



ALBANY CITY COUNCIL
AGENDA

Wednesday, January 22, 2020

7:15 p.m.

Council Chambers, City Hall

333 Broadalbin Street SW

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PROCLAMATION

a. Four Chaplains Sunday. [Page 3]

Action: _____

4. BUSINESS FROM THE PUBLIC

5. ADOPTION OF RESOLUTIONS

a. Approving application for grant funds for public restroom at multimodal station. [Pages 4-5]

Action: _____ RES NO. _____

b. Levying assessments for sewer connection and system development charges at 3502 David Avenue NE. [Pages 6-8]

Action: _____ RES NO. _____

6. ADOPTION OF CONSENT CALENDAR

a. Accepting Matthew Koopman's resignation from the TLT Advisory Committee. [Page 9]

b. Appointments to citizen advisory groups. [Pages 10-31]

c. Approval of minutes

1) December 2, 2019, work session. [Pages 32-35]

2) December 16, 2019, work session. [Pages 36-37]

d. Adoption of resolution

1) Appointing municipal court judges pro tem and repealing Resolution No. 6769. [Page 38]

RES NO. _____

Action: _____

7. APPOINTMENTS

- a. Appointment to the Hospital Facility Authority. [Pages 39-40]

Action: _____

- b. Appointments to the Audit Committee. [Pages 41-43]

Action: _____

- c. Appointments to outside agency boards. [Pages 44-46]

Action: _____

8. REPORT

- a. Public Safety Operating Levy. [Pages 47-48]

9. BUSINESS FROM THE COUNCIL

10. NEXT MEETING DATES

Monday, February 10, 2020; 4 p.m. work session

Wednesday, February 12, 2020; 7:15 p.m. regular meeting

11. ADJOURNMENT



Stream this meeting live on YouTube: [cityofalbany.net/livestream](https://www.youtube.com/c/cityofalbany)

All City Council meetings are recorded. Audio and video of past meetings are available at [cityofalbany.net/council](https://www.cityofalbany.net/council).

The location of this meeting is accessible to the disabled. If you have a disability that requires accommodation, please notify the City Clerk's Office at least 48 hours in advance of the meeting: cityclerk@cityofalbany.net | 541-917-7532 or 541-917-7565.

PROCLAMATION

Four Chaplains Sunday February 2, 2020

WHEREAS, February 2, 2020, will mark the 77th anniversary of the sinking of the troopship U.S.A.T. Dorchester, which carried to their deaths four U.S. Army Chaplains who stood united in prayer as the ship went down; and

WHEREAS, these four Chaplains, from diverse religious backgrounds, gave their own life jackets to four soldiers and, thus, sacrificed their own lives to save the lives of others; and

WHEREAS, the heroic deeds of Chaplains Lieutenant George L. Fox, Lieutenant Alexander D. Goode, Lieutenant Johnny P. Washington, and Lieutenant Clark V. Poling, and their combined act of supreme devotion and sacrifice for American liberty and human freedom, will be an inspiring and ever-shining example of real brotherhood for all time to the people of the world; and

WHEREAS, we must all see to it that their supreme sacrifice, along with that of all servicemen and women, to the common cause of human freedom and justice for all shall not have been in vain.

NOW, THEREFORE, I, Sharon Konopa, Mayor of the City of Albany, Oregon, do hereby proclaim February 2, 2020, as

Four Chaplains Sunday

in Albany, Oregon, and call upon all our citizens to commemorate the day with appropriate observances.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Albany to be affixed this 22nd day of January 2020.

Sharon Konopa, Mayor



MEMO

TO: Albany City Council
VIA: Peter Troedsson, City Manager *PT 1/16*
FROM: Chris Bailey, Public Works Operations Director *CB*
DATE: January 14, 2020, for the January 22, 2020, City Council Meeting

SUBJECT: Application for Grant Funds to Design and Construct a Public Restroom
Relates to Strategic Plan theme: Effective Government; A Safe City

Action Requested:

Staff recommends Council approve, by the attached resolution, a grant application to the Federal Transit Administration (FTA) in the amount of \$164,800. If successful, this grant would fund the design, construction, and initial maintenance of a new public restroom facility at the Albany Multimodal Station (MMS).

Discussion:

At the December 2, 2019, City Council Work Session, staff and a representative from the Oregon Department of Transportation (ODOT) Public Transit Division (PTD) described the concept of a project that would build a new restroom facility at the MMS. There are currently no restrooms available to the general public at the MMS; the restrooms inside the station are controlled by Amtrak and are only open to Amtrak customers during their business hours. There is one restroom with an external door in the Albany Transit office building (the Railway Express Agency or REA building), which was made available to the public after Amtrak began limiting access to their restrooms. This restroom was subsequently locked after significant damage and cleanup costs were repeatedly incurred.

The lack of a publicly accessible restroom on the MMS property has been noted by members of the traveling public who either are waiting outside the operating hours of the Amtrak building or are not Amtrak customers. Staff is aware of some negative comments posted to social media and travel review websites regarding the lack of facilities at the station, and the Albany Transit staff has almost daily requests for a public restroom.

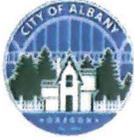
This grant application requests funding through the FTA for the design and construction of a new public restroom facility to be sited on the MMS property. Final design, layout, and siting details have not yet been developed, but there is adequate space for a new structure and utilities are available. The grant also includes funds adequate to pay for the first year of maintenance of the new structure. The grant would require a 20 percent local match totaling \$41,200. ODOT PTD staff has a commitment from the ODOT Passenger Rail program of \$10,000 toward match. The remaining \$31,200 in match is estimated to be available through a combination of Special Transportation Improvement Funds (STIF) and the value of in-kind work of City of Albany staff on this project. Through this combination, the local match requirement would be met without the expenditure of City funds. Long-term operation and maintenance funding for the new restrooms will be the responsibility of the Albany Transit program.

Budget Impact:

If the project is funded as requested, there are no initial budget impacts for the City.

After the initial maintenance funds are exhausted, the Albany Transit programs will be responsible for operations and maintenance expenses estimated to be \$20,000 per year.

CB:kc
Attachment



RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY OF ALBANY TO SUBMIT A GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION AND A COMMITMENT TO PROVIDE THE REQUIRED LOCAL MATCH

WHEREAS, the Federal Transit Administration has announced the availability of grant funds for public transit facilities; and

WHEREAS, the Oregon Department of Transportation has worked cooperatively with Albany staff to develop a grant proposal for new public restrooms at the Albany Multimodal Station; and

WHEREAS, there are not currently restrooms available to the general public at the Station; and

WHEREAS, providing public restrooms generally available to those traveling to and through Albany promotes good health and hygiene; and

WHEREAS, a local match of a maximum of 20 percent is required; and

WHEREAS, receipt of these funds will allow for the design, construction, and initial maintenance of a new restroom at the Station; and

WHEREAS, this grant application will request \$164,800 in grant funds for costs associated with design, construction, and initial maintenance of the new facility, and the City of Albany's local match will be a maximum of \$41,200.

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council approves and endorses the submittal of a grant application to the Federal Transit Administration for the purpose of design, construction, and initial maintenance of a new public restroom facility.

DATED AND EFFECTIVE THIS 22ND DAY OF JANUARY 2020.

