

# Revised



## ALBANY CITY COUNCIL AGENDA

**Wednesday, June 10, 2020**

At 7:15 p.m., watch the meeting at:  
<https://youtube.com/cityofalbany/live>

1. Call to order and pledge of allegiance
2. Roll call
3. Special presentations
  - a. Albany Police Department employees of the year. [Verbal]  
Action: \_\_\_\_\_
  - b. Albany Police Department lifesaving awards. [Verbal]  
Action: \_\_\_\_\_
4. Public hearing
  - a. Adopting the 2019-2020 supplemental budget. [Pages 3-10]  
*Persons wanting to address the council during public hearings have two options.*
    - 1- Mail or email your comments to [Jeanna.yeager@cityofalbany.net](mailto:Jeanna.yeager@cityofalbany.net). Please include your name, address, and subject of the public hearing. Comments received before 5:00 p.m. on June 10 will be included in the record.
    - 2- To testify during the meeting, register by emailing [cityclerk@cityofalbany.net](mailto:cityclerk@cityofalbany.net) before 5:00 p.m. on June 10.  
Action: \_\_\_\_\_ RES NO. \_\_\_\_\_
5. Approval of contract increase
  - a. Riverfront lift station and force main, SS-19-05. [Pages 11-12]  
Action: \_\_\_\_\_
6. Approval of agreement
  - a. Stormwater IGA with Millersburg. [Pages 13-16]

7. Adoption of consent calendar

a. Approval of minutes

1) April 22, 2020 executive session. [Page 17]

b. Annual liquor license renewals. [Pages 18-19]

c. Adoption of resolutions

1) Declaring the City's eligibility to receive state revenues. [Pages 20-21]

RES NO. \_\_\_\_\_

2) Declaring the City's election to receive state revenues. [Page 22]

RES NO. \_\_\_\_\_

Action: \_\_\_\_\_

8. Staff reports

a. Cumberland Church update. [Pages 23-25]

b. TLT funding discussion. [Pages 26-27]

9. Business from the council

10. Recess to executive session to discuss current litigation or litigation likely to be filed in accordance with ORS 192.660 (2)(h).

11. Reconvene

12. Next meeting dates

Monday, June 22, 2020; 4 p.m. work session

Wednesday, June 24, 2020; 7:15 p.m. regular meeting

13. Adjournment

Due to Governor Brown's Executive Orders limiting public gatherings during the COVID-19 pandemic, this meeting is accessible to the public via youtube.



# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager

FROM: Jeanna Yeager, Finance Director

DATE: June 2, 2020, for the June 10, 2020, City Council Meeting

**SUBJECT:** 2019-2021 Supplemental Budget

Relates to Strategic Plan theme: Effective Government

**Action Requested:**

By resolution, adopt the proposed Biennium (BN) 2019-2021 supplemental budget.

**Discussion:**

The proposed supplemental budget changes total \$4,643,500, a 1.34 percent increase from the current BN 2019-2021 budget. Because one fund changed more than 10 percent, a public hearing was scheduled and noticed, pursuant to ORS 294.473. This supplemental budget will be used to adjust appropriations as needed. The proposed changes are discussed on a fund by fund basis in the narrative which is presented below.

**Budget Impact:**

General Fund:

- Decrease Administration materials and services by \$40,000 to account for the movement of code enforcement expenditures to the new Code Enforcement program in the police department.
- Increase Administration materials and services by \$500,000 to account for the intergovernmental agreement with Linn County for the Transient Lodging Tax collected by the city and remitted to the county on their behalf.
- Increase materials and services appropriations by \$40,000 in the newly created Code Enforcement program.
- Increase Public Safety Levy - Police program \$230,000. This increase reflects an increase in personnel costs. The offset is an increase transfers in from the Public Safety Levy Fund.
- Increase Public Safety Levy - Fire program \$250,000. This increase reflects an increase in personnel costs. The offset is an increase transfers in from the Public Safety Levy Fund.
- Increase transfers out by \$31,500 to Capital Replacement. The offset is in an increase in the amount of station 13 rental revenues.

The result is a \$1,011,500 (1.17 percent) increase in appropriations in the General Fund.

Parks & Recreation Fund:

- Increase Parks & Recreation Admin program reserves by \$280,000. Unanticipated beginning fund balance will be the offset.



Parks & Recreation Fund (continued):

- Increase the Parks Maintenance program \$30,000. This increase is due to unanticipated expenses related to damage caused by the flooding event the City experienced. Transfers in from Fire's Capital Replacement program will offset this amount.

The result is a net increase of \$310,000 in appropriations in the Parks & Recreation Fund, or 1.77 percent.

Grants Fund:

- Increase materials and services appropriations by \$50,000 in the Station 15 grant program for ongoing purchases related to the station. The offset comes from reimbursements from the City of Millersburg.
- Increase personnel services appropriations by \$195,000 and materials and services appropriations by \$70,000 for Maple Lawn Pre-School. The offset is reimbursement from Greater Albany Public Schools, as well as registration and supply fees.

This results in a 9.29% percent increase in appropriations to the Grants Fund.

Risk Management:

- Increase transfers out of the PepsiCo Settlement Projects program \$660,000 to the Economic Dev Opportunity program in the Economic Development Fund. This reflects unanticipated beginning fund balance.

The result is an 11.20 percent increase in appropriations in the Risk Management Fund.

Economic Development:

- Increase reserves by \$960,000 in the Economic Dev Opportunity program. \$660,000 of this comes from transfers in from the Risk Management Fund. The remaining \$300,000 reflects transfers in from the Capital Projects Fund as repayment of an interfund loan.

The result is an 9.68 percent increase in appropriations in the Economic Development Fund.

Public Transit:

- Increase appropriations in the newly created Albany Transit Sys Equip program by \$230,000. The offset is transfers in from the Capital Replacement Fund.
- Increase appropriations in the newly created Linn-Benton Loop Equip Rep program by \$140,000. The offset is transfers in from the Capital Replacement Fund.
- Increase appropriations in the newly created Paratransit System Equip program by \$97,000. The offset is transfers in from the Capital Replacement Fund.

The result is a \$467,000 (6.57 percent) increase in appropriations to the Public Transit Fund.

