



## NOTICE OF PUBLIC MEETING

**CITY OF ALBANY  
TREE COMMISSION**  
Albany City Hall, Periwinkle Room  
Thursday September 20, 2012  
3:00 p.m.

### AGENDA

- |           |   |            |
|-----------|---|------------|
| 3:00 p.m. | 1. CALL TO ORDER                                  | Dick Miles |
|           | 2. ROLL CALL                                      |            |
|           | 3. COMMENTS FROM THE PUBLIC                       |            |
|           | 4. APPROVAL OF MINUTES                            |            |
| 3:15 p.m. | 5. SCHEDULED BUSINESS                             |            |
|           | a) Community Tree Planting Projects               | All        |
|           | b) Outstanding Tree Issues                        | Carnagey   |
| 4:00 pm   | 6. BUSINESS FROM THE COMMISSION                   |            |
|           | 7. NEXT MEETING DATE – Thursday, October 18, 2012 |            |
| 4:30 p.m. | 8. ADJOURNMENT                                    |            |

---

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

---



**CITY OF ALBANY  
TREE COMMISSION  
Albany City Hall, Calapooia Room  
Thursday, July 19, 2012  
3:00 p.m.**

**MINUTES**

Commission members present: Dick Miles (Chair), Larry Holverson, Randy Peckham, Mark Azevedo, Kris Watts

Commission members absent: None

Staff present: Craig Carnagey, City Forester; Debbie Little, Administrative Assistant;

Guests present: None

**1. CALL TO ORDER**

Chair Dick Miles called the meeting to order at 3:00 p.m.

**2. ROLL CALL**

**3. COMMENTS FROM THE PUBLIC:**

None

**4. APPROVAL OF MINUTES**

**MOTION:** Holverson moved to approve the June 19, 2012 minutes with correction. Miles seconded the motion, and it **passed** 5-0.

**5. SCHEDULED BUSINESS**

**a) Community Tree Planting Projects**

Carnagey would like to generate more involvement in both of the programs and asked for input from the Commission. Brief discussion followed generating the following;

1. Reach out to Civic organizations, Friends of the Library, local schools
2. Contact Friends of Trees for information about their program
3. Tree give away event
4. Create Power Point presentation
5. Legacy Forest tree planting event
6. Create a "Day of Caring" specifically for businesses
7. Arbor week, incorporate more activities
8. Class Tree

**ACTION ITEMS:**

Craig will contact Friends of Trees for speaker at a future meeting.  
Craig will start developing a Power Point presentation

**b) Urban Forestry Program**

**Tree Canopy Assessment**

Carnagey distributed copies of the Tree Canopy assessment outcome. Albany currently has a canopy cover of approximately 18%. Information provides general benchmarks, and can be incorporated into the Tree Commission's annual report to City Council. It is a starting point to generate a tree planting campaign and encourage City Council for a stronger policy statement in regards to the City's canopy coverage.

**Outstanding Tree Issues**

538 9<sup>th</sup> Avenue SW- removal is complete.

Heritage Tree application- Frank & Diane Amos. Carnagey informed the Commission because of the new water line and road project along North Albany Road, if the application was submitted it would not move forward at this time. Carnagey met with Chris Cerkowski, Civil Engineer in the Public Works Department. They are aware of the trees, and will do what they can to preserve the trees. Communication will be maintained with Carnagey. The Commission will be updated on any changes.

Azevedo noted the planned sidewalk improvement along Gibson Hill Road could impact a significant Oak Tree around 150 years old.

**ACTION ITEMS:**

Craig will construct an e-mail for Azevedo to review before it is sent to the Amos's.  
Craig will follow-up with Public Works on sidewalk project.

**6. ANNOUNCEMENTS**

None

**7. BUSINESS FROM THE COMMISSION**

None

**8. NEXT MEETING**

Carnagey is unable to attend the August 16 meeting and suggested canceling the meeting. The Commission agreed.

**MOTION:** Peckham moved to cancel the August 16, 2012. Holverson seconded the motion, and it passed 5-0.

**9. ADJOURNMENT**

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant I, Albany Parks & Recreation