89%) | 0.06% |
| Community Garden Revenues | - | - | - | - | 1,000 | - | 0.02% |
| Trolley Rental Charges | 2,500 | 1,593 | 3,000 | 3,000 | 3,000 | - | 0.05% |

continued

PARKS & RECREATION FUND

PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER RESOURCES, continued

| Resources, continued | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Gifts & Donations | 50,909 | 3,605 | 7,000 | 7,000 | 6,000 | (14.29%) | 0.11% |
| Mondays at Monteith Sponsorships | 18,179 | 11,718 | 13,000 | 13,000 | 15,000 | 15.38% | 0.27% |
| Pass-The-Hat Donations | 17,181 | 26,186 | - | - | - | - | - |
| Park Fixture Donations | 355 | 770 | - | - | - | - | - |
| Senior Center Sponsorships | 2,400 | 9,592 | 9,000 | 9,000 | 7,000 | (22.22%) | 0.13% |
| CPAS Sponsorships | 10,650 | 11,650 | 15,000 | 15,000 | 8,300 | (44.67%) | 0.15% |
| River Rhythms Sponsorships | 85,102 | 56,795 | 65,000 | 65,000 | 55,000 | (15.38%) | 1.00% |
| NWAAF Sponsorships | 45,860 | 106,467 | 70,000 | 70,000 | 70,000 | - | 1.28% |
| Aquatic Sponsorship | - | 53,500 | 61,000 | 61,000 | 3,500 | (94.26%) | 0.06% |
| Adult Rec & Fitness Sponsorship | - | 100 | 1,000 | 1,000 | 1,000 | - | 0.02% |
| Sports Sponsorship | - | 2,345 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.09% |
| Aquatic donations | - | - | - | - | 118,000 | - | 2.15% |
| Miscellaneous Revenue | 15,406 | 2,936 | 2,500 | 5,400 | 2,000 | (62.96%) | 0.04% |
| Over & short | (122) | (8) | - | - | - | - | - |
| Brochure Advertising Revenue | 4,245 | 4,267 | 5,000 | 5,000 | 2,500 | (50.00%) | 0.05% |
| Land Sales | 75,000 | - | - | - | - | - | - |
| Interest | 32,882 | 14,487 | 2,500 | 2,500 | 1,300 | (48.00%) | 0.02% |
| Total Current Resources | 4,620,348 | 4,710,813 | 4,941,800 | 4,944,700 | 4,985,300 | 0.82% | 90.84% |
| From General Fund | 160,800 | 187,200 | 187,200 | 187,200 | 187,200 | - | 3.41% |
| From Equipment Replacement | - | - | 82,700 | 82,700 | - | (100.00%) | - |
| Total Current Resources | 150,000 | 130,000 | 80,000 | 80,000 | 80,000 | - | 1.46% |
| From Public Works Services Fund | 17,500 | - | - | - | - | - | - |
| Total Transfers In | 328,300 | 317,200 | 349,900 | 349,900 | 267,200 | (23.64%) | 4.87% |
| Beginning Balance | 544,496 | 491,582 | 436,600 | 436,600 | 234,300 | (46.34%) | 4.29% |
| Total Resources | \$5,493,144 | \$5,519,595 | \$5,728,300 | \$5,731,200 | \$5,486,800 | (4.26%) | 100.00% |

| Adopted Requirements by Program and Type | Materials & Services | | | Transfers | Contingency | Adopted Budget | % of Fund Budget |
|---|----------------------|--------------------|------------------|-------------------|-------------------|--------------------|------------------|
| | Personnel | & Services | Capital | Out | | | |
| Sports Services | \$ 128,000 | \$ 72,300 | \$ - | \$ - | \$ - | \$ 200,300 | 3.65% |
| Children/Youth/Family Rec Services | 200,000 | 46,900 | - | - | - | 246,900 | 4.50% |
| Resource Development/Marketing | 237,300 | 45,500 | - | - | - | 282,800 | 5.15% |
| Adult Recreation & Fitness Services | 55,200 | 32,100 | - | - | - | 87,300 | 1.59% |
| Park Maintenance Services | 600,900 | 699,000 | - | - | - | 1,299,900 | 23.69% |
| Parks & Recreation Administration | 380,800 | 688,500 | - | 283,800 | 244,100 | 1,597,200 | 29.11% |
| Senior Services | 308,200 | 140,200 | - | - | - | 448,400 | 8.17% |
| Aquatic Services | 460,100 | 217,100 | 60,000 | - | - | 737,200 | 13.44% |
| NW Art & Air Festival | 43,100 | 141,200 | - | - | - | 184,300 | 3.36% |
| Performance Series | 41,300 | 120,900 | - | - | - | 162,200 | 2.96% |
| Urban Forestry | 149,900 | 90,400 | - | - | - | 240,300 | 4.38% |
| Total Requirements | \$2,604,800 | \$2,294,100 | \$ 60,000 | \$ 283,800 | \$ 244,100 | \$5,486,800 | 100.00% |
| Percent of Budget | 47.48% | 41.81% | 1.09% | 5.17% | 4.45% | 100.00% | |



CITY OF
Albany

O R E G O N

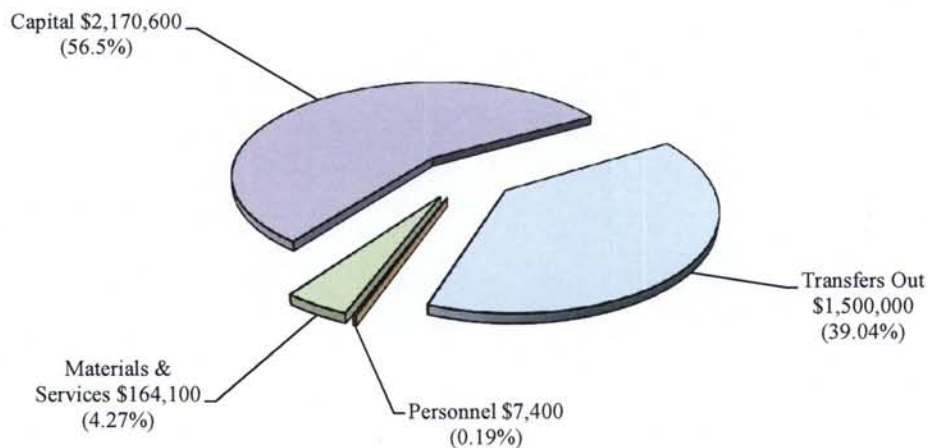
**PARKS & RECREATION FUND
SELF-SUPPORTED SPECIAL PROGRAMS**

Detailed below are the user fees and other resources used to support the following Parks & Recreation Fund programs: Park SDC Projects, Senior Center Foundation, and Parks Capital Improvement Program. These programs represent 41 percent of the total Parks & Recreation Fund budget. The resource items listed below are included in the Parks & Recreation Fund - Resource Detail presented on previous pages.

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Parks SDC: Principal | \$ 53,349 | \$ 4,359 | \$ 10,000 | \$ 10,000 | \$ 6,000 | (40.00%) | 0.16% |
| Parks SDC: Interest | 2,702 | 1,807 | 500 | 500 | 2,500 | 400.00% | 0.07% |
| Parks Systems Development Charges | 328,200 | 163,416 | 220,000 | 220,000 | 200,000 | (9.09%) | 5.21% |
| Gift Shop Revenue | 4,819 | 6,735 | 6,500 | 6,500 | 6,500 | - | 0.17% |
| Gifts & Donations | 7,356 | 4,325 | 6,000 | 6,000 | 4,300 | (28.33%) | 0.11% |
| General Fundraising | 536 | 800 | 800 | 800 | 800 | - | 0.02% |
| Interest | 159,992 | 67,351 | 90,100 | 90,100 | 30,100 | (66.59%) | 0.78% |
| Total Current Resources | 556,954 | 248,793 | 333,900 | 333,900 | 250,200 | (25.07%) | 6.52% |
| From Parks SDC Program | - | 1,247,723 | 1,200,000 | 1,200,000 | 1,500,000 | 25.00% | 39.04% |
| From Parks Operating Revenues | - | 67,000 | 138,000 | 138,000 | 70,000 | (49.28%) | 1.82% |
| Total Transfers In | - | 1,314,723 | 1,338,000 | 1,338,000 | 1,570,000 | 17.34% | 40.86% |
| Beginning Balance | 3,362,596 | 3,227,868 | 1,438,500 | 1,438,500 | 2,021,900 | 40.56% | 52.62% |
| Total Resources | \$3,919,550 | \$4,791,384 | \$3,110,400 | \$3,110,400 | \$3,842,100 | 23.52% | 100.00% |

| Adopted Requirements by Program and Type | | | | | Adopted Budget | % of Fund Budget |
|---|-----------------|----------------------|--------------------|--------------------|---------------------|------------------|
| | Personnel | Materials & Services | Capital | Transfers Out | | |
| Park SDC Projects | \$ 7,400 | \$ 44,500 | \$ 264,600 | \$ 1,500,000 | \$ 1,816,500 | 47.28% |
| Senior Center Foundation | - | 19,600 | - | - | 19,600 | 0.51% |
| Parks Capital Improvement Program | - | 100,000 | 1,906,000 | - | 2,006,000 | 52.21% |
| Total Requirements | \$ 7,400 | \$ 164,100 | \$2,170,600 | \$1,500,000 | \$ 3,842,100 | 100.00% |
| Percent of Budget | 0.19% | 4.27% | 56.50% | 39.04% | 100.00% | |

REQUIREMENTS BY TYPE
Category Totals and Percent of Budget



PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Sports Services (202-35-1402)
Responsible Manager/Title: Rob Romancier, Aquatics Program Manager**

FUNCTIONS AND RESPONSIBILITIES

- Provide long-term vision and direction to ensure the program's viability while keeping abreast of new opportunities for involving residents in an active lifestyle.
- Accurately plan, prepare, monitor, and control the Sports Services budget.
- Provide opportunities for positive participation in recreational athletics programs to Albany residents .

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and implement a cost recovery plan that is in accordance with our Recreation Service Plan. |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and implement a more precise tool for measuring customer satisfaction. |
| Budget Year 2010-2011 | | | |
| Healthy Economy | 07/11 | | <ul style="list-style-type: none"> • Capture complete Economic Impact effect of the sports programs on our community. |
| Effective Government | 07/11 | | <ul style="list-style-type: none"> • Develop new programs/events with high revenue return. |
| Effective Government | 03/11 | | <ul style="list-style-type: none"> • Develop an improved sports webpage that better reflects our positive impact on the community, both economically and socially. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|--|----------------|----------------|----------------|----------------|
| Number of participants in a City sports program during the year. | 4,500 | 4,850 | 5,550 | 5,650 |
| Number of participant hours in a City sports program activity during the year. | 61,000 | 67,750 | 95,250 | 97,000 |
| Percentage of variable costs recovered through registration fees for basketball and volleyball programs. | 85% | 122% | 104% | 105% |
| Percentage of total Sports expenditures recovered with non-tax revenues. | N/A | 60% | 52% | 45% |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 1.0 | 1.0 | 1.0 | 1.0 |
| Budget FTEs | 1.0 | 1.0 | 1.0 | 1.0 |

202: Parks & Recreation
35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1402: Sports Services

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 65,361.91 | 96,983.64 | 121,300 | 121,300 | 128,000 | 5.52% |
| Materials & Services | 135,659.40 | 107,403.72 | 129,600 | 129,600 | 72,300 | -44.21% |
| TOTAL EXPENDITURES | 201,021.31 | 204,387.36 | 250,900 | 250,900 | 200,300 | -20.17% |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Children/Youth/Family Recreation Services (202-35-1403)
Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager**

FUNCTIONS AND RESPONSIBILITIES

- Offer diverse opportunities for quality recreation and cultural programs for children, youth, and families in order to build skills, provide a positive life style, and leisure options.
- Develop and maintain partnerships with community agencies, businesses, and service organizations to achieve objectives, promote cooperation, avoid duplications of service, and provide activities designed to meet community needs.
- Coordinate a recreation program for young children in an integrated setting that develops problem solving skills, builds self-esteem, and encourages personal responsibility.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 09/09 | Completed | <ul style="list-style-type: none"> • Develop and offer a year-round schedule for CYF programs that focus on fitness and outdoor activities. |
| Great Neighborhoods | 01/10 | Completed | <ul style="list-style-type: none"> • Develop and implement a cost recovery plan as driven by the Recreation Plan that increases revenue by 10 percent. |
| Effective Government | 04/10 | Completed | <ul style="list-style-type: none"> • Develop and implement a more accurate tool for measuring customer satisfaction. |
| Budget Year 2010-2011 | | | |
| Effective Government | 09/10 | | <ul style="list-style-type: none"> • Develop and implement an effective marketing plan for CYF programs and events. |
| Great Neighborhoods | 02/11 | | <ul style="list-style-type: none"> • Develop and offer three family activities that focus on physical activity. |
| Great Neighborhoods | 06/11 | | <ul style="list-style-type: none"> • Research and establish community sponsors and partners for three CYF programs/events. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|---|----------------|----------------|----------------|----------------|
| Percentage of class and program participants who are satisfied with services. | 85% | 85% | 85% | 85% |
| Percentage of total program cost recovered with non-tax revenues. | 50% | 44% | 52% | 48% |

STAFFING SUMMARY

| | 2007-08 | 2008-09 | 2009-10 | 2010-11 |
|-----------------|---------|---------|---------|---------|
| Authorized FTEs | 3.1 | 3.575 | 3.575 | 3.575 |
| Budgeted FTEs | 3.1 | 3.575 | 3.575 | 3.138 |

202: Parks & Recreation
35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1403: Children/Youth/Family Rec Services

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 152,671.54 | 174,936.16 | 208,500 | 208,500 | 200,000 | -4.08% |
| Materials & Services | 43,798.26 | 42,870.00 | 46,400 | 46,400 | 46,900 | 1.08% |
| TOTAL EXPENDITURES | 196,469.80 | 217,806.16 | 254,900 | 254,900 | 246,900 | -3.14% |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Resource Development & Marketing Services (202-35-1404)
Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager**

FUNCTIONS AND RESPONSIBILITIES

- Develop revenue sources that will support and allow for expansion of services and facilities for Parks & Recreation programs.
- Coordinate sponsorship program, including proposals, recognition, and identification of appropriate sponsorship opportunities.
- Manage comprehensive marketing efforts for Parks & Recreation Department in order to solidify community niche and position Department in appropriate community roles.
- Coordinate all branding and publicity efforts for Parks and Recreation Department.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 06/10 | Completed | <ul style="list-style-type: none"> • Implement standards that will serve as a guide for relationships with partners. |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Achieve partnerships and community alliances that will contribute to the department's cost recovery. |
| Effective Government | 12/09 | Completed | <ul style="list-style-type: none"> • Develop sponsorship, grant, and donation targets and systematically review efforts to ensure that targets are met. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Secure 50 partnerships and community alliances that will generate \$300,000 in revenue and in-kind services. |
| Healthy Economy | 12/10 | | <ul style="list-style-type: none"> • Survey economic impact of local Park and Recreation events and services to identify their role in stimulating the economy. |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Submit a minimum of 10 grants to fund park improvements and recreation services. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|--|----------------|----------------|----------------|----------------|
| Number of ads sold to support brochure marketing. | 34 | 30 | 24 | 30 |
| Revenue from donations, gifts and grants per capita. | \$6.55 | \$6.15 | \$5.58 | \$6.00 |

STAFFING SUMMARY

| | 2007-08 | 2008-09 | 2009-10 | 2010-11 |
|-----------------|---------|---------|---------|---------|
| Authorized FTEs | 2.54 | 2.54 | 2.54 | 2.54 |
| Budgeted FTEs | 2.54 | 2.54 | 2.54 | 2.54 |

202: Parks & Recreation
35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1404: Resource Dev. Marketing Services

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 171,900.05 | 199,474.42 | 218,700 | 218,700 | 237,300 | 8.50% |
| Materials & Services | 45,235.61 | 35,943.39 | 49,400 | 49,400 | 45,500 | -7.89% |
| TOTAL EXPENDITURES | 217,135.66 | 235,417.81 | 268,100 | 268,100 | 282,800 | 5.48% |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Adult Recreation & Fitness Services (202-35-1405)**
Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide high quality recreational, cultural, outdoor, and wellness opportunities for adults, in order to build skills, provide positive life-style choices, and leisure options.
- Facilitate the development of community recreation and adopt recreation initiatives.
- Develop and maintain close working relationships with community agencies and businesses to promote cooperation, avoid duplication or services, and co-sponsor events and programs.
- Create recreational opportunities that enhance quality of life and build great neighborhoods.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and implement more accurate measurement tools for assessing customer satisfaction. |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and offer a year round schedule of Adult Recreation & Fitness programs that focus on recreational fitness and outdoor activities. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and implement a plan to increase cost recovery as driven by the Recreation Services Plan. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Complete written interagency agreements for adult and fitness partnerships. |
| | 06/11 | | <ul style="list-style-type: none"> • Develop a comprehensive marketing plan for adult and fitness services. |
| | 06/11 | | <ul style="list-style-type: none"> • Develop and refine tools to effectively manage instructor relationships. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|---|----------------|----------------|----------------|----------------|
| Percentage of participants satisfied or very satisfied with adult recreation classes. | 95% | 95% | 95% | 96% |
| Percentage of participants satisfied or very satisfied with fitness classes. | 97% | 97% | 98% | 98% |
| Percentage of total program expenditures recovered with non-tax revenues. | 40% | 38% | 40% | 40% |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 1.2 | 1.2 | 1.2 | 1.2 |
| Budgeted FTEs | 1.2 | 1.2 | 1.2 | 0.2 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1405: Adult Rec & Fitness Services

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 144,629.86 | 145,442.68 | 148,000 | 148,000 | 55,200 | -62.70% |
| Materials & Services | 42,490.63 | 36,370.39 | 40,100 | 40,100 | 32,100 | -19.95% |
| TOTAL EXPENDITURES | 187,120.49 | 181,813.07 | 188,100 | 188,100 | 87,300 | -53.59% |

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Park Maintenance Service (202-35-1407)

Responsible Manager/Title: Dick Conolly, Facilities and Parks Maintenance Manager

FUNCTIONS AND RESPONSIBILITIES

- Maintain all City park areas and facilities in a safe, clean, attractive, and affordable manner by using responsive and efficient procedures.
- Maintain accurate accounting records of all work activities. Track labor, equipment, and material expenditures for each activity or project.
- Work with independent contractors to ensure that contractual agreements are followed and that work progresses smoothly.
- Conduct small-scale park construction and improvement projects.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Safe Community | 09/09 | Completed | <ul style="list-style-type: none"> • Replace pedestrian bridge at Grand Prairie Park. • Replace pedestrian bridge at Periwinkle Park. |
| | 09/09 | Completed | |
| Budget Year 2010-2011 | | | |
| Safe Community | 06/11 | | <ul style="list-style-type: none"> • Implement measures to reduce turf care costs while ensuring parks are safe and usable. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|---|----------------|----------------|----------------|----------------|
| Developed acres per 1000 residents | 8.81 | 8.89 | 9.0 | 8.61 |
| Average cost of maintenance per developed acre | \$3,494 | \$3,247 | \$2,926 | \$2,732 |
| Percentage of lost time for work-related injuries | 2.7% | 0% | 0% | 0% |
| FTE per 1,000 residents | .196 | .170 | .167 | .122 |

STAFFING SUMMARY

| | 9 | 8 | 8 | 8 |
|-----------------|---|---|---|---|
| Authorized FTEs | | | | |
| Budget FTEs | 9 | 8 | 8 | 7 |

202: Parks & Recreation
35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1407: Park Maintenance Services

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 495,485.82 | 580,310.73 | 617,700 | 617,700 | 600,900 | -2.72% |
| Materials & Services | 722,325.07 | 699,562.68 | 818,500 | 818,500 | 699,000 | -14.60% |
| Capital | 45,609.99 | - | - | - | - | - % |
| TOTAL EXPENDITURES | 1,263,420.88 | 1,279,873.41 | 1,436,200 | 1,436,200 | 1,299,900 | -9.49% |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Park Administration (202-35-1408)
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director**

FUNCTIONS AND RESPONSIBILITIES

- Organize and administer department personnel, resources, facilities, programs, and activities to achieve City and department goals.
- Provide customer service to citizens who visit or contact the Parks and Recreation department and other City Hall offices.
- Working with the Public Arts Commission, promote and provide oversight for the installation or display of public art at City facilities and other public spaces.
- Plan and implement scheduled Parks capital improvement projects.
- Administer the Building Maintenance and Urban Forestry Programs
- Provide administrative support to the Parks and Recreation Commission, Tree Commission, and Public Arts Commission.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 12/09 | In Progress | <ul style="list-style-type: none"> • Complete Recreation Services Strategic Plan. • Adopt cost recovery policy for recreation services. • Complete park improvements listed in FY 2009-2010 CIP. |
| | 02/10 | In Progress | |
| Great Neighborhoods | 06/10 | In Progress | |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Complete Recreation Services Strategic Plan. • Adopt cost recovery policy for recreation services. • Complete park improvements listed in FY 2010-2011 CIP. |
| | 06/11 | | |
| Great Neighborhoods | 06/11 | | |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|--|----------------|----------------|----------------|----------------|
| Number of Priority One projects completed in FY. | 3 | 2 | 2 | 3 |
| Percentage of total Fund 202 expenditures subsidized with property tax revenues. | 41% | 40% | 58% | 54% |
| Revenues from donations, gifts and grants per capita. | \$6.55 | \$6.15 | \$5.58 | \$6.00 |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 4.2 | 4.2 | 4.2 | 4.2 |
| Budgeted FTEs | 4.2 | 4.2 | 3.8 | 3.8 |

202: Parks & Recreation
 35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1408: Parks & Recreation Admin

| <u>Acct# Description</u> | <u>2007-2008 Actual</u> | <u>2008-2009 Actual</u> | <u>2009-2010 Adopted</u> | <u>2009-2010 Revised</u> | <u>2010-2011 Adopted</u> | <u>% Change</u> |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 337,706.37 | 351,536.27 | 387,400 | 387,400 | 380,800 | -1.70% |
| Materials & Services | 630,062.47 | 643,993.93 | 669,200 | 672,100 | 688,500 | 2.44% |
| Capital | 127,686.94 | 4,519.14 | - | - | - | - % |
| Transfers Out | 206,777.43 | 254,545.12 | 404,800 | 404,800 | 283,800 | -29.89% |
| Contingencies | - | - | 82,800 | 82,800 | 244,100 | 194.81% |
| TOTAL EXPENDITURES | 1,302,233.21 | 1,254,594.46 | 1,544,200 | 1,547,100 | 1,597,200 | 3.24% |

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Senior Services (202-35-1409)

Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Offer diversified programs and activities focusing on ages 50 and older in order to reduce isolation, promote wellness, provide a sense of accomplishment, and build self-esteem.
- Provide a drop-in facility for older adults facilitating involvement in diverse programs and activities designed to promote social interaction, reduce isolation, develop new skills, and enhance their quality of life.
- Cooperate with other public, private, and volunteer agencies to provide community based programming for seniors in order to keep them active, independent, and involved in the community.
- Recruit, train, and recognize qualified volunteers, providing opportunities for them to make meaningful contributions to the community.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and implement a cost recovery plan that meets financial goals of Recreation Services Plan. |
| Great Neighborhoods | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and implement more precise tools to measure customer satisfaction. |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Review and update all partnership contracts and agreements. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Utilize new evaluation system to better identify program participants' customer satisfaction with services. |
| | 09/10 | | <ul style="list-style-type: none"> • Complete development of comprehensive marketing plan for senior services. |
| Great Neighborhoods | 09/10 | | <ul style="list-style-type: none"> • Develop and utilize event planning tools for event management. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> |
|---|----------------|----------------|----------------|----------------|
| Percentage of users who are satisfied with level of service received at Center. | 90% | 95% | 95% | 95% |
| Percentage of facility renters who are satisfied with services rendered. | 90% | 95% | 95% | 95% |
| Percentage of total Senior program costs recovered with non-tax revenues. | N/A | 25% | 19% | 18% |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 4.2 | 4.2 | 4.2 | 4.2 |
| Budgeted FTEs | 4.2 | 4.2 | 4.2 | 3.2 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1409: Senior Services

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 323,282.63 | 343,277.36 | 357,600 | 357,600 | 308,200 | -13.81% |
| Materials & Services | 116,093.24 | 101,874.91 | 115,600 | 115,600 | 140,200 | 21.28% |
| TOTAL EXPENDITURES | 439,375.87 | 445,152.27 | 473,200 | 473,200 | 448,400 | -5.24% |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Aquatic Services (202-35-1410)
Responsible Manager/Title: Rob Romancier, Recreation Program Manager**

FUNCTIONS AND RESPONSIBILITIES

- Meet the needs of our community by offering a wide variety of aquatic programs and activities that encourage participation at all levels and result in increased health, wellness, and recreation for participants.
- Promote water safety and prevent accidental drowning through water awareness with a focus on youth.
- Provide a safe and positive environment and activities for all ages.
- Provide indoor year-round facility for educational community use and team sports.
- Provide outdoor recreation and fitness facility in the summer.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Effective Government | 12/09 | Completed | <ul style="list-style-type: none"> • Revise and update Strategic Plan for Aquatic Services. |
| | 11/09 | Completed | <ul style="list-style-type: none"> • Develop and implement strategies to enhance non-tax revenues. |
| | 05/10 | Completed | <ul style="list-style-type: none"> • Develop and implement Recreation Services plan and Revenue Enhancement plan. |
| Budget Year 2010-2011 | | | |
| Effective Government | 12/10 | | <ul style="list-style-type: none"> • Conduct a Facility assessment to determine long-term maintenance and repair needs. |
| | 09/10 | | <ul style="list-style-type: none"> • Develop and implement a more precise tool for measuring customer satisfaction. |
| Healthy Economy | 09/10 | | <ul style="list-style-type: none"> • Develop and implement an economic survey that will identify aquatic programs' impact on the local economy. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Percentage of users who are satisfied or very satisfied with their aquatic experience. | 96% | 96% | 95% | 96% |
| Percentage of program costs recovered with non-tax revenues. | 39% | 46% | 47% | 54% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 4.575 | 4.575 | 4.575 | 4.575 |
| Budgeted FTEs | 4.575 | 4.575 | 4.575 | 3.500 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1410: Aquatic Services

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 461,718.77 | 487,203.91 | 507,000 | 507,000 | 460,100 | -9.25% |
| Materials & Services | 136,532.62 | 169,450.20 | 211,200 | 211,200 | 217,100 | 2.79% |
| Capital | - | - | - | - | 60,000 | - % |
| TOTAL EXPENDITURES | 598,251.39 | 656,654.11 | 718,200 | 718,200 | 737,200 | 2.65% |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Northwest Art and Air Festival (202-35-1411)
Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager**

FUNCTIONS AND RESPONSIBILITIES

- Provide an event that will enhance Albany's livability for residents and draw visitors from throughout the Northwest, helping to support the local economy.
- Build community partners and business sponsorships to provide and enhance the Northwest Art & Air Festival.
- Promote art and air activities that provide cultural enrichment and support families and community.
- Utilize event to showcase businesses and industry in order to create a positive economic impact on the community.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 11/09 | Completed | <ul style="list-style-type: none"> • Develop a plan to cross-promote information at events. |
| | 01/10 | Completed | <ul style="list-style-type: none"> • Develop and implement a plan to increase cost recovery as driven by the Recreation Services Plan. |
| Great Neighborhoods | 10/09 | Completed | <ul style="list-style-type: none"> • Expand our reach into the community by offering two yearly neighborhood picnics in various parks. |
| Budget Year 2010-2011 | | | |
| Healthy Economy | 11/10 | | <ul style="list-style-type: none"> • Develop and implement an economic survey at event in order to determine impact on local economy. |
| Effective Government | 11/10 | | <ul style="list-style-type: none"> • Develop 50 partnerships to provide leverage of \$150,000 in-kind and cash resources to support the event. |
| Great Neighborhoods | 11/10 | | <ul style="list-style-type: none"> • Implement recycling services in order to green event. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Number of individuals who participate in the NWAAF. | 40,000 | 43,000 | 43,150 | 45,000 |
| Percentage of participants who are satisfied or very satisfied with the festival. | 90% | 90% | 90% | 95% |
| Percentage of NWAAF costs recovered through non-tax revenues. | N/A | 73% | 65% | 67% |
| Expenditures avoided through donations of in-kind services and materials. | N/A | N/A | \$83,650 | \$83,700 |

STAFFING SUMMARY

| | | | | |
|-----------------|------|------|------|------|
| Authorized FTEs | .330 | .330 | .330 | .330 |
| Budgeted FTEs | .330 | .330 | .330 | .330 |

202: Parks & Recreation
 35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1411: NWAAF

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 25,585.75 | 36,604.23 | 41,200 | 41,200 | 43,100 | 4.61% |
| Materials & Services | 114,102.22 | 97,470.32 | 139,000 | 139,000 | 141,200 | 1.58% |
| TOTAL EXPENDITURES | 139,687.97 | 134,074.55 | 180,200 | 180,200 | 184,300 | 2.28% |

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Performance Series (202-35-1412)

Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide an event that will enhance Albany's livability for residents and draw visitors from throughout the Northwest, helping to support the local economy.
- Utilize community sponsorships to provide funding for the River Rhythms Series, Children's Performing Arts Series and Mondays at Monteith.
- Promote free music and art activities providing opportunities for cultural enrichment and support families.
- Utilize events to showcase business and industry in order to create a positive economic impact on the community.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 6/10 | Completed | <ul style="list-style-type: none"> • Develop tools to measure customer satisfaction at events. |
| | 10/09 | Completed | <ul style="list-style-type: none"> • Develop and implement a plan to increase cost recovery as driven by the Recreation Services Plan. |
| Budget Year 2010-2011 | | | |
| Healthy Economy | 3/11 | | <ul style="list-style-type: none"> • Develop and implement an economic survey at events in order to determine impact on local economy. |
| Effective Government | 3/11 | | <ul style="list-style-type: none"> • Develop 60 partnerships to provide leverage of \$120,000 in-kind and cash resources to support the event. |
| Great Neighborhoods | 9/10 | | <ul style="list-style-type: none"> • Implement recycling services in order to green event. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Average number of individuals attending River Rhythms concerts. | 3,200 | 3,300 | 6,400 | 6,500 |
| Percent of participants who are satisfied or very satisfied with the quality of the event. | 90% | 90% | 90% | 90% |
| Number of youth participating in special events. | 7,500 | 7,500 | 6,900 | 7,500 |
| Percent of sponsors satisfied or very satisfied with events. | 90% | 90% | 100% | 95% |
| Percent of program costs recovered with non-tax revenues. | N/A | 88% | 60% | 68% |
| Expenditures avoided through donations of in-kind services and materials. | N/A | N/A | \$44,400 | \$45,00 |

STAFFING SUMMARY

| | | | | |
|-----------------|------|------|------|------|
| Authorized FTEs | .330 | .330 | .330 | .330 |
| Budgeted FTEs | .330 | .330 | .330 | .330 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1412: Performance Series

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 24,428.26 | 35,401.54 | 39,100 | 39,100 | 41,300 | 5.63% |
| Materials & Services | 140,216.71 | 128,914.31 | 119,600 | 119,600 | 120,900 | 1.09% |
| TOTAL EXPENDITURES | 164,644.97 | 164,315.85 | 158,700 | 158,700 | 162,200 | 2.21% |

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Urban Forestry (202-35-1419)

Responsible Manager/Title: Craig Carnagey, Parks and Facilities Manager

FUNCTIONS AND RESPONSIBILITIES

- Provides maintenance of Albany's Urban Forest including planting, pruning, and removal of trees on public property.
- Performs hazardous tree assessments on public trees.
- Administers Albany Municipal Code Section 7.98.
- Facilitates the work of the Albany Tree Commission.
- Provides technical support related to urban vegetation for city staff including Public Works and Community Development Departments.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Finalize the Urban Forestry Management Plan. |
| Great Neighborhoods | 06/10 | Completed | <ul style="list-style-type: none"> • Work more closely with other Departments and programs to provide community enhancement projects and educational outreach. |
| Effective Government | 02/10 | Completed | <ul style="list-style-type: none"> • Circuit Prune zone 4 for street, sidewalk, and street sign clearance. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Continue community outreach programs and increase volunteer participation with public tree care maintenance to compensate for scaled-back levels of services. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Number of public trees pruned. | 1,600 | 1,798 | 1,250 | 680 |
| Number of public trees planted. | 300 | 200 | 75 | 0 |
| Number of public hazardous/nuisance trees removed annually. | 62 | 65 | 60 | 38 |
| Number of customer service requests completed annually. | 576 | 622 | 200 | 92 |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 1.5 | 2.5 | 2.5 | 2.5 |
| Budgeted FTEs | 1.5 | 2.5 | 2.5 | 1.5 |

202: Parks & Recreation
 35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1419: Urban Forestry

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 152,168.05 | 168,817.91 | 138,600 | 138,600 | 149,900 | 8.15% |
| Materials & Services | 139,474.74 | 124,726.16 | 117,000 | 117,000 | 90,400 | -22.74% |
| TOTAL EXPENDITURES | 291,642.79 | 293,544.07 | 255,600 | 255,600 | 240,300 | -5.99% |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Parks SDC Projects (202-35-1500)
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director**

FUNCTIONS AND RESPONSIBILITIES

- Implement growth-related projects included in the 2006-2015 Parks & Recreation Master Plan through planning, acquisition, design, and construction of new parks and facilities.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|---|--------------------|--|---|
| Budget Year 2009-2010 Effective Government | 06/10 | Partially completed; some projects deferred for lack of funding. | <ul style="list-style-type: none"> • Complete projects for FY 2009-2010 as listed in CIP. |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none"> • Complete projects for FY 2010-2011 as listed in CIP. • Review SDC methodology and adjust SDC as necessary. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of acres of park land. | 611 | 761 | 761 | 761 |
| Number of acres of park land per 1,000 population. | 13.2 | 15.8 | 15.8 | 15.5* |

*The change is due to an increase in Albany's population, with no change in acreage.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1500: Park SDC Projects

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Licenses & Fees | 384,250.98 | 169,582.65 | 230,500 | 230,500 | 208,500 | -9.54% |
| Investment Earnings | 159,827.34 | 68,235.85 | 90,000 | 90,000 | 25,000 | -72.22% |
| Beginning Balance | 3,361,663.00 | 3,222,372.00 | 1,437,200 | 1,437,200 | 1,583,000 | 10.14% |
| TOTAL REVENUES | 3,905,741.32 | 3,460,190.50 | 1,757,700 | 1,757,700 | 1,816,500 | 3.35% |
| EXPENDITURES | | | | | | |
| Personnel Services | 15,446.54 | 12,187.72 | 15,000 | 15,000 | 7,400 | -50.67% |
| Materials & Services | 65,625.38 | 39,440.54 | 61,800 | 61,800 | 44,500 | -27.99% |
| Capital | 452,297.77 | - | 455,900 | 455,900 | 264,600 | -41.96% |
| Transfers Out | 150,000.00 | 1,547,739.67 | 1,225,000 | 1,225,000 | 1,500,000 | 22.45% |
| TOTAL EXPENDITURES | 683,369.69 | 1,599,367.93 | 1,757,700 | 1,757,700 | 1,816,500 | 3.35% |

PROG 1500 Park SDC Projects

Revenues less Expenditures

3,222,371.63

1,860,822.57

-

-

-

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Senior Center Foundation (202-35-1506)

Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

FUNCTIONS AND RESPONSIBILITIES

- Assist with coordination of activities and services offered by the senior groups using the Albany Senior Center.
- Provide support and assistance to Senior Center staff to meet the needs of older citizens in Albany.
- Provide funding that supports Senior Center programming for low-income seniors.
- Assist with planning and implementation of programs and special events.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 12/09 | Completed | <ul style="list-style-type: none"> • Continue to explore and come to a conclusion on Senior Center name change. |
| Effective Government | 06/09 | Completed | <ul style="list-style-type: none"> • Develop and implement a plan that increases the ability of the Foundation to more effectively assist the Senior Center in fundraising. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 6/11 | | <ul style="list-style-type: none"> • Develop and implement a survey that will allow us to better meet the needs of the seniors in our community. |
| Effective Government | 6/11 | | <ul style="list-style-type: none"> • Increase gift shop revenue by \$500. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1506: Senior Center Foundation

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Charges for Services | 4,818.80 | 6,734.51 | 6,500 | 6,500 | 6,500 | - % |
| Miscellaneous Revenue | 7,892.15 | 5,124.53 | 6,800 | 6,800 | 5,100 | -25.00% |
| Investment Earnings | 165.11 | 161.91 | 100 | 100 | 100 | - % |
| Beginning Balance | 933.00 | 5,496.00 | 1,300 | 1,300 | 7,900 | 507.69% |
| TOTAL REVENUES | 13,809.06 | 17,516.95 | 14,700 | 14,700 | 19,600 | 33.33% |
| EXPENDITURES | | | | | | |
| Materials & Services | 8,244.13 | 14,345.40 | 14,700 | 14,700 | 19,600 | 33.33% |
| TOTAL EXPENDITURES | 8,244.13 | 14,345.40 | 14,700 | 14,700 | 19,600 | 33.33% |

| | | | | | | |
|---|----------|----------|---|---|---|--|
| PROG 1506 Senior Center Foundation | | | | | | |
| Revenues less Expenditures | 5,564.93 | 3,171.55 | - | - | - | |

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Parks Capital Improvement Projects (202-35-1507)
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director**

FUNCTIONS AND RESPONSIBILITIES

- Implement capital improvement projects that are funded with revenue other than grants.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|---|--------------------|--|---|
| Budget Year 2009-2010 Effective Government | 06/09 | Partially completed; some projects deferred. | <ul style="list-style-type: none">• Complete CIP projects as scheduled in the FY 2009-2010 CIP. |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none">• Complete CIP projects as scheduled in the FY 2010-2011 CIP. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | | | | |
|---|---------------------|---------------------|---------------------|---------------------|
| Number of Priority One projects completed in FY | <u>2007-08</u> 3 | <u>2008-09</u> 2 | <u>2009-10</u> 2 | <u>2010-11</u> 4 |
|---|---------------------|---------------------|---------------------|---------------------|

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1507: Parks Capital Improvement Program

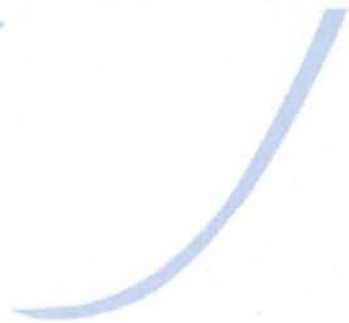
| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Investment Earnings | - | (1,046.84) | - | - | 5,000 | - % |
| Transfers In | - | 1,314,723.22 | 1,338,000 | 1,338,000 | 1,570,000 | 17.34% |
| Beginning Balance | - | - | - | - | 431,000 | - % |
| TOTAL REVENUES | - | 1,313,676.38 | 1,338,000 | 1,338,000 | 2,006,000 | 49.93% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 100,000 | 100,000 | 100,000 | - % |
| Capital | - | 1,368,708.65 | 1,238,000 | 1,238,000 | 1,906,000 | 53.96% |
| TOTAL EXPENDITURES | - | 1,368,708.65 | 1,338,000 | 1,338,000 | 2,006,000 | 49.93% |

| | | | | | | |
|--|---|-------------|---|---|---|--|
| PROG 1507 Parks Capital Improvement Program | | | | | | |
| Revenues less Expenditures | - | (55,032.27) | - | - | - | |



CITY OF
Albany

O R E G O N



Grants Fund

Grant Descriptions

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City.

The following grants have been budgeted for the 2010-2011 Budget Year:

911 Emergency Dispatch Grant (203-10-5000): The City receives a three percent telephone tax from the state of Oregon for emergency dispatch services, which is used to contract with Linn County to provide 911 emergency dispatch services.

DHS Damage Assessment Grant (203-25-5067): \$91,155 from the Oregon Office of Emergency Management, State Homeland Security. Funding through this grant will provide for a Damage Assessment Program for the City of Albany.

Fire Station 12 Seismic Rehabilitation Grant (203-25-5080): \$280,100 from Oregon Emergency Management to provide seismic rehabilitation of Fire Station 12, 120 34th Avenue SE.

Oak Street Park Grant (203-35-5053): Oregon Recreation and Parks Department Local Government Grant for construction of Oak Street Park, matched by Parks System Development Charges and private contributions.

OPRD Local Government Grant Fund (203-35-5054): Teloh Calapooia Playground Replacement. This project calls for the replacement of existing, outdated playground equipment at this neighborhood park.

OPRD Recreation Trails Grant (203-35-5058): Periwinkle Path and Bridge. This project will use a grant from the Oregon Parks and Recreation Department, along with Parks & Recreation Fund resources to repair and/or replace deteriorated sections of the hike/bike path from Grand Prairie Park to Oak Street. The project includes the replacement of two pedestrian bridges along the path.

ARRA Energy Efficiency & Conservation Grant (203-35-5077): Originally budgeted in FY 2009-10, the balance in the grant account in FY 2010-11 is approximately \$156,000. The American Recovery and Reinvestment Act of 2009, Public Law 111-5, appropriates funding for the Department of Energy to award formula-based grants to local governments. The City of Albany has been allocated \$201,500. The City of Albany identified three projects that met this stated purpose. They are: City Hall – Retro-Commissioning of HVAC and Control Systems (\$48,500); Albany Senior Center – Roof Top HVAC replacement (\$100,000); and City Hall – Server Virtualization Project (\$49,000), which was completed in FY 2009-2010.

2009-2010 Oregon Housing and Community Services Community Development Block Grant (203-40-5076): This \$400,000 grant is being used to fund the Linn Benton Regional Housing Rehabilitation Program, which provides no-interest loans to low-income owner-occupied households in the Linn-Benton area, for housing rehabilitation. There is no grant match requirement. Approximately \$150,000 of this grant will be spent in the 2010-2011 budget year.

2010-2011 State Historic Preservation Office Grant (203-40-5081): This \$17,000 grant will be used for matching residential rehabilitation grants, surveys of historic properties, and outreach and educational activities associated with the City's preservation program. The local match is \$17,000 and will consist of staff time and rehabilitation grant matching funds.

2010-2011 Oregon Housing and Community Services Community Development Block Grant (203-40-5082): The City applied for a \$400,000 grant to be used to fund the Linn Benton Regional Housing Rehabilitation Program, which provides no interest loans to low-income owner-occupied households in the Linn-Benton area, for housing rehabilitation. There is no grant match requirement.

Grants Fund

Grant Descriptions

Library Foundation Grant (203-45-5032): Foundation grants are used to provide ongoing support to the Albany Public Library, with special focus on maintaining services at the facility at the Carnegie Library branch. Currently a basement renovation is being completed in phases.

Oregon Community Foundation (OCF) (203-45-5033): Investment earnings from this fund may be annually disbursed to enhance the objectives and services of Albany Public Library. This is a donor advised fund and disbursement is subject to OCF/donor policies.

Oregon State Library Grant (203-45-5034): Otherwise known as the Ready to Read Grant, this grant is used solely for the support of early childhood literacy endeavors within the Children's Department.

FAA Annual Capital Grant (203-50-5003): A new Federal 2010 FAA grant of \$150,000 will be used to improve Airport facilities. There will be a beginning balance of \$165,000 from the Federal FY 2008 and 2009 FAA grants, which will be a carryover. The funding will be used for updating the Airport Master Plan and Environmental Assessment for potential extension of the runway. The required ten percent local match of \$35,000 will be transferred from the Albany Municipal Airport budget.

Title XIX Grant (203-50-5014): Grant proceeds are used to pay for nonmedical rides for the frail elderly, and other clients. Under present Federal budget proposals, the funding for this grant is expected to decrease.

ARRA Grant-ATS (203-50-5072): A Federal stimulus grant from the 2009 American Recovery and Reinvestment Act (ARRA) will fund upgrades to the Albany Transit System (ATS). This funding will purchase buses, shelters, and other transit facilities.

ARRA Grant-Linn-Benton Loop (203-50-5073): A Federal stimulus grant from the 2009 American Recovery and Reinvestment Act (ARRA) will fund upgrades to the Linn-Benton Loop Transit System. This funding will purchase a bus, shelters, and other transit facilities.

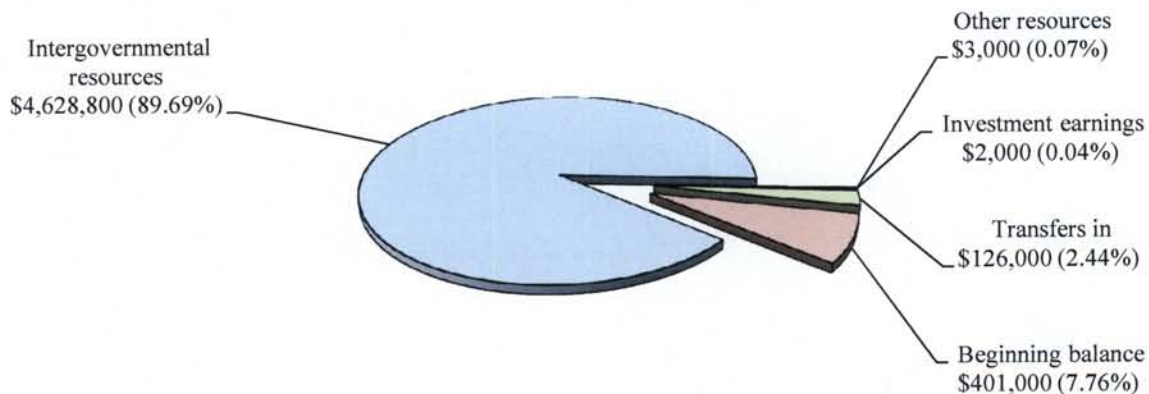
ARRA Grant-Albany Station Park & Ride (203-50-5074): A Federal stimulus grant from the 2009 American Recovery and Reinvestment Act (ARRA) will fund improvements to the Albany Station. This project will continue the phased work to complete the Multimodal Station. This phase will construct a parking lot at the east end of the Albany Station property.

**GRANTS FUND
RESOURCE DETAIL**

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|--------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| FAA Entitlement Proceeds | \$ 89,434 | \$ 39,349 | \$ 315,000 | \$ 315,000 | \$ 371,400 | 17.90% | 7.20% |
| Non-Medical Medicaid Grant | 11,225 | 18,233 | 16,100 | 16,100 | 16,000 | (0.62%) | 0.31% |
| Bureau of Justice | - | 9,020 | - | 14,800 | - | (100.00%) | - |
| CDBG Grant | - | - | - | 400,000 | 297,700 | (25.58%) | 5.77% |
| Oregon Emergency Management | - | - | - | 30,000 | - | (100.00%) | - |
| Land & Water Conservation Fund | - | - | 148,000 | 148,000 | - | (100.00%) | - |
| Department of Energy | - | - | - | 201,500 | - | (100.00%) | - |
| US Dept of Homeland Security | - | - | 103,100 | 103,100 | 83,800 | (18.72%) | 1.62% |
| Oregon DOT (Federal) | 5,000 | 74,525 | - | - | - | - | - |
| OR Cascades West COG | - | 6,716 | - | - | - | - | - |
| ARRA Funding | - | - | 2,564,000 | 2,564,000 | 1,015,000 | (60.41%) | 19.67% |
| DOJ-JAG Formula Distribution | - | - | - | 120,700 | - | (100.00%) | - |
| FAA Discretionary Funds | - | - | - | - | 2,000,000 | - | 38.75% |
| State of Oregon | 261,440 | 299,735 | 360,200 | 360,200 | 461,800 | 28.21% | 8.95% |
| Oregon Emergency Management | - | - | - | - | 280,100 | - | 5.43% |
| Oregon Community Foundation | - | 340,000 | 112,100 | 131,100 | 103,000 | (21.43%) | 2.00% |
| Albany Library Foundation | 50,000 | - | 35,000 | 35,000 | - | (100.00%) | - |
| Gifts & Donations | 330,000 | 189,234 | 35,000 | 35,000 | 3,000 | (91.43%) | 0.06% |
| Interest | 2,014 | 7,726 | 4,100 | 4,100 | 2,000 | (51.22%) | 0.04% |
| Total Current Resources | 749,113 | 984,538 | 3,692,600 | 4,478,600 | 4,633,800 | 3.47% | 89.80% |
| From Parks Fund | 25,000 | 7,538 | 85,000 | 85,000 | 36,000 | (57.65%) | 0.70% |
| From General Fund | 1,796 | - | - | - | - | - | - |
| From Street Capital | - | 40,000 | - | - | - | - | - |
| From Albany Municipal Airport | 3,765 | 15,967 | 35,000 | 35,000 | 90,000 | 157.14% | 1.74% |
| From Parks SDC Program | 150,000 | 300,000 | - | - | - | - | - |
| Total Transfers In | 180,561 | 363,505 | 120,000 | 120,000 | 126,000 | 5.00% | 2.44% |
| Beginning Balance | (64,078) | 113,433 | 230,500 | 230,500 | 401,000 | 73.97% | 7.76% |
| Total Resources | \$ 865,596 | \$ 1,461,476 | \$ 4,043,100 | \$ 4,829,100 | \$ 5,160,800 | 6.87% | 100.00% |

GRANTS FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**GRANTS FUND
REQUIREMENTS AND STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| 911 Emergency Dispatch | \$ 237,108 | \$ 257,010 | \$ 300,000 | \$ 300,000 | \$ 300,000 | \$ 300,000 | \$ 300,000 |
| DHS Damage Assessment Grant | - | 6,988 | 91,200 | 91,200 | 83,800 | 83,800 | 83,800 |
| Fire Station #12 Seismic Rehab Grant | - | - | - | - | 280,100 | 280,100 | 280,100 |
| Oak Street Park Grant | 366,251 | 862,539 | 120,000 | 120,000 | 30,000 | 30,000 | 30,000 |
| Teloh Calapooia Park Grant | 32,538 | - | 100,000 | 100,000 | 90,000 | 90,000 | 90,000 |
| Periwinkle Path and Bridge | - | - | 148,000 | 148,000 | 113,800 | 113,800 | 113,800 |
| ARRA-Energy Efficiency & Conservation | - | - | - | 201,500 | 156,000 | 156,000 | 156,000 |
| Oregon CDBG Housing Rehabilitation | - | - | - | 400,000 | 150,000 | 150,000 | 150,000 |
| 10-11 SHPO Historic Preservation Grant | - | - | - | - | 17,000 | 17,000 | 17,000 |
| 10-11 Oregon CDBG Housing Rehab Grant | - | - | - | - | 400,000 | 400,000 | 297,700 |
| Library Foundation | - | 13,335 | 147,000 | 147,000 | 51,000 | 51,000 | 51,000 |
| Oregon Community Foundation | 308 | 348,075 | 113,000 | 132,000 | 184,000 | 184,000 | 184,000 |
| State Library Grant | 6,567 | 10,377 | 9,900 | 9,900 | 8,000 | 8,000 | 8,000 |
| FAA Annual Capital Grant | - | - | 350,000 | 350,000 | 2,368,400 | 2,368,400 | 2,368,400 |
| Title XIX Grant | - | - | 16,100 | 16,100 | 16,000 | 16,000 | 16,000 |
| ARRA Grant - Albany Transit System | - | - | 550,000 | 550,000 | 510,000 | 510,000 | 510,000 |
| ARRA Grant - Transit Loop System | - | - | 320,000 | 320,000 | 315,000 | 315,000 | 315,000 |
| ARRA Grant - Albany Station Park & Ride | - | - | 650,000 | 650,000 | 190,000 | 190,000 | 190,000 |
| Closed Grants | 109,390 | 456,694 | 1,127,900 | 1,293,400 | - | - | - |
| Total Requirements | \$ 752,162 | \$1,955,018 | \$4,043,100 | \$4,829,100 | \$5,263,100 | \$5,263,100 | \$5,160,800 |

Requirements by Type

| | | | | | | | |
|---------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Personnel | \$ 10,610 | \$ 9,450 | \$ 25,700 | \$ 25,700 | \$ 84,000 | \$ 84,000 | \$ 84,000 |
| Materials & Services | 261,924 | 495,638 | 2,055,900 | 2,610,300 | 1,178,800 | 1,178,800 | 1,076,500 |
| Capital | 479,628 | 1,449,930 | 1,961,500 | 2,193,100 | 4,000,300 | 4,000,300 | 4,000,300 |
| Total Requirements | \$ 752,162 | \$1,955,018 | \$4,043,100 | \$4,829,100 | \$5,263,100 | \$5,263,100 | \$5,160,800 |

**Adopted Requirements
by Program and Type**

| Adopted Requirements by Program and Type | Materials | | | Adopted Budget | % of Fund Budget |
|---|------------------|--------------------|--------------------|--------------------|---------------------|
| | Personnel | & Services | Capital | | |
| 911 Emergency Dispatch | \$ - | \$ 300,000 | \$ - | \$ 300,000 | 5.81% |
| DHS Damage Assessment Grant | 68,000 | 15,800 | - | 83,800 | 1.62% |
| Fire Station #12 Seismic Rehab Grant | - | - | 280,100 | 280,100 | 5.43% |
| Oak Street Park Grant | - | - | 30,000 | 30,000 | 0.58% |
| Teloh Calapooia Park Grant | - | - | 90,000 | 90,000 | 1.74% |
| Periwinkle Path and Bridge | - | - | 113,800 | 113,800 | 2.21% |
| ARRA-Energy Efficiency & Conservation | - | - | 156,000 | 156,000 | 3.02% |
| Oregon CDBG Housing Rehabilitation | - | 150,000 | - | 150,000 | 2.91% |
| 10-11 SHPO Historic Preservation Grant | - | 17,000 | - | 17,000 | 0.33% |
| 10-11 Oregon CDBG Housing Rehab Grant | - | 297,700 | - | 297,700 | 5.77% |
| Library Foundation | - | 51,000 | - | 51,000 | 0.99% |
| Oregon Community Foundation | - | 184,000 | - | 184,000 | 3.57% |
| State Library Grant | - | 8,000 | - | 8,000 | 0.16% |
| FAA Annual Capital Grant | - | - | 2,368,400 | 2,368,400 | 45.89% |
| Title XIX Grant | 16,000 | - | - | 16,000 | 0.31% |
| ARRA Grant - Albany Transit System | - | 43,000 | 467,000 | 510,000 | 9.88% |
| ARRA Grant - Transit Loop System | - | 10,000 | 305,000 | 315,000 | 6.10% |
| ARRA Grant - Albany Station Park & Ride | - | - | 190,000 | 190,000 | 3.68% |
| Total Requirements | \$ 84,000 | \$1,076,500 | \$4,000,300 | \$5,160,800 | 100.00% |
| Percent of Fund Budget | 1.63% | 20.86% | 77.51% | 100.00% | |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|------------------------|---------|---------|-------------------|---------|-------------------|----------|---------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Title XIX Grant | 0.375 | 0.375 | 0.375 | 0.375 | 0.375 | 0.375 | 0.375 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5000: 911 Emergency Dispatch

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | 237,107.59 | 257,010.41 | 300,000 | 300,000 | 300,000 | - % |
| TOTAL REVENUES | 237,107.59 | 257,010.41 | 300,000 | 300,000 | 300,000 | - % |
| EXPENDITURES | | | | | | |
| Materials & Services | 237,107.59 | 257,010.41 | 300,000 | 300,000 | 300,000 | - % |
| TOTAL EXPENDITURES | 237,107.59 | 257,010.41 | 300,000 | 300,000 | 300,000 | - % |

203: Grants
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5067: DHS Damage Assessment Grant (97.073)

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 91,200 | 91,200 | 83,800 | -8.11% |
| Investment Earnings | - | - | - | - | - | - % |
| Beginning Balance | - | - | - | - | - | - % |
| TOTAL REVENUES | - | - | 91,200 | 91,200 | 83,800 | -8.11% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | - | - | - | 68,000 | - % |
| Materials & Services | - | 6,988.34 | 91,200 | 91,200 | 15,800 | -82.68% |
| TOTAL EXPENDITURES | - | 6,988.34 | 91,200 | 91,200 | 83,800 | -8.11% |

| | | | | | | |
|---|---|------------|---|---|---|--|
| PROG 5067 DHS Damage Assessment Grant (97.073) | | | | | | |
| Revenues less Expenditures | - | (6,988.34) | - | - | - | |

203: Grants
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5080: Fire Station #12 Seismic Rehab Grant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|-------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | - | 280,100 | - % |
| TOTAL REVENUES | - | - | - | - | 280,100 | - % |
| EXPENDITURES | | | | | | |
| Capital | - | - | - | - | 280,100 | - % |
| TOTAL EXPENDITURES | - | - | - | - | 280,100 | - % |

| | | | | | | |
|---|---|---|---|---|---|--|
| PROG 5080 Fire Station #12 Seismic Rehab Grant | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

203: Grants
35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5053: Oak Street Park Grant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | - | - | - % |
| Miscellaneous Revenue | 330,000.00 | 189,234.47 | - | - | - | - % |
| Investment Earnings | - | - | - | - | - | - % |
| Transfers In | 150,000.00 | 300,000.00 | - | - | - | - % |
| Beginning Balance | - | 113,748.77 | 120,000 | 120,000 | 30,000 | -75.00% |
| TOTAL REVENUES | 480,000.00 | 602,983.24 | 120,000 | 120,000 | 30,000 | -75.00% |
| EXPENDITURES | | | | | | |
| Capital | 366,251.23 | 862,538.56 | 120,000 | 120,000 | 30,000 | -75.00% |
| TOTAL EXPENDITURES | 366,251.23 | 862,538.56 | 120,000 | 120,000 | 30,000 | -75.00% |

| | | | | | | |
|--|------------|--------------|---|---|---|--|
| PROG 5053 Oak Street Park Grant | | | | | | |
| Revenues less Expenditures | 113,748.77 | (259,555.32) | - | - | - | |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5054: Teloh Calapooia Playground Grant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 50,000 | 50,000 | 64,000 | 28.00% |
| Miscellaneous Revenue | - | - | 20,000 | 20,000 | - | -100.00% |
| Investment Earnings | - | - | - | - | - | - % |
| Transfers In | 25,000.00 | 7,538.43 | 30,000 | 30,000 | - | -100.00% |
| Beginning Balance | - | (7,538.43) | - | - | 26,000 | - % |
| TOTAL REVENUES | 25,000.00 | - | 100,000 | 100,000 | 90,000 | -10.00% |
| EXPENDITURES | | | | | | |
| Capital | 32,538.43 | - | 100,000 | 100,000 | 90,000 | -10.00% |
| TOTAL EXPENDITURES | 32,538.43 | - | 100,000 | 100,000 | 90,000 | -10.00% |

| | | | | | | |
|---|------------|---|---|---|---|--|
| PROG 5054 Teloh Calapooia Playground Grant | | | | | | |
| Revenues less Expenditures | (7,538.43) | - | - | - | - | |

203: Grants
 35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5058: Periwinkle Path & Bridge

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 113,000 | 113,000 | 74,800 | -33.81% |
| Miscellaneous Revenue | - | - | - | - | 3,000 | - % |
| Transfers In | - | - | 35,000 | 35,000 | 36,000 | 2.86% |
| TOTAL REVENUES | - | - | 148,000 | 148,000 | 113,800 | -23.11% |
| EXPENDITURES | | | | | | |
| Capital | - | - | 148,000 | 148,000 | 113,800 | -23.11% |
| TOTAL EXPENDITURES | - | - | 148,000 | 148,000 | 113,800 | -23.11% |

203: Grants
35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5077: ARRA-Energy Efficiency & Conserv(81.128)

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|-------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | 201,500 | - | - % |
| Beginning Balance | - | - | - | - | 156,000 | - % |
| TOTAL REVENUES | - | - | - | 201,500 | 156,000 | - % |
| EXPENDITURES | | | | | | |
| Capital | - | - | - | 201,500 | 156,000 | - % |
| TOTAL EXPENDITURES | - | - | - | 201,500 | 156,000 | - % |

203: Grants
 40: Community Development

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5076: Oregon CDBG Housing Rehabilitation

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|-------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | 400,000 | - | - % |
| Beginning Balance | - | - | - | - | 150,000 | - % |
| TOTAL REVENUES | - | - | - | 400,000 | 150,000 | - % |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | - | 400,000 | 150,000 | - % |
| TOTAL EXPENDITURES | - | - | - | 400,000 | 150,000 | - % |

203: Grants
 40: Community Development

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5081: 10-11 SHPO Historic Preservation Grant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|-------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | - | 17,000 | - % |
| Investment Earnings | - | - | - | - | - | - % |
| TOTAL REVENUES | - | - | - | - | 17,000 | - % |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | - | - | 17,000 | - % |
| TOTAL EXPENDITURES | - | - | - | - | 17,000 | - % |

| | | | | | | |
|---|---|---|---|---|---|--|
| PROG 5081 10-11 SHPO Historic Preservation Grant | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

203: Grants
 40: Community Development

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5082: 10-11 Oregon CDBG Housing Rehab Grant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|-------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | - | 297,700 | - % |
| TOTAL REVENUES | - | - | - | - | 297,700 | - % |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | - | - | 297,700 | - % |
| TOTAL EXPENDITURES | - | - | - | - | 297,700 | - % |

| | | | | | | |
|--|---|---|---|---|---|--|
| PROG 5082 10-11 Oregon CDBG Housing Rehab Grant | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

203: Grants
45: Library

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5032: Library Foundation

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Miscellaneous Revenue | 50,000.00 | - | 35,000 | 35,000 | - | -100.00% |
| Investment Earnings | 1,702.17 | 2,856.43 | 3,000 | 3,000 | 1,000 | -66.67% |
| Beginning Balance | 40,285.22 | 91,987.39 | 109,000 | 109,000 | 50,000 | -54.13% |
| TOTAL REVENUES | 91,987.39 | 94,843.82 | 147,000 | 147,000 | 51,000 | -65.31% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | 13,335.00 | - | - | 51,000 | - % |
| Capital | - | - | 147,000 | 147,000 | - | -100.00% |
| TOTAL EXPENDITURES | - | 13,335.00 | 147,000 | 147,000 | 51,000 | -65.31% |

| | | | | | | |
|-------------------------------------|-----------|-----------|---|---|---|--|
| PROG 5032 Library Foundation | | | | | | |
| Revenues less Expenditures | 91,987.39 | 81,508.82 | - | - | - | |

203: Grants
45: Library

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5033: Oregon Community Foundation

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | 340,000.00 | 112,100 | 131,100 | 103,000 | -21.43% |
| Investment Earnings | 0.03 | 4,726.88 | 900 | 900 | 1,000 | 11.11% |
| Beginning Balance | - | (308.26) | - | - | 80,000 | - % |
| TOTAL REVENUES | 0.03 | 344,418.62 | 113,000 | 132,000 | 184,000 | 39.39% |
| EXPENDITURES | | | | | | |
| Materials & Services | 308.29 | 83,846.06 | 56,500 | 75,500 | 184,000 | 143.71% |
| Capital | - | 264,229.22 | 56,500 | 56,500 | - | -100.00% |
| TOTAL EXPENDITURES | 308.29 | 348,075.28 | 113,000 | 132,000 | 184,000 | 39.39% |

PROG 5033 Oregon Community Foundation

| | | | | | |
|-----------------------------------|-----------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | (308.26) | (3,656.66) | - | - | - |
|-----------------------------------|-----------------|-------------------|----------|----------|----------|

203: Grants
45: Library

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5034: State Library Grant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | 8,482.00 | 3,525.00 | 8,200 | 8,200 | 6,000 | -26.83% |
| Investment Earnings | 121.17 | 113.78 | 200 | 200 | - | -100.00% |
| Beginning Balance | 3,898.36 | 5,934.45 | 1,500 | 1,500 | 2,000 | 33.33% |
| TOTAL REVENUES | 12,501.53 | 9,573.23 | 9,900 | 9,900 | 8,000 | -19.19% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | 583.87 | - | - | - | - % |
| Materials & Services | 6,567.08 | 9,793.03 | 9,900 | 9,900 | 8,000 | -19.19% |
| TOTAL EXPENDITURES | 6,567.08 | 10,376.90 | 9,900 | 9,900 | 8,000 | -19.19% |

| | | | | | | |
|--------------------------------------|----------|----------|---|---|---|--|
| PROG 5034 State Library Grant | | | | | | |
| Revenues less Expenditures | 5,934.45 | (803.67) | - | - | - | |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5003: FAA Annual Capital Grant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 315,000 | 315,000 | 2,371,400 | 652.83% |
| Investment Earnings | - | - | - | - | - | - % |
| Transfers In | - | - | 35,000 | 35,000 | 90,000 | 157.14% |
| Beginning Balance | - | - | - | - | (93,000) | - % |
| TOTAL REVENUES | - | - | 350,000 | 350,000 | 2,368,400 | 576.69% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 350,000 | 350,000 | - | -100.00% |
| Capital | - | - | - | - | 2,368,400 | - % |
| TOTAL EXPENDITURES | - | - | 350,000 | 350,000 | 2,368,400 | 576.69% |

| | | | | | | |
|---|---|---|---|---|---|--|
| PROG 5003 FAA Annual Capital Grant | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5014: Title XIX Grant

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 16,100 | 16,100 | 16,000 | -0.62% |
| Investment Earnings | - | - | - | - | - | - % |
| Beginning Balance | - | - | - | - | - | - % |
| TOTAL REVENUES | - | - | 16,100 | 16,100 | 16,000 | -0.62% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | - | 16,100 | 16,100 | 16,000 | -0.62% |
| TOTAL EXPENDITURES | - | - | 16,100 | 16,100 | 16,000 | -0.62% |

| | | | | | | |
|----------------------------------|---|---|---|---|---|--|
| PROG 5014 Title XIX Grant | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

203: Grants
 50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5072: ARRA Grant - ATS

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 550,000 | 550,000 | 510,000 | -7.27% |
| Investment Earnings | - | - | - | - | - | - % |
| TOTAL REVENUES | - | - | 550,000 | 550,000 | 510,000 | -7.27% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 50,000 | 50,000 | 43,000 | -14.00% |
| Capital | - | - | 500,000 | 500,000 | 467,000 | -6.60% |
| TOTAL EXPENDITURES | - | - | 550,000 | 550,000 | 510,000 | -7.27% |

| | | | | | | |
|-----------------------------------|---|---|---|---|---|--|
| PROG 5072 ARRA Grant - ATS | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

203: Grants
 50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5073: ARRA Grant - Transit Loop System

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 320,000 | 320,000 | 315,000 | -1.56% |
| Investment Earnings | - | - | - | - | - | - % |
| TOTAL REVENUES | - | - | 320,000 | 320,000 | 315,000 | -1.56% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 15,000 | 15,000 | 10,000 | -33.33% |
| Capital | - | - | 305,000 | 305,000 | 305,000 | - % |
| TOTAL EXPENDITURES | - | - | 320,000 | 320,000 | 315,000 | -1.56% |

| | | | | | | |
|---|---|---|---|---|---|--|
| PROG 5073 ARRA Grant - Transit Loop System | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

203: Grants
 50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 5074: ARRA Grant - Albany Stn Park & Ride

| <u>Acct# Description</u> | <u>2007-2008 Actual</u> | <u>2008-2009 Actual</u> | <u>2009-2010 Adopted</u> | <u>2009-2010 Revised</u> | <u>2010-2011 Adopted</u> | <u>% Change</u> |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 650,000 | 650,000 | 190,000 | -70.77% |
| Investment Earnings | - | - | - | - | - | - % |
| TOTAL REVENUES | - | - | 650,000 | 650,000 | 190,000 | -70.77% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 135,000 | 135,000 | - | -100.00% |
| Capital | - | - | 515,000 | 515,000 | 190,000 | -63.11% |
| TOTAL EXPENDITURES | - | - | 650,000 | 650,000 | 190,000 | -70.77% |

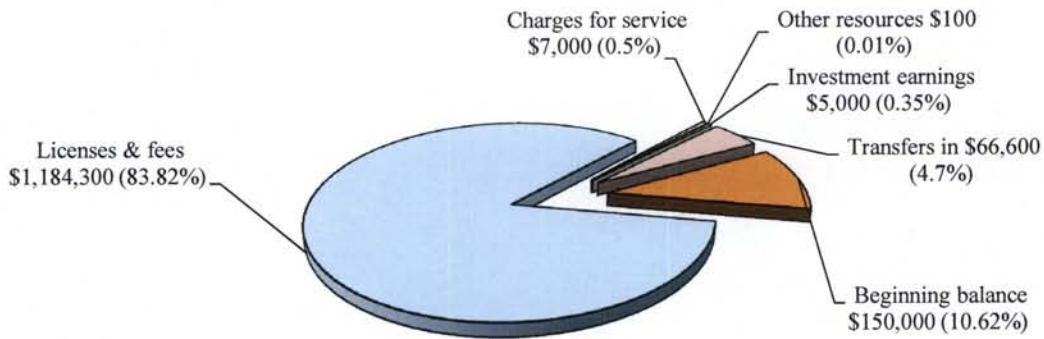
| | | | | | | |
|--|---|---|---|---|---|--|
| PROG 5074 ARRA Grant - Albany Stn Park & Ride | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

**BUILDING INSPECTION FUND
RESOURCE DETAIL**

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Building Permit Surcharge | \$ 85,157 | \$ 72,718 | \$ 52,000 | \$ 52,000 | \$ 76,000 | 46.15% | 5.38% |
| Master Electrical Permit | 978 | 1,430 | 1,500 | 1,500 | 1,500 | - | 0.11% |
| Electrical Minor Labels | 1,931 | 2,775 | 3,000 | 3,000 | 3,000 | - | 0.21% |
| Residential Permits | 485,208 | 329,377 | 200,000 | 200,000 | 364,500 | 82.25% | 25.80% |
| Commercial Permits | 507,461 | 390,408 | 314,200 | 314,200 | 547,500 | 74.25% | 38.75% |
| Land Use Plan Review Fee | 7,850 | 5,295 | 2,800 | 2,800 | 5,000 | 78.57% | 0.35% |
| Manufactured Home Set-up Fees | 5,177 | 1,502 | 500 | 500 | 1,500 | 200.00% | 0.11% |
| Fire Sprinkler Permits | 10,420 | 18,553 | 19,400 | 19,400 | 15,000 | (22.68%) | 1.06% |
| Fire Sprinkler Plan Review | 4,852 | 7,020 | - | - | - | - | - |
| Parking Lot Permits | 2,700 | 9,461 | 4,600 | 4,600 | 10,000 | 117.39% | 0.71% |
| Parking Lot Plan Review | 2,388 | 8,315 | - | - | - | - | - |
| Electrical Permits | 125,609 | 100,673 | 125,900 | 125,900 | 127,700 | 1.43% | 9.04% |
| Fire Alarm Permits | 4,500 | 6,825 | 9,500 | 9,500 | 7,500 | (21.05%) | 0.53% |
| Fire Alarm Plan Review | 2,330 | 3,160 | - | - | - | - | - |
| Sign Permits | 2,338 | 2,629 | 2,300 | 2,300 | 3,500 | 52.17% | 0.25% |
| Document Imaging Fees | 32,147 | 29,178 | 24,500 | 24,500 | 20,000 | (18.37%) | 1.42% |
| Electrical Document Imaging | - | 7,208 | 300 | 300 | 1,600 | 433.33% | 0.11% |
| WComp Wage Subsidy Reimb | - | 4,469 | - | - | - | - | - |
| Charges for Services | - | - | 20,000 | 20,000 | 7,000 | (65.00%) | 0.50% |
| Miscellaneous Revenue | 2,778 | - | - | - | 100 | - | 0.01% |
| Over & short | (28) | - | - | - | - | - | - |
| Interest | 36,668 | 13,764 | 2,000 | 2,000 | 5,000 | 150.00% | 0.35% |
| Total Current Resources | 1,320,464 | 1,014,760 | 782,500 | 782,500 | 1,196,400 | 52.89% | 84.69% |
| From General Fund | 37,292 | 65,553 | 264,800 | 264,800 | 30,000 | (88.67%) | 2.12% |
| From CARA Program | - | - | 50,000 | 50,000 | - | (100.00%) | - |
| From Water Economic Development | - | 6,867 | 12,500 | 12,500 | 12,500 | - | 0.88% |
| From Sewer Economic Development | - | 6,867 | 12,500 | 12,500 | 12,500 | - | 0.88% |
| From Risk Management Fund | - | - | 100,000 | 100,000 | - | (100.00%) | - |
| From Building Inspection | - | 6,867 | 10,200 | 10,200 | 11,600 | 13.73% | 0.82% |
| Total Transfers In | 37,292 | 86,154 | 450,000 | 450,000 | 66,600 | (85.20%) | 4.70% |
| Beginning Balance | 938,672 | 608,393 | 150,000 | 150,000 | 150,000 | - | 10.61% |
| Total Resources | \$2,296,428 | \$1,709,307 | \$1,382,500 | \$1,382,500 | \$1,413,000 | 2.21% | 100.00% |

BUILDING INSPECTION FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**BUILDING INSPECTION FUND
REQUIREMENTS AND STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Building Inspection | \$1,483,343 | \$1,325,915 | \$1,141,300 | \$1,141,300 | \$1,196,600 | \$1,196,600 | \$1,196,600 |
| Electrical Permit Program | 167,402 | 160,177 | 141,200 | 141,200 | 149,800 | 149,800 | 149,800 |
| ADA Code Enforcement | 21,889 | 37,079 | 65,200 | 65,200 | 66,600 | 66,600 | 66,600 |
| Development Code Enforcement | 15,401 | 29,075 | 34,800 | 34,800 | - | - | - |
| Total Requirements | \$1,688,035 | \$1,552,246 | \$1,382,500 | \$1,382,500 | \$1,413,000 | \$1,413,000 | \$1,413,000 |

Requirements by Type

| | | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Personnel | \$1,130,523 | \$1,061,082 | \$ 993,500 | \$ 993,500 | \$ 988,000 | \$ 988,000 | \$ 988,000 |
| Materials & Services | 557,512 | 484,297 | 378,800 | 378,800 | 413,400 | 413,400 | 413,400 |
| Transfers Out | - | 6,867 | 10,200 | 10,200 | 11,600 | 11,600 | 11,600 |
| Total Requirements | \$1,688,035 | \$1,552,246 | \$1,382,500 | \$1,382,500 | \$1,413,000 | \$1,413,000 | \$1,413,000 |

**Adopted Requirements
by Program and Type**

| | Personnel | Materials & Services | Transfers Out | Adopted Budget | % of Fund Budget |
|-------------------------------|-------------------|-------------------------|------------------|--------------------|---------------------|
| Building Inspection | \$ 812,800 | \$ 372,200 | \$ 11,600 | \$1,196,600 | 84.69% |
| Electrical Permit Program | 118,700 | 31,100 | - | 149,800 | 10.60% |
| ADA Code Enforcement | 56,500 | 10,100 | - | 66,600 | 4.71% |
| Total Requirements | \$ 988,000 | \$ 413,400 | \$ 11,600 | \$1,413,000 | 100.00% |
| Percent of Fund Budget | 69.92% | 29.26% | 0.82% | 100.00% | |

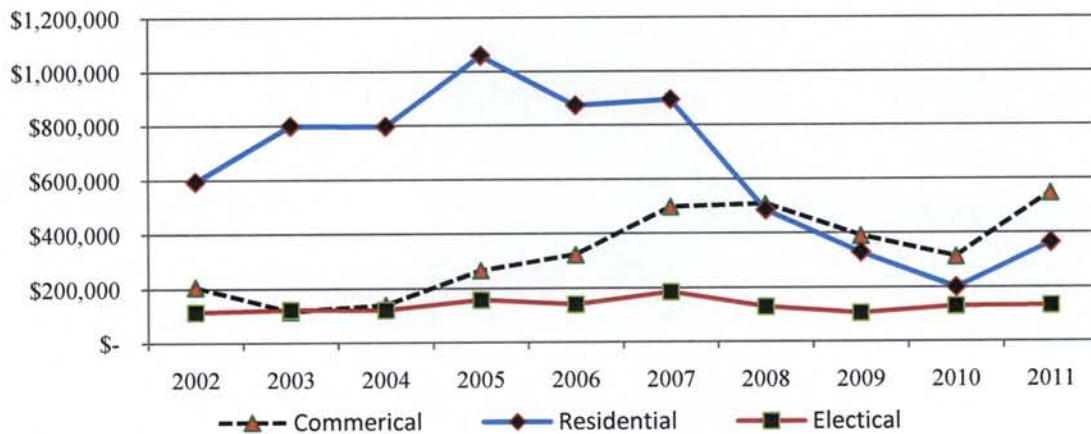
| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|---------------|---------------|-------------------|--------------|-------------------|--------------|--------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Building Inspection | 14.500 | 14.500 | 6.500 | 7.500 | 7.500 | 7.500 | 7.500 |
| Electrical Permit Program | 1.500 | 1.500 | 1.000 | 1.500 | 1.000 | 1.000 | 1.000 |
| ADA Code Enforcement | - | 1.000 | 0.750 | 0.843 | 0.843 | 0.843 | 0.843 |
| Total FTE | 16.000 | 17.000 | 8.250 | 9.843 | 9.343 | 9.343 | 9.343 |

BUILDING INSPECTION FUND
Building Permit Resources by Source
for Fiscal Years 2002 through 2011*

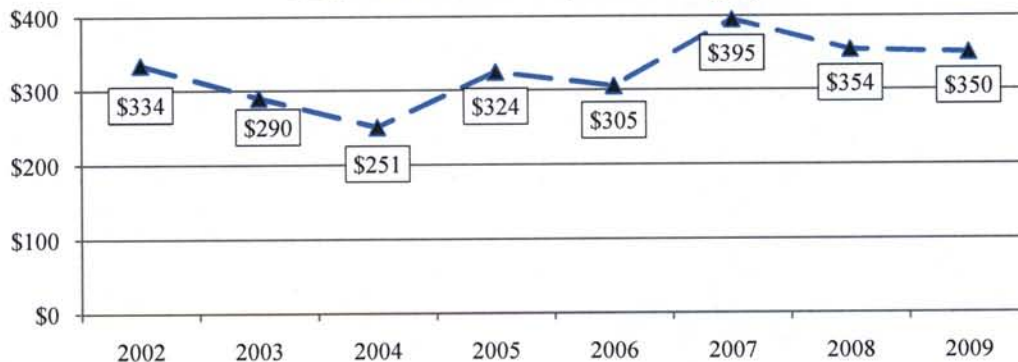
| Fiscal Year June 30, | Commercial | Residential | Electrical | Other Permits | All Permits | Annual % Change | Total # of Permits |
|-------------------------|------------|-------------|------------|---------------|-------------|-----------------|--------------------|
| 2002 | \$ 205,873 | \$ 593,454 | \$ 113,698 | \$ 23,249 | \$ 936,274 | n/a | 2,800 |
| 2003 | 115,623 | 799,735 | 121,839 | 36,153 | 1,073,350 | 14.64% | 3,695 |
| 2004 | 139,205 | 797,790 | 120,371 | 27,706 | 1,085,072 | 1.09% | 4,329 |
| 2005 | 266,240 | 1,059,540 | 156,992 | 52,309 | 1,535,081 | 41.47% | 4,736 |
| 2006 | 323,221 | 874,492 | 140,008 | 55,236 | 1,392,957 | (9.26%) | 4,574 |
| 2007 | 497,554 | 895,712 | 184,476 | 81,296 | 1,659,038 | 19.10% | 4,200 |
| 2008 | 507,461 | 485,208 | 128,518 | 42,555 | 1,163,742 | (29.85%) | 3,285 |
| 2009 | 390,408 | 329,377 | 104,878 | 62,760 | 887,423 | (23.74%) | 2,535 |
| 2010 | 314,200 | 200,000 | 130,400 | 39,100 | 683,700 | (22.96%) | n/a |
| 2011 | 547,500 | 364,500 | 132,200 | 42,500 | 1,086,700 | 58.94% | n/a |

* Actual receipts for years 2002 through 2009, budgeted resources for 2010 and 2011.

