NOTICE OF PUBLIC MEETING
CITY OF ALBANY
CITY COUNCIL
Council Chambers
333 Broadalbin Street SW
Wednesday, June 25, 2014
7:15 p.m.

AGENDA

OUR MISSION IS

"Providing quality public services for a better Albany community."

OUR VISION IS

"A vital and diversified community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services."

Rules of Conduct for Public Meetings

1. No person shall be disorderly, abusive, or disruptive of the orderly conduct of the meeting.
2. Persons shall not testify without first receiving recognition from the presiding officer and stating their full name and residence address.
3. No person shall present irrelevant, immaterial, or repetitious testimony or evidence.
4. There shall be no audience demonstrations such as applause, cheering, display of signs, or other conduct disruptive of the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. SPECIAL PRESENTATION
   a. Bicycle and Pedestrian Advisory Commission – Bike Friendly City designation. [verbal]
   Action: _____

5. SCHEDULED BUSINESS

   a. Funding Requests
      1) Waiving fees of sign installation for the Military Order of the Purple Heart. [verbal]
      Action: _____
      2) Linn-Benton Community College/Albany Industry request for Economic Development Funds. [Pages 4-27]
      Action: _____

   b. Public Hearings
      1) 2013-2014 Supplemental Budget. [Pages 28-37]
      Action: _____ RES. NO._____
      2) Adjustments to System Development Charges and connection charges. [Pages 38-79]
         a) Revising water system development charges, reaffirming an appeal fee, and repealing Resolution No. 6243. [Pages 45-46]
         Action: _____ RES. NO._____
         b) Revising transportation system development charges for impacts to the Albany Transportation System, reaffirming the appeal fee, and repealing Resolution No. 6244. [Pages 47-55]
         Action: _____ RES. NO._____
         c) Revising sewer system development charges for connection to the public sanitary sewer system, reaffirming an appeal fee, and repealing Resolution No. 6245. [Pages 56-65]
         Action: _____ RES. NO._____
         d) Revising connection charges for street connections to improved city streets of unassessed properties in the city of Albany and repealing Resolution No. 6246. [Page 66]
         Action: _____ RES. NO._____
         e) Revising connection charges for sewer connections of unassessed properties in the city of Albany and repealing Resolution No. 6247. [Pages 67-68]
         Action: _____ RES. NO._____
         f) Revising connection charges for water connections of unassessed properties in the city of Albany and repealing Resolution No. 6248. [Pages 69-70]
         Action: _____ RES. NO._____
         g) Revising connection charges for storm connections of unassessed properties in the city of Albany and repealing Resolution No. 6249. [Page 71]
         Action: _____ RES. NO._____

Public Hearings ***continued***

h) Revising in-lieu-of assessment charges for the North Albany sanitary sewer basin and repealing Resolution No. 6250. [Pages 72-74]

Action: _____ RES. NO._____

i) Revising special connection charges for a portion of the Columbus Street sanitary sewer lift station project costs, which are allocated to unassessed properties within the lift station service area, and repealing Resolution No. 6251. [Pages 75-78]

Action: _____ RES. NO._____

j) Revising the improvement assurance charges for the non-oversized portion of future arterial and collector street improvements for streets located within the North Albany area and repealing Resolution No. 6252. [Page 79]

Action: _____ RES. NO._____

c. Business from the Public

d. First Reading of Ordinance

1) Authorizing the Parks & Recreation Director to designate areas wherein dogs may be allowed off-leash. [Pages 80-81]

Action:_____ ORD. NO._____

e. Adoption of Resolutions

1) Repealing Resolution No. 6231 and revising fees and charges for Parks & Recreation services for Fiscal Year 2014-2015. [Pages 82-86]

Action:_____ RES. NO._____

2) Revising fees for Development Code provisions and repealing Resolution No. 6232. [Pages 87-92]

Action:_____ RES. NO._____

f. Adoption of Consent Calendar

1) Approval of Minutes
   a) April 9, 2014, City Council Regular Session. [Pages 93-99]
   b) May 12, 2014, City Council Work Session. [Pages 100-102]
2) Approving annual liquor license renewals. [Pages 103-104]
3) Amending parking restrictions within that areaof Downtown Albany where parking on public parking lots and streets is enforced and managed by the Albany Downtown Association. [Pages 105-109] RES. NO._____
4) Granting an access easement to Michael S. Todd. [Pages 110-115] RES. NO._____

Action: _____

g. Award of Bid

1) WL-14-06, Powers Avenue, Oak Grove Drive East Water Line. [Pages 116-118]

Action: _____

h. Appointments

1) Appointing Debbie Berg to the Human Relations Commission. [Pages 119-122]

Action:_____

2) Appointing Linsey Godwin to Landmarks Advisory Commission. [Pages 123-126]

Action:_____

i. Report

1) Public Safety Facilities Review Committee update and funding recommendation. [Page 127]

Action: _____

6. BUSINESS FROM THE COUNCIL

7. NEXT MEETING DATE: Work Session July 7, 2014
Regular Session July 9, 2014

8. ADJOURNMENT

TO: Albany City Council

VIA: Wes Hare, City Manager

FROM: Kate Porsche, Economic Development & Urban Renewal Director KAP

DATE: June 19, 2014, for the June 25, 2014, City Council Meeting

SUBJECT: LBCC/Albany Industry Request for Economic Development Funds

RELATES TO STRATEGIC PLAN THEME:
- Goal III – A Healthy Economy

RELATES TO:
- Prosperity: – Maintain and grow the income levels with a focus on living-wage jobs, training and education opportunities of Albany residents, consistent with Oregon and national trends. Work to increase the community's assessed value while working to achieve a healthy balance of housing and jobs.

Action Requested: Review and approval of LBCC's and Albany Industries' request for funding partnership through the Economic Development Funds.

Discussion:

Background

The formulation of this request has been an industry and community-driven approach to solving the problem of workforce development in our community. Conversations around workforce development have been underway for some time. The Albany Area Chamber of Commerce (Chamber) has been a leader in this effort as their members and industry leaders identified the need for a trained and highly skilled workforce as a top priority and need for Albany and the region. To that end, the Chamber convened a Workforce Development Taskforce, which has been tasked with working on and finding solutions to this very problem by bringing Greater Albany Public Schools, LBCC, various industry leaders, government, and partner organizations such as AMEDC to the table.

Through conversations with the task force, industry leaders, and LBCC, an idea began to formulate around a potential industry-led solution focused on training through a partnership with LBCC. It is important to note that this proposal is a part of the greater effort to develop a training pathway for the 70 percent of K-14 students that will not go on to four-year institutions.

As you may know, LBCC has been discussing and just voted on June 18 to move forward with placing a $34 million dollar bond measure on this fall's ballot. Approximately one-third of the bond will focus on the Albany campus and, specifically, the repurpose and expansion of their industrial buildings that house the Non-Destructive Testing (NDT), welding, machine tool, and mechatronics. The remainder of the bond will fund the construction of the second building at the Automotive and Diesel program in Lebanon (ATTC), work at the Benton Campus, and the medical academic center in Lebanon (leveraging an $8 million dollar match from the state). Specific to the industrial work at the Albany campus, LBCC has also applied for a Federal TACT grant in the amount of $1,058,000 for instructors and instructional assistants, as well as a Federal Perkins Grant of $100,000 for instructional equipment.

Through numerous meetings and discussions, our industry leaders – including ATI Specialty Alloys and Components, ATI Cast Products, Oregon Freeze Dry, Viper Northwest, Selmet, L&B Fabrication, WR Grace, and National Frozen Foods – have consistently indicated that one

of the most critical pieces for their success in Albany is a trained, skilled workforce. As the idea for a partnership began to germinate, a group of industry leaders, led by Jim Merryman of Oregon Freeze Dry, along with the City and LBCC began to meet to discuss what a partnership might look like.

Using the feedback from the Workforce Development Taskforce as a jumping off point, this group of industry leaders delved into the specifics of training needs. It quickly became apparent that, while upgrades to the industrial buildings were a necessary investment, the construction and reuse of the buildings themselves fell short of meeting the specific training needs of our local industries. I want to direct your attention to the attached cover letter, set of slides, and Excel spreadsheets from LBCC. This information outlines specifics of the request, but also illustrates the need for skilled, trained workforce in these areas. The graph on the right-hand side of page 3 illustrates the significant growth by county in business and manufacturing industries since last year. Additionally, slide five makes the point that there are numerous open positions at this point—right now one of our local companies has 40 open positions because of a lack of trained, skilled labor.

David Becker, Dean of Business, Applied Technology and Industry Division, facilitated the conversations with the industry leaders as they began to wade into the details of training needs and equipment. Having attended one of these meetings, I can tell you this was a collaborative, cross-industry effort. The question that the group sought to answer was, could LBCC provide training and equipment that could meet the needs of various businesses and industries to help solve the problem of workforce training? And, if so, what specifically is needed?

Over the course of numerous meetings and discussions a three-tier investment approach emerged (specifics can be found on page 7 of the slides, and further cost-breakdowns can be found on the attached spreadsheets). Again, I want to underscore that the request before you is an outline of what industry leaders identified as their top needs for equipment, courses, and areas of focus that would provide them with the types of skilled works to fill immediate and ongoing positions.

Request

Tier 1: Manufacturing – Industries, educators, Chamber, and AMEDC alike agree that the greatest needs exist for manufacturing training. This package, labeled Package A, is the top-priority request for your consideration.

Package A: $3,212,695

- Non Destructive Testing – Implement 2-year degree and four certificates
- Welding – Implement titanium welding, modify and increase pipe welding, increase fabrication capacities.
- Mechatronics – Modify and increase mechanical, electrical, controls: multidisciplinary field of engineering capacity.
- Machine Tool – Modify and increase Computer Numerical Control (CNC), Coordinate Measuring Machine (CMM) capacities.

Package A identifies funding for 84 pieces of equipment, tools, and workstations that would set the table for a state-of-the-art manufacturing training facility.

Tier 2: Health Care – These items relate to educational opportunities in the health-care field and would be implemented at the Albany campus.

Package B: $786,768

- Modernize and increase training diagnostic imaging
- Modernize and increase training nursing
- Modernize and increase training dental assisting

Tier 3: Additional Manufacturing – These items increase capacity for manufacturing training, allows students more hands-on and practical lab time and more through-put in the program.

Package C: $366,400

- Welding – Increase titanium welding capacity
- Mechatronics – Increase mechanical, electrical controls: multidisciplinary field of engineering capacity.
- Machine Tool – Increase CNC capacity.

The request has been structured in an "a la carte" structure so you could review the needs in each of the areas and fund one, two, or all, should you choose. Finally, I would direct you to the attached letters of support from Selmet and Oregon Freeze Dry. ATI will be sending their letter shortly and expresses their support of the partnership; we simply didn't have it in time for the printing of the packet. Industry leaders, in addition to LBCC and the Chamber, plan to be on-hand Wednesday night to present the request, answer questions, and express their support for this innovative partnership.

Benefits

With the understanding that the economic development funds are both precious and finite, I believe the strongest merit of this request is that it that it is an investment that benefits multiple industries, our citizens, and the community at large, rather than one specific business.

This request is industry driven. You have before you a group of industries who have worked together to find and propose a solution to what they have identified as their greatest barrier and need. The effort has been entirely driven by local workforce needs, and the benefits of this partnership will not only be limited to large industries. Many of those students who will attend these certification or two-year degree programs will work for industries large and small (private and public) and other professional service businesses. These identified skills are necessary in a variety of fields beyond these large industries. By partnering with LBCC, we are helping many of our local businesses.

While this partnership request may be somewhat different from other "traditional" economic development requests that correlate a specific dollar amount to a specific number of jobs created by a specific business, I would suggest that this investment will result in training and education of Albany's own citizens—preparing them to apply for these skilled, good-paying positions, to work and live in our community. These trained individuals will then eligible to apply for and fill the numerous open positions that exist within Albany's local businesses. This partnership translates to filling jobs and benefits not only LBCC, but our citizens and our businesses—large and small.

In addition to providing the skill sets necessary for existing industries and businesses, having a community that recognizes the importance of these partnerships and educating our future workforce will be beneficial to industries looking at locating in Albany. I have been privy to a number of leads that have come through Business Oregon, and a top requirement of these businesses is a well-trained workforce. I believe this partnership will help Albany land other private sector employers as well.

With this initiative being driven and supported across industries, it's communitywide benefit, and solution to arguably our biggest barrier to economic development, staff supports funding of the full slate of packages requested. We would suggest explicit wording in the contracts, or inter-governmental agreements that ensures that any City of Albany economic development funds are to be used only for projects related to workforce development on the Albany Campus, which we believe is what is outlined in this request; and that our funding is available and contingent upon passage of LBCC's general obligation bond this fall.

Budget Impact:
The request before you is a three-tiered approach. Should you choose to fund all three, the total package cost would equal $4,365,863. As of April 2014, there is $4,756,400 in the Economic Development Fund. Funding of this proposal in total would leave approximately $390,537 for other requests or purposes.

KP:ldh
Attachments 5

G:\Economic Development\Projects\LBCC Partnership\City Council Memo 2014.06.25.docx

Linn-Benton
COMMUNITY COLLEGE

6500 Pacific Boulevard SW
Albany, OR 97321
(541) 917-4999
http://www.linnbenton.edu

June 19, 2014

Albany City Council
333 Broadalbin Street SW
Albany, Or 97321

RE: Economic Development Funding Request

Albany City Council,

Over the past year and half we have worked hand in hand with community industry in a variety of areas to identify workforce skill sets that lead to a living wage job and fill the gap of local business workforce needs. The emphasis has been on manufacturing and healthcare due to growth in the number of jobs (new jobs coupled with a greater number of retiring workers) and the continuing necessary technical skill set to meet the workforce demands of the future. As a result of having stakeholders from industry, government, and education at the table we have collaborated on programs, curriculum and facility design that are driven by and meet the needs of industry. This is how it should be – Linn Benton Community College providing what the community deems necessary. Our collaboration efforts through the Albany Workforce Development Task Force, individual meetings with companies such as ATI, Selmet, Oregon Freeze Dry, Viper, Samaritan, and others have resulted in the request for resources presented to you today. We have also worked jointly on program and curriculum development to ensure that the instruction provided will meet the skill set necessary to provide reliable, productive employees that will benefit the employer and the community.

This resource request is part of a larger effort that involves a redesign of our class and lab facilities that house our welding, machine tool and mechatronic programs through public funding, along with a request for federal resources to meet the instructional labor needs necessary to provide a strongly educated/trained workforce to meet local business skilled labor requirements. This overall resourcing effort has been done so in conjunction with local industry and business and the outcome of fulfilling this request will allow Linn Benton Community College to fulfill the community workforce needs while also providing for economic development in the Albany area due to the available high tech skilled workforce that is needed today.

Sincerely,

Greg Hamann
President, LBCC

LBCC/Industry Request for Funding

NATIONALLY:

- For Every 7 workers that are aging and leaving the manufacturing workforce there are only 3 replacements.

- While growth will lead to many openings, more than two-thirds—67.2 percent—are projected to come from replacement needs.

- The health care and social assistance sector is projected to grow at an annual rate of 2.6 percent, adding 5.0 million jobs between 2012 and 2022. This accounts for nearly one-third of the total projected increase in jobs. The growth reflects, in part, the demand for healthcare workers to address the needs of an aging population.

AT THE STATE LEVEL:

- Manufacturing in Oregon now accounts for a higher percentage of gross domestic product than in any other state in the U.S, and was 27.8% of Oregon's GDP in 2012.

- The healthcare industry is also expanding rapidly. Growth is based on in-migration, with 14.8% population growth from 2000-2013, and demographic changes as the population ages.

- These factors have fundamentally restructured the job market, putting laid-off workers, and particularly those with a high school degree or less, at risk of being permanently unemployed or underemployed.

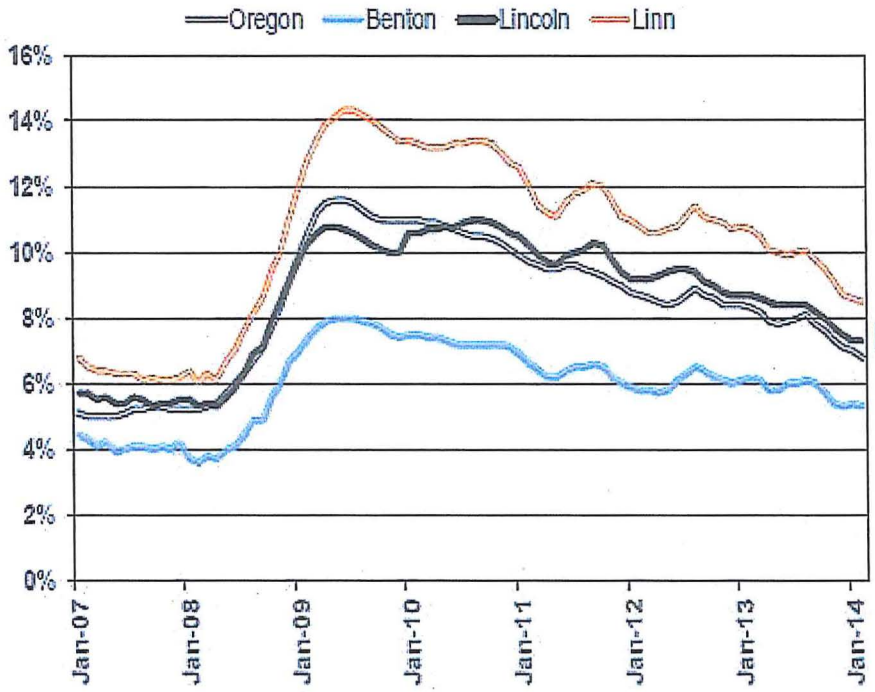
- At the same time, Oregon's manufacturing and healthcare employers are urgently searching for workers who have up-to-date skills, but are often failing to find them, leaving critical positions vacant.

Benton, Lincoln, & Linn County Economic Indicators April 2014

State of Oregon Employment Department

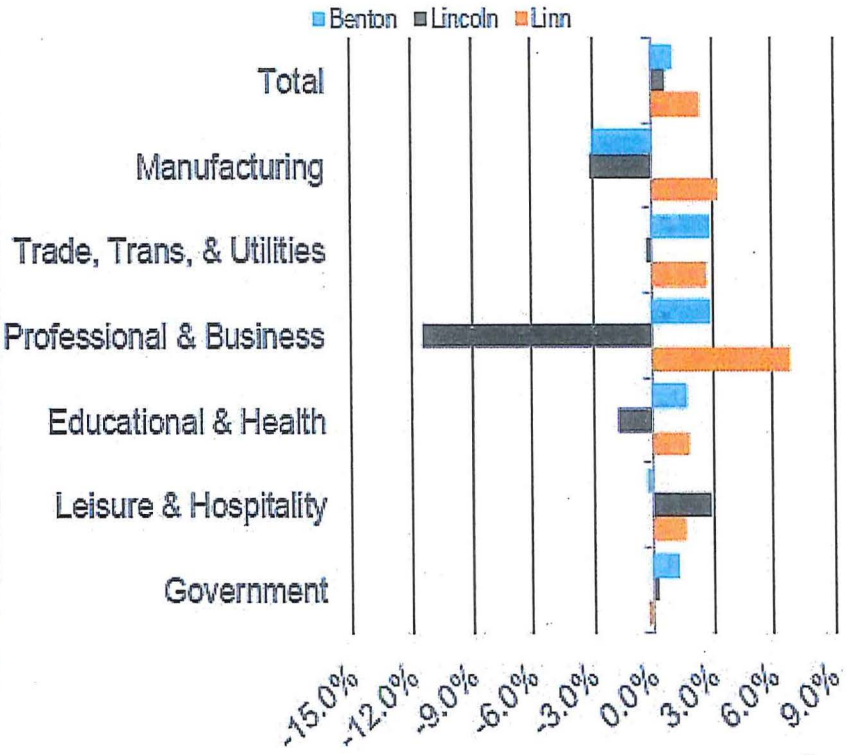
Unemployment Rate

Through March 2014 (Seasonally adj.)



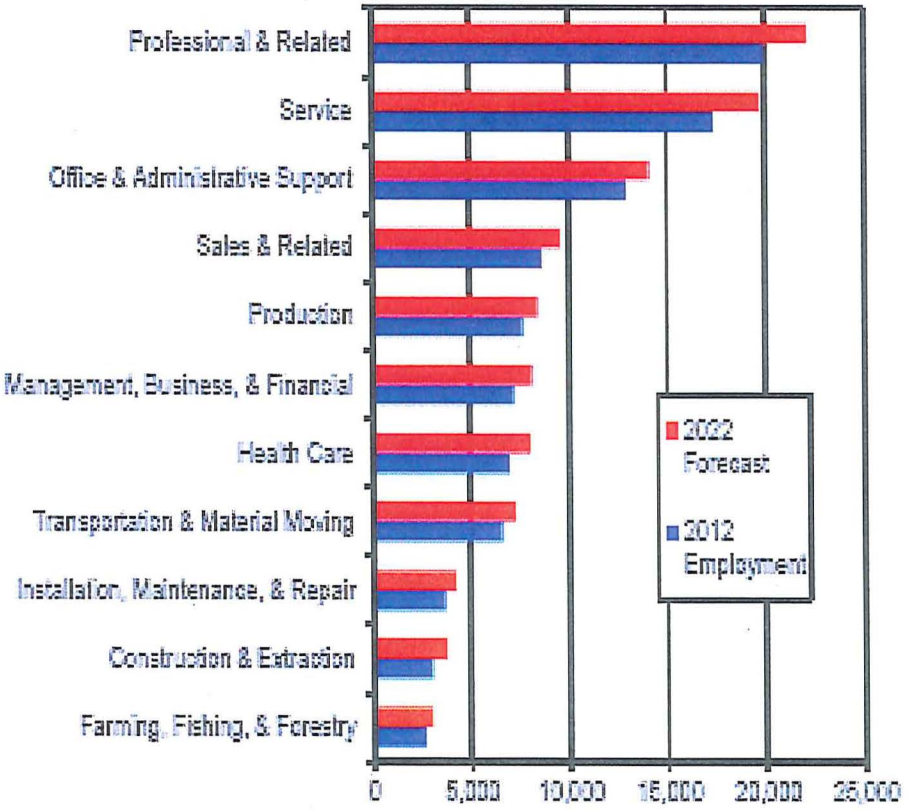
Industry Growth

Change from One Year Earlier - March 2014



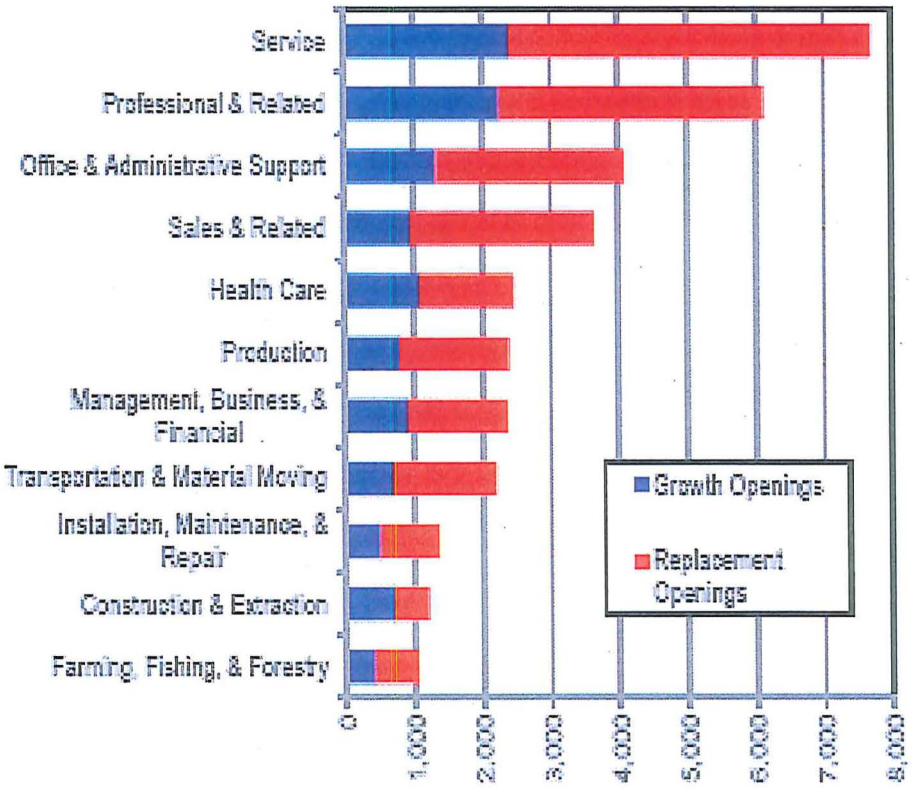
Occupational Employment Projections

Benton, Lincoln, & Linn Counties
Broad Occupational Group 2012 and 2022



Growth vs Replacement Openings

Benton, Lincoln, and Linn Counties
Occupational Employment Projections 2012-2022



LOCALLY:

- Manufacturing continues to grow, coupled with the aging workforce making skilled labor a priority.

  - Currently 40 open positions in one local company that needs to be filled now.

  - Expansion of manufacturing capacity in Albany is planned and in implementation.

  - Over 500 advanced manufacturing jobs projected in the near future - (5 years).

Needs/Requirements Identification:

- Albany Chamber of Commerce – Albany Workforce Development Committee:
  - INDUSTRY, Government (State and Local), and Education (Linn Benton Community College and Albany High Schools) identified the following focus areas:
    - ✓ Non Destructive Testing
      1. Radiography – Digital
      2. Ultrasonic
      3. Visual
      4. Mag Partical

    - ✓ Welding – (Titanium, Pipe, Fabrication).

    - ✓ Mechatronics – mechanical, electrical, controls: multidisciplinary field of engineering.

    - ✓ Machine Tool – (Computer Numerical Control: CNC, Coordinate Measuring Machine: CMM.

Resource Request : Manufacturing

- Package A: **$3,212,695.00**

✓ Non Destructive Testing – Implement 2yr Degree and Four Certificates

1. Radiography – Digital
2. Ultrasonic
3. Mag Particle
4. Visual

✓ Welding – Implement Titanium Welding, Modify and Increase Pipe Welding, Increase Fabrication capacities.

✓ Mechatronics – Modify and Increase mechanical, electrical, controls: multidisciplinary field of engineering capacity.

✓ Machine Tool – Modify and Increase Computer Numerical Control: CNC, Coordinate Measuring Machine: CMM capacities.

Resource Request : Health Care

- Package B: **$786,768.00**

  - ✓ Modernize and Increase Training Diagnostic Imaging
  - ✓ Modernize and Increase Training Nursing
  - ✓ Modernize and Increase Training Dental Assisting

Resource Request : Manufacturing

- Package C: **$366,400.00**

  - ✓ Welding – Increase Titanium Welding Capacity

  - ✓ Mechatronics – Increase mechanical, electrical, controls: multidisciplinary field of engineering capacity.

  - ✓ Machine Tool – Increase CNC capacity.

ADDITIONAL STAKEHOLDER RESOURCES:

- LBCC Board Approved Proposed Bond (30 million total): Focus of Albany Campus is the Repurpose and Expansion of the Industrial Buildings which house NDT, Welding, Machine Tool, Mechatronics.

- Federal TACT Grant – approx $1,058,000 for Instructors, Instructional Assistants in conjunction with Industry needs and High School partnerships.

- Federal Perkins Grant – approx 100k for classroom instructional equipment and program/instructional development in conjunction with Industry.

- ***FOCUS AND DRIVEN BY INDUSTRY: a continuous process – Manufacturing Common Technical Core, DACUM – Design a Curriculum, Albany Workforce Development Committee – sponsorships, foundation grants, WIB/WIA/CSC scholarships for students.***

LBCC/Industry Request for Funding

Package A	Manufacturing	**NDT TYPE TESTING** *ULTRASONIC TESTING* *PENETRANT TESTING* *RADIOGRAPHIC TESTING* *MAG PARTICLE TESTING* *VISUAL TESTING* **WELDING** **MACHINE TOOL** **MECHATRONICS**	$	3,212,695
Package B	Health Care	**Diagnostic Imaging** **Nursing Training** **Dental Assisting**	$	786,768
Package C	Manufacturing	**Welding** **Mechatronics** **Machine Tool**	$	366,400
		Total Package	**$**	**4,365,863**

Package A: Manufacturing

NDT TYPE TESTING	EQUIPMENT	QTY	COST PER ITEM	SUBTOTAL ITEM COST
ULTRASONIC TESTING				
	WESTPRO UT IMMERSION TANK	1	$447,098	$447,098
	OLYMPUS OMNISCAN MX2 PACKAGE	1	$93,045	$93,045
	EPOCH 600	8	$6,300	$50,400
	TRANSDUCERS	10	$400	$4,000
	OLYMPUS 380L PLUS THICKNESS GAUGE	4	$3,950	$15,800
	ECHOMAC FD5	1	$33,500	$33,500
	TED CONSUMABLE QUOTE	1	$37,272	$37,272
			SUB-TOTAL	$681,115
PENETRANT TESTING				
	MAGNAFLUX WATER WASH PEN LINE ZA1227	1	$9,400	$9,400
	MAGNAFLUX WATER WASH PEN LINE ZA1663	1	$18,300	$18,300
	MAGNAFLUX PE HYDROPHIL PEN LINE ZA1227	1	$11,050	$11,050
	MAGNAFLUX PE HYDROPHIL PEN LINE ZA1663	1	$22,400	$22,400
	INFINITEX - SPLITTER JR WASTE WATER RECYL	1	$11,500	$11,500
	TED CONSUMABLE QUOTE	1	$31,462	$31,462
			SUB-TOTAL	$104,112
RADIOGRAPHIC TESTING				
	TED SCHOOL 300KV X-RAY CAB	1	$35,000	$35,000
	ERESCO 65 300 KV PORT X-RAY AC	1	$56,105	$56,105
	ERESCO 65 300 KV PORT X-RAY WC	1	$62,536	$62,536
	GEIT MECO FILM PROCESSOR	1	$22,272	$22,272
	PROCESSOR ACC			
	BASE TABLE	1	$488	$488
	REPLACEMENT TANKS	1	$469	$469
	LIGHT TIGHT COVER	1	$506	$506
	CARESTREAM CR	1	$120,000	$120,000
	VIDISCO DR	1	$174,000	$174,000
	X-RAY CONSUMABLE PACKAGE	1	$40,033	$40,033
			SUB-TOTAL	$511,409
MAG PARTICLE TESTING				
	MAGNAFLUX A2030	1	$34,000	$34,000
	MAGNAFLUX MAG KIT	1	$10,770	$10,770
	TED CONSUMABLE QUOTE	1	$13,889	$13,889
			SUB-TOTAL	$58,659
VISUAL TESTING				
	TI V5 VIDEO SCOPE	1	$22,700	$22,700
	ITI FLEXIBLE FIBERSCOPE 8MM/2M	1	$10,950	$10,950
	ITI RIGID BORE SCOPE 8MM/13"	1	$1,600	$1,600
	ITI WHITE LIGHT SOURCE	1	$475	$475
	ITI LIGHT GUIDE 6'	1	$175	$175
			SUB-TOTAL	$35,900

Package A: Manufacturing, Cont.

WELDING

Inert Welding Chambers	4	$55,000	$220,000
Welding Machines Assorted	1	$275,000	$275,000
Consumables	1	$60,000	$60,000
		SUB-TOTAL	$555,000

MACHINE TOOL

Super Mini Mill, with options and simulators	1	$55,000	$55,000
Mori Seike Turning Center, no subspindle, with live tooling, NLX2500MC/700	1	$180,000	$180,000
Mori Seike Turning Center, with subspindle and live tooling, NLX2500SY/700	1	$250,000	$250,000
Coordinate Measuring Machine (CMM) with interface	1	$55,000	$55,000
Remote Digital Viewing and Distance System	1	$27,500	$27,500
		SUB-TOTAL	$567,500

MECHATRONICS

GE FANUC robots with controllers	3	$45,000	$135,000
SMC IPC-200 Process Control Training System	4	$68,000	$272,000
Fluke Power Quality Meters	6	$4,200	$25,200
Festo Filtration Station 544253	4	$30,000	$120,000
Festo Compact Work Station	4	$36,700	$146,800
		SUB-TOTAL	$699,000

82 **TOTAL** **$3,212,695**

Package B: Healthcare

	EQUIPMENT	QTY	COST PER ITEM	SUBTOTAL ITEM COST
DIAGNOSTIC IMAGING				
	X-ray Unit Tables	3	$ 30,000	$90,000
	Human Anatomy Skeleton	6	$ 2,400	$14,400
	Digital Portable	1	$ 200,000	$200,000
	Fluoroscopy Unit	1	$ 125,000	$125,000
	X-ray Unit to include CR/DR	1	$ 150,000	$150,000
			SUB-TOTAL	$579,400
NURSING				
	IV Pumps 8	1	$ 15,000	$15,000
	SIM Man Essential with Blood	1	$ 59,000	$59,000
	Precision Pro Xlt Glucose meter	3	$ 2,100	$6,300
	Welch-Allyn Vital Sign Monitor with rolling cart	8	$ 821	$6,568
	Defibrillator	1	$ 7,500	$7,500
	PCA Pump	1	$ 4,500	$4,500
			SUB-TOTAL	$98,868
DENTAL ASSISTING				
	Digital Radiography System	1	$ 34,000	$34,000
	X-Ray Machine	1	$ 7,000	$7,000
	2 Clinical Dental Chair Units	2	$ 30,000	$60,000
	2 Assistant Clinic Stools	2	$ 3,000	$6,000
	Hand piece Cleaning Unit	1	$ 1,500	$1,500
			SUB-TOTAL	$108,500
			TOTAL	**$786,768**

Package C: Manufacturing

PACKAGE C	EQUIPMENT	QTY	COST PER ITEM	SUBTOTAL ITEM COST
WELDING				
	Inert Welding Chambers	2	$55,000	$110,000
			SUB-TOTAL	$110,000
MACHINE TOOL				
	Super Mini Mill, with options and simulators	1	$55,000	$55,000
			SUB-TOTAL	$55,000
MECHATRONICS				
	SMC IPC-200 Process Control Training System	1	$68,000	$68,000
	Festo Filtration Station 544253	2	$30,000	$60,000
	Festo Compact Work Station	2	$36,700	$73,400
			SUB-TOTAL	$201,400
			TOTAL	**$366,400**

OREGON FREEZE DRY

Jim Merryman
PRESIDENT

RECEIVED
JUN 02 2014
City of Albany
City Manager's Office

May 29, 2014

Kate Porsche
City of Albany
333 Broadalbin St SW
Albany, OR 97321

RE: Industry Support of LBCC Funding Request

Dear Ms. Porsche,

The purpose of this letter is to ask for your support of the funding request from Linn Benton Community College (LBCC). This funding request is actually business driven. LBCC has proven to be a community-building partner, dedicated to serving local industries, their workforces, and our youth. As local businesses grow, so does the demand for LBCC to keep current with our needs.

