NOTICE OF PUBLIC MEETING
CITY OF ALBANY
ALBANY ARTS COMMISSION
City Hall, Calapooia Room
Tuesday, February 8, 2011
3:30 pm

AGENDA

1. ROLL CALL
   a. Introduce new Commissioner

2. APPROVAL OF JANUARY MINUTES

3. BUSINESS FROM THE PUBLIC
   a. Partnership opportunities with Saturday Market

4. DISCUSSION ITEMS
   a. Teen Art
      - Review sign in sheet
   b. Budget
      - Review projected costs for FY 10-11
      - Discuss budget worksheets with projected event revenue/costs for FY 11-12
   c. Discuss Scrapbook
   d. Artist Social
      - Follow up
   e. City Hall/Library Exhibits
      - Approval of new artist submissions (if any)

5. BUSINESS FROM THE COMMISSION
   a. Vote on Chair and Vice-chair
   b. NWAAF – follow up - Ed
   c. Items for the Next Agenda

6. NEXT MEETING DATE
   The next regularly scheduled meeting is Tuesday, February 8, 2011

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

Approved: DRAFT

CITY OF ALBANY
ARTS COMMISSION
Calapooia Room, Albany City Hall
Tuesday, January 11, 2011
3:30 p.m.

MINUTES

Commission members present:	Glenda Fleming; Liz Montague; Hal Schalles; Lynn Whitacre
Commission members absent:	Terry Poe
Staff present:	Ed Hodney, Director, Albany Parks & Recreation, Tari Hayes, Administrative Assistant, Albany Parks & Recreation

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m.

2. APPROVAL OF MINUTES

The minutes of the December 14, 2011 were approved with changes.

3. BUSINESS FROM THE PUBLIC - None

4. DISCUSSION ITEMS

a. Teen Art

The Commission reviewed the draft 2011 Teen Art flier and registration form and suggested edits. Hayes will have the Graphic Specialist make the changes and send it out to the instructors and others on the contact list.

The Commission decided to award the following prizes in both 2D and 3D work; first place(s) - $100, second place(s) - $75, third place(s) - $50. The People's Choice award will be $50. The Commission will also solicit gift certificates to be awarded by a drawing from all entries.

ACTION ITEMS:
- Hayes will send the contact list to Fleming
- Hayes update fliers and registration form and send them out to contact list, commissioners, etc.

b. Budget

Hodney started the discussion on the Art Commission budget. The Commission's funding for events is budgeted out of Parks Administration. The revenue from these events is used to offset the expenses. In most cases, the revenue and expenses should balance throughout the fiscal year (FY). The Parks & Recreation Department is starting to work on FY 11-12 budgets and needs to have the Commission's input on what they expect to spend and take in next fiscal year. This item will be discussed more at the February meeting. Hayes will send the Commission a worksheet showing revenues and expenses for this fiscal year with a column for the Commission to complete with their projections for next fiscal year. The Commission should include any events they anticipate to hold from July 1, 2011 through June 30, 2012.

ACTION ITEMS:
- Hayes will send a budgeting worksheet to the Commissioners.

- Commissioners will review the worksheet and add what they project for revenue, expenses, and any new projects they would like to explore.

c. Artist Social

The Commission discussed the upcoming artist social. Duties were assigned. The Commission would like to create a scrapbook of past events and will add this to future agendas.

ACTION ITEMS:

- Hayes will send a to-do list for the event to the Commissioners.

d. City Hall/Library Exhibits

The Commission accepted the submission for exhibit space applications from Bill Marshall. Schalles will contact Marshall and schedule his exhibit.

ACTION ITEMS:

- Schalles will schedule the artist approved at the January meeting.

5. BUSINESS FROM THE COMMISSION

The Commissioners discussed 1% for Art for the Talking Waters project. Some of the areas that could incorporate art include signage, gazebos, and amenities.

The Commission would like a group orientation of Commission duties and responsibilities at a future meeting.

ACTION ITEMS:

- Hodney will talk with the Public Works department and update the Commission at a future meeting
- Hodney will follow up with the Rotary Club on the plaque for the library girl statue at the library.
- Hodney will follow up with Jamison regarding chalk art space at NWAAF.

a. Agenda Build for Next Meeting

1. Teen Art
2. Budget
3. Discuss Scrapbook
4. Artist Social - follow up
5. City Hall/Library Exhibits
    a. Approval of new artist submissions (if any)
6. Business from the Commission
    a. Vote on Chair and Vice-chair
    b. NWAAF follow up

6. NEXT MEETING

The next regularly scheduled meeting is February 8, 2011 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 4:33 p.m.

Respectfully submitted,

Tari Hayes, Administrative Assistant, Albany Parks & Recreation