



NOTICE OF PUBLIC MEETING
CITY OF ALBANY
CITY COUNCIL
 Council Chambers
 333 Broadalbin Street SW
 Wednesday, July 9, 2014
 7:15 p.m.

OUR MISSION IS
*"Providing quality public services
 for a better Albany community."*

OUR VISION IS
*"A vital and diversified community
 that promotes a high quality of life,
 great neighborhoods, balanced
 economic growth, and quality public
 services."*

AGENDA

Rules of Conduct for Public Meetings

1. No person shall be disorderly, abusive, or disruptive of the orderly conduct of the meeting.
2. Persons shall not testify without first receiving recognition from the presiding officer and stating their full name and residence address.
3. No person shall present irrelevant, immaterial, or repetitious testimony or evidence.
4. There shall be no audience demonstrations such as applause, cheering, display of signs, or other conduct disruptive of the meeting.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. SCHEDULED BUSINESS

- a. Business from the Public
- b. Adoption of Resolution

1) Authorizing the Chief of Police to sign ongoing police vehicle lease contracts between the City of Albany and Wire Works, LLC; Auto Leasing Specialists, LLC; Ford Motor Credit Company; Government Leasing Company; and/or any other legal vendor Wire Works, LLC, utilizes. [Pages 3-4]

Action: _____ RES. NO. _____

- c. Adoption of Consent Calendar

- 1) Approval of Minutes
 - a) May 14, 2014, City Council Regular Session. [Pages 5-11]
 - b) May 19, 2014, City Council Work Session. [Pages 12-13]
 - c) June 2, 2014, City Council Work Session. [Pages 14-16]
- 2) Supporting an application for the Federal Fiscal Year 2014-2015 Byrne/JAG Wrongful Convictions Demonstration Project. [Pages 17-18] RES. NO. _____
- 3) Authorizing the Albany Police Department to apply for a Home Depot grant, a State Farm Insurance Safety Grant, and a Walmart grant. [Page 19]
- 4) Approving liquor licenses for:
 - a) Thai House RoiDaw, Inc., located at 2125 Pacific Boulevard SW. [Page 20]
 - b) Southern Oregon Elmers, LLC, d/b/a Yellow Flamingo #3, located at 1123 Santiam Highway SE. [Page 21]
- 5) Approving annual liquor licenses. [Page 22]

Action: _____

- d. Award of Bid

1) SS-14-01, 2014 cured-in-place pipe projects. [Pages 23-30]

Action: _____

5. BUSINESS FROM THE COUNCIL
6. NEXT MEETING DATE: Work Session July 21, 2014
 Regular Session July 23, 2014

7. RECESS TO EXECUTIVE SESSION TO DISCUSS REAL PROPERTY TRANSACTIONS IN ACCORDANCE WITH ORS 192.660 (2)(e)
8. RECONVENE
9. ADJOURNMENT

City of Albany Web site: www.cityofalbany.net

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-917-7508, 541-704-2307, or 541-917-7519.



TO: Albany City Council
VIA: Wes Hare, City Manager
FROM: Mario Lattanzio, Chief of Police *ML*
DATE: June 23, 2014, for July 9, 2014, City Council Meeting

SUBJECT: Approval of the Vehicle Lease Contracts with Wire Works, LLC.

RELATES TO STRATEGIC PLAN THEME • An Effective Government.

Action Requested:

Staff is asking the Council to authorize the Chief of Police to sign on going police vehicle capital lease contracts with Wire Works, located at 4775 Portland Road NE, #200, Salem, Oregon 97305; Auto Leasing Specialists, LLC, 6696 E. Millstone Street, Highlands Ranch, CO 80130; Ford Motor Credit Company, PO Box 670000, Detroit, Michigan, 48267; Government Leasing Company, 830 Tenderfoot Hill Road, Suite 301, Colorado Springs, Colorado, 80906; and/or any other legal vendor that Wire Works utilizes for vehicle leasing.

Discussion:

At the December 15, 2004, City Council meeting, the Police Department received approval to initiate a lease program for police vehicles. At the November 5, 2007, Council meeting, the Police Department received approval for the Chief of Police to sign police vehicles lease agreements with Auto Additions, Inc. and Auto Leasing Specialists, LLC. On March 14, 2012, after a competitive bid process, the City Council authorized the Chief of Police to sign a contract with Wire Works, LLC, to lease police vehicles, upfit and maintain vehicle equipment through April 1, 2014, with the option to extend for three additional one-year terms through April 1, 2017. This will be the first of three one-year extensions.

Wire Works has developed leasing programs tailored to individual law enforcement agency needs. Wire Works has been awarded our contract for building and leasing vehicles. They select and determine the most economical lease companies to use, which may include but are not limited to: Government Leasing Company, Ford Motor Credit Company, and Auto Leasing Specialist, LLC. Lease companies require annual written confirmation via copies of City Council minutes that the Chief of Police has the authority to sign the lease contracts.

Leasing police vehicles makes financial and operational sense, and is the reason many police agencies are adopting this option rather than purchasing vehicles. Wire Works provides this service in the Pacific Northwest and is used by many agencies in Oregon. Wire Works qualifies as our contract vendor and was approved by City Council on March 14, 2012 by Resolution No. 6090.

Funds for police vehicle leasing are in the approved Police F.Y. 14-15 budget and will be used from the Equipment Replacement Fund, Leased Vehicles. The appropriate funds will be included in each annual budget request for the ongoing vehicle lease program.

SUGGESTED MOTION: I move that the Council authorize the Chief of Police to sign on-going police vehicle capital lease contracts with Wire Works, LLC; Auto Leasing Specialists, LLC; Ford Motor Credit Company; Government Leasing Company; and/or any other legal vendor Wire Works utilizes.

Budget Impact:

Costs are supported by the approved Police FY 14-15 Budget in the Equipment Replacement Fund, Leased Vehicles.

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE CHIEF OF POLICE TO SIGN ONGOING POLICE VEHICLE LEASE CONTRACTS BETWEEN THE CITY OF ALBANY AND WIRE WORKS, LLC; AUTO LEASING SPECIALISTS, LLC; FORD MOTOR CREDIT COMPANY; GOVERNMENT LEASING COMPANY; AND/OR ANY OTHER LEGAL VENDOR WIRE WORKS, LLC UTILIZES.

WHEREAS, the City of Albany Police Department has been leasing police vehicles since 2004; and

WHEREAS, Wire Works, LLC, was determined to best meet the requirements of the Request for Proposals and the needs of the City; and

WHEREAS, Wire Works, LLC, qualifies as our contract vendor and was approved by Council on March 14, 2012, by Resolution Number 6090; and

WHEREAS, Wire Works, LLC selects and determines the most economical lease companies to utilize, including but not limited to: Government Leasing Company, Ford Motor Credit Company, and Auto Leasing Specialists, LLC; and

WHEREAS, the Albany City Council authorized Department Directors to sign contracts and agreements by Resolution No. 5183, dated August 24, 2005.

NOW, THEREFORE, BE IT RESOLVED that the Chief of Police is hereby authorized to sign contracts between the City of Albany and Wire Works LLC; Auto Leasing Specialists, LLC; Ford Motor Credit Company; Government Leasing Company; and/or any other legal vendor Wire Works, LLC utilizes.

DATED AND EFFECTIVE THIS 9TH DAY OF JULY 2014.

Mayor

ATTEST:

City Clerk

CITY OF ALBANY
CITY COUNCIL
Council Chambers
Wednesday, May 14, 2014
7:15 p.m.

MINUTES

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

Konopa led the pledge of allegiance to the flag.

ROLL CALL

Councilors present: Councilors Rich Kellum, Bill Coburn, Bessie Johnson, Ray Kopczynski, Dick Olsen, and Floyd Collins.

Councilors absent: None.

SPECIAL PRESENTATION

Albany Visitors Association – package travel.

Albany Visitors Association (AVA) Executive Director Jimmie Lucht gave a PowerPoint presentation on travel in the Willamette Valley and Oregon (see agenda file).

Melody Johnson, AVA, gave a PowerPoint presentation that focused on package travel (see agenda file).

Johnson passed out a file folder containing several tourism-related documents and a jump drive containing several other documents (see agenda file).

Konopa thanked Johnson and Lucht for their work. She said Johnson visited the sites that will be used in the travel packages to make sure the trips would go well.

Councilor Dick Olsen asked if there was a need for more hotels/motels in Albany. Lucht said, not at this point.

Helping Hands.

Helping Hands (HH) President Bill Lane introduced board members John Donovan, Tina Carr, and Emerson Smoker, Sr. Lane said that during the HH Thrift Store Mother's Day sale, a man stopped by to say thank you to HH. He had been addicted and down on his luck with nowhere to go a few years ago, and the HH shelter took him in. The man said that thanks to the programs HH offers, he now has a good job and is doing very well and wanted to thank the HH.

Lane thanked the Council for the money that had been loaned by the City. HH paid the City back \$150,000 for the 2007 loan. Lane said the money went a long way in housing and sheltering the homeless.

Lane said, may HH and the Council continue to work together as a team. He said, we are in battle with homelessness.