Residential, Commercial, and Electrical Permit Revenues/Resources by Source
Ten Fiscal Years



Average Revenue per Permit
Fiscal Years 2002-2009 (Actual Receipts)



PROGRAM NARRATIVE

BUILDING INSPECTION: BUILDING INSPECTION PROGRAM (204-40-1602)

Responsible Manager/Title: Greg Byrne, Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of the state building codes, which enhance the community's quality of life.
- Monitor state legislation and administrative rule-making and implement new requirements that result from new legislative action. Provide information to the public regarding construction code standards and updates.
- Conduct field inspections upon request, checking compliance with applicable municipal codes and state building codes.
- Participate in the development review process and in downtown revitalization efforts.
- Assist the public with information relevant to the City's building and development codes both in person and by telephone with a courteous and helpful attitude.
- Administer the Building Inspection Program in a self-sufficient manner. Use the operational plan approved by the state as the standard to include Fire Life Safety Plan review and inspections for new construction.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------------|-------------|-------------|---|
| Budget Year 2009-2010 Safe City | 06/10 | In Progress | <ul style="list-style-type: none"> • Deliver consistently superior customer and community services, maximizing limited resources. |
| Budget Year 2010-2011 Safe City | 06/11 | | <ul style="list-style-type: none"> • Complete Six Sigma project to streamline plan review process for new single-family permits. • Complete Six Sigma project to improve field inspection routing and efficiency. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Total permits issued. | 2,127 | 1,545 | 1400 | 1500 |
| Commercial construction permits issued. | 175 | 158 | 114 | 125 |
| New single-family residence permits issued. | 186 | 97 | 168 | 125 |
| New construction value (in millions of dollars). | 110.2 | 63 | 58 | 60 |
| Percent of inspections performed according to policy framework. | 98% | 98% | 85% | 95% |
| Number of inspections performed. | 14,834 | 11,210 | 12,100 | 13,000 |
| Percentage of completed projects that had plans digitized and linked to the permit-tracking system through Laserfiche. | 90% | 90% | 90% | 95% |

STAFFING SUMMARY

| | | | | |
|-----------------|--------|--------|--------|--------|
| Authorized FTEs | 14.500 | 14.658 | 13.158 | 13.158 |
| Budgeted FTEs | 14.500 | 14.658 | 7.500 | 7.500 |

PROG 1602: Building Inspection

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Licenses & Fees | 1,129,959.65 | 871,254.56 | 619,300 | 619,300 | 1,034,500 | 67.04% |
| Intergovernmental Revenue | - | 4,468.96 | - | - | - | - % |
| Charges for Services | - | - | 20,000 | 20,000 | 7,000 | -65.00% |
| Miscellaneous Revenue | 2,750.19 | - | - | - | 100 | - % |
| Investment Earnings | 36,119.42 | 13,639.19 | 2,000 | 2,000 | 5,000 | 150.00% |
| Transfers In | - | - | 350,000 | 350,000 | - | -100.00% |
| Beginning Balance | 916,293.00 | 601,779.00 | 150,000 | 150,000 | 150,000 | - % |
| TOTAL REVENUES | 2,085,122.26 | 1,491,141.71 | 1,141,300 | 1,141,300 | 1,196,600 | 4.85% |
| EXPENDITURES | | | | | | |
| Personnel Services | 967,115.08 | 877,618.42 | 789,900 | 789,900 | 812,800 | 2.90% |
| Materials & Services | 516,228.51 | 441,426.98 | 341,200 | 341,200 | 372,200 | 9.09% |
| Transfers Out | - | 6,866.93 | 10,200 | 10,200 | 11,600 | 13.73% |
| TOTAL EXPENDITURES | 1,483,343.59 | 1,325,912.33 | 1,141,300 | 1,141,300 | 1,196,600 | 4.85% |

PROG 1602 Building Inspection

Revenues less Expenditures

601,778.67

165,229.38

-

-

-

PROGRAM NARRATIVE

BUILDING INSPECTION: ELECTRICAL PERMIT PROGRAM (204-40-1603)

Responsible Manager/Title: Greg Byrne, Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of the state building codes, which enhance the community's quality of life.
- Participate in pre-development and site plan review process as needed.
- Attend necessary training sessions to obtain code change credits and continuing education credits required to maintain certifications.
- Assist the public with information relevant to the City's electrical code requirements, both in person and by telephone with a courteous and helpful attitude.
- Administer the Electrical Inspection Program using the operational plan approved by the state as the standard.
- Conduct electrical inspections upon request, checking compliance with applicable municipal codes and state building codes.
- Pursue abatement of electrical hazards on private property.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------------|-------------|-------------|---|
| Budget Year 2009-2010 Safe City | 6/10 | In Progress | <ul style="list-style-type: none"> • Deliver consistently superior customer and community services, maximizing limited resources. |
| Budget Year 2010-2011 Safe City | 6/11 | | <ul style="list-style-type: none"> • Complete Six Sigma project to streamline plan review process for new single-family permits. • Complete Six Sigma project to improve field inspection routing and efficiency. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of electrical permits issued (new, additions, and alterations). | 1,158 | 990 | 850 | 850 |
| Percent of inspections performed according to policy framework. | 98% | 98% | 95% | 95% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 1.5 | 1.5 | 1.5 | 1.5 |
| Budgeted FTEs | 1.5 | 1.5 | 1.5 | 1.0 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1603: Electrical Permit Program

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Licenses & Fees | 151,086.01 | 125,271.13 | 141,200 | 141,200 | 149,800 | 6.09% |
| Investment Earnings | 549.30 | 125.22 | - | - | - | - % |
| Transfers In | - | 20,000.00 | - | - | - | - % |
| Beginning Balance | 22,379.00 | 6,614.00 | - | - | - | - % |
| TOTAL REVENUES | 174,014.31 | 152,010.35 | 141,200 | 141,200 | 149,800 | 6.09% |
| EXPENDITURES | | | | | | |
| Personnel Services | 134,606.84 | 129,850.44 | 113,200 | 113,200 | 118,700 | 4.86% |
| Materials & Services | 32,793.41 | 30,325.96 | 28,000 | 28,000 | 31,100 | 11.07% |
| TOTAL EXPENDITURES | 167,400.25 | 160,176.40 | 141,200 | 141,200 | 149,800 | 6.09% |

PROG 1603 Electrical Permit Program

Revenues less Expenditures

6,614.06

(8,166.05)

-

-

-

PROGRAM NARRATIVE

BUILDING INSPECTION: ADA CODE ENFORCEMENT (204-40-1607)

Responsible Manager/Title: Greg Byrne, Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of the state building codes, which enhance the community's quality of life.
- Investigate complaints and abate code violations relating to the Americans with Disabilities Act (ADA) and state disability access requirements.
- Conduct field inspections upon request, checking compliance with applicable state building codes and the ADA guidelines.
- Assist the public with information relevant to the ADA and state disability access requirements both in person and by telephone with a courteous and helpful attitude.
- Assist the City with information and services relevant to the ADA and state disability access requirements.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Effective Government | 3/10 | Complete | <ul style="list-style-type: none"> • Evaluate and amend City's standard construction specifications to meet ADA requirements. |
| Safe City | 5/10 | In Progress | <ul style="list-style-type: none"> • Complete review and analysis of City's Historic Downtown pedestrian areas for compliance with ADA/disability access standards. |
| Budget Year 2010-2011 | | | |
| Safe City | 5/11 | | <ul style="list-style-type: none"> • Implement Phase I and II of ADA Transition Plan and related outreach for City. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Number of parking lots reviewed for disability access compliance. | 12 | 16 | 12 | 12 |
| Number of City facilities reviewed for compliance with ADA. | 12 | 12 | 16 | 12 |
| Number of disability access-related training sessions provided to staff and/or contractors. | 2 | 30 | 40 | 10 |
| Percent of inspections performed according to policy framework. | 98% | 98% | 98% | 98% |

STAFFING SUMMARY

| | | | | |
|-----------------|---|------|------|------|
| Authorized FTEs | 0 | .843 | .843 | .843 |
| Budgeted FTEs | 0 | .843 | .843 | .843 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1607: ADA Code Enforcement

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Investment Earnings | - | - | - | - | - | - % |
| Transfers In | 21,889.93 | 37,078.49 | 65,200 | 65,200 | 66,600 | 2.15% |
| TOTAL REVENUES | 21,889.93 | 37,078.49 | 65,200 | 65,200 | 66,600 | 2.15% |
| EXPENDITURES | | | | | | |
| Personnel Services | 21,664.51 | 36,851.21 | 64,900 | 64,900 | 56,500 | -12.94% |
| Materials & Services | 225.42 | 227.28 | 300 | 300 | 10,100 | 3266.67% |
| TOTAL EXPENDITURES | 21,889.93 | 37,078.49 | 65,200 | 65,200 | 66,600 | 2.15% |

| | | | | | | |
|---------------------------------------|---|---|---|---|---|--|
| PROG 1607 ADA Code Enforcement | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |



CITY OF
Albany
OREGON



RISK MANAGEMENT FUND

RESOURCE DETAIL

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|------------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Departmental Charges | \$ 495,232 | \$ 221,136 | \$ - | \$ - | \$ - | - | - |
| Miscellaneous Revenue | - | 29,308 | - | - | - | - | - |
| Interest | 56,961 | 45,754 | 45,000 | 45,000 | 151,000 | 235.56% | 0.78% |
| Total Current Resources | 552,193 | 296,198 | 45,000 | 45,000 | 151,000 | 235.56% | 0.78% |
| From Oak Creek URD | - | 83,793 | - | - | - | - | - |
| Total Transfers In | - | 83,793 | - | - | - | - | - |
| Beginning Balance | 1,011,059 | 1,466,253 | 1,500,000 | 1,500,000 | 19,122,000 | 1,174.80% | 99.22% |
| Total Resources | \$ 1,563,252 | \$ 1,846,244 | \$ 1,545,000 | \$ 1,545,000 | \$ 19,273,000 | 1,147.44% | 100.00% |

REQUIREMENT SUMMARIES

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|-----------------------------|------------------|-------------------|---------------------|---------------------|----------------------|----------------------|----------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Risk Management | \$ 97,000 | \$ 757,499 | \$ 1,545,000 | \$ 1,545,000 | \$ 613,000 | \$ 613,000 | \$ 613,000 |
| PepsiCo Settlement Projects | - | - | - | - | 18,660,000 | 18,660,000 | 18,660,000 |
| Total Requirements | \$ 97,000 | \$ 757,499 | \$ 1,545,000 | \$ 1,545,000 | \$ 19,273,000 | \$ 19,273,000 | \$ 19,273,000 |

| Percent of Fund Total | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|-----------------------------|----------------|----------------|-------------------|----------------|-------------------|----------------|----------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Risk Management | 100.00% | 100.00% | 100.00% | 100.00% | 3.18% | 3.18% | 3.18% |
| PepsiCo Settlement Projects | - | - | - | - | 96.82% | 96.82% | 96.82% |
| Totals | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |

PROGRAM NARRATIVE

RISK MANAGEMENT FUND: RISK MANAGEMENT (208-10-1005)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This Program accumulates funds to mitigate risk factors and provide financial protection for deductible payments and liability exposure.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1005: Risk Management Reserve

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Charges for Services | 495,232.34 | 221,135.51 | - | - | - | - % |
| Miscellaneous Revenue | - | 29,308.20 | - | - | - | - % |
| Investment Earnings | 56,961.48 | 45,753.81 | 45,000 | 45,000 | 1,000 | -97.78% |
| Transfers In | - | 83,792.55 | - | - | - | - % |
| Beginning Balance | 1,011,059.00 | 1,466,253.00 | 1,500,000 | 1,500,000 | 612,000 | -59.20% |
| TOTAL REVENUES | 1,563,252.82 | 1,846,243.07 | 1,545,000 | 1,545,000 | 613,000 | -60.32% |
| EXPENDITURES | | | | | | |
| Materials & Services | 97,000.00 | 757,499.25 | 1,445,000 | 1,445,000 | 613,000 | -57.58% |
| Transfers Out | - | - | 100,000 | 100,000 | - | -100.00% |
| TOTAL EXPENDITURES | 97,000.00 | 757,499.25 | 1,545,000 | 1,545,000 | 613,000 | -60.32% |

| | | | | | | |
|--|--------------|--------------|---|---|---|--|
| PROG 1005 Risk Management Reserve | | | | | | |
| Revenues less Expenditures | 1,466,252.82 | 1,088,743.82 | - | - | - | |

PROGRAM NARRATIVE

RISK MANAGEMENT FUND: PEPSICO SETTLEMENT PROCEEDS (208-10-1037)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This Program accounts for the funds received March 2010 from the SVC Manufacturing Inc. (PepsiCo) settlement agreement. The proceeds are appropriated in a reserve account and will be moved to relevant line items as directed by the City Council.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1037: PepsiCo Settlement Projects

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|-------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | - | - | - % |
| Investment Earnings | - | - | - | - | 150,000 | - % |
| Beginning Balance | - | - | - | - | 18,510,000 | - % |
| TOTAL REVENUES | - | - | - | - | 18,660,000 | - % |
| EXPENDITURES | | | | | | |
| Capital | - | - | - | - | 18,660,000 | - % |
| TOTAL EXPENDITURES | - | - | - | - | 18,660,000 | - % |

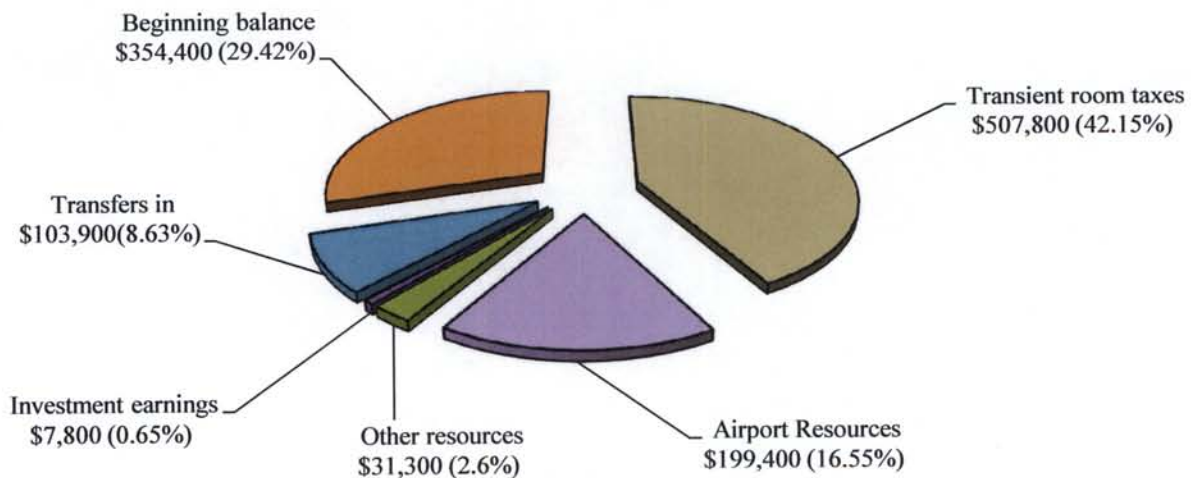
| | | | | | | |
|--|---|---|---|---|---|--|
| PROG 1037 PepsiCo Settlement Projects | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

**ECONOMIC DEVELOPMENT FUND
RESOURCE DETAIL**

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Transient Room Tax | \$ 510,037 | \$ 478,150 | \$ 447,600 | \$ 447,600 | \$ 507,800 | 13.45% | 42.16% |
| PepsiCo | 118,416 | - | - | - | - | - | - |
| Airport: Fuel | 122,365 | 138,292 | 160,000 | 160,000 | 132,000 | (17.50%) | 10.96% |
| Airport: Tie Down Fees | 10,609 | 11,100 | 5,000 | 5,000 | 4,400 | (12.00%) | 0.37% |
| Airport: Lease | 17,799 | 17,921 | 12,000 | 12,000 | 18,000 | 50.00% | 1.49% |
| Fixed Base Operator Revenues | 16,760 | 18,000 | 18,000 | 18,000 | 18,000 | - | 1.49% |
| Departmental Charges | 3,132 | 6,922 | - | - | - | - | - |
| Space Rental | 18,000 | 28,800 | 27,000 | 27,000 | 27,000 | - | 2.24% |
| Gifts & Donations | 10,000 | - | - | - | - | - | - |
| Dayton Hudson Corp (Target) | 34,188 | 33,233 | 33,300 | 33,300 | 31,300 | (6.01%) | 2.60% |
| Miscellaneous Revenue | - | 350 | - | - | - | - | - |
| Interest | 20,337 | 3,630 | 11,900 | 11,900 | 7,800 | (34.45%) | 0.65% |
| Total Current Resources | 881,643 | 736,398 | 714,800 | 714,800 | 746,300 | 4.41% | 61.96% |
| From General Fund | 25,000 | - | - | - | - | - | - |
| From CARA Program | 115,400 | 115,400 | 102,000 | 102,000 | 103,900 | 1.86% | 8.63% |
| From Water Economic Development | 25,000 | 25,000 | - | - | - | - | - |
| From Sewer Economic Development | 25,000 | 25,000 | - | - | - | - | - |
| From Albany Municipal Airport | 50,000 | 50,000 | - | - | - | - | - |
| Total Transfers In | 240,400 | 215,400 | 102,000 | 102,000 | 103,900 | 1.86% | 8.63% |
| Beginning Balance | 682,085 | 462,330 | 387,900 | 387,900 | 354,400 | (8.64%) | 29.41% |
| Total Resources | \$1,804,128 | \$1,414,128 | \$1,204,700 | \$1,204,700 | \$1,204,600 | (0.01%) | 100.00% |

CARA-Central Albany Revitalization Area

ECONOMIC DEVELOPMENT FUND RESOURCES BY SOURCE
Category Totals and Percent of Budget



**ECONOMIC DEVELOPMENT FUND
REQUIREMENT AND STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Target Utilities | \$ 38,671 | \$ 37,591 | \$ 50,700 | \$ 50,700 | \$ 44,600 | \$ 44,600 | \$ 44,600 |
| Economic Development Activities (1) | - | - | 607,000 | 607,000 | 564,200 | 564,200 | 564,200 |
| Economic Development Activities (2) | 946,820 | 735,200 | - | - | - | - | - |
| Albany Municipal Airport (2) | 356,308 | 249,971 | - | - | - | - | - |
| Albany Municipal Airport (3) | - | - | 547,000 | 547,000 | 595,800 | 595,800 | 595,800 |
| Total Requirements | \$1,341,799 | \$1,022,762 | \$1,204,700 | \$1,204,700 | \$1,204,600 | \$1,204,600 | \$1,204,600 |

(1) City Manager (3) Public Works
(2) Economic Development

Requirements by Type

| | | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Personnel | \$ 331,676 | \$ 234,482 | \$ 115,000 | \$ 115,000 | \$ 173,600 | \$ 173,600 | \$ 173,600 |
| Materials & Services | 917,687 | 684,722 | 818,200 | 818,200 | 655,500 | 655,500 | 655,500 |
| Capital | - | - | 185,800 | 185,800 | 240,900 | 240,900 | 240,900 |
| Transfers Out | 53,765 | 65,967 | 35,000 | 35,000 | 90,000 | 90,000 | 90,000 |
| Debt Service | 38,671 | 37,591 | 50,700 | 50,700 | 44,600 | 44,600 | 44,600 |
| Total Requirements | \$1,341,799 | \$1,022,762 | \$1,204,700 | \$1,204,700 | \$1,204,600 | \$1,204,600 | \$1,204,600 |

| Adopted Requirements by Program and Type | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Adopted Budget | % of Fund Budget |
|---|-------------------|-------------------------|-------------------|------------------|------------------|--------------------|---------------------|
| Target Utilities | \$ - | \$ - | \$ - | \$ - | \$ 44,600 | \$ 44,600 | 3.70% |
| Economic Development Activities | 116,800 | 447,400 | - | - | - | 564,200 | 46.84% |
| Albany Municipal Airport | 56,800 | 208,100 | 240,900 | 90,000 | - | 595,800 | 49.46% |
| Total Requirements | \$ 173,600 | \$ 655,500 | \$ 240,900 | \$ 90,000 | \$ 44,600 | \$1,204,600 | 100.00% |
| Percent of Fund Budget | 14.41% | 54.42% | 20.00% | 7.47% | 3.70% | 100.00% | |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|------------------------------------|--------------|--------------|-------------------|--------------|-------------------|--------------|--------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Economic Development Activities | 2.585 | 2.585 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Albany Municipal Airport | - | - | - | - | 0.500 | 0.500 | 0.500 |
| Total FTE | 2.585 | 2.585 | 1.000 | 1.000 | 1.500 | 1.500 | 1.500 |

ECONOMIC DEVELOPMENT FUND

TRANSIENT ROOM TAX COLLECTIONS*

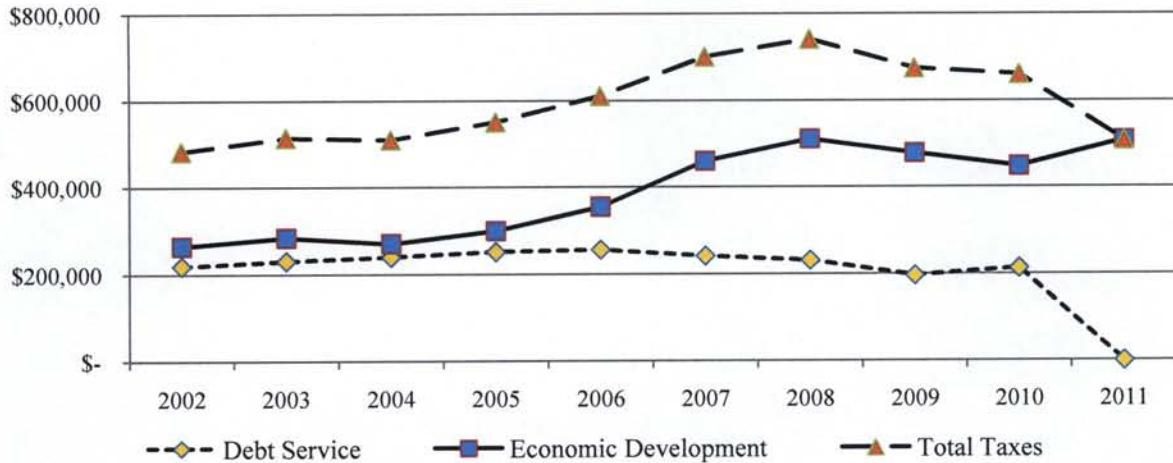
Ten Fiscal Years

| Fiscal Year | Debt Service | Economic Development | Totals | Annual Increase (Decrease) |
|-------------|--------------|----------------------|------------|----------------------------|
| 2002 | \$ 218,698 | \$ 263,985 | \$ 482,683 | na |
| 2003 | 230,521 | 283,589 | 514,110 | 6.51% |
| 2004 | 239,540 | 270,227 | 509,767 | (0.84%) |
| 2005 | 251,204 | 299,200 | 550,404 | 7.97% |
| 2006 | 256,014 | 354,502 | 610,516 | 10.92% |
| 2007 | 241,343 | 459,569 | 700,912 | 14.81% |
| 2008 | 231,083 | 510,037 | 741,120 | 5.74% |
| 2009 | 196,593 | 478,150 | 674,743 | (8.96%) |
| 2010 | 213,100 | 447,600 | 660,700 | (2.08%) |
| 2011 | - | 507,800 | 507,800 | (23.14%) |

* Actual collections for years 2002 through 2009. Budgeted collections for 2010 and 2011.

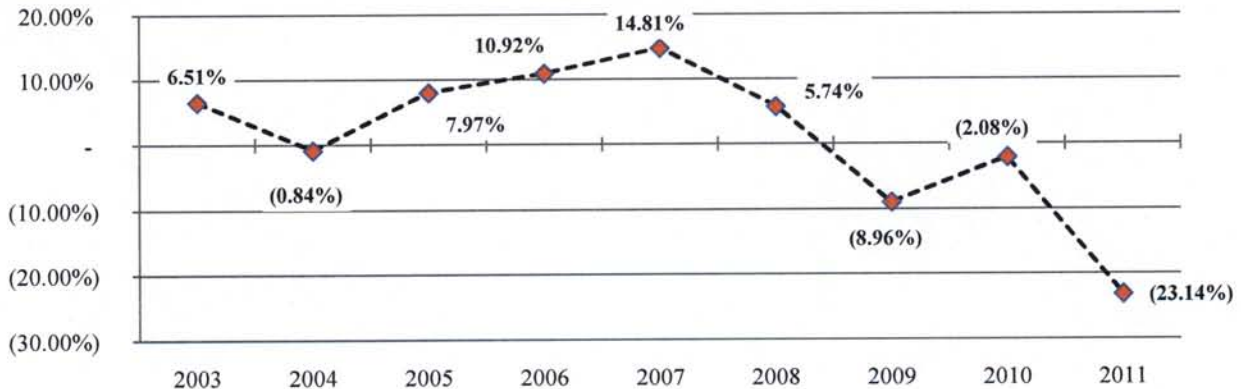
TOTAL TRANSIENT ROOM TAXES USED FOR ECONOMIC DEVELOPMENT AND DEBT SERVICE FUNDS

Ten Fiscal Years



ANNUAL PERCENTAGE INCREASE (DECREASE)

Nine Fiscal Years



**ECONOMIC DEVELOPMENT FUND
USE OF TRANSIENT ROOM TAX REVENUES
Ten Fiscal Years**

| Fiscal Year |Non-Profit Agencies..... | | | Amount Available for Other Activities | Total Economic Development Fund | Debt Service(2) | Total Transient Room Tax Revenues |
|-------------|-------------------------------|-----------|-----------------------------|---------------------------------------|---------------------------------|-----------------|-----------------------------------|
| | Albany Visitors Association | AMEDC(1) | Albany Downtown Association | | | | |
| 2002 | \$ 185,000 | \$ 37,500 | \$ 10,000 | \$ 31,485 | \$ 263,985 | \$ 218,698 | \$ 482,683 |
| 2003 | 185,000 | 37,500 | 10,000 | 51,089 | 283,589 | 230,521 | 514,110 |
| 2004 | 205,000 | 40,000 | 10,000 | 15,227 | 270,227 | 239,540 | 509,767 |
| 2005 | 215,000 | 40,000 | 15,200 | 29,000 | 299,200 | 251,204 | 550,404 |
| 2006 | 230,000 | 40,000 | 15,000 | 69,502 | 354,502 | 256,014 | 610,516 |
| 2007 | 234,800 | 40,000 | 25,000 | 159,769 | 459,569 | 241,343 | 700,912 |
| 2008 | 347,000 | 45,000 | 25,000 | 93,037 | 510,037 | 231,083 | 741,120 |
| 2009 | 347,000 | 45,000 | 30,000 | 56,150 | 478,150 | 196,593 | 674,743 |
| 2010 | 337,300 | 45,000 | 39,900 | 25,400 | 447,600 | 213,100 | 660,700 |
| 2011 | 320,300 | 42,700 | 38,400 | 106,400 | 507,800 | - | 507,800 |

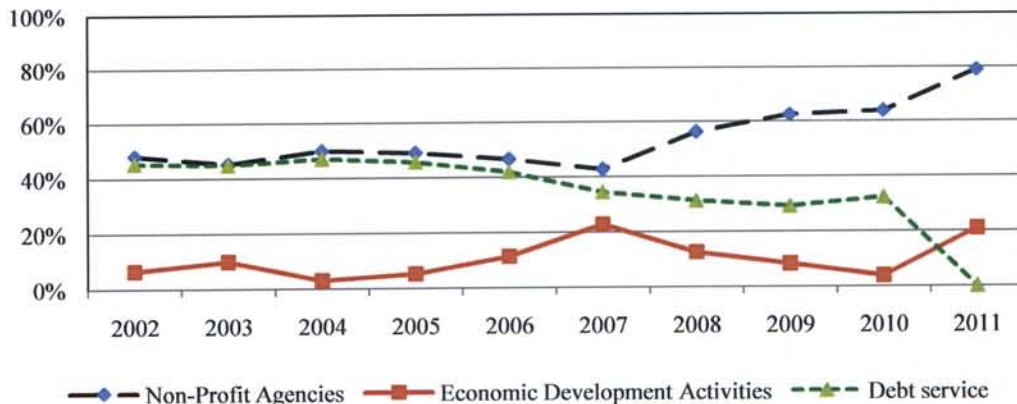
(1) Albany-Millerburg Economic Development Corporation

(2) For Fiscal Year 2011, no tax revenues are required for debt service.

**PERCENTAGE OF TOTAL ROOM TAX REVENUES BY USAGE
Ten Fiscal Years**

| Fiscal Year |Non-Profit Agencies..... | | | Amount Available for Other Activities | Total Economic Development Fund | Debt Service | Total Transient Room Tax Revenues |
|-------------|-------------------------------|-------|-----------------------------|---------------------------------------|---------------------------------|--------------|-----------------------------------|
| | Albany Visitors Association | AMEDC | Albany Downtown Association | | | | |
| 2002 | 38.33% | 7.77% | 2.07% | 6.52% | 54.69% | 45.31% | 100.00% |
| 2003 | 35.98% | 7.29% | 1.95% | 9.94% | 55.16% | 44.84% | 100.00% |
| 2004 | 40.21% | 7.85% | 1.96% | 2.99% | 53.01% | 46.99% | 100.00% |
| 2005 | 39.06% | 7.27% | 2.76% | 5.27% | 54.36% | 45.64% | 100.00% |
| 2006 | 37.67% | 6.55% | 2.46% | 11.38% | 58.07% | 41.93% | 100.00% |
| 2007 | 33.50% | 5.71% | 3.57% | 22.79% | 65.57% | 34.43% | 100.00% |
| 2008 | 46.82% | 6.07% | 3.37% | 12.55% | 68.82% | 31.18% | 100.00% |
| 2009 | 51.43% | 6.67% | 4.45% | 8.32% | 70.86% | 29.14% | 100.00% |
| 2010 | 51.05% | 6.81% | 6.04% | 3.84% | 67.75% | 32.25% | 100.00% |
| 2011 | 63.08% | 8.41% | 7.56% | 20.95% | 100.00% | - | 100.00% |

**PERCENTAGE OF TOTAL ROOM TAX REVENUES BY USAGE
Ten Fiscal Years**



PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT FUND: TARGET UTILITIES (211-10-1007)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This program received funds from loans and grants in order to design and construct the water lines, sanitary sewer, roads, storm drainage, and a traffic signal light needed to accommodate the Target Distribution Center.
- Loans received from the Oregon Economic Development Department by the Dayton Hudson Corporation (Target) and the City of Albany will be repaid by December 1, 2015.
- The grants were received as an economic incentive for Target to build their distribution center in Albany and are not required to be repaid if Target satisfies the employment requirements of the grant.

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total Payment</u> | <u>Dayton Hudson Corp. Payment</u> | <u>City of Albany Payment</u> |
|--------------------|------------------|-----------------|----------------------|------------------------------------|-------------------------------|
| 2010-2011 | \$ 24,619 | \$ 10,753 | \$ 35,372 | \$ 31,271 | \$ 4,101 |
| 2011-2012 | 29,884 | 9,337 | 39,221 | 34,674 | 4,547 |
| 2012-2013 | 30,164 | 7,619 | 37,783 | 33,403 | 4,380 |
| 2013-2014 | 30,460 | 5,886 | 36,346 | 32,132 | 4,214 |
| 2014-2015 | 35,774 | 4,134 | 39,908 | 35,281 | 4,627 |
| 2015-2016 | 36,107 | 2,077 | 38,184 | 33,757 | 4,427 |
| Totals | \$ 187,008 | \$ 39,806 | \$ 226,814 | \$ 200,518 | \$ 26,296 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1007: Target Utilities

| <u>Acct# Description</u> | <u>2007-2008 Actual</u> | <u>2008-2009 Actual</u> | <u>2009-2010 Adopted</u> | <u>2009-2010 Revised</u> | <u>2010-2011 Adopted</u> | <u>% Change</u> |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Miscellaneous Revenue | 34,187.78 | 33,232.98 | 33,300 | 33,300 | 31,300 | -6.01% |
| Investment Earnings | 1,010.75 | 432.56 | 400 | 400 | 300 | -25.00% |
| Beginning Balance | 23,690.00 | 20,218.00 | 17,000 | 17,000 | 13,000 | -23.53% |
| TOTAL REVENUES | 58,888.53 | 53,883.54 | 50,700 | 50,700 | 44,600 | -12.03% |
| EXPENDITURES | | | | | | |
| Debt Service | 38,670.50 | 37,590.50 | 50,700 | 50,700 | 44,600 | -12.03% |
| TOTAL EXPENDITURES | 38,670.50 | 37,590.50 | 50,700 | 50,700 | 44,600 | -12.03% |

PROG 1007 Target Utilities

Revenues less Expenditures

20,218.03

16,293.04

-

-

-

PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT: ECONOMIC DEVELOPMENT ACTIVITIES (211-11-1101)
Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- Manage outside agency grants to market Albany to convention, event, and tournament planners; coordinate year-round events; and support facilities by assisting meeting planners.
- Provide administrative oversight for economic development activities and the Strategic Plan initiatives.
- Provide management oversight and support to the CARA district and its activities.
- Meet with local businesses to determine needs and potential for City assistance.
- Contract (through outside agency grant) and coordinate with the Albany-Millersburg Economic Development Corporation (AMEDC) to establish, retain, and expand business in Albany.
- Continue active partnership with Council of Governments; Linn County; cities of Lebanon, Corvallis, Tangent, and Harrisburg; and Oregon Economic and Community Development Department on “wetland pilot project” for Oregon Department of State Lands.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|------------------------------|--------------------|---------------|---|
| <u>Budget Year 2009-2010</u> | | | |
| Healthy Economy | 06/10 | Completed | <ul style="list-style-type: none"> • Meet with local businesses to determine needs and potential for City assistance. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Assist property owner (Rod Kempf) to acquire industrial park tenant for I-5 site. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Secure long-term property solution for National Frozen Foods to remain operating in Albany. |
| <u>Budget Year 2010-2011</u> | | | |
| Healthy Economy | 06/11 | | <ul style="list-style-type: none"> • Collaborate with regional partners to create jobs. |
| | 06/11 | | <ul style="list-style-type: none"> • Increase resources available for economic development projects. |
| | 06/11 | | <ul style="list-style-type: none"> • Assist with marketing and development of PepsiCo and Kempf property sites. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Contact major company CEOs or Plant Managers within Albany. | 8 | 6 | 6 | 10 |

STAFFING SUMMARY

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|-----------------|------------------|------------------|------------------|------------------|
| Authorized FTEs | 2.585 | 2.585 | 1.0 | 1.0 |
| Budgeted FTEs | 2.585 | 2.585 | 1.0 | 1.0 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1101: Economic Development Activities

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Transient Room Tax | - | - | 447,600 | 447,600 | 507,800 | 13.45% |
| Investment Earnings | - | - | 1,500 | 1,500 | 2,500 | 66.67% |
| Transfers In | - | - | 102,000 | 102,000 | 103,900 | 1.86% |
| Beginning Balance | - | - | 55,900 | 55,900 | (50,000) | -189.45% |
| TOTAL REVENUES | - | - | 607,000 | 607,000 | 564,200 | -7.05% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | - | 115,000 | 115,000 | 116,800 | 1.57% |
| Materials & Services | - | - | 492,000 | 492,000 | 447,400 | -9.07% |
| TOTAL EXPENDITURES | - | - | 607,000 | 607,000 | 564,200 | -7.05% |

PROG 1101 Economic Development Activities

Revenues less Expenditures

- - - - -

PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT: ALBANY MUNICIPAL AIRPORT (211-50-1103)

Responsible Manager/Title: Chris Bailey, Airport and Transit Manager

FUNCTIONS AND RESPONSIBILITIES

- Support the economic viability of the Albany Municipal Airport through an active partnership with economic development, local business and industry, and the aviation community.
- Oversee the day-to-day operations and functions of the Albany Municipal Airport including City-owned aviation fuel sales, hangar leases, property management, and the Fixed Base Operator (FBO).

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Healthy Economy | 3/10 | Cancelled | <ul style="list-style-type: none"> • Update Airport Master Plan. • Asphalt pavement maintenance. • Pursue FAA approval of runway extension. |
| | 10/09 | In Progress | |
| | 3/10 | Cancelled | |
| Healthy Economy | 6/10 | In Progress | <ul style="list-style-type: none"> • Begin review of long-term Airport funding options. |
| Budget Year 2010-2011 | | | |
| Healthy Economy | 12/10 | | <ul style="list-style-type: none"> • Complete runway improvements. • Develop long-term Airport funding options. |
| | 12/10 | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Startup of the Airport Commission. |
| Healthy Economy | 10/10 | | <ul style="list-style-type: none"> • Asphalt pavement maintenance. • Begin review of long-term Airport funding options. |
| | 06/11 | | |

PERFORMANCE MEASURES

| | <u>2007-2008*</u> | <u>2008-2009*</u> | <u>2009-2010*</u> | <u>2010-2011</u> |
|---|-------------------|-------------------|-------------------|------------------|
| Percent of hangar occupancy. | | | | 100% |
| Number of aircraft based on the field. | | | | 60 |
| Average aircraft operations per day. | | | | 65 |
| Number of Airport Advisory Commission mtgs. | | | | 10 |

*Information for these years is unavailable.

STAFFING SUMMARY

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|-----------------|------------------|------------------|------------------|------------------|
| Authorized FTEs | 0 | 0 | 0 | 0.5 |
| Budgeted FTEs | 0 | 0 | 0 | 0.5 |

PROG 1103: Albany Municipal Airport

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | 222,000 | 222,000 | 199,400 | -10.18% |
| Investment Earnings | - | - | 10,000 | 10,000 | 5,000 | -50.00% |
| Transfers In | - | - | - | 202,000 | - | - % |
| Beginning Balance | - | - | 315,000 | 315,000 | 391,400 | 24.25% |
| TOTAL REVENUES | - | - | 547,000 | 749,000 | 595,800 | -20.45% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | - | - | - | 56,800 | - % |
| Materials & Services | - | - | 326,200 | 326,200 | 208,100 | -36.20% |
| Capital | - | - | 185,800 | 185,800 | 240,900 | 29.66% |
| Transfers Out | - | - | 35,000 | 35,000 | 90,000 | 157.14% |
| TOTAL EXPENDITURES | - | - | 547,000 | 749,000 | 595,800 | -20.45% |

PROG 1103 Albany Municipal Airport

Revenues less Expenditures

- - - - -



CITY OF
Albany

O R E G O N

AMBULANCE FUND

RESOURCE DETAIL

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Ambulance Service Fees | \$1,746,153 | \$1,827,111 | \$1,800,000 | \$1,800,000 | \$1,800,000 | - | 81.19% |
| FireMed Fees | 102,750 | 126,442 | 95,000 | 95,000 | 102,500 | 7.89% | 4.62% |
| Miscellaneous Revenue | 1,900 | 2,886 | - | - | - | - | - |
| Interest | 16,522 | 5,768 | 8,000 | 8,000 | 1,600 | (80.00%) | 0.07% |
| Total Current Resources | 1,867,325 | 1,962,207 | 1,903,000 | 1,903,000 | 1,904,100 | 0.06% | 85.88% |
| From Public Safety Levy Fund | 168,000 | 24,885 | 238,700 | 238,700 | 245,900 | 3.02% | 11.09% |
| Total Transfers In | 168,000 | 24,885 | 238,700 | 238,700 | 245,900 | 3.02% | 11.09% |
| Beginning Balance | 288,831 | 288,761 | 75,000 | 75,000 | 67,000 | (10.67%) | 3.03% |
| Total Resources | \$2,324,156 | \$2,275,853 | \$2,216,700 | \$2,216,700 | \$2,217,000 | 0.01% | 100.00% |

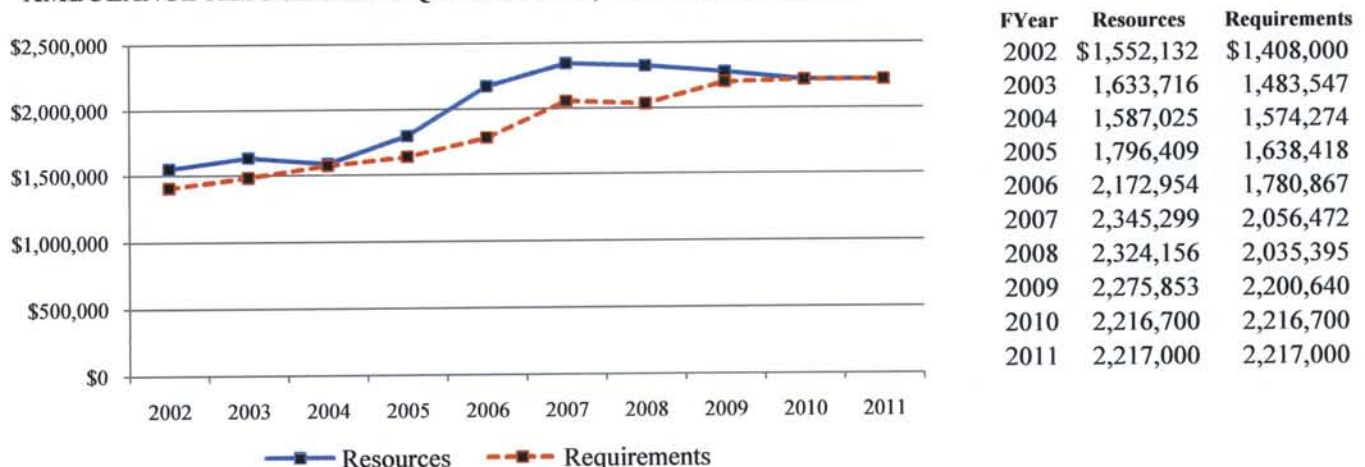
REQUIREMENT/STAFFING SUMMARIES

| Requirements by Type | 2007-08 Actual | 2008-09 Actual |2009-10..... | |2010-11..... | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | | Adopted | Revised | Proposed | Approved | Adopted |
| Personnel | \$1,678,648 | \$1,812,482 | \$1,772,500 | \$1,772,500 | \$1,892,800 | \$1,892,800 | \$1,892,800 |
| Materials & Services | 356,747 | 388,158 | 444,200 | 444,200 | 324,200 | 324,200 | 324,200 |
| Total Requirements | \$2,035,395 | \$2,200,640 | \$2,216,700 | \$2,216,700 | \$2,217,000 | \$2,217,000 | \$2,217,000 |

| Percent of Fund Total | 2007-08 Actual | 2008-09 Actual |2009-10..... | |2010-11..... | | |
|-----------------------|-------------------|-------------------|-------------------|----------------|-------------------|----------------|----------------|
| | | | Adopted | Revised | Proposed | Approved | Adopted |
| Personnel | 82.47% | 82.36% | 79.96% | 79.96% | 85.38% | 85.38% | 85.38% |
| Materials & Services | 17.53% | 17.64% | 20.04% | 20.04% | 14.62% | 14.62% | 14.62% |
| Totals | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |

| Staffing Summary (FTE) | 2007-08 Actual | 2008-09 Actual |2009-10..... | |2010-11..... | | |
|------------------------|-------------------|-------------------|-------------------|---------|-------------------|----------|---------|
| | | | Adopted | Revised | Proposed | Approved | Adopted |
| Ambulance | 19.00 | 19.00 | 17.50 | 17.50 | 17.00 | 17.00 | 17.00 |

AMBULANCE RESOURCES/REQUIREMENTS, TEN FISCAL YEARS



PROGRAM NARRATIVE

AMBULANCE FUND: AMBULANCE (212-25-1206)

Responsible Manager/Title: Mark Bambach, EMS Division Chief

FUNCTIONS AND RESPONSIBILITIES

- Provide emergency and non-emergency transportation for the City of Albany and 205 square miles of Linn and Benton Counties.
- Maintain sufficient ambulances and all medical equipment in a state of preparedness.
- Oversee emergency medical services that are integrated with Fire Suppression activities to meet community emergency medical needs.
- Provide emergency medical care at the scene of illnesses and injuries, and transport to medical facilities.
- Conduct emergency medical service training, skill proficiency, and re-certification for all Department certified personnel.
- Comply with local, state, and federal laws related to provision of emergency medical care and transportation.
- Support all billing and collection services associated with the Ambulance and FireMed programs.
- Provide funding for 17 FTE emergency services personnel primarily through ambulance service fees.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|--------------------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Safe City/Effective Government | 09/09 | Completed | • Place new medic unit in service. |
| | 09/09 | Completed | • Purchase and place in service five cardiac monitors. |
| | 01/10 | Completed | • Complete implementation of Bariatric Transport Program. |
| | 06/10 | Ongoing | • Increase ambulance billing efficiency through increased training. |
| | 06/10 | Ongoing | • Provide advanced training for professional certifications. |
| | 06/10 | Ongoing | • Succession planning for EMS Field Trainers. |
| Budget Year 2010-2011 | | | |
| Safe City/Effective Government | 06/11 | | • Refinement/Improvement of EMS Quality Assurance Program. |
| | 06/11 | | • Refinement/Improvement of EMS Field Training Program. |
| | 06/11 | | • Update EMS Protocols. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Field Transports to Out-of-Community Medical Facilities | 295 | 282 | 298 | 302 |
| Inter-Facility Transfers | 374 | 402 | 396 | 395 |
| Billing Percent Received (Includes Medicare Write-offs) | 52.7% | 49.0% | 46.0% | 45.0% |
| EMS Responses per 1,000 Population Served (Mean for cities under 100k = 77.77) | 92.4% | 92.4% | 88.0% | 88.0% |

STAFFING SUMMARY

| | | | | |
|-----------------|----|----|------|----|
| Authorized FTEs | 19 | 19 | 17.5 | 17 |
| Budgeted FTEs | 19 | 19 | 17.5 | 17 |

212: Ambulance
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1206: Ambulance

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Charges for Services | 1,848,903.36 | 1,953,553.40 | 1,895,000 | 1,895,000 | 1,902,500 | 0.40% |
| Miscellaneous Revenue | 1,900.44 | 2,885.81 | - | - | - | - % |
| Investment Earnings | 16,521.82 | 5,768.04 | 8,000 | 8,000 | 1,600 | -80.00% |
| Transfers In | 168,000.00 | 24,885.11 | 238,700 | 238,700 | 245,900 | 3.02% |
| Beginning Balance | 288,831.00 | 288,761.00 | 75,000 | 75,000 | 67,000 | -10.67% |
| TOTAL REVENUES | 2,324,156.62 | 2,275,853.36 | 2,216,700 | 2,216,700 | 2,217,000 | 0.01% |
| EXPENDITURES | | | | | | |
| Personnel Services | 1,678,648.31 | 1,812,482.13 | 1,772,500 | 1,772,500 | 1,892,800 | 6.79% |
| Materials & Services | 356,747.40 | 388,156.36 | 444,200 | 444,200 | 324,200 | -27.01% |
| TOTAL EXPENDITURES | 2,035,395.71 | 2,200,638.49 | 2,216,700 | 2,216,700 | 2,217,000 | 0.01% |

PROG 1206 Ambulance

Revenues less Expenditures

288,760.91

75,214.87

-

-

-



CITY OF
Albany

O R E G O N

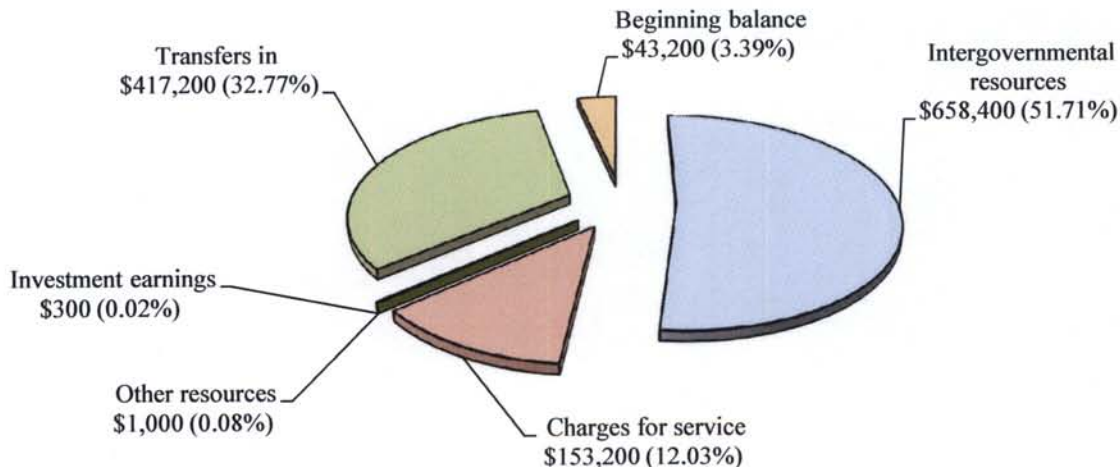
**PUBLIC TRANSIT FUND
RESOURCE DETAIL**

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|---------------------------------|-------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Business Energy Tax Credit | \$ - | \$ - | \$ 35,300 | \$ 35,300 | \$ 131,500 | 272.52% | 10.33% |
| FTA Section 5311 Grant | 358,480 | 392,992 | 420,300 | 420,300 | 430,600 | 2.45% | 33.82% |
| FTA Section 5310 Grant | - | - | - | 109,300 | 15,000 | (86.28%) | 1.18% |
| FTA-ODOT Biennium Grant | 13,460 | 10,433 | 49,600 | 49,600 | - | (100.00%) | - |
| WComp Wage Subsidy Reimb | - | 1,280 | - | - | - | - | - |
| ODOT | 9,644 | - | - | - | - | - | - |
| City of Millersburg | - | - | 4,200 | 4,200 | 2,500 | (40.48%) | 0.20% |
| Local Funds: Operational | 61,875 | 64,500 | 117,900 | 117,900 | 58,700 | (50.21%) | 4.61% |
| Special Transit Fund: Linn Co | 40,452 | 38,420 | 15,700 | 15,700 | 16,100 | 2.55% | 1.26% |
| Special Transit Fund: Benton Co | 4,600 | 4,600 | 4,000 | 4,000 | 4,000 | - | 0.31% |
| Advertising Revenue | 11,816 | 14,504 | 13,000 | 13,000 | 10,000 | (23.08%) | 0.79% |
| Bus Fares | 42,597 | 44,495 | 38,000 | 38,000 | 40,100 | 5.53% | 3.15% |
| LBCC Fare Match Program | 46,000 | 48,500 | 81,600 | 81,600 | 84,100 | 3.06% | 6.60% |
| Call-A-Ride Revenue | 14,679 | 16,438 | 17,000 | 17,000 | 19,000 | 11.76% | 1.49% |
| Trolley Rental Charges | 720 | - | - | - | - | - | - |
| Gifts & Donations | 450 | 1,355 | 2,000 | 2,000 | 500 | (75.00%) | 0.04% |
| Miscellaneous Revenue | 209 | 1,268 | 500 | 500 | 500 | - | 0.04% |
| Interest | 1,003 | 418 | 300 | 300 | 300 | - | 0.02% |
| Total Current Resources | 605,985 | 639,203 | 799,400 | 908,700 | 812,900 | (10.54%) | 63.84% |
| From General Fund | 310,000 | 320,000 | 459,900 | 459,900 | 417,200 | (9.28%) | 32.77% |
| Total Transfers In | 310,000 | 320,000 | 459,900 | 459,900 | 417,200 | (9.28%) | 32.77% |
| Beginning Balance | 54,302 | 75,749 | 79,200 | 79,200 | 43,200 | (45.45%) | 3.39% |
| Total Resources | \$ 970,287 | \$ 1,034,952 | \$ 1,338,500 | \$ 1,447,800 | \$ 1,273,300 | (12.05%) | 100.00% |

LBCC-Linn Benton Community College
FTA-Federal Transit Administration
ODOT-Oregon Department of Transportation

PUBLIC TRANSIT RESOURCES BY SOURCE

Category Totals and Percent of Budget



PUBLIC TRANSIT FUND

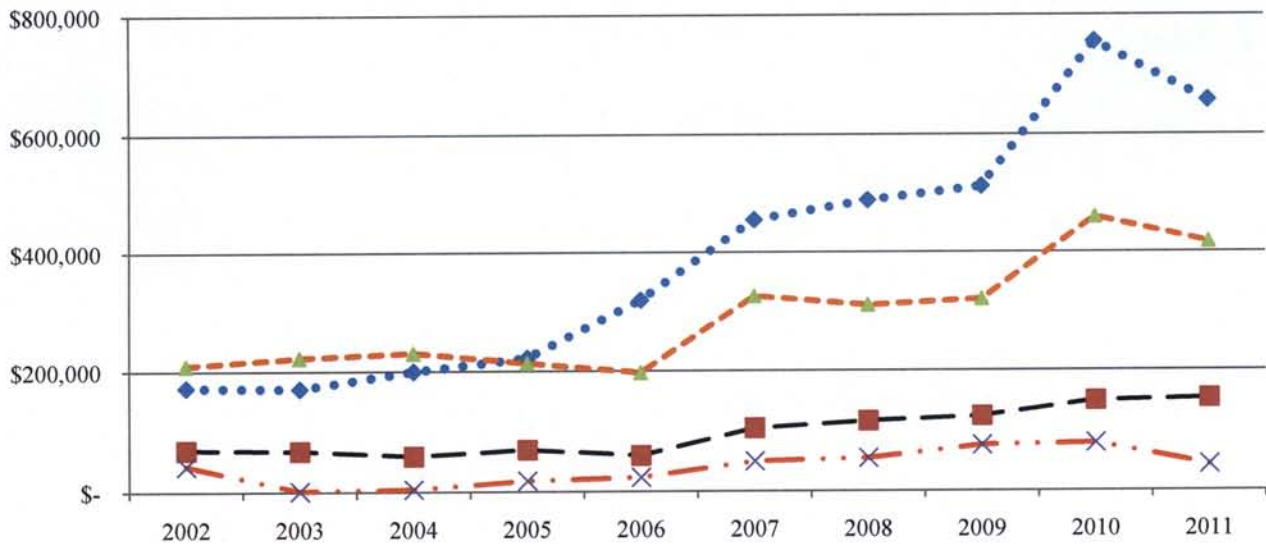
RESOURCES BY TYPE - TEN FISCAL YEARS

| Fiscal Year | Intergovernmental Resources | Charges for Services | Other Resources | Interest Earnings | Transfers In | Beginning Balance | Total Resources |
|-------------|-----------------------------|----------------------|-----------------|-------------------|--------------|-------------------|-----------------|
| 2002 | \$ 172,395 | \$ 69,137 | \$ 2,377 | \$ 1,159 | \$ 209,100 | \$ 42,475 | \$ 496,643 |
| 2003 | 170,782 | 67,691 | 748 | 48 | 222,100 | 1,242 | 462,611 |
| 2004 | 199,423 | 58,955 | 501 | 110 | 230,100 | 4,101 | 493,190 |
| 2005 | 221,231 | 69,258 | 1,662 | 443 | 213,012 | 18,141 | 523,747 |
| 2006 | 318,860 | 59,512 | 5,112 | 659 | 197,100 | 23,300 | 604,543 |
| 2007 | 455,318 | 104,272 | 748 | (1,977) | 325,400 | 49,616 | 933,377 |
| 2008 | 488,511 | 115,812 | 659 | 1,003 | 310,000 | 54,302 | 970,287 |
| 2009 | 512,225 | 123,937 | 2,623 | 418 | 320,000 | 75,749 | 1,034,952 |
| 2010 | 756,300 | 149,600 | 2,500 | 300 | 459,900 | 79,200 | 1,447,800 |
| 2011 | 658,400 | 153,200 | 1,000 | 300 | 417,200 | 43,200 | 1,273,300 |

RESOURCES BY TYPE - PERCENTAGE OF TOTAL RESOURCES - TEN FISCAL YEARS

| | | | | | | | |
|------|--------|--------|-------|---------|--------|-------|---------|
| 2002 | 34.71% | 13.92% | 0.48% | 0.23% | 42.10% | 8.56% | 100.00% |
| 2003 | 36.92% | 14.63% | 0.16% | 0.01% | 48.01% | 0.27% | 100.00% |
| 2004 | 40.44% | 11.95% | 0.10% | 0.02% | 46.66% | 0.83% | 100.00% |
| 2005 | 42.24% | 13.22% | 0.32% | 0.08% | 40.67% | 3.47% | 100.00% |
| 2006 | 52.74% | 9.84% | 0.85% | 0.11% | 32.60% | 3.86% | 100.00% |
| 2007 | 48.78% | 11.17% | 0.08% | (0.21%) | 34.86% | 5.32% | 100.00% |
| 2008 | 50.35% | 11.94% | 0.07% | 0.10% | 31.95% | 5.59% | 100.00% |
| 2009 | 49.49% | 11.98% | 0.25% | 0.04% | 30.92% | 7.32% | 100.00% |
| 2010 | 52.24% | 10.33% | 0.17% | 0.02% | 31.77% | 5.47% | 100.00% |
| 2011 | 51.71% | 12.03% | 0.08% | 0.02% | 32.77% | 3.39% | 100.00% |

MAJOR RESOURCES BY TYPE - TEN FISCAL YEARS



◆◆◆ Intergov. Resources
 ■—■ Charges for Services
 ▲—▲ Transfers In
 ×·× Beginning Balance

**PUBLIC TRANSIT FUND
REQUIREMENT AND STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Albany Transit System(1) | \$ 406,329 | \$ 427,523 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Albany Transit System(2) | - | - | 554,700 | 562,200 | 530,000 | 530,000 | 530,000 |
| Linn-Benton Loop(1) | 305,189 | 355,397 | - | - | - | - | - |
| Linn-Benton Loop(2) | - | - | 521,100 | 528,600 | 459,700 | 459,700 | 459,700 |
| Paratransit System(1) | 183,017 | 236,362 | - | - | - | - | - |
| Paratransit System(2) | - | - | 262,700 | 357,000 | 283,600 | 283,600 | 283,600 |
| Total Requirements | \$ 894,535 | \$ 1,019,282 | \$ 1,338,500 | \$ 1,447,800 | \$ 1,273,300 | \$ 1,273,300 | \$ 1,273,300 |

(1) Economic Development

(2) Public Works

Requirements by Type

| | | | | | | | |
|---------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel | \$ 554,248 | \$ 669,774 | \$ 763,400 | \$ 763,400 | \$ 801,300 | \$ 801,300 | \$ 801,300 |
| Materials & Services | 340,287 | 349,508 | 501,200 | 519,500 | 472,000 | 472,000 | 472,000 |
| Capital | - | - | 73,900 | 164,900 | - | - | - |
| Total Requirements | \$ 894,535 | \$ 1,019,282 | \$ 1,338,500 | \$ 1,447,800 | \$ 1,273,300 | \$ 1,273,300 | \$ 1,273,300 |

| Adopted Requirements by Program and Type | | | Adopted | % of Fund |
|---|-------------------|-------------------------|---------------------|----------------|
| | Personnel | Materials & Services | Budget | Budget |
| Albany Transit System | \$ 330,400 | \$ 199,600 | \$ 530,000 | 41.62% |
| Linn-Benton Loop | 280,300 | 179,400 | 459,700 | 36.10% |
| Paratransit System | 190,600 | 93,000 | 283,600 | 22.28% |
| Total Requirements | \$ 801,300 | \$ 472,000 | \$ 1,273,300 | 100.00% |
| Percent of Fund Budget | 62.93% | 37.07% | 100.00% | |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|------------------------|--------------|---------------|-------------------|---------------|-------------------|---------------|---------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Albany Transit System | 3.760 | 3.760 | 3.760 | 3.760 | 4.085 | 4.085 | 4.085 |
| Linn-Benton Loop | 3.150 | 4.650 | 4.650 | 4.650 | 3.475 | 3.475 | 3.475 |
| Paratransit System | 2.890 | 2.890 | 2.890 | 2.890 | 2.740 | 2.740 | 2.740 |
| Total FTE | 9.800 | 11.300 | 11.300 | 11.300 | 10.300 | 10.300 | 10.300 |

PROGRAM NARRATIVE

PUBLIC TRANSIT: ALBANY TRANSIT SYSTEM (213-50-1106)

Responsible Manager/Title: Chris Bailey, Airport and Transit Manager

Developed by: Ted Frazier, Transit Programs Supervisor, and Barry Hoffman, Paratransit Services Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Provide a safe and reliable public transit system along fixed routes to link residential areas with retail, employment, medical, and educational centers.
- Maintain records of ridership, maintenance, and operation of the system and apply for state and federal grants in order to obtain system funding.
- Administer the Ride-Home-Free Program with local merchants.
- Provide rides to LBCC and OSU students through the combined Pass Programs.
- Identify and pursue additional grant and revenue resources.
- Provide management and supervision of the transit system.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|---|
| Budget Year 2009-2010 Effective Government | 03/10 | In Progress | <ul style="list-style-type: none"> • Conduct rider survey to identify needs and gauge customer satisfaction. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Develop and implement strategic plan to identify long-and short-term goals. |
| Great Neighborhoods | 06/10 | Completed | <ul style="list-style-type: none"> • Review consultant's recommendations for improved route efficiencies. |
| | 04/10 | In Progress | <ul style="list-style-type: none"> • Pursue grant funding to replace and bring bus shelters into ADA compliance. |
| Budget Year 2010-2011 Effective Government | 12/10 | | <ul style="list-style-type: none"> • Transition Transit staff and operation to permanent facility at REA building. |
| | 9/10 | | <ul style="list-style-type: none"> • Present consultant recommendations on improved route efficiencies to Council. |
| Great Neighborhoods | 1/11 | | <ul style="list-style-type: none"> • Implement route changes in accordance with Council recommendations within budget constraints. |
| Effective Government | 09/10 | | <ul style="list-style-type: none"> • Conduct rider survey to identify needs and gauge customer satisfaction. |
| Great Neighborhoods | 11/10 | | <ul style="list-style-type: none"> • Pursue grant funding to replace and bring bus shelters into ADA compliance. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Total number of rides. | 66,761 | 81,712 | 92,000 | 92,000 |
| Number of senior/disabled passengers. | 18,025 | 22,062 | 23,920 | 23,920 |
| Annual mileage. | 82,800 | 82,800 | 85,500 | 85,500 |
| Cost per ride. | \$6.09 | \$5.23 | \$6.11 | \$5.77 |
| Annual City subsidy. | \$164,300 | \$141,500 | \$208,000 | \$199,800 |
| Annual City subsidy per ride. | \$2.46 | \$1.97 | \$2.33 | \$2.17 |
| Annual City subsidy per capita. | \$3.52 | \$2.90 | \$4.23 | \$4.10 |
| Percent of transit users that are satisfied or very satisfied. | | | | 88% |

STAFFING SUMMARY

| | | | | |
|-----------------|-------|-------|-------|-------|
| Authorized FTEs | 3.760 | 3.760 | 3.760 | 4.085 |
| Budgeted FTEs | 3.760 | 3.760 | 3.760 | 4.085 |

PROG 1106: Albany Transit System

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 234,700 | 242,200 | 267,200 | 10.32% |
| Charges for Services | - | - | 37,000 | 37,000 | 44,600 | 20.54% |
| Miscellaneous Revenue | - | - | 500 | 500 | 500 | - % |
| Investment Earnings | - | - | 300 | 300 | 300 | - % |
| Transfers In | - | - | 208,300 | 208,300 | 198,200 | -4.85% |
| Beginning Balance | - | - | 73,900 | 73,900 | 19,200 | -74.02% |
| TOTAL REVENUES | - | - | 554,700 | 562,200 | 530,000 | -5.73% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | - | 284,000 | 284,000 | 330,400 | 16.34% |
| Materials & Services | - | - | 196,800 | 204,300 | 199,600 | -2.30% |
| Capital | - | - | 73,900 | 73,900 | - | -100.00% |
| TOTAL EXPENDITURES | - | - | 554,700 | 562,200 | 530,000 | -5.73% |

PROG 1106 Albany Transit System

Revenues less Expenditures

- - - - -

PROGRAM NARRATIVE

PUBLIC TRANSIT: LINN-BENTON LOOP (213-50-1107)

Responsible Manager/Title: Chris Bailey, Airport and Transit Manager

Developed by: Ted Frazier, Transit Programs Supervisor, and Barry Hoffman, Paratransit Services Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Provide a safe and reliable public transit system along fixed routes between the cities of Albany and Corvallis.
- Maintain records of ridership, maintenance, and operation of the system and apply for state and federal grants in order to obtain system funding.
- Operate the Loop to provide 11 runs per day, Monday-Friday and 7 runs on Saturday.
- Provide rides to LBCC and OSU students through the combined Pass Program.
- Provide management and supervision for the system, including personnel, operating, and maintenance of equipment. Provide staffing for the Linn-Benton Loop Transit Commission.
- Manage local operating funds from partners: Benton County Special Transportation Fund (STF), \$4,000; Linn County STF, \$12,100; LBCC, \$18,000; Corvallis, \$18,000; Albany, \$23,000; OSU, \$18,000.
- Participate in the Loop Commission as voting member and as the Contractor for service.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-----------|---|
| Budget Year 2009-2010 Effective Government | 06/10 | Ongoing | <ul style="list-style-type: none"> • Identify and pursue additional grant and revenue resources. • Develop and implement strategic plan to identify long-term and short-term goals. |
| | 06/10 | Completed | |
| Budget Year 2010-2011 Effective Government | 10/10 | | <ul style="list-style-type: none"> • Provide support for new Business Plan to identify legal status of the Loop Commission. • Review connectivity issues with Loop Commission and make route adjustments accordingly. • Participate in preliminary design of new LBCC bus facility. • Survey Loop riders to guide future decisions. |
| | 8/10 | | |
| | 1/11 | | |
| | 6/11 | | |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Total number of rides. | 91,815 | 104,366 | 100,325 | 105,000 |
| Number of elderly/disabled passengers. | 16,526 | 18,000 | 18,058 | 18,900 |
| Annual mileage. | 89,000 | 99,100 | 104,000 | 104,000 |
| Cost per ride. | \$3.32 | \$3.41 | \$3.63 | \$3.71 |
| Annual City subsidy. | \$16,500 | \$16,500 | \$55,300 | \$23,000 |
| Annual City subsidy per ride. | \$.18 | \$.16 | \$.55 | \$.21 |
| Annual City subsidy per capita. | \$.34 | \$.34 | \$.88 | \$.46 |

STAFFING SUMMARY

| | | | | |
|-----------------|------|------|------|-------|
| Authorized FTEs | 3.15 | 4.65 | 4.65 | 3.475 |
| Budgeted FTEs | 3.15 | 4.65 | 4.65 | 3.475 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1107: Linn-Benton Loop

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 370,200 | 377,700 | 327,500 | -13.29% |
| Charges for Services | - | - | 95,600 | 95,600 | 89,600 | -6.28% |
| Investment Earnings | - | - | - | - | - | - % |
| Transfers In | - | - | 55,300 | 55,300 | 23,000 | -58.41% |
| Beginning Balance | - | - | - | - | 19,600 | - % |
| TOTAL REVENUES | - | - | 521,100 | 528,600 | 459,700 | -13.03% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | - | 297,400 | 297,400 | 280,300 | -5.75% |
| Materials & Services | - | - | 223,700 | 231,200 | 179,400 | -22.40% |
| TOTAL EXPENDITURES | - | - | 521,100 | 528,600 | 459,700 | -13.03% |

| | | | | | | |
|-----------------------------------|---|---|---|---|---|--|
| PROG 1107 Linn-Benton Loop | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

PROGRAM NARRATIVE

PUBLIC TRANSIT: PARATRANSIT SYSTEM (213-50-1108)
Responsible Manager/Title: Chris Bailey, Airport and Transit Manager
Developed by: Barry Hoffman, Paratransit Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Provide transportation to essential services through the Call-A-Ride program for the elderly and individuals who have disabilities that prevent them from using the fixed route transit system.
- Paratransit service required by ADA.
- Identify and pursue additional grant and revenue resources.
- Maintain ridership and operation records for state-funding purposes.
- Maintain and operate the Paratransit System.
- Certify eligibility of Americans with Disabilities Act (ADA) participants and provide Paratransit service in compliance with federal law.
- Provide Medicaid nonmedical transportation for eligible senior citizens and individuals with disabilities.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | In Progress | <ul style="list-style-type: none"> • Survey current clients to identify needs and improvements to the service. |
| | 03/10 | On Hold | <ul style="list-style-type: none"> • Work with GIS to develop geographic database to identify eligible users. |
| | 02/10 | Completed | <ul style="list-style-type: none"> • Apply for grant funding to replace vehicles #821 and #824. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Draft and complete volunteer satisfaction survey. |
| Budget Year 2010-2011 | | | |
| Effective Government | 12/10 | | <ul style="list-style-type: none"> • Evaluate volunteer satisfaction survey. |
| | 09/10 | | <ul style="list-style-type: none"> • Purchase and implement Paratransit scheduling software. |
| | 08/10 | | <ul style="list-style-type: none"> • Survey current clients to identify needs and improvements to the service. |
| | 10/10 | | <ul style="list-style-type: none"> • Evaluate client survey. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Percent of those using the Paratransit/Call-A-Ride program who are satisfied or very satisfied with the service received. | 90% | 90% | 90% | 90% |
| Number of rides provided per month. | 1,500 | 1,600 | 1,550 | 1,500 |
| Number of miles driven per month to provide transportation to seniors and individuals with disabilities. | 7,000 | 7,200 | 7,300 | 7,200 |
| Number of volunteer hours utilized to provide transportation to seniors and individuals with disabilities. | 4,500 | 5,000 | 5,000 | 5,000 |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 2.89 | 2.89 | 2.89 | 2.74 |
| Budgeted FTEs | 2.89 | 2.89 | 2.89 | 2.74 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1108: Paratransit System

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 42,100 | 136,400 | 63,700 | -53.30% |
| Charges for Services | - | - | 17,000 | 17,000 | 19,000 | 11.76% |
| Miscellaneous Revenue | - | - | 2,000 | 2,000 | 500 | -75.00% |
| Investment Earnings | - | - | - | - | - | - % |
| Transfers In | - | - | 196,300 | 196,300 | 196,000 | -0.15% |
| Beginning Balance | - | - | 5,300 | 5,300 | 4,400 | -16.98% |
| TOTAL REVENUES | - | - | 262,700 | 357,000 | 283,600 | -20.56% |
| EXPENDITURES | | | | | | |
| Personnel Services | - | - | 182,000 | 182,000 | 190,600 | 4.73% |
| Materials & Services | - | - | 80,700 | 84,000 | 93,000 | 10.71% |
| Capital | - | - | - | 91,000 | - | - % |
| TOTAL EXPENDITURES | - | - | 262,700 | 357,000 | 283,600 | -20.56% |

PROG 1108 Paratransit System
Revenues less Expenditures

- - - - -

PUBLIC SAFETY LEVY FUND

RESOURCE DETAIL

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|-----------------------------|-------------|-------------|-------------------|----------------|----------------|--------------|-------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Property Taxes - Current | \$2,389,959 | \$2,480,352 | \$2,583,000 | \$2,583,000 | \$2,623,300 | 1.56% | 88.10% |
| Property Taxes - Delinquent | 73,037 | 67,605 | 75,000 | 75,000 | 75,000 | - | 2.52% |
| Interest | 32,350 | 13,100 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.17% |
| Total Current Resources | 2,495,346 | 2,561,057 | 2,668,000 | 2,668,000 | 2,703,300 | 1.32% | 90.79% |
| Beginning Balance | 673,859 | 316,802 | 10,000 | 10,000 | 274,200 | 2,642.00% | 9.21% |
| Total Resources | \$3,169,205 | \$2,877,859 | \$2,678,000 | \$2,678,000 | \$2,977,500 | 11.18% | 100.00% |

REQUIREMENT SUMMARY

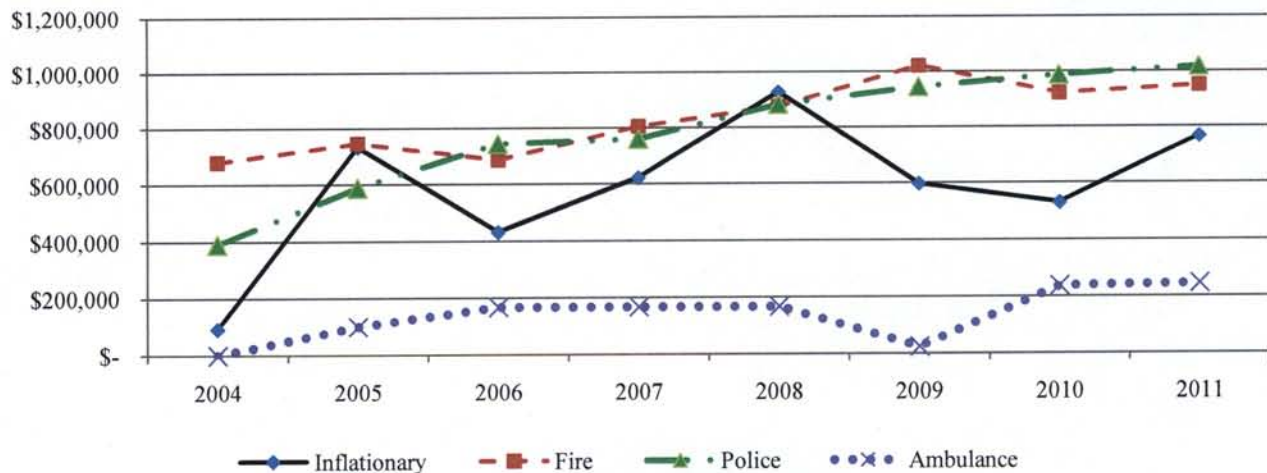
| Requirements by Type | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------|-------------|-------------|-------------------|-------------|-------------------|--------------|--------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Transfers Out | \$2,852,403 | \$2,586,766 | \$2,678,000 | \$2,678,000 | \$2,977,500 | \$ 2,977,500 | \$ 2,977,500 |

TRANSFERS OUT AND TOTAL TAXES DETAIL BY FISCAL YEAR

| Fiscal Year |General Fund..... | | | Ambulance Fund | Total Transfers Out* | Total Taxes |
|--------------|------------------------|-------------|-------------|----------------|----------------------|--------------|
| | Inflationary | Fire | Police | | | |
| 2004, actual | \$ 92,002 | \$ 679,186 | \$ 390,711 | \$ - | \$ 1,161,899 | \$ 1,797,480 |
| 2005, actual | 731,700 | 745,547 | 588,141 | 100,200 | 2,165,588 | 1,973,168 |
| 2006, actual | 432,000 | 685,943 | 743,319 | 168,000 | 2,029,262 | 2,171,708 |
| 2007, actual | 621,600 | 804,769 | 759,529 | 168,000 | 2,353,898 | 2,349,289 |
| 2008, actual | 927,000 | 875,183 | 882,220 | 168,000 | 2,852,403 | 2,462,996 |
| 2009, actual | 597,100 | 1,020,803 | 943,978 | 24,885 | 2,586,766 | 2,547,957 |
| 2010, budget | 530,800 | 921,600 | 986,900 | 238,700 | 2,678,000 | 2,658,000 |
| 2011, budget | 766,000 | 949,200 | 1,016,400 | 245,900 | 2,977,500 | 2,698,300 |
| Totals | \$4,698,202 | \$6,682,231 | \$6,311,198 | \$1,113,685 | \$18,805,316 | \$18,658,898 |

*Resources available for transfers out include total taxes, interest earnings, and the beginning balance.

PUBLIC SAFETY LEVY TRANSFERS OUT BY PROGRAM

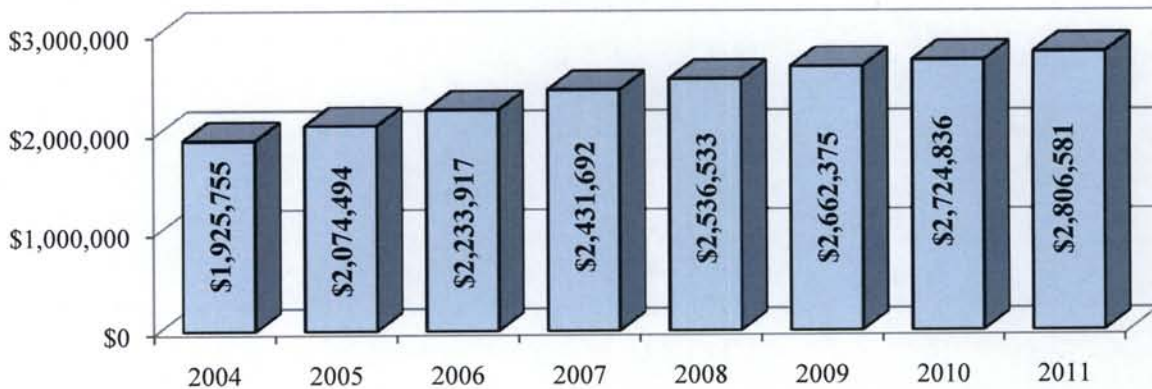


**Public Safety Levy Property Taxes Levied
Last Eight Fiscal Years (1)**

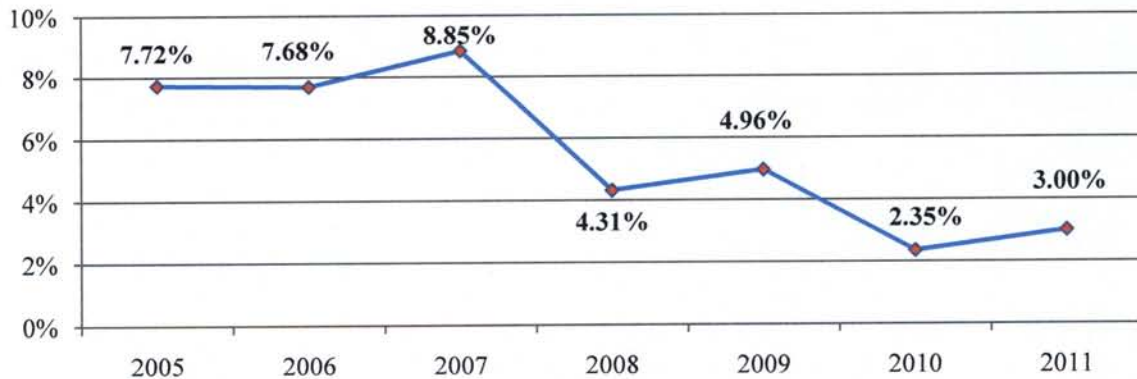
| Fiscal Year June 30, |LINN COUNTY..... | | |BENTON COUNTY..... | | | Linn Co. & Benton Co. Total to be Received | Annual Per- centage Change |
|-------------------------|---|----------------------------|----------------------------|---|----------------------------|----------------------------|--|-------------------------------------|
| | Taxes Imposed before Compression | Com- pression Amount | Total to be Received | Taxes Imposed before Compression | Com- pression Amount | Total to be Received | | |
| 2004 | \$ 1,755,096 | \$ 152,239 | \$ 1,602,857 | \$ 337,303 | \$ 14,405 | \$ 322,898 | \$ 1,925,755 | n/a |
| 2005 | 1,824,284 | 120,236 | 1,704,048 | 370,489 | 43 | 370,446 | 2,074,494 | 7.72% |
| 2006 | 1,965,851 | 132,410 | 1,833,441 | 400,572 | 96 | 400,476 | 2,233,917 | 7.68% |
| 2007 | 2,105,321 | 97,510 | 2,007,811 | 423,968 | 87 | 423,881 | 2,431,692 | 8.85% |
| 2008 | 2,221,177 | 137,010 | 2,084,167 | 452,811 | 445 | 452,366 | 2,536,533 | 4.31% |
| 2009 | 2,333,529 | 153,763 | 2,179,766 | 488,611 | 6,002 | 482,609 | 2,662,375 | 4.96% |
| 2010 | 2,417,606 | 197,327 | 2,220,279 | 509,107 | 4,550 | 504,557 | 2,724,836 | 2.35% |
| 2011 | n/avail. | n/avail. | 2,286,887 | n/avail. | n/avail. | 519,694 | 2,806,581 | 3.00% |

(1) Actual "Total to be Received" for 2004-2010. Estimated "Total to be Received" for 2011.
Fiscal Year 2004 was the first year of the initial five-year \$0.95 per \$1,000 Public Safety Levy.
Fiscal Year 2009 was the first year of the second five-year \$0.95 per \$1,000 Public Safety Levy.

**Total Public Safety Levy Taxes to be Received
Last Eight Fiscal Years (1)**



**Public Safety Levy - Total to be Received
Annual Percentage Change**



PROGRAM NARRATIVE

PUBLIC SAFETY LEVY FUND: PUBLIC SAFETY LEVY (215-10-1008)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City of Albany in the November 2006 General Election. Proceeds from the tax levy are transferred to the General and Ambulance funds to pay for police, fire, and paramedic services.
- The levy is \$.95 per \$1,000 of assessed value for a period of five years.
- Fiscal Year 2010-2011 will be the third year of the second five-year Public Safety Local Option Levy.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1008: Public Safety Levy

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Property Taxes | 2,462,996.51 | 2,547,956.94 | 2,658,000 | 2,658,000 | 2,698,300 | 1.52% |
| Investment Earnings | 32,350.27 | 13,099.74 | 10,000 | 10,000 | 5,000 | -50.00% |
| Beginning Balance | 673,859.00 | 316,802.00 | 10,000 | 10,000 | 274,200 | 2642.00% |
| TOTAL REVENUES | 3,169,205.78 | 2,877,858.68 | 2,678,000 | 2,678,000 | 2,977,500 | 11.18% |
| EXPENDITURES | | | | | | |
| Transfers Out | 2,852,403.51 | 2,586,766.06 | 2,678,000 | 2,678,000 | 2,977,500 | 11.18% |
| TOTAL EXPENDITURES | 2,852,403.51 | 2,586,766.06 | 2,678,000 | 2,678,000 | 2,977,500 | 11.18% |

PROG 1008 Public Safety Levy
Revenues less Expenditures

| | | | | | |
|--|------------|------------|---|---|---|
| | 316,802.27 | 291,092.62 | - | - | - |
|--|------------|------------|---|---|---|



CITY OF
Albany

O R E G O N

**CAPITAL REPLACEMENT FUND
RESOURCE DETAIL**

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| FTA Section 5311 Grant | \$ - | \$ 36,051 | \$ - | \$ - | \$ - | - | - |
| Departmental Charges | - | 100,000 | - | - | - | - | - |
| Equipment Replacement Charges | 1,056,700 | 1,224,800 | 1,136,300 | 1,136,300 | 689,400 | (39.33%) | 9.83% |
| Phone System Charges | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 | - | 1.07% |
| Gifts & Donations | 13,535 | - | - | - | - | - | - |
| Miscellaneous Revenue | 184,548 | 114,171 | 101,000 | 101,000 | 101,000 | - | 1.44% |
| Other Financing Sources: Cap. Leases | 364,998 | 352,395 | - | - | - | - | - |
| Interest | 309,455 | 202,878 | 192,000 | 192,000 | 105,000 | (45.31%) | 1.50% |
| Total Current Resources | 2,004,236 | 2,105,295 | 1,504,300 | 1,504,300 | 970,400 | (35.49%) | 13.84% |
| From General Fund | 89,500 | 89,500 | 89,500 | 89,500 | - | (100.00%) | - |
| Total Transfers In | 89,500 | 89,500 | 89,500 | 89,500 | - | (100.00%) | - |
| Beginning Balance | 6,862,864 | 7,070,515 | 7,970,000 | 7,970,000 | 6,040,400 | (24.21%) | 86.16% |
| Total Resources | \$8,956,600 | \$9,265,310 | \$9,563,800 | \$9,563,800 | \$7,010,800 | (26.69%) | 100.00% |

REQUIREMENT SUMMARIES

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Equipment Replacement | \$1,453,208 | \$ 770,098 | \$5,040,400 | \$5,040,400 | \$3,849,600 | \$ 3,849,600 | \$ 3,849,600 |
| City Facilities Replacement | - | 785,522 | 2,330,000 | 2,330,000 | 915,300 | 915,300 | 915,300 |
| GF Facilities Maintenance Projects | 178,478 | 176,273 | 501,500 | 501,500 | 387,500 | 387,500 | 387,500 |
| IT Equipment Replacement | 254,398 | 236,987 | 1,691,900 | 1,691,900 | 1,858,400 | 1,858,400 | 1,858,400 |
| Total Requirements | \$1,886,084 | \$1,968,880 | \$9,563,800 | \$9,563,800 | \$7,010,800 | \$ 7,010,800 | \$ 7,010,800 |

Requirements by Type

| | | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|
| Materials & Services | \$ 483,719 | \$ 605,686 | \$ 215,000 | \$ 647,000 | \$ 580,000 | \$ 580,000 | \$ 580,000 |
| Capital | 1,402,365 | 610,335 | 9,266,100 | 8,834,100 | 6,140,800 | 6,140,800 | 6,140,800 |
| Transfers Out | - | 752,859 | 82,700 | 82,700 | 290,000 | 290,000 | 290,000 |
| Total Requirements | \$1,886,084 | \$1,968,880 | \$9,563,800 | \$9,563,800 | \$7,010,800 | \$ 7,010,800 | \$ 7,010,800 |

**Adopted Requirements
by Program and Type**

| | Materials & Services | Capital | Transfers Out | Adopted Budget | % of Fund Budget |
|------------------------------------|----------------------|--------------------|-------------------|---------------------|------------------|
| Equipment Replacement | \$ 400,000 | \$3,449,600 | \$ - | \$ 3,849,600 | 54.90% |
| City Facilities Replacement | - | 625,300 | 290,000 | 915,300 | 13.06% |
| GF Facilities Maintenance Projects | - | 387,500 | - | 387,500 | 5.53% |
| IT Equipment Replacement | 180,000 | 1,678,400 | - | 1,858,400 | 26.51% |
| Total Requirements | \$ 580,000 | \$6,140,800 | \$ 290,000 | \$ 7,010,800 | 100.00% |
| Percent of Fund Budget | 8.27% | 87.59% | 4.14% | 100.00% | |

GF- General Fund

IT - Information Technology

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: EQUIPMENT REPLACEMENT (217-10-1010)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- The Equipment Replacement program provides a means to replace equipment, excluding Water and Sewer Fund equipment, when the end of its useful life has been reached.
- Equipment is replaced when it is determined by its age, condition, operation and maintenance costs, obsolescence, and depreciation that it is no longer economical to keep. This is referred to as the life expectancy or economic life of the equipment.
- Annually monies are transferred from the various departments to the Equipment Replacement program based on the economic life, replacement cost, and estimated rate of return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1010: Equipment Replacement

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | 36,051.00 | - | 10,400 | - | - % |
| Charges for Services | 663,900.00 | 812,499.64 | 850,400 | 850,400 | 475,000 | -44.14% |
| Miscellaneous Revenue | 561,080.72 | 466,566.24 | 100,000 | 100,000 | 100,000 | - % |
| Investment Earnings | 145,420.42 | 100,957.29 | 90,000 | 90,000 | 50,000 | -44.44% |
| Beginning Balance | 3,449,798.00 | 3,236,778.89 | 4,000,000 | 4,000,000 | 3,224,600 | -19.39% |
| TOTAL REVENUES | 4,820,199.14 | 4,652,853.06 | 5,040,400 | 5,050,800 | 3,849,600 | -23.78% |
| EXPENDITURES | | | | | | |
| Materials & Services | 84,464.18 | 328,536.74 | 40,000 | 385,400 | 400,000 | 3.79% |
| Capital | 1,368,744.08 | 441,559.14 | 4,917,700 | 4,380,700 | 3,449,600 | -21.25% |
| Transfers Out | - | - | 82,700 | 284,700 | - | -100.00% |
| TOTAL EXPENDITURES | 1,453,208.26 | 770,095.88 | 5,040,400 | 5,050,800 | 3,849,600 | -23.78% |

PROG 1010 Equipment Replacement

| | | | | | |
|----------------------------|--------------|--------------|---|---|---|
| Revenues less Expenditures | 3,366,990.88 | 3,882,757.18 | - | - | - |
|----------------------------|--------------|--------------|---|---|---|

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: CITY FACILITIES REPLACEMENT (217-10-1034)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This City Facilities Replacement program is used to account for funds reserved for major City facilities replacement projects.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1034: City Facilities Replacement

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Charges for Services | - | 100,000.00 | - | - | - | - % |
| Miscellaneous Revenue | - | - | - | - | - | - % |
| Investment Earnings | 94,413.26 | 54,006.75 | 60,000 | 60,000 | 30,000 | -50.00% |
| Beginning Balance | 2,119,989.00 | 2,344,614.11 | 2,270,000 | 2,190,000 | 885,300 | -59.58% |
| TOTAL REVENUES | 2,214,402.26 | 2,498,620.86 | 2,330,000 | 2,330,000 | 915,300 | -60.72% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | 32,663.27 | - | - | - | - % |
| Capital | - | - | 2,330,000 | 2,330,000 | 625,300 | -73.16% |
| Transfers Out | - | 752,859.00 | - | - | 290,000 | - % |
| TOTAL EXPENDITURES | - | 785,522.27 | 2,330,000 | 2,330,000 | 915,300 | -60.72% |

PROG 1034 City Facilities Replacement

| | | | | | |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|
| Revenues less Expenditures | 2,214,402.26 | 1,713,098.59 | - | - | - |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: GENERAL FUND FACILITIES MAINTENANCE PROJECTS (217-10-2002)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Funds are accumulated in the General Fund Facilities Maintenance Projects program to fund building maintenance expenditures on City-owned General Fund buildings.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2002: GF Facilities Maintenance Projects

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | - | - | - % |
| Investment Earnings | 29,526.69 | 13,987.14 | 12,000 | 12,000 | - | -100.00% |
| Transfers In | 89,500.00 | 89,500.00 | 89,500 | 89,500 | - | -100.00% |
| Beginning Balance | 521,355.00 | 461,905.00 | 400,000 | 400,000 | 387,500 | -3.13% |
| TOTAL REVENUES | 640,381.69 | 565,392.14 | 501,500 | 501,500 | 387,500 | -22.73% |
| EXPENDITURES | | | | | | |
| Materials & Services | 178,476.93 | 57,146.02 | - | 97,000 | - | - % |
| Capital | - | 119,125.95 | 501,500 | 404,500 | 387,500 | -4.20% |
| TOTAL EXPENDITURES | 178,476.93 | 176,271.97 | 501,500 | 501,500 | 387,500 | -22.73% |

PROG 2002 GF Facilities Maintenance Projects

| | | | | | |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | 461,904.76 | 389,120.17 | - | - | - |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: IT EQUIPMENT REPLACEMENT (217-13-1031)

Responsible Manager/Title: Jorge Salinas, Information Technology Director

FUNCTIONS AND RESPONSIBILITIES

- The Information Technology Equipment Replacement activity provides a means to replace computer equipment at the end of its useful life.
- Annually monies are transferred from the various departments to the Information Technology Equipment Replacement activity based on the economic life, replacement cost, and estimated return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.

217: Capital Replacement
13: Information Technology

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1031: IT Equipment Replacement

| <u>Acct# Description</u> | <u>2007-2008 Actual</u> | <u>2008-2009 Actual</u> | <u>2009-2010 Adopted</u> | <u>2009-2010 Revised</u> | <u>2010-2011 Adopted</u> | <u>% Change</u> |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Charges for Services | 467,800.00 | 487,299.96 | 360,900 | 360,900 | 289,400 | -19.81% |
| Miscellaneous Revenue | 2,000.00 | - | 1,000 | 1,000 | 1,000 | - % |
| Investment Earnings | 40,094.61 | 33,926.99 | 30,000 | 30,000 | 25,000 | -16.67% |
| Beginning Balance | 771,722.00 | 1,027,217.00 | 1,300,000 | 1,300,000 | 1,543,000 | 18.69% |
| TOTAL REVENUES | 1,281,616.61 | 1,548,443.95 | 1,691,900 | 1,691,900 | 1,858,400 | 9.84% |
| EXPENDITURES | | | | | | |
| Materials & Services | 220,777.68 | 187,338.07 | 175,000 | 175,000 | 180,000 | 2.86% |
| Capital | 33,621.46 | 49,649.45 | 1,516,900 | 1,516,900 | 1,678,400 | 10.65% |
| TOTAL EXPENDITURES | 254,399.14 | 236,987.52 | 1,691,900 | 1,691,900 | 1,858,400 | 9.84% |

PROG 1031 IT Equipment Replacement

Revenues less Expenditures

1,027,217.47

1,311,456.43

-

-

-



CITY OF
Albany

O R E G O N

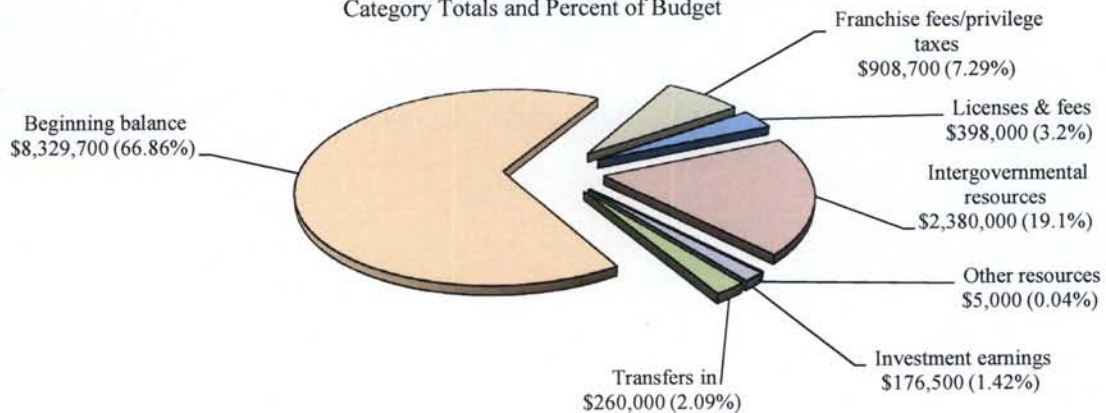


**STREET FUND
RESOURCE DETAIL**

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Sewer in Lieu of Franchise Fee | \$ 488,985 | \$ 523,002 | \$ 583,000 | \$ 583,000 | \$ 448,700 | (23.04%) | 3.60% |
| Water in Lieu of Franchise Fee | 389,908 | 419,709 | 442,500 | 442,500 | 460,000 | 3.95% | 3.69% |
| Transportation SDC: Principal | 70,917 | 8,628 | 4,000 | 4,000 | 10,000 | 150.00% | 0.08% |
| Transportation SDC: Interest | 6,344 | 4,433 | 2,500 | 2,500 | 6,000 | 140.00% | 0.05% |
| Street IAF: Principal | 25,516 | 13,861 | 5,000 | 5,000 | 1,000 | (80.00%) | 0.01% |
| Street IAF: Interest | 6,206 | 4,557 | 5,000 | 5,000 | 1,000 | (80.00%) | 0.01% |
| Street Connection Fees | 93,238 | 30 | - | - | - | - | - |
| Transportation SDC: Revenues | 816,059 | 340,142 | 86,000 | 86,000 | 350,000 | 306.98% | 2.81% |
| Public Facility Construction Permit | 77,888 | 34,302 | 30,000 | 30,000 | 20,000 | (33.33%) | 0.16% |
| EPSC Permit Fees | - | - | - | - | 10,000 | - | 0.08% |
| Federal Highway Adm (20.205) | 110,274 | 57,359 | - | - | - | - | - |
| State Gasoline Tax | 2,056,995 | 1,857,308 | 1,980,000 | 1,980,000 | 2,380,000 | 20.20% | 19.10% |
| Surface Transportation Program | - | 816,871 | - | - | - | - | - |
| WComp Wage Subsidy Reimb | - | 4,028 | - | - | - | - | - |
| Miscellaneous Revenue | 5,851 | 10,594 | 5,000 | 5,000 | 5,000 | - | 0.04% |
| Interest | 450,138 | 259,884 | 99,200 | 99,200 | 176,500 | 77.92% | 1.42% |
| Total Current Resources | 4,598,319 | 4,354,708 | 3,242,200 | 3,242,200 | 3,868,200 | 19.31% | 31.05% |
| From General Fund | 260,000 | 260,000 | 260,000 | 260,000 | 260,000 | - | 2.09% |
| From Sewer Capital | - | - | 121,300 | 121,300 | - | (100.00%) | - |
| From Street Fund | - | 75,000 | - | - | - | - | - |
| From Capital Projects Fund | - | 184,474 | - | - | - | - | - |
| Total Transfers In | 260,000 | 519,474 | 381,300 | 381,300 | 260,000 | (31.81%) | 2.09% |
| Beginning Balance | 9,472,507 | 9,052,861 | 8,734,900 | 8,784,900 | 8,329,700 | (5.18%) | 66.86% |
| Total Resources | \$14,330,826 | \$13,927,043 | \$12,358,400 | \$12,408,400 | \$12,457,900 | 0.40% | 100.00% |

STREET FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



Budget Notes

The \$260,000 transfer from the General Fund is to cover partially the cost of electricity for City street lights.

The following is a list of several acronyms used with respect to the Street Fund:

- | | |
|---|--|
| IAF - Improvement Assurance Fee | SDC - Systems Development Charge |
| WComp - Workers' Comp | EPSC - Erosion Prevention Sediment Control |
| ODOT - Oregon Department of Transportation | OTIA - Oregon Transportation Investment Act |

**STREET FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Street Maintenance | \$ 2,300,467 | \$ 2,055,827 | \$ 2,450,100 | \$ 2,450,100 | \$ 2,302,600 | \$ 2,302,600 | \$ 2,302,600 |
| Street Administration | 1,275,346 | 1,264,175 | 1,242,700 | 1,292,700 | 986,400 | 986,400 | 986,400 |
| Street Capital & Restoration | 1,058,920 | 1,897,692 | 1,660,800 | 1,660,800 | 1,291,400 | 1,291,400 | 1,291,400 |
| N. Albany Frontage Fee Projects | - | - | 720,100 | 720,100 | 738,200 | 738,200 | 738,200 |
| Transportation SDC Projects | 643,234 | 345,836 | 6,284,700 | 6,284,700 | 7,139,300 | 7,139,300 | 7,139,300 |
| Total Requirements | \$ 5,277,967 | \$ 5,563,530 | \$ 12,358,400 | \$ 12,408,400 | \$ 12,457,900 | \$ 12,457,900 | \$ 12,457,900 |

Requirements by Type

| | | | | | | | |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel | \$ 654,954 | \$ 757,086 | \$ 757,200 | \$ 757,200 | \$ 732,500 | \$ 732,500 | \$ 732,500 |
| Materials & Services | 3,227,080 | 2,851,878 | 3,211,400 | 3,211,400 | 2,877,500 | 2,877,500 | 2,877,500 |
| Capital | 897,805 | 1,606,165 | 8,187,600 | 8,237,600 | 8,767,900 | 8,767,900 | 8,767,900 |
| Transfers Out | 498,128 | 348,401 | 202,200 | 202,200 | 80,000 | 80,000 | 80,000 |
| Total Requirements | \$ 5,277,967 | \$ 5,563,530 | \$ 12,358,400 | \$ 12,408,400 | \$ 12,457,900 | \$ 12,457,900 | \$ 12,457,900 |

**Adopted Requirements
by Program and Type**

| | Personnel | Materials & Services | Capital | Transfers Out | Adopted Budget | % of Fund Budget |
|---------------------------------|-------------------|-------------------------|---------------------|------------------|----------------------|---------------------|
| Street Maintenance | \$ 732,500 | \$ 1,570,100 | \$ - | \$ - | \$ 2,302,600 | 18.47% |
| Street Administration | - | 906,400 | - | 80,000 | 986,400 | 7.92% |
| Street Capital & Restoration | - | 395,000 | 896,400 | - | 1,291,400 | 10.37% |
| N. Albany Frontage Fee Projects | - | - | 738,200 | - | 738,200 | 5.93% |
| Transportation SDC Projects | - | 6,000 | 7,133,300 | - | 7,139,300 | 57.31% |
| Total Requirements | \$ 732,500 | \$ 2,877,500 | \$ 8,767,900 | \$ 80,000 | \$ 12,457,900 | 100.00% |
| Percent of Fund Budget | 5.88% | 23.10% | 70.38% | 0.64% | 100.00% | |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|------------------------|--------------|--------------|-------------------|--------------|-------------------|--------------|--------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Street Maintenance | 8.000 | 8.000 | 8.000 | 8.000 | 7.000 | 7.000 | 7.000 |
| Total FTE | 8.000 | 8.000 | 8.000 | 8.000 | 7.000 | 7.000 | 7.000 |

**STREET FUND
OPERATION AND MAINTENANCE COMBINED BUDGET**

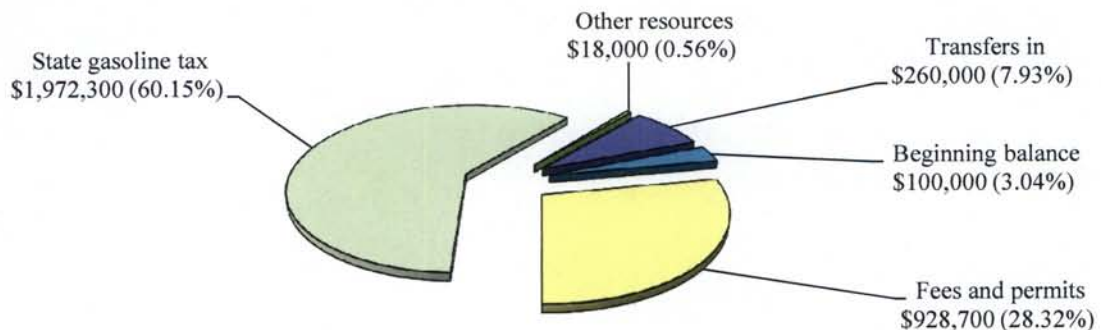
Detailed below are the gasoline taxes, transfers in, and other resources used to support the following Street Fund operation and maintenance programs: Street Maintenance and Street Administration. The resource items listed below are included in the Street Fund - Resource Detail presented on a previous page.

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Sewer in Lieu of Franchise Fee | \$ 488,985 | \$ 523,002 | \$ 583,000 | \$ 583,000 | \$ 448,700 | (23.04%) | 13.64% |
| Water in Lieu of Franchise Fee | 389,908 | 419,709 | 442,500 | 442,500 | 460,000 | 3.95% | 13.99% |
| Public Facility Construction Permit | 77,888 | 34,302 | 30,000 | 30,000 | 20,000 | (33.33%) | 0.61% |
| EPSC Permit Fees | - | - | - | - | 10,000 | - | 0.30% |
| State Gasoline Tax | 1,867,154 | 1,857,308 | 1,980,000 | 1,980,000 | 1,972,300 | (0.39%) | 59.97% |
| WComp Wage Subsidy Reimb | - | 4,028 | - | - | - | - | - |
| Miscellaneous Revenue | 4,557 | 4,469 | 5,000 | 5,000 | 5,000 | - | 0.15% |
| Interest | 44,701 | 13,360 | 13,200 | 13,200 | 13,000 | (1.52%) | 0.40% |
| Total Current Resources | 2,873,193 | 2,856,178 | 3,053,700 | 3,053,700 | 2,929,000 | (4.08%) | 89.06% |
| From General Fund | 260,000 | 260,000 | 260,000 | 260,000 | 260,000 | - | 7.91% |
| Total Transfers In | 260,000 | 260,000 | 260,000 | 260,000 | 260,000 | - | 7.91% |
| Beginning Balance | 823,115 | 380,500 | 379,100 | 429,100 | 100,000 | (76.70%) | 3.03% |
| Total Resources | \$3,956,308 | \$3,496,678 | \$3,692,800 | \$3,742,800 | \$3,289,000 | (12.12%) | 100.00% |

| Adopted Requirements by Program and Type | | | | | Adopted Budget | % of Fund Budget |
|---|-------------------|-------------------------|-------------|------------------|--------------------|---------------------|
| | Personnel | Materials & Services | Capital | Transfers Out | | |
| Street Maintenance | \$ 732,500 | \$1,570,100 | \$ - | \$ - | \$2,302,600 | 70.01% |
| Street Administration | - | 906,400 | - | 80,000 | 986,400 | 29.99% |
| Total Requirements | \$ 732,500 | \$2,476,500 | \$ - | \$ 80,000 | \$3,289,000 | 100.00% |
| Percent of Budget | 22.27% | 75.30% | - | 2.43% | 100.00% | |

RESOURCES USED FOR STREET FUND OPERATION AND MAINTENANCE PROGRAMS

Category Totals and Percent of Budget



Budget Note

For 2010-11, \$1,972,300 (82.87%), of the State Gasoline Tax resources will be used for Street Fund operation and maintenance programs.

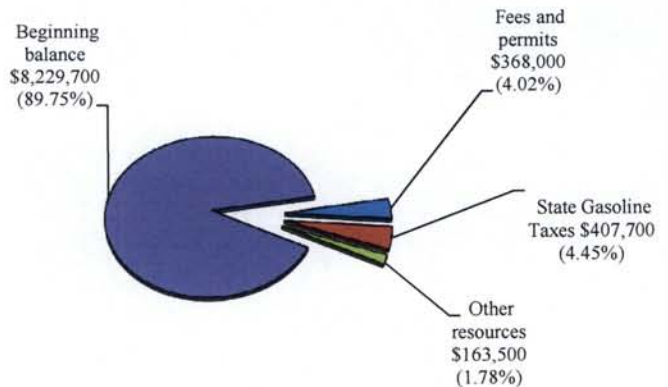
**STREET FUND
CAPITAL PROJECTS COMBINED BUDGET**

Detailed below are the in lieu of franchise fees, development fees, state support, and other resources used to fund the following Street Fund capital programs: Street Capital & Restoration, North Albany Frontage Fee Projects, and Transportation SDC Projects.

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Transportation SDC: Principal | 70,917 | 8,628 | 4,000 | 4,000 | 10,000 | 150.00% | 0.11% |
| Transportation SDC: Interest | 6,344 | 4,433 | 2,500 | 2,500 | 6,000 | 140.00% | 0.07% |
| Street IAF: Principal | 25,516 | 13,861 | 5,000 | 5,000 | 1,000 | (80.00%) | 0.01% |
| Street IAF: Interest | 6,206 | 4,557 | 5,000 | 5,000 | 1,000 | (80.00%) | 0.01% |
| Street Connection Fees | 93,238 | 30 | - | - | - | - | - |
| Transportation SDC: Revenues | 816,059 | 340,142 | 86,000 | 86,000 | 350,000 | 306.98% | 3.82% |
| Federal Highway Adm (20.205) | 110,274 | 57,359 | - | - | - | - | - |
| State Gasoline Tax | 189,841 | - | - | - | 407,700 | - | 4.45% |
| Surface Transportation Program | - | 816,871 | - | - | - | - | - |
| Miscellaneous Revenue | 1,294 | 6,125 | - | - | - | - | - |
| Interest | 405,437 | 246,524 | 86,000 | 86,000 | 163,500 | 90.12% | 1.78% |
| Total Current Resources | 1,725,126 | 1,498,530 | 188,500 | 188,500 | 939,200 | 398.25% | 10.25% |
| From Sewer Capital | - | - | 121,300 | 121,300 | - | (100.00%) | - |
| From Street Fund | - | 75,000 | - | - | - | - | - |
| From Capital Projects Fund | - | 184,474 | - | - | - | - | - |
| Total Transfers In | - | 259,474 | 121,300 | 121,300 | - | (100.00%) | - |
| Beginning Balance | 8,649,392 | 8,672,361 | 8,355,800 | 8,355,800 | 8,229,700 | (1.51%) | 89.75% |
| Total Resources | \$10,374,518 | \$10,430,365 | \$ 8,665,600 | \$ 8,665,600 | \$ 9,168,900 | 5.81% | 100.00% |

| Adopted Requirements by Program and Type | Materials & Services | | Capital | Adopted Budget | % of Fund Budget |
|---|------------------------------|---------------------|------------|---------------------|------------------|
| | Street Capital & Restoration | \$ 395,000 | \$ 896,400 | | \$ 1,291,400 |
| N. Albany Frontage Fee Projects | - | 738,200 | | 738,200 | 8.05% |
| Transportation SDC Projects | 6,000 | 7,133,300 | | 7,139,300 | 77.87% |
| Total Requirements | \$ 401,000 | \$ 8,767,900 | | \$ 9,168,900 | 100.00% |
| Percent of Budget | 4.37% | 95.63% | | 100.00% | |

| STREET CAPITAL PROJECT RESOURCES | | |
|----------------------------------|---------------------|----------------|
| Fees and permits | \$ 368,000 | 4.02% |
| State Gasoline Taxes | 407,700 | 4.45% |
| Other resources | 163,500 | 1.78% |
| Beginning balance | 8,229,700 | 89.75% |
| Total Resources | \$ 9,168,900 | 100.00% |



Budget Note

For 2010-11, \$407,700 (17.13%), of the State Gasoline Tax revenues will be used for Street Fund capital projects.

STREET FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2010-2011

| Project Description | Totals | Street Capital & Restoration | North Albany Frontage Fee Projects | Trans- portation SDC Projects |
|--|---------------------|------------------------------------|--|--|
| Sidewalk Infill Program | \$ 10,000 | \$ 10,000 | \$ - | \$ - |
| BR-10-01 Columbus Street Bridge Repair | 165,000 | 165,000 | - | - |
| BR-11-01 Belmont Ave Culvert Replacement | 281,000 | 281,000 | - | - |
| ST-10-01 Umatilla Culvert Replacement | 258,000 | 258,000 | - | - |
| Project Totals | 714,000 | 714,000 | - | - |
| Reserve: Street Connection Fees | 110,000 | 110,000 | - | - |
| Reserve: Capital Projects | 7,943,900 | 72,400 | 738,200 | 7,133,300 |
| Total Reserves | 8,053,900 | 182,400 | 738,200 | 7,133,300 |
| Grand Totals | \$ 8,767,900 | \$ 896,400 | \$ 738,200 | \$ 7,133,300 |

**STREET FUND
STREET FUND RESOURCES - TEN FISCAL YEARS***

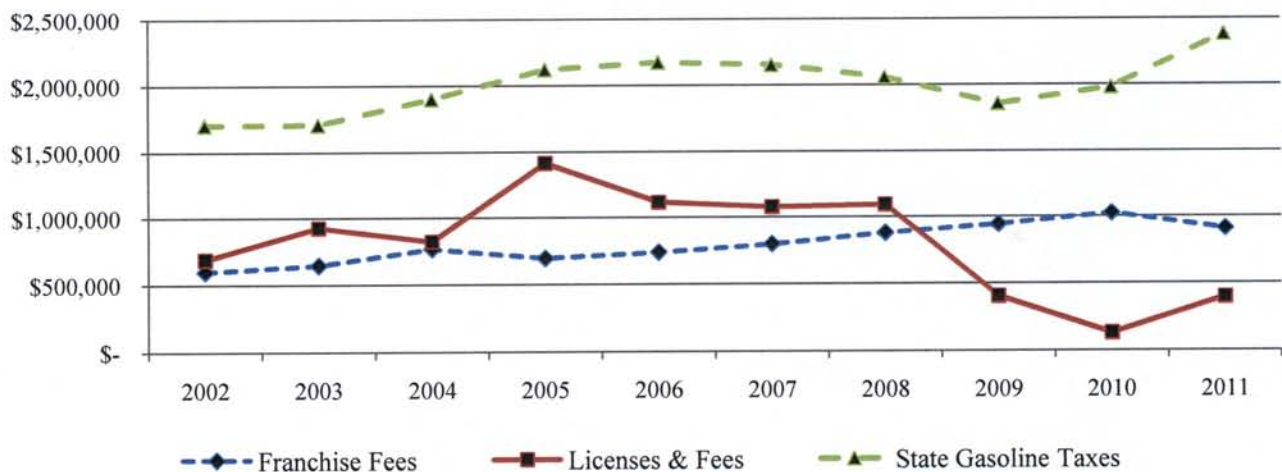
| June 30, | Franchise Fees | Licenses & Fees | Inter-governmental Resources | State Gasoline Taxes | Other Resources | Transfers In | Beginning Balance | Total Resources |
|----------|----------------|-----------------|------------------------------|----------------------|-----------------|--------------|-------------------|-----------------|
| 2002 | \$ 595,917 | \$ 687,360 | \$ 219,656 | \$ 1,704,619 | \$ 187,288 | \$ 291,900 | \$ 5,262,742 | \$ 8,949,482 |
| 2003 | 643,695 | 926,687 | 133,763 | 1,707,732 | 128,993 | 320,000 | 5,672,197 | 9,533,067 |
| 2004 | 764,456 | 821,250 | 212,944 | 1,898,605 | 380,075 | 726,192 | 6,558,234 | 11,361,756 |
| 2005 | 693,933 | 1,414,754 | 692,152 | 2,119,250 | 222,504 | 314,987 | 7,708,408 | 13,165,988 |
| 2006 | 736,190 | 1,116,081 | 31,235 | 2,170,883 | 372,187 | 260,000 | 8,695,311 | 13,381,887 |
| 2007 | 795,959 | 1,079,182 | 449,955 | 2,151,490 | 471,302 | 408,111 | 9,134,197 | 14,490,196 |
| 2008 | 878,893 | 1,096,168 | 110,274 | 2,056,995 | 455,989 | 260,000 | 9,472,507 | 14,330,826 |
| 2009 | 942,711 | 405,953 | 878,258 | 1,857,308 | 270,478 | 519,474 | 9,052,861 | 13,927,043 |
| 2010 | 1,025,500 | 132,500 | - | 1,980,000 | 104,200 | 381,300 | 8,784,900 | 12,408,400 |
| 2011 | 908,700 | 398,000 | - | 2,380,000 | 181,500 | 260,000 | 8,329,700 | 12,457,900 |

* Actual revenues for Fiscal Years 2002 through 2009. Budgeted resources for Fiscal Years 2010 and 2011.

STREET FUND RESOURCES - PERCENT OF TOTAL RESOURCES

| June 30, | Franchise Fees | Licenses & Fees | Inter-governmental Resources | State Gasoline Taxes | Other Resources | Transfers In | Beginning Balance | Total Resources |
|----------|----------------|-----------------|------------------------------|----------------------|-----------------|--------------|-------------------|-----------------|
| 2002 | 6.67% | 7.68% | 2.45% | 19.05% | 2.09% | 3.26% | 58.80% | 100.00% |
| 2003 | 6.76% | 9.72% | 1.40% | 17.91% | 1.35% | 3.36% | 59.50% | 100.00% |
| 2004 | 6.73% | 7.23% | 1.87% | 16.71% | 3.35% | 6.39% | 57.72% | 100.00% |
| 2005 | 5.26% | 10.75% | 5.26% | 16.10% | 1.69% | 2.39% | 58.55% | 100.00% |
| 2006 | 5.51% | 8.34% | 0.23% | 16.22% | 2.78% | 1.94% | 64.98% | 100.00% |
| 2007 | 5.48% | 7.45% | 3.11% | 14.85% | 3.25% | 2.82% | 63.04% | 100.00% |
| 2008 | 6.14% | 7.65% | 0.77% | 14.35% | 3.18% | 1.81% | 66.10% | 100.00% |
| 2009 | 6.77% | 2.91% | 6.31% | 13.34% | 1.94% | 3.73% | 65.00% | 100.00% |
| 2010 | 8.26% | 1.07% | - | 15.96% | 0.84% | 3.07% | 70.80% | 100.00% |
| 2011 | 7.30% | 3.19% | - | 19.10% | 1.46% | 2.09% | 66.86% | 100.00% |

**STATE GAS TAXES, LICENSES & FEES, AND FRANCHISE FEES
TEN FISCAL YEARS**



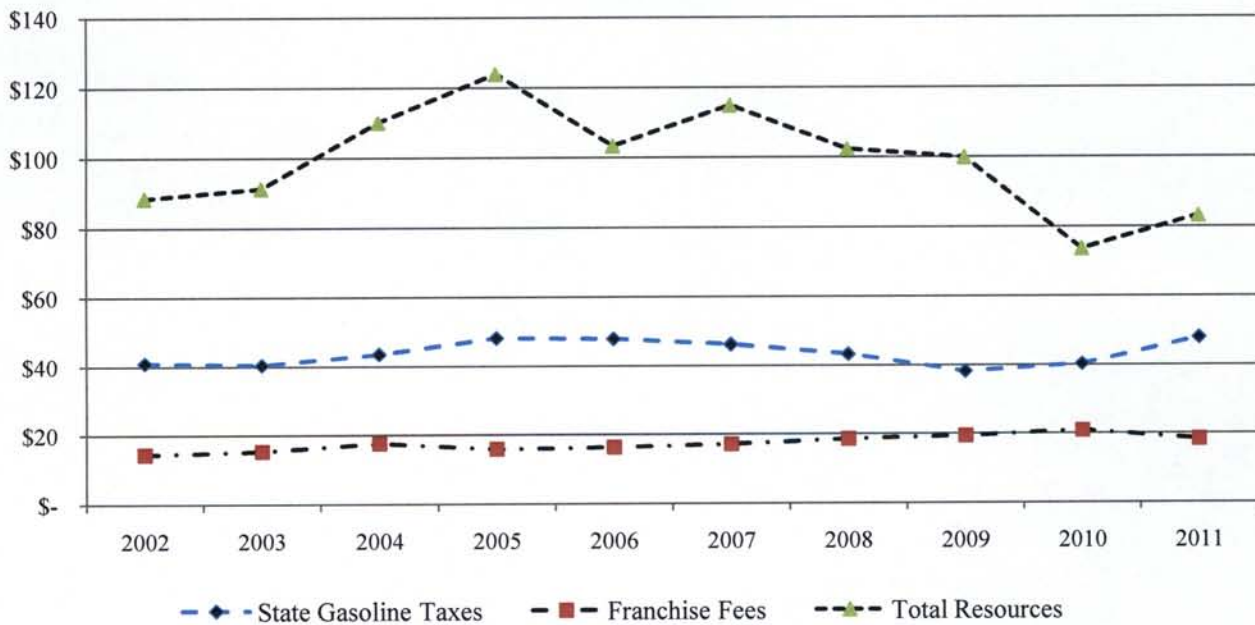
STREET FUND
STREET FUND RESOURCES - TEN FISCAL YEARS (1)

| June 30, | Population | State Gasoline Tax | | Franchise Fees | | Current Resources(2) | |
|----------|------------|--------------------|------------|----------------|------------|----------------------|------------|
| | | Annual Amount | Per Capita | Annual Amount | Per Capita | Annual Amount | Per Capita |
| 2002 | 41,650 | \$ 1,704,619 | \$ 40.93 | \$ 595,917 | \$ 14.31 | \$ 3,686,740 | \$ 88.52 |
| 2003 | 42,280 | 1,707,732 | 40.39 | 643,695 | 15.22 | 3,860,870 | 91.32 |
| 2004 | 43,600 | 1,898,605 | 43.55 | 764,456 | 17.53 | 4,803,522 | 110.17 |
| 2005 | 44,030 | 2,119,250 | 48.13 | 693,933 | 15.76 | 5,457,580 | 123.95 |
| 2006 | 45,360 | 2,170,883 | 47.86 | 736,190 | 16.23 | 4,686,576 | 103.32 |
| 2007 | 46,610 | 2,151,490 | 46.16 | 795,959 | 17.08 | 5,355,999 | 114.91 |
| 2008 | 47,470 | 2,056,995 | 43.33 | 878,893 | 18.51 | 4,858,319 | 102.35 |
| 2009 | 48,770 | 1,857,308 | 38.08 | 942,711 | 19.33 | 4,874,182 | 99.94 |
| 2010 | 49,165 | 1,980,000 | 40.27 | 1,025,500 | 20.86 | 3,623,500 | 73.70 |
| 2011 | 49,607 | 2,380,000 | 47.98 | 908,700 | 18.32 | 4,128,200 | 83.22 |

(1) Actual revenues for Fiscal Years 2002 through 2009. Budgeted resources for Fiscal Years 2010 and 2010.

(2) Current Resources equals Total Resources less Beginning Balance.

**PER CAPITA STATE GASOLINE TAX, FRANCHISE FEES,
AND CURRENT RESOURCES
TEN FISCAL YEARS**



PROGRAM NARRATIVE

STREET FUND: STREET MAINTENANCE (250-50-2602)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Jon Goldman, Street Maintenance Supervisor

FUNCTIONS AND RESPONSIBILITIES

- The primary function of this activity is to maintain the transportation system facilities.
- Pavement management and street restoration responsibilities include sweeping, sanding, base repair, crack sealing, pothole patching, chip-seal streets, overlay projects, and bridge maintenance.
- Repair tree-damaged sidewalks and gutters on an as-needed basis.
- Storm water drainage maintenance responsibilities consist of cleaning open channel ditches.
- Right-of-way maintenance responsibilities include barricades, property clean-up, and vegetation maintenance.
- Transportation management responsibilities include airport maintenance, pavement markings, traffic sign maintenance, quarterly streetlight inspections, and quarterly traffic signal inspections and maintenance.
- Perform yearly street condition rating for one-quarter of the City streets.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 06/10 | In Progress | • Complete sidewalk inventory. |
| | 12/09 | Completed | • Input sign inventory data into computer. Create a maintenance management program with existing data. |
| | 06/10 | In Progress | • Develop sweeper debris recycling program. |
| Budget Year 2010-11 | | | |
| Great Neighborhoods | 06/11 | | • Complete sidewalk inventory. |
| | 06/11 | | • Develop sweeper debris recycling program. |
| | 06/11 | | • Implement sidewalk rating/inventory system. |
| | 06/11 | | • Develop Maintenance Management Program for sidewalks. |
| | 03/11 | | • Update Pavement Management Program. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of miles of improved streets. | 184.26 | 188.13 | 188.21 | 189.76 |
| Number of miles of gravel streets. | 0.15 | 0.08 | 0.08 | 0 |
| Number of miles slurry sealed annually. | 6.75 | 6.04 | 5.69 | 6 |
| Number of customer service work orders. | 540 | 720 | 645 | 600 |
| Number of City traffic signals. | 19 | 19 | 19 | 19 |
| Percent of traffic signals inspected quarterly. | 100% | 100% | 100% | 100% |
| Miles of painted pavement marking. | 46 | 46 | 45.55 | 52.16 |
| Percentage of pavement marking annually painted. | 100% | 100% | 100% | 100% |
| Number of signs repaired annually. | 180 | 188 | 117 | 150 |

STAFFING SUMMARY

| | | | | |
|-----------------|---|---|---|---|
| Authorized FTEs | 8 | 8 | 8 | 8 |
| Budgeted FTEs | 8 | 8 | 8 | 7 |

250: Street
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2602: Street Maintenance

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 653,114.02 | 757,086.86 | 757,200 | 757,200 | 732,500 | -3.26% |
| Materials & Services | 1,627,089.49 | 1,298,741.56 | 1,677,900 | 1,677,900 | 1,570,100 | -6.42% |
| Capital | 20,259.00 | - | 15,000 | 15,000 | - | -100.00% |
| TOTAL EXPENDITURES | 2,300,462.51 | 2,055,828.42 | 2,450,100 | 2,450,100 | 2,302,600 | -6.02% |

PROGRAM NARRATIVE

STREETS FUND: PUBLIC WORKS, STREETS ADMINISTRATION (250-50-2604)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding for the PW Internal Services Fund, which includes charges for Public Works Administration, Operations Administration, and PW Engineering Services related to general administration permitting and Engineering counter customer service for street services.
- Transfers funds to other City programs such as Urban Forestry.
- Holds the contingency for the Streets Fund.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 06/10 | In Progress | <ul style="list-style-type: none"> • Explore opportunities for the development of an intercity rail service. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Continue work with the Oregon Department of Transportation on the I-5, Santiam River to Hwy 34 Corridor and Environmental Impact Study. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Implement level of service and performance measures for the street programs. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 6/11 | | <ul style="list-style-type: none"> • Explore opportunities for the development of any intercity rail services as opportunities arise. |
| | 6/11 | | <ul style="list-style-type: none"> • Continue work with the Oregon Department of Transportation on the I-5, Santiam River to Hwy 34 Corridor and Environmental Impact Study. |
| | 6/11 | | <ul style="list-style-type: none"> • Implement the ICMA performance measures for street maintenance. |
| | 6/11 | | <ul style="list-style-type: none"> • Develop the Systems Development Charge methodology for the Transportation System Plan implementation. |
| | 6/11 | | <ul style="list-style-type: none"> • Develop the Financial Plan for the Transportation System Plan. |
| | 6/11 | | <ul style="list-style-type: none"> • Develop an Americans with Disabilities Act Transition Plan for the street, sidewalks, and public transportation systems. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Percent of streets in satisfactory or better condition. | n/a | 56% | 57% | 58% |

250: Street
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2604: Street Administration

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 1,840.40 | - | - | - | - | - % |
| Materials & Services | 1,079,223.13 | 983,037.11 | 1,040,500 | 1,040,500 | 906,400 | -12.89% |
| Capital | 44,283.05 | 55,930.67 | - | 50,000 | - | - % |
| Transfers Out | 150,000.00 | 225,206.61 | 202,200 | 202,200 | 80,000 | -60.44% |
| TOTAL EXPENDITURES | 1,275,346.58 | 1,264,174.39 | 1,242,700 | 1,292,700 | 986,400 | -23.69% |

PROGRAM NARRATIVE

STREET FUND: STREET CAPITAL & RESTORATION (250-50-2700)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding for transportation related capital construction projects including pavement restoration, bridge repair, bicycle and pedestrian improvements, and grant match.
- This activity receives funds from franchise fees, State gas tax, STP funds, grants, and interest income.
 - Provide local funding match for bicycle and pedestrian improvement grants.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 6/10 | In Progress | <ul style="list-style-type: none"> • Develop a Storm Water Master Plan. |
| | 6/10 | Completed | <ul style="list-style-type: none"> • Complete the Economic Stimulus Transportation Project. |
| | 6/10 | In Progress | <ul style="list-style-type: none"> • Complete the Umatilla Street Culvert Replacement Project. |
| | 6/10 | In Progress | <ul style="list-style-type: none"> • Complete the structural repairs to the Columbus Street bridge over the canal. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 6/11 | | <ul style="list-style-type: none"> • Construct Sidewalk Infill Project. |
| | 6/11 | | <ul style="list-style-type: none"> • Complete Umatilla Street culvert. |
| | 6/11 | | <ul style="list-style-type: none"> • Complete structural repairs to the Columbus Street bridge over the canal. |
| | 6/11 | | <ul style="list-style-type: none"> • Complete the Belmont Avenue Culvert Replacement Project. |
| | 6/11 | | <ul style="list-style-type: none"> • Continue work on the Stormwater Master Plan Update. |
| | 6/11 | | <ul style="list-style-type: none"> • Develop a financial plan for the Transportation System Plan. |

250: Street
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2700: Street Capital & Restoration

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Licenses & Fees | 93,238.00 | 30.00 | - | - | - | - % |
| Intergovernmental Revenue | 300,114.74 | 874,229.69 | - | - | 407,700 | - % |
| Miscellaneous Revenue | 1,293.75 | 6,124.56 | - | - | - | - % |
| Investment Earnings | 112,490.92 | 52,657.21 | 15,000 | 15,000 | 25,000 | 66.67% |
| Transfers In | - | 259,474.06 | 121,300 | 121,300 | - | -100.00% |
| Beginning Balance | 2,671,090.00 | 2,119,307.00 | 1,524,500 | 1,524,500 | 858,700 | -43.67% |
| TOTAL REVENUES | 3,178,227.41 | 3,311,822.52 | 1,660,800 | 1,660,800 | 1,291,400 | -22.24% |
| EXPENDITURES | | | | | | |
| Materials & Services | 513,383.31 | 555,542.49 | 490,000 | 490,000 | 395,000 | -19.39% |
| Capital | 545,537.10 | 1,302,148.79 | 1,170,800 | 1,170,800 | 896,400 | -23.44% |
| Transfers Out | - | 40,000.00 | - | - | - | - % |
| TOTAL EXPENDITURES | 1,058,920.41 | 1,897,691.28 | 1,660,800 | 1,660,800 | 1,291,400 | -22.24% |

| | | | | | | |
|---|--------------|--------------|---|---|---|--|
| PROG 2700 Street Capital & Restoration | | | | | | |
| Revenues less Expenditures | 2,119,307.00 | 1,414,131.24 | - | - | - | |

PROGRAM NARRATIVE

STREET FUND: NORTH ALBANY FRONTAGE FEE PROJECTS (250-50-2701)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding only for capacity-increasing capital improvements for transportation system facilities in North Albany. Revenues are received from North Albany Street Systems Development Charges (SDC).
- The North Albany Street Systems Development Charge was repealed on October 1, 1997, when the Albany Transportation SDC became effective. This activity received some additional revenue during a three-month phase-in period and will continue to receive previously approved installment payments.
- This activity also includes a special street assessment collected from developing property adjacent to major streets in North Albany. These monies are included in a North Albany Street Assessment Reserve to be used for future improvements on major streets in North Albany.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all Systems Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Build reserves for future projects. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Build reserves for future projects. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2701: N. Albany Frontage Fee Projects

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Licenses & Fees | 31,721.74 | 18,417.24 | 10,000 | 10,000 | 2,000 | -80.00% |
| Investment Earnings | 29,603.90 | 20,037.49 | 10,500 | 10,500 | 13,500 | 28.57% |
| Beginning Balance | 606,483.00 | 667,808.00 | 699,600 | 699,600 | 722,700 | 3.30% |
| TOTAL REVENUES | 667,808.64 | 706,262.73 | 720,100 | 720,100 | 738,200 | 2.51% |
| EXPENDITURES | | | | | | |
| Capital | - | - | 720,100 | 720,100 | 738,200 | 2.51% |
| TOTAL EXPENDITURES | - | - | 720,100 | 720,100 | 738,200 | 2.51% |

PROG 2701 N. Albany Frontage Fee Projects

| | | | | | |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | 667,808.64 | 706,262.73 | - | - | - |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|

PROGRAM NARRATIVE

STREET FUND: TRANSPORTATION SDC PROJECTS (250-50-2702)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding only for capacity-increasing capital improvements for transportation system facilities identified in the Transportation System Plan adopted in 1997. Revenues are received from Transportation Systems Development Charges (SDC).
 - The current Transportation Systems Development Charge (effective July 2009) is \$1,734 for a single-family residence and based upon traffic impact for all other development in Albany. This activity receives 100 percent of the fee.
 - In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all Systems Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|---|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none">• Build reserves for future projects. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none">• Build reserves for future projects. |

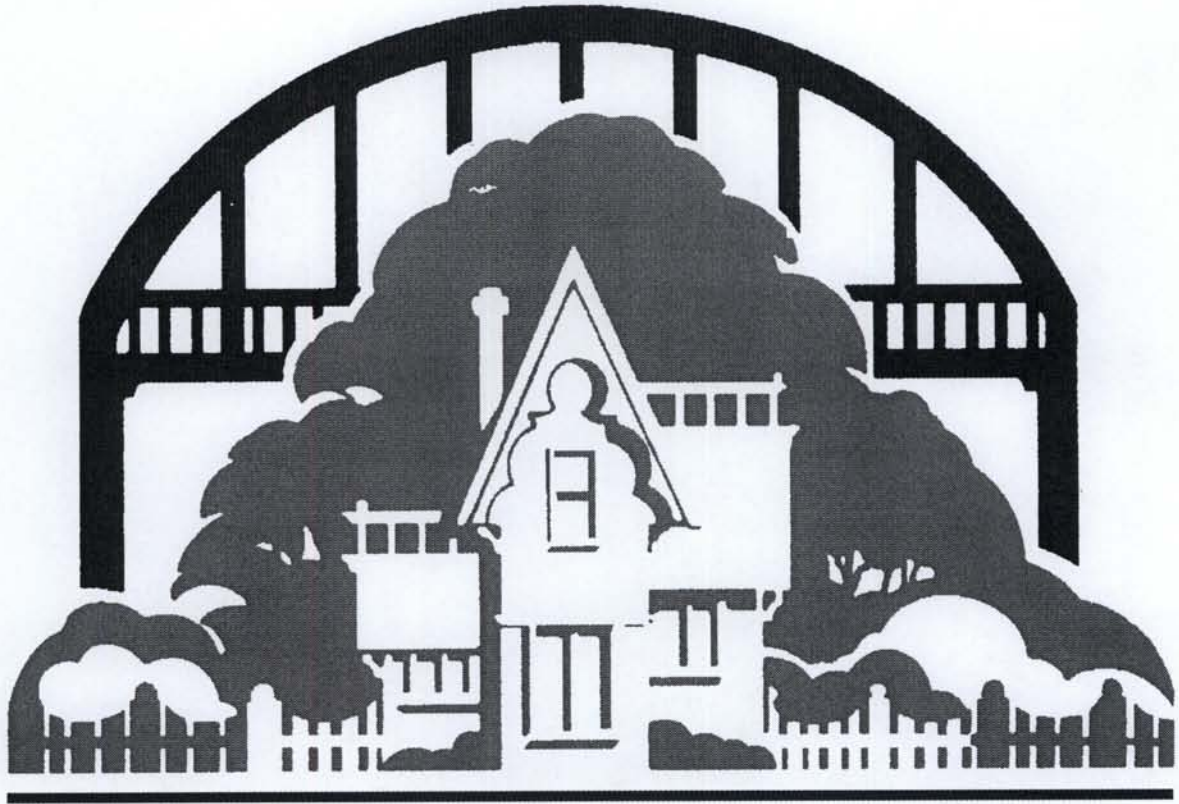
CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2702: Transportation SDC Projects

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Licenses & Fees | 893,319.40 | 353,203.02 | 92,500 | 92,500 | 366,000 | 295.68% |
| Investment Earnings | 263,341.54 | 173,830.03 | 60,500 | 60,500 | 125,000 | 106.61% |
| Beginning Balance | 5,371,819.00 | 5,885,246.00 | 6,131,700 | 6,131,700 | 6,648,300 | 8.43% |
| TOTAL REVENUES | 6,528,479.94 | 6,412,279.05 | 6,284,700 | 6,284,700 | 7,139,300 | 13.60% |
| EXPENDITURES | | | | | | |
| Materials & Services | 7,379.79 | 14,556.19 | 3,000 | 3,000 | 6,000 | 100.00% |
| Capital | 287,726.87 | 248,085.34 | 6,281,700 | 6,281,700 | 7,133,300 | 13.56% |
| Transfers Out | 348,127.62 | 83,194.45 | - | - | - | - % |
| TOTAL EXPENDITURES | 643,234.28 | 345,835.98 | 6,284,700 | 6,284,700 | 7,139,300 | 13.60% |

PROG 2702 Transportation SDC Projects

| | | | | | |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|
| Revenues less Expenditures | 5,885,245.66 | 6,066,443.07 | - | - | - |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|



CITY OF
Albany

O R E G O N

DEBT SERVICE FUND

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Debt Service funds accumulate resources and account for the payment of general long-term debt principal and interest. The City has one Debt Service fund.

