



APPROVED: _____

CITY OF ALBANY
ALBANY PUBLIC LIBRARY
LIBRARY ADVISORY BOARD
MARCH 31, 2009

MINUTES

Board members present: Chris Dunn, Scott Givens (arrived at 5:00 p.m.), Jane Marshall, Krist Obrist, Karyn Walker

Staff present: Ed Gallagher, Library Director; Kathy Grosso, Administrative Assistant I

Others present: Linda Lawrence, President, Friends of the Albany Public Library (FOL)

CALL TO ORDER

Marshall called the meeting to order at 4:48 p.m.

APPROVAL OF MARCH 31, 2009, MINUTES

Walker made a motion to approve the minutes. Dunn seconded the motion. Motion passed 4-0.

PUBLIC FORUM

Lawrence said they are receiving a lot of book donations, and they sold \$200 worth of books (all sell for approximately \$2 each) within two hours the first day open.

MANELA INVOICES

Walker made a motion to approve payment of the February and March 2009 Manela invoices. Givens seconded the motion. Motion passed 5-0.

LIBRARY FOUNDATION

Givens said he did not make contact with the Foundation as he had planned to do.

Gallagher reported the Foundation is getting back to their regular schedule of meeting every other month and are about ready to hire someone to take minutes at their meetings. Gallagher said that Allen Nelson is working with Facilities Maintenance staff for coordinating the interior work in the basement of the Downtown Carnegie Library (DTCL). The DTCL Circulation desk will be taken out to be repaired and refinished. The Circulation desk from the old Main Library will be used while the other is refinished. Gallagher said that Jason Darling, Downtown Carnegie Librarian, will be the staff liaison to the Foundation.

LIBRARIAN'S REPORT

Gallagher reported there are still issues to work out with the HVAC system as well as with some of the other systems since they are all new. Interior signage should be delivered very soon as well as outside signage should be installed in the very near future.

Gallagher said he attended the first budget meeting and there will not be any new positions at the City for the upcoming fiscal year. The Library budget will go up because of increased costs in other areas, especially because of the larger building. Further, there is approximately \$100,000 to be dispersed from

the Library Endowment, which could be used for another unlocking mechanism at the self-check machines, a digital donor board, programming, or other miscellaneous costs that aren't covered in the General Fund Library Budget.

Gallagher said the door count has been between 300-500 on Sundays since reopening Monday, March 2, 2009, and the overall door count has been approximately 34,000 since then. Within the past 24 hours, over 5,000 have gone through the RFID system.

OLD BUSINESS

a. Fund-raising

Gallagher said the Capital Campaign Committee is still working to raise donations. The Library Resources Coordinator has sent out a number of grant applications or inquires of which two have been denied.

NEW BUSINESS

a. Elect Chair & Vice Chair

Dunn nominated Marshall as Chair. Walker seconded the motion. Motion passed 5-0.

Dunn nominated Walker as Vice Chair. Givens seconded the motion. Motion passed 5-0.

b. Elect Liaison to Library Foundation

Dunn nominated Givens as liaison to the Foundation. Obrist seconded the motion. Motion passed 5-0.

NEXT MEETING DATE: May 26, 2009

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Recorded by,

Ed Gallagher
Library Director

Kathy Grosso
Administrative Assistant I