Konopa said that HH is a vital resource in the community and provides a needed service. It alleviates a lot of the City's concerns. She pointed out that it is not just shelter, but also does case management to help the homeless move towards self-reliance. Not many shelters provide those kinds of programs.

Finance Director Stewart Taylor said the City Council met with HH in March to discuss provisions to modify the terms of the loan to facilitate the payoff this evening. He asked if the Council would consider making a motion to formally accept this payment as payment in full for the two loans.

MOTION: Councilor Rich Kellum moved to accept the payment from Helping Hands as payment in full for loans owed to the City of Albany. Councilor Ray Kopczynski seconded the motion and it passed 6-0.

PROCLAMATIONS

Mental Health Month.

Konopa read the Mental Health Proclamation in the agenda packet.

Konopa said the Heart to Heart resource fair is tomorrow. She said Heart to Heart is a wonderful resource group.

Preservation Month.

Konopa read the Preservation Month Proclamation in the agenda packet.

Planner II Anne Catlin said that in two weeks the preservation awards will be distributed at a Council meeting. There have been several ongoing activities in the community; the AVA has a brochure on their website that describes the events.

Catlin reported there was a good turnout for the 2014 Oregon Heritage Conference, which drew a couple hundred people to Albany for three days. Konopa said she heard great comments from the attendees.

Public Works Week.

Konopa read the Public Works Week Proclamation in the agenda packet.

Konopa expressed appreciation for Public Works staff and the work they do for the citizens of Albany.

SCHEDULED BUSINESS

Communication

Accepting Javier Cervantes' resignation from the Community Development Commission.

MOTION: Councilor Floyd Collins moved to accept Javier Cervantes' resignation and send a thank you letter. Kellum seconded the motion and it passed 6-0.

Business from the Public

There was none.

First Reading of Ordinances

Levying assessments against property specially benefited by sewer and water connections and the assessment of Sewer, Water, Parks, and Transportation System Development Charges for property described as Tax Lot 2400, parcel 11S-03W-09DC, and site address 2071 Spicer Wayside SE, and declaring an emergency.

City Attorney Jim Delapoer read the ordinance for the first time in title only: "AN ORDINANCE TO LEVY ASSESSMENTS AGAINST PROPERTY SPECIALLY BENEFITED BY SEWER AND WATER CONNECTIONS AND THE ASSESSMENT OF SEWER, WATER, PARKS, AND TRANSPORTATION SYSTEM DEVELOPMENT CHARGES FOR PROPERTY DESCRIBED AS TAX LOT 2400, OF PARCEL 11S 03W 09DC, AND SITE ADDRESS 2071 SPICER WAYSIDE SE; AND DECLARING AN EMERGENCY."

MOTION: Councilor Bill Coburn moved to have the ordinance read a second time in title only. Kopczynski seconded the motion and it passed 6-0.

Delapoer read the ordinance for a second time in title only.

MOTION: Coburn moved to adopt the ordinance and Collins seconded it.

Kellum asked if the property is outside the city limits. Konopa said it is inside the city limits. Circle Drive is not annexed in.

VOTE: A vote was taken on the motion to adopt the ordinance and it passed 6-0 and was designated Ordinance No. 5834.

Amending the Albany Municipal Code Title 7 by amending Chapter 7.90 previously titled buying and selling used jewelry, gem stones, and silverware and retitling it to secondhand dealers and transient merchants, and declaring an emergency.

Konopa said this item has been pulled from this agenda. It will be discussed at a meeting scheduled for Monday, June 2, at 7:00 p.m.

Amending the Albany Municipal Code Title 7 by adding a new Section 300 to Chapter 7.84 entitled improper use of transit shelters and declaring an emergency.

Delapoer read the ordinance for the first time in title only: "AN ORDINANCE AMENDING THE ALBANY MUNICIPAL CODE TITLE 7 BY ADDING A NEW SECTION 300 TO CHAPTER 7.84 ENTITLED IMPROPER USE OF TRANSIT SHELTERS AND DECLARING AN EMERGENCY."

MOTION: Kopczynski moved to have the ordinance read for a second time in title only. Kellum seconded the motion and it passed 6-0.

Delapoer read the ordinance for the second time in title only.

Coburn said that he mentioned at the Work Session that this ordinance is overreaching and extreme. He has reviewed it again and it still bothers him. He noted that the second "WHEREAS" statement on page 23 of the agenda packet states that the persons must have tickets, and the third "WHEREAS" statement prohibits certain actions even by ticket holders. He gave several examples of legitimate transportation users that may be in violation of the proposed ordinance. Coburn recalled that at the Work Session it was pointed out that the target of the ordinance is not the people in his examples, but his concern is that then it is an ordinance that is selectively enforced. He doesn't know the history behind the proposed ordinance and said he wonders if simple signage at the shelters has been tried. He thinks there may be unintended consequences. He said it seems they have leapt past several other options about how the problem could be dealt with.

Delapoer said that Coburn brings up a good point; he generally does discourage the Council from imposing ordinances that require selective enforcement. He explained that he is suggesting reasonable discretion in interpreting whether or not a person violated the ordinance. He agrees that this should not be enforced based upon who it is or what they look like. If they enforce uniformly it will no doubt impact law abiding citizens. Unfortunately, the problem is so significant that they cannot prevent the abuse evenhandedly without also inconveniencing citizens. Delapoer said sometimes the problem is so extreme that it may be worth the pain to mitigate the harm; that is a political decision for the Council to make. It is the intent of the City Attorney's office to encourage even enforcement, even when it will impact a law-abiding citizen so that they can keep those people who are abusing the use of the shelters and frightening patrons, away from the shelters.

City Manager Wes Hare said this ordinance wasn't directed at preventing people from using the shelters to duck out of the rain or other examples that Coburn gave; it is directed at those people who are camping out in bus shelters. There are enough people that do camp out that they infringe upon those who need the bus shelters for their intended purpose. This ordinance gives the police a tool to address the fairly significant number of complaints they get about people who camp out in transit shelters.

Delapoer said the police have already tried less intrusive methods to encourage them to move on. Unfortunately, there is a small percentage of the population creating a large percentage of the problems. Delapoer said those folks know, or learn very quickly, when the police can or cannot compel behavior. Discussion followed.

Delapoer cautioned that making exceptions in the ordinance may make it more difficult to enforce. If behavior is criminalized as a misdemeanor, then he has the burden of proof and it makes it more difficult to prove his case. He gave some examples.

Collins asked what other communities that have much larger transit systems do. He understands the problem, but appreciates Coburn's concerns about the unintended consequences. Delapoer said this ordinance language came from Metro, which is the largest bus transportation system in the state. He pointed out that there is no urgency, so the Council could discuss it further or explore other ways to mitigate the harm. Discussion followed.

Delapoer said the Council could adopt the ordinance and direct staff to bring a back report that summarizes how it is working, including surveying the bus patrons to get their input. Delapoer said if it's not working they can always repeal it.

Kopczynski supports the ordinance because, by its design and intent, it mitigates unwanted activities in the bus shelters. He supports the police using selective enforcement.

Councilor Bessie Johnson asked how this ordinance would impact the benches at the train station. Discussion followed.

Police Chief Mario Lattanzio said the police have taken action to mitigate the problem. They pulled out the benches, but that made it worse because then the campers in the shelters just had more space. Hare said they also put cameras up because they got so many complaints about people living in the bus shelters.

MOTION: Kopczynski moved to adopt the ordinance and Johnson seconded it.

Collins wants Public Works to put the benches back, do some more education, and try signage. He also suggested using benches with arm rests or other features that make them uncomfortable for sleeping. Johnson wants a report after 2-3 months to see how it is working out.

VOTE: A vote was taken on the motion to adopt the ordinance and it passed 4-3, with Olsen, Kellum, and Coburn voting no, and was designated Ordinance No. 5835.

Adoption of Resolutions

Directing the use of litigation settlement proceeds for development of a request for proposals to prepare a preliminary design for a downtown fire station.

Cochair Dave Burrigh said he would be giving an update on the on the Public Safety Facilities Review Committee (PSFRC). Burrigh thanked Public Information Officer/Management Assistant Marilyn Smith for her

work for the PSFRC; he said she is great to work with. Burrigh said he and Cochair Frank Morse originally intended to wait until they had an entire package ready before coming to the Council, but some weeks ago as the PSFRC worked on the fire facility, they came to a consensus to move forward with the conceptual drawings and a cost estimate. Knowing that it could take several months, he spoke with Hare and asked him to notify the Council.

Burrigh said the Fire Department recommendation is in the agenda packet. The Council will likely get two more recommendations, one for the police facility and also a conglomeration of issues relating to both facilities. Burrigh said it was important to the PSFRC that the public did not think the Council was taking action without hearing from the Committee. The Council action requested tonight is in line with the PSFRC recommendations. Burrigh appreciates the Council's support.

Collins thanked the Cochairs for taking this task on; it involved more hours and is more difficult than he anticipated when he asked them to Cochair. Collins has attended a few of the meetings and is impressed with the process the Committee uses to reach consensus.

Collins asked Burrigh, what is the expectation of the PSFRC in reviewing the Request For Proposal (RFP)? Burrigh said they just want to see it to be sure it encompasses what they want. They would like to see it before it goes out. After the drawings are back, they would like to be involved at least to the extent that the public is involved, for example, when showing the drawings to the public or asking for public input. It would also be very good if the Council could have the Committee take one last look when they get the drawings and cost estimates back.

