

NOTICE OF PUBLIC MEETING

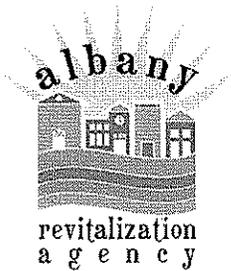
ALBANY REVITALIZATION AGENCY
City Hall Council Chambers
Wednesday, August 18, 2010
Immediately Following the CARA Advisory Board Meeting

AGENDA

1. CALL TO ORDER (Chair Floyd Collins)
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - June 16, 2010. [Pages 1-2]
Action: _____
 - June 23, 2010. [Pages 3-4]
Action: _____
4. SCHEDULED BUSINESS
 - a. Business from the Public
 - b. Adoption of Resolutions for Small Grants
 - 1) Albany Regional Museum (\$5,000). [Page 5]
Action: _____ ARA RES. NO. _____
 - 2) Forrest Johnson (\$5,000). [Page 6]
Action: _____ ARA RES. NO. _____
 - 3) Shannon Kearns (\$2,250). [Page 7]
Action: _____ ARA RES. NO. _____
 - 4) Mike McLain (\$1,000). [Page 8]
Action: _____ ARA RES. NO. _____
 - 5) John & Deborah Orr (\$1,800). [Page 9]
Action: _____ ARA RES. NO. _____
 - 6) P'Shaws Cards and Gifts (\$4,856). [Page 10]
Action: _____ ARA RES. NO. _____
 - 7) St. Mary's Parish Train House (\$5,000). [Page 11]
Action: _____ ARA RES. NO. _____
 - 8) Montie & Wendy Torgeson (\$5,000). [Page 12]
Action: _____ ARA RES. NO. _____
 - 9) Denial of Manske Small Grant (\$2,115). [Page 13]
Action: _____ ARA RES. NO. _____
5. BUSINESS FROM THE AGENCY
6. NEXT MEETING DATE: *Next regular meeting Wednesday, September 15, 2010*
7. ADJOURNMENT

City of Albany Web site: www.cityofalbany.net

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, please notify the Human Resources Department in advance by calling (541) 917-7500.



APPROVED: _____

CITY OF ALBANY
Albany Revitalization Agency
City Hall Council Chambers, 333 Broadalbin Street SW
Wednesday, June 16, 2010

MINUTES

Agency Members present: Jeff Christman, Bill Coburn, Floyd Collins, Sharon Konopa, Dick Olsen, and Ralph Reid, Jr.

Agency Members absent: Bessie Johnson (excused)

Staff present: City Manager Wes Hare, Finance Director Stewart Taylor, Urban Renewal Manager Kate Porsche, and Administrative Assistant Teresa Nix

CALL TO ORDER

Chair Floyd Collins called the meeting to order at 5:15 p.m.

APPROVAL OF MINUTES

April 21, 2010

MOTION: Ralph Reid, Jr., moved to approve the minutes as presented. Jeff Christman seconded the motion, and it **passed** unanimously.

SCHEDULED BUSINESS

Business from the Public

None.

Public Hearing

Adopting the Budget for Fiscal Year 2010-11

The Chair opened the public hearing. He said that the ARA budget was reviewed in a joint work session of the CARA Advisory Board and the ARA Budget Committee and was then reviewed in a public hearing on May 18, 2010, with the ARA Budget Committee. A resolution for the 2010-11 ARA budget is before the Agency.

There was no public comment.

MOTION: Ralph Reid, Jr., moved to approve the resolution for the 2010-11 ARA budget. Jeff Christman seconded the motion, and it **passed** unanimously. The resolution was designated as ARA Resolution No. 2010-12.

BUSINESS FROM THE AGENCY

None.

NEXT MEETING

The next regular ARA meeting will be held Wednesday, July 21, 2010, immediately following the CARA Advisory Board meeting.

ADJOURNMENT

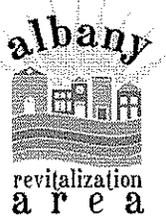
Hearing no further business, Chair Collins adjourned the meeting at 5:18 p.m.

Respectfully submitted by,

Reviewed by,

Teresa Nix
Administrative Assistant

Kate Porsche
Urban Renewal Manager



APPROVED:

CITY OF ALBANY
Albany Revitalization Agency
Council Chambers, Albany City Hall
Wednesday, June 23, 2010

MINUTES

CALL TO ORDER

Chair Floyd Collins called the meeting to order at 7:15 p.m.