Public Safety Levy:

- Increase transfers out by \$480,000 to the Public Safety Levy programs for police and fire. The offset is unanticipated beginning fund balance.

The result is a 5.34 percent increase in appropriations to the Public Safety Fund.

Capital Replacement:

- Increase transfer appropriations by \$1,456,500 in order to move reserves to newly created Capital Replacement programs in individual funds, as well as to account for Fire's contribution to flooding related repairs at Takena Landing. This is offset by a decrease in appropriation in the Capital Replacement program.

This results in a net zero percent change in appropriations to the Capital Replacement Fund.

Capital Projects Fund:

- Increase transfers out \$300,000. The transfer reflects the loan payment due to the Economic Development fund, in accordance with the interfund capital loan agreement that provided local improvement district funding. The offset is the decrease in appropriations in the LID Construction Projects program.

This reflects a net zero percent change to Capital Projects Fund appropriations.

Central Services:

- Increase appropriations by \$172,000 in the Information Technology (IT) Services Program. The offset is the increase in unanticipated beginning fund balance.

This reflects a 1.07 percent increase to Central Services Fund appropriations.

Public Works Central Services:

- Increase appropriations in the newly created PW Engineering Equip Rep program by \$55,000. The offset is transfers in from the Capital Replacement Fund.
- Increase appropriations in the newly created PW Customer Serv Equip Rep program by \$40,000. The offset is transfers in from the Capital Replacement Fund.
- Increase appropriations in the newly created Operations Admin Equip Rep program by \$3,000. The offset is transfers in from the Capital Replacement Fund.
- Increase appropriations in the newly created Facilities & Maint Eng Eq program by \$164,000. The offset is transfers in from the Capital Replacement Fund.
- Increase appropriations in the newly created Water Quality Control Equip program by \$6,000. The offset is transfers in from the Capital Replacement Fund.

This reflects an increase of \$268,000 (1.28 percent) change to Public Works Central Services Fund appropriations.

JLY

Attachment: Resolution



## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR BIENNIUM 2019-2021

WHEREAS, the Albany City Council adopted a budget for the 2019-2021 biennium on June 12, 2019, and

WHEREAS, there have been occurrences which were not anticipated at the time of the presentation of the budget for Biennium 2019-2021 which require a change in the City's financial planning; and

WHEREAS, there has occurred a pressing necessity which was not foreseen at the time of the preparation of the budget which requires prompt action,

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that the budget appropriations shown below are hereby approved for the 2019-2021 biennium.

### GENERAL FUND

<b>GENERAL FUND</b>	<b>Current Budget</b>	<b>Sup Bud Adj</b>	<b>Adj Budget</b>
Administration	\$ 626,800	\$ 460,000	\$ 1,086,800
Municipal Court	1,967,600	-	1,967,600
Planning	2,884,600	-	2,884,600
Police	32,015,200	-	32,015,200
Public Safety Levy - Police	3,118,700	230,000	3,348,700
Code Enforcement	-	40,000	40,000
Fire & Life Safety	2,127,300	-	2,127,300
Public Safety Levy - Fire	2,791,000	250,000	3,041,000
Fire Emergency Services	31,071,500	-	31,071,500
Library	6,012,700	-	6,012,700
Transfers Out	1,784,600	31,500	1,816,100
Contingency	2,303,600	-	2,303,600
<b>Total GENERAL FUND</b>	<b>\$ 86,703,600</b>	<b>\$ 1,011,500</b>	<b>\$ 87,715,100</b>

### SPECIAL REVENUE FUNDS

<b>PARKS &amp; RECREATION</b>	<b>Current Budget</b>	<b>Sup Bud Adj</b>	<b>Adj Budget</b>
Park & Recreation Admin	\$ 3,451,100	\$ 280,000	\$ 3,731,100
Resource Dev Marketing Svc	458,800	-	458,800
Performance & Cultural Art	1,421,900	-	1,421,900
Children/Youth/Fam Rec Svc	734,900	-	734,900
Adult Recreation Services	1,254,300	-	1,254,300
Sports Services	729,500	-	729,500
Aquatic Services	1,924,900	-	1,924,900
Park Maintenance Services	4,598,700	30,000	4,628,700
Park Sdc Projects	1,559,600	-	1,559,600
Senior Center Foundation	96,600	-	96,600
Parks Capital Imp Program	550,000	-	550,000
Transfers Out	733,000	-	733,000
<b>Total PARKS &amp; RECREATION FUND</b>	<b>\$ 17,513,300</b>	<b>\$ 310,000</b>	<b>\$ 17,823,300</b>

**SPECIAL REVENUE FUNDS (CONTINUED)**

	Current Budget	Sup Bud Adj	Adj Budget
<b>GRANTS FUND</b>			
Personnel	\$ 772,500	\$ 195,000	\$ 967,500
Materials & Services	1,760,200	120,000	1,880,200
Capital	697,300	-	697,300
Transfers Out	160,600	-	160,600
<b>Total GRANTS FUND</b>	<b>\$ 3,390,600</b>	<b>\$ 315,000</b>	<b>\$ 3,705,600</b>
	Current Budget	Sup Bud Adj	Adj Budget
<b>BUILDING</b>			
Building Inspection	\$ 3,670,200	\$ -	\$ 3,670,200
Electrical Permit Program	389,700	-	389,700
Transfers Out	120,000	-	120,000
<b>Total BUILDING FUND Appropriations</b>	<b>4,179,900</b>	<b>-</b>	<b>4,179,900</b>
Reserved for Future Expenditures	1,208,600	-	1,208,600
<b>Total BUILDING FUND</b>	<b>\$ 5,388,500</b>	<b>\$ -</b>	<b>\$ 5,388,500</b>
	Current Budget	Sup Bud Adj	Adj Budget
<b>RISK MANAGEMENT</b>			
Risk Management	\$ 2,893,400	\$ -	\$ 2,893,400
Transfers Out	3,000,000	660,000	3,660,000
<b>Total RISK MANAGEMENT FUND</b>	<b>\$ 5,893,400</b>	<b>\$ 660,000</b>	<b>\$ 6,553,400</b>
	Current Budget	Sup Bud Adj	Adj Budget
<b>ECONOMIC DEVELOPMENT</b>			
Economic Dev Activities	\$ 1,897,000	\$ -	\$ 1,897,000
Lochner Road Improvements	3,647,000	-	3,647,000
Economic Dev Opportunity	2,920,000	960,000	3,880,000
Albany Municipal Airport	398,200	-	398,200
Airport Capital Projects	305,800	-	305,800
Transfers Out	753,300	-	753,300
<b>Total ECONOMIC DEVELOPMENT FUND</b>	<b>\$ 9,921,300</b>	<b>\$ 960,000</b>	<b>\$ 10,881,300</b>
	Current Budget	Sup Bud Adj	Adj Budget
<b>PUBLIC TRANSIT</b>			
Albany Transit System	\$ 3,083,500	\$ -	\$ 3,083,500
Linn-Benton Loop	2,373,400	-	2,373,400
Paratransit System	1,652,000	-	1,652,000
Albany Transit Sys Equip	-	230,000	230,000
Linn-Benton Loop Equip Rep	-	140,000	140,000
Paratransit System Equip	-	97,000	97,000
<b>Total PUBLIC TRANSIT FUND</b>	<b>\$ 7,108,900</b>	<b>\$ 467,000</b>	<b>\$ 7,575,900</b>
	Current Budget	Sup Bud Adj	Adj Budget
<b>PUBLIC SAFETY LEVY</b>			
Transfers Out	\$ 8,992,000	\$ 480,000	\$ 9,472,000
<b>TOTAL PUBLIC SAFETY LEVY FUND</b>	<b>\$ 8,992,000</b>	<b>\$ 480,000</b>	<b>\$ 9,472,000</b>