Mayor

ATTEST:

City Clerk



RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A FINANCING AGREEMENT AND THE LEVY OF ASSESSMENTS AGAINST REAL PROPERTY SPECIALLY BENEFITED BY SEWER CONNECTION AND THE ASSESSMENT OF SEWER, TRANSPORTATION, AND PARKS SYSTEM DEVELOPMENT CHARGES FOR PROPERTY DESCRIBED AS TAX LOT 04502 OF THE PARCEL 10S03W33DB, SITE ADDRESS 3502 DAVID AVENUE NE

WHEREAS, the sewer system development charge, as referred to in this resolution, is to provide sewer connections to serve the structures on this property; and

WHEREAS, the transportation system development charge is intended to assess charges for future expansion or capacity increases to the system and is aimed at providing additional levels of services to the existing road network; and

WHEREAS, the parks system development charge is intended to impose a portion of the public cost of capital improvements for parks upon properties where developments create the need or increase the demand for park improvements; and

WHEREAS, Albany Municipal Code provides for the financing of system development charges to be secured by assessments levied against the real property being served by connection. The sewer and transportation system development charges and the assessments for the same will be levied according to the provisions of Albany Municipal Code (AMC) Chapter 15.16. The parks system development charge and the assessment for the same will be levied according to the provisions of AMC Chapter 15.20.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that the City of Albany Finance Director is authorized to execute a financing agreement and levy assessments against real property specially benefited by sewer connection and the assessment of sewer, transportation, and parks system development charges for property described as tax lot 04502, of parcel number 10S03W33DB, and site address 3502 David Avenue NE (see map provided as Exhibit A).

BE IT FURTHER RESOLVED that the total cost of the sewer, transportation, and parks system development charges is \$8,524.99 (Exhibit B); and

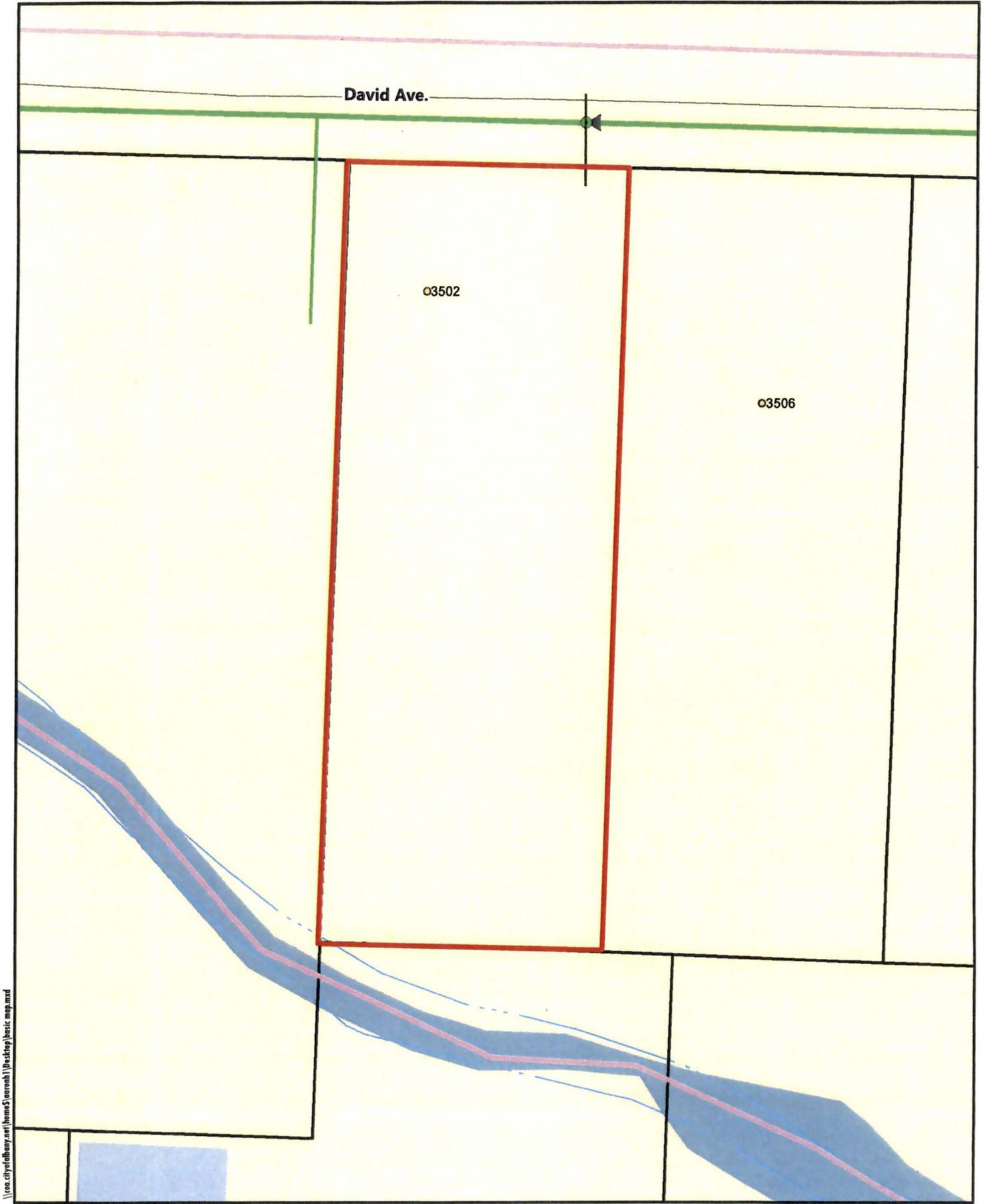
BE IT FURTHER RESOLVED that the finance director is hereby directed to enter a statement of assessments as provided above in the docket of the city liens and give notice thereof as required by law.

DATED AND EFFECTIVE THIS 22ND DAY OF JANUARY 2020.

Mayor

ATTEST:

City Clerk



\\csc.cityofalbany.org\home\$[username]\Desktop\basic_map.mxd



N
1 in = 30 ft

Date: 1/13/2020 Map Source: City of Albany

Exhibit A

3502 David Ave NE

Exhibit B

OWNER OF RECORD	PROPERTY DESCRIPTION	ASSESSMENT DESCRIPTION
JAMES MEXICOTTE'3545 ELEANOR AVE NE ALBANY OR 97322	3502 NE DAVID AVE ALBANY OR 97322 10S03W33DB04502	SEWER SDC AMOUNT \$3,560.00 ACCT NO: SSDC2020-001
JAMES MEXICOTTE'3545 ELEANOR AVE NE ALBANY OR 97322	3502 NE DAVID AVE ALBANY OR 97322 10S03W33DB04502	PARKS SDC AMOUNT \$879.99 ACCT NO: PSDC2020-001
JAMES MEXICOTTE'3545 ELEANOR AVE NE ALBANY OR 97322	3502 NE DAVID AVE ALBANY OR 97322 10S03W33DB04502	TRANSPORTATION SDC AMOUNT \$4,085.00 ACCT NO: STSD2020-001
		REPORT TOTAL: \$8,524.99

Grove, Allison

From: Matt Koopman <matthewkoopman@hotmail.com>
Sent: Tuesday, January 7, 2020 2:37 PM
To: Grove, Allison; Dykast, Sophie; Roten, Holly; Sherry, Seth
Subject: TLT Advisory Committee

[External Email Notice: Avoid unknown attachments or links, especially from unexpected mail.]