Collins said there are a couple of processes that the Committee hasn't looked at. One is public participation in addition to the Committee work, and the other is, particularly on the fire station, to have a couple meetings with the Landmarks Advisory Committee (LAC); that should also be included in the scope of the RFP. Burrigh said he doesn't see a problem with that; they know they are dealing with a historical building. Collins said another consideration is how to structure the RFP, particularly if the police facility will be done soon. He could see offering three options: the fire facility, the police facility, or both if that might prove to be a better deal. Collins asked if the PSFRC has an opinion about that method. Burrigh said he doesn't recall them addressing that, though he pointed out that they may or may not want the same designer for both facilities. Collins said that is why three options would be useful and could present economies of scale.

Konopa pointed out that not all architects are experienced in historical buildings, so that should be included in the RFP. The right architect will be crucial so the building can fit in to the historic downtown. Discussion followed about historic buildings.

Kopczynski asked if they are limiting the dollar amount for the RFP since it is coming out of the litigation settlement funds. Collins said they won't know the costs until the proposals are submitted. Hare said a very rough guess is not more than \$200,000. Collins said a lot of the work would have been done as part of the preliminary process anyway, so it is not duplication or wasted effort; it just comes at a different step in the process. Burrigh agreed; this work would need to be done anyway and the PSFRC feels strongly that the public needs to see what it will look like. Hare said they really won't know the cost until the RFPs come in.

Johnson thanked Burrigh and Morse for their dedication and commitment to the Committee. It turned out to be a lot more work than they originally thought. It is good for Albany that Burrigh and Morse are taking their personal time to do this.

Olsen asked how long it will take. He heard that interest rates are going back up. Hare said there is no way to predict interest rates, though they are still fairly low and slowly rising. Hare said a bigger concern is the rising cost of construction, something he has heard across the board. It will take time to construct, put out for bid, and then review the RFPs. Discussion followed.

Burrigh said this is work that would have to be done anyway, even if they had cash on hand. It is a typical part of the process to design a building, so it is not wasted time from that perspective. If the Committee approves the recommendation that has already been drafted at the meeting tomorrow night, they will have a similar recommendation for the police facility with the caveat that a lot of things have changed in the police department since the last design document was done. They are recommending another review which might result in a recommendation for reduced square footage.

Olsen asked, since they will be using money from the litigation settlement funds, would it be paid back? Hare said that would be a Council decision. Originally, the Council voted to make those funds available for this project but the Council could choose not to use them and ask for a larger bond amount. Olsen prefers the funds be paid back.

Kellum is concerned about the LAC being involved anymore than just being advisors since the fire station is coming down no matter what. Hare agreed, although the old Dodge garage is considered a contributing historic structure. Hare doesn't think there will be an issue. Discussion followed about the LAC's level of involvement.

Coburn is concerned about the money. He supports the design-build concept, such as the Samaritan Hospice building. He said in his opinion, he doubts they spent \$200,000 on conceptual design for that particular building.

In considering what is needed for the new fire station, the historic factor would merely apply to the façade. He thinks one factor they should focus on, since this is litigation settlement proceeds, is to figure out a way to limit the RFP to local architects only. They would need to have some experience in historical structures or they could hire someone to assist them with that element if needed. Coburn said he thinks they can make that limit since it is settlement funds. Delapoer said that is not correct; the law regarding public contracting is the same regardless of the source of the money.

MOTION: Kopczynski moved to adopt the resolution and Collins seconded it. The motion passed 6-0 and was designated Resolution No. 6320.

Collins asked that staff please move this through the RFP process quickly.

Community Development Block Grant Plans.

Catlin said there were no further comments from the public since the last meeting. She pointed out a correction on page 86 of the agenda packet (page 22 of the 2015 Annual Action Plan); the Jackson Youth Shelter has two projects and the one listed here should say "Street Outreach and Case Management for At Risk Youth." She distributed a page with the corrected verbiage (see agenda file).

Delapoer said since the resolutions all relate to same issue and are not ordinances they can be adopted at the same time.

- a) Amending Albany's Community Development Block Grant Annual Action Plan for Fiscal Year 2014 as adopted by Resolution No. 6257. RES. NO. 6321
- b) Adopting Albany's Annual Action Plan for Fiscal Year 2015 for Community Development Block Grant Programs as required by the U.S. Department of Housing and Urban Development (HUD). RES. NO. 6322
- c) Adopting Albany's analysis of impediments to Fair Housing Choice and Fair Housing Plan as required by HUD. RES. NO. 6323
- d) Adopting Albany's Citizen Participation Plan as required by the Community Development Block Grant Program administered by HUD. RES. NO. 6324

MOTION: Collins moved to adopt the resolutions listed under 6.d. 2) a-d on the agenda, with the amendment to page 22 of the 2015 Annual Action Plan (item b)). Olsen seconded the motion and it passed 6-0.

- e) Authorizing the Mayor to sign the certifying documents as required by HUD.

MOTION: Collins moved to authorize the Mayor to sign the documents. Kopczynski seconded the motion and it passed 6-0.

Konopa thanked Catlin for the work she has done on these projects. It has been a new experience working with HUD and Catlin has done a lot of community outreach as well.

Adoption of Consent Calendar

- 1) Approval of Minutes
 - a) March 10, 2014, City Council Work Session.
 - b) March 12, 2014, City Council Regular Session.
 - c) March 24, 2014, City Council Work Session.
- 2) Approving a liquor license for The Growler Garage & Tap House, 229 Third Avenue SW.
- 3) Approving annual liquor licenses.

MOTION: Collins moved to adopt the Consent Calendar as presented. Kopczynski seconded the motion and it passed 6-0.

Award of Bids

ST-14-02, Center Street and 16th Avenue Rehabilitation.

Assistant Public Works Director/City Engineer Jeff Blaine said there are two bid awards tonight. He noted that they are seeing the costs increase on recent bids. Staff needs to start adjusting their engineering estimates given the construction climate. The upside is that it is likely a sign of a recovering economy; the downside is that construction costs are going up.

Blaine gave the range of bids. Staff recommends the low bidder, Pacific Excavation of Eugene.

Konopa asked if the speed bumps would be reinstalled after the construction is over. She is concerned that the neighborhood would request they remain intact.

MOTION: Collins moved to award the contract in the amount of \$455,526 to Pacific Excavation and Kellum seconded it.

Coburn spoke to the speed bumps; he was contacted by a citizen who asked him to drive down Center Street over the speed bumps because he thought that some of them are higher than they should be. The citizen thought they should be able to drive at the speed limit over the bumps without hitting their head on the ceiling of their car. Coburn said he doesn't have a problem with the speed bumps going back in, but he wants staff to make sure the design is correct. It depends on the goal of the bumps; if they are to slow traffic down or if they should be able to drive the speed limit. Blaine said any speed bumps impacted by the project would go back in to current design standards; he will double check.

Johnson said that most neighbors want the speed bumps there for traffic calming. Discussion followed.

Collins discussed the 7% Engineering News Read index and what it means. When things are on the rise, time costs money.

VOTE: A vote was taken on the motion and it passed 6-0.

BR-12-02, Belmont Culvert Emergency Repairs.

Blaine said this is a necessary repair following January 2012 storm event. It was a 50-year event and caused damage throughout town, including wiping out this culvert. Blaine said President Obama declared the storm event a major disaster which allowed the City to get help from Federal Emergency Management Agency (FEMA) for repairs. FEMA will pay up to 75% of total project cost. Staff recommends awarding the bid to the low bidder, North Santiam Paving of Stayton.

Hare said this project was raised by a citizen at a public meeting; the person was very critical of how long this project was taking. The event happened over two years ago, but staff had the bridge back in operation within weeks thanks to a good partnership with Benton County. Staff has been able to get a fair amount of federal funding so that the local community does not have to bear the full cost, and the replacement structure will be a significant improvement over what it had been prior to the event. Hare said that rather than this being used as an example of a bad or failed project, he commends Public Works for good work all the way around in making sure the neighbors were not inconvenienced, finding a cost-effective solution, and meeting the long list of federal requirements.

Blaine thanked Benton County for their assistance after the event. They immediately offered supplies, staff, and equipment to get the road opened with a temporary bridge at no cost for the loaned bridge components and only actual cost for staff and equipment rental time.

Kellum described his frustration with state and federal permitting requirements.

MOTION: Collins moved to award the contract in the amount of \$484,100 to North Santiam Paving. Kopczynski seconded the motion and it passed 6-0.

Appointments

Appointing Chris Equinoa to the Community Development Commission.

MOTION: Johnson moved to approve the appointment of Chris Equinoa to the Community Development Commission. Olsen seconded the motion and it passed 6-0.

Appointing Wendy Ezell to the Planning Commission.

MOTION: Johnson moved to approve the appointment of Wendy Ezell to the Planning Commission. Coburn seconded the motion and it passed 6-0.

Appointing Anne Taleff to the Library Board.

MOTION: Olsen moved to approve the appointment Anne Taleff to the Library Board. Kopczynski seconded the motion and it passed 6-0.

