



## NOTICE OF PUBLIC MEETING

CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Willamette Room  
333 Broadalbin Street SW

Thursday, February 19, 2009  
3:00 p.m.

### AGENDA

- |           |   |              |
|-----------|---|--------------|
| 3:00 p.m. | 1. CALL TO ORDER                                | Tom Krupicka |
|           | 2. ROLL CALL                                    |              |
|           | 3. COMMENTS FROM THE PUBLIC                     |              |
|           | 4. APPROVAL OF MINUTES                          |              |
| 3:15 p.m. | 5. Scheduled Business                           |              |
|           | a) Arbor Week '09                               | All          |
|           | b) Heritage Tree Candidates                     | All          |
| 4:00 pm   | 6. BUSINESS FROM THE COMMISSION                 |              |
|           | 7. NEXT MEETING DATE – Thursday, March 19, 2009 |              |
| 4:30 p.m. | 8. ADJOURNMENT                                  |              |

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The location of the meeting/hearing is accessible to the disabled. If you need special accommodations to attend or participate, please notify the Human Resources Department in advance by calling 917-7501.

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**CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Santiam Room**

Thursday, January 15, 2009  
3:00 p.m.

**MINUTES**

Commission members present: Dick Miles, David Smith, Mark Azevedo, Tom Krupicka  
Commission members absent: Barb Bolden  
Staff present: Craig Carnagey, City Forester, Tari Hayes, Administrative Assistant  
Heather Slocum, Environmental Services Technician  
Others present: Bodie Dickerson, Cathy Cook

**1. CALL TO ORDER**

Tom Krupicka called the meeting to order at 3:05 pm.

**2. ROLL CALL**

**3. COMMENTS FROM THE PUBLIC**

Bodie Dickerson provided the Commission with a handout of AMC 2.23. She called attention to sections 2.23.040 *Duties and Responsibilities*, and 2.23.060 *Review by City Council*. She feels the opinion given by City Attorney Jim Delapoer at the September Commission meeting is in direct opposition to these codes.

The Tree Commission discussed Ms. Dickerson's concerns and interpretations of the code. Azevdo suggested that if any of the Commissioner's are uncomfortable with the City Attorney's answers they should contact the City Attorney directly and share their concerns. Other than the action item below, the Commission felt that the code is consistent with their proposed changes to the AMC. The Tree Commission is satisfied with the duties, responsibilities and the interaction between Tree Commission and the City Forester.

The City Forester informed the Commission that the City Attorney is unavailable in the coming months but that he would invite the City Attorney to an upcoming Tree Commission for clarification. The City Tree Commission will review Chapter 2.23 in the future.

**ACTION ITEM(S):**

- **The Commission voted to submit to City Council a revision to 2.23.040 Duties and Responsibilities that states: It shall be the responsibility of the City Tree Commission in cooperation with the City Forester to...:**
- **Hayes will send copies of the AMC and UFMP to Azevedo and Ms. Dickerson for typo review. They will send changes to Hayes for updating in the proposed copy. Azevedo will bring any content changes back to the Commission in February.**

4. **APPROVAL OF MINUTES** - Approved the 2008 November and December minutes with edits.

5. **SCHEDULED BUSINESS**

a) Arbor Week '09

The Commission had further discussion on activities for Arbor Week.

1. *Ms. Dickerson suggested looking into a portable saw mill. They could have the students actually cut pieces of different wood. This could be a great learning experience. Azevedo will research the possibility of bringing in a portable saw mill and could provide different types of wood.*

Azevedo has contacted Mike Doolittle regarding a demonstration with a portable saw mill at the high schools. Mr. Doolittle has provided demonstrations in the past at the schools. He is available to provide demonstrations but will need a small stipend to cover fuel costs and will need wood. The City will provide both. The kids participating in this would be of a certain age and enrolled in the woodshop classes, and the liability would be with the school district.