All,

I hope you are all well and had a nice holiday. I need to let you know that I have accepted another job out of the state and will be relocating at the end of the month. Therefore, I will need to resign from the TLT Committee. Please let me know if you need an official letter or anything else. I appreciate the opportunity to help the City of Albany in a small way. I wish you all the best.

Thanks,

Matt Koopman

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MEMO

TO: Albany City Council

FROM: Allison Grove, Administrative Assistant I (Confidential)

DATE: January 14, 2019, for the January 22, 2020, City Council Meeting

SUBJECT: Appointments to Citizen Advisory Groups
Relates to Strategic Plan theme: An Effective Government

Action Requested:

Council ratification of the following appointments:

Airport Advisory Commission

- Charles Kizer (Rich Kellum's appointment; application attached)
- Gar Burroughs (Bill Coburn's reappointment; application attached)

Arts Commission

- Melissa Babcock Saylor (Dick Olsen's reappointment; application attached)

Bicycle and Pedestrian Advisory Commission

- Anne Ketter (Dick Olsen's reappointment; application attached)

Budget Committee

- Terry Virnig (Dick Olsen's reappointment; application attached)

Community Development Commission

- David Abarr (Sharon Konopa's appointment; application attached)

Human Relations Commission

- Ray Kopczynski (Sharon Konopa's appointment; application attached)

Landmarks Commission

- Claudia Dean (Rich Kellum's appointment; application attached)

Public Safety Commission

- Nick Fowler (City Council's reappointment; application attached)

Transient Lodging Tax Advisory Committee

- Camron Settlemier (Sharon Konopa's appointment; application attached)

Discussion:

Mayor and Councilor recommendations for any remaining vacancies on the City's citizen advisory groups will be submitted for approval at subsequent city council meetings.

cityofalbany.net



Budget Impact:

None.

AG

Attachments 6



Citizen Advisory Group Application

Applying To Airport Advisory Commission

Received December 9, 2019

Name Charles Kizer

In City Limits? Yes (Ward 3)

**Are you
currently
employed
outside the
home?**

Self-employed

List current or most recent occupation, business, trade, or profession:

Owner of Hangman Xtreme

Please summarize what qualifications and experience you have that would apply to this position:

My family and I have been involved with the Albany Municiple Airport since the 60's when my father, Dick Kizer and his partner Jack Casper, ran Flyways. Today, I build and fly ultralight trikes. My brother and I have two hangers where we store our family planes and frequently fly out of. My long time experience in flying and my knowledge and history of the airport would be a benefit to the commission.

Please detail your knowledge and experience with aviation.

I have been flying out of the Albany airport for over 40 years. I have ties to the flying community and can be a voice to those who wish to be heard.

List community/civic activities in which you are or have been active:

Walk to End Alzheimer's

Christmas Storybook land.

Do you have a significant financial interest in the commission's airport considerations?

No

How many Airport Advisory Commission meetings have you attended?

None

What is your understanding of the role of an Airport Advisory Commission member and what contributions do you hope to make to the commission?

It is my understanding that myself and individuals from other words will come together and make recommendations to the city council as needed for the airport. I will have first-hand

information to be able to take back to all of those who house at the Albany airport to bring the flying community closer together.
Furthermore a task but I would like to see accomplished would be to put in a grass strip for those who do not have the capabilities to land on pavement.

How would you improve the management and operation of the Albany Municipal Airport?

None at this time

Have you reviewed the meeting schedule for the commission and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

Heath Casper





Citizen Advisory Group Application

Applying To Airport Advisory Commission

Received December 3, 2019

Name Garwin (Gar) Burroughs

In City Limits? Yes (Ward 3)

**Are you
currently
employed
outside the
home?**

Yes (LBCC)

List current or most recent occupation, business, trade, or profession:

Instructor in Heavy Equipment Program at LBCC

Please summarize what qualifications and experience you have that would apply to this position:

I've had the honor of serving on the Airport Advisory Commission since 2016. I have enjoyed my time and hope to continue doing so.

Please detail your knowledge and experience with aviation.

I have been a pilot for more than 20 years. Also, I have been involved in the Linn County Experimental Aircraft Association for a number of years, serving as President for the last few years where we fly Young Eagles monthly, as weather permits, as well as provide flights during the NW Art & Air Festival.

List community/civic activities in which you are or have been active:

President of EAA Chapter 1524
Volunteer annually at The Great Oregon Steam Up at the Antique Powerland in Brooks, Oregon
Volunteer Young Eagles Pilot
Volunteer annually at NW Art & Air Festival

Do you have a significant financial interest in the commission's airport considerations?

No

How many Airport Advisory Commission meetings have you attended?

7 or more

What is your understanding of the role of an Airport Advisory Commission member and what contributions do you hope to make to the commission?

As a member of the Commission I believe it's my duty to bring up concerns and share ideas I may have regarding the airport, offer suggestions and, just as importantly, give thanks and show

appreciation to the City for work and improvements done.

How would you improve the management and operation of the Albany Municipal Airport?

My understanding is Jon Goldman is to spend about ten percent of his time on airport related work. I believe Jon has done a great job of keeping our list of improvements moving. A lot of the issues are time consuming, FAA related items don't move quickly, but Jon keeps after it and the airport is improving. I appreciate the efforts of the current management.

Have you reviewed the meeting schedule for the commission and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

I have been on the Commission over two years and my term has expired and I would like to renew if possible.





Citizen Advisory Group Application

Applying To Arts Commission

Received December 10, 2019

Name Melissa Babcock Saylor

In City Limits? Yes (Ward 1)

**Are you
currently
employed
outside the
home?**

Self-employed

List current or most recent occupation, business, trade, or profession:

Artist and Illustrator

Please summarize what qualifications and experience you have that would apply to this position:

I believe I bring an artistic eye and thought to the commission. I am open minded and willing to work. I am a life long resident of Albany OR and care deeply about the community.

Please list any art organizations to which you belong or community art activities in which you have participated. If you do not have an arts background, list community/civic activities in which you are or have been active:

Founding member of Gallery Calapooia, Albany OR
Member of Albany Arts Commission
Lead Painter at the Albany Historic Carousel
Member of the Bishops Advisory Council for St. Alban's Episcopal Church
Member of the Society of Children's Book Writers and Illustrators

How many Arts Commission meetings have you attended?

7 or more

Why do you feel that local art is important?

Art touches peoples lives. It makes people feel and care about things. Public Art especially makes people proud of their community.

What is your understanding of the role of an Arts Commission member and how do you hope to impact the local arts community through being on commission?

My understanding is that the Arts Commission encourages artists in the community by the showing of artwork in our City Hall. For some this is a first, and very big first step for an artist. The Arts Commission also looks for public art for this community and ways to fund that art.

Have you reviewed the meeting schedule for the commission and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

Currently a member and I was notified.





Citizen Advisory Group Application

Applying To Bicycle & Pedestrian Advisory Commission

Received October 29, 2019

Name Ann Ketter

In City Limits? Yes (Ward 1)

Employed Outside the Home? Yes (Oregon Dept of Ag)

List current or most recent occupation, business, trade, or profession:

I am currently a cse reviewer and grant writer for the ODA.

List community/civic activities in which you are or have been active:

I have served on the Bike and Ped Commission (BPC) for almost 3 years. I started the walking and rock hunting event facilitated by the BPC 2 years ago. I am currently serving on the Planning Commission. I was invited to participate in a grant writing opportunity by the Albany Carousel Board. I am currently working with the Carousel Board to apply for a grant from The Willamette Valley Visitors Association. The grant funds will be used to fund our Albany Carousel History Museum.

