Approved: April 12, 2011

CITY OF ALBANY
ARTS COMMISSION
Calapooia Room, Albany City Hall
Tuesday, March 8, 2011
3:30 p.m.

MINUTES

Commission members present:	Glenda Fleming; Liz Montague; Hal Schalles; Melissa Babcock Saylor
Commission members absent:	Terry Poe; Lynn Whitacre
Staff present:	Ed Hodney, Director, Albany Parks & Recreation; Tari Hayes, Administrative Assistant; Albany Parks & Recreation

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m.

2. APPROVAL OF MINUTES

The minutes of the February 8, 2011 were approved.

3. BUSINESS FROM THE PUBLIC - None

4. DISCUSSION ITEMS

a. Teen Art

The Commission reviewed the sign in sheet and made final corrections. The Commission discussed ways to promote the show. They would like more promotion during the show to keep people coming in all month. The Commission would like to have a news story done about the Commission in the future.

Commissioners will solicit gift certificates and cards from local businesses. These prizes will be raffled off the night of the reception and all participating artists will be included. This was a big hit with the teens in past shows.

ACTION ITEMS:

- Hayes will make final edits to the sign-in sheet and send it to the list of organizations that received the flier.
- Babcock Saylor will contact Kim Jackson and work to get the word out during the show. Hayes will contact the local radio stations and see if they would be willing to do a story during the show.
- Hayes will update the solicitation letter and send it to the Commissioners to use when soliciting donations and gift certificates.
- Commissioners will bring the names of all sponsors to the April meeting so they can be included in the news releases and added to the sponsor boards during the show.

b. Budget

The Commission finalized projected revenue and expenditures for FY 11-12. The Commission will add fundraising, vision, and project planning to future agendas.

c. Discuss Scrapbook (Questionnaire NOA)

The Commission would like to create one or two scrapbooks to be displayed at events. The Commission brainstormed past events that should be included.

The Commission would like to have questionnaires at each event, similar to the 2010 Teen Art questionnaire. They would like to ask everyone who attends their vision for the Art Commission, in addition to other questions. The next event is the Wine Walk on May 6. The Commission is sponsoring a gallery again this year. They would like to have the questionnaire and some form of scrapbook ready by then.

ACTION ITEMS:

- Commissioners will bring a list of questions for the questionnaires to be used at the upcoming Teen Art Show and Wine Walk.
- Hodney will purchase portfolios to be used as scrapbooks.

d. City Hall/Library Exhibits

There were no submissions. The Commission discussed the Carousel project. It may be possible to solicit a display from the group in the future. The Commission would like to move forward a possible chalk art event and fundraiser in partnership with the Carousel, possibly on a concert day this summer.

ACTION ITEMS:

- Babcock Saylor will contact the Carousel and report back to the Commission in April.

5. BUSINESS FROM THE COMMISSION

Terry Poe has resigned from the Commission.

ACTION ITEMS:

- Hayes will send an email blast to Albany artists asking for exhibit submissions and informing them of the Art Commission vacancy.

Agenda Build for Next Meeting

1. Teen Art
    a. Prizes
2. Scrapbook
3. Events
    a. Wine Walk
    b. Carousel
4. City Hall/Library Exhibits
    a. Approval of new artist submissions (if any)
5. Business from the Commission

6. NEXT MEETING

The next regularly scheduled meeting is April 12, 2011 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 4:43 p.m.

Respectfully submitted,

Signature on file

Tari Hayes, Administrative Assistant, Albany Parks & Recreation