

**CITY OF ALBANY
AIRPORT ADVISORY COMMISSION
City Hall, Santiam Room
333 Broadalbin SW
Wednesday, August 18, 2010
3:30 – 5:30 p.m.**

MINUTES

Commission Members Present:: Pat Eastman, John Harshberger, Heath Kasper, Dennis Smith, John Pascone, Ron Terhaar, Jerry Wilken

Commission Members Absent: None

Staff Present: Chris Bailey, Airport & Transit Manager; Irene Mann, Executive Assistant to the Public Works Director;

Other's Present Ralph Reid, Jr., Tom Kopczynski, Chuck Cratch

CALL TO ORDER

Chair Kasper called the meeting to order at 3:30 p.m.

APPROVAL OF MINUTES

With the correction of an error in the *Draft Minimum Standards for an FBO* in the June 24, 2010, minutes,

An FBO must also provide at least ~~one~~ two, and is encouraged to provide as many of the following services as possible, as described in a business plan:

- *Aircraft maintenance*
- *Flight instruction*
- *Aircraft sales*
- *Aircraft rental*
- *On-demand charter, or*
- *Aircraft storage.*

Smith motioned and Eastman seconded a motion to approve the minutes from July 8, 2010, and July 12, 2010. The motion was unanimous.

COMMENTS FROM THE PUBLIC

None.

UPDATES/OLD BUSINESS

- Helicopter flights and noise: Bailey reported that the flight pattern had been changed. She said she spoke to Jack Miller and he said he noticed the helicopters were flying further north over Santiam Highway.
- NWAAF planning: A fuel discount of \$.25 will be in effect over the weekend dates of the NWAAF.
- IP Mill anti-collision lights: Bailey will check whether there needs to be lights on the old stack near the freeway.
- Reliant Aviation lawsuit: Bailey provided an update. Reliant's attorney will address the Council at their next meeting.
- Runway closure: The closure is proceeding as planned. Bailey will send out letters and contact the hangar tenants. It is anticipated being closed August 31, 2010, through the end of September 2010. Lebanon's runway will also be closed.

COMMENTS FROM THE PUBLIC

Dan Miltenberger said that HP is providing pictures at the NWAAF for the Young Eagles.

There was discussion about paving the ends of the runway.

Chuck Kratch asked about the bus being stored at the airport.

OTHER BUSINESS

Bailey distributed a copy of her written response to Dan Miltenberger's e-mailed questions to Mayor Konopa on July 13, 2010, and briefly reviewed her response.

The Airport budget was discussed and will be discussed in detail as a future agenda item.

Bailey will prepare a memo about the requirements the Commission wants for an airport FBO.

NEXT MEETING DATE

The next meeting of the Airport Advisory Commission is scheduled for September 9, 2010, at 3:30 p.m.

ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Irene Mann
Executive Assistant to the Public Works Director

IM:kw