



## NOTICE OF PUBLIC MEETING

CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Calapooia Room  
333 Broadalbin Street SW

**Tuesday June 19, 2012**

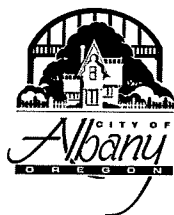
### AGENDA

- |           |                                                          |            |
|-----------|----------------------------------------------------------|------------|
| 3:00 p.m. | 1. CALL TO ORDER                                         | Dick Miles |
|           | 2. ROLL CALL                                             |            |
|           | 3. COMMENTS FROM THE PUBLIC                              |            |
|           | 4. APPROVAL OF MINUTES                                   |            |
| 3:15 p.m. | 5. SCHEDULED BUSINESS                                    |            |
|           | a) Tree Planting Programs (NeighborWoods, Legacy Forest) | Carnagey   |
|           | b) Outstanding Tree Issues                               |            |
| 4:00 pm   | 6. BUSINESS FROM THE COMMISSION                          |            |
|           | 7. NEXT MEETING DATE – Thursday, July 19, 2012           |            |
| 4:30 p.m. | 8. ADJOURNMENT                                           |            |

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The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

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**CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Periwinkle Room  
Thursday, May 17, 2012  
3:00 p.m.**

**MINUTES**

Commission members present: Dick Miles (Chair), Mark Azevedo, Larry Holverson, Kris Watts, Randy Peckham

Commission members absent: None

Staff present: Craig Carnagey, City Forester; Debbie Little, Administrative Assistant;

Guests present: Frank & Diane Amos

**1. CALL TO ORDER**

Chair Dick Miles called the meeting to order at 3:00 p.m.

**2. ROLL CALL**

**3. COMMENTS FROM THE PUBLIC:**

Frank and Diane Amos are in the process of submitting a Heritage Tree application for a Valley Pine and a small oak grove on their property. They requested clarification on the application and process.

Azevedo briefly reviewed the Heritage Tree Program and application process. In addition, he offered to assist with the historical documentation.

**4. APPROVAL OF MINUTES**

**MOTION:** Holverson moved to approve the April 19, 2012 minutes. Watts seconded the motion, and it **passed** unanimously.

**5. SCHEDULED BUSINESS**

**a) New Officers**

The offices open are Chair and Vice-Chair.

Peckham expressed interest in the Vice-Chair position. Holverson nominated Dick Miles for Chair, and Randy Peckham for Vice-Chair. Azevedo seconded the nominations.

**Vote:** Unanimous vote for Miles as Chair and Peckham as Vice-Chair.

**b) Outstanding Tree Issues**

538 9<sup>th</sup> Avenue SW- Commission requested an update. Little will follow-up.

925 6<sup>th</sup> Avenue SW- Carnagey notified the owners of Commission's request for more information. There has been no further communication from the owners regarding the tree removal request.

**c) Community Outreach**

Carnagey handed out information on the Neighborwoods and Legacy Forest programs. He provided a general overview of each program. Carnagey would like to generate more involvement in both of the programs and asked for input from the Commission. Peckham offered to contact service organizations to generate participation.

Carnagey suggested creating an Urban Forestry Tree Steward group (similar to Friends of Trees), as a goal for the Commission. Training regarding planting, pruning, and general maintenance could be provided.

**6. ANNOUNCEMENTS**

**7. BUSINESS FROM THE COMMISSION**

Azevedo informed the Commission on the status of the Oregon White Oak at 914 Second Avenue SE that toppled in a recently storm. The owners have donated the wood to the Sawing for Schools Program. The tree was approximately 150 years old.

Watts inquired about the process for property owners to remove a dead tree. The owners would need to contact Carnagey.

Agenda Build - Discussion Items for Next Meeting

- a. Heritage Tree Program-application and guidelines
- b. Friends of Albany Trees

**8. NEXT MEETING**

Carnagey is unable to attend the June 21 meeting and suggested changing the date of the meeting, or hold the meeting without him. The Commission discussed alternative dates and times.

**MOTION:** Peckham moved to change the time of the June 21, 2012 meeting to June 19, 2012. Azevedo seconded the motion, and it **passed** unanimously.

**9. ADJOURNMENT**

The meeting was adjourned at 4: p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant