

City of Albany Expedited Plan Review

At the City of Albany we understand that time is money. In order to assist you in starting your building project we are now offering expedited plan review!

The cost to expedite your plan review is \$75.00 per hour (2 hr min). This fee is in addition to the existing plan review fee. As the plan review will be done outside of normal working hours, this amount covers our cost of overtime. Please note:

Payment for an expedited plan review does not set a guaranteed completion date for your project. It will move your plans to the front of the line and we will assign it to a plans examiner available to work overtime in order to issue the permit as soon as possible.

It is imperative that any correction request letters be responded to in a timely manner in order to complete the plan review process as quickly as possible. You will be charged the \$75.00 per hour for all plan review time associated with this project, regardless of completion date.

Project Address: _____

Permit # _____

I understand and agree to the terms of this Expedited Plan Review:

Applicant Signature

Print Name

Date: _____

Internal use only:

Assigned to: _____
Plans Examiner

Number of expedited hours to bill _____

Date hours logged into Perm Plus _____ By: _____