



**CITY OF ALBANY
LANDMARKS ADVISORY COMMISSION
Municipal Court Chambers
Wednesday, March 7, 2007
6:30 p.m.**

MINUTES

Members present: Linda Herd, Tom Hinckley, Oscar Hult, Roz Keeney, and Heidi Overman

Members absent: Dave Pinyerd

Staff present: Planner II Anne Catlin and Urban Renewal Coordinator Kate Porsche

Others present: Rebeeca Bond (Albany Visitors Association) was present in the audience.

CALL TO ORDER

Chair Oscar Hult called the meeting to order at 6:38 p.m.

APPROVAL OF THE January 10, and February 7, 2007, MINUTES

Commissioner Tom Hinckley moved to approve the minutes as written. Commissioner Heidi Overman seconded the motion, which passed unanimously.

WINDOW SURVEY RESPONSES

Planner II Anne Catlin distributed the results from a window survey she sent out to other Oregon jurisdictions. The purposes of the survey was to find out what types of window replacements have been allowed in other communities, what materials have been allowed, and what circumstances – such as location - are factors in decisions made by other review boards. She thought knowing whether other communities deny requests for vinyl windows and other substitute materials for windows would be good information to know for the upcoming appeal of the Landmarks' decision to deny the request for a vinyl window, as well as for considering any clarifications or changes to the Code.

Catlin heard from Bend/Redmond/Sisters (same review board, although different regulations), Corvallis, Forest Grove, Springfield and West Linn. She hopes to hear from more cities. Commissioner Roz Keeney thought it would be good to hear from Salem, Astoria and Ashland.

All cities but Forest Grove have had requests for vinyl windows and all of them have denied vinyl windows. Most jurisdictions, except for Bend/Redmond/Sisters, have allowed vinyl windows occasionally on the back facades or on a house that already had vinyl windows.

Urban Renewal Coordinator Kate Porsche stopped in briefly around 7:05 p.m. Rebecca Bond asked Porsche for an update on establishing a design review committee to review projects in the urban renewal district. Porsche said that after a lot of research and discussions with several City staff members, it was decided that the City would hire Portland Architect George Crandall to review projects. She noted that Crandall helped prepare the Town Center Plan that includes some general design guidelines and has worked with the CARA Agency and Board in the past. Porsche left the meeting around 7:45 p.m.

GRANT PROJECTS UPDATE

Catlin reported on items in the next SHPO CLG grant. Funding was requested for education and outreach and training/conferences. No money was requested for the rehabilitation grant program because we hope to find some local funding next year.

Catlin said the consultants work on the Monteith District expansion and update will be completed this grant cycle. A small amount of grant money was requested for the consultant to present the Monteith District expansion/update to the State Advisory Committee on Historic Preservation and make any amendments before the nomination update would go to the National Register. Catlin hopes to hold an open house in April with property owners in the potential Monteith District expansion area.

PRESERVATION PLANNING

Catlin asked the LAC to finalize workshop topics through the summer and the current grant cycle. After some discussion, the following decisions were made on workshop topics and timeframes:

- May 12 – Historic Landscapes and Garden Structures
- June – Porches
- August – Bathrooms

The LAC also discussed preservation month (May) and preservation awards to be scheduled for one of the May City Council meetings.

NEXT MEETING

The next meeting of the Landmarks Advisory Commission is scheduled for Wednesday, April 4, 2007, at 6:30 p.m. in Municipal Court.

ADJOURNMENT

Hearing no further business, Hult adjourned the meeting at 8:40 p.m.

Submitted by

Signature on file

Anne Catlin
Planner II

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