



PUBLIC WORKS - COMMUNITY DEVELOPMENT

333 Broadalbin Street SW, PO Box 490, Albany, Oregon 97321-0144 | BUILDING 541-917-7553 | PLANNING 541-917-7550

ADDRESS ASSIGNMENT REQUEST FORM

Date _____

APPLICANT INFORMATION

Name _____ Phone _____

Mailing Address _____

Business Name (If Applicable) _____

Email _____

PROPERTY INFORMATION

Location/Description of Property _____

Map Number _____ Tax Lot _____

If request is for an address change, list current address _____

Are there any buildings changing occupancy? _____

Purpose for Address _____

Is there an existing dwelling on the lot? Yes No Is this a newly assigned tax lot? Yes No

If yes, has the recording been submitted to the City for approval? Yes No

Please allow up to 5 (five) working days for the address assignment

Attach copy of plot plan

cd.cityofalbany.net



For office use only:

| | | |
|----|----|----|
| B- | E- | W- |
| | | |

Assigned Address is: _____