

**CITY OF ALBANY  
AIRPORT ADVISORY COMMISSION  
City Hall, Santiam Room  
333 Broadalbin Street SW  
Thursday, August 18, 2011  
3:30 – 5:30 p.m.**

**MINUTES**

Commission Members Present::	John Harshberger, Heath Kasper, Ron Terhaar; John Pascone; Pat Eastman; Dennis Smith
Commission Members Absent:	Jerry Wilken
Staff Present:	Chris Bailey, Airport & Transit Manager; Mark Shepard, PW Director; Irene Mann, PW Executive Assistant
Others Present:	Dan Miltenberger; Chuck Kratch, Hasso Hering

**CALL TO ORDER**

Chair Kasper called the meeting to order at 3:30 p.m.

**APPROVAL OF MINUTES**

The minutes from the Airport Advisory Commission meeting of July 14, 2011, were unanimously approved.

**DISCUSSION: I-5 INTERCHANGE DESIGNS AND FUTURE AIRPORT DEVELOPMENT**

Bailey provided a summary of her memo to the Commission (attached). She explained the IFR conflicts "Instrument Flight Rules (IFR) are regulations and procedures for flying aircraft by referring only to the aircraft instrument panel for navigation." She also attached a list of the impacts of the various obstacles to the Airport associated with a new instrument approach.

Kasper asked how close ODOT was to choosing a design? Bailey responded that ODOT had identified a 'preferred' design, but was still taking input from outside agencies. She asked if the Commission wanted Council to protect the instrument approach or advocate for one of the ODOT recommendations. The Commission asked what Ron Irish's (City Transportation Systems Analyst) opinion was. His suggestion was to lobby for the best choice the City could get, and to encourage ODOT to select an interchange design that would allow for a runway extension.

**UPDATE: AIRPORT MUSEUM PROPOSAL**

Bailey reported that Omelia and Waldock said they wanted the hangar to front the airfield and I-5. They want a view of the active airfield. They did not want to move the hangar. They have a business plan and were going to begin working on raising funds. They also want to start negotiating a lease. Kasper said he will contact them to look at other possible locations at the Airport.

**NWAAF**

Bailey reported on the vendors that will be at the Airport, that there would be bi-plane rides, and Corvallis was providing helicopter rides. Kasper asked if there were any additional funds available from Parks to fund the event at the Airport. Bailey said none at this time, but she would talk to Ed Hodney again.

**FBO PROPOSALS**

The proposals are due today and there was no other information available at this time. The subcommittee will review them and then report their recommendations to the Commission.

## **RUNWAY ELECTRICAL WORK**

Bailey reported that the runway would be closed for approximately one week for the electrical work for the runway lights. She will notify those affected as soon as she has the specific dates.

Kasper asked about fencing around the Airport. Bailey said that it was a capital projects item. The Master Plan Update will contain information about fencing unless the Commission wants to use capital funds to do it now. The fencing was budgeted at approximately \$16,000. It was reported that security is an issue since there were some recent break-ins at the Airport. Bailey said she would ask the Albany Police Department to increase their visibility at the Airport and drive their patrol cars around the Airport more frequently.

## **REVIEW MONTHLY PROGRESS REPORT**

Bailey gave the Commission copies of her current Monthly Progress Report.

There was a question about a new electronic water meter that was recently installed because the Airport was on a well.

Bailey said she would ask Jon Goldman about the paving schedule for the Airport. She would also ask the State if there were funds available for crack/slurry seal.

## **COMMENTS FROM THE COMMISSION**

Smith discussed the issue of vehicles/speeding because the City vehicle is checking for debris on the runway. Bailey said she would ask that vehicles stay off the taxiway and drive slowly around the Airport. Miltenberger volunteered his asphalt sweeper to clean any debris off the runway.

## **COMMENTS FROM THE PUBLIC**

Hering asked about the FBO proposals, Bailey said she did not have new information at this time on the number that was submitted. She said she would check after the meeting.

Miltenberger said he wanted to see the proposals. Bailey explained that he could not view them at this time since he submitted a proposal.

## **NEXT MEETING DATE**

The next meeting of the Airport Advisory Commission is scheduled for September 8, 2011, at 3:30 p.m. in the Santiam Room at City Hall.

## **ADJOURNMENT**

The meeting was adjourned at 4:35 p.m.

Respectfully submitted:

Irene Mann  
Executive Assistant to the PW Director