



## NOTICE OF PUBLIC MEETING

CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Willamette Room  
333 Broadalbin Street SW

Thursday, April 16, 2009  
3:00 p.m.

### AGENDA

- |           |   |              |
|-----------|---|--------------|
| 3:00 p.m. | 1. CALL TO ORDER                              | Tom Krupicka |
|           | 2. ROLL CALL                                  |              |
|           | 3. COMMENTS FROM THE PUBLIC                   |              |
|           | 4. APPROVAL OF MINUTES                        |              |
| 3:15 p.m. | 5. Scheduled Business                         |              |
|           | a) Outstanding Tree Issues                    | All          |
|           | b) Arbor Week Wrap-Up                         | All          |
|           | c) Urban Forestry Management Plan             | All          |
| 4:00 pm   | 6. BUSINESS FROM THE COMMISSION               |              |
|           | 7. NEXT MEETING DATE – Thursday, May 21, 2009 |              |
| 4:30 p.m. | 8. ADJOURNMENT                                |              |

---

The location of the meeting/hearing is accessible to the disabled. If you need special accommodations to attend or participate, please notify the Human Resources Department in advance by calling 917-7501.

---

**CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Calapooia Room**

Thursday, March 19, 2009  
3:00 p.m.

**MINUTES**

Commission members present: Dick Miles, David Smith, Mark Azevedo, Tom Krupicka,  
Commission members absent: Barb Bolden  
Staff present: Craig Carnagey, Parks and Facilities Maintenance Manager, City  
Urban Forester, Tari Hayes, Administrative Assistant  
Others present: Bodie Dickerson, Vernon and Priscilla Esplin

**1. CALL TO ORDER**

Tom Krupicka called the meeting to order at 3:05 pm.

**2. ROLL CALL**

**3. COMMENTS FROM THE PUBLIC**

Vernon and Priscilla Esplin, owner's Buena Vista Arbor Care, attended the meeting. Buena Vista has donated their time and resources to the City in the past. They wanted to let the Commission know they were available for future service opportunities.

**4. APPROVAL OF MINUTES** - Approved the February, 2009 minutes with edits.

**5. SCHEDULED BUSINESS**

a) Outstanding Tree Issues

The Commission reviewed a tree removal permit request for a Doug fir tree located at 2135 Tudor Way, SE from Bradley Baker.

The Commission decided to table this until the April Tree Commission meeting. The City Forster will invite the property owner's to the next meeting.

34<sup>th</sup> Avenue Tree Removal

The City has been removing trees on 34<sup>th</sup> Avenue due to various health issues including severe leaning in street right-of-way. The Commission was made aware of the removal plan in December 2008. Pacific Power was responsible for the tree removal. Park Maintenance staff was charged with communicating to Pacific Power regarding this project while the City Forester was on leave for several weeks. The City Forester acknowledged that it wasn't clearly communicated to the Commission the number of trees to be removed. As a result, more trees were removed than first

communicated. Tree removals and replacements are still needed. Trees will be replanted that are appropriate for the location, traffic and overhead lines.

Krupicka wanted to compliment the City on its work on Waverly and Grand Prairie medians

**ACTION ITEM(S):**

- **Carnagey will invite the property owner(s) on Tudor Way to the next Tree Commission meeting.**

b) Arbor Week '09

The Commission had further discussion on activities for Arbor Week. The City Forester gave an overview of the schedule for Arbor Week.

Azevedo commented that we should have some good logs for the school milling demonstrations. He commented on the article in the paper regarding the log deliveries to the schools. It's also possible that OSU will be willing to dry the lumber in kilns in late summer in time for use in the schools in the fall. News releases will be sent out for individual events.

**ACTION ITEM(S):**

- **City staff will send out an updated Arbor Week schedule.**

c) Heritage Tree Candidates

The City has been doing some clean-up work at Hazelwood Park.

Miles was able to contact the property owner at 340 Queen. The owner has decided to put the property on the market, zoned commercial. The owner still has the forms. Dickerson believes that help from the Tree Commission in completing the forms would be valuable to the owner. Azevedo agreed to make a call to the owner or visit the owner with Miles. The Commission agreed to continue to pursue this.

Krupicka made one more phone call on the Lace Leaf Maple and wasn't able to contact anyone.

Azevedo contacted the owner of some oak trees on Old Salem Road, next to a Craftsman style house. The owner was open to the idea of having the trees designated. Azevedo will work with the homeowner to complete the application, but it won't be completed by the Arbor Week deadline. There are 5 or 6 trees he estimates to be 150-200 years old.

Miles, Krupicka and Carnagey will work on the Heritage Grove designations for Hazelwood and Eleanor Hackleman parks.

**ACTION ITEM(S):**

- **Miles and Azevedo will follow up with the property owner on Queen.**
- **Azevedo will pursue the trees on Old Salem Road.**
- **The City Forester will start on the application for the two Heritage Groves, Miles will work on the historical significance, and Azevedo will assist with the physical descriptions.**

## 6. BUSINESS FROM THE COMMISSION

### Trees from Growers

Krupicka had an additional discussion with a tree grower regarding extra trees that are available to the City. These are smaller, bare-root trees that are currently in saw dust. The Commission discussed possibly using them for the tree lottery or using them to replant some open space and rights-of-ways in North Albany neighborhoods. Timing is critical; if it happens, it's going to have to happen quickly. Krupicka has offered to go and pick up the trees, but they will need to go into the ground almost immediately. Azevedo, Krupicka and Carnagey will coordinate off-line.

### **ACTION ITEM(S):**

- **Krupicka will follow up with the Commission when he finds out what types and the numbers of trees available.**

### Urban Forestry Management Plan (UFMP)

The City Forester would like to present a finalized draft to the Council at a late May or June Council meeting. The Commission discussed some edits from Krupicka, Azevedo and Dickerson. Dickerson and Azevedo will get together and go over their edits and then send them to City staff (Carnagey and Hayes). Krupicka will provide his edits to City staff. Hayes will then send a revised copy to the Tree Commission, with changes highlighted in different colors for different commissioners. The Commission will add UFMP review to the April Commission agenda.

### **ACTION ITEM(S):**

- **Krupicka, Azevedo and Dickerson will send their edits to City staff, staff will compile and send out to Commission prior to April meeting.**

### Urban Forestry Budget

The Urban Forestry budget will be reviewed by the Budget Committee on May 6 at 6:00 pm. The contribution from the street fund was cut \$50,000 this year. As a result, program will not fill a currently vacant position in FY 2009-2010. There will be opportunities for the public to comment on this budget change.

### **ACTION ITEM(S):**

- **Hayes will send dates for public comment on the budget to the Commission**

## 7. NEXT MEETING DATE

The next meeting of the Tree Commission is scheduled for Thursday, April 16, 2009 at 3:00 p.m. in the Willamette Room at City Hall.

## 8. ADJOURNMENT

The meeting adjourned at 4:47 p.m.

Submitted by

Tari Hayes  
Parks and Recreation Administrative Assistant