

NOTICE OF PUBLIC MEETING

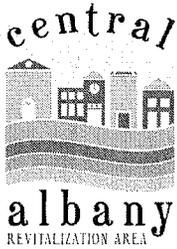
CENTRAL ALBANY REVITALIZATION AREA ADVISORY BOARD
City Hall Council Chambers
Tuesday, July 26, 2011
5:15 p.m.

AGENDA

1. CALL TO ORDER (Chair Cordell Post)
2. ROLL CALL
3. APPROVAL OF MINUTES
 - April 20, 2011. [Pages 1-3]
 - Action: _____
4. SCHEDULED BUSINESS
 - a. Business from the Public
 - b. Adoption of Consent Calendar
 - 1) Summer 2011 Small Grant Requests
 - a. Sweet Red (Wine Bar and Bistro), 115 Ellsworth Street SW (Daniel and Cynthia Alire) (\$5,000). [Pages 4-16]
 - b. Lavender & Lace, 311 First Avenue W (Louise Dorsett-Hinzman) (\$1,200). [Pages 17-25]
 - c. Schultz Building, 212 First Avenue E, (Jay & Janine Annunzio) (\$5,000). [Pages 26-37]
 - d. Albany Area Chamber of Commerce, 435 First Avenue W, (Janet Steele) (\$5,000). [Pages 38-51]
 - e. Riley's Billiards Building, 124 Broadalbin Street SW, (Michael Duckett) (\$1,235). [Pages 52-58]
 - f. Fortier Chiropractic, 220 Fifth Avenue SW, (Seth Fortier) (\$5,000). [Pages 59-79]
 - g. Albany Antique Mall, 145 Second Avenue SW, (Richard Gray) (\$5,000). [Pages 80-87]
 - h. Monteith Building, 401-413 Second Avenue SW, (Patricia and Jack Phillips) (\$3,300). [Pages 88-96]
 - i. Oregon Language Center, 237 Third Avenue SW, (Pam Wendler-Shaw) (\$2,580). [Pages 97-106]
 - j. Maplewood Avenue, 225 Second Avenue SW, (Donna Young) (\$450). [Pages 107-114]
 - Action: _____
 - c. Staff updates and issues. [Verbal] (Porsche)
Action: _____
5. BUSINESS FROM THE BOARD
5. NEXT MEETING DATE: *Next regular meeting Wednesday, August 17, 2011*
7. ADJOURNMENT

City of Albany Web site: www.cityofalbany.net

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, please notify the Human Resources Department in advance by calling 541-917-7500.



APPROVED: _____

CITY OF ALBANY
Central Albany Revitalization Area Advisory Board
City Hall Council Chambers, 333 Broadalbin Street SW
Wednesday, April 20, 2011

MINUTES

Advisory Board Members present: Rich Catlin, Jeff Christman, Bill Coburn, Floyd Collins, Bessie Johnson, Gordon Kirbey, Sharon Konopa, Ray Kopczynski, Chuck Leland, Dick Olsen, Cordell Post, Ralph Reid, Jr.

Advisory Board Members absent: Loyd Henion (excused), Mark Spence (excused)

Staff present: City Manager Wes Hare, City Attorney Jim Delapoer, Urban Renewal Manager Kate Porsche, Administrative Assistant Teresa Nix

Others present: Approximately four audience members

CALL TO ORDER

Chair Cordell Post called the meeting to order at 6:15 p.m.

APPROVAL OF MINUTES

March 16, 2011

MOTION: Ray Kopczynski moved to approve the March 16 minutes as presented. Ralph Reid, Jr., seconded the motion, and it **passed** unanimously.

SCHEDULED BUSINESS

Business from the Public

None.

Albany Redevelopment, LLC, Contract Modification/New Loan

Urban Renewal Manager Kate Porsche reviewed the request as detailed in the written staff report. The applicants are requesting a loan in the amount of \$120,000 to complete the Labor Temple project located at 228 Third Avenue SE. The remaining amount on the current forgivable loan (\$16,517) would be incorporated into this new loan, and the entire amount plus six percent interest would be due in April 2014. There would be no prepayment penalty if the applicants are able to refinance sooner. The loan would be secured with a lien in the second position. The loan would be drawn down directly with payments routed through an escrow company to pay vendors directly.

Porsche said that both City Attorney Jim Delapoer and she feel that this is a suitable next step to ensure that the project is completed. Upon completion of the project, CARA would have a second secured position on an asset worth \$375,000 with a total investment of \$120,000. If CARA were forced to foreclose, the Agency would satisfy the first debt of \$176,000 and then have a total investment of \$296,000. If the project were to fail, no one would benefit. She noted that the original \$250,000 in CARA funds for this project was drawn down by a previous owner at no fault of the current applicants; the City is legally pursuing repayment of those funds.

City Attorney Jim Delapoer said that he has no opinion regarding the merits of this project; that is a policy question. CARA's past investment of \$250,000 could be wasted to some degree if the project is not completed; he cannot say if the project would be completed without this loan. He also cannot say what the project will be worth when it is completed. The appraiser indicated a completed value of \$375,000; if the Board has questions about the appraisal, it could have a new appraisal done at its expense. He said that he is supportive of the proposed structure based on the notion that CARA will still have adequate security and that it would have the value of a repaid loan as opposed to a loan that would be forgiven.

In response to inquiries from the Board, Chair Post said that the appraisal report was done by a licensed appraiser. Porsche said that the original appraisal was done in September 2010; an update was just completed at the City's request. Porsche said that a trusted partner, Paul Davis, has agreed to review the draw schedule to add a level of confidence that it is feasible.

Randy Rosenblatt and Don Ward, Albany Development, LLC, came forward. In response to inquiries from the Chair, the applicants said that they are confident that the additional funds will complete the project, that they anticipate construction will be completed within two months, and that it should only take one year of rental income for a commercial lender to determine that the project has sufficient value to restructure a loan at which time CARA would be repaid in full.

Chuck Leland asked how the applicants became involved in this project. Rosenblatt said that the original owner bailed out and the Mason Trust recruited Albany Redevelopment, LLC, to step in and finish the project. At the time, there was private money willing to invest in the project, but that has since dried up. The applicants know that they will lose money on this project; they are just trying to get the subcontractors paid, protect their own good reputation, and get this job done. In response to an inquiry from Johnson, Ward acknowledged that this is the firm that rehabilitated the Washington Street Apartments. He said that he has a belief in affordable housing and hopes that this will end up being another successful project. Johnson said that she appreciates what the applicants are doing and they have her support.

MOTION: Kopczynski moved to accept the Albany Redevelopment, LLC, proposal as described in the staff report. Johnson seconded the motion.

Kopczynski asked if the applicants believe that the rents will cover the debt payments. Rosenblatt said yes, and then some.

Catlin asked if the itemization for contractor payments is based on actual contracts. Ward said yes. Catlin asked when the Mason Trust note is due. Rosenblatt said that it is past due; they are awaiting the outcome of this request to see if they are willing to extend the contract. Ward added that he has a long relationship with Mason Trust, which wants what is best for all parties. Catlin said that he thinks that this is a good example of gap financing.

Collins asked how it will be assured that the work has been done before contractors are paid. Delapoer said that he would not advocate this process be repeated with other applicants; the City does not have the staff to act as a commercial lender. In this case, he has some level of comfort because of the high level of detail in the draw schedule and because the contractors are known to the City. In response to further inquiries, Ward said that the applicants will review and sign off on invoices before they go to the escrow company for payment; he said he will do what is necessary to protect the property, the City, and his firm's reputation.

The motion **passed** unanimously.

Staff Updates and Issues

Porsche reported that Herb Yamamoto, CAAD Connections, has apologized for the delay in completing the landscaping at his business location due to some personal issues and the weather; he is working with City staff to ensure that all requirements are met, and the work will be completed very soon.

BUSINESS FROM THE BOARD

None.

NEXT MEETING DATE

The next meeting of the CARA Advisory Board is scheduled for Thursday, May 12, 2011, at 5:15 p.m. in the Council Chambers.

ADJOURNMENT

Hearing no further business, Chair Post adjourned the meeting at 6:53 p.m.

Submitted by,

Reviewed by,

Teresa Nix
Administrative Assistant

Kate Porsche
Urban Renewal Manager



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Daniel and Cynthia Alire

Daniel and Cynthia Alire – Sweet Red (Wine Bar and Bistro)
115 Ellsworth Street SW

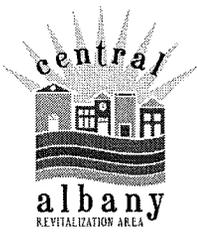
Small Grant Requested: **\$5,000.00** Total Project Work = \$12,000.00

Daniel and Cynthia are coming before you to request a 50 percent grant to cover costs for remodeling the building into a wine bar and bistro. The business will be located at 115 Ellsworth Street SW (side of Sid Stevens' building).

The project will help create another dining option in Albany and will draw more people into Downtown Albany.

KCP:de:ldh

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CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p>CARA Key Objectives:</p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p>CARA Additional Objectives:</p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No
D)	Gap	What is the "Gap" or need of the developer?	Applicant has limited funding and has limited funding options.
E)	Blight	Would it remedy a severely blighted building? How?	Yes. The space has sat vacant for some time.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	Not on the exterior, this would be for interior work, primarily
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	n/a
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION

1. APPLICANT

Name: Daniel + Cynthia Alire

Business Name: Sweet Red

Address: 1197 Pulver Ln. NW
Albany, OR Zip Code: 97321

Contact Name: DAN + CYNTHIA ALIRE Phone Number: (541) 619-0665

Fax Number: - Email Address: ZUKOBAB@MSN

Legal Form: Sole Proprietorship Partnership

Corporation: Profit Non-Profit TIN# _____

In which State are the incorporation and/or organization documents filed? Oregon

2. BUILDING/BUSINESS INFORMATION

Name: Sid Steuen's Jewelers

Address: 115 Ellsworth St. SW Albany OR Zip Code: 97321

Legal Description: Retail (Will be a Restaurant)

Property Tax Account Number: _____

Is the building a historic contributing resource? Yes No

If so, is it on the historic property-tax freeze? Yes No

3. OWNER OF PROPERTY (if not applicant)

Name in which title is held: Sid Steuen's Jewelers

Contact Name: Sid Steuen's

Address: 115 Ellsworth St. SW
Albany, OR Zip Code: 97321

Phone Number: (541) 967-8140

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

Wine Bar and Bistro

To provide in house dining, a full service bar and off site catering.

6. ESTIMATED COST OF PROJECT:

\$(75,000 total) \$12,000

ESTIMATED VALUE OF PROJECTS UPON COMPLETION:

\$ Undetermined

Basis for valuation and value upon completion:

Cannot estimate

Value of business - believe it will be profitable

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates?

SCORE assisted applicants

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address:

Ron Larson : SCORE

Phone Number:

(511) 752-0754

Email Address:

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

We believe our restaurant will contribute to the growth and revitalization of downtown Albany. Downtown Albany, has a limited number of dining options and very few stay open beyond 9pm. We would like to add to the allure of downtown by opening an additional late night establishment; creating one more reason to patronize Downtown Albany.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes

No

If so, amount \$ _____

FOR WHAT PROJECT: _____

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS \$ 20,000

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.) Personal funds

Is your funding for these: available today applied for unknown at this time
(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

It has become clear that banks are hesitant to loan money to small business owners during this economy. We have turned to CARA because we are inspired by the transformation of Downtown Albany, and believe our contribution will be a success and benefit the community.

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

Personal investors / Bank Loans

ASSISTANCE REQUESTED

Total Estimated Project Costs: \$ 12,000

Small Grant Amount Requested: \$ 5000.-
(50% of total amount up to \$5,000)

Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

Lyndia R. Allen
Applicant's Signature

6-30-11
Date

[Signature]
Applicant's Signature

6-30-11
Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6-30-11 By: KCP Application Complete: Yes No

If no, comments: _____

Date application returned to applicant for completion: _____
Date application returned to City: _____
By: _____

Alire Wine Bar Information

Wine Bar Start up Expenses

Primary

Carpet/Flooring	\$ 11,178.00
Doors/Drywall	\$ 7,650.00
Paint/Trim	\$ 2,000.00
Lighting	\$ 4,500.00
Décor	\$ 1,500.00
Hood	\$ 20,000.00
Kitchen Equip. & Install	\$ 15,000.00
1st week Start up/ products	\$ 3,000.00
1st week Salaries/Petty Cash	\$ 1,200.00
Supplies	\$ 200.00
Furniture	\$ 5,000.00
Dishware/Glassware	\$ 2,500.00
Kitchen Cookware	\$ 2,000.00

Total	\$75,728.00
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Bid Information

Light Innovations

(888) 318-1150

<http://blog.light-innovations.com/special-offers/wine-enthusiast-wine-bottle-lighting-fixture-on-sale-now/>

We Plan on installing lighting similar to the wine bottle pendants. Our estimate is 30 lights at an average price of \$150 per light. Total = \$4,500

JOY CONSTRUCTION & INVESTMENTS, LLC

CCB# 180310

PHONE: (541) 990-9450
RichardjoyJCI@gmail.com

3130 SE 15TH AVE
ALBANY, OR 97322

BID PROPOSAL

July 14, 2011

BUSINESS OWNER:

Dan Alire
1197 pulver st
ALBANY, OREGON 97321

PROJECT LOCATION:

Down Town:
Sid Stevens Rental Building

Demolition:

Demo out 10ft of wall and dispose

-Inclusions-

-Exclusions-

Any work done by an electrician

Total: \$650

Sheetrock Walls:

Laying 3/8ths inch sheet rock over carpet on 80 feet of 8 ft walls
Taping, Mudding
Finishing with a knockdown texture
And installing a corner trim where carpeted walls meet sheetrock walls
Paint

-Inclusions-

-Exclusions-

Any walls other that described

Total: \$1,650

JOY CONSTRUCTION & INVESTMENTS, LLC

CCB# 180310

PHONE: (541) 990-9450
RichardjoyJCI@gmail.com

3130 SE 15TH AVE
ALBANY, OR 97322

Install Kitchen door:

-Inclusions-

Provide double hinged commercial grade door to be 36"
Install double hinged door

-Exclusions-

Reframing current wall for any door wider than 36"

Total: \$1500

Build wall and install door between bathroom and kitchen:

-Inclusions-

Frame in 2x4 wall with a 38" opening
Sheet rock both sides and finish with a knockdown texture
Install a commercial grade 36" door
Finish with same trim as back hall way

-Exclusions-

Any wiring
Any door to exceed 36"
Floor trim
Reframing current wall for any door wider than 36"

Total: \$550

Install trim on doors in back hallway:

-Inclusions-

Install one 1 1/2 extension to one door to make a 2x6 door frame
Install basic trim found at home depot on three doors
Caulk
Paint white

Total: \$350

JOY CONSTRUCTION & INVESTMENTS, LLC

CCB# 180310

PHONE: (541) 990-9450
RichardjoyJCI@gmail.com

3130 SE 15TH AVE
ALBANY, OR 97322

Two cut-out openings:

-Inclusions-

Cut out two, 6 ft wide by 4ft tall openings, one in each of the two small private rooms
Finish with matching wood trim kit

-Exclusions-

Any wiring

Total: \$1300

Cut opening to go into back hallway and install door:

-Inclusions-

Rough frame in 38" opening
Install a commercial grade 36" door
Trim to match existing on one side and to be like hallway trim on the other
Paint

-Exclusions-

Any wiring

Total: \$850

Install Trim to match the trim in restaurant in all doorway openings and where walls were removed:

-Inclusions-

Install trim to match restaurant in all openings not yet mentioned

-Exclusions-

Back Hallway

Total: \$800

JOY CONSTRUCTION & INVESTMENTS, LLC

CCB# 180310

PHONE: (541) 990-9450
RichardjoyJCI@gmail.com

3130 SE 15TH AVE
ALBANY, OR 97322

We propose to furnish labor & material-complete in accordance with the above specifications,
for the sum of

\$7650 SEVEN THOUSAND AND SIX HUNDRED AND FIFTY DOLLARS

DEPOSIT AT SIGHNING-----\$2550

BALLANE DUE AT COMPLETION-----\$

Meyda Custom Lighting
Uncorks Wine Bottle Pendants

Handcrafted in the USA, Meyda's stunning pendants come alive in colored recycled glass wine bottles. Wall sconces, chandeliers and custom designs available.

<p>32745 White Frosted MSRP \$225.00 SALE \$135.00</p>	<p>32706 Blue Frosted MSRP \$225.00 SALE \$135.00</p>	<p>50373 Amber Frosted MSRP \$240.00 SALE \$144.00</p>	<p>32702 Antique Green Etched MSRP \$270.00 SALE \$162.00</p>
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Click to Print Ad

Floor Replacement:

Bid to replace carpet and install kitchen flooring comes to \$11,178.

BID

AK CARPET & MORE

140 1st Avenue S.E.

Albany, Or. 97321

Phone: (541) 928-0755

Fax: (541) 926-7465

CCB #: 147813

ATTN: Dan

DATE: 7/13/2011

CUSTOMER:

Dan Alire

PHONE:

ADDRESS:

1st Ave

FAX:

CITY:

Albany

ZIP:

JOB NAME:

ADDRESS:

AREA

DESCRIPTION

PRICE

Kit, Halls

Mannington Assurance (No-Slip Vinyl)
Installed

\$7,848.00

	4" Rubberbase - Installed Prep Heat Weld Seams	
DR	Commercial Carpet (\$30 Allowance) Installed - Glue Down	\$3,330.00
	JOB TOTAL	\$11,178.00

Additional Preparation and/or material will be applied to the final invoice.

TERMS: Minimum 50% deposit is required on all orders. Final payment in full is due upon completion of job. Estimate valid for 30 days from date listed above. LATE PAYMENT CHARGE: 1.75% per month ON ALL PAST DUE CHARGES. If suit or action is brought to collect the amount due on the contract or any part thereof, the Contractor/Owner hereby promises to pay such additional sum as the court may adjudge reasonable as attorney's fees in said suit or action. There will be a 25% Restocking charge for all cancelled orders.

AUTHORIZED SIGNATURE:

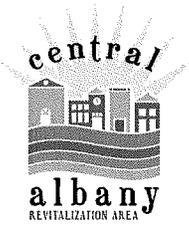
Andrea
AK CARPET & MORE
REPRESENTATIVE

DATE: 7/13/2011

ACCEPTANCE SIGNATURE:

DATE:

Remodel Cost is \$7650, see bid from Joy Construction.



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Louise Dorsett-Hinzman

Louise Dorsett-Hinzman – Lavender & Lace
311 First Avenue W

Small Grant Requested: **\$1,200.00** Total Project Work = \$2,400.00

Louise Dorsett-Hinzman is coming before you to request a 50 percent grant to upgrade interior lights.

The project will help improve the business interior and will implement a more sustainable lighting option (as suggested by the Energy Trust of Oregon) for this business located in Downtown Albany.

Please note previous grants received on this property:

Awning	\$ 682.50
Paint (exterior)	1,900.00
Upper floor rehabilitation	14,000.00
<u>Roof</u>	<u>5,000.00</u>
Total	\$21,582.50

KCP:de:ldh

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CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p><i>CARA Key Objectives:</i></p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p><i>CARA Additional Objectives:</i></p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant has limited cash flow.
E)	Blight	Would it remedy a severely blighted building? How?	No.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes, retail shop serves as an attractor, though it is already in existence.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	No.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	The lighting retrofit is sustainable.
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	The lighting retrofit is sustainable.



Small Grant

APPLICATION

1. APPLICANT

Name: Louise A. Dorsett-Hinzman

Business Name: Lavender & Lace, Etc.

