



**NOTICE OF PUBLIC MEETING
CITY OF ALBANY
ALBANY ARTS COMMISSION**
City Hall, Calapooia Room
Tuesday, September 14, 2010
3:30 pm

AGENDA

1. CALL TO ORDER
2. APPROVAL OF AUGUST MINUTES
3. BUSINESS FROM THE PUBLIC
4. DISCUSSION ITEMS
 - a. City Hall/Library Exhibits
 1. Assign Coordinator
 2. Establish Policy for Commissioner exhibits
 - b. NWAAF Wrap Up
 - c. Going to Pots
 - d. Contact Lists
 - e. Artist Social
5. BUSINESS FROM THE COMMISSION
 - a. Items for the Next Agenda
6. NEXT MEETING DATE
The next regularly scheduled meeting is Tuesday, October 12, 2010

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.



**CITY OF ALBANY
ARTS COMMISSION
Conference Room, Albany Public Library
Tuesday, August 17, 2010
3:30 p.m.**

MINUTES

Commission members present: Lynn Whitacre, Michael Moore, Glenda Fleming, Liz Montague
Commission members absent: Terry Poe, Marsha Meidinger
Guests present: Barb Irish
Staff present: Ed Hodney, Director, Albany Parks & Recreation, Tari Hayes, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m.

2. APPROVAL OF MINUTES

The minutes of the July 13, 2010 were approved.

3. BUSINESS FROM THE PUBLIC - None

4. DISCUSSION ITEMS

1. City Hall Art Exhibits

- a. Barb Irish presented samples of her work and the Art Commission approved her to exhibit in City Hall. Irish will be available in March or April of 2011.
- b. The Commission approved a request from the Albany Fire Department to hang a flag in City Hall during the month of September to commemorate September 11.

ACTION ITEMS:

- Hayes will schedule Irish for 2011

2. NWAAF

- a. Booth sitters and the artist demonstrators have been scheduled.

3. Teen Art

- a. The Commission decided to move the Teen Art Show back to City Hall in May of 2011. Hayes will work with local schools and the City's Building Maintenance staff to build display cases. Hayes will also reserve the existing display cases in City Hall for 3D artwork. The Commission will keep the library option open in case the display materials aren't completed in time.

- b. Additional display boards will be built by Building Maintenance in time for the Teen Art Show. The Commission discussed various materials for the face of the boards as well as the different frame styles that artists use.
The Commission agreed to build at least four new boards out of pegboard material and research better hooks for hanging.
- c. The Commission received a grant for the 2010 Teen Art Show and approximately \$500 is left over. The LCC committee agreed to let the Commission use the money for next year's Teen Art Show. The money will need to be used before the show because the report is due before May. The money can be used for display items such as necks and hands for jewelry and pottery stands.
- d. The Commission agreed to add a rule that work cannot have been previously exhibited. Fleming will track entries and note what was exhibited.
- e. The Commission agreed to add a sentence on the entry form for the artist to acknowledge it's their artwork or attributed to an existing artist or piece. Moore will review his old entries for wording on plagiarism guidelines; exact wording is to be determined later.
- f. The Commission discussed and agreed to share their comments about the artwork with the artist though not on every piece.
- g. The Commission discussed adding a touring element of the winning teen art pieces, such as at the phantom gallery and local businesses. They will discuss again closer to the 2011 show.
- h. The Commission discussed awarding prizes by category and decided to award for 2-D and 3-D.
- i. The Parks & Recreation Department will work on finding a sponsor or sponsors for the prizes. The Commission will still solicit donations to cover the direct costs.

ACTION ITEMS:

- Hayes will contact local high school woodshop classes on the construction of display cases.
- Hayes will reserve existing display cases for May 2011 through the City Manager's Office.
- Hodney will work with Building Maintenance to build the additional display boards.
- Hodney will work with the Resource Development Coordinator to secure sponsorship(s).

4. Going To Pots

- a. The event is confirmed for October 15-17, 2010. The rent at Two Rivers is \$110. If the space gets rented prior to the show, the Commission can fall back on the Snooky's location with additional hallway space or another vacant store front in downtown.

ACTION ITEMS:

- Parks & Recreation will provide eight folding tables, two chairs, a cash box, and four receipt books.
- Hayes will send an interest email to the potters on file who participated in the past.
- Whitacre will line up volunteers for the show.
- The Commission will be available on October 15, 2010 to check in the merchandise.
- The Commission will schedule an additional meeting just prior to the show.

5. Phantom Gallery

- a. Montague is working to secure a new location. The Commission will send a memo to the Albany Downtown Association asking store owners for space.

ACTION ITEMS:

- Hayes will clarify the payment process for the Commission.

6. Contact List

- a. Fleming is working to update the master contact list. After she confirms with Gilliland that the list was updated with the last mailing, she will send it to the Commissioners to review. Commissioners are asked to review the artists they know on the list, confirm the contact information and send the list back to Fleming.

ACTION ITEMS:

- Fleming will send the list to the Commissioners
- Commissioners will review and send the list back to Fleming before the next Commission meeting.

7. Art Commission Vacancy

- a. Moore has two potential applicants; one has already submitted an application to the Mayor. All applicants need to complete an application and submit it to the City Manager's Office by August 27, 2010. The Commission will schedule interviews and forward their recommendation on to the Mayor. The Mayor will make her recommendation known to the City Council and they will vote at an upcoming City Council meeting in September. The new Commissioner will fill Hamill's term.

ACTION ITEMS:

- Hayes will secure a room and schedule interviews.

8. Chalk It Up

- a. The Commission discussed adding a musical element to the event. They plan on incorporating it into an existing Parks & Recreation event until it can stand on its own. Park & Recreation programmers will brainstorm possible events that could have a chalk art element.

ACTION ITEMS:

- Montague will type up notes from Chalk Art Committee meeting.

9. Storage Needs

The Commission would like a place to store notes and items from events. Hodney offered two drawers at City Hall, more if the need arises.

5. BUSINESS FROM THE COMMISSION

Moore submitted artwork by himself and his wife for consideration to display at the library in October and November. The Commission approved the submission and agreed to schedule the pair in October and November. The process for sales at the Library is still being worked out; the Commission will be updated in September.

Agenda Build for Next Meeting – not discussed, Hayes will send out a Call For Agenda Items email before the next meeting.

6. NEXT MEETING

The next regularly scheduled meeting is September 14, 2010 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 5:15 p.m.

Respectfully submitted,

Tari Hayes, Administrative Assistant, Albany Parks & Recreation