NOTICE OF PUBLIC MEETING

CITY OF ALBANY
TREE COMMISSION
Albany City Hall, Santiam Room
333 Broadalbin Street SW

Thursday, February 18, 2010
3:00 p.m.

AGENDA

3:00 p.m.	1. CALL TO ORDER	Tom Krupicka
	2. ROLL CALL	
	3. COMMENTS FROM THE PUBLIC	
	4. APPROVAL OF MINUTES	
3:15 p.m.	5. SCHEDULED BUSINESS	
	a) Outstanding Tree Issues	All
	b) Arbor Week	All
	c) Community Outreach	All
4:00 pm	6. BUSINESS FROM THE COMMISSION	
	7. NEXT MEETING DATE – Thursday, March 18, 2010	
4:30 p.m.	8. ADJOURNMENT	

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 917-7506.

Approved: DRAFT

CITY OF ALBANY
TREE COMMISSION
Albany City Hall, Santiam Room

Thursday, January 21, 2010
3:00 p.m.

MINUTES

Commission members present:	Tom Krupicka, Dick Miles, David Smith, Mark Azevedo
Commission members absent:	Barb Bolden
Staff present:	Craig Carnagey, Parks and Facilities Maintenance Manager/City Forester; Tari Hayes, Administrative Assistant

Others present:

1. CALL TO ORDER

Tom Krupicka called the meeting to order at 3:05 pm.

2. ROLL CALL

3. COMMENTS FROM THE PUBLIC

Mr. Larry Greene and Vernon Esplin, of Buena Vista Arbor Care, addressed the Commission regarding the recent removal of a street tree in front of Mr. Greene's property. The Commission heard their comments and will take them under advisement.

Action Item:

- The City Forester will review the landscape maintenance contract for wording on work interruptions and will add wording to future contracts to the effect that site work will stop until issues can be resolved by the City Forester on site. He will also add wording requiring the contractor to tape off the work zone.
- The City Forester will send Mr. Greene a letter with the new wording once it's updated.

4. **APPROVAL OF MINUTES -** Approved the December minutes.

5. SCHEDULED BUSINESS

a) Outstanding Tree Issues

3895 Sedgwick Place – dead tree on western boundary of property, tree is on land owned by Edgewood Mobile Home Park. The daughter of the homeowner feels the tree is hazardous and has been trying to have owner of the mobile home park remove the tree. She's had no response from the owner and has requested that the City remove the tree. The Commission discussed the issue and agreed to start proceedings to have the tree removed.

ACTION ITEM:

- The City Forester will send a certified letter to the mobile home park owner requesting he removes the tree within 30 days. If the homeowner does not remove the tree, the City Forester will ask the City Council for approval for emergency removal and bill the mobile home park owner for compensation as allowed by law.

124 Cherry Lane NE – trees removed without permit. The property owner removed trees without a permit in violation of city ordinance (size). The Albany Police Department and City Attorney were contacted and the home owner was issued a citation.

Maple Lawn Preschool – The stem of the large oak tree at Maple Lawn Preschool was removed. The stem will be used for the Logs-to-Lumber program in the spring. Azevedo estimated, based on a preliminary review, the age of the tree to be between 175-200 years old. It had considerable fungus and the sap ring was comprised. The stump will be removed once the ground dries up.

Tudor Way – prior removal with promise to replant. Azevedo drove by the property and didn't see any replanting. The Commission would like an update on the tree removals granted with the stipulation that another tree be planted for the past 12 months.

ACTION ITEM:

- City Forester will provide an update on replanting at the February Commission meeting.

b) Community Outreach

Arbor Week - The Commission discussed the fast approaching Arbor Week. The Commission would like to incorporate the following into the event with some change ups:

- Tree Care Workshop
- Tree give away – with a new twist
- Logs-to-Lumber at the schools
- City Council Presentation
- OSU Tour – focus on horticulture and tree identification
- Display of items that have been created from the Logs-to-Lumber wood
- Field trip with elementary students to Simpson Park
- Possible community planting in a "NeighborWood" to take the place of planting at Lexington
- Potentially include a community planting for the "Pot-n-Pot" program below

Pot-n-Pot Program – The grower who supplied the City and schools with bare root trees last year will have at least 500 more trees available this year. In the past the Commission has discussed using these trees for a pot-n-pot program where they are planted in pots and placed either in the ground or above the ground. The trees are irrigated and left to mature until planting season starts. The trees could then be given away at raffles, as part of Arbor Week, sold as a fundraiser for the schools and/or used for the "Neighborwoods" outreach. Costs and materials needed for this project would be for the pots and soil and the irrigation system. The City doesn't have the budget to cover all the costs, perhaps local businesses could be solicited for sponsorships. The Commission will continue this discussion.

6. BUSINESS FROM THE COMMISSION

Urban Forestry Management Plan (UFMP) – The City Forester would like to present the revised UFMP at the Monday, February 8 City Council Work Session with the request to pass a resolution accepting it at the Wednesday, February 10 City Council meeting. Commissioners should plan to attend the Work Session to answer any questions the Councilor's may have. This is the same copy the Commissioners received in December without the Albany Development Code edits.

ACTION ITEM:

- City staff will send the Commissioner's a copy of the UFMP when it's submitted to the City Manager's office for processing.

NEXT MEETING DATE

The next meeting of the Tree Commission is scheduled for Thursday, February 18, 2010 at 3:00 p.m. in the Willamette Room at City Hall.

7. ADJOURNMENT

The meeting adjourned at 4:20 p.m.

Submitted by

Tari Hayes, Administrative Assistant, Albany Parks and Recreation