Address: 311 1st. Ave W

Albany, OR Zip Code: 97321

Contact Name: Louise Phone Number: 541. 979. 2000

Fax Number: 541. Email Address: lawlace@hotmail.com

Legal Form: Sole Proprietorship [checked] Partnership []

Corporation: Profit [] Non-Profit [] TIN#

In which State are the incorporation and/or organization documents filed? OREGON

2. BUILDING/BUSINESS INFORMATION

Name: Bill & Connie Lanham (Building owners)

Address: 309-311-313 1st Ave Zip Code: 97321

Legal Description: Albany Plan of 4, 5, 6 map 11S03W06CC 02000

Property Tax Account Number: # 80776

Is the building a historic contributing resource? Yes [checked] No []

If so, is it on the historic property-tax freeze? Yes [] No [checked]

3. OWNER OF PROPERTY (if not applicant)

Name in which tile is held: Bill & Connie Lanham

Contact Name: Connie

Address: 2243 Front Ave NE

Albany, OR Zip Code: 97321

Phone Number: 541-926-3119 Res- 541-619-2011 Cell

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

Replace Lights to comply with energy trust program of oregon

6. ESTIMATED COST OF PROJECT: \$ 2400.00

ESTIMATED VALUE OF PROJECTS UPON COMPLETION: \$

Basis for valuation and value upon completion:

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? Rite Way Electric

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address:

Phone Number: Email Address:

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

upgrading lights inside of building will maintain the integrity of this historic building

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes [X] No [] If so, amount \$ 5000.00

FOR WHAT PROJECT: 1900. painting outside of Building.

AWNING 682.50 PAINT 1900- UPPER FLOOR 14,000 ROOF 51000

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS \$ 2500.00

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.) ~~ZOEN~~ CASH

Is your funding for these: available today applied for unknown at this time
(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

We do not have enough money to take care of any added costs. Because this is an old building, we will not know until work is started if all the original fixtures will meet the new standards for all the electrical upgrades-

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

Have not looked elsewhere

ASSISTANCE REQUESTED

Total Estimated Project Costs: \$ 2500.00

Small Grant Amount Requested: \$ 1,200 total
(50% of total amount up to \$5,000)

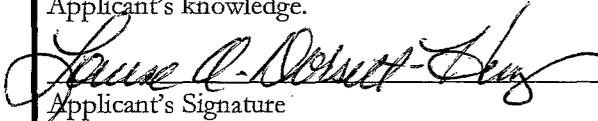
Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.


Applicant's Signature

29 Jun 11
Date

Applicant's Signature

Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6-29-11 By: KCP Application Complete: Yes No

If no, comments: attachments

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____

June 25, 11
To whom it may concern,
The Council & Bill Gordon
(clubbing owners) recognize
Haskell Hingman as our
Spokesman and discuss
marked for project site
up park lighting in
Hartman's & face, 309 W.
1st Ave.

Thank you

Contractor & Gordon
Bill & Gordon

2008-
Total cost of Roof
was 16,000.00
2010.
Total cost of outside
paint was 5,450.00

2008
14,000. Up stairs apt Remo
ie. Total cost \$29,000.



Lighting Upgrade and Retrofit Detail for: Lavender and Lace

Address: 311 First Avenue, Albany

Rite Way Electric

LOCATION	EXISTING EQUIPMENT				PROPOSED EQUIPMENT					
	Fixture Quantity	FIXTURE	Watts per Fixture	Annual Operating Hours	Fixture Quantity	FIXTURE	Type	Watts per Fixture	Annual Operating Hours	Occ. Sensor
Retail Area	14	4', 2 lamp T12	82		14	New 4', 2 Lamp, High Perform. T8 Ballast & Lamp	New Ballast & Lamp	55	3050	
Show Window	1	4', 2 lamp T12	82		1	New 4', 2 Lamp, High Perform. T8 Ballast & Lamp	New Ballast & Lamp	55	3050	
Backroom	2	4', 2 lamp T12	82		2	New 4', 2 Lamp, High Perform. T8 Ballast & Lamp	New Strip	55	3050	Wall Mount
Backroom	1	4', 2 lamp T12	82		1	New 4', 4 Lamp, High Perform. T8 Ballast & Lamp	New Strip	55	3050	Wall Mount
Restroom	1	Incandescent	26		1	CFL, one-piece screw in		26	3050	

June 29, 2011

Proposed Lighting Retrofit: Lavender and Lace
Prepared by: RWE

Estimated Energy Savings and Energy Trust of Oregon Incentive Package

Based on the lighting retrofit proposal that has been prepared, we have estimated the energy savings, and the incentives that would be available from the Energy Trust of Oregon for this proposed project.

Estimated Annual Energy Savings:	2,278 kWh
Estimated Annual Cost Savings:	\$ 230 per year
Estimated Energy Trust of Oregon Incentive:	\$ 387
Additional Estimated Bonus Incentive:	\$ -
Estimated Installation Cost:	\$ 2,400

Based on your proposed retrofit and estimated installation cost, we show the following financial analysis:

Estimated Installation Cost:	\$ 2,400
<i>minus Energy Trust of Oregon incentive:</i>	\$ (387)
<i>minus BETC (tax credit calculated at 35% of project cost)*:</i>	\$ (840)
Net Installation Cost:	\$ 1,173
Energy Savings Payback (in years):	5.1
% of installed cost paid for by incentives:	51%
Return on Investment (ROI):	20%

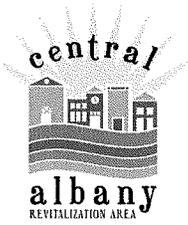
* The BETC tax credit (up to 35% of eligible costs) is available through the Oregon Department of Energy. For eligibility of applicable amount, call 1-800-221-8035 or go to: <http://egov.oregon.gov/ENERGY/CONS/BUS/BETC.shtml>

This project does not require a pre-installation inspection.

This is an estimate only, as actual savings and incentives will vary based on final installed measures and costs, actual area operating hours, energy rates and building usage.

Green Project Box: (Estimate for informational purposes only. The carbon footprint from electricity generation is calculated from a regional average, which may be different than the national average.)

This proposed project could offset approximately	1 tons of CO2 generated by fossil fuels,
equal to taking more than 0 cars off the road or	0.1 acres of reforested trees.



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Jay & Janine Annunzio

Jay & Janine Annunzio – Schultz Building
212 First Avenue E

Small Grant Requested: **\$5,000.00** Total Project Work = \$10,201.00

Jay and Janine are coming before you to request a 50 percent grant to cover costs repointing brick on the west wall and filling brick, where necessary, and cleaning and painting the entire exterior of the building.

The project will help enhance the value of investment spent on the interior renovations and will preserve a historic building in the downtown core. Additionally, the proposed exterior work will be highly visible and will enhance this east-side historic commercial building (one of only a few).

Please note the previous grant amount received on this property: \$45,000 to convert second floor from unused space to active reuse as an apartment.

KCP:de:ldh

U:\Economic Development\CARA\CARA Advisory Board\2011\Staff Reports\07.20.11 Annunzio Grant Request Staff Report..doc



CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p><i>CARA Key Objectives:</i></p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p><i>CARA Additional Objectives:</i></p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant has invested a significant amount of money in the interior of the building.
E)	Blight	Would it remedy a severely blighted building? How?	Yes. The painting of the exterior will restore the exterior of the building.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	Yes, this project would see the exterior envelope of the building restored and spruced up .
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	Yes.
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION

1. APPLICANT

Name: JAY + JANINE Annunzio

Business Name: _____

Address: 212 1st Ave E.
Albany Zip Code: 97321

Contact Name: JAY Annunzio Phone Number: 541 619-4405

Fax Number: _____ Email Address: JAY18402003@yahoo.com

Legal Form: Sole Proprietorship Partnership

Corporation: Profit Non-Profit TIN# _____

In which State are the incorporation and/or organization documents filed? _____

2. BUILDING/BUSINESS INFORMATION

Name: Schultz Building

Address: 212 1st Ave E. Zip Code: 97321

Legal Description: 2 story historic brick building, built in 1910

Property Tax Account Number: 82251

Is the building a historic contributing resource? Yes No

If so, is it on the historic property-tax freeze? Yes No

3. OWNER OF PROPERTY (if not applicant)

Name in which title is held: _____

Contact Name: _____

Address: _____

Zip Code: _____

Phone Number: _____

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

Repointing Brick on west wall, Fill Brick where necessary. Clean + paint schultz sign at top of Facade
Clean + paint entire exterior of Building

6. ESTIMATED COST OF PROJECT: \$ 10201.00

ESTIMATED VALUE OF PROJECTS UPON COMPLETION: \$

Basis for valuation and value upon completion:

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? JAY Annunzio

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address:

Phone Number: Email Address:

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

This project continues The restoration of our historic bldg. to The exterior. By preserving and Enhancing The exterior, we are visibly extending the core of The historic district, down 1st AVE. By completing The exterior, we are enhancing The value of investment Spent on the interior renovations.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes No If so, amount \$ 45,000

FOR WHAT PROJECT: To Fund a portion of costs to return loft to a residence, bring building up to code, including all fire protection.

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS

\$ 6000.00

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.) _____

Is your funding for these: available today applied for unknown at this time

(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

The revitalization going on in downtown Albany has motivated us to renovate and beautify our property. With approximately \$100,000 of our personal saving invested to date, cara funding allows us to employ skilled craftsmen who will do quality, lasting work. Cara funding also allows us to package the renovation instead of piecing it out, so the transformation appears "overnight"

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

ASSISTANCE REQUESTED

Total Estimated Project Costs:

\$ 10201.00

Small Grant Amount Requested:
(50% of total amount up to \$5,000)

\$ 5000.00

Certification

The Applicant understands and agrees to the following conditions:

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7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

Jay Amuzo
Applicant's Signature

6-28-11
Date

Applicant's Signature

Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6/28/11 By: KCP Application Complete: Yes No

If no, comments: _____
_____ - attachments - _____

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____

**Proposal for CARA Small Grant ~ \$5,000 Matching Grant for Exterior
Improvement
Schultz Bldg, 212 First Avenue SE ~ Jay and Janine Annunzio**

Compatibility with CARA Goals & Objectives

- Preservation and rehabilitation of a historic building
- Enhance the value of investment in interior renovation
- Allow identifiable core to be extended down First Avenue

Historic Review

- Listed on the Oregon Historic Sites Database
- Listed in Albany's Local Historic inventory
- Built in 1910, the Schultz Building serves as a buffer zone for the core downtown district
- It is distinct as being the largest surviving brick commercial building on the east side

Description of Project

- Brick Repair/Repointing of west side of building, visible from First Avenue, Second Avenue and Baker Street
- Paint exterior of building
- Install historically accurate trim around windows and on façade

Estimated Cost – Please see attached estimates

- Repointing Labor/Materials\$
- Paint Labor/Materials \$
- Rental Equipment/Supplies \$

Personal Note

The Schultz Building had been neglected for many years when we purchased it in 2004. Since that time we have spent over \$125,000 in renovation and preservation. We have worked hard to help erase the memory of the “adult shop” in downtown Albany, and have turned this investment into useable retail/residential space with parking.

Our previous investments in restoring this building include: A fire sprinkler system for the entire bldg; Installation of new power meter and all electrical brought up to code; Return the second floor to a 1400 sq. ft. residence.

We ask for your assistance in restoring the historic character to the exterior of our building so that we may continue to contribute to the downtown area.

Estimate Breakdown

Brick Repair	6800.00
Rental Equipment	795.00
Paint & Materials	1576.00
Painting Labor	750.00
misc. Supplies for wood trim and related items.	280.00
Total	10201.00

Cascade Stone and Masonry
3890 SE Choctaw Street
Prineville, OR 97554
(541) 207-8517

PROPOSAL – ESTIMATE

June 24, 2011

Submitted to:

Jay Annunzio
212 1st Avenue SE
Albany, OR 97321

Project Site:
Schultz Building
212 1st Avenue SE
Albany, OR

Project Estimate: \$6,800.00

.....
We hereby propose to furnish materials and equipment, and perform all labor necessary to complete the following work: Re-grouting west wall as needed, repairing and replacing brick as needed. Brick in fill of a 5'6"x5'2" opening on southwest end of existing wall. Pressure wash cleaning and painting of original signage on the façade of the building, two colors.

All materials will be specified and replacement brick will be matching as close as possible since the current brick used are not currently manufactured. The above work will be performed in accordance with standard masonry practices and completed in a timely manner.

The estimated amount of six thousand eight hundred dollars (\$6,800.00) shall be paid as follows: A fifty percent scheduling and material deposit of three thousand four hundred dollars (\$3,400.00) is required before work will

begin on the above project with the balance due immediately upon completion.

Any alteration or deviation from the scope of work described in this proposal involving extra costs will be executed only upon written agreement. This proposal is not a binding agreement and may be withdrawn by us within 10 days if not approved.

Respectfully submitted,

Francois Colomb
Cascade Stone Craft



MILLER PAINT
 12812 NE WHITAKER WAY
 PORTLAND, OR 97230
 United States of America
 Phone: 503.255.0190
 Fax: 503.255.0192

QUOTE ONLY NOT A RECEIPT

PAGE	1
QUOTE #	27031251
DATE	6/21/11

*8278
 B CASH SALE-OR STORE 155-LVL8
 I 1350 PACIFIC BLVD SE
 L ALBANY, OR 97322
 T United States of America
 O

S JAY ANNUNZIO
 H 1350 PACIFIC BLVD
 I ALBANY, OR 97322-4825
 P United States of America
 T
 O 541-619-4405

CUSTOMER PURCHASE ORDER NO.	SHIP VIA	TERMS	Expiration	SLMN
	Pick-Up	Upon Receipt	8/20/11	18008

SPECIAL INSTRUCTIONS >

ITEM NO.	DESCRIPTION	QTY. ORDERED	U/M	PRICE	AMOUNT			
74865	ACRI-LITE SATIN ACCENT BASE BODY COLOR	6.00	5GL	173.8000	1042.80			
11005	PaintCare Recovery Fee	6.00	EA	1.6000	9.60			
74865	ACRI-LITE SATIN ACCENT BASE TRIM COLOR	1.00	5GL	173.8000	173.80			
11005	PaintCare Recovery Fee	1.00	EA	1.6000	1.60			
06294	MILLER 2.5" ANGLE SASH	5.00	EA	9.8000	49.00			
01058	AIRLESS SPRAYER RENTAL (DAY)	5.00	EA	60.0000	300.00			
SUB - TOTAL		TOTAL DISCOUNTS		SHIPPING & HANDLING	FREIGHT	MISCELLANEOUS	TAX	TOTAL
1576.80		.00		.00	.00	.00	.00	1576.80

Albany Rental Inc.

Albany, Oregon

(541) 928-1780

No part of this website may be reproduced or otherwise used without permission of albanysrental.net

All Prices are Daily, Weekly and by the Month Unless Otherwise Stated.

Price are informational ONLY, Call for formal quote.

All Prices Subject to Change Without Notice.



Aerial Equipment

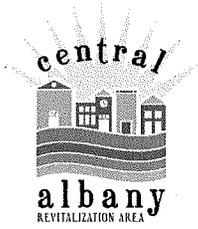
Home Page

To view equipment: If equipment description is underlined, click for an image and Spec's of the equipment.

On some pages you may need Adobe Reader.

Rental Fee by the Day, Week and Month

	Day	Week	Month
Genie Lift 18'	\$30.00	\$90.00	\$270.00
Basket, with Rails 20'	\$25.00	\$75.00	\$250.00
Basket, with Rails 15'	\$25.00	\$75.00	\$250.00
Basket, with Rails 8'	\$15.00	\$45.00	\$90.00
Basket, with Rails 5'	\$15.00	\$45.00	\$90.00
Manlift 30' Genie Z30/20	\$180.00	\$625.00	\$1650.00
Manlift 34' Genie TZ-34/20	\$150.00	\$450.00	\$1350.00
Manlift 60' JLG 600s	\$300.00	\$950.00	\$2600.00
Manlift 45' JLG 4X4 45HA Z-Boom	\$230.00	\$690.00	\$1995.00
Manlift 60' Genie Z-60/34	\$300.00	\$950.00	\$2600.00
Manlift 45' JLG Electric 2WD	\$200.00	\$650.00	\$1750.00
Manlift 45' 4X4 Genie S-Boom	\$240.00	\$720.00	\$2040.00
Manlift Genie Z-Boom	\$230.00	\$690.00	\$1955.00
Forklift Terex Telehandler TH636C 6000 lb. Reach	\$250.00	\$750.00	\$2000.00
Forklift Terex Telehandler (Genie) GTH-844	\$260.00	\$780.00	\$2340.00
Forklift Terex Square Shooter TH842C 8000 lb. Reach	\$260.00	\$780.00	\$2340.00
Forklift John Deere 482c 4x4 6000lb	\$130.00	\$410.00	\$1235.00
Scissor Lift 20' Genie 2032	\$100.00	\$250.00	\$750.00
Scissor Lift 19' Genie 1930	\$100.00	\$250.00	\$750.00
Scissor Lift 26' Genie 2646	\$115.00	\$345.00	\$855.00
Self-Propelled Scissor Lift Genie Rough Terrain GS-3268 RT	\$175.00	\$600.00	\$1300.00



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Albany Area Chamber of Commerce

Janet Steele – Albany Area Chamber of Commerce
435 First Avenue W.

Small Grant Requested: **\$5,000.00** Total Project Work = \$10,106.00

The Albany Area Chamber of Commerce is coming before you to request a 50 percent grant to cover costs for the painting the exterior of the building, replacing the deteriorated wood trim on the front of the building, and replacing the worn awnings.

The project will help improve a building that is in a very visible area of the downtown core. The building is at the gateway to Monteith Riverpark and is seen by thousands of people each month as they visit Downtown Albany. This will also help to preserve a historical building and will keep the façade and brick from deteriorating.

KCP:de:ldh

U:\Economic Development\CARA\CARA Advisory Board\2011\Staff Reports\07.20.11 Chamber of Commerce Grant Request Staff Report..doc



CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p><i>CARA Key Objectives:</i></p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p><i>CARA Additional Objectives:</i></p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant has stated that this is a non-profit organization with limited funding.
E)	Blight	Would it remedy a severely blighted building? How?	Yes, by painting, and replacing the deteriorated wood trim and awnings.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	Yes.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	n/a
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	n/a
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION

1. APPLICANT

Name: _____

Business Name: Albany Area Chamber of Commerce

Address: 435 1st Ave, W.

Albany OR Zip Code: 97321

Contact Name: Janet Steele Phone Number: 541.926.1517

Fax Number: 541.926.7064 Email Address: jsteele@albanychamber.com

Legal Form: Sole Proprietorship Partnership

Corporation: Profit Non-Profit

TIN# 93-0110065

In which State are the incorporation and/or organization documents filed? Oregon

2. BUILDING/BUSINESS INFORMATION

Name: Albany Area Chamber of Commerce

Address: 435 1st Ave, W. Zip Code: 97321

Legal Description: Please see warranty deed (attached)

Property Tax Account Number: 80735

Is the building a historic contributing resource? Yes No

If so, is it on the historic property-tax freeze? Yes No

3. OWNER OF PROPERTY (if not applicant)

Name in which title is held: _____

Contact Name: _____

Address: _____

Zip Code: _____

Phone Number: _____

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

Replace deteriorated wood trim on the front of the building
Paint entire exterior of the building
Replace worn out awnings (front and side)

6. ESTIMATED COST OF PROJECT: \$ 10,106.00

ESTIMATED VALUE OF PROJECTS UPON COMPLETION: \$ 10,106.00

Basis for valuation and value upon completion: _____

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? Please see attached bids

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address: _____

Phone Number: _____ Email Address: _____

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

The AAC building is located on a strategic and very visible corner in the downtown core (1st and Washington). The building is at the gateway to Monteith Park and is seen by thousands of people each month as they shop, dine, visit the park, use the post office, etc. New paint and awnings will enhance the building and CARA's beautification goals, plus maintain the historical significance of the building. The project is also necessary to keep the facade and brick from deteriorating.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes No If so, amount \$ _____

FOR WHAT PROJECT: _____

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS

\$ 5,106.00

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information

satisfactory to CARA is provided.) Albany Area Chamber of Commerce funds

Is your funding for these: available today applied for unknown at this time

(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

The AFCC is a non-profit organization with limited financial resources. CARA funding will help replace awnings and paint the building that needs to be done to stop the deterioration. Without CARA funds this project will be delayed.

