



**NOTICE OF PUBLIC MEETING  
CITY OF ALBANY  
ALBANY ARTS COMMISSION**  
City Hall, Calapooia Room  
Tuesday, March 8, 2011  
3:30 pm

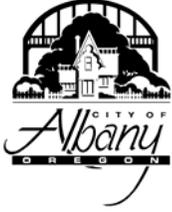
AGENDA

1. ROLL CALL
2. APPROVAL OF FEBRUARY MINUTES
3. BUSINESS FROM THE PUBLIC
4. DISCUSSION ITEMS
  - a. Teen Art
    - Review sign in sheet
  - b. Budget
    - Review projected costs for FY 10-11
    - Discuss budget worksheets with projected event revenue/costs for FY 11-12
  - c. Discuss Scrapbook
  - d. City Hall/Library Exhibits
    - Approval of new artist submissions (if any)
5. BUSINESS FROM THE COMMISSION
  - a. Vote on Chair and Vice-chair
  - b. Items for the Next Agenda
6. NEXT MEETING DATE  
*The next regularly scheduled meeting is Tuesday, April 12, 2011*

---

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.

---



**CITY OF ALBANY  
ARTS COMMISSION  
Calapooia Room, Albany City Hall  
Tuesday, February 8, 2011  
3:30 p.m.**

**MINUTES**

Commission members present: Glenda Fleming; Liz Montague; Hal Schalles; Lynn Whitacre; Melissa Babcock Saylor

Commission members absent: Terry Poe

Staff present: Ed Hodney, Director, Albany Parks & Recreation; Tari Hayes, Administrative Assistant; Albany Parks & Recreation

Guests: Rebecca Landis

**1. CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

**2. APPROVAL OF MINUTES**

The minutes of the January 11, 2011 were approved.

**3. BUSINESS FROM THE PUBLIC**

Rebecca Landis from the Albany Farmer's Market addressed the Commission on ways the two organizations could partner on community activities. The market runs from 9:00 a.m. to around noon, April – November. The Commission welcomes the participation and the group discussed a number of ideas including publicity for the Going-to-Pots event prior to and the day of the event; having local painters paint or sketch at the market on one or more days; and possibly an art sale on the courthouse square similar to the "Clothesline Sale of Art" in Corvallis. The group also discussed having a chalk art event on the City Hall plaza for kids. The Commission will discuss additional ideas and contact Vonda Peters with a list of possible partnerships.

**ACTION ITEMS:**

- o Landis will send a Saturday Market application to Hayes

**4. DISCUSSION ITEMS**

a. Teen Art

The Commission reviewed the Teen Art sign-in sheet and made edits.

**ACTION ITEMS:**

- o Hayes will make final edits to the sign-in sheet and send a copy to the Albany Visitors Association and front desk staff at City Hall for their review.

b. Budget

The Commission brainstormed possible revenue and expenses for the rest of the fiscal year. They also projected revenue and expenses for events in the next fiscal year. In addition to the regular events like the Teen Art Show and Going-to-Pots, the group discussed additional participation in the Wine Walk in May and taking over the Albany Art Show that was held at the LaSells Stewart Center last year. The Commission would like to have an artist social every quarter and move it around to different locations. They will discuss the idea of the open air show in partnership with the Saturday Market further.

**ACTION ITEMS:**

- o Hayes will update the budget worksheet with the Commissioner's ideas and send a copy out for their review. The Arts Commission budget will be finalized in March.
- o Hodney will have Helen Nelson contact Montague regarding the Commission's participation in the Wine Walk.

c. Discuss Scrapbook - Tabledd. Artist Social – Follow up

The Commission was happy with the turnout at the first social. Approximately 20 artists attended the event at the Albany Public Library on Saturday, January 22, 2011. The Commission would like to have the scrapbook (s) ready for the next social in early summer.

**ACTION ITEMS:**

- o Hayes will send a thank-you card on behalf of the Commission to Ray's, for supplying the snacks for the event.

e. City Hall/Library Exhibits

The Commission accepted the submission for exhibit space applications from Allen Norby.

**ACTION ITEMS:**

- o Schalles will schedule the artist approved at the February meeting.

**5. BUSINESS FROM THE COMMISSION**

The Commissioners would like to have official business cards to hand out when soliciting donations for Commission events.

The Commission discussed artist co-ops and the possibility of starting one in Albany. Fleming further investigated the possibility of using the Albany Regional Museum as a formal gallery or co-op. The building would need major, costly renovation. Fleming volunteered Commission assistance in fundraising.

Hodney told the Commission that the basketball court outside the Children's Area at NWAAF has been reserved for the Arts Commission and their chalk art event. The court will be power-washed prior to the event.

**ACTION ITEMS:**

- o Hodney will check with the City Manager's Office regarding business cards.

Agenda Build for Next Meeting

1. Teen Art
2. Budget
3. Scrapbook
4. City Hall/Library Exhibits
  - a. Approval of new artist submissions (if any)
5. Business from the Commission
  - a. Vote on Chair and Vice-chair

**6. NEXT MEETING**

The next regularly scheduled meeting is March 8, 2011 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 5:15 p.m.

Respectfully submitted,

Tari Hayes, Administrative Assistant, Albany Parks & Recreation



2011-2012 Art Commission Budget Planning Sheet

09-10 Events (07/09-06/10)	Revenue	Expenses
Teen Art (May 2010)	\$300	\$700

10-11 Events (07/10-06/11)	Revenue	Expenses
City Hall Art	\$75	\$0
Chalk Art	\$100	\$1,000
Going-to-Pots	\$3,400	\$2,900
Artist Social (Jan 2011)	-	\$30
Teen Art (May 2011)	\$300	\$600
Wine Walk / Artist Display (May 2011)	-	\$75
Albany Art Show (May/June 2011)	\$1,200	\$1,000
Artist Social (June 2011)	-	\$30
<b>TOTALS</b>	<b>\$5075</b>	<b>\$5635</b>

11-12 Events (07/11 - 06/12)	Revenue	Expenses
City Hall Art	\$75	0
Chalk Art (Aug 2011)	\$200	\$200
Artist Social (Sept 2011)	-	\$30
Going To Pots (winter 2011)	\$3,400	\$2,400
Artist Social (Jan 2012)	-	\$30
Teen Art (May 2012)	\$300	\$600
Artist Social (June 2012)	-	\$30
<b>TOTALS</b>	<b>\$3975</b>	<b>\$3290</b>