

## NOTICE OF PUBLIC MEETING

**CITY OF ALBANY  
TREE COMMISSION**  
Albany City Hall, Periwinkle Room  
Thursday February 21, 2013  
3:00 p.m.

### AGENDA

- |           |   |            |
|-----------|---|------------|
| 3:00 p.m. | 1. CALL TO ORDER                                | Dick Miles |
|           | 2. ROLL CALL                                    |            |
|           | 3. COMMENTS FROM THE PUBLIC                     |            |
|           | 4. APPROVAL OF MINUTES                          |            |
| 3:15 p.m. | 5. SCHEDULED BUSINESS                           |            |
|           | a) Outstanding Tree Issues                      | Carnagey   |
|           | 6108 Warwick Place SW – private tree            |            |
|           | 2806 Tudor Way SE –street trees                 |            |
|           | b) Arbor Week                                   | All        |
| 3:45 pm   | 6. BUSINESS FROM THE COMMISSION                 |            |
|           | 7. NEXT MEETING DATE – Thursday, March 21, 2013 |            |
| 4:00 p.m. | 8. ADJOURNMENT                                  |            |

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The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

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**CITY OF ALBANY  
TREE COMMISSION**  
Albany City Hall, Periwinkle Room  
Thursday, January 17, 2013  
3:00 p.m.

**MINUTES**

Commission members present: Kris Watts, Larry Holverson, Dick Miles (Chair), Brenda Sterner  
Commission members absent: Mark Azevedo  
Staff present: Craig Carnagey, City Forester; Debbie Little, Administrative Assistant, Meghan Hemingway, Park Maintenance Intern  
Guests present: Donald & Karlene McDowell, Ken Larrabee

**1. CALL TO ORDER**

Dick Miles called the meeting to order at 3:00 p.m.

**2. ROLL CALL**

**3. COMMENTS FROM THE PUBLIC**

None

**4. APPROVAL OF MINUTES**

**MOTION:** Watts moved to approve the December 20, 2012 minutes as presented. Holverson seconded the motion, and it **passed** 4-0.

**5. SCHEDULED BUSINESS**

**a) New Commission member**

Carnagey welcomed Brenda Sterner as a new Tree Commission member.

Sterner provided some background information to the Commission.

**b) Outstanding Tree Issues**

3266 Fir Oaks Dr – The owners have submitted a removal request for one tree on private property. They provided some additional information on the condition of the tree, and their reasons for wanting the tree removed. Watts inquired about an arborist report. The owners did not have a report available. Aphids were listed on the tree removal request as a significant reason for removal, Carnagey noted systemic treatment for aphids does work, and he has information on the products the Park Maintenance staff uses.

**MOTION:** Watts moved to uphold previous vote denying the removal application request, and the Commission will revisit the request if the property owner resubmits a statement from a

certified arborist outlining any significant hazardous issues warranting the removal. Sterner seconded the motion, and it **passed** 4-0.

The property owners requested a letter from Carnagey stating the conditions of the denial.

6174 Piedmont Pl SW – Ken Larrabee, representing property owner Sheldon Larrabee, has submitted a removal request for one tree on private property. Larrabee provided some additional information on the condition of the tree. The tree has been looked at by Justin Gammon from Big Wood Tree Expert Co., but Larrabee did not have a report available.

**MOTION:** Holverson moved to postpone decision until all the Commissioners have the opportunity to physically see the tree, and review additional information from the arborist. Watts seconded the motion, and it **passed** 4-0.

840 Maple St SW – Carnagey requested comments from the commission regarding a request for the removal of a City Street Tree. Carnagey noted the sidewalk has been damaged. Carnagey will investigate pruning and sidewalk repair and bring the information to the next meeting so the Commission can make a decision.

2806 Tudor Way SE – Carnagey requested comments from the commission regarding a request for the removal of two 15-year-old English Oak street trees. The request states the trees are dropping pitch and leaves which affects parking, and requires constant leaf clean-up. Carnagey noted the trees are on a spray schedule in response to a previous contact from the nearby property owner.

