



CERTIFICATION OF INSURANCE REQUIREMENTS

All Subrecipients shall at all times maintain insurance in the coverage limits note below at Applicant's expense.

Preferred limits below may be adjusted on a case by case basis.

Workers' Compensation insurance in compliance with ORS 656.017, which requires subject employers to provide workers' compensation coverage in accordance with ORS Chapter 656 or Construction Contractors Board for all subject workers. Subrecipient and all subcontractors with one or more employees must have this insurance unless exempt under ORS 656.027.

Employer's Liability Insurance with coverage limits of not less than \$1,000,000 must be included. If Subrecipient does not have coverage, and claims to be exempt, Subrecipient must indicate exemption within their Application submittal with qualified reasons for exemption, see ORS 656.027. Out-of-state Contractors with one or more employees working in Oregon in relation to this contract must have Workers' Compensation coverage from a state with extraterritorial reciprocity, or they must obtain Oregon specific Workers' Compensation coverage ORS 656.126.

Commercial General Liability insurance with coverage satisfactory to the City on an occurrence basis. **Combined single limit shall not be less than \$2,000,000 per occurrence for Bodily Injury and Property Damage and annual aggregate limit for each shall not be less than \$3,000,000.** Coverage may be written in combination with Automobile Liability Insurance (with separate limits). **Annual aggregate must be on a "per project basis".**

If this box is checked, the limits shall be \$1,000,000 per occurrence and \$2,000,000 in annual aggregate.

If this box is checked, the limits shall be \$5,000,000 per occurrence and \$5,000,000 in annual aggregate.

Required by City Not Required by City *Insurance needs City review and approval.*

If **Sexual Abuse and Molestation** coverage is excluded under the Commercial General Liability policy, evidence of separate Sexual Abuse and Molestation coverage of not less than \$1,000,000 per claim, incident or occurrence and \$2,000,000 in the aggregate must be provided by agencies that serve children, elderly and disabled residents, and other vulnerable populations. (Examples: **childcare providers and services provided in the home.**)

Insurance needs City review and approval.

Commercial Automobile Liability covering all owned, non-owned, or hired vehicles. Coverage may be written in combination with the Commercial General Liability Insurance (with separate limits). **Combined single limit per occurrence shall not be less than \$2,000,000.**

If this box is checked, the limits shall be \$1,000,000 per occurrence.

Required if agency provides transport or agency vehicles *Insurance needs City review and approval.*

Coverage must be provided by an insurance company authorized to do business in Oregon or rated by A.M. Best's Insurance Rating of no less than A-VII or City approval. Subrecipient's coverage will be primary in the event of loss. Subrecipient shall furnish a current Certificate of Insurance to the City. Subrecipient shall provide renewal Certificates of Insurance upon expiration of any of the required insurance coverage. Subrecipient shall immediately notify the City of any change in insurance coverage. The certificate shall also state the deductible or retention level. The City must be listed as an Additional Insured by Endorsement of any General Liability Policy on a primary and non-contributory basis. Such coverage will specifically include products and completed operations coverage. **The Certificate shall state the following in the description of operations:** "Additional Insured Form (include the number) attached. The form is subject to policy terms, conditions and exclusions". A copy of the additional insured endorsement shall be attached to the certificate of insurance. If requested, complete copies of insurance policies shall be provided to the City. **Certificate holder shall be: City of Albany, P.O. Box 490, Albany, OR 97321.**

Applicant's Acceptance: _____