BUSINESS FROM THE COUNCIL

Coburn said he shares Kellum's frustration with regulations. He said, for example, he has lost track of how many times the regulations for wheelchair ramps have been changed during his career. He gave some examples of vendors trying to meet the highly complicated requirements.

Coburn said he saw the City had transit stop improvements out for bid. He noticed on the plan center that the City of Albany had a lot of projects out for bid. There might be value in including the notifications every two weeks for projects that are out for bid. He said, it is encouraging that we have money and it also helps the Councilors to be more knowledgeable about what is happening in their neighborhoods.

Kellum said his friend took a Willamalane tour bus trip. The tour bus visited EE Wilson and Talking Water Gardens, and stopped in Brownsville to eat. There were about 25 participants, mostly retired. Discussion followed.

Konopa said the hoteliers came to the Monday Work Session. There were lots of assumptions and misinformation in the letter they handed out to the Council at that Work Session. Konopa said she and Parks & Recreation Director Ed Hodney met with the hoteliers this afternoon to address their concerns. It was very productive and they were able to share the big picture and history involved in Transient Lodging Tax (TLT.) Konopa said it was agreed that the Expo Center, hoteliers, AVA, and Parks & Recreation will get together periodically to discuss what the gaps are and what the opportunities are to enhance tourism or if they need to redirect focus. A group used to meet in the past, called the "Five Js", so this is a way to bring that back. The issues in their letter have all been addressed.

Collins said they raised the issue of the "Five Js" which involved representatives in economic tourism. That group was meeting to focus on a marketing strategy. It was a self-selected group that kept scheduling meetings, but nobody showed. Collins said, if people are going to complain, they need to be willing to participate. Collins said before the meeting was over Lucht scheduled some meetings. Collins is pleased to hear the hoteliers are interested again. Discussion followed about the groups that will be convening and their goals.

Smith said the Big Pick Up is scheduled for Saturday, May 31, at West Albany High School.

NEXT MEETING DATE: Regular Session: May 28, 2014

ADJOURNMENT

There being no other business, the meeting was adjourned at 9:26 p.m.

Respectfully submitted,

Reviewed by,

Mary A. Dibble, MMC
City Clerk

Stewart Taylor
Finance Director

CITY OF ALBANY
CITY COUNCIL WORK SESSION
Municipal Court Room
Monday, May 19, 2014
4:00 p.m.

MINUTES

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:00 p.m.

ROLL CALL

Councilors present: Floyd Collins, Bessie Johnson, Rich Kellum, Ray Kopczynski, Dick Olsen

Councilors absent: Bill Coburn (excused)

BUSINESS FROM THE PUBLIC

None.

INTERSTATE ENVIRONMENTAL ASSESSMENT UPDATE

Konopa said that she and Councilor Floyd Collins recently met with ODOT staff and felt it was in the Council's best interests to hear this update and get any concerns addressed.

ODOT Area Manager Amy Ramsdale introduced ODOT staff - Project Manager David Helton, Environmental Project Manager Michael Morales, and Transportation Analyst Christina McDaniel-Wilson.

Helton gave a presentation called "I-5 Environmental Assessment: South Jefferson - US 20" (see agenda file). He said ODOT did a series of refinement plans for I-5 that were completed in 2006 and 2008. One is a refinement plan for the portion of I-5 in Millersburg from South Jefferson through the Murder Creek and Viewpoint interchanges; the other is for Albany and includes the Knox Butte and Santiam interchanges. The Albany Refinement Plan identified deficiencies at Knox Butte (congestion on I-5 and ramp terminals, no southbound access, inadequate structures, and poor pedestrian/bicycle conditions) and at US 20 (congestion at ramp terminals, inadequate geometry at the southbound off-ramp, and poor sight distance at ramp terminals). The Plan recommended a series of improvements, including adding a third travel lane on I-5, signaling the northbound off-ramp at Knox Butte, adding a southbound on-ramp at Knox Butte, adding a new southbound off-ramp at US 20, and local street system improvements which have already been adopted into the local Transportation System Plan (TSP).

Helton said that in order to use federal funds to implement the recommendations it is necessary to follow the National Environmental Policy Act (NEPA), which requires an assessment of impacts in the natural and built environment across a range of resources. If any impact is "significant" an Environmental Impact Statement (EIS) must be prepared. ODOT is going forward with the Environmental Assessment (EA) which is less complicated and narrower in scope than the EIS, and which is appropriate when doing a project where no significant impacts are expected. Completion of the EA makes the project eligible for federal funding through the Statewide Transportation Improvement Program (STIP). He reviewed the EA timeline, the NEPA completion steps, and next steps as outlined in the presentation. As the project gets closer to reality, ODOT would work with the City to develop the Interchange Area Management Plan (IAMP) to reflect conditions on the ground at the time.

Helton reviewed the process that was used to work with the Stakeholder Advisory Team and Steering Committee to identify design options and do a preliminary analysis of potential impacts. He reviewed a graphic of the Knox Butte Interchange which would include a new southbound on-ramp, new signalized intersections at the southbound ramps, replacing the flyover with a loop ramp, and new local street connections. He reviewed a graphic of the US 20 Interchange which would include a new southbound off-ramp, severing the Airport Road connection to US 20, reconstruction of the northbound ramps, making Fescue Street southbound only at US 20, and new connections to Timber Street to allow egress. The projects can be phased with consideration given to the priorities of the local jurisdiction. It will be necessary to improve the connection between Knox Butte and US 20 because it is known from experience that vehicles would use the freeway for local connections. Options would be to add an auxiliary lane in addition to the third travel lane on I-5, or to add a collector/distributor system with additional lanes separated from the interstate by a divider.

Helton said the Stakeholder Advisory Team and Steering Committee identified concerns about the proposal to terminate Airport Road, particularly with concern to cut-through traffic in residential neighborhoods. ODOT staff considered multiple options for Airport Road with the goal to avoid and minimize impacts to residents and businesses. Analysis included an option that would connect Airport Road to Bain Street; however, it was found that would have significant impacts to mobile homes and businesses in the area and disproportionate adverse impacts on low-income, elderly, minority, and disabled populations. The attorney from the Department of Justice recommended this option be dropped. This left the cul-de-sac option as the only option on which there has been the detailed analysis that would allow it to be included in the EA. The draft EA will propose the Airport Road cul-de-sac at the entrance to the Heatherdale Mobile Village; however, depending on comments received on the draft EA, they may be able to do further analysis or make

findings on another option. Helton reviewed the Airport Road traffic analysis with the Build Alternative as shown in the presentation.

In response to an inquiry from Konopa, McDaniel-Wilson said the Airport Road traffic analysis was done using a travel demand model that uses the average annual volumes for weekday traffic. Konopa commented that Airport Road often gets backed up with traffic on weekends.

Konopa said that when Costco came in, there was input from neighbors who were very concerned about traffic filtering through the North Shore and South Shore neighborhoods. Some of those neighbors were part of the stakeholder group for this process and they were adamant about not wanting more impacts to their neighborhoods. There were concerns that having Airport Road cul-de-sac would result in traffic being diverted through the neighborhoods. She understands the models show that the lane on the freeway would address this concern; however, she still believes people who live in this part of town will cut through the North Shore and South Shore neighborhoods. One option would be to restrict southbound traffic on Airport Road just before Oakwood, thereby encouraging traffic to take the freeway.

Helton said that ODOT expects to hear comments on a variety of ways that Airport Road could be terminated and it will be necessary to carefully analyze the ramifications of any alternatives. Given the timeline to publish the draft EA and the amount of analysis needed, there is no time to consider alternatives for the EA. Brief discussion followed regarding potential realignment alternatives for Airport Road.

Collins said he had three concerns: the length of the cul-de-sac on Airport Road for emergency services, the potential of a northbound right-turn-only on Fescue, and a potential conflict with the Knox Butte on-ramp, off-ramp.

Councilor Rich Kellum commented that the proposed right-turn-only in and out on both Price Road and Commercial Way would seriously impact many businesses. Konopa expressed concern that restricting Price Road would also impact access to Timber Linn Park and the Expo Center. Helton said that some assumptions had to be made about the future road system in order to do the modeling. If a turn restriction was not included, the model would show the intersection failing. Conditions could change over time and would be reevaluated at the time of the IAMP. Discussion followed regarding potential options to restricting Price Road. Collins said he hears Council saying that there is a long-term problem with Price Road and Commercial Way that need to be looked at in the process.

Kellum said the on-ramp from Highway 20 to I-5 works pretty well now; he wondered whether the proposed change would slow down traffic.

Councilor Bessie Johnson was concerned about making it harder for tourists to find their way in; she said it will be necessary to have very good signage.

Transportation Systems Specialist Ron Irish said there have been discussions about the possibility of incorporating some northbound movements from Fescue Street. Helton said that since ODOT staff anticipates that issue coming up in the draft EA process, they would work with City staff to further analyze that option. Johnson said that a southbound only at Fescue could also result in impacts to Spicer Road and Three Lakes Road.

Collins said that he has some frustration with the overall process in that they make decisions that will make the system work at the planning horizon, knowing that they will see failure beyond that.

