



**CITY OF ALBANY  
AIRPORT ADVISORY COMMISSION  
Santiam Room  
Albany City Hall  
333 Broadalbin Street SW  
Thursday, December 19, 2013  
4 p.m. – 5:30 p.m.**

**MINUTES**

Commission Members Present: Heath Kasper, Jay Sluiter, John Harshberger, Ron Terhaar, Chuck Kratch, Georgiann Wheeler

Commission Members Absent: John Pascone - excused

Staff Present: Jon Goldman, Transportation Superintendent; Irene Mann, PW Executive Assistant

Others Present: Dan Miltenberger

**CALL TO ORDER**

Chair Kasper called the meeting to order at 4 p.m.

**APPROVAL OF MINUTES**

The minutes from the November 21, 2013, meeting were unanimously approved 6:0 with one correction.

**GATE DISCUSSION**

Goldman received approval from the Albany Fire Department to remove the north fence.

**MISCELLANEOUS UPDATES**

Goldman reported that there was no motor on the control gate. A piece is still missing.

Goldman informed the Commission that the storm water tested at the southern end of the airport, as required by our 1200Z permit (near the last three hangars, basin 3) exceeded the statewide benchmark for zinc. He feels it might be because the galvanized process for making the gutters. Goldman said he would check the historical recordings and clean the gutters. The permit has specific corrective actions that must be taken when an exceedence is found.

Goldman said he was working on obtaining a building permit for the ladies room (to make it American with Disabilities Act (ADA) accessible). Kasper asked to see a sketch of the design.

The Fire Marshal has been invited to attend the January 2014 meeting and distribute a handout about an airport inspection in the spring.

Goldman reported he toured the airport with Kate Porsche.

There was no information about a meeting with the Parks & Recreation Department about the Northwest Art & Air Festival (NWAAF). Kasper asked for a few days notice when it was scheduled so he could attend.

**COMMENTS FROM THE PUBLIC**

None

### **COMMISSIONER COMMENTS**

Kasper asked if there was any progress on the property survey. Goldman responded that there had not been any progress to report.

Kasper asked to see a copy of Happy Miles lease.

Kratch reported he had contacted various groups about coming to Albany and leasing the FBO building. Lawrence Air (located in Eugene) will come up to Albany to look at the facility. He also said he had spoken with the FBO at the Corvallis airport.

### **NEXT MEETING DATE**

The next meeting is scheduled for Thursday, January 16, 2014, at 4 p.m., in the Santiam Room at Albany City Hall.

### **ADJOURNMENT**

The meeting was adjourned at 4:55 p.m.

Respectfully submitted:

Irene Mann  
Public Works Executive Assistant