I have volunteered with Salmon Watch. The goal of Salmon Watch is to educate middle school and high school students about Oregon rivers, fish, riparian areas and our rich Native history.

Indicate why you are interested in serving on this advisory group as well as what qualifications and experience you have that would apply to this position:

I would love the opportunity to continue working with the Bicycle and Pedestrian Commission. May 2020 will be our third "Rockin Walkin" event based at the Farmers' Market. We have several things planned to enrich the walk and the painted rock event. I was a involved in initiating this "pedestrian" event. The commission is continuing to look for more ways to engage walkers and make our town a more walker friendly environment. I would like to continue with the commission to bring these ideas to fruition.

What contributions do you hope to make to this advisory group?

I have served on the Bike and Ped Commission (BPC) for almost 3 years. I started the walking and rock hunting event facilitated by the BPC 2 years ago. I would love the opportunity to continue working with the Bicycle and Pedestrian Commission. May 2020 will be our third "Rockin Walkin" event based at the Farmers' Market. We have several things planned to enrich the walk and the painted rock event. I was a involved in initiating this "pedestrian" event. The commission is continuing to look for more ways to engage walkers and make our town a more walker friendly environment. I would like to continue with the commission to bring these ideas to fruition.

I would love to use my experiences with Salmon Watch to lead a pedestrian event around the waterways of Albany.

Have you reviewed the meeting schedule for this advisory group and can you commit to regular meeting attendance?

Yes

Keep application on file?

Yes

How did you hear about this opportunity?

I received an email. And I sit on the Commission.





Citizen Advisory Group Application

Applying To Budget Committee

Received November 17, 2019

Name Terrence Virnig

In City Limits? Yes (Ward 1)

Are you currently employed outside the home?

Retired

List current or most recent occupation, business, trade, or profession:

Plant Engineer Georgia Pacific, Albany, Or.

Please summarize what qualifications and experience you have that would apply to this position:

Have provided multiple budgets over the course of 40 years of employment as a manager for various companies. Includes Georgia Pacific, Synthetech, Waste Management, Oregon Department of Energy, etc.

Ran operational groups, Plant engineering functions and multiple contractors.

BS in Mechanical Engineering from OSU.

BA in Biology From St. Mary's College in Winona, Minn.

MS in Ecology from Michigan Tech University, Houghton, Mich.

List community/civic activities in which you are or have been active:

Oregon Professional Engineer 30+ years

Retired Certified Hazardous Materials Manager 20 years

Member Albany Bicycle and Pedestrian Commission

Past member of the Albany Public Safety Commission

Past President of the Church Council - Faith Lutheran Church

Volunteer Chintimini Wildlife Rescue Center, Lewisburg, OR

Are you a registered voter?

Yes

How many budget committee meetings have you attended?

4-6

What is your understanding of the role of a budget committee member and what contributions do you hope to make to the committee?

Review budget projections for revenue and expenses of the City of Albany. Provide input to staff preparing the budget. Vote on a draft budget to be provided to the City Council for final approval.

What is your experience in reviewing or preparing a large-scale budget?

I have participated in the budget process as a Budget committee member here in Albany for at least two of the past budgets.

How would you make sure that the budget aligns with the City's Strategic Plan?

Review the documents provided by staff. Review the Strategic Plan. Compare the two.

Cities face many challenges as we attempt to meet the demands of our growing communities. What role can the budget committee play in assisting the City in meeting those challenges?

Provide feedback to the budget process about the needs of real world citizens relying on the services provided by the City of Albany. Budgets need to balance. Citizens need services.

Have you reviewed the meeting schedule for this committee and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this committee, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

I was appointed to the Budget Committee by Dick Olsen and he has requested that i continue to serve in that capacity.





Citizen Advisory Group Application

Applying To _____, Commission

Received December 2, 2019

Name David Abarr

In City Limits? Yes (Ward 1)

Are you currently employed outside the home? Yes (Fred Meyer)

List current or most recent occupation, business, trade, or profession:

Current Landmarks Commissionor, former CARA Board Member

Please summarize what qualifications and experience you have that would apply to this position including education, professional experience, and any relevant licenses or certificates:

I have served for several terms on landmarks and have received extensive training at the local and state level learning about preservation and state mandated goal 5 policy. As the only commissioner with the Hackleman District I represent at risk area of the town. I have been a constant champion to serve and lead the goal of the Landmarks Mission of safeguard the city's historic and cultural heritage; foster civic pride in the beauty and noble accomplishments of the past; protect and enhance the city's attractions; strengthen the economy of the city and property values; and promote the use of historic districts and landmarks for the education, pleasure and welfare of the people of the city.

List community/civic activities in which you are or have been active:

Landmarks Commission
CARA Board Member
Friends of Historic Albany Board Member
President of Mercedes-Benz Club of America Oregon Section

Do you have any work or volunteer experience specific to local history and/or historic preservation activities such as publications, committee work, etc.? Please describe:

Extensive training through the Oregon State Historic Preservation Office. Attending annual CLG and Oregon Heritage Conferences.

I live in a 1915 contributing home in Hackleman district and have been instrumental and hands on the restoration and continued caretaker of this home. I have been a woodworker since the 1970s and adept in construction knowledge.

Are you a professional in one of the disciplines associated with historic preservation?

No

Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

Current Commissioner





Citizen Advisory Group Application

Applying To Human Relations Commission

Received January 14, 2020

Name Ray Kopczynski

In City Limits? Yes (Ward 2)

Are you currently employed outside the home?
Retired

List current or most recent occupation, business, trade, or profession:

Retired City Councilor - Ward II

Please summarize what qualifications and experience you have that would apply to this position:

I was very involved with helping reformulate current HRC mission statement and have a strong interest in helping find & offer resources to under-served populations in Albany

List community/civic activities in which you are or have been active:

Treasurer - Tadena Kiwanis Club
Government Affairs Committee - Albany Chamber of Commerce
Volunteer @ Albany Carousel
Past CASA Advocate

How many Human Relations Commission meetings have you attended?

1-3

What is your understanding of the role of a Human Relations Commission member and what contributions do you hope to make to the commission?

I hope to be able to help organizations and/or people looking for services that may be of benefit to them by helping guide them to & possibly through some of the different agencies they may not be aware of.

As part of its mission, the Human Relations Commission strives to reach out to the Albany community. Please describe your affiliations within the community that may aid the commission in this mission.

I worked for Community Services Consortium for 13+ years while at the Oregon Employment Dept (WorkSource Oregon). During that time, I met, saw, and assisted many folks in their endeavors to find employment, work with state agencies, etc. Doing such gave me many contacts for referrals.

Why are diversity, equity, and inclusion important to the community?

Diversity is the source of our heritage. We cannot have a complete & representative workforce (& total population) without it -- in all definitions.

Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

Mayor Sharon Konopa





Citizen Advisory Group Application

Applying To Landmarks Commission

Received December 30, 2019

Name Claudia Dean

In City Limits? No, not in city limits.

Are you currently employed outside the home?

