



NOTICE OF PUBLIC MEETING

CITY OF ALBANY
CITY COUNCIL WORK SESSION
City Hall, Municipal Court Room
333 Broadalbin Street SW
Monday, April 11, 2011
4:00 p.m.

AGENDA

- 4:00 p.m. **CALL TO ORDER**
- 4:00 p.m. **ROLL CALL**
- 4:00 p.m. **BUSINESS FROM THE PUBLIC**
- 4:05 p.m. **CAROUSEL BUILDING REVIEW** – Ron Irish, George Crandall
Action Requested: Information, discussion.
- 4:30 p.m. **INSURANCE SERVICES OFFICE AUDIT REPORT** – Melanie Adams
Action Requested: Information, discussion.
- 4:35 p.m. **BUILDING DIVISION-BENTON COUNTY INTERGOVERNMENTAL AGREEMENT** –
Melanie Adams
Action Requested: Information.
- 4:45 p.m. **BUDGET OVERVIEW**
Action Requested: Information, discussion, direction.
- 5:45 p.m. **COUNCILOR COMMENTS**
- 5:55 p.m. **CITY MANAGER REPORT**
 1. HARP update
 2. Farmers' Market
- 6:00 p.m. **ADJOURNMENT**

City of Albany Web site: www.cityofalbany.net

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by notifying the Human Resources Director at 917-7500.



TO: Albany City Council

VIA: Wes Hare, City Manager
Greg Byrne, Community Development Director

FROM: Melanie Adams, Building Official

DATE: April 6, 2011, for the April 11, 2011, City Council Work Session

SUBJECT: Recent Insurance Services Office (ISO) rating of Albany's Building Division

RELATES TO STRATEGIC PLAN THEME: • A Safe City

Action Requested:

None. Informational only.

Discussion:

Insurance Services Office, Inc. (ISO) analyzes the Building Division's policies and procedures every five years to determine our Building Code Effectiveness Grading Classification. This insurer-supported organization has the primary mission of providing advisory insurance underwriting and rating information to insurers. Our classification has a direct effect on the community's property insurance rates. Rates for newer construction in the City of Albany will be positively impacted as a result of the most recent ISO rating.

On a scale of 10 to 1, with 10 being the lowest possible rating, Albany's Building Division received an effectiveness classification of 2 in all categories during its recent review. This is the second evaluation in a row that Albany has received a 2 in all categories, the last evaluation being in 2006. Prior to that, Albany had been classified as a 4.

This classification is good news for Albany property owners, as insurers may use the ISO rating to provide credits to individual property insurance policies in recognition of community efforts to mitigate property damage due to natural disasters. While individual insurers may use different credits or different effective dates, the ISO program will apply credits citywide to any new construction issued a Certificate of Occupancy in the year 2010 and forward.

ISO has evaluated over 7,000 building code enforcement agencies across the U.S. and bases its ratings on a jurisdiction's Administration of Codes (54% of the score), Plan Review (23%), and Field Inspection (23%). Albany scored nearly perfect scores on plan review and field inspection, and scored high marks in administration of codes. Albany has been able to maintain its high ISO rating in the face of severe budget problems and staff reductions. The Building Division staff has shown dedication and professionalism with internal training sessions, system improvements, interdepartmental coordination, and other actions to bridge this period of limited resources.

The Building Division will continue to improve its procedures. However, it will not be feasible to achieve a classification of 1 without continuing education for staff, expanded public outreach, additional technical staff, and more national (rather than Oregon) certification exams.

Budget Impact: None.

MMA



TO: Albany City Council
VIA: Wes Hare, City Manager
FROM: Kate Porsche, Urban Renewal Manager *Kate*
DATE: April 7, 2011, for the April 11, 2011, City Council Work Session

SUBJECT: Historic Albany Recovery Program (HARP) Update

RELATES TO STRATEGIC PLAN THEME: ● A Healthy Economy

Action Requested:

Review of information.

Discussion:

Michael Waldock will be coming before you Monday afternoon to give you an update on the Historic Albany Recovery Program (HARP).

As the staff liaison for HARP, I've been working with Mr. Waldock to interview candidates for the three HARP Intern positions and looking for suitable office space. Though there is some space available upstairs in the Public Works Department at City Hall, Mr. Waldock feels, and I concur, that the traffic, visitors, and nature of the open work environment would be disruptive to the other folks in the Department.

A suitable location has been found in the downtown core in the separate back area of Mr. Delapoer's firm (where the accounting firm used to be). Typically, this area rents for \$1,500 per month, but Mr. Delapoer and his partners would be willing to lease it to the HARP group at a discounted rate of \$900 per month. This amount is under the original estimates for costs of accommodations; so there is no additional impact to the HARP budget. Staff wanted to make you aware of this arrangement due to the City's relationship with Mr. Delapoer as City Attorney.

Both Mr. Waldock and I are very excited about the space, as it will allow the group to work in a collaborative fashion in an open, "bull-pen" environment, while in a local, historic structure in the core of downtown—a perfect backdrop to the HARP activities. Additionally, it seems important that HARP have some distance, literally and figuratively, from City Hall so that they may better convey the entrepreneurial spirit of the "Economic Recovery from the Bottom Up" approach of HARP.

I will leave the rest of the update for Mr. Waldock and his presentation. We look forward to seeing you Monday night.

KCP:ldh:de