



**NOTICE OF PUBLIC MEETING
CITY OF ALBANY
ALBANY ARTS COMMISSION**
City Hall, Calapooia Room
Tuesday, December 13, 2011
3:30 pm

AGENDA

1. ROLL CALL
2. APPROVAL OF November 2011 MINUTES
3. BUSINESS FROM THE PUBLIC
4. DISCUSSION ITEMS
 - a. Teen Art Show
 - b. Art display locations
 - c. Commission goal/Fund raising
 - d. Albany Carousel
5. Exhibits – approve submissions
 - a. Donna Lee
6. Business From the Commission
7. NEXT MEETING DATE
The next regularly scheduled meeting is Tuesday, January 10, 2012

The location of the meeting/hearing is accessible to the disabled. If you have a disability that requires accommodation, advance notice is requested by calling 541-917-7506.



**CITY OF ALBANY
ARTS COMMISSION
Calapooia Room, Albany City Hall
Tuesday, November 8, 2011
3:30 p.m.**

MINUTES

Commission members present: Glenda Fleming (Chair), Liz Montague, Melissa Babcock Saylor, Lynn Whitacre, Chuck Leland, Billie Moore

Commission members absent: Linda Herd

Staff present: Ed Hodney, Albany Parks & Recreation Director; Debbie Little, Administrative Assistant

Guests present: Stephanie Low – stephanielow7@gmail.com

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m.

2. APPROVALS OF MINUTES

MOTION: Chuck Leland moved to approve the October 11, 2011 minutes as presented. Melissa Babcock Saylor seconded the motion, and it **passed** unanimously.

3. BUSINESS FROM THE PUBLIC

Stephanie Low would like to draw people to the downtown area, and it lacks “energy.” She presented her concerns:

- She believes the Arts Commission needs to broaden its scope to include more than two-dimensional arts (music, poetry, sculpture, and dance).
- The Arts Commission and events do not receive enough publicity.
- Downtown businesses have great window space to display art but currently no businesses are doing so.
- She suggested hosting the Watercolor Society of Oregon Convention. This organization currently has approximately 900 members and the event, held twice a year, draws 250-300 people.
- She attended the recent HARP Summit and noted they had several ideas about attracting people to the downtown area.

Billie has spoken with Oscar Hult, Director of the Albany Downtown Association, about getting downtown businesses to display local art at no cost. Currently space costs \$0.90-1.50 a square foot.

Ed suggested speaking with both the Visitors Association and *Democrat-Herald* for a discussion about the vision and needs of the Arts Commission and how to utilize their services effectively.

ACTION ITEMS:

- Billie will continue to work with Oscar
- Chuck will contact Riley's about displaying art in window space
- Melissa will contact the *Democrat-Herald*
- Debbie will contact Katie Roseboro at HARP for a copy of summit notes

4. DISCUSSION ITEMS**a. Teen Art Show**

The Commission discussed the need for a formalized professional prospectus outlining general guidelines and jury criteria. The prospectus would create a consistency and introduce students to requirements of entering a formal art show.

The Commission decided to hold the reception first week of May 2012. Students can drop their work off on Thursday and Friday, April 26 and 27, from 8:30 a.m.5:00 p.m. and on Saturday, April 28, from 8:00 a.m. – noon (location to be determined). Judging will be on Saturday, April 28 from noon – 4:00 p.m. It was suggested an earlier submission date for entries from students at the juvenile corrections facility, allowing more time for The Frame House to mat them. Billie has mats to donate.

Copyrights and plagiarism were discussed. Current guidelines state students will need to acknowledge its original work or provide written acknowledgement to original artists. The Commission would like to limit the number of pieces a student can submit; will review next meeting.

Melissa suggested limiting the number of honorable -mention awards, and allowing each Commissioner to choose an individual favorite. She also suggested including a brief explanation of why the piece was chosen for an award.

Glenda is working on contacting Brian Carroll to confirm the ability to carry forward unused funds.

ACTION ITEMS:

- Billie will review previous materials and bring a draft to next meeting
- Debbie will check City Hall calendar for room availability
- Debbie will send out current Teen Art guidelines to the Commission

b. Retreat debriefing

1. Ed provided copies of notes.

Ed suggested identifying the next steps for the Commission.

