



NOTICE OF PUBLIC MEETING
CITY OF ALBANY
PARKS & RECREATION COMMISSION
Calapooia Room, City Hall, 333 Broadalbin Street SW
Wednesday, May 2, 2012
6:00 p.m.

AGENDA

1. CALL TO ORDER
2. APPROVE MINUTES April 2012
3. BUSINESS FROM THE PUBLIC
4. ACTION ITEMS—None
5. DISCUSSION ITEMS
 - A. P&R budget and CIP proposals
6. REPORTS AND UPDATES
 - a. Capital Projects Update
 - b. Division updates
7. ANNOUNCEMENTS
8. BUSINESS FROM THE COMMISSION
9. NEXT MEETING DATE
The next regularly scheduled meeting date is Wednesday, June 6, 2012.
10. ADJOURNMENT

City's Web Site: www.cityofalbany.net

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.



**CITY OF ALBANY
PARKS & RECREATION COMMISSION
Calapooia Room, City Hall
Wednesday, April 4, 2012
6:00 p.m.**

MINUTES

Commission members present: Mike Graham, Russ Allen, Sharon Edwards, Keith Underdahl, Russ Allen, Jill Van Buren

Commission members absent: None

Staff present: Katie Nooshazar, Recreation Program Manager; Craig Carnagey, Parks and Facilities Maintenance Manager; Rob Romancier; Debbie Little, Administrative Assistant

1. CALL TO ORDER

Chair Mike Graham called the meeting to order at 6:00 p.m.

2. APPROVE THE MINUTES OF March 7, 2012

MOTION: Sharon Edwards moved to approve the March 7, 2012 minutes as presented. Jill Van Buren seconded the motion, and it **passed** unanimously.

3. BUSINESS FROM THE PUBLIC: None.

4. ACTION ITEMS: None.

5. DISCUSSION ITEMS

a. Teen and Tween

Nooshazar provided information on the two meetings that have taken place in regards to Teen and Tween programming. Rose Lacey, Recreation Coordinator is the Parks & Recreation staff responsible for the program. Lacey is currently in the process of forming a Youth Advisory Board, and applications are being accepted.

Graham suggested meeting with the local youth serving organizations so services will not be duplicated. Underdahl suggested reaching out to business groups through the Chamber of Commerce for possible sponsors. LBCC may also be a potential partner.

b. Capital Improvements Program

Capital Project Update

Nooshazar reviewed the Capital Project Summary.

Dog Parks: currently not listed on report. Little will follow-up with Ed Hodney for clarification. One fenced dog park is scheduled to be installed by June 2012.

Allen for clarification of the completion time for park shelters at Lexington, Takena, and Gibson Hill Parks. Little will follow-up with Ed Hodney.

Underdahl requested an update regarding the request for equestrian trails. Little will follow-up with Ed Hodney.

Regarding the Bryant Park BMX bike course, meetings have been held, but the project is really not moving forward. Black Rock Mountain, a non-profit organization, was charged with producing a GIS report which has not been received.

6. REPORTS AND UPDATES

Romancier provided an update on the Sports and Aquatics programs.

Parks & Recreation partnering with Albany Boys and Club will hold a co-ed adult Volleyball tournament will be held May 11-12, 2012.

Softball has seen an increase in tournament reservations. Registration will continue until April 19, 2012. Albany will host the 14 and under Oregon State Championship tournament for the A Division.

Total attendance for the recreation swim during spring break was 644. 29 youth ages 7-14 will participate in the 13th Annual Water Polo Clinic co-sponsored by West Albany High School. Albany Community Pool will host a Triathlon April 27, 2012. Family movie night is April 20, 2012 *Puss n Boots* will be playing.

Carnagey provided an update on Park and Facility Maintenance.

The scope of work is routine maintenance and capital improvement projects which has been broken down into quarterly work plans. All work plans are maintained in a notebook which is available to review. The Park Maintenance facility area has been cleaned up, an automatic gate was installed, and a pole barn was built using recycled material.

Project updates:

- Draper Park- lighting upgrade;
- Bryant Park- softball fields expanded and drainage improvements;
- Bridge at Oak Creek will need repairs due to weather damage;
- Swanson Rain Garden completed- irrigation may still be needed;
- Periwinkle Path at Queen Avenue and Geary Street SE- New trees have been planted. Large boulders will be placed to assist in creating a natural barrier to the open culvert;
- Grand Prairie Park- adding ADA spaces to the parking lot;
- Drainage projects occurring at Timber Linn, Draper, and Pineway Parks;
- Takena Park-screen for the port-a-pot will be added;
- Continuing to respond to wire theft.