Fifty years ago we opened our first freeze-drying plant in Albany. As our manufacturing processes changed, we expanded, and our workforce grew, LBCC has provided customized education and programs to help us be successful. Here are some recent examples:

- Mechatronics/Industrial Maintenance Technician: Six years ago this program was established through a collaboration between LBCC, Albany high schools, and local industry to support industries' workforce needs in our community. In addition to teaching the skills our current and future mechanics and operators need to be successful, Albany high school juniors and seniors can enroll for these classes to get a head start on their careers. The growing demand for the program speaks for its success.
- Our cooking operators attend a "Chef School", which was specially designed for greater understanding of their roles in our manufacturing environment.
- Strategic Leadership: Forty OFD managers have participated in these customized classes to focus on the critical skills needed to grow our company in the 21st century.

While the local unemployment rate has recently improved, there are many unemployed people in Linn County who have given up their job searches. Meanwhile, local industries continue to evolve and they struggle to find qualified

525 25th Avenue S.W.
P.O. Box 1048, Albany, Oregon 97321
(541) 926-6001 FAX: (541) 967-6527

employees at a time when the "baby boom" generation is beginning to retire. These unfilled, well-paying jobs have hindered local industry's ability to expand and bring additional revenue to our community. The problem is that many of the unemployed and our youth do not possess the skills they need to fill one of these great jobs in their own backyard.

We are among local businesses who have united to work with LBCC to identify specific equipment and programs we have in common. This has resulted in identifying gaps in LBCC's equipment, building infrastructure, and programs that are required in order for local business to grow with an educated workforce in the "trades" being expanded at our local businesses. This collaboration between business and LBCC becomes a marketing and selling point for our community to use to help bring in new businesses. Strong, collaborative workforce development is a key point that can be critical to a prospective business.

LBCC has been very responsive to our needs and has made good progress, and with your approval of their funding request, they will continue to. We hope you agree that LBCC deserves your support.

Sincerely,

Jim Merryman
President/COO

SELMET INC.

June 19, 2014

Albany City Council
333 Broadalbin Street SW
Albany, OR 97321

RE: Industry Support of LBCC Funding Request

Dear Council Members,

Selmet, Inc. is asking for your support of the funding request from Linn Benton Community College. As a member of the local Workforce Development (WFD) Committee, along with other local businesses and LBCC, we have been working together to align academic programs to the needs of industry.

Having community businesses working with LBCC to develop programs needed to educate the workforce in the manufacturing trade will show well to potential businesses moving to our area. By closing the gaps in equipment and programs needed, now and in the future, we all benefit.

Your consideration and support in the approval of LBCC's funding request is greatly appreciated.

Sincerely,

Dustin Harrington
Vice President, Manufacturing

TELEPHONE 541-926-7731 • 33992 S.E. SEVEN MILE LANE, ALBANY, OREGON • FACSIMILE 541-928-9346

SPECIALISTS IN PRECISION CASTING OF THE REACTIVE & REFRACTORY METALS

TO: Albany City Council

VIA: Wes Hare, City Manager

FROM: Stewart Taylor, Finance Director
Anne Baker, Senior Accountant

DATE: June 13, 2014, for the June 25, 2014, City Council Meeting

SUBJECT: 2013-2014 Supplemental Budget

RELATES TO STRATEGIC PLAN THEME: • Effective Government

Action Requested:

By Resolution, adopt the proposed Fiscal Year 2013-2014 Supplemental Budget.

Discussion:

The proposed Supplemental Budget changes total $1,394,300, a 0.88% increase from the current FY 2013-2014 Budget. This Supplemental Budget will be used to adjust appropriations as needed. The proposed Grants Fund (11.32%) and Capital Projects Fund (12.58%) adjustments are greater than 10% of their current budgets, which requires a public hearing. The proposed changes are discussed on a fund by fund basis in the narrative which is presented below.

Budget Impact:

General Fund:

- Increase the Fire Suppression Program $110,000. This increase is due to higher overtime costs for Fiscal Year 2013-14. This increase is offset by a decrease in the Fire & Life Safety Program.
- Increase Transfers Out $289,700. This increase is due to moving the Housing Program to the Grants Fund. The increase is offset by a decrease in Contingencies.
- Increase Transfers Out $20,200. This increase is to account for the negative beginning fund balance in the Debt Service Fund, 2004 Revenue Obligation Program. The offset is a reduction in Employer Paid Benefits for Municipal Court, Fire Suppression, Public Safety Levy Fire and Police, Fire & Life Safety, Police, Planning, and the Library.
- Increase Contingencies $20,000. This is offset by a transfer from the Ambulance Fund to close the fund.
- Increase the Court Program $14,000. The increase is to account for higher expenditures for court appointed attorneys. This is offset by a decrease in Contingencies.

The result is a $20,000, 0.07% increase in appropriations in the General Fund.

Parks & Rec Fund: Increase Transfers Out $15,400. This increase is to account for the negative beginning fund balance in the Debt Service Fund, 2004 Revenue Obligation Program. This transfer is offset by a reduction to Employer Paid Benefits for Sports Services, CYF Rec Services, Resource Dev Marketing Services, Parks Maintenance Services, Parks & Rec Administration, Aquatic Services, Adult Rec Services, and Performance & Cultural Arts. The result is a net zero increase in appropriations for the Parks & Rec Fund.

Grants Fund: Increase Materials and Services $352,100 (11.32%). This increase is due to moving the Housing Program from the General Fund to the Grants Fund ($289,700) and an increase in Materials & Services for the CDBG Grant ($62,400). The grant increase is offset by an increase in CDBG Funding.

Building Inspection Fund:

- Increase the Building Inspection Program $52,700. The increase is due to an increase in administration costs and state surcharge fees.
- Increase the Facilities Replacement program $14,000. The increase is due to an increase in administration costs and state surcharge fees.

The result is a net increase in appropriations of $66,700, 5.73%, in the Building Inspection Fund.

Risk Management Fund:

- Increase Transfers Out $65,000. The increase accounts for a transfer to the Central Services Fund for unexpected election costs. The transfer is offset by a decrease in Materials & Services.
- Increase Transfers Out $8,700. The increase is due to closing the HARP Program and transferring the June 30, 2014 balance to the Settlement Program. The transfer is offset by an increase in Beginning Fund Balance.

The result is a $17,400, 1.99% increase in appropriations for the Risk Management Fund.

Ambulance Fund:

- Increase Wages & Salaries $30,000. The increase accounts for higher overtime costs in the Fund. The increase will be offset by an increase in revenues.
- Increase Transfers Out $20,000. The increase is due to closing the Ambulance Fund and transferring the June 30, 2014 balance to the General Fund. The transfer is offset by an increase in revenues.

The result is a $50,000, 2.32% increase in appropriations for the Ambulance Fund.

Public Transit Fund: Increase the Paratransit System Program $90,000 (4.34%) to reflect a bus purchase that was not included in the Adopted Budget. The offset for the purchase is an increase in FTA Section 5310 Grant funds, $80,700; Beginning Balance, $2,800; and a reduction in Operating Reserves of $6,500. The result is a net increase in appropriations of $83,500 for the Transit Fund.

Street Fund:

- Increase Capital Expenditures $589,600 to reflect the Water Fund share of N Albany Road – Quarry to RR Tracks and Main Street Rehab projects. The offset for the increase is a transfer from the Water Fund, Capital Projects Program.
- Increase Contingencies $36,300 to reflect an increase in ILFF transfers from the Water and Sewer Fund.

The result is a $625,900, 5.13% increase in appropriations for the Street Fund.

Debt Service Fund: Increase Transfers Out $2,700, 0.10% to close the Bancroft Debt Service Program. The offset for the transfer is an increase in Beginning Fund Balance.

Capital Projects Fund:

- Increase the LID Construction Projects Program $75,000 to account for the expenses for the Oak Street LID project. The offset for this increase is a transfer from the Water Fund, Capital Reserve.
- Increase Transfers Out $15,000 to close the North Albany Park & Ride Program. The offset for the transfer is an increase in Beginning Fund Balance of $10,000 and a decrease in Materials & Services of $5,000.

The result is a $85,000, 12.58% increase in appropriations for the Capital Projects Fund.

Sewer Fund: Increase the ILFF Transfer to the Street Fund $17,500, a net zero increase to account for an increase in ILFF's received. Offset is a decrease in Contingencies.

Water Fund: Increase Transfers Out $683,400, a net zero increase to account for an increase in ILFF's received ($18,800), the Water Fund's share of the Oak Street LID ($75,000), N Albany Road – Quarry to RR Tracks ($490,000), and the Main Street Rehab project ($99,600). Offset is a decrease in Capital Reserves of $664,600 and a decrease in Contingencies of $18,800.

Central Services Fund:

- Increase Finance Program $76,000 to reflect election costs and higher contractual services that weren't anticipated when the budget was adopted. The offset for the increase is an increase in Beginning Fund Balance of $11,000 and a transfer from the Risk Management Fund of $65,000.
- Increase Information Technology Services $15,000 to reflect the transfer of one FTE from the City Manager's Office. The increase is offset by an increase in Beginning Fund Balance.

The result is a $91,000, 1.59% increase in appropriations for the Central Services Fund.

AB
Attachments: Resolution and line item detail

City of Albany
YTD Expenditure vs Budget Summary (2013-14 Current Budget)

	Current Budget	SupBud Adjust	New Budget	Ytd Amount	Budget Balance	Percent of Budget	Percent Change
100 General Fund							
100-10-1003 Nondepartmental							
Wages & Salaries	-	-	-	5,334.21	(5,334)	-	
Materials & Services	275,500	-	275,500	226,841.34	48,659	82.34%	
100-10-1029 Municipal Court	647,600	13,600	661,200	561,346.72	99,853	84.90%	
100-11-1026 Code Enforcement	17,100	-	17,100	7,366.19	9,734	43.08%	
100-25-1201 Fire Suppression	8,374,600	103,400	8,478,000	7,088,889.63	1,389,110	83.62%	
100-25-1202 Public Safety Levy: Fire	1,029,900	(1,000)	1,028,900	849,553.35	179,347	82.57%	
100-25-1203 Fire & Life Safety	895,400	(110,600)	784,800	591,382.09	193,418	75.35%	
100-30-1301 Police	12,063,500	(8,600)	12,054,900	9,628,693.64	2,426,206	79.87%	
100-30-1302 Public Safety Levy: Police	988,100	(800)	987,300	780,680.19	206,620	79.07%	
100-40-1601 Planning	1,038,900	(600)	1,038,300	706,980.10	331,320	68.09%	
100-40-1606 Housing	139,100	-	139,100	4,899.73	134,200	3.52%	
100-45-1701 Library	2,426,100	(1,600)	2,424,500	2,012,090.82	412,409	82.99%	
Transfers Out	934,200	309,900	1,244,100	862,428.23	381,672	69.32%	
Contingency	1,253,700	(283,700)	970,000	-	970,000	0.00%	
Total 100 General Fund	30,083,700	20,000	30,103,700	23,326,486.24	6,777,214	77.49%	0.07%
	-			-			
202 Parks & Recreation							
202-35-1402 Sports Services	264,300	(700)	263,600	170,592.93	93,007	64.72%	
202-35-1403 Children/Youth/Family Rec Services	272,000	(1,300)	270,700	193,134.06	77,566	71.35%	
202-35-1404 Resource Development/Marketing Services	325,400	(1,800)	323,600	248,201.02	75,399	76.70%	
202-35-1407 Park Maintenance Services	1,948,500	(5,000)	1,943,500	1,446,431.18	497,069	74.42%	
202-35-1408 Parks & Recreation Administration	1,216,000	(2,800)	1,213,200	1,019,306.99	193,893	84.02%	
202-35-1410 Aquatic Services	785,800	(2,200)	783,600	625,570.39	158,030	79.83%	
202-35-1413 Adult Recreation Services	491,400	(1,500)	489,900	381,348.44	108,552	77.84%	
202-35-1414 Performance and Cultural Arts	505,100	(100)	505,000	377,083.91	127,916	74.67%	
202-35-1500 Park SDC Projects	401,900	-	401,900	34,213.26	367,687	8.51%	
202-35-1506 Senior Center Foundation	18,400	-	18,400	9,553.13	8,847	51.92%	
202-35-1507 Parks Capital Improvement Program	175,000	-	175,000	1,285.35	173,715	0.73%	
Transfers Out	354,500	15,400	369,900	334,500.00	35,400	90.43%	
Contingency	313,500	-	313,500	-	313,500	0.00%	
Total 202 Parks & Recreation	7,071,800	-	7,071,800	4,841,220.66	2,230,579	68.46%	0.00%
	-			-			
203 Grants Fund							
Wages & Salaries	699,600	-	699,600	546,029.73	153,570	78.05%	
Materials & Services	1,224,933	352,100	1,577,033	534,566.64	1,042,466	33.90%	
Capital	1,186,300	-	1,186,300	299,488.85	886,811	25.25%	
Total 203 Grants Fund	3,110,833	352,100	3,462,933	1,380,085.22	2,082,848	39.85%	11.32%
	-			-			
204 Building Inspection							
204-40-1602 Building Inspection	967,900	52,700	1,020,600	823,517.94	197,082	80.69%	
204-40-1603 Electrical Permit Program	132,400	14,000	146,400	117,545.04	28,855	80.29%	
204-40-1607 ADA Code Enforcement	63,800	-	63,800	13,508.43	50,292	21.17%	
Transfers Out	36,500	-	36,500	13,254.83	23,245	36.31%	
Total 204 Building Inspection	1,200,600	66,700	1,267,300	967,826.24	299,474	76.37%	5.73%
	-			-			
208 Risk Management							
Materials & Services	1,540,200	(65,000)	1,475,200	207,319.15	1,267,881	14.05%	
Capital	9,338,500	-	9,338,500	1,000.00	9,337,500	0.01%	
Transfers Out	-	73,700	73,700	8,669.00	65,031	11.76%	
Contingency	-	8,700	8,700	-	8,700	0.00%	
Total 208 Risk Management	10,878,700	17,400	10,896,100	216,988.15	10,679,112	1.99%	0.16%
	-			-			
211 Economic Development							
211-10-1007 Target Utilities	36,400	-	36,400	36,345.50	55	99.85%	
211-11-1101 Economic Development Activities	823,800	-	823,800	592,192.03	231,608	71.89%	
211-50-1103 Albany Municipal Airport	444,600	-	444,600	247,711.75	196,888	55.72%	
211-50-1115 Municipal Airport Capital Projects	144,000	-	144,000	-	144,000	0.00%	
Transfers Out	349,300	-	349,300	284,530.16	64,770	81.46%	
Total 211 Economic Development	1,798,100	-	1,798,100	1,160,779.44	637,321	64.56%	0.00%
	-			-			

City of Albany
YTD Expenditure vs Budget Summary (2013-14 Current Budget)

	Current Budget	SupBud Adjust	New Budget	Ytd Amount	Budget Balance	Percent of Budget	Percent Change
212 Ambulance							
Wages & Salaries	1,874,700	30,000	1,904,700	1,572,674.82	332,025	82.57%	
Materials & Services	281,800	-	281,800	246,814.47	34,986	87.58%	
Transfers Out	-	20,000	20,000	-	20,000	0.00%	
Total 212 Ambulance	2,156,500	50,000	2,206,500	1,819,489.29	387,011	82.46%	2.32%
	-			-			
213 Public Transit							
213-50-1106 Albany Transit System	667,600	-	667,600	467,251.05	200,349	69.99%	
213-50-1107 Linn-Benton Loop	951,500	-	951,500	421,459.43	530,041	44.29%	
213-50-1108 Paratransit System	455,600	83,500	539,100	416,600.94	122,499	77.28%	
Total 213 Public Transit	2,079,700	83,500	2,163,200	1,309,478.12	853,722	60.53%	4.02%
	-			-			
215 Public Safety Levy							
Transfers Out	2,784,600	-	2,784,600	2,262,839.83	521,760	81.26%	
Total 215 Public Safety Levy	2,784,600	-	2,784,600	2,262,839.83	521,760	81.26%	0.00%
	-			-			
217 Capital Replacement							
217-10-1010 Equipment Replacement	3,440,600	-	3,440,600	1,343,017.35	2,097,583	39.03%	
217-10-1034 City Facilities Replacement	256,900	-	256,900	77,759.00	179,141	30.27%	
217-10-2002 GF Facilities Maintenance Projects	204,700	-	204,700	10,991.83	193,708	5.37%	
217-13-1031 IT Equipment Replacement	2,041,800	-	2,041,800	552,295.23	1,489,505	27.05%	
217-50-2018 Facilities Replacement	786,400	-	786,400	23,167.57	763,232	2.95%	
Transfers Out	76,000	-	76,000	63,333.30	12,667	83.33%	
Total 217 Capital Replacement	6,806,400	-	6,806,400	2,070,564.28	4,735,836	30.42%	0.00%
	-			-			
250 Street							
Wages & Salaries	821,200	-	821,200	659,849.18	161,351	80.35%	
Materials & Services	2,378,900	-	2,378,900	1,790,138.09	588,762	75.25%	
Capital	9,001,600	589,600	9,591,200	838,367.49	8,752,833	8.74%	
Transfers Out	525,500	-	525,500	500,333.40	25,167	95.21%	
Contingency	59,800	36,300	96,100	-	96,100	0.00%	
Total 250 Street	12,787,000	625,900	13,412,900	3,788,688.16	9,624,212	28.25%	5.13%
	-			-			
301 Debt Service							
301-10-1021 2002 LTD Tax Pension Bonds	730,600	-	730,600	160,117.13	570,483	21.92%	
301-10-1022 2004 Revenue Obligations	417,900	-	417,900	417,728.76	171	99.96%	
301-10-1050 2007 GO Refunding Bonds	1,575,900	-	1,575,900	1,358,950.00	216,950	86.23%	
Transfers Out	-	2,700	2,700	2,840.32	(140)	105.20%	
Total 301 Debt Service	2,724,400	2,700	2,727,100	1,939,636.21	787,464	71.12%	0.10%
	-			-			
402 Capital Projects							
402-10-1012 LID Construction Projects	530,500	75,000	605,500	13,085.14	592,415	2.16%	
402-50-1110 Albany Station Pathway	120,300	-	120,300	5,284.78	115,015	4.39%	
402-50-1111 North Albany Park & Ride	25,000	(5,000)	20,000	13,790.33	6,210	68.95%	
Transfers Out	470,000	15,000	485,000	-	485,000	0.00%	
Total 402 Capital Projects	1,145,800	85,000	1,230,800	32,160.25	1,198,640	2.61%	12.58%
	-			-			
601 Sewer							
Wages & Salaries	2,422,100	-	2,422,100	1,808,202.75	613,897	74.65%	
Materials & Services	6,469,800	-	6,469,800	5,051,757.42	1,418,043	78.08%	
Capital	15,407,900	-	15,407,900	4,333,244.10	11,074,656	28.12%	
Transfers Out	550,000	17,500	567,500	429,693.26	137,807	75.72%	
Debt Service	10,864,900	-	10,864,900	5,502,395.00	5,362,505	50.64%	
Contingencies	508,400	(17,500)	490,900	-	490,900	0.00%	
Total 601 Sewer	36,223,100	-	36,223,100	17,125,292.53	19,097,807	47.28%	0.00%
	-			-			
615 Water							
Wages & Salaries	2,255,700	-	2,255,700	1,705,889.08	549,811	75.63%	
Materials & Services	5,792,400	-	5,792,400	4,328,359.45	1,464,041	74.72%	0.000%
Capital	11,311,300	(664,600)	10,646,700	2,288,086.71	8,358,613	21.49%	-5.876%
Transfers Out	981,100	683,400	1,664,500	1,546,235.52	118,264	92.89%	69.657%
Debt Service	3,567,100	-	3,567,100	1,967,064.38	1,600,036	55.14%	0.000%
Contingencies	506,700	(18,800)	487,900	-	487,900	0.00%	-3.710%
Total 615 Water	24,414,300	-	24,414,300	11,835,635.14	12,578,665	48.48%	0.00%
	-			-			

City of Albany
YTD Expenditure vs Budget Summary (2013-14 Current Budget)

	Current Budget	SupBud Adjust	New Budget	Ytd Amount	Budget Balance	Percent of Budget	Percent Change
701 Central Services							
701-10-1035 Finance	1,319,600	76,000	1,395,600	1,163,565.73	232,034	83.37%	
701-11-1027 Council & Nondepartmental	252,400	-	252,400	219,911.29	32,489	87.13%	
701-11-1028 City Manager's Office	1,068,600	-	1,068,600	899,264.34	169,336	84.15%	
701-13-1030 Information Technology Services	1,256,500	15,000	1,271,500	1,052,881.91	218,618	82.81%	
701-13-2010 GIS Services	400,600	-	400,600	302,951.64	97,648	75.62%	
701-13-2011 Permit Tracking	88,200	-	88,200	76,670.36	11,530	86.93%	
701-14-1032 Human Resources	612,200	-	612,200	474,935.40	137,265	77.58%	
701-35-1033 Facilities Maintenance	709,000	-	709,000	498,235.70	210,764	70.27%	
Total 701 Central Services	5,707,100	91,000	5,798,100	4,688,416.37	1,109,684	80.86%	1.59%
	-			-			
705 Public Works Services							
705-50-2802 PW Administration	759,300	-	759,300	620,106.32	139,194	81.67%	0.000%
705-50-2803 Engineering Services	2,727,800	-	2,727,800	2,007,249.84	720,550	73.58%	
705-50-2805 Operations Administration	796,800	-	796,800	624,289.48	172,511	78.35%	
705-50-2806 Water Quality Control Services	375,500	-	375,500	300,877.12	74,623	80.13%	
705-50-2807 PW Customer Services	1,189,800	-	1,189,800	929,324.38	260,476	78.11%	
705-50-2809 Facilities & Maintenance Engineering	1,500,400	-	1,500,400	1,156,340.06	344,060	77.07%	
Total 705 Public Works Services	7,349,600	-	7,349,600	5,638,187.20	1,711,413	76.71%	0.00%
Grand Totals	158,457,233	1,394,300	159,851,533	84,404,233.36	75,447,300	52.80%	0.88%

Totals from Fund-Budget and Fund-Actuals	164,911,933	85,281,342.38
Less CARA	6,454,700	877,109.02
Balance	158,457,233	84,404,233.36
Total from above	158,457,233	84,404,233.36
Difference	In Balance	In Balance

RESOLUTION NO._____

WHEREAS, the Albany City Council adopted a budget for the City of Albany for the 2013-2014 fiscal year on June 19, 2013; and

WHEREAS, there have been occurrences which were not anticipated at the time of the presentation of the budget for Fiscal Year 2013-2014 which require a change in the City's financial planning; and

WHEREAS, there has occurred a pressing necessity which was not foreseen at the time of the preparation of the budget which requires prompt action,

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that the budget appropriations shown below are hereby approved for the 2013-2014 fiscal year.

	Current Budget	Budget Adjustments	Revised Budget
GENERAL FUND			
Nondepartmental			
Materials & Services	$ 275,500	$ -	$ 275,500
Municipal Court	647,600	13,600	661,200
Code Enforcement	17,100	-	17,100
Fire Suppression	8,374,600	103,400	8,478,000
Public Safety Levy: Fire	1,029,900	(1,000)	1,028,900
Fire & Life Safety	895,400	(110,600)	784,800
Police	12,063,500	(8,600)	12,054,900
Public Safety Levy: Police	988,100	(800)	987,300
Planning	1,038,900	(600)	1,038,300
Housing	139,100	-	139,100
Library	2,426,100	(1,600)	2,424,500
Transfers Out	934,200	309,900	1,244,100
Contingency	1,253,700	(283,700)	970,000
Total GENERAL FUND	$ 30,083,700	$ 20,000	$ 30,103,700
	SPECIAL REVENUE FUNDS		
PARKS & RECREATION			
Sports Services	$ 264,300	$ (700)	$ 263,600
Children/Youth/Family Rec Services	272,000	(1,300)	270,700
Resource Development/Marketing Services	325,400	(1,800)	323,600
Park Maintenance Services	1,948,500	(5,000)	1,943,500
Parks & Recreation Administration	1,216,000	(2,800)	1,213,200
Aquatic Services	785,800	(2,200)	783,600
Adult Recreation Services	491,400	(1,500)	489,900
Performance and Cultural Arts	505,100	(100)	505,000
Park SDC Projects	401,900	-	401,900
Senior Center Foundation	18,400	-	18,400
Parks Capital Improvement Program	175,000	-	175,000
Transfers Out	354,500	15,400	369,900
Contingency	313,500	-	313,500
Total PARKS & RECREATION	$ 7,071,800	$ -	$ 7,071,800

SPECIAL REVENUE FUNDS, continued

GRANTS FUND			
Personnel	$ 699,600	$ -	$ 699,600
Materials & Services	1,224,933	352,100	1,577,033
Capital	1,186,300	-	1,186,300
Total GRANTS FUND	$ 3,110,833	$ 352,100	$ 3,462,933
BUILDING INSPECTION			
Building Inspection	$ 967,900	$ 52,700	$ 1,020,600
Electrical Permit Program	132,400	14,000	146,400
ADA Code Enforcement	63,800	-	63,800
Transfers Out	36,500	-	36,500
Total BUILDING INSPECTION	$ 1,200,600	$ 66,700	$ 1,267,300
RISK MANAGEMENT			
Materials & Services	$ 1,540,200	$ (65,000)	$ 1,475,200
Capital	9,338,500	-	9,338,500
Transfers Out	-	73,700	73,700.00
Contingency	-	8,700	8,700.00
Total RISK MANAGEMENT	$ 10,878,700	$ 17,400	$ 10,896,100
ECONOMIC DEVELOPMENT			
Target Utilities	$ 36,400	$ -	$ 36,400
Economic Development Activities	823,800	-	823,800
Albany Municipal Airport	444,600	-	444,600
Municipal Airport Capital Projects	144,000	-	144,000
Transfers Out	349,300	-	349,300
Total ECONOMIC DEVELOPMENT	$ 1,798,100	$ -	$ 1,798,100
AMBULANCE			
Personnel	$ 1,874,700	$ 30,000	$ 1,904,700
Materials & Services	281,800	-	281,800
Transfers Out	-	20,000	20,000
Total AMBULANCE	$ 2,156,500	$ 50,000	$ 2,206,500
PUBLIC TRANSIT			
Albany Transit System	$ 667,600	$ -	$ 667,600
Linn-Benton Loop	951,500	-	951,500
Paratransit System	455,600	83,500	539,100
Transfers Out	5,000	-	5,000
Total PUBLIC TRANSIT	$ 2,079,700	$ 83,500	$ 2,163,200
PUBLIC SAFETY LEVY			
Transfers Out	$ 2,784,600	$ -	$ 2,784,600
Total PUBLIC SAFETY LEVY	$ 2,784,600	$ -	$ 2,784,600
CAPITAL REPLACEMENT			
Equipment Replacement	$ 3,440,600	$ -	$ 3,440,600
City Facilities Replacement	256,900	-	256,900
GF Facilities Maintenance Projects	204,700	-	204,700
IT Equipment Replacement	2,041,800	-	2,041,800
Facilities Replacement	786,400	-	786,400
Transfers Out	76,000	-	76,000
Total CAPITAL REPLACEMENT	$ 6,806,400	$ -	$ 6,806,400

SPECIAL REVENUE FUNDS, continued

STREET			
Personnel	$ 821,200	$ -	$ 821,200
Materials & Services	2,378,900	-	2,378,900
Capital	9,001,600	589,600	9,591,200
Transfers Out	525,500	-	525,500
Contingency	59,800	36,300	96,100
Total STREET	$ 12,787,000	$ 625,900	$ 13,412,900

DEBT SERVICE FUND

DEBT SERVICE			
Bancroft Debt Service	$ 730,600	$ -	$ 730,600
2002 LTD Tax Pension Bonds	417,900	-	417,900
2004 Revenue Obligations	1,575,900	-	1,575,900
Transfers Out	-	2,700	2,700
Total DEBT SERVICE	$ 2,724,400	$ 2,700	$ 2,727,100

CAPITAL PROJECTS FUND

CAPITAL PROJECTS			
LID Construction Projects	530,500	75,000	605,500
Albany Station Pathway	120,300	-	120,300
North Albany Park & Ride	25,000	(5,000)	20,000
Transfers Out	470,000	15,000	485,000
Total CAPITAL PROJECTS	$ 1,145,800	$ 85,000	$ 1,230,800

PERMANENT FUNDS

SENIOR CENTER ENDOWMENT			
Materials & Services	$ 200	$ -	$ 200
Unappropriated	50,700	-	50,700
Total SENIOR CENTER ENDOWMENT	$ 50,900	$ -	$ 50,900
LIBRARY TRUST			
V. O. Torney Trust	$ 13,100	$ -	$ 13,100
Manela Trust	71,000	-	71,000
Total LIBRARY TRUST	$ 84,100	$ -	$ 84,100

ENTERPRISE FUNDS

SEWER			
Personnel	$ 2,422,100	$ -	$ 2,422,100
Materials & Services	6,469,800	-	6,469,800
Capital	15,407,900	-	15,407,900
Transfers Out	550,000	17,500	567,500
Debt Service	10,864,900	-	10,864,900
Contingency	508,400	(17,500)	490,900
Total SEWER	$ 36,223,100	$ -	$ 36,223,100
WATER			
Personnel	$ 2,255,700	$ -	$ 2,255,700
Materials & Services	5,792,400	-	5,792,400
Capital	11,311,300	(664,600)	10,646,700
Transfers Out	981,100	683,400	1,664,500
Debt Service	3,567,100	-	3,567,100
Contingency	506,700	(18,800)	487,900
Total WATER	$ 24,414,300	$ -	$ 24,414,300

INTERNAL SERVICE FUNDS

CENTRAL SERVICES			
Finance	$ 1,319,600	$ 76,000	$ 1,395,600
Council & Nondepartmental	252,400	-	252,400
City Manager's Office	1,068,600	-	1,068,600
Information Technology Services	1,256,500	15,000	1,271,500
GIS Services	400,600	-	400,600
Permit Tracking	88,200	-	88,200
Human Resources	612,200	-	612,200
Facilities Maintenance	709,000	-	709,000
Total CENTRAL SERVICES	$ 5,707,100	$ 91,000	$ 5,798,100
PUBLIC WORKS SERVICES			
PW Administration	$ 759,300	$ -	$ 759,300
Engineering Services	2,727,800	-	2,727,800
Operations Administration	796,800	-	796,800
Water Quality Control Services	375,500	-	375,500
PW Customer Services	1,189,800	-	1,189,800
Facilities & Maintenance Engineering	1,500,400	-	1,500,400
Total PUBLIC WORKS SERVICES	$ 7,349,600	$ -	$ 7,349,600
BUDGET TOTALS	$ 158,457,233	$ 1,394,300	$ 159,851,533

DATED AND EFFECTIVE THIS 25th DAY OF JUNE, 2014.

Mayor

ATTEST:

City Clerk

TO: Albany City Council

VIA: Wes Hare, City Manager
Mark W. Shepard, P.E., Public Works Director MWS

FROM: Mark A. Yeager, P.E., Utility Services Manager
Jeni Richardson, P.E., Civil Engineer III Jeni

DATE: June 11, 2014, for the June 25, 2014, City Council Meeting

SUBJECT: Public Hearing Regarding Adjustments to System Development Charges and Connection Charges

Action Requested:

Staff recommends Council receive public input during the Public Hearing on proposed adjustments to System Development Charges (SDCs), connection charges, and other special charges. Following the public hearing, staff recommends Council consider adoption of the attached resolutions to adjust the system development charges (SDCs), connection charges, and other special charges.

Discussion:

Background

The basic principle behind the application of SDCs and Connection Charges is to have all customers pay their fair share for the services and infrastructure that are available to them. The collection of SDC and Connection Charges helps pay for existing and future infrastructure costs associated with meeting the demands of growth in the City. If these fees were not collected, existing residents and rate payers would be required to pay for all the infrastructure improvements required for current and future capacity. In addition, without SDCs there would be no mechanism to collect funds that can be used to assist developers with infrastructure improvements triggered by their development.

SDCs and connection charges have historically been adjusted annually, effective the first day of July. Although the Municipal Code (AMC 15.16.050(5)) states that annual adjustments for SDCs should be made automatically each July 1, recent Council practice has been to hold a public hearing prior to considering any adjustments. The Albany Municipal Code, the adopted SDC methodologies, and the current pertinent resolutions all identify the process to make annual adjustments to the SDCs.

Proposed Adjustments

With the exception to the Transportation SDCs, the adjustments presented for Council consideration simply reflect the increased cost of construction (inflation). Because these charges are closely tied to construction costs, the City uses a construction cost indicator as the basis for annual adjustments and updates these fees to reflect the changing cost of constructing public improvements. The Engineering News-Record (ENR), an engineering and construction industry trade publication, publishes a regional Construction Cost Index (CCI). This index is routinely used by local agencies to represent the annualized inflationary impact for construction projects.

The Transportation SDC adjustment includes both the inflation adjustment and a "ramp" adjustment that Council requested for bringing the SDC in line with funding the City's short- and mid-term growth-related transportation needs over time. The "ramp" is designed to phase the increase over a five-year period. After receiving a report from economist, Ray Bartlett, Council

made a decision to annually evaluate two forward-looking indicators to determine if the ramp increase should be undertaken for each given year. Staff presented information about state economic indicators at the June 9, 2014, Council Work Session. At that meeting, Council directed staff to bring back the Transportation SDC adjustment including the "ramp" step since both of the indicators are positive.

The details of all the SDC adjustments are provided in Attachment A. The table below shows all the SDCs both current and after the proposed adjustment with a total at the bottom of the table.