- i. Finalize mission and purpose statement
- ii. Annual report presentation for City Council (May 2012)
- iii. Create ordinance for public art placement
- iv. Create short-term and long-term plan
- v. Broaden current 1% for the arts ordinance to include public and CARA-funded

private works

vi. Arts Commission needs standard letterhead

Overall feedback was positive, format and process worked well.

c. Albany Awards Open House

The City of Albany will be holding an Open House on December 7, 2011, 5:30 – 7:00. The Arts Commission has been invited to participate. The Commission agreed to display the scrapbooks along with individual pieces from Commission members.

5. **EXHIBITS**

Lois Bottomly displayed her art work previously at City Hall and inquired if a new application is required to display again. The Commission agreed it was not necessary and Melissa will contact her. Currently, there is not an artist scheduled to display during December. Melissa suggested a group show and will contact various artists.

The hospital exhibit space is still available. Liz has been unable to contact Ms. Campbell.

The Commission would like to set up a temporary gallery during the annual Wine Walk next May, preferably in the JC Penney Building and at a distribution point. Ed will convey the Arts Commission's interest to event coordinator.

The Commission held a brief discussion regarding the creation of a contact list of businesses willing to display art, and possibly develop a Friends of Albany Arts concept to aid publicity.

ACTION ITEMS:

- Melissa will contact Lois Bottomly, and various artists for December exhibit

6. **BUSINESS FROM THE COMMISSION**

Several Commission terms will expire on December 31, 2011. Notices have gone out, inviting them to reapply if they would like to be considered for reappointment.

Chuck requested financial report. Ed will gather the information and send out a report to the Commission.

ACTION ITEMS:

- Debbie will e-mail to the Commission listing which terms are expiring.
- Ed will send accounting report to Commission

Agenda Build - Discussion Items - for Next Meeting

- a. Arts Commission mission & vision
- b. Purpose and authority
- c. Presentation of annual report to City Council
- d. Fence Post
- e. Accounting report

7. **NEXT MEETING**

The next regularly-scheduled meeting is December 13, 2011 at 3:30 p.m. in the Calapooia Room in City Hall.

The meeting was adjourned at approximately 5:00 p.m.

Respectfully submitted,

Debbie Little, Administrative Assistant, Albany Parks & Recreation

PROPOSED PERSPECTUS FOR ALBANY TEEN ART SHOW: SECOND DRAFT

The Albany Teen Art show is open to all high school aged teens residing in Albany, or attending school in Albany and residing elsewhere. We welcome participation by home and alternative schooled teens not attending public schools as well as those in public school.

Works may be two or three dimensional. Two dimensional works may consist of drawings, paintings, print making, fiber art, and collage. All works intended for hanging must be equipped with a secure hanging device. Two dimensional works must be framed or matted. Fragile surfaces should be protected with glass or plastic. Three dimensional art may include jewelry, pottery, small sculpture and cabinetry. Sculpture and pottery must be stable for display on a horizontal surface. All works must be suitable for public display. Works deemed unsuitable will be rejected at the time of judging and the artist will be notified.

CONDITIONS:

- Each participant must complete a Teen Art Show form for each submission. Submissions are limited to three works per student.
- Submissions must not have been shown in a previous Albany Teen Art show.
- All art work must be clearly labeled with the artist's name, title, medium and price, or if not for sale, labeled NFS. Works without correct labels will not be eligible for judging.
- Work copied from other artwork is strongly discouraged. However if an artist wishes to enter a copy or interpretation of another's work, in all cases attribution to the original artist or photographer must be included on the entry form and painting label, regardless of the copyrighted status of the original work. Failure to credit the original artist may result in rejection of the entry.
- All prices indicated on the entry form or painting label may not be changed during the show.
- Paintings may be sold and so labeled during the course of the show. However the artist is encouraged to allow the work to remain on display for the duration of the show. Once submitted for judging the work may not be exchanged for a different work.
- By submission of work, artists grant permission to the City of Albany and the Albany Arts Commission to use the work or a facsimile for promotion of City art-related activities.
- Works must be delivered to Albany City Hall between 8:00AM April 28th (Thursday) and noon April 30th (Saturday), 2012. No exceptions or late entries are allowed.
- Displayed work must be retrieved from May 28th through May 31st. **(where?)** Unclaimed works will be considered abandoned.

Art will be judged by members of the Albany Arts Commission the basis of originality, technical skill and the emergence of personal vision or voice.

Art will be on display at Albany City Hall during May 2012. A reception will be held _____. 1ST, 2ND, 3rd cash prizes for two dimensional and three dimensional works will be presented, as well as certificates of honorable mention. The People's Choice award will be announced at the conclusion of the show.



