

**CITY OF ALBANY and CITY OF MILLERSBURG
Water and Wastewater Management Committee**

Millersburg City Hall
Conference Room
Thursday, March 17, 2011
5:00 p.m.

MINUTES

CALL TO ORDER

Vice Chair Ralph Reid, Jr. called the meeting to order at 5:00 p.m.

ROLL CALL

Committee Members Present: Barbara Castillo, Darrin Lane, Ralph Reid, Jr.; Floyd Collins; Dala Rouse; Linda Boyce, Clayton Wood

Committee Members Absent: Bill Coburn

Others Present: Sharon Konopa (Albany Mayor); Diane Taniguchi-Dennis (Albany PW Director); Jim McWade, (CH2M Hill); Chip Ullstad (Albany Utility Engineer); Peter Harr (Albany Project Manager); Mike Wolski (Assistant PW Director/Operations Manager); Jeff Babbitt (Albany Public Works Senior Accountant); Irene Mann (Albany Executive Assistant to the Public Works Director).

ELECTION OF OFFICERS

Vice Chair Ralph Reid opened the floor for nominations for officers.

Ralph Reid, Jr. was unanimously elected as Chair of the Joint Water/Wastewater Management Committee and Darrin Lane was unanimously elected Vice Chair.

COMMENTS FROM THE PUBLIC

None.

BUDGET REVIEW

Taniguchi-Dennis distributed draft copies of various Sewer and Water budgets. She discussed the highlights of each of the budgets as well as any personnel changes. She said that staff were instructed to prepare 'hold the-line' budgets. The Committee requested the addition of \$10,000 to the Wetland budget for the addition of security cameras at the wetlands location.

WETLANDS PROJECT UPDATE

McWade reported:

- The Project is 95% complete
- The remaining contracted work is for: pump station pipe work, pipe and equipment painting, walking path surfacing, minor seeding, and asphalt paving
- Pending work on the automatic gate on Waverly Drive

Recent project awards:

American Academy of Environmental Engineers (AAEE) has selected the project as a finalist for their National Environmental Engineering Excellence Award. The Grand Award winner will be announced at their annual *AAEE Luncheon and Conference* on May 4th at the National Press Club in Washington DC. Taniguchi-Dennis and Mark Madison will be attending the conference.

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EPA has awarded the project their Performance, Innovation and Creating Environmental Success (PICES) award. The award is for the best ARRA Clean Water Revolving Loan Fund project in the State of Oregon and EPA Region 10. EPA is planning on presenting the award on June 1, 2011, at 10 a.m. at the wetlands.

DEMOLITION COST SETTLEMENT UPDATE

The Mayor of Millersburg and Albany, Taniguchi-Dennis, Castillo, and the Millersburg and Albany City Attorney's met to discuss the current offer. They are negotiating at this time.

RAILROAD ALTERNATIVE ACCESS ROAD AND WAH CHANG DAM REMOVAL

Wolski explained and provided an update to the alternative access road for the railroad.

APPROVAL OF MINUTES

Boyce approved and Rouse seconded approval of the November 18, 2010, minutes. The minutes were unanimously approved.

NEXT MEETING DATE

Staff will contact the Committee to schedule the next meeting date.

ADJOURNMENT

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Irene A. Mann
Executive Assistant to the Public Works Director

IAM: