



**Agenda**  
**Linn-Benton Loop Board Meeting**

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Date: Tuesday, May 26, 2020  
Time: 3:00 – 5:00 pm  
Location: Join via Zoom: <https://us02web.zoom.us/j/88094881741>  
Teleconference: 669-900-6833  
Meeting ID: 880 9488 1741  
Contact: Nick Meltzer, Transportation Manager, 541-758-1911

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1. 3:00 **Call to Order** **Chair,  
Commissioner  
Pat Malone**
  
2. 3:05 **Agenda Review** **Chair**
  
4. 3:20 **Public Comment** **Chair**
  
5. 3:25 **Minutes of March 31, 2020 Meeting (Attachment A)** **Chair**  
*Action Requested: Approval Minutes*
  
6. 3:30 **Loop Board Bylaws (Attachment B)** **Staff**  
*Action Requested: Approval of Updated Bylaws*
  
7. 3:50 **Loop Board Membership (Attachment B)** **Staff**  
*Action Requested: Discussion*
  
8. 4:10 **Budget and Ridership Reports (Attachments C&D)** **Hoffman**  
*Action Requested: Information Only*
  
9. 4:30 **Updates** **Chair**
  - OCWCOG Report
  - Jurisdictional Updates
  
10. 5:00 **Adjournment** **Chair**

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The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 48 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or [echavez@ocwcog.org](mailto:echavez@ocwcog.org).

**LINN-BENTON LOOP Board  
Teleconference  
Tuesday, March 31, 2020  
3:00 – 5:00**

**DRAFT MEETING MINUTES**

**Board Members:** Commissioner Pat Malone, Commissioner Roger Nyquist, Katie Winder, and Hal Brauner

**Staff:** Barry Hoffman, Chris Bailey, Nick Meltzer, Dana Nichols, Stephen Dobrinich, Caitlin Clark, Stephen Dobrinich, and Emma Chavez

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / CONCLUSION</b>
1. Call to Order	Staff, Nick Meltzer initiated roll call at 3:01 pm.	<b>The Chair continued with the meeting at 3:02 pm.</b>
2. Agenda Review		<b>There were no changes to the agenda.</b>
3. Nomination of Officers	Commissioner Roger Nyquist nominated Commissioner Pat Malone to continue to serve as the Loop Board Chair. Hal Brauner seconded. Members met consensus.  Commissioner Malone nominated Commissioner Roger Nyquist to serve as Vice Chair. Hal Brauner seconded. Members met consensus.	<b>Consensus by the Board for Commissioner Pat Malone to serve as the Chair and Commissioner Roger Nyquist to serve as Vice Chair for 2020.</b>
4. Public Comments		<b>There were no public comments.</b>
5. Minutes of November 26, 2019 Joint Board and TAC Meeting	Hal Brauner moved to approve the meeting minutes as written. Commissioner Roger Nyquist seconded. Consensus was met.	<b>Consensus to approve the November 2019 Joint Board and TAC meeting minutes as written.</b>
6. Budget and Ridership Reports	Barry Hoffman with the City of Albany provided an update on the ridership and budget reports. He stated that there was nothing out of the norm with the reports. Hoffman went on to report that since the November meeting, the Loop transit service had started its extended hours, however, with COVID-19 immediate changes needed to be made and the report numbers will look much different in the following reports.	

	<p>Member did not any further questions on the reports.</p>	
<p>7. Bylaws and Budget Approval</p>	<p>Staff Nick Meltzer advised that the TAC held a discussion in regards to the City of Albany changing to a biennial budget in 2019, and whether the Loop Board would need to approve the budget for the second year. He noted that the Bylaws does not have specific language in regards to whether the Board approves or concurs with the budget. Meltzer reviewed the Bylaws budget text for members. He noted that for this meeting, staff would like to know if the Board concurs with the budget and if members would like to keep the bylaws as written, or if they need to be updated for more clarify on the budget.</p> <p>Member Feedback:</p> <ul style="list-style-type: none"> <li>• Adjustments can be made to the budget as needed after approval by the City of Albany</li> <li>• The budget gives authority to receive and expand funds</li> </ul> <p>Barry Hoffman advised that the next biennial budget will start to get formulated in October of 2020, and should go to the Loop TAC and Board for review and approval in January of 2021.</p> <p>Chris Bailey advised that prior to the Loop Governing Board, a Loop Commission existed. The Commission would sit with city staff to discuss the budget and provide input. The city staff would then manage the budget and the service.</p> <p>Hal Brauner noted that this is his recollection as well and that the process of review and concurrence allows for input from the funding partners on the level of funding available, services, and expenses. He stated that the Board may only need to reaffirm the approval of the budget for the biennium, and that the Board may want to update the Bylaws to state “concurrence” of the budget. He also noted that the Bylaws may need to be changed to add his position on the Board.</p> <p>Hal Brauner made a motion for staff to update the Bylaws to reflect the timing of the contracting agencies and concurrence of the budget as well</p>	<p><b>Consensus by the board for staff to update the bylaws as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>Reflect the timing of the contracting agencies</b></li> <li>• <b>Add language of concurrence of the budget</b></li> <li>• <b>Add Member At-Large position to the Board.</b></li> </ul> <p><b>Consensus by the Board to reaffirm concurrence of the 2019-2020 Loop transit Budget.</b></p>

	<p>as updating the At-Large position to the Loop Board.</p> <p>Hal Brauner made a motion to reaffirm the 2019-2020 Biennial Budget. Commissioner Roger Nyquist seconded. Members met Consensus.</p>	
8. Future Transit Planning Opportunities	<p>Staff Nick Meltzer stated that with the STIF deadlines in 2021, he wanted to give members the opportunity to discuss ideas for potential planning projects. Commissioner Malone noted that with COVID-19, it may be best to hold off on the conversations until COVID-19 passes.</p> <p>Barry Hoffman stated that the city needs to plan for the Loop to be running as normal by November. The Loop would continue its extended hours and work on the next steps of expansion. He noted that the STIF funds are available to purchase equipment and the first three portions of funds are available for expanded operations. Hoffman advised that there may be adjustments at some point. However, it is important to continue to plan for the previously planned expansions. To this, Commissioner Malone responded that it makes sense and that the service may be even more important in the future than it was prior to COVID-19. The Commissioner noted that it will be important to market the service once it is back to running as norm.</p> <p>Hoffman advised that the Seamless Transit project will be of great value to the Loop service and other transit systems. Meltzer advised that the Seamless Transit project continues to move forward. The plan is to enable mobile ticking by October. A project website will include a google map with all the transit roads. The project team will also be working on the real time vehicle information. Lastly, he noted that COG recently hired a new staff, Clark, who will be assisting with the project.</p>	
Other Business : COVID-19	<p>Hoffman reported that the Loop service had recently expanded service. When COVID-19 began to show up, the schools began to shut down the campuses and the ridership started to be affected. Once the Governor issued the stay-at-home Executive order, schedule adjustments were made due to lack of ridership. Since then, ridership continues to decrease and staff has been discussing how to best continue the service. Hoffman reviewed the service changes to date and stated that that drivers and staff are concerned with the recent Salem-Keizer drivers</p>	

	<p>who have contracted COVID-19 and are considering if the service needs to be shutdown.</p> <p>Bailey reported on additional changes made due to COVID-19. The service has gone fareless due to the concern of interchange of bus fares between the public and drivers. People must board through the back of the bus and keep social distance. Bailey noted that current riders are those who continue to go to work and may need a ride to pick up groceries. Hoffmann questioned whether they are encouraging people to move around rather than staying home by continuing the service. Bailey went on to note that there is a volunteer based group that could continue to provide an option to people who need to get to the grocery store. She also noted that staff is working with HR on what layoffs and furloughs may look like.</p> <p>Member Feedback:</p> <ul style="list-style-type: none"> <li>• Coordinate with other transit systems</li> <li>• ATS and Loop service drivers are in the same system, it is important that ATS and Loop decisions are coordinated</li> <li>• Align with decisions with k-12 schools</li> <li>• Reference Linn and Benton County Public Health for best practices</li> <li>• Consider the Stimulus Package if need to shut down and lay people off</li> <li>• If need to shut down, have a plan for most vulnerable population to get to where they need to go</li> <li>• Have an aggressive plan to communicate with people if shutting down</li> <li>• Use down time for catching up on maintenance and repairs</li> </ul>	
<p>9. Adjournment</p>	<p>Commissioner Malone Stated that COGs video conference meetings have been running smoothly and he thanked staff for that.</p>	<p><b>Meeting adjourned at 4:20 pm.</b></p>



**Community and Economic Development**  
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 (541) 967-8551 • FAX (541) 967-4651 • TTY/TDD 711

## MEMORANDUM

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**Date:** May 19, 2020  
**To:** Loop Board  
**From:** Nick Meltzer, OCWCOG Transportation Programs Manager  
**Re:** Loop Board Bylaws

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This memorandum provides an overview of the requested updates to the Linn Benton Loop Board Bylaws, based on direction from the Loop Board at the March meeting, and discussion at the Linn Benton Technical Advisory Meeting (TAC). In addition, a discussion item from the TAC meeting is brought to the Board for their consideration.

### Change 1

The Loop board requested the bylaws be reflective of the IGA, which allows an at-large board member. In addition, as Albany Transit operates the Loop and they function on a bi-annual budget, the bylaws more accurately reflect approval procedures. *Section 5 a.*

### Change 2

The Loop TAC requested a change to the way Loop Operator budgets are reviewed and approved. This change clarifies existing practice. *Section 5 a.*

### Change 3

The Loop TAC requested a change to the language regarding how TAC members are appointed. This change reflects actual practices. The existing text reflects an error incorporated into the original approved bylaws. *Section 7 a.*

### Change 4

Staff updated Section numbers on Section 7/8 to reflect the previous error. Staff also added the new revision date above signatures.

### Loop Board Membership Question

The TAC requested staff raise the question of whether an OSU representative should be on the governing board, as well as whether there should be representatives of each county. As OSU is a large funder, and with the new STIF money so are Benton and Linn Counties, this would give those with a financial stake voting interests. The TAC did not make a recommendation on this, they simply wanted to bring it to the Board's attention for discussion.

Currently, the two representatives from AAMPO and CAMPO also serve as County Commissioners, so at this point multiple views are represented. However membership could change in the future. While OSU did not originally desire to participate on the Board, previous TAC member Lee Lazaro and current member Mark Volmert have discussed it on multiple occasions and thought it was worth bringing up to the board.



**Bylaws for the  
Linn-Benton Loop Board**  
*Revised May 2020*

**Section 1: Purpose**

The purpose of these Bylaws is to define the operating procedures for the governing body of the Linn-Benton Loop transit service, according to the signed *Intergovernmental Agreement for the formation of the Linn-Benton Loop Governing Board* (hereafter IGA). In the case of any conflict between the IGA and these operating Bylaws, the IGA shall prevail.

**Section 2: Name**

The governing body of the Linn-Benton Loop shall be known as the Linn-Benton Loop Board (hereafter Board).

**Section 3: Board Membership**

- a. **Membership:** The Board's membership shall consist of one appointed representative for each Party to the IGA (hereafter Party), and one at-large member. The Board Members are representatives of Albany Area Metropolitan Planning Organization (hereafter AAMPO), Corvallis Area Metropolitan Planning Organization (hereafter CAMPO), Linn Benton Community College (hereafter LBCC), and At-Large Member. Representatives of the City of Albany and Oregon Cascades West Council of Governments (hereafter OCWCOG) serve as ex-officio members. The At-Large member should have a vested interest in regional transit.
- b. **Tenure:** Representatives will serve until a new representative is appointed by the Party.
- c. **Vacancies:** Any vacancy on the Board shall be filled by the Party with the vacancy.
- d. **Alternates:** A Party may designate an Alternate member to the Board.
- e. **Additional Members:** Additional members may be added to the Board with an amendment to the IGA, and with unanimous consent of the Board.
- f. **Voting Members:** Voting members of the Board are representatives of AAMPO, CAMPO, and LBCC. Appointed Alternates may vote on behalf of appointed representatives.

#### Section 4: Officers

- a. **Election of Officers:** The Board shall elect a Chair and Vice Chair at its first meeting. Thereafter, the Board shall elect a Chair and Vice Chair at the first meeting of each calendar year. In the absence of the Chair, the Vice Chair shall have the powers of the Chair.
- b. **Terms of Office:** In order to facilitate rotation of officer positions among the jurisdictions, the Chair and Vice Chair are limited to serve one year of office.
- c. **Duties:** The Chair shall preside at and be responsible for the conduct at all meetings. The Chair shall be available for consultation by staff on the development of meeting agendas and shall also serve as a liaison with committees and advisory group as the need arises.
- d. **Alternates:** In the absence of the Chair from a Board meeting, his or her Alternate may sit only as a voting member of the Committee and the Vice Chair will preside over the meeting.

#### Section 5: Responsibilities

The Board is authorized to provide policy direction and recommendations regarding the operation and performance of the Linn-Benton Loop. The Board is not responsible for developing or managing the budget, making appropriations, or conducting day-to-day operations. The Board has no independent budgetary or purchasing authority. The Board shall have the power to:

- a. After review by the TAC and C~~c~~ consistent with Federal and State law, review, ~~and~~ comment, and concur on the ~~annual~~ budget of the Loop; recommend to the Parties that the Parties receive, appropriate, and expend funds; and the conduct of other business necessary to operate the Loop. The review shall occur on the same timeframe as the operator's budget period, but not to exceed two years. If annual updates are needed, those will also be reviewed.
- b. Review and make recommendations regarding level of service, operations, and performance of the Loop.
- c. Seek, identify, and recommend funding sources for the Loop.
- d. Establish and administer the policies of the Linn-Benton Loop.
- e. Sponsor and administer the development and implementation of plans, programs, projects and studies for the Loop.



- f. Designate an Operator for the Loop.
- g. Work with the Operator to develop memoranda of agreement related to funding, operations, and ongoing expectations for continuing the Loop service.

## Section 6: Meetings

- a. **Frequency:** The Board shall meet at least quarterly or more frequently, if needed.
- b. **Notice of Meetings:** All Board meetings are open to the public and a public comment period shall be provided for at all meetings. Public notifications of Board meetings shall meet, at a minimum, the public notice requirements of the Public Meetings laws of the State of Oregon as set forth in ORS 192.640. No action may be taken unless all Board members are given notice. Notice of meetings to Board members may be given by means of electronic communication.
- c. **Quorum:** Board business may be conducted provided a quorum of members, or their Alternates, are in attendance. A quorum consists of a majority (2) of the Board. Board members may participate telephonically or by other means of electronic communication, provided the meeting is called to order at a public noticed meeting place where the public can attend, hear, understand and/or read the comments of the members participating by telephonic or electronic means and the members so participating can fully hear, understand, and/or read the comments of the other members participating in the meeting.
- d. **Conduct:** Except as otherwise provided in these Bylaws or the IGA, Roberts Rules of Order shall be followed at all meetings. The Board and its committees shall follow the Public Meetings laws of the State of Oregon.
- e. **Decision Making:** Decisions are by consensus of all voting members.
- f. **Special Meetings:** Special or emergency meetings of the Board may be called by the Chair or by a majority of the members.
- g. **Development of Meeting Agendas:** Staff will consult with the Chair in preparation of meeting agendas. If prepared by staff, the agenda shall be reviewed by the Chair prior to distribution to the full Board. Agendas and related materials shall be distributed to Board members at least five days prior to a regularly scheduled meeting.
- h. **Cancellation:** Meetings may be cancelled if agenda items do not justify or a quorum cannot be achieved. Whenever possible, notice of cancellation or change of meeting date or time shall be at least five (5) days in advance of the regularly scheduled meeting and shall be sent to all members.

## Section 7: Committees

The Board shall form a Linn-Benton Loop Technical Advisory Committee (TAC) and additional committees, as necessary, to serve in an advisory capacity to the Board. The Board shall decide membership of committees.

**a. Technical Advisory Committee:** The Board shall establish a standing committee called the Linn-Benton Loop Technical Advisory Committee (TAC), which will serve in an advisory role to the Board. ~~TAC members shall be appointed by the Board and shall be made up of representatives of jurisdictions, institutions, technical experts, the general public, and other stakeholders. The voting membership of the Linn-Benton Loop TAC shall consist of one technical or managerial staff representing each of the following:~~

- City of Albany
- City of Corvallis
- Benton County
- Linn County
- Oregon Department of Transportation
- Albany Area Metropolitan Planning Organization
- Corvallis Area Metropolitan Planning Organization
- Linn Benton Community College
- Oregon State University

~~a. • Four at-large members, which may represent riders of the Linn-Benton Loop service, students, individuals with disabilities, bus drivers, interested citizens, or other funders of the Linn-Benton Loop service. At-large members should not represent entities already represented, except in the case of a bus driver.~~

~~Representatives on the Linn-Benton Loop TAC shall be appointed by the entities listed above except for at-large members who shall be appointed by the Board upon review of the TAC and recommendation of staff. Entities may re-appoint representatives as necessary. Members may designate alternates to serve in their place and vote on their behalf.~~

**b. Additional Committees:** The Board may create other special committees, as it deems necessary. Additional committees may be either an ad hoc committee for a specific work task or a standing committee for one or more work tasks. Any such committee will be advisory to the Board.

## Section ~~7~~8: Amendment of Bylaws

These Bylaws may be amended, repealed or new bylaws may be adopted by unanimous vote of the members at an official meeting of the Board.

**Section 89: Effective Date**

These Bylaws for the Linn-Benton Loop Board have been reviewed and approved by the Board, effective February 28, 2017. They were revised on May 26, 2020.

\_\_\_\_\_  
AAMPO Representative Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
CAMPO Representative Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
LBCC Representative Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



04/13/2020  
07:30:35

City of Albany, OR  
FLEXIBLE PERIOD REPORT  
PP 06

PAGE 1  
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FROM 2020 07 TO 2020 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
<hr/>							
21340105 213 LINN-BENTON LOOP							
21340105 420035 FTA SECTION 5310 GRANT	-27,500	0	-27,500	-7,080.00		-20,420.00	25.7%
21340105 420045 FTA SECTION 5307	-333,200	0	-333,200	-50,608.00		-282,592.00	15.2%
21340105 428020 SPECIAL TRANSIT FUND: LINN	-24,000	0	-24,000	-5,760.00		-18,240.00	24.0%
21340105 428025 SPECIAL TRANSIT FUND: BENT	-23,000	0	-23,000	-11,750.00		-11,250.00	51.1%
21340105 428120 STIF - LINN COUNTY	-12,500	0	-12,500	.00		-12,500.00	.0%
21340105 428125 STIF - BENTON COUNTY	-12,500	0	-12,500	-33,000.00		20,500.00	264.0%
21340105 428200 LBCC PARTNERSHIP	-120,800	0	-120,800	.00		-120,800.00	.0%
21340105 428205 OSU PARTNERSHIP	-120,800	0	-120,800	.00		-120,800.00	.0%
21340105 435000 BUS FARES	-26,000	0	-26,000	-5,129.86		-20,870.14	19.7%
21340105 480100 INTEREST	-300	0	-300	.00		-300.00	.0%
21340105 510010 WAGES & SALARIES	237,600	0	237,600	21,843.61		215,756.39	9.2%
21340105 520010 TEMPORARY EMPLOYEES	36,100	0	36,100	15,896.72		20,203.28	44.0%
21340105 530010 OVERTIME	3,300	0	3,300	1,357.60		1,942.40	41.1%
21340105 540050 UNEMPLOYMENT CLAIMS	800	0	800	338.18		461.82	42.3%
21340105 560001 EMPLOYER MEDICAL	0	0	0	7,349.68		-7,349.68	.0%
21340105 560005 EMPLOYER DENTAL	0	0	0	623.10		-623.10	.0%
21340105 560008 EMPLOYER VISION	0	0	0	247.16		-247.16	.0%
21340105 560010 EMPLOYER PAID BENEFITS	244,600	0	244,600	5,374.39		239,225.61	2.2%
21340105 560020 PERS	0	0	0	9,012.92		-9,012.92	.0%
21340105 560030 HRA VEBA	0	0	0	8,670.00		-8,670.00	.0%
21340105 600115 INSURANCE & BONDS	8,800	0	8,800	7,588.27		1,211.73	86.2%
21340105 600400 CONTRACTUAL SERVICES	500	0	500	135.99		-1,282.51	356.5%
21340105 610005 ADVERTISING & PUBLICATIONS	0	0	0	-687.98		687.98	.0%
21340105 610100 DUPLICATION & FAX	1,300	0	1,300	510.23		816.63	37.2%
21340105 610405 MATERIALS & SUPPLIES	3,000	0	3,000	1,452.28		1,333.12	55.6%
21340105 610420 MEETINGS & CONFERENCES	0	0	0	-124.36		124.36	.0%
21340105 610545 PRINTING & BINDING	800	0	800	.00		800.00	.0%
21340105 610750 UNIFORMS	500	0	500	41.95		458.05	8.4%
21340105 610800 VEHICLE FUEL CHARGES	40,000	0	40,000	8,280.38		31,719.62	20.7%
21340105 630000 ELECTRICITY	0	0	0	126.25		-448.03	.0%
21340105 630005 NATURAL GAS	0	0	0	-14.19		14.19	.0%
21340105 630010 TELEPHONE	0	0	0	-134.94		134.94	.0%
21340105 630400 WATER SERVICE	0	0	0	-289.97		289.97	.0%
21340105 630410 STORMWATER SERVICE CHARGES	0	0	0	-9.63		9.63	.0%
21340105 653600 VEHICLE MAINTENANCE	41,100	0	41,100	18,631.61		20,151.16	51.0%
21340105 660200 CS: CENTRAL SERVICE	38,500	0	38,500	9,624.99		28,875.01	25.0%
21340105 660400 CS: EQUIPMENT REPLACEMENT	3,000	0	3,000	750.00		2,250.00	25.0%
21340105 660500 CS: FLEXIBLE SPENDING ADMI	200	0	200	24.47		175.53	12.2%



04/13/2020  
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City of Albany, OR  
FLEXIBLE PERIOD REPORT  
PP 06

PAGE 2  
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FROM 2020 07 TO 2020 09

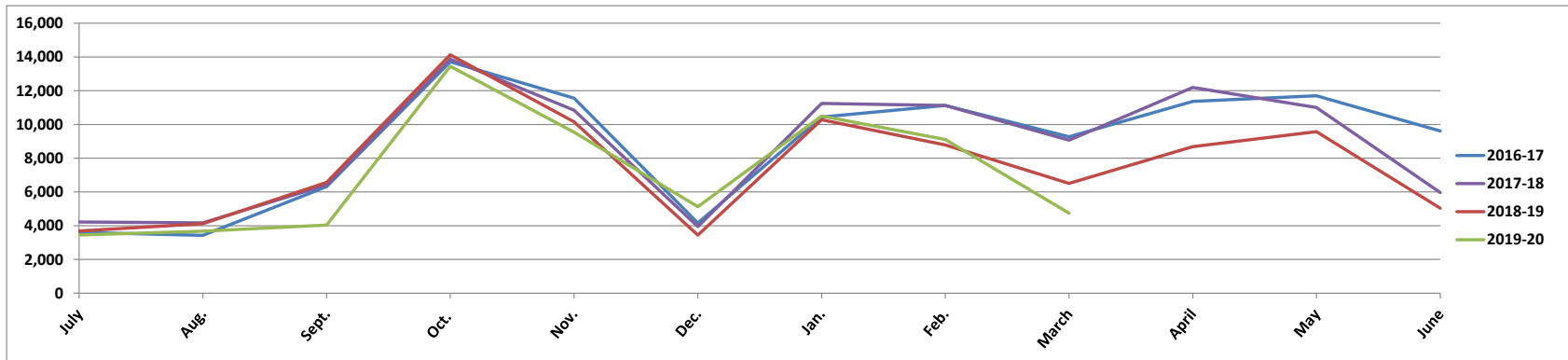
ACCOUNTS FOR: 213 PUBLIC TRANSIT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
21340105 662500 PW: ADMINISTRATION	31,900	0	31,900	.00		31,900.00	.0%
21340105 665400 PHYSICAL EXAMS & MEDICALS	300	0	300	95.00		205.00	31.7%
21340105 690000 RESERVE: OPERATING	8,300	0	8,300	.00		8,300.00	.0%
TOTAL 213 LINN-BENTON LOOP	0	0	0	3,385.85		-7,859.12	.0%
TOTAL PUBLIC TRANSIT	0	0	0	3,385.85		-7,859.12	.0%
TOTAL REVENUES	-700,600	0	-700,600	-113,327.86		-587,272.14	
TOTAL EXPENSES	700,600	0	700,600	116,713.71		579,413.02	

LINN-BENTON LOOP  
WEEKDAY RIDERSHIP  
REGULAR LOOP PLUS LOOP EXPRESS  
2019 -2020

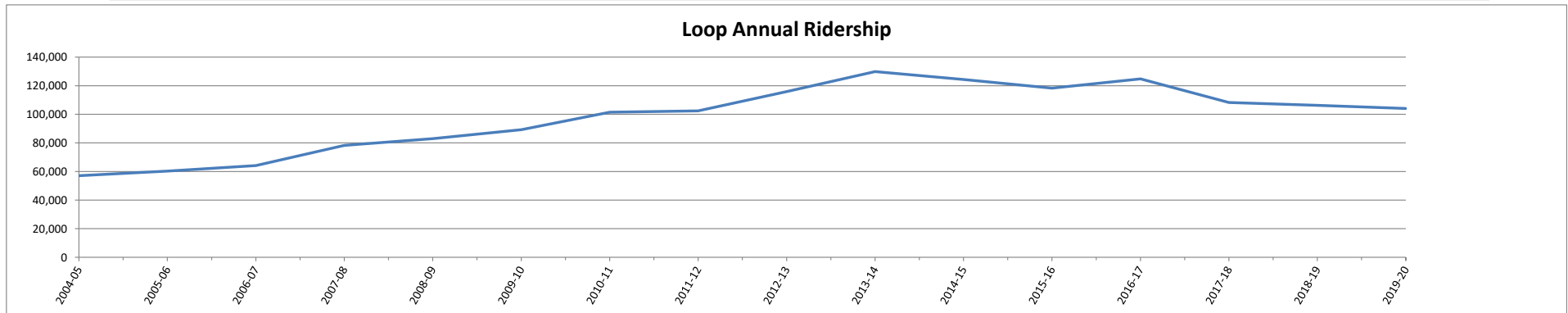
MONTH	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	+/-	Ratio	
July	2,794	3,260	3,237	3,319	3,692	3,975	6,391	4,709	4,781	5,911	6,036	6,045	6,106	5,512	3,606	4,223	3,690	3,450	-240	-7.0%	
Aug.	2,859	2,249	3,143	3,663	3,912	4,140	5,245	3,599	4,261	6,502	5,977	5,331	4,798	4,562	3,430	4,174	4,122	3,680	-442	-12.0%	
Sept.	2,425	2,812	3,526	4,240	4,920	4,992	5,614	5,125	6,442	8,303	7,293	4,621	6,751	5,228	6,314	6,418	6,570	4,034	-2,536	-62.9%	
Oct.	6,973	8,460	7,934	10,139	11,093	11,539	14,446	13,013	13,527	16,046	16,490	16,516	18,648	15,384	13,712	13,861	14,128	13,447	-681	-5.1%	
Nov.	4,800	5,342	6,705	8,422	8,681	8,640	9,643	10,056	11,917	13,440	12,245	12,095	11,667	11,153	11,557	10,843	10,156	9,539	-617	-6.5%	
Dec.	3,178	3,412	3,145	3,717	3,338	3,310	5,646	5,393	5,625	5,598	4,600	6,418	7,496	5,860	4,163	3,946	3,442	5,129	1,687	32.9%	
Jan.	6,021	5,895	6,530	7,684	8,204	9,075	10,557	11,888	12,667	12,462	14,039	13,599	13,391	11,979	10,439	11,241	10,276	10,500	224	2.1%	
Feb.	6,666	6,175	5,868	7,990	8,299	9,152	9,589	10,608	11,415	13,078	13,188	10,736	12,417	10,205	11,126	11,122	8,787	9,113	326	3.6%	
March	4,736	5,714	5,907	6,801	7,096	7,232	7,830	9,314	10,529	10,733	9,846	9,521	10,281	10,350	9,270	9,072	6,510	4,743	-1,767	-37.3%	
April	6,766	6,836	7,172	7,886	8,952	10,437	11,054	11,963	13,566	14,659	14,149	13,926	13,892	11,548	11,365	12,197	8,687		-3,510	-40.4%	
May	5,902	6,206	6,764	8,885	9,237	9,753	9,219	10,487	13,261	14,507	13,320	12,161	11,885	10,555	11,700	11,001	9,570		-1,431	0.0%	
June	3,937	3,955	4,185	5,474	5,575	6,927	6,201	6,225	7,922	8,604	7,202	7,311	7,461	5,883	9,616	5,961	5,039		-922	0.0%	
<b>Sub Total*</b>	<b>57,057</b>	<b>60,316</b>	<b>64,116</b>	<b>78,220</b>	<b>82,999</b>	<b>89,172</b>	<b>101,435</b>	<b>102,380</b>	<b>115,913</b>	<b>129,843</b>	<b>124,385</b>	<b>118,280</b>	<b>124,793</b>	<b>108,219</b>	<b>106,298</b>	<b>104,059</b>	<b>90,977</b>	<b>63,635</b>	-13,082	-14.4%	
Saturday	0	0	0	0	1,938	2,643	2,931	3,325	3,804	4,459	4,108	3,977	3,923	3,376	3,629	3,871	3,894			23	0.0%
<b>Grand Total</b>	<b>57,057</b>	<b>60,316</b>	<b>64,116</b>	<b>78,220</b>	<b>84,937</b>	<b>91,815</b>	<b>104,366</b>	<b>105,705</b>	<b>119,717</b>	<b>134,302</b>	<b>128,493</b>	<b>122,257</b>	<b>128,716</b>	<b>111,595</b>	<b>109,927</b>	<b>107,930</b>	<b>94,871</b>	<b>63,635</b>	-13,059	-13.8%	

\*Reg Loop and Express Loop

\*\*Try Transit Week Occurs in October



**Loop Annual Ridership**



LINN-BENTON LOOP  
LBCC PASS PROGRAM  
2018 - 2019

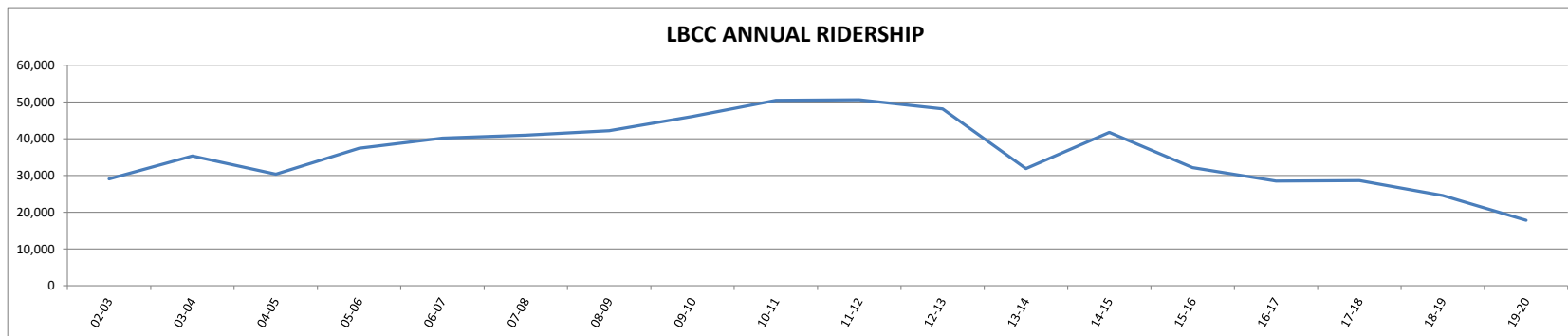
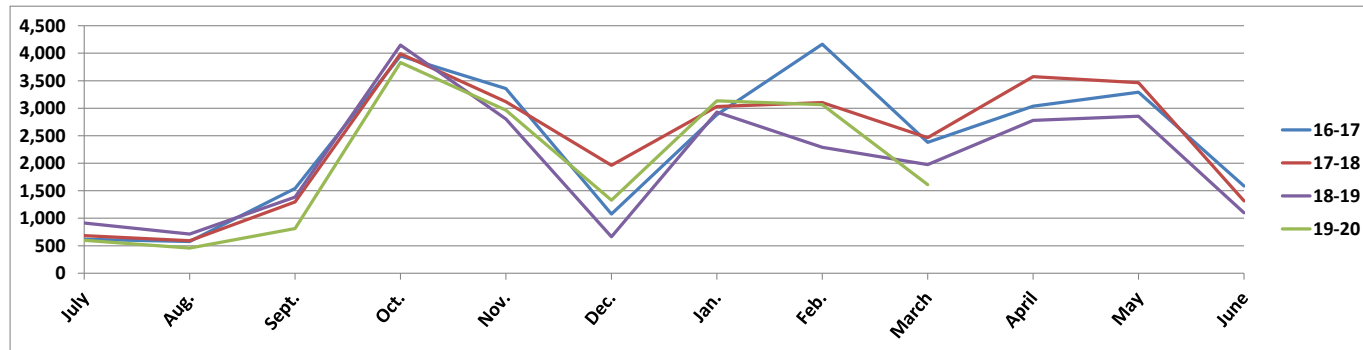
MONTH	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	+/-	Ratio
July	792	1,124	1,056	856	818	1,166	1,587	1,134	1,384	1,419	1,309	1,262	1,244	821	619	684	912	599	-313	-52.3%
Aug.	737	422	706	731	732	981	1,146	573	791	1,322	1,158	940	911	1,008	577	591	713	458	-255	-55.7%
Sept.	454	777	960	1,774	1,741	1,668	1,259	1,489	2,087	2,279	2,169	737	1,588	1,133	1,542	1,297	1,384	813	-571	-70.2%
Oct.	4,155	6,251	4,411	5,373	6,314	6,374	7,050	6,695	6,574	7,500	7,074	4,947	7,217	5,789	3,950	3,991	4,148	3,831	-317	-8.3%
Nov.	2,921	3,396	3,564	4,598	4,892	4,544	4,692	5,376	5,655	6,169	5,599	3,719	5,092	2,945	3,356	3,120	2,803	2,966	163	5.5%
Dec.	1,326	1,706	1,071	1,175	1,151	773	2,135	1,873	1,746	1,521	1,114	1,489	2,547	1,297	1,076	1,962	663	1,329	666	50.1%
Jan.	3,500	4,046	3,538	3,810	4,365	4,500	4,949	5,795	6,187	5,098	5,913	3,936	5,381	4,276	2,883	3,030	2,931	3,134	203	6.5%
Feb.	3,290	4,190	3,366	4,342	4,719	4,582	4,467	5,150	5,143	5,746	5,836	2,983	4,678	3,043	4,164	3,103	2,288	3,065	777	25.4%
March	2,407	3,320	2,877	3,456	3,569	3,253	3,441	4,250	4,675	4,426	4,036	2,489	3,613	3,448	2,379	2,464	1,974	1,610	-364	-22.6%
April	4,205	4,419	3,826	4,248	4,772	5,350	5,121	5,855	7,049	6,234	6,063	3,788	4,973	4,348	3,037	3,573	2,779		-2,779	-28.6%
May	3,689	3,954	3,658	4,998	4,857	4,962	4,188	5,443	6,512	6,174	5,574	3,549	2,946	2,902	3,290	3,465	2,856		-2,856	0.0%
June	1,582	1,707	1,310	2,055	2,249	2,798	2,124	2,422	2,632	2,703	2,265	2,046	1,547	1,104	1,586	1,314	1,100		-1,100	0.0%
<b>TOTAL</b>	<b>29,058</b>	<b>35,312</b>	<b>30,343</b>	<b>37,416</b>	<b>40,179</b>	<b>40,951</b>	<b>42,159</b>	<b>46,055</b>	<b>50,435</b>	<b>50,591</b>	<b>48,110</b>	<b>31,885</b>	<b>41,737</b>	<b>32,114</b>	<b>28,459</b>	<b>28,594</b>	<b>24,551</b>	<b>17,805</b>	<b>-4,043</b>	<b>-12.6%</b>
Sat	0	0	0	0%	232	356	535	683	791	760	627	594	525	425	554	609	486		-486	0.0%
<b>Grand Total</b>	<b>29,058</b>	<b>35,312</b>	<b>30,343</b>	<b>37,416</b>	<b>40,411</b>	<b>41,307</b>	<b>42,694</b>	<b>46,738</b>	<b>51,226</b>	<b>51,351</b>	<b>48,737</b>	<b>32,479</b>	<b>42,262</b>	<b>32,539</b>	<b>29,013</b>	<b>29,203</b>	<b>25,037</b>	<b>17,805</b>	<b>9,783</b>	<b>30.1%</b>

5 days averaged; passes not counted during Try Transit Week.

Sept 2002: College classes began approximately 2 weeks later than usual.

July 2003: Cut 4 runs.

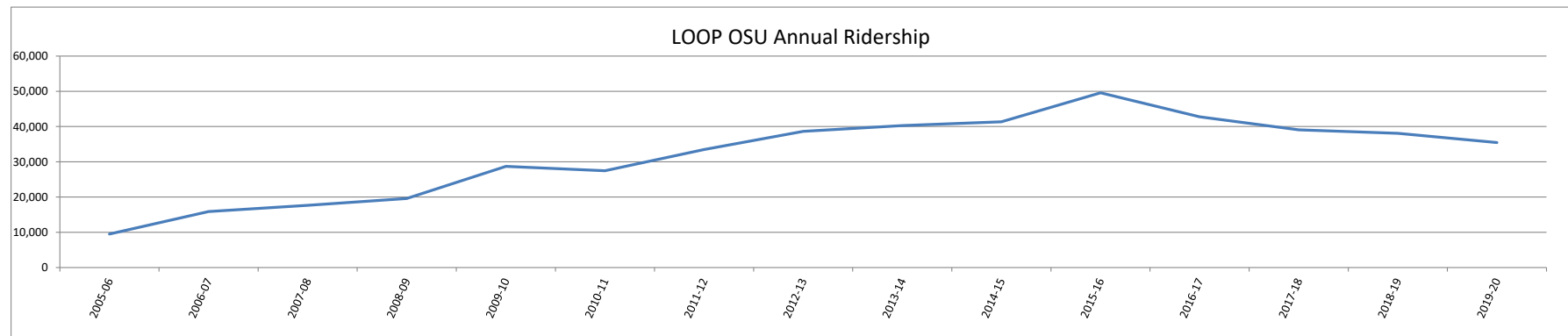
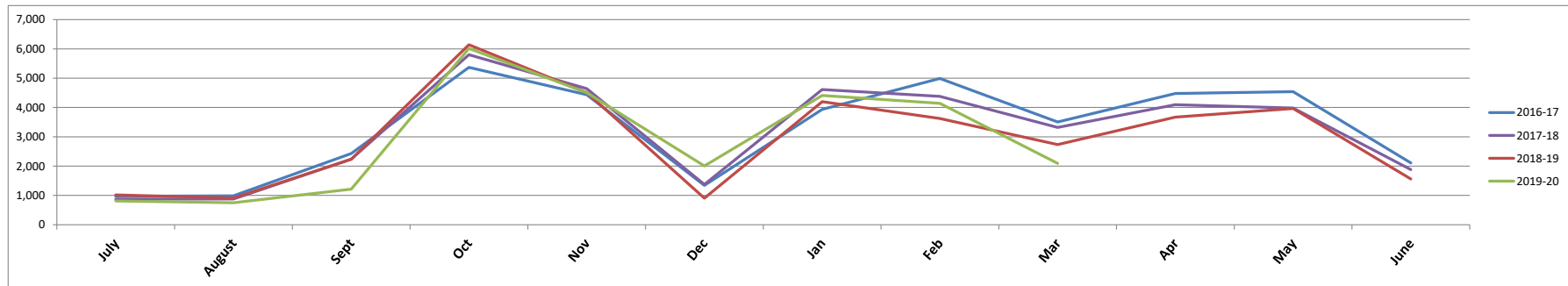
Jan. 2004: 2 snow days + MLK day.



LINN-BENTON LOOP  
 OSU PASS PROGRAM  
 2019-2020

MONTH	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	+/-	Ratio
July	153	467	1,126	849	1,786	1,001	837	1,301	1,652	1,783	1,826	1,366	970	873	1,017	810	-207	-25.6%
August	564	590	854	869	1,262	662	849	1,390	1,582	1,439	1,337	1,202	988	880	909	750	-159	-21.2%
Sept	532	1,007	1,171	1,089	1,217	1,191	1,685	2,250	2,140	1,242	2,033	1,875	2,428	2,236	2,232	1,212	-1,020	-84.2%
Oct	1,068	1,866	2,278	2,308	3,962	3,841	4,295	5,071	5,717	6,213	7,959	6,872	5,370	5,802	6,142	6,016	-126	-2.1%
Nov	1,073	1,648	1,870	1,863	2,629	2,720	3,971	4,237	4,020	4,448	5,190	4,381	4,435	4,644	4,507	4,503	-4	-0.1%
Dec	488	730	705	719	1,379	1,259	1,587	1,297	1,239	2,035	2,770	1,893	1,343	1,372	906	2,004	1,098	54.8%
Jan	1,068	2,254	1,607	2,175	3,345	3,418	4,099	3,749	4,711	5,084	5,658	5,399	3,934	4,612	4,199	4,411	212	4.8%
Feb	975	1,615	1,623	2,092	3,108	3,046	3,499	4,123	4,619	3,949	5,223	4,890	4,991	4,379	3,623	4,144	521	12.6%
Mar	832	1,230	1,320	1,546	2,185	2,553	2,986	3,080	3,111	3,206	4,235	4,345	3,505	3,318	2,734	2,096	-638	-30.4%
Apr	1,064	1,577	1,885	2,227	3,355	3,476	4,191	4,943	4,992	5,005	6,259	4,864	4,476	4,094	3,672		-422	0.0%
May	1,029	1,822	2,045	2,238	2,842	2,942	3,529	4,763	4,443	4,362	4,647	4,038	4,540	3,984	3,965		-19	0.0%
June	661	1,102	1,168	1,621	1,654	1,335	1,931	2,440	2,036	2,588	2,442	1,636	2,107	1,881	1,561		-320	0.0%
<b>Sub Total</b>	<b>9,507</b>	<b>15,908</b>	<b>17,652</b>	<b>19,596</b>	<b>28,724</b>	<b>27,444</b>	<b>33,459</b>	<b>38,644</b>	<b>40,262</b>	<b>41,354</b>	<b>49,579</b>	<b>42,761</b>	<b>39,087</b>	<b>38,075</b>	<b>35,467</b>	<b>25,946</b>	<b>73,542</b>	<b>-7.4%</b>
Saturday	0	0%	502	400	592	600	639	834	814	743	771	771	581	709	600		109	0.0%
<b>Grand Total</b>	<b>9,507</b>	<b>15,908</b>	<b>18,154</b>	<b>19,996</b>	<b>29,316</b>	<b>28,044</b>	<b>34,098</b>	<b>39,478</b>	<b>41,076</b>	<b>42,097</b>	<b>50,350</b>	<b>43,532</b>	<b>39,668</b>	<b>38,784</b>	<b>36,067</b>	<b>25,946</b>	<b>3,864</b>	<b>-15.7%</b>

July 2004: Begin pass program  
 Try Transit

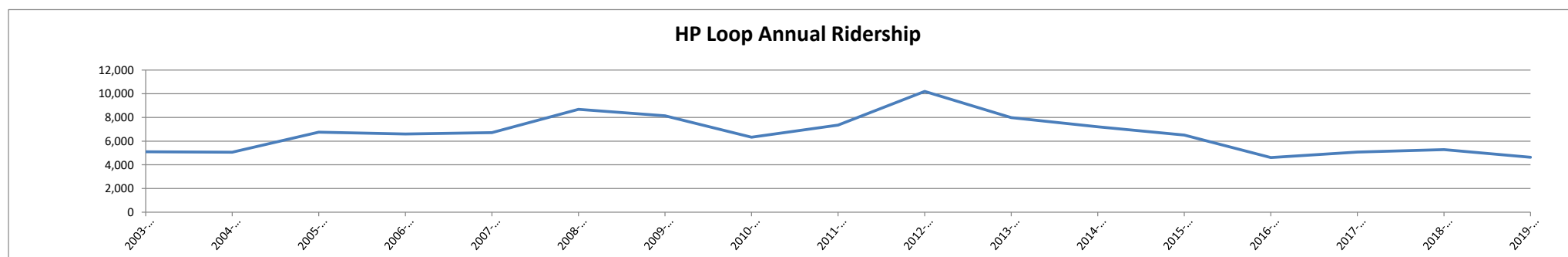
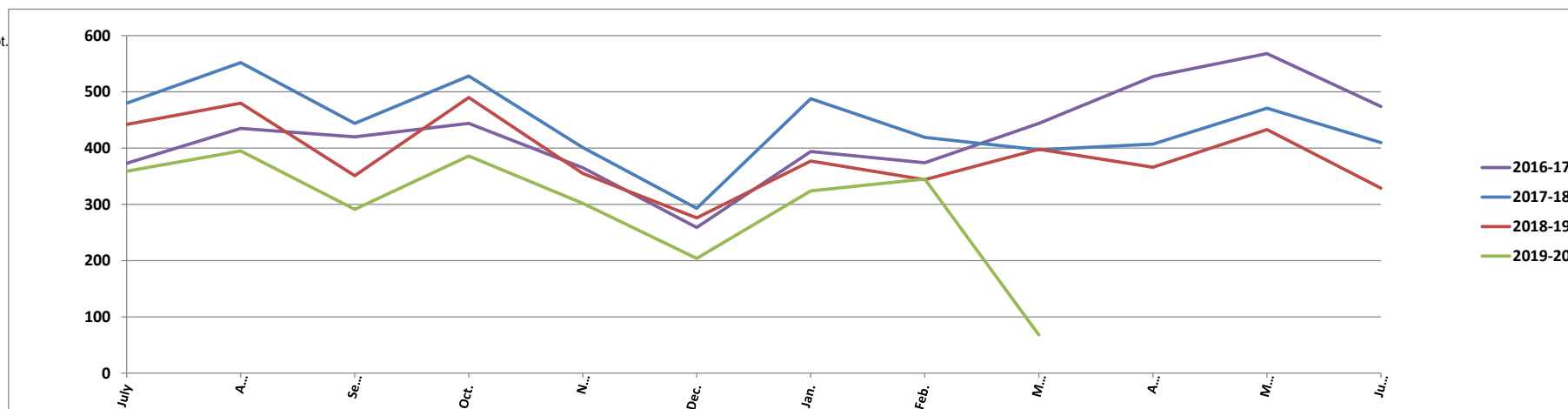