**SPECIAL REVENUE FUNDS (CONTINUED)**

	Current Budget	Sup Bud Adj	Adj Budget
<b>CAPITAL REPLACEMENT</b>			
Equipment Replacement	\$ 6,993,000	\$ (1,456,500)	\$ 5,536,500
City Facilities Repl	629,200		629,200
IT Equipment Replacement	2,030,400		2,030,400
Transfers Out	415,200	1,456,500	1,871,700
<b>Total CAPITAL REPLACEMENT FUND</b>	<b>\$ 10,067,800</b>	<b>\$ -</b>	<b>\$ 10,067,800</b>

	Current Budget	Sup Bud Adj	Adj Budget
<b>STREETS</b>			
Personnel	\$ 2,307,600	\$ -	\$ 2,307,600
Materials & Services	5,080,700	-	5,080,700
Capital	15,943,400	-	15,943,400
Transfers Out	225,100	-	225,100
Contingency	370,600		370,600
<b>Total STREETS FUND</b>	<b>\$ 23,927,400</b>	<b>\$ -</b>	<b>\$ 23,927,400</b>

**DEBT SERVICE FUNDS**

	Current Budget	Sup Bud Adj	Adj Budget
<b>DEBT SERVICE</b>			
2002 LTD Tax Pension Bonds	\$ 1,689,400	\$ -	\$ 1,689,400
2004 Revenue Obligations	183,000	-	183,000
<b>Total DEBT SERVICE FUND</b>	<b>\$ 1,872,400</b>	<b>\$ -</b>	<b>\$ 1,872,400</b>

	Current Budget	Sup Bud Adj	Adj Budget
<b>GENERAL OBLIGATION DEBT SERVICE</b>			
2015 Public Safety Facilities Bonds	\$ 2,527,100	\$ -	\$ 2,527,100
<b>Total GENERAL OBLIGATION DEBT SERVICE FUND</b>	<b>\$ 2,527,100</b>	<b>\$ -</b>	<b>\$ 2,527,100</b>

**CAPITAL PROJECT FUND**

	Current Budget	Sup Bud Adj	Adj Budget
<b>CAPITAL PROJECTS</b>			
Data Integration Proj	\$ 270,000	\$ -	\$ 270,000
Lid Construction Projects	1,638,000	(300,000)	1,338,000
Public Safety Facilities	1,049,000	-	1,049,000
Transfers Out	-	300,000	300,000
<b>Total CAPITAL PROJECTS FUND</b>	<b>\$ 2,957,000</b>	<b>\$ -</b>	<b>\$ 2,957,000</b>

**PERMANENT FUND**

	<b>Current Budget</b>	<b>Sup Bud Adj</b>	<b>Adj Budget</b>
<b>LIBRARY TRUST</b>			
V.O. Torney Trust	\$ 3,700	\$ -	\$ 3,700
Manela Trust	2,800	-	2,800
<b>Total LIBRARY FUND Appropriations</b>	<b>6,500</b>	<b>-</b>	<b>6,500</b>
Unappropriated Fund Balance	79,500	-	79,500
<b>Total LIBRARY TRUST FUND</b>	<b>\$ 92,500</b>	<b>\$ -</b>	<b>\$ 92,500</b>

**ENTERPRISE FUNDS**

	<b>Current Budget</b>	<b>Sup Bud Adj</b>	<b>Adj Budget</b>
<b>SEWER</b>			
Personnel	\$ 5,217,100	\$ -	\$ 5,217,100
Materials & Services	14,955,200	-	14,955,200
Capital	36,264,900	-	36,264,900
Transfers Out	5,671,700	-	5,671,700
Debt Service	14,500,900	-	14,500,900
Contingency	1,068,800	-	1,068,800
<b>Total SEWER FUND</b>	<b>\$ 77,678,600</b>	<b>\$ -</b>	<b>\$ 77,678,600</b>

	<b>Current Budget</b>	<b>Sup Bud Adj</b>	<b>Adj Budget</b>
<b>WATER</b>			
Personnel	\$ 5,978,000	\$ -	\$ 5,978,000
Materials & Services	13,290,000	-	13,290,000
Capital	13,810,900	-	13,810,900
Transfers Out	2,196,000	-	2,196,000
Debt Service	5,480,100	-	5,480,100
Contingency	1,040,000	-	1,040,000
<b>Total WATER FUND</b>	<b>\$ 41,795,000</b>	<b>\$ -</b>	<b>\$ 41,795,000</b>

	<b>Current Budget</b>	<b>Sup Bud Adj</b>	<b>Adj Budget</b>
<b>STORMWATER</b>			
Personnel	\$ 887,700	\$ -	\$ 887,700
Materials & Services	3,586,700	-	3,586,700
Capital	605,900	-	605,900
Contingency	191,100	-	191,100
<b>Total STORMWATER FUND</b>	<b>\$ 5,271,400</b>	<b>\$ -</b>	<b>\$ 5,271,400</b>