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

ASSISTANCE REQUESTED

Total Estimated Project Costs: \$ 10,106.00

Small Grant Amount Requested: \$ 5,000.00
(50% of total amount up to \$5,000)

Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
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8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

Janet Steele
Applicant's Signature

6-30-11
Date

Applicant's Signature

Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6/30/11 By: Kep Application Complete: Yes No

If no, comments: Attachments

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____

This Indenture Witnesseth, THAT M. SENDERS & CO., a co-

partnership

for and in consideration of the sum of Ten Dollars and other valuable consideration to it paid, has bargained and sold, and by these presents do grant, sell and convey unto ALBANY CHAMBER OF COMMERCE, an Oregon nonprofit corporation

heirs and assigns, the following described premises, situated in Linn County, Oregon,

to-wit: TRACT I: Part of Lots 7 and 8, Block 3, Albany, more particularly described as follows:

Beginning at the Southeast corner of said Lot 8; thence West along the South line of said Lot 8, a distance of 26 feet, 2 inches; thence Northerly, parallel with the East line of said Lot 8 to the Northerly boundary of said Lot 8; thence Northerly along the Northerly boundary of said Lot 8 and the Northerly boundary of said Lot 7 to the center of a brick wall situated along the West line of said Lot 7; thence Southerly along the center line of said brick wall to the Southerly boundary of said Lot 7; thence Westerly along the South line of said Lot 7 to the place of beginning.

TRACT II: Beginning at a point on the East boundary line of and North 102 feet from the Southeast corner of Block 2, City of Albany; thence Northerly along the East boundary of said Block 2 to the Southerly right of way line of the Oregon Electric Railroad; thence Southwesterly along said Southerly right of way line to a point West of the point of beginning; thence East to the point of beginning.

EXCEPTING THEREFROM that portion in public streets, roads and highways.

TO HAVE AND TO HOLD the said premises with their appurtenances unto the said grantee, heirs and assigns forever. And the said grantor hereby covenant to and with the said grantee heirs and assigns, that it is the owner in fee simple of said premises and they are free from all incumbrances.

and that will warrant and defend the same from all lawful claims whatsoever.

IN WITNESS WHEREOF we have hereunto set our hand and seal this 11th day of February 1966

Ralph Senders (SEAL) M. S. Senders, Partner
Joanna Senders (SEAL) Joanna Senders, Partner

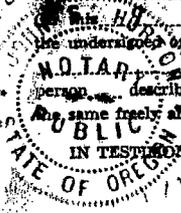
By Alma B. Senders, executrix of A. G. Senders Estate (SEAL)
Carrie I. Seidell, partner (SEAL)

County of Linn, State of Oregon, on the 11th day of February, A. D. 1966, before me, a notary public

the undersigned officer, personally appeared the within named Alma B. Senders who is known to me to be the identical person described in and who executed the within instrument, and acknowledged to me that she executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and notarial seal the day and year last above written.

My Commission Expires 9/21/69 Notary Public for Oregon.



Handwritten signature of the notary public.

WEATHERFORD & THOMPSON
150 WEST FIRST AVENUE
ALBANY, OREGON

By Recorder of Conveyances, Deputy.

I certify that the within instrument was received for record on the day of A. D. 1966 at o'clock M., and recorded in Deeds of said County. Record of Deeds of said County. Witness my hand and seal of County affixed.

WARRANTY DEED

STATE OF WASHINGTON,)
County of King) ss.

On this 17 day of ^{JUNE} ~~February~~, A. D., 1966, before me a notary public the undersigned officer, personally appeared the within named R. S. Sanders and Jeanne Sanders who are known to me to be the identical persons described in and who executed the within instrument, and acknowledged to me that they executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.

[Signature]
Notary Public for Washington
My comm. exps: Jan 31, 1969

STATE OF California)
County of Alameda) ss.

On this 24 day of ^{JUNE} ~~February~~, A. D., 1966, before me a notary public the undersigned officer, personally appeared the within named Carrie I. Seidell who is known to me to be the identical person described in and who executed the within instrument, and acknowledged to me that she executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.

[Signature]
Notary Public for Alameda Co.
My comm. exps: 2-27-67

539739 800
JUL 20 1 38 PM '62

STATE OF OREGON
County of Linn

I hereby certify that the attached was received and duly recorded by me in Linn County records:

Volume: MF 317 Page: 243

Witness My Hand and Seal

DEL W. RILEY
Linn County Clerk

[Signature]
Deputy

Albany Chamber of Commerce
435 W. 1st
Albany, OR 97321

PO Box 2376 · Corvallis, OR 97339
 PO Box 40253 · Eugene, OR 97404

SMALL BUSINESS OF THE YEAR
 AWARD RECIPIENT



CORVALLIS 541.752.6320
 ALBANY 541.967.8900
 EUGENE 541.485.7232



1 Million Liability Ins. Coverage
 Security Bond: 50K
 Workmans Comp Ins. - Statutory Limits

INTERIOR · EXTERIOR · RESIDENTIAL · COMMERCIAL
 LICENSED · BONDED · INSURED

WWW.FITZPATRICKPAINTING.COM

EXTERIOR QUOTE

PROPOSAL SUBMITTED TO: Albany Chamber - Janet Steele		DATE: 6/21/11	BID #
STREET 435 1st Ave.		JOB LOCATION: Same	
CITY, STATE & ZIP CODE: Albany		CITY, STATE & ZIP CODE:	
PHONE: 541-926-1517	WORK/CELL:	EMAIL: jsteele@albanychamber.com	

WE HEREBY PROPOSE TO SUPPLY ALL MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

A MARKED BOX INDICATES LINE ITEM WILL BE PERFORMED

- Treat all Mold & Mildew with "Mold be Gone" or like solution to kill these organisms.
- Power wash all surfaces receiving finish to remove dirt, chalk, flaking paint and mildew.
- Wash all windows.
- Clean all gutters of all debris.
- Mask/protect all areas as needed (windows, walkways, landscaping, rooflines, etc.).
- Scrape all loose or chipping paint down to a well-adhered surface.
- Prime all bare wood and cracking paint with a resin Primer/Wood Stabilizer or Oil Primer. (dependent on wood surface)
- All rusted metal and nails in the siding will be wire brushed to remove loose rust, then primed with a rust inhibitive primer.
- Prime bottom edges of siding boards with Lox-on primer.
- Re-fasten all loose siding boards with galvanized screws.
- Any loose caulking will be removed and recaulked with "Big Stretch Lifetime Warranty" acrylic caulk. Includes caulking all open gaps around all windows, frames and critical junctions.
- Re-glaze all windows as required.
- Add a Mildicide to all paint. This greatly minimizes future mold and mildew growth on the paint.
- Bottom edges of all siding at foundation will be painted.

Painting the following entry doors that are checked:

- Front Entry Overhead Garage Door Man Door Back Door Other:
- All surfaces will be back brushed and rolled, as required to ensure proper adhesion.
- After completion of the painting, all masking and painting debris will be removed and disposed of properly.
- Price quoted includes a touch up kit with clearly labeled containers for all paints used.
- Professional color consultation with our designer is included in this bid!

WARRANTY OPTIONS

10 YEAR WARRANTY: using 2 coats of Sherwin Williams, 25 yr. Warranty Super Paint or better. Dollars \$ 5,150.00
 Includes complimentary inspection of the paint job by our firm once every two years. Initial for Choice: _____

20 YEAR WARRANTY: using Sherwin Williams Lifetime Warranty Paint. Dollars \$ 6,450.00
 Includes complimentary inspection of the paint job by our firm once every two years. Initial for Choice: _____

All moss and mold on the entire roofline will be treated and removed for an additional \$ _____ Yes No

Price includes painting all doors.

With payment made as follows: 10% down upon acceptance with the remaining balance due upon completion.

Any alteration or deviation from above specifications involving extra cost, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. Workers Compensation and Public Liability Insurance on above work to be taken out by: FITZPATRICK PAINTING, INC.	www.fitzpatrickpainting.com Note: This proposal may be withdrawn by us if not accepted within <u>30</u> days
--	--

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I acknowledge receipt of information notice and owner's duty to notify contractor in the event of a residential construction dispute. A finance charge of 2% per month will be charged on all amounts not paid on time. If a lien is filed, a \$500.00 lien fee will be assessed; if an attorney is hired to collect or enforce this estimate and/or proposal, there will be attorney fees associated with the enforcement of this estimate/contract. By signing below, this proposal is agreed upon and accepted as stated above. Work will not begin until proposal is signed and dated.

Contractor's Signature	Date <u>6/21/11</u>	Client / Owner's Signature	Date
Print Name			

CUSTOMER NAME: Albany Chamber of Commerce

ADDRESS: 435 1st Ave. W
Albany OR 97321

PHONE: 541-926-1517

CORVALLIS 541.752.6320 ALBANY 541.967.8900 EUGENE 541.485.7232 FAX 541.967.8903



CCBF 169134

WWW.FITZPATRICKPAINTING.COM

PROPOSAL / CONTRACT

- This is only a proposal and your acceptance is subject to our approval in order to make this contract binding.
- If after you agree to this work, and you desire any changes or additional work, they must be agreed upon in writing. Changes may require an additional cost.

DESCRIPTION:

Replace the entire run of decorative trim that has begun to deteriorate.

Replace a total of four pieces of flat stock trim that have begun to deteriorate.

COST: **786.00**

- We propose to furnish material and labor, complete and in accordance with the above specifications for the sum stated above or any of the above individual tasks at their respective prices, as stated above.

Limited Warranty

- Fitzpatrick Painting, Inc. warrants labor for a period of three (3) years. If workmanship failure appears, we will supply labor and materials to correct the condition without cost. This warranty is in lieu of all other warranties, expressed or implied. Our responsibility is limited to correcting the condition as indicated above.

Work Standard

- All work is to be completed in a workmanlike manner, according to standard practices. It is essential that the work area be available to us, free from other trades. All agreements are contingent upon strikes, accidents, or delays beyond our control.

CUSTOMER SIGNATURE: _____

DATE: _____

ESTIMATOR SIGNATURE: _____

DATE: **June 30, 2011**



Exterior Painting Proposal & Contract

CCB #143452 Licensed - Bonded - Insured & Full Workman's Comp Insurance

P.O. Box 3065 • Albany, OR 97321
CALL: 541-981-7852 • Fax: 541-917-1964
Email: miguel@JRPainting.com • www.JRPainting.com

"Quality, Integrity and Customer Service"



TO: Albany Chamber DATE: 6/20/11
JOB SITE ADDRESS: 435 1st Ave W. Albany PHONE NUMBER: 926-1817

I, we, the owners of the above described premises, hereby authorize JR Painting, hereafter referred to as "Contractor" to furnish all labor and materials necessary to paint and/or improve the exterior of the above premises in a good, workmanlike, and substantial manner according to the following terms, specifications and provisions:

Extremely thorough preparation to include:	Professional Painting to include:
<input checked="" type="checkbox"/> Clean and treat all mold & mildew <input checked="" type="checkbox"/> Pressure wash exterior of home and all other surfaces to be painted <input checked="" type="checkbox"/> Re-caulk and repair cracks and breaks where necessary <input checked="" type="checkbox"/> Remove loose, peeling and flaky paint by scraping pressure washing <input type="checkbox"/> Re-attach any loose siding <input type="checkbox"/> Re-glaze all windows as necessary <input checked="" type="checkbox"/> Apply recommended primer to: <input type="checkbox"/> all surfaces to be painted <input checked="" type="checkbox"/> all bare wood and where necessary <input checked="" type="checkbox"/> any and all rust spots	<p>Sherwin Williams Duration Paint (with Lifetime Warranty) to be used unless otherwise specified.</p> <input checked="" type="checkbox"/> All exterior walls <input checked="" type="checkbox"/> All exterior trim <input type="checkbox"/> Fences (specify) _____ <input type="checkbox"/> Decks, concrete or wood porch floors (specify) _____ <input type="checkbox"/> Add mildewcide to all paints as required <input type="checkbox"/> Outbuildings (specify) _____ <input type="checkbox"/> Overhang to be: wall color _____ trim color _____ <input checked="" type="checkbox"/> Paint all entry doors (total # <u>2</u>) <input checked="" type="checkbox"/> Surfaces will be painted using the following technique(s) as required, to ensure the best possible adhesion and penetration <input checked="" type="checkbox"/> Brush <input checked="" type="checkbox"/> Roll <input checked="" type="checkbox"/> Back-brush/roll <input checked="" type="checkbox"/> Spray

TWO THICK COATS of Sherwin Williams SuperPaint will be applied: Colors/Areas: _____

TWO THICK COATS of Miller Acri-Lite will be applied. Colors/Areas: _____

Other: (specify) 2 coats Leorn AP Colors/Areas: El Estameria

All workmanship is warranted for a period of 5 YEARS!

All material is guaranteed to be as specified, and the work to be performed in accordance with the drawings and/or specifications submitted for above work and completed in a substantial workman like manner for the sum of \$ 6,300.00

JR Painting will exercise care and caution around all landscape, including but not limited to, plants, shrubs and flowers. We will be responsible for all clean up and haul off of debris caused by us, and: Chamber will remove awning and replace rotted wood trim on South side.

Wash all exterior windows
 Clean all gutters
 Leave extra paint for touch up of all areas painted.

Any alteration or deviation from the above specifications involving extra cost of material and/or labor will only be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, weather or other delays beyond our control. Prices quoted in this contract are based upon present prices and upon the condition that the contract will accepted within 14 days.

RESPECTFULLY SUBMITTED
Miguel Lopez, JR.

ACCEPTANCE OF PROPOSAL:
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made upon completion. I also hereby confirm that I have received and reviewed all required notices (Consumer Notification, Owner's Duty to Notify Contractor in the Event of a Residential Construction Dispute, and the Information Notice). These notices are being furnished to comply with Oregon Construction Law.

Date of Acceptance: _____ Signature: _____

102.31

Loxon[®] XP

WATERPROOFING SYSTEM

A24 SERIES


**SHERWIN
WILLIAMS**

SURFACE PREPARATION

WARNING! Removal of old paint by sanding, scraping or other means may generate dust or fumes that contain lead. Exposure to lead dust or fumes may cause brain damage or other adverse health effects, especially in children or pregnant women. Controlling exposure to lead or other hazardous substances requires the use of proper protective equipment, such as a properly fitted respirator (NIOSH approved) and proper containment and cleanup. For more information, call the National Lead Information Center at 1-800-424-LEAD (in US) or contact your local health authority.

Remove all surface contamination by washing with an appropriate cleaner, rinse thoroughly and allow to dry. Scrape and sand peeled or checked paint to a sound surface. Sand glossy surfaces dull. Seal stains from water, smoke, ink, pencil, grease, etc. with the appropriate primer/sealer.

Concrete, CMU, Stucco

Remove all dirt, dust, mildew, loose particles, laitance, foreign material, peeling and defective coatings, chalk, form release agents, moisture curing membranes, etc.

On tilt-up and poured-in-place concrete, commercial detergents and sandblasting may be necessary to remove sealers, release compounds, and to provide an anchor pattern.

Allow the surface to dry thoroughly.

Sand glossy surfaces dull.

Concrete and mortar must be cured at least 7 days at 75°F.

Fill bugholes, air pockets, cracks, and other voids with an elastomeric patch or sealant.

Rough surfaces can be filled to provide a smooth surface.

SURFACE PREPARATION

Sealing and Patching—After cleaning the surface thoroughly, prime any bare surface with Loxon XP, apply an elastomeric patch or sealant if needed, allow to dry, then topcoat.

To improve the performance consider:

- Use caution when preparing the substrate to create a uniform surface.
- Cracks, crevices, and through-wall openings must be patched with an elastomeric patch or sealant.
- Fill voids and openings around window and doors with an elastomeric patch or sealant.
- Stripe coat all inside and outside corners and edges with 1 coat of Loxon XP coating.

APPLICATION

For proper waterproofing performance and to resist alkalis, 2 coats of the coating MUST be applied between 14.0 -18.0 mils wet per coat.

Apply at temperatures between 50°F and 100°F. **Do not reduce.**

Brush - Use a nylon/polyester brush.

Roller - Use a ½" to 1½" nap synthetic roller cover.

Spray—Airless

Pressure, minimum 2300 psi

Tip, minimum021"

The substrate and its condition will determine the application procedure. Considerations to minimize pinholes:

- 2 coat application with overnight drying between coats
- Spray application with backrolling
- Power rolling

Spray and backroll on porous & rough stucco to achieve required film build and a pin-hole free surface.

CLEANUP INFORMATION

Clean spills and spatters immediately with soap and warm water. Clean hands and tools immediately after use with soap and warm water. After cleaning, flush spray equipment with mineral spirits to prevent rusting of the equipment. Follow manufacturer's safety recommendations when using mineral spirits.

CAUTIONS

For exterior use only.

Protect from freezing.

Non-photochemically reactive.

Not for use on horizontal surfaces (floors, roofs, decks, etc.) where water will collect.

Not for use below grade. Will not withstand hydrostatic pressure.

CAUTION contains CRYSTALLINE SILICA, ZINC. Use only with adequate ventilation. To avoid overexposure, open windows and doors or use other means to ensure fresh air entry during application and drying. If you experience eye watering, headaches, or dizziness, increase fresh air, or wear respiratory protection (NIOSH approved) or leave the area. Adequate ventilation required when sanding or abrading the dried film. If adequate ventilation cannot be provided wear an approved particulate respirator (NIOSH approved). Follow respirator manufacturer's directions for respirator use. Avoid contact with eyes and skin. Wash hands after using. Keep container closed when not in use. Do not transfer contents to other containers for storage. **FIRST AID:** In case of eye contact, flush thoroughly with large amounts of water. Get medical attention if irritation persists. If swallowed, call Poison Control Center, hospital emergency room, or physician immediately. **DELAYED EFFECTS FROM LONG TERM OVEREXPOSURE.** Abrading or sanding of the dry film may release crystalline silica which has been shown to cause lung damage and cancer under long term exposure. **WARNING:** This product contains chemicals known to the State of California to cause cancer and birth defects or other reproductive harm. **DO NOT TAKE INTERNALLY. KEEP OUT OF THE REACH OF CHILDREN.**
HOTW 09/23/2008 A24W00451 12 00

The information and recommendations set forth in this Product Data Sheet are based upon tests conducted by or on behalf of The Sherwin-Williams Company. Such information and recommendations set forth herein are subject to change and pertain to the product offered at the time of publication. Consult your Sherwin-Williams representative to obtain the most recent Product Data Sheet.



Salem Tent & Awning Co. CCB#66298

SERVING THE WILLAMETTE VALLEY SINCE 1890

• PO Box 5274 • 280 Wallace Rd NW Salem OR 97304 • 503-363-4788

• Fax 503-363-0286 • www.salemtent.com •

Proposal #36775

Ship To

STEELE , JANET
ALBANY CHAMBER OF COMMERCE
PO BOX 548
ALBANY, OR 97321
541-926-1517 F541-926-7064

435 W FIRST AVE
ALBANY, OR97321

Written By	Sale Date	Pattern	Border	Frame	Recover	Installation
Deric	6/22/2011	SUNBRELLA				ST&A

We hereby submit specifications and estimates for:

Description	Quantity	Price	Extended Amount
REMOVE, RECOVER & REINSTALL YOUR TWO EXISTING			\$0.00
AWNINGS, PRICE INCLUDES LETTERING		\$2,870.00	\$2,870.00

We hereby Propose to furnish labor and materials- complete in accordance with the above specifications, with payment to be made as follows: 1/2 down with the balance upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed on upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident, or delays beyond our control. This proposal subject to acceptance within 30 DAYS and is void thereafter at the option of the undersigned.

Proposal By _____

Acceptance Of Proposal

The above prices, Specifications, and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED DATE: _____

SIGNATURE: _____

Estimated Completion Date:

Subtotal	\$2,870.00
Shipping	
Total	\$2,870.00



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Michael Duckett

Michael Duckett – Riley’s Billiards Building
124 Broadalbin Street SW

Small Grant Requested: **\$1,235.00** Total Project Work = \$2,470.00

Michael Duckett is coming before you to request a 50 percent grant replace the worn out awning on the Broadalbin Street side of the building.

The project will help improve the look of the exterior of this historic building and the interface with the Promenade.

KCP:de:ldh

G:\CARA\CARA Advisory Board\2011\Staff Reports\07.20.11 Duckett Grant Request Staff Report..doc



CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p>CARA Key Objectives:</p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p>CARA Additional Objectives:</p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant is losing the current tenant and the awning would upgrade the look of the building and the promenade.
E)	Blight	Would it remedy a severely blighted building? How?	No.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	Yes, new gutters and paint for the exterior will protect this building.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	Yes.
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION

1. APPLICANT

Name: Michael Duckett (Landlord)

Business Name: Rileys Billiards

Address: 124 Broadalbin SW

ALBANY OR Zip Code: 97321

Contact Name: MIKE DUCKETT Phone Number: 541-979-4509

Fax Number: _____ Email Address: MD3235@AOL.COM

Legal Form: Sole Proprietorship Partnership

Corporation: Profit Non-Profit TIN# _____

In which State are the incorporation and/or organization documents filed? _____

2. BUILDING/BUSINESS INFORMATION

Name: Rileys Billiards

Address: 124 Broadalbin SW Zip Code: 97321

Legal Description: MAP # 11503W06CC07000

Property Tax Account Number: 0081261

Is the building a historic contributing resource? Yes No

If so, is it on the historic property-tax freezer? Yes No

3. OWNER OF PROPERTY (if not applicant)

Name in which title is held: SAME AS ABOVE

Contact Name: MIKE DUCKETT

Address: 3235 NW KINGSTON WAY

ALBANY, OR Zip Code: 97321

Phone Number: 541-979-4509

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

REPLACING WORN OUT AWNING ON
BROADALBIN ST. SIDE OF BUILDING

6. ESTIMATED COST OF PROJECT:

\$ 2,470.00

ESTIMATED VALUE OF PROJECTS UPON COMPLETION:

\$ 2,470.00

Basis for valuation and value upon completion:

per bid

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates?

SALEM TENT & AWNING

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address: (PO. Box 5274) 280 WALLACE RD NW. SALEM, OR 97304

Phone Number: 503-363-4788

Email Address: WWW.SALEM TENT.COM

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

With the completion of the promanade this
will MAKE the block Much More ATTRACTIVE.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes

No

If so, amount \$ _____

FOR WHAT PROJECT: _____

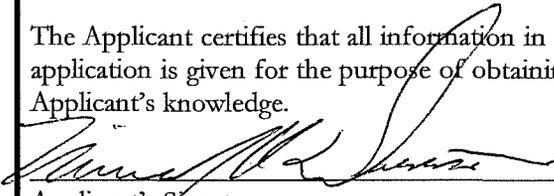
Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.



 Applicant's Signature

JUNE 27th 2011

 Date

 Applicant's Signature

 Date

Return to: City of Albany Economic Development Department
 c/o Kate Porsche, Urban Renewal Manager
 333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: _____ By: _____ Application Complete: Yes No

If no, comments: _____

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS

\$ 1,235.00

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.)

PERSONAL FUNDS IN BANK

Is your funding for these: available today applied for unknown at this time

(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

I AM LOSING CURRENT TENANT AND THIS
RUNNING IS VERY BAD LOOKING. I WOULD
UPGRADE THE NEIGHBORHOOD VERY MUCH.

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

ASSISTANCE REQUESTED

Total Estimated Project Costs:

\$ 2,470.00

Small Grant Amount Requested:
(50% of total amount up to \$5,000)

\$ 1,235.00



Salem Tent & Awning Co. CCB#66298

SERVING THE WILLAMETTE VALLEY SINCE 1890

• PO Box 5274 • 280 Wallace Rd NW Salem OR 97304 • 503-363-4788

• Fax 503-363-0286 • www.salemtent.com •

Proposal #35550

DUCKETT , MIKE

RILEYS

124 BROADALBIN S.W.

ALBANY , OR

541-979-4509

Ship To

DUCKETT , MIKE

RILEYS

124 BROADALBIN S.W.

ALBANY , OR

541-979-4509

Written By	Sale Date	Pattern	Border	Frame	Recover	Installation
Deric	5/25/2011	4799 GRAY BLACK	Hemmed	Pipe	There	ST&A

We hereby submit specifications and estimates for:

Description	Quantity	Price	Extended Amount
RECOVER AWNING			\$0.00
H.R. TOP 21'2" WIDE X 9'10" DROP X 5' PROJECTION WITH			
A 8" HEMMED BORDER		\$2,470.00	\$2,470.00

We hereby Propose to furnish labor and materials- complete in accordance with the above specifications, with payment to be made as follows: 1/2 down with the balance upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed on upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident, or delays beyond our control. This proposal subject to acceptance within 30 DAYS and is void thereafter at the option of the undersigned.

Proposal By _____

Acceptance Of Proposal

The above prices, Specifications, and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED DATE: _____

SIGNATURE: _____

Estimated Completion Date:

Subtotal	\$2,470.00
Shipping	
Total	\$2,470.00



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Seth Fortier

Seth Fortier – Fortier Chiropractic
220 Fifth Avenue SW

Small Grant Requested: **\$5,000.00** Total Project Work = \$11,000.00

Seth Fortier is coming before you to request a 50 percent grant to landscape the courtyard and fence along the south property line.

The project will help improve the exterior view of the property. The proposed work is located at the back of the building, though visible from Ellsworth, Broadalbin, and Sixth Avenue. The building itself is located in a highly visible area of Downtown Albany.

Please note a previous \$5,000 grant was received on this property for a window update.

KCP:de:ldh

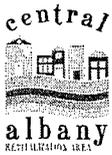
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CARA Small Grant Program

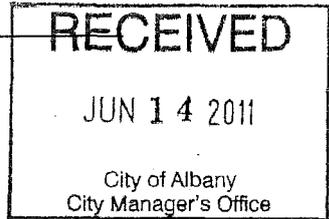
Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p>CARA Key Objectives:</p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p>CARA Additional Objectives:</p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes, though proposed work is located at the back of the building, though visible from Ellsworth, Broadalbin, and 6 th Ave.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant has completed \$300,000 worth of renovation and has insufficient funds to upgrade the exterior.
E)	Blight	Would it remedy a severely blighted building? How?	No, but will remedy a fairly sad looking exterior on the south side.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes, during business hours.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	No.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	n/a
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	n/a
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION



1. APPLICANT

Name: Seth A. Fortier, Dc

Business Name: Fortier Chiropractic

Address: 220 5th Ave SW

Albany OR Zip Code: 97321

Contact Name: Seth Fortier Phone Number: 541 981 1129

Fax Number: 541 926 5540 Email Address: seth4ttier@hotmail.com

Legal Form: Sole Proprietorship [] Partnership [] Corporation: Profit [X] Non-Profit [] TIN#

In which State are the incorporation and/or organization documents filed? OR

2. BUILDING/BUSINESS INFORMATION

Name: Fortier Chiropractic

Address: 220 5th Ave SW Albany OR Zip Code: 97321

Legal Description:

Property Tax Account Number:

Is the building a historic contributing resource? Yes [] No [X]

If so, is it on the historic property-tax freeze? Yes [] No []

3. OWNER OF PROPERTY (if not applicant)

Name in which title is held:

Contact Name:

Address:

Zip Code:

Phone Number:

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

landscaping courtyard with period correct paver pation; raised planting area, and privacy fence along the south property line

6. ESTIMATED COST OF PROJECT:

\$ 11,000.00

ESTIMATED VALUE OF PROJECTS UPON COMPLETION:

\$ > 800,000.00

Basis for valuation and value upon completion: Valuation includes cost of building purchased 2010 and 300,000.00 renovation completed 2011

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? contractor/landscaper (Sussward's) (If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address: 6600 SW Philomath Blvd Corvallis OR 97333

Phone Number: (541) 929 5524 Email Address:

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

Included are pictures of "before" and proposed "after" project completion. The current state of 220's courtyard is far below CARA's "mission" standard detracting from the beauty of the Albay downtown area. 220 is located across the street from the Albay carthouse in a highly visible region. Again, making this project key important to the overall beauty of our downtown and the mission statement of CARA.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes [X] No [] If so, amount \$ 5,000.00

FOR WHAT PROJECT: Window update

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS \$ 6,000.00

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.) CASH ON HAND

Is your funding for these: available today applied for unknown at this time
(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

Do to an over \$300,000.00 renovation, making Fortier Chiropractic the largest, most advanced Chiropractic clinic between Salem and Eugene, there is insufficient funds left to upgrade the exterior.

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

NA

ASSISTANCE REQUESTED

Total Estimated Project Costs: \$ 11,000.00

Small Grant Amount Requested: \$ 5,000.00
(50% of total amount up to \$5,000)

Certification

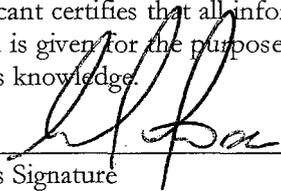
The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

Applicant's Signature



Date

6/03/11

Applicant's Signature

Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6-3-11

By: KUP

Application Complete: Yes No

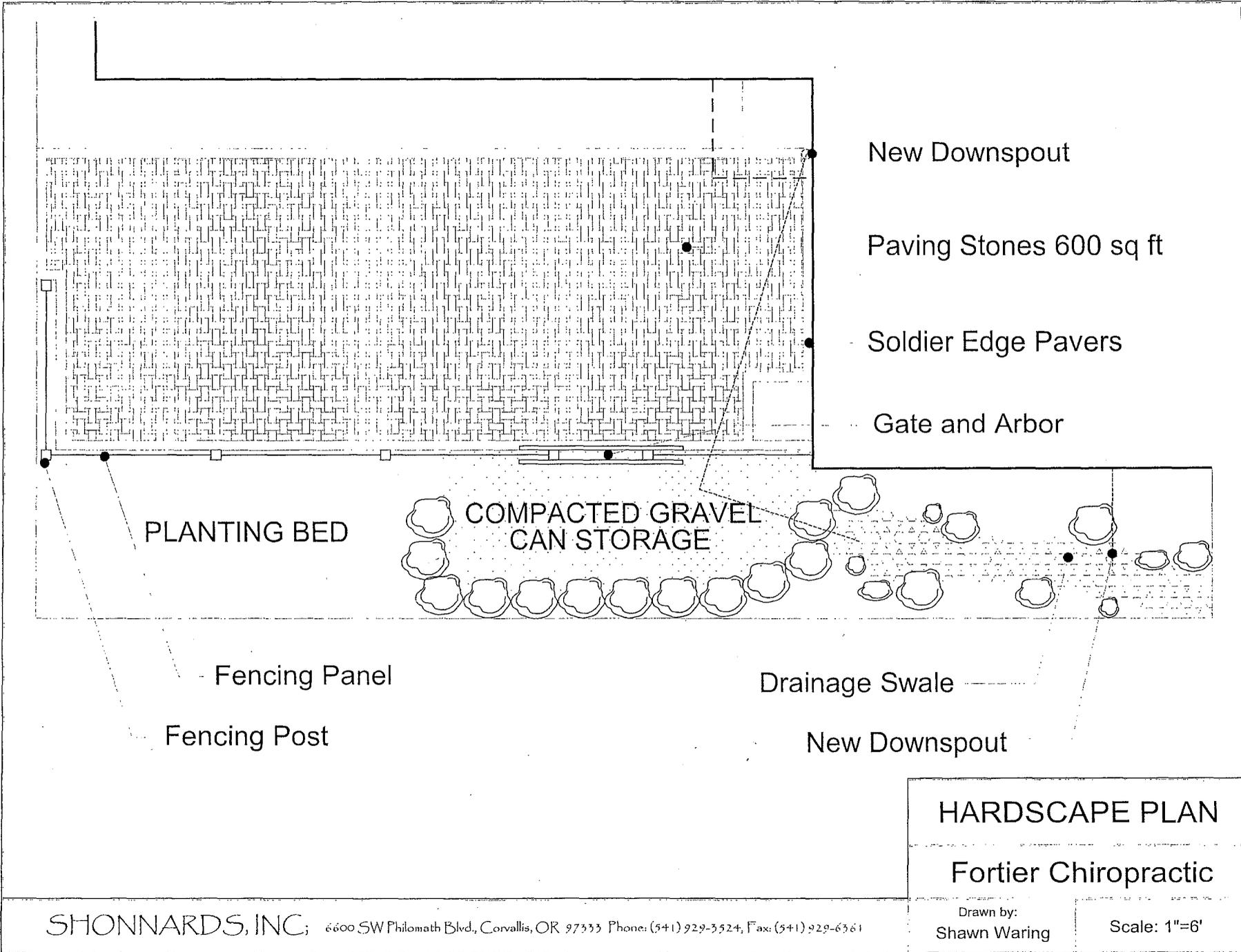
If no, comments:

ATTACHMENTS

Date application returned to applicant for completion:

Date application returned to City:

By:



New Downspout

Paving Stones 600 sq ft

Soldier Edge Pavers

Gate and Arbor

PLANTING BED

COMPACTED GRAVEL
CAN STORAGE

Fencing Panel

Fencing Post

Drainage Swale

New Downspout

HARDSCAPE PLAN

Fortier Chiropractic

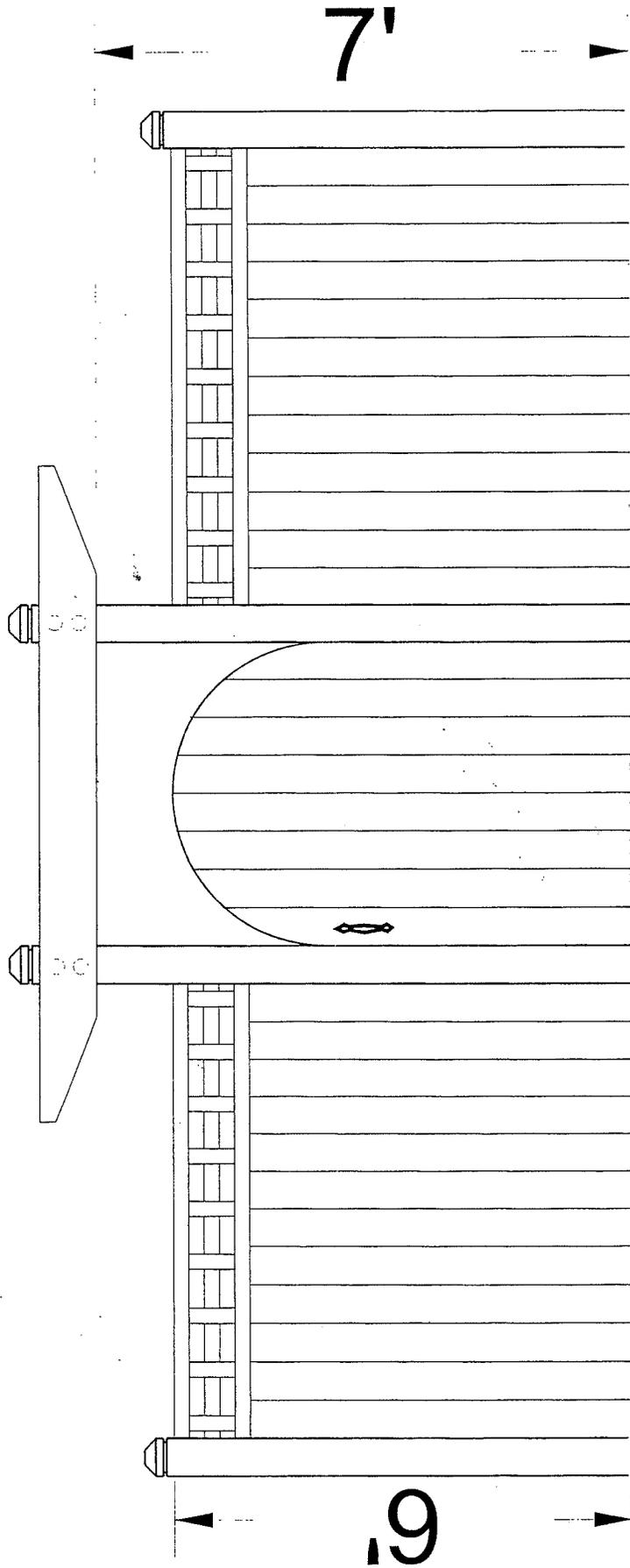
Drawn by:
Shawn Waring

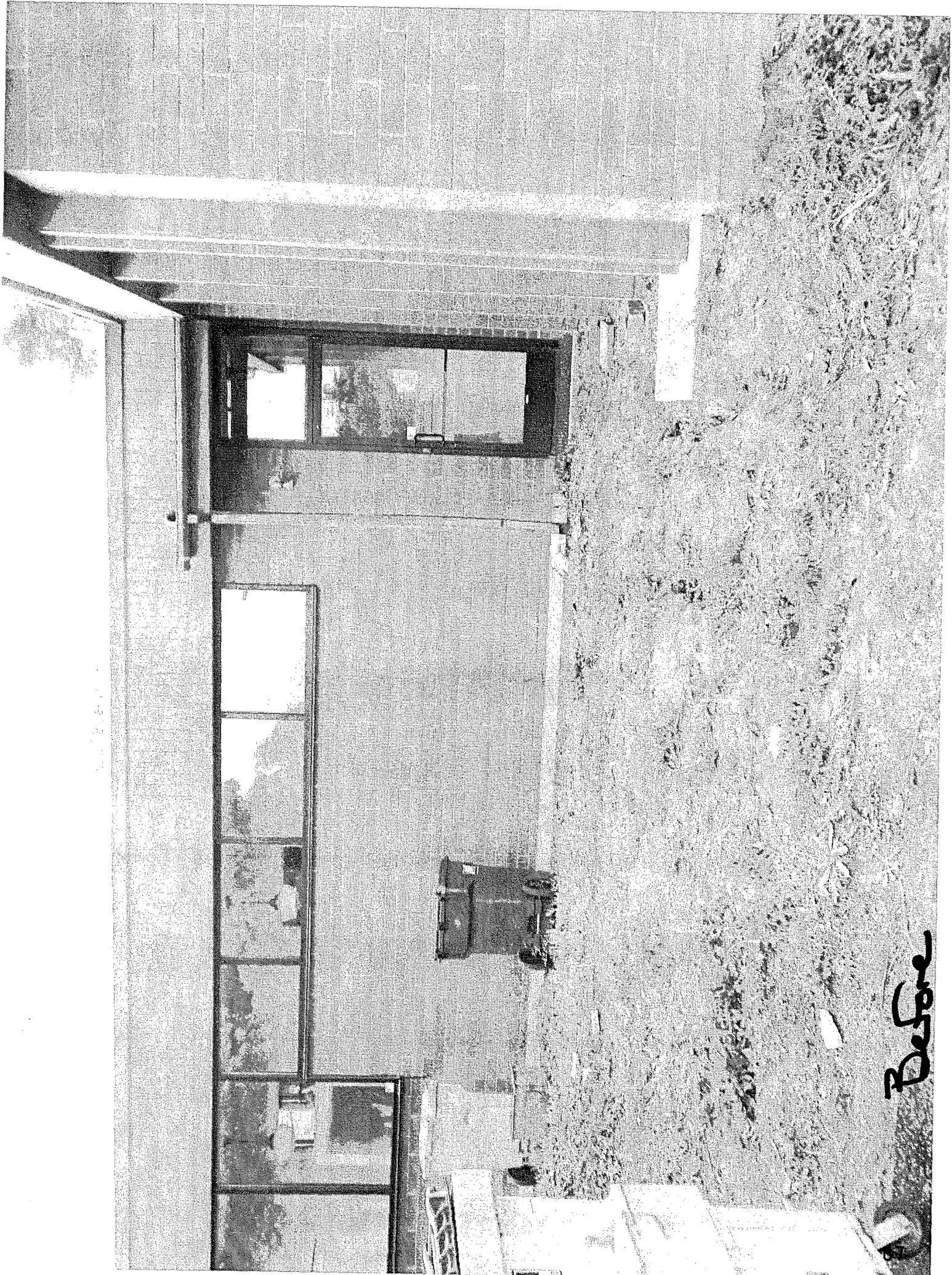
Scale: 1"=6'

SHONNARDS, INC; 6600 SW Philomath Blvd., Corvallis, OR 97333 Phone: (541) 929-3524; Fax: (541) 929-6361

Fortier Chiropractic Fencing Detail

Front View

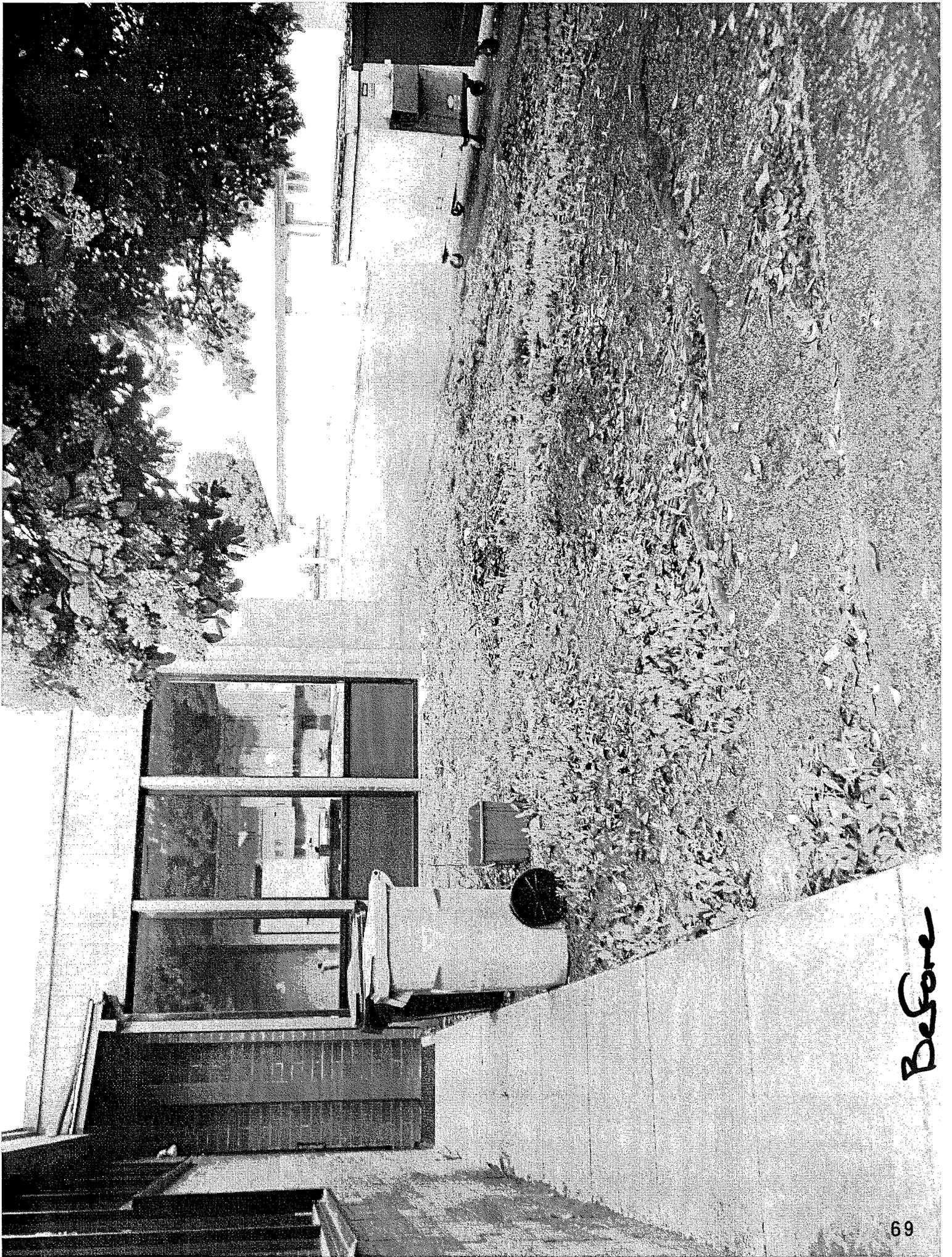




Before



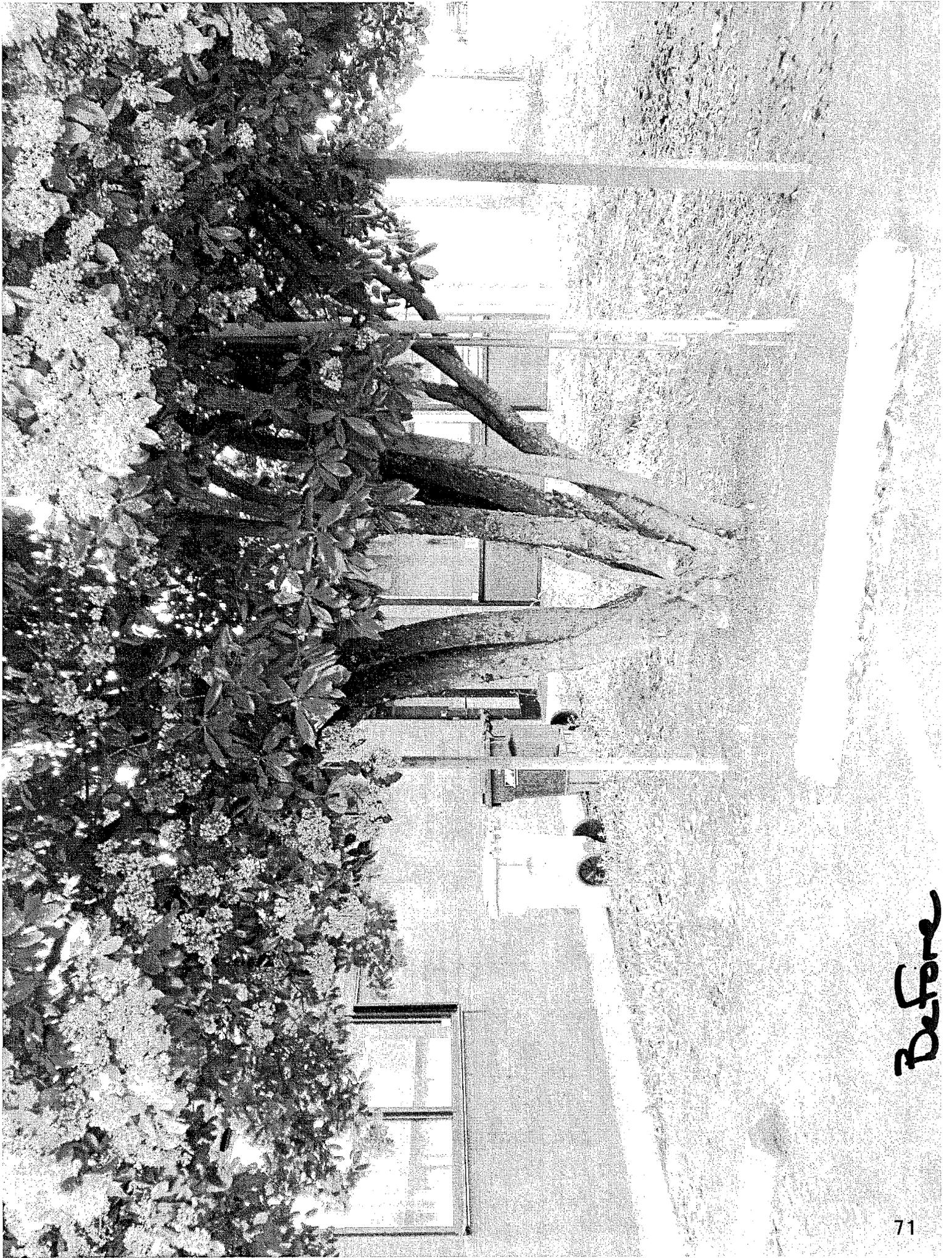
Before



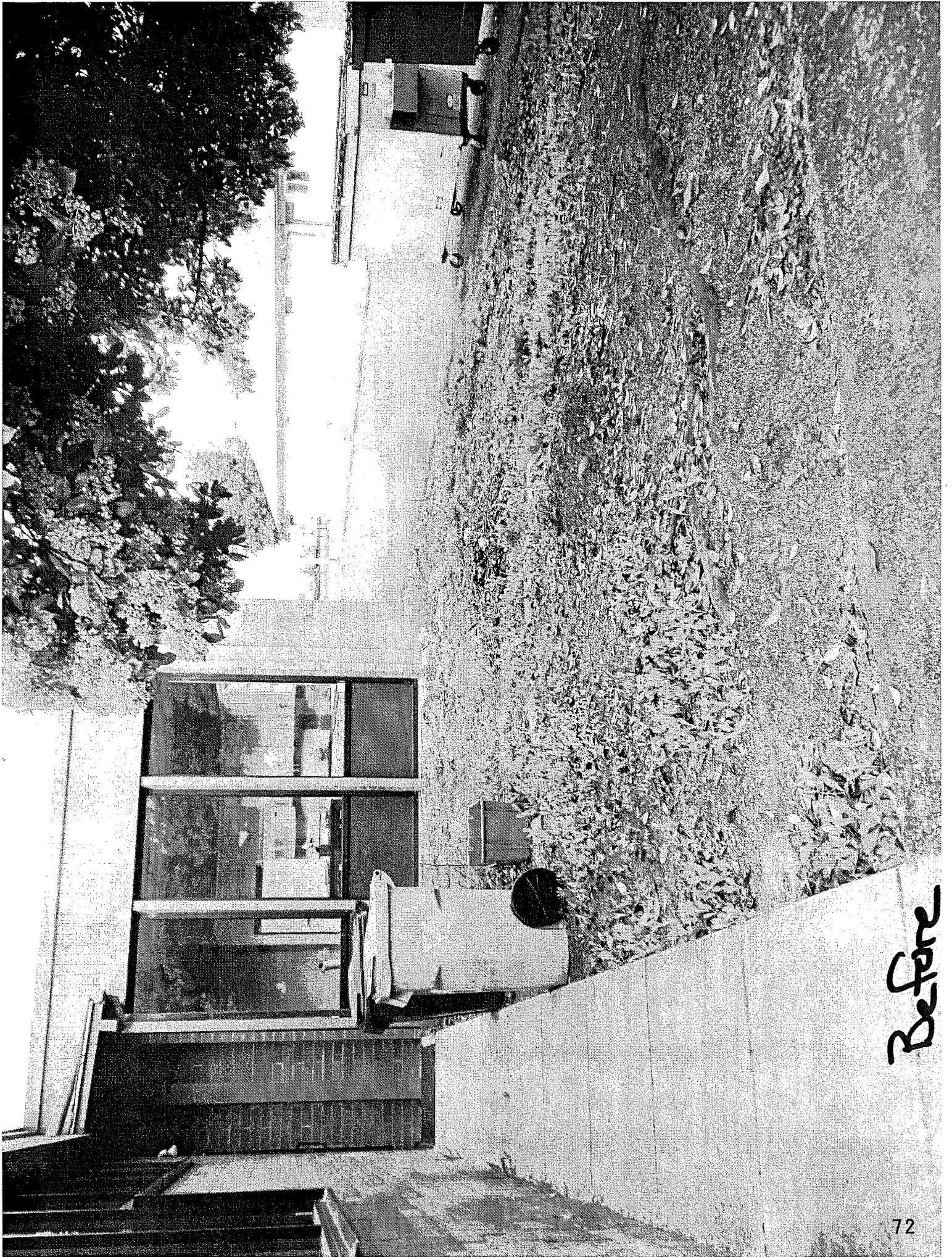
Before



Before

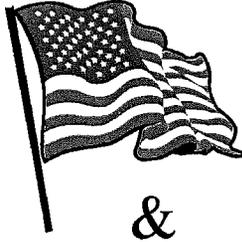


Before



Before

AMERICAN LANDSCAPE



& IRRIGATION

ALBANY, OR

Proposal

P.O. Box 145
Albany OR 97321-0045
541/926-7036 Telephone
541/926-0559 Fax

www.americanlandscaping.us

Dr. Seth Fortier 220 5 th Ave. SW Albany, OR 97321	541-981-1129	5/31/11
---	--------------	---------

We hereby submit specifications and estimates for

- A) Installation of a 495 sq. ft. paver patio (as shown on plan) using a Tudor paver with a modified herringbone pattern (pattern # 8 in the Willamette Graystone paver catalog) to feature the following components :
- Cut down large photinia and haul off resulting debris
 - Stump grind resulting stump as well as one existing stump and haul off resulting debris
 - Excavate paver area to a depth of 7 $\frac{1}{2}$ " and haul off debris
 - Install 495 sq. ft. of geo-textile fabric over the subsoil
 - Install 5 $\frac{1}{2}$ cubic yards of $\frac{3}{4}$ " minus gravel and compact (to create a 4" gravel base for patio)
 - Install 2 cubic yards of construction sand over gravel base and level (to create a 1" sand base to set the pavers on)
 - Installation of 495 sq. ft. of Tudor pavers (custom cutting of pavers where needed)
 - Install snap-edge material with 10" spikes to secure patio edges in place
 - Fill paver joints with a fine granular play sand and vibraplate patio (to set and secure pavers)

Material & Labor = \$7,767.00

- B) Installation of a gravel landing to house garbage cans (as shown on plan) to feature the following components:
- Excavation and leveling of area as needed
 - Installation of 2 tons of black basalt boulders to create a 9" tall wall to hold gravel landing in place
 - Installation of 4 camas curbstones to create 2 steps leading from landing to asphalt
 - Installation of geo-textile fabric behind wall
 - Installation of 1 $\frac{1}{2}$ cubic yards of $\frac{1}{4}$ " gravel to fill behind wall and create the gravel landing

Material & Labor = \$588.00

- C) Installation of 335 sq. ft. of round river rock bed area (as shown on plan) to feature the following components :
- Clear out existing debris/vegetation and haul off

- Use soil from the patio excavation to elevate bed areas as needed to insure proper drainage away from the building
- Installation of a round rock dry well for 2 downspouts to empty into
- Installation of 335 sq. ft. of geo-textile fabric over area to support round rock and deter weed growth
- Installation of 3 cubic yards of 1 ½" round river rock over area

Material & Labor = \$656.00

D) Installation of a 31 sq. ft. planter bed (as shown on plan) to feature the following components :

- Installation of (4) 1 gal. Stella De Oro day lilies and (4) Hidicote lavenders
- Installation of (6) 1 man basalt boulders
- Installation of ¼ cubic yard of 1 ½" round river rock

Material & Labor = \$166.00

E) Installation of a 6' tall by 43' long standard cedar fence (as shown on plan) to feature the following components:

- Installation of 4"x4" pressure treated posts with concrete at the base
- Installation of 2"x4" cross beams running between the 4"x4" posts
- Installation of 1"x6" cedar boards nailed to the 2"x4" cross beams
- Installation of a 3' wide cedar gate with a metal frame to prevent sagging
- Use of a hot saw to remove section of curb and asphalt to allow installation of fence along parking lot edge

Material & Labor = \$1500.00

F) Modification of existing roof drainage to feature the following components :

- Move existing downspout by back door entrance from the outer end of the roof to the inner side along the building wall
- Installation of a decorative scupper box with a downspout on the existing 3" roof drain pipe on the south side of the building

Material & Labor = \$350.00

Total for all above items = \$11,027.00

Notes:

- Paver patio will be level with the existing concrete walkway and slab by the corner of building and gently slope towards the round rock area to allow for drainage.
- Staining of the new cedar fence can be done at the cost of \$2.00 per sq. ft.
- Fence and downspout work to be performed by Top Form Contracting, LLC.

State of Oregon Landscape Contractors License #11932

Landscape Business License #6043

Payment to be made as follows:

Upon completion of work unless progress payments are requested during project construction for work performed and/or purchase of materials. 18.00% per annum interest may be charged on accounts over 30 days.

For your convenience we now accept the following credit cards:



Authorized Signature William Brown

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workmen's Compensation Insurance. Plant material has a one-year guarantee if plants are watered appropriately by automatic irrigation system. Plant warranty does not apply to plants that contract disease or perish due to abnormal weather conditions or vandalism. Please inquire about additional warranties or visit our web site. The Oregon Landscape Contractors Board is located at 235 Union Street NE in Salem, Oregon 97301.

If accepted, please sign and return one copy



6600 SW Philomath Blvd.
 Corvallis, OR 97333
 541-929-3524
 www.shonnards.com

Landscape Proposal

Date	Bid Number
5/26/2011	26101887

To
Fortier Chiropractic Seth & Hannah Fortier 20 SW 5th St. Albany, OR 97321

Service Address
Fortier Chiropractic Seth & Hannah Fortier 20 SW 5th St. Albany, OR 97321 541-981-1129

Project	P.O. No.	Terms	Account #
Landscape		As Agreed	

Description	Quantity	Cost	Total
SITE PREPARATION- Materials and labor to prepare site for landscaping as described below.		0.00	0.00
Tractor and operator, per day.	1	775.00	775.00
Labor to assist tractor to remove photinia, stump, excavate for paving stones and place retainer boulders.	10	45.00	450.00
Trucking fees, per hour or truckload.	5	85.00	425.00
Coburg Quarry black basalt, per ton.	2	125.00	250.00
Subtotal			1,900.00
DRAINAGE INSTALLATION- Materials and labor to install drainage system as described below.			0.00
Subcontracted new gutter and downspout installation on entry cover area. This is an estimate only, final billings will reflect actual cost.	1	500.00	500.00
3" DWV Sch. 40 PVC, per 10' section.	5	27.00	135.00
Miscellaneous parts and fittings fee.	2	25.00	50.00
Labor to install gutter drains to swale as shown on plan.	3	45.00	135.00
Groundcloth & Pins	50	0.30	15.00
River 1.5" Round Gravel, per yard.	1	45.00	45.00
4-18" Round River Rock	0.5	150.00	75.00
Labor to create dry stream drain swale to clean and control runoff.	4	45.00	180.00
Subtotal			1,135.00
PAVING STONE INSTALLATION- Materials and labor to install paving stones according to plan and/or as described below. As we discussed on site, there are many types and colors of pavers available, we will look at catalogs and decide on a specific paver type, color and pattern before we begin work. For this estimate I have used Western Interlock's Camino series pavers, set in a muster-k pattern with a soldiered edge course of stones as shown on plan. This paver and pattern is our most popular and is right in the middle as far as price per square foot is concerned. Adding a circle kit, as we discussed on site, would increase the interest of the area without being incredibly expensive, it would probably add around \$500.00 to this price.		0.00	0.00
Groundcloth & Pins	600	0.30	180.00
3/4" Crushed Gravel, per yard.	12	40.00	480.00
Compactor Rental, per day	1	20.00	20.00
Total			

Proposal good for thirty days.