	Current SDC	Proposed SDC
Transportation	$ 2,582	$ 3,148
Water (3/4-inch)	$ 2,211	$ 2,378
Sewer	$ 2,645	$ 2,884
Parks (1,500 square foot, 3-bedroom home)	$ 1,500	$ 1,500
Total	$ 8,938	$ 9,910

Recent History of Adjustments

There was no adjustment made in the fees in 2010 because year-over-year change in the Construction Cost Index was negative. In March 2011 a new transportation SDC methodology and fee were adopted based on the Transportation System Plan adopted in February 2010. In 2011 a 0.47 percent adjustment was applied to the water SDC and all connection charges. In 2012 and 2013, a 3.54 percent and 4.14 percent adjustment was applied to all SDC and all connection charges.

Following is a table summarizing the adjustments made over the past five years to the water, sewer, and transportation SDCs and the Connection Charges. The proposed adjustments for 2014 follow the requirements in the AMC and previous direction provided by Council.

SDC	2009	2010	2011	2012	2013	2014
Water	0.88% Increase	No Increase	0.47% Increase	3.54% Increase	4.14% Increase	7.55% Increase
Sewer	0.88% Increase	No Increase	No Increase*	4.87% Increase **	5.00% Increase **	9.04% Increase **
Transportation	0.88% Increase	No Increase	No Increase	25%	20%	22% Increase
Connection Charges	0.88% Increase	No Increase	0.47% Increase	3.54% Increase	4.14% Increase	7.57% Increase

* *The sewer SDC was not adjusted in 2011. An update of the sewer SDC methodology was underway at that time, and an adjustment to the fee was deemed untimely.*

** *The debt service credit portion of the SDC is not subject to adjustment, so the total adjustment is higher than the overall ENR change.*

Economic Considerations

Council has expressed sensitivity to the state of the current economy during recent considerations of increases in fees, rates, fares, and charges. Council should keep in mind that while SDC and connection fees are a direct cost to development projects, they also can provide a funding source for the City to partner with developers to fund portions of infrastructure required to fulfill development requirements. The Oak Street improvement project is an example of this sort of partnering. Without adequate SDC funding, these sorts of opportunities could be jeopardized.

For both water and sewer SDCs, there is an obligation to fund existing debt payments for investments the community has made in infrastructure. As has been documented, sewer SDC

revenue is not likely to keep pace with the sewer SDC debt payment obligation over time. It is currently estimated that sewer SDC funds will become exhausted in fiscal year 2016, at which time either customer rates or other funding sources will need to be borrowed to pay SDC's share of both debt service and SDC-eligible projects that are constructed.

The following table shows the estimated impact on SDC revenues if the adjustments are not adopted by Council and the fees remain at their current levels. The estimate is based on the development of an equivalent of 100 single family units.

	Estimated revenue with Adjustment	Estimated Revenue if no Adjustment is Made	Estimated Loss of Revenue
Water	$237,800	$221,100	$16,700
Sewer	$288,400	$264,500	$23,900
Transportation (Ramp + ENR)	$314,800	$258,200	$56,600

Recommendation

The AMC directs that SDC and Connection Charges shall be adjusted in accordance with inflation. Staff recommends Council adopt the attached resolutions implementing the increases in accordance with the AMC and past direction from Council.

This memorandum only discusses the proposed fee changes and summarizes the recent history of adjustment to these fees and charges. Please refer to Attachment A and the attached resolutions for more detailed information concerning the intent and history of the specific charges or fees.

Budget Impact:

If adopted, the SDC and fee adjustments will become effective on July 1, 2014. Actual revenue amounts will depend on development activity over the next fiscal year.

JMR:kw
Attachment
Resolutions:
1) Water SDC
2) Transportation SDC
3) Sanitary Sewer SDC
4) Street Connection Charge
5) Sanitary Sewer Connection Charge
6) Water Connection Charge
7) Storm System Connection Charge
8) North Albany Sewer In-Lieu-of Assessment
9) Columbus Lift Station Sewer Connection Charge
10) North Albany Street Improvement Assurance Fee

c: Jerry Running, Willamette Valley Homebuilders
Janet Steele, Albany Chamber of Commerce
John Pascone, AMEDC

ATTACHMENT A

System Development Charges

Current System Development Charges

State law (ORS 223.297-314) authorizes collection of SDCs to provide equitable funding for capital improvements to water, sewer, parks, transportation, and stormwater management systems. Albany has adopted long-range plans outlining the capital improvements needed to develop and maintain its water, sewer, parks, and transportation systems. These plans form the basis for the City's existing SDCs. The current SDC fees for a new single-family home in Albany are shown in the following table:

	Maximum Allowable[1]	Current SDC[1]	% of Max	Reimbursement Amount	Improvement Amount
Transportation	$13,033	$ 2,582	20	$ 480	$ 2,102
Water (3/4-inch)	$ 2,457	$ 2,211	90	$ 317	$ 1,894
Sewer	$ 2,645	$ 2,645	100	$ 115	$ 2,530
Parks	$255 + 0.49[2]	$ 1,500[3]	100	$ 0	$ 1,500
Total		$ 8,938			

[1] *Maximum allowable and current SDC for a single family house effective with the most recently adopted resolutions;*

[2] *Per bedroom cost plus square-foot costs;*

[3] *For a 1,500 square foot, 3-bedroom home.*

Proposed System Development Charges

System development charges (SDCs) are initially considered for adoption after completion of a public facility plan or master plan and development of a related Capital Improvement Plan (CIP) for the completion of proposed public improvements. The adopted methodology for each SDC includes a specific list of proposed capital construction projects. The initial maximum allowable SDC for each system is based on the cost of those proposed projects plus the value of the available capacity in the existing system.

The annual July adjustment is typically based on the year-over-year change to the ENR Construction Cost Index (CCI) for April. For example, Albany's 2013 water SDC adjustment was based on the change in the CCI between April 2012 and April 2013.

The fee adjustments detailed below have been rounded to the nearest dollar. To avoid the compounding effect of annual rounding of the fees, the amount listed in the "current calculated fee" column has been adjusted by the appropriate percentage and is listed below as the "proposed calculated fee." The "proposed calculated fee" is rounded to the nearest dollar and listed in the "proposed fee" column. Each year, the amount listed in the "proposed calculated fee" column will be used for calculating the following year's annual adjustment.

Water SDC Adjustment – A three-year effort of the Mayor's Water Task Force culminated in adoption of a new Water SDC methodology and Water SDC fee effective November 2004. In accordance with Chapter 15.16.050 of the Albany Municipal Code (AMC) and the Water SDC methodology, the ENR cost index adjustment is applied to the Water SDC-R (reimbursement fee) and the Water SDC-I (improvement fee) to reflect the increase in construction costs.

The most recent adjustment to the Water SDC was in July 2013. Adjusting the Water SDC using the one-year change in the ENR cost index, results in the following fee for a ¾-inch meter:

Water SDC	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
SDC-R (reimbursement fee)	$ 317.16	**$ 317**	$ 341.17	**$ 341**
SDC-I (improvement fee)	$1,893.72	**$1,894**	$2,037.06	**$2,037**
Total Water SDC	$2,210.89	**$2,211**	$2,378.25	**$2,378**

Transportation SDC – A new transportation SDC methodology was adopted in January 2011 based on the February 2010 Transportation System Plan. The SDC methodology documented the calculation of an improvement and reimbursement fee that resulted in a maximum allowable fee of $14,020 adjusted for inflation. In the interest of promoting economic development, the City Council deemed it desirable to charge less than the legally allowable charges. This was accomplished by editing the funded project list to limit the number of SDC-eligible projects. A resolution was adopted in March 2011 establishing a base fee for a single trip end that retained the current SDC for a single-family house at $1,734 (Resolution No. 5989).

The transportation SDC resolution is unique in that it includes an adjustment schedule that would ramp the residential SDC to $3,000 per single-family home over a five-year period. The resolution states Council's desire to look at economic indicators prior to their decision each year to adjust the transportation SDC. By consensus, Council accepted a recommendation by consultant Ray Bartlett, Economic and Financial Analysis, to use the forward looking, year-to-year forecast of Total Personal Income and Total Nonfarm Employment from the State of Oregon's Economic and Revenue Forecast as the appropriate economic indicators.

Council reviewed the annual forecast indicators from the state's March 2014 report at a work session on June 9, 2014. Both indicators were positive indicating an improving economic climate and suggesting that the next step in the ramp schedule should be implemented.

The most recent adjustment to the Transportation SDC was in July 2013 and included the third ramp step and annual ENR adjustment. Adjusting the Transportation SDC to include the fourth ramp step and using the annual change in the ENR cost index results in the following fee for a residential customer:

Transportation SDC	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
SDC-R (reimbursement fee)	$479.89	**$480**	$516.22	**$516**
SDC-I (improvement fee)	$2,101.69	**$2,102**	$2,631.57	**$2,632**
Total Transportation SDC	$2,581.58	**$2,582**	$3,147.79	**$3,148**

Sanitary Sewer SDC – The Sanitary Sewer SDC is made up of three components: the reimbursement fee (SDC-R), the improvement fee (SDC-I), and the debt service credit. In accordance with Resolution 4292, the resolution adopting the sewer SDC methodology, the ENR cost index adjustment is applied to the base sewer SDC-R (reimbursement fee) and sewer SDC-I (improvement fee), but is not applied to the debt service credit (a reduction to the SDC-I for future debt service payments made by new customers through sewer rates). In adopting the sewer SDC methodology, the City Council determined the debt service credit should be averaged for a five-year period and applied to the sewer improvement fee portion of the SDC.

The most recent adjustment to the Sanitary Sewer SDC was in July 2013. Adjusting the Sewer SDC using the change in the ENR cost index results in the following fee for a residential customer:

Sewer SDC	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
SDC-R (reimbursement fee)	$ 114.55	**$ 115**	$ 123.22	**$ 123**
SDC-I (improvement fee)				
Base	$3,046.45	$3,046	$3,277.07	$3,277
Debt Service Credit	($516)	($516)	($516)	($516)
Net SDC-I (base minus credit)	$2,530.45	**$2,530**	$2,761.07	**$2,761**
Total Sewer SDC (SDC-R plus Net SDC-I)	$2,645.00	**$2,645**	$2,884.29	**$2,884**

Storm Water SDC (Information Only) Albany does not have Storm Water SDCs. A Storm Water Master Plan is under development and when completed, an SDC will be one of the funding tools available.

Proposed Connection Charges

For properties that have not previously participated in the cost to construct available public facilities, connection charges are applied at the time those properties connect to these facilities. Water, sewer, storm, and street connection charges were implemented in 2003.

The City uses the same Construction Cost Index (CCI) as the basis for annual adjustments, and the most recent adjustment was in July 2013. The one-year change in the cost index is equal to a 7.57 percent increase. The fee adjustments detailed below have been rounded to the nearest dollar as previously described.

Street Connection Charge Adjustment The Street Connection Charge is designed to recover the equivalent cost of constructing that portion of a local street that benefits a connecting property. A local street is the basis for calculating the fee. Adjusting the Street Connection Charge using the change in the ENR cost index results in the following fee:

Connection Charge	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
Street	$83.91 per front foot	**$84 per front foot**	$90.26	**$90 per front foot**

Sanitary Sewer Connection Charge Adjustment The Sanitary Sewer Connection Charge is designed to recover the equivalent cost of constructing that portion of the sewer system that benefits a connecting property. An eight-inch pipe is the basis for calculating the fee. Adjusting the Sewer Connection Charge using the change in the ENR cost index results in the following fee:

Connection Charge	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
Sanitary Sewer	$50.60 per front foot	**$51 per front foot**	$54.43	**$54 per front foot**

Water Connection Charge Adjustment The Water Connection Charge is designed to recover the equivalent cost of constructing that portion of the water system that benefits a connecting property. An eight-inch pipe is the basis for calculating the fee for single-family residential land use zones and a 12-inch pipe is the basis for calculating the fee for all other land use zones. Adjusting the Water Connection Charge using the change in the ENR cost index results in the following fee:

Connection Charge	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
Water: single-family residential	$28.38 per front foot	**$28 per front foot**	$30.53	**$31 per front foot**
Water: all other land use zones	$39.49 per front foot	**$39 per front foot**	$42.47	**$42 per front foot**

Storm System Connection Charge Adjustment The Storm System Connection Charge is designed to recover the equivalent cost of constructing that portion of the storm system that benefits a connecting property. The cost to provide drainage for an average lot in a fully improved subdivision is the basis for calculating the fee. Adjusting the Storm System Connection Charge using the change in the ENR cost index results in the following fee:

Connection Charge	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
Storm	$45.65 per front foot	**$46 per front foot**	$49.11	**$49 per front foot**

Special Connection Charges

There are three special situations that exist in the City related to the application of connection charges:

1. The first involves the construction of sanitary sewers to serve the health hazard area of North Albany in 1992. With the adoption of the final engineer's report for this project in 1993, the City Council adopted Chapter 10.16 of the Albany Municipal Code that sets forth the requirements for this special in-lieu-of assessment rate to help recover funds invested by the City in that specific project.

Special In-Lieu-of Assessment	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
North Albany Sewer Outside District				
NA Interceptor	$2,563.20 per gross acre	**$2,669**	$2,871.39	**$2,871**
NA Collector	$8,255.66 per benefit	**$8,597**	$9,248.27	**$9,248**
North Albany Sewer Inside District				
NA Interceptor	$2,563.20 per new gross acre	**$2669**	$2,871.39	**$2,871**
NA Collector	$5,778.96 per additional lot	**$6,018**	$6,473.79	**$6,474**

2. The second situation involves the construction of the Columbus Street sewer lift station in 1998. The purpose of this special connection charge is to recover the funds the City invested in over sizing this pump station project to serve a large area and distribute those costs based on the ratio of the area of each of 61 benefiting parcels to the total benefited area. The actual amount that would be due from connecting parcels is detailed in the attached resolution.

Special Connection Charge	Current Calculated Costs	Current Costs	Proposed Calculated Costs	Proposed Costs
Columbus Street Lift Station				
Total Oversizing from 61 parcels	$471,551.06	**$471,551**	$507,247.48	**$507,247**

3. The third situation, the North Albany Street Improvement Assurance Fee, ensures funds for future public improvements that are required as a condition of development. The hilly terrain in North Albany increases the complexity of street and utility construction. Partial street improvements that might normally be required of developers are often not timely unless a larger project could be organized. Instead of making the untimely street improvement, developers may pay an improvement assurance fee. The proposed fee after adjustment follows:

Improvement Assurance Fee	Current Calculated Fee	Current Fee	Proposed Calculated Fee	Proposed Fee
Transportation				
North Albany Improvement Assurance Fee	$230.39	**$230 per front foot**	$247.83 per front foot	**$248 per front foot**

RESOLUTION NO. _____

A RESOLUTION REVISING WATER SYSTEM DEVELOPMENT CHARGES, REAFFIRMING AN APPEAL FEE AND REPEALING RESOLUTION 6243 (A RESOLUTION REVISING WATER SYSTEM DEVELOPMENT CHARGES, REAFFIRMING AN APPEAL FEE AND REPEALING RESOLUTION 6128).

WHEREAS, through the previous adoption of ordinances establishing and amending Albany Municipal Code 15.16 regarding system development charges (SDC), the Council of the City of Albany has duly declared its intent to comply with Oregon SDC law provisions of ORS 223.207 through 223.208 and 223.297 through 223.314; and

WHEREAS, the methodology for calculation of system development charges for the water system developed by the Water Task Force is specifically described in *System Development Charge Methodology - City of Albany Water System* and adopted by Council on October 13, 2004, (Resolution 5051); and

WHEREAS, the adopted methodology is a combination of reimbursement and improvement fees that result in a maximum allowable fee of $2,115. However, in the interest of promoting economic development, the Water Task Force and the City Council deemed it desirable to charge less than the legally allowable charges developed in the methodology and adopted a lower rate. The $2,115 allowable fee is based on 2004 dollars, which if indexed to current rates, is equivalent to $2643 (using index ratio 10145/9431); and

WHEREAS, Section 15.16.050 (5) of Ordinance 5306 allows for the annual adjustment of the herein established fees in accordance with the change in the *Engineering News-Record* (ENR) Construction Cost Index (Seattle); and

WHEREAS, the Albany City Council deems it desirable to increase the existing fees to reflect inflation relative to the increase in the ENR Index; and

WHEREAS, the *Engineering News-Record* (ENR) Construction Cost Index (Seattle) used in Resolution 6243 was 9431 and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757).

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution No. 6243 is hereby repealed effective as of the effective date of the revised fees; and

BE IT FURTHER RESOLVED that Water System Development Charges are hereby amended as described herein; and

BE IT FURTHER RESOLVED that an appeal fee is hereby reaffirmed as described herein; and

BE IT FURTHER RESOLVED that the Water System Development Charges herein established become effective **July 1, 2014.**

WATER SYSTEM DEVELOPMENT CHARGE

Base system development charges per 3/4-inch meter (does not include the cost of meter or service line installation):

Reimbursement Fee	~~$ 317~~	**$ 341**
Improvement Fee	~~1,894~~	**2,037**
Total Fee	~~2,211~~	**2,378**

Water System Development Charge by meter size:

Meter Size (Inches)	Factor	Reimbursement Fee		Improvement Fee		Total SDC Fee	
¾	1.00	$ ~~317~~	**341**	~~1,894~~	**2,037**	$ ~~2,211~~	**2,378**
1	1.67	~~530~~	**570**	~~3,163~~	**3,402**	~~3,693~~	**3,972**
1½	3.33	~~1,056~~	**1,136**	~~6,306~~	**6,783**	~~7,362~~	**7,919**
2	5.33	~~1,690~~	**1,818**	~~10,093~~	**10,858**	~~11,783~~	**12,676**
3	10.67	~~3,384~~	**3,640**	~~20,206~~	**21,735**	~~23,590~~	**25,375**
4	16.67	~~5,287~~	**5,687**	~~31,568~~	**33,958**	~~36,855~~	**39,645**
6	33.33	~~10,571~~	**11,371**	~~63,117~~	**67,895**	~~73,688~~	**79,266**
8	53.33	~~16,914~~	**18,195**	~~100,992~~	**108,637**	~~117,906~~	**126,832**
10	76.67	~~24,317~~	**26,157**	~~145,191~~	**156,182**	~~169,508~~	**182,339**
12	103.33	~~32,772~~	**35,253**	~~195,677~~	**210,490**	~~228,449~~	**245,743**

SDC IMPROVEMENT FEE CREDIT

Pursuant to Albany Municipal Code Section 15.16.090 (2), a credit against the water SDC-I fee shall be given for the cost of a qualified public water improvement required as a condition of development approval and identified in the Water System Development Charge Methodology (October 2004) as a project to be wholly or partially funded with water SDC-I fees.

APPEAL FEE

Pursuant to Albany Municipal Code Section 15.16.100(5), an appeal fee of $100 per appeal is hereby established. Appeal submittal by parties appealing their calculated fee (AMC Section 15.16.100(3)) shall conform to AMC Section 15.16.100 procedure.

DATED THIS 25TH DAY OF JUNE 2014.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____

A RESOLUTION REVISING TRANSPORTATION SYSTEM DEVELOPMENT CHARGES FOR IMPACTS TO THE ALBANY TRANSPORTATION SYSTEM, REAFFIRMING THE APPEAL FEE, AND REPEALING RESOLUTION NO. 6244 (A RESOLUTION REVISING TRANSPORTATION SYSTEM DEVELOPMENT CHARGES FOR IMPACTS TO THE ALBANY TRANSPORTATION SYSTEM, REAFFIRMING THE APPEAL FEE, AND REPEALING RESOLUTION NO. 6221).

WHEREAS, through the previous adoption of ordinances establishing and amending Albany Municipal Code 15.16 regarding System Development Charges, the Council of the City of Albany has duly declared its intent to comply with the provisions of ORS 223.207 through 223.208 and 223.297 through 223.314; and

WHEREAS, a methodology for the calculation of an improvement and reimbursement fee system development charge for the transportation system in Albany has been developed as specifically described in Resolution No. 6220; and

WHEREAS, the adopted methodology resulted in a maximum allowable fee of $11,950; however, in the interest of promoting economic development, the City Council deemed it desirable to charge less than the legally allowable charges. The $11,950 allowable fee is based on the project list in the 2010 Transportation System Plan and on February 2010 dollars, which if indexed to current rates, is equivalent to $14,020 (using index ratio 10145/9431); and

WHEREAS, Section 15.16.050(5) of Ordinance 5306 allows for the annual adjustment of the herein established fees in accordance with the change in the *Engineering News-Record* (ENR) Construction Cost Index; and

WHEREAS, the Albany City Council deems it desirable to increase the existing fees to reflect inflation relative to the increase in the ENR Index; and

WHEREAS, the *Engineering News-Record* (ENR) Construction Cost Index (Seattle) used in Resolution 6244 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757); and

WHEREAS, the future fee increases envisioned in the ramp will only be implemented with Council action based on an analysis of economic indicators to be used as a basis for future annual step decisions; and

WHEREAS, the annual forecast of Oregon's personal income and Oregon's total nonfarm employment as published in Appendix A, Table A.4, of the March 2014 Oregon Economic and Revenue Forecast was reviewed by Council on June 9, 2014, and both indicators forecast positive growth.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution No. 6244 is hereby repealed effective as of the effective date of this resolution; and

BE IT FURTHER RESOLVED that Transportation System Development Charges are hereby amended as described herein; and

BE IT FURTHER RESOLVED that an appeal fee is hereby reaffirmed as described herein; and

BE IT FURTHER RESOLVED that the Transportation System Development Charges herein established become effective **July 1, 2014**.

BASE FEE

The base unit for the Transportation System Development Charge (SDC) improvement and reimbursement fee will be p.m. peak-hour trip end as defined in the latest version of the Trip Generation manual by the Institute of Transportation Engineers (ITE). The base fee for a single trip end ramps up from ~~$1,872.49~~ **$2,014.25** to ~~$3,239.60~~ **$3,484.86** over a five-year period to account for anticipated slow recovery of development activity.

The adjusted base fee for a single trip is a combination of the adjusted improvement and reimbursement base fees as shown below.

Effective July 1 in Year	Base SDCi Fee	Base SDCr Fee	Total Base Fee for a Single Trip End
2011	~~$1,397.35~~ **$1,503.14**	~~$475.14~~ **$511.11**	~~$1,872.49~~ **$2,014.25**
2012	~~$1,739.67~~ **$1,871.38**	~~$475.14~~ **$511.11**	~~$2,214.81~~ **$2,382.49**
2013	~~$2,080.91~~ **$2,238.45**	~~$475.14~~ **$511.11**	~~$2,556.05~~ **$2,749.56**
2014	~~$2,422.14~~ **$2,605.52**	~~$475.14~~ **$511.11**	~~$2,897.28~~ **$3,116.63**
2015	~~$2,764.46~~ **$2,973.75**	~~$475.14~~ **$511.11**	~~$3,239.60~~ **$3,484.86**

[1] *Base Fees are adjusted for current ENR Index*

CALCULATING THE SYSTEM DEVELOPMENT CHARGE

Residential, institutional, business and commercial, office, and industrial development SDC fees are computed by multiplying the base SDC fee by the associated basis for trip determination and by the associated p.m. peak hour trip end rate for the given land use. This calculated fee is further reduced to allow for a pass-by trip credit that varies by land use. Pass-by trip factors are eight percent (8%) for industrial and office (ITE Category 000-199 and 700-799), 20 percent (20%) for institutional (ITE Category 300-699), and 50 percent (50%) for business and commercial (ITE Category 800-999).

A sample SDC calculation for a single-family house (ITE Category 210) for the fourth year of the ramp (2014) is shown below.

SDC Calculation for a Single-family House (ITE Category 210)				
	P.M. Peak Trip Rate[1]	Pass-By Factor[2]	2014 Base Fee for a Single Trip Fee	SDC Fee
SDCi	1.01	1.00	~~$2,080.91~~ **$2,605.52**	~~$2,102~~ **$2,632**
SDCr	1.01	1.00	~~$475.14~~ **$511.11**	~~$ 480~~ **$ 516**
Total			~~$2,556.05~~ **$3,116.63**	~~$2,582~~ **$3,148**

[1] *P.M. Peak Trip Rate for given land uses are defined in the latest edition of the ITE manual*

[2] *Data for pass-by trip reduction factors are taken from an analysis of traffic impact fees developed by Anthony Rufolo, Center for Urban Studies, Portland State University*

[3] *Base Fee is adjusted for current ENR Index*

A sample SDC calculation for other land uses for the fourth year of the ramp (2014) is shown below.

ITE Code	Description	Units	PM Peak Trips	Pass by Factor	2014 Base Fee for a Single Trip Fee [1]	SDC Fee
220	1 Apartment	1 unit	0.62	1.00	~~$2,556.05~~ **$3,116.63**	~~$1,585~~ **$1,932**
110	Light Industrial	1,000 sf	0.91	0.92	~~$2,556.05~~ **$3,116.63**	~~$2,140~~ **$2,609**
140	Manufacturing	1,000 sf	0.73	0.92	~~$2,556.05~~ **$3,116.63**	~~$1,717~~ **$2,093**
520	Elementary School	1,000 sf	1.21	0.80	~~$2,556.05~~ **$3,116.63**	~~$2,474~~ **$3,017**
710	General Office	1,000 sf	1.49	0.92	~~$2,556.05~~ **$3,116.63**	~~$3,504~~ **$4,272**
720	Medical Office	1,000 sf	3.46	0.92	~~$2,556.05~~ **$3,116.63**	~~$8,136~~ **$9,921**
814	Specialty Retail	1,000 sf	2.71	0.50	~~$2,556.05~~ **$3,116.63**	~~$3,463~~ **$4,223**
820	Shopping Center	1,000 sf	3.73	0.50	~~$2,126.75~~ **$2,556.05**	~~$4,767~~ **$5,813**
862	Home Improvement Superstore	1,000 sf	2.37	0.50	~~$2,556.05~~ **$3,116.63**	~~$3,029~~ **$3,693**
911	Walk-In Bank	1,000 sf	12.13	0.50	~~$2,556.05~~ **$3,116.63**	~~$15,502~~ **$18,902**
931	Quality Restaurant	1,000 sf	7.49	0.50	~~$2,556.05~~ **$3,116.63**	~~$9,572~~ **$11,672**
932	High Turnover Restaurant	1,000 sf	11.15	0.50	~~$2,556.05~~ **$3,116.63**	~~$14,250~~ **$17,375**
934	Fast Food W/Drive Thru	1,000 sf	33.84	0.50	~~$2,556.05~~ **$3,116.63**	~~$43,248~~ **$52,733**

[1] Base Fee is adjusted for current ENR Index

SDC CREDITS

Pursuant to Albany Municipal Code Section 15.16.090, a credit against the transportation SDC fee shall be given in the following situations:

A. Credit for prior use:

Pursuant to AMC 15.16.090 (1), a credit against the reimbursement and improvement fee portions of the SDC shall be given in an amount of the SDCi and SDCr calculated for the existing use if it is less than the SDCi and SDCr calculated for the proposed use. If the change in use results in the SDCi or SDCr for the proposed use being less than the SDCi or SDCr for the existing use, no SDCi or SDCr shall be required for that fee portion; however, no refund or credit shall be given.

B. Credit for the cost of a qualified public improvement associated with the development:

Pursuant to AMC 15.16.090 (2), a credit against the improvement fee portion of the SDC shall be given for the cost of a qualified public improvement required as a condition of development approval. A qualified public improvement must also be identified in the funded section of the project list in *Figure A: SDC Eligible Projects Funded by the Adopted Fee Schedule* (see below). A funded project can be either wholly or partially

funded with SDCi fees. Projects can move between the funded and unfunded sections according to AMC 15.16.060 (3).

The credit shall not exceed the dollar amount (adjusted annually using ENR Seattle Construction Cost Index) in the SDC column in *Figure A* associated with a qualified improvement in the funded projects group. If the credit exceeds the amount of TSDCi to be paid by the development, then the excess credit may be applied against transportation improvement fees that accrue in subsequent phases of the original development project. In summary, credits are possible only for projects identified in *Figure A* as having SDC funding and only to the extent that it is SDC funded.

On-site: A project that meets these qualification criteria and is located in whole or in part, on or contiguous to the property, and that is required to be built with greater capacity than is necessary for the particular development needs and exceeds the minimum standard facility size, will have reserve capacity. The applicant shall have the burden of demonstrating that a particular qualified transportation improvement will have a reserve capacity. The Highway Capacity Manual (HCM), or other City-approved traffic engineering methodology, shall be the approved method for calculating reserve capacity. The reserve capacity shall be expressed as a percent of the construction cost for said improvement. That portion of the construction cost that represents the reserve capacity, when multiplied by the percent of said project funded with the SDCi fee as identified in *Figure A* will be the estimated credit. The actual credit will be the lower of the estimated credit and the dollar amount (adjusted using ENR Seattle Construction Cost Index) in the funded SDC column in *Figure A* associated with said project.

Off-site: A project that meets these qualification criteria that is not located on or contiguous to property (an off-site improvement) is qualified for an SDCi credit. The credit shall be the lower of the actual construction cost or the dollar amount (adjusted using ENR Seattle Construction Cost Index) in the funded SDC column in *Figure A* associated with said project.

C. Credit for reducing the number of trip ends the development will generate using automobiles:

Transit or Pedestrian: A credit against the improvement fee portion of the SDC shall be possible if the development is in an established transit or pedestrian district or if a program to be instituted in connection with the development is determined by the City Engineer to materially reduce the number of trip ends the development will generate using automobiles and the extent of improvements necessary to serve the development, and that the reduction will continue for at least 10 years after the development is occupied.

The reduced SDC will be calculated based upon the number of trip ends the development will generate with the trip end reduction program in effect. Before granting the credit, the City shall receive assurances that will bind the owner and the owner's successors to perform the program for the time required.

D. Credit for reducing the number of peak hour trips the development will generate using automobiles:

Off-peak Work Hours: A credit against the improvement fee portion of the SDC shall be possible if a program to be instituted in connection with the development is determined by the City Engineer to materially reduce the number of peak hour trips the development will generate using automobiles and the extent of improvements necessary to serve the development, and that the reduction will continue for at least 10 years after the development is occupied. The reduced SDC will be calculated based upon the number of trip ends the development will generate with the peak hour trip reduction program in effect. Before granting the credit, the City shall receive assurances that will bind the owner and the owner's successors to perform the program for the time required.

APPEAL PROCEDURE AND FEE

Pursuant to Albany Municipal Code Section 15.16.100(5), an appeal fee of $100 per appeal is hereby established.

Appeal submittal by parties appealing their calculated fee (AMC Section 15.16.100(3)) shall:

a) Conform to AMC Section 15.16.100 procedures;

b) Use standard study methodology and data collection forms and procedures for conducting a local trip generation study described in Albany's adopted "Traffic Impact Study Guidelines" and the ITE Trip Generation Manual; and

c) Be prepared by or under the direct supervision of a Professional Civil or Transportation Engineer currently licensed to practice within the State of Oregon, and with special training and experience in transportation engineering and planning. The engineer shall certify the document by providing a signature and seal of approval.

Figure A: SDCi Eligible Projects Funded by the Adopted Fee Schedule

Costs are based on the *Engineering News Record* (ENR) Construction Cost Index (Seattle) in February 2010 of 8647.
Year 1-10 funded projects are in column 7. All short- and mid-term projects are funded.
Year 11-20 funded projects are in column 8.

1	2	3	4	5	6	7	8
Project #	Project	TSP Priority	Growth Percentage	Total Project Cost (2010 $)	TSDCi Eligible	TSDCi Eligible & Funded Years 1-10	TSDCi Eligible & Funded Years 11-20
B1	14th Avenue	short	100%	$2,000	$2,000	$2,000	
B2	Waverly Drive	short	100%	$5,000	$5,000	$5,000	
B3	Hill Street	long/dev	100%	$743,000	$743,000		$743,000
B4	24th Avenue	short	100%	$5,000	$5,000	$5,000	
B5	Jackson Street	short	100%	$674,000	$674,000	$110,000	
B6	Center Street	short	100%	$6,000	$6,000	$6,000	
B7	US 20, North Albany	long/dev	100%	$31,000	$31,000	$0	
B8	1st Avenue	long/dev	100%	$43,000	$43,000		
B9	2nd Avenue	long/dev	100%	$43,000	$43,000		
B10	Madison Street/7th Avenue	long/dev	100%	$40,000	$40,000		
B11	7th Avenue	long/dev	100%	$95,000	$95,000		
B12	Takena	long/dev	100%	$53,000	$53,000		$53,000
B13	Liberty/Lakewood	long/dev	100%	$76,000	$76,000		
B14	12th Avenue (West)	mid	100%	$32,000	$32,000	$32,000	
B15	Bain Street	long/dev	100%	$49,000	$49,000		
B16	South Shore Drive	long/dev	100%	$33,000	$33,000		
B17	Shortridge Street	long/dev	100%	$27,000	$27,000		
B18	24th Avenue	long/dev	100%	$44,000	$44,000		$44,000
B19	38th Avenue and 39th Avenue	mid	100%	$106,000	$106,000	$106,000	
B20	Lyon Street	short	100%	$2,000	$2,000	$2,000	
B21	Ellsworth Street	short	100%	$4,000	$4,000	$4,000	
I1	Main Street/Salem Avenue/3rd Avenue	short	100%	$1,088,000	$1,088,000	$1,088,000	
I2	Main Street/Santiam Avenue/4th Avenue	short	69%	$255,000	$175,950	$175,950	
I3	14th Avenue/Heritage Mall Access	short	100%	$41,000	$41,000	$23,000	
I4	14th Avenue/Clay Street	short	100%	$10,000	$10,000	$7,000	
I5	Waverly Avenue/14th Avenue	short	100%	$41,000	$41,000	$23,000	
I6	Waverly Avenue/Queen Avenue	long/dev	100%	$72,000	$72,000		
I7	Waverly Avenue/Grand Prairie	long/dev	100%	$175,000	$175,000		
I8	US 20/North Albany Road	short	13%	$40,000	$5,200	$5,200	
I9	US 20/Springhill Drive	short	23%	$14,000	$3,220	$3,220	
I10	Knox Butte/Century Drive	short	0%	$345,000	$0		

1	2	3	4	5	6	7	8
Project #	Project	TSP Priority	Growth Percentage	Total Project Cost (2010 $)	TSDCi Eligible	TSDCi Eligible & Funded Years 1-10	TSDCi Eligible & Funded Years 11-20
I11	34th Avenue/Marion Street	mid	100%	$345,000	$345,000	$345,000	
I12	US 20 (Lyon Street)/2nd Avenue	mid	16%	$23,000	$3,680	$3,680	
I13	US 20/Clay Street	mid	20%	$185,000	$37,000	$37,000	
I14	OR 99E/34th Avenue	long/dev	32%	$192,000	$61,440		$61,440
I15	34th Avenue/Hill Street	long/dev	100%	$350,000	$350,000		$350,000
I16	Ellingson Road/Columbus Street	long/dev	100%	$500,000	$500,000		$250,000
I17	Waverly Avenue/14th Avenue	long/dev	100%	$77,000	$77,000		$77,000
I18	Queen Avenue/Geary Street	long/dev	100%	$1,901,000	$1,901,000		$950,500
I19	Waverly Avenue/34th Avenue	long/dev	100%	$42,000	$42,000		
I20	US 20 (Ellsworth Street)/1st Avenue	mid	22%	$18,000	$3,960	$3,960	
I21	US 20 (Lyon Street)/1st Avenue	mid	23%	$11,000	$2,530	$2,530	
I22	US 20 (Lyon Street)/1st Avenue	mid	23%	$10,000	$2,300	$2,300	
I23	US 20 (Ellsworth Street)/2nd Avenue	mid	23%	$17,000	$3,910	$3,910	
I24	OR 99E/Waverly Avenue	long/dev	27%	$959,000	$258,930		$258,930
I25	US 20/Waverly Drive	long/dev	29%	$853,000	$247,370		$247,370
I26	US 20/Waverly Drive	long/dev	29%	$240,000	$69,600		$69,600
I27	OR 99E/Queen Avenue	long/dev	26%	$894,000	$232,440		$232,440
I28	OR 99E/34th Avenue	long/dev	32%	$456,000	$145,920		
I29	OR 99E/Killdeer Avenue	long/dev	28%	$3,207,000	$897,960		
I30	US 20/Timber Street	long/dev	44%	$571,000	$251,240		$251,240
I31	US 20/Timber Street	long/dev	44%	$619,000	$272,360		
I33	Knox Butte/New North/South Collector	long/dev	100%	$525,000	$525,000		
I34	Springhill Dr./Hickory St.	long/dev	100%	$345,000	$345,000		$172,500
I35	Gibson Hill Rd/Crocker Ln	mid	100%	$345,000	$345,000	$345,000	
I36	Timber St Extension/18th Ave/Spicer Dr ROW	short	100%	$650,000	$650,000		$325,000
I36	Timber Str. Extension/18th Ave/Spicer Dr	long/dev	100%	$863,000	$863,000		$441,000
I37	OR 99E / 29th Ave	long/dev	28%	$106,000	$29,680		
I38	Salem Avenue/Geary Street	long/dev	28%	$845,000	$236,600		$236,600
I39	OR 99E/Lyon Street	long/dev	16%	$205,000	$32,800		
I40	OR 99E/53rd Avenue	long/dev	38%	$550,000	$209,000		$0
I41	Ellingson Road / Lochner Road	long/dev	100%	$500,000	$500,000		$250,000
I42	53rd Avenue Extension / Industrial Property Access	long/dev	100%	$500,000	$500,000		
L1	53rd Avenue Extension	long/dev	54%	$18,600,000	$10,044,100		
L2	Waverly Drive	long/dev	36%	$1,394,000	$501,840		$0
L3	Washington/Calapooia/1st/2nd	short	42%	$100,000	$42,000	$42,000	
L4	Timber Street Extension ROW	short	100%	$966,000	$966,000		$483,000
L4	Timber Street Extension	long/dev	100%	$2,708,000	$2,708,000		$677,000
L5	Main Street - 7th Avenue - Hill Street	mid	64%	$1,292,000	$826,880	$826,880	
L6	North Albany Road	mid	29%	$5,847,000	$1,695,630	$1,695,630	
L6	North Albany Road ROW	short	100%	$19,000	$19,000		$19,000
L9	Queen Avenue	long/dev	12%	$0	$0		
L10	New North Albany Connector *Funding is for 15% construction west of Crocker ($145/lf) and 40% construction east of Crocker*	long/dev	100%	$5,818,000	$5,818,000		$1,154,053
L11	Spicer Drive Extension (West of Timber St.)	long/dev	100%	$982,000	$982,000		$245,000
L12	Spicer Drive Extension (East of Timber St.)	long/dev	100%	$1,666,000	$1,666,000		

1	2	3	4	5	6	7	8
Project #	Project	TSP Priority	Growth Percentage	Total Project Cost (2010 $)	TSDCi Eligible	TSDCi Eligible & Funded Years 1-10	TSDCi Eligible & Funded Years 11-20
L13	Goldfish Farm Road Extension	long/dev	100%	$1,013,000	$1,013,000		$253,350
L14	Dogwood Avenue Extension	long/dev	100%	$3,294,000	$3,294,000		$494,100
L15	New North/South Collector - LID	short	100%	$2,548,000	$2,548,000		
L15	New North/South Collector	long/dev	100%	$4,949,000	$4,949,000		$742,350
L16	New East/West Collector	long/dev	100%	$3,723,000	$3,723,000		$558,450
L17	Expo Parkway Extension (south of Dunlap)	long/dev	100%	$996,000	$996,000		$149,400
L18	Timber St Extension to Somerset Avenue	long/dev	100%	$1,720,000	$1,720,000		$258,000
L19	Somerset Avenue Extension - LID	short	100%	$383,000	$383,000		
L19	Somerset Avenue Extension	long/dev	100%	$1,270,000	$1,270,000		$190,500
L20	Santa Maria Avenue Extension	long/dev	100%	$1,872,000	$1,872,000		$280,800
L21	Knox Butte Road Widening ROW	short	100%	$1,478,000	$1,478,000		$1,478,000
L21	Knox Butte Road Widening	long/dev	60%	$3,169,000	$1,901,000		$1,901,000
L22	Knox Butte Road Widening ROW	short	100%	$31,000	$31,000		
L22	Knox Butte Road Widening	long/dev	56%	$825,000	$462,000		
L23	Knox Butte Road Widening	long/dev	52%	$1,256,000	$653,120		
L24	Knox Butte Road Widening	long/dev	47%	$7,688,000	$3,613,360		
L25	Dunlap Avenue Extension	long/dev	100%	$1,045,000	$1,045,000		$156,750
L26	Springhill Road Widening	long/dev	61%	$3,406,000	$2,077,660		
L27	US 20 Widening	long/dev	18%	$8,351,000	$1,503,180		
L28	Ellingson Road Extension	long/dev	61%	$5,740,000	$3,501,400		
L30	Oak Street	short	100%	$2,130,000	$2,130,000	$2,130,000	
L31	Fescue Street to Three Lakes Road Connector	long/dev	100%	$886,000	$886,000		$132,900
L32	Fescue Street Extension	long/dev	100%	$3,054,000	$3,054,000		
L33	Three Lakes Road Realignment ROW	short	59%	$750,000	$442,500		
L33	Three Lakes Road Realignment	long/dev	59%	$1,868,000	$1,102,120		
L34	Looney Lane Extension	long/dev	100%	$914,000	$914,000		$137,100
L35	Albany Avenue Widening	long/dev	26%	$1,177,000	$306,020	$306,020	
L36	W Thornton Lk Dr, N Albany Rd & N Alb Middle School	long/dev	11%	$565,000	$62,150	$62,150	
L37	Springhill Drive	long/dev	18%	$4,158,000	$748,440		
L38	Scenic Drive	long/dev	10%	$6,842,000	$684,200		
L39	Century Drive	long/dev	52%	$3,199,000	$1,663,480		
L40	Gibson Hill Road	long/dev	6%	$3,816,000	$228,960		$228,960
L41	Skyline Drive	long/dev	0%	$1,523,000	$0		
L42	Crocker Lane	long/dev	30%	$4,529,000	$1,358,700		
L43	Valley View Drive	long/dev	40%	$3,695,000	$1,478,000		
L44	West Thornton Lake Drive	long/dev	11%	$6,097,000	$670,670		
L45	Allen Lane	long/dev	56%	$2,689,000	$1,505,840		
L46	Columbus Street	long/dev	49%	$4,549,000	$2,229,010		$1,137,250
L47	Grand Prairie Road	long/dev	53%	$2,260,000	$1,197,800		
L48	Spicer Drive	long/dev	32%	$868,000	$277,760		
L49	Scravel Hill Road	long/dev	21%	$9,699,000	$2,036,790		
L50	Quarry Road	long/dev	21%	$3,493,000	$733,530		
L51	Spicer Road	long/dev	54%	$676,000	$365,040		
L52	Goldfish Farm Road	long/dev	82%	$4,444,000	$3,644,080		
L53	Ellingson Road *Funding is for 24ft of right-of-way (3 to 5 lanes) at $6/s.f. and 25% construction*	long/dev	49%	$5,847,000	$2,865,030		$1,979,250

1	2	3	4	5	6	7	8
Project #	Project	TSP Priority	Growth Percentage	Total Project Cost (2010 $)	TSDCi Eligible	TSDCi Eligible & Funded Years 1-10	TSDCi Eligible & Funded Years 11-20
L54	Lochner Road	long/dev	44%	$8,270,000	$3,638,800		$2,067,500
L55	Three Lakes Road ROW	short	42%	$287,000	$120,540		$120,540
L55	Three Lakes Road	long/dev	42%	$4,569,000	$1,918,980		
L56	US 20 - East of I-5	long/dev	44%	$2,068,000	$909,920		
L57	Santa Maria Avenue	long/dev	91%	$694,000	$631,540		
L58	Oak Street	short	65%	$2,186,645	$1,421,550	$1,421,550	
L59	Water Avenue	short	50%	$4,070,000	$2,035,000	$0	
L60	US 20 Superelevation and Widening	long/dev	22%	$3,122,000	$686,840		
L61	Three Lakes Road	long/dev	0%	$1,879,000	$0		
L62	Oak Creek Parkway *Funding is for 25% construction west of Columbus*	long/dev	100%	$16,456,000	$16,456,000		$1,812,719
M1	Queen/Geary Periwinkle Path	short	70%	$46,000	$32,200	$32,200	
M2-a	Oak Creek Loop Trail (south of Oak Creek)	long/dev	70%	$2,680,000	$1,876,000	$200,000	
M2-b	Oak Creek Loop Trail (north of Oak Creek)	long/dev	70%	$1,787,000	$1,250,900		
M2-c	Oak Creek Crossing Trails	long/dev	70%	$838,000	$586,600		
M3	West Timber-Linn Trail	mid	70%	$161,000	$112,700	$112,700	
M4	South Waterfront Trail	mid	70%	$76,000	$53,200	$53,200	
M5	Albany-Corvallis Multiuse Path	mid	70%	$1,477,000	$1,033,900	$304,500	
M6	Albany-Corvallis Multiuse Path	long/dev	70%	$761,000	$532,700		
M7	East Timber-Linn Trail	long/dev	70%	$277,000	$193,900		$193,900
M8	Bain Street/Waverly Lake Trail	long/dev	70%	$153,000	$107,100		$107,100
M9	Lebanon Trail	long/dev	70%	$581,000	$406,700		
M10	Periwinkle Trail Extension	long/dev	70%	$1,528,000	$1,069,600		
M11	East Albany Willamette River Bridge	long/dev	70%	$7,657,000	$5,359,900		
M12	99E/Oak Creek	long/dev	70%	$129,000	$90,300		
M13	US 20/99E Undercrossing	long/dev	70%	$1,500,000	$1,050,000		
P1	Springhill Drive	mid	70%	$542,000	$379,400	$379,400	
P2	99E/24th Avenue	long/dev	70%	$129,000	$90,300		
P3	Oregon 99E: Burkhart to Waverly	long/dev	70%	$129,000	$90,300		
P4	Ferry Street	long/dev	70%	$725,000	$507,500		
P5	Columbus Street	long/dev	70%	$277,000	$193,900		
P6	Geary Street	long/dev	70%	$791,000	$553,700	$553,700	
P7	Airport Road	long/dev	70%	$485,000	$339,500		
P8	Killdeer Street	long/dev	70%	$174,000	$121,800		
P9	Waverly Drive	long/dev	70%	$88,000	$61,600		
P10	Albany-Santiam Canal Pedestrian Esplanade	long/dev	70%	$1,232,000	$862,400		
P11	Thurston Street Canal Pedestrian Esplanade	long/dev	70%	$1,863,000	$1,304,100		
P12	Gibson Hill Road	short	70%	$1,034,000	$723,800	$723,800	
S1	ADA Accessibility Audit	short	0%	$25,000	$0		
S2	Hwy 20 Corridor & Downtown Refinement Plan	short	100%	$250,000	$250,000	$250,000	
S3	Safety Audit	short	0%	$30,000	$0		
S4	OR 99E Speed Study	short	0%	$0	$0		
S5	Downtown STA	short	0%	$0	$0		
S6	Albany TSP MPO Update	mid	32%	$350,000	$112,000	$112,000	
S7	Major Corridors	long/dev	0%	$0	$0		
S8	Wayfinding	long/dev	0%	$25,000	$0		

1	2	3	4	5	6	7	8
Project #	Project	TSP Priority	Growth Percentage	Total Project Cost (2010 $)	TSDCi Eligible	TSDCi Eligible & Funded Years 1-10	TSDCi Eligible & Funded Years 11-20
S9	Interstate 5 / OR 99E / Knox Butte	long/dev	100%	$100,000	$100,000	$100,000	
S10	Interstate 5 / US 20 (Santiam)	long/dev	100%	$100,000	$100,000	$100,000	
T1	ADA Accessibility Projects	mid	70%	$430,000	$301,000	$301,000	
	TOTALS			**$267 M**	**$155 M**	**$12 M**	**$22 M**

DATED THIS 25TH DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk

RESOLUTION NO. _____

A RESOLUTION REVISING SEWER SYSTEM DEVELOPMENT CHARGES (SDC) FOR CONNECTION TO THE PUBLIC SANITARY SEWER SYSTEM, REAFFIRMING AN APPEAL FEE AND REPEALING RESOLUTION 6245 (A RESOLUTION REVISING SEWER SYSTEM DEVELOPMENT CHARGES (SDC) FOR CONNECTION TO THE PUBLIC SANITARY SEWER SYSTEM, REAFFIRMING AN APPEAL FEE AND REPEALING RESOLUTION 6130).

WHEREAS, through the previous adoption of ordinances establishing and amending Albany Municipal Code 15.16 regarding system development charges, the Council of the City of Albany has duly declared its intent to comply with Oregon SDC law provisions of ORS 223.207 through 223.208 and 223.297 through 223.314; and

WHEREAS, a methodology for the calculation of System Development Charges for the sanitary sewer systems has been developed as specifically described in Resolution 4292; and

WHEREAS, Section 15.16.050(5) of Ordinance 5306 allows for the annual adjustment of the herein established fees in accordance with the change in the *Engineering News-Record* (ENR) Construction Cost Index (Seattle); and

WHEREAS, the Mayor's Wastewater Task Force reviewed the needs of the City's wastewater system and developed a strategic financial plan that included new sewer rate and System Development Charge fee schedules, and the Mayor's Wastewater Task Force Report was accepted by the Albany City Council on January 26, 2000; and

WHEREAS, the Albany City Council deems it desirable to increase the existing fees to reflect inflation relative to the increase in the ENR Index; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) index used in Resolution 6245 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757); and

WHEREAS, the sewer system development charge methodology (Resolution 4292) states that adjustments will only be made to the base system development charge and not to the 5-year average debt service credit; and

WHEREAS, the five-year average debt service credit is $516 per equivalent dwelling unit.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution 6245 is hereby repealed as of the effective date of the revised fees; and

BE IT FURTHER RESOLVED that Sewer System Development Charges are hereby amended as described in Exhibit "A;" and

BE IT FURTHER RESOLVED that an appeal fee is hereby reaffirmed as described herein; and

BE IT FURTHER RESOLVED that the Sewer System Development Charges herein established become effective **July 1, 2014**.

DATED THIS 25TH DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk

EXHIBIT A

SANITARY SEWER SYSTEM DEVELOPMENT CHARGE

Residential and Commercial

The sanitary sewer system development charge reimbursement (SDC-R) and improvement (SDC-I) fees are based on an equivalent dwelling unit (EDU). An EDU is used to describe the wastewater from a customer with flow characteristics similar to a single-family dwelling (approximately 75 gallons per person per day and combined BOD and SS concentration of less than 451 mg/L). An apartment complex with 20 living units would be defined as 20 EDUs.

Commercial customers tend to vary significantly in terms of wastewater volumes. A plumbing fixture count is used to represent different wastewater volumes from commercial customers. Commercial customers also tend to vary significantly in terms of wastewater strengths. Certain commercial customers (e.g., restaurants and dry cleaners) contain pollutant loads that are above domestic strength (the average strength of residential customers). Customers with medium-strength or high-strength pollutant loads have larger capacity demands per EDU than residential and domestic-strength commercial customers. Consequently, the Mayor's Wastewater Task Force determined that a strength-based fee should be used for commercial customers to recognize these differences.

The combined BOD and TSS for the low-strength customer category are similar to the combined BOD and TSS for typical residential customers (up to 450 mg/L). Examples of commercial customers with low-strength waste include professional offices and general retail businesses. Approximately 680 or roughly 70 percent (70%) of the current commercial customers in Albany fall into the low-strength category. Twenty-two percent (22%) of Albany's current commercial customers fall into the medium-strength category (451 mg/L - 1,125 mg/L combined BOD and TSS) including mortuaries, car washes, restaurants, hospitals, and dry cleaners. The remaining eight percent of Albany's current commercial customers fall into the high-strength category (greater than 1,126 mg/L) including industrial launderers, breweries, confectioners, chemical or pharmaceutical companies, and grocery stores with garbage disposals. A list of typical customer types in each strength category is included in Appendix I.

The classification of a new commercial customer will be determined by using the Commercial Customer Classification List (Appendix I). If the commercial customer cannot be easily categorized, they will be asked to submit estimated wastewater flow and strength data with a description of the type of business activities to the Public Works Director. If multiple business types are tributary to a single pipe discharging to the wastewater collection system, the commercial customer classification for each tributary facility will be determined and the classification with the highest strength will become the commercial customer classification for the entire facility. The Public Works Director will make the final determination of customer classification for each new commercial customer.

To determine the SDC fee for residential and commercial customers, the fee per unit cost of capacity is multiplied by the average loading for the customer classification. The fee per unit cost of capacity and the average customer capacity requirements or loadings are shown in the following tables:

FEE PER UNIT OF CAPACITY				
	Dry Weather Flow	Wet Weather Flow	BOD	TSS
Units	Mgd	mgd (a)	lbs/day (b)	lbs/day (b)
SDC-R Unit Costs	~~$195,879~~ **210,707**	~~$0~~ **0**	~~$22~~ ($23.54) **24**	~~$64~~ ($69.23) **69**
SDC-I Unit Costs	~~$1,363,995~~ **1,467,250**	~~$1,858,632~~ **1,999,330**	~~$1,605~~ **1,726**	~~$1,681~~ **1,808**
TOTAL Unit Costs	~~$1,559,874~~ **1,677,957**	~~$1,858,632~~ **1,999,330**	~~$1,627~~ **1,750**	~~$1,745~~ **1,877**

Numbers in parenthesis are calculated numbers and those in bold are the current fee rounded to the nearest dollar.

(a) Wet weather peak instantaneous flow expressed in million gallons per day

(b) Maximum month loading expressed in pounds per day

CUSTOMER CAPACITY REQUIREMENTS (LOADINGS)				
	Dry Weather Flow	Wet Weather Flow	BOD	TSS
Customer Classification	mgd (a)	mgd (a)	lbs/day	Lbs/day
Residential (per EDU)	0.00042	0.00069	0.357	0.370
Commercial -- Low	0.00042	0.00069	0.357	0.370
Commercial -- Medium	0.00042	0.00069	0.909	0.698
Commercial -- High	0.00042	0.00069	2.063	1.237
(a) Per six fixtures				

For residential and commercial development, the SDC fee is as follows:

	SDC-R	SDC-I per EDU			Total	Cost per Additional
Customer Class	**Per EDU**	**Base**	**Less Credit** (a)	**Net**	**SDC/EDU**	**Fixture over 6**
Residential	$ ~~115~~ ($123.22) **123**	$ ~~3,046~~ 3,277	$ 516	$ ~~2,530~~ **2,761**	$ ~~2,645~~ **2,884**	
Multiple Dwelling (b)	$ ~~115~~ ($123.22) **123**	$ ~~3,046~~ 3,277	$ 516	$ ~~2,530~~ **2,761**	$ ~~2,645~~ **2,884**	
Commercial - Low	$ ~~115~~ ($123.22) **123**	$ ~~3,046~~ 3,277	$ 516	$ ~~2,530~~ **2,761**	$ ~~2,645~~ **2,884**	$ ~~441~~ **481**
Commercial - Medium (c)	$ ~~147~~ ($157.83) **158**	$ ~~4,484~~ 4,824	$ 779	$ ~~3,705~~ **4,044**	$ ~~3,852~~ **4,202**	$ ~~642~~ **700**
Commercial - High	$ ~~207~~ ($222.91) **223**	$ ~~7,244~~ 7,792	$ 1,285	$ ~~5,959~~ **6,507**	$ ~~6,166~~ **6,730**	$ ~~1,028~~ **1,122**

Numbers in parenthesis are calculated numbers and those in bold are the current fee rounded to the nearest dollar.

(a) See Appendix II for sample customer debt service credit calculation

(b) For multifamily residential development, the SDC is the current residential SDC per dwelling unit.

(c) For Recreational Vehicle (RV) Parks, the SDC is calculated based upon an assignment of three plumbing fixtures per pad or space.

Industrial

Industrial customers' use of the system is highly variable. Once connected to the wastewater system, each industrial customer is required to monitor and report its specific use of the system on a monthly basis. However, to determine the SDC fee for each industrial customer prior to collection of specific data, individualized flows and loads will be estimated and applied to the same unit cost of capacity as is used for the residential and commercial customers. The unit cost of capacities is shown in the following table:

FEE PER UNIT OF CAPACITY				
Units	Dry Weather Flow Mgd	Wet Weather Flow mgd (a)	BOD lbs/day (b)	TSS lbs/day (b)
SDC-R Unit Costs	~~$195,879~~ **210,707**	~~$0~~ **0**	~~$22~~ ($23.54) **24**	~~$64~~ ($69.23) **69**
SDC-I Unit Costs	~~$1,363,995~~ **1,467,250**	~~$1,858,632~~ **1,999,330**	~~$1,605~~ **1,726**	~~$1,681~~ **1,808**
TOTAL Unit Costs	~~$1,559,874~~ **1,677,957**	~~$1,858,632~~ **1,999,330**	~~$1,627~~ **1,750**	~~$1,745~~ **1,877**

Numbers in parenthesis are calculated numbers and those in bold are the current fee rounded to the nearest dollar.
(a) Wet weather peak instantaneous flow expressed in million gallons per day
(b) Maximum month loading expressed in pounds per day

For industrial development, the SDC fee is calculated by multiplying the individual customer's projected flows and loads by the unit costs of capacity shown above. The total SDC is the sum of the individual SDCs by parameter. The dry weather flow SDC for a sample industrial customer with a dry weather flow of 11,600 gallons per day would be calculated as follows:

SAMPLE INDUSTRIAL CUSTOMER DRY WEATHER FLOW CALCULATION			
	Unit costs (a)	Sample Customer Data	
SDC-R	$210,707 per mgd	0.0116 mgd dry weather flow	$2,444
SDC-I	$1,467,250 per mgd	0.0116 mgd dry weather flow	$17,020
Debt Credit (b)	$62 per dry weather EDU	27.62 dry weather flow EDUs	($1,712)
	Dry Weather Flow SDC for Sample Industrial Customer		**$17,752**

(a) Unit costs are based on current ENR Index (Seattle)
(b) See Appendix II for sample customer debt service credit calculation

Industrial customers are required to submit periodic compliance reports (AMC 10.01.190(9)) indicating the nature and concentration of pollutants in the discharge and the average and maximum daily flows for the reporting period. Within twelve months from connection or at a mutually agreed upon time when the industrial customer's wastewater discharge characteristics have stabilized, the SDC may be recalculated based on the actual pollutant loading and flow and an adjusted payment (or refund) may be required.

Each industrial user is required to notify the City of any planned significant changes to the industrial user's operations that might alter the nature, quality, or volume of its wastewater (AMC 10.01.190(16)). If at any time after the initial SDC fee is paid and process or production changes result in increased flows and loads above those used to calculate original sewer SDCs at the time of connection, the industry shall be responsible for payment of additional SDCs based on the unit costs of capacity in effect at the time of the increase. If, however, the process or production change results in decreased flows and loads, the industry will not be eligible for an SDC refund.

Millersburg

Millersburg customers are not charged individual SDCs as they connect. Historically, growth-related costs are recovered from Millersburg through equivalent connection charges established in the service agreement between the two communities. This intergovernmental sanitary sewer service agreement between Albany and Millersburg states that "Albany and Millersburg agree to share in future capital projects based on the degree of benefit each community receives and to enter into good faith negotiations as cost and level of service decisions are made."

Millersburg's SDC is based on unit costs for the Wastewater Treatment Plant's existing and future available capacity. Millersburg's unit costs are less than Albany's because the collection system costs are removed since Millersburg's wastewater is transported directly to the Albany treatment plant through their own collection system. Albany's unit costs include treatment and collection system costs. Millersburg's SDC fee is calculated by multiplying their projected flows and loads by the Millersburg unit costs of treatment capacity shown in the table below:

FEE PER UNIT OF CAPACITY				
Units	Dry Weather Flow Mgd	Wet Weather Flow mgd (a)	BOD lbs/day (b)	TSS lbs/day (b)
SDC-R Unit Costs	~~$53,486~~ **57,535**	~~$0~~ **0**	~~$22~~ ($23.54) **24**	~~$64~~ ($69.23) **69**
SDC-I Unit Costs	~~$681,427~~ **733,011**	~~$892,019~~ **959,545**	~~$1,605~~ **1,726**	~~$1,681~~ **1,808**
TOTAL Unit Costs	~~$734,913~~ **790,546**	~~$892,019~~ **959,545**	~~$1,627~~ **1,750**	~~$1,745~~ **1,877**

Numbers in parenthesis are calculated numbers and those in bold are the current fee rounded to the nearest dollar.
(a) Wet weather peak instantaneous flow expressed in million gallons per day
(b) Wet weather maximum month loading expressed in pounds per day

The schedule and method of collecting the Millersburg SDC fee, including the timing in relationship to actual increases in demand, will be discussed with Millersburg through negotiations to update the service agreement.

SDC IMPROVEMENT FEE CREDIT

Pursuant to Albany Municipal Code Section 15.16.090 (2), a credit against the sewer SDC-I fee shall be given for the cost of a qualified public sewer improvement required as a condition of development approval and identified in the Wastewater Facility Plan (June 1998) as a project to be wholly or partially funded with sewer SDC-I fees. A list of SDC-I eligible collection system projects is attached to this resolution as Appendix III and will be adjusted using ENR Seattle Construction Cost Index in July of each year from the original index of 7020.

The SDC-I credit shall not exceed the ENR-adjusted dollar amount in the SDC-I Eligible Project List (Appendix III) associated with the qualified sewer improvement. If the credit exceeds the amount of sewer SDC-I fee to be paid by the development, then the excess credit may be applied against sewer improvement fees that accrue in subsequent phases of the original development project. In summary, credits are possible only for projects identified in the Sewer SDC-I Eligible Project List (Appendix III) and only to the extent that it is SDC-I funded.

On Site: To qualify for an on-site SDC-I credit, a required sewer improvement must be listed in the Sewer SDC-I Eligible Project List (Appendix III) and it must be located in whole or in part, on or contiguous to the property. The applicant shall have the burden of demonstrating that a particular qualified sewer improvement is eligible for an SDC-I credit.

The applicant shall submit project data including the constructed length and size of "on-site" pipe and the minimum pipe size necessary to serve the particular development. The applicant shall submit the actual "on-site" project cost to the City for review. The City will compare the applicant's actual "on-site" cost per foot to the ENR-adjusted unit cost per foot found in Appendix III. The applicant's maximum eligible project cost will be calculated by multiplying the lesser unit cost per foot by the actual length of "on-site" pipe.

The City will calculate the cost to construct the minimum required "on-site" pipe to serve the development using the ENR-adjusted cost per foot found in Appendix III and the actual length of pipe constructed "on-site." The SDC-I credit will be based on the cost of constructing an oversized pipe that is greater than the minimum required to serve the development. The minimum required pipe size shall either be the minimum pipe size necessary for the particular development needs, or an eight-inch pipe, whichever is greater.

The difference between the eligible project cost and the estimated cost to construct the minimum necessary pipe will be the maximum SDC-I credit available for the development.

Off Site: To qualify for an off-site SDC-I credit, a required sewer improvement must be listed in the Sewer SDC-I Eligible Project List (Appendix III) and the required sewer improvement must not be located on, fronting, or adjacent to the property. The credit shall be the lower of the actual construction cost and the calculated oversizing cost using the ENR-adjusted cost per foot of the minimum pipe size (as defined above) for the project.

APPEAL FEE

Pursuant to Albany Municipal Code Section 15.16.100(5), an appeal fee of $100 per appeal is hereby established. Appeal submittal by parties appealing their calculated fee (AMC Section 15.16.100(3)) shall conform to AMC Section 15.16.100 procedure.

APPENDIX I

CITY OF ALBANY COMMERCIAL CUSTOMER CLASSIFICATION
COMBINED AVERAGE STRENGTH CATEGORIES & STANDARD INDUSTRIAL CLASSIFICATION

Waste Characteristic Allocation: The City of Albany does not have a monitoring program for all commercial customers and consequently does not have specific monitoring data on all of Albany's commercial customers. However, an extensive project was undertaken by the City of Portland Bureau of Environmental Services (BES) to determine wastewater characteristics by Standard Industry Classification (SIC) codes based upon monitoring data for Portland's customers and using data from other cities.

The City of Portland's wastewater characteristic study data is based on BOD and TSS information from commercial customers in Portland and 28 additional cities and the customer list is representative of the Albany commercial businesses. The City of Salem is also using the Portland BES data to classify their commercial customers. Albany will continue to refine this database as additional waste characterization data becomes known.

COMMERCIAL LOW-STRENGTH (UP TO 450 MG/L COMBINED BOD/TSS)

Offices and Services:

- Accounting, Auditing, and Bookkeeping Services (8721)
- Adjustment and Collection Services (7322)
- Amusement and Recreation Services NEC (7999)
- Banks and Credit Unions (6021, 6022, 6141)
- Barber and Beauty Shops (7241, 7231)
- Child Day Care Services (8351)
- Computer and Computer Software Stores (5734)
- Correctional Institutions (9223)
- Employment Agencies (7361)
- Engineering Services (8711)
- Gasoline Service Stations (5541)
- Individual and Family Social Services (8322)
- Insurance Agents, Brokers, and Service (6411)
- Investment Advice (6282)
- Legal Services (8111)
- Libraries (8231)
- Medical and Dental Offices and Clinics (including chiropractors, health practitioners, optometrists) (8011, 8021, 8041, 8042, 8049)
- Motels (7011)
- Museums and Art Galleries (8412)
- Nursing Care Facilities (8051)
- Schools (Elementary and Secondary) and Educational Services (8211)
- Taxicabs (4121)
- Title Insurance (6361)
- Trucking - local with storage (4214)

General Retail Businesses:

- Apparel, Accessory, Jewelry and Shoe Stores (5699, 5641, 5651, 5944, 5661)
- Auto equipment/supplies, new/used - NEC (5599 - see printout)
- Beer, Ale, and Liquor Stores - wholesale and distribution (5181 and 5921)
- Boat Dealers (5551)
- Book Stores (5942)
- Coin-Operated Laundries (7215)
- Department Stores (5311)
- Floor Covering Stores (5713)
- Florists (5992)
- Groceries, wholesale and distribution (5141)
- Hobby, Toy, and Game Shops (5945)

Home Furnishings and Hardware Stores (5719, 5251)
Miscellaneous food stores - minimarts without kitchens (5499)
Musical Instrument Stores (5736)
Paint, Glass, and Wallpaper Stores (sales but no mixing) (5231)
Sporting Goods Stores and Bicycle Shops (5941)
Tobacco Stores and Standards (5993)
Used Merchandise Stores (5932)
Video Tape Rental (7841)

COMMERCIAL MEDIUM-STRENGTH (451 - 1,125 MG/L COMBINED BOD/TSS)

Automotive/Mechanical Repair and/or Wash:
Airports, Flying Fields, and Airport Terminal Services
Automotive Repair Shops NEC (7539-see printout)
Carwashes (7542)
Motor Vehicle Dealers - used cars (5521)

Specialty with medium-strength waste discharge:
Dry Cleaning Facilities (7216)
Restaurants, Eating Places, Bars, and Taverns (5812)
Funeral Services and Crematories (7261)
Hospitals (8060)
Junior Colleges and Technical Institutes (8222)
Meat and Fish Markets, Including Freezer Provisioners (5421)
Paints/Varnishes/Lacquers/Enamels mixing (2851)
Photofinishing Laboratories (7384)
Recreational Vehicle Parks (7033)
Trucking – local with storage (4212)

COMMERCIAL HIGH-STRENGTH (GREATER THAN 1,126 MG/L COMBINED BOD/TSS)

Automotive:
Exhaust System Repair (7533), Transmission Repair (7537), Tire Shop (7534), General Automotive Repair (7538-see printout), Automotive Services (7549), Armature Rewinding Shop (7694)
Motor Vehicle Dealers - new cars (5511)

Specialty with high-strength waste discharge:
Candy, Nut, and Confectionery Stores (5441)
Disinfecting and Pest Control Services (7342)
Fire Protection (9224)
Grocery Stores with garbage disposals (5412)
Industrial Launderers (7218)
Malt Beverage Brewery (2082)
Pharmaceutical Preparations (2834)
Retail Bakeries - with kitchen (5461)
Printing and Stamping on Fabric Articles - silk screening (2396)
Trucking - long distance, not local (4213)
Passenger car rental, no drivers for hire (7514)

APPENDIX II

SAMPLE CUSTOMER'S DEBT SERVICE CREDIT CALCULATION

This table shows how a sample non-residential customer's debt service credit would be calculated.