**INTERNAL SERVICE FUNDS**

	Current Budget	Sup Bud Adj	Adj Budget
<b>CENTRAL SERVICES</b>			
Finance Department	\$ 3,283,300	\$ -	\$ 3,283,300
Council & Administration	638,300	-	638,300
City Manager's Office	3,141,900	-	3,141,900
Information Technology Services	3,737,000	172,000	3,909,000
GIS Services	941,700	-	941,700
Permit Tracking	241,500	-	241,500
Human Resources	1,949,000	-	1,949,000
GF Facilities Maintenance Projects	451,600	-	451,600
Facilities Maintenance	1,721,300	-	1,721,300
Transfers Out	40,000	-	40,000
<b>Total Appropriations</b>	<b>\$ 16,145,600</b>	<b>\$ 172,000</b>	<b>\$ 16,317,600</b>

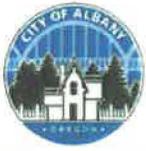
	Current Budget	Sup Bud Adj	Adj Budget
<b>PUBLIC WORKS CENTRAL SERVICES</b>			
PW Administration	\$ 2,957,000	\$ -	\$ 2,957,000
PW Engineering Services	7,040,900		7,040,900
PW Customer Services	1,293,900		1,293,900
Operations Administration	1,236,100		1,236,100
Facilities & Maint Eng	3,229,000		3,229,000
Water Quality Control Svcs	5,115,500		5,115,500
PW Engineering Equip Rep	-	55,000	55,000
PW Customer Serv Equip Rep	-	40,000	40,000
Operations Admin Equip Rep	-	3,000	3,000
Facilities & Maint Eng Eq	-	164,000	164,000
Water Quality Ctrl Equip	-	6,000	6,000
<b>Total Appropriations</b>	<b>\$ 20,872,400</b>	<b>\$ 268,000</b>	<b>\$ 21,140,400</b>

DATED AND EFFECTIVE THIS 10TH DAY OF JUNE 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager *PT*  
 Jeff Blaine, P.E., Public Works Engineering and Community Development Director *JB*

FROM: Staci Belcastro, P.E., City Engineer *SB*  
 Chris Cerklewski, P.E., Civil Engineer III *CLC*

DATE: May 26, 2020, for the June 10, 2020, City Council Meeting

**SUBJECT:** Professional Services Contract Increase – West Yost Associates  
 SS-19-05, Riverfront Wet Weather Lift Station and Force Main  
 Relates to Strategic Plan theme: A Safe City; An Effective Government

**Action Requested:**

Staff recommends that the City Council approve a consultant contract increase in excess of 10 percent with West Yost Associates of Portland, Oregon, for SS-19-05, Riverfront Wet Weather Lift Station and Force Main.

**Discussion:**

On July 16, 2018, council awarded a contract to West Yost Associates in the amount of \$736,000 to provide design and construction engineering services for SS-19-05, Riverfront Wet Weather Lift Station and Force Main project.

*Project Description*

The Riverfront Interceptor, constructed in phases in the early 1950’s, is Albany’s oldest and largest interceptor sewer. Occasionally, tributary flows to the Riverfront Interceptor cause the line to exceed its capacity, resulting in sanitary sewer overflows (SSOs) during rain events. These overflows are driven by stormwater and groundwater infiltration and inflow (I/I), a typical challenge for sewer utilities. The Riverfront Interceptor’s capacity has been insufficient for more than two decades and was, among other items, the subject of an enforcement action from the Oregon Department of Environmental Quality (DEQ) in 2000.

The first phase of this project is nearly complete and included construction of a wet weather lift station and 7,100 feet of new 30-inch sewer force main to divert flows from the riverfront interceptor during high flow events and address SSOs. The second phase of the project will include installation of approximately 6,600 feet of full-segment cured-in-place pipe to address defective areas of the riverfront interceptor sewer. Council awarded a construction contract for the second phase at the April 22, 2020, council meeting.

*Contract Increase*

West Yost Associates has incurred additional costs not anticipated in the original scope of work due to changed conditions encountered during the design and construction of both phases of this project including:

- The electrical building was relocated during design of the first phase to improve constructability due to site constraints, while also addressing concerns raised by adjacent property owners.



- The sewer force main profile was redesigned to avoid conflicts and minimize the need for air release valves due to previously unknown utilities discovered during design.
- The original scope of work assumed minimal spot repairs would be needed to rehabilitate the existing RFI during the second phase of the project. However, after reviewing the latest videos of the pipe it became apparent the pipe would require more comprehensive rehabilitation to address the defects identified in the videos.

Per Albany Municipal Code (AMC) 2.66.040, council approval is required for any contract increase in excess of 10 percent above the originally approved contract amount. Staff recommends council approve a contract increase to \$856,100, 16.2 percent above the original contract amount of \$736,500. In order to avoid significant inconveniences to the public, project delays, and added construction costs, a portion of the contract increase has been expended. As a result, council approval is requested for consultant services that have been performed, in addition to services required during construction of the second phase of this project. Even with these additional costs, the design and construction portion of the project is well under what would typically be expected for a project of this size and complexity, and does not exceed the original design budget estimated at the beginning of the project.

*Summary of Total Estimated Project Cost*

A summary of the total estimated final project costs is shown in the following table; the amounts have been rounded to the nearest \$100.

Project Components	Estimated Cost at Award	Estimated Final Cost
<b>I. Engineering Costs</b>		
a. West Yost Associates Consulting Services	\$736,500	\$856,100
b. City of Albany Engineering and Project Management	\$220,000	\$100,100
<i>Engineering Subtotal</i>	\$956,500	\$956,200
<b>II. Construction Costs</b>	\$9,173,400	\$9,680,000
<i>Total Estimated Project Cost</i>	\$10,129,900	\$10,636,200
<i>Project Budget</i>	\$13,000,000	\$13,000,000
<i>Under/ (Over) Project Budget</i>	\$2,870,100	\$2,363,800

**Budget Impact:**

Funding for this project is provided by a \$13 million low-interest-rate loan the City secured from the Oregon DEQ Clean Water State Revolving Fund. Council passed Resolution No. 6667 at the February 28, 2018, council meeting authorizing execution of the loan agreement.