**ACTION ITEM:**

- **Gilliland will provide Azevedo with the names and contact information of the wood shop instructors at the high schools. Azevedo will liaison with Mr. Doolittle to arrange demonstrations at both schools during Arbor Week.**

2. *A Heritage Tree tour out of the Senior Center - The Senior Center is equipped to run and promote trips and tours to a wide variety of residents. Stefanie Coons, Recreation Program Coordinator will work with Mark Azevedo to arrange.*

**ACTION ITEM:**

- **Gilliland will further coordinate a date and logistics. Dick Miles volunteered to lead the tour.**

3. *An additional idea could be a tour in conjunction with the Oregon State University (OSU) School of Forestry. The OSU campus was recently designated Tree Campus USA. The tour could include a tour of the campus, lunch in Corvallis and then a tour of Heritage Trees.*

**ACTION ITEM:**

- **Mark Azevedo will coordinate a tour with Stefanie Coons, Recreation Program Specialist.**

4. *A workshop on tree pruning and care of privately owned trees.*

**ACTION ITEMS:**

- **The City Forester will enlist the aid of a Tree Contractor to participate in the workshop.**
- **The City Forester will check with Barb Bolden and see if she would like to help lead this activity.**
- **This activity will be scheduled for the Saturday of Arbor Week.**

5. *An educational walking tour with school kids of Simpson Park. Simpson Park has a walking path to the river, the distance of which is 2.36 miles down and back. The Public Works Environmental Services*

*program could help facilitate, they do work with watershed health in the community. Diane Dennis-Taniguchi, Public Works Director, may want to participate to introduce redevelopment ideas along the river.*

6. *GPS coordinates for trees that are planted by students and participants. This would provide a feeling of ownership knowing the planter could track the tree growth, etc. Perhaps we could provide a certificate with the coordinates.*
7. *Native trees are on order for planting along the Willamette River, primarily in Bowman, Bryant, and along the Dave Clark path. Perhaps these could be planted during Arbor Week since they are smaller in size.*

Planting by City staff (7) is going to be done in house, with some of the planting being incorporated into the tree planting at Simpson and Arbor Day Festivities. GIS coordinates (8) can be provided wherever the trees are planted.

Heather Slocum is an environmental technician with the City. She's currently working with a service learning group in the schools on an environmental learning book. Heather would be happy to help coordinate a field trip with younger school age children to Simpson Park. She will also look for education opportunities to promote the ideals of the Urban Forestry program (importance, planting, preservation maintenance, etc) in the schools. Heather has worked building relationships with the faculty and administrators at a number of schools. Teachers are more than willing to partner with the community on environmental learning opportunities. She has found that by providing curriculum information and learning materials, the teachers have an easier time of fitting our offers into their curriculum.

**ACTION ITEM:**

- **Ms. Slocum will arrange a field trip with local elementary school children during Arbor Week.**

8. *Provide an interactive booklet to school age children dealing with tree identification. Ms. Dickerson commented that fall would be a good time to work with schools on tree education, when the leaves are turning and identification is easier. Tom or Barb mentioned obtaining tree booklets at the last meeting.*

Time is short to have this done by or during Arbor Week. The Commission would like to have this as an ongoing project in the schools, not for Arbor Week. It was suggested that the booklet include native trees of the Willamette Valley and information on Heritage Groves. Perhaps the book could be created to reach different age levels.

**ACTION ITEM(S):**

- **The Tree Commission will work jointly with Ms. Slocum to provide materials and support for this project in the schools.**
- **The Tree Commission will start working on the books now for distribution in the fall.**

9. *Tree lottery – budget concerns will limit the number of trees available. The Commission discussed investing in 10, or so, really good trees for a tree lottery.*

The City Forester would like to incorporate the tree lottery into the tree health workshop. Krupicka shared that there is an abundance of starter trees available through nurseries at this time of the year. They would be bare root and refrigerated up through April. If the Commission is interested in these types of trees for the give-a-way they could solicit donations from all of the local nurseries. Azevdo asked if Krupicka thought

the local nurseries would be interested in donating more substantial trees for the lottery. The Commission would prefer to give away a few hardier trees rather than many smaller trees.

**ACTION ITEM:**

- **Krupicka will contact local nurseries regarding donations of more substantial trees for the tree lottery.**

*10. Holding a "Tree of the Year" contest, it may be too late for this year's celebration but could be a promotional activity for sometime in the year, or next Arbor Day.*

The Commission would like to do this in the fall when the fall foliage is at their peak.

*11. Planting or presentation at Lexington Park to promote the Legacy Forest*

The City Forester suggested that some of the smaller activities that use to be held at City Hall be moved to Lexington Park (Tree City USA designation, Arbor Week proclamations, etc). Trees (5-6 White Oaks) could be planted by the Commission, city staff and community members in commemoration of Oregon's sesquicentennial. This activity would kick off the week and will be held on Sunday afternoon, April 5 at 2:00 pm.