ROLL CALL

Agency Members present: Chair Floyd Collins and Members: Jeff Christman, Ralph Reid, Jr., Sharon Konopa, Dick Olsen, Bill Coburn, and Bessie Johnson

Staff present: Urban Renewal Manager Kate Porsche, City Manager Wes Hare, Finance Director Stewart Taylor, and City Clerk Betty Langwell

SCHEDULED BUSINESS

Business from the Public

No one wished to speak.

Adoption of Resolutions

Collins explained that the Agency has gone through a process of reviewing the following loan requests and they have had deliberation concerning them. The Agency requested staff to prepare final resolutions. Tonight is the final phase of the process; adoption of the items.

Seigner – Forgivable Loan (\$97,047).

MOTION: Member Reid moved to adopt the resolution of the Albany Revitalization Agency establishing a final action on the Mark & Tina Seigner's & Valley Homes, Inc.'s request for forgivable loan funds for the property known as 904 Second Avenue SE. Member Coburn seconded the motion and it passed 5-2, with Christman and Olsen voting no, and was designated ARA RES. NO. 2010-13.

Lepman – Forgivable Loan (\$34,182).

MOTION: Reid moved to adopt the resolution of the Albany Revitalization Agency establishing a final action on the Scott Lepman's & Glorietta Bay, LLC's request for forgivable loan funds for the property known as 305 Sixth Avenue SE. Coburn seconded the motion and it passed 6-1, with Christman voting no, and was designated ARA RES. NO. 2010-14.

Poris – Forgivable Loan (\$36,440).

MOTION: Reid moved to adopt the resolution of the Albany Revitalization Agency establishing a final action on Linda Poris's request for forgivable loan funds for the property known as 301 First Avenue SW. Coburn seconded the motion and it passed 7-0, and was designated ARA RES. NO. 2010-15.

BUSINESS FROM THE AGENCY

There was none.

ARA Board Regular Session
Wednesday, June 23, 2010

NEXT MEETING DATE

The next Regular Session of the Albany Revitalization Agency is scheduled for Wednesday, July 21, 2010.

ADJOURNMENT

There being no other business, the meeting was adjourned at 7:19 p.m.

Respectfully submitted by,

Betty Langwell, MMC
City Clerk

Reviewed by,

Kate Porsche
Urban Renewal Manager

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON THE ALBANY REGIONAL MUSEUM'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 136 LYON STREET S

WHEREAS, the aforementioned applicants have requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: Albany Regional Museum has requested \$5,000.00 in a Small Grant from the ARA to complete \$11,635.00 in project work at the property known as 136 Lyon Street S.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: This project would spruce up and enhance the look of this historic building.
5. Location: The building is located in the heart of Downtown Albany.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that the project will enhance the look of the exterior of this historic building and will help decrease light entering the building and protect the museum's collection; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON FORREST JOHNSON'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 225 CALAPOOIA STREET SW

WHEREAS, the aforementioned applicant has requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: Forrest Johnson has requested \$5,000.00 in a Small Grant from the ARA to complete \$19,173.00 in project work at the property known as 225 Calapooia Street SW.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: The house is a 1925 Bungalow that is a historic contributing resource.
5. Location: This project is on the cusp of the core downtown area.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that the project will enhance the visual appearance of the property and enrich the value of the existing neighborhood; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON SHANNON KEARNS' REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 436 FIRST AVENUE SW

WHEREAS, the aforementioned applicant has requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: Shannon Kearns has requested \$2,250.00 in a Small Grant from the ARA to complete \$4,500.00 in project work at the property known as 436 First Avenue SW.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: This project will enhance the appearance of the building.
5. Location: This building is in the core of the downtown area.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that the project will enhance the visual appearance of the building and will be consistent with other recently renovated buildings in the immediate area; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON MIKE MCLAIN'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 122, 124, 126, AND 130 FERRY STREET SW

WHEREAS, the aforementioned applicant has requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: Mike McLain has requested \$1,000.00 in a Small Grant from the ARA to complete \$2,000.00 in project work at the property known as 122, 124, 126, and 130 Ferry Street SW.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: This project will enhance the appearance of a historic building.
5. Location: This property is in the heart of the downtown historical district.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that the replacement of the awnings will enhance the character of the building and neighborhood; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON JOHN & DEBORAH ORR'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 225 BROADALBIN STREET SW