CLC:ss

c: Chris Bailey, Public Works Operations Director  
 Kristin Preston, P.E., Wastewater Superintendent

**ALBANY AND MILLERSBURG INTERGOVERNMENTAL AGREEMENT  
FOR MAINTENANCE OF MILLERSBURG'S STORMWATER INFRASTRUCTURE DATA AND  
STORMWATER LOCATION SERVICES**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2020, by and between the City of Albany, a municipal corporation of the State of Oregon (Albany) and the City of Millersburg, a municipal corporation of the State of Oregon (Millersburg). The respective Council or designated representative of each City is referred to as "party" or "parties" in this Agreement. This Agreement defines the relationship between and the respective responsibilities of Albany and Millersburg regarding the maintenance of Millersburg's stormwater infrastructure data.

**WITNESSETH:**

WHEREAS, Millersburg owns a network of public stormwater infrastructure, collectively referred to as the "Millersburg stormwater system"; and

WHEREAS, Millersburg desires to have the geospatial and mapping data, and infrastructure asset information for its stormwater system maintained electronically; and

WHEREAS, Albany stores, maintains, and utilizes similar information on its own stormwater assets.

NOW, THEREFORE, the parties agree that data regarding Millersburg's stormwater system will be maintained by Albany in accordance with the following terms and conditions:

**1. Maintenance of Stormwater System Data.**

- (a) **Initial Data:** Millersburg will provide Albany with stormwater system data known to date upon execution of this Agreement. Albany shall enter and maintain data on the stormwater system pipes, manholes, culverts, catch basins, inlets, and other components within Albany's Geographic Information System (GIS) and Computerized Maintenance Management System (CMMS) programs using the data made available by Millersburg. When necessary, Albany will coordinate with Millersburg to adapt the original data to meet National Association of Sewer Service Companies (NASSCO) standards, software and data normalization requirements.
- (b) **Ongoing Data Updates:** When new stormwater system assets are installed, Millersburg will provide Albany with as-built record drawings for system connections, improvements, pipe replacements or expansions, and other stormwater system improvements within 60 days after completion of the project. Albany will update GIS/CMMS programs using these as-builts. In the case of stormwater system updates that occur outside of new construction, Millersburg will provide as complete a record as possible of the stormwater assets to be added to the database. Millersburg will provide all maintenance event data to Albany to be recorded in the CMMS. Televised pipeline inspections and manhole inspections shall be in accordance with NASSCO standards and compatible for import into the Albany CUES Granite inspection software system.
- (c) **Stormwater System Analysis:** Albany agrees to provide Millersburg reports or other data regarding their stormwater system upon request, including basic system maps. Mapped data will be available on the public GIS portal. Albany does not agree to perform complex mapping services or system data analysis without prior discussion with Millersburg regarding the time and costs of such a project.
- (d) **System Locates (One-call System):** Albany shall respond to requests for stormwater facility location markings based upon Albany GIS mapping of the Millersburg stormwater system and in compliance with OAR Chapter 952, Division 001. Albany's ability to provide this service is dependent on timely receipt from Millersburg of accurate as-built drawings of Millersburg stormwater facilities.

**2. Budgets, Costs, and Billing.**

- (a) **Total Fiscal Year Stormwater Data Management Budget:** Albany will prepare and deliver to Millersburg a budget for the next fiscal year's costs associated with maintenance of Millersburg's stormwater data no later than February 1 of each year. Annual costs will include a proportionate share of

the software license fees and costs developed as an estimate of Albany's staff and equipment time that is likely to be spent on Millersburg's stormwater system. Millersburg staff may request a meeting with Albany staff to discuss budget details.

- (b) **Quarterly Billing:** Millersburg will be billed quarterly by Albany in a combined invoice that includes charges for services described above and charges other services Albany provides to Millersburg unrelated to this Agreement. Payments are due within 30 business days after receipt. Late payments shall bear interest at nine (9) percent per annum.

Each quarterly billing will include one-quarter of the annual share of the actual software license fees as described above; and charges based on actual staff and equipment hours spent on Millersburg stormwater locates and on maintaining, manipulating, entering, updating, or otherwise working with the Millersburg stormwater system data.

**3. Other Terms and Conditions.** The following terms and conditions apply to this Agreement:

- (a) **Term and Termination.** This Agreement begins upon execution and will remain in effect for a 10-year period unless amended or terminated as provided herein. At the end of the 10-year period, this Agreement automatically extends for succeeding 5-year terms subject to the terms herein.
- (i) **Amendment.** This Agreement may be amended by mutual written agreement, signed by authorized representatives of each party.
  - (ii) **Termination for Breach.** Failure to make a payment when due or other material breach of this Agreement shall be cause for the non-defaulting party to terminate this Agreement. In the event of an election to terminate, the non-defaulting party shall give notice and a 30-day period for the defaulting party to cure the breach. If cure cannot be accomplished within 30 days but is diligently begun, the non-defaulting party may grant additional cure time.
  - (iii) **Migration of Data.** Upon termination of this Agreement, the parties will develop a mutually agreed upon plan to migrate the Millersburg stormwater system data to a recipient designated by Millersburg. Data will be provided in an agreed-upon standard format at the time of termination. In the absence of such an agreed upon plan, the parties shall initiate Dispute Resolution as provided in Section (d) below.
- (b) **Withdrawal.** Either party may elect to withdraw from this Agreement by giving written notice of its intent to withdraw to the other party and stating a date for withdrawal that shall not be less than one year from the date of notice.
- (c) **Indemnification.** Millersburg agrees to defend, indemnify, and hold Albany harmless from and against any and all liability, fines, penalties, claims, demands or lawsuits brought by any governmental entity or third party under any theory of law relating to or resulting in any manner from the actions, omissions, or responsibilities of Millersburg arising out of maintenance of the Millersburg stormwater system data or failure to comply with the terms of this Agreement. Likewise, Albany agrees to defend, indemnify, and hold Millersburg harmless from and against any and all liability, fines, penalties, claims, demands, or lawsuits brought by any governmental entity or third party under any theory of law relating to or resulting in any manner from the actions, omissions, or responsibilities of Albany arising out of the maintenance Millersburg stormwater system data or failure to comply with the terms of this Agreement.
- (d) **Dispute Resolution.** If a dispute arises between the parties regarding breach of this Agreement or interpretation or implementation of any term of this Agreement, the parties shall first attempt to resolve the dispute by negotiation, followed by mediation. In the absence of an agreement between the parties, either party may apply to the presiding judge of the Linn County Circuit Court for the appointment of suitable mediator(s) or arbitrator(s), and the persons so appointed shall establish the rules of procedure. If mediation is unsuccessful, the dispute shall be resolved through binding arbitration that shall take place in Linn County, and the prevailing party shall be entitled to such reasonable attorney's fees and costs as may be awarded by the arbitrator.



