



CITY OF ALBANY, OREGON INVITATION TO BID (ITB)

City Property Mowing Services

Bids Due by 2:00 p.m. (Pacific Time), Tuesday, November 28, 2023

Notice is hereby given that the City of Albany (City), Oregon, is requesting bids for City Property Mowing of approximately 184 acres of combined park and city property beginning January 1, 2024, for five years, with the option to extend three additional one-year terms.

Optional Prebid Meeting is scheduled for Tuesday, November 7, 2023, from 10:00 a.m. to 11:00 a.m., in the Periwinkle Room, at Albany City Hall, 333 Broadalbin Street SW, Albany, Oregon. Contractors are encouraged to attend.

The Invitation to Bid can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids> or examined at Albany City Hall, Finance Department, 333 Broadalbin Street SW, Albany, OR 97321, Monday through Friday, 8:00 a.m. to 5:00 p.m. There is a \$35 charge to receive a printed copy of the documents.

The City will post all addenda on the City website. It is imperative that those who download the solicitation documents check the website regularly for addenda, clarifications, and other notifications that may be pertinent. Prospective bidders are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this ITB, contact contracts@cityofalbany.net.

Bid responses must be submitted to Diane Murzynski, in the Finance Department, at procurement@cityofalbany.net, not later than 2:00 p.m. (Pacific Time), Tuesday, November 28, 2023, or any extension of the time made by addendum. Submittals will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line should include the project name "City Property Mowing Services".

Immediately following the filing deadline, the bids will be opened and publicly read using a virtual hosted meeting, <https://global.gotomeeting.com/join/623409989>. Interested parties can also dial in using their phones (1-571-317-3122, access code 623-409-989). Bid totals will be posted on the City's website at <https://cityofalbany.net/bids>.

Bid totals will be posted on the City's website. The City may reject any bid not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all bids in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City. Bids are valid for 90 days.

DATED THIS 30TH DAY OF OCTOBER 2023.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, MGP-CPP, CPPO, CPPB
Contracts & Procurement Officer

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Daily Journal of Commerce, on Monday, October 30, 2023