

## ALBANY CITY COUNCIL AGENDA

**Monday, July 10, 2023**  
**4:00 p.m.**

Council Chambers, City Hall  
333 Broadalbin Street SW

Watch on YouTube: <https://www.youtube.com/user/cityofalbany>

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to order and roll call
2. Business from the public
3. Storm drain System Development Charges – Robb Romeo and Deb Galardi [Pages 2-5]  
*Direction*
4. Business from the council
5. City manager report
6. Safety presentation – Marcia Harnden [Verbal]  
*Information*
7. Potential executive session under ORS 192.660 (2)(o), to consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces\*
8. Adjournment

\*Contingent on the governor signing HB 2806 before the scheduled work session

*This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [cityclerk@cityofalbany.net](mailto:cityclerk@cityofalbany.net).*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*

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# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager *PT 7/5*  
Chris Bailey, Public Works Director *CB*

FROM: Rob Emmons, P.E., Assistant City Engineer *RE*

DATE: June 29, 2023, for the July 10, 2023, City Council Work Session

**SUBJECT:** Storm Drain System Development Charge

## Action Requested:

Staff requests council consider and provide direction for developing a new Storm Drainage System Development Charge (SDC).

## Discussion:

### Background

Albany Municipal Code (AMC) 15.16, establishes the provisions for creating, maintaining, and implementing SDCs in Albany as governed by Oregon Revised Statutes 223.297 – 223.314. Albany currently has SDCs for the water, wastewater, transportation, and parks' systems. Public Works oversees the water, wastewater, and transportation system SDCs, and the Parks Department oversees the Parks SDCs.

Albany currently does not have a storm drainage SDC, and the historic practice was to fund storm drainage improvements with revenue from the sanitary sewer utility. This proved not to be a sustainable source of funding as increasing costs and regulatory requirements for both the sanitary and storm drainage systems made it evident that a separate source of funding needed to be established. In 2017, a storm drainage utility was established to help meet the financial needs of the storm drainage system by implementing a user charge for stormwater services for all developed properties within the city. Creation of a dedicated stormwater utility allowed for proper tracking of revenues and expenditures for ongoing operation, maintenance, and regulatory compliance of the city's storm system. The creation of a storm drainage SDC will fund capacity increasing storm drainage projects needed to serve growth.

### Process

Development of the storm drainage SDC involves the following primary steps.

- The first step is to complete a storm drainage master plan.
- The second step is to develop a methodology to determine how fees are structured and assessed to development.
- The third step is city council review of the draft methodology and fees. Feedback received will be used to develop a final methodology with resulting fees.
- The fourth and final step, if council elects to implement a storm drainage SDC fee, is to move through the adoption process, which consists of a mandatory notification and public review as established by ORS 223.297-223.314.

*Work to Date*

City staff is working through the process to develop a storm drainage SDC. In 2021, the first step was completed with the adoption of a Storm Drainage Master Plan. The master plan was reviewed by council on May 24, 2021, and adopted at the June 23, 2021, city council meeting. See the attached council memo and adopting resolution. One of the items the master plan accomplishes is the development of a list of capacity increasing projects. These projects, in part, establish how much revenue is needed to properly fund the expansion of the storm drainage system. The master plan identifies the need to invest \$170.1 million in the storm drainage system to both correct existing deficiencies in the stormwater system and to meet the demands of future growth. Of that total, \$57.6 million are eligible for SDC funding.

Staff is in the process of completing the second and third steps. The City contracted with Galardi Rothstein LLC to assist in developing a storm drainage SDC methodology and draft fees. This work has taken place over the last several months. At the July 10, 2023, work session, the draft SDC methodology and resulting fees will be presented to the council. Staff is requesting the city council provide input and/or concurrence on key points within the methodology and SDC fees at this work session. If the council agrees with the staff recommendation to implement the storm drainage SDC, staff will then move through the process for public notification and review of the new SDC as required by state law.

**Budget Impact:**

If council decides to enact a storm drainage SDC, revenue received will vary based upon development activity.

RE:kc  
Attachments 2



# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager  
Chris Bailey, Public Works Director *CB*

FROM: Robert Emmons, P.E., Assistant City Engineer *RE*  
Ryan Beathe, P.E., Civil Engineer III

DATE: June 9, 2021, for the June 23, 2021, City Council Regular Session

**SUBJECT:** Stormwater Master Plan Adoption

**Action Requested:**

Staff recommends, by resolution (Attachment 1), adoption of the Stormwater Master Plan (Attachment 1, Exhibit A).

**Discussion:**

At the May 24, 2021, city council work session, staff presented the draft 2021 Stormwater Master Plan with a recommendation for adoption. Council directed staff to pursue adoption of the 2021 Stormwater Master Plan.

With the adoption of the Stormwater Master Plan and subsequent necessary amendments to the Comprehensive Plan, stormwater deficiencies can be programmed into the Capital Improvement Program (CIP) or addressed through private development, as applicable. Council can also consider implementing a stormwater System Development Charge (SDC) at a future date. The SDC could be used as another source to fund needed stormwater capital projects.

**Budget Impact:**

Adoption of the new Stormwater Master Plan will have no budget impacts.

RE:kr  
Attachment



RESOLUTION NO. 7014

A RESOLUTION ADOPTING THE 2021 STORMWATER MASTER PLAN


WHEREAS, the City of Albany completed its last comprehensive stormwater infrastructure analysis as part of the 1988 Drainage Master Plan; and

WHEREAS, due to changing conditions, development, new regulations, and more advanced methods of analysis since the completion of the 1988 Drainage Master Plan, a reevaluation of the City's current stormwater infrastructure and plan for future growth was needed; and

WHEREAS, with the adoption of the 2021 Stormwater Master Plan and the subsequent necessary amendments to the Comprehensive Plan, stormwater deficiencies can be programmed into the Capital Improvement Program (CIP) or addressed through private development as applicable.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that the 2021 Stormwater Master Plan is hereby adopted.

DATED THIS 23RD DAY OF JUNE 2021.

  
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Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

