

**CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
City Hall, Santiam Room
333 Broadalbin SW
Thursday, June 10, 2010
3:30 – 5:30 p.m.**

MINUTES

Commission Members Present: Pat Eastman, John Harshberger, Heath Kasper, Dennis Smith, John Pascone, Ron Terhaar, Jerry Wilken

Commission Members Absent: None

Staff Present: Chris Bailey, Airport & Transit Manager; Irene Mann, Executive Assistant to the Public Works Director; Mike Murzynsky, Senior Accountant –City of Albany; Steve Uerlings, Barker-Uerlings Insurance

Others Present: Happy Miles, Dan Miltenberger, Chuck Kratch, Tom Kopczynski, Ed Hemmingson, June Hemmingson

CALL TO ORDER

Chair Kasper called the meeting to order at 3:30 p.m.

APPROVAL OF MINUTES

Eastman moved and Smith seconded the approval of the minutes from May 13, 2010. The minutes were unanimously approved.

DISCUSSION OF INSURANCE FOR YOUNG EAGLE PILOTS DURING NWAAF

Steve Uerlings (City of Albany Risk Management Consultant) and Mike Murzynsky discussed the policies and insurance coverage required by the City for flying Young Eagles during the Northwest Art and Air Festival (NWAAF). Bailey discussed the background of the insurance and the flights.

The EAA (Experimental Aircraft Association) requires \$1 million and Uerlings also said the City needed a certificate of insurance for \$1 million and proper documentation from each pilot flying Young Eagles.

Murzynsky and Uerlings left the meeting at 4:40 p.m.

COMMENTS FROM THE PUBLIC

A suggestion was made to add a plaque to note it as a National Historic Site so it could be advertised and noticed. Pascone said someone in his office deals with historic signs. Bailey will follow up on the comment.

There were more comments on flying the Young Eagles at any time with/without any additional insurance.

Miltenberger said he would like to discuss the cost of managing the airport. He also discussed the need for sweeping the asphalt at least three times per year. He also wanted the CPI adjustments on the leases fixed. He said he felt the cost of the NWAAF should be paid for from the City of Albany Parks & Recreation budget.

There was some discussion of the current FBO – Reliant Aviation. Miles said that Tom Kopczynski provides a good service to the airport.

There was discussion of City vehicles parking on the taxiway. Bailey said she would have it added to pending agenda items.

There was some discussion on why the fueling function was returned to the City and removed from being an FBO function.

DISCUSSION: NORTHWEST ART AND AIR FESTIVAL (NWAAF)

Bailey provided some additional information and explained that it was staff's function to comply with insurance rules. She said she would also contact the City Attorney for his ruling on needing additional insurance to fly the Young Eagles flights. The pilots shared that they will not obtain the additional insurance and it would be difficult to monitor, especially during the actual NWAAF Young Eagle flights.

DISCUSSION: FIXED BASE OPERATOR (FBO) SERVICES

Bailey led the discussion on what the City wanted in an FBO. A number of the public attending the meeting also added their comments.

There were comparisons to Newport, Madras, Mulino, and Lebanon airports and of Category 2, 3, and 4 FBO services.

Bailey will prepare a staff report and send it to the Commission prior to the meeting on June 24, 2010.

COMMISSIONER'S COMMENTS

None.

OTHER BUSINESS

None.

NEXT MEETING DATE

A special meeting will be held on Thursday, June 24, 2010, from 3:30 p.m. to 5:30 p.m., to discuss FBO needs for the Albany Municipal Airport.

ADJOURNMENT

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Irene Mann
Executive Assistant to the Public Works Director

IM:kw