**MOTION:** Watts moved to deny the request. Holverson seconded the motion, and it **passed** 4-0.

### c) Arbor Week

A community event will be held Saturday, April 13, 2013 capping off a week of events. Meghan Hemingway, Park Maintenance Intern, is working on the schedule and type of trees for the giveaway. She will provide more information at the next meeting.

The Commission would like the week to include several of the following:

- Tree give away
- Sawing for Schools demonstration
- City Council Presentation
- OSU Tour
- 4<sup>th</sup> grade Forester Program
- Family activity – build birdhouses
- Heritage Tree Tour
- Speaker from State Forestry or Oregon State University
- Tree planting demonstration

### 6. ANNOUNCEMENTS

None

### 7. BUSINESS FROM THE COMMISSION

None

**8. NEXT MEETING**

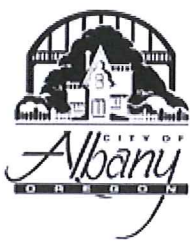
The next regularly-scheduled meeting will be held on Thursday, February 21, 2013 at 3:00 p.m. in the Periwinkle Room in City Hall.

**9. ADJOURNMENT**

The meeting was adjourned at approximately 4:10 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant I, Albany Parks & Recreation



# City of Albany

## Application for Tree Removal Permit

Application is hereby made to the City of Albany pursuant to the provision of Albany Municipal Code (AMC) 7.98 for a tree removal permit for the property herein described.

### Owner of Record

Judy Jury

Name

6108 Warwick Place SW

Address

Albany, OR 97321

City

State

Zip

541-928-8376 disasterspecialist1@yahoo.com

Phone

e-mail

### Authorized Agent

Name

Address

City

State

Zip

Phone

e-mail

### Applicant is: (check one)

Owner of Record

Purchasing the Property

Agent Authorized by Owner

### Property Information

Same as above

Location

Size

Parcel Number

### Permit Type

Proposed tree removal is part of a project which will require a building permit.

Proposed tree removal is *not* part of a project which will require a building permit.

