

**CITY OF ALBANY  
BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
City Hall, Santiam Room  
333 Broadalbin SW  
Tuesday, October 13, 2009  
12:00 Noon**

**MINUTES**

Commission Members Present	Bill Pintard, Chairman; Terrance Virnig, Vice-Chair; Matthew Hasek; Mark Siddall; Kelley Albers; Jim Lawrence
Commission Members Absent	Steve Pensinger
Staff Present	Jeff Woodward, P.E., Civil Engineer II; Ronald G. Irish, Transportation Systems Analyst; Karen Williams, PW Project Coordinator
Others Present	None

**CALL TO ORDER**

Pintard called the meeting to order at 12:05 p.m.

**APPROVAL OF MINUTES**

The minutes of the September 8, 2009, meeting, as amended with the spelling correction of Bill Pintard's name, were unanimously approved following a motion by Siddall and a second by Hasek.

**WELL WISHES**

A "Get Well" card from the Commission was presented to Siddall for his wife Marian.

**SAFE ROUTES TO SCHOOL**

Pintard reported that the Safe Routes to School Coordinator Tove Gilbert-Morgan has been very actively pursuing getting the schools involved in the Walk and Bike to School Day activities. Lawrence held a biking school bus at North Albany Elementary School, and at North Albany Middle School, parents and students were asking drivers to slow down by holding signs along North Albany Road in front of the school as well as helping control the bike, pedestrian, and vehicle traffic in the school's parking lot.

Pintard also noted that the Safe Routes to School grant only covers four schools, so Tove's time is limited to those four schools. Classroom time is also limited for safety presentations due to state and federal requirements placed on the schools; therefore, only two schools out of the intended three held safety workshops.

Lawrence reported on the School Bike Parking Proposal. Pintard said he will discuss this with School District Superintendent Maria Delapoer, and will suggest that he present this to the civic organizations in hopes of acquiring funding. Irish reported that the coordinator for the Central Albany Revitalization Area (CARA) recently purchased bike racks for Second Avenue and has 20-30 extra bike racks that may be able to be used at schools within the CARA boundary.

Irish discussed Bike Safety Mini Grants, and said that schools could also turn in applications for mini grants. Pintard said he would note this to be discussed with Superintendent Delapoer. Pintard said that he was also going to talk with Delapoer about the possibility of having the school's corporate sponsors provide money to provide bike racks.

Lawrence suggested that the Commission have a plan for building the bike rack areas. Ron reported that school district maintenance crews were willing to pour the cement pad for the bike racks at Oak School.

Siddall noted that parent involvement is important due to the perception of safety being a problem for children walking or riding their bikes to school.

**ACTION: None**

#### **BIKE MONTH / BIKE TO WORK WEEK - SEPT 2009**

**(Mark Siddall)**

Siddall discussed the list of potential industries and businesses to contact for Bike Month/Bike to Work Week. He suggested that the Commission start at least a month earlier next year. It was suggested that perhaps as early as July articles could be prepared to put in employee newsletters.

Team Albany, chaired by Albany Police Officer Troy Mickelson, was very successful as they amassed 1700 miles of commuting to work. City Manager Wes Hare lead by example by biking to work 100 percent of the time.

**ACTION: None**

#### **BIKE FRIENDLY CITY**

Irish reported that the new and revised application form is now 28 pages long. Irish has begun collecting the information needed to complete the form and is hopeful that a draft may be ready for review within the next one to two months. He will send the Commission the draft application to review. Irish said an application can be submitted at any time.

Albers asked what the benefits are for being a Bike Friendly City other than the designation. Pintard said there was no monetary benefit, just the status of the designation.

**ACTION: None**

#### **ODOT HIGHWAY SIGNING ISSUES**

Irish reported that the Oregon Department of Transportation will not allow any more signs to be installed on the highways entering the city; however, signs can be put on City streets.

**ACTION: None**

#### **INTERSECTION ISSUES**

Hasek noted the pedestrian and bicycle safety issue in the Lochner Road area as there are no bike lanes and no safe intersection crossings. Irish explained the current construction on Lochner Road and conditions required for road improvements.

**ACTION: None**

#### **COMMISSIONER'S COMMENTS**

- Timber Ridge School's bike racks do not meet codes.
- Lawrence commented that a percentage of the bike racks need to be covered.

**OTHER BUSINESS**

None.

**NEXT MEETING DATE**

The next meeting has been scheduled for November 10, 2009, at 12:00 p.m., in the Periwinkle Room at Albany City Hall.

**ADJOURNMENT**

The meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Karen Williams  
Public Works Project Coordinator