DEBT SERVICE FUND

Separate programs are maintained in this fund to account for each of the City's general long-term debt issuances.

Bancroft Debt Service

Bancroft bonds are issued under the state of Oregon Bancroft Bonding Act, ORS 223.205 and 223.210 to 223.295. The bonds are limited tax assessment bonds wherein repayment is guaranteed by a lien on the improved property. If payment on a property becomes delinquent for more than one year, the City may choose to foreclose on that property, and after one year sell the property to satisfy the lien. By charging a financing rate of 1.5 percentage points above the effective bond rate and with the ability to foreclose on delinquent properties, the City has always been able to make debt service payments on Bancroft Bonds. For 2010-11, the debt service requirement is \$85,185. The bonds will fully retire in 2011-12.

1995 Fairgrounds Revenue Bond Debt

Transient room taxes are collected to repay the debt. The debt will be fully retired in Fiscal Year 2010-11 with a payment of \$216,038.

2002 Limited Tax Pension Bonds

These limited tax bonds were used to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (PERS). Each City program with personnel costs is assessed a fee proportionate to its PERS eligible payroll to pay for the annual debt service requirements. The bonds will be retired in 2027-28. The debt service requirement for 2010-11 is \$511,057.

2004 Revenue Obligations

Issued in December 2004, these bonds provide funding for the Aquatic Center project and the defeasance of the 1994 City Hall Certificates of Participation. This program accounts for the Police personnel and materials funded by the five-year Public Safety Levy passed by the voters in the November, 2006, General Election. The requirement for 2010-11 is \$238,000 for the General Fund and \$181,800 for the Parks & Recreation Fund. The General Fund share of the debt will be retired in Fiscal Year 2013-14 and the final payment for the Parks & Recreation Fund portion will be in Fiscal Year 2019-20.

2007 General Obligation Refunding Bonds

Issued in March 2007, these bonds were used to refund the 1996 Fire Substation GO Bonds and advance refund the 1999 GO Street Improvement Bonds. Property taxes are levied to make the principal and interest payments. The requirement for 2010-11 is \$1,277,000. The estimated tax rate for the repayment of this debt for 2010-11 is \$0.445 per \$1,000 of assessed value. The debt will be retired in Fiscal Year 2014-15.

RESOURCES

| | |
|----------------------------|---------------------|
| Property Taxes | \$ 2,136,700 |
| Transient Room Taxes | - |
| Charges for Service | 531,100 |
| Assessment Revenues | 3,500 |
| Investment Earnings | 18,500 |
| Transfers In | 414,300 |
| Beginning Balance | 469,300 |
| Reserved Beginning Balance | 382,700 |
| Total Resources | \$ 3,956,100 |

REQUIREMENTS

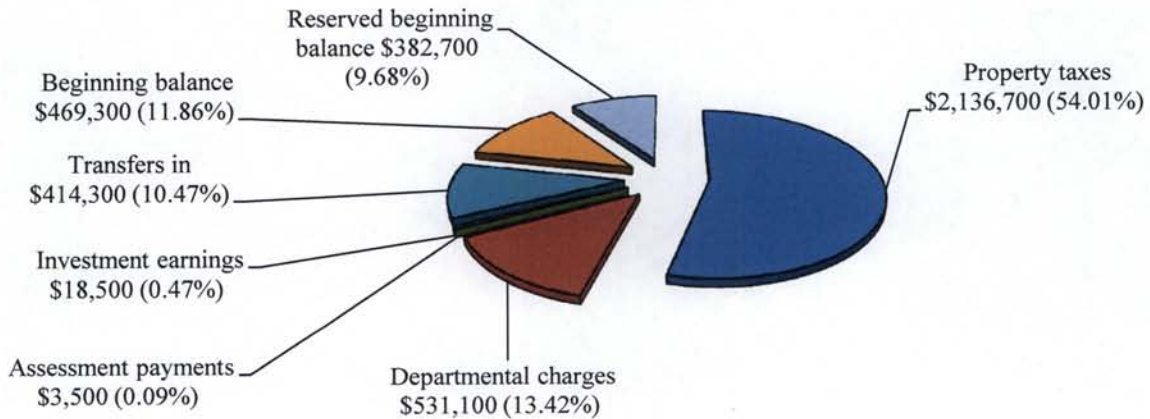
| | |
|---------------------------|---------------------|
| Materials & Services | \$ 1,100 |
| Debt Service | 3,955,000 |
| Total Requirements | \$ 3,956,100 |

**DEBT SERVICE FUND
RESOURCE DETAIL**

| RESOURCES | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|--------------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Property Taxes - Current | \$ 1,020,270 | \$ 966,495 | \$ 1,277,000 | \$ 1,277,000 | \$ 2,118,200 | 65.87% | 53.54% |
| Property Taxes - Delinquent | 35,352 | 29,036 | 15,000 | 15,000 | 18,500 | 23.33% | 0.47% |
| Transient Room Tax | 231,083 | 196,593 | 213,100 | 213,100 | - | (100.00%) | - |
| Departmental Charges | 481,006 | 518,114 | 511,200 | 511,200 | 531,100 | 3.89% | 13.42% |
| Bonded Asmnts: Principal | 3,191 | 7,137 | 7,000 | 7,000 | 3,000 | (57.14%) | 0.08% |
| Bonded Asmnts: Interest | 570 | 2,256 | 2,100 | 2,100 | 500 | (76.19%) | 0.01% |
| Interest | 73,384 | 39,416 | 24,800 | 24,800 | 18,500 | (25.40%) | 0.47% |
| Total Current Resources | 1,844,856 | 1,759,047 | 2,050,200 | 2,050,200 | 2,689,800 | 31.20% | 67.99% |
| From Parks Fund | 181,777 | 180,007 | 181,800 | 181,800 | 177,800 | (2.20%) | 4.49% |
| From General Fund | 239,874 | 243,270 | 238,000 | 238,000 | 236,500 | (0.63%) | 5.98% |
| Total Transfers In | 421,651 | 423,277 | 419,800 | 419,800 | 414,300 | (1.31%) | 10.47% |
| Beginning Balance | 464,352 | 404,548 | 328,500 | 328,500 | 469,300 | 42.86% | 11.86% |
| Reserved Beginning Balance | 732,740 | 752,031 | 561,600 | 561,600 | 382,700 | (31.86%) | 9.68% |
| Total Resources | \$ 3,463,599 | \$3,338,903 | \$3,360,100 | \$3,360,100 | \$3,956,100 | 17.74% | 100.00% |

DEBT SERVICE FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**DEBT SERVICE FUND
REQUIREMENT SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Bancroft Debt Service | \$ 85,185 | \$ 85,185 | \$ 342,900 | \$ 342,900 | \$ 261,700 | \$ 261,700 | \$ 261,700 |
| 1995 Fairgrounds Revenue Bonds | 242,225 | 240,690 | 444,800 | 444,800 | 216,600 | 216,600 | 216,600 |
| 1999 GO Street Improvement Bonds | 478,650 | 479,550 | - | - | - | - | - |
| 2002 LTD Tax Pension Bonds | 466,058 | 486,058 | 797,600 | 797,600 | 854,800 | 854,800 | 854,800 |
| 2004 Revenue Obligations | 421,651 | 423,276 | 419,800 | 419,800 | 414,300 | 414,300 | 414,300 |
| 2007 GO Refunding Bonds | 613,252 | 708,752 | 1,355,000 | 1,355,000 | 2,208,700 | 2,208,700 | 2,208,700 |
| Total Requirements | \$ 2,307,021 | \$ 2,423,511 | \$ 3,360,100 | \$ 3,360,100 | \$ 3,956,100 | \$ 3,956,100 | \$ 3,956,100 |

| Requirements by Type | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Materials & Services | \$ 7,052 | \$ 2,404 | \$ 1,200 | \$ 1,200 | \$ 1,100 | \$ 1,100 | \$ 1,100 |
| Debt Service | 2,299,969 | 2,421,107 | 3,358,900 | 3,358,900 | 3,955,000 | 3,955,000 | 3,955,000 |
| Total Requirements | \$ 2,307,021 | \$ 2,423,511 | \$ 3,360,100 | \$ 3,360,100 | \$ 3,956,100 | \$ 3,956,100 | \$ 3,956,100 |

| Adopted Requirements by Program and Type | Materials & Services | | Debt Service | | Adopted Budget | % of Fund Budget |
|---|-------------------------|----------|-----------------|--------------|-------------------|---------------------|
| | | | | | | |
| Bancroft Debt Service | \$ - | \$ - | \$ 261,700 | \$ 261,700 | \$ 261,700 | 6.61% |
| 1995 Fairgrounds Revenue Bonds | | 500 | 216,100 | 216,100 | 216,600 | 5.48% |
| 2002 LTD Tax Pension Bonds | | - | 854,800 | 854,800 | 854,800 | 21.61% |
| 2004 Revenue Obligations | | 600 | 413,700 | 413,700 | 414,300 | 10.47% |
| 2007 GO Refunding Bonds | | - | 2,208,700 | 2,208,700 | 2,208,700 | 55.83% |
| Total Requirements | | \$ 1,100 | \$ 3,955,000 | \$ 3,955,000 | \$ 3,956,100 | 100.00% |
| Percent of Fund Budget | | | 0.03% | 99.97% | 100.00% | |

| Adopted Budget Detail of Debt Service Requirement Category | Final Maturity | | | Debt Reserve | Adopted Budget |
|---|-------------------|---------------------|-------------------|-------------------|---------------------|
| | | Principal | Interest | | |
| Bancroft Debt Service | 06/17/2012 | \$ 72,500 | \$ 12,800 | \$ 176,400 | \$ 261,700 |
| 1995 Fairgrounds Revenue Bonds | 08/01/2010 | 210,000 | 6,100 | - | 216,100 |
| 2002 LTD Tax Pension Bonds | 06/01/2028 | 86,900 | 444,200 | 323,700 | 854,800 |
| 2004 Revenue Obligations | 01/01/2020 | 325,000 | 88,700 | - | 413,700 |
| 2007 GO Refunding Bonds | 06/01/2015 | 1,850,000 | 268,200 | 90,500 | 2,208,700 |
| Total Requirements | | \$ 2,544,400 | \$ 820,000 | \$ 590,600 | \$ 3,955,000 |

PROGRAM NARRATIVE

DEBT SERVICE FUND: BANCROFT DEBT SERVICE (301-10-1016)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the principal and interest on all bonds issued under the Bancroft Bond Act (ORS 223.205-223.295).
 - The City has a Limited Tax Assessment Bond, Series 2002, dated June 19, 2002, with an original issuance amount of \$736,255.
 - The 2002 bonds are payable semiannually on June 19 and December 19. The interest rate is 5.05 %.
 - The 2002 bonds were unrated and not insured.
 - The Bond Registrar for the 2002 issue is Bank of America N.A., Portland, Oregon. The Bond Counsel is AterWynne, LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon.
-

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2010-2011 | \$ 72,444 | \$ 12,741 | \$ 85,185 |
| 2011-2012 | 197,735 | 9,036 | 206,771 |
| Totals | \$ 270,179 | \$ 21,777 | \$ 291,956 |

301: Debt Service
10: Finance

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1016: Bancroft Debt Service

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Assessment Revenue | 3,760.81 | 9,392.51 | 9,100 | 9,100 | 3,500 | -61.54% |
| Investment Earnings | 20,857.18 | 10,992.10 | 5,300 | 5,300 | 5,000 | -5.66% |
| Beginning Balance | 457,535.00 | 396,968.00 | 328,500 | 328,500 | 253,200 | -22.92% |
| TOTAL REVENUES | 482,152.99 | 417,352.61 | 342,900 | 342,900 | 261,700 | -23.68% |
| EXPENDITURES | | | | | | |
| Debt Service | 85,184.94 | 85,184.94 | 342,900 | 342,900 | 261,700 | -23.68% |
| TOTAL EXPENDITURES | 85,184.94 | 85,184.94 | 342,900 | 342,900 | 261,700 | -23.68% |

PROG 1016 Bancroft Debt Service

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 396,968.05 | 332,167.67 | - | - | - |
|----------------------------|------------|------------|---|---|---|

PROGRAM NARRATIVE

DEBT SERVICE FUND: FAIRGROUNDS REVENUE BOND DEBT (301-10-1018)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the principal and interest on the Fairgrounds Revenue Bonds.
 - Debt service payments are made from transient room tax proceeds.
 - The bonds were dated October 1, 1995, and accrue interest from that date until maturity or earlier redemption, payable semiannually on August 1 and February 1 of each year.
 - The original amount of the bond issue was \$2,300,000.
 - The bonds are non-rated.
 - The bonds maturing on and after August 1, 2006, are subject to redemption at the option of the City in whole or in part, on and after August 1, 2005, at a price of par plus accrued interest.
 - The Bond Registrar and Paying Agent is BNY Western Trust Co. The Bond Counsel is AterWynne LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.
 - Transient Room Tax can be used to finance long-term bonded debt until the debt is paid in full, in FY 2010-2011. After the debt is paid off, 70% of the funds must be utilized for tourism promotion or a tourism facility as defined by HB 2267.
-

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Interest Rate</u> |
|--------------------|------------------|-----------------|--------------|----------------------|
| 2010-2011 | \$ 210,000 | \$ 6,038 | \$ 216,038 | 5.75% |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1018: 1995 Fairgrounds Revenue Bonds

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Transient Room Tax | 231,082.60 | 196,592.64 | 213,100 | 213,100 | - | -100.00% |
| Investment Earnings | 12,429.62 | 6,566.51 | 3,500 | 3,500 | 500 | -85.71% |
| Beginning Balance | 264,442.00 | 265,730.00 | 228,200 | 228,200 | 216,100 | -5.30% |
| TOTAL REVENUES | 507,954.22 | 468,889.15 | 444,800 | 444,800 | 216,600 | -51.30% |
| EXPENDITURES | | | | | | |
| Materials & Services | 500.00 | 501.65 | 500 | 500 | 500 | - % |
| Debt Service | 241,725.00 | 240,187.50 | 444,300 | 444,300 | 216,100 | -51.36% |
| TOTAL EXPENDITURES | 242,225.00 | 240,689.15 | 444,800 | 444,800 | 216,600 | -51.30% |

PROG 1018 1995 Fairgrounds Revenue Bonds

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 265,729.22 | 228,200.00 | - | - | - |
|----------------------------|------------|------------|---|---|---|

PROGRAM NARRATIVE

DEBT SERVICE FUND: 2002 LIMITED TAX PENSION BONDS (301-10-1021)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the \$6,851,826 Limited Tax Pension Obligations, Series 2002.
- The bonds, dated March 15, 2002, were issued as the Limited Tax Pension Deferred Interest Obligations, Series 2002A and the Limited Tax Pension Obligations, Series 2002B. Interest rates range from 2.00% to 7.41% with a TIC of 7.061361%. Interest paid is subject to federal income tax.
- Interest on the 2002A Obligations will be paid only at maturity, and will be compounded semiannually as of June 1 and December 1. Interest on the 2002B Obligations, issued as current interest obligations, is payable on June 1, 2002, and semiannually thereafter until June 1, 2028.
- The 2002A Obligations are not subject to prepayment prior to their stated maturities. The 2002B Obligations maturing on June 1, 2025, are subject to prepayment prior to their stated maturities.
- The bonds are insured by AMBAC Corporation and are rated "Aaa" by Moody's Investors Service.
- The Bond Registrar and Paying Agent is Wells Fargo Bank Northwest, National Association, Portland, Oregon. The Bond Counsel is Preston Gates & Ellis LLP, Portland, Oregon. The Financial Advisor is Seattle-Northwest Securities Corporation, Portland, Oregon.

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Interest Rate</u> |
|--------------------|------------------|-----------------|---------------|----------------------|
| 2010-2011 | \$ 86,861 | \$ 444,197 | \$ 531,058 | 6.77% |
| 2011-2016 | 505,023 | 2,540,264 | 3,045,287 | 7.05% |
| 2016-2021 | 951,484 | 2,844,352 | 3,795,836 | 7.25% |
| 2021-2026 | 3,450,000 | 1,262,289 | 4,712,289 | 6.85% |
| 2026-2028 | 1,470,000 | 134,944 | 1,604,944 | 6.85% |
| Totals | \$ 6,463,368 | \$ 7,226,046 | \$ 13,689,414 | |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1021: 2002 LTD Tax Pension Bonds

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Charges for Services | 481,006.02 | 518,114.39 | 511,200 | 511,200 | 531,100 | 3.89% |
| Investment Earnings | 14,549.45 | 10,231.36 | 8,000 | 8,000 | 6,000 | -25.00% |
| Beginning Balance | 238,855.00 | 268,353.00 | 278,400 | 278,400 | 317,700 | 14.12% |
| TOTAL REVENUES | 734,410.47 | 796,698.75 | 797,600 | 797,600 | 854,800 | 7.17% |
| EXPENDITURES | | | | | | |
| Debt Service | 466,057.50 | 486,057.50 | 797,600 | 797,600 | 854,800 | 7.17% |
| TOTAL EXPENDITURES | 466,057.50 | 486,057.50 | 797,600 | 797,600 | 854,800 | 7.17% |

PROG 1021 2002 LTD Tax Pension Bonds

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 268,352.97 | 310,641.25 | - | - | - |
|----------------------------|------------|------------|---|---|---|

PROGRAM NARRATIVE

DEBT SERVICE FUND: 2004 REVENUE OBLIGATIONS (301-10-1022)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the principal and interest on the 2004 Revenue Obligations to be used for the Aquatic Center project and the defeasance of the City's Certificates of Participation, Series 1994.
- The bonds were dated December 30, 2004, and accrue interest from that date until maturity or earlier redemption, payable semiannually on July 1 and January 1 of each fiscal year.
- The original amount of the bond issue was \$3,720,000.
- The bonds are rated by Moody's Investors Service as "Aaa."
- The Bond Registrar and Paying Agent is Bank of New York Trust Co., N.A; Los Angeles, California. The Bond Counsel is Orrick, Herrington & Sutcliffe, LLP, Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Interest Rate</u> |
|--------------------|------------------|-----------------|--------------|----------------------|
| 2010-2011 | \$325,000 | \$88,664 | \$413,664 | 3.25% |
| 2011-2016 | 1,345,000 | 273,354 | 1,618,354 | 3.93% |
| 2016-2020 | 655,000 | 67,252 | 722,252 | 4.18% |
| Totals | \$2,325,000 | \$429,270 | \$2,754,270 | |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1022: 2004 Revenue Obligations

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Transfers In | 421,651.26 | 423,276.26 | 419,800 | 419,800 | 414,300 | -1.31% |
| TOTAL REVENUES | 421,651.26 | 423,276.26 | 419,800 | 419,800 | 414,300 | -1.31% |
| EXPENDITURES | | | | | | |
| Materials & Services | 1,300.00 | 550.00 | 700 | 700 | 600 | -14.29% |
| Debt Service | 420,351.26 | 422,726.26 | 419,100 | 419,100 | 413,700 | -1.29% |
| TOTAL EXPENDITURES | 421,651.26 | 423,276.26 | 419,800 | 419,800 | 414,300 | -1.31% |

PROGRAM NARRATIVE

DEBT SERVICE FUND: 2007 G.O. REFUNDING BONDS (301-10-1050)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the \$8.3 million General Obligation Bonds, Series 2007.
- The bonds are dated March 2, 2007, and accrue interest from that date until maturity. They are payable semiannually, on December 1 and June 1, commencing June 1, 2007. The interest rate is 4.00%.
- The bonds shall mature on June 1 of each year and are not subject to redemption prior to maturity.
- The bonds are rated "Aaa" by Moody's and "A" by Standard & Poor's.
- The Bond Registrar and Paying Agent is the Bank of New York Trust Company, N.A. The Bond Counsel is Orrick, Herrington & Sutcliffe LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| 2010-2011 | \$1,850,000 | \$268,200 | \$2,118,200 |
| 2011-2012 | 1,095,000 | 194,200 | 1,289,200 |
| 2012-2013 | 1,170,000 | 150,400 | 1,320,400 |
| 2013-2014 | 1,255,000 | 103,600 | 1,358,600 |
| 2014-2015 | 1,335,000 | 53,400 | 1,388,400 |
| Totals | \$6,705,000 | \$769,800 | \$7,474,800 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1050: 2007 GO Refunding Bonds

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Property Taxes | 623,650.26 | 634,459.76 | 1,292,000 | 1,292,000 | 2,136,700 | 65.38% |
| Investment Earnings | 14,554.52 | 8,337.94 | 8,000 | 8,000 | 7,000 | -12.50% |
| Beginning Balance | 85,386.00 | 110,338.00 | 55,000 | 55,000 | 65,000 | 18.18% |
| TOTAL REVENUES | 723,590.78 | 753,135.70 | 1,355,000 | 1,355,000 | 2,208,700 | 63.00% |
| EXPENDITURES | | | | | | |
| Materials & Services | 4,851.65 | 1,351.65 | - | - | - | - % |
| Debt Service | 608,400.00 | 707,400.00 | 1,355,000 | 1,355,000 | 2,208,700 | 63.00% |
| TOTAL EXPENDITURES | 613,251.65 | 708,751.65 | 1,355,000 | 1,355,000 | 2,208,700 | 63.00% |

PROG 1050 2007 GO Refunding Bonds

| | | | | | |
|-----------------------------------|-------------------|------------------|----------|----------|----------|
| Revenues less Expenditures | 110,339.13 | 44,384.05 | - | - | - |
|-----------------------------------|-------------------|------------------|----------|----------|----------|



CITY OF
Albany

O R E G O N

CAPITAL PROJECTS FUND

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Capital Project funds are created to account for the financial resources used for the acquisition or construction of major capital facilities. The City has one Capital Project fund.

CAPITAL PROJECT FUND

Albany Data Integration Project: This program accounts for the cost of acquisition and implementation of the City's new financial software and related hardware. Remaining funds in this program will be used to pay for software modules as they are "accepted" by the City. Funds are also available for software modifications. It is expected that this project will be completed by the end of the fiscal year.

Local Improvement District Construction Projects: This program will be used to account for the construction and financing of local improvement district (LID) projects benefiting properties within the City. The primary sources of revenue for this program are assessment payoffs and Bancroft bond proceeds.

City Facility Projects: This program is used to account for the construction of City facilities that are funded by multiple sources. There are three projects in the 2009-10 budget that are funded equally by the Water, Sewer, and Streets Funds: fencing at the Public Works Operations area, replacement of the HVAC system at the Public Works Operations building, and construction of a Public Works crew pole building.

Albany Station REA Building: This project will rehabilitate the existing Rail Express Agency (REA) building and surrounding area located at the Albany Station. Funding will come from the Federal Transportation Efficiency Act (TEA).

Albany Station Pathway: Funds from Parks Systems Development Charges and the Federal TEA program will be used to construct a pathway improving pedestrian access along the railroad tracks from the rail depot building to Swanson Park.

North Albany Park & Ride: This project will provide a paved and lighted parking lot with a passenger shelter at the northwest corner of Hickory and North Albany Road. Funding will be from the Federal TEA program.

53rd Avenue Bridge Roadway: Engineering related to the construction of 6,700 feet of new roadway and a grade separated bridge crossing at 53rd Avenue will be funded from resources in this program.

RESOURCES

| | |
|----------------------------|---------------------|
| Intergovernmental Services | \$ 2,600,000 |
| Assessment Revenues | 1,600,000 |
| Investment Earnings | 26,000 |
| Transfers In | - |
| Beginning Balance | 1,160,600 |
| Total Resources | \$ 5,386,600 |

REQUIREMENTS

| | |
|---------------------------|---------------------|
| Personnel | \$ 57,000 |
| Materials & Services | 5,329,600 |
| Total Requirements | \$ 5,386,600 |

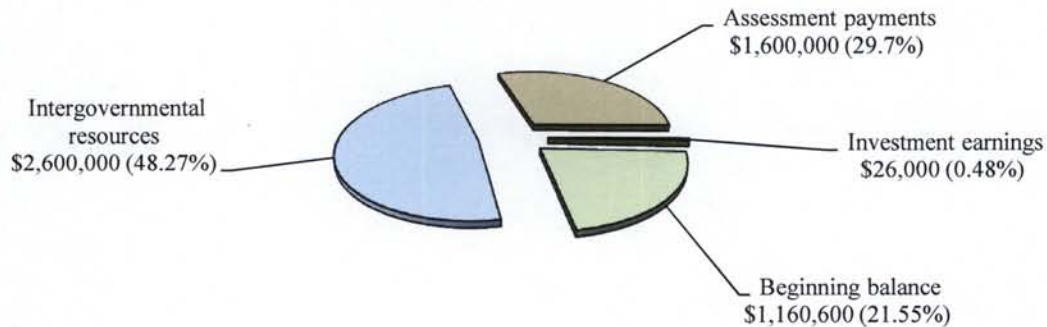
**CAPITAL PROJECTS FUND
RESOURCE DETAIL**

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|------------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Federal TEA Grant | \$ 914 | \$ - | \$ 2,600,000 | \$ 2,600,000 | \$ 2,600,000 | - | 48.27% |
| Linn County | 1,500,000 | - | - | - | - | - | - |
| Financed Asmnts: Principal | 70,523 | 58,303 | 40,000 | 40,000 | 40,000 | - | 0.74% |
| Financed Asmnts: Interest | 17,774 | 14,864 | 15,000 | 15,000 | 15,000 | - | 0.28% |
| Unbonded Asmnts: Principal | 263 | 93 | 3,500,000 | 3,500,000 | 1,539,000 | (56.03%) | 28.57% |
| Unbonded Asmnts: Interest | - | - | - | - | 6,000 | - | 0.11% |
| Gifts & Donations | 2,008,025 | 80,828 | - | - | - | - | - |
| Sale of City Property | - | 1,512,760 | - | - | - | - | - |
| Interest | 93,154 | 51,540 | 61,200 | 61,200 | 26,000 | (57.52%) | 0.48% |
| Total Current Resources | 3,690,653 | 1,718,388 | 6,216,200 | 6,216,200 | 4,226,000 | (32.02%) | 78.45% |
| From Water Fund | - | 20,207 | 122,200 | 122,200 | - | (100.00%) | - |
| From Street Fund | 348,128 | 103,401 | 122,200 | 122,200 | - | (100.00%) | - |
| From Sewer Fund | - | 20,207 | 122,200 | 122,200 | - | (100.00%) | - |
| From Parks SDC Program | - | 16 | 25,000 | 25,000 | - | (100.00%) | - |
| From City Facilities Replacement (1034) | - | 752,859 | - | - | - | - | - |
| Total Transfers In | 348,128 | 896,690 | 391,600 | 391,600 | - | (100.00%) | - |
| Beginning Balance | 1,151,113 | 2,557,413 | 3,143,200 | 3,143,200 | \$ 1,160,600 | (63.08%) | 21.55% |
| Total Resources | \$ 5,189,894 | \$ 5,172,491 | \$ 9,751,000 | \$ 9,751,000 | \$ 5,386,600 | (44.76%) | 100.00% |

TEA - Transportation Equity Act
SDC - System Development Charge

CAPITAL PROJECTS FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**CAPITAL PROJECTS FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Albany Data Integration Project | \$ 63,356 | \$ 123,342 | \$ 235,000 | \$ 235,000 | \$ 153,000 | \$ 153,000 | \$ 153,000 |
| LID Construction Projects | 29,846 | 100,369 | 3,555,000 | 3,555,000 | 1,850,000 | 1,850,000 | 1,850,000 |
| City Facility Projects | - | 60,553 | 522,000 | 522,000 | - | - | - |
| Demolition of WWTP | - | - | - | - | - | - | - |
| Albany Station REA Building(1) | 4,031 | 139,229 | - | - | - | - | - |
| Albany Station REA Building(2) | - | - | 1,331,700 | 1,331,700 | 1,280,000 | 1,280,000 | 1,280,000 |
| Albany Station Pathway(1) | 1,455 | 514 | - | - | - | - | - |
| Albany Station Pathway(2) | - | - | 666,200 | 666,200 | 678,000 | 678,000 | 678,000 |
| North Albany Park & Ride(1) | 14,133 | 17,662 | - | - | - | - | - |
| North Albany Park & Ride(2) | - | - | 853,400 | 853,400 | 832,000 | 832,000 | 832,000 |
| Library Renovation | 720,357 | 3,720,000 | - | - | - | - | - |
| RMTC - Federal TEA Grant | 914 | - | - | - | - | - | - |
| Periwinkle Creek Bridge | 1,230,749 | 184,474 | - | - | - | - | - |
| Bicycle/Pedestrian Project | 20,429 | 1,329 | - | - | - | - | - |
| ST-07-03 53rd Ave Bridge/Roadway | 539,523 | 227,122 | 2,587,700 | 2,587,700 | 593,600 | 593,600 | 593,600 |
| SS-07-02 Ellingson Rd Sewer Ext | 2,974 | 1,797 | - | - | - | - | - |
| WL-07-08 Ellingson Rd Water Ext | 4,716 | - | - | - | - | - | - |
| Total Requirements | \$2,632,483 | \$4,576,391 | \$ 9,751,000 | \$ 9,751,000 | \$ 5,386,600 | \$ 5,386,600 | \$ 5,386,600 |

(1) Economic Development

(2) Public Works

| Requirements by Type | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Materials & Services | \$ 146,723 | \$ 248,392 | \$ 262,000 | \$ 262,000 | \$ 57,000 | \$ 57,000 | \$ 57,000 |
| Capital | 2,485,760 | 4,143,525 | 9,489,000 | 9,489,000 | 5,329,600 | 5,329,600 | 5,329,600 |
| Transfers Out | - | 184,474 | - | - | - | - | - |
| Total Requirements | \$2,632,483 | \$4,576,391 | \$ 9,751,000 | \$ 9,751,000 | \$ 5,386,600 | \$ 5,386,600 | \$ 5,386,600 |

| Adopted Requirements by Program and Type | Materials & Services | | Capital | | Adopted Budget | % of Fund Budget |
|---|-------------------------|---------------------|---------------------|----------------|-------------------|---------------------|
| | | | | | | |
| Albany Data Integration Project | \$ 57,000 | \$ 96,000 | \$ 153,000 | 2.84% | | |
| LID Construction Projects | - | 1,850,000 | 1,850,000 | 34.34% | | |
| Albany Station REA Building | - | 1,280,000 | 1,280,000 | 23.76% | | |
| Albany Station Pathway | - | 678,000 | 678,000 | 12.59% | | |
| North Albany Park & Ride | - | 832,000 | 832,000 | 15.45% | | |
| ST-07-03 53rd Ave Bridge/Roadway | - | 593,600 | 593,600 | 11.02% | | |
| Total Requirements | \$ 57,000 | \$ 5,329,600 | \$ 5,386,600 | 100.00% | | |
| Percent of Fund Budget | | | 1.06% | 98.94% | | 100.00% |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|-----------------------------|--------------|--------------|-------------------|----------|-------------------|----------|----------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Albany Station REA Building | 0.200 | 0.200 | - | - | - | - | - |
| Albany Station Pathway | 0.085 | 0.085 | - | - | - | - | - |
| North Albany Park & Ride | 0.130 | 0.130 | - | - | - | - | - |
| Total FTE | 0.415 | 0.415 | - | - | - | - | - |

PROGRAM NARRATIVE

CAPITAL PROJECTS FUND: ALBANY DATA INTEGRATION PROJECT (402-10-1011)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This activity accounts for the costs of acquisition and implementation of the City's new financial software and related hardware.
- Funds in this activity will be used to acquire and implement integrated financial software that includes fund accounting, accounts payable, accounts receivable, payroll, Human Resources, special assessment tracking, contracts, bid and quote tracking, project accounting, and fixed assets.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|---|--------------------|---------------|---|
| Budget Year 2009-2010 Effective Government | 06/10 | Completed | <ul style="list-style-type: none">• Stabilize remaining issues. |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none">• Finalize installation and make closing payment to vendor. |

PROG 1011: Albany Data Integration Project

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Investment Earnings | 15,405.24 | 12,708.54 | 10,000 | 10,000 | 3,000 | -70.00% |
| Beginning Balance | 307,849.33 | 259,899.00 | 225,000 | 225,000 | 150,000 | -33.33% |
| TOTAL REVENUES | 323,254.57 | 272,607.54 | 235,000 | 235,000 | 153,000 | -34.89% |
| EXPENDITURES | | | | | | |
| Materials & Services | 63,355.68 | 123,342.39 | 235,000 | 235,000 | 57,000 | -75.74% |
| Capital | - | - | - | - | 96,000 | - % |
| TOTAL EXPENDITURES | 63,355.68 | 123,342.39 | 235,000 | 235,000 | 153,000 | -34.89% |

PROG 1011 Albany Data Integration Project

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 259,898.89 | 149,265.15 | - | - | - |
|----------------------------|------------|------------|---|---|---|

PROGRAM NARRATIVE

CAPITAL PROJECTS FUND: LID CONSTRUCTION PROJECTS (402-10-1012)

Responsible Manager/Title: John Stahl, Assistant Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This program accounts for the construction and financing of special assessment Local Improvement District (LID) projects and the collection of assessments from benefited property owners.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|---|--------------------|---------------|---|
| Budget Year 2009-2010 Effective Government | 06/10 | Ongoing | <ul style="list-style-type: none">• Knox Butte Extension (sewer, water, and street). |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none">• Complete Knox Butte Extension (sewer, water, and street). |

PROG 1012: LID Construction Projects

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Assessment Revenue | 88,559.28 | 73,258.79 | 3,555,000 | 1,905,000 | 1,600,000 | -16.01% |
| Investment Earnings | 15,779.65 | 19,806.32 | - | - | - | - % |
| Transfers In | - | - | - | 4,100,000 | - | - % |
| Beginning Balance | 252,073.07 | 326,566.00 | - | - | 250,000 | - % |
| TOTAL REVENUES | 356,412.00 | 419,631.11 | 3,555,000 | 6,005,000 | 1,850,000 | -69.19% |
| EXPENDITURES | | | | | | |
| Capital | 29,846.18 | 100,368.33 | 3,555,000 | 6,005,000 | 1,850,000 | -69.19% |
| TOTAL EXPENDITURES | 29,846.18 | 100,368.33 | 3,555,000 | 6,005,000 | 1,850,000 | -69.19% |

PROG 1012 LID Construction Projects

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 326,565.82 | 319,262.78 | - | - | - |
|----------------------------|------------|------------|---|---|---|

PROGRAM NARRATIVE

CAPITAL PROJECTS: ALBANY STATION REA (402-50-1109)

Responsible Manager/Title: Guy Mayes, Special Projects Manager

FUNCTIONS AND RESPONSIBILITIES

- This project (CIP Project #1796, Phase 2) will rehabilitate the existing Rail Express Agency building and site area located at Albany Station. When rehabilitated, the building will be used as office space for the local transit systems. Providing office space at the transit systems' primary transfer station will improve the efficiency of the transit system by allowing increased flexibility in the design of bus routes and schedules. It will also provide for improved communication and coordination with the other transportation services based at the site: Amtrak, Linn-Benton Loop, Valley Retriever, and Linn Shuttle.
 - This budget receives the following funding: \$1,280,000 from the Federal Highway Trust Fund.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 06/10 | In Progress | <ul style="list-style-type: none">• Complete construction. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 12/10 | | <ul style="list-style-type: none">• Complete construction. |

PROG 1109: Albany Station REA Building Project

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 1,280,000 | 1,280,000 | 1,280,000 | - % |
| Miscellaneous Revenue | - | - | - | - | - | - % |
| Investment Earnings | - | - | 8,000 | 8,000 | - | -100.00% |
| Beginning Balance | - | - | 43,700 | 43,700 | - | -100.00% |
| TOTAL REVENUES | - | - | 1,331,700 | 1,331,700 | 1,280,000 | -3.88% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 10,800 | 10,800 | - | -100.00% |
| Capital | - | - | 1,320,900 | 1,320,900 | 1,280,000 | -3.10% |
| TOTAL EXPENDITURES | - | - | 1,331,700 | 1,331,700 | 1,280,000 | -3.88% |

PROG 1109 Albany Station REA Building Project
Revenues less Expenditures

- - - - -

PROGRAM NARRATIVE

CAPITAL PROJECTS: ALBANY STATION PATHWAY (402-50-1110)

Responsible Manager/Title: Guy Mayes, Special Projects Manager

FUNCTIONS AND RESPONSIBILITIES

- This project (CIP Project #1796, Phase 3) will construct a pathway along the railroad tracks from the rail depot building east to Swanson Park and will improve pedestrian access to Albany Station and the aquatic center through an area that is currently fenced and to which access is restricted by the railroad .
 - This budget receives \$520,000 funding from the Federal Highway Trust Fund.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|--|--------------------|---------------|--|
| Budget Year 2009-2010 Great Neighborhoods | 6/10 | Rescheduled | <ul style="list-style-type: none">• Complete construction. |
| Budget Year 2010-2011 Great Neighborhoods | 6/11 | | <ul style="list-style-type: none">• Complete construction. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1110: Albany Station Pathway

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 520,000 | 520,000 | 520,000 | - % |
| Charges for Services | - | - | - | - | - | - % |
| Investment Earnings | - | - | 3,200 | 3,200 | 3,000 | -6.25% |
| Transfers In | - | - | 25,000 | 25,000 | - | -100.00% |
| Beginning Balance | - | - | 118,000 | 118,000 | 155,000 | 31.36% |
| TOTAL REVENUES | - | - | 666,200 | 666,200 | 678,000 | 1.77% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 5,400 | 5,400 | - | -100.00% |
| Capital | - | - | 660,800 | 660,800 | 678,000 | 2.60% |
| TOTAL EXPENDITURES | - | - | 666,200 | 666,200 | 678,000 | 1.77% |

| | | | | | | |
|---|---|---|---|---|---|--|
| PROG 1110 Albany Station Pathway | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | |

PROGRAM NARRATIVE

CAPITAL PROJECTS: NORTH ALBANY PARK & RIDE (402-50-1111)

Responsible Manager/Title: Guy Mayes, Special Projects Manager

FUNCTIONS AND RESPONSIBILITIES

- This project (CIP Project #1654) will provide a replacement facility for the existing park & ride area. The replacement facility would be a paved and lighted lot with passenger shelter at the northwest corner of Hickory and North Albany Road adjacent to Hwy. 20, would be served by the Albany Transit and the Linn-Benton Loop Systems, and would provide a convenient local bus stop near the proposed shopping center sites. This project meets ODOT's desire for the City to reduce the impact on the highway system by encouraging mass transit.
- This budget receives the following funding: \$800,000 from the Federal Highway Trust Fund.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 06/10 | Rescheduled | <ul style="list-style-type: none">• Complete construction. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 06/11 | | <ul style="list-style-type: none">• Complete construction. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1111: North Albany Park & Ride

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | 800,000 | 800,000 | 800,000 | - % |
| Investment Earnings | - | - | 4,000 | 4,000 | - | -100.00% |
| Beginning Balance | - | - | 49,400 | 49,400 | 32,000 | -35.22% |
| TOTAL REVENUES | - | - | 853,400 | 853,400 | 832,000 | -2.51% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 10,800 | 10,800 | - | -100.00% |
| Capital | - | - | 842,600 | 842,600 | 832,000 | -1.26% |
| TOTAL EXPENDITURES | - | - | 853,400 | 853,400 | 832,000 | -2.51% |

PROG 1111 North Albany Park & Ride

Revenues less Expenditures

- - - - -

PROGRAM NARRATIVE

CAPITAL PROJECTS FUND: ST-07-03 53rd Ave. Bridge/Roadway (402-50-2013)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding for the design of transportation improvements associated with the 53rd Avenue extension.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|------------------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 Safe City | 11/09 | Completed | <ul style="list-style-type: none">• Complete the design and permitting of the roadway improvements to have bid ready documents prepared in order to qualify as a ready-to-go project for City Economic Stimulus money that could be available in the future. |
| Budget Year 2010-2011 Safe City | 6/11 | | <ul style="list-style-type: none">• Complete right-of-way acquisition of four strip parcels on the east end of the project according to Federal acquisition guidelines. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2013: ST-07-03 53rd Ave Bridge/Roadway

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | 1,500,000.00 | - | - | - | - | - % |
| Investment Earnings | 25,153.38 | 45,824.74 | 36,000 | 36,000 | 20,000 | -44.44% |
| Transfers In | 348,127.62 | 83,194.45 | - | - | - | - % |
| Beginning Balance | (497,060.67) | 836,697.00 | 2,551,700 | 2,551,700 | 573,600 | -77.52% |
| TOTAL REVENUES | 1,376,220.33 | 965,716.19 | 2,587,700 | 2,587,700 | 593,600 | -77.06% |
| EXPENDITURES | | | | | | |
| Capital | 539,523.28 | 227,122.42 | 2,587,700 | 2,587,700 | 593,600 | -77.06% |
| TOTAL EXPENDITURES | 539,523.28 | 227,122.42 | 2,587,700 | 2,587,700 | 593,600 | -77.06% |

PROG 2013 ST-07-03 53rd Ave Bridge/Roadway

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 836,697.05 | 738,593.77 | - | - | - |
|----------------------------|------------|------------|---|---|---|



CITY OF
Albany

O R E G O N

PERMANENT FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry. The City has two Permanent funds.

SENIOR CENTER ENDOWMENT FUND

This fund receives private gifts and donations dedicated to Senior Center operations. Donations have ranged from \$3,500 to \$5,000 annually. Expenditures may be made from interest earned from investment of the donations.

LIBRARY TRUST FUND

Veda O. Torney Trust: Interest earnings on the \$10,000 trust balance are used for the purchase of children's picture books.

Manela Trust: Interest earnings on the \$69,429 trust balance are used to purchase scientific, educational, and technical books.

RESOURCES

| | | |
|---------------------------------|----|---------|
| Other Revenue | \$ | 500 |
| Investment Earnings | | 2,800 |
| Beginning Balance | | 58,200 |
| Beginning Balance Held in Trust | | 79,500 |
| Total Resources | \$ | 141,000 |

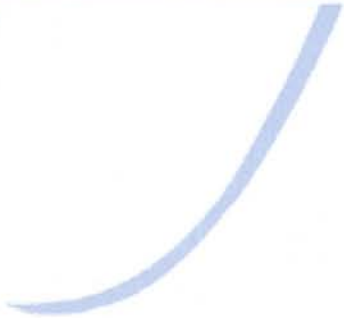
REQUIREMENTS

| | | |
|----------------------|----|---------|
| Materials & Services | \$ | 10,100 |
| Unappropriated | | 130,900 |
| Total Requirements | \$ | 141,000 |



CITY OF
Albany

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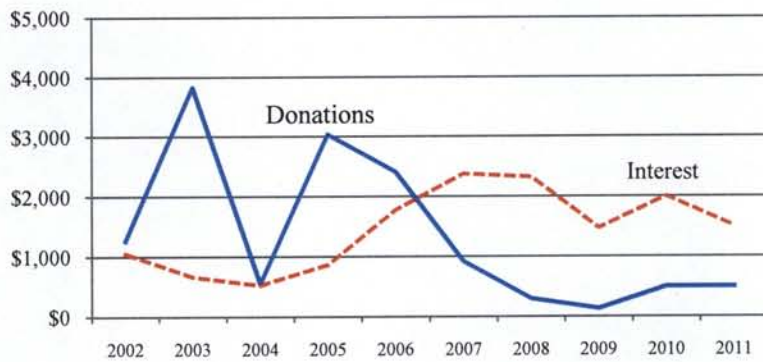


SENIOR CENTER ENDOWMENT FUND

RESOURCE DETAIL

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|-------------------------|-----------|-----------|-------------------|----------------|----------------|--------------|-------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Donations | \$ 296 | \$ 133 | \$ 500 | \$ 500 | \$ 500 | - | 0.94% |
| Interest | 2,324 | 1,472 | 2,000 | 2,000 | 1,500 | (25.00%) | 2.81% |
| Total Current Resources | 2,620 | 1,605 | 2,500 | 2,500 | 2,000 | (20.00%) | 3.75% |
| Beginning Balance | 49,056 | 49,947 | 49,900 | 49,900 | 51,400 | 3.01% | 96.25% |
| Total Resources | \$ 51,676 | \$ 51,552 | \$ 52,400 | \$ 52,400 | \$ 53,400 | 1.91% | 100.00% |

DONATIONS AND INTEREST EARNINGS FOR TEN FISCAL YEARS



| Year | Donations | Interest |
|------|-----------|----------|
| 2002 | 1,269 | 1,050 |
| 2003 | 3,828 | 659 |
| 2004 | 545 | 519 |
| 2005 | 3,041 | 860 |
| 2006 | 2,414 | 1,773 |
| 2007 | 922 | 2,379 |
| 2008 | 296 | 2,324 |
| 2009 | 133 | 1,472 |
| 2010 | 500 | 2,000 |
| 2011 | 500 | 1,500 |

REQUIREMENT SUMMARIES

| Program Expenditures/ Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------------------|----------|----------|-------------------|-----------|-------------------|-----------|-----------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Materials & Services | \$ 1,729 | \$ 2,400 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| Unappropriated | - | - | 50,400 | 50,400 | 51,400 | 51,400 | 51,400 |
| Total Requirements | \$ 1,729 | \$ 2,400 | \$ 52,400 | \$ 52,400 | \$ 53,400 | \$ 53,400 | \$ 53,400 |

| Percent of Fund Total | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|-----------------------|---------|---------|-------------------|---------|-------------------|----------|---------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Materials & Services | 100.00% | 100.00% | 3.82% | 3.82% | 3.75% | 3.75% | 3.75% |
| Unappropriated | - | - | 96.18% | 96.18% | 96.25% | 96.25% | 96.25% |
| Totals | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Senior Center Endowment (501-35-1418)

Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

FUNCTIONS AND RESPONSIBILITIES

- Promote collection of endowment funds to be used for operation of the Albany Senior Center.
- Receive funds, recognize donors, and ensure that capital is reinvested for five years.
- Oversee fund expenditures and ensure monies are used solely for operation of the Albany Senior Center.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none">• Provide \$2,500 in funding for Senior Center Programs. |
| | 06/10 | Completed | <ul style="list-style-type: none">• Update endowment policies and procedures. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none">• Develop an endowment manual for committee members. |
| | 06/11 | | <ul style="list-style-type: none">• Develop strategies for spending the 2010/11 interest. |

PROG 1418: Senior Center Endowment

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| | | | | | | Change |
| REVENUES | | | | | | |
| Miscellaneous Revenue | 295.56 | 132.57 | 500 | 500 | 500 | - |
| Investment Earnings | 2,323.74 | 1,471.95 | 2,000 | 2,000 | 1,500 | -25.00% |
| Beginning Balance | 49,056.00 | 49,947.00 | 49,900 | 49,900 | 51,400 | 3.01% |
| TOTAL REVENUES | 51,675.30 | 51,551.52 | 52,400 | 52,400 | 53,400 | 1.91% |
| EXPENDITURES | | | | | | |
| Materials & Services | 1,728.57 | 2,400.00 | 2,000 | 2,000 | 2,000 | - |
| Unappropriated | - | - | 50,400 | 50,400 | 51,400 | 1.98% |
| TOTAL EXPENDITURES | 1,728.57 | 2,400.00 | 52,400 | 52,400 | 53,400 | 1.91% |

| | | | | | | |
|--|-----------|-----------|---|---|---|--|
| PROG 1418 Senior Center Endowment | | | | | | |
| Revenues less Expenditures | 49,946.73 | 49,151.52 | - | - | - | |



CITY OF
Albany

O R E G O N

**LIBRARY TRUST FUND
RESOURCE DETAIL**

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|---------------------------------|-----------|-----------|-------------------|----------------|----------------|--------------|-------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Interest | \$ 4,199 | \$ 2,656 | \$ 3,000 | \$ 3,000 | \$ 1,300 | (56.67%) | 1.48% |
| Total Current Resources | 4,199 | 2,656 | 3,000 | 3,000 | 1,300 | (56.67%) | 1.48% |
| Beginning Balance | 10,825 | 11,690 | 10,700 | 10,700 | 6,800 | (36.45%) | 7.77% |
| Beginning Balance Held in Trust | 79,427 | 79,427 | 79,500 | 79,500 | 79,500 | - | 90.75% |
| Total Resources | \$ 94,451 | \$ 93,773 | \$ 93,200 | \$ 93,200 | \$ 87,600 | (6.01%) | 100.00% |

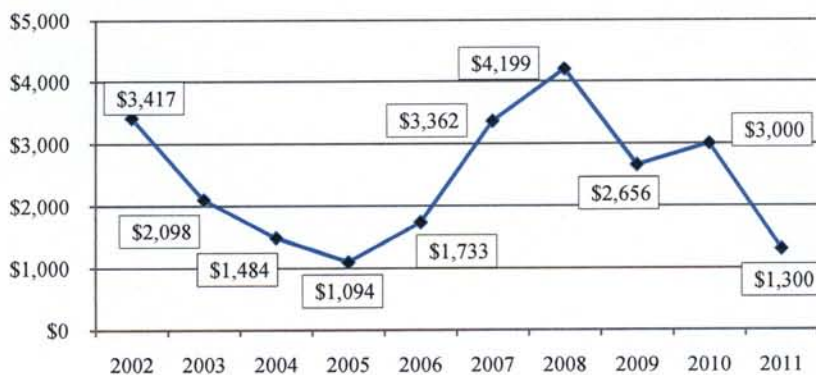
REQUIREMENT SUMMARIES

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------|----------|----------|-------------------|-----------|-------------------|-----------|-----------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| V. O. Torney Trust | \$ - | \$ - | \$ 12,700 | \$ 12,700 | \$ 13,100 | \$ 13,100 | \$ 13,100 |
| Manela Trust | 3,334 | 2,880 | 80,500 | 80,500 | 74,500 | 74,500 | 74,500 |
| Total Requirements | \$ 3,334 | \$ 2,880 | \$ 93,200 | \$ 93,200 | \$ 87,600 | \$ 87,600 | \$ 87,600 |

| Requirements by Type | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------|----------|----------|-------------------|-----------|-------------------|-----------|-----------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Materials & Services | \$ 3,334 | \$ 2,880 | \$ 13,700 | \$ 13,700 | \$ 8,100 | \$ 8,100 | \$ 8,100 |
| Unappropriated | - | - | 79,500 | 79,500 | 79,500 | 79,500 | 79,500 |
| Total Requirements | \$ 3,334 | \$ 2,880 | \$ 93,200 | \$ 93,200 | \$ 87,600 | \$ 87,600 | \$ 87,600 |

| Adopted Requirements by Program and Type | Materials & Services | Unappropriated | Adopted Budget | % of Fund Budget |
|--|----------------------|----------------|----------------|------------------|
| V. O. Torney Trust | \$ 3,100 | \$ 10,000 | \$ 13,100 | 14.95% |
| Manela Trust | 5,000 | 69,500 | 74,500 | 85.05% |
| Total Requirements | \$ 8,100 | \$ 79,500 | \$ 87,600 | 100.00% |
| Percent of Fund Budget | 9.25% | 90.75% | 100.00% | |

INTEREST EARNINGS LAST TEN FISCAL YEARS



| Year | Interest | Expend |
|------|----------|----------|
| 2002 | \$ 3,417 | \$ 9,695 |
| 2003 | 2,098 | 1,747 |
| 2004 | 1,484 | - |
| 2005 | 1,094 | 1,246 |
| 2006 | 1,733 | - |
| 2007 | 3,362 | - |
| 2008 | 4,199 | 3,334 |
| 2009 | 2,656 | 2,880 |
| 2010 | 3,000 | 13,700 |
| 2011 | 1,300 | 8,100 |

PROGRAM NARRATIVE

LIBRARY TRUST FUND: V.O. TORNEY TRUST (502-45-1703)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- Upon her death, Veda Torney left \$10,000 to the Library solely for the purchase of children's picture books. The principal is invested and only the interest is used each year for the intended purpose.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|------------------------------|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 06/10 | Unmet | • Purchase 125 picture books |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 06/11 | | • Purchase 125 picture books |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1703: V. O. Torney Trust

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Investment Earnings | 552.65 | 360.53 | 500 | 500 | 300 | -40.00% |
| Beginning Balance | 11,666.00 | 12,219.00 | 12,200 | 12,200 | 12,800 | 4.92% |
| TOTAL REVENUES | 12,218.65 | 12,579.53 | 12,700 | 12,700 | 13,100 | 3.15% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | 2,700 | 2,700 | 3,100 | 14.81% |
| Unappropriated | - | - | 10,000 | 10,000 | 10,000 | - % |
| TOTAL EXPENDITURES | - | - | 12,700 | 12,700 | 13,100 | 3.15% |

PROG 1703 V. O. Torney Trust

| | | | | | |
|-----------------------------------|------------------|------------------|----------|----------|----------|
| Revenues less Expenditures | 12,218.65 | 12,579.53 | - | - | - |
|-----------------------------------|------------------|------------------|----------|----------|----------|

PROGRAM NARRATIVE

LIBRARY TRUST FUND: MANELA TRUST (502-45-1704)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- Upon the death of Olive Manela, a trust fund was established in the amount of \$69,500 for the Albany Public Library with the principal to be invested and only the interest to be spent on religious, educational, scientific, or technical books.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|--|--------------------|---------------|---|
| Budget Year 2009-2010 Great Neighborhoods | 06/10 | Completed | <ul style="list-style-type: none">• Purchase 300 books in the designated subject areas. |
| Budget Year 2010-2011 Great Neighborhoods | 06/11 | | <ul style="list-style-type: none">• Purchase 150 books in the designated subject areas. |

502: Library Trust
 45: Library

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1704: Manela Trust

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Investment Earnings | 3,646.08 | 2,295.36 | 2,500 | 2,500 | 1,000 | -60.00% |
| Beginning Balance | 78,586.00 | 78,898.00 | 78,000 | 78,000 | 73,500 | -5.77% |
| TOTAL REVENUES | 82,232.08 | 81,193.36 | 80,500 | 80,500 | 74,500 | -7.45% |
| EXPENDITURES | | | | | | |
| Materials & Services | 3,334.23 | 2,880.06 | 11,000 | 11,000 | 5,000 | -54.55% |
| Unappropriated | - | - | 69,500 | 69,500 | 69,500 | - % |
| TOTAL EXPENDITURES | 3,334.23 | 2,880.06 | 80,500 | 80,500 | 74,500 | -7.45% |

PROG 1704 Manela Trust

Revenues less Expenditures

78,897.85

78,313.30

-

-

-



CITY OF
Albany

O R E G O N

ENTERPRISE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Enterprise funds are established for operations that are financed and managed in a manner similar to private enterprises. The intent of Enterprise funds is that the cost of providing utility services to the general public on a continuing basis will be financed or recovered primarily through user charges. The City has two Enterprise funds.

SEWER FUND

The Sewer Fund accounts for all programs associated with the collection and treatment of wastewater in the City. Activities include collection, treatment, billing, equipment replacement, plant expansion, system improvements, economic development, and the repayment of debt incurred to make improvements to the sewer system.

The primary source of revenue for the Sewer Fund is sewer service charges. The City Council has elected to increase sewer service charges on an annual basis to cover debt service for major construction projects and the cost of inflation. Sewer service charges will increase 7% in Fiscal Year 2010-11.

In Fiscal Year 2004-05, the City began a major renovation and improvement of its wastewater treatment plant and facilities. Funding has been provided through a State Revolving Fund loan, the city of Millersburg, and resources of the Sewer Fund.

Development fees, including systems development charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to increase in 2010-11 to \$479,000.

WATER FUND

The Water Fund accounts for all activities associated with the provision of water to the citizenry of Albany. Activities include treatment, distribution, source (canal) maintenance, billing, plant expansion, system improvements, equipment replacement, economic development, and repayment of debt incurred to purchase and improve the water system.

The primary source of revenue for the Water Fund is water service charges. The City Council authorizes increases to the water rates on an annual basis to cover debt service for major capital projects and the costs of inflation. In consideration of current economic conditions and the impact of a rate increase on rate payers, the City Council chose to forgo a 2.5% rate increase for the 2010-11 Fiscal Year.

In 2003, the City sold \$40.485 million of water revenue bonds to finance several large capital projects, including a new water treatment plant in a joint venture with the city of Millersburg, and to make fish screen, diversion dam, and hydroelectric improvements to the existing water system. The new treatment plant was put online in the fall of 2005.

Development fees, including systems development charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to increase to \$154,000 in 2010-11.

RESOURCES

| | |
|----------------------------|----------------------|
| Property Taxes | \$ - |
| Licenses & Fees | 802,700 |
| Intergovernmental Revenues | 8,917,000 |
| Charges for Service | 24,336,100 |
| Assessment Revenues | 30,000 |
| Other Revenues | 20,000 |
| Investment Earnings | 509,400 |
| Transfers In | 1,038,000 |
| Beginning Balance | 33,656,300 |
| Reserved Beginning Balance | 1,643,200 |
| Total Resources | \$ 70,952,700 |

REQUIREMENTS

| | |
|---------------------------|----------------------|
| Personnel | \$ 4,132,200 |
| Materials & Services | 13,600,900 |
| Capital | 31,365,500 |
| Transfers Out | 1,163,000 |
| Debt Service | 19,154,400 |
| Contingency | 1,536,700 |
| Total Requirements | \$ 70,952,700 |

**SEWER FUND
RESOURCE DETAIL**

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Storm Drain Plan Review/ Inspection Fees | \$ 15,933 | \$ 11,170 | \$ 10,000 | \$ 10,000 | \$ 2,500 | (75.00%) | 0.01% |
| Sewer SDC: Principal | 10,562 | 15,967 | 10,000 | 10,000 | 28,000 | 180.00% | 0.07% |
| Sewer SDC: Interest | 4,971 | 8,177 | 2,400 | 2,400 | 10,700 | 345.83% | 0.03% |
| Connection Fees: Principal | 138,497 | 4,303 | 1,500 | 1,500 | 15,500 | 933.33% | 0.04% |
| Connection Fees: Interest | 8,075 | 1,024 | 900 | 900 | 1,300 | 44.44% | - |
| General SCF | 84,450 | 1,455 | 500 | 500 | 6,000 | 1,100.00% | 0.01% |
| Storm Drain Connection Fees | 50,568 | 160 | 100 | 100 | 100 | - | - |
| Connection Fees | 220,730 | 2,125 | - | - | - | - | - |
| Public Facility Construction Permit | 71,863 | 24,971 | 35,000 | 35,000 | 10,000 | (71.43%) | 0.02% |
| Sewer SDC | 885,889 | 389,189 | 128,000 | 128,000 | 479,000 | 274.22% | 1.12% |
| ARRA: Wetlands-Albany | - | - | - | 4,000,000 | 3,500,000 | (12.50%) | 8.20% |
| ARRA: Wetlands-Millersburg | - | - | - | 4,000,000 | 3,500,000 | (12.50%) | 8.20% |
| Energy Trust of Oregon | - | - | 260,000 | 260,000 | - | (100.00%) | - |
| WComp Wage Subsidy Reimb | 1,383 | - | - | - | - | - | - |
| City of Millersburg | 1,000,000 | - | 2,000,000 | 2,000,000 | - | (100.00%) | - |
| Teledyne Industries (TDY) | 85,000 | - | - | 2,500,000 | 1,200,000 | (52.00%) | 2.81% |
| PepsiCo | 710,000 | - | - | - | - | - | - |
| Millersburg Debt Service Payment | - | - | - | - | 400,000 | - | 0.94% |
| Albany Sewer Service Charges | 10,180,115 | 10,861,377 | 11,659,000 | 11,659,000 | 12,553,000 | 7.67% | 29.42% |
| Certified Sewer Charges | 20,702 | 19,788 | 20,000 | 20,000 | 20,000 | - | 0.05% |
| Collection Agency Payments | 10,082 | 2,389 | - | - | - | - | - |
| Equipment Replacement Charges | 76,900 | 79,900 | 70,900 | 70,900 | 90,600 | 27.79% | 0.21% |
| Financed Asmnts: Principal | 32,691 | 30,536 | 32,000 | 32,000 | 24,000 | (25.00%) | 0.05% |
| Financed Asmnts: Interest | 9,515 | 7,506 | 7,200 | 7,200 | 6,000 | (16.67%) | 0.01% |
| SRF Loan Proceeds | 18,020,404 | 7,637,289 | 12,600,000 | 12,600,000 | - | (100.00%) | - |
| Miscellaneous Revenue | 42,514 | 16,942 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.02% |
| Interest | 603,706 | 361,026 | 390,000 | 390,000 | 296,400 | (24.00%) | 0.69% |
| Total Current Resources | 32,284,550 | 19,475,294 | 27,237,500 | 37,737,500 | 22,148,100 | (41.31%) | 51.90% |
| From SDC Improvement Fee Projects | 3,637,600 | 2,131,500 | 33,000 | 33,000 | - | (100.00%) | - |
| From 2502: SDC-I for WWTP SRF debt | - | - | - | - | 700,000 | - | 1.64% |
| From WW Facilities Improvements | - | - | 10,890,000 | 10,890,000 | - | (100.00%) | - |
| Total Transfers In | 3,637,600 | 2,131,500 | 10,923,000 | 10,923,000 | 700,000 | (93.59%) | 1.64% |
| Beginning Balance | 10,338,167 | 11,657,792 | 8,704,400 | 8,754,400 | 19,823,300 | 126.44% | 46.46% |
| Reserved Beginning Balance | 458,940 | 1,061,847 | 991,400 | 991,400 | - | (100.00%) | - |
| Total Resources | \$46,719,257 | \$34,326,433 | \$47,856,300 | \$58,406,300 | \$42,671,400 | (26.94%) | 100.00% |

SDC - Systems Development Charges
SRF - State Revolving Fund
SCF - Sewer Connection Fee

ARRA - American Recovery and Reinvestment Act
SDC-I - Systems Development Charges - Improvement fee

**SEWER FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Sewer Environmental Services | \$ 634,448 | \$ 666,653 | \$ 733,200 | \$ 733,200 | \$ 748,900 | \$ 748,900 | \$ 748,900 |
| Wastewater Treatment Plant | 1,727,950 | 2,001,069 | 1,907,600 | 1,907,600 | 2,185,300 | 2,185,300 | 2,185,300 |
| Wastewater Collection | 1,803,756 | 1,820,846 | 1,809,200 | 1,809,200 | 1,848,900 | 1,848,900 | 1,848,900 |
| Wastewater Administration | 2,846,683 | 2,376,910 | 3,692,300 | 3,742,300 | 3,407,600 | 3,407,600 | 3,407,600 |
| Sewer System Capital Projects | 734,533 | 1,669,805 | 5,869,100 | 5,869,100 | 6,742,700 | 6,742,700 | 6,742,700 |
| Sewer Equipment Replacement | 92,037 | - | 1,082,900 | 1,082,900 | 1,149,000 | 1,149,000 | 1,149,000 |
| Sewer SDC Imp. Fee Projects | 3,699,244 | 2,388,507 | 1,146,600 | 1,146,600 | 1,747,800 | 1,747,800 | 1,747,800 |
| Sewer SDC Reimb. Fee Projects | 216,132 | 1,200,414 | 20,100 | 20,100 | 231,200 | 231,200 | 231,200 |
| Sewer Debt Service | 508,344 | 514,941 | 15,854,000 | 15,854,000 | 15,578,000 | 15,578,000 | 15,578,000 |
| Sewer Debt Service: North Albany | 185,242 | 180,410 | 324,600 | 324,600 | - | - | - |
| Sewer Economic Development | 57,626 | 117,614 | 306,700 | 306,700 | 432,000 | 432,000 | 432,000 |
| Wastewater Facilities Improvement | 21,493,631 | 12,458,318 | 15,110,000 | 15,110,000 | 400,000 | 400,000 | 400,000 |
| Wetlands Treatment Project | - | - | - | 10,500,000 | 8,200,000 | 8,200,000 | 8,200,000 |
| Total Requirements | \$33,999,626 | \$25,395,487 | \$47,856,300 | \$58,406,300 | \$42,671,400 | \$42,671,400 | \$42,671,400 |

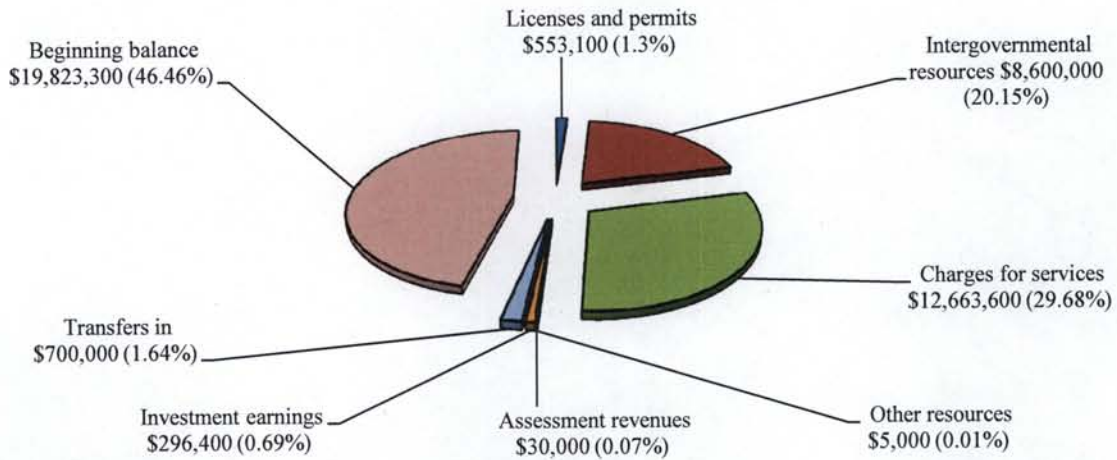
| Requirements by Type | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Personnel | \$ 1,568,230 | \$ 1,753,843 | \$ 1,853,300 | \$ 1,853,300 | \$ 1,987,900 | \$ 1,987,900 | \$ 1,987,900 |
| Materials & Services | 5,629,579 | 5,397,272 | 6,015,200 | 6,015,200 | 6,477,400 | 6,477,400 | 6,477,400 |
| Capital | 22,446,181 | 15,315,647 | 11,828,600 | 22,378,600 | 17,495,200 | 17,495,200 | 17,495,200 |
| Transfers Out | 3,662,600 | 2,233,374 | 11,229,000 | 11,229,000 | 762,500 | 762,500 | 762,500 |
| Debt Service | 693,036 | 695,351 | 16,178,000 | 16,178,000 | 15,233,000 | 15,233,000 | 15,233,000 |
| Contingency | - | - | 752,200 | 752,200 | 715,400 | 715,400 | 715,400 |
| Total Requirements | \$33,999,626 | \$25,395,487 | \$47,856,300 | \$58,406,300 | \$42,671,400 | \$42,671,400 | \$42,671,400 |

| Adopted Requirements by Program and Type | Materials & Services | | Transfers Out | | Debt Service | | Contin-gency | | Adopted Budget | % of Fund Budget |
|---|----------------------|---------------------|---------------------|-------------------|---------------------|-------------------|---------------------|----------------|----------------|------------------|
| | Personnel | | Capital | | | | | | | |
| Sewer Environmental Services | \$ 500,600 | \$ 248,300 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 748,900 | 1.75% |
| Wastewater Treatment Plant | 630,400 | 1,554,900 | - | - | - | - | - | - | 2,185,300 | 5.12% |
| Wastewater Collection | 856,900 | 992,000 | - | - | - | - | - | - | 1,848,900 | 4.33% |
| Wastewater Administration | - | 2,692,200 | - | - | - | - | 715,400 | - | 3,407,600 | 7.99% |
| Sewer System Capital Projects | - | 645,000 | 6,097,700 | - | - | - | - | - | 6,742,700 | 15.80% |
| Sewer Equipment Replacement | - | - | 1,149,000 | - | - | - | - | - | 1,149,000 | 2.69% |
| Sewer SDC Imp. Fee Projects | - | - | 1,047,800 | 700,000 | - | - | - | - | 1,747,800 | 4.10% |
| Sewer SDC Reimb. Fee Projects | - | - | 231,200 | - | - | - | - | - | 231,200 | 0.54% |
| Sewer Debt Service | - | 345,000 | - | - | 15,233,000 | - | - | - | 15,578,000 | 36.51% |
| Sewer Economic Development | - | - | 369,500 | 62,500 | - | - | - | - | 432,000 | 1.01% |
| Wastewater Facilities Improvement | - | - | 400,000 | - | - | - | - | - | 400,000 | 0.94% |
| Wetlands Treatment Project | - | - | 8,200,000 | - | - | - | - | - | 8,200,000 | 19.22% |
| Total Requirements | \$ 1,987,900 | \$ 6,477,400 | \$17,495,200 | \$ 762,500 | \$15,233,000 | \$ 715,400 | \$42,671,400 | 100.00% | | |
| Percent of Fund Budget | 4.65% | 15.18% | 41.00% | 1.79% | 35.70% | 1.68% | 100.00% | | | |

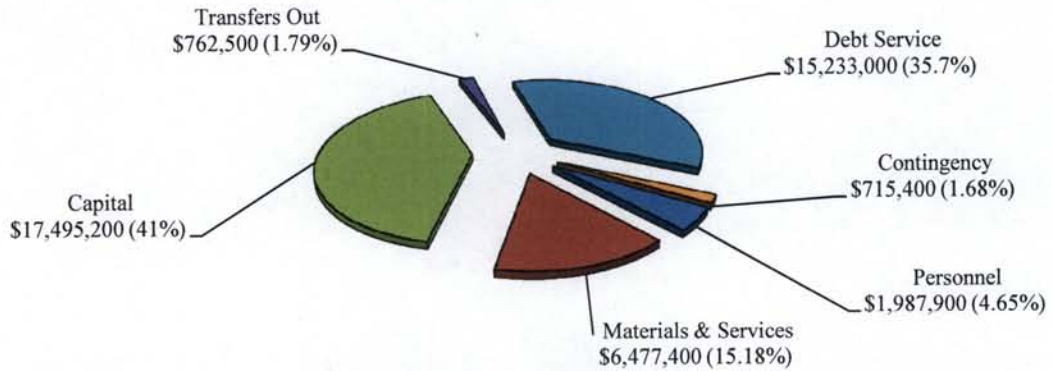
| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|------------------------------|---------------|---------------|-------------------|---------------|-------------------|---------------|---------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Sewer Environmental Services | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 |
| Wastewater Treatment Plant | 6.500 | 6.500 | 6.500 | 6.500 | 6.500 | 6.500 | 6.500 |
| Wastewater Collection | 10.000 | 10.000 | 10.000 | 10.000 | 9.000 | 9.000 | 9.000 |
| Total FTE | 21.500 | 21.500 | 21.500 | 21.500 | 20.500 | 20.500 | 20.500 |

SEWER FUND RESOURCES AND REQUIREMENTS

TOTAL SEWER FUND RESOURCES BY SOURCE



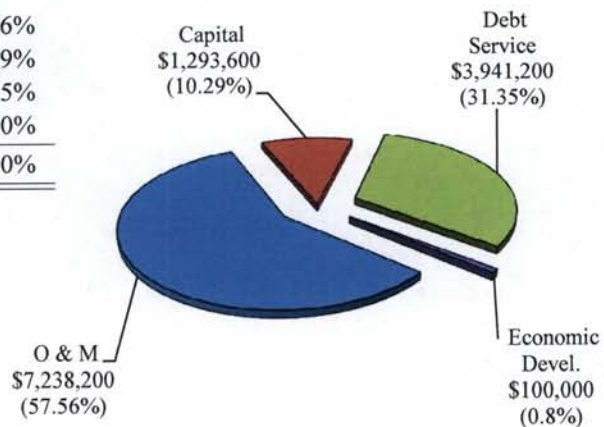
TOTAL SEWER FUND REQUIREMENTS BY TYPE



USE OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2010-11

| | | |
|------------------------------------|---------------------|----------------|
| O & M | \$ 7,238,200 | 57.56% |
| Capital | 1,293,600 | 10.29% |
| Debt Service | 3,941,200 | 31.35% |
| Economic Development | 100,000 | 0.80% |
| Total Sewer Service Charges | \$12,573,000 | 100.00% |

O & M - Operation & Maintenance



**SEWER FUND
RESOURCES, TEN FISCAL YEARS**

| Fiscal Year | Charges for Services | Licenses & Permits | Other Revenues | Transfers In | Debt Proceeds | Beginning Balance | Totals |
|-------------|----------------------|--------------------|----------------|--------------|---------------|-------------------|---------------|
| 2002 | \$ 5,529,312 | \$ 1,015,548 | \$ 937,946 | \$ - | \$ - | \$ 13,196,746 | \$ 20,679,552 |
| 2003 | 6,125,676 | 1,501,116 | 554,209 | - | - | 11,698,185 | 19,879,186 |
| 2004 | 6,918,203 | 1,591,065 | 687,327 | - | 2,835,000 | 10,353,150 | 22,384,745 |
| 2005 | 7,445,699 | 1,922,863 | 674,961 | 53,701 | - | 9,800,964 | 19,898,188 |
| 2006 | 8,134,540 | 1,823,711 | 961,731 | - | - | 11,219,293 | 22,139,275 |
| 2007 | 9,070,353 | 1,951,017 | 920,190 | - | 29,258,343 | 9,756,587 | 50,956,490 |
| 2008 | 10,210,899 | 1,491,538 | 2,561,709 | - | 18,020,404 | 10,797,107 | 43,081,657 |
| 2009 | 10,883,554 | 458,541 | 495,910 | - | 7,637,289 | 12,719,639 | 32,194,933 |
| 2010 | 11,679,000 | 188,400 | 13,270,100 | - | 12,600,000 | 9,745,800 | 47,483,300 |
| 2011 | 12,573,000 | 553,100 | 9,022,000 | - | - | 19,823,300 | 41,971,400 |

NOTES:

Actual revenues for Fiscal Years 2002 through 2009. Budgeted resources for 2010 and 2011.