### Submittal Requirements

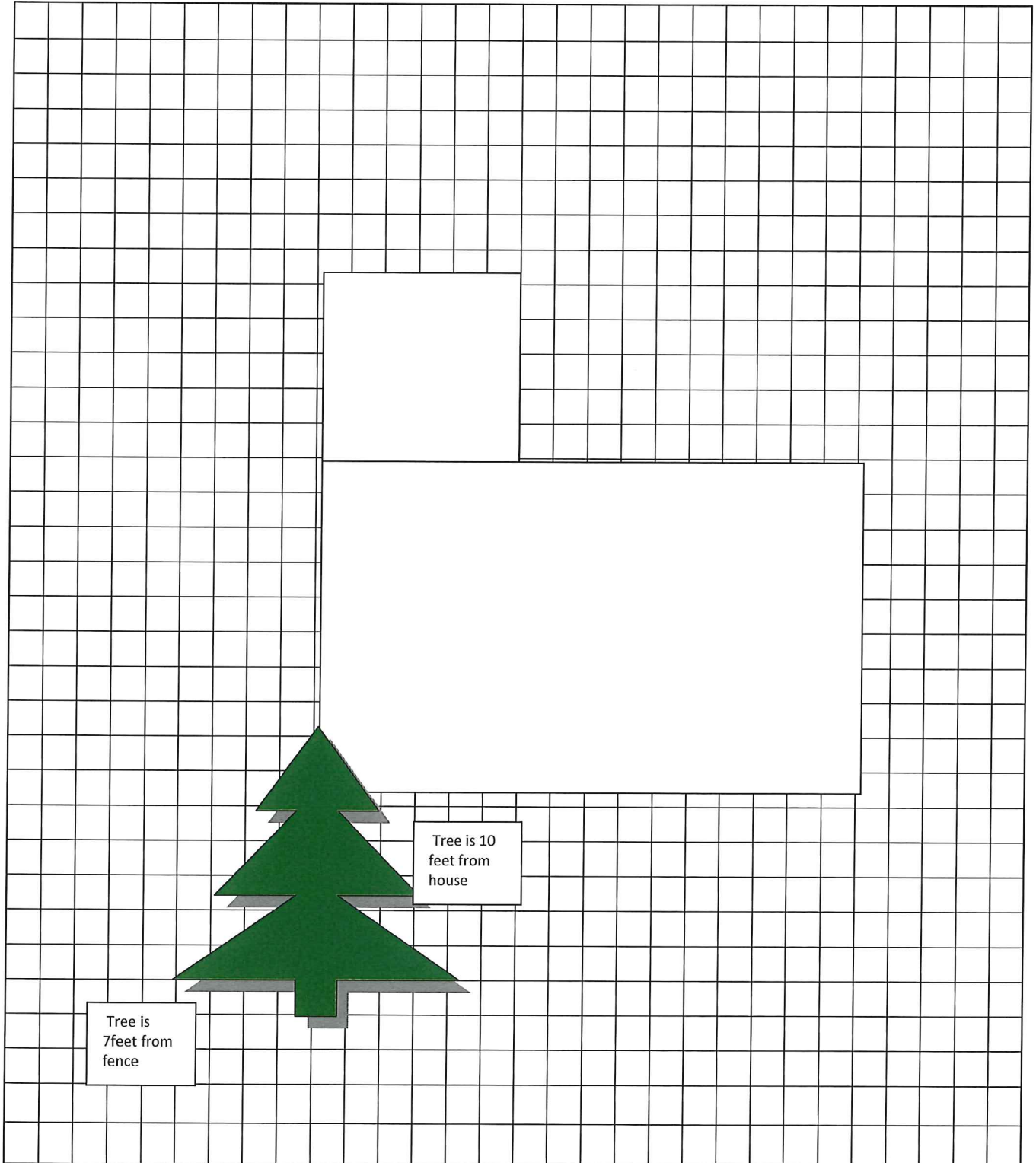
- A list of each species, size, and location of the tree(s) proposed for removal. (*Diameter is measured 41; feet above the junction of the root and trunk sections.*) this is a Pin Oak Tree which is over 100 feet tall.
- A statement of the reason for the proposed tree removal. . I have had to clean out the sewer line several times and the last time the technician stated the tree was becoming a bigger issue as it gets bigger. The tree is very large and too close to the house and the neighbor's house. I have to clean moss off the roof several times a year and this continue cleaning is compromising the live of my roof.
- A written recommendation by a licensed tree care professional and or ISA certified arborist concerning the health and quality of the tree(s) in question and possible alternative actions (if applicable). I have had several Arborists look at the tree and all have stated it is too close to the house. I have chosen Buena Vista to remove the tree. They seem to be very reliable since they are doing the tree removal at the Court House
- Pictures that support the reason for removal permit request. Pictures to be sent by iphone
- Map of property that diagrams locations of each tree requested for removal.

Map attached

# Tree Location Site Plan

Prepared by: Judy Jury

Plot existing or proposed structure(s) and all proposed trees for removal. If trees are to be retained near any trees proposed for removal, please annotate which are to be removed and which are to be retained. Show dimensions from the property lines and existing structures. Show North arrow.





**Carnagey, Craig**

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**From:** Ewing, Beth  
**Sent:** Tuesday, January 08, 2013 1:44 PM  
**To:** Ewing, Beth  
**Subject:** RE: PM Service Request

Your request was received by Park Maintenance

Would like Street Trees removed and possibly replaced. The trees drop pitch making the parking impossible and the trees drop leaves all winter.....causing constant leaf pickup. Neighbors are also complaining.

Sent: 2013-01-08 13:44:02

Requested Date: 2013-01-08

Requested By: Ryan Dunn, 541-619-6743

Requested Location: 2806 Tudor Way SE, Cross Street: 28th

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