



NOTICE OF PUBLIC MEETING
CITY OF ALBANY
PARKS & RECREATION COMMISSION
Santiam Room, City Hall, 333 Broadalbin Street SW
Wednesday, April 3, 2013
6:00 p.m.

AGENDA

1. CALL TO ORDER
2. APPROVE MINUTES – March 2013
3. BUSINESS FROM THE PUBLIC
4. ACTION ITEMS—None
5. DISCUSSION ITEMS
 - a. P&R budget and CIP proposals
6. REPORTS AND UPDATES
 - a. Capital Projects Update
7. ANNOUNCEMENTS
8. BUSINESS FROM THE COMMISSION
9. NEXT MEETING DATE
The next regularly scheduled meeting date is Wednesday, May 1, 2013.
10. ADJOURNMENT

City's Web Site: www.cityofalbany.net



**CITY OF ALBANY
PARKS & RECREATION COMMISSION
Calapooia Room, City Hall
Wednesday, March 6, 2013
6:00 p.m.**

MINUTES

Commission members present: Mike Graham, Russ Allen, Sharon Edwards, Keith Underdahl, Jill Van Buren

Commission members absent: None

Staff present: Ed Hodney, Parks & Recreation Director; Katie Nooshazar, Recreation Programs Manager; Craig Carnagey, Parks and Facilities Maintenance Manager; Rob Romancier, Recreation Programs Manager; Debbie Little, Administrative Assistant; Megan Chuites, Park Maintenance

1. CALL TO ORDER

Chair Mike Graham called the meeting to order at 6:00 p.m.

2. APPROVE THE MINUTES OF February 6, 2013

MOTION: Keith Underdahl moved to approve the February 2012 minutes as presented. Sharon Edwards seconded the motion, and it **passed** 5-0.

3. BUSINESS FROM THE PUBLIC: None.

4. ACTION ITEMS: None.

5. DISCUSSION ITEMS

a. Proposed FY 2013-2014 Budget and Capital Improvements Program

Proposed FY 2013-2014 Budget

Hodney review projected revenue and expenditure summary handout. Projections include \$310,000 contingency budgeted in Parks Administration. Contingency has been increased minimally to guard against unexpected expenditures.

- i. Park Administration: all Central Services charges from other programs are budgeted in the Park Administration budget.
- ii. Park Maintenance: budget includes onetime projects to repair walkways, improve/irrigate Timber Linn soccer fields, and restoring irrigation to several parks,
- iii. Recreation: budget reflects staff increase in Adult Recreation needed for additional programming responsibilities for Foster Grandparent grant, restructuring Maple Lawn classes to incorporate pre-kindergarten readiness, and inclusion of fireworks display.
- iv. Aquatics: replacing diving boards and re-coat COOL! Pool slide.

- v. Capital Improvement Program: East Thornton Lake Natural Area development is the only project in FY 2013-2014 budget.

The Budget Committee begins meeting in May, and the Commissioners will receive a schedule and are welcome to attend.

Capital Project Update

Hodney reviewed the Capital Project Summary. No new developments.

Locations are still being discussed for the Dog Park.

6. REPORTS AND UPDATES

Oregon Festivals and Events Conference report

Nooshazar reported the Parks & Recreation Department and community partners received five Ovation Awards for the events held in 2012.

Parks & Recreation and partners received awards:

“Volunteer of the Year:” Zach Romancier

“Best New Program Festival or Event:” Zombie Chase

“Best Performing or Fine Arts Festival:” River Rhythms 4th of July Celebration

“Vendor of the Year:” Gilgamesh

“Sponsor of the Year:” Lassen RV

Nooshazar and recreation staff assisted in planning, organization, workshop presentations, and execution of conference.

Urban Forestry update

Carnagey introduced Meghan Chuites, Park Maintenance temporary employee. Chuites provided some background information, and projects she is working on.

Carnagey provided an update on the Urban Forestry Program. Carnagey distributed an updated brochure, and summary report. The report highlights services, accomplishments, work plan goals, and budget overview. Brief discussion followed.

7. ANNOUNCEMENTS: None.

8. BUSINESS FROM THE COMMISSION:

Nooshazar noted the last performance of the Children’s Performing Art Series will be March 23, 2013.

9. NEXT MEETING

The next regularly scheduled meeting is Wednesday, April 3, 2013 at 6:00 p.m.

10. ADJOURNMENT

The meeting was adjourned at approximately 7:15 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Bryant Park BMX bike course replacement	Working to replace a previously constructed, unsanctioned bike jumps course in Bryant Park with a new facility in a more manageable location.	TBD	Awaiting course proposal from user group
East Albany Neighborhood Park Acquisition--Timber Ridge area	City Council has elected not to purchase the property at this time. Staff has been directed to negotiate an option to purchase the site at a later date.	TBD	Not funded
East Thornton Lake Natural Area acquisition	COMPLETED	Feb-12	Pepsi settlement funds, Parks SDC, grant funds, private donations
Park shelters @ Lexington, Tadena, Gibson Hill parks	Installation at Tadena and Lexington in spring 2013; Gibson Hill in summer	2013	Park SDCs
Timber Linn Park soccer field improvements	TENTATIVE--AYSO and City are discussing field enhancements to improve playability.	TBD	AYSO, City in-kind
Timer Ridge School track and soccer field	COMPLETED. Field grass will be playable in 2012-13 school year.	2012	Parks SDC funding
City gyms	COMPLETED. Agreements with BGCA and GAPS are in place; Timber Ridge gym is in use. BGCA gym will be ready for our use in May 2013.	May-13	Parks SDC revenues, reallocated from YMCA project
Dog Parks	Create 1 or 2 fenced dog parks in Albany parks. Pending selection of one or more locations.	2013	funded with Parks SDC, donations
East Thornton Lake Natural Area development Ph 1	Assessments of biological resources now underway; cultural resource assessment in summer 2013. Site planning to begin summer/fall 2013	2014	SDCs donations., State grant