WHEREAS, the aforementioned applicants have requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: John & Deborah Orr have requested \$1,800.00 in a Small Grant from the ARA to complete \$3,600.00 in project work at the property known as 225 Broadalbin Street SW.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: This is a 1912 historic building located in the heart of downtown.
5. Location: This building faces Broadalbin Street and is highly visible.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that this project will rehabilitate a historic property by removing an ugly nonhistoric awning and exposing the historic façade; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON RUSSEL AND PAM SHAW'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 233-243 THIRD AVENUE SW

WHEREAS, the aforementioned applicants have requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: Russel and Pam Shaw have requested \$4,855.50 in a Small Grant from the ARA to complete \$9,711.00 in project work at the property known as 233-243 Third Avenue SW.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: This project would enhance the look of the building and return the building back to a more historically appropriate façade.
5. Location: This building is located in the core of downtown.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that this project will enhance the building by reroofing the awning, removing the nonhistoric metal siding, stuccoing or replastering the upper façade, and painting; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON ST. MARY'S CATHOLIC CHURCH'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 706 ELLSWORTH STREET SW

WHEREAS, the aforementioned applicants have requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: St. Mary's Catholic Church has requested \$5,000.00 in a Small Grant from the ARA to complete \$34,600.00 in project work at the property known as 706 Ellsworth Street SW.
2. Return of Public Funds: Return of public funds through tax-increment will not be seen as the entity is a non-profit organization and this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: This is a historic landmark property.
5. Location: This property is located at Seventh and Ellsworth and is highly visible.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that this project will help fund an ADA lift, so that an unsightly ramp is not needed, therefore, preserving the look of the historic property; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON MONTIE & WENDY TORGESON'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 222 WASHINGTON STREET SW

WHEREAS, the aforementioned applicants have requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for approval of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: Montie & Wendy Torgeson have requested \$5,000.00 in a Small Grant from the ARA to complete \$31,500.00 in project work at the property known as 222 Washington Street SW.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
4. Historic Preservation: This project will enhance the look of this historic building.
5. Location: This project is in the heart of the downtown area.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that this project will enhance the look of the exterior and interior of the building and help preserve the historic structure for long-term use; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency's approval of this Small Grant is subject to staff direction concerning the appropriate means to secure applicants' compliance with Small Grant applications and contracts and further that this Small Grant is subject to appropriate land use approval; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency approves this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk

ARA RESOLUTION NO. _____

A RESOLUTION OF THE ALBANY REVITALIZATION AGENCY ESTABLISHING A FINAL ACTION ON HEDIE MANSKE'S REQUEST FOR SMALL GRANT FUNDS FOR THE PROPERTY KNOWN AS 1100 PACIFIC BOULEVARD SE

WHEREAS, the aforementioned applicant has requested a Small Grant from CARA funding; and

WHEREAS, the CARA Advisory Board has made its recommendation for denial of this request; and

WHEREAS, the ARA resolved that it would have the final action to approve or deny a developer partnership, grant, or loan application.

NOW, THEREFORE, BE IT RESOLVED that the Albany Revitalization Agency finds:

1. Overview: Hedie Manske had requested \$2,115.00 in a Small Grant from the ARA to complete \$4,230.00 in project work at the property known as 1100 Pacific Boulevard SE.
2. Return of Public Funds: Return of public funds through tax-increment on the overall project is not likely as this is not a substantial rehabilitation.
3. Historic Preservation: The building is not historic in nature.
4. Financial Condition of the Agency: As of the August 18, 2010, meeting the CARA Fund had the ability to borrow funds to complete various projects, with cash-on-hand to pay the annual debt service, but still leave room for future borrowing.
5. Location: The Advisory Board deemed that the building was outside the core downtown area.
6. Process Compliance: Applicants have complied with all steps in the process.

BE IT FURTHER RESOLVED that the Albany Revitalization Agency concludes that this project does not create substantial enough improvements to justify the use of public funds. The proposed lighted flag pole, enhancement of the landscaping, and bike rack were found by the majority of the CARA Advisory Board to not be significant enough improvements to justify funding; and

BE IT FURTHER RESOLVED that the Albany Revitalization Agency denies this request for funds.

DATED AND EFFECTIVE THIS 18TH DAY OF AUGUST 2010.

ARA Chair

ATTEST:

City Clerk