Konopa thanked ODOT staff for providing this opportunity for the City Council to weigh in with concerns. Collins said he appreciates that ODOT staff have been receptive to input through this process. Helton said that any additional questions or comments could be funneled through City staff to ODOT staff.

COUNCILOR COMMENTS

There were no additional comments.

CITY MANAGER REPORT

There was no further report.

ADJOURNMENT

There being no other business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Reviewed by,

Teresa Nix
Administrative Assistant

Wes Hare
City Manager

CITY OF ALBANY
CITY COUNCIL WORK SESSION
Council Chambers
Monday, June 2, 2014
7:00 p.m.

MINUTES

CALL TO ORDER

Councilor Floyd Collins called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present: Bill Coburn, Floyd Collins, Bessie Johnson, Rich Kellum, Ray Kopczynski, Dick Olsen

Councilors absent: Mayor Konopa arrived at 7:36 p.m.

BUSINESS FROM THE PUBLIC

There was none.

DISCUSSION OF PROPOSED CHANGES TO ALBANY MUNICIPAL CODE CHAPTER 7.90 RELATED TO SECOND HAND DEALERS AND TRANSIENT MERCHANTS

Police Chief Mario Lattanzio said the Police Department has been working on proposed changes to the Ordinance for the last few months, including working with business leaders in the community. Changes were made following the last Council work session on this item, and the revised draft is being brought back for additional discussion.

Police Sergeant Steve Dorn reviewed changes to the draft Ordinance since the last review.

Roy Bidwell, Thomas Anthony Carpet and Floor Covering, said he doesn't think that places that accept donations should be exempt. He has heard that if stolen property can't be sold or given to friends and family, it will be donated because there is no paper trail. He is in competition with these businesses which get their items free while he has to pay for them.

John Bates, Again & Again Thrift Store, said that if he would be required to report donated items, he thinks the same rule should apply to the charities.

Kevin Hart, Cash House, expressed concern about having to report small purchases; he suggested a dollar threshold be established. Following brief discussion, there was some agreement that a \$20 threshold for the reporting requirement would be fair.

David Koopman, Best Buyers, said that if the purpose of the 14-day hold is to get stolen merchandise back to the victim, it should apply only to items that are identifiable. Lattanzio said that items may be identifiable only to the victim or to law enforcement based on reports by the victim.

Koopman asked if it would be better for the Police to work with businesses rather than add additional regulations. If law enforcement provided a list of people who had been convicted of crimes, businesses could opt to not purchase from them.

City Attorney Jim Delapoer said that he would be wary of a City-wide blacklist. Deputy City Attorney Sean Kidd said that someone who is convicted of a theft could be trespassed on a store-specific basis. He suggested that if a business loses money because they purchased stolen items from an individual, they may want to let other dealers know. Discussion followed about ways businesses could work together and advise each other about people who are known to be dealing in stolen merchandise.

Ted Dodenhoff, Cascade Coin, said that secondhand dealers in the Portland area are provided with a list of persons who have established a pattern of behavior. Dealers can do business with these individuals if they wish, but they know there is a risk that they will lose money if they do. He asked about the potential of the Albany Police Department (APD) doing a weekly stolen property report. Lattanzio said that would be difficult with the current records management system.

In response to an inquiry from Councilor Bessie Johnson, Dorn described the current Ordinance which deals only with jewelry and silverware and requires a 10-day hold.

Mayor Sharon Konopa arrived at 7:36 p.m.

Councilor Bill Coburn said he isn't sure a 14-day hold is necessary for guns since there is already a good tracking system in place. Dorn said that having the transaction data is helpful. Kevin Manske, CNS Firearms, described the tracking system for guns. In discussion, several business owners suggested that gun transactions could be exempt from the hold requirement because they are already well regulated and traceable.

Koopman said that he didn't think the 14-day hold should apply to consignments. If a customer legitimately owns an item, it should not have to sit in his store for 14 days before it is put up for sale. Bates said that a consignment should be treated the same as a purchase. Brief discussion followed.

Dodenhoff suggested a higher bond for transient merchants than the \$10,000 proposed. He further suggested that transient merchants be required to hold merchandise in Albany. He wants to limit the number of people who come through, victimize the community, and then leave.

In response to questions, Dorn said that precious metals are defined under Oregon law and that jewelry scrap which exceeds the \$25 purchase threshold would need to be reported.

Dodenhoff described a situation in which a person brings in items that the dealer declines to buy because he suspects they may be stolen; this was a missed opportunity to catch the person or retrieve evidence. Delapoer suggested that the dealer could enter the data as if they were purchasing the item and then say it looks to be stolen property and decline the purchase. Jerry Upshaw, Ace Buyers, said that he takes a picture of the seller's id when they first come into his store. Lattanzio said the hope is that the frequency of stolen property coming into shops will decline because it will become known that these items are being reported to APD.

Koopman suggested that there be a trial period. If the Ordinance does not result in repossession of stolen goods, it could be asked why businesses are being regulated so stiffly. Lattanzio said that a one-year look back could be considered. He said that this type of ordinance is common in communities and that we don't want people coming to this area because we don't have those checks and balances. Discussion followed regarding the LeadsOnline reporting system.

Coburn asked if the business owners had any problem with the special license or application for special license. Bates suggested that the annual renewal be automatic unless there are problems. Bidwell expressed concern about the potential for abuse in the future; he suggested that Council determine what kind of power the Police would have under the Ordinance. Collins noted that four votes of the Council can amend an ordinance at any time.

Bates suggested that there could be a quarterly or semi-annual meeting of interested business leaders to compare notes and talk about what is happening in the community with regard to stolen property. Additional discussion followed regarding ways businesses can communicate with one another and with APD.

Koopman asked how the City would afford all of the extra monitoring. Dorn said that it will be done electronically which will reduce man hours and increase the chances of recovering property.

Koopman reiterated that he doesn't see how a 14-day hold on consignment items would be beneficial.

Koopman asked why he would be required to provide the City with a copy of his lease. Kidd said the lease gives proof of who owns the building. If a crime is being committed, the Police want to know who the property owner is.

Koopman said that if an item is not in question, he doesn't think he should be required to release his customer's personal information. He would prefer to keep the information in his system and provide it to the Police if the item came into question. He is concerned about the potential of an innocent person being accused based on their background. Dorn said that not reporting all regulated transactions would defeat the purpose of having an electronic database. The system is set up so that data can be cross referenced with crimes. Lattanzio added that Police would need to have probable cause to charge for a crime.

Dorn summarized the "hanging items" as follows:

- Prohibited seller list (it is incumbent upon the businesses to get together and create the list if they wish).
- Minimum \$20.00 purchase of regulated items would trigger reporting requirements.
- Exempt fire arms from the 14-day hold requirement.
- Explore how consignments should be addressed.
- Consider a higher bond for transient merchants.
- Require transient merchants to hold merchandise in the City.
- Allow for automatic renewal of licensing if no changes are made.
- Consider a quarterly or semi-annual meeting of business leaders and law enforcement.

Brief discussion followed regarding the process. In response to an inquiry from Konopa, a majority of business owners present indicated that they would like to have another meeting similar to this one. Coburn said that he likes this format because everyone can hear all of the concerns and receive all of the information. Councilor Dick Olsen suggested that the business owners meet and consolidate their concerns so they can be presented to the City Council. Collins said he would like to see the business owners meet with Police staff and come back for one last meeting with the City Council. He would like to get this done by the end of July.

Lattanzio said that staff would distribute a revised draft Ordinance and then schedule a meeting with the business owners.

Konopa said that the Council appreciates the input from business leaders who will be implementing the ordinance.

COUNCILOR COMMENTS

There were no additional comments.

CITY MANAGER REPORT

There was no report.

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Reviewed by,

Teresa Nix
Administrative Assistant

Wes Hare
City Manager



TO: Albany City Council
VIA: Wes Hare, City Manager
FROM: Mario Lattanzio, Chief of Police *ML*
DATE: July 1, 2014, for July 9, 2014, Council Meeting
SUBJECT: Authorization to Apply for Federal FY 2014-2015 Byrne/JAG Wrongful Convictions Demonstration Project Grant

RELATES TO STRATEGIC PLAN THEME:

- An Effective Government
- A Safe City

Action Requested:

Authorizing the Albany Police Department to apply for a \$30,000.00 grant from Oregon Criminal Justice Commission via the Federal FY 2014-2015 Byrne/JAG Wrongful Convictions Demonstration Project.

Discussion:

A \$30,000.00 grant from Oregon Criminal Justice Commission via the Federal FY 2014-2015 Byrne/JAG Wrongful Convictions Demonstration Project will be used to purchase video and audio equipment for the Department's three (3) interview rooms increasing the reliability of our confessions, strengthening our interviewing evidence, and improving our convictions. This grant is federal funds.

Budget Impact:

None. No match required.

RESOLUTION NO. _____

A RESOLUTION IN SUPPORT OF APPLYING FOR FEDERAL FY 2014-2015 BYRNE/JAG WRONGFUL CONVICTIONS DEMONSTRATION PROJECT.

WHEREAS, the Oregon Criminal Justice Commission makes program funds available through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, the City of Albany Police Department was invited to apply for the Byrne/JAG Wrongful Convictions Demonstration Project; and

WHEREAS, the Byrne/JAG Wrongful Convictions Demonstration Project will fund a quality video/audio recording system for our three (3) interview rooms to improve the efficiency and effectiveness of our investigations; and

WHEREAS, grant acceptance will require no local matching funds; and

WHEREAS, Oregon Local Budget Law provides that expenditures in the year of receipt of grants, gifts, bequests, or devices transferred to the local government in trust for a specific purpose may be made after enactment of a resolution or ordinance authorizing the expenditure (ORS 294.326(3)).

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council does hereby state that improving the efficiency and effectiveness of our investigations is a priority for officer and community safety; and

BE IT FURTHER RESOLVED that the Albany City Council authorizes the Albany Police Department to apply for Byrne/JAG Wrongful Convictions Demonstration Project.

DATED AND EFFECTIVE THIS 9TH DAY OF JULY 2014.

Mayor

ATTEST:

City Clerk



TO: Albany City Council
VIA: Wes Hare, City Manager
FROM: Mario Lattanzio, Chief of Police *ML*
DATE: June 24, 2014, for July 9, 2014, Council Meeting
SUBJECT: Grant Application Request

RELATES TO STRATEGIC PLAN THEME:

- An Effective Government
- A Safe City

Action Requested:

City Council authorization for the Albany Police Department to apply for a \$5,000.00 grant from Home Depot.

City Council authorization for the Albany Police Department to apply for a State Farm Insurance Safety Grant. Grant awards are up to \$25,000.00.

City Council authorization for the Albany Police Department to apply for a \$2,500.00 grant from Walmart.

Discussion:

A \$5,000.00 grant from Home Depot will be used for Home Security and Safety Hardware for the Albany Police Department's (SASSI) Safe and Secure Seniors Independent program.

A State Farm Insurance Safety Grant will be used for education and programs for a teen driver safety initiative.

A \$2,500.00 grant from Walmart will be used to provide educational material for our Child Safety program and our BULB (Bringing up Learning and Behavior) program.

None of these grants are federal funds.

Budget Impact:

None. No match required.



TO: Albany City Council
VIA: Wes Hare, City Manager
FROM: Mario Lattanzio, Chief of Police *ML*
DATE: July 1, 2014, for July 9, 2014, City Council Meeting
SUBJECT: Full On-Premises Sales, Commercial Establishment, Change Ownership Liquor License Application for Thai House RoiDaw, Inc. located at 2125 Pacific Boulevard SW.

Action Requested:

I recommend the Full On-Premises Sales, Commercial Establishment, Change Ownership Liquor License Application for Thai House RoiDaw, Inc. located at 2125 Pacific Boulevard SW, be approved.

Discussion:

Steven and Pitsachaporn Boyd on behalf of Thai House RoiDaw, Inc., have applied for a New Full On-Premises Sales, Commercial Establishment, Change Ownership, liquor license. Based on a background and criminal history investigation through Albany Police Department records, the applicants have no criminal record.

Budget Impact:

None.

MSR



TO: Albany City Council

VIA: Wes Hare, City Manager

FROM: Mario Lattanzio, Chief of Police *ML*

DATE: July 1, 2014, for July 9, 2014, City Council Meeting

SUBJECT: Limited On-Premises Sales, Change Ownership Liquor License Application for Southern Oregon Elmers, LLC, dba Yellow Flamingo #3, located at 1123 Santiam Highway SE.

Action Requested:

I recommend the Limited On-Premises Sales, Change Ownership Liquor License Application for Southern Oregon Elmers, LLC, dba Yellow Flamingo #3, located at 1123 Santiam Highway SE, be approved.

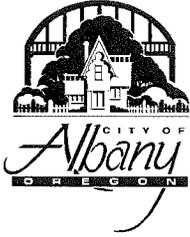
Discussion:

Terrance Hopkins, Shelly Matteson and David and Doneta Thomason, on behalf of Southern Oregon Elmers, LLC, have applied for a Limited On-Premises Sales, Change Ownership, liquor license. Based on a background and criminal history investigation through Albany Police Department records, the applicants have no criminal record.

Budget Impact:

None.

MSR



TO: Albany City Council
VIA: Stewart Taylor, Finance Director
FROM: Linda Booth, Parks & Recreation Clerk III
DATE: July 2, 2014, for the July 9, 2014 City Council Meeting
SUBJECT: Annual Liquor License Renewals
RELATES TO STRATEGIC PLAN THEME: ● A Safe City

Action Requested:

Council approval for these annual liquor license renewals

Discussion:

Following is a list of businesses that have submitted an application for liquor license renewal. These businesses have paid their fees.

American Legion Post #10 Albany	American Legion Post #10 Albany	1215 Pacific Blvd SE
Deluxe Brewing Co/Sinister Distilling Company	Albany Steamworks LLC	635 NE Water Ave Suite B&D
Discount Cigarettes	Influx Inc	2850 Santiam Hwy SE
Front Street Bar & Grill	Boaty's Corporation	2300 Front St N
La Roca Mexican Restaurant	La Roca Mexican Restaurant LLC	1727 Hill St
Linn Benton Community College Conf Services	Linn Benton Community College	6500 Pacific Blvd SW
Los Tequilas	Los Tequilas Inc	2525 Santiam Hwy
Pix Theatre	Movie Geek Enterprises LLC	321 2 nd Ave SW
Pizza King of Albany	Pizza King Inc	231 Lyons St
San Jose Mexican Store	Santos Callejas	1322 Geary St SE
Village Blossoms & Gifts	Village Blossoms & Gifts LLC	629 Hickory St NW #160

Budget Impact:

Revenue of \$385.

lb



TO: Albany City Council

VIA: Wes Hare, City Manager
Mark W. Shepard, P.E., Public Works Director and Community Development Director *MWS*

FROM: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer *JB*
Staci Belcastro, P.E., Engineering Manager/Assistant City Engineer *SB*
Lori Vollmer, Engineering Associate I *LVO*

DATE: June 30, 2014, for the July 9, 2014, City Council Meeting

SUBJECT: Award of Bid for SS-14-01, 2014 Cured-In-Place Pipe Projects

RELATES TO STRATEGIC PLAN THEME: • A Safe City

Action Requested:

Staff requests that Council award Schedule A of this contract in the amount of \$189,190 to the low bidder, Insituform Technologies LLC of Chesterfield, Missouri.

Discussion:

This project was originally bid in May 2014 and only one bid was received with a bid of \$351,600 for Schedule A and \$238,600 for Schedule B. Upon review, staff determined that the timing of the bid precluded other contractors from participating. Staff elected to rebid the project in an attempt to receive more competitive bids. On Thursday, June 19, 2014, bids were opened the second time for SS-14-01, 2014 Cured-In-Place-Pipe Projects. There were 5 bids submitted for this project, ranging from \$189,190 to \$370,100 for Schedule A, and \$75,198 to \$238,600 for Schedule B. The Engineer's estimate was \$229,600 for Schedule A and \$80,190 for Schedule B. A bid summary is attached as Attachment 1. Rebidding this project resulted in estimated cost savings of more than \$160,000.

Project Description

This project will rehabilitate approximately 920 feet of existing 8-inch and 310 feet of existing 36-inch sewer mains that are at the end of their service life using cured-in-place pipe (CIPP) technology. The CIPP process is a trenchless technology that lines the inside of the existing pipe with an epoxy coated fabric that is cured onsite to provide a structurally sound product that also seals the existing pipe. When feasible, CIPP technology is used in lieu of traditional open trench construction methods as it is typically less expensive and less disruptive for citizens without sacrificing quality. The project locations are shown in Attachments 2 through 6.

Schedule Comparison

Two schedules were developed for this project. Schedule A included a segment of the River Front Interceptor (Attachment 6) and Schedule B did not. Despite discussions with CIPP contractors, much uncertainty surrounded the cost to line the 36-inch RFI segment. Therefore, staff chose to bid alternate schedules in order to use actual bid prices to determine how best to proceed. Based on the bids received, staff recommends proceeding with Schedule A. It is staff's opinion that the risks associated with a collapse of the River Front Interceptor exceed the costs associated with the suggested protective measures.

Project Components	Estimated Cost Schedule A (includes 36-inch RFI)
I. Costs	
a. Engineering	\$23,500
b. Construction Inspection	\$20,000
<i>Engineering Subtotal</i>	\$43,500
II. Construction Costs	
a. Construction Contract	\$189,200
b. Construction Contingency (10%)	\$18,900
<i>Construction Subtotal</i>	\$208,100
<i>Total Estimated Project Cost</i>	\$251,600
<i>Project Budget</i>	\$130,000
<i>Under/(Over) Project Budget</i>	(\$121,600)

Budget Impact:

Although the low bid is under the Engineer's Estimate, it is over the budgeted amount. In developing the budget, staff relied on contractor-supplied estimates for a spot repair on the River Front Interceptor segment. Once in design, staff learned that CIPP spot repairs on pipes of this size are extremely difficult and unreliable. Consequently, the scope was expanded to include lining the entire pipe segment, which is more reliably accomplished. This expanded scope is the primary driver for the anticipated overrun.

This project will be funded from the Sewer System Capital Projects fund (605-50-2500). Any costs over the budgeted amounts will be covered by sewer capital reserves.