**CITY OF MILLERSBURG:**

DATED this \_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Kevin Kreitman, City Manager

ATTEST:

\_\_\_\_\_  
Kim Wollenburg, City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Forrest Reid, Millersburg City Attorney

**CITY OF ALBANY:**

DATED this \_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Peter Troedsson, City Manager

ATTEST:

\_\_\_\_\_  
Mary Dibble, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Sean Kidd, Albany City Attorney



ALBANY CITY COUNCIL  
Executive Session Minutes

---

**Approved:** \_\_\_\_\_

**DATE HELD:** April 22, 2020

**SUBJECT:** Discuss labor negotiations

**AUTHORIZATION:** ORS 192.660(2)(d)

Mayor Sharon Konopa read the executive session script.

**START TIME:** 9:01 p.m.

**ENDING TIME:** 9:18 p.m.

**ELECTED OFFICIALS:** Mayor Sharon Konopa and Councilors Rich Kellum, Bill Coburn, Bessie Johnson, Alex Johnson II, Dick Olsen, and Mike Sykes

**LEGAL COUNSEL:** City Attorney Sean Kidd

**CITY STAFF:** City Manager Peter Troedsson, Deputy City Manager/CIO Jorge Salinas, Human Relations Director Danette Jamison, Finance Director Jeanna Yeager, Police Chief Marcia Harnden, Management Assistant/Communications Officer Marilyn Smith, Deputy City Clerk Allison Liesse, Senior Administrative Supervisor Holly Roten

**CONSULTANTS/MEDIA REPRESENTATIVES:** Caitlyn May, Albany Democrat-Herald; Blogger Hasso Hering

**SUBJECT:** Discussion of proposed contract agreement with the Albany Police Association.

The meeting was held remotely, with all attendees appearing by video.

Human Relations Director Danette Jamison presented a proposed contract agreement with the Albany Police Association for council approval. City management and the police department have agreed on all terms.

City Manager Peter Troedsson asked the council to cut his salary by ten percent through December 2020.

**ATTACHMENTS:** Slide presentation

Respectfully submitted,

Reviewed by,

Allison Liesse  
Deputy City Clerk

Peter Troedsson  
City Manager





# MEMO

TO: Albany City Council

VIA: Jeanna Yeager, Finance Director

FROM: Linda Booth, Parks & Recreation Clerk III

DATE: June 3, 2020, for the June 10, 2020, City Council Meeting

**SUBJECT:** Annual Liquor License Renewals  
 Relates to Strategic Plan theme: A Safe City

**Action Requested:**  
 Council approval for these annual liquor license renewals.

**Discussion:**

Following is a list of businesses that have submitted applications for liquor license renewal. These businesses have paid their fees.

Ma's Dairy Farm	Kelly Yee Inc	3411 Pacific Blvd SW
Eagles Lodge #2255	Eagles Lodge #2255	127 N Broadalbin St
Tri Valley Food Mart 101	Ritish Inc	2703 Santiam Hwy SE
Tri Valley Food Mart 103	Arsh Inc	628 Ellsworth SW
Walgreens #06530	Walgreen Co	1700 Pacific Blvd SE
Lucky Larry's Lounge	AMKO Inc	1295 Commercial Wy
Pizzamore	Albany Pizza Company Inc	2212 Santiam Hwy SE
Geary Street Market	BP Mart LLC	2805 Geary St
Vivacity Spirits/Calapooia Brewery (2)	Veracity Spirits LLC	140 Hill St NE
Brick & Mortar Café	Brick & Mortar Café LLC	222 1 <sup>st</sup> Ave W #110-120
Vault 244 (2)	Vault 244 Inc	244 SW 1 <sup>st</sup> St
First Burger	Devrouax6 LLC	210 First Ave W
US Mini Mart 21	New Gary Inc	2515 Geary St SE



Loafers Station	D.J.R. Enterprises LLC	222 Washington St SW
Los Tequilas	Los Tequilas Inc	2525 Santiam Hwy
Front Street Bar & Grill	Boaty's Corporation	2300 Front St N
Kaiyo Sushi	Golden Ocean Inc	2826 Santiam Hwy
Momiji Japanese Restaurant	Yong's Inc	641 Hickory St NW
Yummy House Restaurant Inc	Yummy House Restaurant In	1644 Pacific Blvd SE
Deluxe Brewing Co/Sinister Distilling Co (2)	Albany Steamworks LLC	635 NE Water Ave Suite B & D
US Market #170	US Market #170 LLC	2211 Waverly Dr SE #7
US Market #180	US Market #180 LLC	1709 Hill St
US Market #250	US Market #250 LLC	1012 34 <sup>th</sup> Ave SE
7-Eleven #38799A	Aulakh & Ghumman Enterprise Inc	333 34 <sup>th</sup> Ave SE
7-Eleven #38802A	Aulakh & Ghumman Enterprise Inc	300 Queen Ave SE
7-Eleven Store #2363-21911D	MQP Enterprises Inc	6190 Pacific Blvd SW
7-Eleven Store #2363-23022B	Lyle Enterprises Inc	222 Main St SE
7-Eleven Store #2363-23216C	BKG Enterprises Inc	1815 Queen Ave SE
Gametime Sportsbar & Grill	Gametime Sportsbar & Grill Inc	2211 Waverly Dr SE
Little Wuesten Café	Little Wuesten German Foods LLC	115 Ellsworth St SW
Hwy 20 Truck Stop	INR Inc	4196 Santiam Hwy SE

**Budget Impact:**

Revenue of \$1190.

