



## NOTICE OF PUBLIC MEETING

CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Periwinkle Room  
333 Broadalbin Street SW

**Thursday April 19, 2012**

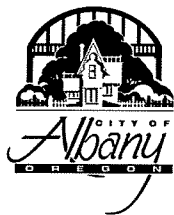
### AGENDA

- |           |   |            |
|-----------|---|------------|
| 3:00 p.m. | 1. CALL TO ORDER                              | Dick Miles |
|           | 2. ROLL CALL                                  |            |
|           | 3. COMMENTS FROM THE PUBLIC                   |            |
|           | 4. APPROVAL OF MINUTES                        |            |
| 3:15 p.m. | 5. SCHEDULED BUSINESS                         |            |
|           | a) Arbor Week wrap up                         | Carnagey   |
|           | b) Albany Tree Canopy Assessment              |            |
|           | c) Outstanding Tree Issues                    |            |
|           | 538 SW 9 <sup>th</sup> & Calapooia            |            |
|           | 925 SW 6 <sup>th</sup> Ave                    |            |
| 4:00 pm   | 6. BUSINESS FROM THE COMMISSION               |            |
|           | 7. NEXT MEETING DATE – Thursday, May 17, 2012 |            |
| 4:30 p.m. | 8. ADJOURNMENT                                |            |

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The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

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**CITY OF ALBANY  
TREE COMMISSION**  
Albany City Hall, Calapooia Room  
Thursday, March 15, 2012  
3:00 p.m.

**MINUTES**

Commission members present: Dick Miles (Chair), Mark Azevedo, Larry Holverson, Kris Watts, Randy Peckham

Commission members absent: None

Staff present: Craig Carnagey, City Forester; Rick Barnett, Recreation Programs Supervisor; Debbie Little, Administrative Assistant

Guests present: Richard Balleaux

**1. CALL TO ORDER**

Chair Dick Miles called the meeting to order at 3:00 p.m.

**2. ROLL CALL**

**3. COMMENTS FROM THE PUBLIC:**

None

**4. APPROVAL OF MINUTES**

**MOTION:** Holverson moved to approve the February 16, 2012 minutes as presented. Azevedo seconded the motion, and it **passed** unanimously.

**5. SCHEDULED BUSINESS**

**a) New Commission members**

Carnagey welcomed Kris Watts and Randy Peckham as new Tree Commission members. Watts and Peckham were given copies of the Albany Municipal Code regarding the City Tree Commission and Tree Regulations.

Watts and Peckham provided some background information to the Commission. Azevedo, Holverson, and Miles were introduced by Carnagey.

**b) Arbor Week**

Azevedo gave a general overview of Arbor Week and the role of the Tree Commission.

Sawing for Schools is tentatively scheduled for the beginning of the week. Bill Bowling of Logs to Lumber has agreed to donate the equipment and usage. Additional Logs to Lumber staff time will also be donated.

Azevedo has been in contact with OSU regarding a campus tour which will be combined with a tour of Albany's Heritage Trees. Barnett has reserved a bus for transportation to OSU. Carnagey suggested including the Valley Pine tree on 2<sup>nd</sup> in the tour even though it is not classified as a Heritage Tree.

4<sup>th</sup> grade Forestry Program presentations will include Oak Grove, South Shore, and Timber Ridge schools.

**ACTION ITEM:**

- Azevedo will confirm with mill operator and coordinate with Rick
- Debbie will confirm schedule for elementary schools for the 4<sup>th</sup> grade Forestry Program
- Randy will follow up with OSU
- Debbie will produce news release

**c) Outstanding Tree Issues**

Prior to discussion, Carnagey provided an overview of the NeighborWoods and Legacy Forest programs. He reviewed the City's responsibility regarding street tree removal and pruning.