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5/26/2011	26101887

To
Fortier Chiropractic Seth & Hannah Fortier 20 SW 5th St. Albany, OR 97321

Service Address
Fortier Chiropractic Seth & Hannah Fortier 20 SW 5th St. Albany, OR 97321 541-981-1129

Project	P.O. No.	Terms	Account #
Landscape		As Agreed	

Description	Quantity	Cost	Total
Labor to prepare compacted crushed gravel base for paving stones.	16	45.00	720.00
Construction Sand, per yard.	3	40.00	120.00
6"x9" Paving Stone, each.	1,050	1.30	1,365.00
6"x6" Paving Stone, each.	625	0.88	550.00
4"x6" Paving Stone, each.	400	0.66	264.00
Delivery fee from Western Interlock.	1	170.00	170.00
Snap Edging Strips	7	9.60	67.20
10" spikes	125	0.58	72.50
Masonry Saw	1	65.00	65.00
Labor to install paving stones per plan.	40	45.00	1,800.00
Subtotal, approximately \$10.21 per square foot, installed.			5,873.70
FENCING INSTALLATION- Materials and labor to install inexpensive but attractive fencing as discussed on site. We would use the prefabricated panels of fencing that have trellising, available from Home Depot, 6' high x 8' long. Gate and arbor will be built separately for strength (the home depot gates are horrible! they are not constructed well, but the fencing panels are okay). A simple arbor detail with an arced gate is attached. The arbor both makes the fencing and gate more attractive, but it increases the strength of the system dramatically, by keeping the gate opening square, and preventing gate sag.		0.00	0.00
4x4x10 Pressure-treated, per board. Fence posts.	4	16.25	65.00
4x4x12 Pressure-treated, per board. Gate posts.	2	19.50	39.00
Concrete 60#, per bag. Gate posts are set in concrete a minimum of 30" deep, fencing posts a minimum of 24".	25	3.25	81.25
Fencing panel with trellising, each.	5	60.00	300.00
2x4x8 Pressure-treated, per board. Attaches fencing panel to side of building, ledger board.	1	5.99	5.99
2x4x8' Rail Grade Cedar, per board. Gate stringers and support.	2	8.99	17.98
1x6x6 cedar fence board, each.	10	3.25	32.50
2x6x8 Regal cedar, per board. Arbor crossing.	2	11.70	23.40
Lag bolts and washers, each. Spray painted black to match gate hardware, supports arbor crossing.	4	5.50	22.00
Black powder-coat hinge kit, each. Ornamental hinge.	1	21.50	21.50
Black powder-coat latch kit, each. Ornamental thumb latch is lockable.	1	21.50	21.50
Total			

Proposal good for thirty days.



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Fortier Chiropractic Seth & Hannah Fortier 20 SW 5th St. Albany, OR 97321

Service Address
Fortier Chiropractic Seth & Hannah Fortier 20 SW 5th St. Albany, OR 97321 541-981-1129

Project	P.O. No.	Terms	Account #
Landscape		As Agreed	

Description	Quantity	Cost	Total
Fasteners, per pound.	5	7.50	37.50
4x4 post cap in cedar, each. Protects post tops and adds a nice finished touch.	6	12.50	75.00
Labor to install fencing and gate.	16	45.00	720.00
Subtotal			1,462.62
PATHWAY INSTALLATION- Materials and labor to install compacted fine crushed gravel for can storage area as shown on plan.		0.00	0.00
Groundcloth & Pins	50	0.30	15.00
3/8" Crushed Gravel, per yard.	2	40.00	80.00
Compactor Rental, per day	1	20.00	20.00
Labor to install compacted gravel pad for can storage area as shown on plan.	6	45.00	270.00
Subtotal			385.00
BARK MULCH- Materials and labor to install bark in planting bed area to keep weeds down. Area outside fence.		0.00	0.00
Fir bark mulch, per yard.	1	40.00	40.00
Labor to install bark and clean up site.	2	45.00	90.00
Subtotal			130.00
Total			

Proposal good for thirty days.



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5/26/2011	26101887

To
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Service Address
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Project	P.O. No.	Terms	Account #
Landscape		As Agreed	

Description	Quantity	Cost	Total
<p>CONTRACT AGREEMENT TERMS AND CONDITIONS</p> <p>A down payment of 1/2 of the total is due when the contract is signed and the balance becomes due upon completion. If the project runs over 30 days, progress billings will be made at the first of each month. Any alteration or deviation from the above specifications involving extra cost of materials or labor will only be executed upon written orders, and will become an extra charge over the sum stated in this contract. All agreements must be in writing. Non-perishable materials and workmanship are guaranteed for one year from the date of completion unless otherwise noted. Perishable materials are guaranteed for one year after the date of installation at the discretion of Shonnard's Inc., after thorough on-site inspection of the warranty claim, unless otherwise noted. This business is licensed #5718, by the State of Oregon Landscape Contractors Board in Salem, OR, 97310. Phone (503) 373-7373.</p> <p>Signing this form gives authorization to furnish all materials and labor required to complete the work as described in the above specifications, for which I agree to pay the amount mentioned in this contract according to the terms thereof. I have been notified of Oregon Lien statutes and have reviewed the attached documents.</p> <p>RESPECTFULLY SUBMITTED BY</p> <p>----- Shawn Waring</p> <p>ACCEPTED BY</p> <p>-----</p> <p>DATE</p> <p>-----</p>		0.00	0.00
Total			\$10,886.32

Proposal good for thirty days.



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Richard Gray

Richard Gray – Albany Antique Mall
145 Second Avenue SW

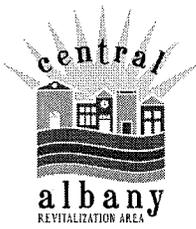
Small Grant Requested: **\$5,000.00** Total Project Work = \$16,521.00

Richard Gray is coming before you to request a 50 percent grant to paint the exterior of the building and to repair gutters and downspouts of awning and canopy.

The project will help improve and preserve the exterior of this historic building. This historic building is in the heart of Downtown Albany and is highly visible with a vibrant antique mall in the retail space.

KCP:de:ldh

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CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p><i>CARA Key Objectives:</i></p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p><i>CARA Additional Objectives:</i></p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant is working on several interior projects and doesn't have funding to complete the exterior project.
E)	Blight	Would it remedy a severely blighted building? How?	Yes, would spruce up and protect the exterior envelope of this historic building.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes, the vibrant antique mall occupies the retail space and has been a great draw for downtown.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	Yes, new gutters and paint for the exterior will protect this building.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	Yes.
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant APPLICATION

1. APPLICANT

Name: Preston P. Gray, Jr

Business Name:

Address: 2699 NW Oak Grove Cp Albany, OR Zip Code: 97321

Contact Name: Richard Gray Phone Number: 541-990-7523

Fax Number: Email Address: graystfurniture@hotmail.com

Legal Form: Sole Proprietorship [checked] Partnership [] Corporation: Profit [] Non-Profit [] TIN#

In which State are the incorporation and/or organization documents filed?

2. BUILDING/BUSINESS INFORMATION

Name: Albany Antique Mall

Address: 145 2nd Ave SW, Albany Zip Code: 97321

Legal Description: ALBANY, PLAN OF 787

Property Tax Account Number: 81063

Is the building a historic contributing resource? Yes [checked] No []

If so, is it on the historic property-tax freeze? Yes [] No [checked]

3. OWNER OF PROPERTY (if not applicant)

Name in which title is held: Preston P. Gray, JR

Contact Name: Sally S. Pickett, power of attorney (daughter)

Address: 2699 NW Oak Grove Loop Albany, OR Zip Code: 97321

Phone Number: 541-990-3172

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

① To scrape & paint West & South sides of building
(corner sides do not have paint on them)

② Repair gutter & downspouts of awning/canopy over
sidewalks, attached to roof

6. ESTIMATED COST OF PROJECT: to fix leaking. \$ 16,521 (combined)

ESTIMATED VALUE OF PROJECTS UPON COMPLETION: \$ 16,521

Basis for valuation and value upon completion: _____

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? ① Fitzpatrick Painting & DnB Painting
② T.T. & L. Sheet Metal

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Fitzpatrick - P.O. Box 2376, Covvalles, OR 97339 541-967-8900

Address: DnB - 35491 Lava Lane SE, Albany OR 97322 541-258-2490

T.T. & L. Sheet Metal - 6585 SW Fallbrook PL, Beaverton, OR

Phone Number: _____ Email Address: _____ 97008
503-641-0552

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

The exterior of our building, currently housing The Albany Antique Mall, is in disrepair including unsightly paint chipping, outdated colors potential for brick mortar weakening and deteriorating gutters with le. into the building. This historic building is in the heart of downtown Alb prominently sitting on the corners of 2nd & Ellsworth streets. When repaired it will enhance the visual aspect of the downtown area as well as preserve & rehabilitate the building. Improvement to this building would add to the overall economic development of downtown Albany. To be honest, assisted living expenses as well as building expenses have made it impossible to accomplish these projects. We do not have the entire amount required for repair and are in need of your assistance

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes No If so, amount \$ _____

FOR WHAT PROJECT: _____

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS

\$ 10,000

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information

satisfactory to CARA is provided.) We have this amount in the bank for this project.

Is your funding for these: available today applied for unknown at this time

(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

There are a number of projects that we are working on inside the building that are also draining resources. We just don't have the money for everything. This summer/fall is our window of great weather for tackling these projects. We are paying for additional services for medical needs in an assisted living setting which is very expensive.

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

no

ASSISTANCE REQUESTED

Total Estimated Project Costs: \$ 16,521

Small Grant Amount Requested: \$ 5,000
(50% of total amount up to \$5,000)

Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

<i>W.P. Gray Jr.</i>	<u>6-29-11</u>
Applicant's Signature	Date
<i>Alexton P Gray Jr. by Shelby S. Eckett</i>	<u>6/29/11</u>
Applicant's Signature <i>attorney in fact</i>	Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6/29/11 By: KUP Application Complete: Yes No

If no, comments: Attachments

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____

PO Box 2376 · Corvallis, OR 97339
 PO Box 40253 · Eugene, OR 97404

SMALL BUSINESS OF THE YEAR
 AWARD RECIPIENT



CORVALLIS 541.752.6320
 ALBANY 541.967.8900
 EUGENE 541.485.7232



1 Million Liability Ins. Coverage
 Security Bond: 50K
 Workmans Comp Ins. - Statutory Limits

INTERIOR · EXTERIOR · RESIDENTIAL · COMMERCIAL
 LICENSED · BONDED · INSURED

WWW.FITZPATRICKPAINTING.COM

EXTERIOR QUOTE

PROPOSAL SUBMITTED TO: Rich Gray		DATE: June 13, 2011	BID #
STREET 145 SW 2nd Ave		JOB LOCATION: 145 SW 2nd Ave	
CITY, STATE & ZIP CODE: Albany		CITY, STATE & ZIP CODE: SAME	
PHONE:	WORK/CELL: 541-998-7523	EMAIL: graysfurniture@hotmail.com	

WE HEREBY PROPOSE TO SUPPLY ALL MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

A MARKED BOX INDICATES LINE ITEM WILL BE PERFORMED

- Treat all Mold & Mildew with "Mold be Gone" or like solution to kill these organisms.
 - Power wash all surfaces receiving finish to remove dirt, chalk, flaking paint and mildew.
 - Wash all windows.
 - Clean all gutters of all debris.
 - Mask/protect all areas as needed (windows, walkways, landscaping, rooflines, etc.).
 - Scrape all loose or chipping paint down to a well-adhered surface.
 - Prime all bare wood and cracking paint with a resin Primer/Wood Stabilizer or Oil Primer. (dependent on wood surface)
 - All rusted metal and nails in the siding will be wire brushed to remove loose rust, then primed with a rust inhibitive primer.
 - Prime bottom edges of siding boards with Lox-on primer.
 - Re-fasten all loose siding boards with galvanized screws.
 - Any loose caulking will be removed and recaulked with "Big Stretch Lifetime Warranty" acrylic caulk. Includes caulking all open gaps around all windows, frames and critical junctions.
 - Re-glaze all windows as required.
 - Add a Mildicide to all paint. This greatly minimizes future mold and mildew growth on the paint.
 - Bottom edges of all siding at foundation will be painted.
- Painting the following entry doors that are checked:
- Front Entry Overhead Garage Door Man Door Back Door Other.
- All surfaces will be back brushed and rolled, as required to ensure proper adhesion.
 - After completion of the painting, all masking and painting debris will be removed and disposed of properly.
 - Price quoted includes a touch up kit with clearly labeled containers for all paints used.
 - Professional color consultation with our designer is included in this bid!

WARRANTY OPTIONS

10 YEAR WARRANTY: using 2 coats of Sherwin Williams, 25 yr. Warranty Super Paint or better. Includes complimentary inspection of the paint job by our firm once every two years.	Dollars \$ 9,800.000
20 YEAR WARRANTY: using Sherwin Williams Lifetime Warranty Paint. Includes complimentary inspection of the paint job by our firm once every two years.	Dollars \$ 10,970.06
Please Initial	
Yes <u> </u> No <u> </u>	

Loxon primer will be used on all bare areas prior to applying the paint.
 All masonry surfaces will be painted with a elastomeric paint as a base coat.
 Includes all of the painted surfaces on both sides of the building.

With payment made as follows: 10% down upon acceptance with the remaining balance due upon completion.

Any alteration or deviation from above specifications involving extra cost, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. Workers Compensation and Public Liability Insurance on above work to be taken out by: FITZPATRICK PAINTING, INC.	www.fitzpatrickpainting.com Note: This proposal may be withdrawn by us if not accepted within <u>15</u> days
---	---

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I acknowledge receipt of information notice and owner's duty to notify contractor in the event of a residential construction dispute. A finance charge of 2% per month will be charged on all amounts not paid on time. If a lien is filed, a \$500.00 Lien fee will be assessed; if an attorney is hired to collect or enforce this estimate and/or proposal, there will be attorney fees associated with the enforcement of this estimate contract. By signing below, this proposal is agreed upon and accepted as stated above. Work will not begin until proposal is signed and dated.

Contractor's Signature _____	Date _____	Client / Owner's Signature _____	Date _____
		Print Name _____	



T. T. & L. Sheet Metal, Inc.
CCB# 43415

PROPOSAL

6585 SW Fallbrook Place
 Beaverton, OR 97008
 503-641-0552 (phone)
 503-626-6248 (fax)

Phone 541-928-0455	Date 6/27/2011
Fax / Email graysfurniture@hotmail.com	Cell
Job Name / Location Built-in gutter and downspout at canopy roof.	

TO: Gray's Furniture
 Attn: Richard Gray
 125/145 2nd Avenue SW
 Albany, Oregon

We hereby submit specifications and estimates for:

Bid includes the following:

1. Furnish and install a 30 lb. felt underlayment to isolate existing, rusted, built-in gutters.
2. Demo and remove existing downspouts and horizontal cross arms.
3. Furnish and install a new 24 gauge prepainted metal built-in gutter/cap metal one-piece combination to tuck under existing metal roof in continuous lengths up to 26'. All horizontal joints and outlets to be caulked, double row riveted and gutter sealed.
4. Furnish and install a stainless steel horizontal cross arm in soffit with the hem facing upward.
5. Furnish and install removable prepainted metal downspouts at sidewall in 8 locations.
6. Fasten, secure and seal all as needed.
7. Work to be done during normal work hours.

BID PRICE: \$6,521.00 (*) ()**

*Exclusions: Carpentry, soffit work and painting.

** Metal color to be selected from standard color chart.

We Propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Dollars (\$ 6,521.00)

Payment to be made as follows: Terms: Net 30 days. In the event legal action is instituted to enforce the terms of this agreement, the prevailing party in such action shall be entitled to reasonable attorney's fees incurred therein, including attorney's fees in any appeal.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration of deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation insurance.

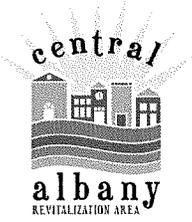
Authorized Signature Michael G. Gattuccio
 Michael G. Gattuccio

A finance charge of 1.5% per month, which compounds monthly, may be incurred for invoices not paid within terms

Note: this proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. T. T. & L. Sheet Metal, Inc. is authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Title _____ Date _____



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Patricia and Jack Phillips

Patricia and Jack Phillips – Monteith Building
401-413 Second Avenue SW

Small Grant Requested: **\$3,300.00** Total Project Work = \$6,600.00

Patricia and Jack Phillips are coming before you to request a 50 percent grant to cover costs for painting the exterior of the building.

The project will help improve a building that is in a very visible area of the downtown core. This will help preserve a building that is an important part of Albany's history.

KCP:de:ldh

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CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p><i>CARA Key Objectives:</i></p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p><i>CARA Additional Objectives:</i></p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant has stated that cash flow has diminished due to the general downturn in the economy.
E)	Blight	Would it remedy a severely blighted building? How?	Yes, by painting, and replacing the deteriorated wood trim and awnings.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	Yes.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	Yes.
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION

1. APPLICANT

Name: Patricia J. Phillips & Jack A. Phillips

Business Name: _____

Address: 411 SW 2nd Ave.

Albany, OR Zip Code: 97321

Contact Name: Anita Hostetler Phone Number: 541-928-1717

Fax Number: 541-926-1009 Email Address: anita@pas-benefits.com

Legal Form: Sole Proprietorship Partnership N/A

Corporation: Profit Non-Profit TIN# N/A

In which State are the incorporation and/or organization documents filed? N/A

2. BUILDING/BUSINESS INFORMATION

Name: Monteith Building

Address: 401-413 SW 2nd Ave. Zip Code: 97321

Legal Description: Code 00846 PCL 201 Map 11S03W06CC08300 legal Albany plan of 1056

Property Tax Account Number: 81394

Is the building a historic contributing resource? Yes No

If so, is it on the historic property-tax freeze? Yes No

3. OWNER OF PROPERTY (if not applicant)

Name in which file is held: _____

Contact Name: _____

Address: _____

Zip Code: _____

Phone Number: _____

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

Scrape & paint exterior of Monteith Building

6. ESTIMATED COST OF PROJECT: \$ 6,600

ESTIMATED VALUE OF PROJECTS UPON COMPLETION: \$ 6,600

Basis for valuation and value upon completion: attached bid

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? Fitzpatrick Painting

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address: 2110 SW Pacific Blvd., Albany, OR 97321

Phone Number: 541-967-8900 Email Address: rick@fitzpatrickpainting.com

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

Monteith Building is an important part of Downtown Albany's
history. The Monteith District is named after the same Monteith
businessman for whom the building is named.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes No If so, amount \$ _____

FOR WHAT PROJECT: _____

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS \$ 3,300.00

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.) Personal funds

Is your funding for these: available today applied for unknown at this time
(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

Please see attached.

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

N/A

ASSISTANCE REQUESTED

Total Estimated Project Costs: \$ 6,600.00

Small Grant Amount Requested: \$ 3,300.00
(50% of total amount up to \$5,000)

11.

Due to a general downturn in the economy we have not raised rents on our tenants in the building in three years and we were without one tenant for almost two years, we have had to lower rent for one other tenant. Even though the cash flow is greatly diminished, the need for repairs, maintenance and upgrades continue. We have considered doing half of the work this year and half next year in order to make it more affordable, however, the building would look awful during that prolonged time. To be able to finish the project immediately, once started, would be the best possible course.

Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

Patricia Phillips
Applicant's Signature

6-17-11
Date

Patricia Phillips
Applicant's Signature

6-17-11
Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6-17-11 By: KUP Application Complete: Yes No

If no, comments: Attachments

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____

PO Box 2376 Corvallis, OR 97339

2009 SMALL BUSINESS OF THE YEAR AWARD RECIPIENT



CORVALLIS 541.752.6320
ALBANY 541.967.8900
FAX 541.967.8903



1 Million Liability Ins. Coverage
Security Bond: 50K
Workmans Comp Ins. - Statutory Limits

RECOGNIZED FOR
2009 SMALL BUSINESS OF THE YEAR
BY THE CORVALLIS CHAMBER COALITION &
THE ALBANY AREA CHAMBER OF COMMERCE

CCB# 169134

WWW.FITZPATRICKPAINTING.COM

EXTERIOR QUOTE

PROPOSAL SUBMITTED TO: <u>Anita Hospetler</u>		DATE: <u>4/12/11</u>	BID #
STREET:		JOB LOCATION: <u>411 SW 2nd</u>	
CITY, STATE & ZIP CODE:		CITY, STATE & ZIP CODE: <u>Albany</u>	
PHONE: <u>928-1717</u>	WORK/CELL:	EMAIL:	

WE HEREBY PROPOSE TO SUPPLY ALL MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

A MARKED BOX INDICATES LINE ITEM WILL BE PERFORMED

- Treat all Mold & Mildew with "Mold be Gone" or like solution to kill these organisms.
 - Power wash all surfaces receiving finish to remove dirt, chalk, flaking paint and mildew.
 - Wash all windows. (Homeowner is responsible for removing all screens removable from the inside prior to pressure washing.)
 - Clean all gutters of all debris.
 - Mask/protect all areas as needed (windows, walkways, landscaping, rooflines, etc.).
 - Scrape all loose or chipping paint down to a well-adhered surface.
 - Prime all bare wood and cracking paint with a resin Primer/Wood Stabilizer or Oil Primer. (dependent on wood surface)
 - All rusted metal and nails in the siding will be wire brushed to remove loose rust, then primed with a rust inhibitive primer.
 - Prime bottom edges of siding boards with Lox-on primer.
 - Re-fasten all loose siding boards with galvanized screws.
 - Any loose caulking will be removed and recaulked with "Big Stretch Lifetime Warranty" acrylic caulk. Includes caulking all open gaps around all windows, frames and critical junctions.
 - Re-glaze all windows as required.
 - Add a Mildecide to all paint. This greatly minimizes future mold and mildew growth on the paint.
 - Bottom edges of all siding at foundation will be painted.
- Painting the following entry doors that are checked:**
- Front Entry Overhead Garage Door Man Door Back Door Other:
 - Apply **TWO** coats of Sherwin Williams 100% acrylic, low VOC, 25 yr. warranty super paint or better to all surfaces.
 - All surfaces will be back brushed and rolled, as required to ensure proper adhesion.
 - After completion of the painting, all masking and painting debris will be removed and disposed of properly.
 - All workmanship is warranted for a period of 5 years (see accompanied warranty).
 - Price quoted includes a touch up kit with clearly labeled containers for all paints used.
 - Professional color consultation with our designer is included in this bid!

Please Initial



Exterior Painting Proposal & Contract

CCB #143452 Licensed - Bonded - Insured & Full Workman's Comp Insurance

P.O. Box 3065 • Albany, OR 97321
CALL: 541-981-7852 • Fax: 541-917-1964
Email: miguel@JRPainting.com • www.JRPainting.com

"Quality, Integrity and Customer Service"



TO: Phillips Admin (Anita) DATE: 4/3/11

JOB SITE ADDRESS: 411 SW 2nd Albany PHONE NUMBER: 928-1717

I, we, the owners of the above described premises, hereby authorize JR Painting, hereafter referred to as "Contractor" to furnish all labor and materials necessary to paint and/or improve the exterior of the above premises in a good, workmanlike, and substantial manner according to the following terms, specifications and provisions:

Extremely thorough preparation to include:

- Clean and treat all mold & mildew
- Pressure wash exterior of home and all other surfaces to be painted
- Re-caulk and repair cracks and breaks where necessary
- Remove loose, peeling and flaky paint by scraping
- Re-attach any loose siding
- Re-glaze all windows as necessary
- Apply recommended primer to:
 - all surfaces to be painted
 - all bare wood and where necessary
 - any and all rust spots

Professional Painting to include:

Sherwin Williams Duration Paint (with Lifetime Warranty) to be used unless otherwise specified.

- All exterior walls All exterior trim
- Fences (specify) _____
- Decks, concrete or wood porch floors (specify) _____
- Add mildewcide to all paints as required
- Outbuildings (specify) _____
- Overhang to be: wall color trim color
- Paint all entry doors (total # _____)
- Surfaces will be painted using the following technique(s) as required, to ensure the best possible adhesion and penetration
 - Brush Roll Back-brush/roll Spray

- TWO THICK COATS of Sherwin Williams SuperPaint will be applied: Colors/Areas: _____
- TWO THICK COATS of Miller Acry-Lite will be applied. Colors/Areas: _____
- Other: (specify) Elastomeric (1 coat) Colors/Areas: _____

All workmanship is warranted for a period of 5 YEARS!

All material is guaranteed to be as specified, and the work to be performed in accordance with the drawings and/or specifications submitted for above work and completed in a substantial workman like manner for the sum of \$ ~~7,500.00~~ 7,500.00

JR Painting will exercise care and caution around all landscape, including but not limited to, plants, shrubs and ~~flowers~~ We will be responsible for all clean up and haul off of debris caused by us, and:

- Wash all exterior windows
- Clean all gutters
- Leave extra paint for touch up of all areas painted.

APR 08 2011

Any alteration or deviation from the above specifications involving extra cost of material and/or labor will only be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, weather or other delays beyond our control. Prices quoted in this contract are based upon present prices and upon the condition that the contract will accepted within 14 days.

RESPECTFULLY SUBMITTED
Miguel Lopez, JR.

ACCEPTANCE OF PROPOSAL:
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made upon completion. I also hereby confirm that I have received and reviewed all required notices (Consumer Notification, Owner's Duty to Notify Contractor in the Event of a Residential Construction Dispute, and the Information Notice). These notices are being furnished to comply with Oregon Construction Law.

Date of Acceptance: _____ Signature: _____

"The drug-free painting company"



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Pam Wendler-Shaw

Pam Wendler-Shaw – Oregon Language Center
237 Third Avenue SW

Small Grant Requested:	\$2,580.00	Total Project Work = \$5,160.00
Balance Remaining on First Grant:	\$1,133.60	

Total New Amount Requested: \$1,446.40

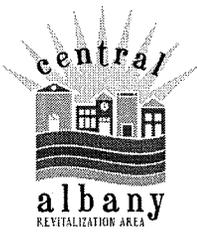
Pam Wendler-Shaw is coming before you to request a 50 percent grant to cover costs of a sign for the corner of the building.

The project will help draw attention to the businesses on Third Avenue and will attract new businesses to the area. The sign style is reminiscent of the 1940s and will match the 1946 building.

The applicant had previously received a small grant in the amount of \$4,855.50 for exterior stucco work and for a sign. The stucco work turned out to be more extensive than originally thought which did not allow enough funds for the sign. I have included the amount remaining on their other grant which lessens the amount needed from this round to \$1,446.40.

KCP:de:ldh

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CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p><i>CARA Key Objectives:</i></p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p><i>CARA Additional Objectives:</i></p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant does not have enough personal income to complete the project, and stucco work from first phase was more extensive than originally thought.
E)	Blight	Would it remedy a severely blighted building? How?	No.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	Yes, the historic sign would be the crown on this 1930's historic commercial building.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	n/a
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION

1. APPLICANT

Name: Pam Wendler-Shaw / Russel Shaw

Business Name: Oregon Language Center

Address: 237 Third Ave SW

Albany, OR Zip Code: 97321

Contact Name: Pam W-S Phone Number: 541-928-8975

Fax Number: _____ Email Address: info@oregonlanguagecenter.com

Legal Form: Sole Proprietorship LLC Partnership

Corporation: Profit Non-Profit

EIN 26-2478514
TIN# _____

In which State are the incorporation and/or organization documents filed? _____

2. BUILDING/BUSINESS INFORMATION

Name: Oregon Language Center

Address: 233-243 Third Ave SW, Albany Zip Code: 97321

Legal Description: _____

Property Tax Account Number: 81691

Is the building a historic contributing resource? Yes No

If so, is it on the historic property-tax freeze? Yes No

3. OWNER OF PROPERTY (if not applicant)

Name in which ^{title} ~~file~~ is held: Russell Tripp / Russel Shaw, Agt

Contact Name: Russell Tripp

Address: PO Box 1414

Albany OR Zip Code: 97321

Phone Number: 541-619-2365

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

Sign for corner of building to read: "Third Avenue Shops"

6. ESTIMATED COST OF PROJECT:

\$ 5160 (sign, permit, engineering)

ESTIMATED VALUE OF PROJECTS UPON COMPLETION:

\$ 5160

Basis for valuation and value upon completion: ESA Bid 4410; permit 250; engineering 500

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? ESA Signs

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address: 89975 Prairie Road, Eugene, OR 97402

Phone Number: 541-485-5546 Email Address:

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

An attractive sign with this text should contribute towards attracting new businesses to 3rd Avenue & should catch the attention of pedestrians, directing them to 3rd Ave. The style is reminiscent of the 1940's per research by ESA, which is in keeping with the goal of historic preservation. It matches the 1946 building.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes [X] No [] If so, amount \$ ~~3722~~ \$3722 was used

FOR WHAT PROJECT: Stucco top of building, reroof awning & put up this sign (described above). Unfortunately, cost overruns did not allow us to complete sign project.

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS

\$ 2580

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.) Credit card

Is your funding for these: available today applied for unknown at this time

(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

We do not have enough business or personal income at this time to complete the project. It would be nice to put the finishing touch on this building, making downtown Albany just a little prettier. Thank you.

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

ASSISTANCE REQUESTED

Total Estimated Project Costs:

\$ 5160

Small Grant Amount Requested:
(50% of total amount up to \$5,000)

\$ 2580

Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

<u>Pamela Wendler Shaw</u>	<u>6-30-11</u>
Applicant's Signature	Date
<u>Russel Shaw</u>	<u>6-30-11</u>
Applicant's Signature	Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6-30-11 By: KUP Application Complete: Yes No

If no, comments: _____
Attachments.

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____

Sign and Awning Company

Purchase Agreement

Quote#: 0012094

Quote Date: 2/2/2011

Buyer:

Oregon Language Center
237 Third Ave. SW

Albany OR 97321

Job Location:

Oregon Language Center
237 Third Ave. SW

Albany OR 97321

E S & A Sign & Awning Co. hereby proposes to furnish materials and labor necessary for the following scope of work:

February 24, 2011

Design 12094A

Manufacture and install one double-faced non-illuminated projecting sign with raised graphics 3RD AVENUE SHOPS

Notes:

Permits are additional at cost + \$250 procurement.

Engineering, if required by the city, is additional.

Price based on installation "from wall out" - if blocking or additional framing [inside wall] is required to support the sign, there may be additional charges - will know after detailed site inspection.

Initial (___/___)

1. Agreement. Seller agrees to sell, and Buyer agrees to purchase, an advertising display, sign or awning (Display) in conformity with the terms of this agreement.
2. **Buyer's Duties.** Unless this agreement provides otherwise, Buyer shall, at Buyer's expense:
- 2.1 Provide unobstructed access for personnel, vehicles and equipment directly adjacent to display location including attic, roof, and fascia.
 - 2.2 Prior to installation, supply unobstructed, dedicated electrical circuits within 5'-0" of the Display of an appropriate capacity in conformance with Federal, State and local laws.
 - 2.3 Provide all necessary blocking, modifications and/or reinforcements to the building on which Display is to be installed.
 - 2.4 Identify location of, relocate or arrange for relocation of, all public and private underground utilities or overhead power lines as necessary to accommodate installation of Display and/or to comply with laws and regulations of federal, state, or local municipal authorities.
 - 2.5 Acquire all necessary engineering, permits, performance bonds, and zoning variances.
 - 2.6 Provide necessary traffic control, barricades, parking, sidewalk or other special use permits.
 - 2.7 Remove and dispose of any pre-existing Display or architectural feature.
 - 2.8 Repair or restore exterior wall surfaces.
 - 2.9 Repair or replace landscaping damaged in the course of Display installation.
 - 2.10 Acquire all necessary permission from the property owner for the design, location and installation of Display.
 - 2.11 Maintain responsibility in the event that Seller performs any of the Buyer's duties listed above.
3. **Seller's Duties.** The construction and installation of the Display shall be subject to delay caused by strikes, fires, acts of God, regulations or restriction of government or public authority, or other accident forces, conditions or circumstances beyond the control of Seller. Such circumstances shall suspend Seller's obligation to perform its duties under this agreement. Subject to those conditions, Seller shall, at Seller's expense:
- 3.1 Manufacture the Display in conformance with design specifications provided to Buyer. Seller reserves the right to modify any or all construction, fabrication or installation, provided it does not, per industry standards, significantly affect the quality, aesthetics or structural integrity of the product.
 - 3.2 Deliver the Display to a common carrier, if this agreement so provides.
 - 3.3 Install the Display, if this agreement so provides, in conformity with installation specifications provided to Buyer.
 - 3.4 Investigate in good faith any claims by Buyer under the Limited Warranty provided by this agreement.
4. **Purchase Price.** The purchase price listed is subject to the following terms:
- 4.1 Late Charge. Account balances more than 30 days past due shall be assessed an additional charge of 1.50 percent of the outstanding balance per month.
 - 4.2 Additional Charges. The purchase price listed in this agreement is negotiated based upon an assumption of the absence of unusual and/or unanticipated conditions. Buyer agrees to pay additional charges at Seller's prevailing rates for unanticipated work occasioned by any of the following:
 - 4.2.1 Davis-Bacon Act prevailing wage, overtime and/or after-hours installations.
 - 4.2.2 Buyer's provision of inaccurate information affecting Display design, manufacturing or installation.
 - 4.2.3 Separation of a multiple sign order into individual orders no longer being manufactured concurrently.
 - 4.2.4 Additional trips to/from jobsite beyond original allocation resulting from Buyer's request and/or non-performance, or any third party's request and/or non-performance.
 - 4.2.5 Buyer's request for a change to the Display requiring (a) nonstandard materials, production methods, colors, or finishes, or (b) alteration of a partially or fully completed Display.
 - 4.2.6 Alteration of Display to accommodate engineering, permits, architectural elements, or building conditions.
 - 4.2.7 Repairs to pre-existing illumination including but not limited to ballasts, fluorescent lamps, lamp holders, neon transformers, neon tubing, electrical insulators and wiring.
 - 4.2.8 Unusual composition of soil and/or concealment of obstructions in soil.
 - 4.2.9 Unanticipated obstructions within building structure.
 - 4.2.10 Difficult or limited access to the Display site.
 - 4.2.11 Storage of Display(s) and/or items completed by Seller but delayed at Buyer's request, by Buyer's non-performance, or by any third party's non-performance.
 - 4.2.12 Failure of Buyer to fulfill any of its duties under this agreement.
 - 4.3 Independent Covenant. Buyer agrees that its duty to pay the purchase price is independent of Seller's duties under this agreement.
5. **Payment Terms.**
- 5.1 Upon Seller's receipt of original signed purchase agreement, Buyer shall pay Seller a 50% down payment.
 - 5.2 Balance due upon delivery or installation.
 - 5.3 Additional charges will be invoiced separately and shall be due upon receipt.
6. **Time is of the Essence.**
- 6.1 Seller may withdraw purchase agreement if not accepted by Buyer within (60) sixty days of original bid date or if manufacturing has not commenced within (270) two hundred seventy days of original bid date. Seller, at its discretion, may update the purchase price in lieu of withdrawal.
 - 6.2 Work shall not commence until Seller has received original signed purchase agreement, down payment and approved design from Buyer.
 - 6.3 Work shall be subject to delay until Seller receives all of the following applicable items from Buyer:
 - 6.3.1 Landlord approval.
 - 6.3.2 Structural engineering calculations.
 - 6.3.3 Permits.
 - 6.3.4 Paint colors.
 - 6.3.5 Graphic colors.
 - 6.3.6 Ready-to-use vectorized electronic artwork.
7. **Warranty.**
- 7.1 Limited Warranty; Disclaimer. Contingent upon timely payment of the purchase price as outlined in paragraphs 5.1, 5.2, 5.3 and subject to the exceptions and modifications listed in paragraphs 7.2 and 7.3, Seller shall, at its expense, make all repairs, replacements, or corrections to Display, at Seller's option, made necessary by reason of faulty workmanship or material and that appear within one year of Display's delivery. To exercise its rights under this limited warranty, Buyer must provide written notice of the defect to Seller within 30 days of discovering of the defect. Repair or replacement shall constitute Buyer's sole remedy, and in no event shall Seller be liable for incidental or consequential damages of any kind, including but not limited to personal injury, property loss, or lost profits. There are no warranties other than those stated in this agreement. SELLER EXPRESSLY DISCLAIMS THE IMPLIED WARRANTY OF MERCHANTABILITY AND WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE.
 - 7.2 Lamps, Ballasts and Transformers. Seller's warranty as to labor involved in installing lamps, ballasts, and transformers, is limited to 90 days from installation. In all other respects, Seller's warranty is identical to the limited warranty listed in paragraph 7.1.
 - 7.3 Exclusions. Seller's warranty excludes damages caused by normal wear and tear, unusual weather, acts of vandalism, neglect or other abuse.

Initial (____/____)

8. **Shipping.**

- 8.1 **Risk of Loss.** Unless otherwise agreed, delivery is FOB Seller's place of business. If damage occurs en route, Buyer agrees that it will pursue redress only through the carrier or carriers charged with delivery.
- 8.2 **Costs.** Unless otherwise agreed, Buyer will pay any shipping charges directly to the carrier charged with delivery.
- 8.3 **Timing of Delivery.** Although Seller will make a good-faith effort to adhere to delivery schedules, Seller will not be responsible for delays caused by any circumstances beyond its control.

9. **Buyer's Default.** In the event of a default by Buyer in the payment of any of the amounts due under this agreement:

- 9.1 **Acceleration.** The entire unpaid balance of the purchase price shall immediately become due and payable.
- 9.2 **Collection of Amounts Owed.** Buyer agrees to pay interest at the rate of 18 percent per annum on any amounts due plus reasonable attorney fees. Seller may recover all amounts owed by any or all of the following means:
 - 9.2.1 **Removal and Resale.** By entering upon the premises where the Display has been installed and removing and reselling the Display with or without notice and without liability on notice to Buyer. Removal of Display does not relieve Buyer of the obligation to pay all amounts owed.
 - 9.2.2 **Action for Collection.** By bringing suit for the balance due under this contract.
 - 9.2.3 **Other Action.** By exercising any other right allowed by law.

10. **Intellectual Property.** All ideas, research, designs, specifications, construction methods and artwork obtained and/or created by Seller shall remain the property of Seller. Specific damage to Seller is difficult to determine therefore the penalty owed Seller for any breach by Buyer shall be an amount equal to Seller's year-to-date gross profit margin percentage multiplied by the sale price of the proposed project(s).

11. **Force Majeure.** Seller shall not be liable for any failure or delay in performance under this agreement to the extent that the failures or delays are proximately caused by forces beyond Seller's reasonable control and occurring without its fault, including, without limitation, natural disasters, war, imposition of government restrictions, prohibitive cost and/or limited availability of fuel and/or raw materials, failure of suppliers, subcontractors, and/or carriers.

12. **Authority.** The individuals executing this agreement represent and warrant that they are authorized to do so, and that the execution of this agreement is the lawful and voluntary act of each of the parties.

13. **Restriction on Assignment.** This agreement shall not be assigned by Buyer without the written consent of Seller. Consent by Seller to one (1) assignment shall not constitute consent to other assignments, nor shall it be construed to be a waiver of this paragraph.

14. **Notice.** All notices required by this agreement shall be in writing, directed to whom the notice applies, at the address of that party and shall be deemed to have been served for all purposes upon receipt when personally delivered; one day after being sent when being sent by recognized overnight courier service; two days after deposit in United States mail, postage prepaid, registered or certified mail, or on the date transmitted by telegraph or facsimile. Any party may designate a different mailing address or a different person for all future notices by notice given in accordance with this paragraph.