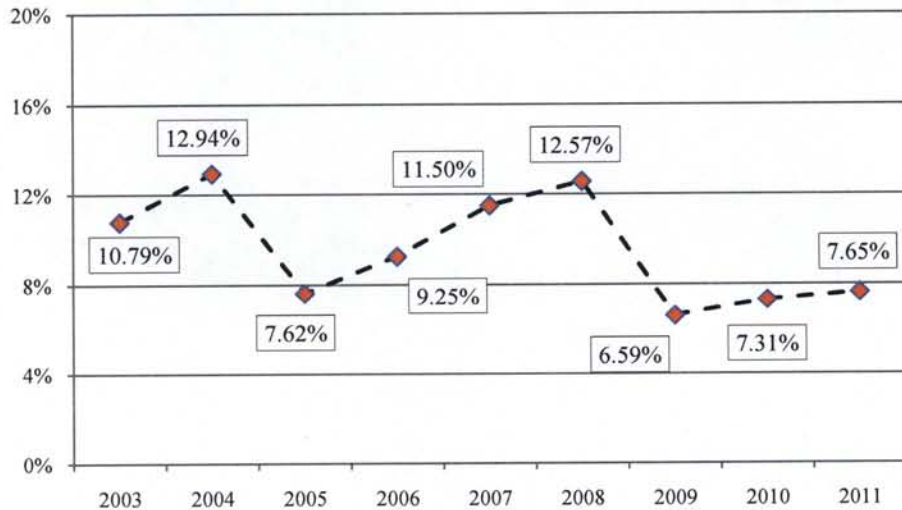
Other Revenues: In Fiscal Year 2008, the City received \$1,000,000 from the City of Millersburg and \$710,000 from PepsiCo. In Fiscal Year 2010, the City received resources of \$2,000,000 from the City of Millersburg.

Transfers In: Intrafund transfers have been eliminated from all years in the table above.

Debt Proceeds: The City began receiving SRF loan proceeds for the new Wastewater Treatment Plant in Fiscal Year 2007.

**SEWER SERVICE CHARGE REVENUES
Annual Percentage Change**

| Fiscal Year | Annual % Change |
|-------------|-----------------|
| 2003 | 10.79% |
| 2004 | 12.94% |
| 2005 | 7.62% |
| 2006 | 9.25% |
| 2007 | 11.50% |
| 2008 | 12.57% |
| 2009 | 6.59% |
| 2010 | 7.31% |
| 2011 | 7.65% |



SEWER FUND REQUIREMENTS, TEN FISCAL YEARS

| Fiscal Year | Operating Expenditures | Capital | Transfers Out | Debt Service | Totals |
|-------------|------------------------|--------------|---------------|--------------|--------------|
| 2002 | \$ 4,985,906 | \$ 2,901,967 | \$ 22,500 | \$ 1,070,994 | \$ 8,981,367 |
| 2003 | 5,172,326 | 3,278,799 | - | 1,074,910 | 9,526,035 |
| 2004 | 5,635,276 | 1,252,549 | - | 5,695,956 | 12,583,781 |
| 2005 | 5,486,395 | 2,083,330 | 400,000 | 709,171 | 8,678,896 |
| 2006 | 5,947,003 | 5,712,804 | 20,600 | 702,280 | 12,382,687 |
| 2007 | 6,712,760 | 32,621,499 | 124,800 | 700,323 | 40,159,382 |
| 2008 | 7,197,809 | 22,446,181 | 25,000 | 693,036 | 30,362,026 |
| 2009 | 7,151,115 | 15,315,647 | 1,991,874 | 695,351 | 25,153,987 |
| 2010 | 7,868,500 | 9,116,000 | 306,000 | 16,178,000 | 33,468,500 |
| 2011 | 8,465,300 | 11,216,600 | 762,500 | 15,233,000 | 35,677,400 |

NOTES:

Actual expenditures for Fiscal Years 2002 through 2009 & budgeted requirements for 2010 and 2011.

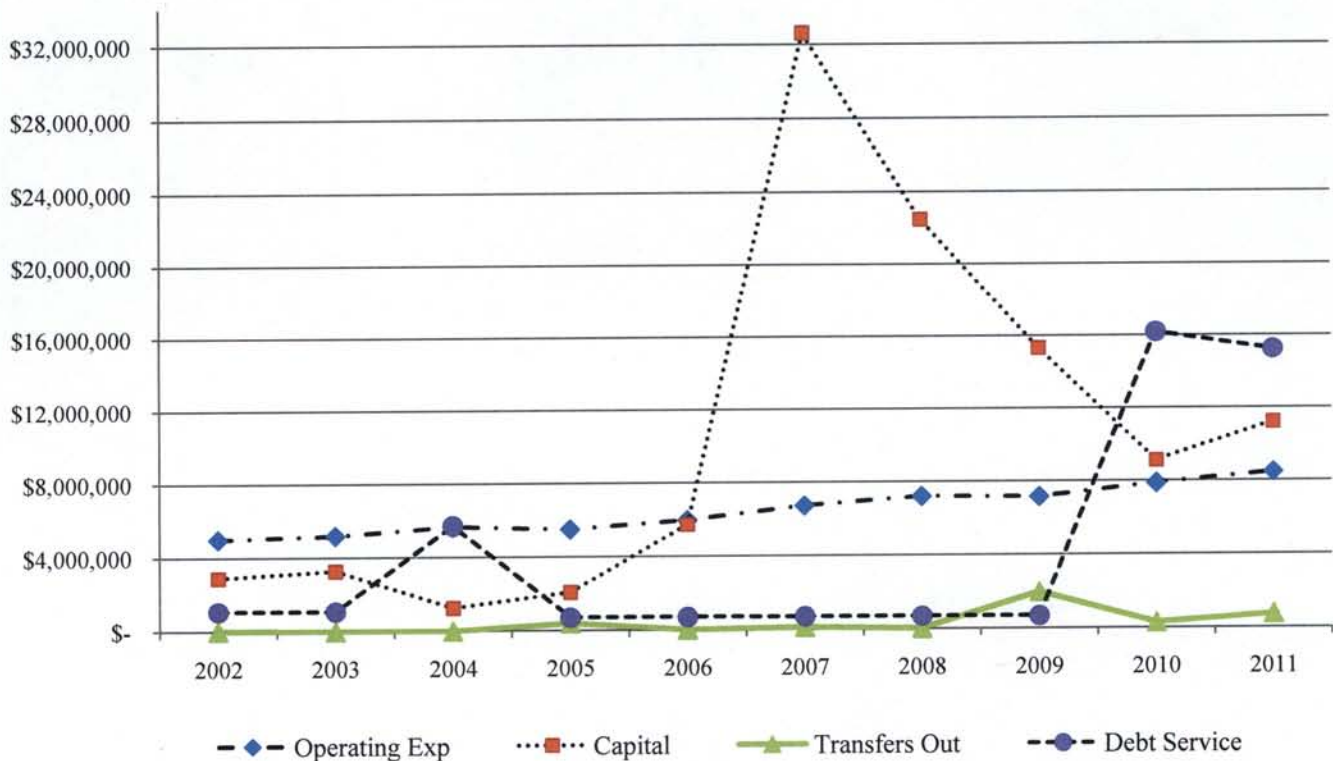
Operating Expenditures equal Personnel plus Materials and Services.

Capital: Major construction of the new Wastewater Treatment Plant began in Fiscal Year 2007. Capital reserves are not included in the 2010 and 2011 amounts.

Transfers Out: Intrafund transfers have been eliminated from all years in the table above.

Debt Service: In Fiscal Year 2004, the City advance refunded the 1993 Sewer Refunding Bonds. In April 2010, there was a \$4.3 million payment on the SRF loan used to finance the new sewage treatment plant. Debt reserves are not included in the 2010 and 2011 amounts.

REQUIREMENTS, TEN FISCAL YEARS



**SEWER FUND
DEBT SERVICE COMBINED BUDGET**

Detailed below are the resources dedicated to fund sewer system debt service. The Sewer Fund currently has one debt service program: Sewer Debt Service. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|------------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| PepsiCo | \$ 710,000 | \$ - | \$ - | \$ - | \$ - | - | - |
| Millersburg Debt Service Payment | - | - | - | - | 400,000 | - | 2.57% |
| Albany Sewer Service Charges | 508,344 | 514,941 | 4,099,000 | 4,099,000 | 3,941,200 | (3.85%) | 25.30% |
| Financed Asmnts: Principal | 32,691 | 30,536 | 32,000 | 32,000 | - | (100.00%) | - |
| Financed Asmnts: Interest | 9,515 | 7,506 | 7,200 | 7,200 | - | (100.00%) | - |
| Interest | 35,943 | 31,239 | 126,000 | 126,000 | 120,000 | (4.76%) | 0.77% |
| Total Current Resources | 1,296,493 | 584,222 | 4,264,200 | 4,264,200 | 4,461,200 | 4.62% | 28.64% |
| From SDC Improvement Fee Projects | - | 31,500 | 33,000 | 33,000 | - | (100.00%) | - |
| From 2502: SDC-I for WWTP SRF debt | - | - | - | - | 700,000 | - | 4.49% |
| From WW Facilities Improvements | - | - | 10,890,000 | 10,890,000 | - | (100.00%) | - |
| Total Transfers In | - | 31,500 | 10,923,000 | 10,923,000 | 700,000 | (93.59%) | 4.49% |
| Beginning Balance | - | - | - | - | 10,416,800 | - | 66.87% |
| Reserved Beginning Balance | 458,940 | 1,061,847 | 991,400 | 991,400 | - | (100.00%) | - |
| Total Resources | \$1,755,433 | \$1,677,569 | \$16,178,600 | \$16,178,600 | \$15,578,000 | (3.71%) | 100.00% |

| Adopted Requirements by Program and Type | Materials & Services | Debt Service | Adopted Budget | % of Fund Budget |
|---|-------------------------|-----------------|-------------------|---------------------|
| Sewer Debt Service | \$ 345,000 | \$15,233,000 | \$15,578,000 | 100.00% |
| Total Requirements | \$ 345,000 | \$15,233,000 | \$15,578,000 | 100.00% |
| Percent of Budget | 2.21% | 97.79% | 100.00% | |

| Adopted Budget Detail of Debt Service Requirement Category | Final Maturity | Principal | Interest | Debt Reserve | Adopted Budget |
|---|-------------------|--------------|--------------|-----------------|-------------------|
| WWTP SRF Loan | 10/01/2029 | \$ 2,643,500 | \$ 2,065,600 | \$10,523,900 | \$15,233,000 |
| Totals | | \$ 2,643,500 | \$ 2,065,600 | \$10,523,900 | \$15,233,000 |

WWTP - Wastewater Treatment Plant
SRF - State Revolving Fund

SDC - Systems Development Charge
WW - Wastewater

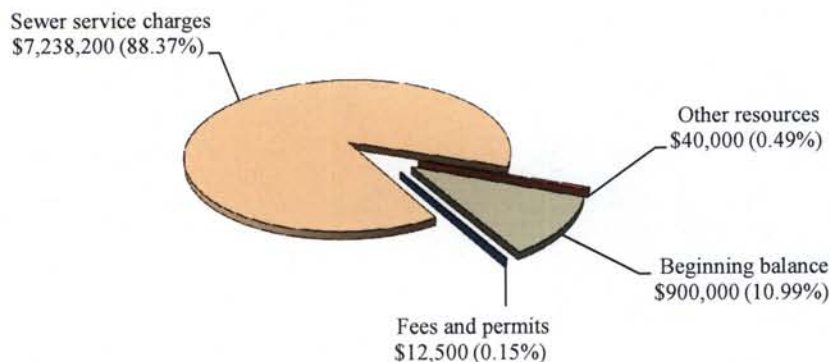
SEWER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET

Detailed below are the resources which provide funding for operation and maintenance of the sewer system. Programs funded are Sewer Environmental Services, Wastewater Treatment Plant, Wastewater Collection, and Wastewater Administration. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Storm Drain Plan Review/ Inspection Fees | \$ 15,933 | \$ 11,170 | \$ 10,000 | \$ 10,000 | \$ 2,500 | (75.00%) | 0.03% |
| Public Facility Construction Permit | 71,863 | 24,971 | 35,000 | 35,000 | 10,000 | (71.43%) | 0.12% |
| WComp Wage Subsidy Reimb | 1,383 | - | - | - | - | - | - |
| Albany Sewer Service Charges | 7,082,742 | 6,808,650 | 7,148,400 | 7,148,400 | 7,218,200 | 0.98% | 88.13% |
| Certified Sewer Charges | 20,702 | 19,788 | 20,000 | 20,000 | 20,000 | - | 0.24% |
| Collection Agency Payments | 10,082 | 2,389 | - | - | - | - | - |
| Miscellaneous Revenue | 42,514 | 9,930 | 10,000 | 10,000 | 5,000 | (50.00%) | 0.06% |
| Interest | 36,112 | 41,281 | 48,000 | 48,000 | 35,000 | (27.08%) | 0.43% |
| Total Current Resources | 7,281,331 | 6,918,179 | 7,271,400 | 7,271,400 | 7,290,700 | 0.27% | 89.01% |
| Beginning Balance | 599,700 | 868,200 | 870,900 | 920,900 | 900,000 | (2.27%) | 10.99% |
| Total Resources | \$7,881,031 | \$7,786,379 | \$8,142,300 | \$8,192,300 | \$8,190,700 | (0.02%) | 100.00% |

| Adopted Requirements by Program and Type | | | | | | Adopted Budget | % of Fund Budget |
|--|--------------------|----------------------|-------------|---------------|-------------------|--------------------|------------------|
| | Personnel | Materials & Services | Capital | Transfers Out | Contingency | | |
| Sewer Environmental Services | \$ 500,600 | \$ 248,300 | \$ - | \$ - | \$ - | \$ 748,900 | 9.15% |
| Wastewater Treatment Plant | 630,400 | 1,554,900 | - | - | - | 2,185,300 | 26.68% |
| Wastewater Collection | 856,900 | 992,000 | - | - | - | 1,848,900 | 22.57% |
| Wastewater Administration | - | 2,692,200 | - | - | 715,400 | 3,407,600 | 41.60% |
| Total Requirements | \$1,987,900 | \$5,487,400 | \$ - | \$ - | \$ 715,400 | \$8,190,700 | 100.00% |
| Percent of Budget | 24.27% | 67.00% | - | - | 8.73% | 100.00% | |

SEWER OPERATION & MAINTENANCE RESOURCES BY TYPE
Category Totals and Percent of Budget



SEWER FUND
CAPITAL AND ECONOMIC DEVELOPMENT COMBINED BUDGET

Detailed below are the resources used to fund sewer system capital projects and economic development. Programs funded are Sewer System Capital Projects, Sewer Equipment Replacement, Sewer SDC Improvement Fee Projects, Sewer SDC Reimbursement Fee Projects, Sewer Economic Development, Wastewater Facilities Improvement, and Wetlands Treatment Project. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

| Resources | | |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------|
| | 2007-08 Actual | 2008-09 Actual | Adopted Budget | Revised Budget | | | |
| Sewer SDC: Principal | \$ 10,562 | \$ 15,967 | \$ 10,000 | \$ 10,000 | \$ 28,000 | 180.00% | 0.15% |
| Sewer SDC: Interest | 4,971 | 8,177 | 2,400 | 2,400 | 10,700 | 345.83% | 0.06% |
| Connection Fees: Principal | 138,497 | 4,303 | 1,500 | 1,500 | 15,500 | 933.33% | 0.08% |
| Connection Fees: Interest | 8,075 | 1,024 | 900 | 900 | 1,300 | 44.44% | 0.01% |
| General SCF | 84,450 | 1,455 | 500 | 500 | 6,000 | 1,100.00% | 0.03% |
| Storm Drain Connection Fees | 50,568 | 160 | 100 | 100 | 100 | - | - |
| Connection Fees | 220,730 | 2,125 | - | - | - | - | - |
| Sewer SDC | 885,889 | 389,189 | 128,000 | 128,000 | 479,000 | 274.22% | 2.53% |
| Sewer SDC | - | - | - | 4,000,000 | 3,500,000 | (12.50%) | 18.52% |
| Sewer SDC | - | - | - | 4,000,000 | 3,500,000 | (12.50%) | 18.52% |
| Energy Trust of Oregon | - | - | 260,000 | 260,000 | - | (100.00%) | - |
| City of Millersburg | 1,000,000 | - | 2,000,000 | 2,000,000 | - | (100.00%) | - |
| Teledyne Industries (TDY) | 85,000 | - | - | 2,500,000 | 1,200,000 | (52.00%) | 6.35% |
| Albany Sewer Service Charges | 2,589,029 | 3,537,786 | 411,600 | 411,600 | 1,393,600 | 238.58% | 7.37% |
| Equipment Replacement Charges | 76,900 | 79,900 | 70,900 | 70,900 | 90,600 | 27.79% | 0.48% |
| Financed Asmnts: Principal | - | - | - | - | 24,000 | - | 0.13% |
| Financed Asmnts: Interest | - | - | - | - | 6,000 | - | 0.03% |
| SRF Loan Proceeds | 18,020,404 | 7,637,289 | 12,600,000 | 12,600,000 | - | (100.00%) | - |
| Miscellaneous Revenue | - | 7,012 | - | - | - | - | - |
| Interest | 531,651 | 288,506 | 216,000 | 216,000 | 141,400 | (34.54%) | 0.75% |
| Total Current Resources | 23,706,726 | 11,972,893 | 15,701,900 | 26,201,900 | 10,396,200 | (60.32%) | 55.01% |
| From SDC Improvement Fee Projects | 3,637,600 | 2,100,000 | - | - | - | - | - |
| Total Transfers In | 3,637,600 | 2,100,000 | - | - | - | - | - |
| Beginning Balance | 9,738,467 | 10,789,592 | 7,833,500 | 7,833,500 | 8,506,500 | 8.59% | 44.99% |
| Total Resources | \$37,082,793 | \$24,862,485 | \$23,535,400 | \$34,035,400 | \$ 18,902,700 | (44.46%) | 100.00% |

SDC System Development Charge
SRF State Revolving Fund

SCF Sewer Connection Fee
SDC-I System Development Charges - Improvement

| Adopted Requirements by Program and Type | Materials & Services | | Transfers Out | Adopted Budget | % of Fund Budget |
|---|-------------------------|---------------------|-------------------|---------------------|---------------------|
| | | Capital | | | |
| Sewer System Capital Projects | \$ 645,000 | \$ 6,097,700 | \$ - | \$ 6,742,700 | 35.66% |
| Sewer Equipment Replacement | - | 1,149,000 | - | 1,149,000 | 6.08% |
| Sewer SDC Improvement Fee Projects | - | 1,047,800 | 700,000 | 1,747,800 | 9.25% |
| Sewer SDC Reimbursement Fee Projects | - | 231,200 | - | 231,200 | 1.22% |
| Sewer Economic Development | - | 369,500 | 62,500 | 432,000 | 2.29% |
| Wastewater Facilities Improvement | - | 400,000 | - | 400,000 | 2.12% |
| Wetlands Treatment Project | - | 8,200,000 | - | 8,200,000 | 43.38% |
| Total Requirements | \$ 645,000 | \$17,495,200 | \$ 762,500 | \$18,902,700 | 100.00% |
| Percent of Budget | | 3.41% | 92.56% | 4.03% | 100.00% |

SEWER FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2010-2011

| Project Description | Totals | Sewer System Capital Projects | Sewer Equipment Replac- ment | SDC Improve- ment Fee Projects | SDC Reimburse- ment Fee Projects |
|---|---------------------|--|---------------------------------------|---|---|
| Land Acq: Wetlands Project | \$ 500,000 | \$ - | \$ - | \$ - | \$ - |
| TDY: Pipeline/Waterfall Project | 700,000 | - | - | - | - |
| SS-06-05 34th Ave Pump Station | 50,000 | 50,000 | - | - | - |
| SS-07-01 Calapooia Interceptor | 351,200 | 203,700 | - | 147,500 | - |
| SS-11-01 Lawndale Sewer Relocation | 363,000 | 203,000 | - | 160,000 | - |
| WWTP-03-01 WW Treatment Plant Expansion | 400,000 | - | - | - | - |
| WWTP-08-02 Wetlands Treatment Project | 6,850,000 | - | - | - | - |
| Project Totals | 9,214,200 | 456,700 | - | 307,500 | - |
| Reserve: Pipe Over-sizing | 15,000 | - | - | 15,000 | - |
| Reserve: Connection Fees | 584,300 | 584,300 | - | - | - |
| Reserve: Equipment Replacement | 1,149,000 | - | 1,149,000 | - | - |
| Reserve: Storm Drain Collection Fees | 40,600 | 40,600 | - | - | - |
| Reserve: Capital Projects | 6,317,100 | 4,841,100 | - | 725,300 | 231,200 |
| Reserve: Land | 175,000 | 175,000 | - | - | - |
| Total Reserves | 8,281,000 | 5,641,000 | 1,149,000 | 740,300 | 231,200 |
| Grand Totals | \$17,495,200 | \$ 6,097,700 | \$ 1,149,000 | \$ 1,047,800 | \$ 231,200 |

| Sewer Economic Develop- ment | Wastewater Facilities Improve- ment | Wetlands Treatment Project | Project Description |
|---------------------------------------|--|----------------------------------|---|
| \$ - | \$ - | \$ 500,000 | Land Acq: Wetlands Project |
| - | - | 700,000 | TDY: Pipeline/Waterfall Project |
| - | - | - | SS-06-05 34th Ave Pump Station |
| - | - | - | SS-07-01 Calapooia Interceptor |
| - | - | - | SS-11-01 Lawndale Sewer Relocation |
| - | 400,000 | - | WWTP-03-01 WW Treatment Plant Expansion |
| - | - | 6,850,000 | WWTP-08-02 Wetlands Treatment Project |
| - | 400,000 | 8,050,000 | Project Totals |
| - | - | - | Reserve: Pipe Over-sizing |
| - | - | - | Reserve: Connection Fees |
| - | - | - | Reserve: Equipment Replacement |
| - | - | - | Reserve: Storm Drain Collection Fees |
| 369,500 | - | 150,000 | Reserve: Capital Projects |
| - | - | - | Reserve: Land |
| 369,500 | - | 150,000 | Total Reserves |
| \$ 369,500 | \$ 400,000 | \$ 8,200,000 | Grand Totals |

PROGRAM NARRATIVE

SEWER FUND: SEWER ENVIRONMENTAL SERVICES (601-50-2402)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Herb Hoffer, Environmental Services Manager

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the Environmental Services Program, including the industrial pretreatment program, biosolids storage and agricultural application, stormwater regulations and monitoring, and hazardous waste regulations.
- Biosolids generated at the Water Reclamation Facility (WRF) are applied to agricultural land in conformance with the City's Environmental Management System (EMS) for biosolids.
- Industrial sewer users, including 16 Significant Industrial Users (SIUs) are permitted, inspected, and monitored under federal and state regulations. Commercial and minor industrial sewer users in Albany and Millersburg are inspected regularly under the industrial survey.
- Annual reports are submitted to the Department of Environmental Quality (DEQ) on pretreatment, biosolids, and hazardous waste management. Staff evaluates and revises major program documents as needed, including Albany Municipal Code Chapter 10.06, and program operational documents.
- Sample and report on wet-weather sewer overflows as required by the DEQ and respond to spills to the wastewater treatment or the stormwater system, including ditches and creeks.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Safe City | 03/10 | Completed | <ul style="list-style-type: none"> • Conduct a third-party audit of the EMS Program. • Incorporate revised EPA streamlining regulations found in AMC Chapter 10.06 into industrial permits and accidental spill plans. • Implement timeline steps under Albany's Willamette River Total Maximum Daily Load (TMDL) Implementation Plan. • Revise AMC Chapter 12 to include Erosion Control Standards section and changes to Implementation and Enforcement sections. |
| | 03/10 | Completed | |
| | 02/10 | Completed | |
| | 01/10 | Completed | |
| Budget Year 2010-2011 | | | |
| Safe City | 04/11 | | <ul style="list-style-type: none"> • Incorporate revised pretreatment permits and program documents, initiate permit process for anticipated new industries. • Conduct a third-party re-verification audit of the biosolids EMS Program, manage biosolids under the Cannibal process. • Implement Albany's TMDL program including work on anticipated Phase II stormwater regulations. |
| | 05/11 | | |
| | 06/11 | | |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Dry tons of biosolids applied per year/percentage of biosolids applied for beneficial agriculture use. | 586/100% | 600/100% | 122/100% | 150/100% |
| Number of responses to storm water complaints or spills. | 45 | 48 | 50 | 52 |
| Number of Significant Industrial Users (SIU) in the pretreatment program/percent of SIU's inspected annually. | 14/100% | 15/100% | 16/100% | 16/100% |
| Number of non-SIU's in the Pretreatment Program. | 288 | 290 | 295 | 297 |
| Number of non-SIU's inspected annually/% of non-SIU's inspected annually. | 40/14% | 42/14% | 45/15% | 40/15% |

STAFFING SUMMARY

| | | | | |
|-----------------|---|---|---|---|
| Authorized FTEs | 5 | 5 | 5 | 5 |
| Budgeted FTEs | 5 | 5 | 5 | 5 |

601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2402: Sewer Environmental Services

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 374,869.90 | 438,629.06 | 472,000 | 472,000 | 500,600 | 6.06% |
| Materials & Services | 259,575.93 | 228,024.38 | 261,200 | 261,200 | 248,300 | -4.94% |
| TOTAL EXPENDITURES | 634,445.83 | 666,653.44 | 733,200 | 733,200 | 748,900 | 2.14% |

PROGRAM NARRATIVE

SEWER FUND: WASTEWATER TREATMENT PLANT (601-50-2404)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Richard Johnson, Wastewater Treatment Plant Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the operation of the Wastewater Treatment Plant (WWTP).
- The WWTP processes domestic and industrial wastewater from the City of Albany and domestic wastewater from the City of Millersburg.
- Maintain National Biosolids partnership Environmental Management System (EMS) Biosolids Program certification with operational practices that follow the National Code of Good Practices.
- Maintain the Peak Performance Award from the National Clean Water Association for treatment performance.
- Process and store the solidified WWTP digested Biosolids.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-------------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 07/09 | Completed | <ul style="list-style-type: none"> • Optimize operation and maintenance (O&M) strategies and staffing for Milestone A (liquid treatment) facilities. |
| | 05/10 | Completed | <ul style="list-style-type: none"> • Develop comprehensive off-hours monitoring and response program for all Public Works Supervisory Control and Data Acquisition system (SCADA) users. |
| | 08/09 | Completed | <ul style="list-style-type: none"> • Startup of the Milestone B Albany-Millersburg Water Reclamation Facility. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Participate in the Biosolids EMS Program Audit. |
| | 11/09 | In Progress | <ul style="list-style-type: none"> • Assist Environmental Services in the assessment of alternative processes to obtain Class A biosolids status, partnering with community stakeholders. |
| An Effective Government | 06/10 | In Progress | <ul style="list-style-type: none"> • Achieve annual performance award for water reclamation from National Association of Clean Water Agencies. |
| Budget Year 2010-2011 | | | |
| Safe City | 07/10 | | <ul style="list-style-type: none"> • Optimize O&M strategies and staffing for Milestone B (solids treatment) facilities. |
| | 05/11 | | <ul style="list-style-type: none"> • Participate in the Biosolids EMS Program internal audit. |
| An Effective Government | 06/11 | | <ul style="list-style-type: none"> • Achieve annual performance award for water reclamation from National Association of Clean Water Agencies. |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Assist Environmental Services in the assessment of alternative processes to obtain Class A biosolids status, partnering with community stakeholders. |
| Great Neighborhoods | 12/10 | | <ul style="list-style-type: none"> • Start-up of the Wetland Treatment Project. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|--|-----------|-----------|-----------|-----------|
| Wastewater treated annually (million gallons). | 3092 | 3300 | 2709 | 2894 |
| Percentage of days facility is in regulatory compliance. | 100% | 100% | 99% | 100% |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 6.5 | 6.5 | 6.5 | 7.5 |
| Budgeted FTEs | 6.5 | 6.5 | 6.5 | 6.5 |

601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2404: Wastewater Treatment Plant

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 472,171.50 | 502,004.10 | 542,300 | 542,300 | 630,400 | 16.25% |
| Materials & Services | 1,255,777.83 | 1,499,066.87 | 1,365,300 | 1,365,300 | 1,554,900 | 13.89% |
| TOTAL EXPENDITURES | 1,727,949.33 | 2,001,070.97 | 1,907,600 | 1,907,600 | 2,185,300 | 14.56% |

PROGRAM NARRATIVE

SEWER FUND: WASTEWATER COLLECTION (601-50-2405)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Jon Neely, Wastewater Collection Supervisor

FUNCTIONS AND RESONSIBILITIES

- To ensure compliance with City of Albany *Standard Construction Specifications*, this work group inspects all service replacement connections including warranty video inspection of all mainline construction projects.
- The televising program is on a six-year cycle and provides updated information on needed sanitary mainline repairs and replacements. Funding restraints limit televising and repairs of the storm system to an as-needed basis.
- The wastewater pipelines are on a four-year cleaning cycle to prevent blockages that could cause overflows. Root cutting is a two-year process. The storm water pipelines are cleaned on an as-needed basis.
- Responsible for 18 sewage lift stations, completing monthly inspections of air and vacuum valves on the City's force main system.
- Primary responder for all locate requests of City utilities. Locates are performed daily.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Safe City | 01/10 | Completed | <ul style="list-style-type: none"> • Implement use of Pipetech (digital software)/ National Association of Sewer Service Companies (NASSCO) to ensure standardizing sewer televising reporting procedures. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Complete storm system inventory. |
| Budget Year 2010-2011 | | | |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Conduct inflow studies in Basins 10 and 11 in order to reduce inflow. |
| | 06/11 | | <ul style="list-style-type: none"> • Establish permanent vehicle access to all critical sewer easement manholes. |
| | 06/11 | | <ul style="list-style-type: none"> • Replace standard manhole covers with bolt down lids on all sewer easement trunk mains. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of sanitary sewer overflows. | 6 | 2 | 2 | 0 |
| Volume of sanitary sewer overflows (gallons). | 227,325 | 4,900 | 5,100 | 0 |
| Miles of sanitary sewer mainline. | 217 | 219 | 219 | 219 |
| Percentage of the sewer system cleaned annually. | 30% | 30% | 25% | 30% |
| Percentage of sewer system televised annually. | 22% | 22% | 15% | 20% |
| Numbers of sewer line locate requests. | 3,480 | 4,000 | 2980 | 3200 |
| Percentage of sewer line locate requestes completed within 48 hours. | 100% | 100% | 100% | 100% |
| Miles of storm drain mainlines. | 133 | 135 | 137 | 137 |
| Percentage of storm drain mainlines cleaned annually. | 7% | 10% | 5% | 10% |

STAFFING SUMMARY

| | | | | |
|-----------------|----|----|----|---|
| Authorized FTEs | 10 | 10 | 10 | 9 |
| Budgeted FTEs | 10 | 10 | 10 | 9 |

601: Sewer
 50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2405: Wastewater Collection

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 721,189.54 | 813,211.77 | 839,000 | 839,000 | 856,900 | 2.13% |
| Materials & Services | 913,442.62 | 904,270.87 | 940,200 | 940,200 | 992,000 | 5.51% |
| Capital | 169,123.56 | 103,361.77 | 30,000 | 30,000 | - | -100.00% |
| TOTAL EXPENDITURES | 1,803,755.72 | 1,820,844.41 | 1,809,200 | 1,809,200 | 1,848,900 | 2.19% |

PROGRAM NARRATIVE

SEWER FUND: PUBLIC WORKS, WASTEWATER ADMINISTRATION (601-50-2407)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding for the PW Internal Services fund which includes Administration charges and charges for Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Holds the contingency for the Sewer fund.
- Identify and implement grant and federal funding opportunities.
- Pays In-Lieu-of-Franchise fees for the sewer utility.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | In Progress | <ul style="list-style-type: none"> • Prepare an Asset Management Plan for the sewer lift stations. • Implement level of service and performance measures for the Wastewater Utility. |
| | 06/10 | In Progress | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Pursue Economic Stimulus funding through the State Clean Water Revolving Loan Fund for the Wetlands Treatment Facility and Oak Creek Lift Station Improvements. |
| Budget Year 2010-2011 | | | |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Prepare an Asset Management Plan for the sewer lift stations. • Implement level of service and performance measures for the Wastewater Utility. • Construct Wetland Treatment Project. • Develop operating budget for the Wetland Treatment Project with the partners. |
| | 06/11 | | |
| | 12/10 | | |
| Effective Government | 06/11 | | |

601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2407: Wastewater Administration

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Materials & Services | 2,755,087.12 | 2,300,547.32 | 2,817,900 | 2,817,900 | 2,692,200 | -4.46% |
| Capital | 91,592.75 | 56,156.67 | - | 50,000 | - | - % |
| Transfers Out | - | 20,206.62 | 122,200 | 122,200 | - | -100.00% |
| Contingencies | - | - | 752,200 | 752,200 | 715,400 | -4.89% |
| TOTAL EXPENDITURES | 2,846,679.87 | 2,376,910.61 | 3,692,300 | 3,742,300 | 3,407,600 | -8.94% |

PROGRAM NARRATIVE

SEWER FUND: SEWER SYSTEM CAPITAL PROJECTS (601-50-2500)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This activity provides limited funding to repair, replace, or upgrade treatment facilities, pumping stations, and collection systems.
- Funding provided through this budget is used to repair or replace sewer system facilities, equipment, and structures that are not accumulating a depreciation reserve from a specific replacement schedule.
- Eliminate basement flooding by managing the replacement of inadequate piping in the collection system and residential roof drain separation programs as well as sewer lateral replacements.
- Complete projects to reduce inflow and infiltration into the sanitary sewer system.
- Continue perpetual life replacement program of failing (cracked, blocked) sewer pipes as funds become available.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|------------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Provide funding for the Storm Drain Master Plan from the Storm Drain Connection Fees Reserve Fund. |
| Budget Year 2010-2011 | | | |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Complete inflow and infiltration reduction projects. |
| | 06/11 | | <ul style="list-style-type: none"> • Extend gravity sewer to the Lawndale Lift Station to reduce sewer flows in the Cox Creek basin. This will create additional capacity of the Cox Creek sewer basin. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2500: Sewer System Capital Projects

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Licenses & Fees | 142,799.16 | 2,760.72 | 1,700 | 1,700 | 7,600 | 347.06% |
| Intergovernmental Revenue | 85,000.00 | - | - | - | - | - % |
| Charges for Services | 2,489,029.17 | 477,785.63 | 311,600 | 311,600 | 1,293,600 | 315.15% |
| Miscellaneous Revenue | - | 5,000.00 | - | - | - | - % |
| Investment Earnings | 136,821.30 | 189,679.68 | 75,000 | 75,000 | 100,000 | 33.33% |
| Transfers In | 3,137,600.00 | - | - | - | - | - % |
| Beginning Balance | 1,604,719.00 | 6,861,436.00 | 5,480,800 | 5,480,800 | 5,341,500 | -2.54% |
| TOTAL REVENUES | 7,595,968.63 | 7,536,662.03 | 5,869,100 | 5,869,100 | 6,742,700 | 14.88% |
| EXPENDITURES | | | | | | |
| Materials & Services | 411,599.18 | 427,269.19 | 630,000 | 630,000 | 645,000 | 2.38% |
| Capital | 322,933.21 | 1,242,536.53 | 5,117,800 | 3,017,800 | 6,097,700 | 102.06% |
| Transfers Out | - | - | 121,300 | 2,221,300 | - | -100.00% |
| TOTAL EXPENDITURES | 734,532.39 | 1,669,805.72 | 5,869,100 | 5,869,100 | 6,742,700 | 14.88% |

PROG 2500 Sewer System Capital Projects

| | | | | | |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|
| Revenues less Expenditures | 6,861,436.24 | 5,866,856.31 | - | - | - |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|

PROGRAM NARRATIVE

SEWER FUND: PUBLIC WORKS, SEWER EQUIPMENT REPLACEMENT (601-50-2501)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds replacement of sewer system equipment in accordance with an established depreciation and replacement schedule.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|---|--------------------|---------------|--|
| Budget Year 2009-2010 Effective Government | 06/10 | Completed | <ul style="list-style-type: none">• Receive revenues from other sewer fund budgets to fund future equipment replacement. |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none">• Receive revenues from other sewer fund budgets to fund future equipment replacement. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2501: Sewer Equipment Replacement

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Charges for Services | 76,900.00 | 79,899.96 | 70,900 | 70,900 | 90,600 | 27.79% |
| Miscellaneous Revenue | - | 2,012.00 | - | - | - | - % |
| Investment Earnings | 38,879.33 | 26,629.14 | 27,500 | 27,500 | 14,400 | -47.64% |
| Beginning Balance | 822,780.00 | 846,522.00 | 984,500 | 984,500 | 1,044,000 | 6.04% |
| TOTAL REVENUES | 938,559.33 | 955,063.10 | 1,082,900 | 1,082,900 | 1,149,000 | 6.10% |
| EXPENDITURES | | | | | | |
| Capital | 92,036.77 | - | 1,082,900 | 1,082,900 | 1,149,000 | 6.10% |
| TOTAL EXPENDITURES | 92,036.77 | - | 1,082,900 | 1,082,900 | 1,149,000 | 6.10% |

PROG 2501 Sewer Equipment Replacement

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 846,522.56 | 955,063.10 | - | - | - |
|----------------------------|------------|------------|---|---|---|

PROGRAM NARRATIVE

SEWER FUND: SEWER SDC IMPROVEMENT FEE PROJECTS (601-50-2502)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from System Development Charges (SDC).
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all System Development Charges effective July 1, 1991. This budget was created in order to comply with that legislation.
- Maintain a reserve for future participation in funding of appropriate over-sizing of capital projects. Maximum reserve of \$50,000.
- Provide funding for pipe over-sizing as needed.
- In January 2000, the City Council accepted the Mayor's Wastewater Task Force-recommended sewer SDC fees designed to recognize wastewater strength and to fund growth-related improvements identified in the Wastewater Facility Plan through the SDC improvement fee. The current wastewater SDC fee for a single-family residence is \$2,402 (effective June 2009). This program receives \$2,296 of the residential fee and the improvement fee from commercial or industrial charges.
- This budget receives in-lieu-of assessment receipts from the former North Albany Sewer Health Project area to repay this program for a Fiscal Year 1995-1996 transfer used to retire the North Albany construction bonds.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Build reserves for debt service payments due for the Water Reclamation Facility State Revolving Fund loan. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Build reserves for debt service payments due for the Water Reclamation Facility State Revolving Fund loan. |
| | 06/11 | | <ul style="list-style-type: none"> • SDC share to extend gravity sewer to the Lawndale Lift Station to reduce sewer flows in the Cox Creek Basin, to create additional capacity in the Cox Creek basin. |
| | 06/11 | | <ul style="list-style-type: none"> • SDC share to complete the Calapooia Interceptor Project. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2502: Sewer SDC Improvement Fee Projects

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Licenses & Fees | 1,220,166.34 | 394,090.66 | 124,800 | 124,800 | 497,800 | 298.88% |
| Assessment Revenue | - | - | - | - | 30,000 | - % |
| Investment Earnings | 266,081.52 | 68,513.47 | 8,000 | 8,000 | 20,000 | 150.00% |
| Beginning Balance | 5,213,826.00 | 3,000,830.00 | 1,013,800 | 1,013,800 | 1,200,000 | 18.37% |
| TOTAL REVENUES | 6,700,073.86 | 3,463,434.13 | 1,146,600 | 1,146,600 | 1,747,800 | 52.43% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | 2,055.00 | - | - | - | - % |
| Capital | 61,644.12 | 254,952.07 | 1,113,600 | 1,113,600 | 1,047,800 | -5.91% |
| Transfers Out | 3,637,600.00 | 2,131,500.00 | 33,000 | 33,000 | 700,000 | 2021.21% |
| TOTAL EXPENDITURES | 3,699,244.12 | 2,388,507.07 | 1,146,600 | 1,146,600 | 1,747,800 | 52.43% |

PROG 2502 Sewer SDC Improvement Fee Projects

| | | | | | |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|
| Revenues less Expenditures | 3,000,829.74 | 1,074,927.06 | - | - | - |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|

PROGRAM NARRATIVE

SEWER FUND: SDC REIMBURSEMENT FEE PROJECTS (601-50-2503)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for non-routine, non-standard maintenance, repair, or replacement projects to maintain the capacity of existing plant facilities or collection system lines. Revenues are received from System Development Charges (SDC).
 - In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all System Development Charges. This program complies with that legislation.
 - In January 2000, the City Council accepted the Mayor's Wastewater Task Force-recommended sewer SDC fees designed to recover the value of available system capacity through the SDC reimbursement fee. The current wastewater SDC fee for a single-family residence is \$2,402 (effective June 2009). This program receives \$106 of the residential fee and the reimbursement fee from commercial or industrial charges.
 - Reserve fees for future projects.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|---|--------------------|---------------|---|
| Budget Year 2009-2010 Effective Government | 6/10 | Completed | <ul style="list-style-type: none">• Build reserves for future projects. |
| Budget Year 2010-2011 Effective Government | 6/11 | | <ul style="list-style-type: none">• Build reserves for future projects. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2503: Sewer SDC Reimbursement Fee Projects

| <u>Acct# Description</u> | <u>2007-2008 Actual</u> | <u>2008-2009 Actual</u> | <u>2009-2010 Adopted</u> | <u>2009-2010 Revised</u> | <u>2010-2011 Adopted</u> | <u>% Change</u> |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Licenses & Fees | 40,777.40 | 25,548.12 | 16,900 | 16,900 | 35,200 | 108.28% |
| Investment Earnings | 65,832.67 | 18,594.64 | 2,500 | 2,500 | 1,000 | -60.00% |
| Beginning Balance | 1,425,004.00 | 1,315,483.00 | 700 | 700 | 195,000 | 27757.14% |
| TOTAL REVENUES | 1,531,614.07 | 1,359,625.76 | 20,100 | 20,100 | 231,200 | 1050.25% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | 92.00 | - | - | - | - % |
| Capital | 216,131.33 | 1,200,321.62 | 20,100 | 20,100 | 231,200 | 1050.25% |
| TOTAL EXPENDITURES | 216,131.33 | 1,200,413.62 | 20,100 | 20,100 | 231,200 | 1050.25% |

PROG 2503 Sewer SDC Reimbursement Fee Projects

| | | | | | |
|-----------------------------------|---------------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | 1,315,482.74 | 159,212.14 | - | - | - |
|-----------------------------------|---------------------|-------------------|----------|----------|----------|

PROGRAM NARRATIVE

SEWER FUND: SEWER DEBT SERVICE: WWTP (601-50-2504)

Responsible Manager/Title: Jeff Babbitt, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for the principal, interest, and .5% annual fee payments on the State Revolving Fund (SRF) loan associated with the 2009 Wastewater Treatment Plant.
- A reserve is required in the amount of \$2,402,925.

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Annual Fee</u> | <u>Total</u> |
|--------------------|------------------|-----------------|-------------------|---------------|
| 2010-2011 | 2,643,460 | 2,065,626 | 345,000 | 5,054,086 |
| 2011-2012 | 2,723,921 | 1,985,165 | 331,783 | 5,040,869 |
| 2012-2013 | 2,806,835 | 1,902,251 | 318,163 | 5,027,249 |
| 2013-2014 | 2,892,278 | 1,816,808 | 304,129 | 5,013,215 |
| 2014-2015 | 2,980,325 | 1,728,761 | 289,667 | 4,998,753 |
| 2015-2016 | 3,071,056 | 1,638,030 | 274,765 | 4,983,851 |
| 2016-2017 | 3,164,554 | 1,544,532 | 259,411 | 4,968,497 |
| 2017-2018 | 3,260,904 | 1,448,182 | 243,588 | 4,952,674 |
| 2018-2019 | 3,360,192 | 1,348,894 | 227,284 | 4,936,370 |
| 2019-2020 | 3,462,508 | 1,246,578 | 210,483 | 4,919,569 |
| 2020-2021 | 3,567,944 | 1,141,142 | 193,170 | 4,902,256 |
| 2021-2022 | 3,676,596 | 1,032,490 | 175,330 | 4,884,416 |
| 2022-2023 | 3,788,561 | 920,525 | 156,947 | 4,866,033 |
| 2023-2024 | 3,903,943 | 805,143 | 138,005 | 4,847,091 |
| 2024-2025 | 4,022,843 | 686,243 | 118,484 | 4,827,570 |
| 2025-2026 | 4,145,371 | 563,715 | 98,371 | 4,807,457 |
| 2026-2027 | 4,271,636 | 437,450 | 77,644 | 4,786,730 |
| 2027-2028 | 4,401,754 | 307,332 | 56,285 | 4,765,371 |
| 2028-2029 | 4,535,842 | 173,244 | 34,277 | 4,743,363 |
| 2029-2030 | 2,319,477 | 35,065 | 11,597 | 2,366,139 |
| Totals | \$ 69,000,000 | \$ 22,827,176 | \$ 3,864,383 | \$ 95,691,559 |

DEBT SUMMARY

| <u>Issue</u> | <u>Original Amount</u> | <u>Principal Balance</u> | <u>Required Reserve</u> |
|--------------|------------------------|--------------------------|-------------------------|
| SRF Loan | \$ 69,000,000 | \$ 69,000,000 | \$ 2,402,925 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2504: Sewer Debt Service

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | 710,000.00 | - | - | - | 400,000 | - % |
| Charges for Services | 508,343.75 | 514,941.25 | 4,099,000 | 4,099,000 | 3,941,200 | -3.85% |
| Investment Earnings | 15,501.77 | 21,779.29 | 115,000 | 115,000 | 120,000 | 4.35% |
| Transfers In | - | - | 10,890,000 | 10,890,000 | 700,000 | -93.57% |
| Beginning Balance | - | 725,502.00 | 750,000 | 750,000 | 10,416,800 | 1288.91% |
| TOTAL REVENUES | 1,233,845.52 | 1,262,222.54 | 15,854,000 | 15,854,000 | 15,578,000 | -1.74% |
| EXPENDITURES | | | | | | |
| Materials & Services | 550.00 | - | 600 | 600 | 345,000 | 57400.00% |
| Debt Service | 507,793.75 | 514,941.25 | 15,853,400 | 15,853,400 | 15,233,000 | -3.91% |
| TOTAL EXPENDITURES | 508,343.75 | 514,941.25 | 15,854,000 | 15,854,000 | 15,578,000 | -1.74% |

PROG 2504 Sewer Debt Service

| | | | | | |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | 725,501.77 | 747,281.29 | - | - | - |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|

PROGRAM NARRATIVE

SEWER FUND: SEWER ECONOMIC DEVELOPMENT (601-50-2506)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program annually receives up to \$100,000 from service charges to help fund economic development related capital projects as approved by the Albany City Council.
 - Fund balance for this program will be capped at \$500,000.
 - Council authorization to annually fund this program began in Fiscal Year 2003-2004.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|------------------------------------|--------------------|---------------|---|
| Budget Year 2009-2010 Safe City | 06/10 | Completed | <ul style="list-style-type: none">• No new projects planned – build reserves. |
| Budget Year 2010-2011 Safe City | 06/11 | | <ul style="list-style-type: none">• No new projects planned – build reserves. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2506: Sewer Economic Development

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Charges for Services | 100,000.00 | 100,000.00 | 100,000 | 100,000 | 100,000 | - % |
| Investment Earnings | 8,569.92 | 6,251.77 | 3,000 | 3,000 | 6,000 | 100.00% |
| Transfers In | - | - | - | - | - | - % |
| Beginning Balance | 166,632.00 | 217,576.00 | 203,700 | 203,700 | 326,000 | 60.04% |
| TOTAL REVENUES | 275,201.92 | 323,827.77 | 306,700 | 306,700 | 432,000 | 40.85% |
| EXPENDITURES | | | | | | |
| Materials & Services | 33,540.00 | 35,946.57 | - | - | - | - % |
| Capital | (914.48) | - | 244,200 | 244,200 | 369,500 | 51.31% |
| Transfers Out | 25,000.00 | 81,666.93 | 62,500 | 62,500 | 62,500 | - % |
| TOTAL EXPENDITURES | 57,625.52 | 117,613.50 | 306,700 | 306,700 | 432,000 | 40.85% |

PROG 2506 Sewer Economic Development

| | | | | | |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | 217,576.40 | 206,214.27 | - | - | - |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|

PROGRAM NARRATIVE

SEWER FUND: WASTEWATER FACILITIES IMPROVEMENT (601-50-2507)

Responsible Manager/Title: Mark W. Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenues from a variety of sources including a State Revolving Fund Loan from the Oregon Department of Environmental Quality (DEQ).
- The funds are used to fund the Wastewater Treatment Plant (WWTP) Expansion and the retrofit of the North Albany Lift Station and construction of the new North Albany Force Main.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 07/10 | In Progress | <ul style="list-style-type: none"> • Continue construction to expand and upgrade the WWTP. |
| | 07/10 | Completed | <ul style="list-style-type: none"> • Continue construction of North Albany Pump Station and Force Main Upgrades. |
| Budget Year 2010-2011 | | | |
| Safe City | 07/11 | | <ul style="list-style-type: none"> • Complete start-up and warranty period for the Wastewater Treatment Plant facility. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2507: WW Facilities Improvement

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | 1,000,000.00 | - | 2,260,000 | 2,260,000 | - | -100.00% |
| Charges for Services | - | 2,960,000.00 | - | - | - | - % |
| Miscellaneous Revenue | 18,020,404.00 | 7,637,289.00 | 12,600,000 | 12,600,000 | - | -100.00% |
| Investment Earnings | 15,466.22 | (21,162.71) | 100,000 | 100,000 | - | -100.00% |
| Transfers In | 500,000.00 | 2,100,000.00 | - | - | - | - % |
| Beginning Balance | 505,506.00 | (1,452,255.00) | 150,000 | 150,000 | 400,000 | 166.67% |
| TOTAL REVENUES | 20,041,376.22 | 11,223,871.29 | 15,110,000 | 15,110,000 | 400,000 | -97.35% |
| EXPENDITURES | | | | | | |
| Capital | 21,493,631.12 | 12,458,317.60 | 4,220,000 | 4,220,000 | 400,000 | -90.52% |
| Transfers Out | - | - | 10,890,000 | 10,890,000 | - | -100.00% |
| TOTAL EXPENDITURES | 21,493,631.12 | 12,458,317.60 | 15,110,000 | 15,110,000 | 400,000 | -97.35% |

PROG 2507 WW Facilities Improvement

| | | | | | |
|-----------------------------------|-----------------------|-----------------------|----------|----------|----------|
| Revenues less Expenditures | (1,452,254.90) | (1,234,446.31) | - | - | - |
|-----------------------------------|-----------------------|-----------------------|----------|----------|----------|

PROGRAM NARRATIVE

SEWER FUND: WETLANDS TREATMENT PROJECT (601-50-2508)
Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenues from a variety of sources including the State Revolving Fund Loan from the Oregon Department of Environmental Quality, the city of Millersburg, and Teledyne Wah Chang.
 - The Facility is planned to be opened to the public in March 2012.
 - The funds are used to fund the Wetlands Treatment Project.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|--|
| Budget Year 2010-2011 | | | |
| Safe City | 12/10 | | <ul style="list-style-type: none">• Construct the Wetlands Treatment Project. |
| | 03/12 | | <ul style="list-style-type: none">• Startup of the Wetlands Treatment Project. |

601: Sewer
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2508: Wetlands Treatment Project

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | 10,500,000 | 8,200,000 | - % |
| Beginning Balance | - | - | - | - | - | - % |
| TOTAL REVENUES | - | - | - | 10,500,000 | 8,200,000 | - % |
| EXPENDITURES | | | | | | |
| Capital | - | - | - | 10,500,000 | 8,200,000 | - % |
| TOTAL EXPENDITURES | - | - | - | 10,500,000 | 8,200,000 | - % |

| | | | | | | |
|---|---|---|---|---|---|-----|
| PROG 2508 Wetlands Treatment Project | | | | | | |
| Revenues less Expenditures | - | - | - | - | - | - % |

**WATER FUND
RESOURCE DETAIL**

| Resources | | |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|--|---------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------|------------------------|
| | 2007-08 Actual | 2008-09 Actual | Adopted Budget | Revised Budget | | | |
| Property Taxes - Current | \$ 797,470 | \$ 777,899 | \$ 629,500 | \$ 629,500 | \$ - | (100.00%) | - |
| Property Taxes - Delinquent | 25,333 | 22,851 | 23,500 | 23,500 | - | (100.00%) | - |
| Water SDC: Principal | 30,554 | 3,830 | 2,500 | 2,500 | 4,000 | 60.00% | 0.01% |
| Water SDC: Interest | 1,655 | 1,126 | 400 | 400 | 1,100 | 175.00% | - |
| Water Connection Fees | 107,311 | 43,653 | 5,000 | 5,000 | 20,000 | 300.00% | 0.07% |
| Water SDC | 521,389 | 313,431 | 101,200 | 101,200 | 154,000 | 52.17% | 0.54% |
| Public Facility Construction Permit | 45,430 | 21,616 | 20,000 | 20,000 | 10,500 | (47.50%) | 0.04% |
| Administrative Fees: Water | 8,224 | 4,263 | 2,500 | 2,500 | - | (100.00%) | - |
| Water Service Installation Charge | 135,877 | 75,413 | 50,000 | 50,000 | 60,000 | 20.00% | 0.21% |
| FEMA Grant | 33,222 | 31,754 | 900,000 | 900,000 | 240,000 | (73.33%) | 0.85% |
| Energy Trust of Oregon | - | 475,000 | - | - | - | - | - |
| City of Lebanon | 40,584 | 154,000 | 77,000 | 77,000 | 77,000 | - | 0.27% |
| Pacific Power | - | 26,600 | - | - | - | - | - |
| Hydropower Revenue | - | 36,839 | 120,000 | 120,000 | 60,000 | (50.00%) | 0.21% |
| Millersburg Service Charges | 210,227 | 152,333 | 200,000 | 200,000 | 200,000 | - | 0.71% |
| Dumbeck Water District | 72,722 | 50,042 | 78,500 | 78,500 | 72,000 | (8.28%) | 0.25% |
| Albany Water Service Charges | 11,158,305 | 11,084,136 | 11,500,000 | 11,500,000 | 11,200,000 | (2.61%) | 39.60% |
| User Fee: Debt Service | 48,371 | 38,565 | 23,000 | 23,000 | - | (100.00%) | - |
| Capital Charges | 69,300 | 69,300 | 69,300 | 69,300 | 69,300 | - | 0.25% |
| Collection Agency Payments | 10,343 | 7,827 | 5,000 | 5,000 | 4,000 | (20.00%) | 0.01% |
| Equipment Replacement Charges | 127,600 | 61,100 | 55,500 | 55,500 | 67,200 | 21.08% | 0.24% |
| Miscellaneous Revenue | 19,468 | 13,085 | 10,000 | 10,000 | 15,000 | 50.00% | 0.05% |
| Over & short | 45 | (11) | - | - | - | - | - |
| Sale of City Property | 1,081,024 | - | - | - | - | - | - |
| Interest | 819,778 | 481,578 | 223,800 | 223,800 | 213,000 | (4.83%) | 0.75% |
| Total Current Resources | 15,364,232 | 13,946,230 | 14,096,700 | 14,096,700 | 12,467,100 | (11.56%) | 44.06% |
| From Water Capital | - | 522,000 | - | - | - | - | - |
| From Water SDC-I | 327,000 | 327,000 | 333,000 | 333,000 | 338,000 | 1.50% | 1.20% |
| From Water Administration (2202) | - | 1,078,000 | - | - | - | - | - |
| Total Transfers In | 327,000 | 1,927,000 | 333,000 | 333,000 | 338,000 | 1.50% | 1.20% |
| Beginning Balance | 18,404,512 | 17,401,753 | 14,045,800 | 14,095,800 | 13,833,000 | (1.86%) | 48.93% |
| Reserved Beginning Balance | 180,999 | 187,151 | 1,781,600 | 1,781,600 | 1,643,200 | (7.77%) | 5.81% |
| Total Resources | \$34,276,743 | \$33,462,134 | \$30,257,100 | \$30,307,100 | \$28,281,300 | (6.68%) | 100.00% |

SDC - System Development Charges

SDC-I - System Development Charge Improvement Fee

FEMA - Federal Emergency Management Administration

**WATER FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Water Administration | \$ 3,250,678 | \$ 4,080,574 | \$ 4,012,200 | \$ 4,062,200 | \$ 3,807,200 | \$ 3,807,200 | \$ 3,807,200 |
| Water Canal Maintenance | 777,077 | 526,187 | 794,100 | 794,100 | 780,800 | 780,800 | 780,800 |
| Vine Street WTP | 691,008 | 825,199 | 986,500 | 986,500 | 882,700 | 882,700 | 882,700 |
| Water Distribution | 1,643,785 | 1,699,137 | 1,865,100 | 1,865,100 | 1,901,300 | 1,901,300 | 1,901,300 |
| Albany-Millersburg WTP | 1,179,098 | 1,353,600 | 1,441,100 | 1,441,100 | 1,515,000 | 1,515,000 | 1,515,000 |
| SDC Improvement Fee Projects | 332,192 | 351,734 | 1,684,300 | 1,684,300 | 1,741,300 | 1,741,300 | 1,741,300 |
| SDC Reimbursement Fee Projects | 1,181 | 49,793 | 986,500 | 986,500 | 1,104,800 | 1,104,800 | 1,104,800 |
| 2003 Water Bond Projects | 1,074,033 | 621,012 | 4,188,100 | 4,188,100 | 3,720,000 | 3,720,000 | 3,720,000 |
| Water Debt Service | 3,034,950 | 3,000,201 | 4,244,300 | 4,244,300 | 3,922,000 | 3,922,000 | 3,922,000 |
| Water GO Debt Service | 852,885 | 850,365 | 854,100 | 854,100 | - | - | - |
| Water Capital: Canal | 151,718 | 228,188 | 76,800 | 76,800 | 64,600 | 64,600 | 64,600 |
| Water System Capital Projects | 3,668,758 | 3,165,735 | 7,478,000 | 7,478,000 | 7,014,300 | 7,014,300 | 7,014,300 |
| Water Economic Development | 30,480 | 81,667 | 622,100 | 622,100 | 698,000 | 698,000 | 698,000 |
| N. Albany Water Capital Projects | - | - | 407,300 | 407,300 | 482,700 | 482,700 | 482,700 |
| Water Equipment Replacement | - | - | 616,600 | 616,600 | 646,600 | 646,600 | 646,600 |
| Total Requirements | \$16,687,843 | \$16,833,392 | \$30,257,100 | \$30,307,100 | \$28,281,300 | \$28,281,300 | \$28,281,300 |

Requirements by Type

| | | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel | \$ 1,768,238 | \$ 1,816,945 | \$ 2,005,000 | \$ 2,005,000 | \$ 2,144,300 | \$ 2,144,300 | \$ 2,144,300 |
| Materials & Services | 5,888,121 | 5,573,353 | 6,344,900 | 6,344,900 | 7,123,500 | 7,123,500 | 7,123,500 |
| Capital | 4,796,032 | 3,564,537 | 15,450,200 | 15,500,200 | 13,870,300 | 13,870,300 | 13,870,300 |
| Transfers Out | 352,000 | 2,028,874 | 517,700 | 517,700 | 400,500 | 400,500 | 400,500 |
| Debt Service | 3,883,452 | 3,849,683 | 5,097,500 | 5,097,500 | 3,921,400 | 3,921,400 | 3,921,400 |
| Contingency | - | - | 841,800 | 841,800 | 821,300 | 821,300 | 821,300 |
| Total Requirements | \$16,687,843 | \$16,833,392 | \$30,257,100 | \$30,307,100 | \$28,281,300 | \$28,281,300 | \$28,281,300 |

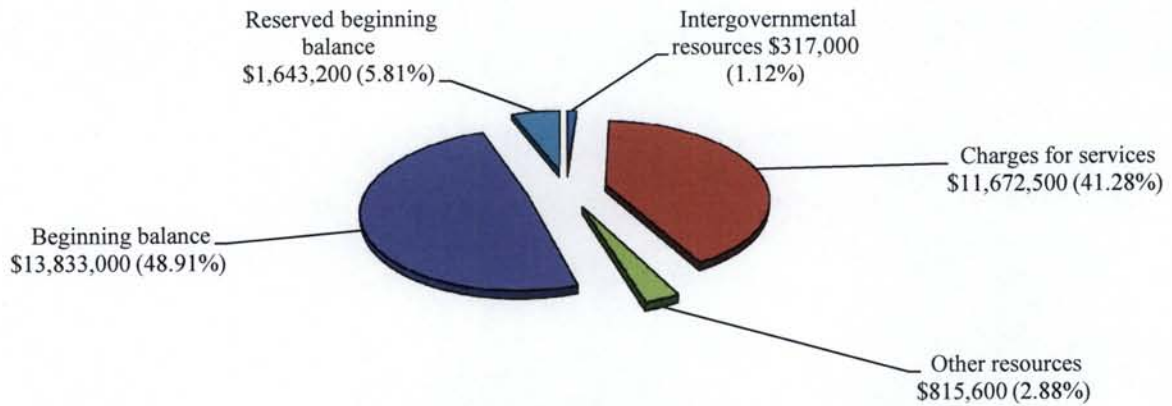
**Adopted Requirements
by Program and Type**

| | Personnel | Materials & Services | Capital | Transfers Out | Debt Service | Contin- gency | Adopted Budget | % of Fund Budget |
|----------------------------------|---------------------|-------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| Water Administration | \$ 91,900 | \$ 2,894,000 | \$ - | \$ - | \$ - | \$ 821,300 | \$ 3,807,200 | 13.46% |
| Water Canal Maintenance | 290,400 | 490,400 | - | - | - | - | 780,800 | 2.76% |
| Vine Street WTP | 271,000 | 611,700 | - | - | - | - | 882,700 | 3.12% |
| Water Distribution | 866,500 | 964,800 | 70,000 | - | - | - | 1,901,300 | 6.72% |
| Albany-Millersburg WTP | 624,500 | 890,500 | - | - | - | - | 1,515,000 | 5.36% |
| SDC Improvement Fee Projects | - | - | 1,403,300 | 338,000 | - | - | 1,741,300 | 6.16% |
| SDC Reimbursement Fee Projects | - | - | 1,104,800 | - | - | - | 1,104,800 | 3.91% |
| 2003 Water Bond Projects | - | 175,000 | 3,545,000 | - | - | - | 3,720,000 | 13.15% |
| Water Debt Service | - | 600 | - | - | 3,921,400 | - | 3,922,000 | 13.87% |
| Water Capital: Canal | - | - | 64,600 | - | - | - | 64,600 | 0.23% |
| Water System Capital Projects | - | 1,096,500 | 5,917,800 | - | - | - | 7,014,300 | 24.80% |
| Water Economic Development | - | - | 635,500 | 62,500 | - | - | 698,000 | 2.47% |
| N. Albany Water Capital Projects | - | - | 482,700 | - | - | - | 482,700 | 1.71% |
| Water Equipment Replacement | - | - | 646,600 | - | - | - | 646,600 | 2.28% |
| Total Requirements | \$ 2,144,300 | \$ 7,123,500 | \$13,870,300 | \$ 400,500 | \$ 3,921,400 | \$ 821,300 | \$28,281,300 | 100.00% |
| Percent of Fund Budget | 7.58% | 25.19% | 49.04% | 1.42% | 13.87% | 2.90% | 100.00% | |

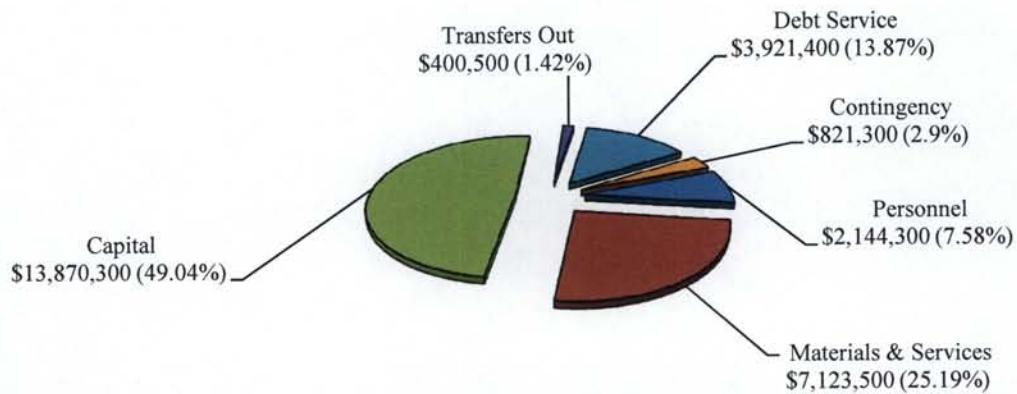
| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|-------------------------|---------------|---------------|-------------------|---------------|-------------------|---------------|---------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Water Administration | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| Water Canal Maintenance | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 |
| Vine Street WTP | 2.310 | 2.710 | 2.710 | 2.710 | 3.210 | 3.210 | 3.210 |
| Water Distribution | 11.000 | 11.000 | 11.000 | 11.000 | 10.000 | 10.000 | 10.000 |
| Albany-Millersburg WTP | 5.190 | 5.790 | 5.790 | 5.790 | 5.290 | 5.290 | 5.290 |
| Total FTE | 22.500 | 23.500 | 23.500 | 23.500 | 22.500 | 22.500 | 22.500 |

WATER FUND RESOURCES AND REQUIREMENTS

TOTAL WATER FUND RESOURCES BY SOURCE



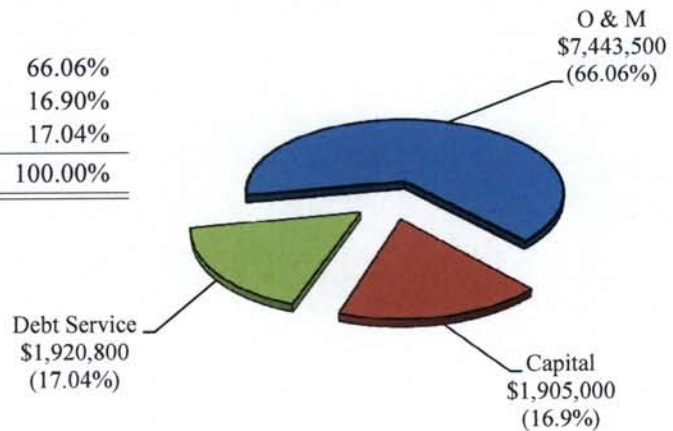
TOTAL WATER FUND REQUIREMENTS BY TYPE



USE OF WATER SERVICE CHARGES FOR FISCAL YEAR 2010-11

| | | |
|------------------------------------|---------------------|----------------|
| O & M | \$ 7,443,500 | 66.06% |
| Capital | 1,905,000 | 16.90% |
| Debt Service | 1,920,800 | 17.04% |
| Total Water Service Charges | \$11,269,300 | 100.00% |

O & M - Operation & Maintenance



**WATER FUND
RESOURCES**

Ten Fiscal Years

| Fiscal Year | Charges for Services | Property Taxes | Licenses & Permits | Other Revenues | Transfers In | Debt Proceeds | Beginning Balance | Totals |
|-------------|----------------------|----------------|--------------------|----------------|--------------|---------------|-------------------|---------------|
| 2002 | \$ 7,277,234 | \$ 760,057 | \$ 629,820 | \$ 598,490 | \$ - | \$ 600,000 | \$ 10,889,798 | \$ 20,755,399 |
| 2003 | 7,626,093 | 774,168 | 840,685 | 530,677 | - | - | 10,245,087 | 20,016,710 |
| 2004 | 9,751,824 | 795,189 | 1,065,014 | 1,536,836 | - | 40,485,000 | 9,648,846 | 63,282,709 |
| 2005 | 10,382,845 | 780,962 | 1,342,667 | 5,451,400 | 59,140 | - | 42,141,944 | 60,158,958 |
| 2006 | 10,615,217 | 769,943 | 870,409 | 1,363,308 | - | - | 25,362,551 | 38,981,428 |
| 2007 | 10,929,544 | 758,794 | 968,521 | 1,973,526 | - | - | 21,273,031 | 35,903,416 |
| 2008 | 11,569,268 | 822,803 | 850,440 | 2,121,721 | - | - | 18,585,511 | 33,949,743 |
| 2009 | 11,439,042 | 800,750 | 463,332 | 1,243,106 | - | - | 17,588,904 | 31,535,134 |
| 2010 | 11,995,800 | 653,000 | 181,600 | 1,266,300 | - | - | 15,877,400 | 29,974,100 |
| 2011 | 11,605,300 | - | 249,600 | 612,200 | - | - | 15,476,200 | 27,943,300 |

NOTES:

Actual revenues for Fiscal Years 2002 through 2009. Budgeted resources for 2010 and 2011.