538 9<sup>th</sup> Avenue SW- The property owner has submitted a request for the removal of a Red Maple street tree adjacent to his property. The tree has ivy growing up the stem, the sidewalk has buckled, and the crown is suppressed as a result of the close proximity of two trees to each other. The property owner is willing to replace the tree and will work with Carnagey to determine if replacement is appropriate. Carnagey requested a second look at the tree, and asked the Commissioners to visit the location. Discussion will continue at the next meeting.

3<sup>rd</sup> & Lyon- Trees have been removed. A contractor will grind the stumps and the tree wells will be widened before new trees are planted.

828 Calapooia- The tree has been removed and an appropriate replacement has been planted.

310 7<sup>th</sup> Ave SW- The trees have been removed and appropriate replacements have been planted.

908 Ferry- Trees have been removed; the forms to repair the sidewalk are in place. After the sidewalk repair is complete, new trees will be planted.

Periwinkle Path at Queen Avenue and Geary Street SE - New trees have been planted. Large boulders will be placed to assist in creating a natural barrier to the open culvert.

Periwinkle Park- Planting around the new bridge is scheduled for Saturday 17, 2012. Carnagey is working with the elementary school to engage youth in the care and maintenance of the new vegetation.

**6. ANNOUNCEMENTS**

Carnagey announced an OSU Urban Forestry intern will be assisting in a canopy study and the development of a tree planting plan for the City.

**7. BUSINESS FROM THE COMMISSION**

914 Second Avenue SE- In response to Miles' request, the Heritage Tree has been pruned.

Lowe's trees- Azevedo has not received notification yet regarding the timeline for the removal of several White Oak trees.

**8. NEXT MEETING**

The next regularly scheduled meeting will be held on Thursday, April 19, 2012, at 3:00 p.m. in the Periwinkle Room in City Hall.

**9. ADJOURNMENT**

The meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant



# City of Albany

## Application for Tree Removal Permit

Application is hereby made to the City of Albany pursuant to the provision of Albany Municipal Code (AMC) 7.98 for a tree removal permit for the property herein described.

Date:

### Owner of Record

Name: Fred Cyril Koon  
Address: 925 SW 6<sup>th</sup> Ave.  
City: Albany, OR State: OR Zip: 97321  
Phone: (541) 926-2637 e-mail: \_\_\_\_\_

### Authorized Agent

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Applicant is: (check one)

- Owner of Record       Purchasing the Property       Agent Authorized by Owner

### Property Information

Location: 925 W 6<sup>th</sup> AVE      Size: 125      Parcel Number: 09200 - 101

### Permit Type

- Proposed tree removal is part of a project which will require a building permit.  
 Proposed tree removal is *not* part of a project which will require a building permit.

### Submittal Requirements

- A list of each species, size, and location of the tree(s) proposed for removal. (*Diameter is measured 4½ feet above the junction of the root and trunk sections.*)
- A statement of the reason for the proposed tree removal.
- A written recommendation by a licensed tree care professional and or ISA certified arborist concerning the health and quality of the tree(s) in question and possible alternative actions (if applicable).
- Pictures that support the reason for removal permit request.
- Map of property that diagrams locations of each tree requested for removal.

