

City of Albany
CITY COUNCIL / AIRPORT ADVISORY COMMISSION
JOINT WORK SESSION
City Hall, City Council chambers
333 Broadalbin SW
Thursday, July 12, 2010
4 – 6 p.m.

MINUTES

City Councilor's Present: Sharon Konopa, Jeff Christman, Bill Coburn, Floyd Collins, Bessie Johnson, Dick Olsen, Ralph Reid, Jr.

Commission Members Present:: Pat Eastman, John Harshberger, Heath Kasper, Dennis Smith, John Pascone, Ron Terhaar,

Commission Members Absent: Jerry Wilken

Staff Present: Wes Hare, Marilyn Smith, Diane Taniguchi-Dennis, Stewart Taylor, Jim Delapoer, Chris Bailey, Irene Mann

Others Present: Dan Miltenberger, Tom Kopczynski, Penny Miltenberger
(arrived at 5:17)

CALL TO ORDER

Mayor Konopa called the meeting to order at 4 p.m.

BUSINESS FROM THE PUBLIC

Dan Miltenberger (2825 Jackson SE) had a list of questions. He asked why the airport budget for personnel was so high. He said he advanced the City \$10,000 for the budget in the past. He requested to see the contracts for Happy Miles and Tom Kopczynski. He said he looked at the 3-ring binders with the airport contracts and Bailey offered to summarize the contents, but he felt they were incomplete. He said he asked to see all of the contracts and Happy Miles receipts and felt those were not complete and commented on some of the items he felt were inappropriate for Miles to request for reimbursement. He made some comments on the FBO contract.

DRAFT MINIMUM STANDARDS FOR FBO AND SASO

The City Council and Airport Advisory Commission discussed standards for the Airport FBO. Taniguchi-Dennis said the Standards were a framework at this time and the Commission planned to create minimum standards for Council's approval. Expectations would be defined in a contract or lease set forth in an RFQ.

Bailey said she would obtain contracts from the City of Madras. She also said that Master's students from Willamette University would be creating a business plan for the airport.

The fuel concession was also discussed and every airport handles fuel differently. The Commission would need to make a recommendation for the City of Albany Airport.

The hours that the airport should be open were discussed. It was agreed the City Council wanted a viable Airport.

AIRCRAFT STATIC DISPLAY PROJECT

The placement of a static display of airplanes was discussed. The consensus was that the display should be placed south of the reader board sign. It was not governed by any City Ordinances since it was sculpture/art, not a sign.

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OTHER AIRPORT AND COMMISSION BUSINESS

A list of pending items on the Airport Advisory Commission work plan was read to the Council. They included: Airport financing, cost of hotels, signs on buildings, review of leases, a report to the City Council, parking, public restrooms, the Willamette student program, and an airport logo.

Konopa suggested the Commission provide a report to the Council in six months or as problems arise.

The Council discussed the history behind the land sale and the possibility of the Oregon Air Fair returning to Albany.

Bailey provided the Council an update on a citizen complaint about helicopter noise late at night over Lehigh Acres. She is talking to the helicopter school in Hillsboro to ask them to change their flight plan.

The future funding of the Northwest Art and Air Festival (NWAAF) was discussed and will be part of the agenda for the Transient Room Tax Committee.

Council members expressed thanks to the Commission members for their energy and expertise of the Airport activities during the NWAAF.

OTHER BUSINESS

Jim Delapoer distributed a memo that would be discussed at the July 14, 2010, City Council meeting regarding the PepsiCo Settlement Allocation.

City Manager Wes Hare said he would not be present at the City Council meeting on July 14, 2010.

Jeff Christman said he would be able to attend the special Transportation System Plan (TSP) work session at 7:15 p.m. on Monday, July 19, 2010.

NEXT MEETING DATE

The next meeting of the Airport Advisory Commission is scheduled for Wednesday, August 18, 2010, at 3:30 p.m. in the Santiam Room at City Hall.

ADJOURNMENT

The meeting was adjourned at 5:26 p.m.

Respectfully submitted,



Irene Mann

Executive Assistant to the Public Works Director

IM:kw