Cost saving measures:

- Reorganizing planting plan so less Annuals are used;
- Two used mowers have been purchased to prevent overages in mowing contract which have historically has increased cost significantly;
- OSU Urban Forestry intern will be assisting in a canopy study and the development of a tree planting plan for the City.

Underdahl asked if Lexington Park was on the project list for drainage issues. Carnagey confirmed it is on the list.

Allen inquired about the use or need of the chain link fence at Grand Prairie Park. Carnagey informed

the Commission that the fence what put up to prevent basketballs from entering the duck pond.

Allen requested information on the replacement of damaged sidewalks. Carnagey noted street maintenance is the responsibility of the Public Works Department, but repairs are on-going.

Katie Nooshazar provided an update on Recreation programs.

- Volunteer luncheon is scheduled for Thursday, April 19, 2012, and invitations have gone out;
- Enchilada fundraiser for the Senior Center will be held at City Hall on Monday, May 7, 2012;
- Maple Lawn Preschool will be restructured for next year to include Pre-K Readiness and 1st time Kindergartener classes offered at the end of summer;
- Summer programs-Fun in the Park, camps, and pre-concert art;
- Foster Grandparent Program is active as of April 1, 2012. 24 Foster Grandparents are active, and will attend the first in-service training by Parks & Recreation, April 6, 2012;
- Summer Performance Series- concerts are in place for River Rhythms and Monday's at Monteith. Food vendor's for Monday's at Monteith are still needed;
- Northwest Art & Air Festival- headliner will be Styx, working on an agreement for the return of the Polio Panda hot air balloon and possible strawberry shaped balloon sponsored by the Lebanon Strawberry Festival, largest car show in Oregon is part of the schedule. AAA is featuring the festival in Via magazine;
- Applied and received three grants for vehicle wrap advertisements for a bus and mini bus, fireworks, and creation of Sunday event for NWAAF;
- Sponsorship has created an avenue for refurbishing the Trolley
- Working with building and park maintenance for upgrades to the Senior Center sign, flooring, room diving doors and electrical at Monteith River Park;
- Approaching sponsor solicitation differently, working to secure multiyear commitments;
- 86 rooms have been secured through hotel sponsorships;
- Get Outside, a national park and recreation initiative, activities have been scheduled;
- Funding announcement for OYCC grant will be April 23, 2012;

7. ANNOUNCEMENTS: None

8. BUSINESS FROM THE COMMISSION: None

9. NEXT MEETING

The next regularly scheduled meeting is Wednesday, May 2, 2012 at 6:00 p.m.

10. ADJOURNMENT

The meeting was adjourned at approximately 7:15 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Bike Park	Council has approved the Skate Park as the location for the Bike Park; Task Force is raising funds at this time.	TBD	TBD
Bryant Park BMX bike course replacement	Working to replace a previously constructed, unsanctioned bike jumps course in Bryant Park with a new facility in a more manageable location.	Spring 2012	Map of proposed new bike course received from bike group; working on an agreement with Black Rock Mountain, a non-profit organization to build and operate it.
East Albany Neighborhood Park Acquisition	City Council has elected not to purchase the property at this time. Staff has been directed to negotiate an option to purchase the site at a later date.	TBD	SDC funded
East Thornton Lake Natural Area	COMPLETED	February-12	Pepsi settlement funds, Parks SDC, grant funds, private donations
Eleanor Hackleman Park shelter replacement	COMPLETED	June 2011	Private gifts and grants, City resources
Henderson Park playground replacement	Pending resolution of funding issues.	TBD	Grants, donations, annual appropriations
North Albany Neighborhood Park development	CANCELLED. Project has been reprogrammed as ETLNA. City will attempt to sell all or part of the property donated by original developer.		
Park shelters @ Lexington, Tadena, Gibson Hill parks	Install Takena by summer 2012, others in 2013-14	2014	Park SDCs
Pineway Park playground replacement	Indefinitely suspended due to lack of City funds	TBD	Grants, donations, annual appropriations
Takena Park Wading Pool	Fundraising group established, with target of \$160,000.	TBD	Private funds
Teloh Calapooia Park playground replacement	COMPLETED	Winter 2010-11	Parks and Rec funds, private gifts and grants
Timber Linn Park soccer field improvements	TENTATIVE--AYSO and City are discussing field enhancements to improve playability.	TBD	AYSO, City in-kind
Timer Ridge School track and soccer field	Project under construction.	2011	Pending GAPS contract for track construction
City gyms	Secure use of GAPS and Albany Boys & Girls Club gyms for City programs. Draft agreements with both entities will be ready for consideration in spring 2012 .	2011-2012	Parks SDC revenues, reallocated from YMCA project
Dog Parks	Create 1 or 2 fenced dog parks in Albany parks. First to be completed summer 2012, the second in 2013.	2012-13	funded with Parks SDC, donations