Art Exhibit Space Application

Date:

**Artist/
Organization Name:**

Address:

State/Province: **Zip/Postal Code:**

Phone:

Email address:

Website:

Contact Person (If Organization is Applying)

Name:

Position:

Phone:

Albany Arts Commission

Send Completed Form with Submissions to:

Mail or drop off in person:
Albany Arts Commission
C/O Albany Parks and Recreation
333 Broadalbin St. SW
Albany, OR 97321

Email:
tari.hayes@cityofalbany.net
541-917-7778

Display Location Interest:

City Hall Library Either

Mediums:

Experience/Education:

Showings/Representation:

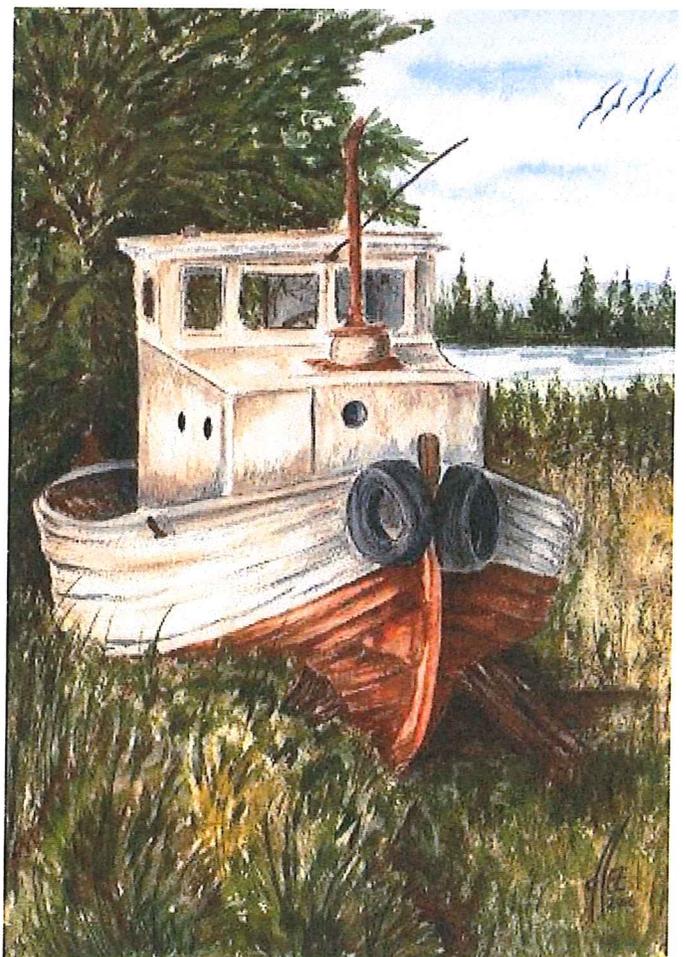
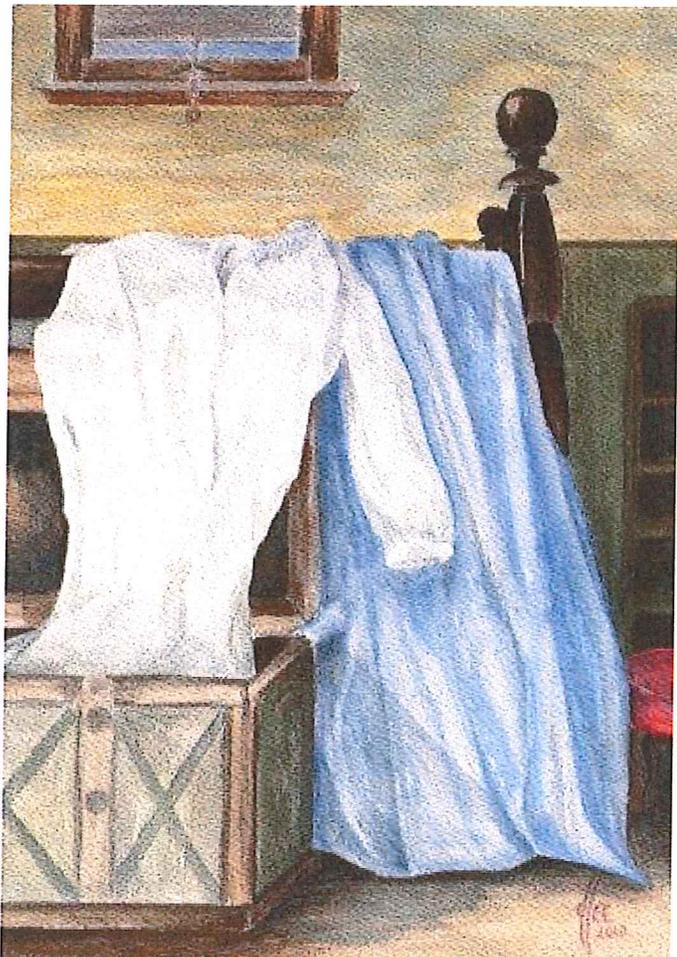
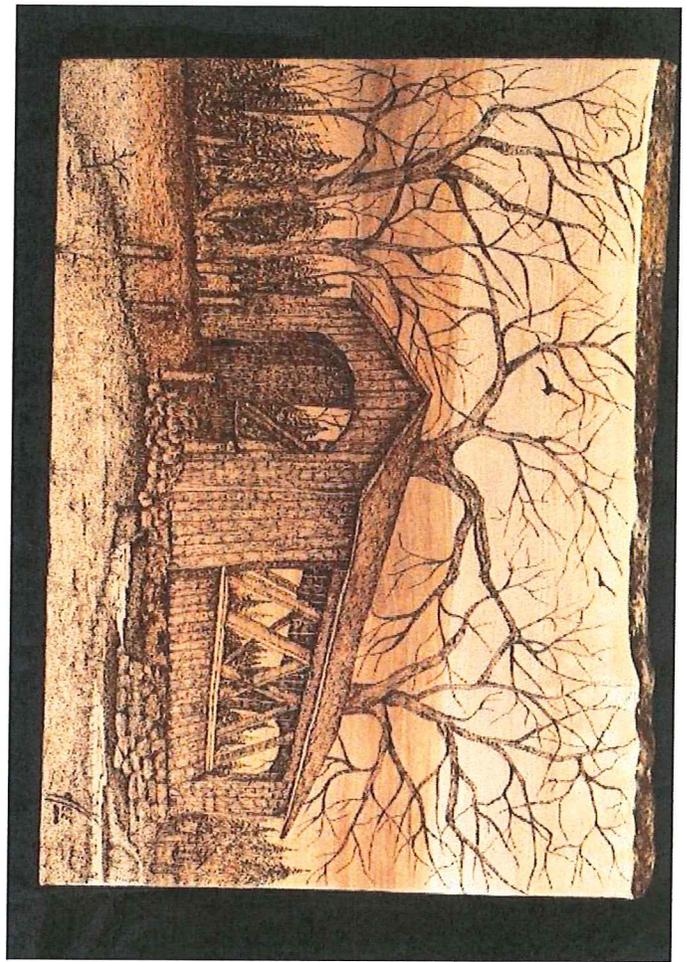
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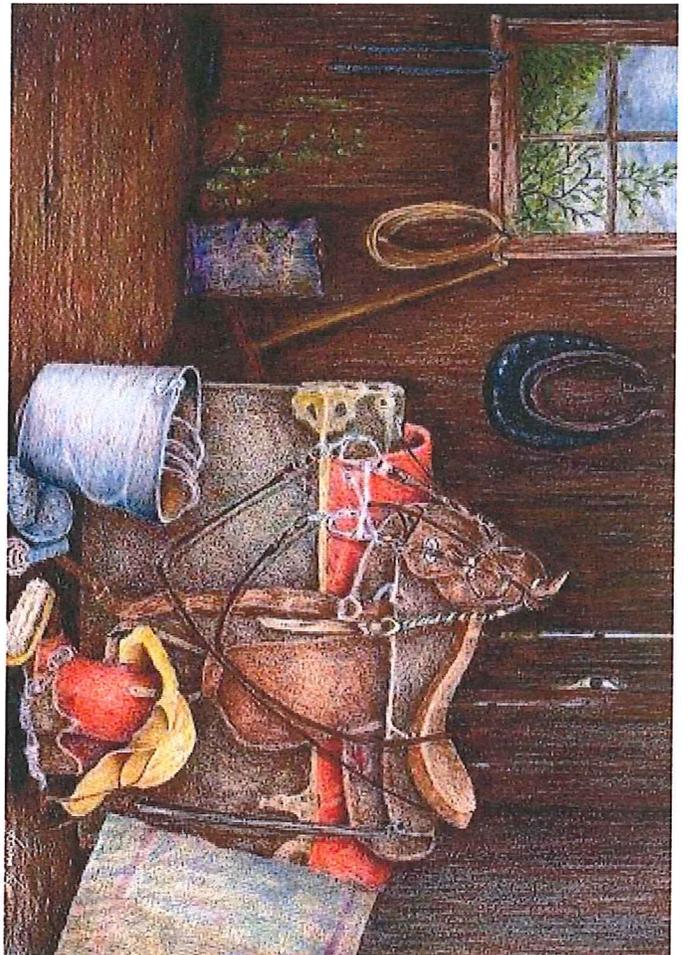
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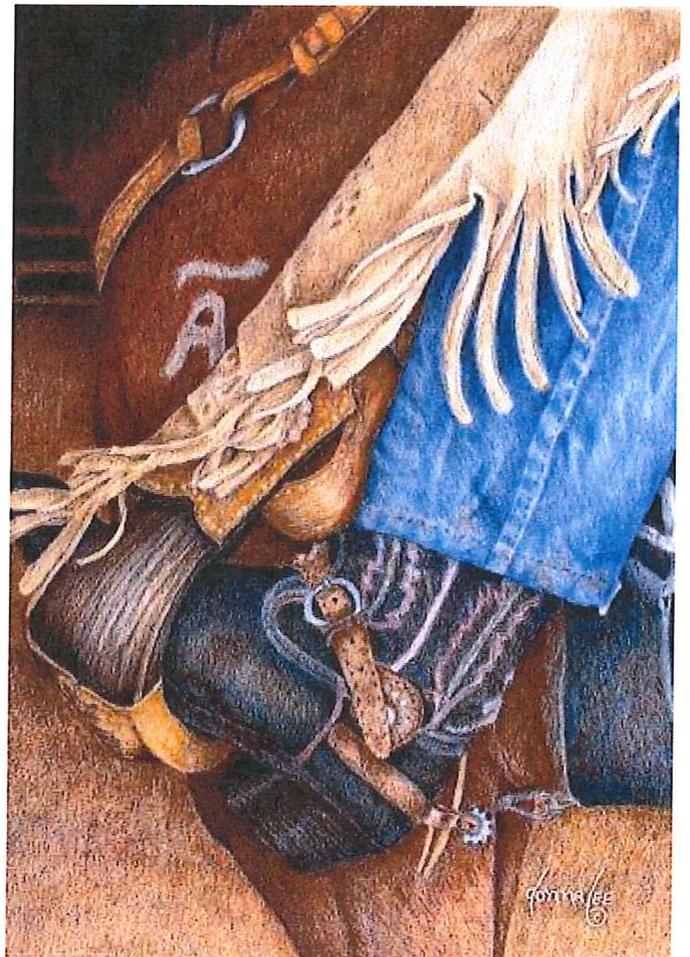
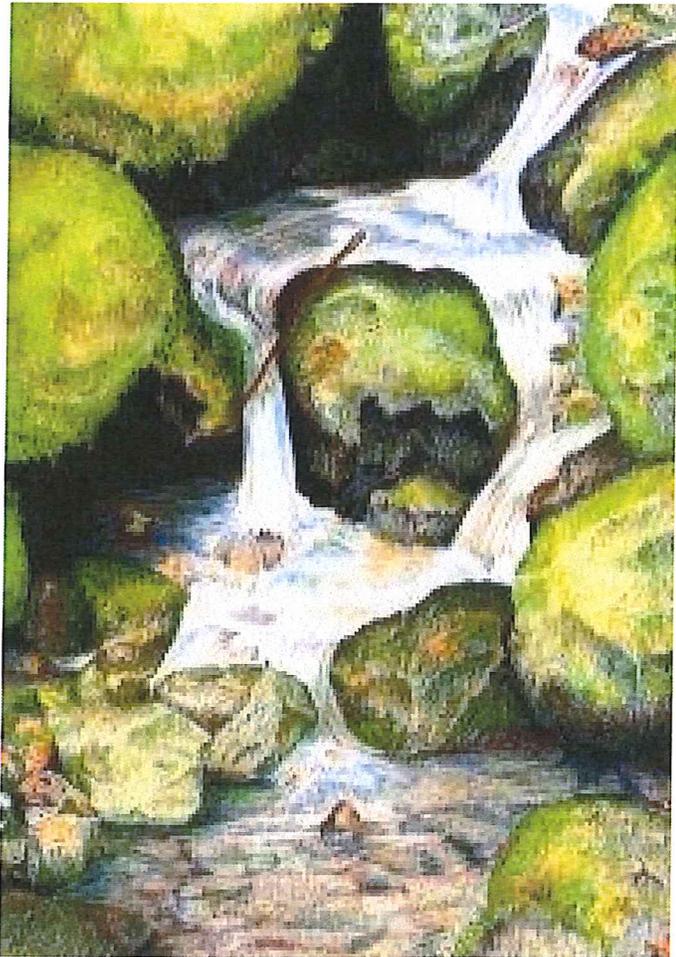
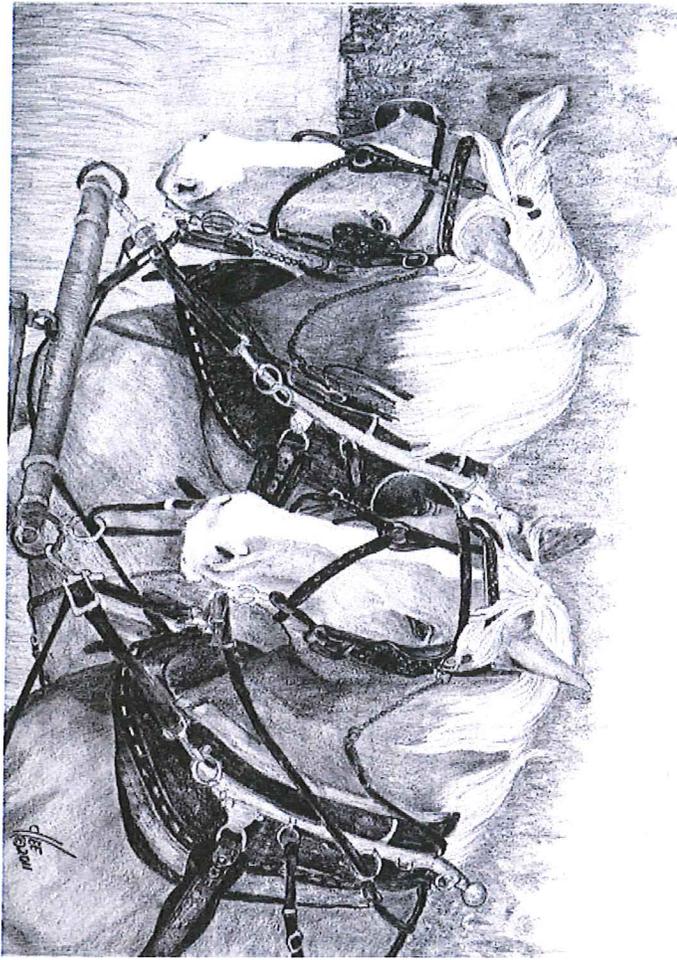
I have read the Call-To-Artist Policy and agree to the terms included therein.

