



**NOTICE OF PUBLIC MEETING**  
**CITY OF ALBANY**  
**ALBANY ARTS COMMISSION**  
City Hall, Calapooia Room  
Tuesday, November 9, 2010  
3:30 pm

AGENDA

1. ROLL CALL
2. APPROVAL OF OCTOBER MINUTES
3. BUSINESS FROM THE PUBLIC
4. DISCUSSION ITEMS
  - a. Going to Pots (wrap up)
  - b. Teen Art
    - a. Establish new chair
    - b. Discuss changes to policy and procedure from 2010 show feedback
    - c. Establish dates and tasks
  - c. City Hall/Library Exhibits
    - a. Approval of new artist submissions
    - b. Scheduling for Mental Health month at the Library in May 2011
  - d. Contact lists
  - e. Gallery
    - a. Follow up on museum
  - f. Artist Social
    - a. Update on possible dates
5. BUSINESS FROM THE COMMISSION
  - a. Budgeting and Financing
  - b. Items for the Next Agenda
6. NEXT MEETING DATE  
*The next regularly scheduled meeting is Tuesday, December 14, 2010*

---

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

---



**CITY OF ALBANY  
ARTS COMMISSION  
Santiam Room, Albany City Hall  
Tuesday, October 12, 2010  
3:30 p.m.**

**MINUTES**

Commission members present: Michael Moore; Glenda Fleming; Liz Montague; Hal Schalles; Terry Poe; Lynn Whitacre

Commission members absent: Marsha Meidinger

Staff present: Ed Hodney, Director, Albany Parks & Recreation; Tari Hayes, Administrative Assistant

**1. CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

**2. APPROVAL OF MINUTES**

The minutes of the September 14, 2010 were approved with changes.

**3. BUSINESS FROM THE PUBLIC - None**

**4. DISCUSSION ITEMS**

a. Going-to-Pots

The Commission discussed the event, arranging schedules, logistics and supplies.

b. Teen Art

The Commission decided to wait until the November meeting to decide on a chair for the show and to create a timeline for tasks then as well.

c. City Hall/Library Art

The Commission accepted the submission for exhibit space application from Diane Wenzel. Moore will contact the artist and schedule her for display in 2011.

The Commission discussed matching up the display schedule for the first floor at the Library with the scheduling of the second floor at the library. Currently, they are a month apart. It would be beneficial to have them in sync in case of larger shows. The Commission tabled this discussion for November.

The Commission discussed establishing a policy for Commissioner exhibits. The Commission decided to treat Commissioners as they would other artists and that no policy was needed at this time.

d. Contact Lists

Fleming requested that the Commissioners review the contact list one more time, identifying the artists they know. Fleming will condense the sheets. Once a more accurate list is made, the Commissioners will call and confirm dates, addresses, etc, updating the information to include the artist's medium. A postcard directing the artist to the registration form online will be sent to the final list.

e. Gallery

Commissioners believe that most of the available space in the Regional Museum is being used for storage. The building may not be handicapped accessible.

Montague mentioned that the space between Charlie's Rhythm and Brews and P'Shaws is available for a phantom gallery. She will arrange the display.

**ACTION ITEMS:**

- Montague will check with the museum and report back.

**5. BUSINESS FROM THE COMMISSION**a. Artist Social Date

The Library is not scheduling 2011 yet, when the calendar is open, Montague will arrange a date. The Commission discussed having additional socials at various businesses around town. They will have additional discussion at the November meeting.

b. NWAAF

The Commission will ask Parks & Recreation staff for booth space in January, when planning for the event picks up. They would like their booth next to the artist demonstration area if possible.

c. Other

The Commission would like a Facebook page in order to advertise events, displays, etc.

**ACTION ITEMS:**

- Hayes will check on policy and report back.

d. Agenda Build for Next Meeting

1. Going to Pots – wrap up
2. Teen Art
  - a. Establish new chair
  - b. Discuss changes to policy and procedure from 2010 show feedback
  - c. Establish dates and tasks
3. City Hall/Library Exhibits
  - a. Approval of new artist submissions
4. Contact lists
5. Gallery
  - a. Follow up on museum
6. Artist Social
  - a. Update on dates
7. Business from the Commission

**6. NEXT MEETING**

The next regularly scheduled meeting is November 9, 2010 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 5:00 p.m.

Respectfully submitted,

Tari Hayes, Administrative Assistant, Albany Parks & Recreation