L.B



# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager 

FROM: Jeanna Yeager, Finance Director

DATE: May 26, 2020, for the June 10, 2020, City Council Meeting

**SUBJECT:** State Shared Revenue

### Action Requested:

By resolution, certify that the City is eligible to receive state revenue sharing and, by resolution, state that the City wants to receive state revenue sharing for the fiscal year 2020-2021.

### Discussion:

A percentage of the net revenue from state revenue sharing is authorized for distribution under the State Revenue Sharing Program, ORS 221.770. The funds are distributed on a formula that compares the City's consolidated property tax rate, per capita income, and population against the statewide averages. It also reflects the percentage of upward or downward trends in per capita tax distribution. The funds are paid quarterly.

ORS 221.770 requires cities to pass resolutions each year stating their eligibility and desire to receive state revenue sharing funds. The law also requires cities to certify that two public hearings were held. The first, before the budget committee, discloses possible uses of these funds. The second public hearing is held before the city council's adoption of the approved budget and states the proposed uses of the funds in relation to the entire budget. Both required public hearings that were held as part of the budgeting process in May and June of 2019. For this biennium, these revenues have been allocated to the transit fund.

On May 7, 2019, the budget committee held a public hearing on the proposed uses of the state revenue sharing funds for the 2019-2021 biennium. A second public hearing was held at the June 12, 2019, council meeting as part of the budget adoption process. These are the two hearings required to be eligible to receive state revenue sharing monies.

On June 12, 2019, council approved two resolutions: one declaring the City's eligibility to receive state shared revenues (resolution 6802) and one declaring the City's election to receive state shared revenues (resolution 6803) for fiscal year 2019-2020.

### Budget Impact:

Council adopted state revenue sharing funds at \$650,000, although this amount may be reduced due to the effects of the COVID-19 pandemic on state revenues.

JY





RESOLUTION NO. \_\_\_\_\_

A RESOLUTION DECLARING THE CITY'S ELIGIBILITY TO RECEIVE STATE REVENUES

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

and;

WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760: police protection; fire protection; street construction, maintenance, and lighting; sanitary sewer; storm sewers; and planning, zoning, and subdivision control.

DATED AND EFFECTIVE THIS 10TH DAY OF JUNE 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



RESOLUTION NO. \_\_\_\_\_

---

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

Pursuant to ORS 221.770, the Albany City Council hereby elects to receive state revenues for the fiscal year 2020-2021.

DATED AND EFFECTIVE THIS 10TH DAY OF JUNE 2020.

\_\_\_\_\_  
Mayor

I certify that a public hearing before the Budget Committee was held on May 7, 2019, and a public hearing before the City Council was held on June 12, 2019, giving citizens an opportunity to comment on use of state revenue sharing.

ATTEST:

\_\_\_\_\_  
City Clerk



# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager *PT 6/4*

FROM: Chris Bailey, Public Works Operations Director *CB*  
Kim Lyddane, Parks and Recreation Director

DATE: June 2, 2020, for the June 10, 2020, City Council Meeting

**SUBJECT:** Options for the Cumberland Church

**Action Requested:**

Staff requests the City Council provide direction regarding the Cumberland Church.

**Discussion:**

At the September 25, 2019, City Council meeting, the Cumberland Community Event Center (CCEC) presented their concept of use for the historic Cumberland Church building which the City owns. In summary, their plan is to acquire the church building and land from the City at the corner of Pine Street and Santiam Avenue. The building would be moved to that property and improvements made that would allow the group to use the building as community space for events such as art shows or as a rental venue for private events. At that meeting, the council agreed to essentially transfer ownership of the church building to the nonprofit for \$1, and directed staff to work with the group to develop a process to sell the vacant property on Pine Street so that CCEC could pursue their plan.

Since that meeting, staff has met with representatives of the CCEC multiple times and has developed a path forward. However, there are several options which require input from the council in order to finalize an agreement.

**Selling Price of the Pine Street Property**

The property the City owns at the corner of Pine Street and Santiam Avenue consists of four separate tax lots (see Attachment A). The Linn County Assessor's office puts the combined value of the four lots at a total of \$276,000. Staff obtained two separate evaluations from local real estate professionals to develop a value for the four lots as well. Those values range from \$280,000 to \$450,000. The final selling price is up to the council's discretion. The proceeds from the sale would be directed to the Parks & Recreation Department.

**Selling or Leasing the Full Property**

Given that the CCEC is primarily gathering their revenue through fund-raising, staff has discussed options for them to partially purchase and partially lease the Pine Street property. Raising enough revenue to purchase all four tax lots, move the building, and establish it at the new site is likely to take years. Alternatively, the group could purchase one or two tax lots and enter into a land lease with the City for the remaining lots. The City has experience with land leases with private individuals that allow improvements, such as the land leases at the Albany Municipal Airport. In this case, staff anticipates a lease that would allow the CCEC to construct improvements on the leased property which is important to their plan and would accommodate construction of an accessory building to the church as well as a parking lot and landscaping.



A land lease for the lots not purchased outright could be written in a number of ways. For instance, the nonprofit is interested in having lease payments be used toward the eventual purchase of the land. Another consideration would be defining the term of the lease to provide a certain date by which the group is to have purchased the leased land.

#### **Potential Discount to the Sale Price**

The CCEC has offered to enter into a Use Agreement with the City for a certain number of hours of City event programming per month. Based on the anticipated needs of the City and the value of leased space, staff estimates the City could use eight hours per month which would equate to \$5,200 per year. The maximum length of time the City would enter into a Use Agreement is three years which equates to a total of \$15,600.

#### **Staff Recommendation**

It is the recommendation of staff that the council provide direction to negotiate a partial purchase of the four tax lots on Pine Street with the total price for all four lots being \$276,000. The CCEC will purchase 520 Pine Street outright for one-quarter of the total price (\$69,000) and will lease the remaining lots for an amount to be negotiated. Staff will use local lease rates for similar vacant commercial land as guidance in negotiating the land lease rate. The land lease for the unpurchased lots would be written to allow construction of improvements which will be the responsibility of the CCEC to build, operate and maintain. The Parks & Recreation Department would not be responsible for any maintenance on the four lots once a land lease agreement is signed. The CCEC will maintain insurance of a type and amount to be directed by the City's risk manager. Lease payments will be used to reduce the final purchase price of the remaining lots. Staff recommends the term of the land lease be for no longer than 10 years to provide a date certain by which the group will complete the purchase of the properties. All payments under these agreements will go to the Parks & Recreation Department.