**LINN-BENTON LOOP  
HEWLETT PACKARD  
PASS PROGRAM  
2019-20**

MONTH	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	+/-	Ratio
July	336	501	540	551	580	627	1,091	496	532	766	819	592	599	458	373	480	442	359	-83	-23.1%
Aug.	423	370	525	591	655	728	954	512	554	921	699	733	518	342	435	552	480	395	-85	-21.5%
Sept.	405	385	463	712	460	656	949	536	598	802	607	699	688	375	420	444	351	291	-60	-20.6%
Oct.	467	412	551	708	524	666	847	619	544	950	755	700	696	420	444	528	490	386	-104	-26.9%
Nov.	313	262	550	528	520	709	648	547	520	732	587	553	476	328	365	401	355	302	-53	-17.5%
Dec.	307	262	377	359	385	453	473	313	401	520	398	378	406	272	259	293	276	204	-72	-35.3%
Jan.	476	363	529	570	526	700	563	631	570	842	693	733	557	371	394	488	377	324	-53	-16.4%
Feb.	500	388	480	463	499	638	443	514	583	812	723	531	535	440	374	419	344	345	1	0.3%
March	572	432	695	465	595	819	448	617	800	858	684	635	570	438	444	397	398	68	-330	-485.3%
April	494	477	707	437	577	852	550	528	685	933	664	602	515	364	527	407	366		-41	0.0%
May	407	547	714	605	744	775	527	533	724	1,046	688	535	459	381	568	471	433		-38	0.0%
June	409	666	625	612	656	1,063	645	490	848	1,017	666	516	488	425	474	410	329		-81	0.0%
<b>Sub Total</b>	<b>5,109</b>	<b>5,065</b>	<b>6,756</b>	<b>6,601</b>	<b>6,721</b>	<b>8,686</b>	<b>8,138</b>	<b>6,336</b>	<b>7,359</b>	<b>10,199</b>	<b>7,983</b>	<b>7,207</b>	<b>6,507</b>	<b>4,614</b>	<b>5,077</b>	<b>5,290</b>	<b>4,641</b>	<b>2,674</b>	<b>-999</b>	<b>-14.0%</b>
<b>Saturday</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>25</b>	<b>6</b>	<b>11</b>	<b>6</b>	<b>29</b>	<b>18</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>11</b>	<b>6</b>	<b>30</b>		<b>24</b>	<b>0.0%</b>
<b>Grand Total</b>	<b>5,109</b>	<b>5,065</b>	<b>6,756</b>	<b>6,601</b>	<b>6,726</b>	<b>8,711</b>	<b>8,144</b>	<b>6,347</b>	<b>7,365</b>	<b>10,228</b>	<b>8,001</b>	<b>7,211</b>	<b>6,512</b>	<b>4,619</b>	<b>5,088</b>	<b>5,296</b>	<b>4,671</b>	<b>2,674</b>	<b>-625</b>	<b>-13.4%</b>

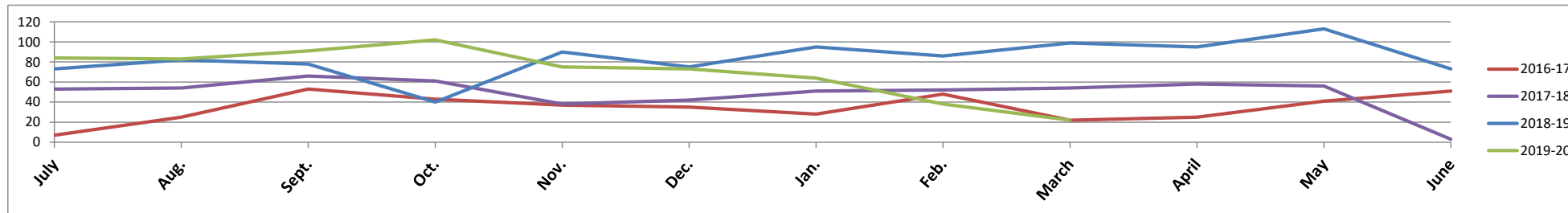
July 2003: Cut 4 runs. Sept. 2003: Runs restored.



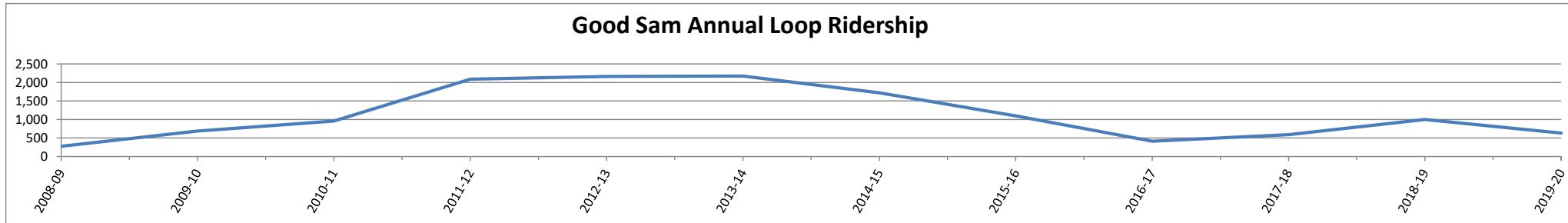
**LINN-BENTON LOOP  
SAMARITAN PASS PROGRAM  
2019-2020**

MONTH	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	+/-	Ratio
July		95	91	105	196	245	210	105	7	53	73	84	11	13.1%
Aug.		42	102	123	191	222	172	129	25	54	82	83	1	1.2%
Sept.		54	95	127	225	159	153	133	53	66	78	91	13	14.3%
Oct.		26	57	160	249	207	185	138	43	61	40	102	62	60.8%
Nov.	14	45	48	178	162	147	147	98	37	38	90	75	-15	-20.0%
Dec.	17	58	54	134	124	129	178	110	35	42	75	73	-2	-2.7%
Jan.	8	45	66	169	188	206	102	121	28	51	95	64	-31	-48.4%
Feb.	18	53	33	202	160	161	118	103	48	52	86	38	-48	-126.3%
March	15	57	59	220	160	189	99	84	22	54	99	22	-77	-350.0%
April	82	58	116	194	204	162	117	34	25	58	95		37	0.0%
May	57	72	125	235	172	165	99	22	41	56	113		57	0.0%
June	65	82	112	239	130	180	141	22	51	3	73		70	0.0%
<b>Sub Total</b>	<b>276</b>	<b>687</b>	<b>958</b>	<b>2,086</b>	<b>2,161</b>	<b>2,172</b>	<b>1,721</b>	<b>1,099</b>	<b>415</b>	<b>588</b>	<b>999</b>	<b>632</b>	<b>78</b>	<b>41.1%</b>
Saturday	3	2	5	16	34	14	11	11	13	2	7		145	0.0%
<b>Grand Total</b>	<b>279</b>	<b>689</b>	<b>963</b>	<b>2,102</b>	<b>2,195</b>	<b>2,186</b>	<b>1,732</b>	<b>1,110</b>	<b>428</b>	<b>590</b>	<b>1,006</b>	<b>632</b>	<b>223</b>	<b>41.4%</b>

\*This does not include the Saturday Loop.



**Good Sam Annual Loop Ridership**



# LINN-BENTON LOOP

## LOOP EXPRESS

### 2019-2020

<b>MONTH</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
<b>July</b>		754	822	702	578	466	511
<b>Aug.</b>		569	665	730	491	505	436
<b>Sept.</b>		317	987	1207	842	1233	556
<b>Oct.</b>	2,180	3,259	2365	2227	2029	1739	1482
<b>Nov.</b>	1,892	2,019	1606	1895	1563	1158	918
<b>Dec.</b>	745	1,125	827	727	480	325	468
<b>Jan.</b>	2,180	2,221	1869	1682	1546	1369	1255
<b>Feb.</b>	1,584	1,811	1790	1621	1604	1150	659 <b>MORNING EXPRESS ONLY</b>
<b>Mar</b>	1,334	1,450	1519	1292	1163	837	323 <b>COVID -19 LIMITED SERVICE BEGAN MARCH 16</b>
<b>April</b>	2,167	2,106	1847	1608	1094	1248	
<b>May</b>	1,779	1,819	1554	1687	1613	1237	
<b>June</b>	941	1,156	923	994	700	626	
<b>TOTAL</b>	<b>14,802</b>	<b>18,606</b>	<b>16,774</b>	<b>16,372</b>	<b>13,703</b>	<b>11,893</b>	<b>6,608</b>