Yes (Marek & Lanker, LLP)

List current or most recent occupation, business, trade, or profession:

attorney

Please summarize what qualifications and experience you have that would apply to this position including education, professional experience, and any relevant licenses or certificates:

I earned my undergraduate degree in business administration and leadership and my juris doctorate. I am admitted to practice law in California and Oregon. I have represented homeowners in homeowner litigation (giving me a little familiarity with real property issues)

List community/civic activities in which you are or have been active:

I just returned to Albany (where I grew up), and I am just becoming involved again. I am a member of the Greenbelt Land Trust in Corvallis, Oregon; and a member of the California, Oregon, Orange County (California) and Linn Benton Bar Associations

Do you have any work or volunteer experience specific to local history and/or historic preservation activities such as publications, committee work, etc.? Please describe:

I do not, but I love history, and I love specifically Oregon's history!

How many Landmarks Commission meetings have you attended?

None

Are you a professional in one of the disciplines associated with historic preservation?

Yes

What is your understanding of the role of a Landmarks Commission member and what contributions do you hope to make to the commission?

My understanding is that I will work as a Commission Member to facilitate the preservation of Albany's historical landmarks, and hopefully be able to work with homeowners and landowners in achieving their goals within the parameters of the goals of the Commission.

Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

Bill Ryals, Architect





Citizen Advisory Group Application

Applying To Public Safety Commission

Received November 8, 2019

Name Nicholas Fowler

In City Limits? No, not in city limits.

Are you currently employed outside the home?

Self-employed

List current or most recent occupation, business, trade, or profession:

Owner, Orion Ventures, LLC

Please summarize what qualifications and experience you have that would apply to this position:

I currently serve on the Public Safety Commission representing the rural fire protection districts surrounding Albany.

I also serve on the Palestine Rural Fire Protection District (elected position) and Benton County Planning Commission (appointed by Benton County Commissioners).

List community/civic activities in which you are or have been active:

In addition to the above, previously I have served on the Corvallis/Benton County Economic Development Commission.

How many commission meetings have you attended?

7 or more

What is your understanding of the role of a Public Safety Commission member and what contributions do you hope to make to the commission?

The Public Safety Commission collaborates with the City's Fire and Police leadership and advises the Albany City Council on public safety programs, performance, and budgets.

How would your background and experience benefit the Public Safety Commission and Albany in general?

During my tenure of service on the Commission, I have gained a firm understanding and strong insights into how police and fire operate within our community. This is a period of leadership transition for both agencies so continuity of the Public Safety Commission may assist in those transitions.

I have been a customer of Albany Fire in my capacity as Palestine Rural Fire Protection District

for many years. Having the contractual partner as a member of the Commission is beneficial to both Albany and our fire district.

Why are the Albany Fire and Police departments important to the community?

Public safety is any government's first obligation to the community. We are fortunate in that both our fire and police agencies perform an outstanding service. Our community feels safe.

But it is more than a feeling. As an example, Albany Fire recently received the ISO 8b-2 rating demonstrating outstanding response times and capabilities. For the City and rural districts this means homeowner's insurance rates are kept reasonable. And, our police maintains statistics showing that our community is much safer than the average Oregon community.

How can the Albany Fire and Police departments improve their services to Albany residents?

In this tight budget times, the challenge police and fire leadership are facing is to maintain service in light of budget reductions necessitating personnel reduction. Both departments will need to be creative to maintain or improve services. I have seen the chiefs work with the PSC on ideas like a bed fee for medical response, medic only response, and revised medical transport procedures to reduce costs. I have also seen and support cooperative work between Albany Fire and health care services providers to reduce medical calls overall with addition of a social worker who ensures medical appointments are kept and medications procured. This not only reduces costs associated with a medical call to AFD, but improves lives of our citizens.

Additional programs and initiatives such as this will be needed to improve services whilst lowering costs.

What makes Albany a safe place to live?

It is the community working relationship with all City departments.

The downtown revitalization energy of the Carousel coupled with the upgrades to the streets and improved lighting, the professional fire and police departments coupled with Citizen's Academies, Community Development assuring quality of building, and our police and fire working collaboratively with the community.

Albany is safe owing to the commitment of all City departments.

Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

Allison Grove reminded me that my term is expiring in December, 2019





Citizen Advisory Group Application

Applying To Transient Lodging Tax Advisory Committee

Received December 12, 2019

Name Camron Settlemier

In City Limits? Yes (Ward 2)

Are you currently employed outside the home?

Yes (Matthews International)

List current or most recent occupation, business, trade, or profession:

Product Test Engineer

Please summarize what qualifications and experience you have that would apply to this position:

I am a former member of the Woodburn Tourism Advisory Committee, which used city funds to promote tourism activities and business in Woodburn, Oregon

List community/civic activities in which you are or have been active:

Volunteer Firefighter - Adair Rural Fire and Rescue - Adair, Oregon
Volunteer Firefighter - Collage Place Fire Department - Collage Place, Washington
Landmarks Commission - Albany, Oregon
Tourism Advisory Committee, Woodburn, Oregon
Board Member on three different 501c3 non-profit groups.

Are you currently a Transient Lodging Tax (TLT) recipient or an employee or board member of a TLT recipient or collector organization?

No

How many TLT Advisory Committee meetings have you attended?

None

What is your understanding of the role of a TLT Advisory Committee member and what contributions do you hope to make to the committee?

The TLT Advisory Committee advises the city council on spending funds generated by hotel taxes to promote tourism in the city of Albany.

Why is tourism an important part of economic development in Albany?

Tourism = \$\$\$\$\$. When people travel they come expecting to and ready to spend money, be it on attractions, food, gas, or local shops. This is money from outside the community that stays in the

community.

How can Albany improve its tourism industry?

Albany can work with Travel Oregon and other local tourism agencies to create targeted campaigns to attract people from Portland as well as other large cities. Albany can also continue to improve its events and historic resources, which are a natural draw for tourists.

Why is Albany a good or bad place to visit?

Albany is unique in the amount of historical resources it has. These are resources that can not be developed from scratch. Compared to similar sized cities in Oregon, Albany excels as tourist destination.

Have you reviewed the meeting schedule for this committee and can you commit to regular meeting attendance?

Yes

If there are currently no vacancies for this committee, would you like your application kept on file for the remainder of this recruitment period?

Yes

How did you hear about this opportunity?

Website, social media.





MINUTES

Monday, December 2, 2019
Work Session
Municipal Courtroom, City Hall

Approved: DRAFT

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:00 p.m.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Rich Kellum, Bessie Johnson, Alex Johnson II, Dick Olsen, and Mike Sykes

Councilors absent: Bill Coburn, excused

BUSINESS FROM THE PUBLIC

4:02 p.m.

None.

LBCC TRAINING PROGRAM UPDATE

4:02 p.m.

Councilor Rich Kellum shared about the history of the program. Kellum detailed information about program spending. Kellum noted that there is a difference in what was spent versus what was agreed upon in the contract. He added that the contract should be frozen to allow staff and the City Council to address any misspending of grant funds.

Economic Development Director Seth Sherry introduced Dean of Advanced Manufacturing and Transportation Technology Steve Schilling. Sherry noted that he had met with some industry representatives and was encouraged that LBCC was speaking to new industry representatives to evaluate the needs of the program.

Schilling reported that enrollment in the manufacturing programs has almost tripled. Schilling added that LBCC has worked very closely with industry advisory groups, prescribed by the state of Oregon, to address the needs of the program. Schilling said the program has been successful in producing workers for local industry. LBCC is trying to provide a service for local businesses.