LLV:kw
Attachment



CITY OF ALBANY, OREGON
Public Works Department
Construction Contract Bids

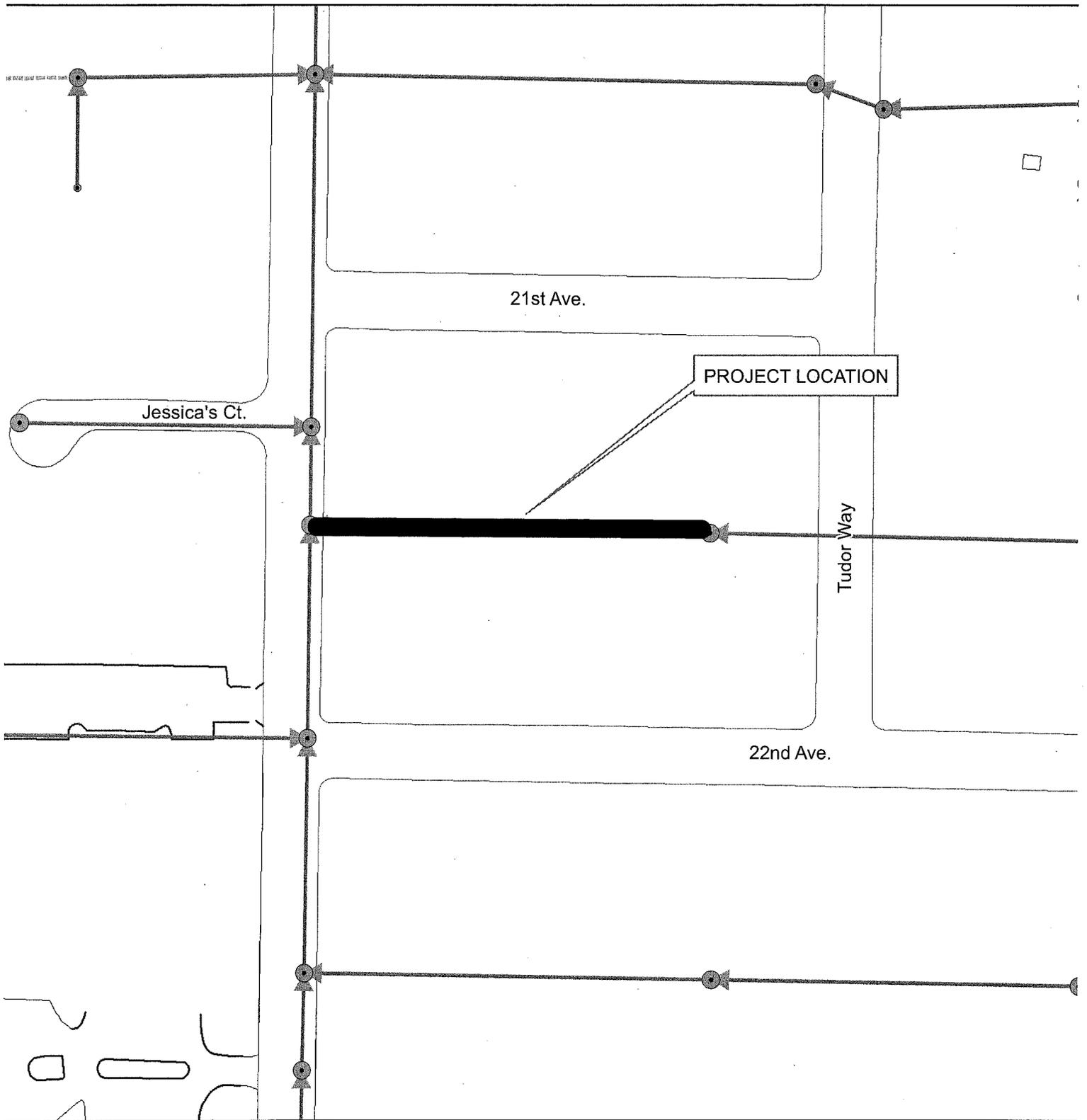
Project: SS-14-01, 2014 Cured-In-Place Pipe Projects

Bid Opening: Thursday, June 19, 2014

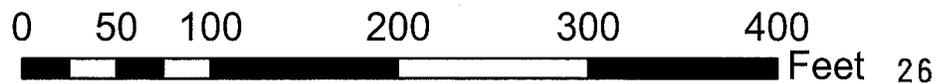
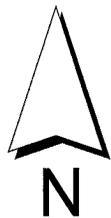
<i>Engineer's Estimate</i>	Insituform Tech LLC (Chesterfield, MO)	Columbia Pumping (Pasco, WA)	Planned and Engineered Construction Inc. (Helena, MT)	Pacific Excavation (Eugene, OR)	Michels Corp. (Salem, OR)
Schedule A:					
229,690.00	189,190.00	249,063.00	285,200.00	293,650.00	370,100.00
Schedule B:					
80,190.00	79,090.00	75,198.00	175,000.00	100,300.00	238,600.00

*Low bid for each schedule.

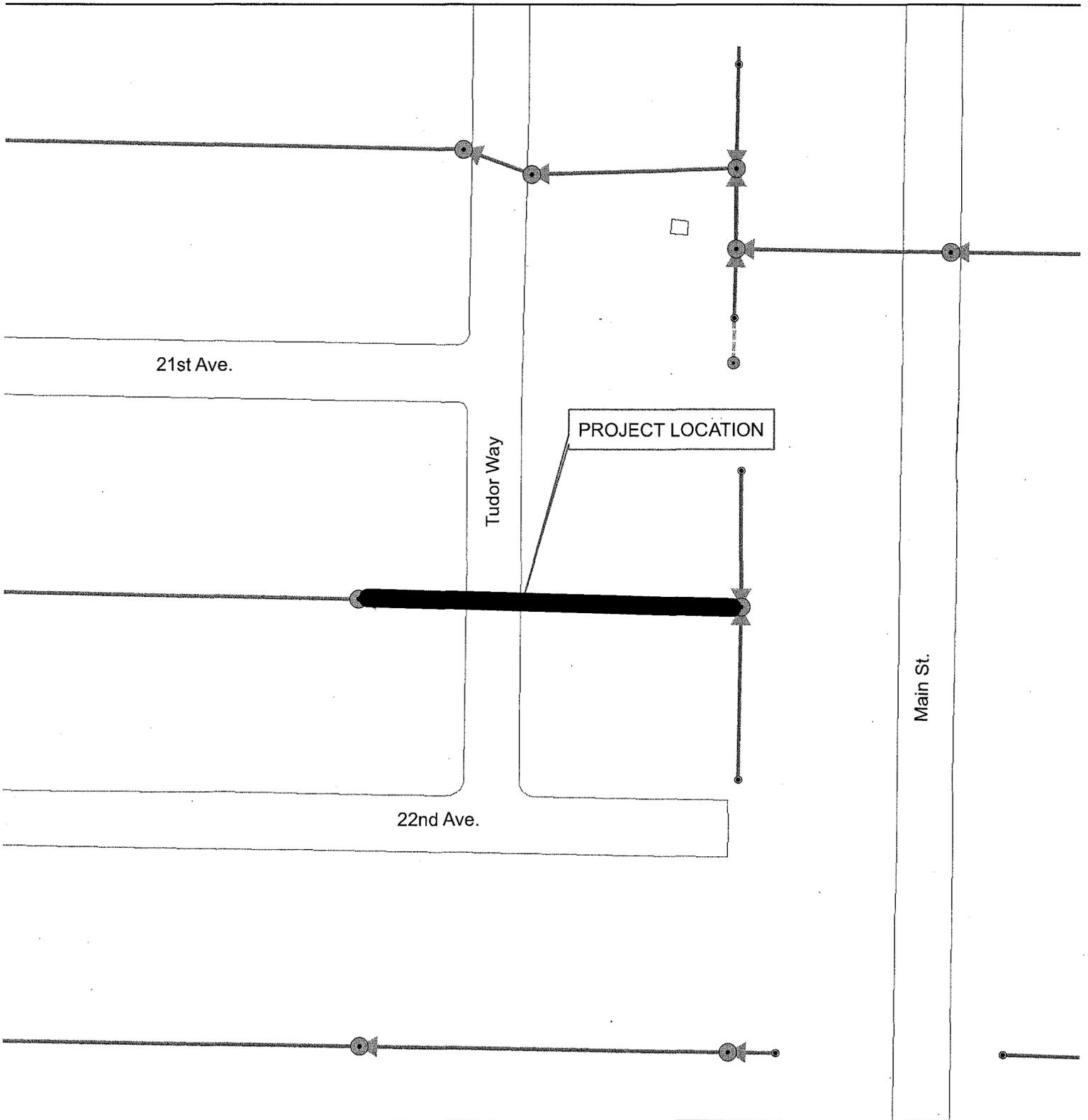
ATTACHMENT 2



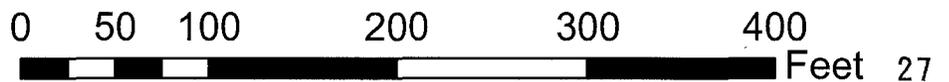
VICINITY MAP
SS-14-01, 2014 CURED-IN-PLACE PIPE PROJECTS
SEGMENT 4816



