



APPROVED: December 9, 2014

CITY OF ALBANY  
ALBANY PUBLIC LIBRARY  
LIBRARY ADVISORY BOARD

October 28, 2014

MINUTES

Board members present: Rosemary Bennett, Kim Brown, Arwen McGilvra, Randy Peckham, Anne Taleff and Georgiann Wheeler

Board members absent: Kelley Guilliot

Staff present: Ed Gallagher, Library Director and Sheena Dickerman, Administrative Assistant I

Others present: 5 others in audience.

CALL TO ORDER

Board Member Georgiann Wheeler called the meeting to order at 5:03 p.m.

APPROVAL OF September 23, 2014, MINUTES

Board Member Arwen McGilvra moved to approve the minutes as written. Board Member Randy Peckham seconded the motion and it passed 6 -0.

PUBLIC FORUM

Friends of the Library (FOL) President Colleen Keller shared that the book sale would be taking place November 7 and 8, 2014. Peckham stated that they were in need of volunteers for unloading the books at the fairgrounds on Wednesday and packing up the left over books on Saturday.

Keller announced that on December 12, 2014, starting at noon the FOL will host Jane Donovan and Leslie Hogan, Reader's Theater Presentation: "*Beginning of the National Park System (Eleanor Roosevelt, Teddy Roosevelt, Gifford Pinchot)*".

MANELA INVOICES

McGilvra moved to approve the September through November Manela as presented. Peckham seconded the motion and it passed 6-0.

LIBRARY FOUNDATION

Board Member Rosemary Bennett stated that there was no meeting in October.

Bennett shared that the display at Carnegie for the City's 150<sup>th</sup> year celebration was great. She learned from Library Aide Ramona Farmer that in the year 1895 a group of women in Albany started a readers group. Later in the year 1907 members of the same group formed a Library Board, which the movement

brought about the Carnegie Library in the year 1914. She added that Farmer had set up a display of books that were available in 1914 and a Reader's Guide from 1915. Discussion followed regarding Reader's Guides.

#### LIBRARIAN'S REPORT

Gallagher thanked Bennett for sharing about the open house. He said that Farmer had reported that there were 35 people in attendance at the event. He added that he was pleased that the members from the three boards (FOL, the Foundation, and the Library Board) have been participating in Library events. He would like the three Boards to meet soon and develop a realistic three year plan.

Gallagher mentioned the volunteer appreciation dessert that was held on October 16, 2014. He thanked everyone who made it possible.

Gallagher reported that the staff has finally finished interviewing the candidates for the three open positions. There is a 35 hour bi-lingual position and two part-time Library Aide positions.

Gallagher mentioned the Greater Albany Spanish Language Early Literacy Program, Juntos, is a grant that Greater Albany Public Schools (GAPS), Linn Benton Community College (LBCC) and the Library will be working on together. Close to 30 families with children 0 to 5 years of age have joined thus far. This is working to get the youngest ones ready for Pre-Kindergarten and Kindergarten. There is a possibility that they may meet at the Library next year. Taleff asked if the grant paid for the Spanish speaking staff that works at the Library or the purchases of books. Gallagher replied that the grant pays for the personnel teaching the children and the books that the children take home. This program is in line with the "Uncorked" event that raised funds and focused on disadvantaged children and families.

Gallagher said that the first meeting regarding the City's budget will be held on November 20, 2014.

#### OLD BUSINESS

- a) GAPS cards- One more family has accepted the Uncorked funded family non-resident card. The FOL are working on trying to have more families receive these cards.
- b) Strategic Planning- The Board decided to try for a three board meeting on January 15 at 6:30 p.m. at the Carnegie Library.

#### NEW BUSINESS

- a) Peckham mentioned that the State's Genealogic records will be moved to the Salem Library.
- b) Meeting Room Policy- Gallagher asked the Board to think about the policy with regards to groups that meet for educational purposes and charge tuition, such as LBCC. The Library could allow use and ask for a suggested donation in those scenarios. He will come back with the language. Peckham asked if the room was used for social purposes. Dickerman explained that personal social purposes, such as birthday parties, are not allowed.
- c) The Board discussed moving the November 25, 2014, meeting. The board decided on December 9 instead of the November and December dates for the Library board.

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NEXT MEETING DATE: December 9, 2014

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:57 p.m.

Respectfully submitted,

*Signature on file*

Sheena Dickerman  
Administrative Assistant I

*Signature on file*

Ed Gallagher  
Library Director