



**CITY OF ALBANY
ARTS COMMISSION
Calapooia Room, Albany City Hall
Tuesday, October 11, 2011
3:30 p.m.**

MINUTES

Commission members present: Glenda Fleming (Chair), Liz Montague, Melissa Babcock Saylor, Lynn Whitacre, Chuck Leland, Billie Moore

Commission members absent: Linda Herd

Staff present: Ed Hodney, Albany Parks & Recreation Director; Debbie Little, Administrative Assistant

Guests present: None

1. CALL TO ORDER

Chair Glenda Fleming called the meeting to order at 3:29 p.m.

2. APPROVAL OF MINUTES

MOTION: Liz Montague moved to approve the September 13, 2011 minutes as presented. Melissa Babcock Saylor seconded the motion, and it **passed** unanimously.

3. BUSINESS FROM THE PUBLIC: None.

4. DISCUSSION ITEMS

a. Going to Pots

Lynn Whitacre noted that 11 potters had committed to the event, with two new this year. She will contact two additional potters on her list extending an invitation to participate.

She requested the present commissioners sign up to assist with staffing the event.

The event will be held in Two Rivers Market, rent is comparable to last year (\$80.00 per day). Three large signs have been made for posting on street corners. Extra flyers have been made for the windows. Lynn created a master receipt so volunteers record the correct information. Debbie will bring the rest of the supplies on Thursday morning during set up. Commissioners will bring boxes and newspaper for wrapping.

Hours: Thurs. 9-12 receive inventory, 12-6 sale open

Friday 9-6 sale open, Saturday 9-5, Sunday check-out inventory

Debbie will unlock the doors and bring the cash box on Thursday and Friday. Debbie will also collect the cash box on both evenings. Ed will take care of Saturday. Sunday Lynn will be present to check out the potters as they collect any remaining items.

Arts Commission receives 20% percent commission on each piece sold.

Discussion followed regarding ideas for next year:

- Create laminated generic signs which could be used from year to year

- Possibly add to the flyer, “buyers bring a box if you have them”

b. October Planning Retreat Agenda

The retreat will be held on October 25, 3:00 – 6:00p.m. at John Boock’s loft on 1st.

The Commission agenda ideas starting with:

- 1) Purpose of the Arts Commission and amend mission statement.
- 2) Presentation to City Council in digital slide show.
- 3) Bring ideas to assist in developing a strategic plan for Art in Albany.
- 4) Discuss an annual community art show, current and potential locations for public art.
- 5) Explore the potential of an Arts Guild.
- 6) Creation of “Friends of the Arts Commission” group
- 7) How to involve Albany Downtown Association, partnership building

Ed clarified the final goal of the retreat: end up with a document that will help focus the activities of the Commission and its supporters towards objectives.

Supplies needed: agenda, flip chart, markers

General refreshments: everyone attending will bring a snack item to share

c. LBCC Foundation

Chuck went to an LBCC Foundation event and spoke to Greg Hamann. The Foundation has received a large amount of donated art and would like some direction about exposure and selling art work to raise funds for scholarships. Chuck will take Greg an application for displaying art in City Hall. Billie suggested that LBCC house the Albany Art Show in 2013. This normally takes place in September at LaSells Stewart Center which is already booked for 2012. Housing the show at LBCC would potentially net Commission funds from any sales. Ed suggested creating a reciprocal exhibition relationship with LBCC would be beneficial.

d. Teen Art Show

Glenda suggested contacting the schools to confirm that we are having the event again. Glenda recommended creating a brief explanation of the judging criteria (complexity, skill, compassion, originality). Debbie will find contact information for the schools. Next meeting; decide on date and draft judging criteria. Glenda will contact Bruce to find out how much grant funds are remaining and if it can be carried over. Later discussion will include limiting the number of items a student can submit.

Lynn recommended contacting the coordinator of the art show, curator of the Benton County Historical Society, to inquire about what criteria is used

e. Artist Social debrief

Venue was good and should be used in the future. Surveys were completed but not by everyone.

Lynn suggested adding more structure, perhaps a directed discussion to elicit more feedback. Debbie will tabulate survey results, and send a thank-you card to Calapooia Brewery. Next year, possibly set up a display area for the artists. Scrapbooks were a useful tool. Possibly use next artist social for generating volunteers and sounding board for future events.

f. Farmers Market

Lynn and Linda staffed booth. Scrapbooks were wonderful, would help to have some displays. Distributed Going to Pots flyers. Barbara Coffman communicated that she is still interested in the Arts Commission, she previously interviewed for a Commission position. Cheryl French has on-line zine for middle- and high-school age students. She would like to post the winner of the Teen Art Show on her website www.linncountykidscreate.org.

5. EXHIBITS

No applications to approve

6. BUSINESS FROM THE COMMISSION

Liz is in the process of contacting Ms. Campbell about a rotating display of art.

Ed informed the Commission that the East Thornton Lake Natural Area Auction was very successful bring in around \$18,000. Several original works of art were sold, and if another fundraiser takes place, it is a good opportunity for local artists to contribute and gain exposure.

7. NEXT MEETING

The next regularly scheduled meeting will be held on Tuesday, November 8, 2011, at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at 4:43 p.m.

Respectfully submitted,

Signature on file

Debbie Little, Administrative Assistant