



**CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
Santiam Room
Albany City Hall
333 Broadalbin Street SW
Thursday, February 20, 2014
4 p.m. – 5:30 p.m.**

MINUTES

Commission Members Present: Heath Kasper, Jay Sluiter, John Harshberger, Chuck Kratch, Georgiann Wheeler, John Pascone, Richard Kay

Commission Members Absent: None

Staff Present: Jon Goldman, Transportation Superintendent; Irene Mann, PW Executive Assistant

Others Present: Dan Miltenberger

CALL TO ORDER

Chair Kasper called the meeting to order at 4 p.m.

APPROVAL OF MINUTES

With one change, the minutes from the January 30, 2014, meeting were unanimously approved 7:0.

INTRODUCTIONS

The new Commissioner, Richard Kay, introduced himself and shared his airport interest and background with the Commission. The Commissioners also introduced themselves.

MISCELLANEOUS UPDATES

- *Jack Kasper picked up the plaque. Goldman will have it secured on the 'airport' side of the fence. It was suggested that a piece of 'stainless' be cut to show the donated land. This will require some investigation.
- *Goldman said he is waiting for a report from Building Maintenance showing their hours spent on airport projects. They are also working on the permit to change the bathroom to American with Disabilities (ADA) compatible. The work will all be completed with in-house staff.
- *The Albany Fire Marshal will address the Commission at their March meeting.
- *A discussion on security cameras costing a few hundred dollars resulted in staff proceeding with further investigation on cost and potential placement of the cameras.
- *Goldman reported that the Happy Miles lease was signed.
- *Goldman forwarded the Commissioners proposal to the Public Works and Community Development Director. He added that staff were all working on budgets.

COMMENTS FROM THE PUBLIC

- *Miltenberger agreed to contact the County and see if their snow removal vehicles could be used at the airport.

*Miltenberger said he needed soap to wash some of the windows. Goldman said he would provide the soap.

COMMISSIONER COMMENTS

*Kasper asked if the computer in the FBO building could be replaced.

*The Commissioners asked if the gates codes could be standardized so the codes were the same at both gates.

*There was a pile of dirt near the Miltenberger hangar that needed to be removed (from the fence project)

*Pascone said he would ask Planning staff if there was a grant to assist in the costs to paint the historic hangar (the Miles hangar).

*There was a discussion on options for snow removal at the airport.

Kratch and Harshberger will be absent from the March Airport Advisory meeting.

NEXT MEETING DATE

The next meeting is scheduled for Thursday, March 20, 2014, at 4 p.m., in the Santiam Room at Albany City Hall.

ADJOURNMENT

The meeting was adjourned at 4:55 p.m.

Respectfully submitted:

Irene Mann
Public Works Executive Assistant