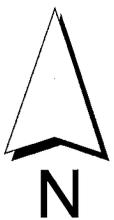
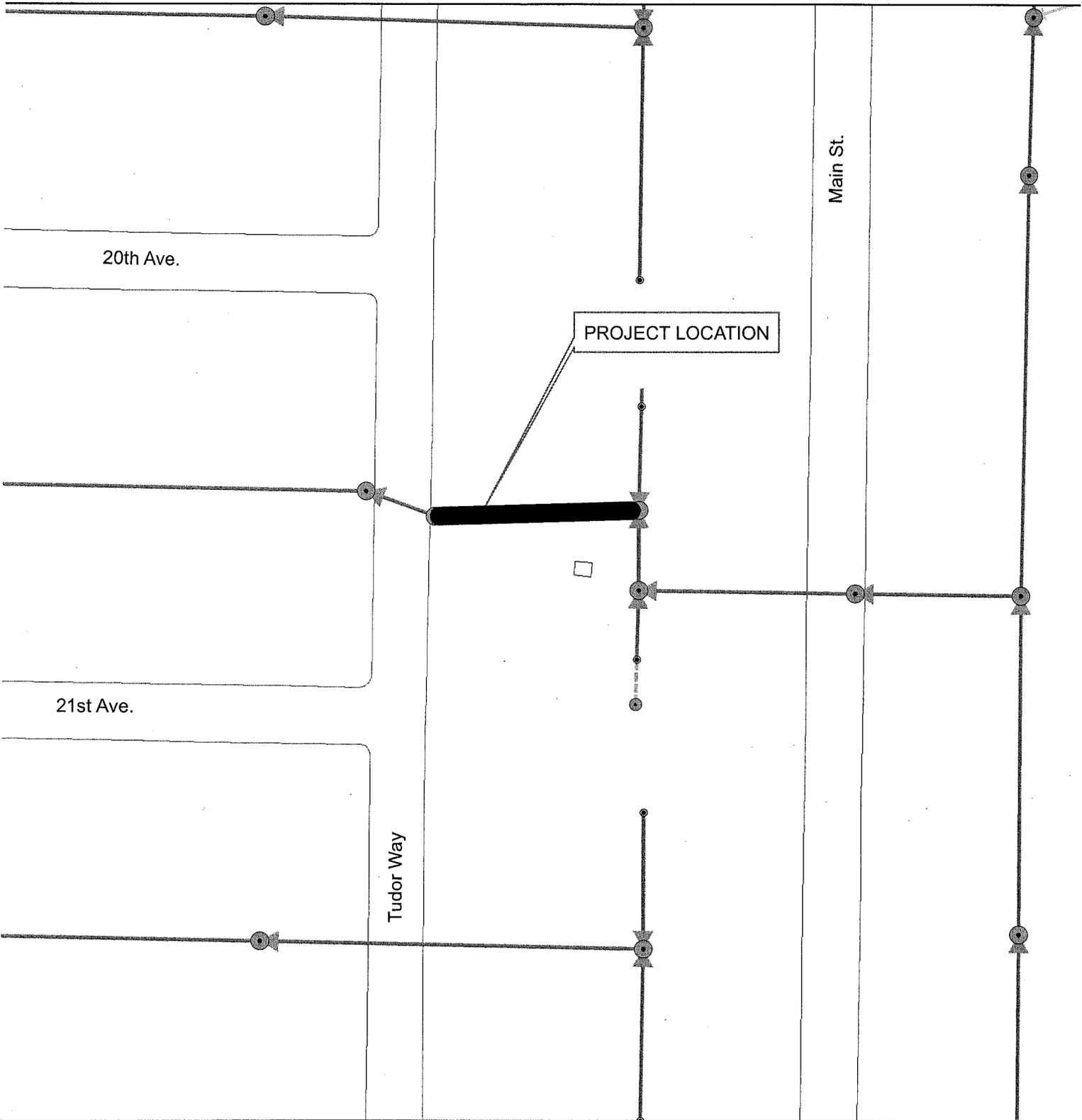
ATTACHMENT 3



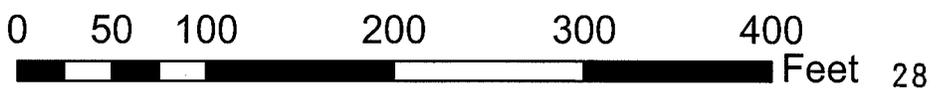
VICINITY MAP
SS-14-01, 2014 CURED-IN-PLACE PIPE PROJECTS
SEGMENT 4817



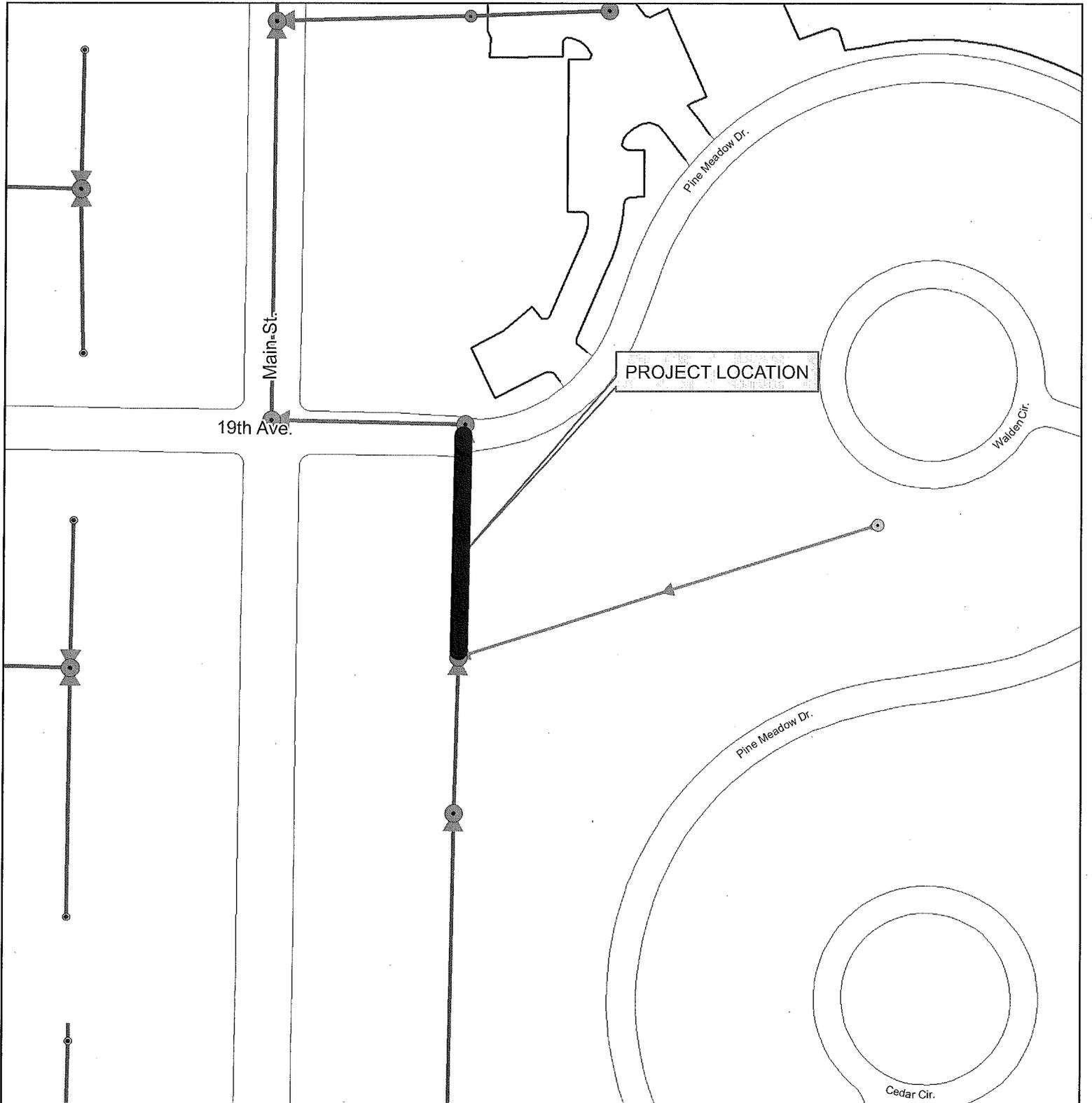
ATTACHMENT 4



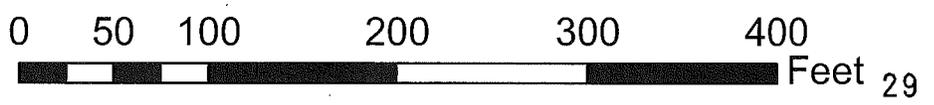
VICINITY MAP
SS-14-01, 2014 CURED-IN-PLACE PIPE PROJECTS
SEGMENT 6433



ATTACHMENT 5



VICINITY MAP
SS-14-01, 2014 CURED-IN-PLACE PIPE PROJECTS
SEGMENT 7113



ATTACHMENT 6



VICINITY MAP
SS-14-01, 2014 CURED-IN-PLACE PIPE PROJECTS
SEGMENT 5866