**ACTION ITEM:**

- **Hayes will create a draft calendar of the activities and city staff will start work on a calendar that can be used for posters, flyers and advertising.**

*12. An art project was discussed. Corvallis has an art program that gives lumber from trees that were removed by the city free of charge to local artists. The artist then provides a piece of art back to the city to sell or display. Gilliland will work with the Art Commission to see if this is something they'd like to introduce.*

*13. The new library will come on-line soon. The Art Commission has sent out a "Call for Artists" for permanent artwork in the library. The Art Commission could include a piece designed from native wood. A wood conference table for the library would be nice. Azevedo would be willing to provide a slab of wood for a project. It may be too late to plan a large project, more research is necessary.*

**ACTION ITEM:**

- **Gilliland will follow up with the Arts Commission on these two items (12, 13).**

*14. Heritage Tree dedications during Arbor Week – incorporated into discussion below.*

*15. The East Thornton Lake grant award is scheduled for Mid-March. If awarded, it will be incorporated into Arbor Week. – wait and see*

Azevedo offered to display historic logs at either City Hall or the new Library during Arbor Week. These logs are quite large and Azevedo has no concerns with vandalism, whether displayed indoors or out. City staff is available to help load and unload logs.

**ACTION ITEM:**

- **Azevedo will send dimensions to the City Forester and he will determine the best location.**

b) Heritage Tree Candidates

Followed up on the action items from November:

1. Krupicka is still working with the property owner of the Japanese maple under consideration as well as with the property owner at 8<sup>th</sup> and Washington (behind Henderson Park) regarding a grove of trees that may be Heritage Grove candidates.

Follow up: Krupicka still working with Mark Thomas on the trees behind Henderson Park.

**ACTION ITEM:**

- **Azevedo will provide Krupicka a name and contact number for the property owner at 8<sup>th</sup> and Washington.**
2. Miles and Ms. Dickerson were going to contact the property owner at 340 Queen St regarding a large White Oak that may be a Heritage Tree candidate.

Follow up: Miles stated that the property owner at the Queen St. location is a local builder. The tree will need quite a bit of maintenance. If there is a need for maintenance of the tree the City will take responsibility for assisting.

Ms. Dickerson suggested that the City possibly purchase the property that the tree sits on. Azevedo suggested that Ms. Dickerson contact the Parks and Recreation Director with the possibility of purchasing it for a city park in partnership with funding from Trust for Public Lands.

**ACTION ITEM(S):**

- **Miles will follow up with the property owner.**
  - **The City Forester will contact the City Attorney for wording and processing related to the conservation easement requirement of Heritage Trees.**
  - **The City Forester will forward comments about purchasing the site to the Parks and Recreation Director.**
3. The City Forester followed up on:
    - A tree at 4<sup>th</sup> and Ellsworth on county property - County is fine with the designation
    - Designation for groves of trees in Eleanor Hackleman and Hazelwood parks – the Director of Parks is fine with moving forward on the designations in both parks.

Follow up: Azevedo looked at the trees at Hazelwood Park. He believes the stand is worthy of Heritage Grove status.

**ACTION ITEM:**

- **The Commission will visit both sites and bring their comments and suggestions back to the February meeting.**

## **6. BUSINESS FROM THE COMMISSION**

Krupicka asked if the Commission wants to respond to the tree code summary and suggestion by Cordell Post. The code change recommendations are with the planning department, and will eventually go before the planning commission. There's nothing for the Tree Commission to do at this point until the comments come back from the Planning Department.

Krupicka felt the City weathered the last ice storm extremely well. Five miles east of Albany trees are destroyed from the recent storm.

The City Forester let the Commission know that the Urban Forestry program continues to work on budget projections for next year. Public Works will be reducing their contribution to the Urban Forestry department by a significant amount. It's important to let the Council know how the Commissioner's and the community value the Urban Forestry program.

The City Forester announced that he will be leaving the country on a Rotary trip to India at the end of the month, returning at the end of February. He will be meeting with Park, Recreation and Urban Forestry counterparts in that county.

The Commission agreed to meet in February in his absence and concentrate on Heritage Tree designation nominations.

Azevedo asked to have the recordings of the meetings retained in case of questions until the minutes from each meeting are approved. This shouldn't be a problem according to staff.

## **7. NEXT MEETING DATE**

The next meeting of the Tree Commission is scheduled for Thursday, February 19, 2009 at 3:00 p.m. in the Willamette Room of Albany City Hall.

## **8. ADJOURNMENT**

The meeting adjourned at 4:45 p.m.

Submitted by

Tari Hayes  
Parks and Recreation Administrative Assistant