15. **Attorney Fees.** In any proceeding to enforce or interpret this agreement, the prevailing party shall be entitled to recover from the losing party reasonable attorney fees, costs, and expenses incurred by the prevailing party before and at any trial, arbitration, bankruptcy, or other proceeding, and in any appeal or review.

16. **Modification.** No modification of this agreement shall be valid unless it is in writing and is signed by Buyer and Corporate Officer of Seller.

17. **Integration.** This agreement is the entire agreement of the parties. There are no promises, terms conditions, or obligations other than those contained in this agreement. This agreement shall supersede all prior communications, representations, and agreements, oral or written, of the parties.

18. **Interpretation.** The paragraph headings are for the convenience of the reader only and are not intended to act as a limitation on the scope or meaning of the paragraphs themselves. This agreement shall not be construed against the drafting party.

19. **Severability.** The invalidity of any term or provision of this agreement shall not affect the validity of any other provision.

20. **Waiver.** Waiver by any party of strict performance of any provision of this agreement shall not be a waiver of or prejudice any party's right to require strict performance of the same provision in the future or of any other provision.

21. **Binding Effect.** Subject to restrictions in this agreement upon assignment, if any, this agreement shall be binding on and inure to the benefit of the heirs, legal representatives, successors, and assigns of the parties.

22. **Venue and Personal Jurisdiction.** Should any action be filed to enforce this agreement, it is agreed that venue of such action shall lie in any court in Lane County, Oregon, having jurisdiction of the subject matter, and that the parties are subject to personal jurisdiction in Lane County, Oregon. Each party waives all right to challenge venue or personal jurisdiction in any action filed in Lane County, Oregon.

Purchase price: \$4,410

Respectfully submitted by: _____

Robert "Buzz" Blumm, Corporate Sales

Buyer Acceptance of Purchase Agreement

You are hereby authorized to perform the work as outlined above and according to the terms and conditions set forth in this agreement.

Accepted by: _____

Title: _____

Signature: _____

Date: _____

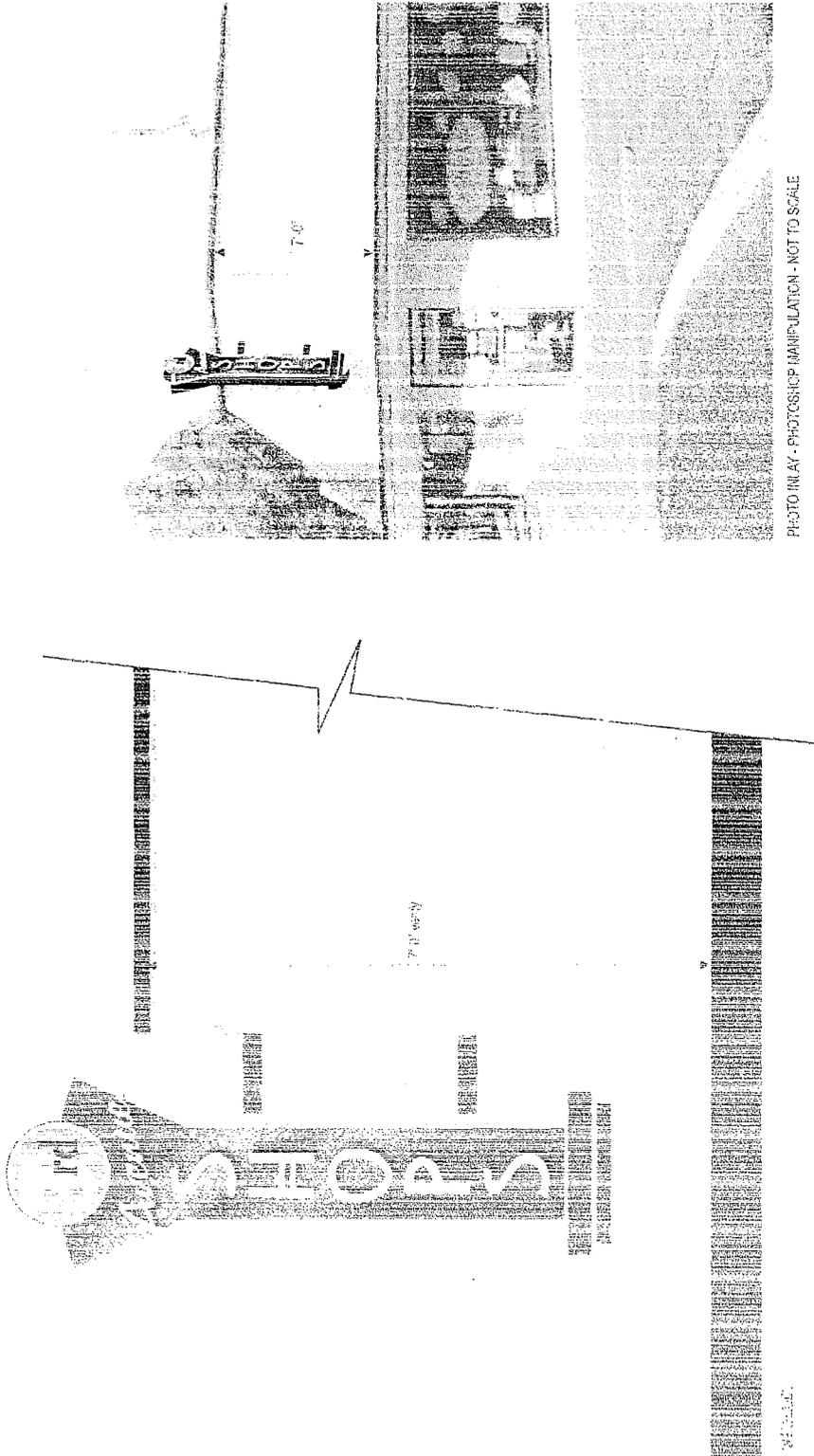


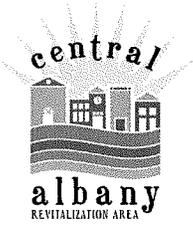
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SERIAL NUMBER: 1394-01
 PRESENTATION FOR: GREGG LINGGREN, CAPSEN
 DATE OF PHOTO: 11/15/01
 SALES: DENSON PAGE 1 of 2
 PLACES: BR LS

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 PRESENTATION FOR: GREGG LINGGREN, CAPSEN
 DATE OF PHOTO: 11/15/01
 SALES: DENSON PAGE 1 of 2
 PLACES: BR LS

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 SALES: DENSON PAGE 1 of 2
 PLACES: BR LS



TO: CARA Advisory Board
FROM: Kate Porsche, Urban Renewal Manager
DATE: July 13, 2011, for July 26, 2011, CARA Advisory Board Meeting
SUBJECT: Staff Report – Small Grant Request – Donna Young

Donna Young – Maplewood Avenue
225 Second Avenue SW

Small Grant Requested: **\$450.00** Total Project Work = \$900.00

Donna Young is coming before you to request a 50 percent grant to cover costs for window, door, and other signage.

The project will help provide clean signage that will attract potential customers and will add to the appearance of the building. Staff recommends (and applicant agrees) that the project **not** include the proposed sign covering the historic “Murphy’s Seed” sign at the top because we’d like the historic sign to show.

KCP:de:ldh

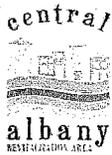
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CARA Small Grant Program

Factors to Consider in Evaluating Projects

Item #	Item	Description	Comments
A)	CARA Goal & Objectives	How does it further the CARA Goal and Objectives?	<p><i>CARA Key Objectives:</i></p> <ul style="list-style-type: none"> ◆ Retain and enhance the value of existing private investment and public investment in the area. <p><i>CARA Additional Objectives:</i></p> <ul style="list-style-type: none"> ◆ Preserve the Historic Districts, historic resources, and existing housing in the area ◆ Provide an enriching environment and livable neighborhoods.
B)	Focus Area	Is the project in the heart of downtown, on the waterfront or in another key area to CARA?	Yes.
C)	Private Risk	Is this a "first-in" project or an untried type of development?	No.
D)	Gap	What is the "Gap" or need of the developer?	Applicant is a new small business owner and cash flow is limited due to start-up costs.
E)	Blight	Would it remedy a severely blighted building? How?	No.
F)	Vitality	Would it serve as a people-attractor or as an anchor for the initial focus area?	Yes.
G)	Preservation	Would it rehabilitate or sensitively redevelop a historic property?	No.
H)	Adaptability	Would it be developed in a way that ensures it is well used over time?	n/a
I)	Development Pattern	Does it achieve desired land use (e.g., mixed-use, higher density) and/or transportation objectives (e.g., Esplanade, pedestrian-friendly areas)?	Yes, retail shop.
J)	Sustainability	How does it meet the Governor's Objectives for Sustainable Communities? (Environmental, Economic Development, Community/Social)	n/a



Small Grant

APPLICATION

1. APPLICANT

Name: DONNA YOUNG

Business Name: MAPLEWOOD AVENUE

Address: 225 2087 ORCHARD LN. S.W.

Zip Code: 97321

Contact Name: DONNA YOUNG Phone Number: 541 967 8025

Fax Number: Email Address: youngj23@comcast.net

Legal Form: Sole Proprietorship [X] Partnership []

Corporation: Profit [] Non-Profit [] TIN# 203566460

In which State are the incorporation and/or organization documents filed? OREGON

2. BUILDING/BUSINESS INFORMATION

Name: MAPLEWOOD AVENUE

Address: 225 2nd S.W. Zip Code: 97321

Legal Description: MURPHY'S BLDG / CONSIGNMENT & RETAIL

Property Tax Account Number: ?

Is the building a historic contributing resource? Yes [X] No []

If so, is it on the historic property-tax freeze? Yes [] No []

3. OWNER OF PROPERTY (if not applicant)

Name in which title is held: LINDA TAYLOR

Contact Name: LINDA TAYLOR

Address: 635 8th AVE. S.W.

ALBANY Zip Code: 97321

Phone Number: 541 619 7540

4. AUTHORIZATION TO UNDERTAKE WORK:

If the applicant is not the owner of the property, provide written evidence that the owner authorizes this work to be undertaken. (Typically this is in the form of a lease or other written permission).

5. DESCRIPTION OF PROJECT

SIGNAGE for BUILDING. I HAVE TWO PEOPLE BIDDING AS WINDOW/DOOR SIGNS, POSSIBLE AWNING-SIGN and OTHER. BECAUSE of THE BLDG. STRUCTURE, IVE BEEN TOLD IT MAY BE DIFFICULT TO HANG A WOODEN SIGN from THE BLDG.

6. ESTIMATED COST OF PROJECT: \$ BETWEEN \$320⁰⁰ and \$900⁰⁰

ESTIMATED VALUE OF PROJECTS UPON COMPLETION: \$

Basis for valuation and value upon completion: HIGHER VALUE BASED ON INCOME BECAUSE of SIGNAGE.

7. PREPARATION OF COST ESTIMATES

Who prepared your cost estimates? BOTH XTREME GRAFX and SIGN EXPRESS

(If applicant prepared their own estimate, objective verification may be required. If bid was used, please attach)

Address: 505 MAIN S.E. and 455 QUEEN S.W.

Phone Number: 541-926-9727 / 541-928-9775 Email Address: XtremeGrafxDesign.com Sales@AlbanySignExpress.com

8. CONSIDERING THE LIST OF PROJECT GOALS OUTLINED IN THIS APPLICATION, PLEASE IDENTIFY THE VALUE YOUR PROJECT BRINGS TO CARA

PROFESSIONAL, CLEAN SIGNAGE WILL ATTRACT POTENTIAL CUSTOMERS, and ADD TO THE APPEARANCE of DOWNTOWN ALBANY.

9. HAVE YOU, OR THIS PROPERTY RECEIVED CARA FUNDING AT ANY POINT IN THE PAST?

Yes No If so, amount \$

FOR WHAT PROJECT: I'M NOT CERTAIN.

} NO (KLP)

10. YOUR AMOUNT OF AVAILABLE MATCHING FUNDS

\$ 450⁰⁰

SOURCE OF MATCHING FUNDS (CARA may withhold approval of this application until information satisfactory to CARA is provided.) SAVINGS @ WASHINGTON FEDERAL BANK

Is your funding for these: available today applied for unknown at this time

(CARA may withhold approval of this application until information satisfactory to CARA is provided.)

11. EXPLAIN WHY CARA FUNDING IS NECESSARY TO INSURE PROJECT COMPLETION

AS A BEGINNING / NEW SMALL BUSINESS OWNER, I AM
IN NEED OF FUNDING BECAUSE START-UP COSTS ARE
HIGH!

12. WHERE ELSE HAVE YOU LOOKED FOR FUNDING?

I HAVE NOT LOOKED ELSEWHERE. IT'S BEEN A WHIRLWIND OF
EVENTS THAT HAVE LEAD TO THE OPENING OF MAPLEWOOD AVENUES

ASSISTANCE REQUESTED

Total Estimated Project Costs:

\$ UP TO \$900⁰⁰

Small Grant Amount Requested:
(50% of total amount up to \$5,000)

\$ UP TO \$450⁰⁰

ADDITIONAL:

I WOULD LIKE TO COMBINE THE WORK OF BOTH XTREME GRAFX AND
SIGN EXPRESS. (I LIKE THE "MURPHY'S SEED" NEAR THE ROOF OF THE BUILDING,
SO I LIKELY WOULDN'T USE THAT \$400 SIGN.)

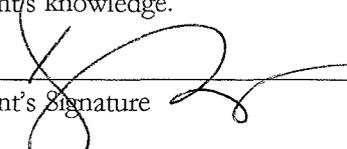
Certification

The Applicant understands and agrees to the following conditions:

1. Any physical improvements proposed must be approved by the Central Albany Revitalization Area (CARA) Agency and may require approval by the City of Albany Landmarks Advisory Commission or other entities. These entities may require certain changes or modifications before final approval and Commitment of Funds.
2. Commitment of Funds will not be processed until the Applicant satisfies all conditions.
3. Any work begun before receipt of a Commitment of Funds notice is ineligible for reimbursement.
4. Any work deviating from that detailed in the Commitment of Funds must be pre-approved in writing to be eligible for reimbursement.
5. While only proprietary information may be held in confidence outside of the public record, CARA will attempt to maintain all information provided in a confidential manner.
6. Originals of all materials prepared with CARA assistance belong to CARA and will be maintained in the public record.
7. Application must be completed in its entirety before being considered; if not, it will be returned for completion.
8. Staff is authorized to independently verify any and all information contained in this application.

If the Applicant is not the owner of the property to be assisted or if the Applicant is an organization rather than an individual, the Applicant is required to certify that she/he has the authority to sign and enter into an agreement to receive the assistance requested and to perform the work proposed. Evidence of this authority is attached and included as a part of this application by reference.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining CARA assistance and is true and complete to the best of the Applicant's knowledge.

Applicant's Signature 

6-30-11
Date

Applicant's Signature

Date

Return to: City of Albany Economic Development Department
c/o Kate Porsche, Urban Renewal Manager
333 Broadalbin Street SW/ P.O. Box 490, Albany, Oregon 97321

FOR CITY USE ONLY

Date Received: 6-30-11 By: KLP Application Complete: Yes No

If no, comments: Attachments

Date application returned to applicant for completion: _____

Date application returned to City: _____

By: _____



Xtreme Grafx

541-926-9727

www.XtremeGrafxDesign.com

MapleWood Ave.

27/June/11

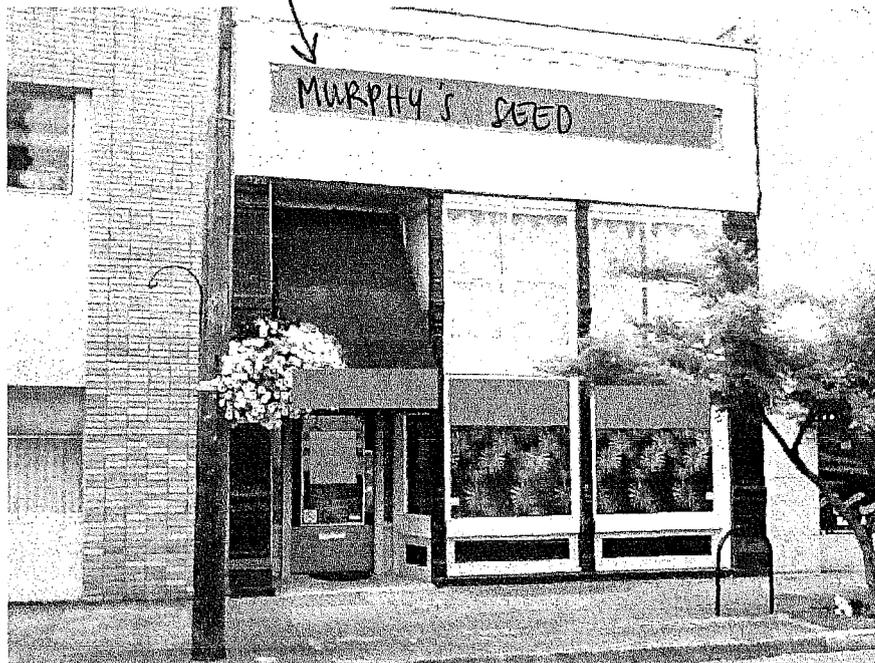
Window lettering and door lettering
Panel on front of Awning
Upper sign covering the seed sign
10mm corex installed

\$200

\$100

\$400

X NO



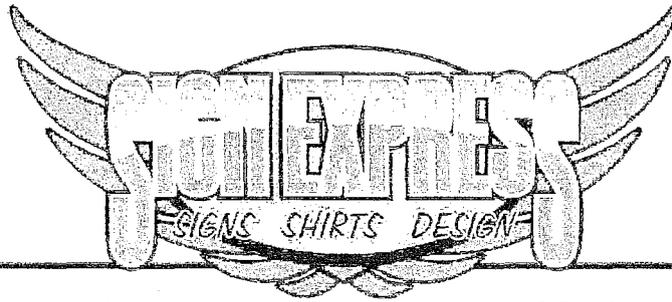
Approved by: _____ Date: _____

Deposit: _____ Check # _____ Bal: _____

Requires 50% Deposit Balance due on Delivery

505 Main SE Albany, OR. 97321

Estimate / Quote



Quote #
MWA001

COMPANY: Maplewood Avenue
CONTACT NAME: Donna Young
PHONE: 541-967-8025
ADDRESS: 225 2nd Street SW
Albany, OR 97321

REP: Nathan
DATE: 06/29/11
FAX:
EMAIL: Young123A@comcast.net

DESCRIPTION:

- 2' Wide x 3' Height 10mil Corex (White) w/ Readerboard Tracking attached Both Sides
- Vinyl Decals for Business Front Doors (Includes Installation)
- Digital Print Graphics to be placed on frontside of Awning
- 5.5' Wide x 36" Height PolyMetal (White) Sign w/ Vinyl / DP Graphics Applied (Will be Leaning on the inside of busines window)

Qty:

TOTAL:

1

\$70.00

1

\$60.00

1

\$30.00

1

\$160.00

All Quotes Are Good For 30 Days. Please Check Design Proof & Price Quote Carefully For Upon Signature of Approval All Designs/Pricing Will Be Final. Colors are NOT Exact and Are For Representation Only. All Designs/Quotes are Property of The Sign Express & Dougy's Design Inc. You Must Get Prior Authorization Before Using Design/Proofs Elsewhere. We Thank You For Your Business & Look Forward To Assisting Your Needs.

Subtotal:

\$320.00

Discount:

Total:

\$320.00

****PLEASE READ CAREFULLY****
THE SIGN EXPRESS

455 SW Queen Ave. Albany, OR 97322 Office:541.928.9775 Fax:541.791.4114 Sales@AlbanySignExpress.com
www.AlbanySignExpress.com