Kellum asked why items outside of the original proposal were purchased. He added that the purchases do not fall under the agreed-upon contract.

Mayor Sharon Konopa said the council could review each item to determine which purchases are appropriate or they can try to determine if the overall spending has achieved the objectives of the program. Kellum said the third option would be to investigate the spending with industry experts.

Councilor Bessie Johnson asked if freezing the contract will stop the progress of the program. Schilling said the program would be able to continue.

Councilor Alex Johnson II said he is concerned about the spending that did not fall under what had been agreed upon. He added that the funding should be frozen to allow time to perform an audit.

Councilor Mike Sykes said he would like to see a more detailed report of what was authorized and what was purchased. He said he cannot determine where the problem lies based on the information available.

Councilor Dick Olsen noted that he had had reservations about the bond initially. Olsen asked if money is still available to spend. Schilling said yes. They have more purchases they would like to make, and they expect to have money left over after they make their planned purchases. Olsen asked if any of the instructors involved in the program would like to attend a meeting. Schilling said yes. Olsen said they should prepare a report of what they have accomplished and what they plan for the remaining funds.

Discussion followed about spending. Johnson asked if there is a designated staff member responsible for purchasing. Schilling said yes, but they have no industry expertise. Sherry said he can provide input from industry representatives. Any deviation from the agreed upon purchases was warranted. Sherry said he can provide a list of industry representatives who advised the purchases made by LBCC.

Kellum asked about the industry representatives who advise purchases. Schilling said the advisory committees are made up of faculty and local industry professionals. Discussion followed about industry needs.

President of Albany Area Chamber of Commerce Janet Steele said she came to the council meeting to accommodate industry employers. Steele said the Pipeline program has been successful, and she has heard from industry leaders that the program has created jobs. She added that funds were not wasted because of the success of the program.

MOTION: Kellum moved to freeze funding to the training program pending an audit of expenditures to date. Johnson II seconded the motion.

Deputy City Manager/CIO Jorge Salinas asked if staff should freeze the current reimbursement. The council clarified that staff should not proceed with a reimbursement until an audit can be conducted. Salinas added that staff can investigate but they will need input from industry experts. Schilling said that the language in the contract uses general terms. Konopa said staff will have to work with LBCC staff and industry experts. Bessie said she is concerned about not fulfilling the reimbursement. Kellum said if the purchases fit what they agreed to buy, they will be reimbursed. Discussion followed about auditing expenditures.

VOTE: The motion passed 4-1 with Olsen voting no.

ODOT PROPOSAL FOR PUBLIC RESTROOM AT TRAIN STATION

5:02 p.m.

Public Works Operations Director Chris Bailey introduced Oregon Department of Transportation Regional Transit Coordinator Mark Bernard to discuss a proposal about constructing a new restroom at the train station. Bailey noted the restrooms have been closed to the public due to damage and complaints. There is an option to apply for a grant to design and construct a restroom and then a separate grant for operating funds. Bailey added that staff is seeking general direction about pursuing the grants.

Bernard added that he would assist with the application process and do most of the work outside of the design planning. Konopa asked if it would be more cost-effective to improve the current restrooms. Bailey said that is an option, but the building is only unlocked when there is Amtrak staff in the building. Not all station customers have an Amtrak ticket that would allow them to access the restrooms if they implemented a ticket access system. Bernard shared about funding and outcomes of new restrooms.

Bailey said they will move forward with pursuing the grants and bring options before the council.

FLOODPLAIN PUBLIC OUTREACH

5:19 p.m.

Planner III Melissa Anderson shared a handout (see agenda file). She went over the report for the National Flood Insurance Program Community Rating System.

NOISE REGULATIONS ON CONSTRUCTION

5:23 p.m.

Development Services Manager Matthew Ruettgers said he is addressing a complaint about noise regulations. Ruettgers shared information from Chapter 7 of the Albany Municipal Code (AMC) regarding noise. Code Compliance Officer Kris Schendel noted that he looked at other city rules to compare decibels. The Albany AMC does not list a specific noise level. Konopa shared about the history of the complaint. There needed to be secondary access to the neighborhood which created more construction and noise. Discussion followed about past noise complaints.

PUBLIC SERVICES UTILITY FEE DISCUSSION

5:37 p.m.

Public Works Engineering and Community Development Director Jeff Blaine shared a PowerPoint presentation (see agenda file). City Manager Peter Troedsson added that the council will need to consider the importance of the upcoming public safety levy and whether a utility fee should be implemented at the same time. Konopa asked how the street utility would be implemented. Blaine said it takes six to eight months. Konopa said they could form a task force to evaluate fees. Blaine went over the staff time involved in implementation. Johnson noted the utility fee should not be considered at the same time as the public safety levy. Kellum said he wants to leave it up to the public to vote to implement any fees.

Johnson asked about other cities who have a street utility fee. Blaine said it was a point of contention in Salem and they opted to not bring it to a vote. Blaine shared about some other municipal utility fees. Salinas said if the council brings it to voters, they should wait until the public safety levy fee is done to avoid having both fail. Sykes said that he is reluctant to add more fees to residents who are on a fixed income. Johnson II said he is also reluctant to increase fees. Kellum noted he is not willing to increase fees.

Konopa asked if the council could table the discussion until Wednesday when Councilor Bill Coburn would be present.

BUSINESS FROM THE COUNCIL

6:09 p.m.

Konopa complimented the Albany Downtown Association on the parade and tree lighting ceremony. She noted the attendance was high.

CITY MANAGER REPORT

None.

ADJOURNMENT

There being no other business, the meeting was adjourned at 6:09 p.m.

Respectfully submitted,

Reviewed by,

Allison Grove
Administrative Assistant I (Confidential)

Peter Troedsson
City Manager

Note: Staff handouts referred to in the minutes as (see agenda file) are available on the website in the "Staff Handouts" column.



MINUTES

Monday, December 16, 2019

Work Session

Council Chambers, City Hall

Approved: **DRAFT**

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Konopa led the pledge of allegiance.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Rich Kellum, Bill Coburn, Bessie Johnson, Alex Johnson II, Dick Olsen, and Mike Sykes

Councilors absent: None

BUSINESS FROM THE COUNCIL

Konopa rearranged the order of agenda items.

The council discussed leaf pickup by Republic Services and street sweeping performed by the City of Albany.

The council discussed the population of wild turkeys in west Albany. Staff has provided a link on the City's website to inform the public about what they can and cannot do to address the wild turkey problem.

RECESS TO EXECUTIVE SESSION TO DISCUSS LABOR NEGOTIATIONS IN ACCORDANCE WITH ORS 192.660(2)(d).

The council recessed to executive session at 4:08 p.m.

RECONVENE

The council reconvened to regular session at 5:10 p.m.

MOTION: Councilor Mike Sykes moved to direct staff to execute the memorandum of agreement with AFSCME establishing a new building inspector/plans examiner salary schedule. Councilor Alex Johnson II seconded the motion and it passed 5-1, with Councilor Rich Kellum voting no.

NEXT MEETING DATES:

Wednesday, December 18, 2019; 7:15 p.m. regular session

ADJOURNMENT

There being no other business, the meeting was adjourned at 5:11 p.m.

Respectfully submitted,

Mary Dibble
City Clerk

Reviewed by,

Peter Troedsson
City Manager



RESOLUTION NO. _____

A RESOLUTION APPOINTING MUNICIPAL COURT JUDGES PRO TEM AND REPEALING RESOLUTION NO. 6769.