The first step is to determine the relative EDUs for sample customer by comparing the sample customer's loading relative to a residential customer's loading for each parameter.

Units	Dry Weather Flow Mgd	Wet Weather Flow mgd (a)	BOD lbs/day (b)	TSS lbs/day (b)
Customer's EDUs by specific parameter:				
Sample Customer's Capacity Requirement (a)	0.00042	0.00069	0.90900	0.69757
Residential Capacity Requirement	0.00042	0.00069	0.35700	0.37000
EDUs	**1**	**1**	**2.55**	**1.89**
(a) Insert the customer specific capacity requirements here.				

The next step is to distribute the total debt service credit per EDU ($516/EDU) across the parameters using the same allocation factors used to distribute future improvement projects across the parameters.

Units	Dry Weather Flow Mgd	Wet Weather Flow mgd (a)	BOD lbs/day (b)	TSS lbs/day (b)	Total
Debt Service Credit by parameter:					
Debt Service Credit	$516	$516	$516	$516	
Improvement Allocation %	12.01%	46.22%	21.13%	20.64%	100%
Debt Service Credit per EDU	**$62**	**$238**	**$109**	**$107**	**$516**

The last step is to apply the sample customer's EDUs by parameter to the debt service credit distributed by parameter to arrive at the sample customer's debt service credit by parameter. The sum of the distributed sample customer's debt service credit factors is the sample customer's debt service credit (in this example, $779).

Units	Dry Weather Flow Mgd	Wet Weather Flow mgd (a)	BOD lbs/day (b)	TSS lbs/day (b)	Total
Customer's Debt Service Credit:					
EDUs by parameter	1	1	2.55	1.89	
Debt Service Credit by parameter	$62	$238	$109	$107	
Sample Customer's Debt Service Credit	**$62**	**$238**	**$278**	**$201**	**$779**

APPENDIX III

SDC-I Eligible Collection & Treatment Projects

Pipe	Extension Project	Location	Diameter (inches)	Approx Length (feet)	Cost per Foot	Total Project Cost (a)	8-inch Equivalent Cost ($109/ft)	SDC-I Eligible Cost
E1	Springhill Drive	Hickory Road to 700 feet N of Country Club Lane	15	7,100	$205	$1,450,000	$770,000	$680,000
E2	Ellingson Road	R/R tracks to Lochner Road	10	3,620	$137	$490,000	$390,000	$100,000
E3	Columbus Street	Columbus Street Lift Station to city limits	15	780	$205	$160,000	$80,000	$80,000
E4	Columbus Street	City limits to 7-Mile Lane	10	650	$137	$90,000	$70,000	$20,000
E5	Mennonite Home	Columbus Street to 54th Avenue	10	520	$137	$70,000	$60,000	$10,000
E6	Grand Prairie Road	Waverly Drive to Interstate-5	12	2,470	$164	$410,000	$270,000	$140,000
E7	21st Avenue	Shortridge Street to Rye Street	21	2,730	$288	$790,000	$300,000	$490,000
E8	21st Avenue	Rye Street to Three Lakes Road	18	780	$245	$190,000	$80,000	$110,000
E9	Lexington Street	21st Avenue to 25th Avenue	12	1,040	$164	$170,000	$110,000	$60,000
E10	Three Lakes Road	21st Avenue to 90 degree bend	18	2,470	$245	$610,000	$270,000	$340,000
E11	Three Lakes Road	90 degree bend to Grand Prairie Road	15	2,200	$205	$450,000	$240,000	$210,000
E12	Charlotte to Bernard	Charlotte Street to east end of Bernard Avenue	15	5,850	$205	$1,200,000	$640,000	$560,000
E13	Price to Scravel	Price Road to Scravel Hill Road	12	7,050	$164	$1,160,000	$770,000	$390,000
E14	Highway 20	650 feet E of Timber Street to Scravel Hill Road	12	5,630	$164	$920,000	$610,000	$310,000
						$8,160,000	$4,660,000	$3,500,000

Pipe	Replacement Project	Location	Total Project Cost (a)	Growth Allocation Percentage	SDC-I Eligible Cost
R1	Riverfront Interceptor	Downstream of Baker Street to Geary Street	$5,500,000	32%	$1,760,000
R2	Riverfront Interceptor	Calapooia Street to downstream of Baker Street	$1,100,000	32%	$352,000
R3	Calapooia Interceptor	Upstream of Maple Street to 12th Avenue	$1,600,000	42%	$672,000
R4	Cox Creek Interceptor	Heatherdale Mobile Village to Salem Avenue	$1,900,000	71%	$1,349,000
R5	28th Avenue	Downstream of Geary Street to Upstream of Jackson Street	$500,000	5%	$25,000
R6	47th Avenue	West of Columbus Street to Columbus Street	$600,000	69%	$414,000
R7	Knox Butte Road	1400 feet E of Clover Ridge Road to Century Drive Pump Station	$1,100,000	79%	$869,000
R8	Price Road	Santiam Highway to Bain Street	$1,900,000	80%	$1,520,000
			$14,200,000		$6,961,000

Pump Stations (Upgrades & New)		Total Project Cost (a)	Growth Allocation Percentage	SDC-I Eligible Cost
P1	Oak Creek	$500,000	100%	$500,000
P2	34th Avenue	$900,000	14%	$126,000
P3	Charlotte Street	$100,000	59%	$59,000
P4	Maple Street	$800,000	100%	$800,000
P5	Thornton Lake	$200,000	100%	$200,000
P6	Columbus Street	$600,000	100%	$600,000
P7	Springhill Drive	$300,000	100%	$300,000
		$3,400,000		$2,585,000

Treatment Plant Improvements (to 2020)	Project Cost	Total Project Cost (a)	Growth Allocation Percentage	SDC-I Eligible Cost
Headworks		$8,800,000	33%	$2,935,000
Influent Pumping	$5,100,000		30%	
Screening	$2,400,000		45%	
Grit Removal & Primary Influent Flow Split	$1,300,000		25%	
Primary Clarifiers & Sludge Pumping	$6,900,000	$6,900,000	48%	$3,312,000
Secondary Treatment		$22,700,000	40%	$9,169,000
Aeration Basins	$3,600,000		44%	
Secondary Clarifiers & RAS/WAS	$11,800,000		45%	
Chlorination	$6,300,000		25%	
New outfall/diffuser & upgrade existing	$1,000,000		70%	
Solids Handling		$8,600,000	64%	$5,520,000
DAF thickening	$300,000		44%	
Anaerobic digestion	$3,100,000		100%	
Biosolids Facility	$5,200,000		44%	
Miscellaneous Plant Control & Electrical		$2,100,000	46%	$975,000
Plant water system	$500,000		35%	
Septage receiving & storage	$500,000		50%	
Shop/control room	$600,000		50%	
Electrical and I&C	$500,000		50%	
	$49,100,000	$49,100,000		$21,911,000

Source: City of Albany Wastewater Facility Plan (1998 CH2M-Hill)
(a) Project costs include 25% contingency and 30% ELA and are rounded

RESOLUTION NO. _____

A RESOLUTION REVISING CONNECTION CHARGES FOR STREET CONNECTIONS TO IMPROVED CITY STREETS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6246 (A RESOLUTION REVISING CONNECTION CHARGES FOR STREET CONNECTIONS TO IMPROVED CITY STREETS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6131).

WHEREAS, Chapter 15.30 of the Albany Municipal Code sets forth requirements for connection charges for connections to improved streets of unassessed properties within the City of Albany; and

WHEREAS, connection charges are designed to recover the equivalent cost of constructing that portion of the street system that benefits the connecting property; and

WHEREAS, a local street shall be the basis for calculating the per front foot cost for all properties; and

WHEREAS, the per front foot dimension shall be calculated by measuring entire length of the property frontage that is adjacent to the improved streets regardless of the length of the street along that frontage; and

WHEREAS, it is important to annually adjust connection charges in order to keep pace with the changing cost of public improvement projects; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) index used in Resolution 6246 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757).

NOW, THERFORE, BE IT RESOLVED by the Albany City Council that Resolution 6246 is hereby repealed as of the effective date of the revised charges; and

BE IT FURTHER RESOLVED that the following street connection charge rate is hereby established:

Street Connection Charge Rate: ~~$84~~ (calculated fee $90.26) **$90** per front foot

BE IT FURTHER RESOLVED that in no case shall the total connection charge be for less than an equivalent of fifty (50) feet of frontage; and

BE IT FURTHER RESOLVED that it is the intent of the Albany City Council to annually adjust the connection charges outlined in this Resolution on the first day of July each calendar year in proportion to the change in the Seattle Construction Cost Index as published in the *Engineering News-Record* (ENR). The adjustment shall be made by calculating the percentage increase/decrease in the index from the last adjustment, and then applying that percentage to the previous year's connection charge; and

BE IT FURTHER RESOLVED that the effective date of these charges shall be **July 1, 2014**.

DATED THIS 25TH DAY OF JUNE 2014.

ATTEST: _____ Mayor

_____
City Clerk

RESOLUTION NO. _____

A RESOLUTION REVISING CONNECTION CHARGES FOR SEWER CONNECTIONS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6247 (A RESOLUTION REVISING CONNECTION CHARGES FOR SEWER CONNECTIONS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6132).

WHEREAS, Chapter 15.30 of the Albany Municipal Code sets forth requirements for connection charges for sewer connections of unassessed properties within the City of Albany, excluding the North Albany Sanitary Sewer Basin; and

WHEREAS, connection charges are designed to recover the equivalent cost of constructing that portion of the sewer system that benefits the connecting property; and

WHEREAS, the minimum size sanitary sewer (8-inch pipe) shall be the basis for calculating the per front foot cost for all properties; and

WHEREAS, the per front foot dimension shall be calculated by measuring entire length of the property frontage that is adjacent to the sanitary sewer regardless of the length of the sewer on that frontage; and

WHEREAS, it is important to annually adjust connection charges in order to keep pace with the changing cost of public improvement projects; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) Index used in Resolution 6247 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757).

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution 6247 is hereby repealed as of the effective date of the revised charges; and

BE IT FURTHER RESOLVED that the following sanitary sewer connection charge rate is hereby established:

Sanitary Sewer Connection Charge Rate: ~~$51~~ (calculated fee $54.43) **$54** per front foot

BE IT FURTHER RESOLVED that if a sanitary sewer service lateral is not serving the property in question, the City will install the first 4-inch diameter service to the property. Additional services and any service greater than 4 inches in diameter shall be installed at the cost of the property owner; and

BE IT FURTHER RESOLVED that in no case shall the total connection charge be for less than an equivalent of fifty (50) feet of frontage; and

BE IT FURTHER RESOLVED that the connection charge outlined in this Resolution shall not apply to the properties specified in Resolution Number 3252 and subsequent resolutions specifically referencing the sewer lines constructed for the North Albany Sanitary Sewer Local Improvement District (LID), City project numbers SS-90-7 and SS-92-1; and

BE IT FURTHER RESOLVED that it is the intent of the Albany City Council to annually adjust the connection charges outlined in this Resolution on the first day of July each calendar year in proportion to the change in the Seattle Construction Cost Index as published in the *Engineering News-Record* (ENR). The adjustment shall be made by calculating the percentage increase/decrease in the index from the last adjustment, and then applying that percentage to the previous year's connection charge; and

BE IT FURTHER RESOLVED that the effective date of these charges shall be **July 1, 2014**.

DATED THIS 25TH DAY OF JUNE 2014.

_____

Mayor

ATTEST:

_____

City Clerk

RESOLUTION NO. _____

A RESOLUTION REVISING CONNECTION CHARGES FOR WATER CONNECTIONS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6248 (A RESOLUTION REVISING CONNECTION CHARGES FOR WATER CONNECTIONS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6133).

WHEREAS, Chapter 15.30 of the Albany Municipal Code sets forth requirements for connection charges for water connections of unassessed properties within the City of Albany; and

WHEREAS, connection charges are designed to recover the equivalent cost of constructing that portion of the water system that benefits the connecting property; and

WHEREAS, the connection charge for water is generally dependent on the minimum size water line to serve the property according to land use zone and required based on a system-wide analysis of fire flow requirements by land use zone; and

WHEREAS, the minimum size water line for single-family residential land use zones (8-inch pipe) and for multi-family, commercial, and industrial land use zones (12-inch pipe) shall be the basis for calculating the per front foot cost for all properties; and

WHEREAS, the current single-family residential land use zones are Residential Reserve District (RR) Residential Single Family District (RS-10, RS-6.5 and RS-5), and Hackleman-Monteith District (HM); and

WHEREAS, property tax revenue offsets a portion of the bonded debt to retire purchase of water lines from Pacific Power & Light in December 1984; and

WHEREAS, water lines constructed by the North Albany County Service District are financed by property taxes levied by the District; and

WHEREAS, the per front foot dimension shall be calculated by measuring entire length of the property frontage that is adjacent to the water line regardless of the length of the water line along that frontage; and

WHEREAS, it is important to annually adjust connection charges in order to keep pace with the changing cost of public improvement projects; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) Index used in Resolution 6248 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757).

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution 6248 is hereby repealed as of the effective date of the revised charges; and

BE IT FURTHER RESOLVED that the following water connection charge rate is hereby established:

Water Connection Charge Rate:

Single-family Residential - ~~$28~~ (calculated fee $30.53) **$31** per front foot
Multi-family, Commercial or Industrial - ~~$39~~ (calculated fee $42.47) **$42** per front foot

BE IT FURTHER RESOLVED that properties within the City of Albany connecting to water lines constructed by the North Albany County Service District shall be exempt from the water connection charge; and

BE IT FURTHER RESOLVED that if a water service is not serving the property in question, the City will install the first 1-inch diameter service to the property. Additional services and any services greater than 1-inch diameter shall be installed at the cost of the property owner; and

BE IT FURTHER RESOLVED that in no case shall the total connection charge be for less than an equivalent of fifty (50) feet of frontage; and

BE IT FURTHER RESOLVED that it is the intent of the Albany City Council to annually adjust the connection charges outlined in this Resolution on the first day of July each calendar year in proportion to the change in the *Seattle Construction Cost Index* as published in the *Engineering News-Record* (ENR). The adjustment shall be made by calculating the percentage increase/decrease in the index from the last adjustment, and then applying that percentage to the previous year's connection charge; and

BE IT FURTHER RESOLVED that the effective date of these charges shall be **July 1, 2014.**

DATED THIS 25TH DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk

RESOLUTION NO. _____

A RESOLUTION REVISING CONNECTION CHARGES FOR STORM CONNECTIONS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6249 (A RESOLUTION REVISING CONNECTION CHARGES FOR STORM CONNECTIONS OF UNASSESSED PROPERTIES IN THE CITY OF ALBANY AND REPEALING RESOLUTION 6134).

WHEREAS, Chapter 15.30 of the Albany Municipal Code sets forth requirements for connection charges for connections to the storm system of unassessed properties within the City of Albany; and

WHEREAS, connection charges are designed to recover the equivalent cost of constructing that portion of the storm system that benefits the connecting property; and

WHEREAS, a cost to provide drainage for an average lot in a fully improved subdivision shall be the basis for calculating the per front foot cost for all properties; and

WHEREAS, properties draining to a street that meets the standards for an improved street or connected to a storm drain pipe shall be considered served by storm drainage; and

WHEREAS, the per front foot dimension shall be calculated by measuring entire length of the property frontage that is adjacent to storm drain regardless of the length of the storm drain along that frontage; and

WHEREAS, it is important to annually adjust connection charges in order to keep pace with the changing cost of public improvement projects; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) index used in Resolution 6249 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757).

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution 6249 is hereby repealed as of the effective date of the revised charges; and

BE IT FURTHER RESOLVED that the following storm connection charge rates are hereby established:

Storm Connection Charge Rate: ~~$46~~ (calculated fee $49.11) **$49** per front foot

BE IT FURTHER RESOLVED that in no case shall the total connection charge be for less than an equivalent of fifty (50) feet of frontage.

BE IT FURTHER RESOLVED that it is the intent of the Albany City Council to annually adjust the connection charges outlined in this Resolution on the first day of July each calendar year in proportion to the change in the Seattle Construction Cost Index as published in the *Engineering News-Record* (ENR). The adjustment shall be made by calculating the percentage increase/decrease in the index from the last adjustment, and then applying that percentage to the previous year's connection charge; and

BE IT FURTHER RESOLVED that the effective date of these charges shall be **July 1, 2014**.

DATED THIS 25TH DAY OF JUNE 2014.

ATTEST: _____ Mayor

_____
City Clerk

RESOLUTION NO. _____

A RESOLUTION REVISING IN-LIEU-OF ASSESSMENT CHARGES FOR THE NORTH ALBANY SANITARY SEWER BASIN AND REPEALING RESOLUTION 6250 (A RESOLUTION REVISING IN-LIEU-OF ASSESSMENT CHARGES FOR THE NORTH ALBANY SANITARY SEWER BASIN AND REPEALING RESOLUTION 6135).

WHEREAS, Chapter 10.16 of the Albany Municipal Code sets forth requirements for a special in-lieu-of assessment (ILA) charge for sewer connections of unassessed properties within the North Albany sanitary sewer interceptor basin as defined in the North Albany Sanitary Sewer Local Improvement District Final Engineer's Report dated April 13, 1993; and

WHEREAS, the in-lieu-of assessment components and their application are more clearly described in the North Albany Sanitary Sewer Local Improvement District Final Engineer's Report dated April 13, 1993, and the interceptor basin and assessment district boundary is attached as Exhibit "A;" and

WHEREAS, the City of Albany contributed $1,245,635.60 in non-assessed City contributions to the North Albany Sanitary Sewer District project with the goal of receiving these monies by charging in-lieu-of assessment charges against properties not previously assessed or previously assessed properties taking additional benefit from the sewers constructed as part of the North Albany Sanitary Sewer District project; and

WHEREAS, these special in-lieu-of assessment charges are designed to recover the equivalent cost of constructing that portion of the sewer system that benefits the connecting property; and

WHEREAS, it is important to annually adjust these special in-lieu-of assessment charges in order to keep pace with the changing cost of public improvement projects; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) index used in Resolution 6250 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757); and

WHEREAS, the fee has been calculated and rounded to the nearest dollar.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution 6250 is hereby repealed as of the effective date of the revised charges; and

BE IT FURTHER RESOLVED that the following North Albany sanitary sewer in-lieu-of assessment rates are hereby reaffirmed:

For Properties Inside the Interceptor Basin:

Interceptor In-Lieu-of Rate - Properties Outside Sewer District	~~$2,669~~	**2,871**/gross acre
Collector In-Lieu-of Rate - Properties Outside Sewer District	~~$8,597~~	**9,248**/benefit
Interceptor In-Lieu-of Rate - Properties Inside Sewer District	~~$2,669~~	**2,871**/additional gross acre
Collector In-Lieu-of Rate - Properties Inside Sewer District	~~$6,018~~	**6,474**/additional lot (within 150 ft.)

For Properties Outside the Interceptor Basin:
The amount of the interceptor and collector in-lieu-of assessment shall be equivalent, as far as possible, to the benefit received as determined by the Public Works Director and approved by the City Council.

BE IT FURTHER RESOLVED that it is the intent of the Albany City Council to annually adjust these special in-lieu-of assessment charges outlined in this Resolution on the first day of July each calendar year in proportion to the change in the Seattle Construction Cost Index as published in the *Engineering News-Record* (ENR). The adjustment shall be made by calculating the percentage increase/decrease in the index from the last adjustment, and then applying that percentage to the previous year's special in-lieu-of assessment charge; and

BE IT FURTHER RESOLVED that the effective date of these fees shall be **July 1, 2014.**

DATED THIS 25TH DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk

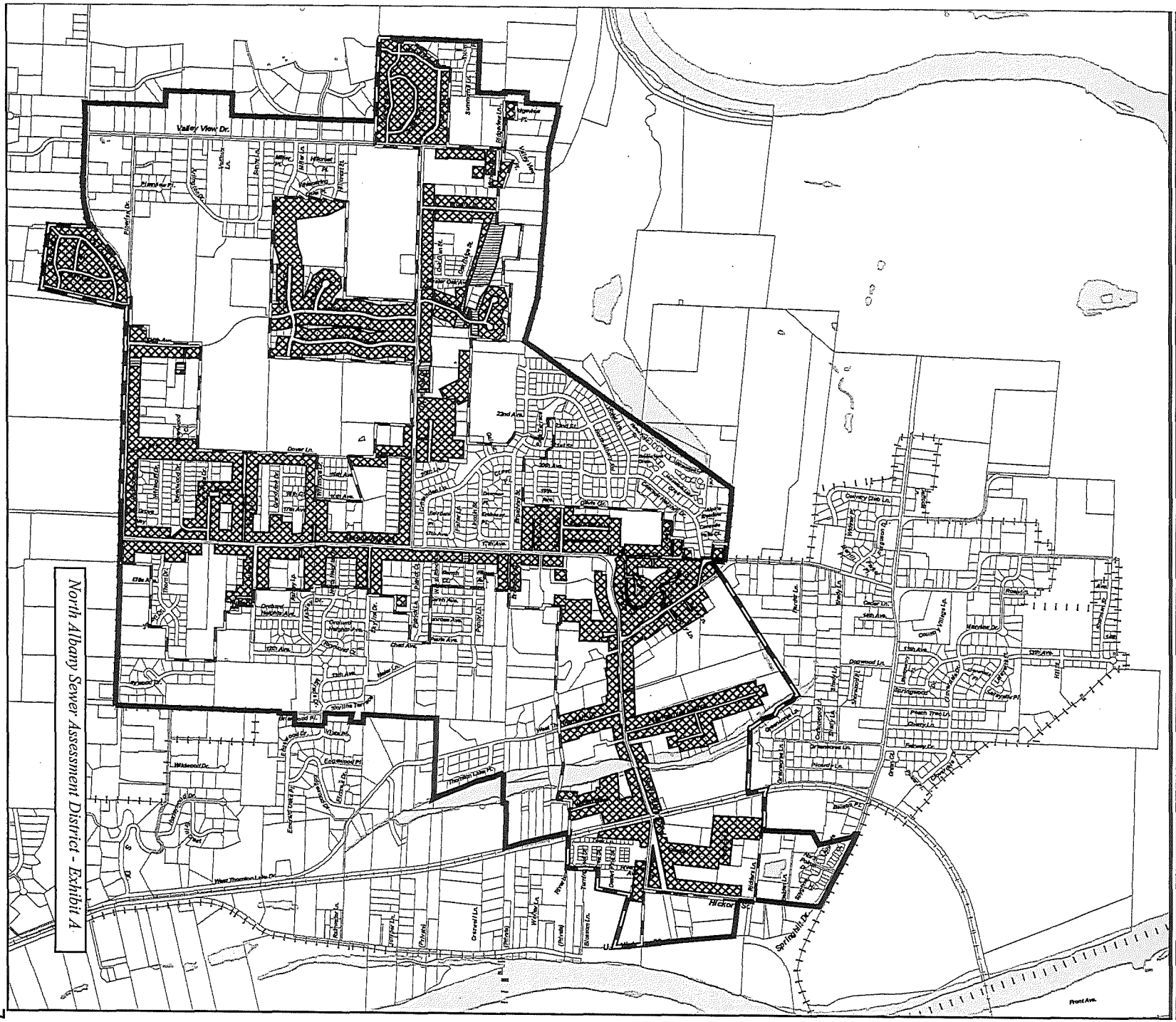


EXHIBIT 'A'

SS-90-7

North Albany Sanitary Sewer

Assessment District Boundaries

LEGEND

- Urban Growth Boundary
- Assessment District Boundary
- Interceptor Basin Boundary
- 150' Benefitted Area
- BPA Easement

500 0 500 1000 Feet

Geographic Information Services

d:/av_projects_4/na_assessment/benefittedarea_map.apr
8/14/02

RESOLUTION NO._____

A RESOLUTION REVISING SPECIAL CONNECTION CHARGES FOR A PORTION OF THE COLUMBUS STREET SANITARY SEWER LIFT STATION PROJECT COSTS, WHICH ARE ALLOCATED TO UNASSESSED PROPERTIES WITHIN THE LIFT STATION SERVICE AREA AND REPEALING RESOLUTION 6251 (A RESOLUTION REVISING SPECIAL CONNECTION CHARGES FOR A PORTION OF THE COLUMBUS STREET SANITARY SEWER LIFT STATION PROJECT COSTS, WHICH ARE ALLOCATED TO UNASSESSED PROPERTIES WITHIN THE LIFT STATION SERVICE AREA AND REPEALING RESOLUTION 6136).

WHEREAS, Ordinance 5355 provided authorization by resolution for the formation of a special in-lieu-of assessment area and allocation of in-lieu-of assessment rates for the unassessed portion of project costs related to the construction of the Columbus Street sanitary sewer lift station; and

WHEREAS, Resolution 3917 established this special in-lieu-of assessment on March 11, 1998; and

WHEREAS, the Council of the City of Albany authorized expenditures from the Sewer Economic Development Budget (02-952) and from the Sewer System Capital Projects Budget (02-454) for oversizing participation to be paid to the Mennonite Home of Albany, Inc. for construction of the Columbus Street lift station; and

WHEREAS, the Columbus Street lift station is designed to provide service to approximately 316 acres of assessable land within the designated City of Albany Urban Growth Boundary, in addition to approximately 40 acres of the Mennonite Home property; and

WHEREAS, the lift station assessable area as shown in Exhibit "A" does not include the portions of several properties within the lift station service area that the City of Albany Comprehensive Plan designates as Open Space (OS); and

WHEREAS, Resolution 5038 established that this special in-lieu-of assessment charge is actually a connection charge (as specified in Ordinance 5565) instead of an assessment, that is designed to recover the equivalent cost of constructing public facilities that benefit the connecting property; and

WHEREAS, the Council desires to recover the expenditure of these oversizing costs through the implementation of a special connection charge to be levied on the unassessed properties within the lift station service area as shown on the map in Exhibit "A;" and

WHEREAS, the special connection charge rate for each property within the lift station service area shall be based on the ratio of the assessable area of each property to the total benefited area applied to the total non-assessed City contribution; and

WHEREAS, this special connection charge shall apply to unassessed properties within the lift station service area and is considered to be in addition to other sanitary sewer connection charges that may otherwise be levied; and

WHEREAS, the calculation of this special connection charge assumes that land designated as Open Space (OS) will not be developed and that the allowable density will not be transferred; and

WHEREAS, if a parcel with Open Space (OS) is allowed to transfer density, then this special connection charge will need to be recalculated by the City Engineer; and

WHEREAS, special connection charges are designed to recover the equivalent cost of constructing that portion of the sewer system that benefits the connecting property; and

WHEREAS, it is important to annually adjust special connection charges in order to keep pace with the changing cost of public improvement projects; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) index used in Resolution 6251 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757); and

WHEREAS, the fee has been calculated and rounded to the nearest dollar.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution 6251 is hereby repealed as of the effective date of the revised charges; and

BE IT FURTHER RESOLVED that the Columbus Street Lift Station Special Connection Charge Benefited Area as shown in the map in Exhibit "A" attached hereto, and the special connection charge rates for each property within the benefited area as listed in Exhibit "B" attached hereto, are hereby reaffirmed; and

BE IT FURTHER RESOLVED that this special connection charge shall apply to unassessed properties within the lift station service area and is considered to be in addition to other sanitary sewer connection charges that may otherwise be levied; and

BE IT FURTHER RESOLVED that special connection charge payments received under this Resolution shall be directed to the Sewer Economic Development Budget (601-50-2506) and the Sewer System Capital Projects Budget (610-50-2500) in order to compensate for the initial expenditure from that fund for the lift station oversizing costs in the following manner:

Sewer Economic Development (601-50-2506)	~~$344,683~~	**$370,776**
Sewer System Capital Projects Budget (610-50-2500)	~~$126,868~~	**$136,471**
Total Reimbursement	~~$471,551~~	**$507,247**

BE IT FURTHER RESOLVED that it is the intent of the Albany City Council to annually adjust the special connection charges outlined in this Resolution on the first day of July each calendar year in proportion to the change in the *Seattle Construction Cost Index* as published in the *Engineering News-Record* (ENR). The adjustment shall be made by calculating the percentage increase/decrease in the index from the last adjustment, and then applying that percentage to the previous year's connection charge; and

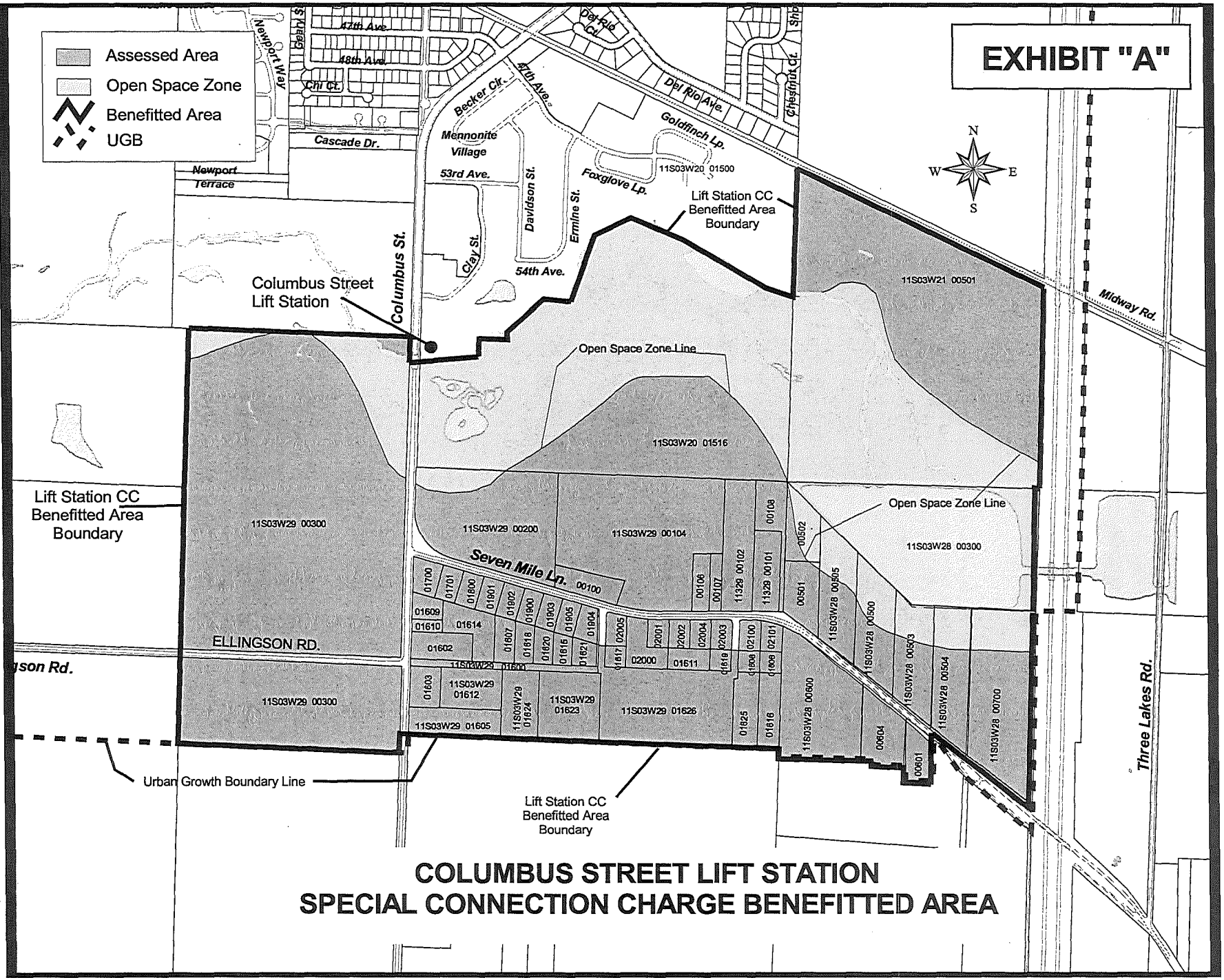
BE IT FURTHER RESOLVED that the effective date of these fees shall be **July 1, 2014**.

DATED THIS 25TH DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk



COLUMBUS STREET LIFT STATION
SPECIAL CONNECTION CHARGE BENEFITTED AREA

Exhibit A

EXHIBIT "B"					
Columbus Street Lift Station: Special Connection Charge Allocation (Area Basis)					
	July 2014			Assessed	Connection Charge
ENR =	10145	Tax Lot Number	Area Sq Ft	Area Acres	Apportionment
Total Project Cost (a)	$584,624	11S03W21 00501	1815229.746	41.67	$66,977.91
		11S03W20 01516	997225.457	22.89	$36,795.39
Less Mennonite Home Contribution (a)	$113,073	11S03W28 00500	124230.827	2.85	$4,583.84
		11S03W28 00501	113713.589	2.61	$4,195.78
Total City Participation (a)	$471,551	11S03W28 00502	37171.585	0.85	$1,371.55
		11S03W28 00503	146298.683	3.36	$5,398.09
Benefitted Area, Acres	315.60	11S03W28 00504	180050.738	4.13	$6,643.47
		11S03W28 00505	136071.310	3.12	$5,020.73
Connection Charge $ per Acre (a)	$1,494	11S03W28 00600	449423.502	10.32	$16,582.72
		11S03W28 00601	72620.631	1.67	$2,679.54
Seattle ENR Index Ratio (April 2014)	1.0757	11S03W28 00604	139578.819	3.20	$5,150.15
		11S03W28 00700	442946.410	10.17	$16,343.73
Adjusted Connection Charge $ per Acre	$1,607	11S03W29 00100	82956.775	1.90	$3,060.92
		11S03W29 00101	112908.855	2.59	$4,166.08
		11S03W29 00102	210942.359	4.84	$7,783.30
Check:		11S03W29 00104	941521.340	21.61	$34,740.03
Total City Participation (a)	$471,551	11S03W29 00106	51014.203	1.17	$1,882.31
Seattle ENR Index Ratio (April 2014)	1.0757	11S03W29 00107	35840.923	0.82	$1,322.45
Adjusted Total City Participation (b)	$507,247	11S03W29 00108	97699.330	2.24	$3,604.89
		11S03W29 00200	613591.787	14.09	$22,640.16
Connection Charge Allocation (b)		11S03W29 00300	4282476.948	98.31	$158,013.81
Sewer System Capital Projects (610-50-2500)	$136,471	11S03W29 01600	66763.792	1.53	$2,463.43
Sewer Economic Development (601-50-2506)	$370,776	11S03W29 01602	87056.308	2.00	$3,212.18
Adjusted Total City Participation	$507,247	11S03W29 01603	64608.089	1.48	$2,383.89
		11S03W29 01605	130413.640	2.99	$4,811.97
		11S03W29 01606	23945.177	0.55	$883.52
(a) Current Value		11S03W29 01607	46885.434	1.08	$1,729.97
(b) Adjusted Value		11S03W29 01608	23761.415	0.55	$876.74
		11S03W29 01609	37159.615	0.85	$1,371.11
		11S03W29 01610	19129.101	0.44	$705.82
		11S03W29 01611	46177.128	1.06	$1,703.83
		11S03W29 01612	129169.574	2.97	$4,766.07
		11S03W29 01614	100217.654	2.30	$3,697.81
		11S03W29 01615	29946.897	0.69	$1,104.97
		11S03W29 01616	84755.426	1.95	$3,127.29
		11S03W29 01617	22250.243	0.51	$820.98
		11S03W29 01618	39046.378	0.90	$1,440.72
		11S03W29 01619	23119.279	0.53	$853.05
		11S03W29 01620	34496.638	0.79	$1,272.85
		11S03W29 01621	32277.363	0.74	$1,190.96
		11S03W29 01623	217207.078	4.99	$8,014.45
		11S03W29 01624	130346.897	2.99	$4,809.51
		11S03W29 01625	96603.904	2.22	$3,564.47
		11S03W29 01626	535633.790	12.30	$19,763.69
		11S03W29 01700	47230.250	1.08	$1,742.69
		11S03W29 01701	37469.972	0.86	$1,382.56
		11S03W29 01800	37458.947	0.86	$1,382.15
		11S03W29 01900	34944.218	0.80	$1,289.36
		11S03W29 01901	37452.639	0.86	$1,381.92
		11S03W29 01902	37446.331	0.86	$1,381.69
		11S03W29 01903	34938.723	0.80	$1,289.16
		11S03W29 01904	37803.144	0.87	$1,394.85
		11S03W29 01905	34933.228	0.80	$1,288.96
		11S03W29 02000	77295.617	1.77	$2,852.04
		11S03W29 02001	30341.944	0.70	$1,119.55
		11S03W29 02002	31038.806	0.71	$1,145.26
		11S03W29 02003	32506.844	0.75	$1,199.43
		11S03W29 02004	31819.496	0.73	$1,174.07
		11S03W29 02005	33514.342	0.77	$1,236.60
		11S03W29 02100	34311.683	0.79	$1,266.02
		11S03W29 02101	32387.842	0.74	$1,195.04
	Totals		13747378.663	315.60	$507,247

RESOLUTION NO. _____

A RESOLUTION REVISING THE IMPROVEMENT ASSURANCE CHARGES FOR THE NON-OVERSIZED PORTION OF FUTURE ARTERIAL AND COLLECTOR STREET IMPROVEMENTS FOR STREETS LOCATED WITHIN THE NORTH ALBANY AREA, AND REPEALING RESOLUTION 6252 (A RESOLUTION REVISING THE IMPROVEMENT ASSURANCE CHARGES FOR THE NON-OVERSIZED PORTION OF FUTURE ARTERIAL AND COLLECTOR STREET IMPROVEMENTS FOR STREETS LOCATED WITHIN THE NORTH ALBANY AREA, AND REPEALING RESOLUTION 6137).

WHEREAS, the City of Albany Land Development Code sets forth a methodology for ensuring that funds for future public improvements that are required as a condition of development are made available to the City by the developers of the property; and

WHEREAS, such funds are deposited into an account for future improvements; and

WHEREAS, on March 11, 1998, the City Council adopted Ordinance 5359 reauthorizing the establishment by City Council resolution of a per-foot cost for the future non-oversized portion of the improvements to collector and arterial roads in North Albany; and

WHEREAS, improvement assurance charges are designed to recover the equivalent cost of constructing one-half of a local street or the non-oversized portion of future collector and arterial roads in North Albany; and

WHEREAS, the per front foot dimension shall be calculated by measuring the length of the developing property adjacent to the street that will be improved; and

WHEREAS, it is important to annually adjust improvement assurance charges in order to keep pace with the changing cost of public improvement projects; and

WHEREAS, the Seattle *Engineering News-Record* (ENR) Index used in Resolution 6252 was 9431, and the April 2014 Seattle ENR Index to be applied for purposes of this Resolution is 10145 (Index Ratio = 10145/9431 = 1.0757); and

WHEREAS, the calculated fee will be used to apply next year's annual adjustment, but the rounded fee (rounded to the nearest dollar) will be the established rate this year.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that Resolution 6252 is hereby repealed as of the effective date of the revised charges; and

BE IT FURTHER RESOLVED that the cost per front foot (each side) for the non-oversized portion of future arterial and collector street improvements in that portion of Albany located in Benton County, also known as North Albany, that may be accepted by the City as an improvement assurance, is reaffirmed and established at a rate of ~~$230~~ (calculated fee = $247.83) **$248** per front foot; and

BE IT FURTHER RESOLVED that it is the intent of the Albany City Council to annually adjust the improvement assurance outlined in this Resolution on the first day of July each calendar year in proportion to the change in the Seattle Construction Cost Index as published in the *Engineering News-Record* (ENR). The adjustment shall be made by calculating the percentage increase/decrease in the index from the last adjustment, and then applying that percentage to the previous year's improvement assurance charge; and

BE IT FURTHER RESOLVED that the effective date of these charges shall be **July 1, 2014.**

DATED THIS 25TH DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk

TO: Albany City Council

VIA: Wes Hare, City Manager

FROM: James Delapoer, City Attorney

DATE: June 19, 2014, for the June 25, 2014, City Council Meeting

SUBJECT: Ordinance to Permit Off-Leash Activity in Dog Parks

The City Council is considering the development of dog parks wherein off-leash canine activity will be permitted. Currently, there are two ordinances which prohibit dogs running-at-large. Those prohibitions are found at Albany Municipal Code (AMC) Chapter 6.04, concerning animals, and at Chapter 7, concerning parks regulations.

The attached ordinance contains a simple exception to off-leash prohibitions that would appear anywhere in the AMC. This saves the necessity of revising both Chapters by simply including, in dog regulations, a dog park exception. The exception will allow off-leash activities in designated dog park areas and will further provide that dog activities which are authorized by signs posted by the Parks & Recreation director will not be a violation of the AMC. This latter provision is intended to create some additional discretion in the event that certain off-leash activities are allowed while other off-leash activities are prohibited.

JD:de
Attachment
G:\Administrative Services\City Manager's Office\CCOUNCIL\Permitting Off-Leash Activity in Dog Parks 062514.doc

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 6.04 of the Albany Municipal Code authorizing the Parks and Recreation Director to designate areas wherein dogs may be allowed off-leash, and declaring an emergency.

WHEREAS, the City is developing recreation facilities wherein the public will be allowed to bring their dogs for off-leash activities; and

WHEREAS, such off-leash activities currently violate provisions of the Albany Municipal Code; and

WHEREAS, it is the intent of this ordinance to delegate to the director of the Parks and Recreation Department the authority to designate areas for off-leash dog activities,

NOW, THEREFORE, THE PEOPLE OF THE CITY OF ALBANY DO ORDAIN AS FOLLOWS:

Section 1: Creation of AMC 6.04.087

AMC 6.04 is amended by the addition of AMC 6.04.087 which is hereby created to read as follows:

6.04.087 Dog Park Exemption

Notwithstanding any other provision of this Code, the Parks and Recreation Director of the City of Albany is authorized to designate areas of public property wherein dogs may be permitted to be off-leash. Dog activity which is consistent with rules posted by order of the Parks and Recreation Director in an area designated for off-leash activities shall not be in violation of this Code.

Section 2: Emergency. In as much as this ordinance is necessary for the immediate preservation of the public peace, health, and safety of the city of Albany, and an emergency is hereby declared to exist; and this Ordinance shall take effect and be in full force and effect when signed by the Mayor.

Passed by Council:

Approved by Mayor: _____

Effective Date: _____

ATTEST:

_____
Mayor

_____
City Clerk

TO: Albany City Council

VIA: Wes Hare, City Manager

FROM: Ed Hodney, Director of Parks & Recreation

DATE: June 18 for the June 25, 2014 City Council Meeting

SUBJECT: Adoption of Parks and Recreation Fees for FY 2014-2015

RELATES TO COUNCIL GOAL: • An Effective Government

Action Requested:

The City Council is asked to adopt the attached Resolution, repealing Resolution 6231 and establishing Parks and Recreation fees and charges for FY 2014-2015.

Discussion:

The Parks and Recreation Department annually reviews the costs of delivering our services, as well as the revenues used to pay for them. Prices are adjusted as necessary to cover expenses and meet our financial objectives. The FY 2014-2015 budget incorporates these price changes into the anticipated revenues for next year.

For FY 2014-2015, adjustments have been made to fees in the Sports, Aquatics, and Children, Youth and Family programs.

Exhibit A shows the proposed fees for 2014-2015. These fees and charges will be set through June 30, 2015.

Budget Impact:

The proposed FY 2014-2015 budget for the Parks and Recreation Fund (202) anticipates the revenues from the proposed fees and charges.

EH

Attachments:

- Resolution
- Exhibit A, Schedule of Fees and Charges

RESOLUTION NO. _____

A RESOLUTION REPEALING RESOLUTION 6231 (A RESOLUTION ESTABLISHING FEES AND CHARGES FOR PARK AND RECREATION SERVICES) AND REVISING FEES AND CHARGES FOR PARKS AND RECREATION SERVICES FOR FY 2014-2015.

WHEREAS, the City of Albany, Oregon, is dedicated to delivering the services that Albany's citizens need, want, and are willing to support; and

WHEREAS, the City of Albany, Oregon, has duly adopted Resolution 6231, establishing fees and charges for the Parks and Recreation Services for Fiscal Year 2013-2014; and

WHEREAS, the effective date of Resolution 6231 has expired;

NOW, THEREFORE BE IT RESOLVED by the Albany City Council that Resolution No. 6231 is hereby repealed; and

NOW, THEREFORE BE IT FURTHER RESOLVED the fees and charges listed as "Exhibit A," as attached be established for the Parks and Recreation Department programs and services, effective July 1, 2014.

DATED AND EFFECTIVE THIS 25th DAY OF JUNE, 2014.

_____
Mayor

ATTEST:

_____
City Clerk

EXHIBIT A

Albany Parks and Recreation Schedule of Fees and Charges
FY 2014-2015

RECREATION PROGRAMS

NOTE: Recreation fees are intended to recover the following expenses: all direct costs as well as marketing costs associated with programs. These include (as appropriate): facility expenses, transportation, instruction, equipment, supplies and materials. Charges may vary according to location, instructor wages, and contracted services rates. All direct costs are divided proportionately among the participants.

SPORTS PROGRAMS

Team Fees	Per Game
Volley Ball	~~27.50~~ 28.00
Basketball	60.00
Men's League Softball	~~52.00~~ 55.00
Women's League Softball	~~49.00~~ 50.00
Co-ed League Softball	~~62.00~~ 72.00

NOTES: Fees include costs for staffing, officials, facilities, capital enhancement fees, marketing costs associated with programs, field maintenance and awards. Prices may be adjusted to reflect unanticipated increases in gym rental prices. Number of games offered may be affected by gym availability.

MAPLE LAWN PRESCHOOL

Session	Resident/Non-Resident	Unit
Garden class 3-day session	~~110.00~~ 115.00/~~146.00~~ 149.00	Monthly
3 day Garden class materials fee	45.00/45.00	One-time fee
Garden class 2-day session	~~85.00~~ 90.00/~~116.00~~ 117.00	Monthly
2 day Garden class materials fee	40.00/40.00	One-time fee
Ready, Set, Go! (Turn 5 in Sept/Oct/Nov)	150.00/200.00 55.00	4 day class / 2 ½ hrs Registration fee
~~Kindergarten (5 years old)~~	~~225.00/299.00~~ ~~60.00~~	~~5 day class / 2 ½ hrs~~ ~~Registration fee~~

ALBANY RESIDENT DISCOUNT

For most services, Albany residents receive a discount between 20% and 33%. Non-residents typically pay full price. However, frequent non-resident customers may elect to purchase a Frequent Customer Card (FCC), which covers any non-resident surcharges for one full year.

Individual FCC	40.00	Per year
Family FCC	80.00	Per year

EXHIBIT A

AQUATICS PROGRAM

COOL! SWANSON PARK ACTION CENTER

Admission	Daily	10-Visit	Season Pass
Adults/Senior	4.00/5.00	37.00/45.00	120.00/150.00
Youth (6-17 years)	3.25/4.25	29.25/38.25	97.50/127.50
Tot (Through 5 years)	2.50/3.00	22.50/27.00	75.00/95.00
Family (Up to 4 people)	-	-	250.00/300.00
Observers	2.00	-	-

COOL! POOL RENTALS

Pool/Deck	Hourly Resident/Non-Resident
1-50	160.00/185.00
51-100	195.00/220.00
101-150	230.00/255.00
151-200	265.00/290.00
201-250	300.00/ 325.00
251-300	335.00/ 360.00

For each additional 50 persons, add $35.00

COOL! FACILITY RENTALS

Community Room Rental	35.00/40.00
Recreation Room Rental	Rate negotiable
Refundable Damage Deposit	100.00

Maximum 15 persons in Community Room

ALBANY COMMUNITY POOL (ACP)

General Admission	Individual	Annual Pass	20-Visit Cards
Youth	3.00	200.00	55.00
Adult	3.50	225.00	65.00
Senior (55+)	3.25	210.00	60.00
Family	10.00	365.00	-
Parent/Child	3.75	-	-
Combination	-	-	60.00

ACP FACILITY RENTAL

Entire Pool (up to 40 persons)	110.00/hr
Half pool (up to 40 persons)	65.00/hr

EXHIBIT A

FACILITY RENTALS

Picnic Shelters and Stages**	Weekday (M-TH)	Weekend/Holiday
	All Day	All Day
	Resident/Non-Resident/Non-Profit	Resident/Non-Resident/Non-Profit
Bowman	55.00/73.00/44.00	75.00/100.00/50.00
Bryant #1 or Bryant #2	65.00/86.00/52.00	80.00/106.00/64.00
Eleanor	40.00/55.00/32.00	55.00/75.00/44.00
Grand Prairie	65.00/86.00/52.00	100.00/133.00/80.00
Monteith Shelter	65.00/86.00/52.00	90.00/120.00/72.00
Monteith Stage/Shelter	125.00/166.00/96.00	265.00/352.00/212.00
Timber Linn #1 or #2	75.00/100.00/50.00	175.00/233.00/140.00
Timber Linn Amphitheater*	375.00/375.00	500.00/500.00
Non-Shelter Areas	Rates Negotiable	Rates Negotiable
Refundable Damage Deposit – $25 Regular, $100 Extraordinary		

* Or 15% of gross ticket sales, whichever is greater, not to exceed $5,000

* * $25.00 vendor booth fee or 15% of gross sales, whichever is greater for merchandise sales.

Sports Complex Rentals	~~Per Field~~ Timber Linn	~~Per Complex~~ Bryant
~~Ball Fields~~		~~195.00~~
Package A*	500.00	500.00
Package B*	600.00	600.00
Package C*	725.00	725.00
~~Lighting (Per night)~~		~~100.00~~
Refundable deposit		~~200.00~~ 150.00

*Packages are different levels of service

Field rental fees effective 10/1/2014

SENIOR CENTER ROOM RENTALS

	Non-Profit Per-Hour	Private Per-Hour	Commercial Per Hour
1 Bay	20.00	30.00	35.00
2 Bays	25.00	35.00	45.00
3 Sections	35.00	50.00	60.00
Activity Room	25.00	40.00	50.00
Meeting Room	20.00	25.00	30.00
Kitchen	30.00	45.00	70.00
Entire Facility/ First 2 Hours	50.00 Per Hour	100.00 Per Hour	125.00 Per Hour
Entire Facility/ Third Hour +	50.00 Per Hour	90.00 Per Hour	110.00 Per Hour
Refundable Security Deposit		100.00 Per Event	
Refundable Alcohol Deposit		500.00 Per Event	
Janitorial Fee – Groups Over 100		100.00 Per Event	
Non-refundable application processing fee		10.00 Per Event	

TO: Albany City Council

FROM: Mark W. Shepard, P.E., Public Works Director and Community Development Director MWS

DATE: June 18, 2014, for June 25, 2014, Council Meeting

SUBJECT: Annual Adjustment to Planning Division Fees

RELATES TO STRATEGIC PLAN THEME: • Effective Government

Action Requested:

Staff recommends Council adopt the attached Resolution adjusting the Planning Division fees by the U.S. Bureau of Labor and Statistics Consumer Price Index for Urban Wage Earners and Clerical Workers and implementing two additional fees.

Discussion:

In December 2000, Council adopted a Resolution providing for an annual adjustment to Planning fees based on the April U.S. Bureau of Labor and Statistics Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). Planning fees were last adjusted July 1, 2013. The increase in the CPI-W is 2 percent (2%).

Staff brought this issue to the City Council at the June 9, 2014, Work Session to provide background and allow Council to ask questions about the fee increase and two proposed additional fees. Council directed staff to bring the fee increase forward for consideration at the June 25, 2014 Council Meeting.

Attachment A provides a list of the planning fees with their current rates and the new rates after adoption of the attached Resolution.

Proposed New Fees

In addition to the index adjustment to the Planning fees, staff recommends that two new Planning fees be implemented and one fee be dropped. One of the proposed new fees is in response to changes in the Development Code that were made as part of the Business Ready Task Force (BRTF) efforts. The second proposed new fee is actually a re-implementation of a fee that was dropped in 2010. The temporary sign permit fee can be removed based on changes made during the Business Ready Task Force evaluation of the Development Code Language.

1. Home Business Conditional Use – The BRTF process developed two tiers for home-based businesses. Ones that can meet clear and objective standards are allowed outright. Those that cannot meet the objective standards may still be allowed under a Conditional Use process. Staff recommends that a nominal fee be established for this new process.

   The current fee for a Conditional Use permit is over $1,700. This fee reflects the effort it takes to process the application including taking it to the Planning Commission for consideration. Staff recognizes a desire on the part of the community to not discourage home-based businesses. Therefore, staff recommends that a fee of $500 be adopted. While this will not cover all costs associated with the application, it provides some off-set to the investment in staff time.

   Staff does not anticipate a significant number of Home Business Conditional Use permit applications.

2. Development Code Amendments – In 2010 the fee associated with developer requested Development Code Amendments was removed. The thought behind removing the fee was that if staff supported bringing a proposed change forward, there should be no charge to the applicant. However, code changes require significant staff time and two public hearings. If the proposed code change benefits one particular user or class of users, it seems appropriate that they should incur the expense of receiving the benefit. Another scenario that can take place is that an applicant may propose a change that is not supported by staff. If the Planning Commission agrees to bring the proposed change forward for consideration and there is no fee, the City will end up paying for the code amendment review process rather than the benefiting party.

   Code amendment can still be initiated by staff at no cost to applicants. This allows an avenue for changes to be brought forward that are deemed to benefit the city as a whole or a wide range of property owners.

   The cost for a Development Code Amendment was $3,393 in 2010. Indexing this fee from 2010 to 2014 using the CPI-W would increase it by 10.5% to $3,750.

3. Temporary Sign Permit Fee – The Business ready Task Force (BRTF) code revisions eliminated temporary sign permits. Temporary Sign Permit fees cost $50 plus $10 per sign. With the code changes, property owners are now only required to register their temporary signs at no cost. This is done so that staff can monitor location and duration of temporary sign installations.

   The temporary sign permit fee is included in the building permit fees. These fees will be brought to Council in the following months to address some issues presented by the state Building Codes Department. At the time these fees are adjusted, the Temporary Sign Permit fee will be removed. Until that time, staff will not charge any Temporary Sign Permit fees.

Planning Fees and the Cost of Development Review

Planning fees generate only a fraction of the revenue required to cover the costs to run the Planning Division. The General Fund supports the planning budget to make up the difference between what fees generate and the expenses to run the Planning Division. The following table shows the funding split for the Planning Division.

Planning Division - FY 2013

Expenditures	Fee Revenue	General Fund Support	% budget supported by fees
$907,500	94,800	$812,700	10%

In addition to the costs identified in the table, there are costs associated with development review that are not captured in the Planning budget. The Public Works Engineering work group invests significant staff time in reviewing land use applications for new development. The Engineering staff provides analysis regarding transportation and utility needs associated with development proposals. The Building Division and Fire Department also contribute to the process. This work is incorporated into the land use findings that are part of the development approvals.

Therefore, the City does provide economic development assistance by not passing all costs on to potential developers. With General Fund budgets strained, staff recommends that Council implement the indexed increase for planning fees as well as adding the two new fees and dropping the temporary sign fees.

Budget Impact:

Actual budget impact is dependent upon the number and type of applications received in the next fiscal year.

MS:kw

RESOLUTION NO._____

A RESOLUTION REVISING FEES FOR DEVELOPMENT CODE PROVISIONS AND REPEALING RESOLUTION NO. 6232.

WHEREAS, it is appropriate that the City recover at least a portion of the costs associated with processing land use applications; and

WHEREAS, in December 2000 the City Council passed Resolution 4367 establishing that Planning Division fees are to be adjusted on July 1 of each year based on the April CPI-W national index; and

WHEREAS, fees related to Development Code provisions were last revised on July 1, 2013, by Resolution No. 6232; and.

WHEREAS, the U.S. Bureau of Labor Statistics has established the rate of change in the CPI-W national index from April 2013 to April 2014 as a 2.0 percent increase; and

WHEREAS, the Planning Division fees are to reflect this annual change in the CPI-W; and

WHEREAS, additional applications and permits are established by the City to accommodate changes in the Albany Development Code.

NOW, THEREFORE, BE IT RESOLVED that fees established for the Planning Division to administer the Development Code shall be increased by 2.0 percent for Fiscal Year 2014-2015 as is reflected on the attached Exhibit A; and

Be IT FURTHER RESOLVED that fees be established for Home Businesses requiring Conditional Use Approval and Development Code Text Amendment requests as shown on the attached Exhibit A; and

BE IT FURTHER RESOLVED that the Planning Division's fees and charges will become effective for all applications received after June 30, 2014; and

BE IT FURTHER RESOLVED that the fees and charges shown in Exhibit A are not subject to the limits of Section 11b, Article XI, of the Oregon Constitution; and

BE IT FURTHER RESOLVED that Resolution No. 6232 is hereby repealed.

DATED AND EFFECTIVE THIS 25th DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk

EXHIBIT "A"
PLANNING DIVISION FEES TO ADMINISTER THE ALBANY DEVELOPMENT CODE (a)
Effective July 1, 2014 to June 30, 2015

TYPE OF APPLICATION	CURRENT FEES	PROPOSED FEES (+2.0%)**
Adjustment (Type I)	$66	$67
Annexations – (set by separate resolution)	Varies	Varies
Appeals		
Appeal to City Council (Type III)	$792	$808
Appeal to PC only (Type I-L that had a neighborhood meeting)	$264	$269
Appeal to Hearings Officer-Expedited Land Div.	$300 dep./max $500 (b)	$300 dep./max $500 (b)
Comprehensive Plan Amendment (Type IV)		
Map Amendment – Without Concurrent Zoning Map Amendment	$3,301	$3,367
Map Amendment – Concurrent with Zoning Map Amendment	$4,623	$4,715
Text Amendment	$3,697	$3,771
Conditional Uses		
New construction (Type III)	$2,643 plus (c)	$2,696 plus (c)
New construction (Type II)	$1,716 plus (c)	$1,750 plus (c)
Existing building – Expand or modify (Type III)	$1,716	$1,750
Existing building – Expand or modify (Type II)	$971	$990
Existing parking lot – Expand or modify (Type II and III)	$971	$990
Home Businesses requiring Conditional Use Approval	-	$500
Additional fee if Design Standards apply (Type II and III)	$289	$295
Additional fee if traffic report required (Type II and III)	$660	$673
Development Code Amendment (Type IV)		
Text Amendment	-	$3,750
Floodplain Development Permit		
New construction (Type I)	-	
Placing an RV over 180 days (Type I)	$72	$73
Fencing and freestanding walls (Type I)	$72	$73
Site plan review in floodplain (Type I)	$72	$73
Development in the floodway (Type I-L)	$144 plus (f)	$147 plus (f)
Grading, excavation, fill, paving, mining, and drilling (Type I-L)	$217 plus (g)	$221 plus (g)
Continuous storage operation (Type I-L)	$144 plus (f)	$147 plus (f)
Alteration of a watercourse (Type II)	$722 plus (g)	$736 plus (g)
Land Divisions and Manufactured Home Parks (Type III)	$722 plus (f)	$736 plus (f)
Historic Review		
Exterior Alteration; Designation of Landmark (Type I and Type I-L)	$40	$41
New Construction; Substitute Materials (Type I and Type I-L)	$40	$41
Demolition/Moving (Type III)	$660	$673
Interpretation of the Code		
Quasi-Judicial (Type II)	$660	$673
Legislative (Type IV)	$1,319	$1,345
Land Divisions		
Partition *(2 or 3 parcels)*		
Tentative Plat – (Type I-L, Expedited)	$2,113	$2,155
Tentative Plat – (Type III)	$3,038	$3,099
Final Plat – (Type I-L) [not applicable to replats]	$533	$544
Subdivision *(4 or more lots)*		
Tentative Plat – (Type I-L, Expedited)	$2,378 + $50 per lot	$2,426 + $50 per lot
Tentative Plat – (Type III)	$3,301 + $50 per lot	$3,367 + $50 per lot
Additional fee if traffic report required	$660	$673
Final Plat (Type I-L) [not applicable to replats]	$665	$678
Land Use Status Letter (Type I)	$56	$57
Manufactured Home Park (Type I-L)	$2,378 + $20 per space	$2,426 + $20 per space
Additional fee if in floodplain (Type III)	$925	$944
Additional fee if traffic report required	$660	$673
Nonconforming Situations (Type II)		
New Construction	$792 plus (c)	$808 plus (c)
No New Construction	$396	$404
Planned Development – 3-Step Process		
Preliminary (Type I)	$1,452	$1,481
Interim (Type III)	$3,697	$3,771
Final (Type I)	$660	$673
Additional fee if traffic report required	$660	$673
Property Line Adjustment (Type I)	$264	$269

Replat (Type I-L – Only for moving or removing existing subdivision or partition property lines)* **	$264	$269
Request for Public Hearing of a Type II application	$250 (e)	$250 (e)
Residential Accessory Buildings (Type I-L and Type CUII)	$396	$404
Revision to Application in Process	$263	$268
Additional fee if re-notification required	$130	$133
Revised Decision		
Staff Decision (Type I, II or I-L)	$396	$404
PC or CC Decision (Type III or IV)	$925	$944
Site Plan Review (d)		
New construction (Type I-L)	$2,511 plus (c)	$2,561 plus (c)
Modify existing development or development with minimal impact (Type I-L)	$1,716	$1,750
Change of use and/or minor development) (Type I)	$130	$133
New parking areas or existing parking areas expansion (Type I-L)	$971	$990
Natural Resource Impact Review		
Natural Resource Impact review (Concurrent with another development application)	$144	$147
Natural Resource Impact review for Residential Development (Not concurrent with another	$72	$73
Natural Resource Impact review for other development (Not concurrent with another development application)	$144	$147
Natural Resource boundary corrections and refinements	$72	$73
Special Requests-Temporary Uses (Type I)	$130	$133
Tree Felling – 5 or more		
Concurrent with a development proposal (Type I-L)	$396	$404
Not concurrent with a development proposal (Type I-L)	$1,056	$1,077
Urban Growth Boundary Amendment	$6,205	$6,329
Vacation (Type IV)		
Public Street or Alley	$2,113	$2,155
Public Easements	$1,849	$1,886
Variance (Type II)		
First, or individual variance to a code section (Type II)	$792	$808
Each additional concurrent variance to a code section	$528	$539
Willamette Greenway (Type II)	$1,188	$1,212
Zoning Map Amendment (Type IV)	$3,301	$3,367
Additional Fees		
Additional fee if traffic report required	$660	$673
Additional fee if Design Standards apply	$289	$295
Additional fee if Mitigation is required	$144	$147
Additional fee if Hillside development (Type III)	$924	$942

REFUND POLICY: In cases of withdrawal of an application, refund of fees may be applicable, less costs incurred, as determined by the Director. Generally, refunds of 80% will be made for a withdrawn application if it is made in writing prior to the City sending out the Notice of Filing or Notice of Public Hearing and preparation of the staff report has not begun. If the notice has been sent, but the staff report is not being prepared, then 50% of the application fee will be refunded. No refund will be provided for applications on which work on a staff report has begun. Refund of an appeal of an expedited land division shall follow ORS 197.375 regulations.

Notes:

** Increase from 2013-2014 fees by 2.0%, based on change in CPI-W from April 2013 - April 2014).

*** No final plat review fee for "replats" to move or remove existing subdivision or partition property lines

(a) No fee for land use applications initiated by City of Albany General Fund departments.

(b) Per ORS 197.375(6)

(c) 0.15 percent of the development's construction value over $150,000 (construction value excludes the cost of the land)

(d) Unless determined otherwise by the CD Director, the fee to modify or revise an approved project shall be the same as a new application.

(e) Fee to be paid by the project applicant, not the person requesting the hearing; Initial hearing fee set by ORS 227.175(10)(b);

(f) Fee is in addition to the relevant land use application; plus pass-through cost for third-party review.

(g) Plus pass-through cost for third-party review.

APPROVED: DRAFT

CITY OF ALBANY
CITY COUNCIL
Council Chambers
Wednesday, April 9, 2014
7:15 p.m.

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE

Konopa led the pledge of allegiance to the flag.

ROLL CALL

Councilors present: Councilors Bill Coburn, Floyd Collins, Bessie Johnson, Rich Kellum, Ray Kopczynski, and Dick Olsen.

Councilors absent: None.

PRESENTATION

Fire Department Citizens' Awards

Fire Chief John Bradner said during the afternoon of December 9, 2013, Mark and Andrea Ylen witnessed a house on fire on Grand Prairie Road. He said once they got to the house, Mrs. Ylen knocked on the door to alert anyone who might be inside. One of the occupants had realized there was a fire and was gathering his daughter to get out when he heard the knocking. Mark and Andrea then assisted him and his daughter in getting safely outside while calling 9-1-1. They acted with unselfish concern for others. Bradner presented Mark and Andrea Ylen with a Certificate of Appreciation for providing lifesaving assistance.

Bradner said in the early snow-covered evening of February 8, 2014, Rich Roven was walking his dog and saw smoke coming from an attic window of a home on Elm Street. When he reached the home, the front door was open so he yelled inside to see if anyone was there. He made contact with one occupant who he found stranded in her living room. Bradner said the occupant was recovering from surgery and had made several failed attempts to get to the stove to put out the fire, even falling against the stove and injuring herself. She was only able to drag herself to the living room to open the front door while the fire continued in the kitchen. Bradner said Roven entered the home and attempted to cover the pan which was on fire, but couldn't. He was able to get the burning pan out of the house and placed it in the snow. He said if Roven not taken immediate action to help his neighbor when he did, this fire would have entered into the attic and created significant damage to the home or created a toxic environment for its resident who may not have been able to get out. Bradner presented Rich Roven with a Civilian Lifesaving Award for his actions on February 8, 2014.

Bradner said on the morning of December 3, 2013, James Myrick was traveling on Highway 20 when he witnessed a collision of two cars ahead of him. He stopped, turned on his emergency flashers, and called 9-1-1. He said Myrick proceeded to check on the occupants of the cars involved in the collision. One driver was not injured; but Myrick found the other driver with his head hanging out the broken side-window, having difficulty breathing, and trapped inside the car. He said Myrick had to reach through a broken window to get the driver's head into a position that assisted with his breathing and to stabilize his neck. He held the driver in this position until the Fire Department arrived, and he continued to provide assistance to firefighters while they worked to remove the driver from the car.

Bradner said Myrick is an Army veteran who served in Afghanistan in 2007 as a combat infantryman with the 173rd Airborne Brigade. During his military service, he took a combat lifesaving course which he later taught and undoubtedly provided the skills he used to assess the driver's condition and provide critical life-saving care. He said Myrick's service through the military and his willingness to provide assistance on December 3, even with the threat of fire or injury to himself, exemplifies his courage and character as an outstanding and citizen. Bradner presented James Myrick with a Civilian Lifesaving Award for his actions on December 3, 2013.

Bradner said it is the Albany Fire Department's mission to Prevent and Protect from Harm. He said Mark and Andrea Ylen, Rich Roven, and James Myrick provided clear examples of what it means to protect others and what it means to be a caring and responsible citizen. He thanked them for acting unselfishly and making a difference in other people's lives by their actions.

Konopa thanked the award recipients for being wonderful citizens and helping people in need.

PROCLAMATION

Arbor Week

Konopa read the proclamation in the agenda packet.

SCHEDULED BUSINESS

Communication

Albany named as Tree City USA for the 20th consecutive year/Arbor Week activities.

Bayard McLeod, Forest Management Technician for the Oregon Department of Forestry, presented the City with an award in honor of being named Tree City USA for 20 consecutive years.

Recreation Programs Supervisor Rick Barnett highlighted activities occurring during Arbor Week including the Sawing for Schools Program and a tree giveaway at the March 26 Farmers' Market. He said what is done now with urban forestry will impact future generations. He thanked Natural Resources temporary employee Meghan Chuites and Park Maintenance II Wayde Burrese for their work on this project. Konopa asked about a news release. Management Assistant/Public Information Officer Marilyn Smith said a news release has been distributed.

Konopa mentioned that the *Albany Democrat-Herald* wrote a wonderful article about the Sawing for Schools Program.