Staff also recommends the City not enter into a Use Agreement for the CCEC until the remodel of the building is complete and it could be used for recreation programs. At that time, if the group is still leasing land from the City, the value of the Use Agreement could be used to offset land lease payments.

After the church building is moved to its new location, staff recommends the property at 401 Main Street SE be properly secured, declared surplus, and offered for sale with payment to go to Street Fund.

#### **Budget Impact:**

As long as the church building remains City property, expenditures will be paid from the Street Administration program and are currently budgeted at \$1,000 per year. Future budget years will include estimates for major maintenance activities such as a roof replacement.

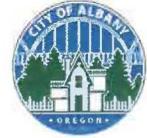
Proceeds from the sale of any of the individual lots on the Pine Street property, estimated at \$69,000 each, as well as any Land Lease revenue for the unsold lots, will be deposited into the Parks & Recreation fund (20250000-469015).

If the property at 401 Main Street SE is to be sold, revenue from the sale of the property will return to the Street Fund (25040200).

CB:KL:ss  
Attachment



A:\arcGIS\_Pro\_Projects\Council\CityOwnedChurch\MXD\CityOwnedChurch.aprx



Date: 06/01/2020

# Cumberland Church



# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager

FROM: Seth Sherry, Economic Development Manager

DATE: June 4, 2020 for the June 10, 2020, City Council Meeting

**SUBJECT:** Balancing the FY 19-21 Biennial Economic Development Budget

**Action Requested:**

Consider staff's recommendation to update the FY 19-21 Economic Development budget to account for significantly reduced revenues.

**Discussion:**

The COVID-19 crisis has had a severe impact on travel. Transient Lodging Tax (TLT) revenue has decreased significantly over the last several months due to reduced travel. The State of Oregon forecasts that TLT revenues will remain at record lows (40-50% of normal) for the next fiscal year. As a result, if no changes are made to the FY 19-21 Biennial Economic Development Budget and if revenues remain as low as forecasted, the City will end the FY19-21 biennium with a deficit of \$894,520.

Staff proposes the following approach to balance the budget:

1. Modify the schedule of disbursement of TLT revenue to outside agencies from annual to quarterly. This will allow the city to disburse TLT revenues closer to actuals therefore ensuring that we minimize the risk of further deficits.
2. Make reductions to the FY 20-21 budget (Second half of the biennium). The forecasted 60% reductions in TLT revenue will be borne by all recipients. (See attached spreadsheet).

SS

Attachment: Spreadsheet, TLT FY 2019 and 2020 Distribution



Account Description	FY19-20			FY20-21			Biennial Budget	
	FY19-20 Planned Revenue	FY19-20 Revised Revenue	% Decrease	FY20-21 Planned Revenue	FY20-21 Revised Revenue	% Decrease	FY19-21 Revised Biennial Budget	% of FY20-21 Budget
<b>TLT (ALL Revenues)</b>	<b>\$1,048,600</b>	<b>\$789,000</b>	<b>-24.76%</b>	<b>\$1,059,200</b>	<b>\$424,280</b>	<b>-60%</b>	<b>\$1,213,280</b>	
Wages/Salaries and Benefits	\$68,100	\$68,100	0.00%	\$73,500	\$55,125	-25%	\$123,225	10%
Material & Services	\$86,700	\$86,700	0.00%	\$91,900	\$36,760	-60%	\$123,460	10%
AMEDC	\$51,600	\$51,600.00	0.00%	\$51,600	\$10,320	-80%	\$61,920	5%
<b>Total Tourism related activities</b>	<b>\$842,200</b>	<b>\$776,200</b>	<b>-7.84%</b>	<b>\$842,200</b>	<b>\$206,190</b>	<b>-76%</b>	<b>\$982,390</b>	<b>81%</b>
CITY EVENTS	\$1,000	\$1,000	0.00%	1000	\$401	-60%	\$1,401	0.12%
COLLABORATIVE TOURISM	\$48,400	\$6,400	-86.78%	48400	\$0	-100%	\$6,400	1%
ALBANY MAIN ST PROG DEV	\$48,400	\$48,400	0.00%	48400	\$19,360	-60%	\$67,760	6%
VETERANS' DAY PARADE	\$3,000	\$0	-100.00%	3000	\$1,202	-60%	\$1,202	0%
ALBANY DOWNTOWN ASSOCIATION	\$46,300	\$46,300	0.00%	46300	\$18,520	-60%	\$64,820	5%
ALBANY VISITORS ASSOCIATION	\$384,500	\$384,500	0.00%	384500	\$153,800	-60%	\$538,300	44%
MONTEITH HOUSE OPERATIONS	\$6,300	\$6,300	0.00%	6300	\$2,524	-60%	\$8,824	1%
TO: AIRPORT - TLT	\$72,300	\$51,300	-29.05%	72300	\$0	-100%	\$51,300	4%
TO: FIRE - TLT	\$24,800	\$24,800	0.00%	24800	\$3,720	-85%	\$28,520	2%
TO: MONTEITH HOUSE - TLT	\$6,300	\$6,300	0.00%	6300	\$2,524	-60%	\$8,824	1%
TO: NWAA - TLT	\$153,400	\$153,400	0.00%	153400	\$0	100%	\$153,400	13%
TO: POLICE - TLT	\$24,800	\$24,800	0.00%	24800	\$3,720	-85%	\$28,520	2%
TO: PW STREETS - TLT	\$2,800	\$2,800	0.00%	2800	\$420	-85%	\$3,220	0%
TO: TROLLEY - TLT	\$19,900	\$19,900	0.00%	19900	\$0	-100%	\$19,900	2%
	\$1,048,600	\$982,600	-6.29%	\$1,059,200	\$308,395	-71%	\$1,290,995	106%
<b>FY19-20 Gap</b>		<b>(\$193,600)</b>					<b>FY20-21 GAP</b>	<b>(\$77,714.96)</b>