WHEREAS, an active pool of judges pro tem shall be maintained so that the work for the Municipal Court will not be interrupted when the judge is absent from his position; and

WHEREAS, the contract between the City of Albany and Judge Forrest Reid specifies that he shall submit to the City Council the names of persons whom he wishes to nominate as judges pro tem for the duration of a new contract; and these persons shall be members of the Oregon State Bar and in good standing.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that the following persons are hereby appointed as Municipal Court Judges pro tem for the Albany Municipal Court of the City of Albany, Oregon:

- Arnold W. Poole
- Timothy J. Felling
- Heidi Sternhagen

BE IT FURTHER RESOLVED that Resolution No. 6769 is hereby repealed.

DATED AND EFFECTIVE THIS 22ND DAY OF JANUARY 2020.

Mayor

ATTEST:

City Clerk



MEMO

TO: Albany City Council

VIA: Sharon Konopa, Mayor

FROM: Holly Roten, Senior Administrative Supervisor

DATE: January 14, 2020, for the January 22, 2020, City Council Meeting

SUBJECT: Appointment to the Hospital Facility Authority
Relates to Strategic Plan theme: An Effective Government

Action Requested:

Council motion to fill a new term that will expire December 31, 2022, by appointing one of the following city council members: Sharon Konopa, Bessie Johnson, or Mike Sykes.

Discussion:

The January 8 consent calendar was adopted without a selection being made. This item is being resubmitted to allow the council to make a decision. The city council adopted Resolution No. 6682 on March 28, 2018, redefining the membership of the HFA by filling vacancies as they occur with Council members. Budget Committee member Sue Folden's term expired December 31, 2019, and her position is to be filled by a city council member. A copy of the Hospital Facility Authority roster ending December 31, 2019, is attached for reference.

Budget Impact:

None.

HR
Attachment

Hospital Facility Authority of the City of Albany

Board of Directors

Term of Office: 3 years

Name	Position Information
<p>Sue Folden Budget Committee member Ward 3 <i>Position: Budget Committee Member</i></p>	<p>Original Appointment Date: 01/23/13 Full Consecutive Term: Second Current Position Term Ratified: 01/25/17 Expires: 12/31/19</p>
<p>Bill Coburn City Councilor <i>Position: City Councilor, Ward 2-b</i></p>	<p>Original Appointment Date: 04/25/18 Full Consecutive Term: First Current Position Term Ratified: 04/25/18 Expires: 12/31/20</p>
<p>Dick Olsen City Councilor <i>Position: City Councilor, Ward 1-a</i></p>	<p>Original Appointment Date: 04/25/18 Full Consecutive Term: First Current Position Term Ratified: 04/25/18 Expires: 12/31/20</p>
<p>Alex Johnson II <i>Position: City Councilor, Ward 2-a</i></p>	<p>Original Appointment Date: 01/09/19 Full Consecutive Term: First Current Position Term Ratified: 01/09/19 Expires: 12/31/21</p>
<p>Rich Kellum City Councilor <i>Position: City Councilor, Ward 3-b</i></p>	<p>Original Appointment Date: 01/13/16 Full Consecutive Term: Second Current Position Term Ratified: 01/23/19 Expires: 12/31/21</p>



MEMO

TO: Albany City Council

VIA: Sharon Konopa, Mayor

FROM: Holly Roten, Senior Administrative Supervisor

DATE: January 14, 2020, for the January 22, 2020, City Council Meeting

SUBJECT: Appointments to the Audit Committee
Relates to Strategic Plan theme: An Effective Government

Action Requested:

Council motion to fill two new terms that will expire December 31, 2021, by appointing/reappointing:

- One of the following city council members: Sharon Konopa, Mike Sykes, Rich Kellum, Bill Coburn, or Dick Olsen; and
- One member of the Budget Committee.

Discussion:

The January 8 consent calendar was adopted without a selection being made. This item is being resubmitted to allow the council to make a decision. The Audit Committee positions held by Mayor Sharon Konopa and Budget Committee Chair Sue Folden expired December 31, 2019. Sue Folden is interested in continuing to serve as the Budget Committee representative. Copies of the Audit Committee and Budget Committee rosters ending December 31, 2019, are attached for reference.

Per Resolution No. 5350 creating the Audit Committee, the committee shall consist of three serving City Council members and one serving member of the Budget Committee.

Budget Impact:

None.

HR
Attachments 2

Audit Committee

Term of Office: 2 years

Name	Position Information
<p>Sue Folden Chair <i>Position: Budget Committee Member</i></p>	<p>Original Appointment Date: 11/14/07 Full Consecutive Term: Seventh Current Position Term Ratified: 01/10/18 Expires: 12/31/19</p>
<p>Sharon Konopa <i>Position: Mayor</i></p>	<p>Original Appointment Date: 10/25/06 Full Consecutive Term: Seventh Current Position Term Ratified: 01/10/18 Expires: 12/31/19</p>
<p>Alex Johnson II <i>Position: City Councilor, Ward 2-a</i></p>	<p>Original Appointment Date: 01/09/19 Full Consecutive Term: First Current Position Term Ratified: 01/09/19 Expires: 12/31/20</p>
<p>Bessie Johnson Vice Chair <i>Position: City Councilor, Ward 3-a</i></p>	<p>Original Appointment Date: 01/09/13 Full Consecutive Term: Fourth Current Position Term Ratified: 01/09/19 Expires: 12/31/20</p>

Albany Budget Committee (lay members)

Committee includes lay members and full City Council **Term of Office: 4 years**

Name	Position Information
Jessi Brenneman Ward 3 <i>Appointed By: Ward 2-b</i>	Original Appointment Date: 01/23/19 Full Consecutive Term: ---- <div style="border: 1px solid black; padding: 2px; text-align: center;"> Current Position Term </div> Ratified: 01/23/19 Expires: 12/31/19
Michael Thomson Secretary Ward 1 <i>Appointed By: Mayor</i>	Original Appointment Date: 01/12/11 Full Consecutive Term: Third <div style="border: 1px solid black; padding: 2px; text-align: center;"> Current Position Term </div> Ratified: 01/11/17 Expires: 12/31/19
Terry Virnig Ward 1 <i>Appointed By: Ward 1-a</i>	Original Appointment Date: 01/11/17 Full Consecutive Term: First <div style="border: 1px solid black; padding: 2px; text-align: center;"> Current Position Term </div> Ratified: 01/11/17 Expires: 12/31/19
Sue Folden Chair Ward 1 <i>Appointed By: Ward 1-b</i>	Original Appointment Date: 01/08/03 Full Consecutive Term: Fifth <div style="border: 1px solid black; padding: 2px; text-align: center;"> Current Position Term </div> Ratified: 01/10/18 Expires: 12/31/20
Will Summers Ward 1 <i>Appointed By: Ward 2-a</i>	Original Appointment Date: 01/11/12 Full Consecutive Term: Third <div style="border: 1px solid black; padding: 2px; text-align: center;"> Current Position Term </div> Ratified: 01/10/18 Expires: 12/31/20
Colleen Keller Vice Chair Ward 3 <i>Appointed By: Ward 3-a</i>	Original Appointment Date: 01/10/07 Full Consecutive Term: Fifth <div style="border: 1px solid black; padding: 2px; text-align: center;"> Current Position Term </div> Ratified: 01/23/19 Expires: 12/31/22
Vacant Ward _ <i>Appointed By: Ward 3-b</i>	Original Appointment Date: ----- Full Consecutive Term: ---- <div style="border: 1px solid black; padding: 2px; text-align: center;"> Current Position Term </div> Ratified: ---- Expires: 12/31/22