South Albany High School Woodshop Teacher Chava Neuhaus expressed her appreciation for the Sawing for Schools and Lumber to Legacy Programs. She said both programs have greatly benefited her students. She thanked Barnett, Chuites, and Burrese for their work to make these programs possible. Students had an opportunity to make chairs from white oak trees from the Lowe's site in Albany. She said the chairs will be auctioned off in the fall. She said Oregon Freeze Dry donated trees they had cut down on their property. She said numerous people in the community have donated trees to the program which is greatly appreciated. She thanked Justin McMinds, owner of WoodMinds LLC, who has volunteered many hours by being a part of the Sawing for Schools Program which teaches kids to use the mill to create lumber. She thanked the City Tree Commission and Mark Azevedo for supporting the schools and woodworking.

Konopa thanked Neuhaus. She also thanked Azevedo for all of his work on the Tree Commission.

Second Reading of Ordinance

Declaring a moratorium on medical marijuana facilities and declaring an emergency.

Konopa said public comment was taken on this issue two weeks ago, and tonight's meeting is just for taking action on the ordinance. She said, there is a second ordinance regarding zoning regulations over medical marijuana dispensaries. She asked the audience to refrain from clapping during the process.

City Attorney Jim Delapoer read the ordinance for the second time in title only: AN ORDINANCE OF THE CITY OF ALBANY, OREGON, DECLARING A MORATORIUM ON MEDICAL MARIJUANA FACILITIES AND DECLARING AN EMERGENCY.

MOTION: Councilor Bessie Johnson made a motion to adopt the ordinance; Councilor Rich Kellum seconded the motion.

Kellum said he has been in business for 30 years. He explained that business changes all the time and his business is different now from what it was when he first started. He thinks this issue is about people being faced with having to do things they don't want to do. He said Canna Kitchen didn't want to operate as a dispensary because of the cost. He said it was pointed out that they could sell their services to dispensaries, but they didn't want to do that. Kellum said he suggested Canna Kitchen move to Benton County, but they didn't want to do that. He said the State and Federal government look at medical marijuana in different ways; federal law supersedes state and local law. He said the Council is left with a dilemma. If the City allows dispensaries, we are going against the federal government. Kellum read the oath of office he made when he was sworn in as a City Councilor. He said he made an oath and he is going to keep it and will vote for a moratorium.

Johnson said she also requested a copy of her oath of office. She said the Council can't pick and choose which laws to obey, and that is supposed to be true for all elected officials. She said 99 percent of the citizens she has spoken to say they want a moratorium. She said the departments that will be handling issues should be consulted. She feels that a moratorium would be the best decision for Albany right now. She doesn't know what will happen in the future; but at this point, she has to stick with her oath.

Councilor Floyd Collins said in 2010, voters had the opportunity to consider allowing medical marijuana dispensaries and the answer statewide was no. He said after the election failed, the legislature got involved, along with some lobbyists, and made a mess of things. He believes there is some level of appropriate use of medical marijuana, but the system has been abused and needs correcting. He doesn't think Albany needs to be on the leading edge and there are alternative methods for people who have legitimate medical marijuana needs. He hopes that everyone can join in to address the abuse of the system.

Councilor Dick Olsen said he has been asking people what they think of the moratorium. He said many don't know the whole story about marijuana. He respects his physician so he asked him what he thought of the moratorium and his physician said he was against it.

VOTE: The motion failed 3-4 with Coburn, Kopczynski, Olsen, and Konopa voting no.

Konopa said she voted no because she would like to consider the ordinances with regulations. If one of the ordinances isn't approved, she will ask that this ordinance be reconsidered. She said her main concern is keeping dispensaries out of neighborhoods. She would also like to have an additional level of inspection of dispensaries if the police department sees fit.

Delapoer said the Council directed him to prepare ordinances [see agenda file] that have additional regulations. The first ordinance states that dispensaries can't be sited, in addition to state law requirements, within 300 feet of an authorized residential use. He said, if you have a mixed-use zone, the dispensary can't be located within 300 feet of where a residential use could lawfully occur. He said the other aspect is to establish a fee to assist with helping to recover additional costs that law enforcement may occur as a result of this. He said there is a blank on the ordinance and if a motion is made, to also include a dollar amount. He said the ordinance that states "No Industrial Exception" would apply without the exemption discussed at the previous meeting. He said Council is not forced to choose either of the ordinances. Council can direct him to bring a different ordinance back with other regulations and clarifications. He said it would be helpful to have the process complete by May 1.

Collins said in the State statute it refers to delegation to local governments for implementation of reasonable restrictions. He said he didn't see anything that defined reasonable restrictions. He asked, if we don't know what it is, are we assuming a risk if we adopt something with that definition? Delapoer said it would have been helpful if the legislature would have been clear about what a reasonable and unreasonable restriction is. He thinks a distance restriction would probably be sustained. He said an industrial and commercial zone distinction might be more difficult to defend if challenged.

Councilor Ray Kopczynski said the key term is "if challenged." Delapoer said many laws have existed several years without being challenged. He said it is easier to defend an ordinance that doesn't make a distinction based on industrial or commercial.

Konopa asked if the Council wanted to consider one of ordinances.

First Reading of Ordinances

Prohibited within 300 feet of residential use ordinance.

MOTION: Kopczynski moved to have a first reading of the ordinance in title only and to add a $150 annual permit fee.

Delapoer read the ordinance, which included the prohibition within 300 feet of residential use phrase, for the first time in title only: AN ORDINANCE OF THE CITY OF ALBANY, OREGON, IMPOSING LOCAL RESTRICTIONS ON MEDICAL MARIJUANA FACILITIES AND DECLARING AN EMERGENCY.

MOTION: Councilor Bill Coburn moved to have a second reading of the ordinance in title only.

VOTE: The motion failed 3-3, with Collins, Johnson, and Kellum voting no.

Konopa explained that a second reading can only been done if the vote is unanimous.

Collins said, if we don't read the alternative ordinances for the first time in title only tonight, Council wouldn't have the opportunity to refer back to the moratorium question because of time limitations. He said, procedurally, we would be better off to have both alternative ordinances read a first time in title only tonight. Konopa agreed. Coburn said he thinks the other procedure is that the ordinance could be amended and then amendments could be voted on. Collins said that is true, but then you wouldn't have the opportunity before May 1 to reconsider the moratorium question. Delapoer said there is no harm taking a first reading of both ordinances. He recommends the Council take this matter up at the next Work Session for discussion so they have time to pursue any option. He asked if he could read the second ordinance in title only. Konopa asked him to read the other ordinance.

Delapoer read the ordinance, which included the prohibition within 300 feet of residential use and no industrial exception phrase, for the first time in title only: AN ORDINANCE OF THE CITY OF ALBANY, OREGON, IMPOSING LOCAL RESTRICTIONS ON MEDICAL MARIJUANA FACILITIES AND DECLARING AN EMERGENCY.

Delapoer said both options can be considered for a second reading at the next Work Session. Konopa asked if everyone will be available on April 21. All Council members will be in attendance. Kopczynski clarified that they will be discussing both of these ordinances at the next Work Session and then bringing one, both, or none to the next regular City Council meeting. Olsen said the Council should decide tonight which one of the ordinances will be read a second time at the Council meeting and discuss it at the Work Session so we know which one of these we are going to decide on. Coburn said it is appropriate to discuss these at the Work Session and have a decision there moving forward into the Council meeting. Delapoer said you have the legal flexibility and the time to decide at the Work Session or the Council meeting. Konopa said Council still has the option to read the ordinance for a second time. Collins said assuming there is no support for either of the ordinances, there would still be time to reconsider the moratorium ordinance.

Konopa said the Council will be discussing this at the April 21, 2014, Work Session and it may be considered for final action at the April 23, 2014, City Council meeting.

Business from the Public

Greg Betchel, 978 Ferry Street SW, thanked the Council for their prudent decisions. He said he understands that the term reasonable restriction is legal speak for anything that doesn't get challenged. He knows the City Council will come up with reasonable restrictions and make the right decisions.

First Reading of Ordinance

DC-03-13, amending Ordinance No. 4441, which adopted the City of Albany Development Code and Zoning Map by amending the Development Code text related to economic development, home businesses, planned developments, and signs, and adopting findings and declaring an emergency.

Coburn said he contacted Albany Chamber of Commerce President Janet Steele and she indicated that she didn't have a problem with the changes and acknowledged it to be a good first step and that there is a lot more work to do. He said he would have to agree that it is a good start; there are more things they can do to make the community more business-friendly and business-ready. He thinks it was a good effort and a lot of time was put into the process. He said he would be in favor of the ordinance.

Konopa said there were several conversations that came forward about getting in-depth with certain code issues but it would have taken so much more staff time. She said they didn't have the staff time to do a full review. She said the group tried to work on the pressing issues.

City Manager Wes Hare said we have been operating with limited staff in the Community Development department for a lengthy period of time. He said planning staff is trying to just keep their heads above water. There has been increased development activity in the City and most of staff's effort is going into current everyday planning. He said in the past, the goal was to review the land development code once a year, but it may be a while before we are able to do that again.

Kellum said he sees three options listed on the green sheet [see agenda file] for the motion. He asked, do we have to do all or one listed on the green sheet or can we modify the motion? Coburn asked if Council can just adopt the ordinance in the packet. Kellum said he would vote against it. He said it is discriminatory against small businesses in neighborhoods. He said if there are going to be noise restrictions; it should be applied to whoever's making the noise, not dependent on it being a business. Konopa asked if a first and second reading has already been done. Planner II Anne Catlin said the discussion was tabled after the second reading.

Coburn said he has a right to live in a quiet neighborhood. He said in-home businesses could potentially make noise seven days a week all year long. He said his issue is that it would be disturbing his peace and citizens have a right to have it quiet in their neighborhoods. Coburn said the potential for a home business is the ongoing noise.

Delapoer said, it is important to realize that we are trying to determine the characteristics of businesses that might be okay in residential zones. In industrial and commercial zones, you will have folks doing industrial-type things. He said, we are trying to come up with a list of characteristics we would look at to decide what types of industries wouldn't generally be offensive in residential areas. He said noise was one of the standards considered.

Konopa said she has been in her home for 37 years and has had to deal with neighbors coming and going. She said one neighbor used a nail gun all of the time and it can be disrupting when it is a constant noise.

Public Works and Community Development Director Mark Shepard said these are allowances for someone to be able to run a business in a residential zone. He said the existing code language already addresses noise. It states there cannot be any offensive noise. He said what staff has tried to do with the code is develop some measurable standards so someone's complaint can be addressed. He said, this language allows more use in residential areas than what our current code language allows. Kellum said it doesn't. He said 60 decibels is what the code language states. He said that means people can't do anything except have a conversation.

Konopa said her neighborhood is surrounded by industry. She said several years ago, Oremet replaced a piece of machinery. She said she heard a high-pitched sound from the new machinery, so the police department used a decibel meter and found that it was only 55 decibels. She said it was the constant high-pitched sound. She said Oremet was wonderful about it and put a muffler on the machinery to fix the problem. She said it is the constant sound that can be very irritating. Kellum said what the Council is saying to the community is, we aren't business-friendly if you are a little guy. He said this is more restrictive. Konopa said it isn't; we are also looking out for neighborhoods. She said there has to be a balance.

Catlin clarified that there is already code language addressing offensive noise. She said that can be hard for staff to measure. She said the proposed language is specific to noise at or past the property line sustained for more than ten minutes. This recommendation came from a small business owner who testified in support of the proposed amendments. She said there is an allowance to exceed the measurable standard through the conditional use process.

City Manager Wes Hare said, this standard makes a more precise standard and is less restrictive than what we have now. He said it creates more opportunities for small businesses to operate out of their homes.

Collins asked, how many noise complaints have there been in the last two years? Catlin said staff gets about 20 complaints a year, but she doesn't have the information in front of her in regards to how many of those are specific to noise. Collins said when you look at a residential district, there are expected variations. He said as a small business grows, they move to commercial zones. Having a small business in a residential zone is a privilege, not a right. He said he sees it as a relaxation of the existing language. Council can always come back and amend the ordinance again. He said over time, we will find where the problems are.

Konopa asked what the difference is between the options listed on the green paper. Hare said, if the Council's plan is to adopt the Business-Ready Task Force recommendations, you would simply move to adopt the ordinance as shown in the packet.

MOTION: Collins moved to adopt the Ordinance and Exhibits as presented; Coburn seconded. The vote passed 5-1 with Kellum voting no. ORD. NO. 5832

Adoption of Consent Calendar

1) Approval of Minutes
   a) February 12, 2014, City Council Regular Session.
   b) February 24, 2014, City Council Work Session.
2) Approving an extended property tax abatement agreement between Linn County, a cosponsor of the South Santiam Enterprise Zone, and Selmet, Inc. RES. NO. 6314
3) Accepting a dedication deed from the Greater Albany Public School District. RES. NO. 6315
4) Accepting an easement from Hayden Homes, LLC. RES. NO. 6316
5) Approving 2013-2014 funding allocations for two Community Development Block Grant programs.

Kopczynski asked for Item 1a) to be removed for discussion. Collins asked for Item 2) to be removed for discussion. Coburn asked for Item 4) to be removed for discussion.

MOTION: Coburn moved to adopt the Consent Calendar as presented with Items 1a), 2), and 4) removed for discussion. Olsen seconded the motion and it passed 6-0.

As to Item 1a), Kopczynski asked about the status of the bottle redemption center. Economic Development and Urban Renewal Director Kate Porsche said she has talked to Stephanie Markus and wrote her letter. She said she has identified a number of properties that might work for a location for the redemption center in Albany. She said they are working together and keeping the dialogue open. Coburn asked if the building on the southwest corner of Queen Avenue and Geary Street is an option. Porsche said that building is a little larger than what the company is looking for, but it is on the list. She said other properties being considered include the old Safeway site, Western Tool Supply, and the old Mark Thomas Motors site. Konopa asked about the bowling alley. Porsche said that site is a little too large and expensive. She spoke to the realtors today and the price has just been lowered on that property.

As to Item 2), Collins asked that items pertaining to property tax abatement agreements aren't listed on the Consent Calendar because they are of great significance. He asked Albany-Millersburg Economic Development Corporation Director John Pascone to speak about the 180 new jobs this agreement will bring to the community.

Pascone said staff has been working with local companies for quite a while and there have been four enterprise zone applications after a couple of years of work; one of those being Selmet, Inc. He said Selmet, Inc., isn't in Albany, but it's in Linn County and many Albany residents work there. Selmet is planning a $25 million dollar expansion over the next several years. He said the metals casting and aerospace industry looks very bright, and the 180 jobs figure is a minimum. He said these are family-wage jobs, and many employees will be paid over $54,000 a year.

Collins said this is important; we get the secondary effect of having 180 new jobs created in the community. He said Albany will benefit from this expansion, and it meets one of the Strategic Plan goals to seek new employment opportunities for the community. He said this is a great example of many people working hard over several years and working with private industry. Konopa said working with the existing industries has been a great benefit. She asked when the expansion is expected to be completed. Pascone said it is a five-year project.

As to Item 4), Coburn asked why the property requires more room for a pedestrian ramp. Shepard said it is likely because of the geometry of the intersection. He said a little more room was needed in order to meet the Americans with Disabilities Act requirements. Coburn asked if this is unique to this property or if it will be a pattern throughout the city. Shepard believes it won't be a pattern.

MOTION: Coburn moved to adopt Items 1a), 2), and 4) and Olsen seconded it. The motion passed 6-0.

Report

Modifying the Water Avenue Streetscape Plan.

Shepard said that the adoption of the modification is required prior to staff being able to grant the developer's request to amend the land use approval for PD-01-02.

MOTION: Kopczynski made a motion to adopt the modification as presented; Kellum seconded. The motion passed 6-0. RES. NO. 6317

BUSINESS FROM THE COUNCIL

Olsen thanked the street department for cleaning out the grate at the end of the canal near his home.

Johnson said another person resigned from the Public Safety Facilities Review Committee (PSFRC) and asked if there was a reason why. Hare said the person who resigned was Dr. Haggerty and it was due to taking on additional duties at work. Johnson asked if they are being replaced. Hare said the group decided not to replace him because it is a large enough group.

Delapoer said, on the dais is a property motion document [see agenda file] regarding the Wastewater Treatment Plant and Talking Water Gardens. He would like the Council to adopt this motion. He said staff is trying to explore all of the issues and doesn't want to have a situation where we get into statute of limitations issues. He said this motion will authorize the City Manager to take actions he deems advisable following consultation with legal counsel, and protect the City's property interest in any and all claims against third parties stemming in any manner from any infrastructure projects which have not performed as projected. He said this includes engagement of outside counsel and technical experts and the execution of documents to protect City claims from the statute of limitation defenses. He said staff will report back to the Council in six months with information and the action being taken.

Kellum made a motion to adopt the action listed in the document; Collins seconded the motion and it passed 6-0.

Hare said at the PSFRC meeting last night, the group recommended beginning the process of moving forward with engaging an architect for a proposed new fire station. He plans to have staff begin the Request For Proposal (RFP) process for hiring an architect. No award would happen until the Council reviews it. Kopczynski said he wondered, after reading the article in the *Albany Democrat-Herald*, how the architect will function if the Committee is still discussing the size of the building. Hare said the article was a bit misleading. He said there wasn't a complete agreement on the size, but they generally thought it would fall between 25,000-29,000 square feet.

Coburn asked what the cost estimate is for the renderings. Hare said he doesn't know; he said during early discussions they had mentioned $200,000, but that is high for just the renderings. Coburn said one of the ideas discussed was design-build and it does keep construction costs down. He said we are shooting ourselves in the foot because of the expense of the renderings. He wondered if there is a fixed amount that can be spent without going out for a bid and talk to a local architect for renderings. Hare said he believes that is something that can be done. He said that whatever the PSFRC decides will have to come back to the Council for review. Shepard said design-build would still require an architect to start some sort of design. Coburn said Good Samaritan went through a similar process and used a design-build for the hospice facility. Hare said a lot of the work was done by ZCS in doing the programming. He said the missing piece is how those elements will be put together in the form of a building.

Konopa asked if the RFP will include a piece relating to citizen participation over what the design will be to make sure historical elements will be included. Hare said it would have some level of public input.

Kopczynski asked about Lebanon and the Canal. Hare said he recently met with the Lebanon City Manager. He said Albany Public Works is putting together a tour of the Canal.

Smith said the Big Pickup is scheduled for Saturday, May 17. This year, the focus area will be the Broadway neighborhood and West Albany. She said it would be great to have some greeters onsite to help direct people. Kopczynski volunteered to be on Dumpster duty.

Shepard said next Monday night is the training for land-use processes. This will be a joint meeting with the Landmarks Advisory Commission, Planning Commission, and City Council. Konopa asked if the meeting could be postponed because of a vacancy on the Planning Commission. Delapoer said he would like the meeting to be postponed as well. Shepard said the meeting will be postponed for a few weeks.

ADJOURNMENT

There being no other business, the meeting was adjourned at 9:04 p.m.

Respectfully submitted by,

Diana Eilers
Administrative Assistant I

Reviewed by,

Wes Hare
City Manager

CITY OF ALBANY
CITY COUNCIL WORK SESSION
Municipal Court Room
Monday, May 12, 2014
4:00 p.m.

MINUTES

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:00 p.m.

ROLL CALL

Councilors present: Councilors Rich Kellum, Bill Coburn, Ray Kopczynski, Dick Olsen, Floyd Collins, and Bessie Johnson.

Councilors absent: None.

BUSINESS FROM THE PUBLIC

Bill Root, 2634 Valley View Dr. NW, said it would be a shame to cut the forested area on the property now owned by Miles Breadner. He likes Transportation Systems Analyst Ron Irish's idea of a meandering walk along the property. He is in favor of the proposal to transfer the property to Benton County to be preserved as open space.

Leigha Thomas, Director of Sales and Marketing of Comfort Suites and Holiday Inn Express, spoke for the Albany Group Travel Alliance. She gave a handout to the Council (see agenda file). Albany hoteliers are concerned because they are having trouble filling beds. The rate has been declining for over a year, and they will have to raise room rates to compensate. Most of the losses are due to Expo Center business, which has been declining. The hoteliers also believe they are not receiving enough business from the Albany Visitors Association (AVA).

Dave Pappas, General Manager of Phoenix Inn Hotel, added that the AVA is receiving " a lot" of funds, but money to the AVA does not result in room nights. Most visitors to Albany actually come for an event at the Expo Center, and the rest of the attractions that the AVA promotes are secondary to that. The hoteliers need a better partnership with AVA and the Expo Center.

Konopa said this is the first she's heard of this issue. She will contact Thomas and set up a conference to bring together all parties for discussion.

Councilor Dick Olsen asked if Pappas was aware that Linn County can levy 1% tax for the Expo Center. Pappas said yes, but the hoteliers would rather revisit the amount going to the AVA.

Kevin Hart, owner of the Cash House, 1250 Ferry St. SW, said that the wording of the secondhand dealers' ordinance is close to acceptable now. He thanked the Albany Police Department (APD) for working with the dealers to get things straightened out.

Konopa said she will ask for comments on this issue after the agenda item.

CROCKER LANE

Transportation Systems Analyst Ron Irish summarized the background of this issue, which will come before the Council's Regular Session on May 28. The southwest corner of Valley View and Crocker was partitioned in 1995 and petitions and waivers provided for street improvements. A three-phase subdivision was platted on the property in 2007. The first phase was constructed. The other two phases expired and went into foreclosure. The street improvements were never built. The site was recently acquired by Miles Breadner, a developer, who is negotiating with Benton County for the purchase of the forested area at the north end of the site. Both parties need to know the cost of future road improvement for the site's frontage.

Irish asked for direction from Council concerning whether the ultimate plan for Valley View Drive should be an urban or a rural street improvement. At the May 28 meeting, staff will be seeking direction on two questions: Should staff begin working on an Engineer's Report for formation of a Local Improvement District (LID)? And if so, should the Report also include Bloom Lane, which also needs to have improvements built under a petition and waiver that expires in 2015?

The Council discussed the proposed property transfer to Benton County. Jeff Powers, Benton County Natural Areas and Parks Director, was in attendance. He confirmed that Breadner is proposing to donate the forested area to the County, and that the County would preserve it as open space, with a link to the existing North Albany County Park. The County needs to know what their part of frontage development costs would be in order to take the proposal to the County Commissioners.

Irish said that the total cost of all improvements will be affected by whether the improvements along Valley View Drive are made to rural or to urban standards. The Council discussed these options.

Councilor Ray Kopczynski asked if Bloom Lane would be extended across the new open space. Irish said no.

Councilor Bessie Johnson asked if the property owners would prefer improvements to rural, rather than urban, standards. Irish said the City has not yet had that discussion with residents along the street. He believes owners will prefer rural improvements, which also cost less than urban improvements.

Olsen asked if the cost of the Engineer's Report would double if it examined both the rural and urban options. Public Works Director Mark Shepard said the cost would increase, but not double. Johnson asked if the City would have to end up taking property to make the improvements. Irish said probably not.

Council indicated a preference for the ultimate street improvement on Valley View Drive to reflect a rural street design, and directed Engineering staff to bring a Resolution to begin work on an Engineer's Report to the May 28, 2014, Council meeting.

ORDINANCE REGULATING SECONDHAND AND PAWN SHOPS

Police Sergeant Steve Dorn gave a presentation on the proposed Ordinance. He said the purpose of the new Ordinance is to ensure that all businesses that buy used property will be held to the same standards. Property crime in Albany is 41% higher than in surrounding communities, and the Ordinance will help bring it down by enabling better tracking of stolen property. The proposed LeadsOnline reporting system makes reporting and searching much easier than with paper processing. The software is free to reporting businesses. The City would pay $3,700 per year to use the service. The cost is built into Albany's budget for Fiscal Year 2014-2015.

Kopczynski expressed concern that smaller businesses might find it difficult to use the online system with older non-updated computers. Police Chief Mario Lattanzio said, if businesses can't provide electronic data, the burden would fall on the police to convert businesses' paper reporting to electronic.

Councilor Rich Kellum asked if the proposed 14-day holding period could be taken out of the Ordinance if dealers provided buyers' identity to police when they sold regulated property. Dorn said that if the property was stolen, the buyer would then become another victim of the same crime. Konopa said it would be much harder to track property that has been resold.

Theodore Dodenhoff, owner of Cascade Coins & Jewelry, 1151 Santiam Hwy SE, spoke anecdotally.

John Bates, owner of Again & Again Thrift Store, 2845 Pacific Blvd. SW, said he has a secondhand store, not a pawn shop. He buys from estate sales. He needs to process thousands of items quickly so he can sell them. He may buy non-regulated items from estate sales, but they become regulated items when he sells them. The proposed Ordinance will cost him time and money. He will have to hire new employees.

Jerry Upshaw, owner of Ace Buyers, 2840 Santiam Highway SE, said he uses LeadsOnline. He thinks it's a good system. As a pawn shop, he has to do lots of record-keeping and reporting. He has a good relationship with law enforcement. He understands the need for the Ordinance and for the 14-day wait, and has no problem with the reporting requirements.

Steve Wolf, owner of Mid-Valley Gems & Jewelry, 1434 Pacific Blvd SE, said he has over 33 years in business in Albany. He asked if the APD would have the staff to handle the increased reporting requirements. Dorn said that electronic reporting is much easier and more efficient than paper reporting. Wolf said he objects to including coins as regulated items. Most coins are not identifiable. If he had to hold them for 14 days, he wouldn't be able to buy them. A lot of jewelry is also unidentifiable. If they are included as regulated, it will "kill" his business.

Sharon Anderson, owner of Albany Antique Mall, 145 2nd Ave. S, said she might need to hire an employee if they have to report everything. The mall rents to other dealers, who might have to close down due to the costs of reporting, which would hurt her business. She asked whether buying at auction is the same as buying at an estate sale. Dorn doesn't think so, because an auction is an organized event, rather than a one-on-one kind of sale. Anderson said she doesn't think the Ordinance can be effectively enforced.

Konopa suggested that an informal meeting be scheduled for everyone to express their concerns and get them addressed. She said, if we want a good Ordinance, everyone needs to buy in. She asked the business owners present to leave their names and addresses so she can contact them. The meeting will also be posted on the City's web site.

Olsen referenced page 12 of the agenda packet, section 7.90.155 (1) of the Ordinance. He is concerned that the language of the section allows the Police Chief to unilaterally change the Ordinance. Deputy City Attorney Sean Kidd said that the intent of the language is to allow the chief to make administrative changes to APD's process in enforcing the Ordinance. Councilor Floyd Collins suggested that the section end with the words, "subject to approval by the Council." Kidd said he will take another look at the wording.

Councilor Bill Coburn said there are too many items on the agenda. He thinks another entire work session could be spent on this issue.

ORDINANCE REGULATING BEHAVIOR AT TRANSIT FACILITIES

Police Lieutenant Casey Dorland thanked the Council for its past support of police efforts to deal with livability issues in Albany. The goal of the proposed Ordinance is to give public transit stops back to public transit users. He asked if Council members had questions.

Kopczynski asked how the police would measure how much time someone has spent in a transit shelter. Dorland said the police are not required to take enforcement action immediately, and they do not want to select any class or group for enforcement. Enforcement will require discretion on the part of police officers. There is also a built-in appeals process.

Collins asked if someone waiting for a late train at the train station would fall under the ordinance. Dorland said enforcement will be partly complaint-driven, and is specific to bench areas at transit shelters. Collins said he thinks the second "whereas" in the ordinance needs some work. City Attorney Jim Delapoer said the recital is not part of the Ordinance; it's simply an explanatory item. If the City writes an exemption into the Ordinance, it allows everyone challenged under the ordinance to claim the exemption as an excuse. The City shouldn't have to rely on interpretation to make an Ordinance work. An Ordinance needs some flexibility, and it needs objective standards.

The Council discussed whether the proposed Ordinance attempts to "govern conduct." Dorland and Lattanzio said the goal of the Ordinance is safety for transit users. This tool is used all over the United States, and Albany doesn't have any other tools for this purpose.

SEWER RATES DISCUSSION

Kopczynski mentioned that he would need to leave very shortly. He also believes that the Council should not have such long agendas for work sessions.

Shepard referred the Council to the report included in their agenda packet. He said the question is whether the Council would like staff to bring back a report using a 6% rate increase or an 8% increase. A 6% increase is the minimum needed to meet the Council's target goals established in 2012. Staff recommends an 8% increase (last year's projection) to help meet anticipated unfunded needs.

Kopczynski said the net difference between the two rates is about $1 per month per customer. He has no problem with using the projected 8% increase.

Coburn said people he talks to are frustrated over rising rates, but when he explains what's behind the rates, they understand. With the state of the economy, he'd like favors a 6% increase, but with the small difference between the two, he wouldn't object to 8%.

The Council directed staff to bring the 8% increase for approval at the June 11, 2014, Regular Session.

Johnson asked when the last sewer rate increase took place. Shepard said it was last July.

COUNCILOR COMMENTS

City Manager Wes Hare addressed the issue of long agendas. When he first arrived at the City, the Council scheduled work sessions weekly instead of every other week. It is the Council's choice whether they would like to do this again, to reduce the amount of material on each agenda.

Shepard informed the Council that Public Works has found contaminated soil at the Main Street Rehabilitation site. They don't know the source of the contamination or the cost of cleanup yet. He gave the Council a map with the site marked (see agenda file).

CITY MANAGER REPORT

There was no report.

ADJOURNMENT

There being no other business, the meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Allison Liesse
Accounting Specialist

Reviewed by,

Wes Hare
City Manager

TO: Albany City Council

VIA: Stewart Taylor, Finance Director

FROM: Beth Ewing, Parks & Recreation Clerk III

DATE: June 11, 2014, for the June 25, 2014 City Council Meeting

SUBJECT: Annual Liquor License Renewals

RELATES TO STRATEGIC PLAN THEME: • A Safe City

Action Requested:

Council approval for these annual liquor license renewals

Discussion:

Following is a list of businesses that have submitted an application for liquor license renewal. These businesses have paid their fees.

AJ's	Bailey's Inc	1119 Santiam Rd
Albany Mega Foods	B & E 3 LLC	2000 Queen Ave SE
Cascade Grill & Bar	Cascade Grill & Bar LLC	110 Opal Ct NE
Chasers Bar & Grill	Chaser's Bar & Grill LLC	435 2nd SE
Cooper's	CBW Food Company LLC	1917 Pacific Blvd SE
Denny's #7835	Canby-Denn Inc	3430 Spicer Rd SE
Elmer's Restaurant	Southern Oregon Elmer's LLC	2802 Santiam Hwy SE
Firehouse Corner Deli & Market	Tami J Mason	4050 Old Salem Rd NE
First Burger	Bamboo Diner Inc	210 W 1st Ave
Frankie's	Babuji Rama LLC	641 NW Hickory St #160
Fred Meyer #5	Fred Meyer Stores Inc	2500 Santiam Blvd SE
Geary Street Market	Jeffery Song	2805 Geary St SE
Ginza Japanese Restaurant	Yi, Andrew	2218 Santiam Hwy SE
Golden Wok Chinese Restaurant	Golden Wok Chinese Restaura	2845 Santiam Hwy
Grocery Outlet of Albany	Grocery Outlet Inc	1950 14th Ave SE
Hwy 20 Truck Stop	INR Inc	4196 Santiam Hwy SE
Izzys Pizza Bar Classic Buffet	Jansen Enterprises, Inc	2115 Pacific Blvd SW
JP's Restaurant & Lounge	Litefoot Inc	220 2nd Ave SW
Loafer's	Loafer's Inc	222 Washington St SW
Los Dos Amigos Hacienda	Dos Amigos Hacienda Inc	2133 Santiam Hwy SE
Lucky Larry's Lounge	AMKO Inc	1295 Commercial Wy
Mexico Lindo II	Mexico Lindo II Inc	637 Hickory St #130
No Baloney	EM BX2 LLC	2250 14th Ave SE Suite D
No Baloney	EM BX2 LLC	2250 14th Ave SE Suite D
Novak's Hungarian Restaurant	Novak's Hungarian Restaurant Inc	2306 Heritage Way SE
Pizzamore	Albay Pizza Company Inc	2212 Santiam Hwy SE

Pop's Branding Iron	Heuvel-Finley & Assoc Inc	901 Pacific Blvd SE
S & S Easy Mart	TID LLC	3135 Santiam Hwy
Safeway Store #1659	Safeway Inc	1990 14th Ave SE
Sam City	VVK Inc	2180 Pacific Blvd SE
Sweet Red Coffee Bistro & Wine Bar	Sweet Red Inc	208 1st Ave W
Sybaris	Sybaris Inc	442 SW First
Target Store T-0609	Target Corporation	2255 14th Ave SE
The Food Store	Carson Oil Co Inc	4175 Santiam Hwy SE
Tri Valley Food Mart	Ravinder Ratanpal	2703 Santiam Hwy SE
Tup Tim Thai Cuisine	Tup Tim Thai Cuisine LLC	236 1st Ave SW
Vault 244	Vault 244 Inc	244 1st St SW
Wine World	Total Image LLC	1435 SE Madison
Yummy House	Yummy House Restaurant Inc	1644 Pacific Blvd SE

Budget Impact:

Revenue of $1120.

eae

TO: Albany City Council

VIA: Wes Hare, City Manager
Mark W. Shepard, P.E., Public Works Director and Community Development Director

FROM: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer
Ron Irish, Transportation Systems Analyst

DATE: May 28, 2014, for the June 25, 2014, City Council Meeting

SUBJECT: Downtown Parking Regulation Modification

RELATES TO STRATEGIC PLAN THEME: • "A Safe City"

Action Requested:

Staff recommends Council approve, by resolution, the following modification to the downtown parking restrictions:

- Designate one 10-minute parking space on the east side of Ellsworth Street just north of the alley between 1st and 2nd Avenues.

Discussion:

The Albany Downtown Association (ADA) has recommended Council consider a modification to the on-street parking restrictions in the downtown area. The ADA recommendation is in response to a request they received from owner of the Red Daisy Coffee Co. located on Ellsworth Street (Attachments 1 and 2). The request is for creation of one 10 minute parking space. The ADA recommendation is that the space be located on the east side of Ellsworth Street just north of the alley between 1st and 2nd Avenues. A site map is attached (Attachment 3). The space is currently part of a block of spaces designated for 3 hour customer only parking.

Budget Impact:

None.

