



MINUTES

Monday, February 10, 2020

Work Session

Council Chambers, City Hall

Approved: April 8, 2020

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:00 p.m.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Rich Kellum, Bill Coburn, Bessie Johnson, and Alex Johnson II

Councilors absent: Councilors Mike Sykes and Dick Olsen

Deputy City Manager/CIO Jorge Salinas introduced the new Library Director, Eric Ikenouye.

BUSINESS FROM THE PUBLIC

4:00 p.m.

None.

RECLASSIFICATION OF CLERK II POSITION IN PARKS & RECREATION

4:00 p.m.

Parks and Recreation Director Kim Lyddane shared some of the duties the Clerk II position has been performing. Lyddane noted that these responsibilities fall under the job description for a Clerk III. Konopa said this item will be considered for action on the February 12 council meeting agenda.

WASHINGTON STREET SEWER IMPROVEMENTS

4:04 p.m.

Engineering Associate I Andrew Monaco detailed the request to expedite a portion of the Washington Street sewer improvement project. Monaco shared the findings of the investigation into the request. Monaco added there are adequate reserves in the sewer capital fund to cover this portion of the project in advance. Staff recommends the council authorize staff to begin working on this portion of the project during the current fiscal year. The cost is approximately \$120,000.

MOTION: Councilor Alex Johnson II moved to approve sewer improvements as proposed by staff. Councilor Rich Kellum seconded the motion, and it passed 4-0.

HIGHWAY 20 CORRIDOR REPORT

4:08 p.m.

Transportation Systems Analyst Ron Irish said staff recommends a refinement plan for the Transportation System Plan (TSP). Irish shared the history of evaluations of Highway 20 and noted a study of the Highway 20 corridor has not been supported by the Oregon Department of Transportation (ODOT). Irish said regional partners are interested in performing a study and, as a result, ODOT's position on performing a study has changed. Irish detailed the scope and criteria of a potential study.

The TSP includes a project to examine capacity along the Highway 20 corridor between North Albany Road and Ninth Avenue. The focus would be on what could be done to add capacity to that segment of the highway during a five to ten-year period. Staff is asking if the council would like a request for proposal to hire a consultant to perform a TSP refinement plan. The refinement plan would identify and quantify the benefits of potential projects, estimate the cost, and prioritize projects. This would provide staff with a list of project proposals to bring to ODOT. The corridor study could be expanded to a full update of the TSP.

Konopa noted she is concerned about the addition of turn lanes on Lyon Street and Ellsworth Street and how those would affect parking.

Councilor Bill Coburn said he supports the proposal of a TSP refinement plan.

Irish said three of the proposed projects are already included in the TSP, including the addition of turn lanes on Lyon and Ellsworth streets. Irish talked about potential benefits and priority of TSP projects.

Discussion followed about ODOT's involvement in a corridor study.

Irish said the next step is to bring an award of contract to the council for approval. A similar study cost \$250,000 in 2010. Irish said he expects to spend a fraction of that amount and take the remainder of the budgeted TSP funds to offer as a match to ODOT for the larger study of the corridor from Corvallis to I-5.

Kellum said he did not feel ready to make a recommendation.

Public Works Engineering and Community Development Director Jeff Blaine said this study and a full TSP update are two separate work efforts. Combining them in a proposal is cost saving. Blaine detailed possible outcomes.

Irish asked if there was any further information the council needed. Johnson II requested a map of the proposed study area. The council decided to postpone making a recommendation to a future meeting.

FISCAL YEAR 2020-2021 UTILITY RATE ADJUSTMENTS

4:36 p.m.

Blaine shared a presentation (see agenda file). The council will be considering utility rates for the 2020-2021 fiscal year, as part of the annual utility rate review process. Blaine noted staff is looking for guidance about content of a future public hearing.

Blaine explained the process of applying for a discharge permit for the new wastewater treatment plant. Johnson II asked if the City is preparing for the costs associated with the new wastewater treatment plant permit. Blaine said the full cost is still unknown and getting a new permit will take several years.

Blaine shared that the new water treatment plant, membranes will need to be replaced on a routine schedule. Money is being put aside to each year to cover the costs of replacement. Johnson asked if the membranes can be replaced incrementally. Public Works – Operations Director Chris Bailey said they have replaced one cell of membranes each year for four years. It is a performance-based replacement. Discussion followed about operating costs.

The council discussed public perception of utility fees and the general fund.

Coburn recommended staff proceed with a public hearing. Johnson II asked that some of the information in the PowerPoint be shared at the public hearing as a handout.

Blaine asked if the council wanted an ordinance to come back for consideration changing the in lieu of franchise fee from five percent to seven percent. The council said yes.

BUSINESS FROM THE COUNCIL

5:31 p.m.

None.

CITY MANAGER REPORT

None.

ADJOURNMENT

There being no other business, the meeting was adjourned at 5:31 p.m.

Respectfully submitted,

Reviewed by,

Allison Grove
Administrative Assistant I (Confidential)

Jorge Salinas
Deputy City Manager/CIO

Note: Staff handouts referred to in the minutes as (see agenda file) are available on the website in the "Staff Handouts" column.