



MINUTES

Monday, July 8, 2019

Work Session

Council Chambers, City Hall

Approved: August 28, 2019

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:00 p.m.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Bill Coburn, Rich Kellum, Bessie Johnson, Alex Johnson II, and Dick Olsen

Councilors absent: Mike Sykes was excused

BUSINESS FROM THE PUBLIC

4:00 p.m.

Ray Hilts, 2748 Foxglove Loop, thanked the council for supporting Senate Bill 770. Hilts invited the councilors to participate on the Task Force on Universal Health Care Commission.

Kevin Ostby and Pam Ostby, 624 Third Avenue SW, shared a handout (see agenda file). Konopa said she had a prior conversation with Kevin Ostby regarding a fence on the property located at 640 Third Avenue SW. She directed him to work with staff.

Development Services Manager Matthew Ruetters explained that the fence occupies the right-of-way. Typically requests for licenses to occupy the right-of-way are not presented by staff. This situation is unique and justified council review.

Councilor Rich Kellum asked if the current fence is in the same position as the last fence. Ruetters said it is within a foot of the position of the old fence. Kellum asked if it impeded any traffic from the alley. Ruetters said no.

Councilor Bill Coburn stated that he had no problem with granting a license to occupy the right-of-way. Ruetters said staff will prepare a license to occupy the right-of-way that will be recorded with Linn County.

MOTION: Kellum moved to direct staff to prepare a license to occupy the right-of-way. Coburn seconded the motion.

Ostby shared the progress of updates to the property. Discussion followed.

VOTE: A vote was taken on the motion and it passed 5-0.

ROAD TO 2020 CENSUS COUNT

4:10 p.m.

Kristen Stein, from the Census Bureau, shared a handout and a PowerPoint presentation (see agenda file). Stein reported that 25 percent of the population of Albany was not counted in the most recent census. Councilor Alex Johnson II asked if census counters visit assisted living communities. Stein said yes.

Kellum asked how the census counts migrant workers. Stein said they work with complete count committees who do outreach to migrant communities.

Konopa asked how the census avoids contacting people who have already responded to the census. Stein says they track response with the codes on their mailings.

VAN VLEET MEAT CO. PROPOSED LOAN PACKAGE

4:26 p.m.

Economic Development Manager Seth Sherry shared a handout (see agenda file). Sherry provided an overview of the proposed loan package for Van Vleet Meat Company, Inc. Councilor Bessie Johnson asked when the loan money will be disbursed. Sherry said the money would be disbursed when needed.

Chris Bohl, from Columbia Bank, asked if there was any flexibility in the loan proposal to mature the loan in ten years but allow for a 20-year amortization. Discussion of the loan package followed.

MOTION: Kellum moved to authorize staff to execute the proposed loan contract. Johnson II seconded the motion, which passed 5-0.

BUSINESS FROM THE COUNCIL

4:38 p.m.

Coburn shared concerns about food carts abiding by health codes. City Manager Peter Troedsson said staff will bring the council further information about food carts.

Kellum shared about volunteering at the River Rhythms concert.

Johnson II noted that he received a complaint about fireworks debris being left behind on the street. Discussion about fireworks followed.

CITY MANAGER REPORT

4:50 p.m.

Troedsson shared about the coffee with the city manager event on July 22.

RECESS TO EXECUTIVE SESSION TO REVIEW AND EVALUATE THE EMPLOYMENT-RELATED PERFORMANCE OF THE CHIEF EXECUTIVE OFFICER OF ANY PUBLIC BODY, A PUBLIC OFFICER, EMPLOYEE OR STAFF MEMBER WHO DOES NOT REQUEST AN OPEN HEARING IN ACCORDANCE WITH ORS 192.660(2)(i).

Konopa read the executive session script.

RECESS: The council recessed into executive session at 4:51 p.m.

RECONVENE: The council reconvened into regular session at 5:30 p.m.

MOTION: Kellum moved to forego a merit salary increase for Troedsson per his request and limit the increase to the 1.3% CPI-based cost-of-living adjustment prescribed in the city manager's contract. Johnson seconded the motion, and it passed 5-0.

MOTION: Johnson II moved to modify Troedsson's employment contract by adding one month of severance pay per year of service in addition to the six months' base severance, up to a maximum of 12 months' severance. Johnson seconded the motion, and it passed 5-0.

ADJOURNMENT

There being no other business, the meeting was adjourned at 5:32 p.m.

Respectfully submitted,

Reviewed by,

Signature on File

Signature on File

Allison Grove
Administrative Assistant I (Confidential)

Peter Troedsson
City Manager

Note: Staff handouts referred to in the minutes as (see agenda file) are available on the website in the "Staff Handouts" column.