Printed Name _____

Signature _____







From: Greenman Nancy [<mailto:nancy.greenman@doj.state.or.us>]
Sent: Tuesday, December 06, 2011 11:25 AM
To: Smith, Marilyn
Subject: Yet another question

Marilyn

The Albany Peace Seekers are planning a "MLK: Visualize the Dream" event. We'll invite students at all K-12 levels (elementary, middle & high) to submit a visual representation (prose, poetry, video, two or three dimensional art, etc.) in response to an age-appropriate question. We've connected with the School District and it looks like they'll collaborate to get the news out, so that individual teachers to whom the project appeals would be able to integrate this into their curriculum. The incentive for students is the opportunity to display their work.

My question for you (the City) is **whether City Hall might be interested in being a display location for students' work on this project and how we'd go about making the request.** Our (ambitious!) vision is for multiple display locations, so the City would be one among several. As for timing, we are not going to tie this directly either to MLK Day (Jan) or Black History Month (Feb). We'd like to issue the invitation to participate in January, so the display would realistically be March. We have discussed inviting the HR Commission to cosponsor the event, but that wouldn't happen until the next meeting in late January.

Let me know what you think – or what more I should do. Hope to see you tonight but these work days are long ... Nancy

Nancy Greenman, Outreach Coordinator, Crime Victims Services Division, Oregon Department of Justice,
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378-6974 (fax)