Other Revenues: Included in 2005 is a payment of \$4,182,694 for construction of the new Water Treatment Plant.

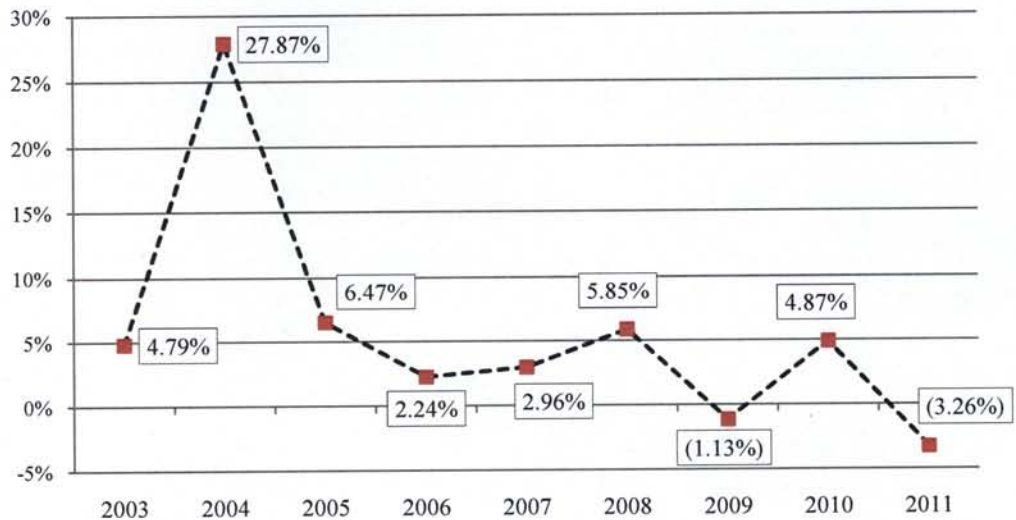
Transfers In: Intrafund transfers have been eliminated from all years in the table above.

Debt Proceeds: In November 2003, the City issued water revenue bonds in the amount of \$40,485,000 to finance the new Water Treatment Plant and other water-related projects and to refund the Series 1993B Water Refunding Bonds.

WATER SERVICE CHARGE REVENUES, ANNUAL PERCENTAGE CHANGE

Nine Fiscal Years

| Fiscal Year | Annual % Change |
|-------------|-----------------|
| 2003 | 4.79% |
| 2004 | 27.87% |
| 2005 | 6.47% |
| 2006 | 2.24% |
| 2007 | 2.96% |
| 2008 | 5.85% |
| 2009 | (1.13%) |
| 2010 | 4.87% |
| 2011 | (3.26%) |



WATER FUND REQUIREMENTS

Ten Fiscal Years

| Fiscal Year | Operating Expenditures | Capital | Transfers Out | Debt Service | Totals |
|-------------|------------------------|--------------|---------------|--------------|---------------|
| 2002 | \$ 5,050,998 | \$ 3,884,109 | \$ 22,500 | \$ 1,552,707 | \$ 10,510,314 |
| 2003 | 5,459,787 | 3,281,540 | - | 1,626,540 | 10,367,867 |
| 2004 | 6,340,782 | 8,354,512 | - | 6,445,470 | 21,140,764 |
| 2005 | 5,560,984 | 24,883,120 | 450,000 | 3,902,305 | 34,796,409 |
| 2006 | 6,583,701 | 7,219,552 | 20,600 | 3,884,544 | 17,708,397 |
| 2007 | 7,647,601 | 5,654,215 | 121,200 | 3,894,888 | 17,317,904 |
| 2008 | 7,656,359 | 4,796,032 | 352,000 | 3,883,452 | 16,687,843 |
| 2009 | 7,390,298 | 3,564,537 | 428,874 | 3,849,683 | 15,233,392 |
| 2010 | 8,349,900 | 6,373,500 | 517,700 | 5,097,500 | 20,338,600 |
| 2011 | 9,267,800 | 4,743,600 | 400,500 | 3,921,400 | 18,333,300 |

NOTES:

Actual expenditures for Fiscal Years 2002 through 2009. Budgeted requirements for 2010 and 2011.

Operating Expenditures equal Personnel plus Materials & Services.

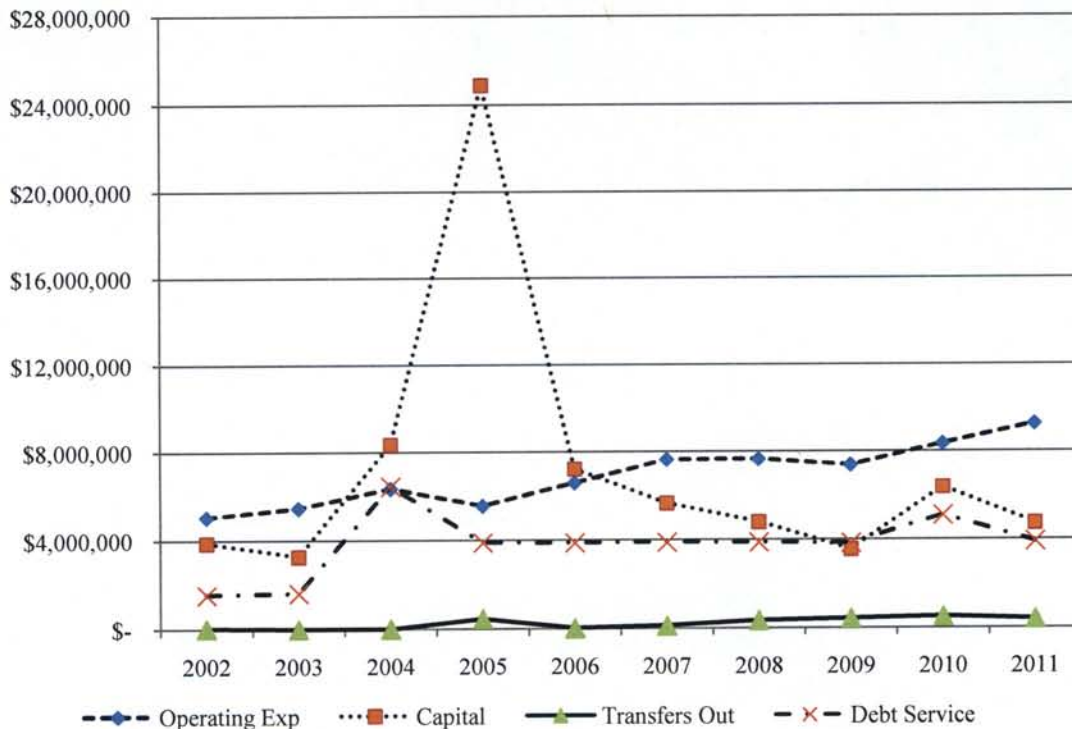
Capital: Major construction of the new Water Treatment Plant began in Fiscal Year 2004. Capital reserves are not included in the 2010 and 2011 amounts.

Transfers Out: Intrafund transfers have been eliminated from all years in the table above.

Debt Service: In November 2003, the City issued water revenue bonds in the amount of \$40,485,000 to finance the new water treatment plant and other water-related projects and to refund the Series 1993B Water Refunding Bonds.

EXPENDITURES/REQUIREMENTS

Ten Fiscal Years



WATER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET

Detailed below are the resources used to fund operation and maintenance of the water system. Programs funded are Water Administration, Water Canal Maintenance, Vine Street Water Treatment Plant (WTP), Water Distribution, and Albany-Millersburg Water Treatment Plant (WTP). The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Public Facility Construction Permit | 45,430 | 21,616 | 20,000 | 20,000 | 10,500 | (47.50%) | 0.12% |
| Administrative Fees: Water | 8,224 | 4,263 | 2,500 | 2,500 | - | (100.00%) | - |
| Water Service Installation Charge | 135,877 | 75,413 | 50,000 | 50,000 | 60,000 | 20.00% | 0.68% |
| City of Lebanon | 38,584 | 138,000 | 69,000 | 69,000 | 69,000 | - | 0.78% |
| Hydropower Revenue | - | 36,839 | 120,000 | 120,000 | 60,000 | (50.00%) | 0.68% |
| Millersburg Service Charges | 210,227 | 152,333 | 200,000 | 200,000 | 200,000 | - | 2.25% |
| Dumbeck Water District | 64,713 | 44,034 | 65,000 | 65,000 | 60,000 | (7.69%) | 0.68% |
| Albany Water Service Charges | 7,370,479 | 7,082,734 | 7,655,100 | 7,655,100 | 7,443,500 | (2.76%) | 83.76% |
| User Fee: Debt Service | 25,153 | 12,895 | - | - | - | - | - |
| Collection Agency Payments | 10,343 | 7,827 | 5,000 | 5,000 | 4,000 | (20.00%) | 0.05% |
| Miscellaneous Revenue | 19,468 | 13,085 | 10,000 | 10,000 | 15,000 | 50.00% | 0.17% |
| Over & short | 45 | (11) | - | - | - | - | - |
| Sale of City Property | 1,081,024 | - | - | - | - | - | - |
| Interest | 27,333 | 45,759 | 30,000 | 30,000 | 15,000 | (50.00%) | 0.17% |
| Total Current Resources | 9,036,900 | 7,634,787 | 8,226,600 | 8,226,600 | 7,937,000 | (3.52%) | 89.34% |
| Beginning Balance | 276,400 | 1,771,658 | 872,400 | 922,400 | 950,000 | 2.99% | 10.66% |
| Total Resources | \$9,313,300 | \$9,406,445 | \$9,099,000 | \$9,149,000 | \$8,887,000 | (2.86%) | 100.00% |

| Adopted Requirements by Program and Type | Materials | | | Transfers Out | Contingency | Adopted Budget | % of Fund Budget |
|---|--------------------|--------------------|------------------|------------------|-------------------|--------------------|---------------------|
| | Personnel | & Services | Capital | | | | |
| Water Administration | \$ 91,900 | \$2,894,000 | \$ - | \$ - | \$ 821,300 | \$3,807,200 | 42.84% |
| Water Canal Maintenance | 290,400 | 490,400 | - | - | - | 780,800 | 8.79% |
| Vine Street WTP | 271,000 | 611,700 | - | - | - | 882,700 | 9.93% |
| Water Distribution | 866,500 | 964,800 | 70,000 | - | - | 1,901,300 | 21.39% |
| Albany-Millersburg WTP | 624,500 | 890,500 | - | - | - | 1,515,000 | 17.05% |
| Total Requirements | \$2,144,300 | \$5,851,400 | \$ 70,000 | \$ - | \$ 821,300 | \$8,887,000 | 100.00% |
| Percent of Budget | 24.13% | 65.84% | 0.79% | - | 9.24% | 100.00% | |

WATER FUND
CAPITAL AND ECONOMIC DEVELOPMENT COMBINED BUDGET

Detailed below are the resources used to fund water system capital projects and economic development. Programs funded are Water SDC Improvement Fee Projects, Water SDC Reimbursement Fee Projects, 2003 Water Bond Projects, Water Capital: Canal, Water System Capital Projects, Water Economic Development, North Albany Water Capital Projects, and Water Equipment Replacement. The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|-------------------------------|--------------|--------------|-------------------|----------------|----------------|--------------|-------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Water SDC: Principal | \$ 30,554 | \$ 3,830 | \$ 2,500 | \$ 2,500 | \$ 4,000 | 60.00% | 0.03% |
| Water SDC: Interest | 1,655 | 1,126 | 400 | 400 | 1,100 | 175.00% | 0.01% |
| Water Connection Fees | 107,311 | 43,653 | 5,000 | 5,000 | 20,000 | 300.00% | 0.13% |
| Water SDC | 521,389 | 313,431 | 101,200 | 101,200 | 154,000 | 52.17% | 1.00% |
| FEMA Grant | 33,222 | 31,754 | 900,000 | 900,000 | 240,000 | (73.33%) | 1.55% |
| Energy Trust of Oregon | - | 475,000 | - | - | - | - | - |
| City of Lebanon | 2,000 | 16,000 | 8,000 | 8,000 | 8,000 | - | 0.05% |
| Pacific Power | - | 26,600 | - | - | - | - | - |
| Dumbeck Water District | - | 3,004 | 12,000 | 12,000 | 12,000 | - | 0.08% |
| Albany Water Service Charges | 1,079,876 | 1,328,202 | 1,538,600 | 1,538,600 | 1,835,700 | 19.31% | 11.86% |
| Capital Charges | 69,300 | 69,300 | 69,300 | 69,300 | 69,300 | - | 0.45% |
| Equipment Replacement Charges | 127,600 | 61,100 | 55,500 | 55,500 | 67,200 | 21.08% | 0.43% |
| Interest | 786,596 | 420,408 | 193,800 | 193,800 | 178,000 | (8.15%) | 1.15% |
| Total Current Resources | 2,759,503 | 2,793,408 | 2,886,300 | 2,886,300 | 2,589,300 | (10.29%) | 16.74% |
| Beginning Balance | 18,123,197 | 15,624,337 | 13,173,400 | 13,173,400 | 12,883,000 | (2.20%) | 83.26% |
| Total Resources | \$20,882,700 | \$18,417,745 | \$16,059,700 | \$16,059,700 | \$15,472,300 | (3.66%) | 100.00% |

| Adopted Requirements by Program and Type | Materials & Services | | Transfers Out | | Adopted Budget | % of Fund Budget |
|---|----------------------|--------------|---------------|--|----------------|------------------|
| | | Capital | | | | |
| Water SDC Improvement Fee Projects | \$ - | \$ 1,403,300 | \$ 338,000 | | \$ 1,741,300 | 11.26% |
| Water SDC Reimbursement Fee Projects | - | 1,104,800 | - | | 1,104,800 | 7.14% |
| 2003 Water Bond Projects | 175,000 | 3,545,000 | - | | 3,720,000 | 24.04% |
| Water Capital: Canal | - | 64,600 | - | | 64,600 | 0.42% |
| Water System Capital Projects | 1,096,500 | 5,917,800 | - | | 7,014,300 | 45.33% |
| Water Economic Development | - | 635,500 | 62,500 | | 698,000 | 4.51% |
| North Albany Water Capital Projects | - | 482,700 | - | | 482,700 | 3.12% |
| Water Equipment Replacement | - | 646,600 | - | | 646,600 | 4.18% |
| Total Requirements | \$ 1,271,500 | \$13,800,300 | \$ 400,500 | | \$15,472,300 | 100.00% |
| Percent of Budget | 8.22% | 89.19% | 2.59% | | 100.00% | |

WATER FUND
DEBT SERVICE COMBINED BUDGET

Detailed below are the resources used to fund water system debt service. The Sewer Fund currently has one debt service program: Water Debt Service. The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

| Resources | 2007-08 | 2008-09 |2009-10..... | | 2010-11 | % Change | % of |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|----------------|
| | Actual | Actual | Adopted Budget | Revised Budget | Adopted Budget | from 2009-10 | Fund Budget |
| Property Taxes - Current | \$ 797,470 | \$ 777,899 | \$ 629,500 | \$ 629,500 | \$ - | (100.00%) | - |
| Property Taxes - Delinquent | 25,333 | 22,851 | 23,500 | 23,500 | - | (100.00%) | - |
| Dumbeck Water District | 8,009 | 3,004 | 1,500 | 1,500 | - | (100.00%) | - |
| Albany Water Service Charges | 2,707,950 | 2,673,200 | 2,306,300 | 2,306,300 | 1,920,800 | (16.72%) | 48.97% |
| User Fee: Debt Service | 23,218 | 25,670 | 23,000 | 23,000 | - | (100.00%) | - |
| Interest | 5,849 | 15,411 | - | - | 20,000 | - | 0.51% |
| Total Current Resources | 3,567,829 | 3,518,035 | 2,983,800 | 2,983,800 | 1,940,800 | (34.96%) | 49.48% |
| From Water Capital | - | 522,000 | - | - | - | - | - |
| From Water SDC-I | 327,000 | 327,000 | 333,000 | 333,000 | 338,000 | 1.50% | 8.62% |
| From Water Administration (2202) | - | 1,078,000 | - | - | - | - | - |
| Total Transfers In | 327,000 | 1,927,000 | 333,000 | 333,000 | 338,000 | 1.50% | 8.62% |
| Beginning Balance | 4,915 | 5,758 | - | - | - | - | - |
| Reserved Beginning Balance | 180,999 | 187,151 | 1,781,600 | 1,781,600 | 1,643,200 | (7.77%) | 41.90% |
| Total Resources | \$4,080,743 | \$5,637,944 | \$5,098,400 | \$5,098,400 | \$3,922,000 | (23.07%) | 100.00% |

| Adopted Requirements by Program and Type | Materials & Services | Debt Service | Adopted Budget | % of Fund Budget |
|---|----------------------|--------------------|--------------------|------------------|
| Water Debt Service | \$ 600 | \$3,921,400 | \$3,922,000 | 100.00% |
| Total Requirements | \$ 600 | \$3,921,400 | \$3,922,000 | 100.00% |
| Percent of Budget | 0.02% | 99.98% | 100.00% | |

| Adopted Budget Detail of Debt Service Requirement Category | Final Maturity | Principal | Interest | Debt Reserve | Adopted Budget |
|---|----------------|--------------------|--------------------|--------------------|--------------------|
| 2002 Certificates of Participation | 03/01/2012 | \$ 71,800 | \$ 7,200 | \$ 121,000 | \$ 200,000 |
| 2004 Water Revenue Bonds | 08/01/2033 | 1,055,000 | 1,521,200 | 1,145,200 | 3,721,400 |
| Totals | | \$1,126,800 | \$1,528,400 | \$1,266,200 | \$3,921,400 |

WATER FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2010-2011

| Project Description | Totals | Water Distribution | SDC Improve- ment Fee Projects | SDC Reimburse- ment Fee Projects | 2003 Water Bond Projects |
|--|---------------------|-----------------------|---|---|-----------------------------------|
| Capital Equipment | \$ 70,000 | \$ 70,000 | \$ - | \$ - | \$ - |
| WTP-11-02 A/M TP Soda Ash Improvements | - | - | - | - | - |
| A-M WTP Sludge Drying Beds | 250,000 | - | - | - | - |
| Vine WTP Forebay/Trashrack Imp | 175,000 | - | - | - | 175,000 |
| SI-03-02 Clover Ridge Station, Phase I | 5,000 | - | 5,000 | - | - |
| WC-08-01 Canal Improvement Projects | 100,000 | - | - | - | - |
| WL-08-04 Maier Lane WL | 193,000 | - | - | 59,800 | - |
| WL-10-04 Shortridge WL/Hwy20 to 14th | 141,800 | - | - | 41,800 | 100,000 |
| WL-10-01 Water/Columbus/1st | 182,000 | - | - | - | 182,000 |
| WL-10-02 Columbus & Bradley WL | 200,000 | - | - | - | 200,000 |
| WL-10-03 Baker St WL Hwy20/14th | 7,000 | - | - | - | 7,000 |
| WL-10-05 Denver & 1st Ave WL | 321,000 | - | - | - | 321,000 |
| WL-10-06 Lochner Rd Water Main Ext | 514,900 | - | 202,400 | 135,500 | - |
| WL-11-01 B'way Reservoir T. Main Ph-I | 2,500,000 | - | - | - | 2,500,000 |
| WL-11-02 Shannon Drive WL Replacement | 368,000 | - | - | - | - |
| W-07-03 Vine St WTP Seismic Upgrades | 320,000 | - | - | - | - |
| W-08-01 Valley View Res Improvements | 450,000 | - | - | - | - |
| Project Totals | 6,081,200 | 70,000 | 207,400 | 237,100 | 3,485,000 |
| Reserve: Pipe Over-sizing | 10,000 | - | 10,000 | - | - |
| Reserve: Canal Capital | 64,600 | - | - | - | - |
| Reserve: Connection Fees | 596,200 | - | - | - | - |
| Reserve: Equipment Replacement | 619,100 | - | - | - | - |
| Reserve: Capital Projects | 6,499,200 | - | 1,185,900 | 867,700 | 60,000 |
| Total Reserves | 7,789,100 | - | 1,195,900 | 867,700 | 60,000 |
| Grand Totals | \$13,870,300 | \$ 70,000 | \$1,403,300 | \$1,104,800 | \$3,545,000 |

| Water Capital: Canal | Water System Capital Projects | Water Economic Development | North Albany Water Capital Projects | Water Equipment Replacement | Project Description |
|----------------------|-------------------------------|----------------------------|-------------------------------------|-----------------------------|--|
| \$ - | \$ - | \$ - | \$ - | \$ 27,500 | Capital Equipment |
| - | 256,000 | - | - | - | - WTP-11-02 A/M TP Soda Ash Improvements |
| - | 250,000 | - | - | - | - A-M WTP Sludge Drying Beds |
| - | - | - | - | - | - Vine WTP Forebay/Trashrack Imp |
| - | - | - | - | - | - SI-03-02 Clover Ridge Station, Phase I |
| - | 100,000 | - | - | - | - WC-08-01 Canal Improvement Projects |
| - | 133,200 | - | - | - | - WL-08-04 Maier Lane WL |
| - | - | - | - | - | - WL-10-04 Shortridge WL/Hwy20 to 14th |
| - | - | - | - | - | - WL-10-01 Water/Columbus/1st |
| - | - | - | - | - | - WL-10-02 Columbus & Bradley WL |
| - | - | - | - | - | - WL-10-03 Baker St WL Hwy20/14th |
| - | - | - | - | - | - WL-10-05 Denver & 1st Ave WL |
| - | 41,500 | 135,500 | - | - | - WL-10-06 Lochner Rd Water Main Ext |
| - | - | - | - | - | - WL-11-01 B'way Reservoir T. Main Ph-I |
| - | - | - | 368,000 | - | - WL-11-02 Shannon Drive WL Replacement |
| - | 320,000 | - | - | - | - W-07-03 Vine St WTP Seismic Upgrades |
| - | 450,000 | - | - | - | - W-08-01 Valley View Res Improvements |
| - | 1,550,700 | 135,500 | 368,000 | 27,500 | Project Totals |
| - | - | - | - | - | - Reserve: Pipe Over-sizing |
| 64,600 | - | - | - | - | - Reserve: Canal Capital |
| - | 596,200 | - | - | - | - Reserve: Connection Fees |
| - | - | - | - | 619,100 | Reserve: Equipment Replacement |
| - | 3,770,900 | 500,000 | 114,700 | - | Reserve: Capital Projects |
| 64,600 | 4,367,100 | 500,000 | 114,700 | 619,100 | Total Reserves |
| \$ 64,600 | \$ 5,917,800 | \$ 635,500 | \$ 482,700 | \$ 646,600 | Grand Totals |

PROGRAM NARRATIVE

WATER FUND: PUBLIC WORKS, WATER ADMINISTRATION (615-50-2202)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for the PW Internal Services fund, which includes charges for PW Administration, Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Pays In-Lieu-of-Franchise fees for the water utility.
- Holds the contingency for the Water Fund.
- Identify and implement grant and federal funding opportunities.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-------------------------------|-------------|---------|--|
| Budget Year 2009 -2010 | | | |
| Effective Government | 6/10 | Ongoing | <ul style="list-style-type: none"> • Continue participation in Benton County Project to develop a water resource plan. • Continue discussions with the City of Adair Village on joint water planning. • Prepare an Asset Management Plan for water pump stations and Vine Street Water Treatment Plant. • Develop level of service and performance measures for the Water Utility. |
| | 6/10 | Ongoing | |
| Safe City | 6/10 | Ongoing | |
| | 6/10 | Ongoing | |
| Budget Year 2010 -2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Continue participation in Benton County Project to develop a water resource plan. • Continue discussions with the City of Adair Village on joint water planning. • Prepare an Asset Management Plan for water pump stations and Vine Street Water Treatment Plant. • Develop level of service and performance measures for the Water Utility. |
| | 06/11 | | |
| Safe City | 06/11 | | |
| | 06/11 | | |

STAFFING SUMMARY

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|-----------------|------------------|------------------|------------------|------------------|
| Authorized FTEs | 1 | 1 | 1 | 1 |
| Budgeted FTEs | 1 | 1 | 1 | 1 |

615: Water
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2202: Water Administration

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 115,280.34 | 116,896.97 | 131,700 | 131,700 | 91,900 | -30.22% |
| Materials & Services | 3,091,112.47 | 2,809,539.88 | 2,916,500 | 2,916,500 | 2,894,000 | -0.77% |
| Capital | 44,283.00 | 55,930.66 | - | 50,000 | - | - % |
| Transfers Out | - | 1,098,206.62 | 122,200 | 122,200 | - | -100.00% |
| Contingencies | - | - | 841,800 | 841,800 | 821,300 | -2.44% |
| TOTAL EXPENDITURES | 3,250,675.81 | 4,080,574.13 | 4,012,200 | 4,062,200 | 3,807,200 | -6.28% |

PROGRAM NARRATIVE

WATER FUND: CANAL MAINTENANCE (615-50-2204)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Jeff Kinney, Water Superintendent

FUNCTIONS AND RESPONSIBILITIES

- Performs routine operation and maintenance of the Albany-Santiam Canal. Water is diverted from the South Santiam River into the Canal southeast of Lebanon. The Canal runs approximately 18 miles from the diversion dam to the Vine Street Water Treatment Plant, and into the Calapooia River.
- Removes debris, and performs vegetation and pest management.
- Monitors and collects data from Canal gauging stations. Controls and monitors flow and water levels to ensure adequate raw water supplies for Albany and Lebanon and to control against flooding.
- Performs quarterly raw water sampling to monitor for potential contaminants in the Canal.
- Operates hydro-electric generator as required.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Evaluate and develop a written long-term nutria management plan for the Canal. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Identify and develop performance measures for Canal operation. |
| Budget Year 2010-2011 | | | |
| Safe City | 07/10 | | <ul style="list-style-type: none"> • Maintenance dredging at Lagmack Road and Waverly Drive. |
| Great Neighborhoods | 07/10 | | <ul style="list-style-type: none"> • Lebanon flow control structure sediment removal and bank repair. |
| Effective Government | 10/10 | | <ul style="list-style-type: none"> • Establish start up protocol for hydro generation. |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Maintenance dredging Queen Avenue and Vine Street. |
| Great Neighborhoods | | | |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Percentage of the time the standard is met to control water levels and adjust flows to ensure a maximum supply of water to the Vine Street Water Treatment Plant (Standard=100%). | 100% | 100% | 100% | 100% |

STAFFING SUMMARY

| | | | | |
|-----------------|---|---|---|---|
| Authorized FTEs | 3 | 3 | 3 | 3 |
| Budgeted FTEs | 3 | 3 | 3 | 3 |

615: Water
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2204: Water Canal Maintenance

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 207,920.62 | 183,097.04 | 235,000 | 235,000 | 290,400 | 23.57% |
| Materials & Services | 569,155.67 | 343,087.72 | 549,300 | 549,300 | 490,400 | -10.72% |
| Capital | - | - | 9,800 | 9,800 | - | -100.00% |
| TOTAL EXPENDITURES | 777,076.29 | 526,184.76 | 794,100 | 794,100 | 780,800 | -1.67% |

PROGRAM NARRATIVE

WATER FUND: VINE STREET WATER TREATMENT PLANT (615-50-2205)
Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager
Developed by: Jeff Kinney, Water Superintendent

FUNCTIONS AND RESPONSIBILITIES

- This program funds the operation and maintenance of the Vine Street Water Treatment Plant.
- The Vine Street Water Treatment Plant provides water to residential, commercial, and industrial customers in Albany and as a peaking water treatment plant facility in conjunction with the Joint Water Project Water Treatment Plant as the base water treatment plant facility.
- Plant operations personnel are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the by Oregon Department of Human Services, Drinking Water Program.
- The plant has a current operating capacity of 16.5 million gallons per day, and is operated to meet peak demand requirements and to maintain filter readiness.
- Control water usage and adjust plant production to meet system requirements for pressure, flow, and storage.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Identify and develop written operational policies for long-term safe and economical plant operation. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Identify and develop performance standards for the Water Treatment Plant. |
| Budget Year 2010-2011 | | | |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Improve security and safety standards for the Water Treatment Plant. |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Upgrade current equipment for the Water Treatment Plan to improve efficiency. |

PERFORMANCE MEASURES

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Water treated annually (millions of gallons). | 475 | 500 | 275 | 350 |
| Peak daily demand in million gallons per day. | 6.46 | 4.25 | 4.91 | 5.2 |
| Percent of time plant met regulatory requirements for safe drinking water. | 100% | 100% | 100% | 100% |
| Percent of time plant met peak daily flow. | 100% | 100% | 100% | 100% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 2.31 | 2.71 | 2.71 | 3.21 |
| Budgeted FTEs | 2.31 | 2.71 | 2.71 | 3.21 |

615: Water
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2205: Vine Street Water Treatment Plant

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 176,078.06 | 166,698.47 | 209,100 | 209,100 | 271,000 | 29.60% |
| Materials & Services | 486,270.33 | 602,539.74 | 680,900 | 680,900 | 611,700 | -10.16% |
| Capital | 28,657.05 | 55,961.61 | 96,500 | 96,500 | - | -100.00% |
| TOTAL EXPENDITURES | 691,005.44 | 825,199.82 | 986,500 | 986,500 | 882,700 | -10.52% |

PROGRAM NARRATIVE

WATER FUND: WATER DISTRIBUTION (615-50-2206)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Jeff Kinney, Water Superintendent

FUNCTIONS AND RESPONSIBILITIES

- To ensure compliance with all Federal Safe Drinking Water Act and Oregon Drinking Water Rules and Regulations.
- Prepare and distribute the Consumer Confidence Report – an annual report on water quality mandated by State and Federal regulations.
- Operate and maintain the water distribution system for the city of Millersburg and the Dumbeck Water Association.
- Operate and maintain a network of 270 miles of water mains, 6,450 valves, 1,670 fire hydrants, and approximately 17,000 meters.
- Maintain water system flushing, fire hydrant maintenance, valve survey and exercising, and Cross-Connection programs.
- Survey and exercise all water distribution valves.
- Perform perpetual meter maintenance of all small meters; changing out all meters more than 20 years old.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|------------------------------------|-------------|-----------------|---|
| Budget Year 2009-2010 Safe City | 06/10 | Program Changed | <ul style="list-style-type: none"> • Complete year one of a five-year leak detection survey of the distribution system. |
| Budget Year 2010-2011 Safe City | 06/11 | | <ul style="list-style-type: none"> • Create a leak detection program to improve efficiency. |
| | 06/11 | | <ul style="list-style-type: none"> • Establish a program for large main taps for water system to improve efficiency. |
| | 12/11 | | <ul style="list-style-type: none"> • Update the Albany Municipal Code for the cross-connection program to reflect the current Oregon Health Service standards. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of miles of pipe maintained. | 265 | 270 | 265 | 275 |
| Number of leaks reported. | 350 | 350 | 194 | 150 |
| Percent of reported leaks repaired. | 100% | 100% | 100% | 100% |
| Percent of leaks unaccounted for water production. | NA | NA | NA | 22% |
| Percent of fire hydrants maintained. | 100% | 100% | 100% | 100% |
| Percent of large meters tested annually. | 100% | 100% | 100% | 100% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 11 | 11 | 11 | 10 |
| Budgeted FTEs | 11 | 11 | 11 | 10 |

615: Water
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2206: Water Distribution

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 817,166.75 | 853,370.62 | 891,200 | 891,200 | 866,500 | -2.77% |
| Materials & Services | 826,619.28 | 845,767.43 | 973,900 | 973,900 | 964,800 | -0.93% |
| Capital | - | - | - | - | 70,000 | - % |
| TOTAL EXPENDITURES | 1,643,786.03 | 1,699,138.05 | 1,865,100 | 1,865,100 | 1,901,300 | 1.94% |

PROGRAM NARRATIVE

WATER FUND: ALBANY-MILLERSBURG WATER TREATMENT PLANT (615-50-2207)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Jeff Kinney, Water Superintendent

FUNCTIONS AND RESPONSIBILITIES

- This program funds the operation and maintenance of the Albany-Millersburg Water Treatment Plant.
- The Albany-Millersburg Water Treatment Plant provides the base water supply to residential, commercial, and industrial customers in Albany and Millersburg. The plant has a current operating capacity of 12 million gallons per day, and is operated 24 hours per day, 365 days per year.
- Control lead/copper levels through pH adjustments.
- Plant operations personnel are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the Oregon Department of Human Services, Drinking Water Program.
- Control water usage and adjust plant production to meet system requirements for pressure, flow, and storage.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Identify and create written operation policies required for the long-term safe operation of the Water Treatment Plant. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Identify and develop performance measures for the Water Treatment Plant. |
| Budget Year 2010-2011 | | | |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Install soda ash at Water Treatment Plant for pH buffering to improve ascetic quality of the finished water. |
| | 06/11 | | <ul style="list-style-type: none"> • Examine membrane integrity and support Siemens recommendations. |

PERFORMANCE MEASURES

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Water treated annually (millions of gallons). | 2,756 | 2,760 | 2,635 | 2,794 |
| Peak demand in million gallons per day. | 12 | 12 | 9.89 | 10.25 |
| Percent of time the plant met regulatory requirements for safe drinking water. | 100% | 100% | 100% | 100% |
| Percent of time the plant met peak daily flow. | 100% | 100% | 100% | 100% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 5.19 | 5.79 | 5.79 | 5.29 |
| Budgeted FTEs | 5.19 | 5.79 | 5.79 | 5.29 |

615: Water
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2207: Albany-Millersburg WTP

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 451,789.76 | 496,881.68 | 538,000 | 538,000 | 624,500 | 16.08% |
| Materials & Services | 727,309.86 | 856,716.74 | 903,100 | 903,100 | 890,500 | -1.40% |
| TOTAL EXPENDITURES | 1,179,099.62 | 1,353,598.42 | 1,441,100 | 1,441,100 | 1,515,000 | 5.13% |

PROGRAM NARRATIVE

WATER FUND: WATER SDC IMPROVEMENT FEE PROJECTS (615-50-2300)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from System Development Charges (SDCs).
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all System Development Charges. This budget complies with that legislation.
- Provide over-sizing component funding for projects constructed by development projects.
- The current System Development Charge for the water system is \$2,041 for a single-family residence with a 3/4-inch meter (effective July 2009). This program receives \$1,748 of the fee and 85% of any similar commercial or industrial charges.
- Maintain a \$100,000 minimum reserve for future participation in funding appropriate capital projects and associated debt service.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Provide funding for SDC component of debt service. |
| Budget Year 2010-2011 | | | |
| Safe City | 06/11 | | <ul style="list-style-type: none"> • Provide funding for SDC component of debt service. |
| | 06/11 | | <ul style="list-style-type: none"> • Provide funding of the oversized portion of the Lochner Road water line extension. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2300: Water SDC Improvement Fee Projects

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Licenses & Fees | 447,566.07 | 259,810.37 | 87,800 | 87,800 | 101,300 | 15.38% |
| Investment Earnings | 79,860.41 | 43,784.83 | 40,000 | 40,000 | 40,000 | - % |
| Beginning Balance | 1,468,116.00 | 1,663,350.00 | 1,556,500 | 1,556,500 | 1,600,000 | 2.79% |
| TOTAL REVENUES | 1,995,542.48 | 1,966,945.20 | 1,684,300 | 1,684,300 | 1,741,300 | 3.38% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | 24,734.38 | - | - | - | - % |
| Capital | 5,192.02 | - | 1,351,300 | 1,351,300 | 1,403,300 | 3.85% |
| Transfers Out | 327,000.00 | 327,000.00 | 333,000 | 333,000 | 338,000 | 1.50% |
| TOTAL EXPENDITURES | 332,192.02 | 351,734.38 | 1,684,300 | 1,684,300 | 1,741,300 | 3.38% |

PROG 2300 Water SDC Improvement Fee Projects

| | | | | | |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|
| Revenues less Expenditures | 1,663,350.46 | 1,615,210.82 | - | - | - |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|

PROGRAM NARRATIVE

WATER FUND: WATER SDC REIMBURSEMENT FEE PROJECTS (615-50-2301)
Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for non-routine, non-standard maintenance, repair or replacement projects to maintain the capacity of existing plant facilities or water lines. Revenues are received from System Development Charges (SDCs).
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDC effective July 1, 1991. This budget was created in order to comply with that legislation.
- Maintain a \$100,000 minimum reserve for future participation in funding of appropriate capital projects and associated debt service.
- The current System Development Charge for the water system is \$2,041 for a single-family residence with a 3/4-inch meter (effective July 2009). This program receives \$293 of the fee and 15% of any similar commercial or industrial charges.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|------------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Build reserves for future projects. • Replace the water line in Shortridge Street between Santiam Hwy and 14th Avenue. |
| | 09/10 | In Progress | |
| Budget Year 2010-2011 | | | |
| Safe City | 6/11 | | <ul style="list-style-type: none"> • Replace the water line in Maier Lane. • Replace the water line in Shortridge Street between Santiam Hwy and 14th Avenue. • Provide funding of the oversized portion of the Lochner Road water line extension. |
| | 6/11 | | |
| | 6/11 | | |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2301: Water SDC Reimbursement Fee Projects

| <u>Acct# Description</u> | <u>2007-2008 Actual</u> | <u>2008-2009 Actual</u> | <u>2009-2010 Adopted</u> | <u>2009-2010 Revised</u> | <u>2010-2011 Adopted</u> | <u>% Change</u> |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Licenses & Fees | 106,031.99 | 58,576.82 | 16,300 | 16,300 | 57,800 | 254.60% |
| Charges for Services | - | 3,003.54 | 12,000 | 12,000 | 12,000 | - % |
| Investment Earnings | 39,066.94 | 26,772.87 | 13,500 | 13,500 | 20,000 | 48.15% |
| Beginning Balance | 766,020.00 | 909,938.00 | 944,700 | 944,700 | 1,015,000 | 7.44% |
| TOTAL REVENUES | 911,118.93 | 998,291.23 | 986,500 | 986,500 | 1,104,800 | 11.99% |
| EXPENDITURES | | | | | | |
| Capital | 1,180.96 | 49,792.94 | 986,500 | 986,500 | 1,104,800 | 11.99% |
| TOTAL EXPENDITURES | 1,180.96 | 49,792.94 | 986,500 | 986,500 | 1,104,800 | 11.99% |

PROG 2301 Water SDC Reimbursement Fee Projects

| | | | | | |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | 909,937.97 | 948,498.29 | - | - | - |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|

PROGRAM NARRATIVE

WATER FUND: 2003 WATER BOND PROJECTS (615-50-2302)

Responsible Manager/Title: Mark W. Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program receives funding for capital improvement projects for the Albany water system including water line replacements and canal improvements.
- Funding comes primarily from proceeds of a 2003 Water Revenue Bond, though staff continues to apply for applicable federal and state grants.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|---|
| Budget Year 2009-2010 | | | |
| Safe City | 11/10 | In Progress | <ul style="list-style-type: none"> • WL-10-01, Water Ave. Columbus St. & 1st Ave. |
| | 11/10 | In Progress | <ul style="list-style-type: none"> • WL-10-02, Columbus & Bradley WL. |
| | 11/10 | In Progress | <ul style="list-style-type: none"> • WL-10-03, Baker St, WL 4th Ave to 8th Ave. |
| | 10/10 | In Progress | <ul style="list-style-type: none"> • WL-10-04, Shortridge WL Hwy 20 to 14th Ave. |
| | 10/10 | In Progress | <ul style="list-style-type: none"> • WL-10-05, Denver & 1st Ave. WL. |
| | 6/10 | Completed | <ul style="list-style-type: none"> • WC-10-01, Canal Bank Repair Sta. 228+40 to 231+60. |
| Budget Year 2010-2011 | | | |
| Safe City | 12/11 | | <ul style="list-style-type: none"> • Vine Street Water Treatment Plant Forebay Deck and Trash Rack Improvements. |
| | 11/10 | | <ul style="list-style-type: none"> • WL-10-01, Water Ave. Columbus St. & 1st Ave. |
| | 11/10 | | <ul style="list-style-type: none"> • WL-10-02, Columbus & Bradley WL. |
| | 11/10 | | <ul style="list-style-type: none"> • WL-10-03, Baker St, WL 4th Ave to 8th Ave. |
| | 11/10 | | <ul style="list-style-type: none"> • WL-10-04, Shortridge WL Hwy 20 to 14th Ave. |
| | 11/11 | | <ul style="list-style-type: none"> • WL-11-01, Broadway Reservoir Transmission Main. |

615: Water
50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2302: 2003 Water Bond Projects

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | 501,600.00 | - | - | - | - % |
| Investment Earnings | 226,797.96 | 120,331.31 | 53,000 | 53,000 | 25,000 | -52.83% |
| Beginning Balance | 5,114,325.00 | 4,267,090.00 | 4,135,100 | 4,135,100 | 3,695,000 | -10.64% |
| TOTAL REVENUES | 5,341,122.96 | 4,889,021.31 | 4,188,100 | 4,188,100 | 3,720,000 | -11.18% |
| EXPENDITURES | | | | | | |
| Materials & Services | 2,046.99 | 1,000.00 | 100,300 | 100,300 | 175,000 | 74.48% |
| Capital | 1,071,985.61 | 620,011.64 | 4,087,800 | 4,087,800 | 3,545,000 | -13.28% |
| TOTAL EXPENDITURES | 1,074,032.60 | 621,011.64 | 4,188,100 | 4,188,100 | 3,720,000 | -11.18% |

PROG 2302 2003 Water Bond Projects

| | | | | | |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|
| Revenues less Expenditures | 4,267,090.36 | 4,268,009.67 | - | - | - |
|-----------------------------------|---------------------|---------------------|----------|----------|----------|

PROGRAM NARRATIVE

WATER FUND: WATER DEBT SERVICE (615-50-2305)

Responsible Manager/Title: Jeff Babbitt, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for the principal and interest payments on City of Albany Water Revenue Bonds and Water Certificates of Participation (COPs).

MATURITY SCHEDULE

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|---------------|
| 2010-2011 | 1,055,000 | 1,521,203 | 2,576,203 |
| 2011-2012 | 960,000 | 1,487,919 | 2,447,919 |
| 2012-2013 | 830,000 | 1,455,557 | 2,285,557 |
| 2013-2014 | 865,000 | 1,422,694 | 2,287,694 |
| 2014-2015 | 900,000 | 1,387,394 | 2,287,394 |
| 2015-2016 | 940,000 | 1,350,594 | 2,290,594 |
| 2016-2017 | 980,000 | 1,311,581 | 2,291,581 |
| 2017-2018 | 1,025,000 | 1,269,587 | 2,294,587 |
| 2018-2019 | 1,070,000 | 1,221,056 | 2,291,056 |
| 2019-2020 | 1,120,000 | 1,166,306 | 2,286,306 |
| 2020-2021 | 1,170,000 | 1,109,056 | 2,279,056 |
| 2021-2022 | 1,230,000 | 1,049,056 | 2,279,056 |
| 2022-2023 | 1,290,000 | 986,056 | 2,276,056 |
| 2023-2024 | 1,355,000 | 921,625 | 2,276,625 |
| 2024-2025 | 1,420,000 | 855,719 | 2,275,719 |
| 2025-2026 | 1,495,000 | 786,488 | 2,281,488 |
| 2026-2027 | 1,575,000 | 710,622 | 2,285,622 |
| 2027-2028 | 1,655,000 | 630,956 | 2,285,956 |
| 2028-2029 | 1,740,000 | 550,325 | 2,290,325 |
| 2029-2030 | 1,835,000 | 463,125 | 2,298,125 |
| 2030-2031 | 1,930,000 | 369,000 | 2,299,000 |
| 2031-2032 | 2,030,000 | 270,000 | 2,300,000 |
| 2032-2033 | 2,135,000 | 165,875 | 2,300,875 |
| 2033-2034 | 2,250,000 | 56,250 | 2,306,250 |
| Totals | \$ 32,855,000 | \$ 22,518,044 | \$ 55,373,044 |

DEBT SUMMARY

| <u>Issue</u> | <u>Original Amount</u> | <u>Principal Balance</u> | <u>Required Reserve</u> |
|--------------|------------------------|--------------------------|-------------------------|
| 2003 | \$ 40,485,000 | \$ 32,855,000 | None Required |
| 2002 COPs | 600,000 | 147,366 | None Required |
| Totals | \$ 41,085,000 | \$ 33,002,366 | |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2305: Water Debt Service

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | - | - | - | - | - | - % |
| Charges for Services | 2,707,949.62 | 2,673,199.62 | 2,306,300 | 2,306,300 | 1,920,800 | -16.72% |
| Investment Earnings | - | 13,790.72 | - | - | 20,000 | - % |
| Transfers In | 327,000.00 | 1,927,000.00 | 333,000 | 333,000 | 338,000 | 1.50% |
| Beginning Balance | - | - | 1,605,000 | 1,605,000 | 1,643,200 | 2.38% |
| TOTAL REVENUES | 3,034,949.62 | 4,613,990.34 | 4,244,300 | 4,244,300 | 3,922,000 | -7.59% |
| EXPENDITURES | | | | | | |
| Materials & Services | 583.00 | 583.00 | 600 | 600 | 600 | - % |
| Debt Service | 3,034,366.62 | 2,999,616.62 | 4,243,700 | 4,243,700 | 3,921,400 | -7.59% |
| TOTAL EXPENDITURES | 3,034,949.62 | 3,000,199.62 | 4,244,300 | 4,244,300 | 3,922,000 | -7.59% |

| | | | | | | |
|-------------------------------------|---|--------------|---|---|---|--|
| PROG 2305 Water Debt Service | | | | | | |
| Revenues less Expenditures | - | 1,613,790.72 | - | - | - | |

PROGRAM NARRATIVE

WATER FUND: WATER CAPITAL – CANAL (615-50-2307)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- Lebanon contributes \$8,000 per year towards capital projects on the Canal.
 - This program provides funding for capital expenditures related to the Santiam-Albany Canal. The Canal provides raw water for treatment at plants in Lebanon and Albany.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none">• Build reserves for future capital projects on the canal. |
| Budget Year 2010-2011 | | | |
| Safe City | 06/11 | | <ul style="list-style-type: none">• Build reserves for future capital projects on the canal. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2307: Water Capital: Canal

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Intergovernmental Revenue | 2,000.00 | 16,000.00 | 8,000 | 8,000 | 8,000 | - % |
| Investment Earnings | 17,879.24 | 4,755.36 | 3,500 | 3,500 | 800 | -77.14% |
| Beginning Balance | 442,060.00 | 310,221.00 | 65,300 | 65,300 | 55,800 | -14.55% |
| TOTAL REVENUES | 461,939.24 | 330,976.36 | 76,800 | 76,800 | 64,600 | -15.89% |
| EXPENDITURES | | | | | | |
| Materials & Services | 25.74 | - | - | - | - | - % |
| Capital | 151,692.02 | 228,188.10 | 76,800 | 76,800 | 64,600 | -15.89% |
| TOTAL EXPENDITURES | 151,717.76 | 228,188.10 | 76,800 | 76,800 | 64,600 | -15.89% |

| | | | | | | |
|---------------------------------------|-------------------|-------------------|----------|----------|----------|--|
| PROG 2307 Water Capital: Canal | | | | | | |
| Revenues less Expenditures | 310,221.48 | 102,788.26 | - | - | - | |

PROGRAM NARRATIVE

WATER FUND: WATER SYSTEM CAPITAL PROJECTS (615-50-2308)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program provides only limited funding to repair, replace, or upgrade facilities, equipment, and accessories to maintain the design capacity of the existing Water Treatment Plant (WTP), reservoirs, and distribution system.
- Funding provided through this program is used to repair or replace water system facilities, equipment, and structures that are not accumulating a depreciation reserve from a specific replacement schedule.
- Maintain adequate reserve for funding emergency repairs or replacement of equipment or systems.

STRATEGIES/ACTIONS

| Strategic Plan Theme Budget Year 2009-2010 | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|---|
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Build reserves for future capital water improvements. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Evaluate the Canal Esplanade Project scope and develop a project cost estimate. |
| Budget Year 2010-2011 Safe City | 06/11 | | <ul style="list-style-type: none"> • Build reserves for future capital water improvements. |
| | 06/11 | | <ul style="list-style-type: none"> • Canal Esplanade Project scope and cost estimate. |
| | 06/11 | | <ul style="list-style-type: none"> • Canal dredging and bank repairs. |
| | 06/11 | | <ul style="list-style-type: none"> • WTP-11-02, A-M WTP/Soda Ash Improvements for pH control. |
| | 06/11 | | <ul style="list-style-type: none"> • A-M WTP Sludge Drying Beds to dewater sludge prior to landfill. |
| | 06/11 | | <ul style="list-style-type: none"> • WL-09-04, Maier Lane WL. |
| | 06/11 | | <ul style="list-style-type: none"> • Vine Street WTP Seismic Upgrade. |
| | 06/11 | | <ul style="list-style-type: none"> • W-08-01, Valley View Reservoir Improvements. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2308: Water System Capital Projects

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|----------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Licenses & Fees | 107,311.42 | 43,652.98 | 5,000 | 5,000 | 20,000 | 300.00% |
| Intergovernmental Revenue | 33,221.52 | 31,753.97 | 900,000 | 900,000 | 240,000 | -73.33% |
| Charges for Services | 979,875.58 | 1,265,901.65 | 1,538,600 | 1,538,600 | 1,750,800 | 13.79% |
| Investment Earnings | 368,324.77 | 182,534.76 | 50,000 | 50,000 | 67,300 | 34.60% |
| Beginning Balance | 9,294,133.00 | 7,114,108.00 | 4,984,400 | 4,984,400 | 4,936,200 | -0.97% |
| TOTAL REVENUES | 10,782,866.29 | 8,637,951.36 | 7,478,000 | 7,478,000 | 7,014,300 | -6.20% |
| EXPENDITURES | | | | | | |
| Materials & Services | 181,196.99 | 89,083.24 | 220,000 | 220,000 | 1,096,500 | 398.41% |
| Capital | 3,487,561.66 | 2,554,653.21 | 7,258,000 | 5,208,000 | 5,917,800 | 13.63% |
| Transfers Out | - | 522,000.00 | - | 2,050,000 | - | - % |
| TOTAL EXPENDITURES | 3,668,758.65 | 3,165,736.45 | 7,478,000 | 7,478,000 | 7,014,300 | -6.20% |

PROG 2308 Water System Capital Projects

| | | | | | |
|----------------------------|--------------|--------------|---|---|---|
| Revenues less Expenditures | 7,114,107.64 | 5,472,214.91 | - | - | - |
|----------------------------|--------------|--------------|---|---|---|

PROGRAM NARRATIVE

WATER FUND: WATER ECONOMIC DEVELOPMENT (615-50-2309)

Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program annually receives up to \$100,000 from service charges to help fund economic development related capital projects as approved by the Albany City Council.
- Fund balance for this program will be capped at \$500,000.
- Council authorization to annually fund this program began in Fiscal Year 2003-2004.

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|-----------------------------|--------------------|---------------|--|
| Budget Year 2009-2010 | | | |
| Healthy Economy | 06/10 | Completed | <ul style="list-style-type: none">• No new projects planned – reserve for future projects. The current Fund balance exceeds \$500,000; therefore, no new funds will be transferred into this fund this year. |
| Budget Year 2010-2011 | | | |
| Safe City | 10/10 | | <ul style="list-style-type: none">• WL-10-06, Lochner Rd. water line extension. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2309: Water Economic Development

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Charges for Services | 100,000.00 | 62,300.00 | - | - | 84,900 | - % |
| Investment Earnings | 26,548.02 | 18,212.35 | 9,000 | 9,000 | 9,000 | - % |
| Transfers In | - | - | - | 50,000 | - | - % |
| Beginning Balance | 523,956.00 | 620,024.00 | 613,100 | 613,100 | 604,100 | -1.47% |
| TOTAL REVENUES | 650,504.02 | 700,536.35 | 622,100 | 672,100 | 698,000 | 3.85% |
| EXPENDITURES | | | | | | |
| Capital | 5,480.00 | - | 559,600 | 609,600 | 635,500 | 4.25% |
| Transfers Out | 25,000.00 | 81,666.93 | 62,500 | 62,500 | 62,500 | - % |
| TOTAL EXPENDITURES | 30,480.00 | 81,666.93 | 622,100 | 672,100 | 698,000 | 3.85% |

| | | | | | | |
|---|------------|------------|---|---|---|--|
| PROG 2309 Water Economic Development | | | | | | |
| Revenues less Expenditures | 620,024.02 | 618,869.42 | - | - | - | |

PROGRAM NARRATIVE

WATER FUND: NORTH ALBANY WATER CAPITAL PROJECTS (615-50-2310)
Responsible Manager/Title: Mark Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenue (\$15 per month per customer) from water customers outside the city limits. Currently there are approximately 375 meters outside the Albany city limits.
 - Revenues received in this program are dedicated to funding capital projects and fixed assets that benefit the North Albany water system outside the City limits.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|------------------------------------|--------------------|---------------|---|
| Budget Year 2009-2010 Safe City | 06/10 | Completed | <ul style="list-style-type: none">• Reserve fees for future projects. |
| Budget Year 2010-2011 Safe City | 06/11 | | <ul style="list-style-type: none">• WL-11-02, Shannon Drive Water Line Replacement. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2310: N. Albany Water Capital Projects

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Charges for Services | 69,300.00 | 69,300.00 | 69,300 | 69,300 | 69,300 | - % |
| Investment Earnings | 9,828.11 | 8,533.45 | 8,700 | 8,700 | 7,500 | -13.79% |
| Beginning Balance | 172,165.00 | 251,293.00 | 329,300 | 329,300 | 405,900 | 23.26% |
| TOTAL REVENUES | 251,293.11 | 329,126.45 | 407,300 | 407,300 | 482,700 | 18.51% |
| EXPENDITURES | | | | | | |
| Capital | - | - | 407,300 | 407,300 | 482,700 | 18.51% |
| TOTAL EXPENDITURES | - | - | 407,300 | 407,300 | 482,700 | 18.51% |

PROG 2310 N. Albany Water Capital Projects

| | | | | | |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|
| Revenues less Expenditures | 251,293.11 | 329,126.45 | - | - | - |
|-----------------------------------|-------------------|-------------------|----------|----------|----------|

PROGRAM NARRATIVE

WATER FUND: PUBLIC WORKS, WATER EQUIPMENT REPLACEMENT (615-50-2311)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds replacement of water system vehicles and major equipment in accordance with an established depreciation and replacement schedule.
 - Receive revenues from other water fund budgets to fund future equipment replacement.
-

STRATEGIES/ACTIONS

| <u>Strategic Plan Theme</u> | <u>Target Date</u> | <u>Status</u> | <u>Strategies/Actions</u> |
|---|--------------------|---------------|--|
| Budget Year 2009-2010 Effective Government | 06/10 | Completed | <ul style="list-style-type: none">• Purchase replacement for vehicle 904-97. |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none">• Receives revenues from other water fund budgets to fund future equipment replacement.• Purchase replacement for vehicle 915-96. |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2311: Water Equipment Replacement

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Charges for Services | 127,600.00 | 61,100.08 | 55,500 | 55,500 | 67,200 | 21.08% |
| Miscellaneous Revenue | - | - | - | - | - | - % |
| Investment Earnings | 18,290.54 | 15,483.77 | 16,100 | 16,100 | 8,400 | -47.83% |
| Beginning Balance | 342,422.00 | 488,313.00 | 545,000 | 545,000 | 571,000 | 4.77% |
| TOTAL REVENUES | 488,312.54 | 564,896.85 | 616,600 | 616,600 | 646,600 | 4.87% |
| EXPENDITURES | | | | | | |
| Materials & Services | - | - | - | - | - | - % |
| Capital | - | - | 616,600 | 616,600 | 646,600 | 4.87% |
| TOTAL EXPENDITURES | - | - | 616,600 | 616,600 | 646,600 | 4.87% |

PROG 2311 Water Equipment Replacement

| | | | | | |
|----------------------------|------------|------------|---|---|---|
| Revenues less Expenditures | 488,312.54 | 564,896.85 | - | - | - |
|----------------------------|------------|------------|---|---|---|



CITY OF
Albany

O R E G O N

INTERNAL SERVICE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Internal Service funds are used to account for the financing of goods and/or services provided to various City departments on a cost-reimbursement basis. The City has two Internal Service funds.

CENTRAL SERVICES FUND

The Central Service Fund provides services to all City departments. Those service are provided by the following programs: City Council & Nondepartmental, City Manager's Office, Finance, Human Resources, Information Technology Services, Geographic Information Systems Services, Permit Tracking Services, and Building Maintenance.

On a Citywide basis, each operating program is charged fees for the services provided by the Central Services Fund. The fees are based on a range of factors including number of personnel, current operating budget, pieces of information technology equipment, usage of the GIS and Permit Tracking systems, square footage, and age of City buildings. Charges for services are expected to increase three to ten percent annually.

PUBLIC WORKS SERVICES FUND

The Public Works Services Fund is divided into six programs: Administration, Engineering Services, Operations Administration, Water Quality Control Services, Public Works Customer Services, and Facilities and Maintenance Engineering, which primarily provide services to the Water, Sewer, and Street Funds. Responsibilities include management of public improvements, traffic engineering and design, fee and rate development guidance, laboratory testing of water and wastewater samples, water and sanitary sewer flow monitoring, oversight of the bridge maintenance program, and oversight and development of the automated process control and monitoring system for water and sewer treatment.

RESOURCES

| | |
|----------------------|---------------|
| Charges for Services | \$ 12,693,400 |
| Other Revenues | 45,000 |
| Investment Earnings | 6,000 |
| Beginning Balance | 325,800 |
| Total Resources | \$ 13,070,200 |

REQUIREMENTS

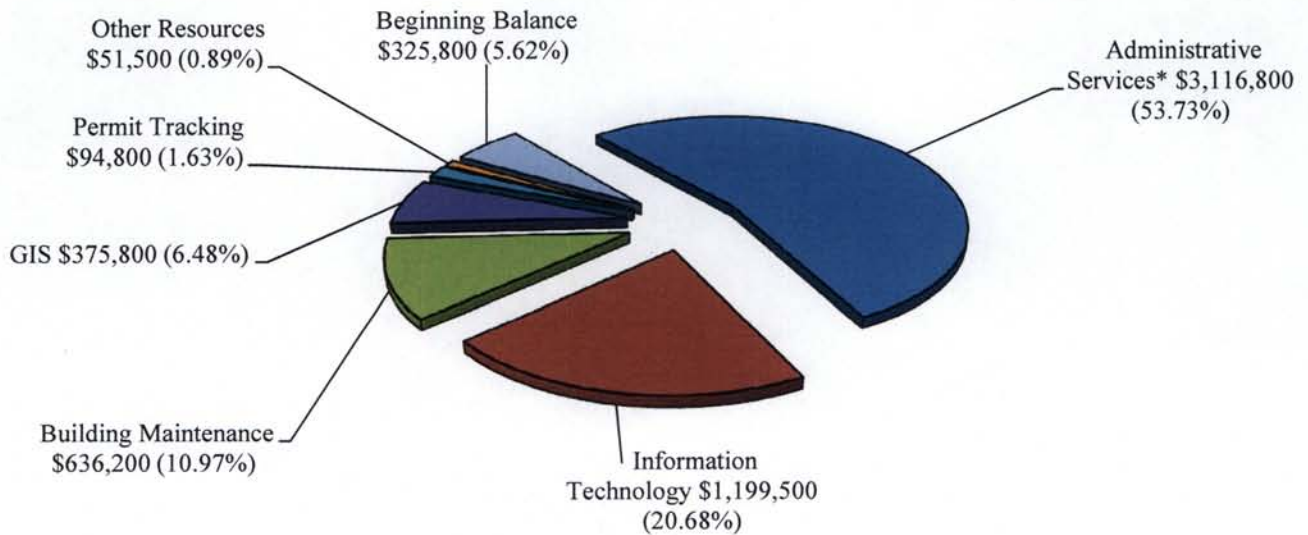
| | |
|----------------------|---------------|
| Personnel | \$ 9,661,900 |
| Materials & Services | 3,408,300 |
| Contingency | - |
| Total Requirements | \$ 13,070,200 |

**CENTRAL SERVICES FUND
RESOURCE DETAIL**

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| GIS Information Sales Revenue | \$ 645 | \$ 303 | \$ 500 | \$ 500 | \$ 500 | - | 0.01% |
| Departmental Charges | 615,100 | - | - | - | - | - | - |
| Building Maintenance Charges | 534,201 | 664,000 | 669,500 | 669,500 | 636,200 | (4.97%) | 10.97% |
| Administrative Services Charges | 3,263,000 | 3,339,389 | 3,456,500 | 3,456,500 | 3,116,800 | (9.83%) | 53.73% |
| IT Services Charge | 1,101,600 | 1,242,700 | 1,266,400 | 1,266,400 | 1,199,500 | (5.28%) | 20.68% |
| GIS Services Charge | - | 411,900 | 550,500 | 550,500 | 375,800 | (31.73%) | 6.48% |
| Permit Tracking Services Charge | - | 67,701 | 94,700 | 94,700 | 94,800 | 0.11% | 1.63% |
| Miscellaneous Revenue | 57,574 | 56,652 | 82,700 | 82,700 | 45,000 | (45.59%) | 0.78% |
| Interest | 21,528 | 17,682 | 6,000 | 6,000 | 6,000 | - | 0.10% |
| Total Current Resources | 5,593,648 | 5,800,327 | 6,126,800 | 6,126,800 | 5,474,600 | (10.65%) | 94.38% |
| Beginning Balance | 282,459 | 443,192 | 370,400 | 370,400 | 325,800 | (12.04%) | 5.62% |
| Total Resources | \$5,876,107 | \$6,243,519 | \$6,497,200 | \$6,497,200 | \$5,800,400 | (10.72%) | 100.00% |

IT - Information Technology
GIS - Geographic Information Systems

CENTRAL SERVICES FUND RESOURCES
Category Totals and Percent of Budget



* Council & Nondepartmental, City Manager's Office, Finance, and Human Resources

**CENTRAL SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Finance | \$1,357,837 | \$1,413,526 | \$1,502,900 | \$1,502,900 | \$1,373,200 | \$1,373,200 | \$1,373,200 |
| Council & Nondepartmental | 268,947 | 258,960 | 278,500 | 278,500 | 261,500 | 261,500 | 261,500 |
| City Manager's Office | 973,174 | 1,094,787 | 1,241,900 | 1,241,900 | 1,112,400 | 1,112,400 | 1,112,400 |
| IT Services | 1,120,557 | 1,230,310 | 1,266,400 | 1,266,400 | 1,199,500 | 1,199,500 | 1,199,500 |
| Human Resources | 612,028 | 630,657 | 801,300 | 801,300 | 681,500 | 681,500 | 681,500 |
| Facilities Maintenance | 575,815 | 664,832 | 669,500 | 669,500 | 636,200 | 636,200 | 636,200 |
| GIS Services | 445,421 | 495,178 | 642,000 | 642,000 | 441,300 | 441,300 | 441,300 |
| Permit Tracking | 79,142 | 85,771 | 94,700 | 94,700 | 94,800 | 94,800 | 94,800 |
| Total Requirements | \$5,432,921 | \$5,874,021 | \$6,497,200 | \$6,497,200 | \$5,800,400 | \$5,800,400 | \$5,800,400 |

| Requirements by Type | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Personnel | \$3,376,436 | \$3,897,555 | \$4,237,800 | \$4,237,800 | \$4,116,400 | \$4,116,400 | \$4,116,400 |
| Materials & Services | 2,041,335 | 1,976,466 | 2,259,400 | 2,259,400 | 1,684,000 | 1,684,000 | 1,684,000 |
| Capital | 15,150 | - | - | - | - | - | - |
| Total Requirements | \$5,432,921 | \$5,874,021 | \$6,497,200 | \$6,497,200 | \$5,800,400 | \$5,800,400 | \$5,800,400 |

| Adopted Requirements by Program and Type | | | Materials & Services | | Adopted Budget | % of Fund Budget |
|---|-------------|--|-------------------------|--------------------|--------------------|---------------------|
| | Personnel | | | | | |
| Finance | \$1,126,800 | | \$ 246,400 | | \$1,373,200 | 23.67% |
| Council & Nondepartmental | 15,500 | | 246,000 | | 261,500 | 4.51% |
| City Manager's Office | 765,900 | | 346,500 | | 1,112,400 | 19.18% |
| IT Services | 965,400 | | 234,100 | | 1,199,500 | 20.68% |
| Human Resources | 549,400 | | 132,100 | | 681,500 | 11.75% |
| Facilities Maintenance | 319,100 | | 317,100 | | 636,200 | 10.97% |
| GIS Services | 319,900 | | 121,400 | | 441,300 | 7.61% |
| Permit Tracking | 54,400 | | 40,400 | | 94,800 | 1.63% |
| Total Requirements | | | \$4,116,400 | \$1,684,000 | \$5,800,400 | 100.00% |
| Percent of Fund Budget | | | 70.97% | 29.03% | 100.00% | |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|---------------|---------------|-------------------|---------------|-------------------|---------------|---------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Council & Nondepartmental | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 | 7.000 |
| City Manager's Office | 5.600 | 6.600 | 6.600 | 6.600 | 6.600 | 6.600 | 6.600 |
| IT Services | 8.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 |
| Human Resources | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 | 5.000 |
| Facilities Maintenance | 3.500 | 3.500 | 3.500 | 3.500 | 3.500 | 3.500 | 3.500 |
| Finance | 11.000 | 11.000 | 12.000 | 12.000 | 11.000 | 11.000 | 11.000 |
| GIS Services | 3.500 | 3.500 | 3.500 | 3.500 | 3.000 | 3.000 | 3.000 |
| Permit Tracking | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 | 0.500 |
| Total FTE | 44.100 | 46.100 | 47.100 | 47.100 | 45.600 | 45.600 | 45.600 |



CITY OF
Albany

O R E G O N

COST ALLOCATION METHODOLOGY FOR CENTRAL SERVICE FUND PROGRAMS

ADMINISTRATIVE SERVICES

There are four programs included in Administrative Services: City Council and Nondepartmental, City Manager's Office, Finance, and Human Resources. To calculate the amount of administrative charges to be allocated Citywide, the estimated budgets of the four programs are added together to determine the gross budget. Interest, miscellaneous revenues, and estimated beginning balance are subtracted from the gross budget to determine the net budget to allocate.

The net budgets for the four programs are divided into three cost centers: personnel, special assessments, and everything else. The total budget of the "personnel cost" center is allocated Citywide based on employee full-time equivalents (FTE). The total budget of the "special assessment cost" center is allocated to the funds which generate property assessments: Water, Sewer, Street, and Parks Funds. The "everything else" cost center is allocated Citywide based on a fund's current year operating budget. The City does not allocate Central Services charges to the Grants, Risk Management, Public Safety Levy, Capital Replacement, Debt Service, Capital Projects, and Permanent Funds.

For Fiscal Year 2010-11, the net budget to allocate is \$3,116,800, and the operating budget allocation basis is \$68,087,400, making the administrative central service charge average \$0.0458 per \$1 of operating budget.

INFORMATION TECHNOLOGY (IT)

Information Technology Services is responsible for maintenance and support of the City's network infrastructure, business applications, telephone system, server room operations, database systems, systems security, backup and restore services, and hardware maintenance and replacement.

The first step in calculating IT Service Charges is to prepare the estimated budget for the IT Services program and to prepare a list of all of the IT equipment, personal computers, laptop computers, and mobile data terminals, it is responsible for servicing. The IT Services estimated budget is allocated as a Citywide service charge based on the number of pieces of equipment on the list. For Fiscal Year 2010-11, the net budget to allocate is \$1,199,500 and the total number of pieces of equipment in the allocation basis is 412, making the information technology charge \$2,911 per piece of equipment.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

GIS Services coordinates the planning, implementation, and maintenance of the Citywide Geographic Information System. The GIS Services program provides mapping services, analysis, application development, GIS software, and GIS training to participating departments. The GIS Services estimated budget is reduced by GIS sales, interest earnings, and beginning balance to determine the amount to allocate. The net budget is distributed to using programs based on their estimated use of services. For Fiscal Year 2010-11, the GIS charges to using programs will be \$375,800.

PERMIT TRACKING

Permit Tracking is responsible for the day-to-day operation of the City's permit tracking software, including development, maintenance, and implementation of source code and documents required for generating permits and collecting fees. The Permit Tracking budget is reduced by estimated interest earnings and beginning balance to determine the net amount to allocate. The net budget is charged to using programs based on their estimated use of services. For Fiscal Year 2010-11, the Permit Tracking charges to using programs will be \$98,200.

BUILDING MAINTENANCE

Building Maintenance is responsible for providing in-house and contractual services for building maintenance, repair, and renovation of sixteen City facilities including City Hall, both libraries, four fire stations, the Police Station, and Parks, Airport, and Transit facilities. The estimated Building Maintenance budget is allocated based on a formula which considers a number of factors including square footage and age of the facility. For Fiscal Year 2010-11, the Building Maintenance charges to using programs will be \$636,200.

FISCAL YEAR SURPLUS/DEFICIT

At fiscal year end, a surplus, total revenues less total expenditures, will be refunded Citywide using the same allocation proportion as when initially charged. An allowance for the estimated beginning balance of the new fiscal year will be considered when determining the amount of the refund. In a deficit situation, significant additional charges would be approved and program expenditures appropriated by City Council action.