### Office Use Only

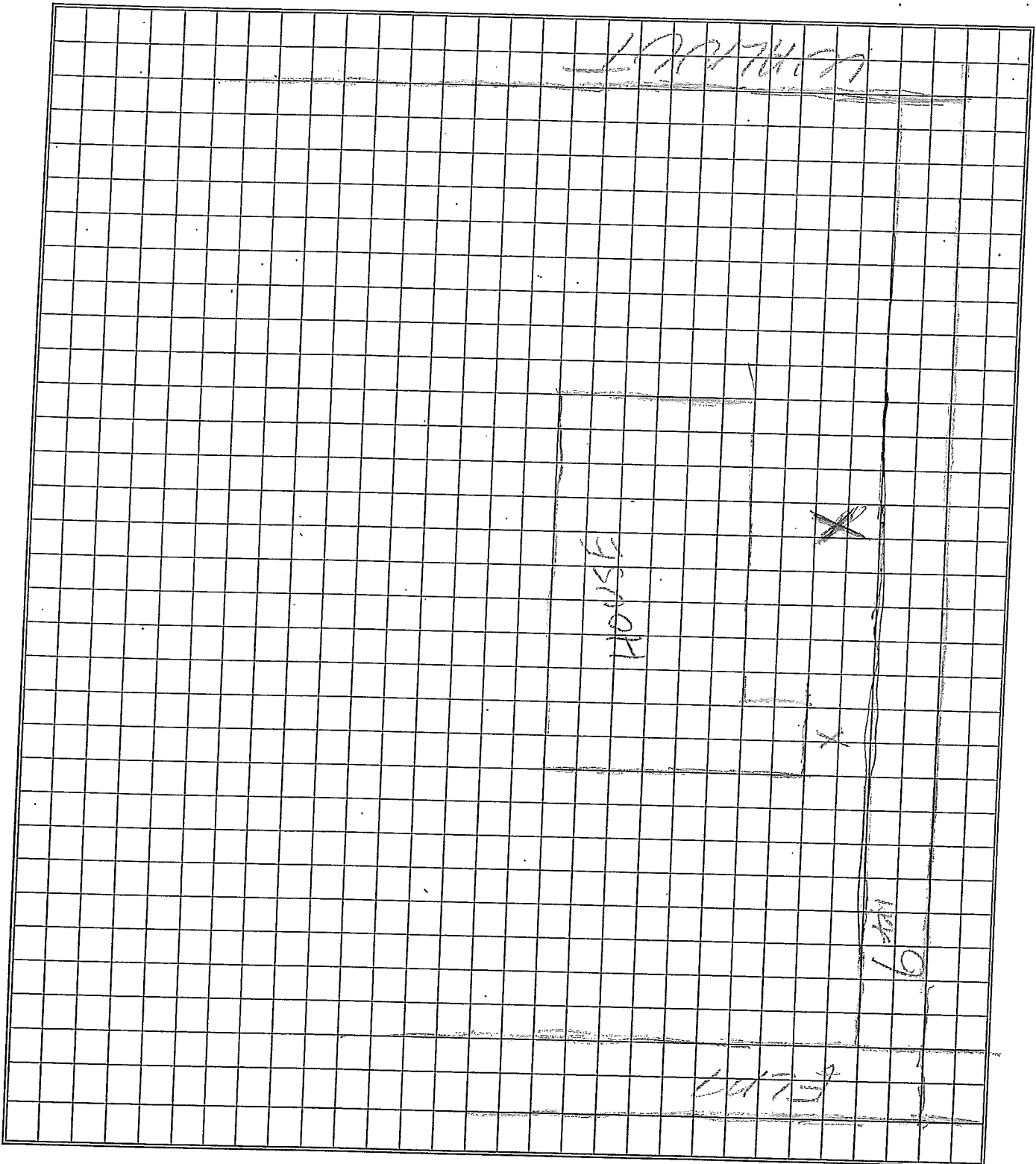
Date Received: 4-9-12

Received By: LB

# Tree Location Site Plan

Prepared by: \_\_\_\_\_

Plot existing or proposed structure(s) and all proposed trees for removal. If trees are to be retained near any trees proposed for removal, please annotate which are to be removed and which are to be retained. Show dimensions from the property lines and existing structures. Show North arrow.



## Reasons for Removal of trees

During our last recent wind storm several branches fell and worried us there might be more. The largest of the two trees we request removal of is close enough to the house it would totally destroy our home if another bad storm hit us<sup>A</sup>

In addition to the above, the trees are 30 to 35 year old Eastern Maple. Also, we have had both Buena Vista Arbor Care and Larry McDonald to inspect it, and both were concerned with limbs already lost and splitting and possible rotting, puts the trees at risk