MEMO

TO: Albany City Council

VIA: Sharon Konopa, Mayor

FROM: Holly Roten, Senior Administrative Services Supervisor

DATE: January 14, 2020, for the January 22, 2020, City Council Meeting

SUBJECT: Appointment of City of Albany Representatives to Outside Agency Boards

Action Requested:

Council motion to appoint/reappoint City of Albany representatives to new terms on the following outside agency boards and commissions:

- Cascades West Area Commission on Transportation
 - Councilor Dick Olsen or other city council member (primary); new term expiring 12-31-21
 - Ron Irish, Transportation System Analyst (alternate); new term expiring 12-31-21

- Linn County Local Public Safety Coordinating Council
 - Councilor Rich Kellum or other city council member; new term expiring 8-31-21

Discussion:

The January 8 consent calendar was adopted without a selection being made. This item is being resubmitted to allow the council to make a decision. Councilor Dick Olsen's term on the Cascades West Area Commission on Transportation expired on December 31, 2019, as did the term for the alternate position held by Transportation Systems Analyst Ron Irish. The council will need to appoint/reappoint one member of the city council along with the reappointment of Ron Irish, if desired.

Councilor Rich Kellum's position term on the Linn County Local Public Safety Coordinating Council expired on August 31, 2019. The council will need to appoint/reappoint one member of the city council. Police Chief Mario Lattanzio's current term on the public safety coordinating council will expire on August 31, 2021. The new police chief will assume the appointment upon hire.

A list of current City of Albany appointments to outside agency boards is attached for reference.

Budget Impact:

None

HR

Attachment



City of Albany Representatives for 2019 & 2020

Albany Area Metropolitan Planning Organization Policy Board

Bill Coburn, City Councilor (term expires 12-31-20)

Mike Sykes, City Councilor (*alternate*) (term expires 12-31-20)

Albany Downtown Association

Sharon Konopa, Mayor (term expires 12-31-20)

Albany Visitors Association

Alex Johnson II, City Councilor (term expires 12-31-20)

Albany-Millersburg Economic Development Corporation

Sharon Konopa, Mayor (term expires 12-31-20)

Mike Sykes, City Councilor (term expires 12-31-20)

[Under AMEDC bylaws, the mayors of Albany and Millersburg are automatic board members.]

Albany-Millersburg Joint Water/Wastewater Management Committee

Bill Coburn, City Councilor (term expires 12-31-20)

Rich Kellum, City Councilor (term expires 12-31-20)

Dala Rouse, Planning Commissioner (term expires 12-31-20)

Sharon Konopa, Mayor (*alternate*) (term expires 12-31-20)

Albany Partnership for Housing and Community Development

Sharon Konopa, Mayor (term expires 12-31-20)

Bill Coburn, City Councilor (*alternate*) (term expires 12-31-20)

Cascades West Area Commission on Transportation

Dick Olsen, City Councilor (term expires 12-31-19)

Ron Irish, Transportation Systems Analyst (term expires 12-31-19)

Linn-Benton Loop Board

Bill Coburn, City Councilor (term expires 12-31-20)

Chris Bailey, Public Works Operations Director [*ex-officio member*] (term expires 12-31-20)

Linn County Fair & Expo Advisory Committee

Bessie Johnson, City Councilor (term expires 12-31-20)

Linn County Local Public Safety Coordinating Council

Rich Kellum, City Councilor (term expires 8-31-19)

Mario Lattanzio, Police Chief (term expires 8-31-21) [*The new police chief will assume this appointment upon hire.*]

Oregon Cascades West Council of Governments Board of Directors

Sharon Konopa, Mayor (term expires 12-31-20)

Dick Olsen, City Councilor (*alternate*) (term expires 12-31-20)



City of Albany Representatives for 2019 & 2020

Oregon Cascades West Regional Consortium (Regional Wetlands)

Peter Troedsson, City Manager (term expires 12-31-20)

Jorge Salinas, Deputy City Manager/CIO (*alternate*) (term expires 12-31-20)

Willamette Criminal Justice Council

Sharon Konopa, Mayor (term expires 12-31-20)

Bessie Johnson, City Councilor (term expires 12-31-20)

Bernie Brown (*North Albany citizen representative*) (term expires 12-31-20)

Mario Lattanzio, Police Chief (*police chiefs are automatic members*) (term expires 12-31-20)

[The new police chief will assume this appointment upon hire.]



MEMO

TO: Albany City Council

FROM: Peter Troedsson, City Manager 

DATE: January 6, 2020, for the January 22, 2020, City Council Meeting

SUBJECT: Public Safety Operating Levy

Action Requested:

Provide direction to staff regarding ballot title and proposed levy rate.

Discussion:

In November 2002, Albany voters approved an operating levy in support of police and fire services at a rate of 95 cents per thousand dollars of assessed value. (Operating levies are property tax assessments approved by voters for a specific purpose for up to five years.) The levy was renewed in November 2006 at the same rate. In May 2012, voters approved an increase in the rate from 95 cents to \$1.15 per thousand of assessed value, for fiscal years 2014 through 2018. In May 2016, voters renewed the levy for fiscal years 2017 through 2021, leaving the rate unchanged.

Council is considering submitting the levy for voter renewal in the May 19, 2020, election. During the October 23 council meeting, staff presented information on the public safety levy and the effects of compression. During this meeting, you also discussed the potential for increasing the rate by 10 or 20 cents: from \$1.15 per thousand to \$1.25 or \$1.35. Given assessed value and compression assumptions, the adjustment would generate a net revenue increase of approximately \$368,500 or \$737,000 respectively.

An increase in the levy rate would increase annual property taxes on Albany homes as indicated below:

Home value	Levy rate	
	\$1.25	\$1.35
	Annual increase	
\$150,000	\$15	\$30
\$200,000	\$20	\$40
\$250,000	\$25	\$50
\$300,000	\$30	\$60

The safest path forward is to leave the rate untouched. The City of Albany relies on this funding as part of its base from year to year. However, without an increase in the levy rate, no progress will be made toward closing the anticipated funding gap in the next biennium. Therefore, staff recommends a 10-cent increase to \$1.25 per thousand. This is the more conservative increase and, if passed, will help to mitigate the anticipated funding gap. It should be noted that if compression grows faster than assessed values (a function not just of assessed value, but also of actions taken by other taxing jurisdictions), the expected revenue increases would be reduced or even eliminated.

Staff recommends the following title for the prospective ballot measure: “Renewal of the Fire, Ambulance, and Police Local Option Tax.”



Based on your direction, staff will need to prepare a resolution for your adoption at the February 26 meeting. Should you adopt the resolution, staff will then submit the requisite election filings to Linn County. Election Day is May 19.

Budget Impact:

The current budget for the public safety operating levy is \$4,030,000. The final year of the current levy is 2020-2021.

- If the levy is passed with a 10-cent increase, levy revenues are expected to increase by \$368,500
- If the levy is passed with a 20-cent increase, levy revenues are expected to increase by \$737,000

These figures are approximate and would be subject to the effects of compression.

PT