PROGRAM NARRATIVE

CENTRAL SERVICES: FINANCE DEPARTMENT (701-10-1035)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Provide administration and management of the City's financial services including general ledger, budget preparation, payroll, purchasing, assessments, accounts payable and receivable, and treasury.
 - Maintain official records and legal documents of the City and provide for the recording of necessary records with Linn County, Benton County, and the state of Oregon.
- Prepare a Comprehensive Annual Financial Report (CAFR) and annual budget document. Submit both to the Government Finance Officers Association (GFOA) to be considered for their annual awards of excellence.
 - Administer risk management and franchise functions for the City.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|---|
| Budget Year 2009-2010 Effective Government | 09/09 | In Progress | <ul style="list-style-type: none"> • Complete a lean Six Sigma project and quantify savings. |
| | 10/09 | Completed | <ul style="list-style-type: none"> • Request proposals for financial advisory services. |
| | 12/09 | Completed | <ul style="list-style-type: none"> • Document arbitrage compliance and file continuing disclosure through EMMA. |
| | 02/10 | Deferred | <ul style="list-style-type: none"> • Expand the financial model to include more funds. |
| | 03/10 | Completed | <ul style="list-style-type: none"> • Create stronger links between the Strategic Plan and the Budget document. |
| Budget Year 2010-2011 Effective Government | 07/10 | | <ul style="list-style-type: none"> • Develop and implement a sustainable work plan to reduce staffing and maintain high performance. |
| | 12/10 | | <ul style="list-style-type: none"> • Document arbitrage compliance and file continuing disclosure through EMMA. |
| | 06/11 | | <ul style="list-style-type: none"> • Implement GASB 54, the new fund balance designations. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of consecutive years - GFOA Distinguished Budget Presentation Award. | 17 | 18 | 19 | 20 |
| Number of consecutive years - GFOA Excellence in Financial Reporting Award. | 24 | 25 | 26 | 27 |
| Accounts Payable: Percentage of time that check runs are completed as scheduled. | 100% | 100% | 100% | 100% |
| Payroll: Percentage of employee checks/direct deposits delivered as scheduled. | 100% | 100% | 100% | 100% |
| Payroll: Percentage of payroll checks/direct deposits that are accurate, complete, and provide timely information. | 100% | 100% | 100% | 100% |

STAFFING SUMMARY

| | | | | |
|-----------------|----|----|----|----|
| Authorized FTEs | 11 | 11 | 12 | 12 |
| Budgeted FTEs | 11 | 11 | 12 | 11 |

701: Central Services
10: Finance

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1035: Finance Department

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 1,004,920.42 | 1,070,522.65 | 1,150,000 | 1,150,000 | 1,126,800 | -2.02% |
| Materials & Services | 352,913.66 | 343,002.03 | 352,900 | 352,900 | 246,400 | -30.18% |
| TOTAL EXPENDITURES | 1,357,834.08 | 1,413,524.68 | 1,502,900 | 1,502,900 | 1,373,200 | -8.63% |

PROGRAM NARRATIVE

CENTRAL SERVICES: COUNCIL & NONDEPARTMENTAL (701-11-1027)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- The seven-member City Council is responsible for establishing general policies that govern the functions and operations of the City accomplished primarily through the adoption of ordinances and resolutions.
- The Council meets in regular meetings on 24 occasions during the year. In addition, many special meetings and Council work sessions are held to study upcoming issues and develop an understanding of their impact upon the community.
- Develop a balanced budget that reflects changing costs, revenues, and constitutional limitations.
- The Council members represent the City in many areas of community activity; e.g., AMEDC, Linn-Benton Transit Committee, Cascades West Council of Governments, and Albany Convention and Visitors Association.
- Publish and distribute *City Bridges* quarterly.
- Implement multiyear Strategic Plan.
- Work with CARA to promote waterfront and downtown redevelopment.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|--|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Maintain existing service levels for City services. |
| Healthy Economy | 06/10 | Completed | <ul style="list-style-type: none"> • Secure funds to complete infrastructure to serve 53rd Avenue industrial property. |
| Budget Year 2010-2011 | | | |
| Healthy Economy | 06/11 | | <ul style="list-style-type: none"> • Allocate funds from PepsiCo settlement to provide maximum benefit to the community. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Percentage of Albany residents who rate the quality of City services as average to excellent. | n/a | 90.4% | no survey | survey planned |
| Conduct community survey every other year. | Yes | Yes | No | Yes |
| Update the City's Strategic Plan annually. | Yes | Yes | Yes | Yes |

STAFFING SUMMARY

| | | | | |
|-----------------|---|---|---|---|
| Authorized FTEs | 7 | 7 | 7 | 7 |
| Budgeted FTEs | 7 | 7 | 7 | 7 |

701: Central Services
11: City Manager/ City Council

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1027: Council & Nondepartmental

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 14,427.31 | 14,502.06 | 15,200 | 15,200 | 15,500 | 1.97% |
| Materials & Services | 254,519.33 | 244,458.09 | 263,300 | 263,300 | 246,000 | -6.57% |
| TOTAL EXPENDITURES | 268,946.64 | 258,960.15 | 278,500 | 278,500 | 261,500 | -6.10% |

PROGRAM NARRATIVE

CENTRAL SERVICES: CITY MANAGER'S OFFICE (701-11-1028)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide leadership, coordination, and management for the affairs of the City.
- Provide oversight for the City Attorney contract, budget development, legislative activities, public information, and graphic services.
- Conduct annual review of City's Strategic Plan.
- Monitor legislative sessions.
- Implement Building Exceptional Service Together (BEST) process.
- Work with local businesses to assist with job creation.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|--|
| Budget Year 2009-2010 Effective Government | 06/10 | In Progress | <ul style="list-style-type: none"> • Continue implementation of Building Exceptional Service Together (BEST) process. |
| Healthy Economy | 06/10 | In Progress | <ul style="list-style-type: none"> • Work with local businesses to assist with job creation. |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none"> • Complete a minimum of three Six Sigma process improvement projects. • Expand communication with public through blogs and social networking sites. |
| | 06/11 | | |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Percent of departments that rate legal services as satisfactory or better. | 100% | 100% | 100% | 100% |
| Percent of departments that rate Graphic & Web services as satisfactory or better. | 100% | 95% | 95% | 100% |
| Percent improvement in process effectiveness. | n/a | n/a | n/a | 50% |
| Total citywide cost avoidance or cost reduction attained per year (BEST). | n/a | n/a | <\$1,000 | \$100,000 |
| National Benchmark Performance submissions (BEST). | n/a | n/a | 12 | 14 |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 5.6 | 6.6 | 6.6 | 6.6 |
| Budgeted FTEs | 5.6 | 6.6 | 6.6 | 6.6 |

701: Central Services
11: City Manager/ City Council

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1028: City Manager's Office

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 568,005.07 | 746,923.70 | 836,500 | 836,500 | 765,900 | -8.44% |
| Materials & Services | 405,169.88 | 347,861.53 | 405,400 | 405,400 | 346,500 | -14.53% |
| TOTAL EXPENDITURES | 973,174.95 | 1,094,785.23 | 1,241,900 | 1,241,900 | 1,112,400 | -10.43% |

PROGRAM NARRATIVE

CENTRAL SERVICES: INFORMATION TECHNOLOGY (701-13-1030)

Responsible Manager/Title: Jorge Salinas, IT Director

FUNCTIONS AND RESPONSIBILITIES

- Responsible for maintenance and support of network infrastructure, business applications, telephone system, server room operations, database systems, information system security, desktops, laptops, and mobile data terminals.
- Provide system analyst and IT project management services, including gathering requirements and mapping business processes.
- Manage software licensing program, assist departments in improving service through the effective use of technology, and provide limited software training to City employees.
- Provide IT Help Desk services to all City departments, including installation and configuration of software and hardware related equipment.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|---|
| Budget Year 2009-2010 Effective Government | 07/09 | Completed | <ul style="list-style-type: none"> • Upgrade City of Albany firewall. • Upgrade IT Help Desk call tracker. • Distribute IT customer satisfaction survey. • Work with PW on the upgrade of the utility billing (UB) system. • Implement initial phase of virtual server environment using VMware. • Upgrade back-up and recovery system. |
| | 07/09 | Completed | |
| | 08/09 | Completed | |
| | 12/09 | Completed | |
| | 02/10 | Completed | |
| Budget Year 2010-2011 Effective Government | 05/10 | In-Progress | <ul style="list-style-type: none"> • Implement IT disaster recovery solution for critical servers. • Distribute IT customer satisfaction survey. • Migrate an additional 10-15 servers to VMware infrastructure (Total servers 20-25). • Implement workstation power management services. • Move 10-15 workstations to VMware. |
| | 07/10 | | |
| | 08/10 | | |
| | 09/10 | | |
| | 10/10 | | |
| | 06/11 | | |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Number of IT service requests per year. | 5,563 | 5,280 | 5,300 | 5,400 |
| Monthly average closed calls. | 465 | 434 | 442 | 450 |
| IT Help Desk calls closed within 8 hours. | 71.8% | 72.1% | 73% | 80% |
| System availability. | 99.0% | 99.0% | 99.9% | 99.9% |
| Number of servers and workstations supported. | 471 | 491 | 495 | 500 |

STAFFING SUMMARY

| | 8 | 9 | 9 | 9 |
|-----------------|---|---|---|---|
| Authorized FTEs | 8 | 9 | 9 | 9 |
| Budgeted FTEs | 8 | 9 | 9 | 9 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1030: Information Technology Services

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | 1,266,400 | 1,199,500 | - % |
| TOTAL REVENUES | - | - | - | 1,266,400 | 1,199,500 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 717,277.67 | 896,846.62 | 929,200 | 929,200 | 965,400 | 3.90% |
| Materials & Services | 388,129.97 | 333,462.80 | 337,200 | 337,200 | 234,100 | -30.58% |
| Capital | 15,150.00 | - | - | - | - | - % |
| TOTAL EXPENDITURES | 1,120,557.64 | 1,230,309.42 | 1,266,400 | 1,266,400 | 1,199,500 | -5.28% |

PROG 1030 Information Technology Services

Revenues less Expenditures (1,120,557.64) (1,230,309.42) (1,266,400) - -

PROGRAM NARRATIVE

CENTRAL SERVICES: GEOGRAPHIC INFORMATION SERVICES (701-13-2010)

Responsible Manager/Title: Peter J. Brandstetter, Data Systems Manager

FUNCTIONS AND RESPONSIBILITIES

- Coordinate the planning, implementation, and maintenance of a computerized Geographic Information System (GIS) accessible to all departments. Evaluate and implement significant software upgrades.
- Provide timely maintenance and enhancements for data sets including parcels, zoning, addressing, transportation, environmental, political, etc.
- Provide data and record-keeping services.
- Coordinate with other governmental agencies, including Linn and Benton Counties and the cities of Corvallis and Lebanon, to conduct mutually beneficial GIS projects.
- Provide mapping services, analysis, application development, GIS software, and GIS training to participating City departments.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|---|
| Budget Year 2009-2010 Effective Government | 06/10 | In Progress | <ul style="list-style-type: none"> • Develop Emergency Operations Center and Emergency Planning application. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Complete 2010 Aerial Mapping update. |
| Budget Year 2010-2011 Effective Government | 08/10 | | <ul style="list-style-type: none"> • Complete Mobile Police application and implement. |
| | 12/10 | | <ul style="list-style-type: none"> • Migrate Address Editor application. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Complete or schedule GIS user requests within three working days. | 90% | 90% | 90% | 90% |

As requests to create routine mapping and analysis products are received, GIS staff will review the project requirements with the submitting department. For smaller projects, GIS staff will complete the work within three working days of finalizing the project requirements. For larger projects, GIS staff will provide a schedule for completion of the project within three working days of finalizing the project requirements.

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 3.5 | 3.5 | 3.5 | 3.5 |
| Budgeted FTEs | 3.5 | 3.5 | 3.5 | 2.5 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2010: GIS Services

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Charges for Services | 528,345.00 | 412,203.34 | 551,000 | 551,000 | 376,300 | -31.71% |
| Investment Earnings | 6,457.58 | 6,790.83 | 1,000 | 1,000 | 1,000 | - % |
| Beginning Balance | 76,956.00 | 166,338.00 | 90,000 | 90,000 | 64,000 | -28.89% |
| TOTAL REVENUES | 611,758.58 | 585,332.17 | 642,000 | 642,000 | 441,300 | -31.26% |
| EXPENDITURES | | | | | | |
| Personnel Services | 292,392.03 | 311,425.52 | 375,300 | 375,300 | 319,900 | -14.76% |
| Materials & Services | 153,029.06 | 183,752.26 | 266,700 | 266,700 | 121,400 | -54.48% |
| TOTAL EXPENDITURES | 445,421.09 | 495,177.78 | 642,000 | 642,000 | 441,300 | -31.26% |

PROG 2010 GIS Services

Revenues less Expenditures

166,337.49

90,154.39

-

-

-

PROGRAM NARRATIVE

CENTRAL SERVICES: PERMIT TRACKING (701-13-2011)
Responsible Manager/Title: Peter J. Brandstetter, Data Systems Manager

FUNCTIONS AND RESPONSIBILITIES

- Responsible for day-to-day operation and administration of the City's permit tracking system.
- Develop, maintain, and implement source code and documents required for generating permits and collecting fees. Evaluate and implement software enhancements.
- Provide daily user support and guidance to using departments; develop documentation for system procedures.
- Develop and provide training courses and materials for system users.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|--|
| Budget Year 2009-2010 Effective Government | 07/09 | Completed | <ul style="list-style-type: none"> • Implement Permit Hub for online building permit information access. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Evaluate state of Oregon E-Permitting project requirements. |
| Budget Year 2010-2011 Effective Government | 09/10 | | <ul style="list-style-type: none"> • Inspection mileage/time tracking efficiency software implementation support. |
| | 01/11 | | <ul style="list-style-type: none"> • Support implementation of Storm Water SDC implementation. |
| | 06/11 | | <ul style="list-style-type: none"> • Implement new methodology for calculation of Transportation SDC fees. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Complete or schedule permit user requests within two working days. | 95% | 95% | 95% | 95% |

As requests for new compositions or enhancements and additions are received, the program analyst will review the requirements with the submitting department. For smaller projects, the technician will complete the work within two working days of finalizing the project requirements. For larger projects, the analyst will provide a schedule for project completion within two working days of finalizing the project requirements.

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 0.5 | 0.5 | 0.5 | 0.5 |
| Budgeted FTEs | 0.5 | 0.5 | 0.5 | 0.5 |

PROG 2011: Permit Tracking

| Acct# Description | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|---------------------|
| REVENUES | | | | | | |
| Charges for Services | 87,400.00 | 67,701.37 | 94,700 | 94,700 | 94,800 | 0.11% |
| Investment Earnings | 194.15 | (1,020.03) | - | - | - | - % |
| Beginning Balance | 10,651.00 | 19,103.00 | - | - | - | - % |
| TOTAL REVENUES | 98,245.15 | 85,784.34 | 94,700 | 94,700 | 94,800 | 0.11% |
| EXPENDITURES | | | | | | |
| Personnel Services | 44,856.71 | 47,639.24 | 49,600 | 49,600 | 54,400 | 9.68% |
| Materials & Services | 34,285.56 | 38,131.36 | 45,100 | 45,100 | 40,400 | -10.42% |
| TOTAL EXPENDITURES | 79,142.27 | 85,770.60 | 94,700 | 94,700 | 94,800 | 0.11% |

PROG 2011 Permit Tracking

| | | | | | |
|-----------------------------------|------------------|--------------|----------|----------|----------|
| Revenues less Expenditures | 19,102.88 | 13.74 | - | - | - |
|-----------------------------------|------------------|--------------|----------|----------|----------|

PROGRAM NARRATIVE

CENTRAL SERVICES: HUMAN RESOURCES (701-14-1032)
Responsible Manager/Title: David Shaw, Human Resources Director

FUNCTIONS AND RESPONSIBILITIES

- Provide leadership and expertise in attracting, retaining, and sustaining an effective and high-quality workforce committed to providing quality public services for a better Albany.
- Increase diversity of City's applicant pools and workforce for underrepresented populations.
- Continue and enhance wellness program and benefits committee.
- Provide recruitment, training and development, safety compliance, employee relations, benefit and compensation administration, and collective bargaining services to the City of Albany.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Effective Government | 12/09 | Completed | <ul style="list-style-type: none"> • Create a pamphlet to assist employees approaching retirement with identifying resources (e.g., information on Social Security, Medicare, PERS, etc.). |
| | 03/10 | Completed | <ul style="list-style-type: none"> • Develop a guide that will educate Supervisors on writing job descriptions. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Design a Leadership Academy to provide employees with leadership and management skills. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Negotiate a fiscally responsible collective bargaining agreement with Albany Fire Fighters. |
| Budget Year 2010-2011 | | | |
| Effective Government | 10/10 | | <ul style="list-style-type: none"> • Develop and implement a plan to systematically review approximately 20 percent of all job descriptions each year. |
| | 10/10 | | <ul style="list-style-type: none"> • Complete negotiations with Albany Fire Fighters for a collective bargaining agreement that is fiscally responsible given the current economic condition of the City. |
| | 03/11 | | <ul style="list-style-type: none"> • Research and, if feasible, implement a plan to generate OSHA 300 reports from EDEN. |
| | 05/11 | | <ul style="list-style-type: none"> • Develop and implement a Wellness Policy that reflects the City's commitment to employees' health and well-being. |
| | 06/11 | | <ul style="list-style-type: none"> • Negotiate a collective bargaining agreement with the Albany Police Association that is fiscally responsible given the current economic condition of the City. |

PROGRAM NARRATIVE

CENTRAL SERVICES: HUMAN RESOURCES (701-14-1032)
Responsible Manager/Title: David Shaw, Human Resources Director

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| All Supervisors knowledgeable on Affirmative Action Plan. | n/a | Yes | Yes | Yes |
| Percent of new employee benefits enrollments occurring within thirty days of employment. | n/a | 100% | 100% | 100% |
| Percent of COBRA and retiree letters mailed within required time frames. | n/a | 100% | 100% | 100% |
| Percent of new hires attending New Employee Orientation. | n/a | n/a | 100% | n/a |
| Percent of Personnel Action forms processed by monthly deadline. | n/a | n/a | n/a | 100% |

STAFFING SUMMARY

| | | | | |
|-----------------|-----|-----|-----|-----|
| Authorized FTEs | 5.0 | 5.0 | 5.0 | 5.0 |
| Budgeted FTEs | 5.0 | 5.0 | 5.0 | 5.0 |



CITY OF
Albany

O R E G O N



701: Central Services
14: Human Resources

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1032: Human Resources

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| EXPENDITURES | | | | | | |
| Personnel Services | 471,081.76 | 516,109.37 | 577,700 | 577,700 | 549,400 | -4.90% |
| Materials & Services | 140,943.83 | 114,551.60 | 223,600 | 223,600 | 132,100 | -40.92% |
| TOTAL EXPENDITURES | 612,025.59 | 630,660.97 | 801,300 | 801,300 | 681,500 | -14.95% |

PROGRAM NARRATIVE

CENTRAL SERVICES: PARKS AND RECREATION DEPARTMENT

Facilities Maintenance (701-35-1033)

Responsible Manager/Title: Craig Carnagey, Parks and Facilities Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide both in-house and contractual services for building maintenance, repair, and renovation at sixteen City facilities including City Hall, Libraries, Fire Stations, Police Station, Park Facilities, Airport, and Transit.

STRATEGIES/ACTIONS

| Strategic Plan Theme Budget Year 2009-2010 | Target Date | Status | Strategies/Actions |
|---|-------------|-----------|---|
| Effective Government | 06/10 | Completed | <ul style="list-style-type: none"> • Establish a building systems replacement schedule to identify and fund equipment approaching the end of its useful life cycle. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Utilize software tools to better manage customer service requests, work orders, inventories, equipment, and track performance measures. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/10 | | <ul style="list-style-type: none"> • Implement energy conservation strategies. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of work requests completed. | 1,847 | 2,002 | 2,480 | 2,228 |
| FTE per 50,000 sq. ft. of facilities. | .75 | .75 | .75 | .75 |
| Avg. cost per unit of service, contracted. | \$65/hr | \$68/hr | \$69/hr | \$69.5/hr |
| Avg. cost per unit of service, in-house. | \$1.49 sq. ft | \$2.01 sq. ft. | \$2.29 sq. ft | \$2.18 sq. ft. |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 2.5 | 3.5 | 3.5 | 3.5 |
| Budgeted FTEs | 2.5 | 3.5 | 3.5 | 3.5 |

701: Central Services
35: Parks

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 1033: Facilities Maintenance

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | 669,500 | 636,200 | - % |
| TOTAL REVENUES | - | - | - | 669,500 | 636,200 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 263,475.63 | 293,584.91 | 304,300 | 304,300 | 319,100 | 4.86% |
| Materials & Services | 312,336.92 | 371,247.97 | 365,200 | 365,200 | 317,100 | -13.17% |
| TOTAL EXPENDITURES | 575,812.55 | 664,832.88 | 669,500 | 669,500 | 636,200 | -4.97% |

PROG 1033 Facilities Maintenance

Revenues less Expenditures

(575,812.55)

(664,832.88)

(669,500)

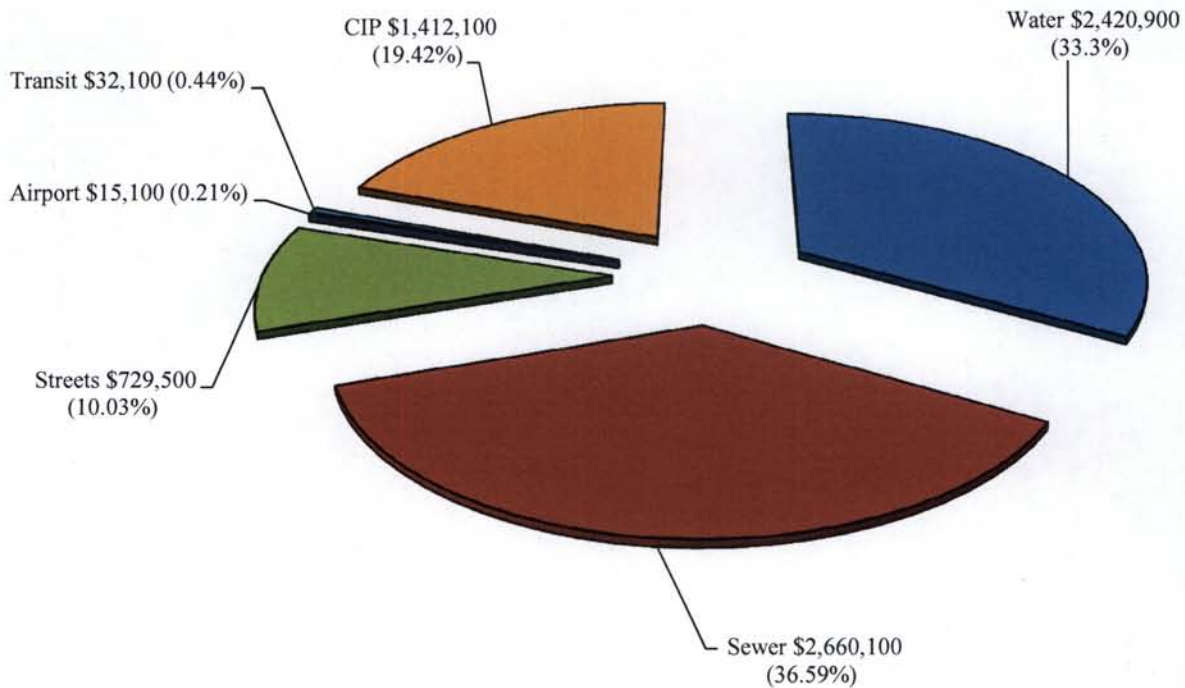
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-

**PUBLIC WORKS SERVICES FUND
RESOURCE DETAIL**

| Resources | 2007-08 Actual | 2008-09 Actual |2009-10..... | | 2010-11 Adopted Budget | % Change from 2009-10 | % of Fund Budget |
|--------------------------------|---------------------|--------------------|--------------------|--------------------|------------------------------|-----------------------------|------------------------|
| | | | Adopted Budget | Revised Budget | | | |
| Departmental Charges | \$ 6,983,262 | \$6,459,534 | \$7,306,100 | \$7,306,100 | \$ - | (100.00%) | - |
| Dept Charges - Water | - | - | - | - | 2,420,900 | - | 33.30% |
| Dept Charges - Sewer | - | - | - | - | 2,660,100 | - | 36.59% |
| Dept Charges - Streets | - | - | - | - | 729,500 | - | 10.03% |
| Dept Charges - Airport | - | - | - | - | 15,100 | - | 0.21% |
| Dept Charges - Transit | - | - | - | - | 32,100 | - | 0.44% |
| Dept Charges - CIP | - | - | - | - | 1,412,100 | - | 19.42% |
| Miscellaneous Revenue | 11,750 | 225 | - | - | - | - | - |
| Over & short | 3 | - | - | - | - | - | - |
| Interest | 4,923 | 11,155 | 2,500 | 2,500 | - | (100.00%) | - |
| Total Current Resources | 6,999,938 | 6,470,914 | 7,308,600 | 7,308,600 | 7,269,800 | (0.53%) | 100.00% |
| Beginning Balance | 2,195 | 399,425 | 100,000 | 100,000 | - | (100.00%) | - |
| Total Resources | \$ 7,002,133 | \$6,870,339 | \$7,408,600 | \$7,408,600 | \$7,269,800 | (1.87%) | 100.00% |

SOURCE OF REVENUE - DEPARTMENTAL CHARGES FOR SERVICES



**PUBLIC WORKS SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES**

| Program Requirements | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| PW Administration | \$ 640,164 | \$ 477,274 | \$ 703,100 | \$ 703,100 | \$ 600,300 | \$ 600,300 | \$ 600,300 |
| Engineering Services | 2,485,602 | 2,476,927 | 2,714,900 | 2,714,900 | 2,701,800 | 2,701,800 | 2,701,800 |
| Operations Administration | 1,115,937 | 1,159,077 | 1,170,200 | 1,170,200 | 1,217,400 | 1,217,400 | 1,217,400 |
| Water Quality Control Services | 359,335 | 454,085 | 475,000 | 475,000 | 367,900 | 367,900 | 367,900 |
| PW Customer Services | 988,330 | 1,033,183 | 1,076,400 | 1,076,400 | 1,089,800 | 1,089,800 | 1,089,800 |
| Facilities & Maintenance Engineering | 1,013,339 | 1,206,198 | 1,269,000 | 1,269,000 | 1,292,600 | 1,292,600 | 1,292,600 |
| Total Requirements | \$6,602,707 | \$6,806,744 | \$7,408,600 | \$7,408,600 | \$7,269,800 | \$7,269,800 | \$7,269,800 |

PW-Public Works

| Requirements by Type | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| Personnel | \$4,584,061 | \$4,908,143 | \$5,545,400 | \$5,545,400 | \$5,545,500 | \$5,545,500 | \$5,545,500 |
| Materials & Services | 1,994,062 | 1,875,222 | 1,763,200 | 1,763,200 | 1,724,300 | 1,724,300 | 1,724,300 |
| Capital | 7,084 | 23,379 | - | - | - | - | - |
| Contingency | - | - | 100,000 | 100,000 | - | - | - |
| Total Requirements | \$6,585,207 | \$6,806,744 | \$7,408,600 | \$7,408,600 | \$7,269,800 | \$7,269,800 | \$7,269,800 |

| Adopted Requirements by Program and Type | Personnel | Materials & Services | Contin- gency ¹ | Adopted | % of Fund |
|---|------------------|-------------------------|-------------------------------|--------------------|----------------|
| | | | | Budget | Budget |
| PW Administration | \$ 391,500 | \$ 208,800 | \$ - | \$ 600,300 | 8.26% |
| Engineering Services | 2,342,000 | 359,800 | - | 2,701,800 | 37.16% |
| Operations Administration | 750,200 | 467,200 | - | 1,217,400 | 16.75% |
| Water Quality Control Services | 265,700 | 102,200 | - | 367,900 | 5.06% |
| PW Customer Services | 649,700 | 440,100 | - | 1,089,800 | 14.99% |
| Facilities & Maintenance Engineering | 1,146,400 | 146,200 | - | 1,292,600 | 17.78% |
| Total Requirements | 5,545,500 | 1,724,300 | - | \$7,269,800 | 100.00% |
| Percent of Fund Budget | 76.28% | 23.72% | - | 100.00% | |

| Staffing Summary (FTE) | 2007-08 | 2008-09 |2009-10..... | |2010-11..... | | |
|---|---------------|---------------|-------------------|---------------|-------------------|---------------|---------------|
| | Actual | Actual | Adopted | Revised | Proposed | Approved | Adopted |
| PW Administration | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 | 3.000 |
| Engineering Services | 21.000 | 20.000 | 21.000 | 21.000 | 19.000 | 19.000 | 19.000 |
| Operations Administration | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 | 8.000 |
| Water Quality Control Services | 4.000 | 4.000 | 4.000 | 4.000 | 3.000 | 3.000 | 3.000 |
| PW Customer Services | 8.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 | 9.000 |
| Facilities & Maintenance Engineering | 10.000 | 11.000 | 11.000 | 11.000 | 11.000 | 11.000 | 11.000 |
| Total FTE | 54.000 | 55.000 | 56.000 | 56.000 | 53.000 | 53.000 | 53.000 |

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS, PW ADMINISTRATION (705-50-2802)

Responsible Manager/Title: Diane Taniguchi-Dennis, P.E., Public Works Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for the Public Works Administration Charges, which is an overhead to the Department's programs in the Water, Sewer, and Street Funds.
- Provides performance measurements and monitoring for the Department programs.
- Provides strategic planning and the annual Business Plan for the Department.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-----------|--|
| Budget Year 2009-2010 Effective Government | 06/10 | Ongoing | <ul style="list-style-type: none"> • Continue to train staff in use of Six Sigma tools for process improvement. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Continue development of the American Public Works Association Self Assessment and Accreditation Best Management Practices. |
| | 06/10 | Ongoing | <ul style="list-style-type: none"> • Develop performance measures within the Department programs. |
| Budget Year 2010-2011 Effective Government | 6/11 | | <ul style="list-style-type: none"> • Continue to train staff in use of Six Sigma tools for process improvement. |
| | 6/11 | | <ul style="list-style-type: none"> • Develop performance measures within the Department programs. |
| | 6/11 | | <ul style="list-style-type: none"> • Maintain American Public Works Association Self Assessment and Accreditation Best Management Practices. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of Street staff reports submitted annually. | 36 | 40 | 38 | 40 |
| Number of Sewer staff reports submitted annually. | 43 | 48 | 39 | 40 |
| Number of Water staff reports submitted annually. | 28 | 31 | 22 | 30 |
| Number of Misc. staff reports submitted annually. | 36 | 40 | 47 | 40 |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 3 | 3 | 3 | 3 |
| Budgeted FTEs | 3 | 3 | 3 | 3 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2802: PW Administration

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | - | 600,300 | - % |
| TOTAL REVENUES | - | - | - | - | 600,300 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 385,359.48 | 282,363.16 | 370,100 | 370,100 | 391,500 | 5.78% |
| Materials & Services | 237,306.37 | 194,910.83 | 233,000 | 233,000 | 208,800 | -10.39% |
| Transfers Out | 17,500.00 | - | - | - | - | - % |
| Contingencies | - | - | 100,000 | 100,000 | - | -100.00% |
| TOTAL EXPENDITURES | 640,165.85 | 477,273.99 | 703,100 | 703,100 | 600,300 | -14.62% |

| | | | | | | |
|------------------------------------|--------------|--------------|-----------|-----------|---|--|
| PROG 2802 PW Administration | | | | | | |
| Revenues less Expenditures | (640,165.85) | (477,273.99) | (703,100) | (703,100) | - | |

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS ENGINEERING SERVICES (705-50-2803)

Responsible Manager/Title: Mark W. Shepard, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- Coordination with developers through the Site Improvement (SI) Project process to evaluate the adequacy of existing infrastructure and to issue permits for privately constructed public improvements.
- Management of public improvements constructed through the Local Improvement District (LID) process to form the district, prepare the Engineer's Report, project design and construction, and final assessments.
- Transportation Management responsibilities include traffic engineering and design, transportation planning and development review.
- Provide financial planning, System Development Charges (SDC) fee and rate setting guidance and policy development for the water, wastewater, and storm water and transportation utilities.
- Provide long-range facility planning services for the City's water, wastewater, storm water and transportation facilities.
- Monitor regulatory activities that affect utility operations and participate in the development of state and federal rules and regulations.
- Manage the design and construction of capital improvement projects.
- Manage administration of sewer lateral, basement protection program, and roof drain separation program.
- Provide administrative support to the Public Works Engineering and Administrative workgroups.
- Support Community Development in developing conditions of approval for land use applications.
- Manage the City's Erosion Prevention Sediment Control (EPSC) program for compliance with state of Oregon regulations and guidelines.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Great Neighborhoods | 10/10 | In Progress | <ul style="list-style-type: none"> • Update the Engineering Standards to include water quality standards. |
| | 10/10 | Completed | <ul style="list-style-type: none"> • Institute a formal erosion and sediment control program coordinated with other City departments. |
| | 10/10 | In Progress | <ul style="list-style-type: none"> • Update wastewater SDC methodology. |
| Budget Year 2010-2011 | | | |
| Great Neighborhoods | 6/11 | | <ul style="list-style-type: none"> • Complete the Transportation Financial Plan and have new TSDCs adopted by Council. |
| | 6/11 | | <ul style="list-style-type: none"> • Complete water right certification for the canal flow augmentation flows. |
| | 6/11 | | <ul style="list-style-type: none"> • Make progress on the development of a new storm water master plan. |
| | 10/10 | | <ul style="list-style-type: none"> • Update the Engineering Standards to include water quality standards. |
| | 10/10 | | <ul style="list-style-type: none"> • Update wastewater SDC methodology. |

PROGRAM NARRATIVE (continued)

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS ENGINEERING SERVICES (705-50-2803)

Responsible Manager/Title: Mark W. Shepard, P.E., Assistant Public Works Director/City Engineer

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Number of new site improvement (SI) projects. | 21 | 12 | 15 | 7 |
| Percent of SI project plan reviews completed within three weeks. | 100% | 100% | 100% | 100% |
| Number of capital projects in design or construction phase. | 28 | 29 | 26 | 35 |
| Percentage of capital projects completed on schedule. | 100% | 100% | 100% | 100% |
| Percentage of capital projects completed on budget. | 100% | 100% | 100% | 100% |
| Number of local improvement district (LID) projects. | 3 | 6 | 4 | 3 |
| Percent of LID projects finalized within 90 days of project completion. | 100% | 100% | 100% | 100% |
| Number of sewer lateral and roof drain separation projects completed. | 45 | 65 | 65 | 40 |
| Number of development reviews performed annually. | 170 | 110 | 70 | 70 |
| Number of permits issued annually. | 1,500 | 1,000 | 750 | 750 |
| Update master plan every 10 years. Age of the current plan: | | | | |
| Water master plan | 3 yr | 4 yr | 5 yr | 6 yr |
| Water financial plan | 3 yr | 4 yr | 5 yr | 6 yr |
| Wastewater master plan | 9 yr | 10 yr | 11 yr | 9 yr |
| Wastewater financial plan | 7 yr | 8 yr | 9 yr | 7 yr |
| Transportation master plan | 10 yr | 11 yr | New | 1 yr |
| Transportation financial plan | n/a | n/a | n/a | New |
| Storm drain master plan | 19 yr | 20 yr | 21 yr | 22 yr |
| Storm drain financial plan | n/a | n/a | n/a | n/a |

STAFFING SUMMARY

| | | | | |
|-----------------|----|----|----|----|
| Authorized FTEs | 21 | 20 | 21 | 20 |
| Budgeted FTEs | 21 | 20 | 21 | 19 |



CITY OF
Albany

O R E G O N

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2803: Engineering Services

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|---------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | - | 2,701,800 | - % |
| TOTAL REVENUES | - | - | - | - | 2,701,800 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 2,086,363.64 | 2,095,311.78 | 2,354,300 | 2,354,300 | 2,342,000 | -0.52% |
| Materials & Services | 399,237.62 | 381,616.32 | 360,600 | 360,600 | 359,800 | -0.22% |
| TOTAL EXPENDITURES | 2,485,601.26 | 2,476,928.10 | 2,714,900 | 2,714,900 | 2,701,800 | -0.48% |

PROG 2803 Engineering Services

Revenues less Expenditures

(2,485,601.26)

(2,476,928.10)

(2,714,900)

(2,714,900)

-

PROGRAM NARRATIVE

PUBLIC WORKS SERVICE FUND: OPERATIONS ADMINISTRATION SERVICES (705-50-2805)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

FUNCTIONS AND RESPONSIBILITIES

- Provides management and administrative support to the operations work groups including Water Distribution, Wastewater Collection, Water and Wastewater Treatment Plants, Street Maintenance, Facilities Engineering, and Utility Facilities Maintenance.
- Provides emergency on-call service for Public Works.
- Provides building and grounds maintenance for Operations complex and operational fleet.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-------------|--|
| Budget Year 2009-2010 | | | |
| Effective Government | 06/10 | In Progress | <ul style="list-style-type: none"> • Continue implementation of Cartégraph maintenance management system. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Continue the American Public Works Association Self Assessment program for excellence in Public Works. |
| | 12/10 | In Progress | <ul style="list-style-type: none"> • Implement inventory asset management system. |
| Budget Year 2010-2011 | | | |
| Effective Government | 06/11 | | <ul style="list-style-type: none"> • Continue implementation of Cartégraph maintenance management system. |
| | 10/10 | | <ul style="list-style-type: none"> • Complete audit of American Public Works Association Self Assessment program for excellence in Public Works to become an accredited agency. |
| | 12/11 | | <ul style="list-style-type: none"> • Implement inventory asset management system. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Percent complete of asset management development. | 50% | 75% | 75% | 85% |
| Customer satisfaction survey – percent of satisfied customers. | 75% | 82% | 88% | 89% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 8.00 | 8.00 | 8.00 | 8.00 |
| Budgeted FTEs | 8.00 | 8.00 | 8.00 | 8.00 |

705: Public Works Services
 50: Public Works

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2011

PROG 2805: Operations Admin

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | - | 1,217,400 | - % |
| TOTAL REVENUES | - | - | - | - | 1,217,400 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 664,614.28 | 724,835.33 | 758,700 | 758,700 | 750,200 | -1.12% |
| Materials & Services | 444,238.60 | 434,240.46 | 411,500 | 411,500 | 467,200 | 13.54% |
| Capital | 7,083.71 | - | - | - | - | - % |
| TOTAL EXPENDITURES | 1,115,936.59 | 1,159,075.79 | 1,170,200 | 1,170,200 | 1,217,400 | 4.03% |

| | | | | | | |
|-----------------------------------|----------------|----------------|-------------|-------------|---|--|
| PROG 2805 Operations Admin | | | | | | |
| Revenues less Expenditures | (1,115,936.59) | (1,159,075.79) | (1,170,200) | (1,170,200) | - | |

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: WATER QUALITY CONTROL SERVICES (705-50-2806)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed By: Herb Hoffer, Environmental Services Manager

FUNCTIONS AND RESPONSIBILITIES

- Performs laboratory tests on wastewater samples, stormwater samples, biosolids, and other tests as required. Coordinates contract lab sample collection and testing.
- Audits the water system for leak percentage, and coordinates with water distribution for the leak detection program. Provides water audits for Albany residents identifying water conservation opportunities.
- Provides outreach for citizens of Albany on water conservation, stormwater runoff, and other issues of concern to the City. Provides educational outreach to schools within Albany on water and related environmental issues.
- Assists in developing City response to regulatory requirements relating to water quality including federal and state storm water, TMDL, and pretreatment requirements.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Safe City | 06/10 | Completed | <ul style="list-style-type: none"> • Improve stormwater system inspection and protection through inlet marking, outfall inspection, and ordinance revisions. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Continue implementation of Water Management Plan with annual system audit and adoption of a curtailment plan. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Develop educational outreach materials for classrooms from K-12. |
| Budget Year 2010-2011 | | | |
| Safe City | 10/10 | | <ul style="list-style-type: none"> • Work with OSU Extension on the concept of a demonstration garden for water efficient plants applicable to residential and commercial customers. |
| Great Neighborhoods | 11/10 | | <ul style="list-style-type: none"> • Implement an urban riparian planting program as required by the Willamette TMDL. |
| | 6/11 | | <ul style="list-style-type: none"> • Conduct dry weather storm outfall inspection and monitoring. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Number of residential water conservation audits performed. | 48 | 55 | 64 | 40 |
| Tons of trash removed from local streams annually. | 2 | 4 | 5.6 | 2 |
| Number of laboratory tests performed in-house annually. | 1,957 | 2,100 | 1,893 | 1,600 |
| Number of area students receiving outreach programs. | 513 | 122 | 277 | 500 |
| Number of public storm system inlets marked. | n/a | 880 | 880 | 990 |

STAFFING SUMMARY

| | 4 | 4 | 4 | 4 |
|-----------------|---|---|---|---|
| Authorized FTEs | | | | |
| Budgeted FTEs | 4 | 4 | 4 | 3 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2806: Water Quality Control Service

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | - | 367,900 | - % |
| TOTAL REVENUES | - | - | - | - | 367,900 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 260,291.51 | 333,832.87 | 357,800 | 357,800 | 265,700 | -25.74% |
| Materials & Services | 99,044.08 | 96,875.10 | 117,200 | 117,200 | 102,200 | -12.80% |
| Capital | - | 23,379.05 | - | - | - | - % |
| TOTAL EXPENDITURES | 359,335.59 | 454,087.02 | 475,000 | 475,000 | 367,900 | -22.55% |

PROG 2806 Water Quality Control Service

| | | | | | |
|-----------------------------------|---------------------|---------------------|------------------|------------------|----------|
| Revenues less Expenditures | (359,335.59) | (454,087.02) | (475,000) | (475,000) | - |
|-----------------------------------|---------------------|---------------------|------------------|------------------|----------|

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PW CUSTOMER SERVICE (705-50-2807)

Responsible Manager/Title: Mark A. Yeager, P.E., Utility Services Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide all services related to the billing and collection of revenues for the water and wastewater utilities.
- Provide all office and field customer service activities for water and sewer accounts served by the City of Albany.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|---|-------------|-------------|---|
| Budget Year 2009-2010 Effective Government | 01/10 | In Progress | <ul style="list-style-type: none"> • Complete development and implementation of Internet application for customer's access to utility accounts online. |
| | 09/09 | In Progress | <ul style="list-style-type: none"> • Formalize in-house collection procedures for the recovery of delinquent account revenues. |
| | 06/10 | In Progress | <ul style="list-style-type: none"> • Conduct internal audit of accounts to ensure accurate billing and account status. |
| Budget Year 2010-2011 Effective Government | 06/11 | | <ul style="list-style-type: none"> • Conduct internal audit of accounts to ensure accurate billing and account status. |
| | 06/11 | | <ul style="list-style-type: none"> • Evaluate and update internal procedures and develop a written business continuity strategy for the work group. |
| | 11/10 | | <ul style="list-style-type: none"> • Complete development and implementation of Internet application for customer's access to utility accounts online. |
| | 06/11 | | <ul style="list-style-type: none"> • Formalize in-house collection procedures for the recovery of delinquent account revenues. |

PERFORMANCE MEASURES AND WORK LOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|---|------------------|------------------|------------------|------------------|
| Maintain the dollar amount of Utility Billing write-offs of uncollectible accounts at less than 0.5% of monthly billings. | n/a | 0.5% | 0.5% | 0.5% |

STAFFING SUMMARY

| | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 |
|-----------------|-----------|-----------|-----------|-----------|
| Authorized FTEs | 8 | 9 | 9 | 9 |
| Budgeted FTEs | 8 | 9 | 9 | 9 |

PROG 2807: PW Customer Services

| <u>Acct# Description</u> | 2007-2008 Actual | 2008-2009 Actual | 2009-2010 Adopted | 2009-2010 Revised | 2010-2011 Adopted | % Change |
|---------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | - | 1,089,800 | - % |
| TOTAL REVENUES | - | - | - | - | 1,089,800 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 386,785.11 | 483,808.77 | 631,700 | 631,700 | 649,700 | 2.85% |
| Materials & Services | 601,544.75 | 549,373.26 | 444,700 | 444,700 | 440,100 | -1.03% |
| TOTAL EXPENDITURES | 988,329.86 | 1,033,182.03 | 1,076,400 | 1,076,400 | 1,089,800 | 1.24% |

PROG 2807 PW Customer Services

| | | | | | |
|-----------------------------------|---------------------|-----------------------|--------------------|--------------------|----------|
| Revenues less Expenditures | (988,329.86) | (1,033,182.03) | (1,076,400) | (1,076,400) | - |
|-----------------------------------|---------------------|-----------------------|--------------------|--------------------|----------|

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: FACILITIES & MAINTENANCE ENGINEERING (705-50-2809)

Responsible Manager/Title: Mike Wolski, Assistant Public Works Director/Operations Manager

Developed by: Ted Mikowski, P.E., Facilities Engineering Manager

FUNCTIONS AND RESPONSIBILITIES

- Sanitary sewer flow monitoring consisting of collecting data, retrieval, and analysis of selected flow monitoring sites. Observe three permitted sanitary sewer overflow sites and submit findings to the wastewater treatment monthly DEQ report.
- Oversight and development of the Bridge Maintenance Program. Providing interaction with the state highway department and subcontractor for National Bridge Inventory (NBI) bridge inspections.
- Assist in the review of existing infrastructure condition reports, and assist in developing plans for future rehabilitation/replacement work.
- Performs weekly inspections of eight reservoirs, four water pump stations, and 18 sewer lift stations.
- Management of preventive, predictive, and corrective maintenance management tasks including repairs and replacement of various process mechanical equipment at both the WTP and WWTP.
- Oversight and development of Supervisory Control and Data Acquisition (SCADA) automated process control and monitoring systems for both the WTP and WWTP and associated systems outside the plants.

STRATEGIES/ACTIONS

| Strategic Plan Theme | Target Date | Status | Strategies/Actions |
|-----------------------|-------------|-----------|---|
| Budget Year 2009-2010 | | | |
| Safe City | 01/10 | Completed | <ul style="list-style-type: none"> • Complete new Water Reclamation Facility integration into Supervisory Control and Data Acquisition (SCADA) system. |
| | 04/10 | Completed | <ul style="list-style-type: none"> • Develop priority for bridge and culvert replacement after evaluation of all structures. Continue bridge repair/replacement priority review based on two-year inspection schedule. |
| | 06/10 | Completed | <ul style="list-style-type: none"> • Complete public works facilities assessment report. |
| Budget Year 2010-2011 | | | |
| Safe City | 02/11 | | <ul style="list-style-type: none"> • Continue security upgrades for SCADA. |
| | 04/11 | | <ul style="list-style-type: none"> • Establish schedule for building repair and replacement for public work facilities. |
| | 06/11 | | <ul style="list-style-type: none"> • Monitor overflow and rainfall data for compliance with NPDES requirements. |
| | 06/11 | | <ul style="list-style-type: none"> • Complete public works facilities assessment report. |

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

| | <u>2007-2008</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2010-2011</u> |
|--|------------------|------------------|------------------|------------------|
| Flow Monitoring: | | | | |
| Number of monitor sites/Percent of data captured. | 15 / 100% | 15 / 100% | 15 / 100% | 15 / 100% |
| Bridge/Culvert Program: | | | | |
| Number of bridges/Percent of bridges inspected biennially. | 23 / 70% | 23 / 30% | 23 / 30% | 24 / 100% |
| Number of culverts/Percent of culverts inspected biennially. | 15 / 40% | 15 / 60% | 15 / 60% | 18 / 100% |
| SCADA: | | | | |
| Number of major facilities/Percent of monitor data captured. | 3 / 99% | 3 / 100% | 3 / 100% | 3 / 100% |
| Number of secondary facilities/Percent of monitor data captured. | 28 / 95% | 28 / 95% | 28 / 95% | 30 / 100% |

STAFFING SUMMARY

| | | | | |
|-----------------|----|----|----|----|
| Authorized FTEs | 10 | 11 | 11 | 11 |
| Budgeted FTEs | 10 | 11 | 11 | 11 |

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2809: Facilities & Maintenance Engineering

| <u>Acct# Description</u> | <u>2007-2008</u> <u>Actual</u> | <u>2008-2009</u> <u>Actual</u> | <u>2009-2010</u> <u>Adopted</u> | <u>2009-2010</u> <u>Revised</u> | <u>2010-2011</u> <u>Adopted</u> | <u>%</u> <u>Change</u> |
|---------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------|
| REVENUES | | | | | | |
| Charges for Services | - | - | - | - | 1,292,600 | - % |
| TOTAL REVENUES | - | - | - | - | 1,292,600 | - % |
| EXPENDITURES | | | | | | |
| Personnel Services | 800,646.96 | 987,992.17 | 1,072,800 | 1,072,800 | 1,146,400 | 6.86% |
| Materials & Services | 212,692.90 | 218,204.95 | 196,200 | 196,200 | 146,200 | -25.48% |
| TOTAL EXPENDITURES | 1,013,339.86 | 1,206,197.12 | 1,269,000 | 1,269,000 | 1,292,600 | 1.86% |

PROG 2809 Facilities & Maintenance Engineering

| | | | | | |
|-----------------------------------|-----------------------|-----------------------|--------------------|--------------------|----------|
| Revenues less Expenditures | (1,013,339.86) | (1,206,197.12) | (1,269,000) | (1,269,000) | - |
|-----------------------------------|-----------------------|-----------------------|--------------------|--------------------|----------|



CITY OF
Albany

O R E G O N

SCHEDULE OF CAPITAL EQUIPMENT
Fiscal Year 2010 - 2011

| Department: Program | Capital Description | Budget | Total |
|--|---|--------|-------------------------|
| <hr/> | | | |
| Parks & Recreation Department: | | | |
| Aquatic Services (202-35-1410) | Filtration System | 60,000 | 60,000 |
| Total Parks & Recreation Department | | | \$60,000 |
| <hr/> | | | |
| Public Works Department: | | | |
| Equipment Replacement (217-10-1010) | Replace 1996 Dodge Utility Truck 526-96 | 22,500 | \$22,500 |
| Water Distribution (615-50-2206) | Leak Detection Program | 70,000 | 70,000 |
| Water Equipment Replacement (615-50-2311) | Replace Vehicle 915-96 | 27,500 | 27,500 |
| Total Public Works Department | | | \$120,000 |
| <hr/> | | | |
| TOTAL CAPITAL EQUIPMENT | | | <u>\$180,000</u> |

SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2010-2011

The City evaluates its service delivery systems according to established efficiency and effectiveness criteria to determine whether a service should be provided with staff or by contract. It is the policy of the City to make every effort to construct public improvements at the least cost to the citizens of Albany. The following summary lists projects included in the 2010-2011 budget. The projects may also be included in the City's five-year Capital Improvements Program (CIP) for 2010-2015.

| Project Description | Total | General Fund | Parks & Recreation | Grants | Economic Development | Public Transit |
|--|-------------------|--------------|--------------------|------------------|----------------------|----------------|
| CAPITAL PROJECTS | | | | | | |
| Capital Equipment | \$ 770,000 | \$ - | \$ - | \$ 650,000 | \$ - | \$ - |
| Land Acq: Wetlands Project | 500,000 | - | - | - | - | - |
| Project Construction | 2,790,000 | - | - | - | - | - |
| Runway Improvements | 2,368,400 | - | - | 2,368,400 | - | - |
| Oak Street Park Development | 30,000 | - | - | 30,000 | - | - |
| Timber Linn Improvements Ph 1a | 1,300,000 | - | 1,300,000 | - | - | - |
| Teloh Calapooia Park Playground | 90,000 | - | - | 90,000 | - | - |
| Periwinkle Path & Bridge | 113,800 | - | - | 113,800 | - | - |
| Takena Picnic Shelters | 30,000 | - | 30,000 | - | - | - |
| Gibson Hill Picnic Shelters | 30,000 | - | 30,000 | - | - | - |
| Lexington Park Picnic Shelters | 40,000 | - | 40,000 | - | - | - |
| City Hall HVAC Retrofit | 48,500 | - | - | 48,500 | - | - |
| Senior Ctr HVAC Replacement | 104,000 | - | - | 104,000 | - | - |
| City Hall Virtual Server Project | 3,500 | - | - | 3,500 | - | - |
| Hackleman Shelter Replacement | 35,000 | - | 35,000 | - | - | - |
| Henderson Pk Playground Replacement | 35,000 | - | 35,000 | - | - | - |
| Pool Filtration System | 60,000 | - | 60,000 | - | - | - |
| Albany Stn Park & Ride Lot | 190,000 | - | - | 190,000 | - | - |
| Loop System Bus Shelters | 35,000 | - | - | 35,000 | - | - |
| ATS Bus Shelters | 87,000 | - | - | 87,000 | - | - |
| Fire Station #12 Seismic Upgrade | 380,100 | - | - | 280,100 | - | - |
| Sidewalk Infill Program | 10,000 | - | - | - | - | - |
| WTP-11-02 A/M TP Soda Ash Improvements | 256,000 | - | - | - | - | - |
| TDY: Pipeline/Waterfall Project | 700,000 | - | - | - | - | - |
| A-M WTP Sludge Drying Beds | 250,000 | - | - | - | - | - |
| Vine WTP Forebay/Trashrack Imp | 175,000 | - | - | - | - | - |
| BR-10-01 Columbus Street Bridge Repair | 165,000 | - | - | - | - | - |
| BR-11-01 Belmont Ave Culvert Replacement | 281,000 | - | - | - | - | - |
| SI-03-02 Clover Ridge Station, Phase I | 5,000 | - | - | - | - | - |
| SS-06-05 34th Ave Pump Station | 50,000 | - | - | - | - | - |
| SS-07-01 Calapooia Interceptor | 351,200 | - | - | - | - | - |
| SS-11-01 Lawndale Sewer Relocation | 363,000 | - | - | - | - | - |
| ST-07-03 53rd Ave Bridge/Roadway | 100,000 | - | - | - | - | - |
| ST-08-04 Somerset to School (SWSt) | 100,000 | - | - | - | - | - |
| ST-08-06 School to Knox Butte (SWSt) | 1,750,000 | - | - | - | - | - |
| ST-10-01 Umatilla Culvert Replacement | 258,000 | - | - | - | - | - |
| WC-08-01 Canal Improvement Projects | 100,000 | - | - | - | - | - |
| WL-08-04 Maier Lane WL | 193,000 | - | - | - | - | - |
| WL-10-04 Shortridge WL/Hwy20 to 14th | 141,800 | - | - | - | - | - |
| WL-10-01 Water/Columbus/1st | 182,000 | - | - | - | - | - |
| WL-10-02 Columbus & Bradley WL | 200,000 | - | - | - | - | - |
| WL-10-03 Baker St WL Hwy20/14th | 7,000 | - | - | - | - | - |
| WL-10-05 Denver & 1st Ave WL | 321,000 | - | - | - | - | - |
| WL-10-06 Lochner Rd Water Main Ext | 514,900 | - | - | - | - | - |
| WL-11-01 B'way Reservoir T. Main Ph-I | 2,500,000 | - | - | - | - | - |
| WL-11-02 Shannon Drive WL Replacement | 368,000 | - | - | - | - | - |
| WWTP-03-01 WW Treatment Plant Expansion | 400,000 | - | - | - | - | - |
| WWTP-08-02 Wetlands Treatment Project | 6,850,000 | - | - | - | - | - |
| W-07-03 Vine St WTP Seismic Upgrades | 320,000 | - | - | - | - | - |
| W-08-01 Valley View Res Improvements | 450,000 | - | - | - | - | - |
| Capital Project Totals | 26,402,200 | - | 1,530,000 | 4,000,300 | - | - |

| Capital Replacement | Street | Capital Projects | Sewer | Water | Project Description |
|-------------------------|---------|------------------|-----------|-----------|--|
| CAPITAL PROJECTS | | | | | |
| \$ 22,500 | \$ - | \$ - | \$ - | \$ 97,500 | Capital Equipment |
| - | - | - | 500,000 | - | Land Acq: Wetlands Project |
| - | - | 2,790,000 | - | - | Project Construction |
| - | - | - | - | - | Runway Improvements |
| - | - | - | - | - | Oak Street Park Development |
| - | - | - | - | - | Timber Linn Improvements Ph 1a |
| - | - | - | - | - | Teloh Calapooia Park Playground |
| - | - | - | - | - | Periwinkle Path & Bridge |
| - | - | - | - | - | Takena Picnic Shelters |
| - | - | - | - | - | Gibson Hill Picnic Shelters |
| - | - | - | - | - | Lexington Park Picnic Shelters |
| - | - | - | - | - | City Hall HVAC Retrofit |
| - | - | - | - | - | Senior Ctr HVAC Replacement |
| - | - | - | - | - | City Hall Virtual Server Project |
| - | - | - | - | - | Hackleman Shelter Replacement |
| - | - | - | - | - | Henderson Pk Playground Replacement |
| - | - | - | - | - | Pool Filtration System |
| - | - | - | - | - | Albany Stn Park & Ride Lot |
| - | - | - | - | - | Loop System Bus Shelters |
| - | - | - | - | - | ATS Bus Shelters |
| 100,000 | - | - | - | - | Fire Station #12 Seismic Upgrade |
| - | 10,000 | - | - | - | Sidewalk Infill Program |
| - | - | - | - | 256,000 | WTP-11-02 A/M TP Soda Ash Improvements |
| - | - | - | 700,000 | - | TDY: Pipeline/Waterfall Project |
| - | - | - | - | 250,000 | A-M WTP Sludge Drying Beds |
| - | - | - | - | 175,000 | Vine WTP Forebay/Trashrack Imp |
| - | 165,000 | - | - | - | BR-10-01 Columbus Street Bridge Repair |
| - | 281,000 | - | - | - | BR-11-01 Belmont Ave Culvert Replacement |
| - | - | - | - | 5,000 | SI-03-02 Clover Ridge Station, Phase I |
| - | - | - | 50,000 | - | SS-06-05 34th Ave Pump Station |
| - | - | - | 351,200 | - | SS-07-01 Calapooia Interceptor |
| - | - | - | 363,000 | - | SS-11-01 Lawndale Sewer Relocation |
| - | - | 100,000 | - | - | ST-07-03 53rd Ave Bridge/Roadway |
| - | - | 100,000 | - | - | ST-08-04 Somerset to School (SWSt) |
| - | - | 1,750,000 | - | - | ST-08-06 School to Knox Butte (SWSt) |
| - | 258,000 | - | - | - | ST-10-01 Umatilla Culvert Replacement |
| - | - | - | - | 100,000 | WC-08-01 Canal Improvement Projects |
| - | - | - | - | 193,000 | WL-08-04 Maier Lane WL |
| - | - | - | - | 141,800 | WL-10-04 Shortridge WL/Hwy20 to 14th |
| - | - | - | - | 182,000 | WL-10-01 Water/Columbus/1st |
| - | - | - | - | 200,000 | WL-10-02 Columbus & Bradley WL |
| - | - | - | - | 7,000 | WL-10-03 Baker St WL Hwy20/14th |
| - | - | - | - | 321,000 | WL-10-05 Denver & 1st Ave WL |
| - | - | - | - | 514,900 | WL-10-06 Lochner Rd Water Main Ext |
| - | - | - | - | 2,500,000 | WL-11-01 B'way Reservoir T. Main Ph-I |
| - | - | - | - | 368,000 | WL-11-02 Shannon Drive WL Replacement |
| - | - | - | 400,000 | - | WWTP-03-01 WW Treatment Plant Expansion |
| - | - | - | 6,850,000 | - | WWTP-08-02 Wetlands Treatment Project |
| - | - | - | - | 320,000 | W-07-03 Vine St WTP Seismic Upgrades |
| - | - | - | - | 450,000 | W-08-01 Valley View Res Improvements |
| 122,500 | 714,000 | 4,740,000 | 9,214,200 | 6,081,200 | Capital Project Totals |

continued

SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2010-2011, continued

| Project Description | Total | General Fund | Parks & Recreation | Grants | Economic Development | Public Transit |
|--------------------------------------|---------------|--------------|--------------------|-------------|----------------------|----------------|
| CAPITAL RESERVES | | | | | | |
| Reserve: Pipe Over-sizing | 25,000 | - | - | - | - | - |
| Reserve: Canal Capital | 64,600 | - | - | - | - | - |
| Reserve: Connection Fees | 1,180,500 | - | - | - | - | - |
| Reserve: Replacement | 5,105,500 | - | - | - | - | - |
| Reserve: Equipment Replacement | 1,768,100 | - | - | - | - | - |
| Reserve: Building Replacement | 815,300 | - | - | - | - | - |
| Reserve: Street Connection Fees | 110,000 | - | - | - | - | - |
| Reserve: Building Maintenance | 387,500 | - | - | - | - | - |
| Reserve: Storm Drain Collection Fees | 40,600 | - | - | - | - | - |
| Reserve: Capital Projects | 21,658,200 | - | 264,600 | - | - | 43,800 |
| Reserve: Parks Capital Projects | 436,000 | - | 436,000 | - | - | - |
| Reserve: PepsiCo Settlement | 18,660,000 | - | - | - | 18,660,000 | - |
| Reserve: Land | 175,000 | - | - | - | - | - |
| Reserve: Facilities Maintenance | 197,100 | - | - | - | - | 197,100 |
| Total Capital Reserves | 50,623,400 | - | 700,600 | - | 18,660,000 | 240,900 |
| Grand Totals | \$ 77,025,600 | \$ - | \$2,230,600 | \$4,000,300 | \$18,660,000 | \$ 240,900 |

| Capital Replacement | Street | Capital Projects | Sewer | Water | Project Description |
|-------------------------|--------------|------------------|---------------|---------------|--------------------------------------|
| CAPITAL RESERVES | | | | | |
| - | - | - | 15,000 | 10,000 | Reserve: Pipe Over-sizing |
| - | - | - | - | 64,600 | Reserve: Canal Capital |
| - | - | - | 584,300 | 596,200 | Reserve: Connection Fees |
| 5,105,500 | - | - | - | - | Reserve: Replacement |
| - | - | - | 1,149,000 | 619,100 | Reserve: Equipment Replacement |
| 815,300 | - | - | - | - | Reserve: Building Replacement |
| - | 110,000 | - | - | - | Reserve: Street Connection Fees |
| 387,500 | - | - | - | - | Reserve: Building Maintenance |
| - | - | - | 40,600 | - | Reserve: Storm Drain Collection Fees |
| - | 7,943,900 | 589,600 | 6,317,100 | 6,499,200 | Reserve: Capital Projects |
| - | - | - | - | - | Reserve: Parks Capital Projects |
| - | - | - | - | - | Reserve: PepsiCo Settlement |
| - | - | - | 175,000 | - | Reserve: Land |
| - | - | - | - | - | Reserve: Facilities Maintenance |
| 6,308,300 | 8,053,900 | 589,600 | 8,281,000 | 7,789,100 | Total Capital Reserves |
| \$ 6,430,800 | \$ 8,767,900 | \$ 5,329,600 | \$ 17,495,200 | \$ 13,870,300 | Grand Totals |

CAPITAL IMPROVEMENT PROGRAM PROJECTS - OVERVIEW

2010-2011 Budget

Each year the City of Albany updates its Capital Improvement Program (CIP) document. The document, as adopted by the City Council, is a five-year program. As a planning tool, it identifies needs, establishes priorities, and forecasts the expenditures for all projects in the plan. It is not considered a "capital budget." Adoption of the City of Albany's CIP is merely approving the projects included, not the dollar estimates given.

CIP Process

| | |
|--------------|--|
| June | City departments begin compiling projects to assist in the fulfillment of established goals. |
| July - March | City departments submit project lists to the Engineering Division. Engineering staff compiles projects and develops a preliminary CIP plan. Discussion is held with the City Council in order to integrate City Council recommendations. Factors considered are staffing, current workload, and funding sources. |
| April | Preliminary CIP is submitted to the City Council, Budget Committee, and Planning Commission in a joint session by the Engineering Division. |
| April - May | Recommendations are incorporated, funding sources are finalized, and the Council adopts the five-year CIP. |

What is a CIP project?

For purposes of the Capital Improvement Program, a capital project is defined as a one-time project that results in a permanent addition to the City's fixed assets. These projects involve nonrecurring expenditures, or capital outlays, which are funded from a wide variety of funding sources. Periodic or one-time-only maintenance that is contracted out is a capital improvement; however, annual contracted maintenance is not a capital improvement. In addition, public facility master plans are considered capital projects; however, computer equipment and vehicles are not.

2010-2011 Budget

Following this overview is the portion of the five-year Capital Improvement Program that impacts the City of Albany's 2010-2011 Budget. The projects in the operating budget will differ from the first year in the CIP because minor fixed assets will not appear in the CIP, and once a project is listed in the first year of the CIP, it will not appear in it again. The project costs in the CIP may vary from the budgeted project costs due to the time span between the budget process and the CIP. The actual project cost will be determined based on the bids received during the bid process.

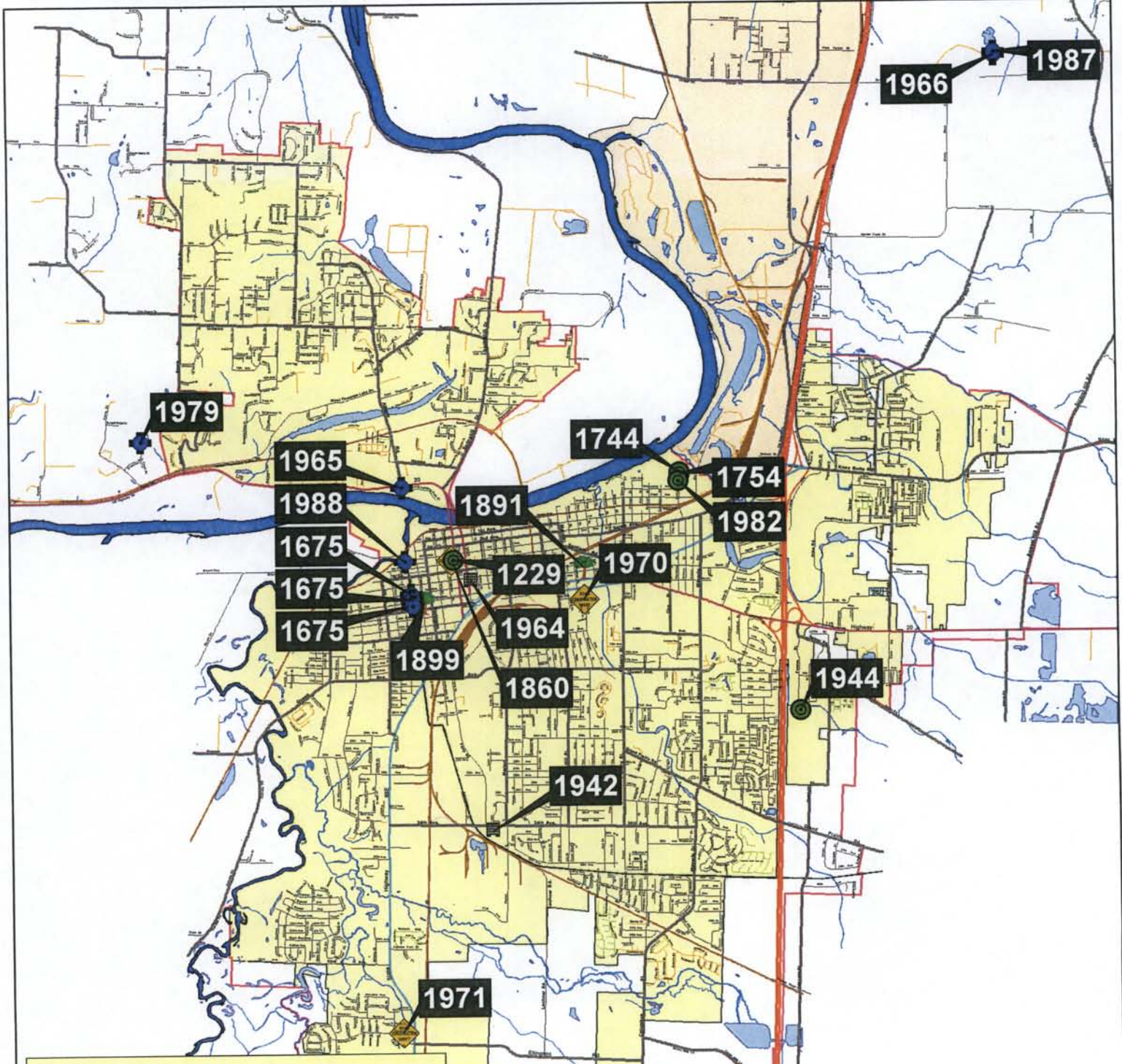
Capital Improvement Program Budget Year 2010-2011

Funded Summary By Funding Source - Projected Cost Totals

| FUNDING SOURCE | 2010-2011 |
|-----------------------------------|------------------|
| Future Donations | 50,000 |
| Grant - Unspecified | 315,000 |
| Local Improvement District | 5,048,000 |
| North Albany Water Capital Charge | 368,000 |
| Parks & Recreation | 70,000 |
| Reserve: Capital Projects | 1,100,000 |
| SDC - Improvement - Sewer | 160,000 |
| Sewer Rates/Operating Revenues | 898,000 |
| Street Capital Reserves | 321,000 |
| Water Bond Fund | 3,022,000 |
| Water Rates/Operating Revenues | <u>1,510,000</u> |
| Grand Total: | \$12,862,000 |

Funded Projects Summary

| CATEGORY | 2010-2011 |
|-------------------|------------------|
| Parks | \$ 155,000 |
| Public Facilities | 1,380,000 |
| Transportation | 5,626,000 |
| Wastewater | 1,058,000 |
| Water | 4,643,000 |
| Grand Total: | \$12,862,000 |



Capital Improvement Program
Category

-  Parks
-  Public Facilities
-  Transportation
-  Water
-  Wastewater
-  Stormwater



**Capital
Improvement
Program
2010 - 2011**

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Capital Improvement Program 2011-2015

Plan FY: 2010-2011 HENDERSON PARK PLAYGROUND REPLACEMENT

CIP Project #: 1899

Master Plan: Parks Master Plan
Category: Parks
Department: Parks & Recreation Department

Plan Element:
Classification: Replacement Projects

Total Cost: \$70,000

This project provides for the replacement of the existing outdated playground equipment at Henderson Park. The existing equipment was installed in the 1970's and is out of compliance with current federal safety standards. This project was originally scheduled for FY 2006-07, but has been rescheduled to take advantage of potential state grant funding in FY 2010-11.

Operating Budget Impact: This project will not impact the operating budget because this project replaces existing playground and other deteriorating equipment.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|----------------------------------|-------------------------|
| | GRANT - Unspecified | \$35,000 |
| | 202-35-1408 PARKS AND RECREATION | \$35,000 |
| | Total: | \$70,000 |



Plan FY: 2010-2011 SEISMIC UPGRADE TO FIRE STATION 12

CIP Project #: 1942

Master Plan:

Plan Element:

Category: Public Facilities

Classification: Fire Facilities

Department: Fire Department

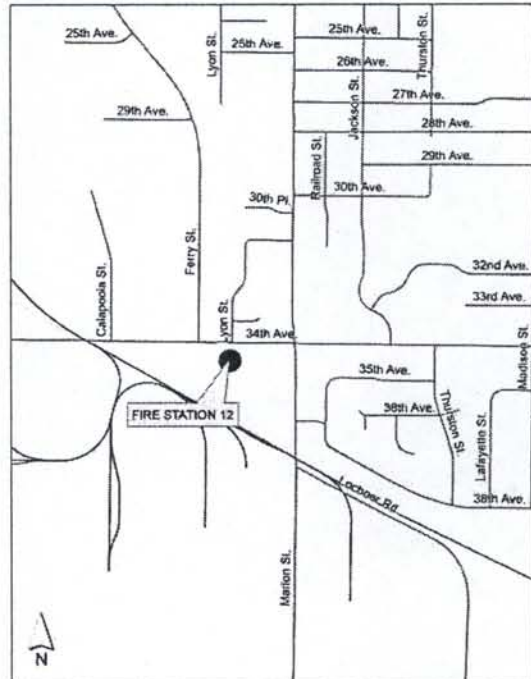
Total Cost: \$380,000

Seismic rehabilitation of Fire Station 12 is needed in order to provide a safe and adequate emergency response facility to continue serving the City of Albany's emergency needs after a seismic event. Completion of this project will correct seismic deficiencies in this structure, which was built in 1973, and would meet immediate occupancy seismic performance levels for an essential facility.

