



MINUTES

Wednesday, July 8, 2020

Regular Session

REMOTE

Approved: August 12, 2020

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 7:15 p.m.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Rich Kellum, Bill Coburn, Bessie Johnson, Alex Johnson II, Dick Olsen, and Mike Sykes

Councilors absent: None.

BUSINESS FROM THE PUBLIC

An email about the Siegner historic review, HI-04-20, was received from Carrie Richter, of Bateman Seidel Miner Blomgren Chellis & Gram, P.C. It was not mentioned during business from the public, but City Attorney Sean Kidd stated later in the meeting that the email was received and that he forwarded it to the councilors in the afternoon. For a copy of the email, see the agenda file.

APPROVAL OF AGREEMENT

- a. Cumberland Church sale

A copy of the proposed option agreement, with edits resulting from a meeting with the Cumberland Community Events Center, was in front of the council (see agenda file). Parks & Recreation Director Kim Lyddane drew the council's attention to the proposed changes.

Kidd said he would discuss the added section 13.1 with the Cumberland group's legal counsel Thursday, July 9, and come to agreement.

The council discussed the proposed process for sale of the church and lease and sale of the land it is to be moved to.

MOTION: Councilor Bill Coburn moved to approve the agreement as agreed to by both parties, with the option period ending on October 1, 2020. Councilor Rich Kellum seconded the motion, which passed 5-1, with Councilor Bessie Johnson voting against.

AWARD OF CONTRACT

8:15 p.m.

- a. Sole-source procurement of utility billing e-payment and interactive voice response services through Infosend, Inc.

IT Project Manager Sean Park said the contract amount is over \$150,000, so it requires council approval.

Kellum asked if staff had looked at more than one system before requesting a sole-source procurement. Park said staff did a complete request for proposals process. The system will go live in January of 2021.

MOTION: Kellum moved to award the contract as outlined in the staff report. Councilor Mike Sykes seconded the motion, which passed 6-0. The resolution was designated Res. No. 6900.

ADOPTION OF CONSENT CALENDAR

8:19 p.m.

- a. Approval of minutes
 - 1) May 27, 2020, meeting.
 - 2) June 10, 2020, executive session.
- b. Recommendation to OLCC
 - 1) Annual liquor license renewals.

MOTION: Johnson moved to adopt the consent calendar as presented. Sykes seconded the motion, which passed 6-0.

STAFF REPORTS

8:20 p.m.

- a. Republic Services annual report

Konopa thanked Republic Services for their offer to donate trash pickup service for the downtown area (see agenda file).

PW Customer Services Supervisor Patty McInnes said utility billing has had to start doing shut-offs again, but they offer payment programs to anyone, whether or not they're eligible.

- b. Historic review, Siegner decision

8:31 p.m.

Planner III Laura LaRoque referred to the memo on page 53 of the agenda packet. On June 24, 2020, the council held a *de novo* public hearing. After deliberation, the council tentatively approved the application and directed staff to bring back findings supporting the approval.

Councilor Dick Olsen asked if the Siegners could start work on their project tomorrow morning. LaRoque said a notice of decision will be mailed July 9, 2020. There is a 21-day appeal period, and then the project must gain site plan review approval before work can start.

MOTION: Coburn moved to adopt the staff findings as written. Kellum seconded the motion, and it passed 5-1, with Olsen voting against.

BUSINESS FROM THE COUNCIL

8:35 p.m.

Konopa read a letter received from Arauco explaining that they will lay off 75 employees (see agenda file.)

Deputy City Manager/CIO Jorge Salinas shared slides of a resolution authorizing an interfund loan to address the Transient Lodging Tax shortfall, and two repayment options (see agenda file). He asked the council to choose either a five-year or ten-year repayment plan.

MOTION: Johnson moved to approve the resolution with a ten-year repayment period. Councilor Alex Johnson II seconded the motion, which passed 6-0, and was designated Res. No. 6901.

Salinas asked the council to accept Republic Services' donation of service and authorize Troedsson to sign a memorandum of agreement (see agenda file).

MOTION: Johnson II made the motion. It was seconded by Sykes, and passed 6-0.

Economic Development Manager Seth Sherry said the City has received \$45,000 from Business Oregon for small grants to businesses affected by COVID-19. Community Lending Works also received \$25,000 for use in Albany. The City can now claim the rest of the \$200,000 requested, but the council must formally accept the \$45,000 already received.

MOTION: Johnson moved to formally accept \$45,000 from Business Oregon for small grants to businesses affected by COVID. Johnson II seconded the motion, which passed 6-0.

NEXT MEETING DATES

Monday, July 20, 2020; 4:00 p.m. work session

Wednesday, July 22, 2020; 7:15 p.m. council meeting

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:53 p.m.

Respectfully submitted,

Reviewed by,

Allison Liesse
Deputy City Clerk

Peter Troedsson
City Manager