



**CITY OF ALBANY, OREGON**  
**FINANCE DEPARTMENT**  
**ITB# 240101, City Hall Lighting Replacement**  
**Invitation to Bid, Addendum 3**

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**January 24, 2024**

The purpose of this addendum is to modify the ITB documents only to the extent indicated herein. All other areas not changed or otherwise modified by other addenda, shall remain in full force and effect. This addendum is hereby made an integral part of the original Project Documents. This addendum captured questions and related responses from the Optional Pre-bid Meeting and site walk through held on Tuesday, January 23, 2024.

1. **Bid opening will be changed from Tuesday, January 30, 2024, to Tuesday, February 6, 2024, at 2:30 p.m. The last day for addenda will be changed from Thursday, January 25, 2024, to Thursday, February 1, 2024. Last day for questions will be Tuesday, January 30, 2024, at 12:00 p.m.**
2. An inventory of required light fixture replacements by location will be provided via addendum which may update the Schedule of Contract Prices.
3. The optional pre-bid meeting attendance sheet has been posted on the website.
4. For questions regarding part numbers for items #1, #2 see below.
  - a. Change contact email from [rick.barnett@albanyoregon.gov](mailto:rick.barnett@albanyoregon.gov) to [brandon.curry@albanyoregon.gov](mailto:brandon.curry@albanyoregon.gov) for approvals
  - b. Approved Part #'s: 24-OVHP-LED; Also see Appendix B – Recommended Light Fixtures and related information posted.
5. Display case lighting will not be replaced. Currently LED.
6. If the old can light is larger than the new replacement lighting, the City will be responsible for replacement of ceiling tiles.
7. There are no requirements for controls and no dimmable lighting currently in use.
8. Scaffolding will be required to reach fixtures in the stairwells. Contractor must provide and operate all equipment in compliance with OSHA.
9. There are occupancy sensors in the four public restrooms and none in the three staff restrooms.
10. Contractor must use a man lift to reach light fixtures on the atrium ceiling. Contractor must provide and operate all equipment in compliance with OSHA. Contractor must use east/west doors for lift entrance.
11. The egress lights and emergency lights do not have battery backups but rely on the backup generator during power outages.
12. The City is not including integration options within this project.
13. Contractor will be responsible for disposing of all removed lighting and fixtures in a sustainable manner and in accordance with environmental requirements.
14. Contractor must provide product Information and as-builts upon completion of the project to the City.