Operating Budget Impact: None.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|---------------------------|-------------------------|
| | GRANT - Unspecified | \$280,000 |
| | RESERVE: CAPITAL PROJECTS | \$100,000 |
| | Total: | \$380,000 |



Capital Improvement Program 2011-2015

Plan FY: 2010-2011 OAK STREET LOCAL IMPROVEMENT DISTRICT

CIP Project #: 1970

Master Plan: Transportation Master Plan **Plan Element:**
Category: Transportation **Classification:** Street Reconstruction/Improvements
Department: Public Works Department

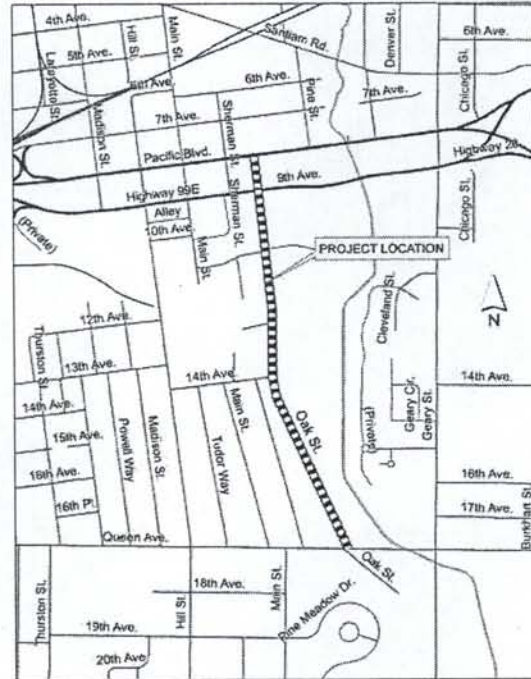
Total Cost: \$5,305,000

This project will reconstruct approximately 2,900 feet of Oak Street between 9th Avenue and Queen Avenue as well as construct approximately 270 feet of new street between Pacific Boulevard and 9th Avenue. Improvements include new traffic signals at Pacific Boulevard and 9th Avenue, storm drains, 12-inch water line, bicycle and pedestrian facilities and street lighting.

Operating Budget Impact: These improvements will increase operating costs by adding additional street, traffic signal, storm drain, water line and street lighting facilities.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--------------------------------|-------------------------|
| 615-50-2308 | WATER RATES/OPERATING REVENUES | \$257,000 |
| | LOCAL IMPROVEMENT DISTRICT | \$5,048,000 |
| Total: | | \$5,305,000 |



Plan FY: 2010-2011 BELMONT AVENUE CULVERT REPLACEMENT
 CIP Project #: 1971

Master Plan: Transportation Master Plan Plan Element:
 Category: Transportation Classification: Bridges
 Department: Public Works Department

Total Cost: \$281,000

This project will replace two deteriorated metal culverts on Oak Creek under Belmont Avenue with a single new culvert.

Operating Budget Impact: This project will reduce operating costs by eliminating deteriorated culverts that require additional monitoring and maintenance due to their poor condition.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|----------|-------------------------------------|------------------|
| | 250-50-2700 STREET CAPITAL RESERVES | \$281,000 |
| | Total: | \$281,000 |



Plan FY: 2010-2011 LATERAL REPLACEMENT & BASEMENT PROTECTION

CIP Project #: 1229

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Miscellaneous - Wastewater
Department: Public Works Department

Total Cost: \$220,000

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of sanitary sewer service laterals on private property. The program reimburses qualifying property owners for the cost of replacing failing sanitary sewer service laterals. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

| <u>Activity</u> <u>Funding Source</u> | <u>Projected Amount</u> |
|--|-------------------------|
| 601-50-2500 SEWER RATES/OPERATING REVENUES | \$220,000 |
| Total: | \$220,000 |

Capital Improvement Program 2011-2015

Plan FY: 2010-2011 WATER RECLAMATION FACILITY PROPERTY ACQUISITION

CIP Project #: 1744 Phase: 3

Master Plan: Sanitary Sewer Master Plan Plan Element:
Category: Wastewater Classification: Treatment
Department: Public Works Department

Total Cost: \$175,000

This project represents an annual allowance for acquisition of property adjacent to the Wastewater Treatment Plant site as it becomes available. Additional property will be required for future plant and Public Works facility expansions.

Operating Budget Impact: This project does not impact the operating budget. This is an allocation of funds in the event that property around the treatment plant is for sale and it is in the City's interest to purchase it.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--------------------------------|-------------------------|
| 601-50-2500 | SEWER RATES/OPERATING REVENUES | \$175,000 |
| Total: | | \$175,000 |

Related Projects:

| <u>Phase</u> | <u>Year</u> | <u>Title</u> | <u>Category</u> | <u>Projected Total</u> |
|-------------------------------------|-------------|---|-----------------|------------------------|
| 3 | 2011 | WATER RECLAMATION FACILITY PROPERTY ACQUISITION | Wastewater | \$175,000 |
| 4 | 2012 | WATER RECLAMATION FACILITY PROPERTY ACQUISITION | Wastewater | \$175,000 |
| 5 | 2013 | WATER RECLAMATION FACILITY PROPERTY ACQUISITION | Wastewater | \$175,000 |
| 6 | 2014 | WATER RECLAMATION FACILITY PROPERTY ACQUISITION | Wastewater | \$175,000 |
| 7 | 2015 | WATER RECLAMATION FACILITY PROPERTY ACQUISITION | Wastewater | \$175,000 |
| Grand Total - All Related Projects: | | | | \$875,000 |

Plan FY: 2010-2011 INFLOW REDUCTION PROGRAM

CIP Project #: 1754

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Miscellaneous - Wastewater
Department: Public Works Department

Total Cost: \$150,000

This ongoing series of projects provides funding for reducing infiltration and inflow (I & I) into the sanitary sewer system by disconnecting parking lot catch basins and other surface drainage systems that drain into the sewer. While current codes prohibit such connections, many older facilities may still be connected. Other improvements within the public system that reduce I & I may also be completed under this program.

Operating Budget Impact: This project will reduce maintenance costs over the long term because the removal of extraneous flow reduces the overall flow thru the collection system and treatment plant. It also preserves capacity in the long run.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--------------------------------|-------------------------|
| 601-50-2500 | SEWER RATES/OPERATING REVENUES | \$150,000 |
| | Total: | \$150,000 |

Capital Improvement Program 2011-2015

Plan FY: 2010-2011 **LAWNDALE SEWER RELOCATION**

CIP Project #: 1944

Master Plan: Sanitary Sewer Master Plan
Category: Wastewater
Department: Public Works Department

Plan Element: E7
Classification: Lift Stations

SDC

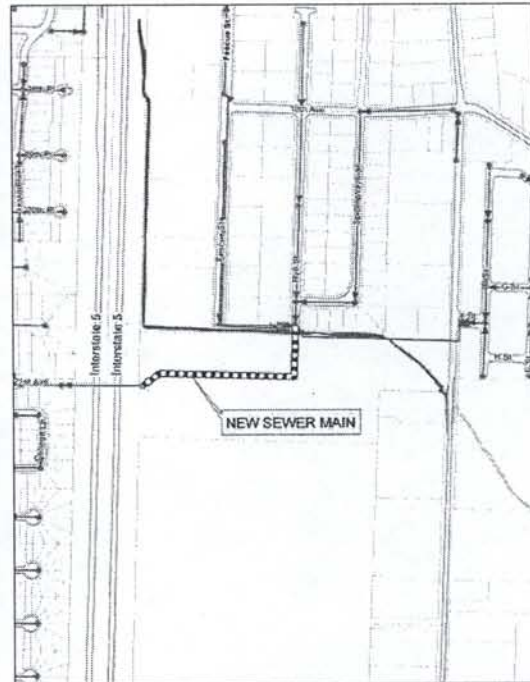
Total Cost: \$363,000

This project will construct approximately 1,000 linear feet of new 10-inch and 21-inch diameter sewer mains from the east side of Interstate 5 to the Lawndale sewer lift station. The existing force main directs flow into the Cox Creek Interceptor, which is both in a different sewer basin and undersized. Construction of the new gravity line will free up additional sewer capacity in the Cox Creek Interceptor basin.

Operating Budget Impact: This project provides for the abandonment of an existing lift station which should reduce operating costs over the long run.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--------------------------------|-------------------------|
| 601-50-2502 | SDC - IMPROVEMENT - SEWER | \$160,000 |
| 601-50-2500 | SEWER RATES/OPERATING REVENUES | \$203,000 |
| Total: | | \$363,000 |



Plan FY: 2010-2011 RAIN DRAIN SEPARATION PROJECTS

CIP Project #: 1982

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Miscellaneous - Wastewater
Department: Public Works Department

Total Cost: \$150,000

This ongoing series of projects provides funding for reducing infiltration and inflow into the sanitary sewer system by disconnecting gutter systems that drain into the sewer. While current codes prohibit such connections, many older residences may still be connected.

Operating Budget Impact: This project will reduce maintenance costs over the long term because the removal of extraneous flow reduces the overall flow thru the collection system and treatment plant. It also preserves capacity in the long run.

Funding Sources For This Project:

| <u>Activity</u> <u>Funding Source</u> | <u>Projected Amount</u> |
|--|-------------------------|
| 601-50-2500 SEWER RATES/OPERATING REVENUES | \$150,000 |
| Total: | \$150,000 |

Plan FY: 2010-2011 SANTIAM-ALBANY CANAL IMPROVEMENTS

CIP Project #: 1675 Phase: 8

Master Plan: Water Supply Master Plan Plan Element:
 Category: Water Classification: Water Supply & Storage
 Department: Public Works Department

Total Cost: \$925,000

This project will provide for dredging and bank repair activities along the Santiam-Albany Canal between the Vine Street Water Treatment Plant and the Union Pacific Railroad tracks south of 22nd Avenue. The improvements are necessary to restore the carrying capacity of the canal, generate the maximum amount of hydropower allowed, preserve the City's hydropower water right, and to comply with the City's hydropower licensing requirements from the Federal Energy Regulatory Commission.

Operating Budget Impact: These improvements will help reduce maintenance costs in the long term as they address previously deferred maintenance activities, reduce staff responses to flooding and provide additional hydroelectric power revenue.



Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|--------------------------------|------------------|
| 615-50-2307 | WATER RATES/OPERATING REVENUES | \$828,000 |
| 615-50-2302 | WATER BOND FUND | \$97,000 |
| Total: | | \$925,000 |

Related Projects:

| Phase | Year | Title | Category | Projected Total |
|-------|------|-----------------------------------|----------|-----------------|
| 8 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$925,000 |
| 9 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$50,000 |
| 10 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$125,000 |
| 11 | 2013 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$550,000 |
| 12 | 2014 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$550,000 |
| 13 | 2015 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$454,000 |

Capital Improvement Program 2011-2015

Plan FY: 2010-2011 SANTIAM-ALBANY CANAL IMPROVEMENTS

CIP Project #: 1675 Phase: 9

Master Plan: Water Supply Master Plan
Category: Water
Department: Public Works Department

Plan Element:
Classification: Water Supply & Storage

Total Cost: \$50,000

This project will provide for maintenance dredging in the vicinity of Langmack Road. Dredging activities would occur between Canal stations 505+00 and 557+00.

Operating Budget Impact: This will reduce operating costs in the long term as it is restoring capacity in the Canal.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|-----------------------|-------------------------|
| 615-50-2302 | WATER BOND FUND | \$50,000 |
| | Total: | \$50,000 |

Related Projects:

| <u>Phase</u> | <u>Year</u> | <u>Title</u> | <u>Category</u> | <u>Projected Total</u> |
|-------------------------------------|-------------|-----------------------------------|-----------------|------------------------|
| 8 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$925,000 |
| 9 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$50,000 |
| 10 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$125,000 |
| 11 | 2013 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$550,000 |
| 12 | 2014 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$550,000 |
| 13 | 2015 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$454,000 |
| Grand Total - All Related Projects: | | | | \$2,654,000 |

Plan FY: 2010-2011 **SANTIAM-ALBANY CANAL IMPROVEMENTS**

CIP Project #: 1675 Phase: 10

Master Plan: Water Supply Master Plan
Category: Water
Department: Public Works Department

Plan Element:
Classification: Water Supply & Storage

Total Cost: \$125,000

This project will provide for safety improvements on the fish screens at the diversion from the South Santiam River and other structures located along the Canal such as at Mark's Slough. Improvements will be based on the results of OSHA's field evaluation.

Operating Budget Impact: This project will increase operating costs over the long term since this project is adding to existing facilities.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|-----------------------|-------------------------|
| 615-50-2302 | WATER BOND FUND | \$125,000 |
| | Total: | <u>\$125,000</u> |

Related Projects:

| <u>Phase</u> | <u>Year</u> | <u>Title</u> | <u>Category</u> | <u>Projected Total</u> |
|-------------------------------------|-------------|-----------------------------------|-----------------|------------------------|
| 8 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$925,000 |
| 9 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$50,000 |
| 10 | 2011 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$125,000 |
| 11 | 2013 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$550,000 |
| 12 | 2014 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$550,000 |
| 13 | 2015 | SANTIAM-ALBANY CANAL IMPROVEMENTS | Water | \$454,000 |
| Grand Total - All Related Projects: | | | | <u>\$2,654,000</u> |

Capital Improvement Program 2011-2015

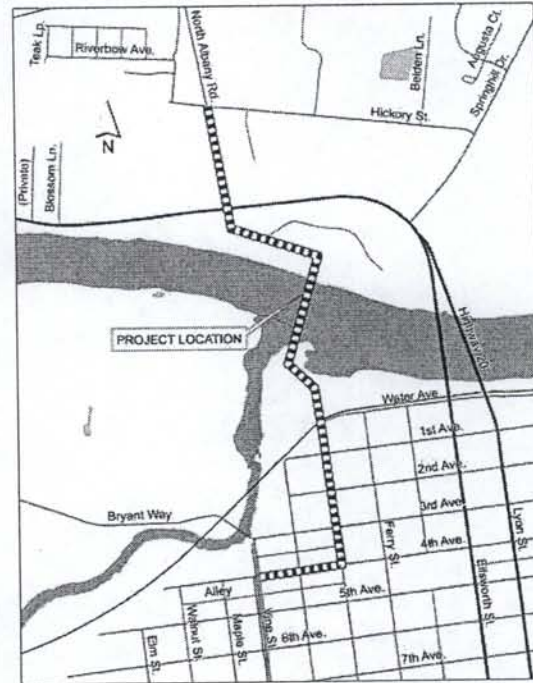
Plan FY: 2010-2011 **BROADWAY RESERVOIR TRANSMISSION MAIN, PHASE 1**

CIP Project #: 1965 Phase: 1

Master Plan: Water Supply Master Plan **Plan Element:** P39
Category: Water **Classification:** Water Mains
Department: Public Works Department

Total Cost: \$2,500,000

This project is the first of a two phase project required to provide safe and reliable water supply for all of Albany. It has been identified as a need in the City's water system planning documents and recent studies. Broadway reservoir services the entire City and is the largest reservoir in the City. Operators struggle to fill the reservoir during high demand periods due to inadequate transmission line capacity. The new transmission line will allow the reservoir to be filled during high demand periods and will also help keep water fresh during low demand periods by allowing better distribution to the City. Modifications to Broadway Reservoir's inlet/outlet piping will also be completed. These improvements are important to provide adequate and safe water as well as fire protection for all of Albany. This transmission main will also provide protection against a loss of water supply due to a catastrophic event by creating a second feed across the Willamette River.



Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|-----------------|------------------|
| 615-50-2302 | WATER BOND FUND | \$2,500,000 |
| Total: | | \$2,500,000 |

Related Projects:

| Phase | Year | Title | Category | Projected Total |
|-------------------------------------|------|---|----------|-----------------|
| 1 | 2011 | BROADWAY RESERVOIR TRANSMISSION MAIN, PHASE 1 | Water | \$2,500,000 |
| 2 | 2013 | BROADWAY RESERVOIR TRANSMISSION MAIN, PHASE 2 | Water | \$2,250,000 |
| Grand Total - All Related Projects: | | | | \$4,750,000 |

Plan FY: 2010-2011 SODA ASH IMPROVEMENTS

CIP Project #: 1966

Master Plan:

Plan Element:

Category: Water

Classification: Water Supply & Storage

Department: Public Works Department

Total Cost: \$250,000

This project will install equipment at the Albany-Millersburg Water Treatment Plant to add soda ash to the water treatment process rather than caustic soda. The use of soda ash will bring the water produced at the plant into compliance with federal standards for pH while eliminating complaints about the taste of the water caused by the use of caustic soda.

Completing this work will complete Strategic Plan Objective 10.26: By the end of 2010, meet all current regulatory requirements for Household Corrosion Compliance. Maintain existing 100 percent compliance for Water Distribution.

Operating Budget Impact: None. The additional cost of soda ash will be offset by the elimination of caustic soda in the treatment process.

Funding Sources For This Project:

| <u>Activity</u> <u>Funding Source</u> | <u>Projected Amount</u> |
|---------------------------------------|-------------------------|
| 615-50-2302 WATER BOND FUND | \$250,000 |
| Total: | \$250,000 |

Capital Improvement Program 2011-2015

Plan FY: 2010-2011 SHANNON DRIVE WATER LINE

CIP Project #: 1979

Master Plan: Water Supply Master Plan Plan Element:
 Category: Water Classification: Water Mains
 Department: Public Works Department

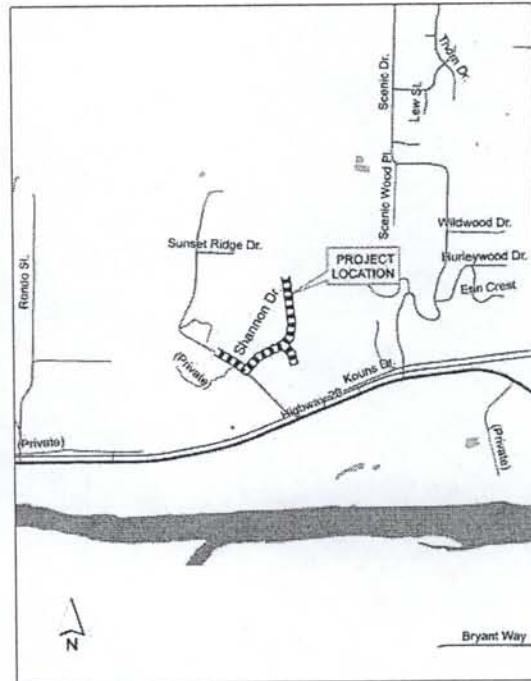
Total Cost: \$368,000

This project will replace approximately 2,300 feet of deteriorated 3-inch and 6-inch water lines with a new 8-inch water line.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

| Activity | Funding Source | Projected Amount |
|-------------|-----------------------------------|------------------|
| 615-50-2310 | NORTH ALBANY WATER CAPITAL CHARGE | \$368,000 |
| Total: | | \$368,000 |



Plan FY: 2010-2011 ALBANY-MILLERSBURG WATER TREATMENT PLANT DRYING BEDS

CIP Project #: 1987

| | |
|--|---|
| Master Plan: [None] | Plan Element: |
| Category: Water | Classification: Water Supply & Storage |
| Department: Public Works Department | |

Total Cost: \$250,000

The current solids handling at the Albany-Millersburg Water Treatment Plant needs to be expanded to allow for solids drying capability. The existing membrane backwash tanks are too small of a volume to handle dewatering (drying) of current solids load prior to landfilling. In the interim, staff has been trucking the liquid to the Vine Street Water Treatment Plant backwash ponds. This is an inefficient and costly trucking option. This project will construct new covered drying beds that will serve to dry the solids as well as provide room for increased solids drying as the plant is expanded.

Operating Budget Impact: The saving expected from installing new drying beds is estimated to be approximately \$50,000 annually.

Funding Sources For This Project:

| <u>Activity</u> | <u>Funding Source</u> | <u>Projected Amount</u> |
|-----------------|--|-------------------------|
| | 615-50-2308 WATER RATES/OPERATING REVENUES | \$250,000 |
| | Total: | <hr/> \$250,000 |

Capital Improvement Program 2011-2015

Plan FY: 2010-2011 VINE STREET WATER TREATMENT PLANT TRASH RACK/FOREBAY

CIP Project #: 1988

Master Plan: [None]
 Category: Water
 Department: Public Works Department

Plan Element:
 Classification: Water Supply & Storage

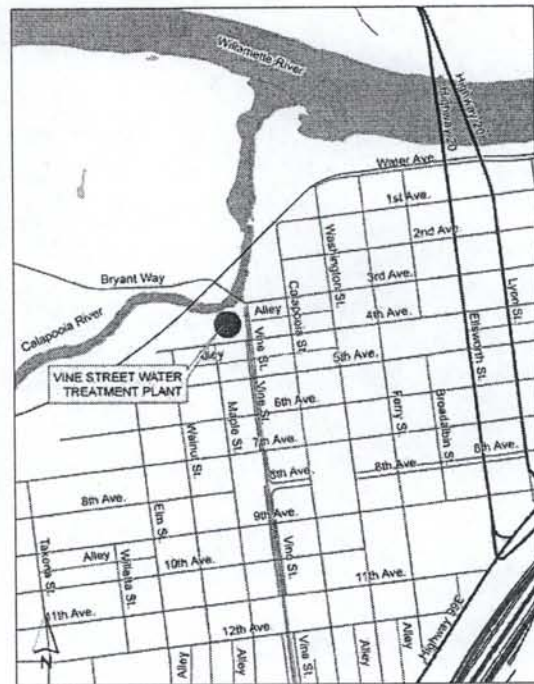
Total Cost: \$175,000

The existing trash rack on the intake to the hydroelectric generation project is not performing adequately. The existing system clogs with debris and requires constant monitoring as well as a significant amount of maintenance. In addition, the decking on the forebay is old wood timbers that are slippery to stand on and pose a potential safety risk. This project will install a new self-cleaning trash rack system and replace the decking with a new non-slip surface.

Operating Budget Impact: This project will reduce operating costs.

Funding Sources For This Project:

| <u>Activity</u> <u>Funding Source</u> | <u>Projected Amount</u> |
|--|-------------------------|
| 615-50-2308 WATER RATES/OPERATING REVENUES | \$175,000 |
| Total: | \$175,000 |



RESOLUTION NO. 5906

BE IT RESOLVED that the Albany City Council hereby adopts the approved 2010-2011 budget in the total sum of \$185,224,500 now on file at the Albany City Hall.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2010, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

| | |
|----------------------------|----------------------|
| Nondepartmental | |
| Materials & Services | \$ 277,300 |
| Municipal Court | 628,300 |
| Code Enforcement | 20,900 |
| Fire Suppression | 7,998,000 |
| Public Safety Levy: Fire | 949,200 |
| Fire & Life Safety | 670,100 |
| Police | 11,598,000 |
| Public Safety Levy: Police | 1,016,400 |
| Planning | 1,134,400 |
| Housing | 260,300 |
| Library | 2,367,000 |
| Transfers Out | 1,130,900 |
| Contingency | 1,350,300 |
| Total GENERAL FUND | \$ 29,401,100 |

SPECIAL REVENUE FUNDS

PARKS & RECREATION

| | |
|---|---------------------|
| Sports Services | \$ 200,300 |
| Children/Youth/Family Rec Services | 246,900 |
| Resource Development/Marketing Services | 282,800 |
| Adult Recreation & Fitness Services | 87,300 |
| Park Maintenance Services | 1,299,900 |
| Parks & Recreation Administration | 1,069,300 |
| Senior Services | 448,400 |
| Aquatic Services | 737,200 |
| NW Art & Air Festival | 184,300 |
| Performance Series | 162,200 |
| Urban Forestry | 240,300 |
| Park SDC Projects | 316,500 |
| Senior Center Foundation | 19,600 |
| Parks Capital Improvement Program | 2,006,000 |
| Transfers Out | 1,783,800 |
| Contingency | 244,100 |
| Total PARKS & RECREATION | \$ 9,328,900 |

SPECIAL REVENUE FUNDS, continued

GRANTS

| | |
|----------------------|-----------|
| Personnel | \$ 84,000 |
| Materials & Services | 1,076,500 |
| Capital | 4,000,300 |

Total GRANTS \$ 5,160,800

BUILDING INSPECTION

| | |
|---------------------------|--------------|
| Building Inspection | \$ 1,185,000 |
| Electrical Permit Program | 149,800 |
| ADA Code Enforcement | 66,600 |
| Transfers Out | 11,600 |

Total BUILDING INSPECTION \$ 1,413,000

RISK MANAGEMENT

| | |
|-----------------------------|------------|
| Risk Management | \$ 613,000 |
| PepsiCo Settlement Projects | 18,660,000 |

Total RISK MANAGEMENT \$ 19,273,000

ECONOMIC DEVELOPMENT

| | |
|---------------------------------|-----------|
| Target Utilities | \$ 44,600 |
| Economic Development Activities | 564,200 |
| Albany Municipal Airport | 505,800 |
| Transfers Out | 90,000 |

Total ECONOMIC DEVELOPMENT \$ 1,204,600

AMBULANCE

| | |
|----------------------|--------------|
| Personnel | \$ 1,892,800 |
| Materials & Services | 324,200 |

Total AMBULANCE \$ 2,217,000

PUBLIC TRANSIT

| | |
|-----------------------|------------|
| Albany Transit System | \$ 530,000 |
| Linn-Benton Loop | 459,700 |
| Paratransit System | 283,600 |

Total PUBLIC TRANSIT \$ 1,273,300

PUBLIC SAFETY LEVY

| | |
|---------------|--------------|
| Transfers Out | \$ 2,977,500 |
|---------------|--------------|

Total PUBLIC SAFETY LEVY \$ 2,977,500

CAPITAL REPLACEMENT

| | |
|------------------------------------|--------------|
| Equipment Replacement | \$ 3,849,600 |
| City Facilities Replacement | 625,300 |
| GF Facilities Maintenance Projects | 387,500 |
| IT Equipment Replacement | 1,858,400 |
| Transfers Out | 290,000 |

Total CAPITAL REPLACEMENT \$ 7,010,800

SPECIAL REVENUE FUNDS, continued

| | |
|----------------------|----------------------|
| STREET | |
| Personnel | \$ 732,500 |
| Materials & Services | 2,877,500 |
| Capital | 8,767,900 |
| Transfers Out | 80,000 |
| Total STREET | \$ 12,457,900 |

DEBT SERVICE FUND

| | |
|--------------------------------|---------------------|
| DEBT SERVICE | |
| Bancroft Debt Service | \$ 261,700 |
| 1995 Fairgrounds Revenue Bonds | 216,600 |
| 2002 LTD Tax Pension Bonds | 854,800 |
| 2004 Revenue Obligations | 414,300 |
| 2007 GO Refunding Bonds | 2,208,700 |
| Total DEBT SERVICE | \$ 3,956,100 |

CAPITAL PROJECT FUND

| | |
|----------------------------------|---------------------|
| CAPITAL PROJECTS | |
| Albany Data Integration Project | \$ 153,000 |
| LID Construction Projects | 1,850,000 |
| Albany Station REA Building | 1,280,000 |
| Albany Station Pathway | 678,000 |
| North Albany Park & Ride | 832,000 |
| ST-07-03 53rd Ave Bridge/Roadway | 593,600 |
| Transfers Out | - |
| Total CAPITAL PROJECTS | \$ 5,386,600 |

PERMANENT FUNDS

| | |
|--------------------------------------|------------------|
| SENIOR CENTER ENDOWMENT | |
| Materials & Services | \$ 2,000 |
| Unappropriated | 51,400 |
| Total SENIOR CENTER ENDOWMENT | \$ 53,400 |

| | |
|----------------------------|------------------|
| LIBRARY TRUST | |
| V. O. Torney Trust | \$ 13,100 |
| Manela Trust | 74,500 |
| Total LIBRARY TRUST | \$ 87,600 |

ENTERPRISE FUNDS

SEWER

| | |
|----------------------|----------------------|
| Personnel | \$ 1,987,900 |
| Materials & Services | 6,477,400 |
| Capital | 17,495,200 |
| Transfers Out | 762,500 |
| Debt Service | 15,233,000 |
| Contingency | 715,400 |
| Total SEWER | \$ 42,671,400 |

WATER

| | |
|----------------------|----------------------|
| Personnel | \$ 2,144,300 |
| Materials & Services | 7,123,500 |
| Capital | 13,870,300 |
| Transfers Out | 400,500 |
| Debt Service | 3,921,400 |
| Contingency | 821,300 |
| Total WATER | \$ 28,281,300 |

INTERNAL SERVICE FUNDS

CENTRAL SERVICES

| | |
|---------------------------------|---------------------|
| Finance | \$ 1,373,200 |
| Council & Nondepartmental | 261,500 |
| City Manager's Office | 1,112,400 |
| Information Technology Services | 1,199,500 |
| GIS Services | 441,300 |
| Permit Tracking | 94,800 |
| Human Resources | 681,500 |
| Facilities Maintenance | 636,200 |
| Total CENTRAL SERVICES | \$ 5,800,400 |

PUBLIC WORKS SERVICES

| | |
|--------------------------------------|---------------------|
| PW Administration | \$ 600,300 |
| Engineering Services | 2,701,800 |
| Operations Administration | 1,217,400 |
| Water Quality Control Services | 367,900 |
| PW Customer Services | 1,089,800 |
| Facilities & Maintenance Engineering | 1,292,600 |
| Total PUBLIC WORKS SERVICES | \$ 7,269,800 |


BE IT FURTHER RESOLVED that the Albany City Council hereby imposes the taxes provided for in the adopted budget at a permanent rate of \$6.3984 per one thousand of assessed value, a local option rate of \$0.95 per one thousand of assessed value, and bonded debt service in the amount of \$2,266,182, plus an adjustment for annexations, and that these taxes are hereby levied upon all taxable property within said districts as of 1 a.m., July 1, 2010. The following allocations and categorizations, subject to the limits of SECTION IIIB, Article XI, of the Oregon Constitution, make the aggregate levy.

| | Subject to the General Government Limitation | Excluded from the Limitation |
|---------------------------------|--|------------------------------------|
| Gross tax levy | \$6.3984 per \$1,000 of Assessed Value | |
| Public Safety Levy | \$0.95 per \$1,000 of Assessed Value | |
| Debt Service | | \$ 2,266,182 |
| Linn/Benton Sewer Certification | | \$ 55,000 |


Passed by the Council: June 9, 2010

Approved by the Mayor: June 9, 2010

Effective Date: June 9, 2010


Mayor

ATTEST:


City Clerk
City Clerk

AFFIDAVIT OF PUBLICATION

State of Oregon

ss)

County of Linn

I, Pam M. Burreight, being first duly sworn deposes and says, that I am the Legal Clerk of the Democrat-Herald, a newspaper of general circulation, as defined by section 193.010 O.R.S., published at Albany, OR, in the aforesaid county and state: that the advertisement number 3013769, for the account number 60000049 described as , a copy is hereto Annexed, was published in the entire issue of sold newspaper.

Start Date: 06-01-10

Stop Date: 06-01-10

Insertions: 1

Pam Burreight

Cyndi R. Sprinkel-Hart
Subscribed and sworn to before me on **Tuesday, Jul 13, 2010.**



*Please see
Attached*

2005 FORD Ranger Freestyle SE Cross Over, 7 passenger, V6, auto. All power options, \$6,995. AlHutchinson Auto Center, 753-5944

TOYOTA

2009 SIENNA LE, PW, PDL, tilt, cruise, keyless entry, VSC, like new, 8 passenger van, \$23,999. #P3917A. John & Phil's, 541-754-1515

842 Vehicles Under \$1,000

1989 Mercury Tracer, 5-spd, good tires/brakes/mpg \$550. '89 Toyota Corolla \$350. Both run great. (541) 286-0057

844 Vehicles Wanted

BUY JUNK CARS. With or without titles. Running or not running. Will pick-up. I Pay Cash! (541) 979-7038

990 Public Notice

ALL ADVERTISING in the Albany (Oregon) Democrat Herald is property of the Albany (Oregon) Democrat Herald & includes all exclusive rights under U.S. copyright law.

NEED HELP... for the budget blues? Clean out your ABC's (attic, basement & closet) and sell your "don't need this anymore" in the classifieds!

YOUR RIGHT TO KNOW the paid advertisements in this classification are published to meet public-notice requirements in the law for certain government actions and court proceedings.

CITY OF ALBANY NOTICE OF BUDGET HEARING

The City of Albany will hold a PUBLIC HEARING on Wednesday, June 9, 2010, at 7:15 p.m. in the City Hall Council Chambers, 333 Broadalbin Street SW, Albany, for the purpose of discussing the budget for the fiscal year beginning July 1, 2010, as approved by the City of Albany Budget Committee. The public is invited to present any written or oral testimony at this time. Written testimony may be addressed to the Finance Directors Office, 333 Broadalbin SW, Albany, OR 97321. A copy of the budget document may be inspected between the hours of 8:00 a.m. and 5:00 p.m. in the City Clerk's Office, 333 Broadalbin SW or at either City Library.

A summary of the budget is presented below. The budget includes \$417,200 from State Revenue Sharing. The budget was prepared on a basis of accounting consistent with the basis of accounting used the preceding year. Major changes, if any and their affect on the budget are explained below.

FUND SUMMARY

| | Adopted 2009-2010 | Approved 2010-2011 | Percent Change |
|------------------------|----------------------|-----------------------|-------------------|
| General Fund | \$30,351,100 | 29,401,100 | <3.13>% |
| Special Revenue Funds | 45,169,400 | 62,367,100 | 3.81 % |
| Debt Service Funds | 3,360,100 | 3,956,100 | 1.77 % |
| Capital Projects Funds | 9,751,000 | 5,386,600 | <55.24>% |
| Permanent Funds | 145,600 | 141,000 | <9.68>% |
| Enterprise Funds | 78,113,400 | 70,952,700 | <9.08>% |
| Internal Service Funds | 13,905,800 | 13,070,200 | <9.40>% |
| TOTAL | \$180,796,400 | \$185,274,800 | 0.25 % |

FUND CATEGORIES

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$41,583,200 | \$42,325,800 |
| Materials and Services | 34,920,700 | 32,261,100 |
| Capital Projects | 58,167,600 | 77,025,600 |
| Interfund Transfers | 17,884,000 | 7,236,800 |
| Debt Service | 24,685,100 | 23,154,000 |
| Contingencies | 3,425,900 | 3,140,600 |
| Unappropriated | 129,900 | 130,900 |
| TOTAL Expenditures | \$180,796,400 | \$185,274,800 |

| | |
|---|----------------------|
| Revenues | |
| NonAd Valorem Tax Revenues | \$160,889,900 |
| Ad Valorem Tax Revenues including estimated Delinquent Tax Receipts | 24,384,900 |
| TOTAL Revenues | \$185,274,800 |
| Number of Employees (FTE) | 427.925 (399.068)* |

* Number of employees included in the budget appropriations.

MAJOR FUND TYPES AND CHANGES

GENERAL FUND: The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

General Fund programs include: Municipal Court - processes citations issued by the Albany Police Department, the City's Code Enforcement Division, and by private citizens. Code Enforcement - provides centralized coordination of property related municipal code enforcement activities. Planning - responsible for the City's planning and zoning administration, long range planning including administration and revision of the Comprehensive Plan, regulation review, and community development activities. Library - provides printed and other materials to meet the informational, educational, and recreational needs of the community. Police - provides detective and prosecution services, community service assistance, city regulatory services, animal control, traffic enforcement, and accident investigation. Public Safety Levy, Police - provides community policing and crime prevention programs. Fire Suppression - responds to fire emergencies and assists medical crews at emergencies. Fire & Life Safety - investigates fires, conducts inspections, and provides fire education. Public Safety Levy, Fire - provides six additional firefighter/EMT positions and two additional positions for public education and inspection activities. Nondepartmental - accounts for expenditures that cannot be attributed to specific activities above. Housing - primarily benefits low-and moderate-income families.

Revenues are received from property taxes, franchise fees, license and permit fees, Rural Fire Protection Districts, State Liquor Control Commission, State Cigarette taxes, and donations.

Significant personnel changes included transferring .50 FTE from the Ambulance Fund.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$20,714,300 | \$21,247,300 |
| Materials and Services | 6,457,300 | 5,663,100 |
| Capital Projects | 31,000 | 0 |
| Contingencies | 1,649,100 | 1,359,800 |
| Transfers | 1,499,400 | 1,130,900 |
| TOTAL Expenditures | \$30,351,100 | \$29,401,100 |

CONTINUED FROM PREVIOUS COLUMN

Capital Project Fund programs include: Albany Data Integration Project (ADIP) - provides for the acquisition and implementation of the City's new financial software and related hardware. LID Construction Projects - accounts for construction and financing of special assessment Local Improvement District (LID) projects and the collection of assessments from benefited property owners. City Facility Projects - accounts for construction and financing of citywide facility project. Albany Station REA - will rehabilitate the existing Rail Express Agency (REA) building and surrounding area located at Albany Station. Albany Station Pathway - will construct a pathway along the railroad tracks from the rail depot building east to Swanson Park and will improve pedestrian access to Albany Station and the aquatic center through an area that is currently fenced and access is restricted by the railroad. North Albany Park & Ride - Provides a replacement facility for the existing park and ride area. \$3rd Avenue Bridge Roadway - will design 6,700 feet of new roadway and grade separated bridge crossing.

Major resources for this fund include grants and interest earnings. There are no Personnel Service expenditures in these programs.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Materials and Services | \$ 262,000 | \$ 57,000 |
| Capital Projects | 9,489,000 | 5,329,600 |
| TOTAL Expenditures | \$9,751,000 | \$5,386,600 |

PERMANENT FUNDS: Permanent Funds are used to account for assets held by a government for individuals, private organizations, other governments, and/or other funds. The City of Albany maintains one Endowment Fund for an outsize group of senior citizens and one Trust Fund. Trust Funds are used to account for assets held by a government in a trust capacity for individuals, private organizations, other governments, and/or other funds. The principal amount of a Trust Fund is considered "nonexpendable." It is invested and the interest income is spent for a specified purpose.

Permanent Fund programs include: Senior Center Endowment - promotes collection of endowment funds for the operation of the Albany Senior Center. The Library Trust Fund includes the Manella Trust program - purchases scientific, educational and technical books for the City Library with the interest earned on a donation made by Olive Manella, and the V. O. Torrey Trust program - purchases children's picture books and other books for the City Library from the interest earned on a donation made by Veda O. Torrey.

Resources for the Permanent Fund activities include gifts, donations, and interest earnings. There are no Personnel Service expenditures in these programs.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Materials and Services | \$ 15,700 | \$ 10,100 |
| Unappropriated | 129,900 | 130,900 |
| TOTAL Expenditures | \$145,600 | \$141,000 |

ENTERPRISE FUNDS: Enterprise Funds are established to account for operations that are financed and operated in manner similar to private business enterprises. The intent of the City in the management of its Enterprise Funds is that the costs of providing goods or services to the general public on a continuing basis will be financed or recovered primarily through user charges.

Enterprise Fund programs include: Sewer - accounts for all activities associated with the collection of wastewater in the City of Albany. Activities include collection, treatment, system and equipment replacement, sewer separation, economic development, and the repayment of debt incurred to make improvements to the sewer system. Water - accounts for activities associated with the providing of water to the citizens of Albany. Activities include treatment, distribution, source (canal) maintenance, plant expansion, system improvements, equipment replacement, and repayments of debt incurred - purchase and improve the water facility.

Resources for the Enterprise activities include water and sewer service charges, system development charges at assessments, and general resources of the Water and Sewer Funds.

Significant personnel changes include the addition of 1.0 FTE to the Wastewater Treatment Plant.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$ 3,858,300 | \$ 4,132,200 |
| Materials and Services | 12,360,100 | 13,600,900 |
| Capital Projects | 27,278,800 | 31,365,500 |
| Transfers | 11,746,700 | 1,163,000 |
| Debt Service | 21,275,500 | 19,154,400 |
| Contingencies | 1,594,000 | 1,536,700 |
| TOTAL Expenditures | \$78,113,400 | \$70,952,700 |

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services provided to various City departments on a cost-reimbursement basis. Internal Service Funds include Central Services and Public Works Services.

Central Services provides administrative services to all City departments. Programs include Council and Nondepartmental City Manager's Office, Human Resources, Facilities Maintenance, Finance, Information Technology Services, Geographic Information Systems Services, and Permit Tracking. Public Works Services provides administrative services to the Public Works Department. Programs include PW Administration, PW Engineering Services, Operations Administration Service Water Quality Control Services, PW Customer Services, and Facilities Maintenance & Engineering Services.

Major resources for this fund are from departmental charges and interest earnings.

Significant personnel changes include the transfer of 1.0 FTE out of Engineering Services to the Economic Development Fund and the Public Transit Fund.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$ 3,858,300 | \$ 4,132,200 |
| Materials and Services | 12,360,100 | 13,600,900 |
| Capital Projects | 27,278,800 | 31,365,500 |
| Transfers | 11,746,700 | 1,163,000 |
| Debt Service | 21,275,500 | 19,154,400 |
| Contingencies | 1,594,000 | 1,536,700 |
| TOTAL Expenditures | \$78,113,400 | \$70,952,700 |

INTERNAL SERVICE FUNDS: Internal Service Funds are used to account for the financing of goods or services provided to various City departments on a cost-reimbursement basis. Internal Service Funds include Central Services and Public Works Services.

Central Services provides administrative services to all City departments. Programs include Council and Nondepartmental, City Manager's Office, Human Resources, Facilities Maintenance, Finance, Information Technology Services, Geographic Information Systems Services, and Permit Tracking. Public Works Services provides administrative services to the Public Works Department. Programs include PW Administration, PW Engineering Services, Operations Administration Services, Water Quality Control Services, PW Customer Services, and Facilities Maintenance & Engineering Services.

Major resources for this fund are from departmental charges and interest earnings.

SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Special Revenue Fund programs include: Parks and Recreation Fund - coordinates sports and recreation programs, markets and promotes the annual summer concert series, maintains all City parks, provides social, recreational, cultural, educational, and health service needs to senior citizens, plans, and markets and promotes the annual Art & Air Festival. Grants Fund - receives monies from agencies of the state and federal governments for various projects within the City, i.e., Library Foundation Grant, Oregon Community Foundation, State Library Grant, Seismic Rehabilitation Grant - Fire Station 12, Title XIX Grant, Periwinkle Path and Bridge Grant, Teloh Calapooia Park Grant, ARRA Energy Efficiency and Conservation Grant - City Hall and Senior Center HVAC, Oak Street Park Grant, ESAR Homeland Security Grant, DHS Damage Assessment Grant, 2009-2010 Housing Rehabilitation Grant, 2010-2011 SHPO Historic Preservation Grant, ARRA Grant - Albany Transit System, ARRA Grant - Transit Loop System, ARRA Grant - Albany Station Park & Ride, and FAA Annual Capital Grant. Building Inspection Fund - conducts inspections, enforces Americans Disability Act requirements, administers state building codes and the Albany Municipal Code, and assists the public with information relating to building and development codes. Risk Management Fund - accumulates funds to mitigate risk factors and provide financial protection for deductible payments and liability exposure. Economic Development Fund - receives transient room tax monies to fund economic development related projects, including the Albany Airport. Ambulance Fund - provides all emergency and non-emergency ambulance transportation for the City of Albany and portions of Linn, Benton, and Marion Counties, provides ambulance billing, customer service, collection for charges related to ambulance transports, and administrative support of the FireMed Program. Public Transit Fund - operates the Albany Transit System, the Transit Loop System, which transports citizens between the cities of Albany and Corvallis, and the Paratransit System, which provides Call-A-Ride for elderly and disabled individuals. Public Safety Levy Fund - account for taxes received as a result of voter approval of a 5-year Public Safety Levy in November 2002. Capital Replacement Fund - accumulates monies from assessments to various governmental funds and activities to purchase or build needed major fixed assets or for building maintenance expenditures. Street Fund - responsible for street cleaning, pavement management, traffic control and public safety apparatus, storm drain maintenance, bridge maintenance, airport inspection, and right-of-way maintenance.

Some of the resources for the operation of Special Revenue Funds are as follows: commercial, residential, and electrical permit fees fund Building Inspection's Electrical Permit Program; FireMed and ambulance service fees fund Ambulance; State gasoline taxes, and franchise fees from the Sewer and Water Funds; State and local grants and general resources fund the Public Transit System; and property taxes, System Development Charges, service charges, donations, and concert sponsorships fund the Parks & Recreation Department.

Significant personnel changes included a reduction of 5.95 FTEs in the Parks & Recreation Fund, an increase of 0.5 FTE in the Airport Fund, and 0.17 FTE in the Transit Fund.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$ 7,227,400 | \$7,284,400 |
| Materials and Services | 11,801,800 | 9,520,600 |
| Capital Projects | 21,368,800 | 40,330,500 |
| Transfers | 4,637,900 | 4,942,900 |
| Debt Service | 50,700 | 44,600 |
| Contingencies | 82,800 | 244,100 |
| TOTAL Expenditures | \$44,702,400 | \$62,367,100 |

DEBT SERVICE FUND: The Debt Service Fund accumulates resources and accounts for the payment of general long-term debt principal and interest.

Debt Service Fund programs include: 2002 Limited Tax Pension Bonds - accounts for the repayment of the Limited Tax Pension Bond Debt; Fairgrounds Revenue Bonds Debt Service - accounts for the repayment of the Fairgrounds Revenue Bond Debt; 2004 Revenue Obligations; Street Improvements - financed by General Obligation Bonds; Bancroft Bond Redemption - accounts for the accumulation of resources and the payment of debt related to completed special assessment projects; and 2007 General Obligation Refunding Bonds.

Resources for the operation of these programs are from property taxes, transient room taxes, interest earnings, special assessments, charges to other funds, and interfund transfers from the General Fund and the Parks & Recreation Fund. There are no Personnel Service expenditures in these programs.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Materials and Services | \$ 1,200 | \$ 1,100 |
| Debt Service | 3,358,900 | 3,955,000 |
| TOTAL Expenditures | \$3,360,100 | \$3,956,100 |

CAPITAL PROJECT FUND: A Capital Project Fund accounts for financial resources used for the acquisition or construction of major capital facilities.

CONTINUED TO NEXT COLUMN

#3013769

PUBLISH: 06/01/10

Significant personnel changes include the transfer of 1.0 FTE out of Engineering Services to the Economic Development Fund and the Public Transit Fund.

| | Adopted 2009-2010 | Approved 2010-2011 |
|---------------------------|----------------------|-----------------------|
| Expenditures | | |
| Personnel Services | \$ 9,783,200 | \$ 9,661,900 |
| Materials and Services | 4,022,600 | 3,408,300 |
| Contingencies | 100,000 | - |
| TOTAL Expenditures | \$13,905,800 | \$13,070,200 |

DEBT SERVICE

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service and a rate of "A+" from Standard & Poor's. The ratings reflect the City's growing tax base, stable financial position, and modest debt burden. Assessed value per capita is a respectable \$84,095.

As of July 1, 2010, the City will have a number of debt issues outstanding:

Total Debt Outstanding

| | |
|--------------------------------|---------------------|
| General Obligation | \$6,705,000 |
| Water Revenue | 32,855,000 |
| Limited Tax Assessments | 270,179 |
| Motel Revenue Tax | 210,000 |
| Limited Tax Pension Obligation | 6,463,368 |
| Revenue Obligations | 2,325,000 |
| TOTAL | \$48,828,547 |
| Other Debt: | |
| State Revolving Fund | |
| (SRF) Loan | \$69,000,000 |
| Certificates of Participation | 147,365 |
| | \$69,147,365 |

Oregon Revised Statutes Chapter 287 provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2010, the City's net General Obligation Bonded debt will be well below the estimated limit of \$125 million.

TAX LEVY SUMMARY

The Budget Committee approved a total gross tax levy of \$6.3984/\$1,000 of the assessed valuation as of May 20, 2010. The estimated assessed valuation for Fiscal Year 2010-2011 is \$3,172,669,096.

| | 2009-2010 Current Year | 2010-2011 Budget Year |
|--|-----------------------------------|--------------------------|
| Gross tax levy: Subject to the General Government Limitation | \$6.3984/\$1000 of Assessed Value | |
| Public Safety Levy | \$.95/\$1,000 of Assessed Value | |
| Debt Service: Excluded from the Limitation | \$2,039,692 | \$2,266,182 |

Stewart Taylor
Budget Officer
PUBLISH: June 1, 2010

GLOSSARY

City of Albany

FY 2010-2011

Account - A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Accounting standards - The Generally Accepted Accounting Principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB), which guides the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purpose of funds, and the content and organization of the annual financial report.

Accrual basis of accounting - A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when obligations are incurred.

Activity - A departmental effort that contributes to the accomplishment of specific identified program strategy or action.

ADA - Albany Downtown Association

Ad Valorem Taxes - Commonly referred to as property taxes; a property tax as a percentage of the value of taxable property; a tax based on the assessed value of the taxable property; a tax levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget - The final budget appropriations approved by the City Council, which becomes the budget of the City.

AFSCME - American Federation of State, County, and Municipal Employees. One of the union organizations representing bargaining employees of the City of Albany.

AMBAC - American Municipal Bonds Assurance Corporation

AMC - Albany Municipal Code

AMEDC - Albany/Millersburg Economic Development Corporation. A non-profit organization that the City contracts with to provide economic development coordination.

Annexation - The incorporation of land into an existing city with a resulting change in the boundaries of that city.

APD - Albany Police Department

Appropriation - Legal authorization granted by the governing body to make expenditures and to incur obligations for specific purposes.

Approved Budget - The budget recommended by the Budget Committee for adoption by the City Council. The Council has limited authority to modify the budget. In no case may the City Council increase the tax levy approved by the Budget Committee, nor may the appropriation of any fund be increased more than 10 percent above that approved by the Budget Committee.

ARA - Albany Revitalization Agency

Assessed Value - The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.

Assessment - An amount levied against a property for improvements specifically benefiting that property.

ATS - Albany Transit System

AVA - Albany Visitors Association

Balanced Budget - A balanced budget means the total resources, including transfers in. The beginning balance equals the total requirements.

Ballot Measure 5 - A 1.5 percent Property Tax Measure passed by Oregon voters on November 6, 1990, limiting the consolidated tax rate for non-educational local governments to \$10 per \$1,000 of the assessed value. Effective date was July 1, 1991.

Ballot Measure 47 - A statewide property tax limitation measure approved by voters in November 1996. The measure rolled back taxes to individual properties by either the amount paid in 1995 less 10 percent or the amount paid in 1994, whichever was less. It limits future tax increases to not more than 3 percent per year. It places limits on the kinds of purchases that can be made with general obligation bonds. It imposed a double

GLOSSARY

City of Albany

FY 2010-2011

majority, 50 percent turnout and 50 percent approval, requirement to approve new bonds or property tax levies (this portion of the measure was removed through voter approval in May 2010).

Ballot Measure 50 - A statewide property tax limitation measure proposed by the Oregon Legislature and approved by voters on May 20, 1997. The measure was prompted by confusion over the meaning and language contained in Measure 47. It keeps most of the tax reduction intent of Measure 47, but attempts to make the system simpler and avoid legal challenges of the meaning of Measure 47.

Bancroft - (also referred to as Bancroft Bonding Act). Oregon law (ORS 223.205) which allows property owners to make installment payments on specific property benefited from a City improvement. Property owners make scheduled payments to the City until assessment has been paid in full.

Basis of accounting - The method employed in the recording and reporting of transactions. Three bases are commonly recognized: the cash basis, the modified accrual basis, or the accrual basis.

Beginning Fund Balance - The unexpended amount in a fund at fiscal year end, which is carried over into the next fiscal year.

BLM - Bureau of Land Management

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Bond Refinancing - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Budget - A plan of financial operation embodying an estimate of expenditures for a given purpose and/or period (typically a fiscal year) and the proposed means of financing the estimated expenditures and revenues. The budget is the financial plan for the City's allocation of resources to provide services and accomplish the City's

objectives.

Budget Calendar - The schedule of key dates, or events, which a government follows in the preparation and adoption of the budget.

Budget Committee - A committee required by Oregon Local Budget Law (ORS 294.305) which must recommend a budget and approve the maximum tax levy.

Budget Manual - A set of documents published in preparation for the budget year outlining the City's budget policies, procedures, forms, and calendar.

Budget Message - Written explanation of the budget and the City's financial plan and priorities presented to the Budget Committee by the City Manager which is a requirement of Local Budget Law, ORS 294.

Budget Officer - The person designated by the Governing Body to be responsible for the preparation of the budget and meeting legal deadlines. The designation is required by Oregon Local Budget Law (ORS 294.305). The Finance Director is the designated Budget Officer for the City of Albany.

Budget Phases - The following are the major phases of the budget process:

Requested The requested appropriation of an activity as submitted to the City Manager.

Proposed The City Manager's recommended budget to the Budget Committee and City Council.

Approved The budget as approved by the Budget Committee and subsequently reviewed and certified by the City Council.

Adopted The budget as passed by ordinance by the City Council.

CAFR (Comprehensive Annual Financial Report) - Prepared at the close of each fiscal year to show the actual audited condition of the City's funds and serve as the official public record of the City's financial status and activities.

CALUTS - Central Albany Land Use Transportation Study

Capital Assets - Non-consumable assets of significant value (\$5,000 or more) and having a

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useful life of more than one year. Capital assets are also called **fixed assets**.

Capital Equipment - Operating equipment with unit costs of more than \$5,000 and a useful life of more than one year.

Capital Improvements - Expenditures related to the acquisition, construction, expansion, or rehabilitation for improving an element of the government's physical plant and/or infrastructure.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending dates for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays - Expenditures for the acquisition of capital assets.

Capital Projects - Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Reserve - An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

CARA - Central Albany Revitalization Area. An urban renewal district in downtown Albany.

Cash basis of accounting - The system of accounting under which revenues are accounted for only when received, and expenditures are accounted for only when paid.

CDBG - Community Development Block Grant

Charter - Oregon law allows Municipal Corporations, upon a vote of the people, to establish a charter government. Commonly referred to as Home Rule, it allows a local government more flexibility in organization and legal authority. The City of Albany's original Charter was adopted in 1864.

CIP - (Capital Improvement Projects) - A five-year financial plan, which ranks and prioritizes proposed capital improvement projects. The plan includes estimated costs, the year of anticipated construction, and revenue sources.

City Council - The governing body, consisting of the Mayor and six other elected persons, which sets policies and procedures for the functioning of the municipal government of the City of Albany.

City Match - The expenditure of City resources as the necessary condition for the award of a grant.

CLG - Certified Local Government

COG - Oregon Cascades West Council of Governments

COLA - Cost of Living Adjustment

Compression (Tax Limitation) - The Oregon Constitution sets limits on the amount of property taxes that can be collected from each property tax account. These limits are often called the "Measure 5 limits." To figure these limits, taxes are divided into categories described in the constitution. The categories are: education and general government. If taxes in either category exceed the limit for that property, the taxes are reduced or "compressed" until the limit is reached. Local option taxes are compressed first. If the local option tax is compressed to zero, and the limit still hasn't been reached, the other taxes in the category are proportionally reduced.

Contingencies - A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted for. Formal Council action is required for transfers from Contingency to an expenditure appropriation.

Contract - An agreement where the City and an individual, legal, or political entity agree to provide certain things. If the City is to provide a service(s) for reimbursement, the department providing the service must indicate the appropriation necessary and identify the source and amount of funds to be received in its budget request.

COP (Certificate of Participation) - Provides long-term financing through a lease, installment sale

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agreement, or loan agreement.

COPS - Community Oriented Policing Services

CYF – Children, Youth, and Families

DARE - Drug Abuse Resistance Education

Depreciation – The decrease in the value of an asset due to use or becoming out of date. The depreciation of general fixed assets is calculated by using the straight-line method, which calculates annual expense by dividing the historical cost by the number of years of useful life.

Debt Service - Annual principal and interest payments that the local government owes on money that it has borrowed.

Debt Service Fund - One or more funds established to account for expenditures used to repay the principal and interest on debt.

Defeasement - Relieving the City of a particular liability (such as a specific bond series) by refunding the liability through an escrow account. Legally defeased liabilities do not need to be appropriated each year as the escrow account is removed from the control of the City.

Development-related Fees - Those fees and charges generated by building, development, and growth in a community. Included are building and street permit fees, development review fees, zoning, platting, and subdivision fees.

Disbursement - Payment for goods or services that have been delivered and invoiced.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective and exceptional budget documents. To receive this award is the highest form of recognition in governmental budgeting. Budgets are evaluated for effectiveness as a policy document, a financial plan, an operations guide, and a communication device.

DOJ – Department of Justice

DUII – Driving Under the Influence of Intoxicants

ELA – Engineering, Legal & Administrative Fees

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Encumbrances - Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid.

Enterprise Fund - A separate fund used to account for services supported primarily by service charges; examples are water and sewer funds.

Entitlement Program - A program in which funding is allocated according to eligibility criteria; all persons or governments that meet the criteria specified in law receive the benefit.

EPA – Environmental Protection Agency

Equipment Replacement Reserves - Reserves designated for the purchase of new vehicles or operating equipment as existing equipment becomes obsolete or unusable.

Equipment Replacement Schedule - A schedule of annual purchases to replace major equipment and vehicles that have met or exceeded their useful life to the City.

ESD – Educational Service District

Expenditure - If accounts are kept on the *accrual basis* the total charge incurred, whether paid or unpaid, including expense, provision for retirement of unreported debt, as a liability of a fund from which retained and capital outlay, or the modified accrual basis, decreases in net financial resources and may include encumbrances.

If accounts are kept on the *cash basis*, the term covers only actual disbursement, the drawing of the check or warrant for these purposes and not encumbrances, except that deferred employee compensation shall be included as a personal service expenditure where an approved deferred employee compensation plan is in effect for a municipal corporation.

FAA – Federal Aviation Administration

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FEMA – Federal Emergency Management Agency

Fiduciary Funds -

Agency Funds - Account for resources where the governmental unit acts solely as an agent in collecting and dispersing monies such as federal payroll monies. No fund balance is maintained and no appropriations are necessitated. These funds are accounted for on a modified accrual basis.

Internal Service Funds - Account for goods and/or services provided to other funds or departments within the organization. Internal charges, set to cover costs of the goods or services, provide the revenue for these funds.

Trust Funds - Account for resources where the governmental unit acts as a trustee either formally or informally for restricted fund users. Trust funds may be expendable (and thus subscribe to a modified accrual basis of accounting) for a specific project or service. Non-expendable trusts focus on the ongoing retention of earnings and subscribe to an accrual basis of accounting.

Fiscal Year (FY) - ORS 294.311(17) "Fiscal year" means for municipal corporations with the power to impose ad valorem property taxes, the fiscal year commencing on July 1 and closing on June 30, and for all other municipal corporations, an accounting period of 12 months ending on the last day of any month. This fiscal year is referred to using both calendar years. For example, a fiscal year beginning July 1, 2008, and ending June 30, 2009, would be called Fiscal Year 2008-09, or FY 08-09.

Fixed Assets (also see Capital Assets) - Non-consumable assets of a tangible nature (such as buildings, furniture, and other equipment) that have a useful life greater than one year and cost more than \$5,000.

Franchise Fees - Fees charged to utilities for the use of public right-of-way.

FTA - Federal Transit Administration

FTE - Full-Time Equivalent position. A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year

Fund - A budgetary and fiscal accounting mechanism for designating a sum of money or other resources set aside for providing services and achieving objectives in accordance with state and

local laws, regulation, or other limitations. Each fund constitutes an independent budgetary, fiscal, and accounting entity.

Fund Balance - The excess of the assets of a fund over its liabilities.

Fund Transfer - A movement of resources as an expense of one fund to revenue in another fund. Transfers result in artificial inflation of the total budget, but provide a clearer picture of the true origins of revenue and expense.

Interfund transfers are appropriations that are transferred from one fund to another. Transfers must be made through formal adoption of a resolution by the City Council. Oregon Budget Law has several restrictions dealing with transfers: e.g., an appropriation may not be transferred from a Special Revenue Fund to the General Fund.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GAPS - Greater Albany Public Schools

GASB - Governmental Accounting Standards Board

General Fund - The City's major operating fund that includes all services authorized by the Council and the Charter not specifically provided for in other funds. The major source of revenue for this fund is usually property taxes. There are no restrictions as to the purposes in which the revenues in this fund can be used.

General Obligation Bond (G. O. Bond) - A government pledge of full faith and credit to the repayment of the bonds issued by the government. The term is also used to refer to bonds that are to be repaid from taxes and other general revenues.

GFOA - Government Finance Officers Association

Goal - A statement of direction, purpose, or intent based on the needs of the community, generally to be completed within a specified time period.

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Governmental Funds - These funds subscribe to the modified accrual basis of accounting and include the following types of funds:

General Fund - see previous definition.

Special Revenue Funds - Resources received are limited to a specifically defined use; e.g., the Street Fund.

Debt Service Funds - Funds used for paying principal and interest of debt on non-enterprise funds.

Capital Project Funds - Resources are used for purchase or construction of long-term fixed assets.

Permanent Funds - Resources reported are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

Special Assessment Funds - Resources are received from specific beneficiaries of a particular service or projects expended from these funds. Note: City of Albany does not have a Special Assessment Fund.

Internal Services Funds - Funds used to account for the financing of goods and/or services provided to various City Departments on a cost-reimbursement basis.

Agency Fund - Fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds.

Grant - A donation or contribution of assets (usually cash) by an organization or governmental unit to another organization or governmental unit. Grants are generally made for specific purposes.

HBRR - Highway Bridge Replacement and Rehabilitation

HPF - Historic Preservation Fund

HUD - Housing and Urban Development

IAC - Information Access Corporation

IAF - Improvement Assurance Fee

Infrastructure - The physical assets of a government (e.g., streets, water facilities, sewer facilities, public buildings, and parks).

Interfund Transfers - The movement of monies between funds of the same government entity.

Intergovernmental Revenue - Funds received from federal, state, and local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - Charges to user departments for services provided internally by the City (e.g., data processing).

IOF - Immediate Opportunity Fund

ISTEA - Intermodal Surface Transportation Efficiency Act grant to encourage various types of transportation.

JWP - Joint Water Project

LCDC - Land Conservation and Development Commission

LEML - Law Enforcement Medical Liability Assessment

Levy - The amount of ad valorem tax certified to the County Assessor by a local government for the support of governmental activities. The tax amount is spread (or levied) over the assessed value of property in that district.

Liabilities - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. Also included are items that involve probable future sacrifices of economic benefits, arising from present obligations of a municipal corporation to transfer assets or provide services to other entities in the future as a result of past transactions or events. The term does not include encumbrances.

LID - Local Improvement District - The property that is to be assessed for the cost or part of the cost of a local improvement and the property on which the local improvement is located.

Line Item - Five-digit numerical classification of revenues and expenditures.

Local Budget Law - Oregon Revised Statutes, Chapter 294, prescribes budgeting practices for municipalities within Oregon.

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Millage - Taxation stated as one tenth of a cent per dollar of valuation; as \$.001 used in calculations. A **mill** is the property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund types under which revenues and other financial sources (bond proceeds) are recognized when they become susceptible to accrual; that is, when they become both measurable and available to finance expenditures of the current period.

Municipal Code - A system of rules compiled and arranged by a municipal corporation, adopted, and used to regulate the conduct of its inhabitants and government.

Municipal Corporation - Any county, city, port, school district, union high school district, community college district, and all other public or quasi-public corporations operated by a separate board or commission.

Net Budget - The legally adopted budget less all interfund transfers and interdepartmental charges.

OAR - Oregon Administrative Rules, rules of various state agencies and program operations.

ODOT - Oregon Department of Transportation

OECD - Oregon Economic and Community Development

OEDD - Oregon Economic Development Department

OEM - Oregon Emergency Management

OHSU - Oregon Health Sciences University

OLCC - Oregon Liquor Control Commission

Operating Expenses - Costs for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that government receives as income to pay for ongoing operations

including taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, an ordinance has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or City Charter will specify or imply legislative actions which must be made by ordinance and which may be made by resolution.

ORS - Oregon Revised Statutes, laws of the State of Oregon.

OTIA - Oregon Transportation Investment Act

OWEB - Oregon Water Enhancement Board

Part-time Position - A position that has no full-time position authority. A part-time position will fit into one of the following categories:

Part-time, Regular - A position budgeted for less than 40 hours per week. The position is eligible for pro-rated City-paid benefits of the normal amount paid to full-time City employees, if the employee works more than 20 hours per week.

Part-time, Temporary - A position budgeted for up to 1,040 hours per year. The position is not eligible for benefits.

Intermittent - A position budgeted for up to 520 hours per year. The position is not eligible for benefits.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Effectiveness Measure - A qualitative and/or quantitative extent to which the performance of a series of related tasks achieves a desired result or objective: the ratio of actual to planned accomplishment of a specific objective.

Efficiency Measure - The extent to which the process utilized by an organization to produce goods and/or services minimizes the use of resources. The ratio of a unit of goods and/or services produced to the amount of resources required to produce it.

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Input Measure - Measures the volume of resources, both monetary and non-monetary, used in delivering a program or service.

Output Measure - Measures the quantity or volume of products and services provided.

PERS - Public Employees Retirement System - A state-of-Oregon-defined benefit pension plan to which both employees and employer contribute.

Plat - The map drawing or chart on which the subdivider's plan of subdivision or partition is presented and which he/she submits for approval and intends in final form to record.

Pooled Investments (Sweep Investments) - Liquid assets of various funds and sub-funds pooled together and invested to get the maximum investment earnings potential. Earnings go to each of the funds contributing to the pool on an approved basis.

Property Tax Levy - The tax levy combining the general operating levy and the debt service levy imposed by the City.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

Proposed Budget - A draft of the budget document to be submitted to and reviewed by the Budget Committee and City Council. This begins the formal phase of budget deliberations by the Budget Committee.

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are encumbrances.

REIL - Runway End Identifier Lights

Reserve Fund - A fund established to accumulate revenues to use for a specific purpose in the future.

Resolution - An action of the governing body which requires less legal formality and has a lower legal status than an ordinance. Ordinarily, the statutes or City Charter will specify or imply those

legislative actions that must be made by ordinance and those which may be made by resolution.

Resources and Requirements - In budgeting there are Resources and Requirements. Resources turn into revenues when the money is received. Requirements turn into expenditures when the money is spent. Requirements define what is needed to perform the functions of the City (fire, police, library, sewer, water, etc.)

Revenues - The gross receipts and receivables that a governmental unit receives, such as: tax payments, licenses, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income. Excluded from revenues are appropriations, allotments, and return of principal from investment of surplus funds.

Revenue Bonds - Bonds issued pledging future revenues, usually water, sewer, or storm drainage charges, to make debt service payments.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical manner by identifying loss exposure, evaluating the risk, and treating the loss through risk control and financing.

RMTC - Regional Multimodal Transportation Center

RMV - Real Market Value

RRP - Rental Rehabilitation Program

SDCs - System Development Charges - A charge levied on new construction to help pay for additional expenses created by growth or to compensate for already existing capacity in key facilities and systems which support the new development.

SHPO - State Historic Preservation Office

Sinking Fund Reserves - A collection of restricted assets that will be used to meet future debt service requirements.

SIU - Significant Industrial User

Special Assessment - A compulsory levy made by

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a local government against certain properties to defray part or all of the costs of a specific improvement or service which is presumed to be of general benefit to the public and of special benefit to such properties.

Special Revenue Fund - A fund properly authorized and used to finance particular activities from the receipts of specific taxes or other revenues.

SRF - State Revolving Fund

STF - Special Transportation Fund

Supplemental Budget - A budget process used to increase appropriation authority made in the Adopted Budget.

Tax Levy - Total amount of dollars raised in property taxes imposed by the City.

Tax Rate - The amount of property tax to be paid for each \$1,000 of a property's assessed value. The tax rate is determined by dividing the assessed value of a district by the total tax levy approved for the district. The result is an amount, in dollars and cents, to be levied against each \$1,000 of taxable property value. (See Ballot Measures 5, 49, and 50).

TCV - True Cash Value

TEA - Transportation Equity Act

TGM - Transportation and Growth Management Program

TIC - True Interest Costs

Transfer - Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transient Occupancy/Room Tax - A tax placed on lodging facilities for the occupancy of a room.

Trust Fund - A fund used to account for fiscal activities of assets held in trust by a local government.

UGM - Urban Growth Management

Unappropriated Fund Balance - An amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget.

User Charges - The payment of a fee for a direct receipt of a public service by the one that benefits from the service.

WTP - Water Treatment Plant

WWTP - Wastewater Treatment Plant

ADA - Albany Downtown Association**AFSCME** - American Federation of State, County, and Municipal Employees**AMBAC** - American Municipal Bonds Assurance Corporation**AMC** - Albany Municipal Code**AMEDC** - Albany Millersburg Economic Development Corporation**APD** - Albany Police Department**ARA** - Albany Redevelopment Agency**ATS** - Albany Transit System**AVA** - Albany Visitors Association**BLM** - Bureau of Land Management**CAFR** - Comprehensive Annual Financial Report**CALUTS** - Central Albany Land Use Transportation Study**CARA** - Central Albany Revitalization Area**CDBG** - Community Development Block Grant**CIP** - Capital Improvement Projects**CLG** - Certified Local Government**COG** - Oregon Cascades West Council of Governments**COLA** - Cost of Living Adjustment**COP** - Certificate of Participation**COPS** - Community Oriented Policing Services**CYF** - Children, Youth, and Families**DARE** - Drug Abuse Resistance Education**DOJ** - Department of Justice**DUII** - Driving Under the Influence of Intoxicants**ELA** - Engineering, Legal & Administrative Fees**EMS** - Emergency Medical Services**EMT** - Emergency Medical Technician**EPA** - Environmental Protection Agency**ESD** - Educational Service District**FAA** - Federal Aviation Administration**FEMA** - Federal Emergency Management Agency**FTA** - Federal Transit Administration**FTE** - Full-Time Equivalent position**GAAP** - Generally Accepted Accounting Principles**GAPS** - Greater Albany Public Schools**GASB** - Governmental Accounting Standards Board**GFOA** - Government Finance Officers Association**HBRR** - Highway Bridge Replacement and Rehabilitation**HPF** - Historic Preservation Fund**HUD** - Housing and Urban Development**IAC** - Information Access Corporation**IAF** - Improvement Assurance Fee**IOF** - Immediate Opportunity Fund**ISTEA** - Intermodal Surface Transportation Efficiency Act**JWP** - Joint Water Project**LCDC** - Land Conservation and Development Commission**LEML** - Law Enforcement Medical Liability Assessment**LID** - Local Improvement District

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