RGI:kw
Attachments (4)

RECEIVED
MAY 06 2014
PW Engineering

May 5, 2014

Ron Irish
City Of Albany
PO Box 499
Albany, OR 97321

Dear Ron,

The Albany Downtown Association & ParkWise received a request for a parking zone change from Robert Prosen, owner of Red Daisy Coffee Co. Mr. Prosen would like a 10 minute parking space in front of his coffee house. He feels a short term parking space would be beneficial to his customers who simply want to get in and out with their order as quickly as possible. Currently the four spaces in front of his business are zoned 3 hour customer only.

The space he would like to change is the 4th space up from the corner 1st Ave. and Ellsworth St., east side of the street, closest to the alley. I agree with Mr. Prosen that it would be the best space to change to 10 minutes. The sign would be easily seen by traffic coming off the Ellsworth St. Bridge. It would also be the easiest space to maneuver in and out of traffic. Parking Patrol Officer Robert Zuniga has been keeping an eye on the turnover of the four spaces. The average turnover is about 2 hours, although several regulars stay the full 3 hours allowed. A 10 minute space could help increase customer quick customer turnover.

The Albany Downtown Association & ParkWise support the request for changing the time change on the requested parking space.

Sincerely,

Rod Porsche
Executive Director
Albany Downtown Association & ParkWise

red daisy coffee co.

11 April 2014

Rod Porsche
Executive Director
Albany Downtown Association
202 2nd Ave SW
Albany, OR 97321

Dear Rod:

At the request of the ADA per our discussions and the attached email chain, we would like to request a 10 minute parking spot in front of our location on Ellsworth.

We would like the southern most spot on the east side of the road in front of our shop. This would be right before the alley. So as you come across the bridge headed south through 1st on Ellsworth, it is the 4th spot on the left. This would allow customers to pull out of the flow of traffic in front of the alley and then back into the spot.

Please advise when this can be expected. If you have any questions please don't hesistate to ask.

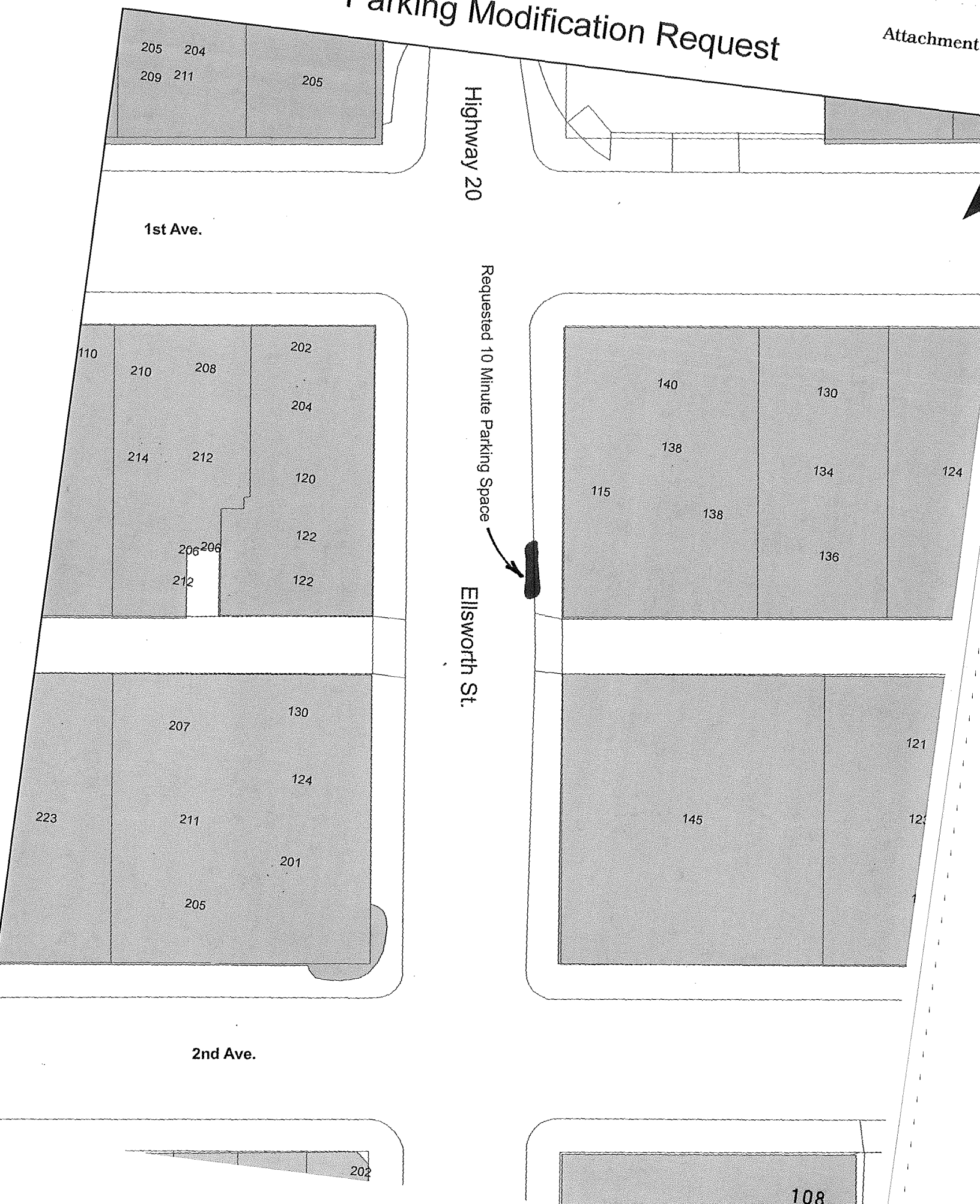
Sincerely,

Robert D Prosen

Robert Prosen
robertprosen@me.com
615.293.2002

Parking Modification Request

Attachment



RESOLUTION NO._____

RESOLUTION AMENDING PARKING RESTRICTIONS WITHIN THAT AREA OF DOWNTOWN ALBANY WHERE PARKING ON PUBLIC PARKING LOTS AND STREETS IS ENFORCED AND MANAGED BY THE ALBANY DOWNTOWN ASSOCIATION.

WHEREAS, the Albany Downtown Association has been authorized by the City to provide management and enforcement services for parking in the downtown area of the City of Albany; and

WHEREAS, the Albany Downtown Association has requested certain modifications to parking restrictions in order to provide a more efficient utilization of parking resources.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize the following parking restrictions:

- Designate one "10 Minute" parking space on the east side of Ellsworth Street just north of the alley between 1st and 2nd Avenues.

DATED AND EFFECTIVE THIS 25th DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Clerk

RESOLUTION NO. _____

A RESOLUTION GRANTING THE FOLLOWING ACCESS EASEMENT:

Grantor: **CITY OF ALBANY**

Grantee: **Michael S. Todd**

Purpose

Granting a variable width access easement across City property to provide vehicle access from 3rd Avenue SE to the 7-11 parking lot at 222 Main Street, as part of the Main Street Reconstruction project, ST-13-04.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that it does hereby grant this access easement.

DATED AND EFFECTIVE THIS 25th DAY OF JUNE 2014.

_____
Mayor

ATTEST:

_____
City Recorder

ACCESS EASEMENT

THIS EASEMENT, granted this _____ day of _____ 2014 by the **City of Albany**, a Municipal Corporation, herein called "Grantor," to **Michael S. Todd**, herein called "Grantee."

WITNESSETH:

The Grantor has this day bargained and sold and by these presents does bargain, sell, convey, and transfer unto the Grantee, and grantee's heirs, successors and assigns, an ingress and egress easement and right-of-way, including the right to enter upon the real property hereinafter described, and to maintain and repair the driveway within the easement area, for the purpose of providing access to 3rd Avenue SE for the Grantees' property located at 222 Main Street SE.

This agreement is subject to the following terms and conditions:

1. The right-of-way hereby granted consists of:

   See legal description on attached EXHIBIT "A" and maps on attached EXHIBIT "B" and EXHIBIT "C", attached hereto and made a part hereof.

2. The easement described herein grants to the grantee, the right to enter upon said easement at any time that it may see fit for driveway construction, maintenance, evaluation, and/or repair purposes.

3. The easement is not an exclusive easement. The grantor reserves the right to place utilities within the easement area and use the easement area driveway for access to the grantor's property.

IN WITNESS WHEREOF, the Grantor has hereunto fixed their hand and seal the day and year above written.

GRANTOR:
City of Albany

By:

_____
Stewart Taylor,
Assistant City Manager/Finance Director

STATE OF _____)
County of _____) ss.
City of _____)

The instrument was acknowledged before me this _____day of _____ 2014 by Stewart Taylor, Assistant City Manager/Finance Director, City of Albany.

_____
Notary Public for Oregon
My Commission Expires:_____

CITY OF ALBANY:

STATE OF OREGON)
County of Linn) ss.
City of Albany)

I, Wes Hare as City Manager of the City of Albany, Oregon, pursuant to Resolution Number _____, do hereby grant on behalf of the City of Albany, the above instrument pursuant to the terms thereof this _____day of _____2014.

_____
City Manager

ATTEST:

_____
City Recorder

EXHIBIT A

K & D ENGINEERING, Inc.

Engineers • Planners • Surveyors

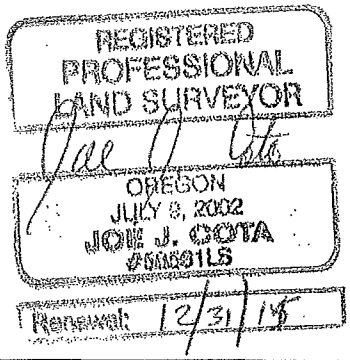
Legal Description

Easement over Tax Lots 5900 and 5800 of Assessor Map 11S-03W-06DD

A strip of land for easement purposes located over a portion of the property conveyed to the City of Albany described by deed recorded in Document Number 2013-2069 in the Linn County, Oregon Deed Records that is more particularly described as follows:

Beginning at a point on the south line of said City of Albany property that is North 83°14'24" East 5.00 feet of a 3/4 inch pipe at the southwest corner of said City of Albany property; thence North 07°11'57" West 21.83 feet; thence along the arc of a 15.00 foot radius curve to the right (long chord bears North 18°39'20" East 13.08 feet) a distance of 13.54 feet; thence North 44°30'37" East 84.69 feet; thence along the arc of a 20.00 foot radius curve to the left (long chord bears North 18°46'54" East 17.36 feet) a distance of 17.96 feet; thence North 06°56'48" West 13.13 feet to a point on the north line of said City of Albany property; thence North 83°03'12" East, along said north line, 24.00 feet; thence South 06°56'48" East 13.13 feet; thence along the arc of a 44.00 foot radius curve to the right (long chord bears South 18°46'54" West 38.20 feet) a distance of 39.52 feet; thence South 44°30'37" West 62.20 feet; thence along the arc of a 20.00 foot radius curve to the left (long chord bears South 05°51'05" West 24.99 feet) a distance of 26.99 feet; thence South 32°48'26" East 5.14 feet to a point on the south line of said City of Albany property; thence South 83°14'24" West 34.81 feet to the Point of Beginning.

The bearings of the above described strip are Grid bearings established by Oregon State Plane Coordinates North Projection per the City of Albany GIS.



June 16, 2014
EASEMENT DESCRIPTION
OVER TAX LOT 5900
(12-96) JJC:ls
File Ref: z:/projects/2012/12-96/surveying/documents/easement 5900.doc

276 N.W. Hickory Street • P.O. Box 725 • Albany, OR 97321 • (541) 928-2583 • Fax: (541) 967-3458

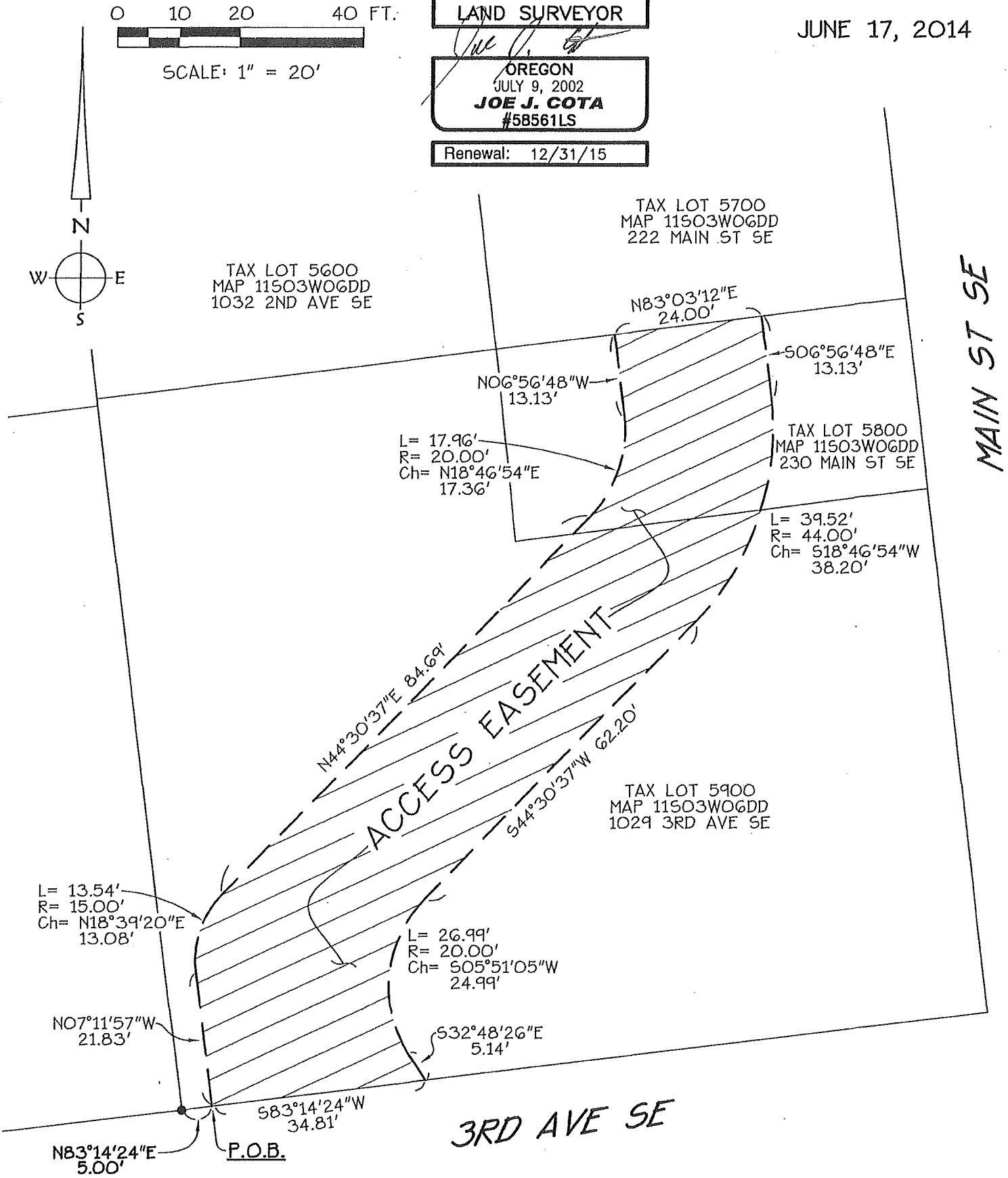
EXHIBIT "B"

JUNE 17, 2014

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 9, 2002
JOE J. COTA
#58561LS

Renewal: 12/31/15



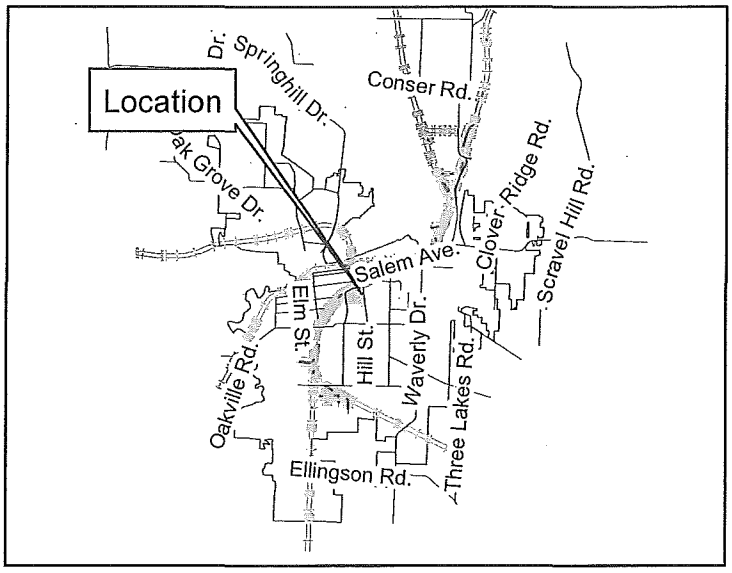
K & D ENGINEERING, Inc.
276 N.W. Hickory Street P.O. Box 725
Albany, Oregon 97321
(541) 928-2583

Date: 6/17/2014 Time: 8:47
Scale: 1=20
File: dwg\2012\12-96\12-96_ease2.dwg (lan)

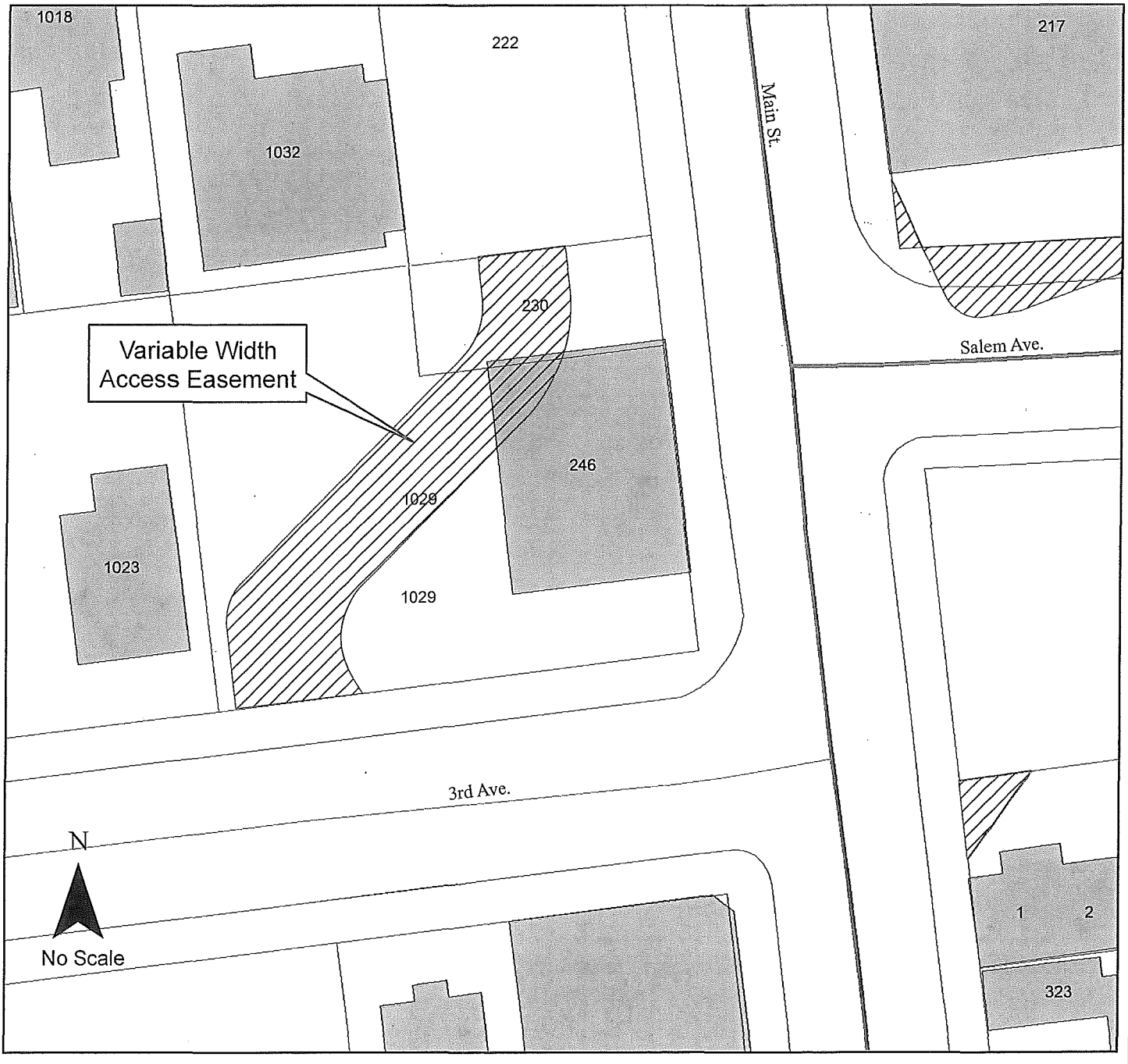
EXHIBIT C

11S03W06DD05900, 11S03W06DD05800

Granting a variable width access easement across City property to provide vehicle access from 3rd Avenue SE to the 7-11 parking lot at 222 Main Street, as part of the Main Street Reconstruction project, ST-13-04



Geographic Information Services



TO: Albany City Council

VIA: Wes Hare, City Manager
Mark W. Shepard, P.E., Public Works Director and Community Development Director MWS

FROM: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer JB
Nolan Nelson, P.E., Civil Engineer III NN for NN

DATE: June 12, 2014, for the June 25, 2014, City Council Meeting

SUBJECT: Award of Bid for WL-14-06, Powers Avenue, Oak Grove Drive East Water Line

RELATES TO STRATEGIC PLAN THEME: A Safe City

Action Requested:
Staff requests that Council award this contract in the amount of $195,110 to the low bidder, Pacific Excavation Inc. of Eugene, Oregon.

Discussion:

On Tuesday, June 10, 2014, bids were opened for WL-14-06, Powers Avenue, Oak Grove Drive East Water Line. There were six bids submitted for this project, ranging from $195,110 to $270,517. The Engineer's estimate was $245,000. A bid summary is included as Attachment 1.

Project Description

This project includes construction of approximately 2,200 feet of new 4-inch and 6-inch ductile iron water line to replace existing mains that have exceeded their service life along Powers Avenue between Oak Grove Drive and Scenic Drive. A project vicinity map is provided as Attachment 2.

Summary of Total Estimated Project Costs

Based on the project bid and anticipated related costs, a summary of the total estimated project cost is shown in the table below. The amounts have been rounded to the nearest $100.

Project Components	Estimated Cost
I. Engineering Costs	
a. Engineering	$ 20,000
b. Construction Management	$ 10,000
Engineering Subtotal	$ 30,000
II. Construction Costs	
a. Construction Contract	$195,100
b. Contingency	$ 19,500
c. Survey	$ 2,000
Construction Subtotal	$216,600
Total Estimated Project Cost	$246,600
Project Budget	$320,000
Under/(Over) Project Budget	$ 73,400

Budget Impact:

This project will be funded from the North Albany Water Capital Projects fund (615-50-2310).

NN:ms
Attachment

mc award - WL-14-06

CITY OF ALBANY, OREGON
Public Works Department

Construction Contract Bids

Project: WL-14-06, Powers Avenue, Oak Grove Drive East Water Line

Bid Opening: Tuesday, June 10, 2014

Engineer's Estimate	Pacific Excavation Inc.	Exca Drain Construction LLC	North Santiam Paving	Trench Line Excavation Inc.	Enterprises NW Inc./DBA Earthworks	Wildish Construction
$241,105	$195,110	$198,470	$206,536	$213,096	$241,891	$270,517

ATTACHMENT 2: PROJECT VICINITY MAP

WL-14-06, POWERS AVENUE, OAK GROVE DRIVE EAST

TO: Albany City Council

FROM: Sharon Konopa, Mayor Sharon Konopa

DATE: June 17, 2014, for June 25, 2014, City Council Meeting

SUBJECT: Appointment to the Human Relations Commission

RELATES TO STATEGIC PLAN THEME: • An Effective Government

Action Requested:

Council approval of the following appointment:

Human Relations Commission

Debbie Berg (New appointment to fill vacant term; term expires 12-31-14)

Discussion:

To fill the vacancy due to Rob Duncan's resignation.

Budget Impact:

None.

SK:ldh

G:\Administrative Services\City Manager's Office\Boards-Commissions\2014 Recruitment\^2014 appointments-boards & commissions-msk-#5.doc

BOARD, COMMISSION, AND COMMITTEE APPLICATION

(Please print legibly or type)

RECEIVED
DEC 02 2013
City of Albany
City Manager's Office

CITY HALL
333 Broadalbin Street SW
P.O. Box 490
Albany, OR 97321-0144
www.cityofalbany.net
(541) 917-7500

Board, Commission, and/or Committee Preference:

① Parks and Recreation Commission ② Planning Commission ③ Landmarks Advisory Commission
(list all for which you are applying)
④ Community Development Commission ⑤ Human Relations Commission

Name: Debra Berg Preferred First Name: Debbie Berg

Residential Information:

Home Address: Albany, OR 97322 1
Phone:
Cellular: 541-730-5979
E-mail: DebbieBerg49@hotmail.com
Fax: *(Optional)*

Employment Information:

Employer's Name: Eagle Home Mortgage
Work Address: 415 NW 5th St. Ste. D
Corvallis, OR 97330
Phone: 541-286-4652
Cellular: 541-730-5979
E-mail: DebbieBerg@eaglehm.com
Fax: 877-853-8174 *(Optional)*

Please provide information as requested below to describe your qualifications to serve on this City of Albany Board, Commission, or Committee. Feel free to provide additional information that you may wish to share with the City.

- List current or most recent occupation, business, trade, or profession:

I currently am the Sr. Mortgage Loan Officer with Eagle Home Mortgage and previously worked almost six years for Umpqua Bank in Corvallis in the same field.

For City use only: Ward I, II, III or Lives Outside City Limits *(Circle One)*
If lives outside city limits, does applicant meet special definition for the specific b/c/c for which applying?
Yes No If yes, how?

- List community/civic activities. Indicate activities in which you are or have been active:

Foundation Board of Trustees for Trillium Family Services (Children©s Farm Home), Albany Chamber of Commerce, Corvallis Chamber of Commerce, Member of Willamette Board of Realtors, Member of Professional Business Women; past Board of Trustees Member for Trillium Family Services; past Regional Board Member of Trillium Family Services; Lifetime Member of VFW Ladies Auxiliary; past Senior Regent and Recorder of Women of the Moose in Roseburg, OR; past Board Member of UCAN (Umpqua Community Action Network) Roseburg, OR.

- Indicate why you are interested in serving on this board, commission, or committee and what other qualifications apply to this position.

I would like to serve on the Parks and Recreation Commission, as, I am not only a parent, but also a grandparent of children that use the facilities in our community and would like to play an active role in this area. I would not only be able to bring suggestions from my background in real estate areas, but also the business aspect as well.

- What contributions do you hope to make?

I hope to make informative suggestions and decisions based on knowledge and information provided, as well as, not form prejudices due to my own views.

Signature of Applicant

12/2/2017
Date

BOARD/COMMISSION/COMMITTEE SUPPLEMENTAL FORM

Your Name Debbie Berg

Board/Commission/Committee Name Parks and Recreation Commission

Sometimes, the City receives requests for contact information for members serving on City boards, commissions, and committees. Under Oregon law, as a public body volunteer serving the City, your addresses and telephone numbers are generally exempt from public disclosure.

To help City staff members, could you please check "yes," "no," or "not applicable" below as to whether or not you authorize this information being available to the public:

Home Address	☐ Yes	☑ No	☐ Not Applicable
Home Telephone Number	☐ Yes	☑ No	☐ Not Applicable
Home Fax Number	☐ Yes	☐ No	☑ Not Applicable
Personal Cellular Number	☑ Yes	☐ No	☐ Not Applicable
Home E-mail Address	☑ Yes	☐ No	☐ Not Applicable
Work Address	☑ Yes	☐ No	☐ Not Applicable
Work Telephone Number	☑ Yes	☐ No	☐ Not Applicable
Work Fax Number	☑ Yes	☐ No	☐ Not Applicable
Work Cellular Number	☑ Yes	☐ No	☐ Not Applicable
Work E-mail Address	☑ Yes	☐ No	☐ Not Applicable

Generally, only information for which you have checked "yes" will be released. If you have chosen "no" to all and a citizen wants to communicate with you, the City will suggest that s/he either:

- send a letter to you c/o the liaison City department, P.O. Box 490, Albany, OR 97321; then that department will forward it to you; or
- leave a phone message or E-mail message with the applicable staff liaison who will then give the message to you.

Signature Debbie Berg *Date* 12/2/2013

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08/17/2012

TO: Albany City Council

FROM: Sharon Konopa, Mayor Sharon (edh)

DATE: June 19, 2014, for June 25, 2014, City Council Meeting

SUBJECT: Appointment to the Landmarks Advisory Commission

RELATES TO STATEGIC PLAN THEME: • An Effective Government

Action Requested:

Council approval of the following appointment:

Landmarks Advisory Commission

Linsey Godwin (New appointment to fill vacant term; term expires 12-31-15)

Discussion:

To fill the vacancy due to Camron Settlemier's resignation.

Budget Impact:

None.

SK:ldh

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CITY HALL
333 Broadalbin Street SW
P.O. Box 490
Albany, OR 97321-0144
www.cityofalbany.net

(541) 917-7500

BOARD, COMMISSION, AND COMMITTEE APPLICATION

(Please print legibly or type)

RECEIVED
DEC 06 2013
City of Albany
City Manager's Office

Board, Commission, and/or Committee Preference:

Planning Commission, Parks and Rec, Bike and Ped

(list all for which you are applying)

Name: Linsey Godwin Preferred First Name: Linsey

Residential Information:

Home Address: Albany Oregon 97321 Phone:

Cellular:

E-mail: linseytg@gmail.com Fax: *(Optional)*

Employment Information:

Employer's Name:

Work Address: Phone:

Cellular: NA

E-mail: Fax: *(Optional)*

Please provide information as requested below to describe your qualifications to serve on this City of Albany Board, Commission, or Committee. Feel free to provide additional information that you may wish to share with the City.

- List current or most recent occupation, business, trade, or profession:

I am a current and long-range land use planner for Benton County. I process land use applications and building permits. I have also recently worked for an architecture/engineering firm producing entitlement documents for commercial and residential redevelopment projects. Additionally, I am trained as a landscape architect with experience designing public parks, community gardens, parking lots and housing developments. Please see attached resume for additional information.

For City use only: Ward: (I) II III or Lives Outside City Limits *(Circle One)*

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Yes No If yes, how?

- List community/civic activities. Indicate activities in which you are or have been active:

2013 Member, Marys River Watershed Council
2012-2013 Participant, City of Corvallis Healthy Streets Planning Initiative
2010-2012 Executive Board Member, Coast Fork Willamette Watershed Council, Cottage Grove, OR
2007-2008 Member, Urban Design Alliance of Sacramento, Sacramento, CA
2007 Designer/Coordinator, Sacramento PARK(ing) Day! Temporary Park, Sacramento, CA
2006 Facilitator, City of Sacramento General Plan Update Townhall Forums, Sacramento, CA

- Indicate why you are interested in serving on this board, commission, or committee and what other qualifications apply to this position.

I am a new resident of Albany and I intend to raise my children in this community. I visit our local parks and bike through town and I want to be part of making sure these amenities continue to be available and expand to a greater portion of the City. I want to be involved in the community that I live in and contribute to its successful future.

- What contributions do you hope to make?

1. Remove invasive species (ivy and blackberry) in City parks - particularly those along waterways.
2. The continuation of the bike path along the waterfront that runs parallel to Waterfront Street.
3. Participate in the rails with trails bike path from Corvallis to Albany, which I know is several years in the making and is currently in process.
4. Encourage development in the downtown area and businesses to locate in Albany.
5. Preserve the small-town feel of Albany and enhance the various existing neighborhoods with thoughtful development projects.

Lucy Sodwell
Signature of Applicant

12/6/13
Date

BOARD/COMMISSION/COMMITTEE SUPPLEMENTAL FORM

Your Name Linsey Godwin

Board/Commission/Committee Name Bike/Ped Advisory, Parks & Rec, and Planning Commissions

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Work Telephone Number	☐ Yes	☑ No	☐ Not Applicable
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- leave a phone message or E-mail message with the applicable staff liaison who will then give the message to you.

Signature Linsey Godwin *Date* 12/6/13

TO: Albany City Council

VIA: Wes Hare, City Manager

FROM: Public Safety Facilities Review Committee

DATE: June 19, 2014, for the June 25, 2014, City Council Meeting

SUBJECT: Committee Update and Funding Recommendation

Action Requested:

Initiate a minor amendment to the Central Albany Revitalization Area Plan to include the Police Station and Fire Station 11 as new projects and allow for the maximum contribution of CARA funds to those projects.

Discussion:

The Public Safety Facilities Review Committee presented its recommendation for new police facilities at the Council's May 28, 2014, meeting. Staff has since put together Requests for Qualifications (RFQ) and Requests for Proposals (RFP) for both police and fire facilities.

The Committee had endorsed a process for reviewing RFPs for new police and fire facilities, encouraging design competition through cash awards to as many as three qualified firms for each facility. The proposed award was $40,000 per firm, for a total potential cost of $240,000. Staff has experience with other such competitive processes and believed the additional expense was unnecessary. Staff met with cochairs Dave Burright and Frank Morse on May 30, 2014, to express their concerns and discuss the competitive process they envisioned. Morse and Burright reported that meeting to the Committee on June 10, 2014, and recommended revising the RFP process to begin with RFQs without compensation. They recommend going to a cash incentive if the free option does not produce acceptable results.

The Committee devoted much of two meetings to learning about urban renewal and tax increment financing and discussing that as a possible funding source for these projects. At its June 10, 2014, meeting, the Committee came to consensus that funding should be a "three-legged stool" made up of urban renewal dollars, PepsiCo settlement funds, and General Obligation bonds. They recommend that Council amend the CARA Plan to include the projects and devise a plan to use the maximum amount of urban renewal funding possible without requiring a substantial plan amendment; the recommended amendment would be minor and would not increase the plan's maximum indebtedness.

The Committee has recessed for the summer and will reconvene as needed to participate in the public design review process. They will meet again at the conclusion of the RFQ/RFP process when the full scope and cost of the projects are known. The group anticipates making a final recommendation for funding when total estimated costs are known.

FLM, DKB: mms
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